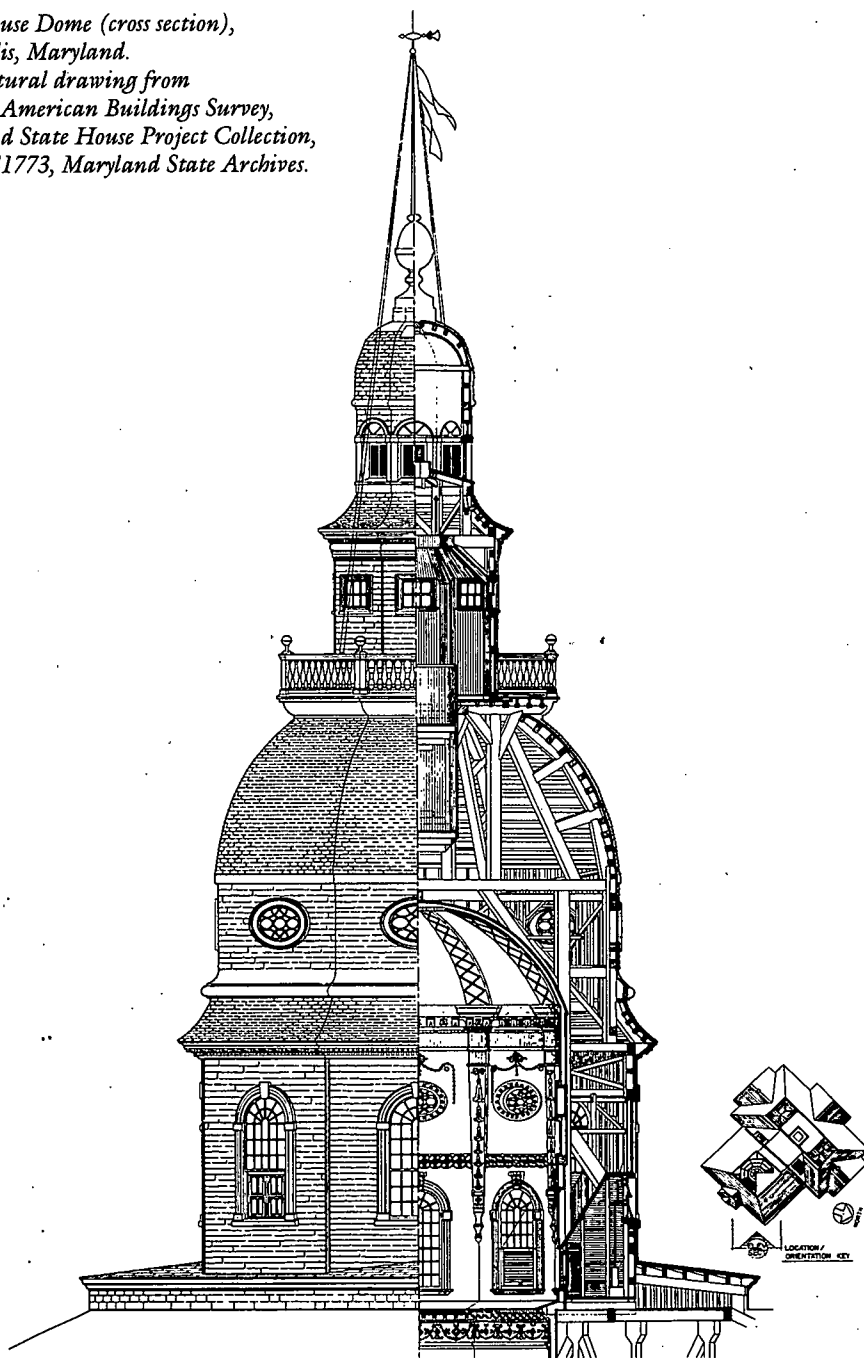


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1994—1995

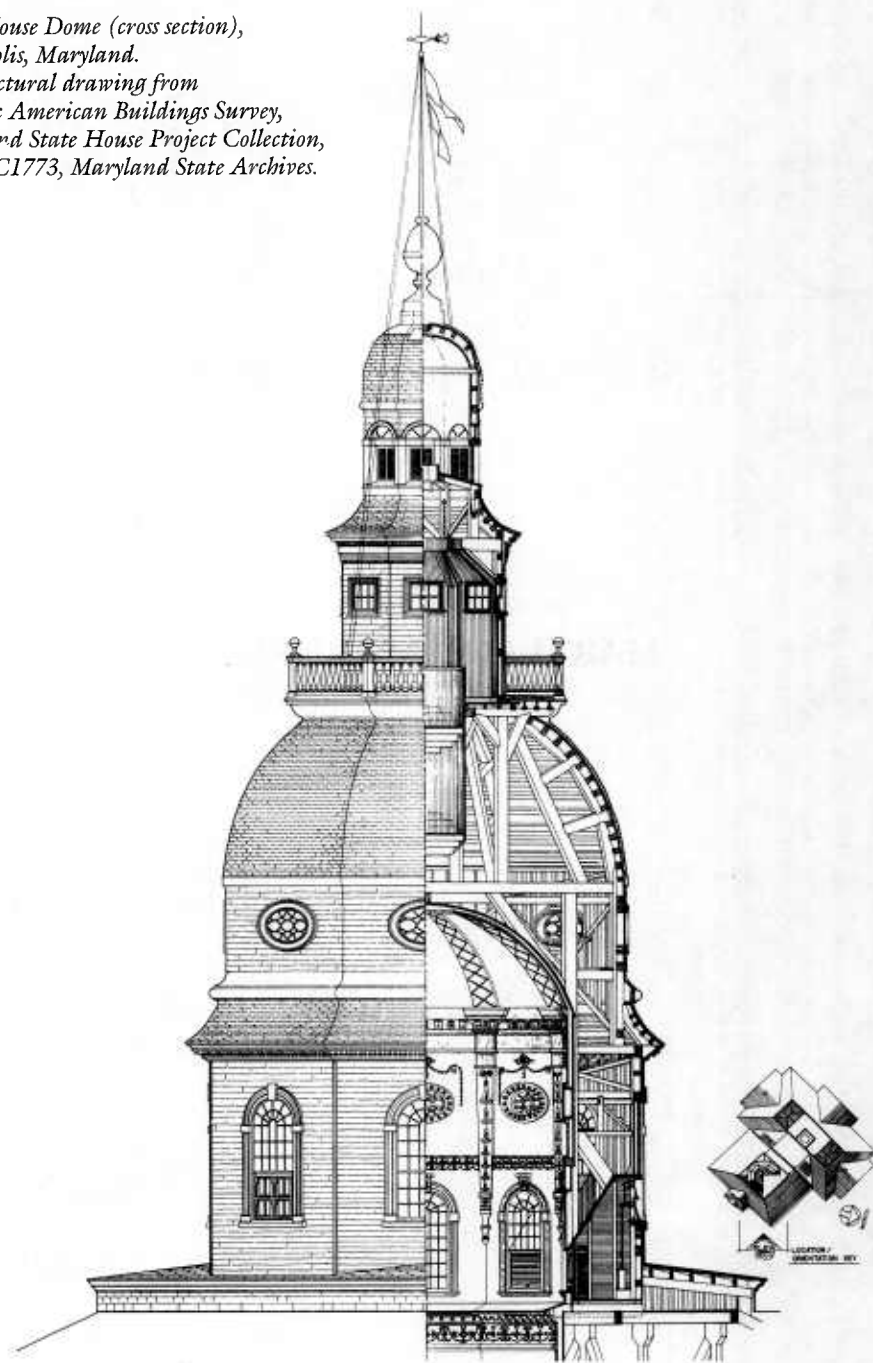
*State House Dome (cross section),
Annapolis, Maryland.
Architectural drawing from
Historic American Buildings Survey,
Maryland State House Project Collection,
MSA SC1773, Maryland State Archives.*



The State House is the center of Maryland government. Three hundred years ago, in February 1694/95, that center, the capital, moved from St. Mary's City to Anne Arundel Town, now Annapolis. A bitter winter gripped the land, when the records of government were transported. "Lyeing so thick dead up & down the Country," swine, cattle, and horses were "dyeing dayly in great Numbers by means of the extremity of Weather & want of food . . ." (*Archives of Maryland*, XX: 191-192). Packed in hide bags, secured by cordage, the records were conveyed by boat across the Patuxent River and by horseback to the new capital.

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MARYLAND MANUAL 1994—1995

A Guide to Maryland Government

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Cover: State House, Annapolis, Maryland, viewed from Rowe Boulevard.
Architectural drawing from Historic American Buildings Survey,
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FOREWORD

With limited staff, the *Maryland Manual* traces the origins, functions, and key personnel of State government agencies over time. To facilitate the annual review of the State budget, the same staff outlines the organizational structure of agencies through the *Organization of Maryland State Government*, prepared each summer for the Department of Budget and Fiscal Planning. Such basic information about local government offices, though necessary for their effective functioning, is not readily accessible.

The *Maryland Manual* provides a means for analyzing and evaluating State government. But the functions and budget of State government daily enmesh with those of local government. Thus, to understand and administer State government requires a base from which to learn more about local jurisdictions. A *Maryland Manual* volume on local government could constitute that essential base if funding were available.

Government, over time, creates community resources. They are evident in the organizational charts of local government introduced in this new *Maryland Manual*. They include institutions, such as schools and libraries; and facilities, such as parks and senior citizen information and assistance centers. These shared resources took much work and many years to create. As public investments, they are our strength. As public resources placed in the service of the community or nation, they should be noted for their excellence. In its own way, the *Maryland Manual* is such a resource.

Although we cannot predict how community resources will be used, we do know, from our experience, that they will be needed. In anticipation of that need, this year, the *Manual* takes another form. The *Maryland Manual, 1994-1995* is the first edition to be created and, soon, to be made available in a totally electronic format. This means that not only the text but also the digital image files created in-house will enable us to provide electronic access to the *Manual's* content. The *Manual* also will become available to Marylanders through computers via modems in their homes, libraries, or schools by means of the computer network—"Sailor"—assembled over the last year by the Division of Library Development and Services in the State Department of Education. With a new electronic *Maryland Manual* soon to be available, Maryland government information may travel easily through computers, via modems and compact disks to schools and libraries in Baltimore City, Western Maryland, the Eastern Shore, and every part of this State.

A resource tool like this may be used in unanticipated ways as well. For example, in addition to the direct value of the information presented to Marylanders in each edition, the *Manual* has been used overseas to illustrate the nature of Maryland government. In April 1994, Clarke R. Williams, a budget analyst with the Department of Budget and Fiscal Planning was chosen for a technical assistance mission to the Union of South Africa. There, the United States Agency for International Development sponsored management training for South African state and local government officials. During this two-week program, Mr. Williams helped explain the executive budget process. He distributed *Maryland Manuals* to the participants so they could relate the functions of government to fiscal administration.

Information is a public resource. But information created today and stored in electronic formats is highly fragile. We need to pay close attention to how it is maintained and managed, and provide for its conservation and preservation. This applies not only to daily information processing but to those records of government which have historical, legal, fiscal, administrative or other archival values. We need to ensure that permanently valuable records, including electronic records, are preserved and made accessible. If that information is to survive beyond this century—to become the resource upon which future generations will draw—we need to act now and allocate funds wisely for this purpose.

The State Archives, by law, is responsible for preserving and making accessible those records of government which have permanent value. In other words, we are charged with maintaining a public resource—the memory of government—for the benefit of this and coming generations. To preserve the historical record, the State Archives has no choice but to engage in the electronic world of information technology. We must ensure that machine-readable records will indeed be readable in the future.

Edward C. Papenfuss
State Archivist &
Commissioner of Land Patents

PREFACE

The *Maryland Manual, 1994-1995* highlights the General Assembly. As well as providing new legislative material, this *Manual* also better defines the Executive and Judicial Branches of State government and offers new data on local and federal agencies in Maryland.

In the Legislative Branch section, for the first time, the *Manual* begins to set forth the institutional history and structure of the State Senate (p. 51) and the House of Delegates (p. 71), and their standing committees. New legislative election districts also are noted (p. 123).

New to this edition are retrospective budget and personnel summaries covering the past three years for State government agencies. Under each Constitutional officer and the Secretary of each principal executive Department are named the many boards and commissions on which they are required to serve by virtue of their office. Also in the Executive Branch, thanks to Ann J. Baker, this *Manual* includes expanded histories of the Department of Juvenile Services (p. 374), and the Department of Public Safety and Correctional Services (p. 443).

For the Judicial Branch, historical background has been added on the courts, and new sections cover the Conference of Circuit Judges, the District Court Administrative Judges Committee, and committees of the Maryland Judicial Conference (p. 607).

When considering Maryland government, we generally think of State government and, indeed, most of this book describes the State level of government. Yet, Maryland government is the interaction of federal, State and local governments. In many areas of concern—education, health, and transportation, for example—public policy decisions are made at all three levels of government and daily affect each of us. To understand State government we need to know its relation to federal and local governments.

Federal agencies are found not just within the District of Columbia, but in Maryland as well. For this reason, the *Maryland Manual, 1994-1995* encompasses more federal offices in the section on Maryland and the Federal Government. These include the U.S. Bankruptcy Court, U.S. Magistrate Judges, and the U.S. Marshal for the District of Maryland (p. 803). Added also is a listing, by county, of Federal Agencies in Maryland (p. 805) on which Ray F. Lynch labored, and a description of new Congressional election districts (p. 796).

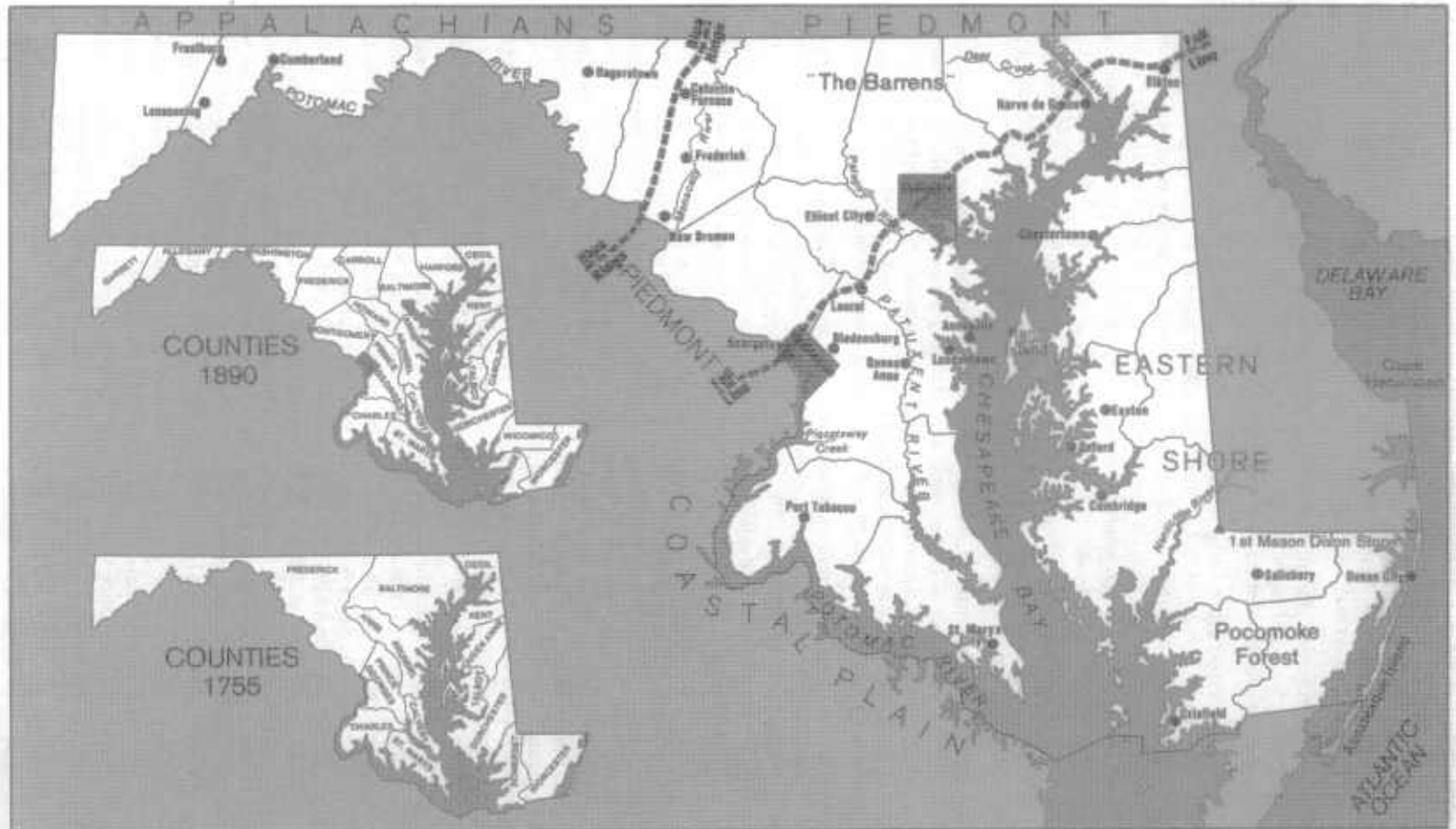
This *Manual* edition defines key elements of local government. For the governments of each county and Baltimore City, organizational charts now appear along with budget and personnel summaries for the past three years and personnel, addresses, and phones for Administrative Offices, Community Services, Education, Elections, Health, Judicial Offices, Legal Offices, Liquor Licensing, Planning, and Public Safety (p. 675). Text notes whether officials or boards are elected or appointed and to whom they are accountable. The organizational charts, introduced with this edition, highlight four key areas of local government: administration; community resources; land use and environment; and public safety. Regardless of organizational structure, these areas of responsibility are common to each county and Baltimore City. The improved text on local government is the work of Elizabeth W. Newell and Patricia S. Shaffer.

In State government, we are grateful for the assistance of John R. Stierhoff, Counsel to the President of the Senate, in making this *Manual* possible. We also thank those agencies and conscientious public servants who shared their knowledge and insight for this edition: Patricia E. Joyce, Penny MacAdams, and Jennifer Mayhew of the Governor's Appointments Office; the staff of the Speaker of the House of Delegates; Lynda C. Davis, Department of Legislative Reference; the Department of Fiscal Services; Anna Sakers and Ginger Lambros, General Assembly Mail Room; Alexander L. Cummings, Clerk of the Court of Appeals; Leslie D. Gradet, Clerk of the Court of Special Appeals; Betty L. Thompson of the District Court of Maryland; Roxanne P. McKagan, Administrative Office of the Courts; John J. Pirro, Jr., Department of Budget and Fiscal Planning; Steve Cassard, Department of General Services; Michael T. Borkowski, State Administrative Board of Election Laws; and Michel A. Lettre, Office of Planning.

At the State Archives, we appreciate the guidance of State Archivist Edward C. Papenfuse and the help we received from Lynne MacAdam; Donna R. Hill; Diane Elizabeth (Betsy) Steele; Shirley A. Bodziak; Teresa M. Fountain; James S. Heffelfinger; Oscar J. Dufrene; Shashi P. Thapar; James T. Bricker; Theresa Boston; Wilder F. Stewart; and Cecelia C. Smith. Special thanks also go to David M. Williams.

Annapolis, Maryland
June 1994

Diane P. Frese
Editor



Map of Maryland from *Geographical Perspectives on Maryland's Past* (1979), courtesy of Department of Geography, University of Maryland College Park.

MARYLAND AT A GLANCE

NAME

Maryland's name honors Queen Henrietta Maria (1609-1666), wife of Charles I of England (1600-1649) and daughter of Henry IV of France (1553-1610). Of nine children born to the Queen, three died in infancy, and two later assumed the throne. In 1644, Henrietta Maria left England for France. Her husband was executed in 1649. Her son, Charles II, ruled Great Britain and Ireland from 1667 to 1685, followed by her son James II from 1685 to 1688.

STATE CAPITAL

Annapolis is the State capital but St. Mary's City was the first seat of colonial government. In 1694, the General Assembly designated Anne Arundel Town as the capital and, in February 1694/5, the government moved there. After Queen Mary's death in December 1694, Anne Arundel Town was renamed Annapolis for her sister, the heiress apparent, Princess Anne.

STATEHOOD

Maryland, on April 28, 1788, became the seventh state to ratify the federal Constitution.

GOVERNMENT

Executive. The Governor, elected by popular vote for a four-year term, is the chief executive of the State. Fifteen cabinet-level executive departments oversee most State agencies.

Legislative. The General Assembly, Maryland's bi-cameral legislature, consists of a 47-member Senate and a 141-member House of Delegates. As of January 1994, the Senate has 38 Democrats and 9 Republicans; the House of Delegates includes 116 Democrats and 25 Republicans. Annually, the General Assembly convenes to enact laws on the second Wednesday in January for a 90-day session.

Judicial. The Judiciary consists of four court divisions: the Court of Appeals, the Court of Special Appeals, the Circuit Courts, and the District Court of Maryland.

Local. Of the 50 states, Maryland is among those with the fewest number of local governments. Local government exists in Maryland's 23 counties, 154 municipal corporations (including Baltimore City), and special taxing districts.

POPULATION

	1980 Census	1990 Census	2000 Projected	2010 Projected
Maryland.....	4,216,975	4,781,468 (+ 13.4%)	5,180,975	5,524,350 (+ 12%)
Allegany County	80,548	74,946 .. (-7.0%)	76,100	76,600
Anne Arundel County .	370,775	427,239 (+ 15.2%)	467,100	502,100
Baltimore City	786,775	736,014 .. (-6.4%)	729,100	717,300
Baltimore County.....	655,615	692,134 . (+ 5.6%)	726,400	745,800
Calvert County.....	34,638	51,372 (+ 48.3%)	67,600	81,200
Caroline County.....	23,143	27,035 (+ 16.8%)	29,700	31,500
Carroll County.....	96,356	123,372 (+ 28.0%)	154,300	176,600
Cecil County.....	60,430	71,347 (+ 18.1%)	90,200	99,300
Charles County	72,751	101,154 (+ 39.0%)	126,900	147,900
Dorchester County.....	30,623	30,236 .. (-1.3%)	31,200	31,500
Frederick County	114,792	150,208 (+ 30.9%)	184,700	211,800
Garrett County.....	26,498	28,138 . (+ 6.2%)	30,200	31,900
Harford County.....	145,930	182,132 (+ 24.8%)	208,200	231,400
Howard County.....	118,572	187,328 (+ 58.0%)	228,400	269,000
Kent County.....	16,695	17,842 . (+ 6.9%)	17,600	17,800
Montgomery County...	579,053	757,027 (+ 30.7%)	807,800	848,200
Prince George's County	665,071	729,268 . (+ 9.7%)	772,400	840,900
Queen Anne's County ..	25,508	33,953 (+ 33.1%)	40,900	46,500
St. Mary's County	59,895	75,974 (+ 26.8%)	84,000	92,500
Somerset County	19,188	23,440 (+ 22.2%)	24,875	25,150
Talbot County	25,604	30,549 (+ 19.3%)	31,500	33,200
Washington County...	113,086	121,393 . (+ 7.3%)	125,800	130,300
Wicomico County.....	64,540	74,339 (+ 15.2%)	82,000	87,600
Worcester County.....	30,889	35,028 (+ 13.4%)	44,000	48,300

POPULATION

In the 1990 federal census, the State's population was 4,781,468. Maryland ranks 19th in population among the states; in 1991 ranks 6th in population density with 497.2 persons per square land mile.

Incorporated Cities over 10,000 Population 1990 Census

Baltimore	736,014	Greenbelt	21,096
Rockville	44,835	Salisbury	20,592
Frederick	40,148	Laurel	19,438
Gaithersburg	39,542	Takoma Park	16,700
Bowie	37,589	Hyattsville	13,864
Hagerstown	35,445	Aberdeen	13,087
Annapolis	33,187	Westminster	13,068
Cumberland	23,706	New Carrollton	12,002
College Park	21,927	Cambridge	11,514

Unincorporated Areas over 20,000 Population 1990 Census

Silver Spring	76,046	Chillum	31,309
Columbia	75,883	North Bethesda	29,650
Dundalk	65,800	St. Charles	28,717
Bethesda	62,938	South Gate	27,564
Wheaton-Glenmont	53,720	Bel Air South	26,421
Towson	49,445	Randallstown	26,277
Potomac	45,634	Severna Park	25,879
Aspen Hill	45,494	Carney	25,578
Ellicott City	41,398	Lochearn	25,240
Essex	40,872	Pikesville	24,815
Glen Burnie	37,305	Middle River	24,616
Oxon Hill-Glassmanor	35,794	Severn	24,499
Germantown	41,145	Ft. Washington	24,032
Catonsville	35,233	Edgewood	23,903
Woodlawn	32,907	Olney	23,019
Montgomery Village	32,315	Perry Hall	22,723
Suitland-Silver Hill	35,111	Milford Mill	22,547
Parkville	31,617	Arnold	20,261

LOCATION

Highway distance from Central Maryland (in miles): Boston, 392; Chicago, 668; New York City, 196; Philadelphia, 96; Pittsburgh, 218; Richmond, 143; Washington, DC, 37.

DISTANCES

Longest east-west, 198.6 miles—Fairfax Stone to Delaware Line; north-south, 125.5 miles—Pennsylvania line to Virginia line at Smith Point on south shore mouth of Potomac River; shortest north-south, 1.9 miles—Pennsylvania line to south bank of Potomac River near Hancock; farthest points, northwest corner to southeast corner at Atlantic Ocean, 254.7 miles.

PHYSIOGRAPHY

Divided into three provinces with progressively higher altitudes from east to west: Coastal Plain province extends from Atlantic Ocean to Fall Line, a natural line running from Delaware boundary,

around head of Chesapeake Bay, through Baltimore, and southwest to Washington, where streams drop to lower land level; Piedmont or "Foothill" province from Fall Line to base of Catoctin Mountains; Appalachian province from base of Catoctin Mountains to western boundary of State. Mean elevation, 350 feet; maximum elevation, 3,360 feet at Backbone Mountain.

AREA

Land 9,837 sq. miles
Inland Water 626 sq. miles
Chesapeake Bay 1,726 sq. miles
Total 12,189 sq. miles
Ranks 42nd among the states.

CLIMATE

Generally moderate, varies from mild to hot in summer, and in winter from moderate in the east and south to very cold in the western mountains. Average annual rainfall: 41.82 inches. Average seasonal snowfall: 21.6 inches, ranging from 10 inches on the southern Eastern Shore to 110 inches in Garrett County. Average annual temperature: 55.1 degrees Fahrenheit, with high temperatures in July, the warmest month, averaging in the low 80s and the low temperatures in January, the coldest month, averaging in the low 30s. Duration of the freeze-free period averages 185 days, ranging from 130 days in Garrett County to 230 days in the southern Chesapeake Bay area.

FOREST AREA

Approximately 2.7 million acres, or 43% of the land surface. Oak and hickory are the dominant hardwood or deciduous forest type, making up 60% of forested areas. Loblolly pine is the most prevalent softwood and is the predominant forest wood on the Eastern Shore. Chief forest products are lumber, pulpwood, and piling. The total value of all manufacturing relating to wood and forest products in the State exceeds \$500,000,000 annually. Nine State forests, one State forest nursery, and four demonstration forests cover 134,018 acres.

STATE PARKS & RECREATION AREAS

Forty-seven operational State parks, including 7 parks with waterfront areas, covering 90,239 acres; 15 State-owned lakes and ponds open to public fishing; 9 State forests and portions of 15 State parks open to public hunting; 36 wildlife management areas, covering 88,348 acres, open to public hunting; 6 natural environment areas containing 7,676 acres.

CHIEF RIVERS

Bush, Chester, Choptank, Elk, Great Bohemia, Gunpowder, Magothy, Miles, Nanticoke, Northeast, Patapsco, Patuxent, Pocomoke, Potomac, Sassafras, Severn, South, Susquehanna, Tred Avon, Wicomico, and Wye.

CHESAPEAKE BAY

195 miles long with 1,726 square miles in Maryland and 1,511 square miles in Virginia. Varies in width from 3 to 20 miles. Navigable for ocean-going ships; two outlets to the Atlantic Ocean: to the north through the Chesapeake and Delaware Canal in Cecil County; and to the south through the mouth of the Bay between the Virginia capes.

BOATING WATERS

Twenty-three rivers and bays with more than 400 miles of water tributary to the Chesapeake Bay; Chincoteague Bay with 35 miles of water accessible to and from the Atlantic Ocean; 23,000 wet boat slips (1993 est.); 195 public State and local boat ramps and access points; 180,391 State-registered boats (174,296 pleasure boats; 3,153 commercial fishing boats; 2,942 others); 8,856 federally documented vessels principally used in Maryland.

WATER FRONTAGE

Sixteen of the 23 counties and Baltimore City border on tidal water. Length of tidal shoreline, including islands, 4,431 miles.

SEAFOOD PRODUCTION

Maryland is a prominent producer and processor of seafood and a national leader in the production of blue crabs and soft clams. In 1992, dockside value of Maryland seafood products totaled about \$32 million, which in turn created over \$372 million in value-added products and provided jobs for 14,000 people.

<i>1992 Landings</i>	<i>Dockside Value</i>
Crabs 31,103,000 lbs. . . .	\$19,306,000
Finfish 9,250,000 lbs. . . .	\$ 6,482,000
Oysters 197,000 bu. . . .	\$ 4,081,000
Soft Clams 30,000 bu. . . .	\$ 1,936,000

MINERAL PRODUCTION

<i>Nonfuel Minerals, 1991</i>	<i>Value</i>
Stone	
crushed (23,000,000 short tons)	\$123,500,000
dimension* (24,000 short tons)	\$ 1,800,000
*stone cut to size specifications	
Sand/Gravel (14,000,000 short tons)	\$ 79,800,000
Portland Cement (1,531,000 short tons)	\$ 78,081,000
Clays (282,019 metric tons) (excludes ball clay)	\$ 1,309,000
Total value	\$284,789,000
<i>Fuel Minerals, 1990</i>	<i>Value</i>
Bituminous Coal (3,487,000 short tons)	\$ 91,000,000
Natural Gas (22,000,000 cubic feet)	\$ 25,000

AGRICULTURE

Agriculture remains the largest single land use in Maryland, with roughly 36% of total land area used for farming. In 1992, the estimated 15,600 farms in the State averaged 141 acres each. For every on-farm job, 10 farm-dependent jobs were created. Gross farm income for Maryland totaled a record high of \$1.58 billion in 1992.

Maryland's Top Farm Production Values, 1992

Poultry & Eggs	\$448,200,000
broiler chickens	\$403,900,000
eggs	\$ 44,300,000
Field Crops	\$273,500,000
soybeans	\$ 94,500,000
corn	\$ 94,500,000
wheat	\$ 38,800,000
tobacco	\$ 20,900,000
hay	\$ 17,100,000
barley	\$ 7,700,000
Greenhouse & Nursery Products .	\$208,700,000
Dairy Products	\$200,800,000
Vegetables & Melons	\$ 67,300,000
Forest Products	\$ 29,300,000
Fruit Nut Crops	\$ 13,200,000

AQUACULTURE

Aquaculture, or fish farming, is a significant industry in Maryland. The wholesale value of aquacultural products grown in the State totaled nearly \$12.8 million in 1992. Aquaculture produces a variety of finfish, shellfish, and aquatic specialties. "Growouts," young fish (fingerlings) grown to marketable size, are the major type of aquaculture, but fingerling or seed production (young grown to feeding size) and hatcheries are also important.

MARYLAND'S ECONOMY, 1982—1992

The services sector, with 30% of the total, is the largest employer in Maryland, followed by retail trades and government. From 1982 to 1992, Maryland's service industry grew at a rate of 75%, five times faster than other industries. This sector consists mainly of establishments such as computer firms, hotels, auto repair shops, janitorial services, and hospitals which provide services to individuals, businesses, and government. The largest concentration of service industries is found in Montgomery County, where in 1992, some 36.1% of the work force is employed in services.

Federal, State and local governments employed 394,232 in 1992 (19.3%). The State and local government workforce was 259,943, a decline from 281,174 in 1990. Maryland now ranks 45th among states in the number of government employees per 100,000 residents, down from 18th a decade ago. The 85,644 State employees comprise about 21.7% of the total government workforce.

By 1992, manufacturing ranked 4th after services, trade, and government, with 9% of total employment.

The largest concentration in Maryland is found in Dorchester County, where manufacturing employs 38.5% of the workforce and constitutes 41.9% of the payroll. Concentrated in Anne Arundel County, manufacture of search and navigation equipment accounted for 30% of high tech manufacturing.

In 1992, Maryland became a part of a federally designated Consolidated Metropolitan Statistical Area (CMSA). Using commuting patterns, development, and other criteria, the U.S. Office of Management and Budget merged the Baltimore and Washington areas, a region with 6.7 million people, into a single economic market creating the fourth largest economic market in the nation, after New York, Los Angeles, and Chicago. The Area stretches from the Eastern Shore to the Shenandoah Valley and from the Pennsylvania line to the suburbs of Richmond.

Scientific and technological research leading to product development plays an increasing role in the State's economy. Federal agencies located in Maryland such as the National Institutes of Health, National Institute of Standards and Technology, the National Aeronautics and Space Administration, Goddard Space Flight Center, and Department of Defense operations have been a catalyst for the State's technology base. Advanced technology enterprise is especially strong in telecommunications, computer sciences, and biotechnology. New research parks facilitate joint research among universities, State and federal government institutions, and private industry. These parks include: The Johns Hopkins Bayview Research Campus in Baltimore (life sciences research); Shady Grove Life Sciences Center in Montgomery County (biomedical and life sciences research); and University of Maryland Science and Technology Center in Prince George's County, future site of the federal Defense Department's Supercomputer Research Center (hub of U.S. efforts to build a fifth-generation computer). Also significant are the Applied Physics Laboratory in Columbia and the Space Telescope Science Institute in Baltimore, both affiliated with The Johns Hopkins University.

Job Growth Rate, 1982-92

Maryland	+ 24.0%
U.S.	+ 21.2%

Average Weekly Wage

	1988	1992
Maryland	\$432	\$522 (+ 20.8%)
U.S.	\$421	\$498 (+ 15.9%)

Per Capita Personal Income

	1988	1992
Maryland	\$19,607	\$22,974 (+ 17.1%)
U.S.	\$16,618	\$19,841 (+ 19.0%)

Maryland ranks fifth among the states in per capita income for 1992.

Per Capita Personal Income by County, 1990

Allegany.....	\$14,786	Harford.....	\$20,941
Anne Arundel	\$22,797	Howard.....	\$27,546
Baltimore City	\$17,263	Kent.....	\$19,261
Baltimore County ..	\$23,470	Montgomery.....	\$30,081
Calvert.....	\$21,893	Prince George's....	\$19,568
Caroline.....	\$14,121	Queen Anne's.....	\$21,344
Carroll.....	\$22,002	St. Mary's.....	\$16,702
Cecil.....	\$18,744	Somerset.....	\$11,889
Charles.....	\$19,317	Talbot.....	\$25,217
Dorchester.....	\$17,032	Washington.....	\$16,238
Frederick.....	\$19,954	Wicomico.....	\$16,581
Garrett.....	\$13,172	Worcester.....	\$18,955

MANUFACTURES, 1991

Total value added in 1991 by manufactures was \$15,241.8 million (up 8.7% from 1987).

Most Important Manufactures:

Food & kindred products	\$2,431,000,000
Instruments & related products ..	\$2,163,500,000
Chemicals & allied products	\$1,879,300,000
Printing & Publishing	\$1,865,100,000
Transportation equipment.....	\$1,584,300,000

MARYLANDERS IN LABOR FORCE, 1992

Total Civilian Labor Force.....	2,623,000
Employed (93.4%)	2,450,000
Unemployed (6.6%)	173,000

(Figures above include Maryland residents who work out of state.)

EMPLOYMENT IN MARYLAND, 1992

Total Employed.....	2,041,720
In Agriculture (0.8%)	16,960
In Manufacturing (9.0%)	183,113
durable goods.....	91,238
nondurable goods	91,875
In Government (19.3%)	394,232
local	174,299
state	85,644
federal.....	134,289
In Private Sector Nonmanufacturing Industry (70.9%)	1,447,415
services	594,294
mining	1,193
trade.....	504,211
retail.....	400,738
wholesale..	103,473
finance, insurance, real estate	128,442
construction	119,858
transportation, communications,	
public utilities	95,336
other.....	4,091

LARGEST PRIVATE EMPLOYERS, 1993

- 1) Giant Foods
- 2) Johns Hopkins University
- 3) Westinghouse Electric Corp.
- 4) C & P Telephone Co.
- 5) Baltimore Gas & Electric Co.
- 6) IBM Corp.
- 7) Johns Hopkins Hospital
- 8) Hecht's Department Stores
- 9) Maryland National Bank
- 10) United Parcel Service (UPS)

PORT OF BALTIMORE

The Port of Baltimore has a vital role in Maryland's economic development, generating almost \$1.8 billion in economic benefits and thousands of jobs. Closer to the Midwest than any other East Coast port, and within an overnight drive of one-third of the nation's population, the Port serves over 60 ocean carriers making nearly 2,500 annual port visits. The Port's container capacity increased by 50% with the opening of the new Seagirt Marine Terminal, a 260-acre center for automated cargo handling. General cargo moving through the State's five marine terminals in 1993 increased to 5,423,471 short tons, up 5.4 percent from 1992.

In 1993, Baltimore benefited from new South American services started by Maersk Line and Zim Israel Navigation Company. Among the Port's other steamship line additions was the new weekly joint service to the Mediterranean, Middle East, and Indian subcontinent by Maersk, P&O Containers, and Sea-Land. In December 1993, China Ocean Shipping Company (COSCO) announced its plans to call at Baltimore with its new containerized service to and from the Far East.

Chief Exports: coal, corn, soybeans, lignite and coal coke, and petroleum, fuel oils, and asphalt. The Port leads the nation in overseas exports of automobiles and trucks. The World Trade Center—Baltimore, headquarters for the Port, serves as the center of international commerce for the region, housing the U.S. headquarters for several major shipping lines.

Chief Imports: Baltimore is a major port of entry for imported containerized cargo with 1,933,880 short tons moving through the Port in 1993. Baltimore also continued its growth as a major distribution center for imported wood pulp and paper. In 1993, wood pulp became the second largest general cargo commodity handled at the Port with 338,269 short tons, a 13.2 percent increase over the 1992 total of 298,746 short tons. Paper tonnage more than quadrupled to 72,941 tons in 1993, up from 17,622 short tons in 1992. Other chief imports are automobiles and small trucks, iron ore, petroleum and petroleum products, gypsum, sugar, cement, bauxite, salt, crude mineral substances, fertilizer and fertilizer materials, coal, and ferroalloys.

**STATE GOVERNMENT BUDGET
FY1994**

The Constitution of Maryland requires that the budget of State government be balanced: total estimated revenues must equal or exceed total appropriations. The budget also must reflect any estimated revenue surplus or deficit at the end of the preceding year.

REVENUES

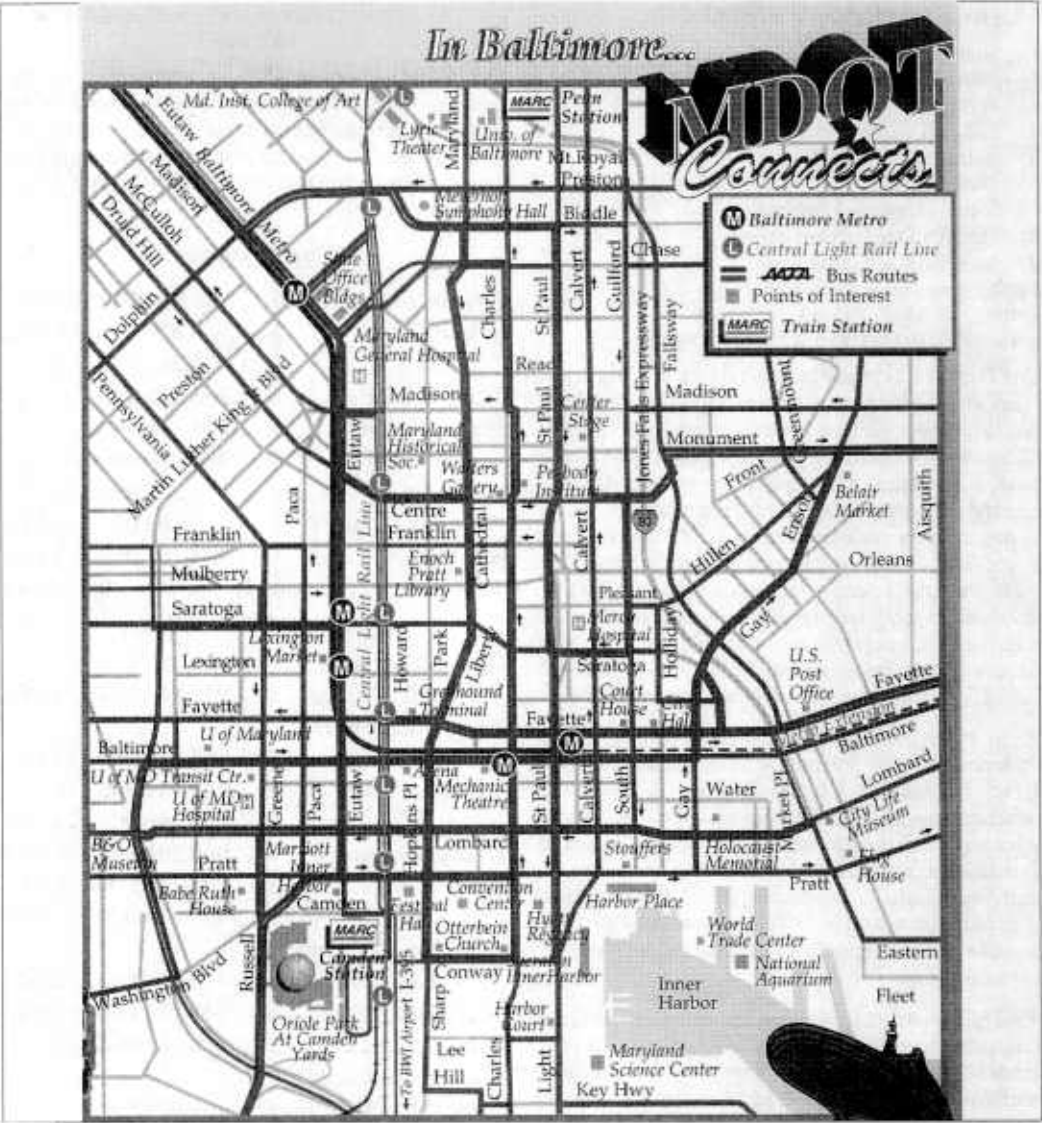
Personal Income Tax . . .	\$ 3,245,864,000 (25.5%)
Federal Funds	\$ 2,785,337,000 (21.8%)
Sales Tax	\$ 1,806,259,000 (14.2%)
Transportation	\$ 1,363,232,000 (10.7%)
Higher Education . . .	\$ 1,143,314,000 (9.0%)
State Bonds	\$ 370,000,000 (2.9%)
Lottery	\$ 314,571,000 (2.5%)
Corporate Income Tax	\$ 218,465,000 (1.7%)
All Others	\$ 1,494,267,000 (11.7%)
Total	\$12,741,309,000 (100%)

APPROPRIATIONS

Health & Mental	
Hygiene	\$ 2,921,863,000 (23.1%)
Education (Primary	
& Secondary)	\$ 2,463,016,000 (19.5%)
Transportation	\$ 1,983,184,000 (15.7%)
Higher Education . . .	\$ 1,711,595,000 (13.5%)
Human Resources . . .	\$ 960,208,000 (7.6%)
Public Safety	\$ 704,240,000 (5.6%)
Capital (State Bonds)	\$ 370,000,000 (2.9%)
Agriculture, Environment,	
& Natural Resources	\$ 310,108,000 (2.4%)
Public Debt	\$ 241,111,000 (1.9%)
Judicial & Legal. . . .	\$ 215,261,000 (1.7%)
Economic & Employ-	
ment Development.	\$ 169,694,000 (1.3%)
Housing & Community	
Development	\$ 106,407,000 (0.8%)
Juvenile Services . . .	\$ 98,269,000 (0.8%)
Legislature	\$ 35,870,000 (0.3%)
Other State agencies . .	\$ 321,628,000 (2.5%)
Reserve Fund	\$ 48,350,000 (0.4%)
Reversions	\$ 15,000,000 (-0.1%)
Total	\$12,645,804,000 (100%)

Note: Of the 95.6 million excess of revenues over expenditures, \$60.5 million has been requested for the State Reserve Fund and \$26.4 million for other deficiencies. This will add \$8.6 million to the \$10.5 million FY1993 ending balance, leaving a projected balance of \$19.1 million.

Source: Department of Fiscal Services.



Map of Baltimore City, courtesy of Mass Transit Administration, Department of Transportation

Antique Row	800 Block N. Howard St.	Harborplace.	Pratt & Calvert Sts.
B & O Railroad Museum	Pratt & Poppleton Sts.	Holocaust Memorial	Lombard & Gay Sts.
Babe Ruth Birthplace.	216 Emory St.	Johns Hopkins Hospital	600 N. Wolfe St.
Baltimore Arena.	201 W. Baltimore St.	Lexington Market	Lexington & Eutaw Sts.
Baltimore City Life Museums.	Lombard & Front Sts.	Lillie Carroll Jackson Museum.	1320 Eutaw Place
Baltimore Maritime Museum	Pier 3, Pratt St.	Little Italy	Pratt & Albemarle Sts.
Baltimore Museum of Art		Lloyd St. Synagogue/Jewish Heritage Ctr.	11 Lloyd St.
Art Museum Dr. (Charles & 31st St.)		Maryland Historical Society.	201 W. Monument St.
Baltimore Museum of Industry.	1415 Key Highway	Maryland Science Center.	601 Light St.
Baltimore Streetcar Museum	1901 Falls Rd.	Memorial Stadium	33rd St. & Ellerslie Ave.
Baltimore Zoo	Druid Hill Park	Meyerhoff Symphony Hall	1212 Cathedral St.
City Hall	100 N. Holliday St.	Morris A. Mechanic Theatre	Baltimore & Charles Sts.
Convention Center & Festival Hall	One W. Pratt St.	National Aquarium	Pier 3, East Pratt St.
Edgar Allan Poe Grave.	Fayette & Greene Sts.	Peale Museum	225 Holliday St.
Edgar Allan Poe House	203 N. Amity St.	Public Works Museum. Eastern Ave. & Jones Falls Blvd.	
Enoch Pratt Free Library	400 Cathedral St.	State Office Buildings	Preston St. near Howard/Eutaw
H. L. Mencken House	1524 Hollins St.	Walters Art Gallery	Charles & Centre Sts.

STATE AIRPORTS

The State owns and operates two airports, Baltimore/Washington International (BWI) and Martin State Airport.

BWI Airport, a gateway airport for the United States, is served by 19 airlines and has 600 daily commercial flights. In 1992, BWI reported handling 8.8 million commercial passengers and 238 million pounds of air freight. The Airport offers both passenger and cargo flights to a variety of international destinations that include Reykjavik, Iceland; London and Luxembourg in Europe; Montevideo, Santiago, and Buenos Aires in South America; Tel Aviv in the Middle East; Ottawa, Montreal, and Toronto in Canada; Aruba, St. Maarten, St. Thomas, and Jamaica in the Caribbean.

In 1993, BWI became the first east coast airport home of Southwest Airlines. In 1993, two international carriers, Air Aruba and British Airways, also began service. In 1994, the airport will undergo a \$16.3 million enhancement program, including the addition of carpeting, lighting, a Baltimore-Washington regional photo mural, interior and exterior landscaping and an observation area. An extension of one of the two major jet runways also will be completed. The State also has proposed the construction of a new \$130 million international wing at BWI, featuring a light rail terminal in the Airport, to be completed in 1996.

Martin State Airport is the largest general aviation facility on the East Coast. Handling primarily private and corporate aircraft, Martin is also the main base for Maryland's two air National Guard Squadrons; the Maryland State Police Aviation Division (MED-EVAC); the Baltimore City Police Helicopter Unit; and the Baltimore County Police Marine Division.

HIGHWAYS

The National Road, begun in Cumberland in 1806, was the nation's chief route west for many years. As U.S. Route 40, it remains a principal east-west artery today. The State's highway network has over 5,200 miles of interstate, primary and secondary roads and over 2,000 bridges, designed, built, and maintained by the State Highway Administration.

The William Preston Lane, Jr. Memorial Bridge (Chesapeake Bay Bridge) spans 4.2 miles between Sandy Point, Anne Arundel County, and Kent Island, Queen Anne's County. Opened in 1952, it transformed access to the eastern shore of the State. A second parallel Bay Bridge opened in 1973. Beltways encircle Baltimore and Washington with connections to the major routes between the cities. The Baltimore Harbor Tunnel opened in 1957, providing the first direct link north and south under the Harbor for vehicles bypassing Baltimore City. The Harbor Tunnel was followed by the 1.6-mile

long Francis Scott Key Bridge over the Harbor in 1977 and the Fort McHenry Tunnel in 1985.

Most Maryland highways are open to all travelers without fee. Tolls are required, however, at the John F. Kennedy Highway (Interstate 95) at Perryville; the Harbor and Fort McHenry tunnels; the Francis Scott Key Bridge; the Thomas I. Hatem Bridge (U.S. 40) at Perryville; the Chesapeake Bay Bridges (for eastbound traffic only) outside Annapolis in Anne Arundel County; and the Governor Harry W. Nice Bridge in Charles County. The maximum speed limit anywhere in the State is 55 miles per hour.

PUBLIC TRANSPORTATION

Bus. Bus transportation is provided by the Mass Transit Administration (MTA), the Washington Metropolitan Area Transit Authority (WMATA) and local buses. The MTA operates statewide commuter bus routes linking metropolitan areas, funds general bus transportation for elderly and disabled persons on a statewide basis, and supports local public transportation funding in many counties and small cities. Under its state-wide commuter bus program, the MTA provides eight privately contracted services from Crofton, Annapolis, Columbia, Frederick, Hagerstown, Huntingtown, North Beach, Charlotte Hall, and Waldorf to Washington DC. The MTA also operates over 62 bus routes in the Baltimore area. With suburban service operating from Annapolis, White Marsh, Columbia, Bel Air, Havre de Grace and Laurel to downtown Baltimore, 850 buses serve more than 250,000 passengers daily. Services for passengers with disabilities include regularly scheduled lift-equipped service; Call-A-Lift service for passengers on bus routes without scheduled accessible buses; and Mobility, a van and taxi service for passengers unable to use regular MTA buses. In winter months, the MTA operates a Shelter Shuttle which picks up homeless individuals and families and transports them to city-run shelters seven nights a week. In Montgomery and Prince George's counties, bus transportation is provided by WMATA's Metrobus system, Montgomery County's "Ride-On" service, and Prince George's County's service called "The Bus."

Subway. Subways operate in the Baltimore and Washington, DC, areas. The Baltimore *Metro*, operated by the Mass Transit Administration, runs 14 miles from Owings Mills to Charles Center in Baltimore City, carrying 40,000 passengers per day. A northeast extension to Johns Hopkins Hospital in Baltimore City is scheduled to open in 1995. Commuters between Washington, DC, and the Maryland suburbs are served by *Metro*rail, operated by the Washington Metropolitan Transit Authority and financially supported by the Maryland Department of Transportation. Metro rail has 70 miles in operation, with 22 stations in Montgomery and Prince George's counties.



Map of Central Corridor Light Rail Line,
courtesy of Mass Transit Administration,
Department of Transportation

Light Rail. The main leg of the first light rail line in Maryland, with electric-powered trains that run mostly on existing railroad rights-of-way, began service between Timonium and Camden Station on May 18, 1992. Called the *Central Corridor Light Rail Line*, it is operated by the Mass Transit Administration. Additional stops were added in 1992 at Patapsco Avenue and, in 1993, at Linthicum and Cromwell stations. Eventually, it will link the region from Hunt Valley north of Baltimore, through Baltimore City, to Baltimore/Washington International (BWI) Airport and Glen Burnie in Anne Arundel County.

Railroad. The State currently runs three commuter train lines. Two Baltimore-Washington lines and a Martinsburg, WV—Brunswick-Washington line form the *Maryland Rail Commuter Service (MARC)*, carrying nearly 19,000 passengers each weekday. Service also operates north of Baltimore on the northeast corridor into Harford and southern Cecil counties with these trains terminating at Perryville. The Mass Transit Administration contracts out operations for four freight lines on Maryland's Eastern Shore and two through Frederick and Carroll counties, covering over 100 miles. Additional train service is provided by Amtrak (passengers) and CSX Transportation (freight). Offhistorical note, the Baltimore and Ohio (B & O) Railroad Company was chartered by the General Assembly in 1827 to construct a transportation link to the west, establishing the nation's first long-distance railway.

EDUCATION

Elementary and Secondary Education. Public education in Maryland is a shared responsibility between State government and the local governments of Maryland's 23 counties and Baltimore City. The State Board of Education sets minimum educational standards, certifies teachers, provides some State funds for school construction and instruction, and monitors individual school performance. County boards of education often establish requirements beyond the State minimums, develop new programs, and provide substantial funding. Maryland ranks 11th in the nation with an average per pupil expenditure of \$5,823 in 1992. In the 1992-93 school year for prekindergarten through high school, 751,780 students were enrolled in 1,270 public schools; 148,714 students were enrolled at 985 private schools.

Public high schools graduated 36,347 students in 1993. Those intending to continue their education: 77% (74.2% in a college or university and 2.8% in a trade or business school); to work: 28.8%; and to enter military service: 4.2%. Maryland students consistently excel on national tests. With 66% of high school seniors participating, Maryland ranks 2nd in the nation on Scholastic Aptitude Test (SAT) scores among states where more than half the stu-

dents take the test. On Advanced Placement (AP) exams, 72% of Maryland students received scores required for college credit.

Public School Special Programs. In the 1992-93 school year, some 88,480 students with disabilities received special education services to facilitate learning. Services range from assistance for part or all of a regular school day, to specialized services for students in separate facilities, hospitals, or homebound programs. Prekindergarten programs served 16,082 four-year olds; 131,759 students participated in vocational-technical educational programs. Gifted and talented programs were conducted by the State, on a tuition basis, at 13 summer centers for 2,000 students who qualified academically, met geographical distribution requirements, and were able to meet the cost. In correctional institutions, 2,489 inmates completed educational programs: 888 earned literacy certifications; 677 received high school diplomas; 1,565 completed vocational programs; and 96 received postsecondary degrees in 1993.

Public School Resources. An interactive computer network soon will link the State's more than 200 high schools and 56 colleges via fiber-optic cable. The network, called "Advantage: Maryland," is unique in the United States. Maryland students can draw upon the cultural resources of not only Annapolis and Baltimore but also those of the nation's capital, Washington, DC.

Higher Education. Maryland has a three-part system of public higher education that consists of 18 community colleges; 2 four-year colleges and universities (St. Mary's College of Maryland, a liberal arts institution, and Morgan State University); and 11 campuses of the University of Maryland System.

Among independent postsecondary institutions are 4 two-year colleges; 22 four-year colleges and universities; and approximately 206 proprietary schools. The U.S. Naval Academy in Annapolis is a federal institution. Postgraduate professional degree programs are offered in medicine by the University of Maryland at Baltimore and The Johns Hopkins University; in dentistry by the University of Maryland at Baltimore; and in law by the University of Maryland at Baltimore and the University of Baltimore.

Some 268,560 students, in 1992, continued their education in undergraduate and graduate postsecondary academic programs in the State. Of these, public community colleges, four-year colleges and universities enrolled 228,022 students. State residents made up 89.1% of 201,072 undergraduates and 67.4% of 26,950 graduate students. Private colleges and universities enrolled another 40,538 students: 24,012 undergraduates (57.9% from Maryland); and 16,526 graduate students (71.2% from Maryland).

University of Maryland System encompasses eleven campuses: University of Maryland at Baltimore; University of Maryland College Park; Bowie State University; Towson State University; University of Maryland Eastern Shore; Frostburg State University; Coppin State College; Salisbury State University; University of Baltimore; University of Maryland University College; and University of Maryland Baltimore County, with University of Maryland College Park designated the "flagship" institution for the System. In addition, the System includes three major research and educational components: the Maryland Institute for Agriculture and Natural Resources, the Center for Environmental and Estuarine Studies, and the Maryland Biotechnology Institute.

University of Maryland System Undergraduate Enrollment, Fall 1993

Bowie State University	2,179
Coppin State College	2,162
Frostburg State University	4,171
Salisbury State University	4,296
Towson State University	9,247
University of Baltimore	1,096
University of Md. Baltimore County	6,476
University of Md. College Park	19,340
University of Md. Eastern Shore	2,121
University of Md. University College	868

LIBRARIES & ARCHIVES

Libraries, 1992. Twenty-four public library systems, one in each county and Baltimore City, include 190 public libraries and 18 bookmobiles, with total collections of 12.5 million items. School library media centers are located in 1,187 elementary, middle and secondary schools, with total collections of over 11.8 million items. Sixty-three college and university libraries have collections numbering 12.4 million items.

The Maryland State Library Network serves over 400 libraries throughout the State, primarily through interlibrary loan of materials and information. The Network is composed of the State Library Resource Center (Enoch Pratt Free Library, Central Building in Baltimore City); three Regional Library Resource Centers (Eastern Shore, Southern Maryland, Western Maryland); four academic libraries that lend specialized materials and information; and more than 125 libraries that fill interlibrary loan requests from their collections. Libraries and their users locate needed items through the statewide union catalog, MICROCAT/ULPM, which describes holdings of 100 libraries on microfiche and in electronic formats.

Maryland residents may register with and borrow materials from any public library in the State. Information and materials found through the Network may be transferred electronically, sent by delivery

truck, or mailed to the local library. The public checked out over 47.5 million items in 1992.

Archives and Special Libraries. Maryland records of State and local government, dating from 1634 to the 1990s, are housed at the State Archives in the new Hall of Records building at Annapolis. The State Archives also holds special collections of maps, newspapers, photographs, State publications and reports, business records, records of religious bodies, and private papers. Many federal government records will be found at the National Archives at College Park, Maryland. The College Park facility, known as Archives II, is scheduled to open in May 1994. Special libraries of note include Enoch Pratt Free Library, and the Johns Hopkins University Libraries, Baltimore; the State Law Library, and Nimitz Library of the U.S. Naval Academy, Annapolis; National Library of Medicine, Bethesda; University of Maryland Libraries, College Park; the Libraries of the National Institute of Justice, and National Oceanic and Atmospheric Administration, Rockville; and U.S. Bureau of the Census Library, Suitland.

MEDICAL CARE, 1992

Licensed Personnel

Physicians	19,426
Registered nurses	53,000
Practical nurses	10,000
Dentists	3,835
Dental hygienists	1,939
Dietitians	1,370
Professional counselors	1,343

Licensed Facilities

Hospitals	82
Emergency (shock trauma) centers, including a regional trauma center for children	5
Nursing homes (comprehensive care)	230
Alcoholic intermediate care facilities	40
Domiciliary care homes	586
Residential treatment centers for emotionally disturbed youth	13
Adult day care centers	47
Developmental disabilities community program facilities	1,648
Outpatient drug & alcohol abuse centers	270
Rehabilitation facilities	210
Mental health outpatient community programs	152
Home health agencies	125
End-stage renal dialysis units	67
Ambulatory surgical centers	70
Health maintenance organizations	22
Hospice programs	38
Rural health clinics	2
Correctional facility health centers	7
Clinical laboratories	2,484

Maryland medical institutions have been recognized as vital contributors to medical research and discovery since the College of Medicine (now part of the University of Maryland System) was chartered in 1807 and pioneered in preventive medicine. As early as 1853, a researcher at that institution advanced the diagnosis of cancer by identifying malignant cells with a microscope. The Johns Hopkins Hospital, founded in 1889, has revolutionized medical education. Physicians there opened the first school of public health; standardized surgical techniques for specific procedures; initiated the use of rubber gloves and nerve-blocking anesthesia; discovered vitamins A, B, and D; and, more recently, catalogued genetic traits. University Hospital in Baltimore opened the nation's first shock trauma unit in 1961. The Shock Trauma Center has developed lifesaving methods of trauma management; it remains in the forefront as the hub of the State's emergency medical services system, admitting over 3,000 critically injured or ill patients per year. The Johns Hopkins Children's Center, opened in 1964, serves as the regional shock trauma center for children, developing equipment and diagnostic and treatment techniques specialized for their emergency care.

The National Institutes of Health in Bethesda carry on this innovative research tradition, as does the National Cancer Institute's Laboratory of Tumor Cell Biology in Bethesda where trailblazing AIDS research is underway.

Maryland also is the site of the world's first institution of dental education, the Baltimore College of Dental Surgery, which opened in Baltimore in 1840. The College is now the School of Dentistry at the University of Maryland at Baltimore.

The Maryland Medical Care Programs enable persons below certain income levels to receive medically necessary services through enrollment in Medical Assistance and Pharmacy Assistance, which reimburse participating health care professionals and facilities. In 1992, the Medical Assistance Program (Medicaid), funded jointly by the State and federal governments, averaged monthly enrollments of 429,334 persons, or 8.9% of the State's population. The State-funded Pharmacy Assistance Program averaged monthly enrollments of 16,578 persons who were not eligible for Medicaid and could not afford prescriptions and other pharmaceuticals.

THE ARTS

The arts reflect Maryland's geographic and cultural diversity from traditional Appalachian fiddle music in Western Maryland and African-American quilting on the lower Eastern Shore to experimental performance and media arts in metropolitan areas surrounding Washington, DC, and Baltimore City.

The State's cultural institutions include more than 150 privately incorporated arts organizations and 45 university, college and governmental presenters of annual arts events.

Maryland is home to important museums, including the Walters Art Gallery, the Baltimore Museum of Art, and the Ward Museum of Wildfowl Art in Salisbury. These and 30 other art museums and galleries attracted more than three million visitors in 1992. The State has 12 regional interdisciplinary arts institutions, including Easton's Academy of the Arts, the Strathmore Hall Arts Center in Rockville, Frostburg State University's new Performing Arts Center, and Maryland Hall for the Creative Arts in Annapolis. Historically a center for the performing arts, Baltimore is the site for the Baltimore Symphony, Center Stage, the Arena Players and the Baltimore Center for the Performing Arts.

More than 2,000 actors, creative writers, dancers, musicians, singers, and visual artists live in Maryland. Annual scholarship and award programs and in-school artist residencies nurture student interest in the arts, as do more than 30 schools and academies devoted to training young artists, including Baltimore's School for the Arts, the Peabody Institute of The Johns Hopkins University, and the Bethesda Academy of Performing Arts. Aggregate State, county and municipal funding for the arts totaled more than \$21 million in 1992.

MARYLAND'S OFFICIAL STATE SYMBOLS

GREAT SEAL OF MARYLAND

The Great Seal of Maryland is used by the Governor and the Secretary of State to authenticate Acts of the General Assembly and for other official purposes. The first Great Seal was sent from England shortly after settlement of the colony. Except for the period of crown rule (1692-1715) when different seals were used, the first Great Seal remained in use, though slightly altered, until the Revolution. The State of Maryland then adopted a new seal similar in form and spirit to those of other states. One hundred years later, Maryland readopted its old seal (Joint Resolution no. 5, Acts of 1876). Only the reverse of this seal has ever been cut. The obverse, however, is still considered part of the seal and often adorns public buildings.

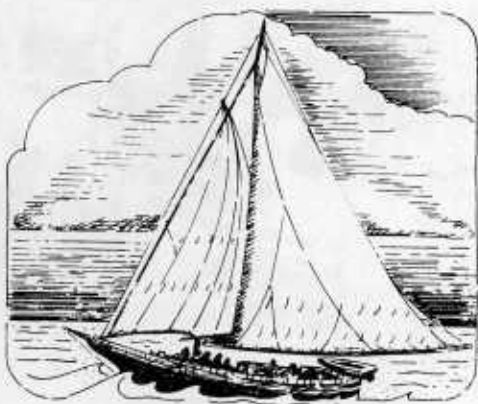
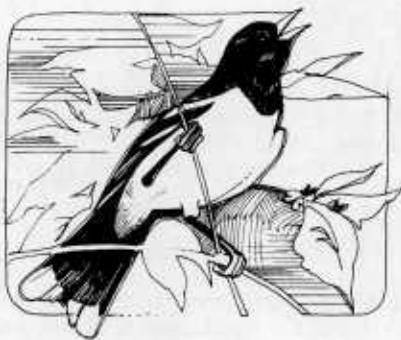
The reverse consists of an escutcheon, or shield, bearing the Calvert and Crossland arms quartered. Above is an earl's coronet and a full-faced helmet. The escutcheon is supported on one side by a farmer and on the other by a fisherman. It symbolizes Lord Baltimore's two estates: Maryland, and Avalon in Newfoundland. The Calvert motto on the scroll is "Fatti maschii parole femine," usually translated "manly deeds, womanly words." The Latin legend on the border (the last verse of Psalms 5 from the Vulgate) is translated "with favor wilt thou compass us as with a shield." The date, 1632, refers to the year the Maryland charter was granted by Charles I, King of England, to Cecilius Calvert, second Lord Baltimore.



The obverse of the Seal shows Lord Baltimore as a knight in full armor mounted on a charger. The inscription translated is "Cecilius, Absolute Lord of Maryland and Avalon, Baron of Baltimore" (Chapter 79, Acts of 1969; Code State Government Article, secs. 13-101 through 13-105).

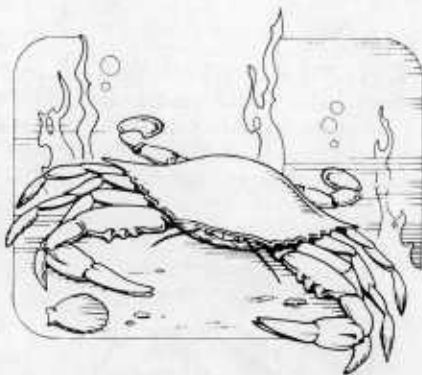


STATE BIRD. The Baltimore Oriole (*Icterus galbula*) is the official Maryland bird (Chapter 54, Acts of 1947). Special provisions have been made for its protection (Chapter 154, Acts of 1882; Code State Government Article, sec. 13-302). The oriole's plumage of black and yellow, the same colors as in the Calvert shield, led to its early association with the name of the proprietor. In 1698, "Baltimore Birds" were among the "Beasts of Curriosity" ordered sent from Maryland to grace the royal gardens (*Archives of Maryland* 23:455-56).



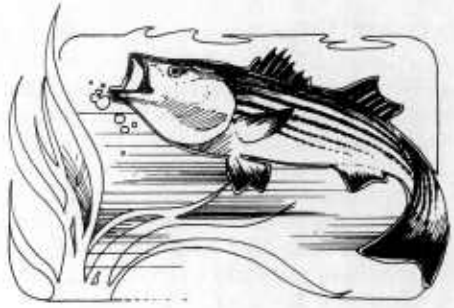
STATE BOAT. The skipjack was designated the State Boat in 1985 (Chapter 788, Acts of 1985; Code State Government Article, sec. 13-312). Skipjacks, named after a leaping fish, are the last working boats under sail in the United States. In winter, they dredge oysters from the floor of Chesapeake Bay.

STATE CRUSTACEAN. In 1989, the Maryland Blue Crab (*Callinectes Sapidus*) was designated the State Crustacean (Chapter 724, Acts of 1989; Code State Government Article, sec. 13-301(b)).

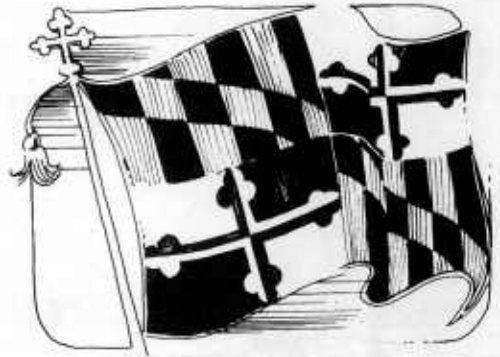


STATE DOG. In 1964, the Chesapeake Bay Retriever was declared the official dog of Maryland (Chapter 156, Acts of 1964; Code State Government Article, sec. 13-303).

STATE FISH. The striped bass or rockfish (*Roccus saxatilis* 2) was designated as the official fish of the State of Maryland in 1965 (Chapter 513, Acts of 1965; Code State Government Article, sec. 13-304).



STATE FLAG. Maryland's flag bears the arms of the Calvert and Crossland families. Calvert was the family name of the Lords Baltimore who founded Maryland, and their colors of gold and black appear in the first and fourth quarters of the flag. Crossland was the family of the mother of George Calvert, first Lord Baltimore. The red and white Crossland colors, with a Greek cross terminating in the foils, appear in the second and third quarters. This flag was first flown October 11, 1880, in Baltimore at a parade marking the 150th anniversary of the founding of Baltimore. It also was flown October 25, 1888, at Gettysburg Battlefield for ceremonies dedicating monuments to Maryland regiments of the Army of the Potomac. Officially, it was adopted as the State flag in 1904 (Chapter 48, Acts of 1904). Maryland law requires that if any ornament is affixed to the top of a flagstaff carrying the Maryland flag, the ornament must be a gold cross bottony (Chapter 862, Acts of 1945; Code State Government Article, secs. 13-201 through 13-204).

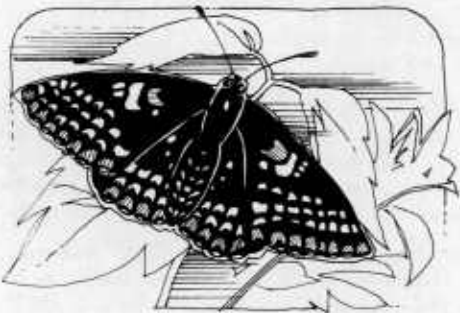


STATE FLOWER. The Black-Eyed Susan (*Rudbeckia hirta*) has been the official Maryland flower since 1918 (Chapter 458, Acts of 1918). A yellow daisy, or coneflower, it blooms in late summer (Code State Government Article, sec. 13-305).



STATE FOSSIL SHELL. In 1984, the shell of the *Ecphora quadricostata* (Say), an extinct snail, was designated the State fossil shell (Chapter 313, Acts of 1984; Code State Government Article, sec. 13-311). The *Ecphora* inhabited Chesapeake Bay and other East Coast tidal waters 5 to 12 million years ago. An *Ecphora* shell found in St. Mary's County, c. 1685, was one of the first North American fossils illustrated in European scientific works.

STATE INSECT. The Baltimore Checkerspot Butterfly (*Euphydryas phaeton*) is the official arthropodic emblem of the State (Chapter 253, Acts of 1973; Code State Government Article, sec. 13-301(a)).



STATE SONG. The nine-stanza poem, “Maryland, My Maryland,” was written by James Ryder Randall in 1861. A native of Maryland, Randall was teaching in Louisiana in the early days of the Civil War, and he was outraged at the news of Union troops being marched through Baltimore. The poem articulated Randall’s Confederate sympathies. Set to the traditional tune of “Lauriger Horatius” (“O, Tannenbaum”), the song achieved wide popularity in Maryland and throughout the South. “Maryland, My Maryland” was adopted as the State song in 1939 (Chapter 451, Acts of 1939; Code State Government Article, sec. 13-307).



STATE SPORT. The equestrian sport of jousting is the official sport of Maryland (Chapter 134, Acts of 1962; Code State Government Article, sec. 13-308).



STATE TREE. Maryland has chosen for its tree the White Oak (*Quercus alba*). The magnificent specimen represented here is known as the Wye Oak, located at Wye Mills on the Eastern Shore. It is owned by the State (Chapter 731, Acts of 1941; Code State Government Article, sec. 13-310).



MARYLAND'S NICKNAMES

Maryland is known as both the Old Line State and the Free State.

Old Line State. According to some historians, Gen. George Washington bestowed the name "Old Line State" and thereby associated Maryland with its regular line troops, the Maryland Line, who served courageously in many Revolutionary War battles.

Free State. The nickname "Free State" was created by Hamilton Owens, editor of the *Baltimore Sun*. In 1923, Georgia Congressman William D. Upshaw, a firm supporter of Prohibition, denounced Maryland as a traitor to the Union for refusing to pass a State enforcement act. Mr. Owens thereupon wrote a mock-serious editorial entitled "The Maryland Free State," arguing that Maryland should secede from the Union rather than prohibit the sale of liquor. The irony in the editorial was subtle, and Mr. Owens decided not to print it. However, he popularized the nickname in later editorials.

POET LAUREATE OF MARYLAND

Linda Pastan, 1991—

In the 18th century, Ebenezer Cook, author of *The Sot-weed Factor: Or, A Voyage to Maryland* (1708), styled himself Poet Laureate. Maryland did not have an official poet, however, until 1959. In that year, the General Assembly authorized the Governor to appoint a citizen of the State as Poet Laureate of Maryland (Chapter 178, Acts of 1959; Code State Government Article, sec. 13-306). Since 1979, the incumbent has been appointed to a three-year term.

STATE THEATERS

In 1978, Center Stage in Baltimore was designated the State Theater of Maryland (Chapter 1003, Acts of 1978). By the same act Olney Theatre in Montgomery County was named the State Summer Theater of Maryland (Code State Government Article, sec. 13-309).

LEGAL HOLIDAYS

January 1	New Year's Day
January 15	Dr. Martin Luther King, Jr.'s Birthday
February 12	Lincoln's Birthday
February, 3rd Monday	Washington's Birthday
March 25	Maryland Day
Friday before Easter	Good Friday
May 30	Memorial Day
July 4	Independence Day
September, 1st Monday	Labor Day
September 12	Defenders' Day
October 12	Columbus Day*
November 11	Veterans' Day
November, 4th Thursday	Thanksgiving Day
December 25	Christmas Day

Each statewide general election day.

Each other day that the President of the United States or the Governor designates for general cessation of business.

If a holiday falls on a Sunday, the holiday shall be observed on the next Monday after that date.

* Unless the United States Congress designates another day for observance, in which case, the day designated by Congress becomes the legal date.

MARYLAND HISTORICAL CHRONOLOGY

- c. 10,000 B.C. Indians known to have lived in Maryland by this date.
- c. 1000 B.C. Indian introduction of pottery.
- c. 800 B.C. Indian introduction of domesticated plants.
- c. 1000 A.D. Permanent Indian villages established.
- 1498 John Cabot sailed along Eastern Shore off present-day Worcester County.
- 1524 Giovanni da Verrazano passed mouth of Chesapeake Bay.
- 1572 Pedro Menendez de Aviles, Spanish governor of Florida, explored Chesapeake Bay.
- 1608 Capt. John Smith explored Chesapeake Bay.
- 1629 George Calvert, 1st Lord Baltimore, left Avalon in Newfoundland, visited Virginia.
- 1631 Kent Island settled by Virginians under William Claiborne.
- 1632, June 20. Maryland Charter granted to Cecilius Calvert, 2nd Lord Baltimore, by Charles I, King of England.
- 1633, Nov. 22 The *Ark* and the *Dove* set sail from Cowes, England, for Maryland.
- 1634, March 25 Landing of settlers at St. Clement's Island.
- 1634/5, Feb. 26 First General Assembly met at St. Mary's City.
- 1645 Ingle's Rebellion.
- 1647/8, Jan. 21 Margaret Brent denied right to vote in General Assembly.
- 1649, April 21 Religious toleration law enacted.
- 1650, April 6 General Assembly divided into an upper and lower house.
- 1652, March 29 Parliamentary commissioners held jurisdiction over colony, curtailing proprietary authority.
- 1655, March 25 Puritans from Virginia defeated Gov. William Stone's forces at Battle of the Severn.
- 1657, Nov. 30 Lord Baltimore's claim to Maryland reaffirmed.
- 1664 Slavery sanctioned by law; slaves to serve for life.
- 1683, May 15 Headright system of land grants ended.
- 1685, Aug. 31 Printing press of William Nuthead used at St. Mary's City by this date.
- 1689, July-1690, May Maryland Revolution of 1689.
- 1690, May-1692, April Interim government of Protestant Associators.
- 1692, April-1715 Crown rule; Maryland governed as a royal colony rather than as a proprietary province.
- 1692 Church of England made the established church. Royal assent to establishment act given in 1702.
- 1694/5, Feb. Capital moved from St. Mary's City to Annapolis.
- 1696 King William's School (later St. John's College) founded at Annapolis.
- 1715 Restoration of proprietary rights to Charles Calvert, 5th Lord Baltimore.
- 1718 Catholic disenfranchisement.
- 1727, Sept. *Maryland Gazette* began publication at Annapolis.
- 1729 Baltimore Town established.
- 1732 Establishment of boundary line with three lower counties of Pennsylvania, which later became Delaware.
- 1744, June 30. Indian chiefs of the Six Nations relinquished by treaty all claims to land in colony.

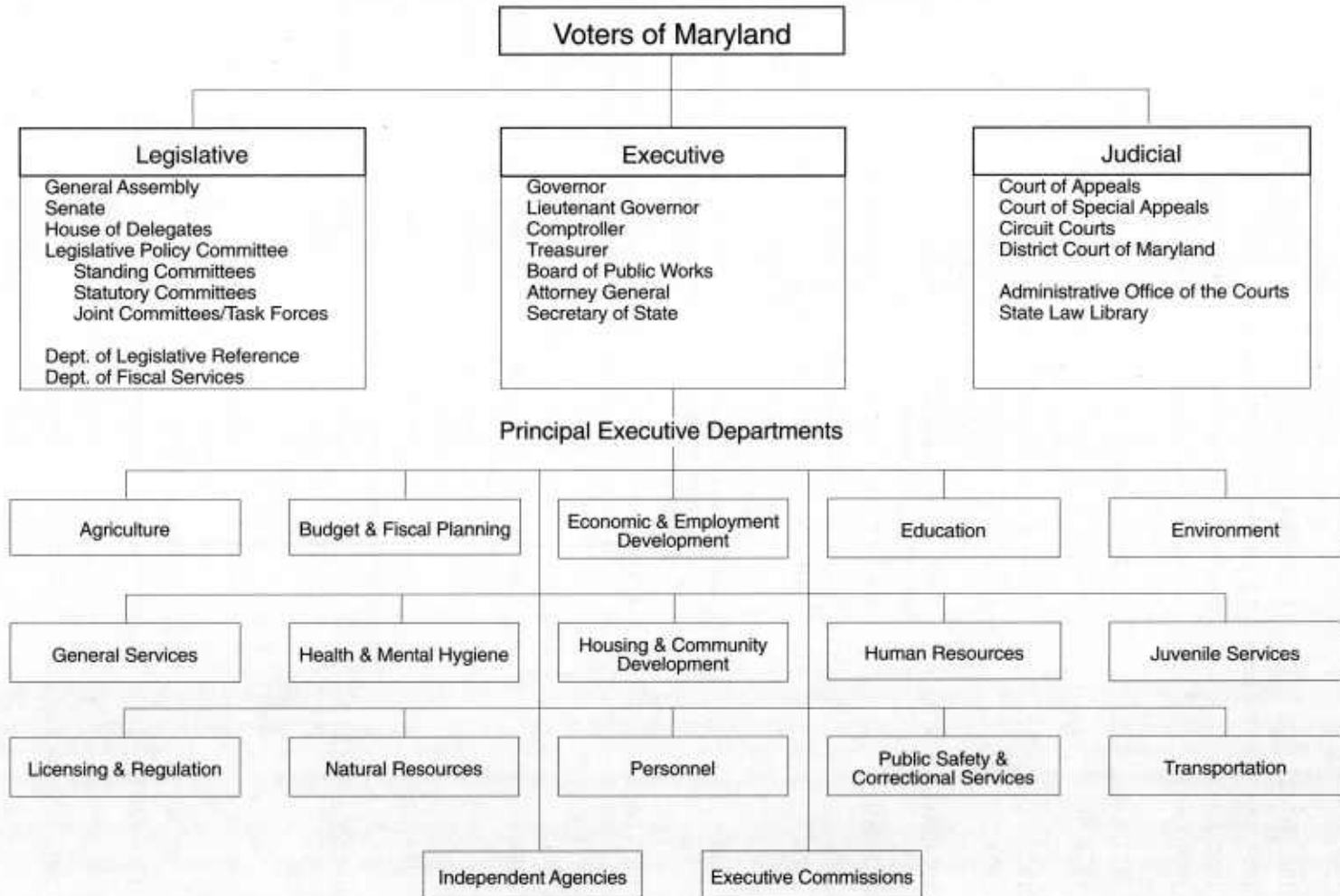
- 1747 Tobacco inspection law enabled Maryland to control quality of exports.
- 1755 Gen. Edward Braddock's expedition through Maryland to the west.
- 1763-1767 Charles Mason and Jeremiah Dixon surveyed boundary line with Pennsylvania.
- 1765, Nov. 23 Stamp Act resistance at Frederick.
- 1772, March 28 Cornerstone laid for State House in Annapolis.
- 1774, April 19 Last colonial General Assembly prorogued.
- 1774, June 22 First Provincial Convention met at Annapolis.
- 1774, Oct. 19 Burning of the *Peggy Stewart* in Annapolis harbor.
- 1775, March 22 "Bush Declaration" signed, Harford County.
- 1775, July 26 Association of Freemen formed.
- 1775, Aug. 29 Council of Safety organized.
- 1776, June 26 Departure of Robert Eden, Maryland's last colonial governor.
- 1776, July 4 Declaration of Independence adopted in Philadelphia. Engrossed copy signed by Marylanders William Paca, Charles Carroll of Carrollton, Thomas Stone, and Samuel Chase.
- 1776, July 6 Maryland Convention declared independence from Great Britain.
- 1776, Aug. 14-Nov. 11 Constitutional Convention of 1776 (meeting of Ninth Provincial Convention).
- 1776, Aug. 27 Maryland soldiers fought at Battle of Long Island and continued to engage the British at later battles, including White Plains, and Harlem Heights.
- 1776, Nov. 3 Declaration of Rights (Maryland's Bill of Rights) adopted by Ninth Convention. Church of England disestablished.
- 1776, Nov. 8 First State Constitution adopted by Ninth Convention.
- 1776, Dec. 20-1777, March 4 Continental Congress met at Baltimore.
- 1777, Feb. 5 First General Assembly elected under State Constitution of 1776 met at Annapolis.
- 1777, March 21 Inauguration of first governor elected by General Assembly. Council of Safety disbands.
- 1777, Sept. 11 Maryland soldiers fought at Battle of Brandywine in Pennsylvania.
- 1780, Aug. 16 In South Carolina, Maryland soldiers fought at Battle of Camden.
- 1781, Jan. 17 Maryland soldiers fought at Battle of Cowpens in South Carolina.
- 1781, Feb. 2 Property of Loyalists and British subjects confiscated.
- 1781, March 1 Maryland ratified, and thereby made effective, the Articles of Confederation.
- 1781, March 15 In North Carolina, Maryland soldiers fought at Battle of Guilford Courthouse.
- 1781, Sept. 8 Maryland soldiers fought at Battle of Eutaw Springs in South Carolina.
- 1781, Nov. 5 John Hanson elected President of the United States in Congress Assembled.
- 1782 Washington College established at Chestertown.
- 1783, Nov. 26-1784, June 3 Continental Congress met at Annapolis.
- 1783, Dec. 23 George Washington resigned commission as commander in chief of Continental Army at State House in Annapolis.
- 1784 St. John's College established at Annapolis.
- 1784, Jan. 14 Treaty of Paris, ending Revolutionary War, ratified by Congress at Annapolis.
- 1785, March 28 Mt. Vernon Compact, an agreement on navigation and fishing in Potomac River and Chesapeake Bay, signed by Maryland and Virginia commissioners.
- 1785, Aug. China trade begun with arrival of Canton cargo at Baltimore.

- 1785, Nov. 22 Mt. Vernon Compact ratified by Maryland.
- 1786, Sept. 11-14 Annapolis Convention held to discuss revisions to Articles of Confederation. Maryland sent no representatives.
- 1787, Sept. 17 U.S. Constitution signed by Marylanders Daniel Carroll, James McHenry, and Daniel of St. Thomas Jenifer, at Philadelphia.
- 1787, Nov. 29 Luther Martin's report, *The Genuine Information*, criticized proposed U.S. Constitution, including its omission of a bill of rights.
- 1788, April 28 Maryland, the seventh state, ratified U.S. Constitution.
- 1789, Dec. 19. Maryland ratified federal Bill of Rights, first ten amendments to U.S. Constitution.
- 1791, Dec. 19. Maryland ceded land for District of Columbia.
- 1796. Baltimore City incorporated.
- 1802. Property qualification for voting removed in local elections.
- 1803. *Viva voce* voting at elections changed to voting by ballot.
- 1807, Dec. 18. University of Maryland chartered as the College of Medicine of Maryland.
- 1810. Property qualification ended in voting for electors for president, vice-president, and congressmen.
- 1810. Free blacks disenfranchised.
- 1814, Aug. 24 Battle of Bladensburg.
- 1814, Sept. 12 British repulsed at Battle of North Point.
- 1814, Sept. 13 Bombardment of Fort McHenry, which inspired Francis Scott Key to write "Star-Spangled Banner."
- 1818. National Road completed from Cumberland to Wheeling.
- 1819, March 6 In *M'Culloch v. Maryland*, U.S. Chief Justice John Marshall interpreted Constitution to signify implied powers of federal government.
- 1824-1829 Chesapeake and Delaware Canal constructed through Cecil County to link Chesapeake Bay with Delaware River.
- 1826. Jewish enfranchisement, religious qualification for civil office removed.
- 1827, Feb. 28. Baltimore and Ohio Railroad chartered.
- 1828-1848 Chesapeake and Ohio Canal constructed (to Cumberland by 1848).
- 1837, May 17. The Baltimore *Sun* began publication.
- 1838, Oct. 3. Governor and State senators first elected by voters rather than by legislature.
- 1844, May 24. Samuel F. B. Morse demonstrated telegraph line from Washington, DC, to Baltimore.
- 1845, Oct. 10. U.S. Naval Academy founded at Annapolis.
- 1850, Nov. 4-1851, May 13. . Constitutional Convention of 1850-1851.
- 1851, June 14. Second State Constitution adopted.
- 1854-1859 Rise of Know Nothing Party. Baltimore riots named city "Mobtown."
- 1859, Oct. 6. Maryland Agricultural College opened at College Park.
- 1859, Oct. 16. John Brown launched raid from Maryland on federal arsenal, Harper's Ferry.
- 1861, April 19 Sixth Massachusetts Union Regiment attacked by Baltimore mob.
- 1861, April 26 General Assembly met in special session at Frederick while federal troops occupied Annapolis.
- 1861, May 13. Gen. Benjamin F. Butler's Union forces occupied Baltimore.
- 1862, Sept. 14 Battle of South Mountain.
- 1862, Sept. 17 Battle of Antietam.
- 1863, June Confederates invaded Maryland en route to Gettysburg.
- 1864, April 27-Sept. 6 Constitutional Convention of 1864.
- 1864, July 6 Hagerstown held for ransom by Confederates.
- 1864, July 9 Frederick held for ransom by Confederates.

- 1864, July 9 Battle of Monocacy.
- 1864, Oct. 12-13, 29 Gov. Bradford declared Third State Constitution adopted after soldiers' vote was added to election totals. A test oath was required of all voters.
- 1864, Nov. 1 Maryland slaves emancipated by State Constitution of 1864.
- 1867, May 8-Aug. 17 Constitutional Convention of 1867.
- 1867, Sept. 18 Fourth State Constitution adopted.
- 1876, Oct. 3 The Johns Hopkins University opened in Baltimore.
- 1877, Jan. 16 Maryland-Virginia boundary demarcated by Jenkins-Black Award.
- 1877, July 20-22 Baltimore and Ohio Railroad strike riot at Baltimore.
- 1886, Jan. 5 Enoch Pratt Free Library opened in Baltimore.
- 1888-1889 Oyster Wars; Maryland and Virginia watermen fought on Chesapeake Bay.
- 1889, May 7 The Johns Hopkins Hospital was dedicated in Baltimore.
- 1890 Australian secret ballot in elections adopted.
- 1893, Oct. The Johns Hopkins School of Medicine opened in Baltimore.
- 1894 First child labor law passed.
- 1902 Workmen's compensation law enacted, first such law in U.S.
- 1902 Compulsory school attendance law passed.
- 1904, Feb. 7 Baltimore fire. Seventy blocks in heart of business district devastated.
- 1909, April 6 Matthew Henson, of Charles County, reached North Pole with Robert Peary.
- 1915, Nov. 2 Referendum and County Home Rule amendments adopted.
- 1916, Nov. 7 Executive budget process established by Constitutional amendment mandating balanced State budgets.
- 1917 Aberdeen Proving Ground, first testing center of U.S. Army, established.
- 1920 Merit system established for State employees.
- 1920, Nov. 2 Women voted for the first time in Maryland.
- 1931, March 3 "Star-Spangled Banner" adopted as national anthem.
- 1937 State income tax instituted.
- 1937, June 1 City of Greenbelt chartered, a New Deal model community.
- 1938, June National Institutes of Health established in Bethesda.
- 1941, Dec. 7 U.S.S. *Maryland* among naval ships attacked at Pearl Harbor.
- 1944 Blue-baby operation developed at The Johns Hopkins Hospital in Baltimore, pioneering heart surgery era.
- 1947, July 1 State sales tax instituted.
- 1948 Montgomery became first county to adopt charter form of government.
- 1950, June 24 Friendship International Airport (later BW1) began operation.
- 1952, July 31 Chesapeake Bay Bridge opened.
- 1955, Sept. Desegregation of public schools begun.
- 1956 Voting machines used for elections throughout State.
- 1956, Dec. Baltimore urban renewal begun.
- 1957, Nov. 30 Baltimore Harbor Tunnel opened.
- 1959, May Goddard Space Flight Center opened in Greenbelt.
- 1962, July Baltimore Beltway (1-695) opened through Baltimore County, encircling Baltimore City.
- 1963, June 11 Cambridge riots. National Guard remained through May 1965.
- 1964, April 7 Public accommodations law enacted.
- 1964, Aug. 16 Capital Beltway (1-495) opened, encircling Washington, DC, by passing through Maryland's Prince George's and Montgomery counties, and Virginia.

- 1967, June 21. Opening of Columbia, a planned community incorporating one-tenth of the land area of Howard County.
- 1967, July 25. Cambridge riots.
- 1967, Sept. 12-1968, Jan. 10. Constitutional Convention of 1967-1968.
- 1968, May 14. Proposed State Constitution rejected by voters.
- 1969, Oct. 5. Maryland Public Television first broadcast from Owings Mills (Channel 67).
- 1970, Spring. Student rebellion at University of Maryland, College Park.
- 1972, Nov. 7. First general election in Maryland where lowering of voting age to 18 years of age or older applied.
1973. Second parallel Chesapeake Bay Bridge opened.
1973. Urban "homesteading" begun in Baltimore. City sold abandoned houses for \$1 each to buyers for renovation.
- 1974, Nov. 5. Both houses of General Assembly elected, for the first time, on the basis of equal representation by population.
- 1975, May. Calvert Cliffs Nuclear Power Plant began operation.
1976. Maryland Science Center opened in Baltimore.
1976. Metro, the regional, rapid transit system for the national capital area, opened to link stations in Maryland with Washington, DC, and Virginia.
1980. Maryland and Virginia established Chesapeake Bay Commission to coordinate interstate legislative planning and programs to restore Bay resources.
- 1980, July 2. Harborplace, a 3-acre center of restaurants and shops, opened in Baltimore City, signaling the revitalization of Baltimore's Inner Harbor.
1981. National Aquarium opened in Baltimore.
- 1983, Dec. 9. Chesapeake Bay Agreement to improve water quality and living resources of the Bay signed by Maryland, Pennsylvania, Virginia, District of Columbia, Chesapeake Bay Commission, and U.S. Environmental Protection Agency.
1985. Pennsylvania joined Chesapeake Bay Commission.
- 1985, Nov. 24. Fort McHenry Tunnel opened.
- 1987, Dec. 14. Chesapeake Bay Agreement to restore and protect the Bay signed by Maryland, Pennsylvania, Virginia, District of Columbia, Chesapeake Bay Commission, and U.S. Environmental Protection Agency.
- 1992, April 6. Orioles Park at Camden Yards, the new stadium for the Baltimore Orioles baseball team, opened in downtown Baltimore City.
- 1992, May 18. Central Corridor Light Rail Line opened through Baltimore City.
- 1993, July 1. Interactive computer network, called "Advantage: Maryland" planned to link Maryland high schools and colleges by fiber-optic cable. First such network in the United States.
- 1993, Sept. 10. Chesapeake Bay Partnership Agreement, a partnership between State and local governments to reduce pollution in the Bay's tributaries by the year 2000, signed by Governor, Maryland's 23 counties, and Baltimore City.
- 1994, May. The National Archives at College Park, Maryland, known as Archives II, scheduled to open.

OVERVIEW OF MARYLAND STATE GOVERNMENT



MARYLAND GOVERNMENT

Maryland government is based on a written compact known as the Constitution of Maryland. The State has had four constitutions, each containing a declaration of rights, the State's equivalent of a bill of rights. Maryland's first constitution was adopted during the Revolutionary War in 1776, the second in 1851, and the third in 1864. The fourth and present constitution was adopted in 1867. It consists of a declaration of rights, the Constitution proper, and those amendments ratified to date.

The source of all power and authority for governing the State of Maryland lies with its citizens. The Constitution's Declaration of Rights makes clear "That all Government of right originates from the People, is founded in compact only, and is instituted solely for the good of the whole; and they have, at all times, the inalienable right to alter, reform or abolish their Form of Government in such manner as they may deem expedient." (Art. I)

While responsibility for promoting the public interest is vested in specific officers and agencies of State government, actual governing authority remains with the registered voters of Maryland. A registered voter must be eighteen years of age or older, a citizen of the United States, and a resident of Maryland thirty days prior to the date of an election.

Believing that it would be too cumbersome for all persons to participate directly in the operation of government, framers of the Constitution of 1867 followed precedent established in earlier Maryland constitutions by delegating power to elected representatives. They also continued to separate powers of government into three distinct branches—executive, legislative, and judicial—which exercise certain checks and balances on each other.

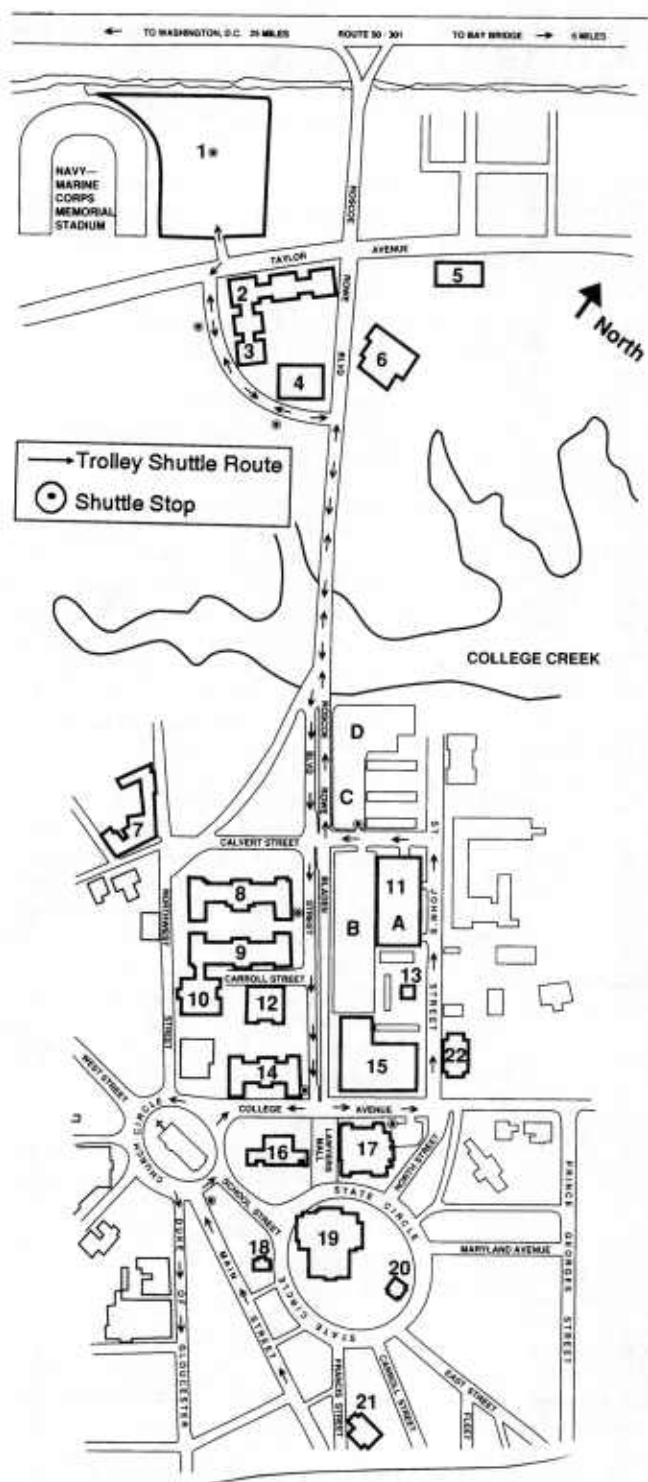
EXECUTIVE BRANCH

The Executive Branch, consisting of various constitutional and statutory officers and agencies, implements and enforces Maryland's laws and provides executive direction within a centralized administration. The chief executive officer is the Governor, elected by the voters to a four-year term each even-numbered year that is not a presidential election year. The Governor is responsible for ensuring that Maryland's laws are executed effectively; that certain appointments as provided by the Constitution or by law are made; that a budget is presented annually to the legislature; and, as commander in chief of the military, that the armed forces

of the State are able to meet any emergency. The Governor may veto legislation passed by the legislature, and the Governor appoints judges to the State judiciary. The Governor is assisted by the Lieutenant Governor, who runs for election on a joint ballot with the gubernatorial candidate. Duties of the Lieutenant Governor are limited to those assigned by the Governor. The Governor and Lieutenant Governor each must be at least thirty years old and a resident and voter of Maryland for the five years immediately preceding election.

Other statewide executive officers also are provided for in the Constitution. The Comptroller of the Treasury superintends the fiscal affairs of the State. The State Treasurer accounts for all deposits and disbursements to or from the State treasury. The Secretary of State attests to the Governor's signature on all public documents and oversees all executive orders, commissions, and appointments. The Attorney General serves as legal counsel to the Governor, the legislature, and all State departments, boards, and most commissions. Each of these executive officers serves a four-year term. The voters elect the Comptroller and Attorney General. The Treasurer is selected by joint ballot of both houses of the General Assembly, and the Secretary of State is appointed by the Governor. An important agency of the executive department is the Board of Public Works, composed of the Governor, the Comptroller, and the Treasurer. The Board approves all sums expended through State loans, most capital improvements, and the sale, lease, or transfer of all real property owned by the State.

Until recently, Maryland, like most states, had experienced a steady proliferation of governmental agencies, boards, and commissions as the need for public services increased. Between 1969 and 1972, the executive branch of government was reorganized to bring agencies with related functions together under a new departmental structure. The General Assembly passed legislation creating twelve new cabinet-level departments, encompassing nearly 250 separate governmental entities. In order of their creation, the twelve departments were: Health and Mental Hygiene, Budget and Fiscal Planning, Natural Resources, State Planning, Personnel, General Services, Human Resources, Public Safety and Correctional Services, Licensing and Regulation, Economic and Community Development, Transportation, and Agriculture. The State Department of Education became a principal



Map of Government Buildings in Central Annapolis,
courtesy of Department of Legislative Reference

GOVERNMENT BUILDINGS IN ANNAPOLIS

1. **Public Parking & Shuttle Bus**
At Navy-Marine Corps Memorial Stadium. Trolley Shuttle Bus: Mon.- Fri., 6 a.m.-7 p.m. at half-hour intervals or less. \$.30 fare (rush hours: \$.75). No holiday service.
2. **Tawes State Office Building**
Dept. of Natural Resources
3. **District Court Building**
4. **Courts of Appeal Building**
Court of Appeals
Court of Special Appeals
State Law Library
5. **State Police Barracks**
6. **State Archives**
(new Hall of Records)
7. **Dept. of Budget & Fiscal Planning**
8. **Goldstein Treasury Building**
Comptroller of the Treasury
State Treasurer
9. **State Income Tax Building**
10. **Data Processing Building**
11. **Central Services Building**
Annapolis Public Bldgs. & Grounds. A,B,C,D Lots: parking by permit only
12. **Old Armory Building**
State Administrative Board of Election Laws
Division of State Documents
13. **St. John's Street**
14. **James Senate Office Building**
15. **Lowe House of Delegates Office Building**
16. **Governor's Mansion**
17. **Legislative Services Building**
Dept. of Fiscal Services
Dept. of Legislative Reference
Joint Committee Hearing Room
18. **Shaw House**
19. **State House**
Senate Chamber
House of Delegates Chamber
Governor's Office
Library/Information Services Desk
Visitors Center/State House Tours
20. **Old Treasury Building**
Historic Annapolis, Inc.
21. **Jeffrey Building**
Secretary of State
Md. Higher Education Comm.
22. **Old Hall of Records**
(now part of St. John's campus)

department in 1976, and in 1983, the Department of Employment and Training was created.

In 1987, a second major reorganization of government was enacted by the General Assembly. The Departments of Economic and Community Development and Employment and Training were abolished. Their functions were reorganized under the new Department of Economic and Employment Development, and the Department of Housing and Community Development. At the same time, the Department of the Environment was created to assume those environmental responsibilities previously overseen by the Department of Health and Mental Hygiene, and the Department of Natural Resources.

The General Assembly in 1989 formed a new Department of Juvenile Services and reassigned functions of the Department of State Planning to other agencies.

Within the executive branch now are fifteen principal departments. Each, except for Education, is headed by a secretary, who serves at the pleasure of the Governor and is appointed by the Governor with Senate consent. Each secretary carries out the Governor's policies pertaining to that department and is responsible for the department's operation. The State Department of Education is headed by the State Board of Education, which appoints the State Superintendent of Schools to direct the department. Certain State agencies whose purpose or functions do not permit easy integration into one of the fifteen cabinet-level departments have remained independent, such as the State Department of Assessments and Taxation, the Public Service Commission, and the University of Maryland System. Executive departments and independent agencies are augmented by special study commissions and task forces at the discretion of the Governor.

LEGISLATIVE BRANCH

The Legislative Branch consists of the General Assembly and its supporting agencies. General Assembly is the legal name of the Maryland legislature. The General Assembly sometimes is considered the "popular" branch of government, because its members more directly represent the electorate than do officials of either the executive or judiciary. Legislators are elected to both houses of the General Assembly from districts redrawn every ten years after the federal census to ensure equal representation based on the concept of "one person, one vote." Geographical size of the districts varies according to population density.

Like all states but Nebraska, Maryland has a bicameral legislature. The lower house is the House of Delegates and the upper house is the Senate. Representatives to both houses are elected in each

gubernatorial election year for four-year terms. Candidates for the House of Delegates must be at least twenty-one years of age and those for the Senate at least twenty-five. The House of Delegates consists of 141 members, while the Senate has 47 members. Both houses convene annually on the second Wednesday in January for a 90-day session. Sessions may be extended by resolution of both houses, and special sessions may be called by the Governor. The General Assembly passes all laws necessary for the welfare of the State's citizens and certain laws dealing with the counties and special taxing districts; determines how State funds are to be allocated; and adopts amendments to the State Constitution, subject to ratification by the voters. Bills may be introduced in either house, and when passed by both houses and signed by the Governor, they become law. Current laws are compiled in the *Annotated Code of Maryland*.

The General Assembly employs various committees—statutory, standing (or continuing), and joint—to facilitate its work during and between sessions. The legislative branch also encompasses several State agencies. The Department of Legislative Reference assists in the preparation of legislation and maintains information services essential for legislators and the public. The Department of Fiscal Services prepares financial impact statements and monitors fiscal functions for the General Assembly.

One of the single most important tasks of the General Assembly, and one that requires close coordination and consultation with the Executive Department, is adoption of the annual budget for Maryland State government. The Constitution specifies that it is the responsibility of the Governor to present the annual budget to the General Assembly within five days of the beginning of each legislative session. The budget of Maryland must not exceed anticipated revenues. This requirement prevents deficit spending and accounts in large part for the excellent bond rating enjoyed by the State. Reflecting the principle of separation of powers within State government, the Governor must incorporate into the budget unchanged requests from the legislative and judicial departments, as well as the estimated expenses required for operating the public schools. Beyond these items and other obligations for certain State debts and the salaries of officials specified in the Constitution, the Governor has considerable discretion in determining what programs and agencies to fund in the budget. The budget process thus is a major policy-shaping tool for the Governor. Supplemental budgets may be submitted by the Governor after adoption of the annual budget, but all requests for such funds must be matched by additional anticipated revenues.

JUDICIAL BRANCH

The Judicial Branch is responsible for the resolution of all matters involving civil and criminal law in the State of Maryland. Judges base their decisions on statutory law, common law, or equity. Maryland has a four-tiered court system consisting of the District Court of Maryland, Circuit Courts, the Court of Special Appeals, and the Court of Appeals.

The District Court of Maryland was created in 1971 on a statewide basis in each county and Baltimore City. As a court of limited jurisdiction, it replaced local justices of the peace and county trial magistrates. District Courts have jurisdiction in minor civil and criminal matters and in virtually all violations of the Motor Vehicle Law. District Court judges are appointed by the Governor for ten-year terms.

In each county and in Baltimore City is a Circuit Court. The Circuit Court has original jurisdiction over more serious criminal and civil cases and also hears appeals from decisions in the District Court. Circuit Court judges are nominated by special judicial selection commissions and appointed by the Governor with Senate consent. At the first statewide election occurring at least one year after their appointment, Circuit Court judges must successfully stand for election to continue in office for a term of fifteen years.

The Court of Special Appeals is the second highest court in Maryland. Like the State's highest court, the Court of Appeals is an appellate court. It was established in 1966 to ease the caseload of the Court of Appeals and to facilitate resolution of cases requiring appellate adjudication. Composed of thirteen judges, members of the Court of Special Appeals are appointed by the Governor with Senate consent for ten-year terms, subject to approval of the voters at the next election after their appointment. The Court of Special Appeals has exclusive initial appellate jurisdiction over any reviewable judgment, decree, order, or other action of a circuit court, except for appeals in criminal cases in which the death penalty is imposed.

The Court of Appeals has a long history in Maryland, dating from the seventeenth century and

reformed by the first State constitution of 1776. As Maryland's highest court, the Court of Appeals reviews cases of major importance where the decisions rendered are based on constitutional interpretation of the law. The seven judges of the Court of Appeals are appointed by the Governor with Senate consent. They serve ten-year terms. Like judges of the Court of Special Appeals, judges of the Court of Appeals must win approval of the electorate at the first election occurring at least one year after their appointment.

Various units, boards, and commissions exist within the judiciary to facilitate the judicial process and assist judges of the different courts. The Judicial Nominating Commissions, for example, present names to the Governor when vacancies occur on any of the appellate or circuit courts. The State Law Library is the principal law reference library in the State. Also within the Judiciary Department are the State Board of Law Examiners, which conducts examinations for prospective members of the State Bar, and the Attorney Grievance Commission, charged with supervising and administering the discipline of attorneys.

The three branches of State government—executive, legislative, and judicial—act to preserve, protect, and extend the privileges and obligations provided to the citizens of Maryland by the State Constitution. All three branches represent the interests of the citizens of the State in their relations with other states and the federal government, and each works closely with and supplements the services of municipal and county administrations. Checks and balances provided by the Constitution of Maryland ensure a certain beneficial degree of tension and proprietorship among the three branches of State government, and each carefully guards its prerogatives. The fundamental goal of State government as a whole, however, is to serve the public interest. Through periodic elections, referenda, and amendments to the Constitution, citizens ultimately determine the policies, functions, and extent of the government of the State of Maryland.

OFFICIAL BIOGRAPHIES

**WILLIAM DONALD
SCHAEFER**
*Governor of Maryland
Democrat*



William Donald Schaefer has served as governor of Maryland since January 1987, leading the State to the forefront in environmental protection, education reform, and health care reform. He was elected 58th governor of Maryland in 1986 by the greatest margin in State gubernatorial history, and was re-elected decisively for a second term in 1990.

Governor Schaefer has guided the State in both good and bad economic times, capitalizing on opportunities in the strong budget years and streamlining State government during the leaner years of a nationwide recession. Since the governor took office, every area of the State has enjoyed growth with the State's help. The Eastern Shore has benefited from new roads and bridges, and help with tourism, while Southern Maryland, preparing for a major expansion at the Patuxent Naval Air Station, has received help with housing, schools, and transportation. Western Maryland was opened up with a new interstate and capital investments which built on the region's strengths. Counties in the Washington suburbs grew through capital projects at the University of Maryland at College Park, revitalization efforts in Montgomery County, and investments in high-tech and science

research. Fast-growing counties in the northern and central regions of Maryland won jobs with the help of State economic development loans and grants.

Making government more proactive about tackling problems faced by its citizenry, Governor Schaefer has stressed prevention as a means to save money, lives, and heartache. State agencies now devote resources to help Marylanders before they need costly health, social or public safety services. The emphasis on prevention represents a shift in government philosophy — moving away from just reacting to problems and toward trying to prevent them.

The governor has expanded social programs from housing to child care, started the nation's first State outreach effort for AIDS patients, and reorganized State departments to devote more resources to children and juvenile services. He has steered more money to preventive health programs, through a cancer campaign, anti-smoking efforts and expanded immunizations. Also he has used waivers from the federal government to make federally funded health and welfare programs work preventively, while stressing personal responsibility.

Maryland's school systems have benefited from Governor Schaefer's two terms in office. School funding has increased substantially, to \$1.2 billion a year, and school performance has improved through programs aimed at early intervention and help for underachieving students. To prepare students for school, the Schaefer administration made kindergarten attendance mandatory and expanded pre-kindergarten programs to help at-risk students.

A reorganization of Maryland's higher education system, coupled with increased funding for institutions and students, produced more focused academic missions for four-year campuses and made college degrees more accessible to Marylanders. The University of Maryland at College Park has benefited from its designation as Maryland's flagship institution, while two other institutions—St. Mary's College of Maryland and Morgan State University—have excelled under special status each received as part of the reorganization. Community colleges, bolstered by increased funding and sharing in higher education's capital building boom, also attained higher status during the Schaefer years.

Environmental protection gained greater awareness through the governor's leadership, with a new Department of the Environment created to oversee Maryland's commitment to saving natural resources. Maryland pledged to restore the Chesapeake Bay's water quality, signing a regional agreement to curb pollution that produced measurable results. Governor Schaefer, recognized as a leader by his colleagues in the Bay restoration efforts, was twice chosen chairman of the Chesapeake Bay Executive Council. Other environmental accomplishments have included streamlining wetlands permits, enacting a reforestation effort, and initiating statewide recycling to make 23 percent of all household trash recycled by 1994.

In public safety, Governor Schaefer has continued building correctional institutions to keep pace with the growing prison population, but also has pushed for alternatives to incarceration. He opened one of the nation's first boot camps for first-time offenders, implemented a home detention program, and empowered local governments to operate community service programs for nonviolent offenders. He has been a consistent advocate of tougher gun laws, and led the fight to implement a handgun roster board to ban so-called Saturday-night specials.

Recognizing that the steadiest path to growth is stimulating new jobs, Mr. Schaefer has headed more than a dozen international trade missions, seeking markets for State products, promoting Maryland as an ideal tourist destination, and strengthening relations throughout Europe, Asia, and the former Soviet Union. He challenged State and local governments to work with businesses interested in locating in Maryland or expanding their facilities

here. The result was new jobs and trade agreements steering contracts to Maryland companies.

Governor Schaefer has been a builder, championing construction of a premier baseball stadium for the Baltimore Orioles, Maryland's first light-rail transit line, and an expanded Baltimore Convention Center. Maryland's college and university campuses benefited from the building boom, with projects such as the performing arts center at College Park, and local school systems enjoyed an increase in funding for public school construction.

Mr. Schaefer came to Annapolis as governor after serving 15 years as mayor of Baltimore and overseeing the City's renaissance. His urban rejuvenation program, which combined resources from federal, State and local governments, and the private sector, triggered a widespread revitalization of Baltimore's neighborhoods. With the development of the Inner Harbor, and a major push to draw hotels, restaurants, and shops to the downtown, Baltimore emerged as a major tourist center.

Governor Schaefer has received ten honorary doctorates and won the highest tributes from national trade journals, fraternal organizations, civic and service clubs, health and welfare agencies, and neighborhood associations. He is the fifth person in the nation to receive the "Distinguished Public Service Award" from Brandeis University along with Eleanor Roosevelt, Chief Justice Earl Warren, Watergate Prosecutor Leon Jaworski, and Speaker of the House Thomas "Tip" O'Neill.

A life-long resident of Maryland, Governor Schaefer was born in West Baltimore on November 2, 1921, to William Henry and Tululu Irene Schaefer. Educated in Baltimore's public schools, he graduated from Baltimore City College in 1939 and from the University of Baltimore Law School in 1942.

His legal career put on hold by U.S. entry into World War II, Mr. Schaefer joined the Army, achieved officer rank, and took charge of administering military hospitals both in England and on the Continent. After his tour of duty, he remained in the U.S. Army Reserve and retired in 1979 with the rank of colonel. After the war, he resumed his legal career, practicing real estate law, and went on to earn a Master of Laws degree from the University of Baltimore. His leadership roles in citizen associations propelled him to a seat on the Baltimore City Council in 1955.

In 1967, rather than seek a fourth term as a councilman, Mr. Schaefer ran successfully for City Council president, and four years later was elected to the City's top job. He was inaugurated as Baltimore's mayor on December 7, 1971, and served four consecutive terms until he was elected governor. He first was inaugurated as Maryland's chief executive on January 21, 1987; his second inauguration was January 16, 1991.

MELVIN A. STEINBERG
Lieutenant Governor
Democrat



Melvin A. Steinberg, Maryland's fourth Lieutenant Governor since the office was reestablished in 1970, brings more than twenty years of legislative experience to the State's second highest elected office.

Lieutenant Governor Steinberg began his career in public service in November 1966 when he won election to the State Senate. He made an immediate impact on the State political scene, elected as Chairman of the Baltimore County Delegation during his first year in the Senate.

In the years to follow, Mr. Steinberg continued to demonstrate strong leadership qualities as Chairman of the Joint Committee on Ethics, the Committee on Narcotics, Subcommittee on Family Law, and the Joint Committee on Racing, and as a member of numerous task forces and committees. In January 1975, he was designated Vice-Chairman of the Judicial Proceedings Committee and, in January 1979, he became Chairman of the Finance Committee.

In January 1983, beginning his fifth consecutive term as a Senator, Mr. Steinberg was chosen by his

colleagues to serve as President of the Senate. Mr. Steinberg served in that capacity until his election as Lieutenant Governor in November 1986.

During Mr. Steinberg's tenure in the General Assembly, he sponsored or was the leading spokesman for a number of significant bills. Mr. Steinberg served as a member of the blue ribbon Task Force on Health-Care Cost Containment and, under his leadership in the Senate, major legislation was enacted which achieved substantial progress in controlling rising health care costs. As Chairman of the Senate Ethics Committee, he developed and drafted the original rules pertaining to disclosure and conflict of interest for legislators.

As a member of a special legislative task force, Mr. Steinberg assisted in drafting the Dangerous Substance Control Act which placed Maryland at the forefront of efforts to control dangerous drugs. Major legislation also was enacted under his leadership to rekindle the vitality of the racing industry in Maryland. With a tradition stemming from Colonial days, racing in our State has the third largest impact of any industry on our economy.

Mr. Steinberg introduced legislation which became the basis of condominium law in the State of Maryland. He sponsored legislation to elect county council members by district rather than at-large in Baltimore County. Mr. Steinberg also sponsored numerous bills concerning mental health and domestic relations law.

As a member of the Maryland State Senate, Mr. Steinberg actively promoted economic development as well. In the fall of 1984, he represented Maryland and the General Assembly on an economic development mission to Japan. In the spring of 1985, Mr. Steinberg, as President of the Senate, represented the State in London when the *Pride of Baltimore* sailed under the Tower Bridge to complete its first Atlantic crossing.

Mr. Steinberg also has been active in the field of higher education, having served on the Commission on Excellence in Higher Education which recommended restructuring the higher education system in Maryland.

Since his first election as Lieutenant Governor in 1986, Mr. Steinberg has continued to build on a solid record of achievement gained during his twenty years of service in the Maryland General Assembly.

On behalf of Governor William Donald Schaefer, Lieutenant Governor Steinberg coordinated and developed the Administration's legislative agenda. The Lieutenant Governor served as chairman of the Governor's Commission on Alcohol and Drug Abuse, and the Maryland Executive Helicopter Advisory Committee. He currently is chairman of the Peabody Institute Oversight Committee.

Lieutenant Governor Steinberg was born in Baltimore City on October 4, 1933, and attended

the public schools of Baltimore City. He is a graduate of Baltimore City College and received his Associate of Arts Degree from the University of Baltimore in 1952. In 1955, he received a Juris Doctorate Degree from the University of Baltimore School of Law and was admitted to the Maryland Bar the same year. He served on active duty in the United States Navy from November 1955 through 1957. In addition, he has honorary degrees from Goucher College, Villa Julie College, and St. Mary's College of Maryland.

Mr. Steinberg returned to Baltimore following military service and became active in a number of civic organizations and political clubs. He entered the private practice of law as an associate with his cousin, Marvin B. Steinberg, Esquire, now a Judge of the Circuit Court of Baltimore City. Subsequently, Mr. Steinberg became a partner in the law firm of Levin and Gann, P.A. He is a member of the Baltimore County, Maryland State and American Bar Associations.

Lieutenant Governor Steinberg and his wife, Anita, have been married for thirty-five years. The Steinbergs have three children, Edward, Susan, and Barbara. Edward, a graduate of Bucknell University and the University of Baltimore School of Law, is currently practicing law in Baltimore City. Edward's wife, Halaine, is a graduate of Towson State University and is a former public school teacher. Susan is a graduate of Drew University and the University of Maryland School of Law and is a practicing attorney. Barbara is a graduate of Dickinson College and is a C.P.A. employed in the corporate setting. Lieutenant Governor Steinberg also is grandfather to twins, Mitchell Jacob and Julie Sarah Steinberg, and their brother, Jason Andrew Steinberg.

LOUIS L. GOLDSTEIN
Comptroller of the Treasury
Democrat



Louis L. Goldstein was born in Prince Frederick on March 14, 1913. He was educated in Baltimore City and Calvert County public schools, at Washington College, Chestertown, Maryland (B.S., 1935), and the University of Maryland School of Law (J.D., 1938). From 1939 to 1942, he was an elected delegate from Calvert County to the Maryland General Assembly. He enlisted in the U.S. Marine Corps as a private in 1942 and was discharged in 1946 as a first lieutenant after service in the Asiatic and Pacific theatres. He is a captain (retired) in the U.S. Marine Corps Reserve.

From 1947 through 1958, Mr. Goldstein was an elected State Senator from Calvert County. During that time he was Majority Leader (1951-1955) and President of the Senate (1955-1958). He was a member of the Legislative Council (1947-1958) and served as its Chairperson between 1955 and 1958. In 1958, he was elected Comptroller of the Treasury; he was reelected in 1962, 1966, 1970, 1974, 1978, 1982, 1986, and 1990. No one has served in statewide elected office in Maryland longer than Mr. Goldstein.

Mr. Goldstein is married to the former Hazel E. Horton and has three children, Philip, Louisa, and Margaret Senate. Mr. and Mrs. Goldstein reside at Oakland Hall, Prince Frederick, Maryland.

Mr. Goldstein and his wife have shared a legal practice in Prince Frederick. He also operates several farms. He is active in veterans, charitable, and civic organizations. He served as President of the National Association of State Auditors, Comptrollers and Treasurers for 1969. He is Chairperson of the Board of Visitors and Governors of Washington College. He also has served as a delegate or alternate to thirteen Democratic Party National Conventions, and was a member of the Platform and Resolutions Committee at the 1964, 1968, 1972, 1976, 1984, 1988, and 1992 conventions.

Morgan State University, Western Maryland College, Washington College, the University of Baltimore, and Towson State University each have awarded Mr. Goldstein honorary doctorates. He has received the President's Medal from Mt. St. Mary's College and the Father Andrew White Medal from Loyola College. He has received the Financial Reporting Achievement Award from the Municipal Finance Officers Association of the United States and Canada each year since 1981, and the Distinguished Financial Leadership Award from the Association of Government Accountants. He also has received other awards for his interest in civic affairs, education, historic preservation, promotion of tourism, outstanding management, veterans' affairs, and conservation.



LUCILLE MAURER
State Treasurer
Democrat

First elected in January 1987, and re-elected in 1991, Lucille Maurer is the first woman to serve as Treasurer of Maryland. She is the twenty-first State Treasurer since the Constitution of 1851 combined the treasurers of the Western and Eastern Shores into one officer selected by the General Assembly. As Treasurer, she also serves as a member of the Board of Public Works, the first woman to serve on Maryland's highest administrative council.

A resident of Montgomery County since 1950, Treasurer Maurer served in the House of Delegates from 1969 to 1987. She was a member of the Ways and Means Committee for sixteen years and also chaired the Joint Committee on Federal Relations for four years. In the legislature, she became widely known for her experience in developing funding formulas for the public schools and for her leadership in fiscal affairs.

During the years she served in the legislature, Ms. Maurer also was active in the National Conference of State Legislatures, chairing the Education Committee, 1979-80, and the Tax and Trade Committee, 1985-86. From 1980 to 1982, she served on the Intergovernmental Advisory Council of the U.S. Department of Education as a Presidential appointee.

Before her election to the House of Delegates, Treasurer Maurer was twice elected to the Montgomery County Board of Education, serving simultaneously as a Trustee of Montgomery College from 1960 to 1968. In 1967, she was

elected to the Maryland Constitutional Convention where she served on the Executive Branch Committee. She has been a delegate to several Democratic Party National Conventions.

Since her election as Treasurer, Ms. Maurer has continued to take an active interest in national professional organizations. She is an active member of the National Association of State Treasurers, serving as President in 1993. Formerly, she served as senior Vice President, Legislative Chair and Chair of the Northeast Regional Conference. Treasurer Maurer also served on the Executive Committee of the National Association of State Auditors, Comptrollers, and Treasurers and served on its State/Federal Cash Management Reform Task Force. She also has held a number of offices and leadership roles in the Women Executives in State Government.

Born in New York on November 21, 1922, Ms. Maurer grew up in Rockland County, New York. She attended the then Woman's College of the University of North Carolina and was graduated from the University of North Carolina at Chapel Hill in 1942 with a degree in Economics. After working for the U.S. Tariff Commission as an economist, she received her M.A. in General Studies from Yale University in 1945. Treasurer Maurer was awarded the honorary degrees of Doctor of Humanities by Hood College in 1984, and Doctor of Humane Letters by the University of Maryland's University College in 1990.

Treasurer Maurer is a member of many community organizations, such as the League of Women Voters. She is the recipient of many honors and awards from groups, including the Maryland Association of Boards of Education, Maryland Association of Counties, Maryland Association for Retarded Children, and chapters of the Business and Professional Women, National Organization for Women, and the American Association of University Women. In March of 1990, Treasurer Maurer was inducted into the Maryland Women's Hall of Fame. In 1989 she received the Judge Sarah T. Hughes Award for Distinguished Public Service from Goucher College, and the William G. Baker, Jr. Memorial Fund Award from the University of Baltimore's William Donald Schaefer Center for Public Policy. In 1988, she was awarded the prestigious Louis B. Brandeis Justice in Government Award by the American Jewish Congress. Among many other publications, she is listed in *Who's Who in America*, *Who's Who in American Politics*, *Who's Who of American Women*, *Foremost Women of the Twentieth Century*, and *Community Leaders and Noteworthy Americans*.

Ms. Maurer is married to Ely Maurer, an Assistant Legal Adviser in the U.S. Department of State. They have three grown sons: Stephen, Russell, and Edward.

J. JOSEPH CURRAN, JR.*Attorney General
Democrat*

J. Joseph Curran, Jr., was born in West Palm Beach, Florida, on July 7, 1931. He attended Baltimore parochial schools, Loyola High School, the University of Baltimore, and the University of Baltimore Law School (LL.B., 1959). Mr. Curran served in the U.S. Air Force during the Korean conflict, with duty in Japan and Korea.

In 1986, Mr. Curran was elected Attorney General of Maryland after serving four years as Lieutenant Governor with Governor Harry Hughes. In 1990, he won re-election handily. Under Mr. Curran, the Maryland Attorney General's Office has been a national leader in consumer protection, criminal investigations, Medicaid fraud prosecution, securities regulation and antitrust enforcement. During Mr. Curran's tenure, for the first time in State history, a jail sentence has been imposed on defendants solely for the commission of environmental crimes.

Long a proponent of sensible gun control laws, Mr. Curran played a leading role in the successful 1986 handgun referendum to ban over-the-counter sales of so-called Saturday-night specials in Maryland.

In a landmark 1990 case, *Maryland v. Craig*, Attorney General Curran successfully urged the U.S. Supreme Court to uphold Maryland's law permitting victims of child abuse to testify via one-way television. In 1993, the Office, along with attorneys general from other states, prevailed in the Supreme Court in a major antitrust case against insurance companies. Under Mr. Curran's direction, the Criminal Investigations Division obtained fines and restitution of more than \$13 million and put 97 defendants behind bars. Among those receiving prison sentences have been suspected or convicted drug dealers who were prosecuted for failing to pay State taxes on their income from drug trafficking. The Division also has prosecuted 10 individuals and corporations for fraud under the State's minority business enterprise law.

The office's Medicaid Fraud Control Unit has been recognized repeatedly as one of the country's best under Mr. Curran's leadership. Since 1986, Maryland has been awarded more than \$4.5 million in restitution and fines as the result of the Unit's more than 100 criminal prosecutions for fraud and patient abuse. In 1992, Maryland received national attention by becoming the first state to successfully prosecute a physician for criminally neglecting his nursing home patients.

The Attorney General's Consumer Protection Division responds to 100,000 telephone calls a year, handles 9,000 to 11,000 written complaints, and has obtained several million dollars in restitution and fines.



The Health Education and Advocacy Unit alone has recovered nearly \$420,000 for consumers by resolving billing disputes, and obtaining medical services from health insurance companies and HMOs.

The Securities Division has initiated an average of 400 disciplinary actions each year against stockbrokers and investment advisers. The Division has obtained major settlements including one against a brokerage firm which resulted in the return of \$300,000 to Maryland investors during 1992. During Mr. Curran's tenure, the Securities Division also has implemented the most comprehensive regulatory plan for investment advisers in the country.

The Antitrust Division under Mr. Curran has obtained criminal convictions of numerous persons and businesses for rigging bids in State construction and asbestos abatement contracts; spearheaded nationwide settlements returning more than \$50 million to consumers victimized by resale price maintenance schemes in the consumer electronics industry; thwarted a price-fixing agreement among Baltimore area pharmacies that raised the cost of prescriptions to HMO subscribers; and broadened the availability of a new anti-psychotic drug for schizophrenic patients by forcing its manufacturer to halt an arrangement that rendered the drug prohibitively expensive.

In the Attorney General's Office, Mr. Curran established an in-house continuing education program; encouraged assistant attorneys general to handle *pro bono* cases; and appointed a Special Assistant Attorney General to serve as attorney hiring coordinator.

Attorney General Curran began his career in public service in 1958 when he was elected to the House of

Delegates while still a law student. In 1962, he was elected to the State Senate where he served on the Judicial Proceedings Committee. During this time, he became an early advocate of open housing laws for Maryland, even though his home was picketed by angry demonstrators. In 1967, Mr. Curran was chosen as chairman of the Judicial Proceedings Committee and held that position for sixteen years.

During Mr. Curran's service in the General Assembly, he sponsored or was the leading spokesman for many significant bills, including those creating the Court of Special Appeals and the District Court system. He consistently supported bills to improve the courts and the corrections system, toughen drunk-driving laws, guarantee equal rights, and require handgun permits. He also sponsored legislation to modernize Maryland's divorce and alimony laws, reform adoption and guardianship laws, and protect victims of domestic violence. The Maryland Higher Education Loan Program, which

Mr. Curran first sponsored as a member of the House, was passed under his leadership while he was a member of the State Senate.

As Lieutenant Governor, Mr. Curran served as legislative liaison for Governor Hughes' Administration bills and was appointed to chair task forces on drunk driving, the insanity defense, victims' services, and liability insurance. Mr. Curran also chaired the committee to study budget flexibility for higher education, the Maryland Criminal Justice Coordinating Council, and the State Trade Policy Council. He also served on the Joint Executive-Legislative Task Force on Medical Malpractice Insurance.

Mr. Curran is married to the former Barbara Marie Atkins. They are the parents of five children, Mary Carole, Alice, Catherine, J. Joseph III (Max), and William (deceased). The Currans reside in the Homeland section of Baltimore City.



TYRAS S. ATHEY
Secretary of State
Democrat

The Governor appointed Tyras S. Athey to be Secretary of State in 1993.

Mr. Athey was born in Burtonsville, Maryland, on March 30, 1927. He attended Montgomery County public schools, and went on to serve in the U.S. Navy from 1945 to 1947.

Mr. Athey served as a member of the House of Delegates from 1967 to 1993. He chaired the House

Ways and Means Committee, 1979-93, and served as House chair of the Special Joint Committee on Income Tax Reform. Earlier he had chaired the Commission on Intergovernmental Cooperation and the Anne Arundel County Delegation. He was a member of the Rules and Executive Nominations Committee; the Legislative Policy Committee (management subcommittee); the Spending Affordability Committee; and the Special Joint Committee on Energy Pricing. He also served on the Executive Committee of the Southern Legislative Conference (past chair); the Joint Budget and Audit Committee, 1979-90; and the Special Joint Committee on Patuxent Institution, 1988-89.

As a legislator, Mr. Athey served on numerous special commissions. Among these were the Atlantic States Marine Fisheries Commission, 1976-80; the Maryland Committee on Federal Income Tax Conformity, 1982-83; the Governor's Task Force to Study Flexibility for Higher Education, 1983-84; the Governor's Task Force on State Support for Volunteer Fire, Rescue and Ambulance Companies, 1983-85; the Fiscal Review Committee, 1984-86; the Executive/Legislative Committee to Study the Feasibility of a Biennial Budget, 1985; the State Trade Policy Council, 1985-89; the Task Force on School Construction Finance, 1987; and the Governor's Drug and Alcohol Abuse Commission, 1991-93. He was the Maryland representative to the Council of State Governments (past chair, fiscal affairs and governmental operations committee). He also co-chaired the Task Force on Property Tax Reform.

Secretary Athey is a member of the Elks and the Moose. He is married to the former Dorothy N. O'Lexey and is the father of Darlene, Brian, and Cathleen.

GENERAL ASSEMBLY

SENATEThomas V. Mike Miller, Jr., *President*

State House

Annapolis, MD 21401

(410) 841-3700

HOUSE OF DELEGATESCasper R. Taylor, Jr., *Speaker*

State House

Annapolis, MD 21401

(410) 841-3800

BUDGET (CODE 21.00.00)

Funds	FY1992 (actual)	FY1993 (approp.)	FY1994 (approp.)
General Funds	\$37,241,859	\$37,553,303	\$35,670,022
Special Funds	\$ 220,000	\$ 200,000	\$ 200,000
Total Funds	\$37,461,859	\$37,753,303	\$35,870,022

Staff

Authorized Positions	659.5	655	652
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LEGISLATIVE INFORMATION

General Assembly Switchboard ... (410) 841-3000
Information & Bill Status (410) 841-3810
Bill Room (410) 841-3840
Legislative Sales (410) 841-3883

Allegany County Delegation

John W. Derr, *Senate Chairperson* (410) 841-3575
 Casper R. Taylor, Jr., *House Chairperson* (410) 841-3800

Anne Arundel County Delegation

Philip C. Jimeno, *Senate Chairperson* .. (410) 841-3658
 Victor A. Sulin, *House Chairperson* (410) 841-3233

Baltimore City Delegation

John A. Pica, Jr., *Senate Chairperson* .. (410) 841-3145
 Frank D. Boston, Jr., *House Chairperson* (410) 841-3283

Baltimore County Delegation

Thomas L. Bromwell, *Senate Chairperson*. (410) 841-3620
 E. Farrell Maddox, *House Chairperson* .. (410) 841-3332

Calvert County Delegation

C. Bernard Fowler, *Senate Chairperson*. (410) 841-3673
 George W. Owings, *House Chairperson* (410) 841-3231

Caroline County Delegation

Robert A. Thornton, Jr., *House Chairperson*
 (410) 841-3343

Carroll County Delegation

Charles H. Smelser, *Senate Chairperson* (410) 841-3704
 Richard C. Matthews, *House Chairperson* (410) 841-3371

Cecil County Delegation

Ethel A. Murray, *House Chairperson* ... (410) 841-3444

Charles County Delegation

C. Bernard Fowler, *Senate Chairperson*. (410) 841-3673
 Stephen J. Braun, *House Chairperson* .. (410) 841-3247

Dorchester County Delegation

Samuel Q. Johnson III, *House Chairperson*
 (410) 841-3427

Frederick County Delegation

Charles H. Smelser, *Senate Chairperson* (410) 841-3704
 James E. McClellan, *House Chairperson* (410) 841-3240

Garrett County Delegation

John W. Derr, *Senate Chairperson* (410) 841-3575
 George C. Edwards, *House Chairperson* . (410) 841-3435

Harford County Delegation

William H. Amoss, *Senate Chairperson* . . (410) 841-3603
 Rose Mary Hatem Bonsack, *House Chairperson*
 (410) 841-3289

Howard County Delegation

Thomas M. Yeager, *Senate Chairperson* (410) 841-3572
 Robert L. Flanagan, *House Chairperson* (410) 841-3200

Kent County Delegation

W. Michael Newnam, *House Chairperson* (410) 841-3189

Montgomery County Delegation

Ida G. Ruben, *Senate Chairperson* (410) 841-3634
 Gene W. Counihan, *House Chairperson* (410) 841-3001

Prince George's County Delegation

Thomas V. Mike Miller, Jr., *Senate Chairperson*
 (410) 841-3700
 Pauline H. Menes, *House Chairperson* . . (410) 841-3074

Queen Anne's County Delegation

C. Ronald Franks, *House Chairperson* ... (410) 841-3410

St. Mary's County Delegation

C. Bernard Fowler, *Senate Chairperson* (410) 841-3673
 J. Ernest Bell II, *House Chairperson* (410) 841-3314

Somerset County Delegation

Charles A. (Charlie Mac) McClenahan, *House*
Chairperson (410) 841-3433

Talbot County Delegation

Kenneth D. Schisler, *House Chairperson* (410) 841-3429

Washington County Delegation

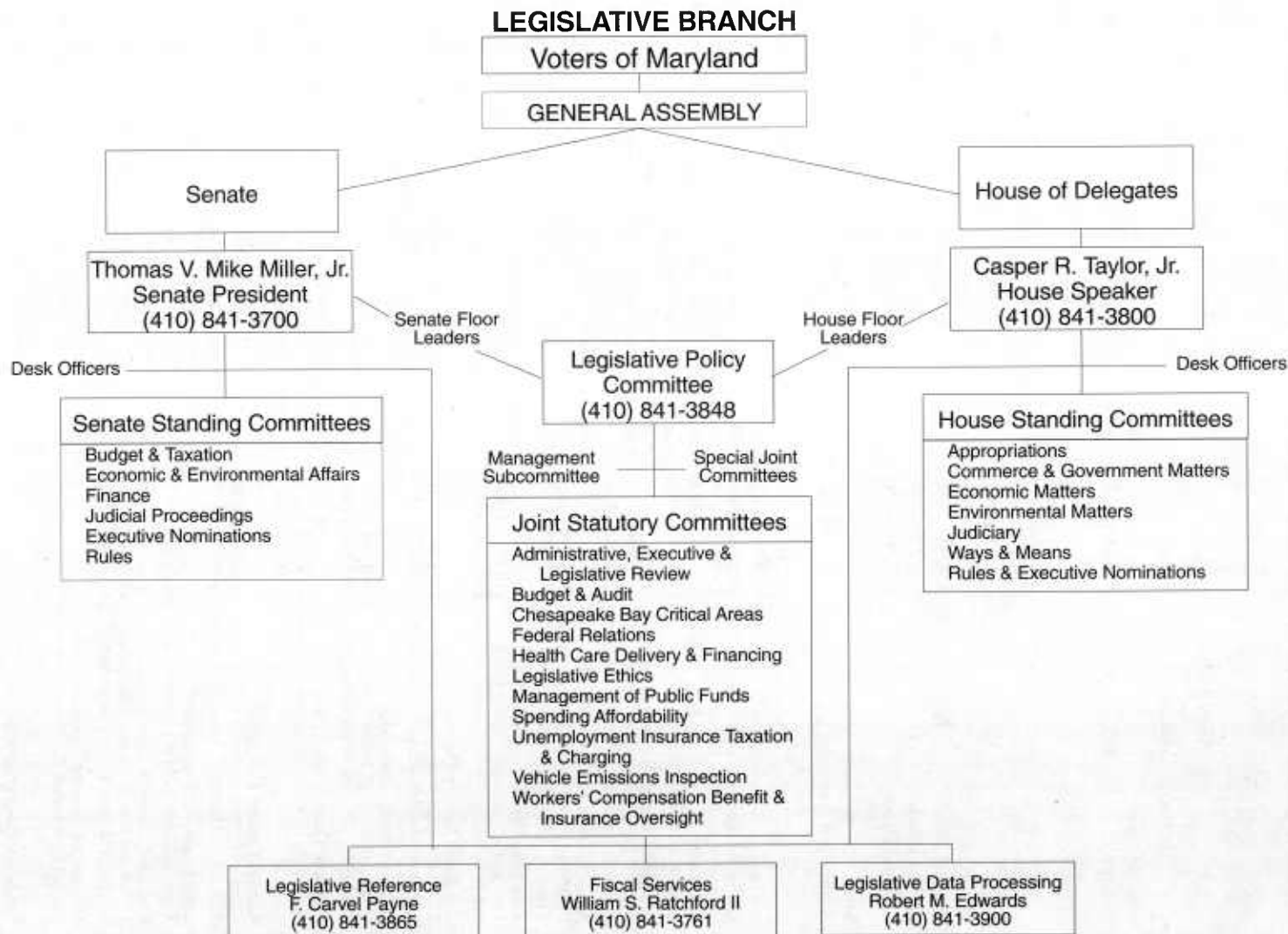
John W. Derr, *Senate Chairperson* (410) 841-3575
 Peter G. Callas, *House Chairperson* (410) 841-3449

Wicomico County Delegation

Norman H. Conway, *House Chairperson*. (410) 841-3425

Worcester County Delegation

Bennett Bozman, *House Chairperson* ... (410) 841-3431



REGIONAL DELEGATIONS

BiCounty Delegation (Montgomery/Prince George's)
 Arthur Dorman, *Senate Chairperson* . . . (410) 841-3141

Eastern Shore Delegation

Frederick C. Malkus, Jr., *Senate Chairperson*
 (410) 841-3590
 Samuel Q. Johnson III, *House Chairperson*
 (410) 841-3427

Southern Maryland Delegation

C. Bernard Fowler, *Senate Chairperson* (410) 841-3673
 George W. Owings III, *House Chairperson*
 (410) 841-3231

Western Maryland Delegation

John W. Derr, *Senate Chairperson* . . . (410) 841-3575
 James E. McClellan, *House Chairperson* (410) 841-3240

Telephone numbers listed above are local calls from Baltimore-Annapolis area. For toll-free calls from Montgomery and Prince George's counties and Washington, DC, use a (301) 858 prefix (instead of (410) 841). For toll-free calls from other areas in Maryland, use 1-800-492-7122.

CAUCUSES

Maryland Legislative Black Caucus

John D. Jefferies, *Chairperson*
 Staff: Betty Simmons (410) 841-3328

Women Legislators of Maryland

Betty Workman, *Chairperson*
 Staff: Teddi Shulman (410) 841-3013

ORGANIZATIONAL STRUCTURE

GENERAL ASSEMBLY (Elected by Voters)**PRESIDING OFFICERS**

Thomas V. Mike Miller, Jr., *Senate President*
 (410) 841-3700
 Casper R. Taylor, Jr., *House Speaker* . . . (410) 841-3800

General Legislative Expenses (21.01.01.03)
 FY1994 appropriation \$531,887
 FY1994 authorized positions 1

JOINT STANDING COMMITTEES**INVESTIGATION COMMITTEE**

Michael J. Collins, *Senate Chairperson*
 Richard A. Palumbo, *House Chairperson*

Appointed by Senate President: Ralph M. Hughes; Gloria G. Lawlah; American Joe Miedusiewski; Donald F. Munson.

Appointed by House Speaker: Robert H. Kittleman; Theodore Levin; Samuel M. Parham; Michael J. Sprague.

Staff: John R. Stierhoff . . . (410) 841-3700

PROTOCOL COMMITTEE

John W. Derr, *Senate Chairperson*
 Clarence Davis, *House Chairperson*

Appointed by Senate President: Nancy L. Murphy; Ida G. Ruben; Michael J. Wagner.

Appointed by House Speaker: Hattie N. Harrison; Sheila E. Hixson; Christine M. Jones; Richard C. Matthews; Ethel A. Murray; Michael J. Sprague; Elizabeth S. Smith-Anderson; Betty Workman.

Staff: Edith R. Lehman . . . (410) 841-3457

JOINT STATUTORY COMMITTEES**LEGISLATIVE POLICY COMMITTEE**

Co-Chairperson: Thomas V. Mike Miller, Jr., Senate President

Co-Chairperson: Casper R. Taylor, Jr., House Speaker

Appointed by Senate President: F. Vernon Boozer; Barbara A. Hoffman; Julian L. Lapides; James C. Simpson; Charles H. Smelser.

Appointed by House Speaker: Ulysses Currie; Ann Marie Doory; Hattie N. Harrison.

Ex officio Senate members:

Frederick C. Malkus, Jr., President Pro Tem
 Clarence W. Blount, Majority Leader &
 Chairperson, Economic & Environmental Affairs Committee

Ida G. Ruben, designee of Majority Leader
 John A. Cade, Minority Leader
 Laurence Levitan, Chairperson, Budget & Taxation Committee

Thomas Patrick O'Reilly, Chairperson, Finance Committee
 Walter M. Baker, Chairperson, Judicial Proceedings Committee

Ex officio House members:

Gary R. Alexander, Speaker Pro Tem
 Kenneth H. Masters, Majority Leader
 Ellen R. Sauerbrey, Minority Leader
 Howard P. Rawlings, Chairperson, Appropriations Committee

Gerald J. Curran, Chairperson, Commerce &
 Government Matters Committee
 Michael E. Busch, Chairperson, Economic Matters Committee

Ronald A. Guns, Chairperson, Environmental Matters Committee
 Joseph F. Vallario, Jr., Chairperson, Judiciary Committee

Sheila E. Hixson, Chairperson, Ways & Means Committee

Staff: Michael I. Volk. (410) 841-3848

MANAGEMENT SUBCOMMITTEE

Co-Chairperson: Thomas V. Mike Miller, Jr.,
Senate President
Co-Chairperson: Casper R. Taylor, Jr., House
Speaker

Appointed by Senate President: Walter M. Baker;
Clarence W. Blount; John A. Cade; Barbara A.
Hoffman; Laurence Levitan.

Appointed by House Speaker: Gary R. Alexander;
Sheila E. Hixson; Kenneth H. Masters; Howard P.
Rawlings; Ellen R. Sauerbrey.

Staff: Michael I. Volk (410) 841-3848

**JOINT COMMITTEE ON ADMINISTRATIVE,
EXECUTIVE & LEGISLATIVE REVIEW**

Paula C. Hollinger, *Senate Chairperson*
John Adams Hurson, *House Chairperson*
Michael R. Gordon, *House Vice-Chairperson*

Appointed by Senate President: Mary H. Boergers;
Howard A. Denis; Arthur Dorman; Leo E. Green;
Christopher J. McCabe; Nancy L. Murphy; Charles
H. Smelser; Larry Young.

Appointed by House Speaker: Stephen J. Braun;
Jennie M. Forehand; Christine M. Jones; Delores
G. Kelley; Kevin Kelly; Mary Louise Preis;
Elizabeth S. Smith-Anderson.

Staff: Margaret G. McHale; Jeremy McCoy
. (410) 841-3870

JOINT BUDGET & AUDIT COMMITTEE

Julian L. Lapides, *Senate Chairperson*
Richard N. Dixon, *House Chairperson*
Richard A. Palumbo, *House Vice-Chairperson*

Appointed by Senate President: William H. Amoss;
Barbara A. Hoffman; Laurence Levitan; Donald P.
Munson; Ida G. Ruben; James C. Simpson.

Appointed by House Speaker: Ulysses Currie; Sheila
E. Hixson; Martha S. Klima; Timothy F. Maloney;
Richard Rynd.

Ex officio Senate members:

Thomas Patrick O'Reilly, designee of Senate
President

Clarence W. Blount, Majority Leader
F. Vernon Boozer, designee of Minority Leader

Ex officio House members:

Samuel I. Rosenberg, designee of House Speaker
Carolyn J. B. Howard, designee of Majority
Leader

Ellen R. Sauerbrey, Minority Leader

Staff: Dana A. Thompson (410) 841-3761

**JOINT COMMITTEE ON CHESAPEAKE BAY
CRITICAL AREAS**

C. Bernard Fowler, *Senate Chairperson*
Michael H. Weir, *House Chairperson*

Appointed by Senate President: William H. Amoss;
Frederick C. Malkus, Jr.; J. Lowell Stoltzfus;
Gerald W. Winegrad.

Appointed by House Speaker: W. Ray Huff; Samuel
Q. Johnson III; George W. Owings III; Kenneth
D. Schisler.

Staff: Myron H. Miller; Margaret G. McHale
. (410) 841-3881

JOINT COMMITTEE ON FEDERAL RELATIONS

Idamae Garrott, *Senate Chairperson*
Ann Marie Doory, *House Chairperson*
Peter G. Callas, *House Vice-Chairperson*

Appointed by Senate President: Clarence W. Blount;
Michael J. Collins; Larry E. Haines; Donald F.
Munson; Janice Piccinini; J. Lowell Stoltzfus;
Beatrice P. Tignor.

Appointed by House Speaker: J. Ernest Bell II; John
P. Donoghue; John G. Gary; Henry B. Heller;
Christine M. Jones; Margaret H. Murphy.

Staff: Karen D. Morgan; Lori Caldwell-Valentine
. (410) 841-3736

**ADVISORY COMMISSION ON
FEDERAL-STATE-LOCAL RELATIONS**

Idamae Garrott, *Senate Chairperson*
Henry B. Heller, *House Chairperson*
Peter G. Callas, *House Vice-Chairperson*

Appointed by Senate President: Larry E. Haines;
Janice Piccinini; Beatrice P. Tignor.

Appointed by House Speaker: Ann Marie Doory;
Brian K. McHale.

Md. Association of Counties representative: F.
Kirwan Wineland

Md. Municipal League representative: Thomas X.
White

Ex officio: Charles L. Benton, Jr., Secretary of
Budget & Fiscal Planning; Tyras S. Athey,
Secretary of State; Ronald M. Kreitner,
Director of Planning

. (410) 841-3736

**JOINT COMMITTEE ON HEALTH CARE
DELIVERY & FINANCING**

Thomas Patrick O'Reilly, *Senate Chairperson*
Virginia M. Thomas, *House Chairperson*

Appointed by Senate President: John J. Hafer;
Barbara A. Hoffman; Paula C. Hollinger;
American Joe Miedusiewski; Patricia R. Sher;
Larry Young.

Appointed by House Speaker: Rose Mary Hatem
Bonsack; John Adams Hurson; Charles A. (Charlie
Mac) McClenahan; James E. Proctor, Jr.; Samuel
I. Rosenberg; Leonard H. Teitelbaum.

Staff: Pegen A. Townsend (410) 841-3870
Stephen M. Ports (410) 841-3710

JOINT COMMITTEE ON LEGISLATIVE ETHICS

Julian L. Lapides, *Senate Chairperson*

Kenneth C. Montague, Jr., *House Chairperson*

Appointed by Senate President: Thomas L.
Bromwell; Howard A. Denis; C. Bernard Fowler;
Gerald W. Winegrad.

Appointed by House Speaker: John C. Astle; Robert
L. Ehrlich, Jr.; Brian E. Frosh; Pauline H. Menes.

Ex officio:

Michael J. Collins, designee of Senate President
J. Ernest Bell II, designee of House Speaker

Staff: Theodore E. King, Jr. (410) 841-3870

JOINT COMMITTEE ON THE MANAGEMENT OF PUBLIC FUNDS

Decatur W. Trotter, *Senate Chairperson*
 Jennie M. Forehand, *House Chairperson*

Appointed by Senate President: Clarence W. Blount;
 George W. Della, Jr.; Laurence Levitan.

Appointed by House Speaker: John G. Gary; Salima S. Marriott; Ethel A. Murray.

Staff: E. Phillip Sayre (410) 841-3710

SPENDING AFFORDABILITY COMMITTEE

Laurence Levitan, *Senate Chairperson*
 Richard Rynd, *House Chairperson*

Appointed by Senate President: William H. Amoss;
 Leo E. Green; Barbara A. Hoffman; Thomas V. Mike Miller, Jr.; Thomas Patrick O'Reilly; James C. Simpson.

Appointed by House Speaker: Norman H. Conway;
 Thomas H. Hattery; Henry B. Heller; Sheila E. Hixson; Howard P. Rawlings; Casper R. Taylor, Jr.

Citizen advisory members: H. Furlong Baldwin;
 John C. Miller; Edward A. Mohler; Dr. William C. Richardson.

Ex officio Senate members:
 Clarence W. Blount, Majority Leader
 John A. Cade, Minority Leader

Ex officio House members:
 Kenneth H. Masters, Majority Leader
 Ellen R. Sauerbrey, Minority Leader

Staff: Warren G. Deschenaux; Marc L. Nicole
 (410) 841-3736

SPECIAL JOINT COMMITTEE ON VEHICLE EMISSIONS INSPECTION PROGRAM

Norman R. Stone, Jr., *Senate Chairperson*
 Anthony M. DiPietro, Jr., *House Chairperson*

Appointed by Senate President: Mary H. Boergers;
 Howard A. Denis.

Appointed by House Speaker: Norman H. Conway;
 Ellen R. Sauerbrey.

Staff: J. Patrick Ford (410) 841-3870

WORKERS' COMPENSATION BENEFIT & INSURANCE OVERSIGHT COMMITTEE

Thomas L. Bromwell, *Senate Chairperson*
 Elijah E. Cummings, *House Chairperson*

Appointed by Senate President & House Speaker:
 Mark S. Chandlee, Esq.; Christopher B. Costello;
 Grover Czech; Harvey A. Epstein, Esq.; Marie Kinitetz; Charles W. (Stokes) Kolodziejcki;
 Kenneth R. Lippman, M.D.; Ken Reichard;
 Charles H. Rush; James C. Simpson.

Ex officio: Stephen Rosenbaum, Richard A. Teitel,
 members, Workers' Compensation Commission.

Staff: Stephen M. Ports (410) 841-3710

SPECIAL JOINT COMMITTEES & TASK FORCES

Staff: Michael I. Volk (410) 841-3870

JOINT ADVISORY COMMITTEE ON LEGISLATIVE DATA SYSTEMS

John A. Cade, *Senate Chairperson*
 Thomas E. Dewberry, *House Chairperson*

Appointed by Senate President: Laurence Levitan; Patricia R. Sher; Beatrice P. Tignor.

Appointed by House Speaker: Joan Cadden; John W. Douglass; John S. Morgan.

Staff: Theresa Tuszynski (410) 841-3736

JOINT SUBCOMMITTEE ON PROGRAM OPEN SPACE & AGRICULTURAL LAND PRESERVATION

C. Bernard Fowler, *Senate Chairperson*
 George C. Edwards, *House Chairperson*

Appointed by Senate President: not yet appointed

Appointed by House Speaker: Ulysses Currie; Jennie M. Forehand; John G. Gary; Henry B. Heller.
 Staff: Mark Trogon (410) 841-3710

SPECIAL JOINT COMMITTEE ON PENSIONS

William H. Amoss, *Senate Chairperson*
 Richard N. Dixon, *House Chairperson*

Appointed by Senate President: John W. Derr; C. Bernard Fowler; John J. Hafer; Nathan C. Irby, Jr.; Julian L. Lapides; Patricia R. Sher; Decatur W. Trotter.

Appointed by House Speaker: Joan Cadden; Martha S. Klima; Timothy F. Maloney; James E. McClellan; Samuel I. Rosenberg; John F. Slade III; Christopher Van Hollen, Jr.
 Staff: Paul Ballou (410) 841-3710

JOINT TASK FORCE ON MARYLAND'S PROCUREMENT LAW

Clarence W. Blount, *Senate Co-Chairperson*
 John A. Cade, *Senate Co-Chairperson*
 Robert L. Ehrlich, Jr., *House Co-Chairperson*
 D. Bruce Poole, *House Co-Chairperson*

Appointed by Senate President: William H. Amoss; Walter M. Baker; Arthur Dorman; Barbara A. Hoffman; Laurence Levitan; Thomas Patrick O'Reilly; James C. Simpson; Norman R. Stone, Jr.

Appointed by House Speaker: Joel Chasoff; Elijah E. Cummings; Ronald A. Guns; Sheila E. Hixson; James E. McClellan; Howard P. Rawlings; Casper R. Taylor, Jr.; Virginia M. Thomas; Joseph F. Vallario, Jr.
 Staff: Carol L. Swan (410) 841-3870

LEGISLATIVE AGENCIES**OFFICE OF LEGISLATIVE DATA PROCESSING**

(21.01.01.04)

Robert M. Edwards, *Director* . . . (410) 841-3900

DEPARTMENT OF LEGISLATIVE REFERENCE

(21.02.00.01)

F. Carvel Payne, *Director* (410) 841-3865

DEPARTMENT OF FISCAL SERVICES

(21.03.00)

William S. Ratchford II, *Director*
 (410) 841-3761

GENERAL ASSEMBLY

Maryland's Legislature. The lawmaking powers of the State are vested in the General Assembly, which consists of two separate branches — the Senate and the House of Delegates (Const., Art. III, sec. 1). The General Assembly has 188 members, with 47 Senators and 141 Delegates. One Senator and three Delegates are elected from each of the 47 legislative election districts. After every decennial census, legislative district boundaries are redrawn to conform to the principle of one person/one vote.

Requirements of Office. Each Senator or Delegate must be a citizen of Maryland and a resident for at least one year preceding the date of election. A prospective legislator must have resided for the six months prior to election in the legislative district the candidate seeks to represent. A Senator must be at least twenty-five years of age at the time of election and a Delegate at least twenty-one. Persons elected to or holding a civil or military office other than as a member of a reserve component under the federal or State government are not eligible for election to the General Assembly (Const., Art. III, secs. 9, 10, 11). All seats in the General Assembly are up for election every four years. (The next general election will be held November 1994.)

Terms. The term of each Senator and Delegate is four years from the second Wednesday of January following the date of election (Const., Art. III, sec. 6). No limit is placed on the number of terms a legislator may serve. If a vacancy occurs in either house through death, resignation, or disqualification, the Governor appoints a replacement whose name is submitted by the State Central Committee of the same political party as the legislator whose seat is to be filled. All persons so appointed serve for the unexpired portion of the term (Const., Art. III, sec. 13).

Purpose and Powers. The purpose of the General Assembly is to pass laws necessary for the welfare of the State. The legislature may establish executive departments as needed for the efficient operation of State government and may create special taxing districts or areas within the State to administer a special function or functions. In accordance with the Constitutions of Maryland and of the United States, the General Assembly may levy taxes. It may propose State Constitutional amendments, which must be passed by three-fifths of the total membership of each house and submitted to the voters for ratification at the next general election after passage. Legislative authority is limited only by the State Constitution, the U.S. Constitution, and judicial decisions.

Each house elects its own officers, judges the qualifications and election of its own members, establishes rules for the conduct of its business, and may punish or expel its own members. Legislators, however, are not liable in civil or criminal actions for words spoken in debate (Const., Art. III, secs. 18, 19). The Senate and the House of Delegates each appoint staff such as desk officers. The Secretary of the Senate and the Chief Clerk of the House are the highest ranking staff members in their respective chambers.

Leadership. On the first day of a regular legislative session, the Secretary of the Senate calls the roll and conducts the election of a President Pro Tem, who in turn presides over the election of the President of the Senate. The President Pro Tem administers the oath of office to the President and thereafter carries out any duties assigned by the President. In the House of Delegates, the Chief Clerk calls the roll and proceeds with the organization of the House. A Speaker Pro Tem is elected first, who presides over the election of the Speaker of the House and administers the Speaker's oath of office.

The Senate President and House Speaker each appoint a Majority Leader with whom they consult on the selection of a Majority Whip and Deputy Majority Leader. In both House and Senate, the political party having fewer seats chooses a Minority Leader and a Minority Whip.

Duties and prerogatives of the President and Speaker enable them to influence the legislative process significantly. The President and the Speaker appoint the members of standing committees, joint committees, conference committees, and select committees. They designate the chairperson and vice-chairperson of all committees, except for the Joint Committee on Investigation whose members elect their own officers. The President and Speaker preside over the daily sessions of their respective chambers, maintaining decorum and deciding points of order. As legislation is introduced, they assign it to a standing committee for consideration and a public hearing.

Sessions. Since 1971, the General Assembly has convened annually on the second Wednesday in January. Sessions are held in the Senate and House chambers of the State House in Annapolis. Normally, sessions do not exceed ninety consecutive days. The General Assembly may extend its sessions an additional thirty days by resolution passed by three-fifths vote of the membership in each house. The Governor is the only person with the power to call the legislature into special session and in fact must do so on petition of a majority of the elected membership of each house (Const., Art. II, sec. 16; Art. III, sec. 14). No single special session, however, may last longer than thirty days. Special sessions were constitutionally provided

for at a time when the General Assembly convened every two years instead of annually, but as recently as 1992, the Governor called the General Assembly into special session twice. The Governor cannot adjourn the General Assembly, but before any proposed adjournment *sine die*, the General Assembly must ask if the Governor wishes to make any further communications to either house (Senate Rule 111; House Rule 111). Both houses must agree to adjourn.

County Legislation. The General Assembly spends considerable time dealing with local issues, ordinances, and expenditures. The Constitution adopted in 1867 kept the power to pass public local laws vested in the General Assembly. In essence, this gave control of county government to county delegations in the General Assembly. Since 1948, however, thirteen counties and Baltimore City have opted for some form of home rule, allowing the General Assembly a more statewide focus. The Municipal Home Rule Amendment of 1954 virtually prohibits the General Assembly from passing local legislation for incorporated cities and towns, although the Assembly retains its power to pass a general statewide law that affects them (Const., Art. XI-E). Power to regulate elections and to license and regulate the manufacture and sale of alcoholic beverages, however, is reserved to the General Assembly, and home rule counties are limited to exercising the powers enumerated in the Express Powers Act (Code 1957, Art. 25A, sec. 5).

Referendum. Local bills passed by the General Assembly may include a referendum provision that requires submission of the bill to voter approval. With the exception of a proposed amendment to the Constitution, a statewide bill may not be submitted by the General Assembly to referendum, because such an action has been construed by the courts to constitute a delegation of the legislature's lawmaking powers. Most statewide bills (except appropriations) and any local bill that concerns a county or Baltimore City, however, may be petitioned to a referendum by the voters. No bill subject to referendum, except an emergency bill, is enforceable until approved by a majority of the voters at the next election. An emergency bill subject to referendum goes into effect upon passage and remains effective for thirty days following its rejection by the voters (Const., Art. XVI).

Additional Powers. The House of Delegates has sole power to impeach officers and judges of the State. A majority of all members of the House must approve any bill of impeachment. The Senate tries all impeachment cases, and two-thirds of the total number of Senators must concur in reaching a verdict of guilty (Const., Art. III, sec. 26).

Both houses elect the State Treasurer by joint ballot. The General Assembly also elects the Governor or the Lieutenant Governor if the popular election results in a tie or the winning candidate or candidates are ineligible. If a vacancy occurs in the office of Lieutenant Governor, the Governor nominates a person to succeed to that office upon confirmation by a majority vote of all members of the General Assembly in joint session. If vacancies occur in both the offices of Governor and Lieutenant Governor at the same time, the General Assembly must convene and elect a Governor by a majority vote of all members in joint session. The chosen Governor then nominates a Lieutenant Governor requiring the same confirmation.

The President of the Senate serves as acting Governor if the Lieutenant Governor is unable to do so. Should a vacancy occur in the office of President of the Senate while the President is authorized to serve as acting Governor, the Senate must convene and fill the vacancy (Const., Art. II, secs. 1A, 1B, 6, 7A).

THE LEGISLATIVE PROCESS: HOW A BILL BECOMES A LAW

Current laws of the State are compiled in the *Annotated Code of Maryland*. The General Assembly changes, adds, and repeals laws through the legislative process of introducing and passing bills.

BILLS

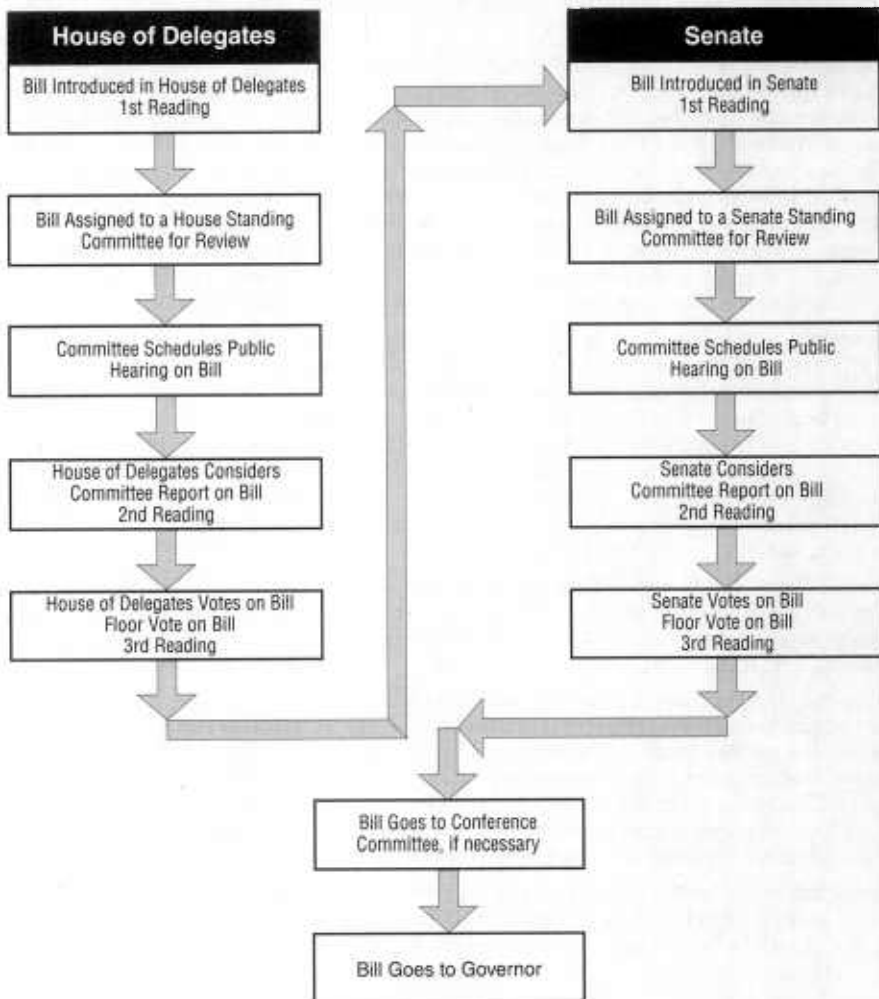
Ideas for bills, or proposed laws, come from many sources: constituents, the Governor, governmental agencies, study commissions, special interest groups, lobbyists, professional associations, and legislative committees, for example. However, each bill must be sponsored by a legislator. The State Constitution mandates that bills be limited to one subject clearly described by the title of the bill and be drafted in the style and form of the *Annotated Code* (Const., Art. III, sec. 29). The one-subject limitation and the title requirement are safeguards

against fraudulent legislation and allow legislators and constituents to monitor a bill's progress more easily. Omnibus bills, common in the U.S. Congress, are clearly forbidden under Maryland law.

At the request of legislators, bills are drafted to meet constitutional standards by the Department of Legislative Reference. The Department begins to receive bill-drafting requests for the next legislative session shortly after the previous session ends in mid-April, although bill drafting does not begin in earnest until July. In the interim between sessions, legislators meet in committees, task forces, and other groups to study and formulate bill proposals.

From 1991 through 1993, the number of bills introduced per session has averaged 840 in the Senate and 1,496 in the House of Delegates. This volume of bills makes it difficult for each bill to get

THE PROGRESS OF A HOUSE OF DELEGATES BILL



through the legislative process within the 90-day session. Therefore, legislators often try to introduce their bills as early as possible. A bill filed with the Secretary of the Senate or the Chief Clerk of the House prior to the first day of a regular session is called a prefiled bill. Such a bill is introduced (i.e., read across the floor) and assigned to a standing committee on the opening day of a session, thus obtaining a head start advantage. In 1993, some 175 Senate bills and 127 House bills were prefiled.

JOINT RESOLUTIONS

In addition to bills, legislators introduce joint resolutions. Substantive in nature, a joint resolution expresses the will, opinion, or public policy of the General Assembly (Senate Rule 25; House Rule 25). They are subject to the same legislative process

as are bills, must be passed by both houses, but after passage are not codified in the *Annotated Code*. Joint resolutions that pass both houses are numbered and printed in the Session Laws for that year. The Governor does not veto joint resolutions and may or may not sign them.

Certain issues are required by law or the Constitution to be introduced in the form of a joint resolution and such joint resolutions have the force and effect of law. Examples include salary recommendations from the General Assembly Compensation Commission, the Governor's Salary Commission, and the Judicial Compensation Commission; reapportionment plans for General Assembly membership required after every decennial census; and amendments to the U.S. Constitution submitted for ratification.

LEGISLATIVE PROCESS

After the Department of Legislative Reference drafts legislation in the form of a bill or a joint resolution, the sponsor files it, "drops it into the hopper", with the Secretary of the Senate or the Chief Clerk of the House of Delegates. A bill or resolution is numbered, stamped for approval and codification by the Department of Legislative Reference (Senate Rule 26; House Rule 26), and printed for first reading. Senate legislation appears on white paper and House legislation on blue paper.

The Constitution of Maryland requires that before any bill becomes law, it must be read on three different days in each house, for a total of six readings. A bill may not be read for the third time in its house of origin until it has been reprinted. The Constitution also specifies that a bill must be passed in each house by a majority vote of the total membership, and the final vote on third reading in each house must be recorded.

STANDING COMMITTEES

Standing committees are defined as those committees set forth in the Rules of the Senate or the Rules of the House of Delegates (Code State Government Article, sec. 2-101(f)). Their primary function is to consider all legislation referred to them by the Senate President or House Speaker.

To review proposed legislation, the Senate has four standing legislative committees and the House has six (Senate Rule 18; House Rule 18). At the beginning of each session, the Senate President and House Speaker appoint the members of standing committees and designate chairpersons and vice-chairpersons. A senator or delegate may not be appointed to more than one standing committee whose main function is to consider legislation.

The rules of each chamber require every bill to be referred by the presiding officer to the appropriate standing committee (Senate Rule 33; House Rule 33). An exception is made for bills which are strictly local with no statewide impact. Such bills are referred instead to select committees. A select committee is usually composed of a county's delegation in the House or its senators, with other members appointed as necessary to make up the minimum number of three. Counties without home rule keep their select committees busy.

The Senate or House of Delegates may suspend rules in order to consider a bill or resolution without referring it to a standing committee as long as each member receives a copy of the bill or resolution to be so considered (Senate Rule 33(f); House Rule 33(f)).

BUDGET BILL

The Constitution provides for an annual budget bill. Each year, the Governor presents a bill to the General Assembly containing the budget for State

government for the next fiscal year. (In Maryland, the fiscal year begins July 1 and ends June 30.) The budget, however supplemented or amended, must be balanced; total estimated revenues always must be equal to or exceed total appropriations (Const., Art. III, sec. 52(5a)). If the General Assembly has not acted upon the budget bill seven days before the expiration of a regular session, the Governor, by proclamation, may extend the session for action to be taken on the bill. After both houses pass the budget bill, it becomes law without further action (Const., Art. III, sec. 52).

INTRODUCTION OF BILL (1ST READING OF BILL)

A bill may be introduced throughout the ninety days of a session, but the later a bill is introduced, the more difficult its passage becomes. Any Senate bill introduced after the 24th calendar day of a session must be referred to the Senate Rules Committee, cannot be required to be returned to the floor except by a two-thirds vote of the membership, and may not be petitioned from committee (Senate Rule 32). A House bill introduced after the 45th calendar day must be referred to the House Rules and Executive Nominations Committee, requires a two-thirds vote to be returned to the floor, and cannot be petitioned from committee (House Rule 32). For a bill to be introduced during the last 35 days of a session, the rules must be suspended by a two-thirds vote (Const., Art. III, sec. 27). Except for the annual budget bill and bills creating or amending State debts, a House bill that crosses over to the Senate after the 76th day of session is subject to the same restrictions as is a bill introduced after the 24th day.

COMMITTEES

The committee system is a vital part of the legislative process. Rules of each house require that every bill or joint resolution, with one exception, be referred to a standing committee after first reading (Senate Rule 33; House Rule 33). Bills having a purely local impact are referred to select committees composed of the local delegation or the local Senators. The fate of most legislative proposals is determined in committee. Committees hold a public hearing on each bill or joint resolution assigned to them. During session, the Department of Legislative Reference publishes a weekly hearing schedule so that those interested may testify for or against proposed legislation. The Department of Fiscal Services prepares a fiscal analysis for each bill and these fiscal notes are considered during committee deliberations. At the committee hearing, testimony usually is heard from the bill's sponsor and other proponents and opponents of the bill. Testimony and further consideration may result in amendments to the bill made by the committee. The final vote of the committee is recorded by member, and

may be favorable (with or without amendment), unfavorable, or without recommendation. Having been "voted out of committee," the bill now returns to the floor of its chamber of origin accompanied by a report of committee action.

CONSIDERATION OF COMMITTEE REPORT (2ND READING OF BILL)

After consideration of committee amendments, the bill is then open to amendment from the floor. There, committee action may be reversed, although this happens infrequently. Second reading is completed when the presiding officer orders the bill, with any adopted amendments, printed for third reading.

FLOOR VOTE ON BILL (3RD READING OF BILL)

No amendments may be presented on third reading. In the chamber of origin, a recorded vote is taken to pass or reject the bill. To pass, the bill must receive a majority vote of the elected membership.

The bill then passes over to the opposite chamber, has its first reading, and is assigned to a committee for a hearing. The procedure followed is identical with that of the chamber in which the bill originated, except that amendments may be proposed during second and third readings. If not amended in the second chamber, final passage may occur without reprinting.

If amended in the second chamber, the bill is returned to the chamber of origin so that house may consider the amendments. If the chamber of origin votes to concur with the amendments, the bill is voted on as amended and action is complete. The bill is reprinted, or "enrolled", to include the added amendments before being submitted to the Governor.

If the chamber of origin votes to reject the amendments, the amending chamber may be asked to withdraw its amendments. If it refuses, either chamber may request that a conference committee be appointed to resolve the differences between the two chambers.

CONFERENCE COMMITTEE

Appointed by the Senate President and the House Speaker, a conference committee consists of three members of each house. The committee reports back to both chambers where its recommendations are adopted or rejected without amendment. If the report is adopted, the bill is voted upon for final passage in each house. If the report is rejected by either house, the bill fails.

CONSENT CALENDAR

The Senate and the House of Delegates may adopt a "consent calendar" procedure if members

of each house receive reasonable notice of the bills placed on each consent calendar. The consent calendar is a list of bills to be read and voted upon as a group (Const., Art. II, sec. 17; Art. III, secs. 27, 28). This procedure greatly expedites the legislative process. In 1988, the Senate revised its rules to place bills and joint resolutions on consent calendars by category as they are voted out of committee (Senate Rule 55). The House of Delegates still retains a Consent Calendars Committee to determine which bills and joint resolutions may be included on consent calendars (House Rules 18 and 55).

EFFECTIVE DATE OF LAWS

All bills passed by the General Assembly become law when signed by the Governor, or when passed over the Governor's veto by three-fifths of the membership of each house. According to the Constitution, laws thus approved take effect on the first day of June after the session in which they were passed, except when a later date is specified in the act, or the bill is declared an emergency measure. For many years, most laws took effect July 1. During the 1992 Session, October 1 began to be used as the standard effective date for legislation. Emergency bills, passed by three-fifths of the total number of members of each house, become law immediately upon their approval by the Governor.

All bills, except the budget bill and constitutional amendments, must be presented to the Governor within twenty days following adjournment of a session. The Governor may veto such bills within thirty days after presentation. If the Governor does not veto a bill, it becomes law. The budget bill, however, becomes law upon its final passage and cannot be vetoed. Constitutional amendments also cannot be vetoed; they become law only upon their ratification by the voters at the next general election.

VETOED BILLS

The power to override a veto rests with the General Assembly. If the Governor vetoes a bill during a regular session, the General Assembly immediately considers the Governor's veto message. If the Governor vetoes a bill presented after the session, the veto message must be considered immediately at the next regular or special session of the legislature. The General Assembly may not override a veto during the first year of a new legislative term since the bill would have been passed by the previous legislature (Const., Art. II, sec. 17). A three-fifths vote of the elected membership of both chambers is necessary to override a veto.

SOURCES OF INFORMATION ON STATUS OF BILLS

Legislators. A constituent's State Senator or Delegate, or the bill's sponsor often are the most effective source of information on the status of a bill.

Department of Legislative Reference. The Library and Information Services Division of the Department of Legislative Reference answers any request for information about the status of a bill.

Library & Information Services: (410) 841-3810
 DC area: (301) 858-3810
 Other areas: 1-800-492-7122, ext. 3810

TTY for deaf: (410) 841-3814
 TTY for deaf: (301) 858-3814

State House Information Desk
 (ground floor): (410) 841-3886
 DC area: (301) 858-3886

During the legislative session, the Department of Legislative Reference publishes the daily floor proceedings for both the Senate and the House of Delegates, as well as daily synopses of legislation introduced. The proceedings list all actions taken on bills and joint resolutions in either chamber each day. The synopses summarize legislation introduced each day, and note the primary sponsor(s), the committee assignment, and the section of the *Annotated Code of Maryland* affected by the legislation. As with printed bills, the Senate proceedings and synopses are on white paper, the House on blue. The Department also publishes weekly the *Committee Meetings and Hearing Schedule* with the times and places for all legislative committee meetings. The hearing schedule is published weekly all year, but is especially useful during the legislative session because it lists what bills will be heard each day.

A limited number of synopses, proceedings, and hearing schedules are available to the public at the Information Desk of the State House (ground floor) or the Information Desk in the Legislative Services Building (basement level). Copies of printed bills and joint resolutions may be obtained from the Bill Room in the Legislative Services Building.

The Department of Legislative Reference offers a subscription service to persons or organizations with a broad continuing need for bill information.

Legislative Sales
 Legislative Services Building, Room G-17
 90 State Circle
 Annapolis, MD 21401 (410) 841-3883
 DC area: (301) 858-3883
 other areas: 1-800-492-7122

SUBSCRIPTIONS PICKED UP IN ANNAPOLIS

Bills (1st & 3rd readers, enrolled) \$100
 Synopses, proceedings, hearing schedules . . . \$25

SUBSCRIPTIONS MAILED OUT

Bills \$600
 1st reader copies only: \$375
 3rd reader copies only: \$275
 Enrolled bills only: \$125
 Synopses \$260
 Proceedings \$130
 Hearing schedules \$110

Every April, immediately after the adjournment of the General Assembly, the Department of Legislative Reference compiles *Session Review*. This volume contains an overview of the issues and an account of legislation passed that session by the General Assembly, as well as significant bills that failed. Copies may be obtained from the Department for a fee.

The Department of Legislative Reference also publishes legislative committee reports, various indexes to bills, *Final Status Report of Proposed Legislation*, *Synopsis of Laws Enacted*, journals of both Senate and House, and *Laws of Maryland*.

Office of Legislative Data Processing. By subscription, the Office of Legislative Data Processing offers access to an online bill status system, called the Maryland Legislative Information System (MLIS).

Online Bill Status System Subscription—

(410) 841-3900

Legislative Caucuses. Legislative caucuses track bills of particular interest to their members. Informational materials and newsletters sometimes are available from their offices.

Presently, the General Assembly has two formally organized caucuses. The Maryland Legislative Black Caucus was created in 1970. The Women Legislators of Maryland began as the Maryland Chapter of the Order of Women Legislators in 1972.

Maryland Legislative Black Caucus
 Lowe House Office Building, Room 323
 Annapolis, MD 21401 (410) 841-3328

Women Legislators of Maryland
 Lowe House Office Building, Room 200
 Annapolis, MD 21401 (410) 841-3013

Newspapers. During a legislative session, newspapers often publish public hearing schedules of General Assembly committees and articles about bills introduced.

JOINT STATUTORY COMMITTEES

Joint statutory committees are created by act of the General Assembly. Their duties, membership, and tenure are specified either in the *Annotated Code of Maryland* or the *Laws of Maryland*. Most commonly, these committees are composed of an equal number of members from the Senate and House of Delegates.

Presently, the General Assembly has eleven joint statutory committees. They oversee Legislative Policy; Administrative, Executive and Legislative Review; Budget and Audit; Chesapeake Bay Critical Areas; Federal Relations; Health Care Delivery and Financing; Legislative Ethics; Management of Public Funds; Spending Affordability; Vehicle Emissions Inspection; and Workers' Compensation Benefit and Insurance.

LEGISLATIVE POLICY COMMITTEE

Co-Chairpersons:

Thomas V. Mike Miller, Jr., *Senate President*
Casper R. Taylor, Jr., *House Speaker*

Staff: Michael I. Volk
90 State Circle
Annapolis, MD 21401 (410) 841-3848

MANDATED REPORTS

Report to General Assembly on bills, resolutions, & recommendations intended for submission at next session.

Report to General Assembly updating matters before Committee due periodically.

The Legislative Policy Committee originated in 1939 as the Legislative Council (Chapter 62, Acts of 1939). The Council was reorganized under its current name in 1976 (Chapter 362, Acts of 1976).

The Legislative Policy Committee coordinates and supervises the work of the standing committees of the General Assembly. The Committee studies the rules and procedures of the Senate and House of Delegates, and appoints special committees and subcommittees to study legislative matters. During the interim between sessions of the General Assembly, the Committee refers any recommended subject matter it receives to interim committees, holds hearings on any subject matter, and subpoenas witnesses and records as required. The Committee may prepare its own legislative recommendations and may endorse a legislative program in the form of bills, resolutions, or other proposals to be submitted to the General Assembly.

The Committee consists of twenty-six members, thirteen from the Senate and thirteen from the House of Delegates. The Senate is represented by the Senate President; President Pro Tem; Majority Leader; Minority Leader; and the chairpersons of the standing committees on Budget and Taxation, Economic and Environmental Affairs, Finance, and Judicial Proceedings. The Senate President appoints five additional senators to represent the various areas and interests of the State. The House of Delegates is represented by the House Speaker; Speaker Pro Tem; Majority Leader; Minority Leader; and the chairpersons of the

standing committees on Appropriations, Commerce and Government Matters, Economic Matters, Environmental Matters, Judiciary, and Ways and Means. The House Speaker appoints four additional delegates to represent the various areas and interests of the State. The Senate President and House Speaker serve as co-chairpersons (Code State Government Article, secs. 2-401 through 2-410).

JOINT COMMITTEE ON ADMINISTRATIVE, EXECUTIVE & LEGISLATIVE REVIEW

Paula C. Hollinger, *Senate Chairperson*
John Adams Hurson, *House Chairperson*

Staff: Margaret G. McHale; Jeremy McCoy
(410) 841-3870

MANDATED REPORTS

Annual Report to Legislative Policy Committee & General Assembly.

The Joint Committee on Administrative, Executive and Legislative Review (AELR) was formed in 1964 as the Committee on Legislative Review (Chapter 96, Acts of 1964). It was renamed the Committee on Administrative, Executive and Legislative Review in 1972 (Chapters 400, 699, Acts of 1972).

The Committee reviews State agency regulations with regard to the legislative prerogative and procedural due process. The Committee also may inquire into any failure of a State government officer or employee to comply with Maryland statutory or constitutional law. Further, the Committee sits as a legislative advisory board for the *Code of Maryland Regulations (COMAR)*.

The Committee receives copies of all regulations of each State agency. Unless submitted to the Committee, certain regulations or standards may be invalid (Code State Government Article, secs. 10-101 through 10-139).

The Committee is required to receive emergency energy executive orders promulgated by the Governor (Chapter 1, Acts of 2nd Special Session of 1973). This legislative authority has been updated annually.

The Committee is composed of nine senators and nine delegates, who are appointed by the Senate President and the House Speaker at the beginning of each regular session. Members serve for one year. The chairperson and vice-chairperson alternate each year between the two houses. Representation of each political party is approximately in the same proportion as its membership in each house (Code State Government Article, secs. 2-501 through 2-507).

JOINT BUDGET & AUDIT COMMITTEE

Julian L. Lapidès, *Senate Chairperson*
Richard N. Dixon, *House Chairperson*

Staff: Dana A. Thompson (410) 841-3761

MANDATED REPORTS

Annual Report to General Assembly.

The Joint Budget and Audit Committee was established in 1968 (Chapter 456, Acts of 1968). The Committee studies and reviews State fiscal policies and post audits, and other matters relating to fiscal affairs. From the Executive Department and the Department of Fiscal Services it receives annual reports on how long-term State debt affects the State's financial condition.

Annually, the Committee reviews federally funded projects requiring future State funds and nonbudgeted funds used for capital programs. It also reviews rules and regulations that require increased expenditures and establishes policies and directives for the Department of Fiscal Services.

The Committee's twenty members include the Senate President, the House Speaker, and the majority and minority floor leaders or designees. Other members are divided equally between legislators from the fiscal committees of the Senate and House of Delegates. The presiding officers name the chairperson and vice-chairperson (Code State Government Article, secs. 2-601 through 2-606).

JOINT COMMITTEE ON CHESAPEAKE BAY CRITICAL AREAS

C. Bernard Fowler, *Senate Chairperson*
Michael H. Weir, *House Chairperson*

Staff: Myron H. Miller; Margaret G. McHale
(410) 841-3881

The Joint Committee on Chesapeake Bay Critical Areas was authorized in 1984 (Chapter 794, Acts of 1984). Periodically, the Committee meets with the Chesapeake Bay Critical Area Commission to review the progress of the critical areas program for the Bay.

The Committee consists of ten members: five senators appointed by the Senate President and five delegates appointed by the House Speaker (Code Natural Resources Article, sec. 8-1808).

JOINT COMMITTEE ON FEDERAL RELATIONS

Idamae Garrott, *Senate Chairperson*
Ann Marie Doory, *House Chairperson*

Staff: Karen D. Morgan; Lori Caldwell-Valentine
(410) 841-3736

MANDATED REPORTS

*Annual Report to General Assembly due 15 days
after regular session convenes.*

The Joint Committee on Federal Relations originated as the Maryland Commission on Intergovernmental Cooperation in 1937 (Chapter 331, Acts of 1937). The Commission was reorganized under its current name in 1983 (Chapter 401, Acts of 1983). The Committee monitors and evaluates the relations between State and federal government and the impact on the State, local government, and Maryland citizens of proposals to alter those relations. It keeps State legislative and executive officials informed of federal relations and the impact of proposals for change. The Committee serves also as a forum for considering certain State-local issues.

To advance cooperation between the State and other units of government, the Committee proposes adoption of compacts, and uniform or reciprocal administrative rules; and enactment of uniform or reciprocal laws. The Committee also endorses informal cooperation of governmental offices, personal cooperation of government officials and employees, and the exchange and clearance of research and information.

The Committee consists of sixteen members. Eight are senators appointed by the Senate President and eight are delegates appointed by the House Speaker. The Senate President and House Speaker designate the chairperson and vice-chairperson (Code State Government Article, secs. 2-901 through 2-906).

ADVISORY COMMISSION ON FEDERAL-STATE-LOCAL RELATIONS

Idamae Garrott, *Senate Chairperson*
Henry B. Heller, *House Chairperson*

(410) 841-3736

The Advisory Commission on Federal-State-Local Relations considers issues of concern to the Joint Committee on Federal Relations.

The Advisory Commission consists of thirteen members. They include four members of the Senate and four of the House of Delegates appointed,

respectively, by the President and the Speaker. Also serving on the Commission are the Secretary of Budget and Fiscal Planning; the Director of Planning; the Secretary of State; and one member each from the Maryland Association of Counties and the Maryland Municipal League (Code State Government Article, secs. 2-907 through 2-909).

JOINT COMMITTEE ON HEALTH CARE DELIVERY & FINANCING

Thomas Patrick O'Reilly, *Senate Chairperson*
Virginia M. Thomas, *House Chairperson*

Staff: Pegeen A. Townsend (410) 841-3870
Stephen M. Ports (410) 841-3710

MANDATED REPORTS

Annual Report to General Assembly due Jan. 1.

The Joint Committee on Health Care Delivery and Financing was created in 1992 (Chapter 395, Acts of 1992). Legislators from standing committees with diverse jurisdictions that affect health care join together on this committee to consider and study the entire health care delivery and financing system of Maryland. The Committee oversees and studies health care issues, including access to health care; retention of the Medicare waiver; the Medical Assistance Program (Medicaid); cost containment mechanisms; health insurance coverage; and shortages of health care labor.

Of the Committee's fourteen members, seven are senators chosen by the Senate President, and seven are delegates appointed by the House Speaker. The Senate President and House Speaker jointly appoint a senator and a delegate as co-chairpersons (Code State Government Article, sec. 2-10A-02).

JOINT COMMITTEE ON LEGISLATIVE ETHICS

Julian L. Lapidès, *Senate Chairperson*
Kenneth C. Montague, Jr., *House Chairperson*

Staff: Theodore E. King, Jr. (410) 841-3870

The Joint Committee on Legislative Ethics was formed in 1972 (Chapter 5, Acts of 1972). The Committee renders advisory opinions and promulgates rules of legislative ethics with respect to conflicts of interest governing members of the General Assembly. These rules apply on a year-round basis.

The Committee consists of twelve members, six from the Senate and six from the House of Delegates. The Senate President and House Speaker serve ex officio. They appoint the remaining members and chairpersons. At least one member of the Senate and one of the House are chosen from the

party of the Minority Leader (Code State Government Article, secs. 2-701 through 2-707).

JOINT COMMITTEE ON THE MANAGEMENT OF PUBLIC FUNDS

Decatur W. Trotter, *Senate Chairperson*
Jennie M. Forehand, *House Chairperson*

Staff: E. Phillip Sayre (410) 841-3710

MANDATED REPORTS

Annual Report to General Assembly on any recommendations on the Office of Treasurer due before 1st day of regular session.

The Joint Committee on the Management of Public Funds was established in 1973 (Chapter 635, Acts of 1973). The Committee reviews policies and procedures of the State Treasurer on the investment and management of State funds in the Treasury, State funds not in the Treasury (excluding retirement system funds), and public funds invested and managed by local government.

The Committee consists of eight members: four senators appointed by the Senate President and four delegates appointed by the House Speaker. The chairperson and vice-chairperson are designated by the President and Speaker jointly and serve at their pleasure (Code State Government Article, secs. 2-801 through 2-806).

SPENDING AFFORDABILITY COMMITTEE

Laurence Levitan, *Senate Chairperson*
Richard Rynd, *House Chairperson*

Staff: Warren G. Deschenaux; Marc L. Nicole
(410) 841-3736

MANDATED REPORTS

Annual Report to Governor & Legislative Policy Committee due Dec. 1.

Report to Governor & Legislative Policy Committee on recommendations on fiscal goals for State budget to be considered at next regular session of General Assembly due Dec. 1.

Established in 1982, the Spending Affordability Committee studies and reviews the status and projections of State revenues and expenditures and the status and projections of the Maryland economy (Chapter 585, Acts of 1982). The Committee's purpose is to limit the rate of growth of State spending to a level that does not exceed the rate of growth of the State's economy.

Annually, the Spending Affordability Committee recommends to the Governor and Legislative Policy Committee the fiscal goals of the State gov-

ernment budget to be considered at the next General Assembly session. Committee recommendations cover levels of State spending, new debt authorization, and State personnel, as well as how any anticipated surplus may be used.

The Committee consists of the Senate President and House Speaker; chairpersons of the Senate Budget and Taxation Committee and House Appropriations Committee; the majority and minority leaders of the Senate and House or their designees; and an equal number of other senators and delegates as designated by the President and Speaker (Code State Government Article, secs. 2-1001 through 2-1010).

**SPECIAL JOINT COMMITTEE ON
VEHICLE EMISSIONS INSPECTION
PROGRAM**

Norman R. Stone, Jr., *Senate Chairperson*
Anthony M. DiPietro, Jr., *House Chairperson*

Staff: J. Patrick Ford (410) 841-3870

The Special Joint Committee on the Vehicle Emissions Inspection Program was created in 1979 when the Motor Vehicle Emissions Inspection Program (VEIP) was established within the Motor Vehicle Administration (Chapter 421, Acts of 1979). The Committee, however, was not active until it was reconstituted in 1988 when the Program was continued (Chapter 108, Acts of 1988).

The Committee consults regularly with the Secretary of the Environment and the Secretary of Transportation on the administration of the Motor Vehicle Emissions Inspection Program. The Committee also advises them on any contract made by the Motor Vehicle Administration and the Secretary of the Environment for administering the Program.

JOINT STANDING COMMITTEES

INVESTIGATION COMMITTEE

Michael J. Collins, *Senate Chairperson*
Richard A. Palumbo, *House Chairperson*

Staff: John R. Stierhoff (410) 841-3700

The Investigation Committee inquires into abuses in expenditures of public monies, when referred by resolution of either house of the General Assembly.

PROTOCOL COMMITTEE

John W. Derr, *Senate Chairperson*
Clarence Davis, *House Chairperson*

The Committee is composed of three senators appointed by the Senate President and three delegates appointed by the House Speaker (Code Transportation Article, sec. 23-203(c)).

**WORKERS' COMPENSATION
BENEFIT & INSURANCE
OVERSIGHT COMMITTEE**

Thomas L. Bromwell, *Senate Chairperson*
Elijah E. Cummings, *House Chairperson*

Staff: Stephen M. Ports (410) 841-3710

MANDATED REPORTS

*Annual Report to Governor & Legislative Policy
Committee due Dec. 31.*

The Workers' Compensation Benefit and Insurance Oversight Committee was created in 1987 (Chapter 590, Acts of 1987). The Committee evaluates and examines the structure for workers' compensation and benefits in Maryland. The Committee also monitors the effects on that structure of the changes enacted by Chapters 590 and 591, Acts of 1987. To enable the Committee to carry out its function, the Maryland Insurance Commissioner and the Workers' Compensation Commission submit an annual report to the Committee, cooperate with, and keep the Oversight Committee fully informed as to the condition of workers' compensation benefits and insurance in Maryland.

Members of the Committee are appointed by the Senate President and House Speaker, who also designate the chairperson. The members include two senators; two delegates; one representative each from the business community, labor organizations, and the building and construction labor organizations; two public members; and one member each from the insurance industry and a workers' compensation rating organization.

Staff: Edith R. Lehman

Legislative Services Bldg., Room 103
Annapolis, MD 21401 (410) 841-3457

The Protocol Committee organizes, plans, and schedules social activities of the General Assembly.

**ORGANIZATION & PROCEDURE
COMMITTEE**

The Organization and Procedure Committee meets as required. Membership consists of the members of the Senate Rules Committee and an equal number of members from the House Rules and Executive Nominations Committee (Senate Rule 18(a)(2)(iii)).

SPECIAL JOINT COMMITTEES & TASK FORCES

Staff: Michael I. Volk
 Legislative Division
 Department of Legislative Reference
 90 State Circle
 Annapolis, MD 21401

(410) 841-3870

The Legislative Policy Committee periodically establishes special joint committees and task forces for particular purposes. These special committees meet during the interim between sessions of the General Assembly. Annually, at the end of the legislative session, the Legislative Policy Committee reviews the work of each committee and decides whether or not a committee should be continued. Staff for the committees is provided by the Department of Fiscal Services and the Department of Legislative Reference. A committee membership roster is published each summer and is available on request.

**JOINT ADVISORY COMMITTEE ON
LEGISLATIVE DATA SYSTEMS**

John A. Cade, *Senate Chairperson*
 Thomas E. Dewberry, *House Chairperson*

Staff: Theresa Tuszyński (410) 841-3736

The Joint Advisory Committee on Legislative Data Systems was created in 1988.

**JOINT OVERSIGHT COMMITTEE ON JUVENILE
SERVICES INITIATIVES**

Barbara A. Hoffinan, *Senate Chairperson*
 J. Ernest Bell II, *House Chairperson*

Appointed by Senate President: Thomas L. Bromwell;
 Charles H. Smelser.

Appointed by House Speaker: John J. Bishop; Norman H. Conway.

Appointed by Senate President & House Speaker:
 Robert H. Mason; David B. Mitchell.

Staff: Douglas R. Nestor (410) 841-3870
 Douglas R. Mann; Kristin I. Terchek
 (410) 841-3710

Created in November 1992, the Joint Oversight Committee on Juvenile Services Initiatives oversees programs of the Department of Juvenile Services.

JOINT SUBCOMMITTEE ON ARTICLE 2B

American Joe Miedusiewski, *Senate Chairperson*
 Leon Albin, *House Chairperson*

The Joint Subcommittee on Article 2B was formed in September 1992 to review Article 2B of the *Annotated Code of Maryland*. This Code article concerns the laws on alcoholic beverages.

**JOINT SUBCOMMITTEE ON PROGRAM OPEN
SPACE & AGRICULTURAL LAND PRESERVATION**

C. Bernard Fowler, *Senate Chairperson*
 George C. Edwards, *House Chairperson*

The Joint Subcommittee on Program Open Space and Agricultural Land Preservation was created in 1991.

Staff: Mark Trogdon (410) 841-3710

SPECIAL JOINT COMMITTEE ON PENSIONS

William H. Amoss, *Senate Chairperson*
 Richard N. Dixon, *House Chairperson*

Staff: Paul Ballou (410) 841-3710

The Special Joint Committee on Pensions has functioned since 1985.

**JOINT TASK FORCE ON MARYLAND'S
PROCUREMENT LAW**

Clarence W. Blount, *Senate Co-Chairperson*
 John A. Cade, *Senate Co-Chairperson*
 Robert L. Ehrlich, Jr., *House Co-Chairperson*
 D. Bruce Poole, *House Co-Chairperson*

Appointed by Senate President: William H. Amoss;
 Walter M. Baker; F. Vernon Boozer; Arthur Dorman; Barbara A. Hoffman; Laurence Levitan;
 Thomas Patrick O'Reilly; James C. Simpson;
 Charles H. Smelser; Norman R. Stone, Jr.

Appointed by House Speaker: Joel Chasnoff; Elijah E. Cummings; Ronald A. Guns; Sheila E. Hixson;
 James E. McClellan; Howard P. Rawlings; Casper R. Taylor, Jr.; Virginia M. Thomas; Joseph F. Vallario, Jr.

Staff: Carol L. Swan; Simon Powell
 (410) 841-3870
 Mark Trogdon (410) 841-3710

Begun as a Senate task force in August 1993, the Joint Task Force on Maryland's Procurement Law was formed in September 1993. The Task Force reviews State procurement laws and regulations, and determines how to prevent abuses and the appearance of undue influence, especially in emergency procurements, where contracts are awarded without competitive bidding. The Task Force also is studying how State agencies, particularly the Board of Public Works and the Office of Attorney General, can better oversee the procurement process.

SENATE

Thomas V. Mike Miller, Jr., *President*State House
Annapolis, MD 21401

(410) 841-3700

BUDGET (CODE 21.01.01.01)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$5,667,682	\$5,665,449	\$5,674,160
Total Funds ...	\$5,667,682	\$5,665,449	\$5,674,160
Staff			
Authorized	124	124	124

MANDATED REPORTS

Report of each standing committee to Legislative Policy Committee on proposed bills & joint resolutions to be introduced in General Assembly by standing committee if time permits.

ORGANIZATIONAL STRUCTURE

PRESIDENT

Thomas V. Mike Miller, Jr., *President* (elected by Senate)
..... (410) 841-3700
Nancy M. German, *Administrative Assistant*
..... (410) 841-3700
John R. Stierhoff, *Counsel to President*
..... (410) 841-3700
Frederick C. Malkus, Jr., *President Pro Tem*
(elected by Senate) (410) 841-3590

DESK OFFICERS

Oden Bowie, *Secretary* (410) 841-3908
Ann Rice, *Assistant Secretary* ... (410) 841-3908
W. Gary Gray, *Journal Clerk* ... (410) 841-3908
Lynne Barney Taylor, *Reading Clerk*
..... (410) 841-3875
Donna L. Dennis, *Chief Page* ... (410) 841-3187
Marty Sealy, *Sergeant-at-Arms* . (410) 841-3844

FLOOR LEADERS

Clarence W. Blount, *Majority Leader*
(appointed by Senate President)
..... (410) 841-3697
John A. Pica, Jr., *Deputy Majority Leader*
(appointed by Senate President
& Majority Leader) (410) 841-3145
Michael J. Wagner, *Majority Whip*
(appointed by Senate President
& Majority Leader) (410) 841-3593
Nancy L. Murphy, *Assistant Deputy
Majority Whip* (410) 841-3653
John A. Cade, *Minority Leader*
(designated by Republican Senators)
..... (410) 841-3568
F. Vernon Boozer, *Minority Whip*
(designated by Republican Senators)
..... (410) 841-3706

SENATE STANDING COMMITTEES**BUDGET & TAXATION COMMITTEE**

Laurence Levitan, *Chairperson* .. (410) 841-3690
Barbara A. Hoffman, *Vice-Chairperson*

Appointed by Senate President: William H. Amoss;
John A. Cade; Leo E. Green; Nathan C. Irby, Jr.;
Julian L. Lapides; Donald F. Munson; Janice
Piccinini; Ida G. Ruben; Charles H. Smelser;
Beatrice P. Tignor; Thomas M. Yeager.

CAPITAL BUDGET SUBCOMMITTEE

Charles H. Smelser, *Chairperson*
..... (410) 841-3704

Appointed by Committee Chair: William H.
Amoss; John A. Cade; Barbara A. Hoffman;
Nathan C. Irby, Jr.; Julian L. Lapides; Laurence
Levitan; Beatrice P. Tignor.

**HEALTH, EDUCATION & HUMAN
RESOURCES SUBCOMMITTEE**

Barbara A. Hoffman, *Chairperson*
..... (410) 841-3648

Appointed by Committee Chair: John A. Cade;
Leo E. Green; Janice Piccinini; Beatrice P.
Tignor; Thomas M. Yeager.

PENSIONS SUBCOMMITTEE

William H. Amoss, *Chairperson*
..... (410) 841-3603

Appointed by Committee Chair: Leo E. Green;
Nathan C. Irby, Jr.; Julian L. Lapides; Donald
F. Munson.

**PUBLIC SAFETY, TRANSPORTATION,
ECONOMIC DEVELOPMENT & NATURAL
RESOURCES SUBCOMMITTEE**

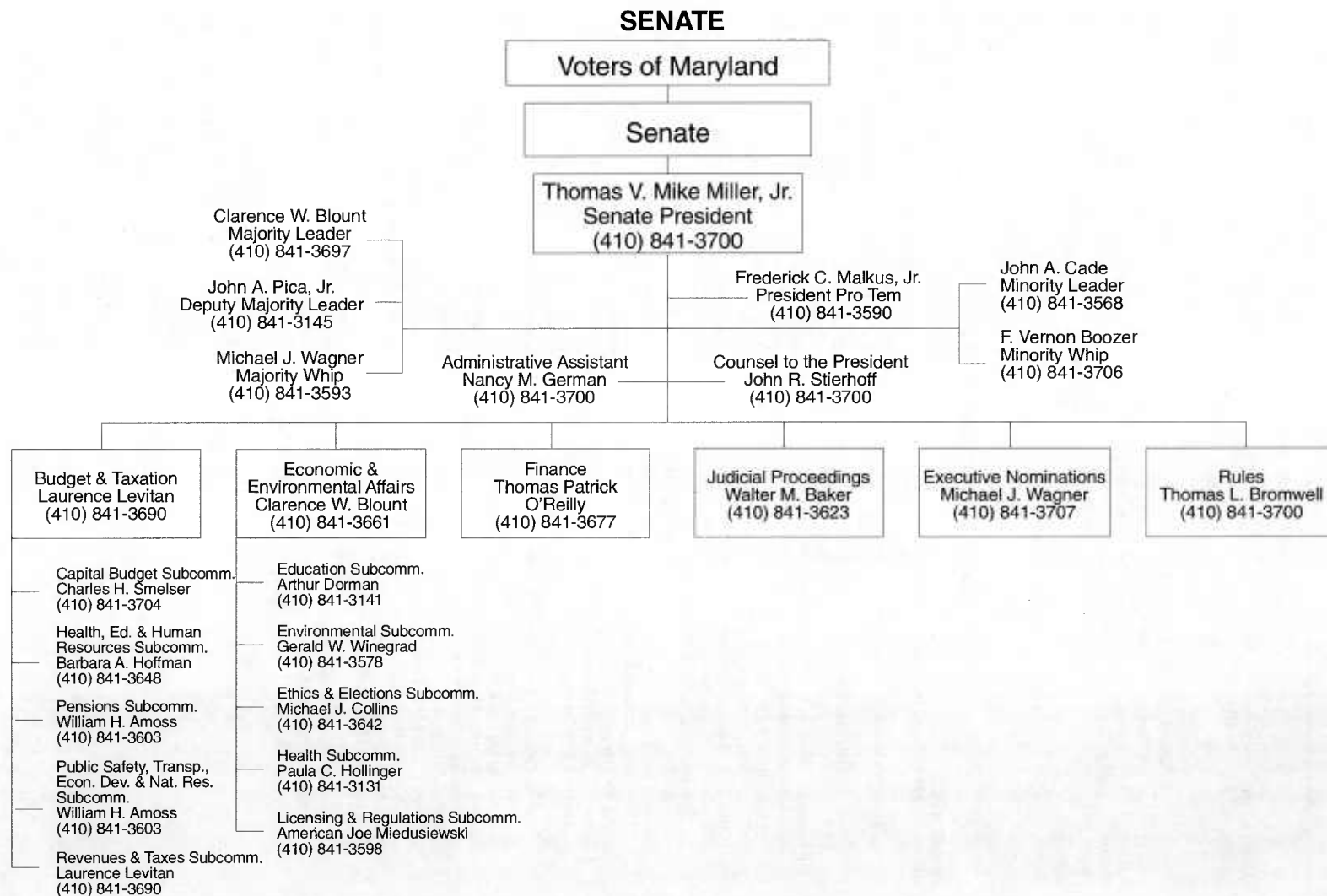
William H. Amoss, *Chairperson*
..... (410) 841-3603

Appointed by Committee Chair: Nathan C. Irby,
Jr.; Julian L. Lapides; Donald F. Munson; Ida
G. Ruben; Charles H. Smelser.

REVENUES & TAXES SUBCOMMITTEE

Laurence Levitan, *Chairperson*
..... (410) 841-3690

Appointed by Committee Chair: William H.
Amoss; John A. Cade; Barbara A. Hoffman;
Beatrice P. Tignor.



ECONOMIC & ENVIRONMENTAL AFFAIRS COMMITTEE

Clarence W. Blount, *Chairperson*
 (410) 841-3661
 Arthur Dorman, *Vice-Chairperson*

Appointed by Senate President: Michael J. Collins; C. Bernard Fowler; Idamae Garrott; Paula C. Hollinger; Gloria G. Lawlah; Christopher J. McCabe; American Joe Miedusiewski; J. Lowell Stoltzfus; Gerald W. Winegrad.

EDUCATION SUBCOMMITTEE

Arthur Dorman, *Chairperson*
 (410) 841-3141

Appointed by Committee Chair: Clarence W. Blount; Michael J. Collins; Gloria G. Lawlah; Christopher J. McCabe.

ENVIRONMENTAL SUBCOMMITTEE

Gerald W. Winegrad, *Chairperson*
 (410) 841-3578

Appointed by Committee Chair: Michael J. Collins; C. Bernard Fowler; Idamae Garrott; J. Lowell Stoltzfus.

ETHICS & ELECTIONS SUBCOMMITTEE

Michael J. Collins, *Chairperson*
 (410) 841-3642

Appointed by Committee Chair: Clarence W. Blount; C. Bernard Fowler; Paula C. Hollinger; American Joe Miedusiewski.

HEALTH SUBCOMMITTEE

Paula C. Hollinger, *Chairperson*
 (410) 841-3131

Appointed by Committee Chair: Arthur Dorman; Idamae Garrott; Gloria G. Lawlah; Christopher J. McCabe.

LICENSING & REGULATIONS SUBCOMMITTEE

American Joe Miedusiewski, *Chairperson*
 (410) 841-3598

Appointed by Committee Chair: Arthur Dorman; Idamae Garrott; J. Lowell Stoltzfus; Gerald W. Winegrad.

FINANCE COMMITTEE

Thomas Patrick O'Reilly, *Chairperson*
 (410) 841-3677
 James C. Simpson, *Vice-Chairperson*

Appointed by Senate President: Thomas L. Bromwell; George W. Della, Jr.; Howard A. Denis; John W. Derr; John J. Hafer; Patricia R. Sher; Decatur W. Trotter; Michael J. Wagner; Larry Young.

JUDICIAL PROCEEDINGS COMMITTEE

Walter M. Baker, *Chairperson*
 (410) 841-3623
 Norman R. Stone, Jr., *Vice-Chairperson*

Appointed by Senate President: Mary H. Boergers; F. Vernon Boozer; Habern W. Freeman; Larry E. Haines; Ralph M. Hughes; Philip C. Jimeno; Frederick C. Malkus, Jr.; Nancy L. Murphy; John A. Pica, Jr.

EXECUTIVE NOMINATIONS COMMITTEE

Michael J. Wagner, *Chairperson*
 (410) 841-3707
 Nathan C. Irby, Jr., *Vice-Chairperson*

Appointed by Senate President: Walter M. Baker; Clarence W. Blount; F. Vernon Boozer; Thomas L. Bromwell; George W. Della, Jr.; Howard A. Denis; John W. Derr; Arthur Dorman; C. Bernard Fowler; Leo E. Green; Barbara A. Hoffman; Frederick C. Malkus, Jr.; Thomas V. Mike Miller, Jr.; Thomas Patrick O'Reilly; Ida G. Ruben; Charles H. Smelser; Norman R. Stone, Jr.

RULES COMMITTEE

Thomas L. Bromwell, *Chairperson*
 (410) 841-3700
 Decatur W. Trotter, *Vice-Chairperson*

Appointed by Senate President: Walter M. Baker; Clarence W. Blount; John A. Cade; Laurence Levitan; Thomas V. Mike Miller, Jr.; Thomas Patrick O'Reilly; John A. Pica, Jr.; Charles H. Smelser; Norman R. Stone, Jr.

ORIGIN & FUNCTIONS

The Senate of Maryland originated as the Upper House of the General Assembly, formally distinguished from the Lower House in 1650 (Chapter 1, Acts of 1650). The Governor and the Governor's Council constituted the Upper House until 1675. Thereafter, the Upper House consisted of the Governor's Council. To this day, the Senate still functions as the Governor's Council when it confirms or rejects appointments made by the Governor.

The Constitution of 1776 established the Senate. Members were chosen by electors to represent regions. In the period 1776 to 1837, from the Western Shore nine senators were selected and from the Eastern Shore, six (Const. 1776, secs. 14-18). In 1838, senators first were elected by the voters, rather than by an electoral college, and first were chosen to represent either an individual county or a legislative election district of Baltimore City, rather than a broad area.

For most of its history, the Senate represented geographic regions of the State. Regardless of population, each county elected a single senator. With the exception of Baltimore City, representation in the Senate was based on geography, not population, until 1966. Since the legislative apportionment plan of 1972 took effect in the 1974 elections, each of the General Assembly's 47 senators has been elected from one of 47 legislative election districts. These districts provide for equal representation based on population.

SENATE STANDING COMMITTEES

The Senate, having fewer members than the House of Delegates, often met as a whole body, rather than in committee, to review proposed laws. Nonetheless, although Senate committees functioned earlier, by the nineteenth century, standing (or continuing) committees were formed, beginning in December 1823. At that time, the Senate President appointed standing committees on Ways and Means; Internal Improvements; and Pensions and Revolutionary [War] Claims. While names of standing committees have changed over the years, their purpose remains the same—to review proposed legislation.

Presently, the Senate has four standing committees to review bills: Budget and Taxation; Economic and Environmental Affairs; Finance; and Judicial Proceedings. Two additional standing committees are Executive Nominations, and Rules.

BUDGET & TAXATION COMMITTEE

Laurence Levitan, *Chairperson*
Barbara A. Hoffman, *Vice-Chairperson*

James Senate Office Building, Room 100
110 College Ave.
Annapolis, MD 21401 (410) 841-3690

Functions of the Budget and Taxation Committee originated with the Finance Committee, which was created in 1831. Responsibility for reviewing bills concerned with the budget of State government and tax matters were reassigned to the Budget and Taxation Committee when it was established in 1975.

The Committee considers legislation relating to State operating and capital budgets, including revenues, expenditures, and supplementary appropriations; State and county bond authorizations; legislative budgetary procedures; taxation and property assessments; and proposals requiring significant expenditures. The Committee consists of thirteen members.

Under the Budget and Taxation Committee are five subcommittees: Capital Budget; Health, Education, and Human Resources; Pensions; Public Safety, Transportation, Economic Development, and Natural Resources; and Revenue and Taxes.

ECONOMIC & ENVIRONMENTAL AFFAIRS COMMITTEE

Clarence W. Blount, *Chairperson*
Arthur Dorman, *Vice-Chairperson*

James Senate Office Building, Room 200
110 College Ave.
Annapolis, MD 21401 (410) 841-3661

The Economic and Environmental Affairs Committee traces to the Economic Affairs Committee, which was formed in 1967. From that committee came the present standing committee in 1984.

The Economic and Environmental Affairs Committee considers legislation relating to administrative law; agriculture and land preservation; alcoholic beverages; business and occupational licensing and regulation (including health occupations); education; elections; environmental health; fire prevention and safety; housing and economic development; local government; natural resources; procurement; State government reorganization and procedures; and veterans and defense. Eleven senators serve on this committee.

Under the Economic and Environmental Affairs Committee are five subcommittees: Education; Environmental; Ethics and Elections; Health; and Licensing and Regulations.

FINANCE COMMITTEE

Thomas Patrick O'Reilly, *Chairperson*
James C. Simpson, *Vice-Chairperson*

James Senate Office Building, Presidential Wing
110 College Ave.
Annapolis, MD 21401 (410) 841-3677

The Finance Committee was formed in December 1831. Originally, it bore the responsibility of reviewing all bills concerned with fiscal matters. In 1975, the review of budgetary and tax matters was assigned to a separate committee—the Budget and Taxation Committee.

The Finance Committee considers legislation relating to banks and financial institutions; commercial law; credit regulation and consumer financing; economic and community development; health; horse racing; insurance; labor and employment; lottery and gambling; pensions and retirement; State personnel; social services; transportation; unemployment insurance; utility regulation; and worker's compensation. The Committee consists of eleven members.

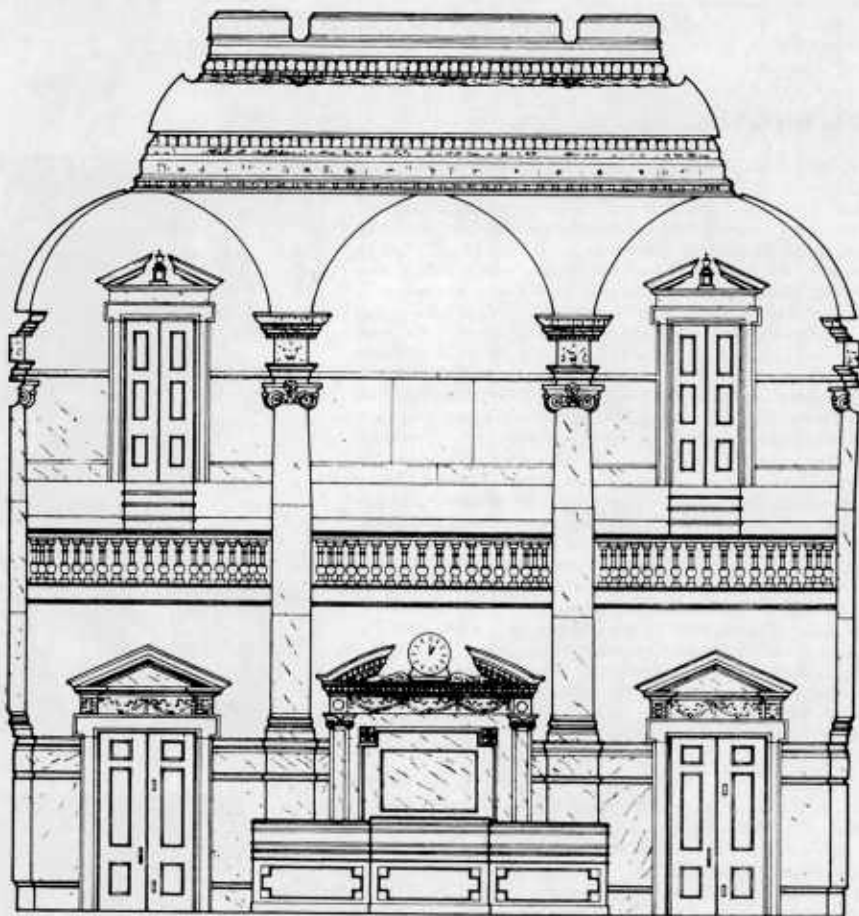
JUDICIAL PROCEEDINGS COMMITTEE

Walter M. Baker, *Chairperson*
Norman R. Stone, Jr., *Vice-Chairperson*

James Senate Office Building, Room 300
110 College Ave.
Annapolis, MD 21401 (410) 841-3623

The Judicial Proceedings Committee was established by the Senate in December 1831 as a five-member body first appointed in January 1832.

The Committee considers legislation relating to legal aspects of alcoholic beverages; commercial law; constitutional amendments; consumer protection; corporations and associations; crimes and punishments; criminal and civil procedures; equal



Senate Chamber architectural drawing from Historic American Buildings Survey, Maryland State House Project Collection, MSA SCI773, Maryland State Archives.

rights and opportunities; ethics; family law; judicial administration and court structure; juvenile justice; law enforcement officials; legal profession; legal rights and immunities; licensing and regulation (law enforcement only); motor vehicles; real property; and trusts, estates, and probate. Eleven senators serve on this committee.

EXECUTIVE NOMINATIONS COMMITTEE

Michael J. Wagner, *Chairperson*
Nathan C. Irby, Jr., *Vice-Chairperson*

James Senate Office Building, Room 209
110 College Ave.
Annapolis, MD 21401 (410) 841-3707

The Executive Nominations Committee was formed in January 1845. The Committee examines all nominations for appointments made by the Governor and reports its recommendations to the Senate. The Committee consists of nineteen members.

RULES COMMITTEE

Thomas L. Bromwell, *Chairperson*
Decatur W. Trotter, *Vice-Chairperson*

James Senate Office Building Room 309
110 College Ave.
Annapolis, MD 21401 (410) 841-3700

In November 1796, the Senate formed a committee to "report rules and regulations to be observed in the Senate." Called first the Committee on Rules and Regulations, it came to be known as the Rules Committee.

The Rules Committee considers proposals concerning the rules, organization, and procedures of the Senate; reviews legislation introduced after the 24th day of a regular session; and decides on re-referral of those bills to other committees for consideration. Eleven senators serve on this committee.

STATE SENATE BIOGRAPHIES

PRESIDENT OF THE SENATE

THOMAS V. MIKE MILLER, JR., Democrat, District 27. Member of House of Delegates, 1971-75. Member of Senate since 1975. President since 1987. Co-Chair, Legislative Policy Committee. Member, Rules Committee; Joint Committee on Legislative Ethics; Spending Affordability Committee, 1991—. Chair, Judicial Proceedings Committee and Deputy Majority Leader, 1983-86. President, Southern States Senate Leaders Conference, 1988. *Born in Clinton, Maryland, December 3, 1942. Attended Prince George's County public schools; University of Maryland, B.S., 1964; University of Maryland School of Law, LL.B., J.D., 1967. Admitted to Maryland Bar, 1967. Attorney. Member, American, Maryland State and Prince George's County Bar Associations. Member, Executive/Legislative Committee to Study the Feasibility of a Biennial Budget, 1985; Governor's Oversight Committee on Liability Insurance, 1986; Chesapeake Bay Trust, 1987; Advisory Council on Lead Poisoning, 1987; Maryland Housing Policy Commission, 1987; State House Trust, 1987—; Maryland Veterans Home Commission, 1987; State Commission on the Capital City, 1987—; Maryland 1992 Commission, 1989—; Governor's Task Force on Trees and Forests, 1990—. Member, Surratts, Brandywine, Nottingham, Fort Washington, and Upper Marlboro Democratic Clubs. Past officer or director of numerous boys and girls clubs; civic, fraternal, business, social and historical organizations. Recipient of awards from Washington-area Boy Scouts, Prince George's County Volunteer Fire Departments, Maryland Med-Chi, Maryland and Prince George's County Police Departments, Sierra Club, and veterans groups. Distinguished Alumnus of the Year, University of Maryland, 1988; Outstanding Citizen, Prince George's County Board of Trade; Outstanding Legislator, Maryland Municipal League; William P. Colton Community Service Award, The Johns Hopkins University; Local 400 AFL-CIO Public Service Award; Outstanding Knight of Columbus. Married; five children. District office: 8808 Old Branch Ave., Clinton 20735; tel. (301) 868-6931. Annapolis office: H-107 State House, 21401-1991; tel. (301) 858-3700, (410) 841-3700.*



WILLIAM H. AMOSS, Democrat, District 35, Harford & Cecil Counties. Member, House of Delegates, 1975-82. Member, Senate since 1983; Budget and Taxation Committee (chair, public safety, transportation, economic development, & natural resources subcomm.; chair, pensions subcomm.; member, capital budget subcomm.); Joint Budget and Audit Committee; Joint Committee on Chesapeake Bay Critical Areas; Spending Affordability Committee. Senate Chair, Special Joint Committee on Pensions; Joint Expenditure Study Group on Law Enforcement and Transportation; Joint Study Group on Transportation and Lottery Revenues. *Born in Baltimore, Maryland, December 2, 1936. Harford County parochial & public schools; Harford Community College; University of Maryland—Overseas; Missouri School of Auctioneering. Auctioneer and appraiser. Served in U.S. Army, 1955-58. Member, Susquehanna River Watershed Advisory Board; Aquaculture Advisory Committee; State Use Industries Advisory Committee; Maryland Historical Trust. Member, Governor's Task Force on State Support for Volunteer Fire, Rescue and Ambulance Companies, 1983-85; Executive Study Commission on the Maryland Fire and Rescue Institute, 1990; Governor's Task Force to Study Maryland State Police Salaries, 1990-91. Member, Society for the Preservation of Md. Antiquities; Md. Farm Bureau; Md. & National Auctioneers Assoc. Past director, Bel Air Jaycees. District office: P.O. Box 496, Fallston 21047; tel. (410) 838-7555. Annapolis office: 401 James Senate Office Bldg., 21401-1991; tel. (410) 841-3603.*



WALTER M. BAKER, Democrat, District 36, Cecil, Caroline, Kent, Queen Anne's & Talbot Counties. Member, Senate since 1979. Chair, Judicial Proceedings Committee, 1987—. Member, Rules Committee; Executive Nominations Committee; Legislative Policy Committee. Senate Chair, Tort and Insurance Reform Oversight Committee, 1988-93. Member, Joint Task Force on Catastrophic Liability Insurance Fund and Maryland Reinsurance Exchange, 1986; National Conf. of State Legislatures; Southern Legislative Conf. of State Governments. *Born in Port Deposit, Maryland, September 23, 1927. Served in U.S. Army, 1950-53. Washington College, B.A., 1960; University of Maryland School of Law, LL.B., 1960. Admitted to Maryland Bar, 1960. Member, Court of Appeals Standing Committee on Rules of Practice and Procedure, 1985—. Past member, Maryland Sentencing Guidelines Board; Governor's Task Force to Review the Defense of Insanity, 1982-84; Governor's Task Force on Correctional Rehabilitation, 1983; Governor's Task Force on Time-Sharing, 1983-84; Task Force to Study the Maryland Tax Court, 1984-85; Joint Executive/Legislative Task Force on Medical Malpractice Insurance, 1985; Task Force to Study Revision of Inheritance and Estate Tax Laws, 1987. State's Attorney, Cecil County, 1963-66. Past pres. & dir., Cecil Co. Bar Assoc.; past pres., Young Democrat Club of Washington College & Cecil Co. Member, Elkton Rotary Club (past dir. & pres.); American Legion; VFW. Sadler Award, Washington College. Married; two children. District office: 153 East Main St., Elkton 21921; tel. (410) 398-0980. Annapolis office: 301 James Senate Office Bldg., 21401-1991; tel. (410) 841-3639.*



CLARENCE W. BLOUNT, Democrat, District 41, Baltimore City. Member of Senate since 1971. Majority Leader, 1983—. Chair, Economic and Environmental Affairs Committee. Member, Legislative Policy Committee; Rules Committee; Executive Nominations Committee; Joint Budget and Audit Committee; Spending Affordability Committee; Joint Committee on the Management of Public Funds; Joint Committee on Federal Relations. Urban Affairs Committee, National Conf. of State Legislatures. *Baltimore City public schools; Morgan State College, B.A., 1950; The Johns Hopkins University, M.L.A., 1965; Georgetown University. Educator. Served in U.S. Army, World War II (Combat Commission). Member, Education Commission of the States; Task Force on Alzheimer's Disease and Related Disorders, 1984-85; Governor's Commission on Teacher Salaries and Incentives, 1986-87; Task Force on School Construction Finance, 1987; Governor's Commission on School Performance, 1987-89; Governor's Transition Team for Higher Education, 1988; Governor's Task Force on SPECTRUM—Housing for Economic Growth, 1990; Task Force on the Charles H. Hickey, Jr. School, 1991; Governor's Drug and Alcohol Abuse Commission, 1992—; Governor's Task Force on School Construction, 1992—. Chair, Urban Services Commission, Baltimore City. National Democratic Committee; Academy of Political & Social Science; Baltimore Urban League; NAACP; Alpha Phi Alpha; Gamma Boule. Bd. of Trustees, Sinai Hospital; Western Md. College. District office: 4811 Liberty Heights Ave., Baltimore 21207; tel. (410) 466-1197. Annapolis office: 201 James Senate Office Bldg., 21401-1991; tel. (410) 841-3697.*



MARY H. BOERGER, Democrat, District 17, Montgomery County. Member of House of Delegates, 1981-90; Ways and Means Committee, 1981-88; Economic Matters Committee, 1988-90. Member of Senate since 1991. Member, Judicial Proceedings Committee; Joint Committee on Administrative, Executive and Legislative Review; Special Joint Committee on Economic Development Strategy. President, Women Legislators of Maryland, 1990-91. Member, Labor and Commerce Committee of National Conference of State Legislatures. *Born in Hartford, Connecticut, February 19, 1946. College of St. Catherine, St. Paul, Minnesota, B.A., 1968; Catholic University of America, M.A. (American history), 1970. Former history teacher, Rockville High School. Member, Governor's High Technology Roundtable, 1983-86; Governor's Commission on Women's Health, 1993—. Member, Montgomery County Charter Review Commission, 1977-80. Delegate, Democratic Party National Convention, 1988, 1992. Recipient, Distinguished Service Award, Maryland Municipal League, 1982; Hornbook Award, Montgomery County Education Association, 1984. District office: 4417 Puller Drive, Kensington 20895; tel. (301) 564-0508. Annapolis office: 208 James Senate Office Bldg., Annapolis 21401-1991; tel. (301) 858-3134, (410) 841-3134.*



F. VERNON BOOZER, Republican, District 9, Baltimore County. Member of House of Delegates, 1971-79. Member of Senate since 1981. Minority Whip. Member, Judicial Proceedings Committee; Executive Nominations Committee; Legislative Policy Committee; Joint Budget and Audit Committee. Member, Finance Committee, 1991-92. *Born in Norfolk, Virginia, January 30, 1936. South Norfolk High School; Duke University, A.B., 1958; University of Maryland School of Law, J.D., 1964. Admitted to Maryland Bar, 1964. Attorney. Member, State Advisory Council on Administrative Hearings; Governor's Task Force on Family Law, 1991. Trial Magistrate, Baltimore County, 1967-68. Administrator of Loan Laws, State of Maryland, 1968-69. Married; four children. District office: 614 Bosley Ave., Towson 21204; tel. (410) 828-0669. Annapolis office: 410 James Senate Office Bldg., 21401-1991; tel. (410) 841-3706.*



THOMAS L. BROMWELL, Democrat, District 8, Baltimore County. Member of House of Delegates, 1979-83. Member of Senate since 1983. Chair, Rules Committee. Member, Finance Committee; Executive Nominations Committee; Joint Committee on Legislative Ethics; Joint Subcommittee on Unemployment Insurance Taxation and Charging; Senate Redistricting Subcommittee. Senate Chair, Workers' Compensation Benefit and Insurance Oversight Committee. Member, Juvenile Services Initiative Oversight Committee, 1987; Special Joint Subcommittee on Horse Racing, 1990. Chair, Baltimore County Delegation. Member, Southern Legislative Conf. of State Governments. *Born in Baltimore, Maryland, March 9, 1949. Baltimore Polytechnic Institute; Essex Community College, A.A. (business), 1972. Served in Maryland Air Guard and U.S. Air Force. Member, Interdepartmental Committee on Mandated Health Insurance Benefits; Task Force on the Charles H. Hickey, Jr. School, 1991. Member, Baltimore Cancer Support Group; Baltimore Co. Civic & Social Club; Overlea-Fullerton Recreation Council; Allied Community Services; American Legion; Catholic War Veterans; Save-A-Heart; Poly & Essex Community College Alumni Assoc.; Md. Football Foundation; Friends of Friends, Inc. Sponsor, Handicapped Boy Scout Troop 730. Member, 8th Dist. Democratic clubs. Legislator of the Year, Md. Assoc. of Counties, 1984. Member, St. Joseph's Parish. Four children. District office: 12 Redfield Ct., Baltimore 21236. Annapolis office: 215 James Senate Office Bldg., 21401-1991; tel. (410) 841-3620.*



JOHN A. CADE, Republican, District 33, Anne Arundel County. Member, Senate since 1975. Minority Leader. Member, Budget and Taxation Committee (health, education & human resources subcomm.; capital budget subcomm.; revenues & taxes subcomm.). Member, Rules Committee; Legislative Policy Committee (management subcomm.); Spending Affordability Committee; Special Joint Committee on Economic Development Strategy; Joint Expenditure Study Group on Education and Human Resources; Joint Subcommittee on State's Capital Program. Senate Chair, Special Joint Committee on Legislative Data Systems. *Born in Charleston, South Carolina, July 2, 1929. Attended Kentucky & Ohio parochial schools. Served in U.S. Marine Corps, 1946-48, 1950-51. Xavier University, B.S., 1953; Northwestern University, M.B.A., 1954; 2 years law school-Chase College and University of Maryland. Professional business & real estate consultant. Graduate of Realtor's Institute (G.R.I.). Member, Anne Arundel County Charter Board, 1962-63; Anne Arundel County Council, 1965-70. Member, Maryland Commission on the Capital City, 1975-83; Task Force to Study the Funding of Public Education, 1983-84; Maryland Historical Trust, 1985-92; Task Force to Study Independent Salary-Setting Authorities, 1985-86; Fiscal Review Committee, 1986; Special Committee on the Port of Baltimore, 1987; Governor's Transportation Revenue Committee, 1990-91. Delegate, Republican Party National Convention, 1988. Distinguished Service Award, Glen Burnie Jaycees, 1963. Married. Annapolis office: 407 James Senate Office Bldg., 21401-1991; tel. (410) 841-3568.*



MICHAEL J. COLLINS, Democrat, District 6, Baltimore County. Member, House of Delegates, 1978-86. Member of Senate since December 1986; Economic and Environmental Affairs Committee (education subcomm.; health subcomm.; chair, ethics & elections subcomm.); Joint Committee on Legislative Ethics; Joint Committee on Federal Relations. Senate Chair, Joint Committee on Investigation. *Born in Scranton, Pennsylvania, July 24, 1940. Scranton Central High School; University of Scranton, B.S., 1962; The Johns Hopkins University, M.L.A., 1966; Essex Community College; Loyola College. Educator. Member, Controlled Hazardous Substances Task Force, 1992—. Member, Essex Development Corp.; Essex-Middle River Chamber of Commerce; Bird River Democratic & Civic Club; Riverside Democratic Club; Middle River Democratic & Civic Club; Bengies-Chase Democratic Club; 15th District Democratic Club; Deep Creek Democratic Club & Civic Assoc.; Knights of Columbus Council 2452. Outstanding Contributions to Education Award, Teachers Assoc. of Baltimore County, 1975; Man of the Year, Essex Community College, 1985; Elected Official of the Year, Young Democrats, 1986; Legislator of the Year, Md. Psychological Assoc., 1988; Walter G. Wells Award for Outstanding Contributions to Preserving the Environment, Potomac Chapter, Sierra Club, 1988. Member, St. Clare's Parish Council (past pres.); Holy Name Society. District office: 418 Eastern Blvd., Baltimore 21221; tel. (410) 391-7800. Annapolis office: 211 James Senate Office Bldg., 21401-1991; tel. (410) 841-3642.*



GEORGE W. DELLA, JR., Democrat, District 47, Baltimore City. Member of Senate since 1983. Member, Finance Committee; Executive Nominations Committee; Joint Committee on the Management of Public Funds; Joint Expenditure Study Group on Law Enforcement and Transportation. Member, Tort and Insurance Reform Oversight Committee, 1988-93; Special Joint Committee on Energy Pricing, 1990-91. *Born in Baltimore, Maryland, June 5, 1943. Gilman School; Southern High School; University of Baltimore; University of Baltimore School of Law, J.D., 1972. Served in Maryland National Guard, 1965-71. Member, Baltimore City Hospital Nursing Home Study Commission, appointed 1976. Member, Baltimore City Council, 1976-83 (chair, budget & finance committee, 1979-83). Member, Workmen's Compensation Study Committee; Mayor's Insurance Study Committee, Baltimore City. Member, Stonewall Democratic Club; 19th Ward Democratic Club; Baybrook Democratic Club. Member, Corinthian Lodge No. 93, A.F. & A.M.; Druid R.A. Chapter No. 28; Monumental Commanders No. 3, Knights Templar; Hiram Council No. 5, R. & S.M.; Bounti Temple A.A.O.N.M.S. District office: 801 Light St., Baltimore 21230; tel. (410) 244-8400. Annapolis office: 207 James Senate Office Bldg., 21401-1991; tel. (410) 841-3600.*



HOWARD A. DENIS, Republican, District 16, Montgomery County. Member of Senate since 1977. Member, Finance Committee, 1993—; Executive Nominations Committee; Joint Committee on Administrative, Executive and Legislative Review; Joint Committee on Legislative Ethics. Former member, Judicial Proceedings Committee. *Born November 21, 1939. Bethesda-Chevy Chase High School, 1957; Georgetown College, A.B., 1961; Georgetown Law Center, LL.B., 1965. Member, Governor's Commission on Mentally Retarded Persons in the Criminal Justice System, 1978-80; Advisory Board on Liability, 1980-82; Governor's Commission on Condominiums, Cooperatives and Homeowners Associations, 1982-86; Task Force on Documents, 1984-85; Commission on Health Insurance Pooling Mechanisms, 1985-86; Task Force to Study the Funding of Special Education, 1985-86; Governor's Council on Adolescent Pregnancy, 1986-89; Maryland Civil War Heritage Commission, 1992—. Delegate, Republican Party National Convention, 1988, 1992. Married to the former Babette Wise; one daughter. Annapolis office: 402-B James Senate Office Bldg., 21401-1991; tel. (301) 858-3124, (410) 841-3124.*



JOHN W. DERR, Republican, District 3, Frederick & Washington Counties. Member of Senate since 1983. Member, Finance Committee, 1989—; Executive Nominations Committee; Special Joint Committee on Pensions. Senate Chair, Joint Committee on Protocol. Former member, Economic and Environmental Affairs Committee; Special Joint Committee on Transportation, 1983; Tort and Insurance Reform Oversight Committee, 1988-93; Special Joint Committee on Energy Pricing, 1990-91. *Born in Frederick, Maryland, March 18, 1941. Frederick High School; University of Maryland, B.S., 1963; The American College, C.L.U., 1977. Served in U.S. Army Reserves, 1963-69. Insurance agent. Member, Task Force to Study Incentive Awards Program for State Employees, 1990. Member, Republican Local Central Committee, Frederick County, 1982-83. Past president, Frederick Jaycees; named Jaycee International Senator, 1977. Past president, Frederick County Heart Association; Frederick Life Underwriters Association; board of trustees, Frederick Memorial Hospital. Married; four children. District office: 13 W. 2nd St., Frederick 21701; tel. (301) 695-5733. Annapolis office: 408 James Senate Office Bldg., 21401-1991; tel. (410) 841-3575.*



ARTHUR DORMAN, Democrat, District 21, Prince George's County. Member, House of Delegates, 1965-75; Legislative Council, 1971-75. Speaker Pro Tem, 1971-75. Chair, Prince George's County Delegation, 1971-75. Member, Senate since 1975. Vice-Chair, Economic and Environmental Affairs Committee. Member, Executive Nominations Committee; Joint Committee on Administrative, Executive and Legislative Review. Chair, Prince George's County Delegation, 1980-81. *Born in New York, N.Y., October 21, 1926. George Washington University; Pennsylvania College of Optometry, O.D., 1953. Optometrist. Served in U.S. Army, World War II. Member, Task Force to Study the Funding of Special Education, 1985-86; Governor's Commission on Excellence in Higher Education, 1985-87; Chesapeake Bay Trust, 1985—; Maryland Underground Storage Tank Task Force, 1989-91; Southern Regional Education Board (exec. bd. & legislative advisory comm.); Metropolitan Washington Air Quality Committee, 1992—; Governor's Task Force on School Construction, 1992—. Member, 21st Dist. & Vansville Dist. Democratic Clubs. Member, Beltsville Citizens' Assoc.; Beta Sigma Kappa; American Legion; VFW; Prince George's Co. Boys & Girls Clubs; past pres., Takoma-Langley Kiwanis Club. Member, national, State & local optometric assocs.; past pres., Vision Institute of America. Md. Optometrist of the Year, 1967. National Optometrist of the Year, 1968. Member, Beth Torah Congregation. Married. Home: 11107 Montgomery Rd., Beltsville 20705; tel. (301) 937-7411. Annapolis office: 303 James Senate Office Bldg., 21401-1991; tel. (410) 841-3141.*



C. BERNARD (BERNIE) FOWLER, Democrat, District 29, Calvert, Anne Arundel & St. Mary's Counties. Member, Senate since 1983; Economic and Environmental Affairs Committee; Executive Nominations Committee; Joint Committee on Legislative Ethics; Special Joint Committee on Pensions. Senate Chair, Joint Committee on Chesapeake Bay Critical Areas; Joint Subcommittee on Program Open Space and Agricultural Land Preservation. *Born in Baltimore, Maryland, March 30, 1924. Graduate of Calvert Sr. High School. U.S. Navy, 1944-46 (Asiatic-Pacific, American Theatre & Victory medals). Businessman. Chair, Patuxent River Commission. Member, Governor's Commission on Special Education; Governor's Task Force on State-Local Fiscal Relationships; Governor's Task Force on Time-Sharing; State Development Council Task Force; State Economic Growth, Resources Protection, and Planning Commission; Tri-County Council for Southern Maryland (chair, natural resources comm.); Chesapeake Bay Commission; Governor's Commission on Growth in the Chesapeake Region; Interdepartmental Task Force on Preservation of State Streams; Maryland Veterans Home Commission. Member, Calvert Co. Bd. of Education, 1963-69 (pres., 4 yrs.). Calvert Co. Commissioner, 1970-82 (pres., 9 yrs.). Prince Frederick Lodge 142; Eastern Star; American Legion; VFW; Elks; Kiwanis; Farm Bureau; Chamber of Commerce; Sportsman Club; Potomac River Assoc.; Watermen's Assoc. Married; four children. District office: P.O. Box 459, Prince Frederick 20678-0459; tel. 1-800-492-8342, (410) 535-3366. Annapolis office: 210 James Senate Office Bldg., 21401-1991; tel. (410) 841-3673.*



HABERN W. FREEMAN, Democrat, District 34, Harford County. Member of Senate since 1991. Member, Judicial Proceedings Committee. *Born in Baltimore, Maryland, August 10, 1941. Lock Haven State College, B.S., 1962; University of Maryland, Physical Therapy Certificate, 1964. Physical therapist. Councilman, Harford County Council, 1972-74. President, Harford County Council, 1974-78. Harford County Executive, 1982-86, 1986-90. Member, American Physical Therapy Association; Maryland Physical Therapy Association. Member, Baltimore Blues Society. Married; three children. District office: 2208 Old Emmorton Rd., Suite 102, Bel Air 21015; tel. (410) 638-1714. Annapolis office: 302 James Senate Office Bldg., 21401-1991; tel. (410) 841-3158.*



IDAMAE GARROTT, Democrat, District 19, Montgomery County. House of Delegates, 1979-87; Ways and Means Committee. Member, Senate since 1987; Economic and Environmental Affairs Committee (environment & health subcomms.). Senate Chair, Joint Committee on Federal Relations; Advisory Commission on Federal-State-Local Relations. Vice-Chair, Montgomery County Senate Delegation. *Born in Washington, DC, December 24, 1916. Western Maryland College, A.B., 1936 (Honorary Doctor of Laws, 1976). Interagency Advisory Committee for Early Childhood Development and Education; State Advisory Council for Individuals with Disabilities. Montgomery County Council, 1966-74 (pres., 1971; chair, planning committee, 1970-74); bd. member, Washington Metropolitan Area Transit Authority, 1972-74; Washington Suburban Transit Commission, 1971-74 (chair, 1972); Council of Governments (pres., 1974; chair, land use committee, 1969-74). Chair, Solid Waste Management Agency of Metropolitan Washington, 1969-74. Past pres., Montgomery Co. League of Women Voters, Montgomery Co. Humane Society; honorary member, Wheaton Rescue Squad (bd. member, 1982-84). Author, Paying Our Way, Maryland State Taxes and You. John Dewey Award, 1982; Humanitarian Award, Humane Society, 1983; Hornbook Award, Montgomery Co. Education Assoc., 1985; Md. NARFE Federation Award, 1988. Married; two children, two grandchildren. Annapolis office: 304 James Senate Office Bldg., 21401-1991; tel. (301) 858-3151, 1-800-492-7122, ext. 3151 (upcounty).*



LEO E. GREEN, Democrat, District 23, Prince George's County. Member, House of Delegates, 1975-79. Member, Senate since 1983; Budget and Taxation Committee (health, education & human resources subcomm.; pensions subcomm.); Executive Nominations Committee; Joint Committee on Administrative, Executive and Legislative Review; Spending Affordability Committee; Joint Expenditure Study Group on Education and Human Resources; Joint Subcommittee on Unemployment Insurance Taxation and Charging. Member, Joint Committee on Health Care Cost Containment, 1985-92; Tort and Insurance Reform Oversight Committee, 1991-93. *Mount St. Mary's College, B.S.; Georgetown University School of Law, LL.B., J.D. Attorney. Member, Governor's Energy Task Force; Work Force Investment Board. Mayor of Bowie, 2 terms. Delegate & secretary, Md. delegation, Democratic Party National Convention, 1976. Member, Md. State and Dist. of Columbia Bar Assoc. Director, Patuxent Dist., Boy Scouts of America. Trustee, Prince George's United Way. Past member, Board of Trustees of the State Universities and Colleges; past vice-chair, Washington Council of Governments; bd. of directors, Villa Rosa Home. Past president, Associated Catholic Charities. Past chair, bd. of visitors, Bowie State College; past general counsel, Eastern U.S. Postal Region. Member, American Legion. Distinguished Alumni Award, Mount St. Mary's College, 1979. Married; eight children, five grandchildren. District office: 3123 Belair Dr., Bowie 20715; tel. (301) 262-4420. Annapolis office: 212 James Senate Office Bldg., 21401-1991; tel. (301) 858-3631, (410) 841-3631.*



JOHN J. HAFER, Republican, District 1, Allegany & Garrett Counties. Member of Senate since 1991. Member, Finance Committee; Joint Committee on Health Care Delivery and Financing; Special Joint Committee on Economic Development Strategy; Special Joint Committee on Pensions; Joint Expenditure Study Group on Law Enforcement and Transportation. Member, Special Joint Committee on Energy Pricing, 1991. *Born in Frostburg, Maryland, February 25, 1932. Wharton School, University of Pennsylvania, B.S., 1954; Pittsburgh Institute of Mortuary Science, 1958. Medic, U.S. Army. Funeral director. Member, Tri-County Council for Western Maryland, 1991—; State Commission on Neighborhoods, 1994—. Member, Maryland Farm Bureau; Allegany County Farm Bureau. Member, Cumberland Chamber of Commerce. Past chairman, Salvation Army and American Cancer Crusade. Board member, Salvation Army; Cumberland Youth Center. Mason Lodge, Scottish Rite 32nd degree, Tall Cedar of Lebanon, Past Potentate, Ali Ghan Shrine Temple; Past Grand Tall Cedar. Member, Fraternal Order of Police; Farrady American Legion Post; Cumberland B.P.O. Elks; Cumberland Moose. Married; four children. District office: P.O. Box 116, 58 Frost Ave., Frostburg 21532; tel. (301) 689-4666. Annapolis office: 406 James Senate Office Bldg., 21401-1991; tel. (410) 841-3565.*



LARRY E. HAINES, Republican, District 5, Carroll & Baltimore Counties. Member of Senate since 1991. Member, Judicial Proceedings Committee, 1992—; Joint Committee on Federal Relations; Advisory Commission on Federal-State-Local Relations. Member, Economic and Environmental Affairs Committee, 1991. *Born in Woodbine, Maryland, April 11, 1938. Frederick Community College. Real estate broker and appraiser. Member, City of Westminster Housing Study Committee, 1974—; Westminster Board of Zoning Appeals, 1983-89; Carroll County Future of Agriculture Subcommittee. Member, Maryland Association of Realtors (legislative committee, 1986-90). Chairman, Carroll County Association of Realtors Legislative Committee, 1986-90. Member, American Association of Certified Appraisers; Carroll County Chamber of Commerce; National Federation of Independent Businesses. Director, Bank of Maryland Carroll County. Realtor of the Year, Carroll County Association of Realtors, 1975. Vice-Chairman, Church Council, Church of the Open Door, Westminster. Married; four sons. District office: 532 Baltimore Blvd., Westminster 21157; tel. (410) 876-4530, (410) 876-1616. Annapolis office: 403 James Senate Office Bldg., 21401-1991; tel. (410) 841-3683.*



BARBARA A. HOFFMAN, Democrat, District 42, Baltimore City. Member, Senate since 1983. Vice-Chair, Budget and Taxation Committee (chair, health, education & human resources subcomm.). Co-Chair, Joint Expenditure Study Group on Education and Human Resources; Joint Study Group on Education and Local Government Revenues. Member, Legislative Policy Committee; Spending Affordability Committee; Executive Nominations Committee; Joint Committee on Health Care Delivery and Financing. Past Pres., Women Legislators of Md. Pres., National Assoc. of Jewish Legislators. *Born in Baltimore, Maryland, March 8, 1940. Towson State College, B.S., 1960; The Johns Hopkins University, M.L.A., 1966. Advisory Council, Children and Family Services Reform Project; State Commission on Infant Mortality Prevention; Peabody Institute Oversight Committee. Task Force on Voter Registration, 1984-86; Task Force to Study the Funding of Special Education, 1985-86; Task Force on Day Care Facilities and Services, 1985-86; Commission to Review the Elections Law, 1985-87; Task Force to Study Adoption Procedures, 1985-87; Committee to Study Sentencing and Correctional Alternatives for Women Convicted of Crime, 1986-88; Task Force on Indoor Air Quality, 1989-90; Governor's Commission on Welfare Policy, 1992—.* Supervisor of secondary school teachers, Morgan State College, 1968-73. Exec. Director, Md. Democratic Party, 1979-83. Bd. of Directors, Preservation Md.; Kennedy Krieger; Md. Committee for Children. Co-author, *Journeys in English*, an English textbook. Married; three children. District office: 6615 Reisterstown Rd., Suite 301, Baltimore 21215; tel. (410) 764-3614. Annapolis office: 100 James Senate Office Bldg., 21401; tel. (410) 841-3648.



PAULA COLODNY HOLLINGER, Democrat, District 11, Baltimore County. Member, House of Delegates, 1979-87. Member, Senate since 1987. Senate Chair, Joint Committee on Administrative, Executive and Legislative Review, 1990—; Joint Committee on Federal Relations, 1988-90. Member, Economic and Environmental Affairs Committee (chair, health subcomm.); Joint Committee on Health Care Delivery and Financing. President, Women Legislators of Md., 1986-87. Chair, Science & Technology & Resource Planning Comm., National Conf. of State Legislatures, 1984— (chair, health comm., 1992; chairwomen's network, 1993). *Born in Washington, DC, December 30, 1940. Mt. Sinai Hospital School of Nursing, New York, RN, 1961. Registered nurse. Governor's Task Force to Study the Crisis in Nursing, 1987-88; Governor's Advisory Council on AIDS, 1987-91; Governor's Commission on Health Care Policy and Financing (subcomm. on long-term care); Maryland Greenways Commission, 1993—.* Delegate, Democratic Party National Convention, 1976. Baltimore Co. Comm. for Women, 1977— (sec., 1977-78). Beth Am Synagogue; B'nai B'rith Women; National Council of Jewish Women; Organization for Rehabilitation & Training; NA'AMAT; Chancellor's Comm. on Status of Women at UMBC, 1979. Notable Americans; Who's Who of American Women; Who's Who in American Politics. Married; three children. District office: 55 Raisin Tree Circle, Baltimore 21208; tel. (410) 484-4888. Annapolis office: 206 James Senate Office Bldg., 21401-1991; tel. (410) 841-3131.



RALPH M. HUGHES, Democrat, District 40, Baltimore City. Member, House of Delegates, 1983-90; Judiciary Committee. House Chairman, Joint Committee on Judges of the Orphans' Court, 1989. Member of Senate since 1991. Member, Judicial Proceedings Committee; Joint Committee on Investigation. *Born in Baltimore, Maryland, April 17, 1948. Baltimore City College High School; Morgan State College, B.A., 1970; Howard University School of Law, J.D., 1973; The Johns Hopkins University, M.A.S. Full time legislator. Served on staff of Commission to Revise the Annotated Code of Maryland, 1973-82. Served as legislative analyst to General Assembly; liaison to Maryland Commission on Criminal Law. Member, Monumental Bar Association. Life member, NAACP; Lillie Carroll Jackson Museum. Board of directors, Foster Grandparents Program; St. Frances Academy Creative Arts Center. President, Greater Mondawmin Coordinating Council and Mondawmin Transpac. Legislative consultant, Ruxton Concerned Neighbors and Ash-Co-East. Chairman, Panway Sanitation Committee; member, Braddish Avenue Neighborhood Association. Member, Morgan State University and Howard University Alumni Associations. Producer, The Graduates, WEAA-FM, Morgan State University Radio. Recipient of numerous citations and awards. Member, Mount Hope Baptist Church. Married. District office: 2320 N. Monroe St., Baltimore 21217; tel. (410) 225-0555. Annapolis office: 310 James Senate Office Bldg., 21401-1991; tel. (410) 841-3656.*



NATHAN C. IRBY, JR., Democrat, District 45, Baltimore City. Member, Senate since 1983. Vice-Chair, Executive Nominations Committee. Member, Budget and Taxation Committee (public safety, transportation, economic development & natural resources subcomm.; capital budget subcomm.; pensions subcomm.); Special Joint Committee on Pensions; Joint Study Committee on School Construction; Joint Executive/Legislative Task Force on Medical Malpractice Insurance; Joint Expenditure Study Group on Health, Housing, Economic Development, and the Environment. *Born in Baltimore, Maryland, November 7, 1931. Antioch College, B.A., 1972. Member, Baltimore City Council, 2nd Dist., 1974-82. Member, Baltimore City Planning Commission, 1976-82; Baltimore City Energy Conservation Commission. Chair, Urban Services Agency, Baltimore City. Member, Air Quality Control Advisory Council, 1980; Central Md. Health Systems Agency, 1981-82; Governor's Housing Task Force, 1981-83; Governor's Task Force on Food and Nutrition, 1983-86; Task Force to Study Deaths Resulting from Building Fires, 1985-88; Task Force on Investment of Pension Funds, 1987; Governor's Advisory Council on AIDS, 1987-91; Maryland State Interagency Coordinating Council for the Maryland Infants and Toddlers Program, 1988-91; Baltimore Regional Council of Governments; Advisory Board for the Certified Adult Residential Environment Program. District office: 2021 E. Biddle St., Baltimore 21213; tel. (410) 675-3000. Annapolis office: 214 James Senate Office Bldg., 21401-1991; tel. (410) 841-3165.*



PHILIP C. JIMENO, Democrat, District 31, Anne Arundel County. Member of House of Delegates, 1979-85; Appropriations Committee (education & human resources subcommittee; law enforcement & transportation subcommittee); Joint Committee on Juvenile Justice. Vice-Chairman, Anne Arundel County Delegation, 1982, 1985. Member of Senate since 1985. Member, Judicial Proceedings Committee, 1985—. Member, Joint Committee on Administrative, Executive and Legislative Review, 1987-93. Chairman, Anne Arundel County Senate Delegation. *Born in Fairmont, West Virginia, May 28, 1947. Attended Fairmont Senior High School; Fairmont State College, B.S. (business administration) 1969; Coppin State College, M.Ed., 1974. Member, Commission to Save the Lighthouses. Served as Chairman, Anne Arundel County Transportation Advisory Commission. Served as Chairman, Anne Arundel County School Board Selection Process. Selected as the State's Attorneys' Association Legislator of the Year for 1986. Married; two children. Annapolis office: 305 James Senate Office Bldg., 21401-1991; tel. (410) 841-3658.*



JULIAN L. LAPIDES, Democrat, District 44, Baltimore City. Member, House of Delegates, 1963-67. Member, Senate since 1967. Senate Chair, Joint Budget and Audit Committee; Joint Committee on Legislative Ethics. Member, Budget and Taxation Committee (public safety, transp., economic development & natural resources subcomm.; capital budget subcomm.; pensions subcomm.); Legislative Policy Committee; Special Joint Committee on Pensions; Joint Subcommittee on Program Open Space and Agricultural Land Preservation; Joint Subcommittee on State's Capital Program; Joint Expenditure Study Group on Law Enforcement and Transportation. *Born in Baltimore, Maryland, September 17, 1931. The Johns Hopkins University; Towson State College, B.S., 1954. Served in U.S. Army, 1954-56. University of Maryland School of Law, LL.B., 1961. Admitted to Maryland Bar, 1965. Member, Maryland Housing Policy Commission; State Planning Commission; Hall of Records Commission; Museum Assistance Review Panel; Maryland State Arts Council. Pres., Mt. Royal Democratic Club. Member, Peale Museum; Baltimore Museum of Art; Walters Art Gallery; Victorian Society in America. Life member, NAACP. Bd. member, Lillie Carroll Jackson Museum; Council, American Antiquarian Society. Past pres., Md. Kidney Foundation; regional vice-pres., National Kidney Foundation, 1970-72. Married. District office: 807 Cathedral St., Baltimore 21201; tel. (410) 752-4519. Annapolis office: 116 Presidential Wing, James Senate Office Bldg., 21401-1991; tel. (410) 841-3686.*



GLORIA GARY LAWLAH, Democrat, District 26, Prince George's County. Member, House of Delegates, 1987-90. Member, Senate since 1991; Economic and Environmental Affairs Committee; Joint Committee on Investigation. *Born in Newberry, South Carolina, March 12, 1939, daughter of Eugene Calvin Gary and Erlene Guess Gary. Hampton University, B.S.; Trinity College, M.A.; George Washington University. Administrator, DC public schools. Child Care Administration Advisory Council; Advisory Committee for Educational Block Grants; Transp. Planning Bd., Washington Council of Governments. PG Government Review Task Force for Public Safety (co-chair, 1982). National Hook-up of Black Women; National Council of Negro Women (life member); NAACP; Alpha Kappa Alpha; Public Access Cable Corp., 1980-85; Family Crisis Center, 1982-84; Coalition on Black Affairs, 1980-90; Center for the Aging, Greater SE Community Hospital Foundation, 1985-87. Democratic State Central Committee, 1982-86. Delegate, Democratic Party National Convention, 1984, 1992. Oxon Hill Democrats; John Hanson Women's Democratic Club; Black Democratic Council. Hillcrest-Marlow Planning Bd., 1982-90; National Political Congress of Black Women, 1984-90; Links; PG Co. Alliance of Black Elected Officials; National Assoc. of Minority Political Women. PG Co. Women's Hall of Fame. Sargent Memorial Presbyterian Church. Married; three children. District office: 3801 24th Ave., Hillcrest Heights 20748; tel. (301) 894-3082. Annapolis office: 307 James Senate Office Bldg., 21401-1991; tel. (301) 858-3092, (410) 841-3092.*



LAURENCE LEVITAN, Democrat, District 15, Montgomery County. House of Delegates, 1971-74. Member, Senate since 1975. Chair, Budget and Taxation Committee, 1979—; Spending Affordability Committee; Joint Committee on Income Tax Reform. Member, Rules Committee; Legislative Policy Committee; Joint Budget and Audit Committee; Joint Committee on Management of Public Funds. Past member, Special Joint Committee on Legislative Data Systems; Task Force on Catastrophic Liability Insurance Fund and Reinsurance Exchange. Southern Legislative Conf. (chair, fiscal affairs & government operations comm.); National Conf. of State Legislatures (fiscal affairs & oversight comm.; vice-chair, pensions comm.). *Born in Washington, DC, October 22, 1933. Washington and Lee University, B.S., 1955; George Washington Law School, J.D., 1958. Admitted to Maryland Bar, 1964. Attorney. Of Counsel, Baker & Hostetler. Vice-Chair, Md. Committee on Federal Income Tax Conformity, 1982-83. Past member, Commission on Compensation and Personnel Policies, 1979-86; Task Force on School Construction Finance, 1987; Task Force to Study Revision of Inheritance and Estate Tax Laws, 1987; Advisory Council on Legal Services to the Poor, 1987-88; Program Open Space Allocation Committee. Bd. of Directors, University of Maryland Medical System Corp. Bd. of Trustees, Greater Washington Jewish Community Foundation. Married. District office: 11426 Georgetowne Dr., Potomac 20854. Annapolis office: 100 James Senate Office Bldg., 21401-1991; tel. (301) 858-3169.*



FREDERICK C. MALKUS, JR., Democrat, District 37, Dorchester, Caroline, Talbot & Wicomico Counties. Member of House of Delegates, 1947-51. Member of Senate since 1951. President Pro Tem since 1975. Chairman, Judicial Proceedings Committee, 1955-66. Member of Legislative Policy Committee (formerly Legislative Council) since 1955. Member, Judicial Proceedings Committee; Executive Nominations Committee; Joint Committee on Chesapeake Bay Critical Areas; Special Joint Committee on Economic Development Strategy. Member, Tort and Insurance Reform Oversight Committee, 1988-93. Senate Chairman, Joint Committee on Judges of the Orphans' Court, 1989. *Born in Baltimore, Maryland, July 1, 1913. Attended Dorchester County public schools; Western Maryland College, A.B., 1934; University of Maryland School of Law, LL.B., 1938. Served in U.S. Army during World War II. Member, White Paper Committee on Striped Bass, 1987-90; Governor's Task Force on Trees and Forests, 1990—. Trustee, Western Maryland College. Married.* District office: 500 Spring St., P.O. Box 316, Cambridge 21613; tel. (410) 228-1911. Annapolis office: 121 Presidential Wing, James Senate Office Bldg., 21401-1991; tel. (410) 841-3590.



CHRISTOPHER J. McCABE, Republican, District 14, Howard & Montgomery Counties. Member, Senate since 1991; Economic & Environmental Affairs Committee (education subcomm.; health subcomm.); Joint Committee on Administrative, Executive and Legislative Review. *Born in Encino, California, January 19, 1956. Univ. of Notre Dame, B.B.A., 1978; Fairleigh Dickinson Univ., M.B.A., 1980. Development officer, Johns Hopkins Hospital & School of Medicine. Task Force on Maryland Building Performance Standards, 1992—; Howard Co. Foster Care Review Bd., 1982—. Vice-Chair, Howard Countians for Councilmanic Districts, 1983-84. President, Howard Co. Republican Club, 1983-85; treas., member, Republican State Central Committee, Howard Co., 1984—. Finance chair, steering comm., Howard Co. Chemical Free Graduation, 1985-86. Bd. of directors, Howard Co. Youth Resource Center, 1986. Budget committee chair, Citizen Advisory Bd., Howard Co. Bd. of Education, 1988-89. Vice-Chair, Hospital Division Campaign, United Way of Central Md., 1988. Leadership Howard Co., Howard Co. Chamber of Commerce, 1988-89. Bd. member, Howard Co. Churches Concerned for the Homeless. Finance chair, member, Mothers Against Drunk Driving, Howard Co. Chapter, 1988—. Citizens Advisory Committee, Hands of Shared Time, 1988—. National Society of Fund Raising Executives; Knights of Columbus. Merit badge counselor, Boy Scout Troop 944. Honorary member, Metropolitan District, Boy Scouts of America. Outstanding Young Man of America, 1985. Youth advisor, lector, St. Louis Parish. Married; one child.* District office: 12400 Clarksville Pike, Clarksville 21029; tel. (410) 988-9818. Annapolis office: 404 James Senate Office Bldg., 21401-1991; tel. (410) 841-3671.



AMERICAN JOE MIEDUSIEWSKI, Democrat, District 46, Baltimore City. Member of House of Delegates, 1975-88. Member of Senate since 1988. Member, Economic and Environmental Affairs Committee (chair, licensing & regulation subcommittee; co-chair, joint subcommittee to review Article 2B (alcoholic beverages) of the Annotated Code of Maryland; ethics & election laws subcommittee). Member, Joint Committee on Health Care Delivery and Financing, 1993—. Joint Committee on Investigation. *Born in Baltimore, Maryland, October 17, 1949. Attended Baltimore parochial schools; Calvert Hall College High School; University of Baltimore, B.A. Served in Maryland Air National Guard. Business manager. Member, Advisory Council to Maryland Film Commission; State Advisory Council on Physical Fitness; Manufacturing Advisory Committee. Married.* District office: 421 S. Highland Ave., Baltimore 21224; tel. (410) 276-8225. Annapolis office: 311 James Senate Office Bldg., 21401-1991; tel. (410) 841-3598.



DONALD F. MUNSON, Republican, District 2, Washington & Allegany Counties. Member, House of Delegates, 1975-90; Economic Matters Committee (unemployment insurance subcomm.); Joint Committee on Legislative Ethics. Vice-Chair, Western Maryland Delegation, 1987-90. Member, Senate since 1991. Member, Budget and Taxation Committee (public safety, transportation, economic development & natural resources subcomm.; pensions subcomm.); Joint Budget and Audit Committee; Joint Committee on Federal Relations; Joint Committee on Investigation. *Born in Hagerstown, Maryland, December 21, 1937, and lived his early years in Hagerstown and Williamsport. Attended Washington County public schools; Capitol Page School, Washington, DC (page in U.S. House of Representatives under Rep. DeWitt S. Hyde, 1953-55); The Johns Hopkins University, B.S., 1968. Served in U.S. Army Reserves. Member, Governor's Commission on Landlord-Tenant Affairs; Tri-County Council for Western Maryland; Citizens Advisory Board for Western Maryland Center, 1978-90; Liability Insurance Task Force, 1985. Delegate, Republican Party National Convention, 1976, 1988, 1992. Member, Washington County Republican Club; Washington County Historical Society; Washington County Association for Retarded Citizens; Antietam Exchange Club; North American Rod and Gun Club; Alsatia Club. Married; one child.* District office: 28 W. Church St., Hagerstown 21740; tel. (301) 791-4511. Annapolis office: 405 James Senate Office Bldg., 21401-1991; tel. (410) 841-3609.



NANCY L. MURPHY, Democrat, District 12, Baltimore County. Member, House of Delegates, 1983-89 (first woman elected from District 12); House Majority Whip; Legislative Policy Committee. Member, Senate since 1989. Judicial Proceedings Committee, 1989-90, 1992—; Joint Committee on Administrative, Executive and Legislative Review, 1994—; Joint Committee on Protocol. Budget and Taxation Committee, 1991; Joint Subcommittee on State's Capital Program, 1991-92. Women Legislators of Md. Catonsville Sr. High School; Catonsville Community College. Realtor. Citizens Advisory Board, Regional Institute for Children and Adolescents—Baltimore, 1983-93; Vietnam Veterans Memorial Commission, 1984-89; Governor's Task Force on Self-Esteem, 1990-91; State Council on Cancer Control, 1993—; Maryland Juvenile Justice Advisory Council; Governor's Volunteer Council. Elected to Democratic State Central Committee, 1978. President, Md. Assoc. of Elected Women. Member, Catonsville Chamber of Commerce; Business & Professional Women; Soroptimist; United Democratic Women; Columbia Democratic Club; English Consul Democratic Club; Dist. 12 Democratic Club; NDC-1; League of Women Voters; Catonsville Historical Society. Bd. of Directors, Sexual Assault Domestic Violence Center (SADVC), Inc. Woman of the Year, Women's Council of Realtors, 1983, 1988. Legislative Honor Roll, Md. Psychosocial Services, 1988. Boating Hall of Fame. Woman of Distinction, Women's Alliance of Md. District office: 1330 Sulphur Spring Rd., 2nd floor, Baltimore 21227; tel. (410) 242-5699. Annapolis office: 205 James Senate Office Bldg., 21401-1991; tel. (410) 841-3653.



THOMAS PATRICK O'REILLY, Democrat, District 22, Prince George's County. Member of Senate since 1975. Chair, Finance Committee, 1991—. Senate Chair, Joint Committee on Health Care Delivery and Financing, 1993—. Member, Executive Nominations Committee, 1984—; Spending Affordability Committee, 1988—; Rules Committee, 1991—. Legislative Policy Committee, 1991—; Joint Budget and Audit Committee, 1991—. Member, Tort and Insurance Reform Oversight Committee, 1988-93. Senate Chair, Special Joint Committee on the Medical Assistance Program, 1988-92. Senate Chair, Special Joint Committee on Energy Pricing, 1990-91. Senate Chair, Joint Committee on Health Care Cost Containment, 1990-92. Born in New York, New York, September 2, 1938. Attended Washington, DC, and Prince George's County parochial and public schools. Served in U.S. Air Force, 1961-64. University of Maryland, B.S. (electrical engineering), 1968; University of Maryland School of Law, J.D., 1972. Admitted to Maryland Bar, 1972. Law clerk to former Associate Judge Robert B. Mathias, Prince George's County Circuit Court. Member, Maryland State and Prince George's County Bar Associations; Maryland Trial Lawyers Association. Member, Advisory Board on Rape and Sexual Offenses, 1982-84; Child Support Enforcement Advisory Council, 1983-86. Member, American Legion; B.P.O.E.; Irish-American Club. Married. District office: 7219 Hanover Pkwy., Suites C & D, Greenbelt 20770; tel. (301) 345-6900. Annapolis office: Presidential Wing, James Senate Office Bldg., 21401-1991; tel. (301) 858-3155, (410) 841-3155.



JOHN A. PICA, JR., Democrat, District 43, Baltimore City. Member of House of Delegates, 1979-82. Member of Senate since 1983. Deputy Majority Leader. Member, Judicial Proceedings Committee. Rules Committee; Special Joint Committee on Economic Development Strategy. Member, Tort and Insurance Reform Oversight Committee, 1991-93. Chairman, Joint Committee on Reapportionment and Redistricting, 1991—. Chairman, Baltimore City Senate Delegation. Graduate of Mount St. Joseph High School; Villanova University, B.A. (dean's list; varsity lacrosse); attended The Johns Hopkins University and Loyola College, M.B.A.; University of Baltimore School of Law, J.D., 1975. Attorney. Member, Maryland State Bar Association. Member, Community Services Advisory Commission, 1987—; Maryland 1992 Commission, 1989-92. Chosen "Outstanding Young Men of America," by National Jaycees, 1981. Two daughters. Annapolis office: 402A James Senate Office Bldg., 21401-1991; tel. (410) 841-3145.



JANICE PICCININI, Democrat, District 10, Baltimore County. Member, Senate since 1991; Budget and Taxation Committee (health, education & human resources subcomm.); Joint Committee on Federal Relations; Advisory Commission on Federal-State-Local Relations. Member, Judicial Proceedings Committee, 1991-92. Born in Baltimore, Maryland, December 16, 1945. Frostburg State College, B.S., 1967; The Johns Hopkins University, M.L.A., 1974. Educator; realtor. Member, Maryland Stadium Authority, 1986-88; Maryland State Interagency Coordinating Council for Infants and Toddlers Program, 1992—. Educator, Baltimore Co. Public Schools, 1967-79. Pres., chief exec. & admin. officer, Teachers Assoc. of Baltimore Co., 1979-81; Md. State Teachers Assoc., 1981-85. Bd. of directors, Baltimore Co. Chamber of Commerce, 1980-82; Public Sector Labor Relations Board of Md., 1983-85. Delegate, Democratic Party National Convention, 1984 (platform comm.). Member, Md. Democratic Central Committee, 1987-90. Outstanding Young Woman of America, 1981; Outstanding Leadership Award, University of Md. Chapter, Phi Delta Kappa, 1983; American Award, Md. Order of Sons of Italy, 1983; Educator of the Year, Md. Assoc. of Elementary School Principals, 1985; Outstanding Contributions to Minority Affairs, MSTA, 1985; Lillie Carroll Jackson Award, 1985; American Committee on Italian Migration Award, 1986. District office: 201 W. Padonia Rd., Suite 501, Timonium 21093; tel. (410) 666-2000. Annapolis office: 308 James Senate Office Bldg., 21401-1991; tel. (410) 841-3606.



IDA G. RUBEN, Democrat, District 20, Montgomery County. House of Delegates, 1975-87; chair, Montgomery Co. Delegation, 1981-87. Member of Senate since 1987; Budget and Taxation Committee (subcomm. on public safety, transportation, economic development, & natural resources); Executive Nominations Committee; Legislative Policy Committee; Joint Budget and Audit Committee; Special Joint Committee on Economic Development Strategy (chair, advisory subcomm. on services), 1989; Joint Committee on Education Funding, 1990. Chair, Montgomery Co. Delegation. Convention chair, National Order of Women Legislators, 1980; past pres., Women Legislators of Md. *Born and attended public schools in Washington, DC. Past pres., international bd. member, treas., vice-pres., B'nai B'rith Women. Past commissioner, National Anti-Defamation League (national adv. comm.). Governor's Motor Carrier Task Force for Safety and Uniformity, 1989; NCSL Assembly on the Legislatures; Committee on Suggested State Legislation and Task Force on Growth and Transportation, Council of State Governments; Montgomery Co. Ad Hoc Committee to Study Status of Women; Child Support Enforcement Advisory Council. Md. Democratic Party Ethics Committee. Democratic precinct chair, 1967-74. Democratic clubs. Active in all national, State & local election campaigns since 1963. Woman of Valor award, B'nai B'rith Women, 1992. Married; four sons. District office: 11 Schindler Ct., Silver Spring 20903; tel. (301) 439-2332. Annapolis office: 204 James Senate Office Bldg., 21401-1991; tel. (301) 858-3634.*



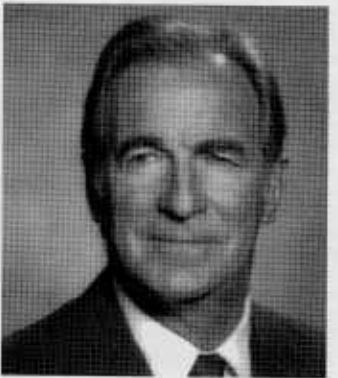
PATRICIA R. SHER, Democrat, District 18, Montgomery County. Member, House of Delegates, 1979-90. Deputy Majority Whip, 1987-89; Deputy Majority Leader, 1989-90. Member, Special Committee on Drug and Alcohol Abuse. Chair, National Legislative Task Force on Fire Gas Toxicity, 1983-85. Member, Senate since 1991; Finance Committee; Joint Committee on Health Care Delivery and Financing; Special Joint Committee on Legislative Data Systems; Special Joint Committee on Pensions. *Born in Washington, DC, June 19, 1931. Greenbelt High School; Montgomery Community College; University of Maryland, College of Human Ecology, B.S., 1983. Advisory Council on Drug Abuse, 1972-78; Interdepartmental Committee on Mandated Health Insurance Benefits; State Employees' Health Insurance Advisory Council, 1992—; State Council on Cancer Control, 1993—; Maryland Tourism Development Board, 1993—. Vice-Chair, Task Force to Study Deaths Resulting from Building Fires, 1985-88. Founder, Friends of RAP (Regional Addiction Prevention), 1971. Member, Committee to Repeal Blue Laws, 1976. Democratic precinct chair, 1966-78. Hornbook Award, Montgomery Co. Education Assoc., 1982; Legislator of the Year, Md. Psychological Assoc., 1984; Betty Tyler Public Affairs Award, Planned Parenthood of Md., 1988, 1992; Distinguished Service Award, Alcohol and Drug Abuse Admin., 1988; Ann London Scott Memorial Award, Md. NOW, 1989; Child Advocacy Award, Md. Chapter, American Academy of Pediatrics, 1992. Married; four children. District office: 2905 Barker St., Silver Spring 20910; tel. (301) 589-1555. Annapolis office: Presidential Wing, James Senate Office Bldg., 21401-1991; tel. (301) 858-3137, (410) 841-3137.*



JAMES C. SIMPSON, Democrat, District 28, Charles & St. Mary's Counties. Member of Senate since 1975. Vice-Chairman, Finance Committee. Member, Legislative Policy Committee; Joint Budget and Audit Committee; Spending Affordability Committee; Workers' Compensation Benefit and Insurance Oversight Committee. Senate Chairman, Special Joint Committee on Economic Development Strategy; Joint Subcommittee on Unemployment Insurance Taxation and Charging. *Born in Washington, DC, May 14, 1931. Served in U.S. Marine Corps, 1951-54. Former president of distribution company. Member, Tri-County Council for Southern Maryland; Manufacturing Advisory Committee, 1992—. Chairman, Charles County Sanitary Commission, 1967-70. President, Board of County Commissioners of Charles County, 1970-74. Director, Maryland Bank & Trust Company. Past president, Waldorf Lions Club; past deputy district governor, Lions Club. Honorary member, Waldorf Jaycees. Member, American Legion; Knights of Columbus; Elks; Isaak Walton League; Charles County Chamber of Commerce. Selected Citizen of the Year by Waldorf Lions Club, 1974. Married. District office: P.O. Box 188, 1057 St. Ignatius Dr., Suite 120, Waldorf 20604; tel. (301) 645-2235. Annapolis office: 316 James Senate Office Bldg., 21401-1991; tel. (301) 858-3616, (410) 841-3616.*



CHARLES H. SMELSER, Democrat, District 4, Carroll, Frederick & Howard Counties. Member of House of Delegates, 1955-63. Member of Senate since 1967. Member, Budget and Taxation Committee (chair, capital budget subcommittee; member, public safety, transportation, economic development & natural resources subcommittee). Member, Executive Nominations Committee; Rules Committee; Legislative Policy Committee; Joint Committee on Administrative, Executive and Legislative Review; Joint Subcommittee on Program Open Space and Agricultural Land Preservation; Joint Oversight Committee on Juvenile Services Initiatives, 1992—. Senate Chair, Joint Subcommittee on State's Capital Program. *Born in Uniontown, Carroll County, Maryland, July 4, 1920. Attended Carroll County public schools; University of Maryland, B.S., 1942. Served in U.S. Air Force, World War II. Retired dairy farmer. Member, Governor's Commission on Protocol for the Maryland State Flag, 1989-90; Task Force on the Charles H. Hickey, Jr. School, 1991. Member, Frederick County Farm Bureau. Past president, Capitol Milk Producers Cooperative, Inc. President, New Windsor State Bank. Past president, Libertytown-Unionville Lions Club. Married. Annapolis office: 100 James Senate Office Bldg., 21401-1991; tel. (410) 841-3704.*



J. LOWELL STOLTZFUS, Republican, District 38, Somerset, Wicomico & Worcester Counties. Member of House of Delegates, 1991-92; Economic Matters Committee. Member of Senate since 1992. Member, Economic and Environmental Affairs Committee (member, environment subcommittee; licensing & regulation subcommittee); Joint Committee on Chesapeake Bay Critical Areas; Joint Committee on Federal Relations. *Born in Pottstown, Pennsylvania, July 15, 1949. Salisbury State College, B.A., 1973; Eastern Mennonite Seminary. Plant nursery proprietor, farmer, and parochial school principal. Member, Governor's Pesticide Council, 1992—; Commission to Save the Lighthouses, 1992—; Delmarva Advisory Council, 1992—. Past member, Area Agency on Aging. Chairman, Somerset County Planning and Zoning Commission, 1984-85 (member, 1980-84). Chairman, Somerset County Board of Zoning Appeals, 1985-90. Member, Somerset County Farm Bureau. Member, National Kraut Packers Association; Association of Christian Schools International; Rehobeth Ruritan Club. Member, Holly Grove Mennonite Church. Married; four children. District office: 30487 Broad St., Princess Anne 21853; tel. (410) 651-3886. Annapolis office: 409 James Senate Office Bldg., 21401-1991; tel. (410) 841-3645.*



NORMAN R. STONE, JR., Democrat, District 7, Baltimore County. Member of House of Delegates, 1963-67. Member of Senate since 1967. Vice-Chairman, Judicial Proceedings Committee. Member, Executive Nominations Committee; Rules Committee. Member, Tort and Insurance Reform Oversight Committee, 1988-93. Chairman, Economic and Environmental Affairs Committee, 1985-86. Chairman, Constitutional and Public Law Committee, 1983-84 (vice-chair, 1975-82). Former chairman and vice-chairman, Joint Committee on Administrative, Executive and Legislative Review. Chairman, Baltimore County Senate Delegation, 1968-72. *Born in Baltimore, Maryland, September 8, 1935. Attended Baltimore public schools; University of Baltimore; University of Baltimore School of Law, LL.B., 1960. Admitted to Maryland Bar, 1960. Past president, North Point Improvement Association; past president, St. Luke's Holy Name Society. Member, Beth Council Knights of Columbus; Edgemere Moose; North Point Peninsula Community Coordinating Council. Selected as one of the 10 "Outstanding Legislators in the United States" by the Assembly of Governmental Employees; Conservationist of the Year, Clean Water Action; "Town Notable" in his legislative district. Married; four children. District office: 6905 Dunmanway, Baltimore 21222; tel. (410) 288-5270. Annapolis office: 216 James Senate Office Bldg., 21401-1991; tel. (410) 841-3587.*



BEATRICE P. TIGNOR, Democrat, District 25, Prince George's County. Member of House of Delegates, 1991-93; Ways and Means Committee, 1991-93; Joint Expenditure Study Group on Education and Human Resources. Member, County Affairs Committee of Prince George's County Delegation. Member of Senate since 1993. Member, Budget and Taxation Committee (capital budget subcommittee; health, education & human resources subcommittee; revenues & taxes subcommittee); Joint Committee on Federal Relations; Advisory Commission on Federal-State-Local Relations. Member, Women Legislators of Maryland; Maryland Legislative Black Caucus. *Born in Brandywine, Maryland, June 2, 1940. Bowie State College, B.S., 1962; George Washington University, M.A., 1965, Ed.S., 1972, Ph.D., 1975. Professor. Past member, Faculty Advisory Council to Maryland Higher Education Commission. Member, Board of Mental Health, 1986-90; Task Force on Feasibility of Future Consolidation of State Psychiatric Hospitals, 1993—. Educator of the Year, National Association of Educational Opportunities, 1988. Volunteer of the Year, Soroptimists, 1989. Prince Georgian of the Year, 1990. Widow; one child. District office: 11411 Lake Arbor Way # 203, Mitchellville 20721; tel. (301) 808-3851. Annapolis office: 202 James Senate Office Bldg., 21401-1991; tel. (301) 858-3127, (410) 841-3127.*



DECATUR W. (BUCKY) TROTTER, Democrat, District 24, Prince George's County. Member of House of Delegates, 1975-79. Member of Senate since 1983. Member, Finance Committee. Vice-Chairman, Rules Committee. Senate Chairman, Joint Committee on the Management of Public Funds. Member, Special Joint Committee on Pensions; Joint Expenditure Study Group on Education and Human Resources. Past member, Special Joint Committee on the Medical Assistance Program. Chairman, Legislative Black Caucus, 1986-88. *Born in Washington, DC, January 8, 1932. Attended Washington, DC, public schools. Served in U.S. Army, 1950-52. Virginia State University, B.S., 1956. Adult rehabilitation supervisor for Bureau of Rehabilitation. Glenarden Town Councilman, 1961-68. Mayor of Glenarden, 1970-74. Judge, Prince George's County Orphans' Court, 1982-83. Member, Governor's Drug and Alcohol Abuse Commission; State Advisory Board for Juvenile Services; Project Advisory Council, Children and Family Services Reform Initiative; Governor's Commission on Black and Minority Health, 1986-88; Task Force on Infrastructure Financing, 1985-86. Delegate, Democratic Party National Convention, 1988. Former member, Maryland Municipal League. Married; two daughters. District office: 5611 Landover Rd., Hyattsville 20784; tel. (301) 277-7500. Annapolis office: 313 James Senate Office Bldg., 21401-1991; tel. (301) 858-3148, (410) 841-3148.*



MICHAEL J. WAGNER, Democrat, District 32, Anne Arundel County. Member, House of Delegates, 1975-77. Member, Senate, 1977-79, and since 1983. Majority Whip, 1990—. Chair, Executive Nominations Committee. Member, Finance Committee; Joint Committee on Protocol; Joint Subcommittee on Unemployment Insurance Taxation and Charging. Past member, Special Joint Committee on Energy Pricing; Special Joint Committee on Pensions. Chair, Anne Arundel County Senate Delegation, 1983-88. *Born in Baltimore, Maryland, October 20, 1941. Glen Burnie Sr. High; University of Baltimore, A.A., 1966. President, H & M Wagner & Sons (food & restaurant supplies); Executive Caterers. President and owner, Michael's Eighth Avenue (banquet facility). Member, Maryland Tourism Development Board, 1993—. Member, Greater Ferndale Improvement Assoc.; Ferndale-Linthicum Area Community Council (organizer & founder, 1975); Glen Burnie Chamber of Commerce; Wagner Baseball, Inc. (founder & board, 1975—); Masons; Elks. Chair, TMCA-Partner with Youth, 1986-88. Founder and president, Anne Arundel Co. Sports Hall of Fame, 1991—. "Take Back Our Streets," 1992—. Man of the Year, Anne Arundel Co. Amateur Baseball Assoc., 1988; Outstanding Public Official, Greater BWI Commuter Transportation Center, Inc., 1990. Married; two children. District office: 510 Arundel Center North, 101 Crain Hwy., NW, Glen Burnie 21061; tel. (410) 760-6453. Annapolis office: 209 James Senate Office Bldg., 21401-1991; tel. (410) 841-3593.*



GERALD W. WINEGRAD, Democrat, District 30, Anne Arundel County. Member, House of Delegates, 1978-83. Member, Senate since 1983. Member, Economic and Environmental Affairs Committee (chair, environment subcommittee; member, licensing & regulation subcommittee); Joint Committee on Chesapeake Bay Critical Areas; Joint Committee on Legislative Ethics. Member, Tort and Insurance Reform Oversight Committee, 1988-93. *Born in Baltimore, Maryland, September 9, 1944. Western Maryland College, B.A., 1966; University of Maryland School of Law, J.D., 1969. Attorney. Counsel to National Wildlife Federation, 1969-70. Military judge, U.S. Navy Judge Advocate General's Corps, 1970-74. Commander in U.S. Naval Reserve. Vice-Chair, State Commission on the Capital City. Member, Chesapeake Bay Commission; Governor's Council on Child Abuse and Neglect; Maryland Environmental Trust; Governor's Advisory Council on Recycling. Outstanding Young Annapolitan, 1976; Conservation Legislator of the Year, Md. Wildlife Federation, 1981, and Clean Water Action Project, 1985. Selected Legislator of the Year by Anne Arundel Co. Psychological Assoc., 1981; by Solar Action of Md., 1982; by District 3 of Md. Nurses Assoc., 1983; by Md. Public Health Assoc., 1987; by Audubon Naturalist Society, 1988. Certificate of Merit, Common Cause, 1984. Outstanding Conservationist, Sierra Club, 1985. Man of the Year, Annapolitan Magazine, 1990. Married; three daughters. District and Annapolis office: 314 James Senate Office Bldg., Annapolis 21401-1991; tel. (410) 841-3578.*



THOMAS M. YEAGER, Democrat, District 13, Howard and Prince George's Counties. Member of Senate since 1983. Member, Budget and Taxation Committee (health, education & human resources subcommittee). Former member, Judicial Proceedings Committee. *Born September 27, 1936. Served in U.S. Air Force, 1954-57. University of Maryland, B.S.E.E., 1963; American University, M.B.A., 1969. District sales manager, Hewlett Packard. Member, Task Force on Child Abuse and Neglect; Criminal Justice Information Advisory Board; Governor's Motor Carrier Task Force for Safety and Uniformity; Korean War Memorial Commission, 1986-90. Member, Howard County Council, 1974-82. Past president, University of Maryland Howard County Alumni Association. Member, Clarksville Lions; Howard County Striders; Howard County Bee Keepers Association; Terrapin Club; American Legion Post 60, Laurel; VFW Post 7472, Ellicott City; Loyal Order of the Moose 1504, Laurel. Married; two children. District office: 413 Main St., Laurel 20707; tel. (301) 498-3400. Annapolis office: 309 James Senate Office Bldg., 21401-1991; tel. (410) 841-3572.*



LARRY YOUNG, Democrat, District 39, Baltimore City. House of Delegates, 1975-87; Environmental Matters Committee (chair, 1983-87); Joint Committee on Health Care Cost Containment. House Chair, Joint Committee on Administrative, Executive and Legislative Review. Chair, Baltimore City Delegation. Member of Senate since 1988; Finance Committee; Joint Committee on Administrative, Executive and Legislative Review; Joint Committee on Health Care Delivery and Financing. Special Joint Committee on Energy Pricing, 1990-91. National Black Caucus of State Legislators Secretariat (chair, health comm., 1979—). *Born in Baltimore, Maryland, November 25, 1949. Baltimore public schools; University of Maryland. Urban environmentalist. Chair, Governor's Commission on Black and Minority Health, 1986-88. Member, Md. Committee for Children and Youth, 1969-72; Governor's Task Force on Hazardous Waste Initiatives, 1984; State Council on Cancer Control, 1991-93; State Commission on Neighborhoods, 1994—. Chair, bd. of directors, Citizens Democratic Action Organization, Inc., 1976—; NAACP. Past columnist, Afro-American. Pres., Center for Urban Environmental Studies, Inc., 1978-83. Founder & Bd. Chair, National Black Health Study Group, 1990—. Co-Chair, Revival Crusade, 1992. Honor Roll Award, Afro-American, 1971; Annual Award, NAEF, 1976; Statesman Award, Baltimore Baptist Ministers' Conference, 1977; Public Service Award, MPIRG, 1978. District office: 501C Pennsylvania Ave., Baltimore 21201; tel. (410) 383-2701. Annapolis office: 306 James Senate Office Bldg., 21401-1991; tel. (410) 841-3612.*



**STATE SENATE MEMBERS, 1994
BY NAME**

(47 Senators: 38 Democrats, 9 Republicans)

William H. Amoss (D), Dist. 35 401 James Senate Office Bldg. (410) 841-3603	Ralph M. Hughes (D), Dist. 40 310 James Senate Office Bldg. (410) 841-3656
Walter M. Baker (D), Dist. 36 301 James Senate Office Bldg. (410) 841-3639	Nathan C. Irby, Jr. (D), Dist. 45 214 James Senate Office Bldg. (410) 841-3165
Clarence W. Blount (D), Dist. 41 201 James Senate Office Bldg. (410) 841-3697	Philip C. Jimeno (D), Dist. 31 305 James Senate Office Bldg. (410) 841-3658
Mary H. Boergers (D), Dist. 17 208 James Senate Office Bldg. (410) 841-3134 (301) 858-3134	Julian L. Lapidés (D), Dist. 44 116 Presidential Wing, James Senate Office Bldg. (410) 841-3686
F. Vernon Boozer (R), Dist. 9 410 James Senate Office Bldg. (410) 841-3706	Gloria G. Lawlah (D), Dist. 26 307 James Senate Office Bldg. (410) 841-3092 (301) 858-3092
Thomas L. Bromwell (D), Dist. 8 215 James Senate Office Bldg. (410) 841-3620	Laurence Levitan (D), Dist. 15 100 James Senate Office Bldg. (410) 841-3169 (301) 858-3169
John A. Cade (R), Dist. 33 407 James Senate Office Bldg. (410) 841-3568	Frederick C. Malkus, Jr. (D), Dist. 37 Presidential Wing, James Senate Office Bldg. (410) 841-3590
Michael J. Collins (D), Dist. 6 211 James Senate Office Bldg. (410) 841-3642	Christopher J. McCabe (R), Dist. 14 404 James Senate Office Bldg. (410) 841-3671 (301) 858-3671
George W. Della, Jr. (D), Dist. 47 207 James Senate Office Bldg. (410) 841-3600	American Joe Miedusiewski (D), Dist. 46 311 James Senate Office Bldg. (410) 841-3598
Howard A. Denis (R), Dist. 16 402B James Senate Office Bldg. (410) 841-3124 (301) 858-3124	Thomas V. Mike Miller, Jr. (D), Dist. 27 107 State House (410) 841-3700 (301) 858-3700
John W. Derr (R), Dist. 3 408 James Senate Office Bldg. (410) 841-3575	Donald F. Munson (R), Dist. 2 405 James Senate Office Bldg. (410) 841-3609
Arthur Dorman (D), Dist. 21 303 James Senate Office Bldg. (410) 841-3141 (301) 858-3141	Nancy L. Murphy (D), Dist. 12 205 James Senate Office Bldg. (410) 841-3653
C. Bernard Fowler (D), Dist. 29 210 James Senate Office Bldg. (410) 841-3673	Thomas Patrick O'Reilly (D), Dist. 22 Presidential Wing, James Senate Office Bldg. (410) 841-3155 (301) 858-3155
Habern W. Freeman (D), Dist. 34 302 James Senate Office Bldg. (410) 841-3158	John A. Pica, Jr. (D), Dist. 43 402A James Senate Office Bldg. (410) 841-3145
Idamae Garrott (D), Dist. 19 304 James Senate Office Bldg. (410) 841-3151 (301) 858-3151	Janice Piccinini (D), Dist. 10 308 James Senate Office Bldg. (410) 841-3606
Leo E. Green (D), Dist. 23 212 James Senate Office Bldg. (410) 841-3631 (301) 858-3631	Ida G. Ruben (D), Dist. 20 204 James Senate Office Bldg. (410) 841-3634 (301) 858-3634
John J. Hafer (R), Dist. 1 406 James Senate Office Bldg. (410) 841-3565	Patricia R. Sher (D), Dist. 18 Presidential Wing, James Senate Office Bldg. (410) 841-3137 (301) 858-3137
Larry E. Haines (R), Dist. 5 403 James Senate Office Bldg. (410) 841-3683	
Barbara A. Hoffman (D), Dist. 42 100 James Senate Office Bldg. (410) 841-3648	
Paula Colodny Hollinger (D), Dist. 11 206 James Senate Office Bldg. (410) 841-3131	

STATE SENATE MEMBERS, 1994 (continued)

James C. Simpson (D), Dist. 28 316 James Senate Office Bldg. (410) 841-3616	Decatur W. Trotter (D), Dist. 24 313 James Senate Office Bldg. (410) 841-3148 (301) 858-3148
Charles H. Smelser (D), Dist. 4 100 James Senate Office Bldg. (410) 841-3704	Michael J. Wagner (D), Dist. 32 209 James Senate Office Bldg. (410) 841-3593
J. Lowell Stoltzfus (R), Dist. 38 409 James Senate Office Bldg. (410) 841-3645	Gerald W. Winegrad (D), Dist. 30 314 James Senate Office Bldg. (410) 841-3578
Norman R. Stone, Jr. (D), Dist. 7 216 James Senate Office Bldg. (410) 841-3587	Thomas M. Yeager (D), Dist. 13 309 James Senate Office Bldg. (410) 841-3572 (301) 858-3572
Beatrice P. Tignor (D), Dist. 25 202 James Senate Office Bldg. (410) 841-3127 (301) 858-3127	Larry Young (D), Dist. 39 306 James Senate Office Bldg. (410) 841-3612

APPOINTMENTS TO GENERAL ASSEMBLY, 1992—1994
SENATE

J. LOWELL STOLTZFUS (R), Dist. 38. Appointed to State Senate, Jan. 6, 1992. Sworn in Jan. 7, 1992, to replace Lewis R. Riley, who resigned Jan. 2, 1992, to become Deputy Secretary of Agriculture.

BEATRICE P. TIGNOR (D), Dist. 24. Appointed to State Senate, Jan. 7, 1993. Sworn in Jan. 12, 1993, to replace Albert R. Wynn, who resigned Jan. 4, 1993 to take his seat in the U.S. House of Representatives.

HOUSE OF DELEGATES

CHARLES A. (CHARLIE MAC) McCLENAHAN (R), Dist. 38. Appointed to House of Delegates, Jan. 22, 1992. Sworn in Jan. 22, 1992, to replace J. Lowell Stoltzfus, who was appointed to State Senate, Jan. 6, 1992.

JAMES W. HUBBARD (D), Dist. 23. Appointed to House of Delegates, Oct. 29, 1992. Sworn in Oct. 29, 1992, to replace Charles J. Ryan, who resigned Sept. 30, 1992.

MAGGIE L. McINTOSH (D), Dist. 44. Appointed to House of Delegates, Nov. 6, 1992. Sworn in Nov. 10, 1992, to replace Anne S. Perkins, who resigned Oct. 27, 1992.

EDWARD G. (NIPPER) SCHAFER, SR. (D), Dist. 7. Appointed to House of Delegates, Feb. 4, 1993. Sworn in Feb. 8, 1993, to replace John S. Arnick, who was appointed to District Court, Dec. 30, 1992.

HOUSE OF DELEGATES*(continued)*

BRENDA B. HUGHES (D), Dist. 24. Appointed to House of Delegates, Feb. 4, 1993. Sworn in Feb. 8, 1993, to replace Beatrice P. Tignor, who was appointed to State Senate, Jan. 7, 1993.

MARY ANN LOVE (D), Dist. 32. Appointed to House of Delegates, June 25, 1993. Sworn in June 29, 1993, to replace Patrick C. Scannello, who died May 14, 1993.

THEODORE J. SOPHOCLEUS (D), Dist. 32. Appointed to House of Delegates, June 25, 1993. Sworn in June 29, 1993, to replace Tyras S. Athey, who resigned on June 21, 1993, and was sworn in as Secretary of State on June 25, 1993.

JOHN S. ARNICK (D), Dist. 7. Appointed to House of Delegates, Oct. 12, 1993. Sworn in Oct. 12, 1993, to replace Edward G. Shafer, Sr., who died August 31, 1993.

W. MICHAEL NEWNAM (D), Dist. 36. Appointed to House of Delegates, Jan. 1, 1994. Sworn in Jan. 3, 1994, to replace R. Clayton Mitchell, Jr., who resigned Dec. 31, 1993.

HOUSE OF DELEGATES

Voters of Maryland

House of Delegates

Casper R. Taylor, Jr.
Speaker
(410) 841-3800

Kenneth H. Masters
Majority Leader
(410) 841-3464

J. Ernest Bell II
Deputy Majority Leader
(410) 841-3314

Ulysses Currie
Majority Whip
(410) 841-3076

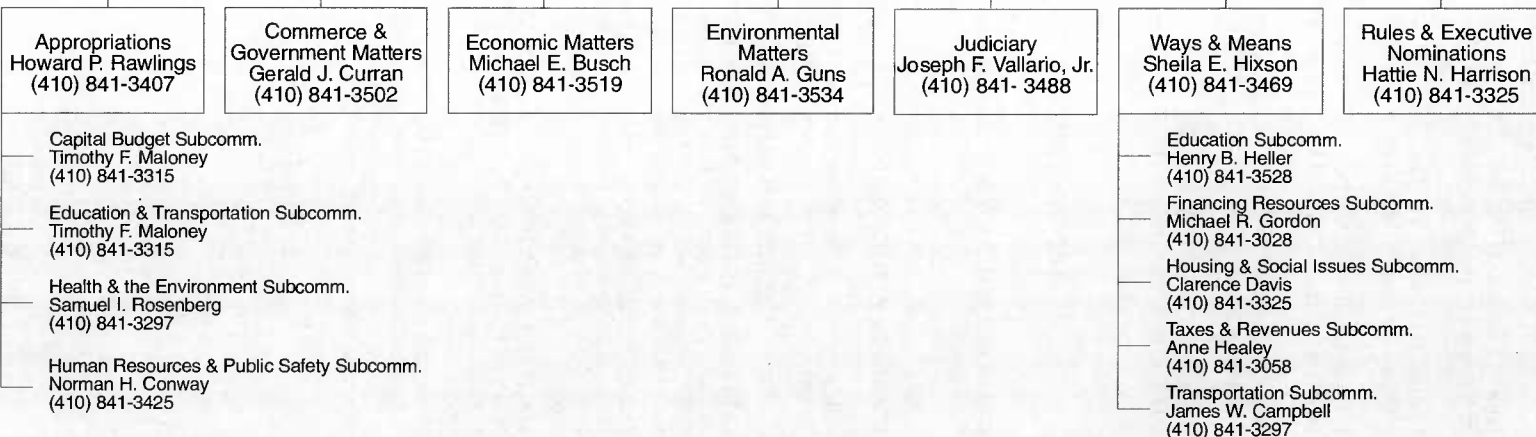
Gary R. Alexander
Speaker Pro Tem
(410) 841-3391

Ellen R. Sauerbrey
Minority Leader
(410) 841-3401

Robert H. Kittleman
Minority Whip
(410) 841-3916

Administrative Assistant
Susan E. McCahan
(410) 841-3923

Legislative Assistant
William R. Miles
(410) 841-3916



HOUSE OF DELEGATES

Casper R. Taylor, Jr., *Speaker*State House
Annapolis, MD 21401

(410) 841-3800

BUDGET (CODE 21.01.01.02)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$10,371,075	\$9,974,311	\$10,100,107
Total Funds ..	\$10,371,075	\$9,974,311	\$10,100,107
Staff			
Authorized	182	182	182

MANDATED REPORTS

Report of each standing committee to Legislative Policy Committee on proposed bills & joint resolutions to be introduced in General Assembly by standing committee if time permits.

ORGANIZATIONAL STRUCTURE

SPEAKER

Casper R. Taylor, Jr., *Speaker*
(elected by House of Delegates) . . . (410) 841-3800
Susan E. McCahan, *Administrative Assistant*
..... (410) 841-3923
Dolores B. Cockey, *Executive Assistant*
..... (410) 841-3800
William R. Miles, *Legislative Assistant*
..... (410) 841-3916
Gary R. Alexander, *Speaker Pro Tem*
(elected by House of Delegates) (410) 841-3391
Ann Marie Doory, *Parliamentarian* (410) 841-3308

DESK OFFICERS

Mary Monahan, *Chief Clerk* . . . (410) 841-3999
Brenda C. Ward, *Assistant Chief Clerk*
..... (410) 841-3999
Dee Orr, *Journal Clerk* (410) 841-3999
Sylvia C. Siegert, *Assistant Journal Clerk*
..... (410) 841-3999
Michelle Y. Becote, *Reading Clerk*
..... (410) 841-3999
Cornelia Watson, *Page Coordinator*
..... (410) 841-3912

FLOOR LEADERS

Kenneth H. Masters, *Majority Leader*
(appointed by House Speaker) . . (410) 841-3464
Christine M. Jones, *Assistant Majority Leader*
..... (410) 841-3012
J. Ernest Bell II, *Deputy Majority Leader*
..... (410) 841-3314
Ulysses Currie, *Majority Whip*
(appointed by House Speaker & Majority Leader) (410) 841-3076
Deputy Majority Whips:
Joseph Bartenfelder (410) 841-3365
Frank D. Boston, Jr. (410) 841-3283
Dana Lee Dembrow (410) 841-3200
Nathaniel Exum (410) 841-3065
Connie C. Galiazzo (410) 841-3334
W. Ray Huff (410) 841-3217
Carolyn J. Krysiak (410) 841-3303
George H. Littrell, Jr. (410) 841-3107
Ethel A. Murray (410) 841-3444
George W. Owings III (410) 841-3231
Ellen R. Sauerbrey, *Minority Leader*
(designated by Republican Delegates)
..... (410) 841-3401
Robert H. Kittleman, *Minority Whip*
(designated by Republican Delegates)
..... (410) 841-3401

HOUSE STANDING COMMITTEES**APPROPRIATIONS COMMITTEE**

Howard P. Rawlings, *Chairperson*
..... (410) 841-3407
James E. McClellan, *Vice-Chairperson*

Appointed by House Speaker (who names chair & vice-chair): Joseph Bartenfelder; Joan Cadden; Norman H. Conway; Ulysses Currie; Thomas E. Dewberry; Richard N. Dixon; John W. Douglass; George C. Edwards; Robert L. Flanagan; Jennie M. Forehand; Peter Franchot; Donald C. Fry; John G. Gary; Martha S. Klima; Nancy K. Kopp; Timothy F. Maloney; Maggie L. McIntosh; Ethel A. Murray; Richard A. Palumbo; Samuel M. Parham; James E. Proctor, Jr.; Samuel I. Rosenberg; Ellen R. Sauerbrey; John F. Slade III; Christopher Van Hollen, Jr.

CAPITAL BUDGET SUBCOMMITTEE

Timothy F. Maloney, *Chairperson*
..... (410) 841-3315
Nancy K. Kopp, *Vice-Chairperson*

Appointed by Chair, Appropriations Committee: Norman H. Conway; Ulysses Currie; Thomas E. Dewberry; Richard N. Dixon; John W. Douglass; George C. Edwards; Jennie M. Forehand; Donald C. Fry; John G. Gary; James E. McClellan; Samuel I. Rosenberg; John F. Slade III.

EDUCATION & TRANSPORTATION SUBCOMMITTEE

Timothy F. Maloney, *Chairperson*
..... (410) 841-3315
Donald C. Fry, *Vice-Chairperson*

Appointed by Chair, Appropriations Committee: Richard N. Dixon; Robert L. Flanagan; Peter Franchot; Nancy K. Kopp; Richard A. Palumbo; Samuel M. Parham; Ellen R. Sauerbrey.

HEALTH & THE ENVIRONMENT SUBCOMMITTEE

Samuel I. Rosenberg, *Chairperson*
..... (410) 841-3297
John F. Slade III, *Vice-Chairperson*

Appointed by Chair, Appropriations Committee: George C. Edwards; Jennie M. Forehand; Martha S. Klima; James E. McClellan; Ethel A. Murray; James E. Proctor, Jr.; Christopher Van Hollen, Jr.

HUMAN RESOURCES & PUBLIC SAFETY SUBCOMMITTEE

Norman H. Conway, *Chairperson*
..... (410) 841-3425
Ulysses Currie, *Vice-Chairperson*

Appointed by Chair, Appropriations Committee:
Joseph Bartenfelder; Joan Cadden; Thomas E.
Dewberry; John W. Douglass; John G. Gary;
Maggie L. McIntosh.

OVERSIGHT COMMITTEE ON PENSIONS

Richard N. Dixon, *Chairperson*
..... (410) 841-3371

Appointed by Chair, Appropriations Committee:
Joan Cadden; Robert L. Flanagan; Martha S.
Klima; Nancy K. Kopp; Timothy F. Maloney;
James E. McClellan; Richard A. Palumbo;
Samuel M. Parham; John F. Slade III;
Christopher Van Hollen, Jr.

OVERSIGHT COMMITTEE ON PERSONNEL

Thomas E. Dewberry, *Chairperson*
..... (410) 841-3378

Appointed by Chair, Appropriations Committee:
Joseph Bartenfelder; Joan Cadden; Norman H.
Conway; Ulysses Currie; Jennie M. Forchard;
John G. Gary; Martha S. Klima; James E.
McClellan; Ethel A. Murray; Samuel I.
Rosenberg; Ellen R. Sauerbrey.

OVERSIGHT COMMITTEE ON PROGRAM OPEN SPACE & AGRICULTURAL LAND PRESERVATION

George C. Edwards, *Chairperson*
..... (410) 841-3435

Appointed by Chair, Appropriations Committee:
Jennie M. Forchard; Peter Franchot; Donald
C. Fry; John G. Gary; James E. McClellan;
Maggie L. McIntosh; James E. Proctor, Jr.;
John F. Slade III.

COMMERCE & GOVERNMENT MATTERS COMMITTEE

Gerald J. Curran, *Chairperson* . . (410) 841-3502
John F. Wood, Jr., *Vice-Chairperson* .

*Appointed by House Speaker (who names chair &
vice-chair):* John S. Arnick; John C. Astle; R.
Charles Avara; Joanne C. Benson; Leon G.
Billings; Frank D. Boston, Jr.; Bennett Bozman;
Peter G. Callas; Mary A. Conroy; David R. Craig;
Tony E. Fulton; Henry R. Hergenroeder, Jr.;
Leslie E. Hutchinson; Robert H. Kittleman; John
S. Morgan; W. Michael Newnam; George W.
Owings III; D. Bruce Poole; Jean W. Roesser;
Theodore J. Sophocleus.

ECONOMIC MATTERS COMMITTEE

Michael E. Busch, *Chairperson* . . (410) 841-3519
Elijah E. Cummings, *Vice-Chairperson*

*Appointed by House Speaker (who names chair &
vice-chair):* Leon Albin; Gary R. Alexander; Kumar
P. Barve; John P. Donoghue; Ann Marie Doory;
Nathaniel Exum; Connie C. Galiazzo; Hattie N.
Harrison; John Adams Hurson; Christine M.
Jones; A. Wade Kach; Ruth M. Kirk; Charles W.
(Stokes) Kolodziejcki; Carolyn J. Krysiak; Richard
La Vay; George H. Littrell, Jr.; Mary Ann Love;
Martin G. Madden; Charles A. (Charlie Mac)
McClenahan; Louis P. Morsberger; Joan B. Pitkin;
Michael J. Sprague.

ENVIRONMENTAL MATTERS COMMITTEE

Ronald A. Guns, *Chairperson* . . . (410) 841-3534
Virginia M. Thomas, *Vice-Chairperson*

*Appointed by House Speaker (who names chair &
vice-chair):* Rose Mary Hatem Bonsack; Stephen J.
Braun; Anthony M. DiPietro, Jr.; Donald B. Elliott;
Brian E. Frosh; James W. Hubbard; John D.
Jefferies; Samuel Q. Johnson III; Delores G. Kelley;
Lawrence A. LaMotte; Brian K. McHale; Margaret
H. Murphy; Marsha G. Perry; Paul G. Pinsky; Alfred
W. Redmer, Jr.; Kenneth D. Schisler; J. Anita Stup;
Victor A. Sulin; Leonard H. Teitelbaum; David M.
Valderrama; Michael H. Weir.

JUDICIARY COMMITTEE

Joseph F. Vallario, Jr., *Chairperson*
..... (410) 841-3488
Joel Chasnov, *Vice-Chairperson*

*Appointed by House Speaker (who names chair &
vice-chair):* Curtis S. Anderson; Michael E.
Arrington; J. Ernest Bell II; Phillip D. Bissett; Rosa
Lee Blumenthal; Gerry L. Brewster; Dana Lee
Dembrow; Louis L. DePazzo; Cornell N. Dypski;
Robert L. Ehrlich, Jr.; Gilbert J. Genn; James M.
Harkins; Kevin Kelly; E. Farrell Maddox; Kenneth
H. Masters; Richard C. Matthews; Pauline H.
Menes; Kenneth C. Montague, Jr.; Carol S.
Petzold; Mary Louise Preis.

WAYS & MEANS COMMITTEE

Sheila E. Hixson, *Chairperson* . . (410) 841-3469
Richard Rynd, *Vice-Chairperson*

*Appointed by House Speaker (who names chair &
vice-chair):* John J. Bishop; James W. Campbell;
Gene W. Counihan; Clarence Davis; C. Ronald
Franks; Michael R. Gordon; Thomas H. Hattery;
Anne Healey; Henry B. Heller; Carolyn J. B.
Howard; W. Ray Huff; Brenda B. Hughes;
Theodore Levin; Salima S. Marriott; James F.
Ports, Jr.; James C. Rosapepe; Elizabeth S.
Smith-Anderson; Robert A. Thornton, Jr.; Paul E.
Weisengoff; Betty Workman.

EDUCATION SUBCOMMITTEE

Henry B. Heller, *Chairperson* (410) 841-3528

Appointed by Chair, Ways & Means Committee:
Carolyn J. B. Howard; Selima S. Marriott;
Elizabeth S. Smith-Anderson; Betty Workman.

FINANCING RESOURCES SUBCOMMITTEE

Michael R. Gordon, *Chairperson*
..... (410) 841-3028

Appointed by Chair, Ways & Means Committee:
C. Ronald Franks; Brenda B. Hughes; Robert
A. Thornton, Jr.; Paul E. Weisengoff.

HOUSING & SOCIAL ISSUES SUBCOMMITTEE

Clarence Davis, *Chairperson* . (410) 841-3325

Appointed by Chair, Ways & Means Committee:
W. Ray Huff; Brenda B. Hughes; Theodore
Levin; James F. Ports, Jr.

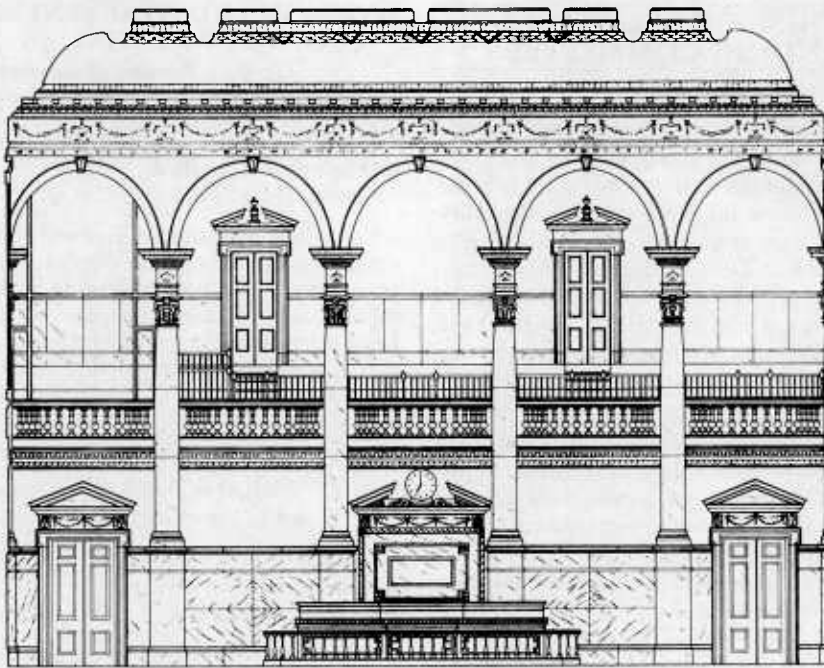
TAXES & REVENUES SUBCOMMITTEE

Anne Healey, *Chairperson* . . . (410) 841-3058

Appointed by Chair, Ways & Means Committee:
John J. Bishop; Gene W. Counihan; James C.
Rosapepe; Paul E. Weisengoff.

TRANSPORTATION SUBCOMMITTEE

James W. Campbell, *Chairperson*
..... (410) 841-3297



House of Delegates Chamber, architectural drawing from Historic American Buildings Survey, Maryland State House Project Collection, MSA SC1773, Maryland State Archives.

Appointed by Chair, Ways & Means Committee:
Thomas H. Hattery; W. Ray Huff; James F.
Ports, Jr.; Robert A. Thornton, Jr.

RULES & EXECUTIVE NOMINATIONS COMMITTEE

Hattie N. Harrison, *Chairperson* (410) 841-3325
Rose Mary Hatem Bonsack, *Vice-Chairperson*

Appointed by House Speaker: Gary R. Alexander;
Michael E. Busch; Mary A. Conroy; Gerald J.
Curran; Ulysses Currie; Richard N. Dixon;
Michael R. Gordon; Ronald A. Guns; Kenneth H.
Masters; Pauline H. Menes; Louis P. Morsberger;
Howard P. Rawlings; Ellen R. Sauerbrey; Joseph
F. Vallario, Jr.

CONSENT CALENDARS COMMITTEE

Casper R. Taylor, Jr., *Speaker* . . . (410) 841-3800
Kenneth H. Masters, *Majority Leader*
..... (410) 841-3464
Ellen R. Sauerbrey, *Minority Leader*
..... (410) 841-3401

HOUSE SPECIAL COMMITTEES

SPECIAL COMMITTEE ON DRUG & ALCOHOL ABUSE

Pauline H. Menes, *Chairperson* . (410) 841-3870

Appointed by House Speaker: Curtis S. Anderson;
Frank D. Boston, Jr.; Kenneth C. Montague, Jr.;
Carol S. Petzold; Joan B. Pitkin; Jean W. Roesser;
J. Anita Stup; Virginia M. Thomas.

HOUSE FACILITIES COMMITTEE

Gary R. Alexander, *Chairperson* (410) 841-3391

Appointed by House Speaker: Kumar P. Barve; John
J. Bishop; Ruth M. Kirk; Mary Louise Preis; Victor
A. Sulin.

ORIGIN & FUNCTIONS

In Maryland, the House of Delegates originated as the Lower House of the General Assembly in 1650, when the legislature became a bicameral body (Chapter 1, Acts of 1650). To the Lower House freemen in each hundred elected burgesses as their representatives. From 1654, the county replaced the hundred as the local area represented.

The Constitution of 1776 established the House of Delegates whose members represented the voters who elected them from each county and the towns of Annapolis and Baltimore (Const. 1776, secs. 1-6). With four delegates representing each county, two representing Annapolis, and two Baltimore, the House of Delegates originally was based on geographic representation. After 1837, however, population became the basis of legislative apportionment for the House of Delegates. Since the legislative apportionment plan of 1972 took effect in the 1974 elections, the House of Delegates has had 141 members.

HOUSE OF DELEGATES STANDING COMMITTEES

Following the practice of the English House of Commons, the Lower House of Maryland's General Assembly began to use standing (or continuing) committees in the seventeenth century. These committees were responsible for considering all proposed laws on a given subject. Any bills relating to their assigned subject matter received committee review before any final action on the floor. In 1692, the Lower House formed four standing committees on accounts; aggrievances; elections and privileges; and laws.

To review proposed legislation today, the House of Delegates has six standing committees: Appropriations; Commerce and Government Matters; Economic Matters; Environmental Matters; Judiciary; and Ways and Means. Two additional standing committees are Rules and Executive Nominations, and Consent Calendars.

APPROPRIATIONS COMMITTEE

Howard P. Rawlings, *Chairperson*
James E. McClellan, *Vice-Chairperson*

Lowe House Office Building, Room 131
6 Governor Bladen Blvd.
Annapolis, MD 21401 (410) 841-3407

The Appropriations Committee originated in 1692 as the Committee on Accounts. By the time of the Revolutionary War, it had become the Committee on Claims (upon the Treasury). The Claims Committee functioned from 1776 to 1968 when its responsibilities were shifted briefly to the Economic Matters Committee. In 1971, budgetary and other duties were assigned to the Appropriations Committee created in that year.

The Appropriations Committee considers legislation relating to budget; bonds and loans; collective bargaining; fiscal procedures; higher education; local government; Medicaid and other medical assistance; personnel matters; procurement; social services (Aid to Families with Dependent Children; welfare); special funds and grants; State government (legislative, executive, and judicial; sunset review); and transportation. Twenty-seven delegates serve on this committee.

Under the Committee are four subcommittees: Capital Budget; Education and Transportation; Health and the Environment; and Human Resources and Public Safety. The Committee also is aided by three oversight committees: Pensions; Personnel; and Program Open Space and Agricultural Land Preservation.

COMMERCE & GOVERNMENT MATTERS COMMITTEE

Gerald J. Curran, *Chairperson*
John F. Wood, Jr., *Vice-Chairperson*

Lowe House Office Building, Room 141
6 Governor Bladen Blvd.
Annapolis, MD 21401 (410) 841-3502

The Commerce and Government Matters Committee was created in January 1994. The Committee considers legislation relating to banking, credit unions, and savings and loans; election laws; ethics; local government; procurement; transportation; and vehicle laws. Twenty-two delegates serve on this committee.

ECONOMIC MATTERS COMMITTEE

Michael E. Busch, *Chairperson*
Elijah E. Cummings, *Vice-Chairperson*

Lowe House Office Building, Room 151
6 Governor Bladen Blvd.
Annapolis, MD 21401 (410) 841-3519

The Economic Matters Committee was formed in 1968. The Committee considers legislation relating to licensing and regulation; liquor laws; procurement; real estate and real property; unemployment insurance; vehicle laws; and workers' compensation. Twenty-four delegates serve on this committee.

ENVIRONMENTAL MATTERS COMMITTEE

Ronald A. Guns, *Chairperson*
Virginia M. Thomas, *Vice-Chairperson*

Lowe House Office Building, Room 161
6 Governor Bladen Blvd.
Annapolis, MD 21401 (410) 841-3534

In 1969, the Environmental Matters Committee was established. Yet, earlier the House of Delegates had formed standing committees concerned with the environment. The Committee on Chesapeake Bay and its Tributaries, for example, had functioned from 1872 to 1968. Created in 1947, the Agriculture and Natural Resources Committee also had continued until 1968, when the Natural Resources Committee briefly was established. In the following year, the Environmental Matters Committee assumed responsibilities of that committee.

The Environmental Matters Committee considers legislation relating to agriculture; business occupations; environment; fire and public safety; health—general (communicable diseases; developmental disabilities; family and child daycare; mental health; vital records); health—occupations; natural resources; Public Service Commission; and State government (commissions and task forces). This committee is composed of twenty-three delegates.

JUDICIARY COMMITTEE

Joseph F. Vallario, Jr., *Chairperson*
Joel Chasnoff, *Vice-Chairperson*

Lowe House Office Building, Room 121
6 Governor Bladen Blvd.
Annapolis, MD 21401 (410) 841-3488

Origins of the Judiciary Committee trace first to the Committee on Aggrievances, which began in 1692, and then to the Committee on Aggrievances and Courts of Justice which was functioning by 1722 in the Lower House of the General Assembly. By 1751, the Committee was styled the Committee on Grievances and Courts of Justice. Under that name, the Committee continued until 1852. Some of the Committee's legislative concerns had been assumed in 1828 by the Crimes and Punishments Committee, a standing committee established that year. Responsibilities of both these committees were assigned to the new Judiciary Committee in 1852, when the House of Delegates established the Standing Committee on Judiciary. At its first legislative session following ratification of the Constitution of 1851, the House formed the Committee to consider laws relating to a court system, newly altered by Maryland's second constitution.

Today, the Committee still considers legislation relating to judicial administration and court structure. It also is concerned with administrative law; alcoholic beverages; civil rights; commercial law; constitutional amendments; corporations and associations; crimes and punishments; election laws; estates and trusts; ethics; family law; juvenile causes; the legal profession; legal rights and immunities; and vehicle laws. Twenty-two delegates serve on this committee.

WAYS & MEANS COMMITTEE

Sheila E. Hixson, *Chairperson*
Richard Rynd, *Vice-Chairperson*

Lowe House Office Building, Room 111
6 Governor Bladen Blvd.
Annapolis, MD 21401 (410) 841-3469

A predecessor of the Ways and Means Committee first appeared in the House of Delegates in 1791. During that legislative session, the Committee on Public Revenues, Debts and Expenditures, and Ways and Means was formed as a special committee apparently for that session only. As a stand-

ing committee, the Ways and Means Committee began in 1818.

The Ways and Means Committee considers legislation relating to education; gambling; health (minors' access to cigarettes; compulsive gambling; treatment); local government; social services (adult public guardianship); State government (special commissions; State Archives; Secretary of State); taxes; and transportation. The Committee consists of twenty-two delegates.

Under the Committee, five subcommittees were formed in 1994: Education; Financing Resources; Housing and Social Issues; Taxes and Revenues; and Transportation.

RULES & EXECUTIVE NOMINATIONS COMMITTEE

Hattie N. Harrison, *Chairperson*
Rose Mary Hatem Bonsack, *Vice-Chairperson*

Lowe House Office Building, Room 406
6 Governor Bladen Blvd.
Annapolis, MD 21401 (410) 841-3923

In November 1795, the House of Delegates established a committee "to report such rules as are proper to be observed during this session." The Committee came to be known as the Rules Committee. In 1966, it was renamed the Rules and Organization Committee and, in 1968, reorganized as the Rules, Organization, and Executive Nominations Committee. The Committee received its present name in 1969.

The Rules and Executive Nominations Committee considers proposals concerning the rules, organization, and procedures of the House; and considers proposals affecting the legislature as an institution and its agencies. The Committee reviews legislation introduced after the bill deadline, and decides on re-referral of those bills to other committees for consideration. In addition, the Committee examines nominations requiring House confirmation and reports its recommendations.

CONSENT CALENDARS COMMITTEE

Casper R. Taylor, Jr., *House Speaker*
Kenneth H. Masters, *Majority Leader*
Ellen R. Sauerbrey, *Minority Leader*

The Consent Calendars Committee determines the bills and joint resolutions proposed for inclusion on the consent calendar (House Rule 18).

HOUSE OF DELEGATES BIOGRAPHIES

SPEAKER OF THE HOUSE OF DELEGATES

CASPER R. TAYLOR, JR., Democrat, District 2A, Allegany & Washington Counties. Member of House of Delegates since 1975. Speaker since 1994. Co-Chair, Legislative Policy Committee, 1994— (member, 1987-94). Chair, Economic Matters Committee, 1987-94 (vice-chair, 1978-86). Co-Chair, Special Joint Committee on Economic Development Strategy, 1988-91. Member, Spending Affordability Committee, 1994—; Rules and Executive Nominations Committee, 1987-94. Chair, Western Maryland Delegation, 1982-86; Allegany County Delegation, 1987—. Past member, Special Joint Committee on Energy Pricing; Special Joint Committee on Transportation; Joint Committee on Energy; Joint Committee on Maryland Port; Tort and Insurance Reform Oversight Committee. *Born in Cumberland, Maryland, December 19, 1934. Attended Allegany County parochial schools; University of Notre Dame, B.A., 1956. Served in U.S. Air Force R.O.T.C., 1952-54. Member, Tri-County Council for Western Maryland; Commission to Study Public Service Commission Law, 1977-80; Citizens Advisory Board, Finan Hospital Center, 1988—; Governor's Commission on Maryland Military Monuments, 1989—; Governor's Commission on Insurance, 1990-92; Maryland Tourism Development Board, 1993—. Past president, Allegany County Liquor Dealers; Dapper Dan Club; Academy of Political Science, Notre Dame. Member, Elks; Eagles; Alhambra; Knights of Columbus; Cumberland Hall of Fame; South Cumberland Business & Civic Association; Chamber of Commerce; Maryland Wildlife Federation. Board of Advisors, Sacred Heart Hospital. Married. District office: 501 N. Mechanic St., Cumberland 21502; tel. (301) 724-9234. Annapolis office: 101 State House, 21401-1991; tel. (410) 841-3800.*



LEON ALBIN, Democrat, District 11, Baltimore County. Member of House of Delegates since 1987. Member, Economic Matters Committee, 1991—. Member, Constitutional and Administrative Law Committee, 1987-91; Special House Committee on Drug and Alcohol Abuse, 1987-91. *Born in Baltimore, Maryland, December 24, 1925. Baltimore City College; University of Baltimore, B.S. (marketing), 1951. Served in U.S. Navy, 1944-45. Retired sporting goods chain store owner. Member, Democratic State Central Committee, 1974-78. Chairman, Baltimore County Advisory Committee on Small Business, 1976-77. Member, Baltimore County Board of Liquor License Commissioners, 1983-87. Member, State Commission on Neighborhoods, 1994—. Member, Greater Baltimore Board of Realtors. Board of Directors, Save-a-Heart; Safety First Club of Maryland. Member, Baltimore District Zionist Organization (president, 2 years). Board of Directors, Maryland Committee for Israel Bonds. Member, Jewish War Veterans. Founding member, Ner Tamid Greenspring Synagogue (chair, board of directors, 2 years); Talmudical Academy (chair, building fund, 2 years; chair, Talmudical Academy dinner, 20 years). Married; four children; three grandchildren. District office: 6512 Edenvale Rd., Baltimore 21209-2721; tel. (410) 486-1365. Annapolis office: 310 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3342.*



GARY R. ALEXANDER, Democrat, District 27, Prince George's County. Member, House of Delegates since 1983; Economic Matters Committee, 1988— (vice-chair, 1991-92); Rules and Executive Nominations Committee, 1993—. Legislative Policy Committee (management subcomm.). Speaker Pro Tem, 1993—. Chair, House Facilities Committee, 1993. House Chair, Special Joint Committee on Energy Pricing, 1990-91; Joint Committee on Management of Public Funds, 1984-88. Chair, Bi-County Committee, 1986-90 (member, subcomm. on law enforcement & transportation, 1983—). House rep., Growth & Transportation Task Force, Council of Governments, 1990—. National Conf. of State Legislatures (government advisory comm.; comm. on law & justice, 1993—; commerce & economic development comm., 1994—). *Born in Washington, DC, November 16, 1942. Univ. of Virginia, B.A., 1964; George Washington Univ. Law School, LL.B., 1967. Lawyer. American Bar Assoc. (chair, special comm. on auto insurance legislation, 1978-81); M.d. State Bar Assoc. (chair federal law subcomm., 1974-79); Virginia & DC Bar Assoc. People's Counsel, Public Service Commission, 1974-77. Chair, PG Co. Drug Advisory Comm., 1977; Alternate Fuels Task Force, 1979. PG Co. Salary Review Bd., 1974; Charter Review Commission, 1976; State Advisory Panel Executive Comm., Federal Energy Admin., 1976-78; citizen rep., Public Advisory Comm., Metropolitan Washington Council of Governments, 1982. Democratic Central Comm., 1978-86 (chair, 1981-86). Married; two children. District office: 11414 Livingston Rd., Fort Washington 20744; tel. (301) 292-3300. Annapolis office: State House, Room H4, 21401-1991; tel. (301) 858-3591.*



CURTIS STOVALL ANDERSON, Democrat, District 44, Baltimore City. Member of House of Delegates since 1983. Member, Judiciary Committee, 1991—; Special House Committee on Drug and Alcohol Abuse. Member, Ways and Means Committee, 1983-90. Member, Joint Task Force on Catastrophic Liability Insurance Fund and Maryland Insurance Exchange, 1986. Chairman Emeritus, Legislative Black Caucus. Member, Southern Legislative Conference (education committee). *Born in Chicago, Illinois, October 12, 1949. Baltimore City College; Rutgers University; Morgan State College, B.A., 1974; University of Baltimore School of Law, J.D., 1987. Admitted to Maryland Bar, 1988. Member, Governor's Task Force to Study Alternative College Financing Methods, 1987; Governor's Commission on Maryland Military Monuments, 1989—. Former broadcast journalist, WBAL-TV (Channel 11—Baltimore) and anchor, WMAR-TV (Channel 2—Baltimore). Member, American Federation of Television and Radio Artists, 1975-82. Baltimore Urban League staff, 1973-75. Life member, NAACP. Board of Provident Hospital, 1978-82. Member, Ray of Hope Baptist Church. District office: 1664 Northgate Rd., Baltimore 21218; tel. (410) 323-6425. Annapolis office: 301 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3259.*



JOHN S. ARNICK, Democrat, District 7, Baltimore County. Member, House of Delegates, 1967-79, 1983-92, and since 1993. Chair, Baltimore County Delegation, 1969-70. Member, Legislative Policy Committee, 1969-79. Majority Leader, 1971-79. Chair, Environmental Matters Committee, 1972-79. Member, Economic Matters Committee, 1983-87; Rules and Executive Nominations Committee, 1983-92; Special Joint Committee on Energy Pricing, 1990-91. House Chair, Joint Committee on Administrative, Executive and Legislative Review, 1983-86. Chair, Environmental Matters Committee, 1987-90. Majority Leader, 1987-90. Member, Legislative Policy Committee, 1987-92. House Chair, Tort and Insurance Reform Oversight Committee. Chair, Judiciary Committee, 1991-92. Member, Commerce and Government Matters Committee, 1994—. *Born in Baltimore, Maryland, November 27, 1933. Attended Baltimore County schools; Calvert Hall School; Univ. of Baltimore, B.S., 1956. Served in U.S. Marine Corps, 1956-59. Univ. of Baltimore School of Law, LL.B., 1961. Admitted to Maryland Bar, 1961. Member, Maryland & Baltimore County Bar Assocs. Baltimore County Magistrate at Large, 1966-67. Member, Governor's Special Committee on the Port of Baltimore, 1987-88; Retail Security Task Force, 1987-88; Energy Overcharge Restitution Trust Fund Board of Trustees, 1987-89; Governor's Commission on Health Care Policy and Financing, 1988-92; Maryland Greenways Commission, 1990—. Member, Sons of Italy. District office: tel. (410) 285-2109. Annapolis office: 303 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3334.*



MICHAEL E. ARRINGTON, Democrat, District 25, Prince George's County. Member of House of Delegates since 1991. Member, Judiciary Committee, 1991—. Member, Bi-County Committee of Prince George's County Delegation. *Born in Montgomery, Alabama, October 21, 1955. University of Maryland, B.A., 1978; Bowie State University, M.A. candidate (public administration). Executive Director, Maryland Minority Contractors' Association. Executive Committees of NAACP, Community Task Force of Prince George's County, and Largo Civic Association. Vice-President, Maryland 100. Board of Directors, Prince George's County Child Care Resource Center. Member, American Council of Young Political Leaders. Member, Prince George's County Advisory Board to National Conference of Christians and Jews. Member, Phi Beta Sigma Fraternity (past president, College Park chapter). Former member, Maryland Terrapins football team. Annapolis office: 203 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3076, (410) 841-3076.*



JOHN C. ASTLE, Democrat, District 30, Anne Arundel County. Member of House of Delegates since 1983. Member, Commerce and Government Matters Committee, 1994—. Member, Joint Committee on Legislative Ethics, 1987—; Joint Expenditure Study Group on Law Enforcement and Transportation. Member, Appropriations Committee, 1987-93 (vice-chair, capital budget subcommittee); Special Joint Committee on Energy Pricing, 1990-91. Chairman, Anne Arundel County Delegation, 1986-91. *Born in Charlestown, West Virginia, March 31, 1943. Barboursville High School, Barboursville, West Virginia; Marshall University, B.A., 1966; Catholic University of America, graduate studies, 1972-74. Employed in aviation. Served in U.S. Marine Corps, captain, 1966-75 (31 air medals, 2 purple hearts, presidential service badge). Colonel, U.S. Marine Corps Reserve. Member, State Commission on the Capital City. Member, Marine Corps Reserve Officers Association; American Legion; Veterans of Foreign Wars. Assigned to White House support staff for three and one-half years. Married; two children. Annapolis office: 212 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3209.*



R. CHARLES AVARA, Democrat, District 47, Baltimore City. Member, House of Delegates since 1967. Member, Commerce and Government Matters Committee, 1994—; Appropriations Committee, 1973-93 (vice-chair, 1976-86); Ways and Means Committee, 1993; Joint Committee on Administrative, Executive and Legislative Review, 1983-86. Member, Joint Expenditure Study Group on Law Enforcement and Transportation. House Chair, Spending Affordability Committee, 1987-92. Chair, Joint Capital Budget Committee, 1971-76. *Born in Baltimore, Maryland, January 11, 1932. Attended Baltimore public schools. Honorary Ph.D. in Public Service, University of Maryland Baltimore County, 1993. Served in U.S. Navy, 1953-56. Chairman, Special Committee on School Pupil Transportation; Committee to Set Minimum Standards for Police Departments. Member, Special High Impact Courts Committee; Baltimore City Mayor's Coordinating Council on Criminal Justice. Member, Governor's Committee to Promote Employment of the Handicapped, 1971-76; Governor's Commission on Law Enforcement and the Administration of Justice, 1971-80; Commission to Study the Operation of Security Guards and Special Police, 1972-79; Program Open Space Allocation Committee, 1972—; Commission to Study the Residential Needs of the Retarded, 1976-77; Asbestos Oversight Committee, 1987—; Maryland 1992 Commission, 1989-92; Advisory Council to Maryland Film Commission, 1989—. Married. Annapolis office: 429 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3547.*



JOSEPH BARTENFELDER, Democrat, District 8, Baltimore County. Member of House of Delegates since 1983. Member, Appropriations Committee, 1988— (education & human resources subcommittee). Member, Judiciary Committee, 1983-87; Special House Committee on Drug and Alcohol Abuse, 1990-91; Joint Committee on the Management of Public Funds, 1990-92; Joint Expenditure Study Group on Law Enforcement and Transportation, 1991. Former chairman, Baltimore County Delegation. *Born in Baltimore, Maryland, January 3, 1957. Graduate of Calvert Hall High School; Towson State University, B.S. (business administration), 1978. Self-employed in family farming business in Perry Hall. Sponsor, Overlea Fullerton Recreation Council; elected area delegate, St. Joseph's Parish Council; member of 11 Democratic and civic clubs in the district. Member, Calvert Hall Chips Scholarship Program; Calvert Hall Alumni Association; Towson State Alumni Association; Baltimore County Farmers' Produce Association; Maryland Farm Bureau; Young Farmers' Group of Maryland Farm Bureau. Married; two children. District office: 8336 Belair Rd., Baltimore 21236; tel. (410) 529-2144. Annapolis office: 307 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3365.*



KUMAR P. BARVE, Democrat, District 17, Montgomery County. Member of House of Delegates since 1991. Member, Economic Matters Committee, 1991— (workers' compensation subcommittee); House Facilities Committee. Vice-Chair, Montgomery County Delegation, 1993—. *Born in Schenectady, New York, September 8, 1958. Paint Branch High School, Silver Spring; Georgetown University, B.S., 1980. Financial analyst. Treasurer and board member, Maryland National Abortion Rights Action League (NARAL), 4 years. Elected delegate, Greenbelt Cooperative, 3 years. Founding board member, Montgomery County Democratic Action Committee, 2 years. Treasurer, Montgomery County Young Democrats. Democratic Provisional Precinct Chairman, Precinct 9-01, and member, District 17 Caucus. Member, Gaithersburg and Upper Montgomery County Chamber of Commerce; Washingtonian Towns Civic Association, 3 years; Maryland Citizen Action Coalition; Indian Cultural Coordinating Committee; Sierra Club. District office: 11 Pontiac Way, Gaithersburg 20878; tel. (301) 869-1488. Annapolis office: 224 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3046, (410) 841-3046.*



J. ERNEST BELL II, Democrat, District 29B, St. Mary's & Calvert Counties. Member of House of Delegates since 1983. Deputy Majority Leader. Member, Judiciary Committee; Joint Committee on Federal Relations; Joint Committee on Legislative Ethics. House Chair, Joint Oversight Committee on Juvenile Services Initiatives, 1993. House Chair, Tort and Insurance Reform Oversight Committee, 1993. Past member, Special House Committee on Drug and Alcohol Abuse. Chairman, St. Mary's County Delegation. *Born in Leonardtown, Maryland, April 26, 1941. Ryken High School; Mount St. Mary's College, B.S., 1963; Catholic University of America School of Law, J.D., 1966. Served in U.S. Marine Corps, captain, 1966-70 (Navy achievement medal). Admitted to Maryland Bar, 1970. Attorney. Member, Tri-County Council for Southern Maryland. Member, St. Mary's County Property Review Board, 1971-82. Attorney, Commissioners of Leonardtown, 1971-78; attorney, St. Mary's County Board of Election Supervisors, 1972-82; attorney, St. Mary's County Board of County Commissioners, 1975-82. Member, State Prosecutor Selection and Disabilities Commission, 1977-82. Married; four children. District office: 10 Court House Dr., Leonardtown 20650; tel. (301) 475-8421. Annapolis office: 217 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3314, (410) 841-3314.*



JOANNE C. BENSON, Democrat, District 24, Prince George's County. Member, House of Delegates since 1991. Member, Commerce and Government Matters Committee, 1994—; Constitutional and Administrative Law Committee, 1991-92; Environmental Matters Committee, 1992-93. Vice-Chair, Law Enforcement and State-Appointed Boards Committee, Prince George's County Delegation. Member, Md. Legislative Black Caucus. Born in Roanoke, Virginia, March 11, 1941. Bowie State College, B.S., 1961; Catholic University of America, M.A., 1972; George Washington University. School principal. Member, Coalition of 100 Black Women. Bd. member, Black Democratic Council; Coalition of Economic Development. Member, PG Co. Educators' Assoc. (negotiations team); Md. State Teachers Assoc.; National Education Assoc.; delegate, MSTA & NEA conventions. Chair, Faculty Advisory Council. PG Bargaining Council. Honorary member, Girl Scouts of America. Outstanding Minority Leader Award; Outstanding & Dedicated Services to Children & Youth; Outstanding Minority Leadership Award; Outstanding Educator, PG Co. Public Schools; Outstanding Award for Love of Children, Kiwanis Club of Capitol Centre; Outstanding Community Service Award, Las Amigas, Inc.; Citizen of the Year, Omega Psi Phi Fraternity; Community Service Award, J. Franklyn Bourne Bar Assoc.; Outstanding Minority Educator, Md. State Teachers Assoc. Minority Caucus. Member, Ebenezer A.M.E. Church. District office: 1891 Brightseat Rd., Landover 20785; tel. (301) 772-2802. Annapolis office: 204 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3065.



LEON G. BILLINGS, Democrat, District 18, Montgomery County. Member of House of Delegates since 1991. Member, Commerce and Government Matters Committee, 1994—. Member, Constitutional and Administrative Law Committee, 1991-92; Environmental Matters Committee, 1992; Judiciary Committee, 1993. Born in Helena, Montana, November 19, 1937. Reed College; University of Montana, B.A., 1959. Served in U.S. Navy Reserve, 1955-63. Consultant. Staff Director, U.S. Senate Environment Subcommittee, 1966-78. Administrative Assistant to U.S. Senator Edmund Muskie, 1978-80. Executive Assistant to U.S. Secretary of State, 1980-81. Director, Washington Politics Program, University of Southern California, 1981—. Executive Director, U.S. Senate Democratic Campaign Committee, 1982-83. Lecturer and writer on politics and environment; principal staff on federal environmental laws, 1966-78. Widower; three children. District office: 3940 Rickover Rd., Silver Spring 20902; tel. (301) 946-5916; business tel. (202) 371-0764. Annapolis office: 225 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3037, (410) 841-3037.



JOHN J. BISHOP, Republican, District 9, Baltimore County. Member, House of Delegates since 1987. Member, Ways and Means Committee, 1991— (taxes & revenues subcomm.); Joint Oversight Committee on Juvenile Services Initiatives; House Facilities Committee. Member, Constitutional and Administrative Law Committee, 1987-90 (procurement subcomm., 1987-88); Joint Budget and Audit Committee, 1987-90; Subcommittee on the Port, 1988. Member, National Conference of State Legislatures. Born in Baltimore, Maryland, May 11, 1948. Towson State College; University of Baltimore. Administrator, Office of Engineering and Construction, Dept. of General Services. Member, State Advisory Board for Juvenile Services; Attorney General's Mental Health Laws Advisory Committee, 1987—; State Accident Fund Task Force, 1987-88; Election Laws Workgroup, 1987-90; Higher Education Workgroup, 1988. Member, Republican State Central Committee, 1982-86. Delegate, Republican Party National Convention, 1984, 1988. Chair, Reagan-Bush Campaign, 2nd Congressional District, 1984. Member, Steering Committee, & 9th Legislative District Coordinator, Congresswoman Helen Bentley Campaign, 1986. Past member, Associated Builders & Contractors; Building Congress & Exchange of Baltimore; Greater Baltimore Bd. of Realtors. Member, Maryland Classified Employees Assoc. Member, Immaculate Heart of Mary Parish (coach, girls softball, ages 8-10); Immaculate Heart of Mary Home School Assoc. Married; two children. District office: 7905 Oakdale Ave., Baltimore 21234; tel. (410) 661-5408. Annapolis office: 308 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3359.



PHILLIP D. BISSETT, Republican, District 30, Anne Arundel County. Member of House of Delegates since 1991. Member, Judiciary Committee, 1991—. Member, Education Subcommittee of Anne Arundel County Delegation. Born in Bethesda, Maryland, September 11, 1956. Southern Senior High School; Anne Arundel Community College. Member, State Commission on the Capital City. Past member, South County Environmental Commission. Delegate, Republican Party National Convention, 1992. Member, Young Republicans of Anne Arundel County. Married; two children. District office: 453 Walnut Dr., Edgewater 21037; tel. (410) 798-6273. Annapolis office: 212 Lowe House Office Bldg., Annapolis 21401-1991; tel. (410) 841-3211.



ROSA LEE BLUMENTHAL, Democrat, District 26, Prince George's County. Member of House of Delegates since 1987. Member, Judiciary Committee. Vice-Chair, Bi-County Committee of Prince George's County Delegation. *Born in Raeford, North Carolina. Fayetteville Sr. High School, Fayetteville, N.C.; Lewisburg College. Member, Governor's Commission on Protocol for the Maryland State Flag, 1989-90. Member, Prince George's County Democratic Central Committee, 1982-86. President, Prince George's Women's Democratic Club; Oxon Hill Recreation and Cultural Council. Past president, Oxon Hill Democratic Club; Prince George's Federation of Park and Recreation Councils. Former board member, Oxon Hill Manor Foundation. Member, American Legion, VFW and DAV Auxiliaries. Columnist, Prince George's Post. Past member, Ft. Foote and Oxon Hill PTAs. Chairman, Oxon Hill Arts and Crafts Fair. Former board member, Prince George's Civic Opera. Charter member, Oxon Hill Homemakers Club. Area chairman, Cancer Crusade. President of the Year, Prince George's Federation of Park and Recreation Councils; Citizen of the Year, Congress of Southern Prince George's Civic Associations; American Legion Service Award. Married; four children; eleven grandchildren.* District office: 4400 Stamp Rd., Suite 212, Temple Hills 20748; tel. (301) 423-4130. Annapolis office: 205-A Lowe House Office Bldg., 21401-1991; tel. (301) 858-3012.



ROSE MARY HATEM BONSAK, Democrat, District 34, Harford County. Member of House of Delegates since 1991. Vice-Chair, Rules and Executive Nominations Committee, 1994—. Member, Environmental Matters Committee, 1991—; Joint Committee on Health Care Delivery and Financing, 1993—. Chair, Harford County Delegation, 1994—. *Born in Havre de Grace, Maryland, October 24, 1933. Washington College, B.S., cum laude, 1955; University of Maryland Medical School; Medical College of Pennsylvania, M.D., 1960. Physician. Medical Chirurgical Faculty of Md., 1961—; Harford County Medical Society, 1961—; Hypertensive Council of Md., 1980-82; Md. Academy of Family Physicians, 1980— (pres., 1988-89); American Academy of Family Physicians, 1980—. Member, State Board of Medical Examiners, 1985-88. Member & Executive Secretary, Commission on Medical Discipline of Maryland, 1985-88. Executive Secretary, State Board of Physician Quality Assurance, 1988—. Member, State Council on Cancer Control, 1991-93; Medical Advisory Board, Motor Vehicle Admin. Member, Democratic State Central Committee, 1986-90. Member, St. Joan of Arc Council; ex officio member, bd. of directors, John Carroll High School. Service above Self Citation, Havre de Grace Rotary, 1976. Certificate of Merit for Service, Maryland Cancer Society, 1977. Outstanding Community Service Citation, Harford County Medical Society, 1979. Women Helping Women Award, Soroptomists of Harford & Cecil counties, 1983-84. Married; five children.* District office: 118 W. Bel Air Ave., Aberdeen 21001; tel. (410) 575-6438, 273-9549. Annapolis office: 326 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3289.



FRANK D. BOSTON, JR., Democrat, District 41, Baltimore City. Member of House of Delegates since 1987. Deputy Majority Whip. Member, Commerce and Government Matters Committee, 1994—; Special House Committee on Drug and Alcohol Abuse. Member, Constitutional and Administrative Law Committee, 1987-91; Judiciary Committee, 1991-93. Chair, Baltimore City Delegation. *Born in Baltimore, Maryland, December 5, 1938. Douglass Sr. High School; University of Maryland, B.A., 1973; The Johns Hopkins University, M.Ed., 1979. Vocational evaluator-teacher, Baltimore City Public School System. Member, Governor's Commission on Women's Health, 1993—. Former president, Local 1694, American Federation of State, County and Municipal Employees (AFSCME), Council 92, AFL-CIO. Member, Maryland State Teachers Association; Baltimore Teachers Union. Member, People Not Politics. Member, Maryland Democratic State Central Committee, 1982-86. Married; two children.* District office: 2200 Garrison Blvd., Suite 202, Baltimore 21216; tel. (410) 566-3373. Annapolis office: 314 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3283.



BENNETT BOZMAN, Democrat, District 38, Somerset, Wicomico & Worcester Counties. Member of House of Delegates since 1991. Member, Commerce and Government Matters Committee, 1994—. Member, Constitutional and Administrative Law Committee, 1991-92; Economic Matters Committee, 1992-93. *Born in Norfolk, Virginia, May 8, 1936. Washington High School, Princess Anne; University of Maryland School of Pharmacy, B.S., 1961. Served in U.S. Coast Guard, 1961-69. Pharmacist. Member, Democratic State Central Committee, Worcester County, 1974-78. Member, Worcester County Board of County Commissioners, 1978-90. Member, Maryland Tourism Development Board, 1994—. President, Maryland Association of Counties, 1990. Member, Maryland Pharmaceutical Association; Eastern Shore Pharmaceutical Association; Worcester County Farm Bureau. Eagle Scout. Member, Salisbury Elks Club; Ocean City Veterans of Foreign Wars; Ocean City Martin Club; Ducks Unlimited. Former member, Berlin Lions Club; Berlin-Ocean City Jaycees; Berlin Chamber of Commerce. Life member, University of Maryland Alumni Association. Recipient, Bowl of Hygieia for State of Maryland, 1989, from Berlin Fire Company for 20 years active service. Married; two children.* District office: 103 Cedar Ave., Berlin 21811; tel. (410) 641-2221. Annapolis office: 413 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3431.



STEPHEN J. BRAUN, Democrat, District 28A, Charles County. Member of House of Delegates since 1991. Member, Environmental Matters Committee, 1992—; Joint Committee on Administrative, Executive and Legislative Review, 1993—. Member, Constitutional and Administrative Law Committee, 1991-92. Chair, Charles County Delegation, 1994—. Born in St. Petersburg, Florida, July 14, 1951. Wake Forest University, B.A., 1973; Wake Forest University School of Law, J.D., 1975. Attorney. Member, Maryland State Bar Association; Charles County Bar Association (president); American Trial Lawyers Association. State's Attorney, Charles County, 1982-86. Member, Tri-County Council for Southern Maryland; Metropolitan Washington Air Quality Committee. Director, Charles County Economic Development Commission. Member, Charles County Democratic Central Committee. Past chair, Charles County Children's Aid Society; Physicians Memorial Hospital Response Committee. Past director, Charles Co. Crime Solvers, Inc.; Charles County Sexual Assault Center, Inc.; Charles County Bicentennial Committee. Past president, Maryland State's Attorneys' Association. Member, Charles County Chamber of Commerce; Rotary Club of Charles County. One of Outstanding Young Men of America, 1981, 1984; One of Five Outstanding Young Marylanders, 1982. Governor's Citation for service to Governor's Task Force on Victim Services, 1985. Married; two children. District office: P.O. Box 2037, Waldorf 20604; tel. (301) 932-5812. Annapolis office: 216 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3247, (410) 841-3247.



GERRY L. BREWSTER, Democrat, District 9, Baltimore County. Member, House of Delegates since 1991; Judiciary Committee, 1991—. Born in Baltimore, Maryland, September 6, 1957. Princeton University, A.B., cum laude, 1979; University of Notre Dame/London (law program); University of Baltimore School of Law, J.D., 1984. Admitted to Maryland Bar, 1985. Attorney. Assistant to U.S. Senator Charles McC. Mathias, 1979-81. Law clerk to Judge William R. Buchanan, Baltimore County Circuit Court, 1984-85. Assistant State's Attorney, Baltimore County, 1985-88. Exec. assistant & education liaison to Baltimore County Executive. Assistant County Attorney and Legal Counsel to Baltimore County Liquor Board, 1988-90. Exec. Director, Young Democrats of Md., 1987-88. Delegate, Democratic Party National Convention, 1988. Bd. of Trustees, Gilman School; Maryland State Fair. Bd. of Directors, Towson Jaycees, 1987-88; St. Joseph Hospital Foundation, 1989-91. Co-Chair, 11th Annual Towson Town Meeting, 1987. Member, Towson Transit Center Task Force, 1987. Bd. of Governors, Neighborhood Assoc. Representative, 9th District Community Assoc. Advisory Committee, 1989-90. Licensed steeplechase jockey and horse trainer, 1984-90. Delegate to Great Britain, American Council of Young Political Leaders, 1988. One of Ten Outstanding Young Marylanders, Md. Jaycees, 1989. District office: 527 Allegheny Ave., Towson 21204; tel. (410) 821-1991. Annapolis office: 308 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3359.



MICHAEL ERIN BUSCH, Democrat, District 30, Anne Arundel County. Member of House of Delegates since 1987. Chairman, Economic Matters Committee, 1994— (member, 1991—; member, home inspection industry subcommittee). Member, Legislative Policy Committee, 1994—; Rules and Executive Nominations Committee, 1994—. Member, Judiciary Committee, 1987-91. Deputy Majority Whip, 1993. Chairman, Anne Arundel County Delegation, 1992-93. Born in Baltimore, Maryland, January 4, 1947. St. Mary's High School, Annapolis; Temple University, B.S., 1970. Teacher and coach, St. Mary's High School, 1973-79. Administrator for youth athletics, Anne Arundel County, 1979—. Chairman, State Commission on Physical Fitness, 1989—. Coach of the Year (football), 1978; Man of the Year, Anne Arundel County Lacrosse Association, 1982. Unmarried. District office: 951 Windwhisper Lane, Annapolis 21403; tel. (410) 263-8829. Annapolis office: 151 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3519.



JOAN CADDEN, Democrat, District 31, Anne Arundel County. Member of House of Delegates since 1991. Member, Appropriations Committee, 1992— (human resources & public safety subcomm.; oversight committee on personnel); Special Joint Committee on Pensions; Special Joint Committee on Legislative Data Systems. Member, Constitutional and Administrative Law Committee, 1991-92. Chair, Education Subcommittee, Anne Arundel County Delegation. Born in Baltimore, Maryland, August 17, 1941. Brooklyn Park High School; Marinello Comer School of Cosmetology, 1967-69. Owner/operator of cosmetology business. Member, Anne Arundel County Board of Education, 1983-88 (vice-pres., 1986-88). Member for Large Districts, Steering Committee, National School Board Assoc., 1985-88. Chair, Local Advisory Council for Vocational Education, 1988-90 (member, 1984-90). Member, Anne Arundel County Commission for Women, 1988-90. Vice-President, Greater Brooklyn Park Council. Legislative Chair, Anne Arundel County Council of PTAs. Secretary & public relations chair, Board of Directors, Sheltered Workshop. Member, Stoney Creek Democratic Club; Roland Terrace Democratic Club; Lake Shore Democratic Club; Ploughman & Fisherman of Anne Arundel County; League of Women Voters. Active in Olde Brooklyn Park Improvement Assoc. Honorary life member, Md. Congress of Parents and Teachers, Inc. Married; four children. District office: 111 Cedar Hill Rd., Brooklyn Park 21225; tel. (410) 789-1914. Annapolis office: 213 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3217.



PETER G. CALLAS, Democrat, District 2B, Washington County. Member, House of Delegates since 1983. Member, Commerce and Government Matters Committee, 1994—. House Vice-Chair, Joint Committee on Federal Relations; Advisory Commission on Federal-State-Local Relations. Member, Constitutional and Administrative Law Committee, 1983-92; Environmental Matters Committee, 1992-93. Chair, Washington Co. Delegation. *Born in Hagerstown, Maryland, February 15, 1926. Western Maryland College, B.A., 1949, M.Ed., 1955; Univ. of Stockholm, Sweden, diploma, 1950; Columbia Univ.; George Washington Univ., Ed.D., 1972. Served in U.S. Navy, Southwest Pacific, 1944-46; Korean Campaign, 1951-52. Retired School Administrator; Adjunct Professor, George Washington Univ. Member & president, Washington Co. elected Board of Education, 1978-82. Education Consultant, Nigeria, 1965-67. President, Selective Service Bd., 1975. Trustee, Md. Council on Economic Education. Member, Tri-County Council for Western Maryland; Commission to Save the Lighthouses. Past member, Task Force on Alzheimer's Disease and Related Disorders; Coordinating Council on Alzheimer's Disease and Related Disorders; Health Systems Agency of Western Md.; Council on Early Childhood Development. Member, Washington Co. Assoc. for Retarded Citizens; Citizens for Protection of Washington Co.; Washington Co.-Md. Heritage Committee; BPOE # 378; VFW; American Legion; American Veterans; Moose. Married. District office: 35 Day View Dr., Hagerstown 21740; tel. (301) 739-0212. Annapolis office: 423 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3449.*



JAMES W. CAMPBELL, Democrat, District 42, Baltimore City. Member of House of Delegates since 1979. Member, Ways and Means Committee, 1986— (chair, transportation subcommittee). Former member, Special House Committee on Drug and Alcohol Abuse. *Born in Baltimore, Maryland, March 14, 1947. Severna Park High School; University of Baltimore, B.A., 1969; University of Maryland School of Social Work, M.S.W., 1976. Social worker. Member, State Development Council Task Force, 1980-84; Governor's Task Force on Food and Nutrition, 1983-85; Task Force to Study the Funding of Special Education, 1985-86; State Advisory Council on Nutrition, 1985—; Local Health Services Funding Review Committee, 1993—. Active in community affairs. Board member, Maryland Food Committee; Fellowship of Lights; ASSERT. Author of articles in Baltimore Sunpapers on the elderly, community organizations in Baltimore, and zero base budgeting. District office: 1329 1/2 W. 41st St., Baltimore 21211; tel. (410) 366-8160. Annapolis office: 320 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3297.*



JOEL CHASNOFF, Democrat, District 14A, Montgomery County. Member of House of Delegates since 1975. Vice-Chair, Judiciary Committee. House Chair, Joint Committee on Administrative, Executive and Legislative Review, 1989-90. House Chair, Joint Committee on Legislative Ethics, 1987-90. Vice-Chair, Montgomery County Delegation, 1985-86. Member, Southern Legislative Conference, (chair, transportation committee, 1987-89; member, executive committee, 1990—). *Born in Uncasville, Connecticut, July 18, 1936. University of Connecticut, B.A., 1957; Georgetown University Law Center, J.D., 1964. Member, Maryland Bar and District of Columbia Bar. Intelligence officer, U.S. Army Security Agency, 1958-61. Special Projects Officer, U.S. Civil Service Commission, 1961-65. Trial & Appellate Attorney, Office of the Solicitor, U.S. Dept. of Labor, 1965-68. Chair & member, Board of Directors, MGHHSI, Inc., 1982-93. Chair & member, Board of Directors, Montgomery General Hospital, and Friends of Olney Theatre. Past president, Tamarack Triangle Civic Association, and William Tyler Page PTA. Past board member, Committee for Public Schools, Montgomery Muscular Dystrophy Association, and National Health Lawyers Association. Hospital Trustee of the Year, Montgomery Medical Society, 1983. Three children. District office: P.O. Box 1000, 17904 Georgia Ave., Olney 20830-1000; tel. (301) 924-4200. Annapolis office: 121 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3052.*



MARY A. CONROY, Democrat, District 23, Prince George's County. Member of Senate, 1982-83. Member, House of Delegates since May 1986. Member, Commerce and Government Matters Committee, 1993—; Rules and Executive Nominations Committee, 1994—. Member, Ways and Means Committee, 1986-93 (transportation subcomm.). Chair, Law Enforcement and State-Appointed Boards Committee, Prince George's Co. Delegation, 1992— (chair, County Affairs Committee, 1986-88). *Born in New York City, December 25, 1931. Prince George's Community College. Member, Governor's Committee on Employment of People with Disabilities; Korean War Memorial Commission, 1986-90; Hall of Records Commission, 1993—. Member, Prince George's Co. Board of License Commissioners, 1984-86. Executive Board, United Cerebral Palsy of Prince George's Co. Director, American Cancer Society. Founding member, Bowie Citizens Assoc. Charter member, Bowie Women's Club. Delegate, Democratic Party National Convention, 1984 (chair, subcommittee on affirmative action for women), 1992. Past State Commander, past State Adjutant, Disabled American Veterans Auxiliary. Past president, Bowie Chapter, American Assoc. of Retired Persons. Member, Columbian Ladies Guild; Bowie Business and Professional Women's Club; Bowie Democratic Club; Greenbelt Democratic Club. Widow; two children. District office: tel. (301) 262-1044. Annapolis office: 208-C Lowe House Office Bldg., 21401-1991; tel. (301) 858-3098, (410) 841-3098.*



NORMAN H. CONWAY, Democrat, District 38, Somerset, Worcester & Wicomico Counties. Member, House of Delegates since 1987; Appropriations Committee (chair, human resources & public safety subcomm.; member, capital budget subcomm. & oversight committee on personnel); Spending Affordability Committee; Joint Oversight Committee on Juvenile Services Initiatives; Joint Expenditure Study Group on Education and Human Resources. House Chair, Joint Subcommittee on Education, 1989. Past member, Ways and Means Committee (chair, pupil transp. subcomm.; community colleges subcomm.). *Born in Salisbury, Maryland, January 11, 1942. Wicomico Sr. High School; Salisbury State College, B.S. (education), 1965, M.Ed. (education admin.), 1970. Member, Governor's Volunteer Council; Citizens Advisory Board for Holly Center. Teacher, vice-principal, principal, Pinelhurst Elementary School, 1965-86. Supervisor, Chapter I programs, Wicomico Co. Board of Education, 1986—. Member, Democratic Central Committee, Wicomico Co., 1970-74. Member, Salisbury City Council, 1974-87 (pres., 1982-87). Member, Wicomico Co. Airport Commission, 1974-85; Wicomico Co. Recreation Commission, 1985-87. Pres., Wicomico Co. Volunteer Firemen's Assoc., 1986. Vice-Pres., Dist. 1, Md. Municipal League, 1982-86. Outstanding Young Educator, Salisbury Jaycees, 1970; Sears' Citizen of the Year, 1976; Firefighter of the Year, Veterans of Foreign Wars, 1986. Married. District office: 1312 Whittier Dr., Salisbury 21801; tel. (410) 543-9060. Annapolis office: 416 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3425.*



GENE W. COUNIHAN, Democrat, District 15, Montgomery County. Member of House of Delegates since 1983. Member, Ways and Means Committee (vice-chair, 1987-92; member, taxes & revenues subcommittee); Joint Expenditure Study Group on Health, Housing, Economic Development, and the Environment. Past member, Joint Budget and Audit Committee; Joint Committee on Administrative, Executive and Legislative Review; Spending Affordability Committee; Special Joint Committee on Energy Pricing. Chair, Montgomery County Delegation, 1993—. *Born in Cumberland, Maryland, February 6, 1941. Fort Hill High School, Cumberland; Frostburg State College, B.S., 1963; The American University, M.Ed., 1970. Retired educator, Montgomery County Schools. Member, Governor's Task Force on School Construction, 1992—. Member, Democratic Central Committee, Montgomery County, 1978-82. President, Montgomery Village/Gaithersburg Democratic Club, 1980-82. President, Board of Directors, Montgomery Village Foundation, 1979-80; Seneca Valley High School/Community Organization, 1981-82. Youth program director, YMCA, 1968-70. Consultant-trainer, Center for Creative Communications, 1971-74. Associate professor/instructor (part-time), The American University, University of Maryland, and Federal City College, 1967-73. Five daughters. District office: 9901 Delcastle Rd., Gaithersburg 20879; tel. (301) 977-5045. Annapolis office: 222 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3001, (410) 841-3001.*



DAVID R. CRAIG, Republican, District 34, Harford County. Member of House of Delegates since 1991. Member, Commerce and Government Matters Committee, 1994—. Member, Constitutional and Administrative Law Committee, 1991-92; Ways and Means Committee, 1992-93 (education subcommittee). *Born in Havre de Grace, Maryland, June 12, 1949. Havre de Grace High School; Towson State College, B.S., 1971; Morgan State University, M.A., 1983. Assistant Principal, Aberdeen Middle School. Member, Havre de Grace City Council, 1979-85. Mayor of Havre de Grace, 1985-89. Delegate, Republican Party National Convention, 1992. Life member, Susquehanna Museum; Friends of the Concord Point Lighthouse; Havre de Grace Decoy Museum; Havre de Grace Maritime Museum. Member, Sons of the American Legion, Post 47; Boy Scouts of America Troop 967 (past district chairman, Harford County). Virginia Scotten Award, Harford County Republican Party, 1987. Married; three children. District office: 368 Congress Ave., Havre de Grace 21078; tel. (410) 939-9398. Annapolis office: 326E Lowe House Office Bldg., 21401-1991; tel. (410) 841-3289.*



ELIJAH E. CUMMINGS, Democrat, District 39, Baltimore City. Member of House of Delegates since 1983. Vice-Chairman, Economic Matters Committee, 1994— (chair, workers' compensation subcommittee, 1994—). Vice-Chairman, Constitutional and Administrative Law Committee, 1987-92. House Chairman, Workers' Compensation Benefit and Insurance Oversight Committee, 1989—. Member, Joint Committee on Administrative, Executive and Legislative Review, 1991-92. Chairman Emeritus, Maryland Legislative Black Caucus (chair, committee on economic development). *Born in Baltimore, Maryland, January 18, 1951. Baltimore City College; Howard University, B.S., 1973; University of Maryland School of Law, J.D., 1976. Admitted to Maryland Bar, 1976. Attorney. Chairman, Governor's Commission on Black Males, 1990—. Chief Judge, Maryland Moot Court Board; Phi Beta Kappa; Outstanding U.S. Student Government Leader Award, Royal Arts Society of London; Major Achievement Award for Scholastic Accomplishment from Afro-American newspaper. President, Bancroft Literary Society. District office: 2300 N. Calvert St., Suite 100, Baltimore 21218; tel. (410) 366-4550. Annapolis office: 151 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3263.*



GERALD J. CURRAN, Democrat, District 43, Baltimore City. Member, House of Delegates since 1967. Chair, Commerce and Government Matters Committee, 1994—. Member, Rules and Executive Nominations Committee, 1994—; Economic Matters Committee, 1990-93 (chair, workers' comp. subcomm.). House Chair, Workers' Compensation Benefit and Insurance Oversight Committee, 1993. Past member, Judiciary Committee; Joint Committee on Administrative, Executive and Legislative Review; Joint Legislative Committee on Metropolitan Mass Transit. Past vice-chair, Constitutional and Administrative Law Committee. Past co-chair, Special Joint Committee on Coal Pipeline Resources. *Born in Baltimore, Maryland, March 20, 1939. Univ. of Baltimore; Univ. of Baltimore School of Law, LL.B., 1963. Insurance broker. Chair, State Use Industries Advisory Committee. Past vice-chair, Commission to Study Non-Public Special Education. Past member, Md. Task Force on Welfare Reform. Delegate, Democratic Party National Conventions, 1972, 1976, 1980. Member, Laverne Improvement Assoc.; Baltimore Life Underwriters; Sigma Delta Kappa Law Fraternity Alumni; Knights of Columbus; Ancient Order of Hibernians; Friendly Sons of St. Patrick. Past chair, St. Patrick's Day Parade Committee. Director, United 3rd Dist. Democratic Organization. Past member, Archdiocesan Commission on the Aging; 3rd Dist. Young Democratic Club; Unity Democratic Club. Past director, House of Ruth. Bd. of Directors, Epilepsy Assoc. of Md. Past pres., Holy Name Society. Married; five children; seven grandchildren. District office: 810 Glencages Ct., Suite 201, Towson 21286; tel. (410) 821-2920. Annapolis office: 141 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3502.*



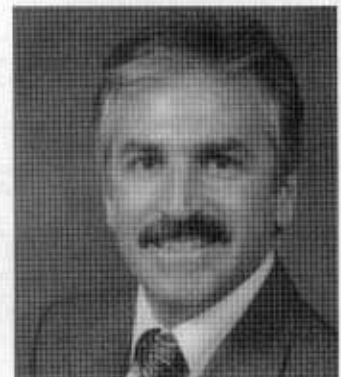
ULYSSES CURRIE, Democrat, District 25, Prince George's County. Member of House of Delegates since 1987. Majority Whip. Member, Appropriations Committee, 1990— (vice-chair, human resources & public safety subcommittee); Rules and Executive Nominations Committee, 1992—. Member, Legislative Policy Committee, 1991—; Joint Budget and Audit Committee; Joint Expenditure Study Group on Education and Human Resources; Joint Subcommittee on Program Open Space and Agricultural Land Preservation. Past member, Special Joint Committee on the Medical Assistance Program. *Born in Whiteville, North Carolina. North Carolina Agricultural and Technical State College, B.S., 1959. Served in U.S. Army, 1960-63. The American University, M.A., 1968. Educator, Prince George's County, 25 years. Member, Governor's Commission on Black Males. Charter member, Coalition for Handicapped Children. Member, Association of School-Based Administrators and Supervisors of Prince George's County, Md.; Mental Health Association of Prince George's County, Inc. Board member, First Generation College Bound. Married; two sons. District office: 6621 Lacona St., District Heights 20747; tel. (301) 967-6602; Annapolis office: 203 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3076, (410) 841-3076.*



CLARENCE DAVIS, Democrat, District 45, Baltimore City. Member of House of Delegates since 1983. Member, Ways and Means Committee, 1983— (chair, housing subcommittee). Member, Joint Expenditure Study Group on Health, Housing, Economic Development, and the Environment. House Chair, Joint Committee on Protocol. *Born in Wilkes County, Georgia, September 25, 1942. Paul Laurence Dunbar School, Baltimore. Served in U.S. Air Force, 1960-64. Morgan State College, B.A., 1968; Morgan State University, M.A., 1978. Human services delivery systems administrator/social scientist. Former member, Interim Steering Board, Model Cities, appointed 1968. Chairman, Executive Committee, American Legion Post 294; member, National Association of Concerned Veterans; VFW; regional coordinator, National Association for Black Veterans. Board of directors, NAACP, Baltimore Chapter; member, Regional Action Committee (RAC). Former president, Association of Black Social Workers, Baltimore. Member, Groove Phi Groove Social Fellowship, Inc. Member, St. Paul's Baptist Church. Married; four children. District office: 1628 E. 32nd St., Baltimore 21218; tel. (410) 235-9379. Annapolis office: 323 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3325.*



DANA LEE DEMBROW, Democrat, District 20, Montgomery County. Member of House of Delegates since 1987. Deputy Majority Whip, 1993—. Member, Judiciary Committee, 1992—. Member, Constitutional and Administrative Law Committee, 1987-92. *Born in Washington, DC, September 29, 1953. Attended Montgomery County public schools; Springbrook High School, 1971; Duke University, B.A., cum laude, 1975 (varsity letter; political science honors); National Law Center, George Washington University, J.D., 1980 (recipient, George Washington award; chair, student dean search committee; editor-in-chief, The Advocate). Admitted to the bars of three jurisdictions, including Maryland, 1980. Member or former member, American, Montgomery County, Prince George's County and District of Columbia Bar Associations; Maryland Trial Lawyers Association; Plaintiffs' Trial Lawyers Association. Member, Governor's Task Force on Administrative Hearing Officers, 1987-88. President, Eastern Montgomery, Kensington, Wheaton Democratic Club, 1989-90. Board member, Stop Trashing the Anacostia River Today (START) (environmental protection); Life Experiences Activities Program (LEAP) (developmentally disabled); Colesville Strawberry Festival; Institute for Family Living; Silver Spring YMCA. Married; one child. District Office: 10111 Colesville Rd., Suite 117, Silver Spring 20901-2427; tel. (301) 593-5359. Annapolis office: 226-B Lowe House Office Bldg., 21401-1991; tel. (301) 858-3200.*



LOUIS L. DePAZZO, Democrat, District 7, Baltimore County. Member of House of Delegates since 1979. Member, Judiciary Committee. Past member, Appropriations Committee; Ways and Means Committee. Member, Special House Committee on Drug and Alcohol Abuse, 1987-90; Joint Committee on Legislative Ethics, 1987-90. *Born in Baltimore, Maryland, October 11, 1932. Dundalk Sr. High School. Served in U.S. Marine Corps, 1950-54 (awarded Bronze Star, Combat "V"). University of Baltimore School of Law, LL.B., 1959. Attorney at law. Member, Maryland State and Baltimore County Bar Associations. Baltimore County assistant solicitor, 1967-69. Baltimore County Magistrate, 1969-71. Member, Baltimore County District Advisory Board, Public Defender System, Dist. 8, 1972-76. Member, Maryland Juvenile Justice Advisory Council, 1988-90. Member and founder, Dundalk Lodge, Order of Sons of Italy. Member, Moose; American Legion; VFW. Married; four children. District office: 38 S. Dundalk Ave., Baltimore 21222; tel. (410) 288-9303. Annapolis office: 305 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3334.*



THOMAS E. DEWBERRY, Democrat, District 12, Baltimore County. Member of House of Delegates since 1989. Member, Appropriations Committee (member, human resources & public safety subcommittee; chair, oversight committee on personnel); Joint Expenditure Study Group on Education and Human Resources. House Chair, Special Joint Committee on Legislative Data Systems. *Born in Baltimore, Maryland, April 29, 1951. Loyola High School; University of Maryland Baltimore County, B.A., 1973; University of Baltimore School of Law, J.D., 1977. Attorney. Senior Hearing Examiner, Public Service Commission. Member, Maryland State Bar Association. Member, Democratic State Central Committee, Baltimore County, 1982-90 (chair, 1986-90). Chairman, Democratic State Party Rules Committee, 1986-89. Delegate, Democratic Party National Convention, 1988. Chairman, 12th Legislative District Democratic State Central Committee, 1982-1986. Past president, member, Board of Directors of Revisions, Inc., a psychosocial rehabilitation center of Catonsville. Board of Directors, Historical Old Salem, Inc. Member, English Consul Democratic Club; Ridgeway Democratic Club; St. Agnes Knights of Columbus (past chair officer); Hillcrest Elementary School PTA. Treasurer, National Conference of Regulatory Attorneys Convention, 1988. Board of Directors, Lighthouse, Inc. Married; two children. District Office: 1 Newburg Ave., Baltimore 21228; tel. (410) 747-0407. Annapolis office: 304 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3378.*



ANTHONY M. DiPIETRO, JR., Democrat, District 46, Baltimore City. Member of House of Delegates since 1979. Member, Environmental Matters Committee. House Chair, Special Joint Committee on Vehicle Emissions Inspection Program. Deputy Majority Whip, 1987-90. *Born in Baltimore, Maryland, March 8, 1935. Baltimore City College High School; University of Baltimore. Served in U.S. Army, 1955-58. Businessman. Vice-Chairman, Hazards Communication Study Commission, 1983-84. Member, Governor's Advisory Commission on Sports, 1988-90; Maryland Underground Storage Tank Task Force, 1989-91; Advisory Council on Lead Poisoning, 1991—. Member, American Legion; Order of Sons of Italy in America; VFW; Polish Home. Past district commissioner, Cub Scouts, Boy Scouts of America. Executive Director, "I Am An American Day" Parade, Baltimore City. Member of various community organizations. Married; three children, six grandchildren. District office: 419 S. Highland Ave., Baltimore 21224; tel. (410) 732-5400. Annapolis office: 316 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3303.*



RICHARD N. DIXON, Democrat, District 5A, Carroll County. Member of House of Delegates since 1983. Member, Appropriations Committee, 1983— (education & transportation subcommittee); Rules and Executive Nominations Committee. House Chairman, Joint Budget and Audit Committee. House Chairman, Special Joint Committee on Pensions. Member, Special Joint Committee on Energy Pricing, 1990-91; Joint Expenditure Study Group on Law Enforcement and Transportation. *Born on April 17, 1938. Robert Moton School, Westminster; Morgan State College, B.S., 1960, M.B.A., 1975. Served in U.S. Army, 1960-68, with rank of captain; one and one-half years in 101st Airborne (received Bronze Star in Vietnam). Assistant Vice-President, Merrill Lynch, Pierce, Fenner & Smith, Inc. Member, Task Force on the Charles H. Hickey, Jr. School, 1991. Member, Carroll County Board of Education, 1970-78 (president, 1975-77). Trustee, Middle States Association of Colleges and Schools (former trustee of the Association's Commission on Secondary Schools). Member, Aircraft Owners and Pilots Association. Member, VFW; National Rifle Association; The Boule Fraternity. Life member, Kappa Alpha Psi Fraternity. President, Former Students of Robert Moton School, Inc. Honorary Doctor of Laws, Western Maryland College, 1988. Married; two children. District office: 1224 Western Chapel Rd., New Windsor 21776; tel. (410) 848-6945. Annapolis office: 306 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3371.*



JOHN P. DONOGHUE, Democrat, District 2C, Washington County. Member of House of Delegates since 1991. Member, Economic Matters Committee, 1991— (worker's compensation subcommittee); Joint Committee on Federal Relations. *Born in New York, New York, May 24, 1957. St. Maria Goretti High School, Hagerstown; Catholic University of America, B.A., 1981. Stockbroker, Wheat First Securities, Inc. Member, Maryland Civil War Heritage Commission, 1992—. Member, Hagerstown City Council, 1989-90. Past president, Washington County Unit, American Cancer Society. Member, Knights of Columbus (4th degree). Married; four children.* District office: 49 Summit Ave., Hagerstown 21740; tel. (301) 790-3780. Annapolis office: 422 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3447, (410) 841-3447.



ANN MARIE DOORY, Democrat, District 43, Baltimore City. Member, House of Delegates since 1987. Parliamentarian. Member, Economic Matters Committee, 1987—; Legislative Policy Committee, 1993—. House Chair, Joint Committee on Federal Relations, 1993—. Past member, Workers' Compensation Benefit and Insurance Oversight Committee; Joint Subcommittee on Maryland Automobile Insurance Fund. Former legislative chair, Women Legislators of Maryland. Member, International Trade Committee, National Conference of State Legislatures. *Born in Yonkers, New York, August 19, 1954. St. Mary's Academy, Leonardtown, 1972; Towson State University, B.A. (political science), 1976; University of Baltimore School of Law, J.D., 1979. Attorney. Member, Maryland State and Women's Bar Associations. Counsel to Majority Leader, State Senate, 1981. Former member, Baltimore Regional Council of Governments. Elected member, Democratic State Central Committee, Baltimore City, 1982-86. Member, Advisory Committee, University of Baltimore School of Law, 1988—; Maryland Tourism Development Board, 1993—. Board member, Central Maryland Council of Girl Scouts. Married; two children.* District office: 112 Taplow Rd., Baltimore 21212; tel. (410) 323-0401. Annapolis office: 424 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3460.



JOHN W. DOUGLASS, Democrat, District 45, Baltimore City. Member of House of Delegates since 1971. Member, Appropriations Committee, 1971-92, 1994— (capital budget subcommittee; human resources & public safety subcommittee). Member, Special Joint Committee on Legislative Data Systems; Joint Expenditure Study Group on Education and Human Resources. House Chairman, Joint Budget and Audit Committee, 1976-88. Member, Spending Affordability Committee, 1982-88. *Born in Princess Anne, Somerset County, Maryland, March 19, 1942. Lincoln University, A.B., cum laude, 1964; The Johns Hopkins University, M.A., 1966. General contractor; former insurance broker and instructor. Industrial consultant. Clerk, Baltimore City Council, 1967-68. Member and past president, American Chemical Society. Past president, Business Men's League of Baltimore; Beta Kappa Chi. Member, Associated Builders and Contractors; Baltimore Chamber of Commerce; Business Opportunities Administration. Member, Mt. Royal Democratic Club; New Democratic Club; New Democratic Coalition; Young Democrats of Maryland. Vice-President, Eastside Democratic Organization. Member, Model Cities Program; Alpha Phi Alpha; Adjacent Neighborhood Improvements Association. Recipient of many fellowships and awards. Married.* District office: 1535 E. North Ave., Baltimore 21213; tel. (410) 752-6653. Annapolis office: 323 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3325.



CORNELL N. DYPSKI, Democrat, District 46, Baltimore City. Member of Senate, 1975-83. Member, Constitutional and Public Law Committee; Election Laws Task Force. Co-Chairman, Legislative Committee on Port of Maryland. Member of House of Delegates since 1987. Member, Judiciary Committee, 1990—. Vice-Chair, Baltimore City Delegation, 1991—. *Born in Baltimore, Maryland, September 23, 1931. Baltimore Polytechnic Institute; University of Baltimore. Administrative officer, Motor Vehicle Administration. Recipient of numerous community and veterans citations. Recipient for four years, Community Service Award for work as a chairman of United Charity Campaign. Married; one son.* District office: 638 S. Decker Ave., Baltimore 21224. Annapolis office: 316 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3303.



GEORGE C. EDWARDS, Republican, District 1A, Garrett & Allegany Counties. Member of House of Delegates since 1983; Appropriations Committee, 1983—(health & the environment subcommittee). House Chair, Joint Subcommittee on Program Open Space and Agricultural Land Preservation. Chair, Garrett County Delegation. *Born in Grantsville, Maryland, April 9, 1948. Northern High School, Accident; Fairmont State College, B.S. (business administration), cum laude, 1970. Drafted by Baltimore Colts, 1970; NALA Football All-American Fullback. Frostburg State College, teacher certification, 1971-74. Served in Maryland National Guard, 1970-76. Member, Tri-County Council for Western Maryland; Citizens Advisory Board for Brandenburg Center. Past member, Governor's Task Force on Trees and Forests, 1990-92; Deep Creek Lake Advisory and Review Committee. Member, Grantsville Town Council, 1972-74, 1980-82. Member, Garrett County Board of County Commissioners, 1974-78. Member, Garrett County Development Corporation, 1974—. Legislative Committee, Maryland Association of Counties, 1975-78. Member, National Rifle Association; American Legion; Lonaconing Republican Club; associate member, FOP Lodge 40. Member, Lions Club (president, 1982-83). Member, St. Paul's United Methodist Church. Married; two children.* District office: P.O. Box 8, Grantsville 21536; tel. (301) 895-5720, (301) 746-5831. Annapolis office: 411 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3435.



ROBERT L. EHRLICH, JR., Republican, District 10, Baltimore County. Member of House of Delegates since 1987. Member, Judiciary Committee; Joint Committee on Legislative Ethics. Member, Tort and Insurance Reform Oversight Committee, 1991-93. *Born in Baltimore, Maryland, November 25, 1957. Gilman School; Princeton University, B.A., 1979; Wake Forest University School of Law, J.D., 1982. Admitted to Maryland Bar, 1983. Member, American, Maryland State, Baltimore City and District of Columbia Bar Associations. Member, Maryland Juvenile Justice Advisory Council; Governor's Council on Child Abuse and Neglect; Task Force on the Charles H. Hickey, Jr. School, 1991. Member, Exchange Club of Towson; Board of Directors, Exchange Club Center of Maryland; Chesapeake Bay Foundation; executive committee, Princeton University Alumni Association of Maryland; Fellowship of Christian Athletes, 1976-79. Single.* District office: 201 Old Padonia Rd., Cockeysville 21030; tel. (410) 628-1371. Annapolis office: 309 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3350.



DONALD B. ELLIOTT, Republican, District 4B, Carroll & Howard Counties. Member of House of Delegates since 1987. Member, Environmental Matters Committee, 1987—. Member, Joint Committee on Health Care Cost Containment, 1992. *Born in Baltimore, Maryland, October 18, 1931. Kenwood High School, Baltimore County; University of Maryland School of Pharmacy, B.S., 1957. Attended St. John's University, New York, for additional study in pharmaceutical chemistry. Served in U.S. Navy; Corpsman 2nd class, Navy Hospital Corps, 1951-55; Lieutenant, 1959-63; Naval Reserve, 1963-71; presently LCDR (retired). Pharmacist. Member, Governor's Task Force on Solid Waste Management, 1988; Governor's Task Force on Indoor Air Quality, 1989-90. Member, New Windsor Planning Board, one year; New Windsor Zoning Appeals Board, five years. Married; three children.* District office: Box 370, 204 Lambert Ave., New Windsor 21776; tel. (410) 848-5373 or (410) 875-4026. Annapolis office: 306 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3371.



NATHANIEL EXUM, Democrat, District 24, Prince George's County. Member of House of Delegates since 1975. Deputy Majority Whip. Member, Economic Matters Committee. Parliamentarian, Maryland Legislative Black Caucus. Member, National Conference of State Legislatures; Executive Committee, National Black Caucus of State Legislators. *Born in Memphis, Tennessee, February 28, 1940. Attended Memphis public schools; Howard University. Served in U.S. Army. Safety Director, Joseph Smith and Sons, Inc. Member, Capital Centre; Landover Kiwanis Club. Former member, Prince George's County Goals Advisory Committee. Member, Ploughmen and Fishermen of Prince George's County; 24th District Democratic Alliance; Peppermill Village Citizens Association; Arlene Drive Block Club. Life member, NAACP. Trustee, Metropolitan A.M.E. Church. Married.* District office: 1891 Brightseat Rd., Landover 20785; tel. (301) 772-2801. Annapolis office: 204 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3065, (410) 841-3065.



ROBERT L. FLANAGAN, Republican, District 14B, Howard & Montgomery Counties. Member of House of Delegates since 1987. Member, Appropriations Committee, 1991— (education & transportation subcommittee); Joint Expenditure Study Group on Law Enforcement and Transportation. Former member, Judiciary Committee. Chairman, Howard County Delegation. *Born in Burlington, Vermont, November 1, 1945. Gonzaga High School, Washington, DC; Harvard University, B.A. (economics), 1967. Lieutenant, U.S. Navy, 1967-71; served aboard Polaris submarine, U.S.S. Patrick Henry. Cornell University Law School, J.D., 1974. Attorney. Admitted to Maryland Bar, 1978. Member, Howard County Human Rights Commission, 1985-87. Married; four children.* District office: 12400 Clarksville Pike, Clarksville 21029; tel. (410) 988-9818 or (301) 854-6020. Annapolis office: 226 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3200.



JENNIE M. FOREHAND, Democrat, District 17, Montgomery County. Member, House of Delegates since 1978; Appropriations Committee (health & the environment subcommittee); Joint Committee on Administrative, Executive and Legislative Review; Joint Subcommittee on Program Open Space and Agricultural Land Preservation. House Chair, Joint Committee on the Management of Public Funds. *Born in Nashville, Tennessee, December 17, 1935. Charlotte, N.C., public schools; Woman's College, Univ. of North Carolina; Univ. of North Carolina, Chapel Hill, B.S. (industrial relations). Former teacher, juvenile court probation counselor, businesswoman. National Institutes of Health Bio-Safety Committee. Co-Chair, Governor's Task Force on Senior Citizen Activity Centers. State Commission on Physical Fitness Advisory Council; Girl Scout Advisory Council; AAUW; Women's Political Caucus; "Peerless Rockville" & Gaithersburg Historic Preservation Assocs.; Montgomery Co. Arts Council. Board member, Md. College of Art & Design; Rockville Arts Place; Univ. of Md. Center for Political Leadership. Past chair, RICA-Rockville Citizens' Advisory Bd. Past member, Montgomery Co. Health Services Planning Bd.; Md. Community Mental Health Council; Rockville Economic Development Council; Lung Assoc.; Girl Scout leader. Who's Who of American Women. Methodist Board of Church and Society. Married; two children.* District office: 712 Smallwood Rd., Rockville 20850; tel. (301) 762-4772. Annapolis office: 223 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3028, (410) 841-3028.



PETER FRANCHOT, Democrat, District 20, Montgomery County. Member of House of Delegates since 1987. Member, Appropriations Committee (education & transportation subcommittee). Chairman, Committee on Transportation, Montgomery County Delegation. *Born in New Haven, Connecticut, November 25, 1947. Phillips Academy; Amherst College, B.A., 1973; Northeastern University School of Law, J.D., 1978. Served in U.S. Army, 1968-70. Attorney. Legislative counsel, Union of Concerned Scientists, 1978-80. Staff director for Congressman Edward J. Markey, 1980-86. Special counsel to chairman of Subcommittee on Energy Conservation and Power, U.S. Congressional Committee on Energy and Commerce, 1985-86. Former president and treasurer, Longbranch Sligo Citizens Association. Coach, Takoma Park Youth Soccer League. Coach, Montgomery County Youth Hockey League. Married; two children.* District office: 7111 Sycamore Ave., Takoma Park 20912; tel. (301) 270-4001. Annapolis office: 220 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3045.



C. RONALD FRANKS, Republican, District 36, Queen Anne's, Caroline, Cecil, Kent & Talbot Counties. Member of House of Delegates since 1991. Member, Ways and Means Committee, 1991— (transportation subcommittee). *Born in Washington, DC, February 6, 1942. Western Maryland College; University of Maryland College Park; Georgetown University Dental School, D.D.S., cum laude, 1966. Member, Omicron Kappa Upsilon (dental equivalent of Phi Beta Kappa). Served in U.S. Air Force Dental Corps, 1966-69. Dentist. Chief Examiner, Northeast Regional Board of Dental Examiners. Former member, secretary, president, Maryland State Board of Dental Examiners. Former member, National Accrediting Committee for State Dental Programs; Eastern Shore Health Planning Council. Eastern Shore representative, Dental Advisory Council to Blue Cross/Blue Shield. Founder and teacher in Dental Assisting programs at Chesapeake Community College. Former member and officer, PTA; nominated to Anne Arundel County School Board. Member, Advisory Board for Health and Physical Education, Chesapeake Community College. Member, Queen Anne's County Chamber of Commerce; Farm Bureau; Moose. Clinical Diligence Award for Outstanding Clinician, Omicron Kappa Upsilon. Two daughters; three grandchildren.* District office: 313 Winchester Creek Rd., Grasonville 21638; tel. (410) 758-3794. Annapolis office: 405 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3410.



BRIAN E. FROSH, Democrat, District 16, Montgomery County. Member of House of Delegates since 1987. Member, Environmental Matters Committee, 1987—; Joint Committee on Legislative Ethics. Member, Tort and Insurance Reform Oversight Committee, 1988-93. Chairman, Montgomery County Delegation, 1991-93. *Born in Washington, DC, October 8, 1946. Attended Montgomery County public schools; Walter Johnson High School; Wesleyan University, B.A., 1968; Columbia University School of Law, J.D., 1971. Attorney, in private practice. Member, Montgomery County Bar Association. Member, Governor's Energy Task Force, 1991—. State legislative liaison, Maryland Department of Employment and Social Services, 1971-72. Legislative assistant to U.S. Senator Harrison A. Williams, Jr., 1972-76. Member, National Advisory Council, U.S. Small Business Administration, 1981-82. Member, Montgomery County Charter Review Commission, 1983-86. Board of Directors, Hebrew Home of Greater Washington, 1986—. Married; two children. District office: 7315 Wisconsin Ave., # 800W, Bethesda 20814-3202; tel. (301) 652-2888. Annapolis office: 222A Lowe House Office Bldg., 21401-1991; tel. (301) 858-3001.*



DONALD C. FRY, Democrat, District 35A, Harford County. Member of House of Delegates since 1991. Member, Appropriations Committee, 1992— (vice-chair, education & transportation subcommittee). Member, Ways and Means Committee, 1991-92. *Born in Killeen, Texas, June 23, 1955. Bel Air Sr. High School; Frostburg State College, B.S., 1977; University of Baltimore School of Law, J.D., 1979. Attorney. Member, Maryland State and Harford County Bar Associations; Maryland Trial Lawyers Association. Citizen member, Harford County Board of Estimates, 1978-82. Member, Democratic Central Committee of Harford County, 1980-82, 1986-90 (chairman). Chairman, Commission on Human Relations, 1988-89 (member, 1985-88). Member, Baltimore/Washington International Airport Advisory Committee, 1993. Board of Directors, American Red Cross, Northeastern District, 1984— (chairman, 1986-89). President, Bel Air Jaycees, 1983. Named one of Ten Outstanding Young Marylanders by Maryland Jaycees, 1988. Married; one son. District office: 1714 W. Jarrettsville Rd., Jarrettsville 21084; tel. (410) 836-6747. Annapolis office: 326 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3289.*



TONY EDWARD FULTON, Democrat, District 40, Baltimore City. Member of House of Delegates since 1987. Member, Commerce and Government Matters Committee, 1994—. Member, Environmental Matters Committee, 1987-92; Judiciary Committee, 1993. *Born in Baltimore, Maryland, December 9, 1951. Baltimore City College; Morgan State College, B.A., 1973; University of Maryland, M.A., 1975. Served on legislative staff, 1975-79. Lobbyist for 8 years. Member, Task Force on Indoor Air Quality, 1989-90. Former staff to Governor's Task Force on Hazardous Waste Initiatives. Member, Board of Directors, Park West Health Center. Past member, executive committee, Baltimore League of Women Voters. Member, Prince Hall Masons; Kappa Alpha Psi Fraternity. Listed in Who's Who in American Colleges and Universities. Married; two children. District office: 3501 Dennyln Rd., Baltimore 21215; tel. (410) 578-1817. Annapolis office: 317 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3277.*



CONNIE C. GALIAZZO, Democrat, District 7, Baltimore County. Member of House of Delegates since 1991. Deputy Majority Whip, 1994—. Member, Economic Matters Committee, 1992— (unemployment insurance subcommittee). Member, Constitutional and Administrative Law Committee, 1991-92; Tort and Insurance Reform Oversight Committee, 1993. *Born in Beckley, West Virginia. Sparrows Point High School; University of Baltimore. Former educator. Full-time legislator. Member, Greater Dundalk Community Council; 7th District Advisory Council on Substance Abuse. Past president, Community Action Against Drugs. Past member, Board of Trustees, Baltimore County Community Colleges. Member, Sparrows Point High School Alumni Association; University of Baltimore Alumni Association. Three children. Annapolis office: 305 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3334.*



JOHN G. GARY, Republican, District 33, Anne Arundel County. Member of House of Delegates since 1983. Assistant Minority Whip. Member, Appropriations Committee, 1987— (human resources & public safety subcommittee; special oversight committee on personnel, 1987—; subcommittee to reorganize higher education, 1988; subcommittee to reorganize juvenile services, 1988); Joint Committee on Federal Relations; Joint Committee on the Management of Public Funds; Joint Expenditure Study Group on Education and Human Resources; Joint Subcommittee on Program Open Space and Agricultural Land Preservation. Member, Constitutional and Administrative Law Committee, 1983-86. Born in Baltimore, Maryland, December 23, 1943. Glen Burnie Sr. High School; Anne Arundel Community College; University of Maryland, 1961-62. Delegate, Electoral College, 1976. Delegate, Republican Party National Conventions, 1980, 1984, 1988, 1992. Presidential Commission to the Advisory Council on Educational Statistics, 1989-91. Member, Anne Arundel County Board of Licensing Commissioners, 1979-82; Anne Arundel County Subcommittee for Capital Projects; Task Force to Examine the School Construction Program, 1985. Man of the Year, Young Republicans of Anne Arundel County, 1977. Legislator of the Year, American Family Assoc., 1989. Presidential Citation, Md. Recreation and Parks Assoc., 1989. Married; three children. Annapolis office: 215 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3223.



GILBERT J. GENN, Democrat, District 16, Montgomery County. Member of House of Delegates since 1987; Judiciary Committee, 1987—. Past member, Special House Committee on Drug and Alcohol Abuse. Born in Pittsfield, Massachusetts, July 23, 1952. Bethesda-Cherry Chase High School; Duke University, B.A., magna cum laude, 1974. Legislative aide to U.S. Senator Birch Bayh, 1974-75. Editor-in-Chief, Maryland International Law Journal, 1977-78. University of Maryland School of Law, J.D. with Dean's Award, 1978. Admitted to Maryland Bar, 1978. Trial attorney, Brown, Genn & Genn. Member, U.S. Supreme Court, Fourth Circuit, District of Columbia Circuit, District of Columbia, Maryland State and Montgomery County Bar Associations; American Trial Lawyers Association. Staff attorney, Maryland Commission to Revise the Annotated Code, 1979-80. Member, Montgomery County Juvenile Court Commission, 1979-83. Co-counsel, Friendship Heights Village Council, 1980—. Friendship Heights Elizabeth Scull Community Service Award, 1988; Legislator of the Year, B-CC Democratic Club, 1988; Certificate of Merit, B-CC Chapters of NARFE, AARP, and Gray Panthers, 1989; Maryland Municipal League Award, 1990. Married; two children. District office: 11300 Rockville Pike, Suite 1108, North Bethesda 20852; tel. (301) 881-7700. Annapolis office: 224 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3011, (410) 841-3011.



MICHAEL R. GORDON, Democrat, District 17, Montgomery County. Member, House of Delegates, 1983—; Ways and Means Committee (chair, financing resources subcomm.); Rules and Executive Nominations Committee; Joint Committee on Administrative, Executive and Legislative Review; Constitutional and Administrative Law Committee, 1983-89. Chair, Montgomery Co. Delegation, 1986-91. Born July 5, 1947; life-long resident, Montgomery County. Towson State College, B.A., 1969; Georgetown Univ. Law Center, J.D., 1972. Attorney. Member, Md. State, DC, Supreme Court & Montgomery Co. Bar Assocs. Captain, U.S. Army Reserve, 1972-80. Task Force on Infrastructure Financing, 1985-86. Montgomery Co. Fiscal Affairs Comm., 1977-78; Montgomery Co. Task Force on Real Estate Taxation Assessment, 1977; Rockville Alternative Community Service Comm., 1981-83; Montgomery Co. Criminal Justice Comm. Past pres., West End Citizens Assoc.; Rockville Civic Federation. Chair, Task Force on Human Relations, Montgomery Co. Democratic Central Comm., 1973. Rockville Little Theatre; Peerless Rockville Historical Society; Member, Gaithersburg & Rockville chambers of commerce. Arbitrator, American Arbitration Assoc. Outstanding Young Man in America, 1983. Distinguished Service Award, 1983, 1984, 1988, 1991, & Certificate of Appreciation, 1985, 1986, 1989, 1992, Md. Municipal League; CASA Award, National Council of Jewish Women, 1990; award, Md. State Bar Assoc., 1992; Legislator of Year, Building & Construction Trades Council, 1992. Married. District office: 416 Hungerford Dr., Rockville 20850; tel. (301) 294-2100. Annapolis office: 223 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3028.



RONALD A. GUNS, Democrat, District 36, Cecil, Caroline, Kent, Queen Anne's & Talbot Counties. Member, House of Delegates since 1983. Chair, Environmental Matters Committee, 1991— (vice-chair, 1989-90). Member, Legislative Policy Committee; Rules and Executive Nominations Committee. Member, Joint Committee on Administrative, Executive and Legislative Review, 1989-90. House Chair, Joint Committee on Health Care Cost Containment, 1991-92. Chairman, Eastern Shore Delegation, 1989-90. Born in Elkton, Maryland, October 9, 1948. Corpus Christi High School, Elsmere, Delaware; Cecil Community College; University of Maryland. Served in U.S. Army, 1969-71, with a tour in Vietnam, 1969-70. Employed by C & P Telephone Company. Member, Chesapeake Bay Commission; State Economic Growth, Resource Protection, and Planning Commission; Susquehanna River Watershed Advisory Board; Governor's Commission on Growth in the Chesapeake Region; Governor's Advisory Council on Acquired Immune Deficiency Syndrome (AIDS); Subcommittee on Uninsured Persons, Governor's Commission on Health Care Policy and Financing. Member, Knights of Columbus; Elks; VFW; American Legion. Former secretary, Cecil County Junior Football League. Married; five children. District office: 107 Railroad Ave., Elkton 21921; tel. (410) 392-4422. Annapolis office: 161 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3534.



JAMES M. HARKINS, Republican, District 35A, Harford County. Member of House of Delegates since 1991. Member, Judiciary Committee, 1991—. *Born in Havre de Grace, Maryland, December 29, 1953. Harford Community College, A.A., 1987. Police officer/deputy sheriff. Chairman, Republican Central Committee, Harford County, 1986-90. Member, Harford County Charter Review Board, 1987. Past president, North Harford Republican Club. Past president, Harford Lodge Fraternal Order of Police. Member, Highland Community Association; North Harford Elementary PTA; Mt. Ararat Lodge AF&AM. Police Officer of the Year—Harford County, Baltimore Sun, 1981. Deputy Sheriff of the Year, Harford County, 1981. Law Enforcement Award, Susquehanna Optimist Club. Law Enforcement Commendation Medal. Member, Emory United Methodist Church. Married; one child. District office: P.O. Box 149, 4 East Jarrettsville Rd., Forest Hill 21050-0149. tel. (410) 838-6636. Annapolis office: 326 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3289.*



HATTIE N. HARRISON, Democrat, District 45, Baltimore City. Member of House of Delegates since 1973. Chairperson, Rules and Executive Nominations Committee (first African-American woman to chair a legislative committee). Member, Economic Matters Committee (unemployment insurance subcommittee); Legislative Policy Committee; Joint Committee on Protocol; Joint Subcommittee on Unemployment Insurance Taxation and Charging. *Born in Lancaster, South Carolina. Attended Charlotte, North Carolina, and Baltimore City public schools. Graduate of Antioch College. School teacher. Consultant to Mott Foundation, Flint, Michigan; International Community Education Association, Melbourne, Australia. President, Maryland Association for Community Education. Appointed to National Community Education Advisory Council. Former member, Democratic State Central Committee, Baltimore City; Commission on Women. Member, Eastside Democratic Organization; Maryland Association for Mental Health; Citizens for Fair Housing; League of Women Voters; NAACP; YWCA; East Baltimore Women's League; National Laboratory for the Advancement of Education. Recipient of numerous service awards. Married. District office: 1054 N. Milton Ave., Baltimore 21213; tel. (410) 342-4414. Annapolis office: 427 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3486.*



THOMAS H. (TOM) HATTERY, Democrat, District 4A, Frederick County. Member of House of Delegates since 1983. Member, Ways and Means Committee (transportation subcommittee); Spending Affordability Committee; Joint Expenditure Study Group on Law Enforcement and Transportation. Co-Chairman, Joint Study Group on Transportation and Lottery Revenues. House Chairman, Joint Subcommittee on Taxation of the Telecommunications Industry. Member, Southern Legislative Conference (committee on energy). *Born in Silver Spring, Maryland, January 20, 1954. Linganore High School; Drew University; The American University, B.A., cum laude, 1974. Vice-President, Lomond Publications, Inc.; editor, Police & Security Bulletin; editor/author, Western Maryland: A Profile (1980). Farmer. Member, Maryland Advisory Council for Individuals with Disabilities; Southern States Energy Board. Member, Isaak Walton League; United Democrats of Frederick County; Farm Bureau; League of Women Voters; Chamber of Commerce; Aircraft Owners and Pilots Association. Married; two children. District office: P.O. Box 88, Mt. Airy 21771; tel. (301) 694-0123. Annapolis office: 209 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3107 or toll free 1-800-492-7122.*



ANNE HEALEY, Democrat, District 22, Prince George's County. Member of House of Delegates since 1991. Member, Ways and Means Committee, 1991— (chair, taxes & revenues subcommittee). Member, Joint Expenditure Study Group on Law Enforcement and Transportation; Joint Study Group on Transportation and Lottery Revenues. Member, Bi-County Committee of Prince George's County Delegation. *Born in Scranton, Pennsylvania, January 2, 1951. Cathedral High School, Scranton; Marywood College, B.A., 1972; Catholic University, M.A., 1974. Writer & editor. Former newspaper editor, reporter, college English instructor. Member, Hyattsville City Council, 1987-90. Member, American Cancer Society (local board, 1987); Prince George's County Alliance for the Mentally Ill, 1987; Prince George's County Public Relations Association, 1989—. Member, Washington Independent Writers (board of directors, 1989-90). Married; two children. District office: 3920 Madison St., Hyattsville 20781; tel. (301) 779-4515. Annapolis office: 207 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3058, (410) 841-3058.*



HENRY B. HELLER, Democrat, District 19, Montgomery County. Member of House of Delegates since 1987. Member, Ways and Means Committee (chair, education subcomm.); Joint Committee on Federal Relations; Spending Affordability Committee; Joint Expenditure Study Group on Education and Human Resources. House Chair, Advisory Commission on Federal-State-Local Relations. Co-Chair, Joint Study Group on Education and Local Government Revenues. Past member, Special Joint Committee on the Medical Assistance Program. Member, National Council of State Legislatures (labor committee); Washington Council of Governments (metropolitan development policy committee). *Born in Washington, DC, August 14, 1941. Walter Johnson High School, Bethesda; Montgomery College, A.A., 1962; Frostburg State College, B.S., 1964; Virginia Polytechnic Institute, M.A., 1982, Ed.D., 1985. Management and budget specialist, Montgomery County Public Schools. Chair, Governor's Commission on Disruptive Youth, 1993—. Member, Governor's Commission on Black Males (chair, education subcomm.), 1990—. President, Montgomery County Education Assoc.; Montgomery College Alumni Assoc. President, Wheaton Woods Citizens Assoc.; Aspen Hill Civic Assoc. Member, Wheaton Citizens Advisory Board. Recipient of awards from Phi Delta Kappa; Alpha Psi Omega. Married; two children. District office: 12706 Turkey Branch Parkway, Rockville 20853; tel. (301) 949-4265. Annapolis office: 430 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3528, (410) 841-3528.*



HENRY R. HERGENROEDER, JR., Democrat, District 43, Baltimore City. Member of House of Delegates since 1967. Assistant Majority Leader, 1991-93. Member, Commerce and Government Matters Committee, 1994—. Member, Ways and Means Committee, 1975-91; Joint Budget and Audit Committee, 1987-93; Joint Committee on the Management of Public Funds, 1991-93; Appropriations Committee, 1992-93 (human resources & public safety subcommittee). *Born in Baltimore, Maryland, October 26, 1943. Attended Baltimore City public and private schools; Baltimore Community College; University of Baltimore, B.S., 1966; Virginia-Maryland Bankers School, 1976. Employed, Equitable Bank, N.A., 1970-90. Member, Maryland Commission on the Functions of Government, 1972-74; Special Committee to Study Child Labor Laws; Regional Planning Council, 1983-87. Past director, Consumer Credit Counseling Service of Maryland, Inc. Past secretary, Equitable Bank Foundation, Inc., 1974-84. Director and president, York Road Planning Committee, Inc., 1982-88. Director, Society for the Preservation of Maryland Antiquities, 1987-92. McCormick Unsung Hero Award and YMCA Youth Award, 1972. Legislator of the Year, Greater Baltimore Board of Realtors, 1987, 1992. Legislator of the Year, Maryland Nurses Association, 1989. District office: 344 Homeland South Way, Baltimore 21212; tel. (410) 433-4093. Annapolis office: 321 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3308.*



SHEILA ELLIS HIXSON, Democrat, District 20, Montgomery County. Member, House of Delegates since 1976. Chair, Ways and Means Committee, 1993—. Member, Rules and Executive Nominations Committee, 1993—; Legislative Policy Committee (management subcomm.), 1993—; Joint Budget and Audit Committee; Spending Affordability Committee; Joint Committee on Protocol. Past House Chair, Joint Committee on Federal Relations; Advisory Commission on Federal-State-Local Relations. Women Legislators of Md.; National Conf. of State Legislatures (budget & protocol committees). *Born in L'Anse, Michigan, February 9, 1933. Northern State Teachers College, B.A. Head Start teacher, Detroit, Michigan, 1960-62; legislative rep., American Psychological Assoc.; campaign manager & aide to Michigan U.S. Rep. William D. Ford. Admin. assistant, Democratic National Committee. Forest Land Task Force, 1981-84; Mosquito Control Committee, 1982-83; Governor's Task Force on Time-Sharing, 1983-84; Task Force on Child Abuse and Neglect, 1983-85; Governor's Council on Child Abuse and Neglect, 1986—; Work Force Investment Board, 1988—. Member, Montgomery Co. Democratic Central Committee; National Capital Democratic Club; Women's National Democratic Club; Women's Suburban Democratic Club; Eastern Montgomery, Kensington, Wheaton Democratic Club; Plowmen & Fishermen; NOW; National Professional & Business Women's Organization; National Assoc. of Sunday School Instructors. District office: 1008 Broadmore Circle, Silver Spring 20904; tel. (301) 384-4739. Annapolis office: 100 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3469.*



CAROLYN J. B. HOWARD, Democrat, District 24, Prince George's County. House of Delegates, 1988-90, 1991—; Ways and Means Committee; Joint Budget and Audit Committee. Vice-Chair, County Affairs Committee, PG Co. Delegation. Chaplain, Md. Legislative Black Caucus. Women Legislators of Md. National Conf. of State Legislatures (job training & ed. comm.). Director, Dist. 3, National Black Caucus of State Legislators. *Born in DeLand, Florida. Florida A&M Univ., B.S.; Bowie State College, M.Ed. Supervisor, Chapter 1 Program, PG Co. Public Schools. PG Co. Democratic Central Committee, 1982-88. Delegate, Democratic Party National Conventions, 1984, 1992. Professional Standards & Teacher Education Advisory Board, State Board of Education, 1986-87; Local Health Services Funding Review Committee, 1993. National & Md. State Assoc. of Elementary School Principals; Assoc. of School-Based Administrators; National Education Assoc.; Md. State Teachers Assoc.; PG Co. Educators Assoc.; Assoc. of Curriculum Development; Delta Sigma Sorority. Life member, National Council of Negro Women; Business & Professional Women's Club. Treas., national FAMU Alumni Assoc., 1986— (pres., local chapter, 1988—). Distinguished Alumna, National Assoc. for Equal Opportunity, 1983, 1988. Outstanding Service in Politics, PG Co. Educators Assoc., 1983; Outstanding Service in Local Community, Outstanding Service, NE Region, 1985-87, FAMU Alumni Assoc.; Counselors Advocate Award (PGMACD), 1988. Married; three children. District office: 1891 Brightseat Rd., Landover 20785; tel. (301) 772-2803. Annapolis office: 204 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3065.*



JAMES W. HUBBARD, Democrat, District 23, Prince George's County. Member, House of Delegates since 1992. Member, Environmental Matters Committee, 1992—. Born in Washington, DC, March 20, 1948. University of Maryland, B.A., 1986. Chief administrative officer & operations director, Energy Systems Engineering, Inc. Member, Child Support Enforcement Advisory Council, 1983-85; Maryland Commission for Women, 1983-87. Chair, Prince George's Co. Commission for Women. Member, Prince George's Co. Domestic Violence Task Force; Prince George's Co. Domestic Violence Coordinating Council; Prince George's Co. Council Task Force on Employment & Vocational Opportunities for Disabled Youth & Adults; Prince George's Co. Economic Development Advisory Committee. Bd. of Governors, WUSA—Channel 9 (Gannett Corp.). Bd. of Directors, Prince George's Private Industry Council; Prince Georgians on Camera, Inc. (public access cable corp.). Member, Council on Urban Economic Development; Joint Civilian Orientation Conference-52, U.S. Dept. of Defense; University of Md. Alumni Assoc. Alumni & Program Committee, Leadership Washington Class of 1986-87. Life Director & Co-Founder, Family Crisis Center, Inc., of Prince George's Co. Member, Eleanor & Franklin Roosevelt Democratic Club; 14th Dist. Democratic Club. Washingtonian of the Year, Washingtonian Magazine, 1984. District Office: 13305 Gallery Court, Bowie 20720-3866, tel. (301) 464-6326. Annapolis office: 208 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3103.



W. RAY HUFF, Democrat, District 31, Anne Arundel County. Member, House of Delegates since 1987. Deputy Majority Whip, 1994—. Ways and Means Committee, 1992— (transp. & lottery subcomm.); Joint Committee on Chesapeake Bay Critical Areas, 1993—. Member, Constitutional and Administrative Law Committee, 1987-90; Environmental Matters Committee, 1991-92. Representative appointed by Speaker to Southern Legislative Conference. Born in Washington, DC, January 21, 1935. Anne Arundel Community College. Served in U.S. Navy, 1952-56. Chair, Commission to Save the Lighthouses, 1989—. Member, Maryland Greenways Commission, 1993—. Member, past treas., Anne Arundel Co. Housing Authority. Past legislative liaison for Anne Arundel Co. Past member, Anne Arundel Co. Civil Defense Committee; Anne Arundel Co. Stormwater Management Committee. Co-Chair, Small Business Forum, 1992—. Past pres., Point Pleasant Elementary PTA; Ft. Smallwood Elementary PTA; Anne Arundel Co. Life Underwriters. Legislative rep., Anne Arundel Co. Independent Insurance Agents Assoc.; member, Financial Planners Assoc. Past public education chair, American Cancer Society. Coordinator, Anne Arundel Co. Explorer Scouts of America. Chair, Glen Burnie Unit, YMCA Fund Raiser. Member, VFW; American Legion; Elks; Moose; Masons. Heritage awards & life membership, Glen Burnie Optimists. Preservation awards, Md. Historical Trust & Anne Arundel Co. Married; four children; four grandchildren. District office: 8349 Ritchie Highway, Pasadena 21122; tel. (410) 647-1111. Annapolis office: 213 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3217.



BRENDA B. HUGHES, Democrat, District 25, Prince George's County. Member of House of Delegates since 1993. Member, Ways and Means Committee, 1993— (housing & social issues subcommittee; financing resources subcommittee). Member, Law Enforcement and State Appointed Boards Committee, Prince George's County Delegation. Born in High Point, North Carolina. North Carolina Central State University, B.S. (accounting); Central Michigan University, graduate studies. Member, Governor's Commission on Disruptive Youth, 1993—. Member, Board of Education, Prince George's County, 1988-93. Board of Directors, County Executive's Education Advisory Council, Prince George's County. Member, Maryland Federal Relations Network. Past president, Council of PTAs, Prince George's County. Past chairperson, Prince George's County Alliance of Black Elected Officials. Founder and past president, Prince George's County Alumni Chapter, Delta Sigma Theta Sorority. Member, Brown Memorial A.M.E. Church. Married. District office: 706 Iona Terrace, Capitol Heights 20743; tel. (301) 350-1532. Annapolis office: 203 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3076, (410) 841-3076.



JOHN ADAMS HURSON, Democrat, District 18, Montgomery County. Member of House of Delegates since 1991. Chair, Joint Committee on Administrative, Executive and Legislative Review, 1994—. Member, Economic Matters Committee, 1991— (unemployment insurance subcommittee); Joint Committee on Health Care Delivery and Financing, 1993—. Chair, Planning Committee, Montgomery County Delegation. Born in Takoma Park, Maryland, December 23, 1953. Georgetown University, B.A., 1976; Georgetown University Law Center, J.D., 1979. Attorney; businessman. Member, Maryland State Bar Association. Member, Montgomery County Juvenile Court Committee, 1978-80; Montgomery County Councilmanic Charter Redistricting Commission, 1982. Executive Committee, Democratic National Committee Small Business Council, 1986. Chairman, District 18 Democratic Caucus, 1981, 1988. Co-Chairman, Greater Bethesda-Cherry Chase Coalition, 1989. Executive Committee, Atlantic Association of Young Political Leaders, 1989 (president, 1991-93). Adjunct Professor of Law, Georgetown University Law Center, 1991—. Married; two children. District office: 14 Kentbury Way, Bethesda 20814; tel. (301) 654-3513. Annapolis office: 224 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3046, (410) 841-3046.



LESLIE E. HUTCHINSON, Democrat, District 6, Baltimore County. Member of House of Delegates since 1991. Member, Commerce and Government Matters Committee, 1994—. Member, Constitutional and Administrative Law Committee, 1991-92; Ways and Means Committee, 1992-93 (housing subcommittee). *Born in Baltimore, Maryland, October 14, 1961. Essex Community College; The Johns Hopkins University. Member, Maryland Democratic State Central Committee, 1986-90. Delegate, Democratic Party National Convention, 1988. Regional Vice-Chair, Maryland Democratic Party, 1988-90. Member, Young Democrats of Maryland (president, 1989). Member, Bird River Democratic Club; Riverside Democratic Club; Norris Democratic Club; Deep Creek Democratic Club. Member, Essex Development Corp.; Essex/Middle River Optimists. Outstanding Young Democrat of the Year, 1987. District office: 435 Eastern Blvd., Essex, Baltimore 21221; tel. (410) 780-3636. Annapolis office: 303 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3384.*



JOHN D. JEFFERIES, Democrat, District 39, Baltimore City. Member, House of Delegates since 1988. Member, Environmental Matters Committee. Member, Tort and Insurance Reform Oversight Committee, 1993. Chair, Md. Legislative Black Caucus. *Born in Jersey City, New Jersey, June 19, 1928. Dunbar High School, Baltimore. Served in U.S. Marine Corps, World War II. University of Baltimore (motion & time study); International Assoc. of Machinist & Aerospace Workers Leadership Schools I & II, Rutgers University; Community College of Baltimore (labor relations & arbitration); Essex Community College (semantics & communications); University of Pennsylvania, M.N.P.L. (political science); University of Wisconsin (collective bargaining); George Meany Institute (preparation & presentation of arbitration). Directing business representative, International Assoc. of Machinists & Aerospace Workers, AFL-CIO. Democratic State Central Comm., 1975—. Baltimore City Liquor Bd., 1983-87. Citizens advisory bd., Baltimore City Schools Vocational Education. Delegate, Metropolitan Baltimore Council, AFL-CIO Unions, 1968— (rec. secretary, 1971-80; financial secretary-treas., 1980—). Area Vice-President, Md. State & DC AFL-CIO, 1973—. President, Md.-DC State Council of Machinists, 1984— (exec. vice-pres., 1973-84). Industrial Relations Research Assoc.; 33rd degree Mason; Shriner. St. John's A.M.E. Church. Married; four children. District office: 501C Pennsylvania Ave., Baltimore 21201; tel. (410) 383-2701. Annapolis office: 315 Lowe House Office Bldg., Annapolis 21401-1991; tel. (410) 841-3263.*



SAMUEL Q. JOHNSON III, Democrat, District 37, Wicomico, Caroline, Dorchester & Talbot Counties. Member of House of Delegates since 1983. Member, Environmental Matters Committee; Joint Committee on Chesapeake Bay Critical Areas; Special Joint Committee on Energy Pricing, 1990-91. Chairman, Eastern Shore Delegation. *Born in Salisbury, Maryland, January 2, 1939. Wicomico Senior High School; College of William and Mary, B.S., 1962. Served in Maryland National Guard, sergeant, six years. Former owner of seed and feed company. Former school teacher. Member, Governor's Task Force on Senior Citizen Activity Centers, 1983-84; Governor's Task Force on Trees and Forests, 1990—; Citizens Advisory Board for Deer's Head Center. Member, Masons; Eastern Shore Shrine Club. District office: 4470 Sunset Dr., Tyaskin 21865; tel. (410) 873-3122. Annapolis office: 415 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3427.*



CHRISTINE MILLER JONES, Democrat, District 26, Prince George's County. Member, House of Delegates since 1982. Assistant Majority Floor Leader, 1994—. Economic Matters Committee (worker's compensation subcomm.); Joint Committee on Administrative, Executive and Legislative Review; Joint Committee on Federal Relations; Joint Committee on Protocol. Chair, Md. Legislative Black Caucus, 1991-92. *Born in Navasota, Texas. Huston Tillotson College, B.A., 1949. Teacher. Member, Task Force to Study Home Improvement Laws, 1983-84; Task Force on Teen Pregnancy, 1984-85. Delegate, Democratic Party National Conventions, 1980, 1984. Member, Oxon Hill Democratic Club; John Hanson Women's Club; Southern PG Business & Professional Women's Club; PG Co. Education Assoc.; Md. State Teachers Assoc.; National Education Assoc. Member, Phi Delta Kappa; Delta Sigma Theta; Top Ladies of Distinction; NAACP. Bd. member, National Conference of Christians and Jews; PG Mental Health Assoc.; Southern Christian Leadership Conference; Center for Community Development. Founder, honorary member, PG Coalition on Black Affairs. Awards: NAACP; PG Co. Educators on Minority Affairs; Delta Sigma Theta; The Links, Inc.; National Hook-Up of Black Women; PG Coalition on Black Affairs; Samuel Chase Elementary School PTA; Bethlehem Baptist Church Women's Club. Married; one child. District office: 4518 Beech Rd., Temple Hills 20748; tel. (301) 423-6668. Annapolis office: 205 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3012, (410) 841-3012.*



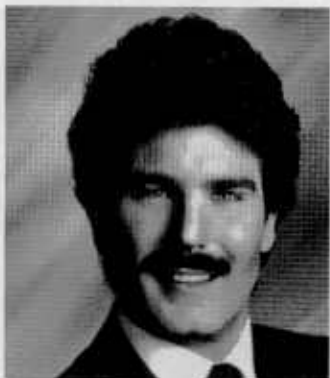
A. WADE KACH, Republican, District 10, Baltimore County. Member of House of Delegates since 1975. Member, Economic Matters Committee (unemployment insurance subcommittee). *Born in Baltimore, Maryland, July 19, 1947. Attended Baltimore City public schools; Towson State College; Western Maryland College, B.A., 1970. Mathematics teacher. Member, Governor's Commission on Emotionally Disabled Children and Adolescents, 1981-83; Child Support Enforcement Advisory Council, 1983-86. Chairman, Maryland Federation of College Republicans, 1970. Member, Republican State Central Committee, Baltimore City, 1970-73. Maryland Presidential Elector, 1972. Elected Delegate, Republican Party National Convention, 1988. Member, Teachers Association of Baltimore County; Maryland State Teachers Association; National Education Association. Member, Parents Anonymous of Maryland; Reisterstown-Owings Mills-Glyndon Coordinating Council; Reisterstown-Owings Mills-Glyndon Chamber of Commerce. Received honors from New Home Buyers Protection Group; Disabled American Veterans; Veterans of Foreign Wars; Maryland Coalition Against Crime; Teachers Association of Baltimore County; Maryland Association of Ophthalmic Dispensers. Married. District office: 214 Ashland Rd., Cockeysville 21030; tel. (410) 527-1962. Annapolis office: 309 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3350.*



DELORES G. KELLEY, Democrat, District 42, Baltimore City. Member of House of Delegates since 1991. Member, Environmental Matters Committee; Joint Committee on Administrative, Executive and Legislative Review. Legislative Chair, Women Legislators of Maryland, 1992. *Born in Norfolk, Virginia, May 1, 1936. Virginia State College, B.A. (philosophy), 1956; New York University, M.A. (education), 1958; Purdue University, M.A. (speech communication), 1972; University of Maryland College Park, Ph.D. (American studies), 1977. Professor, Coppin State College. Member, Mayor's Mental Health Advisory Council, Baltimore City, 1980-88. Member, Values Education Commission, 1981-85; State Commission on Hereditary and Congenital Disorders, 1991—. Member, Democratic State Central Committee, 1982-86. Secretary, Maryland Democratic Party, 1986-90. Member, Platform Committee, National Democratic Party, 1988. Panelist and reviewer, National Endowment for the Humanities, 1978-82. Fellow, American Council on Education, 1982-83. Board, Baltimore Urban League, 1986-89. Vice-Chair, Board of Directors, Harbor Bank of Maryland, 1987—. Board of Directors, Institute for Christian-Jewish Studies, 1988—. President, Black-Jewish Forum of Baltimore (BLEWS), 1990-92. Married; three children. District office: 6615 Reisterstown Rd., Suite 301, Baltimore 21215; tel. (410) 764-3614. Annapolis office: 320 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3297.*



KEVIN KELLY, Democrat, District 1B, Allegany County. Member of House of Delegates since 1987. Member, Judiciary Committee; Joint Committee on Administrative, Executive and Legislative Review. *Born in Cumberland, Maryland, August 18, 1953. Bishop Walsh High School; Frostburg State College, B.S., 1975; University of Baltimore School of Law, J.D., 1978. Attorney. Member, Maryland State and Allegany County Bar Associations. Former law clerk to former Chief Judge James S. Getty, 4th Judicial Circuit. Member, Tri-County Council for Western Maryland. Member, Allegany County Task Force for Economic and Community Growth. Former member, Citizens Advisory Board for Joseph D. Brandenburg Center. Administrative hearing officer, Department of Health and Mental Hygiene, 1986. President, Board of Directors, Cumberland Central YMCA, 1986-87. Former member, Advisory Board, New Dominion School. Outstanding Maryland Public Official, Chemical Industry Council of Maryland, 1990. Legislative Law Enforcement Friend of the Year, Fraternal Order of Police, Maryland State Lodge, Inc., 1991. Legislator of the Year, Maryland State's Attorneys' Association, 1991. Outstanding Young Marylander, Maryland Jaycees, 1992. Owner, Cumberland Institute of Tae Kwon Do (Jhoon Rhee Institute affiliate); former president, Has Beens Boxing, Inc. District office: 201 Washington St., Cumberland 21502-2826; tel. (301) 777-9000; fax (301) 724-7002; SCS 9 - (301) 777-2378. Annapolis office: 319 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3454, (410) 841-3454.*



RUTH M. KIRK, Democrat, District 39, Baltimore City. Member, House of Delegates since 1983. Member, Economic Matters Committee, 1991—; House Facilities Committee, 1993—. Member, Constitutional and Administrative Law Committee, 1983-90; Tort and Insurance Reform Oversight Committee, 1993. Treasurer, Maryland Legislative Black Caucus. 1st Vice-President, Women Legislators of Maryland. *Born in Baltimore, Maryland, February 2, 1930. Educated in Baltimore public schools. Teacher's aide. Member, Task Force for Voter Registration, 1984-86; Governor's Council on Adolescent Pregnancy, 1992—; State Commission on Neighborhoods, 1994—. Member, Baltimore Blueprint; National Citizens Participation Council; Community Organization to Improve Life (COLI); Self-Help Housing Board; Urban Service Commission; Urban Service Advisory Council; Urban Services Center 19; Poppleton Urban Renewal Planning Action Council (PAC). Board of Directors, Meals on Wheels. Member, Farmer-Mitchell Advisory Council, University of Maryland Medical System; Greater Model Community Council; Citizens Democratic Action Organization; Committee for Cultural Arts. Baltimore Best Silver and Blue Award, 1982; Frances Morton Froelicher Civic Statesmanship Award, 1982; Golden Brick Award, Baltimore Blueprint; highest hour service in District 8 (1,929 hours). Member, Eastern Star; Morning Star Baptist Church. Married; six children. District office: 501-C Pennsylvania Ave., Baltimore 21201; tel. (410) 383-2701. Annapolis office: 315 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3263.*



ROBERT H. KITTLEMAN, Republican, District 14B, Howard & Montgomery Counties. Member of House of Delegates since 1983. Minority Whip, 1987—. Member, Commerce and Government Matters Committee, 1994—; Joint Committee on Investigation. Member, Legislative Policy Committee, 1987-90; Rules and Executive Nominations Committee, 1987-90; Economic Matters Committee, 1983-93 (workers' compensation subcommittee). Chairman, Howard County Delegation, 1987-88. *Born in Omaha, Nebraska, January 31, 1926. Served in U.S. Navy, 1943-46. University of Oklahoma, B.S., 1947. Engineer with Westinghouse, 26 years in engineering management, 1947-84. Presently beef cattle farmer. Past chairman, Howard County Republican Central Committee; past president, Howard County Republican Club; past president, Howard County Citizens Association; life member and past president, Howard County Chapter, NAACP. Member, VFW. First Life Achievement Award, Howard County Republican Party, 1986.* District office: 12400 Clarksville Pike, Clarksville 21029; tel. (301) 854-6020 or (410) 988-9818. Annapolis office: 312 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3401, (410) 841-3401.



MARTHA S. KLIMA, Republican, District 9, Baltimore County. Member, House of Delegates since 1983; Appropriations Committee (health & the environment subcomm.); Joint Budget and Audit Committee; Special Joint Committee on Pensions; Joint Expenditure Study Group on Health, Housing, Economic Development, and the Environment. Past member, Special Joint Committee on the Medical Assistance Program. Vice-Pres., Women Legislators of Maryland, 1988. State Chair, American Legislative Exchange Council. Member, Southern Legislative Conference (energy comm.). *Born in Baltimore, Maryland, December 3, 1938. Villa Julie College, A.A. Homemaker. Past member, State Planning Commission. Past secretary, Central Md. Health Systems Agency. Pres., School Bd. Nominating Convention, Baltimore Co., 2 terms. Delegate, Republican Party National Convention, 1984. Chair, Membership Relations Committee, Baltimore Co. Chamber of Commerce. Governing Trustee, Council on Economic Education in Md. Bd. member, Center for Prevention of Child Abuse of Md. Vice-Chair, Bd. of Directors, Greater Baltimore Medical Center. Bd. of Trustees, The Jenkins Memorial. Award of merit for outstanding services to community, Baltimore Co. Chamber of Commerce; honorary life membership, Md. Congress of PTAs. Woman of the Year Award, Towson/Towne Business & Professional Women's Club, 1988. Married; three children.* District office: 1403 Newport Pl., Lutherville 21093; tel. (410) 337-2799. Annapolis office: 308 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3359.



CHARLES W. (STOKES) KOLODZIEJSKI, Democrat, District 31, Anne Arundel County. Member of House of Delegates since 1983. Member, Economic Matters Committee (workers' compensation subcommittee); Workers' Compensation Benefit and Insurance Oversight Committee. *Born in Baltimore, Maryland, November 4, 1927. Southern High School. Production supervisor. Served in Army of Occupation in the Philippines, 1946-47 (Army of Occupation Medal, World War II Victory Medal). Chairman, Democratic State Central Committee, Anne Arundel County, 1982-83. Member, Cox Creek Sewer Facility Plan Committee, 1981—. Past president (6 terms), Powerful Stoney Creek Democratic Club. Member, Lake Shore, Roland Terrace, Severna Park, and 33rd District Democratic Clubs. Member, American Legion; VFW; Curtis Bay Athletic Club. Married; five children.* District office: 168 Carvel Beach Rd., Baltimore 21226; tel. (410) 255-2043. Annapolis office: 213 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3217.



NANCY K. KOPP, Democrat, District 16, Montgomery County. Member, House of Delegates since 1975. Appropriations Committee (vice-chair, capital budget subcomm.; member, education & transp. subcomm.). Assistant Majority Leader, 1987-90. Speaker Pro Tem, 1991-92. Treasurer, Md. Order of Women Legislators, 1975-79. Chair, Legislative Study Group, 1977-78. Exec. Committee, National Conf. of State Legislatures. *Born in Coral Gables, Florida, December 7, 1943. Wellesley College, B.A.; Univ. of Chicago, M.A., Ph.D. studies. National Defense Education Fellow. Political scientist. Commission on Compensation and Personnel Policies, 1979-86; Task Force on Student Financial Aid; Information Practices Commission, 1980-81; Joint Legislative and Executive Committee on Pensions, 1983; Task Force to Study Flexibility for Higher Education, 1983-85; Commission on Excellence in Higher Education, 1985-87; Community Services Advisory Commission, 1986—; Advisory Committee for Educational Block Grants, 1992—; Project Advisory Council, Children & Family Services Reform Initiative. Exec. Committee, Southern Regional Education Bd. Women's Suburban Democratic Club; League of Women Voters; AAUW. Exec. Bd., Jewish Social Services Agency. Bd. of Directors, Leadership Md. Outstanding Young Woman of Md., 1978. Awards from AAUW; Md. Victim Advocacy Network; Md. Independent Colleges & Universities; Md. Classified Employees Assoc. Married; two children.* District office: tel. (301) 229-0385. Annapolis office: 221 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3019.



CAROLYN J. KRYSIAK, Democrat, District 46, Baltimore City. Member of House of Delegates since 1991. Deputy Majority Whip. Member, Economic Matters Committee, 1992—. Member, Judiciary Committee, 1991-92. *Born in Baltimore, Maryland, August 9, 1939. The Catholic High School; University of Maryland; Community College of Baltimore. Supervisor, Baltimore City Department of Finance. Board of Directors, Southeast Community Organization (SECO). Board of Directors, Southeast Development, Inc. (SDI), the nonprofit development affiliate of SECO. Founding member and steering committee member, Southeast Senior Housing Initiative (SESHI). Community advisory board and planning committee for Southeast Teens (SET) for Success. Past president, Polish-American Citizens Committee. Advisory Board, Francis Scott Key Medical Center. Alternate delegate to Democratic Party National Convention, 1988. Member, Democratic State Central Committee, 1984-90. Member, Second Ward Democratic Club; Polish-American Congress; Joseph Lee Community Organization; Polish Home Club; Polish Women's Alliance. Member, Our Lady of Fatima Church Choir. Married; five children.* District office: 364 Cornwall St., Baltimore 21224; tel. (410) 633-2927. Annapolis office: 316 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3303.



LAWRENCE A. LaMOTTE, Democrat, District 5B, Baltimore County & Carroll County. Member of House of Delegates since 1983. Member, Environmental Matters Committee (chair, health & the environment subcommittee). Chairman, Joint Subcommittee on Trauma Care and Rehabilitation, 1984-85. Member, Special Joint Committee on the Medical Assistance Program, 1988-92; Joint Committee on Health Care Cost Containment, 1990-92. *Born in Baltimore, Maryland, March 14, 1949. Baltimore City College; Community College of Baltimore; University of Maryland Baltimore County, B.A., 1971, M.P.S., 1977. Director of corporate development, FERST Companies, a recycling and compost manufacturing company. Member, Baltimore County Charter Revision Commission, 1977-78; Maryland Medical Assistance Advisory Board, 1977-80. Chairman, Baltimore County Telecommunications Advisory Board (CATV), 1981-82; Baltimore County Children and Youth Council, 1979-82; Baltimore County Higher Education Advisory Board. Legislative chairman, State Foster Care Review Board, 1981-82. Member, Governor's Commission on Emergency Medical Services, 1992—. Member, UMBC Alumni Association Board, 1980-82; 4th District Democratic Club, Baltimore County. Received Executive Citation, Baltimore County, 1982. Two children.* District office: tel. (410) 581-7056. Annapolis office: 209 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3109.



RICHARD LA VAY, Republican, District 15, Montgomery County. Member of House of Delegates since 1991. Member, Economic Matters Committee. *Born in Nassau County, Long Island, New York, July 16, 1953. Mount St. Mary's College, B.S., 1975; The American University. Homebuilder. Member, Maryland Building Industry Association. Received 1st Place, SMBIA Finest for Family Living. Alexandria Civil Neighborhood Revitalization Award. Married; three children.* District office: 14000 Crossland Lane, Gaithersburg 20878; tel. (301) 840-1730. Annapolis office: 220C Lowe House Office Bldg., 21401-1991; tel. (301) 858-3090, (410) 841-3090.



THEODORE LEVIN, Democrat, District 11, Baltimore County. Legal counsel to Economic Matters Committee of House of Delegates, 1970-74. Member of House of Delegates since 1975. Member, Ways and Means Committee, 1979— (housing subcommittee); Joint Committee on Investigation. Member, Constitutional and Administrative Law Committee, 1975-78. *Born in Baltimore, Maryland, August 29, 1944. Attended Baltimore parochial and public schools; University of Maryland, B.A., 1966; University of Maryland School of Law, J.D., 1969; The Johns Hopkins University, M.L.A., 1973. Served in U.S. Army. Attorney. Admitted to Maryland Bar, 1969. President, Student Government Association, University of Maryland, 1965-66. Listed in Who's Who Among Students in American Colleges and Universities. Member of Suburban Orthodox and Beth Tfiloh Congregations. Married; two children.* District office: 114 Slade Ave., Baltimore 21208; tel. (410) 486-0462. Annapolis office: 310 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3342.



GEORGE H. LITTRELL, JR., Democrat, District 4A, Frederick County. Member of House of Delegates since 1983. Deputy Majority Whip. Member, Economic Matters Committee (chair, unemployment insurance subcommittee). Past member, Joint Committee on Federal Relations; Tort and Insurance Reform Oversight Committee, 1993. House Chair, Joint Subcommittee on Unemployment Insurance Taxation and Charging. Born in Norfolk, Virginia, July 30, 1934. Served in U.S. Army Security Agency, 3 years. Virginia Polytechnic Institute; Atlantic Christian College, B.S., 1958; East Carolina University, M.A., 1961; University of Maryland, 1961-65. Math teacher, guidance counselor, vice-principal. Principal of Thurmont Middle School, and Brunswick, Gov. Thomas Johnson, and Linganore High Schools (retired 1984). Licensed general contractor. Member, National and Maryland Associations of Secondary School Principals. Member, Lewistown Fire Dept.; Frederick Builders Association; National Association of Home Builders. Member, Jeffersonian Patriotic Club; United Democrats of Frederick County; Lions; Elks; Masonic Lodge; Shrine. Life member, Phi Delta Kappa. Deacon, First Baptist Church. Married; three children. District office: 5209 Reels' Mill Rd., Frederick 21701; tel. (301) 662-4367. Annapolis office: 209 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3107.



MARY ANN LOVE, Democrat, District 32, Anne Arundel County. Member of House of Delegates since 1993. Member, Economic Matters Committee. Born in West Pittston, Pennsylvania, February 21, 1940. St. John's Evangelist High School, 1958; Wilkes-Barre Business School, 1959. Public administrator; Consumer Service Coordinator, Anne Arundel County. Community Services Specialist, Anne Arundel County, 1982-85. Legislative aide to Ronald C. McGuirk, District 2, Anne Arundel County Council. Elected member, Democratic State Central Committee, Anne Arundel County, 1991-93 (at-large member, 1986-90; chair, 1990-91). Member, 32nd District Democratic Club. Past member, Southgate Elementary School PTA; Old Mill Sr. High School PTA and Boosters; Greater Glen Burnie Sports League. County Achievement Award, National Association of Counties, 1986-89. Married; two children. District office: Arundel Center North, Room 510, 101 Crain Highway, N.W., Glen Burnie 21061; tel. (410) 761-9963. Annapolis office: 215 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3233.



MARTIN G. MADDEN, Republican, District 13B, Howard & Prince George's Counties. Member of House of Delegates since 1991. Member, Economic Matters Committee, 1991—. Born in Washington, DC, May 24, 1949. Iona College, B.A. (economics), 1971. Insurance agent. Elected member, Prince George's County Republican Central Committee, 1982-83. Board of Directors, Literacy Council of Prince George's County, 1989-90. Member, Citizens Against Spousal Abuse (CASA); Mothers Against Drunk Driving (MADD); Sierra Club; Kiwanis Club of Laurel; Knights of Columbus; Elk Ridge Heritage Society; Clarksville Ridge Citizens Association. Outstanding Service Award, Prince George's County Chamber of Commerce, 1983. Member, St. Louis Catholic Church. Married; three children. District office: 8610 Washington Blvd., # 210B, Jessup 20794; tel. (301) 776-0806, home tel. (301) 596-9788. Annapolis office: 219 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3205, (410) 841-3205.



E. FARRELL MADDOX, Democrat, District 6, Baltimore County. Member of House of Delegates since 1986. Member, Judiciary Committee. Chairman, Baltimore County Delegation. Born in Chase, Maryland, July 29, 1931. Kenwood High School; Essex Community College; Baltimore County Police Academy, 1954. Member, Baltimore County Board of Liquor License Commissioners, 2 years. Member, Democratic State Central Committee, 6 years. Chairman of the Democratic Clubs to the Federation of Democratic Clubs. Past president, Essex-Middle River Chamber of Commerce. President, Bird River Democratic and Civic Club. Member, Ballestone Mansion Preservation Society; Essex Development Corp.; Hawks Pleasure Club. Member of the following Democratic Clubs: 15th District, Middle River, Chase/Bengies, Mid-District, and Deep Creek Democratic and Civic Club. Baltimore County Policeman of the Year, 1957. Small Business Award, Baltimore County Chamber of Commerce, 1983. Numerous commendations during 22 years on Baltimore County Police Force (Detective Division, 10 years); retired as District Lieutenant. Married; three children. District office: 418 Eastern Blvd., Baltimore 21221; tel. (410) 391-7800. Annapolis office: 305 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3332.



TIMOTHY F. MALONEY, Democrat, District 21, Prince George's County. Member of House of Delegates since 1979. Member, Appropriations Committee (chair, capital budget subcommittee; chair, education & transportation subcommittee); Joint Budget and Audit Committee; Special Joint Committee on Pensions. *Born in La Rochelle, France, June 12, 1956. Archbishop Carroll High School, Washington, DC; Georgetown University; University of Baltimore School of Law, Law Review. Law clerk to Judge Howard S. Chasanow, Prince George's County Circuit Court, 1985. Admitted to Maryland Bar, 1986. Attorney, Camus & Maloney, 1986—. Member, Maryland State Bar Association (member, criminal law section council). Member, Federal, American, Prince George's County, Montgomery County and Anne Arundel County Bar Associations. Member, Character Committee, Court of Appeals; Maryland Executive Helicopter Advisory Committee; Maryland Historical Trust; Committee to Revise Article 27. Member, Beltsville-Vansville Citizens Assoc.; Knights of Columbus Council # 2809; BWI Airport Development Council. Past president, Garden Club. Advisory board, College Park Youth Services Agency; bd. of directors, Villa Julie College; Laurel-Beltsville Hospital Foundation. Member, University of Baltimore Law School Advisory Board. Member, Barrister Club. Mailing address: P.O. Box 255, Beltsville 20705; home tel. (301) 937-8530. Annapolis office: 313 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3315, (410) 841-3315.*



SALIMA SILER MARRIOTT, Democrat, District 40, Baltimore City. Member of House of Delegates since 1991. Member, Ways and Means Committee (education subcommittee); Joint Committee on the Management of Public Funds. Member, Maryland Legislative Black Caucus; Women Legislators of Maryland; National Black Caucus of State Legislators. *Born in Baltimore, Maryland, December 5, 1940. Attended Baltimore City public schools; Morgan State College, B.S., 1964; University of Maryland, M.S.W., 1972; Howard University, D.S.W., 1988. Assistant professor, Morgan State University. Member, Maryland Democratic Central Committee, 1987-90. Delegate, Democratic Party National Convention, 1988. Chairperson, Park Heights Development Corp. Board of Directors, National Black Women's Health Project; HERO, Inc. Member, National Council of Negro Women; National Political Congress of Black Women; Woman Power; Delta Sigma Theta. Co-Editor, U.S. Policy Toward Southern Africa (1984). Listed in Who's Who in Black America, 1988. African-American Humanitarian Award, 1991. Senator Verda F. Welcome Political Award, 1992; Consortium of Doctors, 1992. Member, Agape Fellowship A.M.E. Church. Two children. District office: 4515 Homer Ave., Baltimore 21215; tel. (410) 664-1228. Annapolis office: 317 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3277.*



KENNETH H. MASTERS, Democrat, District 12, Baltimore County. Member of House of Delegates since 1979. Majority Leader, 1994—. Member, Judiciary Committee; Legislative Policy Committee (management subcomm.). House Chair, Joint Committee on Administrative, Executive and Legislative Review, 1991-93. *Born in Washington, DC, August 16, 1943. Charlotte Hall School; Towson State College, B.A., 1965. Served in U.S. Army, 1966-69 (Combat Infantryman's Badge, Aircraft Crewman's Badge, Vietnam Service Ribbon, Air Medal, Bronze Star with "V" Device and Oak Leaf Cluster). University of Maryland School of Law, J.D., 1972. Attorney. Member, Maryland State and Baltimore County Bar Associations. Member, Governor's Task Force on State Support for Volunteer Fire, Rescue and Ambulance Companies, 1983-85; Vietnam Veterans Memorial Commission, 1984-89; Commission to Revise the Administrative Procedure Act, 1992; Committee to Revise Article 27, 1992—. Baltimore County Democratic State Central Committee, 1974 (2nd vice-chair); chairman, Democratic State Central Committee, 13th Legislative District, 1974. Member, American Legion; VFW; Chesapeake Bay Foundation; English Consul Democratic Club; Ridgeway Democratic Club; District XII Democratic Club; Knights of Columbus. Associate member, Arbutus Community Association. Married; two children. District office: One Newburg Ave., Catonsville 21228; tel. (410) 747-0407. Annapolis office: 426 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3464.*



RICHARD C. MATTHEWS, Republican, District 5A, Carroll County. Member of House of Delegates since 1967. Member, Judiciary Committee; Joint Committee on Protocol. Chairperson, Carroll County Delegation. Chairperson, Legislative Small Business Forum, American Legislative Exchange Council. *Born in Hampstead, Maryland, July 11, 1926. Attended Hampstead public schools. Auto parts jobber. Member, Power Plant Siting Advisory Board. Member, Carroll County Economic Development Commission, 1958-62. Member, Carroll County Republican State Central Committee, 1962-66. Alternate delegate, Republican Party National Convention, 1964. Past president, Hampstead Chamber of Commerce. Charter member, Hampstead Lions Club. Member, Elks; Farm Bureau; Izaak Walton League. Member, St. John's Methodist Church. Married. District office: 1309 Taylor St., Hampstead 21074; tel. (410) 239-7600. Annapolis office: 306 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3371.*



JAMES E. McCLELLAN, Democrat, District 3B, Frederick & Washington Counties. Member, House of Delegates since 1979. Vice-Chair, Appropriations Committee (member, health & the environment subcomm.). Member, Special Joint Committee on Pensions; Joint Expenditure Study Group on Health, Housing, Economic Development, and the Environment. Past member, Joint Committee on Administrative, Executive and Legislative Review. Chair, Frederick Co. & Western Md. Delegations. *Born in Frederick, Maryland, March 22, 1926. Served in U.S. Army, 1944-46 (E.T.O. with 3 Battle Stars, Army Occupation Medal). University of Maryland; University of Georgia, D.V.M., 1955. Veterinarian. Member, Mosquito Control Committee, 1982-83; Chesapeake Bay Commission, 1983-90 (chair, 1989-90); Joint Executive-Legislative Task Force on Rabies, 1985; Atlantic States Marine Fisheries Commission, 1990—. Chair, Commission on Education in Agriculture, 1986-87. Past pres., State Board of Veterinary Medical Examiners; Bd. of Aldermen, Frederick City. Director, founder, Francis Scott Key Bank & Trust Co. Past pres., Md. Veterinary Medical Assoc.; Great Frederick Fair. Member, Elks; Moose; American Legion; Independent Hose Co.; Catocin Club; Cotillion Club; Farm Bureau; VFW; Jeffersonian Democratic Club; Lions Club; AMVETS; Chamber of Commerce; Camp Kanawha; Frederick County Agricultural Society. Married; six children. District office: 215 Rockwell Terr., Frederick 21701; tel. (301) 662-3804. Annapolis office: 131 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3407.*



CHARLES A. (CHARLIE MAC) McCLENAHAN, Republican, District 38, Somerset, Wicomico & Worcester Counties. Member of House of Delegates since 1992. Member, Economic Matters Committee, 1992—; Joint Committee on Health Care Delivery and Financing, 1993—. *Born in Wilmington, North Carolina, February 7, 1941. Crisfield High School; Baltimore Institute. Project director, Somerset County Community Action Agency, 1966-76. Executive director, Somerset County Maritime and Industrial Committee, 1976-78. Mayor, City of Crisfield, 1978-82. Partner and chairman, Landmark Insurance, 1979—. Member, Somerset County Economic Development Board, 1981— (chair, 1990-92). Board of Directors, Lower Shore Sheltered Workshop, 1971-78 (president, 1976-77); J. Millard Tawes Foundation, 1980—; United Way of the Lower Eastern Shore, 1986— (campaign chair, Somerset County, 1989; vice-president for Somerset County, 1990). Chairman, Committee to Build Somerset County Public Golf Course, 1989—. Member, Lower Eastern Shore Mayors' Association; Crisfield Area Chamber of Commerce; Salisbury State University Foundation; Tangier Sound Music Festival. Member, Delmarva Water Transport Committee, 1976-82 (vice-president, 1977-80); Delmarva Industrial Developers Association, 1977-80 (vice-president, 1978-79). Married; two children. District office: 4988 Annemessex Road, Crisfield 21817; tel. (410) 548-1444, (410) 968-1444. Annapolis office: 412 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3433, 1-800-492-7122.*



BRIAN K. McHALE, Democrat, District 47, Baltimore City. Member of House of Delegates since February 1990. Member, Environmental Matters Committee, 1990—; Joint Committee on Federal Relations; Advisory Commission on Federal-State-Local Relations. *Born in Baltimore, Maryland, December 9, 1954. Cardinal Gibbons High School; Community College of Baltimore; Catonsville Community College; Loyola College. Steamship clerk. Member, Democratic State Central Committee, 1982-86, 1986— (vice-chair, 1982-84). Chairman, Baltimore City Board of Liquor License Commissioners, 1989-1990 (member, 1987-89). Member, Controlled Hazardous Substances Task Force, 1992—. Member, Local 953, International Longshoremen's Association. Married; two children. District office: 801 Light St., Baltimore 21230; tel. (410) 244-8400. Annapolis office: 322 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3319.*



MAGGIE L. McINTOSH, Democrat, District 44, Baltimore City. Member of House of Delegates since 1992. Member, Appropriations Committee, 1993—. Member, Economic Matters Committee, 1992—. *Born in Quinton, Kansas, December 22, 1947. Independence Junior College, A.A., 1967; Wichita State University, B.A.E., 1970; The Johns Hopkins University, M.S./A.B.S., 1987. Administrator and instructor, Baltimore City Public Schools, 1972-78. Adjunct instructor of continuing education, Catonsville Community College, 1978-79. Community service planner and grants analyst, Commission on Aging and Retirement Education, Baltimore City, 1979-85 (director of pre-retirement education, 1985-88). Elected delegate to Democratic Party National Convention, 1980. Member, Democratic State Central Committee, 1986—. State Director for U.S. Senator Barbara A. Mikulski, 1988-92. Member, Governor's Commission on Welfare Policy, 1994—. Past member, Board of Directors, New Democratic Club; Greater Homewood Community Corp.; Penn North Charles Planning Council. District office: 3957 Cloverhill Rd., Baltimore 21218; tel. (410) 841-3257. Annapolis office: 301 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3257.*



PAULINE H. MENES, Democrat, District 21, Prince George's County. Member of House of Delegates since 1967. Chair, Special House Committee on Drug and Alcohol Abuse, 1987—. Member, Judiciary Committee, 1979—; Rules and Executive Nominations Committee, 1979-93; Joint Committee on Legislative Ethics, 1993—. Chair, Prince George's County Delegation, 1993—. President, National Order of Women Legislators, 1979-80. Founder, Women's Network, National Conference of State Legislatures (president, 1977-79). Member, Arts, Tourism, and Cultural Resources Committee, National Conference of State Legislatures, 1991—. President, Md. Order of Women Legislators, 1975-79. *Hunter College. Economist. Member, Maryland State Arts Council, 1968—; Commission on Aging, 1975—. Member, Prince George's County Domestic Violence Task Force, 1983; Prince George's Women's Political Caucus; League of Women Voters; B'nai B'rith Women of Prince George's County; College Park Business and Professional Women; Women's Club of College Park; West College Park Civic Association; Prisoners Aid Association of Maryland. Ann London Scott Award for Legislative Excellence, 1976. College Park BPW Woman of the Year, 1978. Hunter College Hall of Fame, 1986. Prince George's County Women's Hall of Fame, 1989.* District office: 3517 Marlborough Way, College Park 20740; tel. (301) 935-6270 or (301) 935-5093. Annapolis office: 201 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3074.



KENNETH C. MONTAGUE, JR., Democrat, District 44, Baltimore City. Member, House of Delegates since 1987. Member, Judiciary Committee, 1987—; Special House Committee on Drug and Alcohol Abuse. House Chair, Joint Committee on Legislative Ethics. Vice-Chair, State Federal Assembly, National Conference of State Legislatures; chair, Committee on Commerce, Labor, and Regulation (NCSL), 1991-92. *Born in Baltimore, Maryland, August 25, 1942. Loyola High School, Towson; University of Maryland; Morgan State College, B.A., 1967. Volunteer, U.S. Peace Corps in Lesotho, South Africa, 1967-71. University of Maryland School of Law, J.D., 1977. Attorney. Member, Appellate Judicial Nominating Commission, 1983-86; Advisory Board of the Shelter, Nutrition and Service Program, 1984-86; Governor's Employment and Training Council, 1989-91; Herring Run Public Watershed Association Commission, 1989—; Governor's Council on Adolescent Pregnancy, 1990-91. Member, Mayor's Energy Conservation Commission, Baltimore City, 1982-87. Chair, Maryland Committee for UNICEF. President, Baltimore Neighborhoods, Inc., 1983-87. Vice-Chair, National Citizen Action Fund. Bd. of Directors, Baltimore Theatre Project; National Abortion Rights Action League (chair, development committee); House of Ruth; Harford-Bel Air Community Mental Health Center. Married; two children.* District office: 1532 Havenwood Rd., Baltimore 21218; tel. (410) 243-3904. Annapolis office: 301 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3257.



JOHN S. MORGAN, Republican, District 13B, Howard & Prince George's Counties. Member of House of Delegates since 1991. Member, Commerce and Government Matters Committee, 1994—; Special Joint Committee on Legislative Data Systems, 1993—. Member, Constitutional and Administrative Law Committee, 1991-92; Judiciary Committee, 1993. *Born in Washington, DC, December 23, 1963. Loyola College, B.S. (physics), 1984; Whiting School, The Johns Hopkins University, M.Sc., 1988, Ph.D. (materials science & engineering), 1990. Engineer, Materials Science. Chairman, Citizens Advisory Committee to Howard County Board of Education. Member, American Physical Society; Materials Research Society. Charles Miller Award, 1988.* District office: 8610 Washington Blvd., 210B, Jessup 20794; tel. (301) 776-0806. Annapolis office: 219 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3205; (410) 841-3205.



LOUIS P. MORSBERGER, Democrat, District 12, Baltimore County. Member of House of Delegates since 1975. Member, Economic Matters Committee (chair, mortgage broker/banker regulation subcommittee; member, mandated benefits subcommittee; member, unemployment insurance subcommittee); Rules and Executive Nominations Committee; Joint Subcommittee on Unemployment Insurance Taxation and Charging. Vice-Chairman, Baltimore County Delegation, 1987-90. *Born in Baltimore, Maryland, August 26, 1929. Attended Baltimore public schools. Served in U.S. Army. Tavern owner. Vice-president, Morsberger Development, Inc. Member, Task Force to Study Off-Track Wagering, 1981-82; Task Force to Study Home Improvement Laws, 1983-84; Governor's Task Force on Self-Insurance, 1987-88. Chairman, Baltimore County Democratic Party State Central Committee of First District, 1966-74. Alternate delegate, Democratic Party National Convention, 1968. Board member, German Children's Home. Member, Ridgeway-Consolidated Democratic Club; Catonsville Businessmen's Association; Catonsville Hunt Club; Catonsville Historical Society; American Legion; Masons; Shrine; Elks. Married; two children, six grandchildren.* Mailing address: 612 Hilton Ave., Catonsville 21228. District office: 1 Newburg Ave., Baltimore 21228; tel. (410) 747-0407. Annapolis office: 304 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3378.



MARGARET H. MURPHY, Democrat, District 41, Baltimore City. Member of House of Delegates since 1978. Member, Environmental Matters Committee; Joint Committee on Federal Relations. Chairperson, Baltimore City Delegation, 1989-92. Past member, Joint Committee on Administrative, Executive and Legislative Review. Past secretary, Maryland Legislative Black Caucus; secretary, Women Legislators of Maryland. *Born in Baltimore, Maryland. Baltimore public schools; Coppin State College, B.S., 1952, M.A. equivalent, 1977; Morgan State University. Retired educational associate, Office of English and Library Services, Baltimore City Public Schools. Member, Medical Transplant Study Commission, 1984-85; Governor's Advisory Council on Acquired Immune Deficiency Syndrome (AIDS), 1987-91; Governor's Council on Substance Abuse, Tuberculosis, and AIDS, 1994—. Member, Baltimore City Democratic State Central Committee, 1978—. Board Chairperson, Vanguard Political Organization, Inc. Member, Ethland Avenue Neighborhood Assoc.; Forest Park Golf Course Neighborhood Assoc.; Delta Sigma Theta Sorority, Inc.; Lambda Kappa Mu; Ten Plus Social Club; Joyettes Social Club; Public School Teachers Assoc.; National Education Assoc.; Red Cross; NAACP. Board member, Threshold, Inc. Widow; three children. District office: 4811 Liberty Heights Ave., Baltimore 21207; tel. (410) 367-5811. Annapolis office: 314 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3283.*



ETHEL A. MURRAY, Democrat, District 35B, Cecil County. Member of House of Delegates since 1983. Deputy Majority Whip. Member, Appropriations Committee, 1991—(health & the environment subcommittee); Joint Committee on the Management of Public Funds; Workers' Compensation Benefit and Insurance Oversight Committee; Joint Committee on Protocol; Joint Expenditure Study Group on Law Enforcement and Transportation. Past member, Economic Matters Committee; Tort and Insurance Reform Oversight Committee; Special Joint Committee on Energy Pricing, 1990-91. Vice-Chair, Eastern Shore Delegation. *Born in Bronx, New York, NY, August 11, 1932. Catherine McAuley Academy, Brooklyn, N.Y.; University of Maryland; Loyola College; Cecil Community College. Member, Governor's Drug and Alcohol Abuse Commission; Interagency Coordinating Council for the Maryland Infants and Toddlers' Program; Susquehanna River Watershed Advisory Board; Governor's Commission on Welfare Policy, 1992-94; Statewide Emergency Medical Services Advisory Council, 1993—. Married; six children. District office: tel. (410) 398-2040. Annapolis office: 403 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3444.*



W. MICHAEL NEWNAM, Democrat, District 36, Kent County. Member of House of Delegates since 1994. Member, Commerce and Government Matters Committee, 1994—. *Born in Chestertown, Maryland, March 16, 1951. Attended Kent County public schools; Chesapeake College. Manager, C & P Telephone Company. Member, Zoning Appeals Board, Kent County, 1976-90 (chair, 1986-90). Member, Chestertown Recreation Committee, 1980-86; Chestertown Planning Commission, 1986-90 (chair, 1988-90). Member, Board of County Commissioners, Kent County, 1990-93 (president, 1990-93). Member, Democratic State Central Committee, Kent County, 1986-90. Kent Baseball, Inc., 1970-83; Kent Football, Inc., 1970-83. Board of Directors, Chester River Yacht and Country Club, 1984-88. Kent County Chapter, American Cancer Society, 1984-88 (chair, 1988). Member, Chestertown Lions Club, 1989—; Kent County Chamber of Commerce, 1990—. Board of Directors, Kent Hospice Foundation, 1992—. Married; one child. District office: 217 Birch Run Road, Chestertown, 21620. Annapolis office: 428 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3189.*



GEORGE W. OWINGS III, Democrat, District 29A, Calvert & Anne Arundel Counties. Member of House of Delegates since 1988. Deputy Majority Whip, 1992—. Member, Commerce and Government Matters Committee, 1994—; Joint Committee on Chesapeake Bay Critical Areas, 1991—. Member, Constitutional and Administrative Law Committee, 1988-92; Environmental Matters Committee, 1992-93. Chairman, Calvert County and Southern Maryland Delegations. *Born in Daytona Beach, Florida, April 11, 1945. Calvert Sr. High School; University of Maryland, 1963-64; Prince George's Community College, A.A., 1978. Manager, Margaretten & Company, Inc. Served in U.S. Marine Corps, 1964-68 (sergeant); Vietnam, 1965-68 (Presidential Unit Citation, Navy Unit Commendation with Bronze Star Device, Navy-Marine Corps Medal, Vietnam Service Medal with Silver Star Device). Member, Tri-County Council for Southern Maryland. Former member, Calvert County Democratic Central Committee. Member, Calvert County Democratic Club. Board of Directors, United Way of Calvert County. Member, VFW Post 7950 (past adjutant, 1985-88). Married; one child. District office: P.O. Box 1177, 8217 Bayside Rd., Chesapeake Beach 20732; tel. (301) 855-4100. Annapolis office: 217 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3231.*



RICHARD A. PALUMBO, Democrat, District 22, Prince George's County. Member, House of Delegates, 1979-82. Appointed to State Senate and served 1982-83. Reelected to House of Delegates, 1982, 1986, 1990. Member, Appropriations Committee, 1990— (education & transp. subcomm.). Vice-Chair, Joint Budget and Audit Committee. House Chair, Joint Committee on Investigation. Member, Law Enforcement and State-Approved Boards Committee, Prince George's Co. Delegation; Southern Legislative Conference (committee on criminal justice). *Born in Newark, New Jersey, August 19, 1938. West Side High School, Newark, N.J.; University of Maryland, B.S., 1963; University of Baltimore School of Law, LL.B., J.D., 1969. Attorney. Member, American, Md. State and Prince George's County Bar Assocs.; National District Attorneys' Assoc.; National Assoc. of Criminal Defense Lawyers; Prince George's Criminal Trial Lawyers' Assoc.; Md. State's Attorneys' Assoc. Assistant State's Attorney, Prince George's Co., 1969-74. Prince George's Citizens Advisory Committee, 1971-76. Democratic State Central Committee, 1974-78. Property Tax Assessment Appeals Board, Prince George's Co., 1977-79. Univ. of Md. President's Club; bd. of directors, Univ. of Md. Terrapin Club. Prince George's Co. Jaycees (exhausted roster); Order of Sons of Italy; Kiwanis; Prince George's Co. Young Democratic Club. Married.* District office: 4004 St. Barnabas Rd., Suitland 20746; tel. (301) 423-8300. Annapolis office: 207 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3058; (410) 841-3058.



SAMUEL M. PARHAM, Democrat, District 41, Baltimore City. Member of House of Delegates since 1989. Member, Appropriations Committee, 1992— (education & transportation subcommittee); Joint Committee on Investigation, 1993—. Member, Constitutional and Administrative Law Committee, 1989-92 (chair, subcommittee on integrated school curricula concerning African & African-American contributions & experiences). *Born in Warrenton, North Carolina, February 4, 1930. North Carolina Central University, B.S.C., 1952; New York University, M.A., 1956. Served in U.S. Army, 1953-55 (Corporal). Retired teacher and department head for business education, Baltimore City Public School System. Contractual professor, Morgan State University. Member, Educational Systems for the 70s (curriculum development), 1969-72. Treasurer, Baltimore Teachers' Union, 1969-74. Project Director, Baltimore City Teacher Corps, 1974-78. Principal, Evening School of Dunbar High School, Baltimore City, 1980-84. Member, Maryland Advisory Council for Individuals with Disabilities, 1993—. Member, Urban Services Commission, Baltimore City. President, Five in Five Democratic Club. Treasurer, Northwest Civic Forum. Member, NAACP.* District office: 4811 Liberty Heights Ave., Baltimore 21207; tel. (410) 367-7455. Annapolis office: 314 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3283.



MARSHA G. PERRY, Democrat, District 33, Anne Arundel County. Member, House of Delegates, since 1987; Environmental Matters Committee. Southern Legislative Conference (comm. on natural resources & the environment). *Born in Niagara Falls, New York, December 9, 1936. Elmira College; Cornell University, B.S. (industrial & labor relations, secondary education), 1959. Member, Southern Conference on Infant Mortality; State Commission on Infant Mortality Prevention; Anne Arundel Co. Patuxent Wastewater Reclamation Advisory Committee; Anne Arundel Co. Drug and Alcohol Advisory Commission. Bd. of directors, Martin Pollack Project; Sarah's House; Anne Arundel Co. Heart Affiliate; Chesapeake & Potomac Region, American Cancer Society; Harbour School; Bello Macbre; Md. Hall for the Creative Arts; YMCA of Anne Arundel Co.; Chesapeake Academy; Crofton Kiwanis Club; Crofton Civic Assoc. Member, Fort Meade Coordinating Council; Democratic Women of Anne Arundel Co.; Davidsonville Civic Assoc.; Severn River Assoc.; Greater Odenton Improvement Assoc.; Patuxent Improvement Assoc. Past pres., West County Federation of Community Assocs. Skating instructor, Bowie Ice Arena; Benfield Pines Ice Rink. Director, Prostart Hockey Camps. Power skating coach, Washington Capitals Youth Hockey. Crofton Citizen of the Year, 1986. Member, St. Elizabeth Ann Seton Church. Married; three children.* District office: 1605 Edgerton Place, Crofton 21114; tel. (410) 721-7034. Annapolis office: 214 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3223, (301) 858-3223.



CAROL STOKER PETZOLD, Democrat, District 19, Montgomery County. Member, House of Delegates since 1987; Judiciary Committee, 1992—; Special House Committee on Drug and Alcohol Abuse, 1993—. Member, Constitutional and Administrative Law Committee, 1987-92. Member, Transportation Committee, National Conference of State Legislatures. *Born in St. Louis, Missouri. Central High School, Memphis, Tennessee; Valparaiso University, B.S. Member, State Scholarship Board, 1978-87 (chair, 1985-87); Citizens Advisory Board, Regional Institute for Children and Adolescents—Rockville, 1988—. Member, Transportation Planning Board, Metropolitan Washington Council of Governments, 1989—. Member, Montgomery County Commission for Children and Youth, 1979-84; Montgomery County Commission on Councilmanic Redistricting, 1982. President, Kensington Day Care Council, 1970-74. Member, Kensington Branch, American Assoc. of University Women, 1962— (president, 1977-79); United Way Council, 1981—. Board of Directors, Lutheran Social Services, 1980-86; Aspen Hill Civic Assoc., 1985—. AAUW Name Grant Honoree, 1971, 1981, and Outstanding Member Award, 1979; U.S. Department of Health, Education, and Welfare Recognition of Outstanding Commitment to Children, 1980. Married; three children.* District office: 14113 Chadwick Lane, Rockville 20853; tel. (301) 871-7413. Annapolis office: 225 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3037, (410) 841-3037.



PAUL G. PINSKY, Democrat, District 22, Prince George's County. Member of House of Delegates since 1987. Member, Environmental Matters Committee. *Born in Camden, New Jersey, March 5, 1950. Moorestown Friends School, Moorestown, N.J.; George Washington University, B.A. (public affairs), 1972, M.A. (education), 1978. Educator, Prince George's County Public Schools, 17 years. President, Prince George's County Educators' Association, 1983-87, representing over 6,000 professional school employees. Member, executive board, Maryland Citizens Action Coalition. Member, Washington Area Labor Committee on Central America and the Caribbean. Outstanding Contribution to Youth award, Prince George's County Council of PTAs, on behalf of Prince George's County Educators' Association. Outstanding Contribution to the Community award, National Conference of Christians and Jews, Prince George's County Chapter. Married; two children. District office: 6205 Inwood St., Cheverly 20785; tel. (301) 772-1287. Annapolis office: 207-A Lowe House Office Bldg., 21401-1991; tel. (301) 858-3058, (410) 841-3058.*



JOAN B. PITKIN, Democrat, District 23, Prince George's County. Member, House of Delegates since 1979; Economic Matters Committee, 1993—; Special House Committee on Drug and Alcohol Abuse. Member, Environmental Matters Committee, 1979-92. 2nd Vice-Chair, Prince George's Co. Delegation (member, county affairs comm.). Md. Order of Women Legislators; Md. Assoc. of Elected Women. National Conf. of State Legislatures (communications comm.). *Born in New York, N.Y. University of Vermont. Member, Dept. of Education Task Force on Energy, 1980-82; Governor's Advisory Committee for Children and Youth, 1980-86; White House Conf. on Aging; FDA Work Group on Breast Implant Brochures; Council on Toxic Substances; Governor's Advisory Council on Recycling. Past director, Bowie Health Center; Bowie Cultural Arts Commission; charter member, Bowie Citizens Assoc.; Bowie Women's Club. 1st chair, PG Co. Children's Commission. PG Co. Parks & Recreation Council; League of Women Voters. Awards: Mental Health Assoc.; PG Co. School System; American Lung Assoc.; Cancer Society; Md. Nurses Assoc.; MNPFC FOP; WSSC Chesapeake Bay Program; League of Conservation Voters 100% voting record award, 1988-93; Ancient Order of Hibernians; PG Co. Medical Society; Washington Psychiatric Society Community Service Award; Laurel Medical Society; Environmental Policy Inst.; Business & Professional Women's Club Woman of the Year, 1992. Four children; five grandchildren. District office: 12005 Long Ridge Lane, Bowie 20715; tel. (301) 262-0538. Annapolis office: 208 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3098, (410) 841-3098.*



D. BRUCE POOLE, Democrat, District 3A, Washington County. Member of House of Delegates since 1987. Member, Commerce and Government Matters Committee, 1994—; Rules and Executive Nominations Committee; Spending Affordability Committee. House Co-Chair, Joint Task Force on Maryland's Procurement Law, 1993—. Member, Judiciary Committee, 1987-92; Appropriations Committee, 1993 (education & transportation subcommittee); Joint Committee on Legislative Ethics, 1991-92. Majority Leader, 1991-93. Former member, Legislative Policy Committee (management subcommittee). *Born in Hagerstown, Maryland, June 17, 1959. Washington and Lee University, B.A., 1981; University of Melbourne (international affairs), 1981; Washington and Lee University, J.D., 1985. Admitted to Maryland Bar, 1985. Trial lawyer. Member, Tri-County Council for Western Maryland, 1987—; Governor's Drug and Alcohol Abuse Commission, 1989—; Governor's Motor Carrier Task Force for Safety and Uniformity, 1989—; Governor's Task Force on Self Esteem, 1990-91; Governor's Task Force on Family Law, 1991-92. First President, United Democratic Club of Washington County; secretary, Washington County Bar Association, 1986. Recipient, Rotary International Graduate Fellowship, 1981. Co-author, Best Brief in Nation, 1984. District office: 9743 Beaver Creek Church Rd., Hagerstown 21742; tel. (301) 739-6409. Annapolis office: 319 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3451, (410) 841-3451.*



JAMES F. PORTS, JR., Republican, District 8, Baltimore County. Member of House of Delegates since 1991. Member, Ways and Means Committee, 1992— (education subcommittee). Member, Constitutional and Administrative Law Committee, 1991-92. Member, American Legislative Exchange Council. *Born in Baltimore, Maryland, December 1, 1958. Perry Hall Sr. High School. Served in U.S. Marine Corps, 1978-82 (Expeditionary Medal, Marine of the Month). Essex Community College, A.A., 1989. Materials specialist for Baltimore Gas and Electric Company. Licensed security dealer (NASD); licensed insurance agent; licensed gas fitter, Baltimore City. Member, Republican State Central Committee, Baltimore County, 1989-90. Vice-President, North East Fullerton Community Association. Member, 8th District Republican Club; Rossville Democratic Association; Toastmasters International CTM; Taxpayers for Government Efficiency; Citizens Advisory Committee for Recycling; Phi Theta Kappa. Associate member, Fraternal Order of Police Lodge 76. Post Commander, Perry Hall/White Marsh VFW # 11378. Honorary Co-Chair, Perry Hall High School Alumni Association; member, Essex Community College Alumni Association. Certificates of appreciation from People Against Child Abuse and Maryland School for the Blind. Married; three children. District office: 4546 Fitch Ave., Fullerton/Perry Hall 21236; tel. (410) 665-5871. Annapolis office: 307C Lowe House Office Bldg., 21401-1991; tel. (410) 841-3365.*



MARY LOUISE PREIS, Democrat, District 34, Harford County. Member of House of Delegates since 1991. Member, Judiciary Committee, 1991—; Joint Committee on Administrative, Executive and Legislative Review, 1993—; House Facilities Committee, 1993—. Former chair, Harford County Delegation. *Born in Jacksonville, Illinois, November 10, 1941. Fontbonne College, A.B., 1963 (Woodrow Wilson Fellow, 1963); Georgetown University, M.S., 1967; University of Maryland School of Law, J.D., 1983. Admitted to Maryland Bar, 1983. Attorney. Member, Maryland State Bar Association (member, editorial advisory board). Member, Harford County Bar Association. Member, Harford Community College Foundation Board; ex officio member, Harford County Economic Development Advisory Board. Board of Trustees, Harford Community College, 1978-88. Assistant attorney general, 1985-90. Outstanding Young Marylander nominee, Jaycees, 1975. Married; three children.* District office: 9 W. Courtland St., Bel Air 21014; tel. (410) 838-5890. Annapolis office: 326 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3289.



JAMES E. PROCTOR, JR., Democrat, District 27, Prince George's County. Member of House of Delegates since 1990. Member, Appropriations Committee, 1992— (health & the environment subcommittee); Joint Committee on Health Care Delivery and Financing. Member, Environmental Matters Committee, 1990-92. *Born in Washington, DC, June 14, 1936. Dunbar High School, Washington, DC. Served in U.S. Air Force, 1961-62, 1968. Bowie State College, B.S., 1969, M.Ed., 1972. Educator. Virology research technician, National Institutes of Health, 10 years. Principal, Prince George's County School System, 17 years. President, Cedarville Citizens Association, 12 years. Member, governing body, Southern Maryland Health Systems Agency, Prince George's County, 1980-82. Vice-Chairman and commissioner, Prince George's County Landlord-Tenant Commission, 1982-85. Member, National Education Association; Maryland State Teachers Association; Prince George's Educators Association; Association of School-Based Administrators and Supervisors. Married; two children.* District office: 11204 Cedarville Rd., Brandywine 20613; tel. (301) 888-9353. Annapolis office: 206 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3083, (410) 841-3083.



HOWARD P. RAWLINGS, Democrat, District 40, Baltimore City. Member of House of Delegates since 1979. Chair, Appropriations Committee, 1992—. Member, Rules and Executive Nominations Committee, 1992—; Legislative Policy Committee, 1992— (management subcomm.); Spending Affordability Committee, 1992—. House Chair, Joint Expenditure Study Group on Health, Housing, Economic Development, and the Environment. Past member, Joint Committee on Administrative, Executive and Legislative Review; Joint Budget and Audit Committee; Special Joint Committee on the Medical Assistance Program. *Born in Baltimore, Maryland, March 17, 1937. Baltimore public schools; Morgan State University, B.S.; University of Wisconsin, M.S.; University of Maryland, Ph.D. studies. College teacher; mathematician. Member, Governor's Task Force on School Construction, 1992—; Task Force on Maryland Building Performance Standards, 1992—. Project Advisory Council, Children and Family Services Reform Initiative; Advisory Committee for Educational Block Grants; Maryland Housing Policy Commission. Bd. of Directors: University of Maryland Medical System Corp.; Education Commission of the States (chair, policy & priorities comm., 1986-87). Bd. member, Md. Historical Society; Action for the Homeless; Md. Ed. Coalition; Md. Low Income Housing Coalition. Delegate, Democratic Party National Convention, 1988, 1992. District office: 3502 Sequoia Ave., Baltimore 21215-7211; tel. (410) 466-4224. Annapolis office: 131 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3407.*



ALFRED W. REDMER, JR., Republican, District 8, Baltimore County. Member of House of Delegates since 1991. Member, Environmental Matters Committee. *Born in Baltimore, Maryland, January 15, 1956. Perry Hall High School; The American College. Owner of Redmer Insurance and Investment Services. Partner, Client First Brokerage Services. Partner, Journal Enterprises. Member, Republican State Central Committee for 9th District, Baltimore County, 1978-82. Co-Chairman, Ronald Reagan Presidential Campaign for 8th District, 1980. Served on campaign staff of U.S. Representative Helen D. Bentley, 1980, 1982. Elected delegate from 2nd Congressional District to Republican Party National Convention, 1988. Member and seven-term president, Perry Hall Improvement Association. Associate member, Northeast Fullerton Community Association. Elected to State Executive Board, Muscular Dystrophy Assoc. Board member, Eastern Baltimore Area Chamber of Commerce; Kingsville-Perry Hall Lions Club. Charter member, Perry Hall Kiwanis Club. Member, National Association of Life Underwriters; National Association of Health Underwriters. Board member, Greater Baltimore Area Pastoral Counseling Center. Member, Church Council, St. Michael's Lutheran Church. Married; three children.* District office: 4134 E. Joppa Rd., # 106, Baltimore 21236; tel. (410) 529-8888. Annapolis office: 307 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3365.



JEAN W. ROESSER, Republican, District 15, Montgomery County. Member of House of Delegates since 1987. Member, Commerce and Government Matters Committee, 1994—; Special House Committee on Drug and Alcohol Abuse. Member, Constitutional and Administrative Law Committee, 1987-90; Environmental Matters Committee, 1991-93. Member, Women Legislators of Maryland. *Born in Washington, DC, May 8, 1930. Trinity College, B.A., 1951; Catholic University of America, graduate study (economics). Former newspaper reporter, Suburban Record, Montgomery County. Member, Governor's Energy Task Force, 1991—; Commission to Save the Lighthouses, 1992-94. Alternate Delegate, Republican Party National Convention, 1992. Former vice-president, Maryland Federation of Republican Women. Past president, Montgomery County Federation of Republican Women; past president, Potomac Women's Republican Club. Member, Potomac Appalachian Trail Club. Founding member, Montgomery County Arts Council. Member, area citizens associations, Chambers of Commerce. Former Congressional liaison assistant, U.S. Information Agency. Married; three children. District office: 10830 Fox Hunt Lane, Potomac 20854; tel. (301) 299-9046. Annapolis office: 225 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3037, (410) 841-3037.*



JAMES C. ROSAPEPE, Democrat, District 21, Prince George's County. Member of House of Delegates since 1987; Ways and Means Committee (taxes & revenues subcommittee). Past member, Joint Budget and Audit Committee; Spending Affordability Committee; Special Joint Committee on Economic Development Strategy. *Born in Rome, Italy, May 20, 1951. Business owner. Advisory Council, Md. Committee on Federal Income Tax Conformity, 1982. Chair, College Park Economic Development Committee, 1983-86. Member, Prince George's Economic Development Advisory Committee, 1985—. Chair, Prince George's County Substance Abuse Advisory Council. Member, Md. Democratic State Central Committee, 1982-86; treasurer, Prince George's Democratic Central Committee, 1985-86; deputy chair, Md. Democratic Party, 1989— (treas., 1985-89). Bd. of directors, National Small Business United; Antonio Gatto Lodge, Order of Sons of Italy; advisory bd., Center for National Policy, 1986-91; American Council of Young Political Leaders; National Italian-American Foundation Council of 1000. President, Md. Main Street Development Assoc., 1984-85. Member, Prince George's Chamber of Commerce; Friends of Agricultural Research, Beltsville; Berrwyn District Civic Assoc., 1980—. Married. District office: 8403 Patuxent Ave., College Park 20740; tel. (301) 441-8690. Annapolis office: 210 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3114, (410) 841-3114.*



SAMUEL I. (SANDY) ROSENBERG, Democrat, District 42, Baltimore City. Member, House of Delegates since 1983; Appropriations Committee (chair, health & the environment subcomm.; member, capital budget subcomm.); Joint Budget and Audit Committee; Joint Committee on Health Care Delivery and Financing; Special Joint Committee on Pensions. Past member, Spending Affordability Committee. House Chair, Joint Expenditure Study Group on Education and Human Resources. *Born in Baltimore, Maryland, May 18, 1950. Baltimore City College; Amherst College, B.A., 1972; Columbia University Law School, J.D., 1975. Exec. Director, Homeless Persons Representation Project, 1989-90. Adjunct Professor of Law, University of Baltimore School of Law, University of Maryland School of Law. Housing program coordinator, Baltimore City Dept. of Housing & Community Development, 1975-76, 1979-81. Square Off producer & assistant to program manager, WJZ-TV, 1976-79. Legislative assistant on Capitol Hill. Mayor's Task Force for Liaison with General Assembly, 1980-81. Past bd. member, Citizens Planning & Housing Assoc.; Baltimore Jewish Community Relations Council. Past member, Md. Advisory Committee, U.S. Civil Rights Commission. Delegate, Democratic Party National Convention, 1988. Member, New Democratic Coalition; Westside, Hampden & Dolfield Democratic Clubs; ACLU; Common Cause; Har Sinai Congregation. District office: 6615 Reisterstown Rd., Suite 301, Baltimore 21215; tel. (410) 358-2712. Annapolis office: 320 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3297.*



RICHARD RYND, Democrat, District 11, Baltimore County. Member, House of Delegates, 1967-74, and since 1987. Vice-Chair, Ways and Means Committee, 1994—. House Chair, Spending Affordability Committee, 1993—. Member, Joint Budget and Audit Committee, 1994—. Deputy Majority Whip, 1993. Member, Appropriations Committee, 1987-93 (health & the environment subcomm.); Joint Expenditure Study Group on Health, Housing, Economic Development, and the Environment. Vice-Chair, Baltimore County Delegation. *Born in New York City, August 1, 1931. Attended New York City public schools; College of William and Mary; New York University. Served in U.S. Navy, 1951-53. Licensed nursing home administrator. Fellow, American College of Nursing Home Administrators. Twenty-year member, Baltimore County Commission on the Aging. Member, Maryland Nursing Home Assoc. (past president & member, board of directors). Member, Citizens Planning and Housing Assoc.; Baltimore Assoc. for History; Chamber of Commerce; Metropolitan Civic Assoc.; Safety First Club of Maryland; Airplane Owners and Pilots Assoc. Past president, Midfield Improvement Assoc. Member, B'nai B'rith; Amicable Lodge Masons; Boy Scouts of America; Jewish War Veterans. Past Monarch, Yedts Grotto. Past chair, Maryland Committee for Israel Bonds. National board chair for Israel Bonds. Former board member, Associated Jewish Charities. Officer, Beth Tfilob Synagogue (past board chair). Married. Annapolis office: 100 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3521.*



ELLEN R. SAUERBREY, Republican, District 10, Baltimore County. Member, House of Delegates since 1979. Minority Leader, 1987—. Member, Appropriations Committee, 1993— (education & transportation subcomm.); Rules and Executive Nominations Committee; Legislative Policy Committee (management subcomm.); Joint Budget and Audit Committee; Spending Affordability Committee. Member, Economic Matters Committee, 1978-86; Ways and Means Committee, 1987-92. Member, Southern Legislative Conference (economic development & trade comm., 1987—). National Chair & Bd. of Directors, American Legislative Exchange Council. *Born in Baltimore, Maryland, September 9, 1937. Western Maryland College, B.A., summa cum laude, 1959. Former high school science teacher. District manager, U.S. Census, 1970. Delegate, Republican Party National Conventions, 1968, 1976, 1984, 1988, 1992. Vice-Chair, Republican Central Committee, Baltimore Co., 1966-70. Past vice-pres., Md. Federation of Republican Women; past pres., Baltimore Co. Federation of Republican Women. Trustee, Council on Economic Education in Md. Past trustee, Franklin Square Hospital. Past secretary, Md. Society for Multiple Sclerosis. Selection panel, President's Commission on White House Fellows. Member, Task Force for Affordable Housing, U.S. Dept. of Housing & Urban Development. Member, Farm Bureau, Beta Beta Beta (biology honor society); Disabled American Veterans (legislative advisory comm.). Columnist, Congressional Rollcall. Married. District office: 4122 Sweet Air Rd., Baldwin 21013; tel. (410) 592-2200. Annapolis office: 312 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3401.*



KENNETH D. SCHISLER, Republican, District 37, Talbot, Caroline, Dorchester & Wicomico Counties. Member of House of Delegates since 1991. Member, Environmental Matters Committee, 1991—; Joint Committee on Chesapeake Bay Critical Areas, 1992—. Member, American Legislative Exchange Council. *Born in Baltimore, Maryland, July 31, 1969. St. Michaels High School; Salisbury State University. Waterman. Member, Ducks Unlimited; National Rifle Association; Maryland Ornithological Society; Nature Conservancy. Charter member, Talbot County Young Republicans. Member, Sigma Alpha Epsilon Fraternity. Maryland Boys' State. Phi Eta Sigma Honor Society, 1987. Outstanding Academics Award, Sigma Alpha Epsilon, 1989. Outstanding Greek Scholar, Salisbury State University, 1990. District office: 223 Stewart Bldg., 5 Federal St., Easton 21601; tel. (410) 822-8682. Annapolis office: 414 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3429.*



JOHN FRANK SLADE III, Democrat, District 29C, St. Mary's County. Member, House of Delegates since 1983. Member, Appropriations Committee, 1991— (vice-chair, health & the environment subcomm.; member, capital budget subcomm.); Special Joint Committee on Pensions; Joint Expenditure Study Group on Health, Housing, Economic Development, and the Environment. Member, Environmental Matters Committee, 1983-90. Chair, Southern Maryland Delegation, 1986-90. Past member, Legislative Council's Special Committee on Rape and Related Offenses. *Born in Leonardtown, Maryland, August 5, 1943. Great Mills High School; St. Mary's College of Maryland; University of Maryland, B.S., 1967; University of Baltimore School of Law, LL.B., 1969. Attorney. Assistant Public Defender, 1972-74; Assistant State's Attorney, St. Mary's County, 1975-76. District Public Defender, Dist. 4, Calvert, Charles & St. Mary's counties, 1976-82. Member, Tri-County Council for Southern Maryland, 1983—; Aquaculture Advisory Committee, 1988; Governor's Committee to Review State Policy for Funding Maryland's Chesapeake Fisheries, 1989-90. Past member, St. Mary's Co. Youth Commission; St. Mary's Co. Community College Advisory Bd.; St. Mary's Co. Ethics Law Review Committee; Region II Planning Bd., Governor's Commission on Law Enforcement and the Administration of Justice. Married; three children. District office: P.O. Box 288, 24 Courthouse Dr., Leonardtown 20650; tel. (301) 475-5151. Annapolis office: 217 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3314, (410) 841-3314.*



ELIZABETH S. SMITH-ANDERSON, Republican, District 33, Anne Arundel County. Admin. assistant to Senate Minority Leader, 1971-74. Member, House of Delegates since 1975. Member, Ways and Means Committee (education subcomm.); Joint Committee on Administrative, Executive and Legislative Review; Joint Committee on Protocol; Joint Expenditure Study Group on Education and Human Resources. Treasurer, Women Legislators of Md. Member, Southern Legislative Conference (federal preemption & state/federal affairs committee). *Born in Baltimore, Maryland, March 18, 1934. Educated in Ohio & Wisconsin parochial schools; California public schools. Member, Chesapeake Bay Commission, 1978-83 (vice-chair, 1983). Delegate, Republican Party National Conventions, 1980, 1984, 1988 (alternate, 1972, 1976). Member, Republican Women of Anne Arundel County; 5th Dist. Republican Club; Severna Park and Crofton Republican Women's Clubs. Past member, board of directors, Maryland State Chamber of Commerce. Past president, Greater Annapolis Chamber of Commerce; Maryland Clam Festival. Member, Ladies Auxiliary of Anne Arundel General Hospital. Honorary life membership award for outstanding service, Annapolis Chamber of Commerce, 1968. Legislator of the Year, 1982, Anne Arundel Psychological Assoc. Legislator of the Year, 1988, Marine Trades Assoc. of Md. Married. District office: 3438 Merrimac Rd., Harbor Hills, Davidsonville 21035; tel. (410) 269-0724. Annapolis office: 215 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3223.*



THEODORE J. SOPHOCLEUS, Democrat, District 32, Anne Arundel County. Member of House of Delegates since 1993. Member, Commerce and Government Matters Committee, 1994—. Member, Ways and Means Committee, 1993. *Born in Baltimore, Maryland, May 28, 1939. Patterson Park High School; University of Maryland, B.S. (pharmacy), 1962. Pharmacist; president, Discount Pharmacy, Corpus Christi, Texas, 1977-80; owner, Ted's Pharmacy, 1980-90. Member, Anne Arundel County Council, 1982-90. Member, Roland Terrace Democratic Club; Stoney Creek Democratic Club; District 32 Democratic Club; Linthicum Shipley Improvement Association. Board member, Sheltered Workshop for the Handicapped; Community Action Agency. President and director, Anne Arundel Optimist Club. Past president, Crestwood Improvement Association; Overlook Elementary PTA. Past member, Henryton Sub-Area Health Committee; Citizens Advisory Board for Henryton Center; Solid Waste Commission; Patapsco Area Advisory Commission; Hypertension Commission; Park Advisory Commission; Drug and Alcohol Advisory Board, Anne Arundel County. Married; three children. District office: Arundel Center North, Room 510, 101 Crain Highway, N.W., Glen Burnie 21061; tel. (410) 761-9963. Annapolis office: 214 Lowe House Office Bldg., 21401—1991; tel. (410) 841-3233.*



MICHAEL J. SPRAGUE, Democrat, District 28A, Charles County. Member of House of Delegates since 1975. Member, Economic Matters Committee, 1994—; Joint Committee on Investigation; Joint Committee on Protocol. Vice-Chair, Rules and Executive Nominations Committee, 1990-93. Member, Ways and Means Committee, 1975-93 (lottery subcommittee); Joint Committee on Chesapeake Bay Critical Areas, 1988-93. Former chair, Southern Maryland Delegation. *Born in Indian Head, Maryland, October 11, 1940. Attended Indian Head public schools; Charles County Community College; Appalachian State Teachers College, B.S., 1965. Served in U.S. Army, 1959-61. Insurance agent. Member, Advisory Commission on Sports; Wildlife Advisory Commission; Tri-County Council for Southern Maryland. Former member, Governor's Task Force on Tourism. Member, Charles County Board of County Commissioners, 1970-74. Member, Indian Head-Bryans Road Business Association; Jaycees; Lions Club; Moose; Elks; Knights of Columbus. District office: P.O. Box 37, Bryans Road 20616; tel. (301) 375-7995. Annapolis office: 216 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3247, (410) 841-3247.*



J. ANITA STUP, Republican, District 3, Frederick & Washington Counties. Member, House of Delegates since 1991; Environmental Matters Committee, 1992—; Special House Committee on Drug and Alcohol Abuse. Member, Constitutional and Administrative Law Committee, 1991-92. *Born in Washington, DC, March 8, 1945. Gaithersburg High School; Montgomery Junior College. Member, Advisory Committee on School Construction (3 years) and Advisory Committee on Redistricting, 1975-76, 1980 of Frederick Co. Superintendent. Member, Frederick Co. Board of County Commissioners, 1982-86, 1986-90 (president, 1986-90). Member, Business and Professional Women; League of Women Voters; Frederick Co. Historical Society; Md. Assoc. of Elected Women; Daughters of the American Revolution. Board of directors, Heartly House; steering committee, Elephant Club; Way Station. Member, Middletown Valley Republican Women's Club; Frederick Republican Women's Club; Arthritis Foundation, Md. Chapter. Honorary Chair, Big Brothers/Big Sisters. Life member, Disabled Citizens of Frederick Co. Past member, Local Government Advisory Group on the Chesapeake Bay Program. Honorary A.A. degree, Frederick Community College, 1988. Tri-State's Top Ten "Women on the Move," 1990. Member, Religious Coalition of Frederick Co.; Evangelical Lutheran Church. Married; two children. District office: 153 W. Patrick St., Suite A, Frederick 21701; tel. (301) 695-0075. Annapolis office: 324 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3240, (410) 841-3240.*



VICTOR A. SULIN, Democrat, District 32, Anne Arundel County. Member of House of Delegates since 1991. Member, Environmental Matters Committee, 1992—; House Facilities Committee, 1993—. Member, Constitutional and Administrative Law Committee, 1991-92; Joint Expenditure Study Group on Law Enforcement and Transportation. Chair, Anne Arundel County Delegation, 1994—. *Born in Baltimore, Maryland, May 23, 1942. University of Maryland, B.A., 1964. Served in U.S. Air Force, 1964-69 (one year in Vietnam). Currently in U.S. Air Force Reserve. University of Baltimore School of Law, J.D., 1972. Attorney and urban renewal administrator for Anne Arundel County. Member, Maryland State and Anne Arundel County Bar Associations. Former Assistant State's Attorney, Anne Arundel County. Administrative assistant to Anne Arundel County Executive. Member, Advisory Board, Law-Related Education for Maryland; Advisory Board, University of Wisconsin Criminal Justice Institute; Commission on Complementary Medical Methods, 1993—. Member, Anne Arundel County Trade Council; Northern Anne Arundel County Chamber of Commerce. Past president, District 32 Democratic Club. Past vice-president, Glen Burnie Improvement Association. District office: 85 Burns Crossing Rd., Severn 21144; tel. (410) 551-7349. Annapolis office: 214 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3233.*



LEONARD H. TEITELBAUM, Democrat, District 19, Montgomery County. Member of House of Delegates since 1987. Member, Environmental Matters Committee (chair, nurses registry workgroup; member, continuing care workgroup); Joint Committee on Health Care Delivery and Financing. Chair, Joint Committee on Washington Suburban Sanitary Commission Finances. Chair, Committee on Bi-County Agencies, Montgomery County Delegation, 1990 (vice-chair, 1989). *Born in Brooklyn, New York, February 27, 1931. Lafayette High School, Brooklyn, N.Y.; Rensselaer Polytechnic Institute, B.Mgt.Eng., 1953. Served in U.S. Army Signal Corps, PFC, 1953-55, White House, Washington, DC. Member, Washington Suburban Sanitary Commission, 1981-87 (chair, 1983-84; vice-chair, 1982-83, 1986-87). Member, Task Force to Study the Crisis in Nursing, 1987-88; Governor's Task Force to Review and Evaluate the Delivery System of Services to the Elderly, 1990—; Task Force to Study Health Professional-Client Sexual Exploitation, 1993—. Member, Democratic Central Committee, Montgomery County, 1978-81. Board of Directors, American Cancer Society, Montgomery County Unit; Temple Israel, Silver Spring; B'nai B'rith. Honorary member, Board of Directors, Great Oaks Center. Outstanding Service Award, Jewish Community Council of Greater Washington, 1985. Legislator of the Year Award, 1991. Married; one child. District office: 11805 Auth Lane, Silver Spring 20902; tel. (301) 593-7309. Annapolis office: 221 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3019, (410) 841-3019.*



VIRGINIA M. THOMAS, Democrat, District 13A, Howard County. Member, House of Delegates since 1983. Vice-Chair, Environmental Matters Committee. House Chair, Joint Committee on Health Care Delivery and Financing, 1993—. Member, Rules and Executive Nominations Committee, 1993—; Special House Committee on Drug and Alcohol Abuse. Past member, Joint Committee on Administrative, Executive and Legislative Review; Special Joint Committee on Energy Pricing. *Fairleigh Dickinson University, B.S., 1962; Rutgers University, M.S.W., 1965; A.C.S.W., 1967. Psychiatric social worker. Member, Governor's Commission on Health Care Policy and Financing (subcomm. on long-term care); Child Care Administration Advisory Council; Advisory Board for the Certified Adult Residential Environment Program (for elderly & disabled adults); State Council on Cancer Control, 1993—. Member, Nontidal Wetlands Task Force, 1987-88. Member, Howard County Council, 1974-82 (chair, 1975-76). Member, Howard Health Systems, Inc. (parent board of Howard General Hospital). Board of directors, Maryland Alzheimer Assoc. (public policy & planning comm.). Honorary chair, Friends of Wintergrowth, Adult Day Care Center. Past board member, Patuxent Business & Professional Women's Club; Grassroots; Howard Co. General Hospital Capital Fund; Howard Co. Sexual Assault Center. Married; two children. District office: 6153 Forty Winks Way, Columbia 21045; tel. (410) 730-0485. Annapolis office: 161 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3205.*



ROBERT A. THORNTON, JR., Democrat, District 37, Caroline, Dorchester, Talbot & Wicomico Counties. Member of House of Delegates since 1991. Member, Ways and Means Committee (education subcommittee); Joint Expenditure Study Group on Law Enforcement and Transportation. *Born in Dover, Delaware, July 13, 1948. University of Maryland, B.S., 1971; University of Baltimore School of Law, J.D., 1975. Attorney. Member, American, Maryland State, 2nd Circuit and Caroline County Bar Associations. Member, American Trial Lawyers Association; Maryland Trial Lawyers Association. Adjunct Faculty (real estate, business and banking law), Chesapeake College, 1978-83. Former president and vice-president, Caroline County Board of Education (member, 1983-89). Chairman, Caroline County Democratic State Central Committee, 1986-90. Vice-Chairman, Attorney Grievance Commission. Affiliate member, Caroline County Board of Realtors. Member, Caroline County Chamber of Commerce; Choptank Ruritan Club (past president, vice-president, secretary); Denton Lions Club (past president, vice-president). Coach/Manager, Denton Little League Girls' Softball, 1987-90. Married; two children. District office: 118 Market St., Denton 21629-1035; tel. (410) 822-0249. Annapolis office: 404 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3343.*



DAVID M. VALDERRAMA, Democrat, District 26, Prince George's County. Member of House of Delegates since 1991. Member, Environmental Matters Committee, 1992—. Member, Constitutional and Administrative Law Committee, 1991-92. Member, Law Enforcement and State Appointed Boards Committee, Prince George's County Delegation. *Born in Manila, Philippines, February 1, 1933. Far Eastern University, LL.B., 1956; George Washington University, M.C.L., 1988. Vice-Chair, Democratic State Central Committee, 1982-85. Judge, Prince George's County Orphans' Court, 1985-90. Member, Task Force to Study Health Professional-Client Sexual Exploitation, 1993—. Former chairman, Southeast Asian Refugee Task Force. Member, Minority Advisory Board, PortAmerica. Member, board of directors, Prince George's County Chapter of Southern Christian Leadership Conference; Greater Southeast Community Hospital of Washington, DC. Recipient of Most Outstanding Filipino Award and Honored American Award. District office: 6133 Oxon Hill Rd., Oxon Hill 20745; tel. (301) 839-0868. Annapolis office: 205 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3012, (410) 841-3012.*



JOSEPH F. VALLARIO, JR., Democrat, District 27, Prince George's County. Member of House of Delegates since 1975. Chairman, Judiciary Committee, 1993—. Member, Rules and Executive Nominations Committee, 1993—; Legislative Policy Committee, 1993—. Past member, Joint Committee on Legislative Ethics. Member, Drunk and Drugged Driving Task Force, 1988-90. Past chair, Prince George's County Delegation (member, law enforcement & state-approved boards committee). *Born in Washington, DC, March 4, 1937. Attended Washington, DC, parochial schools; Benjamin Franklin University, B.C.S. and M.C.S., 1959; Eastern College; Mt. Vernon School of Law, LL.B., J.D., 1963. Attorney. Member, American and Maryland State Bar Associations. Member, Task Force on Crime, 1976-77. Member, Criminal Justice Information Advisory Board, 1991—. Past president, Prince George's County Criminal Trial Lawyers Association. Member, Order of Sons of Italy; inactive member, Painters Local Union # 1773. Married. District office: 5210 Auth Rd., Suitland 20746; tel. (301) 423-8100. Annapolis office: 121 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3488, (410) 841-3488.*



CHRISTOPHER VAN HOLLEN, JR., Democrat, District 18, Montgomery County. Member of House of Delegates since 1991. Member, Appropriations Committee, 1992— (health & the environment subcommittee); Special Joint Committee on Pensions. Member, Environmental Matters Committee, 1991-92. Chair, School Board Redistricting Committee, Montgomery County Delegation. Vice-Chair, County Affairs Committee, Montgomery County Delegation. *Born in Karachi, Pakistan, January 10, 1959. Swarthmore College, B.A., 1982; John F. Kennedy School of Government, Harvard University, M.P.P. (public policy), 1985; Georgetown University Law School, J.D., 1990. Attorney, law firm of Arent, Fox, Kintner, Plotkin & Kahn. Member, American, Maryland State and Montgomery County Bar Associations. Legislative assistant to U.S. Senator Charles McC. Mathias, 1985-87. Professional staff member, U.S. Senate Foreign Relations Committee, 1987-89. Senior legislative advisor to Governor William Donald Schaefer, 1989-91. Councillor, The Atlantic Council. Member, Kensington Citizens Association. Outstanding Young Men of America award, 1989. Married; two children. District office: 3514 Farragut Ave., Kensington 20895; tel. (301) 942-8581. Annapolis office: 220B Lowe House Office Bldg., 21401-1991; tel. (301) 858-3045, (410) 841-3045.*



MICHAEL H. WEIR, Democrat, District 6, Baltimore County. Member of House of Delegates since 1975. Member, Environmental Matters Committee, 1975—. Member, Tort and Insurance Reform Oversight Committee, 1993. House Chairman, Joint Committee on Chesapeake Bay Critical Areas. *Born in Baltimore, Maryland, March 24, 1924. Attended Baltimore County public schools; Essex Community College; University of Maryland. Masonry contractor. Served with U.S. Army in South Pacific during World War II. Member, Chesapeake Bay Commission; Waterfowl Advisory Committee. Member, Fifth District, 15th District, Riverside, Bird River, Norris, Deep Creek, and East End Democratic Clubs. Member, American Legion; VFW; Hawks; Federation of Independent Business Men. Married; six children, fourteen grandchildren. District office: 418 Eastern Ave., Baltimore 21221; tel. (410) 391-7800. Annapolis office: 303 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3384.*



PAUL WEISENGOFF, Democrat, District 47, Baltimore City. Member of House of Delegates since 1967. Member, Ways and Means Committee (taxes & revenues subcommittee). Past chairman, Baltimore City Delegation. *Born in Baltimore, Maryland, June 25, 1932. Attended Baltimore parochial schools; University of Maryland, B.S.; Morgan State College, M.S. Served in U.S. Army, 1954-56. Retired educator. Vice-Chairman, Committee on Student Financial Assistance, 1968. Member, Landlord-Tenant Laws Study Commission, 1977-80; Task Force to Study Off-Track Wagering, 1981-82; Task Force to Study the Development of a Regional Horse Racing Circuit for Maryland and Virginia, 1993—. Founder, Constellation Democratic Clubs. Member, Phi Delta Kappa education fraternity; Knights of Columbus; Holy Name Society. Married; three children. District office: 1904 Griffiths Ave., Baltimore 21230; tel. (410) 644-6144. Annapolis office: 322 Lowe House Office Bldg., 21401-1991; tel. (410) 841-3319.*



JOHN F. WOOD, JR., Democrat, District 28B, Charles & St. Mary's Counties. Member, House of Delegates since 1987. Vice-Chair, Commerce and Government Matters Committee, 1994—. Vice-Chair, Rules and Executive Nominations Committee, 1993. Member, Economic Matters Committee, 1987-93 (unemployment insurance subcomm.); Special Joint Committee on Energy Pricing, 1990-91. Former chair, Charles County Delegation. *Born in Leonardtown, Maryland, January 13, 1936. Charlotte Hall Military Academy. Served in Maryland National Guard, Sergeant, 1952-60. Owner & operator of Wood's Food Rite since 1962. Member, Partnership for Workforce Quality Advisory Board; Interdepartmental Committee on Mandated Health Insurance Benefits; Maryland Veterans Home Commission; Tri-County Council for Southern Maryland; Chesapeake Bay Commission. Member, 7th Judicial Nominating Commission, 1980-86; Subcommittee on Mandated Health Insurance Benefits of Governor's Commission on Health Care Policy and Financing, 1988-89. Member, St. Mary's County Park and Recreation Board, 1979—; St. Mary's County Hospital Board, 1982—. Bd. of Directors, Mid-Atlantic Food Dealers Assoc., 1976-83 (pres., 1980). Member, Charles Co. Democratic Club; St. Mary's Co. Democratic Club; Mechanicsville Fire Dept. Rescue Squad; Mechanicsville & 7th Dist. Optimist Clubs; Mechanicsville Moose. Married; nine children. District office: 6230 Waldorf Leonardtown Rd., Mechanicsville 20659; tel. (301) 884-2345, (301) 934-9645. Annapolis office: 141 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3247, (410) 841-3247.*



BETTY WORKMAN, Democrat, District 1B, Allegany County. Member of House of Delegates since 1987. Member, Ways and Means Committee, 1993— (lottery subcommittee); Joint Committee on Protocol. Member, Judiciary Committee, 1992; Constitutional and Administrative Law Committee, 1987-92. President, Women Legislators of Maryland, 1993—. *Born in Cumberland, Maryland. Frostburg State College, B.S.; West Virginia University, M.A. Former mathematics teacher, Allegany High School, Cumberland. Member, Tri-County Council for Western Maryland. Former chair, Professional Standards and Teacher Education Advisory Board to State Department of Education. Delegate, Democratic Party National Convention, 1984. Member, Allegany County Democratic Central Committee, 8 years. Past president, 4th Dist. Women's Democratic Club. Member, Allegany County Democratic Club; Midland Democratic Club. Member, Allegany County Arts Council; Business and Professional Women; League of Women Voters; Maryland Retired Teachers Assoc.; Allegany County Retired Teachers Assoc. Member, LaVale Century Club; Cumberland Rotary Club; Allegany County Historical Society. Served on Board of Directors, Potomac Council Boy Scouts of America; Cumberland Summer Theatre; Western Maryland Area Health Education Center. Married; two children. District office: 65 LaVale Court, Cumberland 21502; tel. (301) 729-2041. Annapolis office: 319 Lowe House Office Bldg., 21401-1991; tel. (301) 858-3462, (410) 841-3462.*



HOUSE OF DELEGATES MEMBERS, 1994 BY NAME

(141 Delegates: 116 Democrats, 25 Republicans)

Leon Albin (D), Dist. 11 310 Lowe House Office Bldg. (410) 841-3342	Stephen J. Braun (D), Dist. 28A 216 Lowe House Office Bldg. (410) 841-3247
Gary R. Alexander (D), Dist. 27 State House, Room H4 (410) 841-3391 (301) 858-3391	Gerry L. Brewster (D), Dist. 9 308 Lowe House Office Bldg. (410) 841-3359
Curtis S. Anderson (D), Dist. 44 301 Lowe House Office Bldg. (410) 841-3259	Michael E. Busch (D), Dist. 30 151 Lowe House Office Bldg. (410) 841-3519
John S. Arnick (D), Dist. 7 303 Lowe House Office Bldg. (410) 841-3334	Joan Cadden (D), Dist. 31 213 Lowe House Office Bldg. (410) 841-3217
Michael E. Arrington (D), Dist. 25 203 Lowe House Office Bldg. (410) 841-3076 (301) 858-3076	Peter G. Callas (D), Dist. 2B 423 Lowe House Office Bldg. (410) 841-3449
John C. Astle (D), Dist. 30 212 Lowe House Office Bldg. (410) 841-3209	James W. Campbell (D), Dist. 42 320 Lowe House Office Bldg. (410) 841-3297
R. Charles Avara (D), Dist. 47 429 Lowe House Office Bldg. (410) 841-3547	Joel Chasnoff (D), Dist. 14A 121 Lowe House Office Bldg. (410) 841-3052 (301) 858-3052
Joseph Bartenfelder (D), Dist. 8 307 Lowe House Office Bldg. (410) 841-3365	Mary A. Conroy (D), Dist. 23 208 Lowe House Office Bldg. (410) 841-3098 (301) 858-3098
Kumar P. Barve (D), Dist. 17 224 Lowe House Office Bldg. (410) 841-3046 (301) 858-3046	Norman H. Conway (D), Dist. 38 416 Lowe House Office Bldg. (410) 841-3425
J. Ernest Bell II (D), Dist. 29B 217 Lowe House Office Bldg. (410) 841-3314	Gene W. Counihan (D), Dist. 15 222 Lowe House Office Bldg. (410) 841-3001 (301) 858-3001
Joanne C. Benson (D), Dist. 24 204 Lowe House Office Bldg. (410) 841-3065 (301) 858-3065	David R. Craig (R), Dist. 34 326 Lowe House Office Bldg. (410) 841-3289
Leon G. Billings (D), Dist. 18 225 Lowe House Office Bldg. (410) 841-3037 (301) 858-3037	Elijah E. Cummings (D), Dist. 39 151 Lowe House Office Bldg. (410) 841-3263
John J. Bishop (R), Dist. 9 308 Lowe House Office Bldg. (410) 841-3359	Gerald J. Curran (D), Dist. 43 141 Lowe House Office Bldg. (410) 841-3502
Phillip D. Bissett (R), Dist. 30 212 Lowe House Office Bldg. (410) 841-3211	Ulysses Currie (D), Dist. 25 203 Lowe House Office Bldg. (410) 841-3076 (301) 858-3076
Rosa Lee Blumenthal (D), Dist. 26 205 Lowe House Office Bldg. (410) 841-3012 (301) 858-3012	Clarence Davis (D), Dist. 45 323 Lowe House Office Bldg. (410) 841-3325
Rose Mary Hatem Bonsack (D), Dist. 34 326 Lowe House Office Bldg. (410) 841-3289	Dana Lee Dembrow (D), Dist. 20 226 Lowe House Office Bldg. (410) 841-3200 (301) 858-3200
Frank D. Boston, Jr. (D), Dist. 41 314 Lowe House Office Bldg. (410) 841-3283	Louis L. DePazzo (D), Dist. 7 305 Lowe House Office Bldg. (410) 841-3334
Bennett Bozman (D), Dist. 38 413 Lowe House Office Bldg. (410) 841-3431	Thomas E. Dewberry (D), Dist. 12 304 Lowe House Office Bldg. (410) 841-3378
	Anthony M. DiPietro, Jr. (D), Dist. 46 316 Lowe House Office Bldg. (410) 841-3303

HOUSE OF DELEGATES MEMBERS, 1994 (continued)

Richard N. Dixon (D), Dist. 5A 306 Lowe House Office Bldg. (410) 841-3371	James M. Harkins (R), Dist. 35A 326 Lowe House Office Bldg. (410) 841-3289
John P. Donoghue (D), Dist. 2C 422 Lowe House Office Bldg. (410) 841-3447	Hattie N. Harrison (D), Dist. 45 427 Lowe House Office Bldg. (410) 841-3486
Ann Marie Doory (D), Dist. 43 424 Lowe House Office Bldg. (410) 841-3460	Thomas H. Hattery (D), Dist. 4A 209 Lowe House Office Bldg. (410) 841-3107
John W. Douglass (D), Dist. 45 323 Lowe House Office Bldg. (410) 841-3325	Anne Healey (D), Dist. 22 207 Lowe House Office Bldg. (410) 841-3058 (301) 858-3058
Cornell N. Dypski (D), Dist. 46 316 Lowe House Office Bldg. (410) 841-3303	Henry B. Heller (D), Dist. 19 430 Lowe House Office Bldg. (410) 841-3528 (301) 858-3528
George C. Edwards (R), Dist. 1A 411 Lowe House Office Bldg. (410) 841-3435	Henry R. Hergenroeder, Jr. (D), Dist. 43 321 Lowe House Office Bldg. (410) 841-3308
Robert L. Ehrlich, Jr. (R), Dist. 10 309 Lowe House Office Bldg. (410) 841-3350	Sheila Ellis Hixson (D), Dist. 20 100 Lowe House Office Bldg. (410) 841-3469 (301) 858-3469
Donald B. Elliott (R), Dist. 4B 306 Lowe House Office Bldg. (410) 841-3371	Carolyn J. B. Howard (D), Dist. 24 204 Lowe House Office Bldg. (410) 841-3065 (301) 858-3065
Nathaniel Exum (D), Dist. 24 204 Lowe House Office Bldg. (410) 841-3065 (301) 858-3065	James W. Hubbard (D), Dist. 23 208 Lowe House Office Bldg. (410) 841-3103 (301) 858-3103
Robert L. Flanagan (R), Dist. 14B 226 Lowe House Office Bldg. (410) 841-3200 (301) 858-3200	W. Ray Huff (D), Dist. 31 213 Lowe House Office Bldg. (410) 841-3217
Jennie M. Forehand (D), Dist. 17 223 Lowe House Office Bldg. (410) 841-3028 (301) 858-3028	Brenda B. Hughes (D), Dist. 25 203 Lowe House Office Bldg. (410) 841-3076 (301) 858-3076
Peter Franchot (D), Dist. 20 220 Lowe House Office Bldg. (410) 841-3045 (301) 858-3045	John Adams Hurson (D), Dist. 18 224 Lowe House Office Bldg. (410) 841-3046 (301) 858-3046
C. Ronald Franks (R), Dist. 36 405 Lowe House Office Bldg. (410) 841-3410	Leslie E. Hutchinson (D), Dist. 6 303 Lowe House Office Bldg. (410) 841-3384
Brian E. Frosh (D), Dist. 16 222 Lowe House Office Bldg. (410) 841-3001 (301) 858-3001	John D. Jefferies (D), Dist. 39 315 Lowe House Office Bldg. (410) 841-3263
Donald C. Fry (D), Dist. 35A 326 Lowe House Office Bldg. (410) 841-3289	Samuel Q. Johnson III (D), Dist. 37 415 Lowe House Office Bldg. (410) 841-3427
Tony E. Fulton (D), Dist. 40 317 Lowe House Office Bldg. (410) 841-3277	Christine M. Jones (D), Dist. 26 205 Lowe House Office Bldg. (410) 841-3012 (301) 858-3012
Connie C. Galiazzo (D), Dist. 7 305 Lowe House Office Bldg. (410) 841-3334	A. Wade Kach (R), Dist. 10 309 Lowe House Office Bldg. (410) 841-3350
John G. Gary (R), Dist. 33 215 Lowe House Office Bldg. (410) 841-3223	Delores G. Kelley (D), Dist. 42 320 Lowe House Office Bldg. (410) 841-3297
Gilbert J. Genn (D), Dist. 16 224 Lowe House Office Bldg. (410) 841-3011 (301) 858-3011	Kevin Kelly (D), Dist. 1B 319 Lowe House Office Bldg. (410) 841-3454
Michael R. Gordon (D), Dist. 17 223 Lowe House Office Bldg. (410) 841-3028 (301) 858-3028	Ruth M. Kirk (D), Dist. 39 315 Lowe House Office Bldg. (410) 841-3263
Ronald A. Guns (D), Dist. 36 161 Lowe House Office Bldg. (410) 841-3534	

HOUSE OF DELEGATES MEMBERS, 1994 (continued)

Robert H. Kittleman (R), Dist. 14B 312 Lowe House Office Bldg. (410) 841-3401 (301) 858-3401	Pauline H. Menes (D), Dist. 21 201 Lowe House Office Bldg. (410) 841-3074 (301) 858-3074
Martha S. Klima (R), Dist. 9 308 Lowe House Office Bldg. (410) 841-3359	Kenneth C. Montague, Jr. (D), Dist. 44 301 Lowe House Office Bldg. (410) 841-3257
Charles W. (Stokes) Kolodziejski (D), Dist. 31 213 Lowe House Office Bldg. (410) 841-3217	John S. Morgan (R), Dist. 13B 219 Lowe House Office Bldg. (410) 841-3205 (301) 858-3205
Nancy K. Kopp (D), Dist. 16 221 Lowe House Office Bldg. (410) 841-3019 (301) 858-3019	Louis P. Morsberger (D), Dist. 12 304 Lowe House Office Bldg. (410) 841-3378
Carolyn J. Krysiak (D), Dist. 46 316 Lowe House Office Bldg. (410) 841-3303	Margaret H. Murphy (D), Dist. 41 314 Lowe House Office Bldg. (410) 841-3283
Lawrence A. LaMorte (D), Dist. 5B 209 Lowe House Office Bldg. (410) 841-3109	Ethel A. Murray (D), Dist. 35B 403 Lowe House Office Bldg. (410) 841-3444
Richard La Vay (R), Dist. 15 220 Lowe House Office Bldg. (410) 841-3090 (301) 858-3090	W. Michael Newnam (D), Dist. 36 428 Lowe House Office Bldg. (410) 841-3189
Theodore Levin (D), Dist. 11 310 Lowe House Office Bldg. (410) 841-3342	George W. Owings III (D), Dist. 29A 217 Lowe House Office Bldg. (410) 841-3231
George H. Littrell, Jr. (D), Dist. 4A 209 Lowe House Office Bldg. (410) 841-3107	Richard A. Palumbo (D), Dist. 22 207 Lowe House Office Bldg. (410) 841-3058 (301) 858-3058
Mary Ann Love (D), Dist. 32 215 Lowe House Office Bldg. (410) 841-3233	Samuel M. Parham (D), Dist. 41 314 Lowe House Office Bldg. (410) 841-3283
Martin G. Madden (R), Dist. 13B 219 Lowe House Office Bldg. (410) 841-3205 (301) 858-3205	Marsha G. Perry (D), Dist. 33 214 Lowe House Office Bldg. (410) 841-3223
E. Farrell Maddox (D), Dist. 6 305 Lowe House Office Bldg. (410) 841-3332	Carol S. Petzold (D), Dist. 19 225 Lowe House Office Bldg. (410) 841-3037 (301) 858-3037
Timothy F. Maloney (D), Dist. 21 313 Lowe House Office Bldg. (410) 841-3315 (301) 858-3315	Paul G. Pinsky (D), Dist. 22 207 Lowe House Office Bldg. (410) 841-3058 (301) 858-3058
Salima S. Marriott (D), Dist. 40 317 Lowe House Office Bldg. (410) 841-3277	Joan B. Pitkin (D), Dist. 23 208 Lowe House Office Bldg. (410) 841-3098 (301) 858-3098
Kenneth H. Masters (D), Dist. 12 426 Lowe House Office Bldg. (410) 841-3464	D. Bruce Poole (D), Dist. 3A 319 Lowe House Office Bldg. (410) 841-3451
Richard C. Matthews (R), Dist. 5A 306 Lowe House Office Bldg. (410) 841-3371	James F. Ports, Jr. (R), Dist. 8 307 Lowe House Office Bldg. (410) 841-3365
James E. McClellan (D), Dist. 3B 131 Lowe House Office Bldg. (410) 841-3407	Mary Louise Preis (D), Dist. 34 326 Lowe House Office Bldg. (410) 841-3289
Charles A. (Charlie Mac) McClenahan (R), Dist. 38 412 Lowe House Office Bldg. (410) 841-3433	James E. Proctor, Jr. (D), Dist. 27 206 Lowe House Office Bldg. (410) 841-3083 (301) 858-3083
Brian K. McHale (D), Dist. 47 322 Lowe House Office Bldg. (410) 841-3319	Howard P. Rawlings (D), Dist. 40 131 Lowe House Office Bldg. (410) 841-3407
Maggie L. McIntosh (D), Dist. 44 301 Lowe House Office Bldg. (410) 841-3257	Alfred W. Redmer, Jr. (R), Dist. 8 307 Lowe House Office Bldg. (410) 841-3365

HOUSE OF DELEGATES MEMBERS, 1994 (continued)

Jean W. Roesser (R), Dist. 15 225 Lowe House Office Bldg. (410) 841-3037 (301) 858-3037	Casper R. Taylor, Jr. (D), Dist. 2A 101 State House (410) 841-3800
James C. Rosapepe (D), Dist. 21 210 Lowe House Office Bldg. (410) 841-3114 (301) 858-3114	Leonard H. Teitelbaum (D), Dist. 19 221 Lowe House Office Bldg. (410) 841-3019 (301) 858-3019
Samuel I. Rosenberg (D), Dist. 42 320 Lowe House Office Bldg. (410) 841-3297	Virginia M. Thomas (D), Dist. 13A 161 Lowe House Office Bldg. (410) 841-3205
Richard Rynd (D), Dist. 11 100 Lowe House Office Bldg. (410) 841-3521	Robert A. Thornton, Jr. (D), Dist. 37 404 Lowe House Office Bldg. (410) 841-3343
Ellen R. Sauerbrey (R), Dist. 10 312 Lowe House Office Bldg. (410) 841-3401	David M. Valderrama (D), Dist. 26 205 Lowe House Office Bldg. (410) 841-3012 (301) 858-3012
Kenneth D. Schisler (R), Dist. 37 414 Lowe House Office Bldg. (410) 841-3429	Joseph F. Vallario, Jr. (D), Dist. 27 121 Lowe House Office Bldg. (410) 841-3488 (301) 858-3488
John F. Slade III (D), Dist. 29C 217 Lowe House Office Bldg. (410) 841-3314	Christopher Van Hollen, Jr. (D), Dist. 18 220 Lowe House Office Bldg. (410) 841-3045 (301) 858-3045
Elizabeth S. Smith-Anderson (R), Dist. 33 215 Lowe House Office Bldg. (410) 841-3223	Michael H. Weir (D), Dist. 6 303 Lowe House Office Bldg. (410) 841-3384
Theodore J. Sophocleus (D), Dist. 32 214 Lowe House Office Bldg. (410) 841-3233	Paul E. Weisengoff (D), Dist. 47 322 Lowe House Office Bldg. (410) 841-3319
Michael J. Sprague (D), Dist. 28A 216 Lowe House Office Bldg. (410) 841-3247	John F. Wood, Jr. (D), Dist. 28B 141 Lowe House Office Bldg. (410) 841-3247
J. Anita Stup (R), Dist. 3B 324 Lowe House Office Bldg. (410) 841-3240	Betty Workman (D), Dist. 1B 319 Lowe House Office Bldg. (410) 841-3462
Victor A. Sulin (D), Dist. 32 214 Lowe House Office Bldg. (410) 841-3233	

GENERAL ASSEMBLY MEMBERS, 1994 BY COUNTY

ALLEGANY COUNTY

Sen. John J. Hafer (R), Dist. 1 . . . (301) 858-3565
 Del. George C. Edwards (R), Dist. 1A (301) 858-3435
 Del. Kevin Kelly (D), Dist. 1B (301) 858-3454
 Del. Betty Workman (D), Dist. 1B . . . (301) 858-3462

Sen. Donald F. Munson (R), Dist. 2
 (301) 858-3609
 Del. Casper R. Taylor, Jr. (D), Dist. 2A
 (301) 858-3800

ANNE ARUNDEL COUNTY

Sen. C. Bernard Fowler (D), Dist. 29
 (410) 841-3673
 Del. George W. Owings III (D), Dist. 29A
 (410) 841-3231

Sen. Gerald W. Winegrad (D), Dist. 30
 (410) 841-3578
 Del. John C. Astle (D), Dist. 30 (410) 841-3209
 Del. Michael E. Busch (D), Dist. 30 . . (410) 841-3519
 Del. Phillip D. Bissett (R), Dist. 30 . . (410) 841-3211

Sen. Philip C. Jimeno (D), Dist. 31 (410) 841-3658
 Del. Joan Cadden (D), Dist. 31 (410) 841-3217
 Del. W. Ray Huff (D), Dist. 31 (410) 841-3217
 Del. Charles W. (Stokes) Kolodziejski (D),
 Dist. 31 (410) 841-3217

Sen. Michael J. Wagner (D), Dist. 32
 (410) 841-3593
 Del. Mary Ann Love (D), Dist. 32 . . . (410) 841-3233
 Del. Theodore J. Sophocleus (D), Dist. 32
 (410) 841-3233
 Del. Victor A. Sulin (D), Dist. 32 . . . (410) 841-3233

Sen. John A. Cade (R), Dist. 33 . . (410) 841-3568
 Del. John G. Gary (R), Dist. 33 (410) 841-3223
 Del. Marsha G. Perry (D), Dist. 33 . . . (410) 841-3223
 Del. Elizabeth S. Smith-Anderson (R),
 Dist. 33 (410) 841-3223

BALTIMORE CITY

Sen. Larry Young (D), Dist. 39 . . (410) 841-3612
 Del. Elijah E. Cummings (D), Dist. 39 (410) 841-3263
 Del. John D. Jeffries (D), Dist. 39 . . . (410) 841-3263
 Del. Ruth M. Kirk (D), Dist. 39 (410) 841-3263

Sen. Ralph M. Hughes (D), Dist. 40
 (410) 841-3656
 Del. Tony E. Fulton (D), Dist. 40 . . . (410) 841-3277
 Del. Salima Siler Marriott (D), Dist. 40 (410) 841-3277
 Del. Howard P. Rawlings (D), Dist. 40 (410) 841-3407

Sen. Clarence W. Blount (D), Dist. 41
 (410) 841-3697
 Del. Frank D. Boston, Jr. (D), Dist. 41 (410) 841-3283
 Del. Margaret H. Murphy (D), Dist. 41 (410) 841-3283
 Del. Samuel M. Parham (D), Dist. 41 . . (410) 841-3283

Sen. Barbara A. Hoffman (D), Dist. 42
 (410) 841-3648
 Del. James W. Campbell (D), Dist. 42 . (410) 841-3297
 Del. Delores G. Kelley (D), Dist. 42 . . (410) 841-3297
 Del. Samuel I. Rosenberg (D), Dist. 42 (410) 841-3297

Sen. John A. Pica, Jr. (D), Dist. 43 (410) 841-3145
 Del. Gerald J. Curran (D), Dist. 43 . . . (410) 841-3502
 Del. Ann Marie Doory (D), Dist. 43 . . . (410) 841-3460
 Del. Henry R. Hergenroeder, Jr. (D), Dist. 43
 (410) 841-3308

Sen. Julian L. Lapides (D), Dist. 44 (410) 841-3686
 Del. Curtis S. Anderson (D), Dist. 44 . . (410) 841-3259
 Del. Maggie L. McIntosh (D), Dist. 44 . (410) 841-3257
 Del. Kenneth C. Montague, Jr. (D), Dist. 44
 (410) 841-3257

Sen. Nathan C. Irby, Jr. (D), Dist. 45
 (410) 841-3165
 Del. Clarence Davis (D), Dist. 45 (410) 841-3325
 Del. John W. Douglass (D), Dist. 45 . . (410) 841-3325
 Del. Hattie N. Harrison (D), Dist. 45 . . (410) 841-3486

Sen. American Joe Miedusiewski (D), Dist. 46
 (410) 841-3598
 Del. Anthony M. DiPietro, Jr. (D), Dist. 46
 (410) 841-3303
 Del. Cornell N. Dypski (D), Dist. 46 . . (410) 841-3303
 Del. Carolyn J. Krysiak (D), Dist. 46 . . (410) 841-3303

Sen. George W. Della, Jr. (D), Dist. 47
 (410) 841-3600
 Del. R. Charles Avara (D), Dist. 47 . . (410) 841-3547
 Del. Brian K. McHale (D), Dist. 47 . . . (410) 841-3319
 Del. Paul E. Weisengoff (D), Dist. 47 . . (410) 841-3319

BALTIMORE COUNTY

Sen. Larry E. Haines (R), Dist. 5 . (410) 841-3683
 Del. Lawrence A. LaMotte (D), Dist. 5B
 (410) 841-3109

Sen. Michael J. Collins (D), Dist. 6 (410) 841-3642
 Del. Leslie E. Hutchinson (D), Dist. 6 . (410) 841-3384
 Del. E. Farrell Maddox (D), Dist. 6 . . (410) 841-3332
 Del. Michael H. Weir (D), Dist. 6 (410) 841-3384

Sen. Norman R. Stone, Jr. (D), Dist. 7
 (410) 841-3587
 Del. John S. Arnick (D), Dist. 7 (410) 841-3334
 Del. Louis L. DePazzo (D), Dist. 7 . . . (410) 841-3334
 Del. Connie C. Galiazzo (D), Dist. 7 . . (410) 841-3334

Sen. Thomas L. Bromwell (D), Dist. 8
 (410) 841-3620
 Del. Joseph Bartenfelder (D), Dist. 8 . . (410) 841-3365
 Del. James F. Ports, Jr. (R), Dist. 8 . . . (410) 841-3365
 Del. Alfred W. Redmer, Jr. (R), Dist. 8 (410) 841-3365

Sen. F. Vernon Boozer (R), Dist. 9 (410) 841-3706
 Del. John J. Bishop (R), Dist. 9 (410) 841-3359
 Del. Gerry L. Brewster (D), Dist. 9 . . . (410) 841-3359
 Del. Martha S. Klima (R), Dist. 9 (410) 841-3359

Sen. Janice Piccinini (D), Dist. 10 . (410) 841-3606
 Del. Robert L. Ehrlich, Jr. (R), Dist. 10
 (410) 841-3350
 Del. A. Wade Kach (R), Dist. 10 (410) 841-3350
 Del. Ellen R. Sauerbrey (R), Dist. 10 . . (410) 841-3401

Sen. Paula C. Hollinger (D), Dist. 11
 (410) 841-3131
 Del. Leon Albin (D), Dist. 11 (410) 841-3342
 Del. Theodore Levin (D), Dist. 11 . . . (410) 841-3342
 Del. Richard Rynd (D), Dist. 11 (410) 841-3521

Sen. Nancy L. Murphy (D), Dist. 12
 (410) 841-3653
 Del. Thomas E. Dewberry (D), Dist. 12
 (410) 841-3378
 Del. Kenneth H. Masters (D), Dist. 12 . (410) 841-3464
 Del. Louis P. Morsberger (D), Dist. 12 . (410) 841-3378

CALVERT COUNTY

- Sen. C. Bernard Fowler (D), Dist. 29**
 (410) 841-3673
Del. George W. Owings III (D), Dist. 29A
 (410) 841-3231
Del. J. Ernest Bell II (D), Dist. 29B... (410) 841-3314

CAROLINE COUNTY

- Sen. Walter M. Baker (D), Dist. 36** (410) 841-3639
Del. C. Ronald Franks (R), Dist. 36 .. (410) 841-3410
Del. Ronald A. Guns (D), Dist. 36 ... (410) 841-3534
Del. W. Michael Newnam (D), Dist. 36 (410) 841-3189
Sen. Frederick C. Malkus, Jr. (D), Dist. 37
 (410) 841-3590
Del. Samuel Q. Johnson III (D), Dist. 37
 (410) 841-3427
Del. Kenneth D. Schisler (R), Dist. 37 (410) 841-3429
Del. Robert A. Thornton, Jr. (D), Dist. 37
 (410) 841-3343

CARROLL COUNTY

- Sen. Charles H. Smelser (D), Dist. 4**
 (410) 841-3704
Del. Donald B. Elliott (R), Dist. 4B .. (410) 841-3371
Sen. Larry E. Haines (R), Dist. 5 .. (410) 841-3683
Del. Richard N. Dixon (D), Dist. 5A .. (410) 841-3371
Del. Richard C. Matthews (R), Dist. 5A (410) 841-3371
Del. Lawrence A. LaMotte (D), Dist. 5B
 (410) 841-3109

CECIL COUNTY

- Sen. William H. Amoss (D), Dist. 35**
 (410) 841-3603
Del. Ethel A. Murray (D), Dist. 35B .. (410) 841-3444
Sen. Walter M. Baker (D), Dist. 36 (410) 841-3639
Del. C. Ronald Franks (R), Dist. 36 .. (410) 841-3410
Del. Ronald A. Guns (D), Dist. 36 ... (410) 841-3534
Del. W. Michael Newnam (D), Dist. 36 (410) 841-3189

CHARLES COUNTY

- Sen. James C. Simpson (D), Dist. 28**
 (410) 841-3616
Del. Stephen J. Braun (D), Dist. 28A .. (410) 841-3247
Del. Michael J. Sprague (D), Dist. 28A (410) 841-3247
Del. John F. Wood, Jr. (D), Dist. 28B. (410) 841-3247

DORCHESTER COUNTY

- Sen. Frederick C. Malkus, Jr. (D), Dist. 37**
 (410) 841-3590
Del. Samuel Q. Johnson III (D), Dist. 37
 (410) 841-3427
Del. Kenneth D. Schisler (R), Dist. 37 (410) 841-3429
Del. Robert A. Thornton, Jr. (D), Dist. 37
 (410) 841-3343

FREDERICK COUNTY

- Sen. John W. Derr (R), Dist. 3 ...** (301) 858-3575
Del. James E. McClellan (D), Dist. 3B (301) 858-3407
Del. J. Anita Stup (R), Dist. 3B (301) 858-3240
Sen. Charles H. Smelser (D), Dist. 4
 (301) 858-3704
Del. Thomas H. Hattery (D), Dist. 4A (301) 858-3107
Del. George H. Littrell, Jr. (D), Dist. 4A
 (301) 858-3107

GARRETT COUNTY

- Sen. John J. Hafer (R), Dist. 1 ...** (301) 858-3565
Del. George C. Edwards (R), Dist. 1A (301) 858-3435

HARFORD COUNTY

- Sen. Habern W. Freeman (D), Dist. 34**
 (410) 841-3158
Del. Rose Mary Hatem Bonsack (D), Dist. 34
 (410) 841-3289
Del. David R. Craig (R), Dist. 34 (410) 841-3289
Del. Mary Louise Preis (D), Dist. 34 .. (410) 841-3289
Sen. William H. Amoss (D), Dist. 35
 (410) 841-3603
Del. Donald C. Fry (D), Dist. 35A (410) 841-3289
Del. James M. Harkins (R), Dist. 35A. (410) 841-3289

HOWARD COUNTY

- Sen. Charles H. Smelser (D), Dist. 4**
 (410) 841-3704
Del. Donald B. Elliott (R), Dist. 4B .. (410) 841-3371
Sen. Thomas M. Yeager (D), Dist. 13
 (410) 841-3572
Del. Virginia M. Thomas (D), Dist. 13A
 (410) 841-3205
Del. Martin G. Madden (R), Dist. 13B (410) 841-3205
Del. John S. Morgan (R), Dist. 13B ... (410) 841-3205
Sen. Christopher J. McCabe (R), Dist. 14
 (410) 841-3671
Del. Robert L. Flanagan (R), Dist. 14B (410) 841-3200
Del. Robert H. Kittleman (R), Dist. 14B
 (410) 841-3401

KENT COUNTY

- Sen. Walter M. Baker (D), Dist. 36** (410) 841-3639
Del. C. Ronald Franks (R), Dist. 36 .. (410) 841-3410
Del. Ronald A. Guns (D), Dist. 36 ... (410) 841-3534
Del. W. Michael Newnam (D), Dist. 36 (410) 841-3189

MONTGOMERY COUNTY

- Sen. Christopher J. McCabe (R), Dist. 14**
 (301) 858-3671
Del. Joel Chasnoff (D), Dist. 14A (301) 858-3052
Del. Robert L. Flanagan (R), Dist. 14B (301) 858-3200
Del. Robert H. Kittleman (R), Dist. 14B
 (301) 858-3401
Sen. Laurence Levitan (D), Dist. 15 (301) 858-3169
Del. Gene W. Counihan (D), Dist. 15. (301) 858-3001
Del. Richard La Vay (R), Dist. 15 (301) 858-3090
Del. Jean W. Roesser (R), Dist. 15 (301) 858-3037
Sen. Howard A. Denis (R), Dist. 16
 (301) 858-3124
Del. Brian E. Frosh (D), Dist. 16 (301) 858-3001
Del. Gilbert J. Genn (D), Dist. 16 (301) 858-3011
Del. Nancy K. Kopp (D), Dist. 16 (301) 858-3019
Sen. Mary H. Boergers (D), Dist. 17
 (301) 858-3134
Del. Kumar P. Barve (D), Dist. 17 (301) 858-3046
Del. Jennie M. Forehand (D), Dist. 17. (301) 858-3028
Del. Michael R. Gordon (D), Dist. 17. (301) 858-3028
Sen. Patricia R. Sher (D), Dist. 18 (301) 858-3137
Del. Leon G. Billings (D), Dist. 18 (301) 858-3037
Del. John Adams Hurson (D), Dist. 18 (301) 858-3046
Del. Christopher Van Hollen, Jr. (D), Dist. 18
 (301) 858-3045

Sen. Idamae Garrett (D), Dist. 19 (301) 858-3151
 Del. Henry B. Heller (D), Dist. 19 ... (301) 858-3528
 Del. Carol S. Petzold (D), Dist. 19 ... (301) 858-3037
 Del. Leonard H. Teitelbaum (D), Dist. 19
 (301) 858-3019

Sen. Ida G. Ruben (D), Dist. 20 (301) 858-3634
 Del. Dana Lee Dembrow (D), Dist. 20 (301) 858-3200
 Del. Peter Franchot (D), Dist. 20 (301) 858-3045
 Del. Sheila Ellis Hixson (D), Dist. 20 (301) 858-3469

PRINCE GEORGE'S COUNTY

Sen. Thomas M. Yeager (D), Dist. 13
 (301) 858-3572
 Del. Martin G. Madden (R), Dist. 13B (301) 858-3205
 Del. John S. Morgan (R), Dist. 13B .. (301) 858-3205

Sen. Arthur Dorman (D), Dist. 21 (301) 858-3141
 Del. Timothy F. Maloney (D), Dist. 21 (301) 858-3315
 Del. Pauline H. Menes (D), Dist. 21 .. (301) 858-3074
 Del. James C. Rosapepe (D), Dist. 21 (301) 858-3114

Sen. Thomas P. O'Reilly (D), Dist. 22
 (301) 858-3155
 Del. Anne Healey (D), Dist. 22 (301) 858-3058
 Del. Richard A. Palumbo (D), Dist. 22 (301) 858-3058
 Del. Paul G. Pinsky (D), Dist. 22 (301) 858-3058

Sen. Leo E. Green (D), Dist. 23 (301) 858-3631
 Del. Mary A. Conroy (D), Dist. 23 ... (301) 858-3098
 Del. James W. Hubbard (D), Dist. 23 (301) 858-3103
 Del. Joan B. Pitkin (D), Dist. 23 (301) 858-3098

Sen. Decatur W. Trotter (D), Dist. 24
 (301) 858-3148
 Del. Joanne C. Benson (D), Dist. 24 .. (301) 858-3065
 Del. Nathaniel Exum (D), Dist. 24 ... (301) 858-3065
 Del. Carolyn J. B. Howard (D), Dist. 24
 (301) 858-3065

Sen. Beatrice P. Tignor (D), Dist. 25
 (301) 858-3127
 Del. Michael E. Arrington (D), Dist. 25 (301) 858-3076
 Del. Ulysses Currie (D), Dist. 25 (301) 858-3076
 Del. Brenda B. Hughes (D), Dist. 25 .. (301) 858-3076

Sen. Gloria G. Lawlah (D), Dist. 26
 (301) 858-3092
 Del. Rosa Lee Blumenthal (D), Dist. 26
 (301) 858-3012
 Del. Christine M. Jones (D), Dist. 26 .. (301) 858-3012
 Del. David M. Valderrama (D), Dist. 26
 (301) 858-3012

Sen. Thomas V. Mike Miller, Jr. (D), Dist. 27
 (301) 858-3700
 Del. Gary R. Alexander (D), Dist. 27 .. (301) 858-3391
 Del. James E. Proctor, Jr. (D), Dist. 27 (301) 858-3083
 Del. Joseph F. Vallario, Jr. (D), Dist. 27
 (301) 858-3488

QUEEN ANNE'S COUNTY

Sen. Walter M. Baker (D), Dist. 36 (410) 841-3639
 Del. C. Ronald Franks (R), Dist. 36 .. (410) 841-3410
 Del. Ronald A. Guns (D), Dist. 36 ... (410) 841-3534
 Del. W. Michael Newnam (D), Dist. 36 (410) 841-3189

SOMERSET COUNTY

Sen. J. Lowell Stoltzfus (R), Dist. 38
 (410) 841-3645
 Del. Bennett Bozman (D), Dist. 38 ... (410) 841-3431
 Del. Norman H. Conway (D), Dist. 38 (410) 841-3425

Del. Charles A. (Charlie Mac) McClenahan (R),
 Dist. 38 (410) 841-3433

ST. MARY'S COUNTY

Sen. James C. Simpson (D), Dist. 28
 (410) 841-3616
 Del. John F. Wood, Jr. (D), Dist. 28B (410) 841-3247

Sen. C. Bernard Fowler (D), Dist. 29
 (410) 841-3673
 Del. J. Ernest Bell II (D), Dist. 29B ... (410) 841-3314
 Del. John F. Slade III (D), Dist. 29C .. (410) 841-3314

TALBOT COUNTY

Sen. Walter M. Baker (D), Dist. 36 (410) 841-3639
 Del. C. Ronald Franks (R), Dist. 36 .. (410) 841-3410
 Del. Ronald A. Guns (D), Dist. 36 (410) 841-3534
 Del. W. Michael Newnam (D), Dist. 36 (410) 841-3189

Sen. Frederick C. Malkus, Jr. (D), Dist. 37
 (410) 841-3590
 Del. Samuel Q. Johnson III (D), Dist. 37
 (410) 841-3427
 Del. Kenneth D. Schisler (R), Dist. 37 (410) 841-3429
 Del. Robert A. Thornton, Jr. (D), Dist. 37
 (410) 841-3343

WASHINGTON COUNTY

Sen. Donald F. Munson (R), Dist. 2
 (301) 858-3609
 Del. Casper R. Taylor, Jr. (D), Dist. 2A
 (301) 858-3800
 Del. Peter G. Callas (D), Dist. 2B (301) 858-3449
 Del. John P. Donoghue (D), Dist. 2C. (301) 858-3447

Sen. John W. Derr (R), Dist. 3 (301) 858-3575
 Del. D. Bruce Poole (D), Dist. 3A (301) 858-3451
 Del. James E. McClellan (D), Dist. 3B (301) 858-3407
 Del. J. Anita Stup (R), Dist. 3B. (301) 858-3240

WICOMICO COUNTY

Sen. Frederick C. Malkus, Jr. (D), Dist. 37
 (410) 841-3590
 Del. Samuel Q. Johnson III (D), Dist. 37
 (410) 841-3427
 Del. Kenneth D. Schisler (R), Dist. 37 (410) 841-3429
 Del. Robert A. Thornton, Jr. (D), Dist. 37
 (410) 841-3343

Sen. J. Lowell Stoltzfus (R), Dist. 38
 (410) 841-3645
 Del. Bennett Bozman (D), Dist. 38 ... (410) 841-3431
 Del. Norman H. Conway (D), Dist. 38 (410) 841-3425
 Del. Charles A. (Charlie Mac) McClenahan (R),
 Dist. 38 (410) 841-3433

WORCESTER COUNTY

Sen. J. Lowell Stoltzfus (R), Dist. 38
 (410) 841-3645
 Del. Bennett Bozman (D), Dist. 38 ... (410) 841-3431
 Del. Norman H. Conway (D), Dist. 38 (410) 841-3425
 Del. Charles A. (Charlie Mac) McClenahan (R),
 Dist. 38 (410) 841-3433

GENERAL ASSEMBLY MEMBERS, 1994 BY LEGISLATIVE DISTRICT

Below are the legislative election districts established by the Legislative Reapportionment Plan of 1982. Legislators listed were elected under this plan in 1990. The General Assembly Legislative Districting Plan of 1992, however, will define the legislative election districts that are to apply in the 1994 primary and general elections. Boundaries for each election district of the 1992 Plan begin on p. I23.

LEGISLATIVE DISTRICT 1

Sen. John J. Hafer (R), Dist. 1 . . . (301) 858-3565
Del. George C. Edwards (R), Dist. 1A (301) 858-3435
Del. Kevin Kelly (D), Dist. 1B (301) 858-3454
Del. Betty Workman (D), Dist. 1B . . . (301) 858-3462

LEGISLATIVE DISTRICT 2

Sen. Donald F. Munson (R), Dist. 2 (301) 858-3609
Del. Casper R. Taylor, Jr. (D), Dist. 2A (301) 858-3800
Del. Peter G. Callas (D), Dist. 2B (301) 858-3449
Del. John P. Donoghue (D), Dist. 2C . (301) 858-3447

LEGISLATIVE DISTRICT 3

Sen. John W. Derr (R), Dist. 3 . . . (301) 858-3575
Del. D. Bruce Poole (D), Dist. 3A (301) 858-3451
Del. James E. McClellan (D), Dist. 3B (301) 858-3407
Del. J. Anita Stup (R), Dist. 3B (301) 858-3240

LEGISLATIVE DISTRICT 4

Sen. Charles H. Smelser (D), Dist. 4 (410) 841-3704
Del. Thomas H. Hattery (D), Dist. 4A (301) 858-3107
Del. George H. Littrell, Jr. (D), Dist. 4A (301) 858-3107
Del. Donald B. Elliott (R), Dist. 4B . . (410) 841-3371

LEGISLATIVE DISTRICT 5

Sen. Larry E. Haines (R), Dist. 5 . . (410) 841-3683
Del. Richard N. Dixon (D), Dist. 5A . . (410) 841-3371
Del. Richard C. Matthews (R), Dist. 5A (410) 841-3371
Del. Lawrence A. LaMotte (D), Dist. 5B (410) 841-3109

LEGISLATIVE DISTRICT 6

Sen. Michael J. Collins (D), Dist. 6 (410) 841-3642
Del. Leslie E. Hutchinson (D), Dist. 6. (410) 841-3384
Del. E. Farrell Maddox (D), Dist. 6 . . (410) 841-3332
Del. Michael H. Weir (D), Dist. 6 . . . (410) 841-3384

LEGISLATIVE DISTRICT 7

Sen. Norman R. Stone, Jr. (D), Dist. 7 (410) 841-3587
Del. John S. Arnick (D), Dist. 7 (410) 841-3334
Del. Louis L. DePazzo (D), Dist. 7 . . . (410) 841-3334
Del. Connie C. Gializzo (D), Dist. 7 . (410) 841-3334

LEGISLATIVE DISTRICT 8

Sen. Thomas L. Bromwell (D), Dist. 8 (410) 841-3620
Del. Joseph Bartenfelder (D), Dist. 8 . . (410) 841-3365
Del. James F. Ports, Jr. (R), Dist. 8 . . . (410) 841-3365
Del. Alfred W. Redmer, Jr. (R), Dist. 8 (410) 841-3365

LEGISLATIVE DISTRICT 9

Sen. F. Vernon Boozer (R), Dist. 9 (410) 841-3706
Del. John J. Bishop (R), Dist. 9 (410) 841-3359
Del. Gerry L. Brewster (D), Dist. 9 . . . (410) 841-3359
Del. Martha S. Klima (R), Dist. 9 (410) 841-3359

LEGISLATIVE DISTRICT 10

Sen. Janice Piccinini (D), Dist. 10. (410) 841-3606
Del. Robert L. Ehrlich, Jr. (R), Dist. 10 (410) 841-3350
Del. A. Wade Kach (R), Dist. 10 (410) 841-3350
Del. Ellen R. Sauerbrey (R), Dist. 10 . . (410) 841-3401

LEGISLATIVE DISTRICT 11

Sen. Paula C. Hollinger (D), Dist. 11 (410) 841-3131
Del. Leon Albin (D), Dist. 11 (410) 841-3342
Del. Theodore Levin (D), Dist. 11 (410) 841-3342
Del. Richard Rynd (D), Dist. 11 (410) 841-3521

LEGISLATIVE DISTRICT 12

Sen. Nancy L. Murphy (D), Dist. 12 (410) 841-3653
Del. Thomas E. Dewberry (D), Dist. 12 (410) 841-3378
Del. Kenneth H. Masters (D), Dist. 12 . (410) 841-3464
Del. Louis P. Morsberger (D), Dist. 12. (410) 841-3378

LEGISLATIVE DISTRICT 13

Sen. Thomas M. Yeager (D), Dist. 13 (301) 858-3572
Del. Martin G. Madden (R), Dist. 13B (301) 858-3205
Del. John S. Morgan (R), Dist. 13B . . . (301) 858-3205
Del. Virginia M. Thomas (D), Dist. 13A (410) 841-3205

LEGISLATIVE DISTRICT 14

Sen. Christopher J. McCabe (R), Dist. 14 (301) 858-3671
Del. Joel Chasnoff (D), Dist. 14A (301) 858-3052
Del. Robert L. Flanagan (R), Dist. 14B (301) 858-3200
Del. Robert H. Kittleman (R), Dist. 14B (301) 858-3401

LEGISLATIVE DISTRICT 15

Sen. Laurence Levitan (D), Dist. 15 (301) 858-3169
Del. Gene W. Counihan (D), Dist. 15. (301) 858-3001
Del. Richard La Vay (R), Dist. 15 (301) 858-3090
Del. Jean W. Roesser (R), Dist. 15 (301) 858-3037

LEGISLATIVE DISTRICT 16

Sen. Howard A. Denis (R), Dist. 16
 (301) 858-3124
 Del. Brian E. Frosh (D), Dist. 16. . . . (301) 858-3001
 Del. Gilbert J. Genn (D), Dist. 16. . . . (301) 858-3011
 Del. Nancy K. Kopp (D), Dist. 16. . . . (301) 858-3019

LEGISLATIVE DISTRICT 17

Sen. Mary H. Boergers (D), Dist. 17
 (301) 858-3134
 Del. Kumar P. Barve (D), Dist. 17. . . . (301) 858-3046
 Del. Jennie M. Forchand (D), Dist. 17 (301) 858-3028
 Del. Michael R. Gordon (D), Dist. 17. (301) 858-3028

LEGISLATIVE DISTRICT 18

Sen. Patricia R. Sher (D), Dist. 18 (301) 858-3137
 Del. Leon G. Billings (D), Dist. 18 . . . (301) 858-3037
 Del. John Adams Hurson (D), Dist. 18 (301) 858-3046
 Del. Christopher Van Hollen, Jr. (D),
 Dist. 18. (301) 858-3045

LEGISLATIVE DISTRICT 19

Sen. Idamae Garrott (D), Dist. 19 (301) 858-3151
 Del. Henry B. Heller (D), Dist. 19 . . . (301) 858-3528
 Del. Carol S. Petzold (D), Dist. 19 . . . (301) 858-3037
 Del. Leonard H. Teitelbaum (D), Dist. 19
 (301) 858-3019

LEGISLATIVE DISTRICT 20

Sen. Ida G. Ruben (D), Dist. 20 . (301) 858-3634
 Del. Dana Lee Dembrow (D), Dist. 20 (301) 858-3200
 Del. Peter Franchot (D), Dist. 20 (301) 858-3045
 Del. Sheila Ellis Hixson (D), Dist. 20 . (301) 858-3469

LEGISLATIVE DISTRICT 21

Sen. Arthur Dorman (D), Dist. 21 (301) 858-3141
 Del. Timothy F. Maloney (D), Dist. 21 (301) 858-3315
 Del. Pauline H. Menes (D), Dist. 21 . . (301) 858-3074
 Del. James C. Rosapepe (D), Dist. 21 . (301) 858-3114

LEGISLATIVE DISTRICT 22

Sen. Thomas P. O'Reilly (D), Dist. 22
 (301) 858-3155
 Del. Anne Healey (D), Dist. 22. (301) 858-3058
 Del. Richard A. Palumbo (D), Dist. 22 (301) 858-3058
 Del. Paul G. Pinsky (D), Dist. 22. . . . (301) 858-3058

LEGISLATIVE DISTRICT 23

Sen. Leo E. Green (D), Dist. 23. . (301) 858-3631
 Del. Mary A. Conroy (D), Dist. 23 . . . (301) 858-3098
 Del. James W. Hubbard (D), Dist. 23 . (301) 858-3103
 Del. Joan B. Pitkin (D), Dist. 23 (301) 858-3098

LEGISLATIVE DISTRICT 24

Sen. Decatur W. Trotter (D), Dist. 24
 (301) 858-3148
 Del. Joanne C. Benson (D), Dist. 24. . (301) 858-3065
 Del. Nathaniel Exum (D), Dist. 24 . . . (301) 858-3065
 Del. Carolyn J. B. Howard (D), Dist. 24
 (301) 858-3065

LEGISLATIVE DISTRICT 25

Sen. Beatrice P. Tignor (D), Dist. 25
 (301) 858-3127
 Del. Michael E. Arrington (D), Dist. 25 (301) 858-3076
 Del. Ulysses Currie (D), Dist. 25. . . . (301) 858-3076
 Del. Brenda B. Hughes (D), Dist. 25 . (301) 858-3076

LEGISLATIVE DISTRICT 26

Sen. Gloria G. Lawlah (D), Dist. 26
 (301) 858-3092
 Del. Rosa Lee Blumenthal (D), Dist. 26 (301) 858-3012
 Del. Christine M. Jones (D), Dist. 26 . (301) 858-3012
 Del. David M. Valderrama (D), Dist. 26 (301) 858-3012

LEGISLATIVE DISTRICT 27

Sen. Thomas V. Mike Miller, Jr. (D), Dist. 27
 (301) 858-3700
 Del. Gary R. Alexander (D), Dist. 27 . (301) 858-3391
 Del. James E. Proctor, Jr. (D), Dist. 27. (301) 858-3083
 Del. Joseph F. Vallario, Jr. (D), Dist. 27
 (301) 858-3488

LEGISLATIVE DISTRICT 28

Sen. James C. Simpson (D), Dist. 28
 (410) 841-3616
 Del. Stephen J. Braun (D), Dist. 28A . (410) 841-3247
 Del. Michael J. Sprague (D), Dist. 28A. (410) 841-3247
 Del. John F. Wood, Jr. (D), Dist. 28B (410) 841-3247

LEGISLATIVE DISTRICT 29

Sen. C. Bernard Fowler (D), Dist. 29
 (410) 841-3673
 Del. George W. Owings III (D), Dist. 29A
 (410) 841-3231
 Del. J. Ernest Bell II (D), Dist. 29B . . (410) 841-3314
 Del. John F. Slade III (D), Dist. 29C . . (410) 841-3314

LEGISLATIVE DISTRICT 30

Sen. Gerald W. Winegrad (D), Dist. 30
 (410) 841-3578
 Del. John C. Astle (D), Dist. 30 (410) 841-3209
 Del. Michael E. Busch (D), Dist. 30 . . (410) 841-3519
 Del. Phillip D. Bissett (R), Dist. 30. . . (410) 841-3211

LEGISLATIVE DISTRICT 31

Sen. Philip C. Jimeno (D), Dist. 31 (410) 841-3658
 Del. Joan Cadden (D), Dist. 31. (410) 841-3217
 Del. W. Ray Huff (D), Dist. 31. (410) 841-3217
 Del. Charles W. (Stokes) Kolodziejcki (D),
 Dist. 31 (410) 841-3217

LEGISLATIVE DISTRICT 32

Sen. Michael J. Wagner (D), Dist. 32
 (410) 841-3593
 Del. Mary Ann Love (D), Dist. 32 . . . (410) 841-3233
 Del. Theodore J. Sophocleus (D), Dist. 32
 (410) 841-3233
 Del. Victor A. Sulin (D), Dist. 32 (410) 841-3233

LEGISLATIVE DISTRICT 33

Sen. John A. Cade (R), Dist. 33 . . (410) 841-3568
 Del. John G. Gary (R), Dist. 33 (410) 841-3223
 Del. Marsha G. Perry (D), Dist. 33. . . (410) 841-3223
 Del. Elizabeth S. Smith-Anderson (R),
 Dist. 33 (410) 841-3223

LEGISLATIVE DISTRICT 34

Sen. Habern W. Freeman (D), Dist. 34
 (410) 841-3158
 Del. Rose Mary Hatem Bonsack (D),
 Dist. 34 (410) 841-3289
 Del. David R. Craig (R), Dist. 34 (410) 841-3289
 Del. Mary Louise Preis (D), Dist. 34 .. (410) 841-3289

LEGISLATIVE DISTRICT 35

Sen. William H. Amoss (D), Dist. 35
 (410) 841-3603
 Del. Donald C. Fry (D), Dist. 35A ... (410) 841-3289
 Del. James M. Harkins (R), Dist. 35A. (410) 841-3289
 Del. Ethel A. Murray (D), Dist. 35B .. (410) 841-3444

LEGISLATIVE DISTRICT 36

Sen. Walter M. Baker (D), Dist. 36
 (410) 841-3639
 Del. C. Ronald Franks (R), Dist. 36 .. (410) 841-3410
 Del. Ronald A. Guns (D), Dist. 36 ... (410) 841-3534
 Del. W. Michael Newnam (D), Dist. 36 (410) 841-3189

LEGISLATIVE DISTRICT 37

Sen. Frederick C. Malkus, Jr. (D), Dist. 37
 (410) 841-3590
 Del. Samuel Q. Johnson III (D), Dist. 37
 (410) 841-3427
 Del. Kenneth D. Schisler (R), Dist. 37 (410) 841-3429
 Del. Robert A. Thornton, Jr. (D), Dist. 37
 (410) 841-3343

LEGISLATIVE DISTRICT 38

Sen. J. Lowell Stoltzfus (R), Dist. 38
 (410) 841-3645
 Del. Bennett Bozman (D), Dist. 38 ... (410) 841-3431
 Del. Norman H. Conway (D), Dist. 38 (410) 841-3425
 Del. Charles A. (Charlie Mac) McClenahan (R),
 Dist. 38 (410) 841-3433

LEGISLATIVE DISTRICT 39

Sen. Larry Young (D), Dist. 39 ... (410) 841-3612
 Del. Elijah E. Cummings (D), Dist. 39 (410) 841-3263
 Del. John D. Jefferies (D), Dist. 39 ... (410) 841-3263
 Del. Ruth M. Kirk (D), Dist. 39 (410) 841-3263

LEGISLATIVE DISTRICT 40

Sen. Ralph M. Hughes (D), Dist. 40
 (410) 841-3656
 Del. Tony E. Fulton (D), Dist. 40 (410) 841-3277
 Del. Salima Siler Marriott (D), Dist. 40 (410) 841-3277
 Del. Howard P. Rawlings (D), Dist. 40
 (410) 841-3407

LEGISLATIVE DISTRICT 41

Sen. Clarence W. Blount (D), Dist. 41
 (410) 841-3697
 Del. Frank D. Boston, Jr. (D), Dist. 41. (410) 841-3283
 Del. Margaret H. Murphy (D), Dist. 41
 (410) 841-3283
 Del. Samuel M. Parham (D), Dist. 41. (410) 841-3283

LEGISLATIVE DISTRICT 42

Sen. Barbara A. Hoffman (D), Dist. 42
 (410) 841-3648
 Del. James W. Campbell (D), Dist. 42 (410) 841-3297
 Del. Delores G. Kelley (D), Dist. 42.. (410) 841-3297
 Del. Samuel I. Rosenberg (D), Dist. 42 (410) 841-3297

LEGISLATIVE DISTRICT 43

Sen. John A. Pica, Jr. (D), Dist. 43 (410) 841-3145
 Del. Gerald J. Curran (D), Dist. 43... (410) 841-3502
 Del. Ann Marie Doory (D), Dist. 43... (410) 841-3460
 Del. Henry R. Hergenroeder, Jr. (D),
 Dist. 43 (410) 841-3308

LEGISLATIVE DISTRICT 44

Sen. Julian L. Lapides (D), Dist. 44 (410) 841-3686
 Del. Curtis S. Anderson (D), Dist. 44 .. (410) 841-3259
 Del. Maggie L. McIntosh (D), Dist. 44. (410) 841-3257
 Del. Kenneth C. Montague, Jr. (D),
 Dist. 44 (410) 841-3257

LEGISLATIVE DISTRICT 45

Sen. Nathan C. Irby, Jr. (D), Dist. 45
 (410) 841-3165
 Del. Clarence Davis (D), Dist. 45 (410) 841-3325
 Del. John W. Douglass (D), Dist. 45.. (410) 841-3325
 Del. Hattie N. Harrison (D), Dist. 45.. (410) 841-3486

LEGISLATIVE DISTRICT 46

Sen. American Joe Miedusiewski (D), Dist. 46
 (410) 841-3598
 Del. Anthony M. DiPietro, Jr. (D), Dist. 46
 (410) 841-3303
 Del. Cornell N. Dypski (D), Dist. 46 .. (410) 841-3303
 Del. Carolyn J. Krysiak (D), Dist. 46 .. (410) 841-3303

LEGISLATIVE DISTRICT 47

Sen. George W. Della, Jr. (D), Dist. 47
 (410) 841-3600
 Del. R. Charles Avara (D), Dist. 47 .. (410) 841-3547
 Del. Brian K. McHale (D), Dist. 47 ... (410) 841-3319
 Del. Paul E. Weisengoff (D), Dist. 47.. (410) 841-3319

LEGISLATIVE ELECTION DISTRICTS

In Maryland, a legislative election district, commonly called a legislative district, is a geographic area from which voters elect their representatives to the General Assembly.¹ The State Constitution delineates the procedure by which these districts are determined (Art. III, secs. 3, 4, 5).

Procedure for Establishing Legislative Districts. The Constitution requires the Governor to initiate the legislative reapportionment process. After each U.S. decennial census and after public hearings, the Governor prepares a plan setting forth legislative district boundaries. This plan must conform to requirements of the Maryland Constitution (Art. III, secs. 2, 3, 4). The Governor presents the plan to the Senate President and the House Speaker. They, in turn, introduce the plan as a joint resolution to the General Assembly by the first day of the regular legislative session in the second year following every census. Prior to the regular session, the Governor may call a special legislative session in which to present the plan.

The General Assembly, following each decennial census, may adopt by joint resolution a legislative district boundary plan. The plan must conform to Constitutional requirements (Art. III, secs. 2, 3, 4). If the General Assembly adopts such a plan by the 45th day after the opening of the regular session (in the second year following every census), that plan becomes law. If no plan has been adopted by the 45th day after the opening of the regular session, the Governor's legislative district plan becomes law.

The Constitution also provides for judicial review. Upon petition of any registered voter, the Court of Appeals may review the legislative districting of the State and may grant appropriate relief, if it finds that State districting does not conform to requirements of the federal or Maryland constitutions.

Division of Each County and Baltimore City into Legislative Districts. Legislative districts first were used for elections in 1800. From 1777 to 1799, voters found only one polling place in each county and in Baltimore City. This proved a hardship to those who lived far away. Since it was considered "... desirable that the full, free and fair voice of the people should be expressed in their choice of the functionaries of government," for the 1800 election each county and Baltimore City was divided into several election districts to afford citizens a polling site nearer their place of residence (Chapter 115, Acts of 1798). The newly formed election districts did not extend beyond the boundaries of each county or Baltimore City. Indeed, subsequent redistricting was confined to these borders until 1965, when election districts began to cross boundary lines of the counties.

Prior to statewide apportionment, legislative districts were local geographic areas. They were defined within the boundaries of individual counties or Baltimore City—Maryland's units of local government. Geographic representation gave each county, rural or suburban, an equal vote regardless of population. Place, for the most part, determined representation, certainly in the Senate. From the first popular election for senators in 1838, each county was allotted one senator. Baltimore City was granted one senator for each of its legislative districts. With the exception of Baltimore City, population had no bearing on the number of senators until 1965. Apportionment for electing delegates, however, was influenced by population and population was to become the basis of representation. Yet, dividing each county and Baltimore City into legislative districts did not produce districts of equal population.

Division of the State into Legislative Districts. To attain legislative districts of comparable population size, it became necessary to apportion not individual counties and Baltimore City but the entire State. In 1965, when "senatorial districts" were drawn to bring Maryland's practice closer to the principle of "one man, one vote," some legislative districts for the first time encompassed two or more counties' voters.

Not until 1974 did voters elect all members of the General Assembly on the basis of equal representation by population. Legislative districts reflecting this change were formed by a statewide apportionment, instituted by a 1972 Constitutional amendment that allowed districts to encompass part of a county, parts of adjoining counties, an entire county, or more than one county. Ratified by the voters on November 7, 1972, this amendment divided Maryland into 47 districts for the election of the 47 senators and 141 delegates who constitute the 188 members of the General Assembly (Chapter 363, Acts of 1972). This first statewide apportionment for the election of both houses of the General Assembly set standards which remain today. Voters in each legislative election district choose one senator to represent them in the Senate

¹ Legislative election districts are not to be confused with Congressional election districts, which are determined by Congress for the election of U.S. Senators and U.S. Representatives.

and three delegates to represent them in the House of Delegates. Each district may be divided into three delegate subdistricts or one multi-member delegate subdistrict. Each district must consist of adjoining territory, be compact in form, and of equal population (Const., Art. III, secs. 1-4). In districts that contain more than two counties or parts of more than two counties and where the delegates are elected at large by the voters of the entire district, no county or part of a county is allowed to have more than one resident delegate.

Pursuant to Article III, section 5, of the Constitution, the Governor presented the Legislative Reapportionment Plan of 1982 to the General Assembly on January 13, 1982, and it became law on February 26, 1982 (Joint Resolution no. 1, Acts of 1982). This second statewide apportionment retained 47 legislative districts but redefined their boundaries. The third statewide apportionment of 1992 also retained 47 legislative districts and redefined their boundaries.

GENERAL ASSEMBLY LEGISLATIVE DISTRICTING PLAN OF 1992

The Legislative Districting Plan of 1992 was presented by the Governor to the General Assembly on January 8, 1992, and became law on February 21, 1992 (Joint Resolutions 9 and 10, Acts of 1992; Code State Government Article, secs. 2-201 through 2-205). It is this plan that will apply when voters choose members of the General Assembly in the 1994 primary and general elections.²

The following descriptions of boundaries for legislative election districts refer to election districts, wards, and precincts by geographical boundaries as they existed in 1992. Precinct boundaries are dynamic. Changes occur to reflect population shifts and to ensure convenient polling places for all voters. Local boards of election supervisors can provide current information on precincts encompassed within each district.

LEGISLATIVE DISTRICT 1 (Garrett County & part of Allegany County)

Delegate District 1A: Garrett County.
Allegany County—Election Districts 9, 10, 18, 19.

Delegate District 1B: Allegany County—Election Districts 5, precincts 1, 6; Election District 7, precincts 1 (part), 2; Election Districts 8, 11-13, 17, 20, 23, 24, 26, 28; Election District 29, precincts 1, 2; Election Districts 30, 31, 34.

Delegate District 1C: Allegany County—Election Districts 1-4; Election District 5, precincts 2, 4; Election District 6; Election District 7, precinct 1 (part); Election Districts 14, 16, 21, 22; Election District 29, precinct 3; Election District 35.

LEGISLATIVE DISTRICT 2 (Part of Washington County)

Delegate District 2A: Washington County—Election Districts 2, 4, 5; Election District 10, precincts 1 (part), 2; Election Districts 15, 23, 24, 26.

Delegate District 2B: Washington County—Election Districts 1, 6, 8; Election District 10, precinct 1 (part); Election Districts 11, 12, 16, 18, 19, 20.

Delegate District 2C: Washington County—Election Districts 3, 17, 21, 22, 25.

LEGISLATIVE DISTRICT 3 (Parts of Washington & Frederick Counties)

Washington County—Election Districts 7, 9, 13, 14, 27.

Frederick County—Election Districts 2, 3, 6, 10; Election District 13 (part); Election Districts 16, 21-24.

LEGISLATIVE DISTRICT 4 (Parts of Frederick & Carroll Counties)

Delegate District 4A: Frederick County—Election Districts 1, 4, 7-9, 11, 12; Election District 13 (part); Election Districts 14, 15, 18, 20, 25, 26.

Delegate District 4B: Carroll County—Election Districts 1, 9-13. Frederick County—Election Districts 5, 17, 19.

LEGISLATIVE DISTRICT 5 (Part of Carroll County)

Carroll County—Election Districts 2-8, 14.

² By ruling of a federal judicial panel of January 14, 1994, the State of Maryland must submit a plan for a new African-American majority district on the lower Eastern Shore by February 28, 1994. Such a plan would alter the boundaries of Legislative Districts 37 and 38.

LEGISLATIVE DISTRICT 6*(Parts of Baltimore County & Harford County)*

Baltimore County—Election District 10, precinct 2 (part); Election District 11, precincts 1 (part), 2-5; Election District 15, precincts 3 (part), 4-18.

Harford County—Election District 1, precinct 2 (part); Election District 3, precincts 3 (part), 35 (part).

LEGISLATIVE DISTRICT 7*(Part of Baltimore County)*

Baltimore County—Election District 12, precincts 2, 3, 5-8, 9 (part), 10-13; Election District 14, precincts 3 (part), 5-9; Election District 15, precincts 1, 2, 3 (part), 19-21.

LEGISLATIVE DISTRICT 8*(Parts of Baltimore County & Baltimore City)*

Baltimore County—Election District 9, precincts 6, 21-24; Election District 10, precincts 1 (part), 2 (part); Election District 11, precincts 1 (part), 6-9; Election District 14, precincts 1, 2, 3 (part), 4.

Baltimore City—Ward 27, precincts 14 (part), 18, 19, 20 (part), 23.

LEGISLATIVE DISTRICT 9*(Part of Baltimore County)*

Delegate District 9A: Baltimore County—Election Districts 6, 7; Election District 8, precincts 1, 3, 6, 9 (part), 10-12; Election District 9, precincts 8-10, 16-20; Election District 10, precincts 1, 2 (part), 3, 4.

Delegate District 9B: Baltimore County—Election District 9, precincts 3-5, 7, 11-15.

LEGISLATIVE DISTRICT 10*(Parts of Baltimore County & Baltimore City)*

Baltimore County—Election District 1, precincts 1, 2, 3 (part); Election District 2, precincts 1-8, 10-13, 16 (part), 18 (part); Election District 3, precincts 1, 3 (part).

Baltimore City—Ward 28, precincts 2-4, 7-9, 13-15.

LEGISLATIVE DISTRICT 11*(Part of Baltimore County)*

Baltimore County—Election District 2, precincts 9, 14, 15, 16 (part), 17, 18 (part), 19; Election District 3, precincts 3 (part), 4, 5, 8-11; Election Districts 4, 5; Election District 8, precincts 2, 4, 5, 7, 9 (part), 13.

LEGISLATIVE DISTRICT 12*(Parts of Baltimore County & Howard County)*

Delegate District 12A: Baltimore County—Election District 1, precincts 6 (part), 8, 10 (part), 11, 12 (part); Election District 13.

Howard County—Election District 1, precincts 1-3.

Delegate District 12B: Howard County—Election District 1, precincts 4, 5 (part); Election District 2, precincts 3, 4 (part); Election District 5, precincts 2-4, 9, 12, 13 (part), 14-16.

LEGISLATIVE DISTRICT 13*(Parts of Howard & Prince George's Counties)*

Delegate District 13A: Howard County—Election District 1, precincts 5 (part), 6; Election District 5, precincts 5, 6; Election District 6, precincts 1, 2 (part), 3-14, 16-26.

Delegate District 13B: Howard County—Election District 6, precincts 2 (part), 15.

Prince George's County—Election District 10, precincts 1 (part), 2-4, 9 (part).

LEGISLATIVE DISTRICT 14*(Parts of Montgomery & Howard Counties)*

Delegate District 14A: Montgomery County—Election District 5, precincts 1, 8, 15, 17-20; Election District 8, precincts 2 (part), 6, 8 (part), 10.

Delegate District 14B: Howard County—Election Districts 2, precincts 1, 2, 4 (part), 5-13; Election Districts 3, 4; Election District 5, precincts 1, 10, 11, 13 (part), 17. Montgomery County—Election District 8, precincts 2 (part), 7.

LEGISLATIVE DISTRICT 15*(Part of Montgomery County)*

Montgomery County—Election Districts 2, 3; Election District 4, precincts 12, 17, 20, 23, 33; Election District 6; Election District 10, precincts 1-6, 8, 9, 11-13; Election District 11; Election District 12, precinct 3.

LEGISLATIVE DISTRICT 16*(Part of Montgomery County)*

Montgomery County—Election District 4, precincts 10, 13, 18, 28, 31, 32; Election District 7, precincts 3, 4, 7-15, 17-20, 22-31, 33; Election District 10, precincts 7, 10; Election District 13, precinct 38 (part).

LEGISLATIVE DISTRICT 17*(Part of Montgomery County)*

Montgomery County—Election District 4, precincts 1-9, 11, 14-16, 21, 22, 24, 25, 29, 30; Election District 9, precincts 1-3, 6, 7 (part), 13, 15, 16, 20, 21 (part), 24; Election District 13, precinct 38 (part), 62.

LEGISLATIVE DISTRICT 18*(Part of Montgomery County)*

Montgomery County—Election District 4, precincts 26, 27; Election District 7, precincts 1, 2, 5, 6, 16, 21, 32; Election District 13, precincts 3, 7, 10, 12 (part), 14, 16, 17, 19 (part), 23-32, 34, 36, 39, 40, 42, 44, 53, 58, 59, 63 (part).

LEGISLATIVE DISTRICT 19*(Part of Montgomery County)*

Montgomery County—Election District 4, precinct 19 (part); Election District 5, precinct 16; Election District 8, precincts 1, 3, 4 (part), 5, 8 (part), 9; Election District 13, precincts 1, 2, 11, 19 (part), 20, 33, 35, 37, 43, 45, 46, 48, 51, 52, 54-57, 60, 63 (part), 64.

LEGISLATIVE DISTRICT 20

(Part of Montgomery County)

Montgomery County—Election District 5, precincts 2-7, 9-14; Election District 13, precincts 4-6, 8, 9, 12 (part), 13, 15, 18, 21, 22, 41, 47, 50.

LEGISLATIVE DISTRICT 21

(Part of Prince George's County)

Prince George's County—Election District 1; Election District 10, precincts 1 (part), 5-8, 9 (part), 10 (part); Election District 17, precincts 4, 6 (part), 10, 11, 13-15; Election District 21, precincts 1, 2, 4, 5, 7 (part), 10, 12 (part), 14, 15.

LEGISLATIVE DISTRICT 22

(Part of Prince George's County)

Delegate District 22A: Prince George's County—Election District 2, precinct 5; Election District 16; Election District 17, precincts 7, 9, 12; Election District 20, precincts 1, 2, 6, 7; Election District 21, precincts 7 (part), 9 (part), 12 (part).

Delegate District 22B: Prince George's County—Election District 2, precincts 3, 4, 6, 8, 9; Election District 20, precinct 3.

LEGISLATIVE DISTRICT 23

(Part of Prince George's County)

Prince George's County—Election District 3, precinct 2; Election District 7, precincts 1-8, 9 (part); Election District 10, precinct 10; Election District 14; Election District 20, precincts 5, 9; Election District 21, precincts 3, 6, 8, 9 (part), 11, 13, 16.

LEGISLATIVE DISTRICT 24

(Part of Prince George's County)

Prince George's County—Election District 2, precincts 1, 2, 7; Election District 6, precinct 3; Election District 13, precincts 1-3, 5, 7, 8; Election District 17, precincts 1-3, 5, 8; Election District 18, precincts 1-5, 7, 8, 10; Election District 20, precincts 4, 8.

LEGISLATIVE DISTRICT 25

(Part of Prince George's County)

Prince George's County—Election District 6, precincts 1, 4-7, 9-12, 15, 16, 18-22; Election District 7, precinct 9; Election District 9, precincts 1 (part), 3, 6 (part); Election District 13, precincts 4, 6, 10, 11; Election District 15, precinct 2 (part); Election District 18, precinct 6.

LEGISLATIVE DISTRICT 26

(Part of Prince George's County)

Prince George's County—Election District 5, precincts 2, 5, 6; Election District 6, precincts 2, 8, 13, 14, 17; Election District 9, precincts 2, 5; Election District 12.

LEGISLATIVE DISTRICT 27

(Parts of Prince George's, Anne Arundel & Calvert Counties)

Delegate District 27A: Prince George's County—Election District 3, precincts 1, 3; Election District 4; Election District 5, precincts 1, 3, 4; Election District 8; Election District 9, precincts 1 (part), 4, 6 (part), 7-9; Election District 11; Election District 15, precincts 1, 2 (part), 3.

Delegate District 27B: Anne Arundel County—Election District 7, precincts 1, 2, 9.
Calvert County—Election District 3.

LEGISLATIVE DISTRICT 28

(Charles County)

LEGISLATIVE DISTRICT 29

(Parts of Calvert & St. Mary's Counties)

Delegate District 29A: St. Mary's County—Election Districts 3-5, 7; Election District 6, precinct 2.

Delegate District 29B: Calvert County—Election Districts 1, 2; Election District 6, precinct 1; Election District 8, precincts 1, 3-5.

St. Mary's County—Election Districts 3, 6; Election District 8 (part).

Delegate District 29C: Calvert County—Election Districts 1, 2.

St. Mary's County—Election District 8, precincts 2, 6.

LEGISLATIVE DISTRICT 30

(Part of Anne Arundel County)

Anne Arundel County—Election District 5, precincts 1-4, 11, 13, 17-18, 20-23; Election District 6, precincts 1-18, 22-24; Election District 7, precincts 3-6, 10, 19.

LEGISLATIVE DISTRICT 31

(Part of Anne Arundel County)

Anne Arundel County—Election District 1, precincts 4, 13, 15-18; Election District 2, precincts 8, 10, 12; Election District 3; Election District 5, precincts 9, 10, 14, 16.

LEGISLATIVE DISTRICT 32

(Part of Anne Arundel County)

Anne Arundel County—Election District 1, precincts 1-3, 5-12, 14, 19; Election District 2, precincts 1-7, 9, 11, 13-17; Election District 4, precincts 1, 9, 10.

LEGISLATIVE DISTRICT 33

(Part of Anne Arundel County)

Anne Arundel County—Election District 4, precincts 2-8, 11; Election District 5, precincts 5-8, 12, 15, 19, 24; Election District 6, precincts 19-21; Election District 7, precincts 7, 8, 11-18, 20.

LEGISLATIVE DISTRICT 34*(Part of Harford County)*

Harford County—Election District 1, precincts 3-6, 10 (part), 11, 12 (part), 45; Election District 2, precincts 1 (part), 2 (part), 3, 4, 10, 15, 19; Election District 3, precincts 10-12, 16 (part), 17, 18 (part); Election District 6.

LEGISLATIVE DISTRICT 35*(Parts of Harford & Cecil Counties)*

Delegate District 35A: Harford County—Election District 1, precincts 2 (part), 10 (part), 12 (part); Election District 2, precincts 1 (part), 2 (part); Election District 3, precincts 2, 3 (part), 4, 5, 15, 16 (part), 18 (part), 20, 35 (part); Election Districts 4, 5.

Delegate District 35B: Cecil County—Election District 4, precinct 1; Election District 5, precinct 2; Election Districts 6-9.

LEGISLATIVE DISTRICT 36*(Kent County & Queen Anne's County; & parts of Cecil, Caroline & Talbot Counties)*

Cecil County—Election Districts 1-3; Election District 4, precinct 2; Election District 5, precinct 1.

Caroline County—Election District 7.

Talbot County—Election District 1, precincts 4, 5; Election District 4.

LEGISLATIVE DISTRICT 37*(Dorchester County; & parts of Caroline, Talbot & Wicomico)*

Caroline County—Election Districts 1-6, 8.

Talbot County—Election District 1, precincts 1-3; Election Districts 2, 3, 5.

Wicomico County—Election Districts 1-3, 7, 10, 12, 15; Election District 9, precincts 1E, 2A, 3A, 3Y; and parts of Election Districts 11, 16.

LEGISLATIVE DISTRICT 38*(Somerset & Worcester County; & part of Wicomico County)*

Wicomico County—Election Districts 4-6, 8, 13, 14; Election District 9, precincts 1A, 1B, 2B, 3B, 3Z; and parts of Election Districts 11, 16.

LEGISLATIVE DISTRICT 39*(Part of Montgomery County)*

Montgomery County—Election District 1. Election District 4, precinct 19 (part); Election District 8, precinct 4 (part); Election District 9, precincts 4, 5, 7 (part), 8-12, 14, 17-19, 21 (part), 22, 23, 25, 26; Election District 12, precincts 1, 2.

LEGISLATIVE DISTRICT 40*(Part of Baltimore City)*

Baltimore City—Ward 9, precincts 11, 12, 15; Ward 11, precincts 2, 3; Ward 12, precincts 5-9; Ward 13, precincts 5-18; Ward 14, precinct 1; Ward 15, precincts 10, 17-42, 44, 45; Ward 16, precincts 6, 7, 8 (part); Ward 27, precincts 93-96.

LEGISLATIVE DISTRICT 41*(Part of Baltimore City)*

Baltimore City—Ward 15, precincts 1-9, 11-16, 43; Ward 16, precincts 9-12; Ward 19, precinct 2; Ward 20, precincts 4-12, 14, 15; Ward 25, precinct 2 (part); Ward 27, precincts 92, 97-101; Ward 28, precincts 5, 6, 10-12, 16-20.

LEGISLATIVE DISTRICT 42*(Parts of Baltimore City & Baltimore County)*

Baltimore City—Ward 12, precincts 1-4, 20-24; Ward 13, precincts 1-4, 19-25; Ward 27, precincts 1, 71, 72, 78-91, 102-108; Ward 28, precinct 1.

Baltimore County—Election District 3, precincts 2, 6, 7; Election District 8, precinct 8; Election District 9, precincts 1, 2.

LEGISLATIVE DISTRICT 43*(Part of Baltimore City)*

Baltimore City—Ward 9, precincts 1-10; Ward 27, precincts 15-17, 20 (part), 21, 22, 24-70, 73-77.

LEGISLATIVE DISTRICT 44*(Part of Baltimore City)*

Baltimore City—Ward 3, precincts 1-2; Ward 4; Ward 5, precinct 1; Ward 6, precincts 2, 4; Ward 7, parts of precincts 7, 8; Ward 10, precincts 2-4; Ward 11, precincts 1, 4-9; Ward 14, precincts 2-12; Ward 16, precincts 1-5, 8 (part); Wards 17, 18; Ward 19, precincts 1-3; Ward 20, precincts 1-3, 13; Ward 21, precinct 3; part of Ward 22.

LEGISLATIVE DISTRICT 45*(Part of Baltimore City)*

Baltimore City—Ward 5, precincts 2, 3; Ward 6, precinct 3; Ward 7, precincts 1-6, 7 (part); Ward 8; Ward 9, precincts 13, 14, 16, 17; Ward 10, precinct 1; Ward 26, precincts 25-38, 39 (part), 40, 46, 47 (part); Ward 27, precincts 2-7.

LEGISLATIVE DISTRICT 46*(Parts of Baltimore City & Baltimore County)*

Baltimore City—Wards 1, 2; Ward 3, precinct 3; Ward 6, precincts 1, 5, 6; Ward 7, precincts 8 (part), 9; Ward 26, precincts 1-24, 39 (part), 41-45, 47 (part), 48-51; Ward 27, precincts 8-13, 14 (part).

Baltimore County—Election District 12, precincts 1, 4, 9 (part).

LEGISLATIVE DISTRICT 47*(Parts of Baltimore City & Baltimore County)*

Delegate District 47A: Baltimore City—Ward 21, precincts 1, 2; Wards 23, 24; Ward 25, precincts 1, 2 (part), 3-21.

Delegate District 47B: Baltimore County—Election District 1, precincts 3 (part), 4, 5, 6 (part), 7, 9, 10 (part), 12 (part).

**1991
LEGISLATIVE SESSION**

401st session of General Assembly³
January 9—April 8, 1991

BILLS

	Introduced	Passed
Senate.....	844	302
House.....	1,324	474
Total.....	2,168	776

	Enacted	Vetoed
Senate.....	234	68
House.....	437	37
Total.....	671	105*

*Also line item veto of House Bill 210.

JOINT RESOLUTIONS

	Introduced	Passed
Senate.....	16	1
House.....	28	4
Total.....	44	5

CONSTITUTIONAL AMENDMENTS

	Introduced	Passed
Senate.....	4	0
House.....	7	0
Total.....	11	0

Submitted to referendum.....	0
Petitioned to referendum.....	1

VETOES

Overridden.....	0
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BUDGET

Operating Budget.....	\$11,456,892,531
State Debt.....	\$ 329,999,673
General Construction Loan... \$	240,034,673
School Construction Loan... \$	60,000,000
Bonds.....	\$ 29,965,000

SIGNIFICANT ISSUES

Abortion and abortion referral; battered spouse syndrome; budgets; cancer registry; election law and campaign financing; growth management and land use (recommendations of Governor's Commission on Growth in the Chesapeake Region, known as 2020 Commission); insurance; kidney disease program; mandatory kindergarten; motor

vehicles (fees, seat belts, speed limits, vehicle emission inspection); open meetings law; recycling; reforestation; scholarship reform; social services (local directors); State employees; State government (community colleges, energy administration, income and health security); taxes (revenue enhancement, tax reform (Governor's Commission on State Taxes and Tax Structure, known as Linowes Commission)); weapons.

**1991
1ST SPECIAL LEGISLATIVE SESSION**

402nd session of General Assembly
June 26, 1991

BILLS

	Introduced	Passed
Senate.....	6	1
House.....	3	1
Total.....	9	2

	Enacted	Vetoed
Senate.....	1	0
House.....	1	0
Total.....	2	0

JOINT RESOLUTIONS

None Introduced

CONSTITUTIONAL AMENDMENTS

None Introduced

VETOES

Overridden.....	0
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SIGNIFICANT ISSUES

Budget and fiscal matters.

**1991
2ND SPECIAL LEGISLATIVE SESSION**

403rd session of General Assembly
September 25—October 22, 1991

BILLS

	Introduced	Passed
Senate.....	35	3
House.....	23	2
Total.....	58	5

³ This revised numbering incorporates William J. Shepherd's discovery during his research for the Legislative History Project of the State Archives of a heretofore unrecorded session in 1876. It also sets the standard by which legislative sessions are counted to include all sessions convened. On this basis, added to the count are three of the extralegal conventions that sat between 1774 and 1776.

	Enacted	Vetoed
Senate.....	3	0
House.....	1	1
Total.....	4	1

JOINT RESOLUTIONS

	Introduced	Passed
Senate.....	0	0
House.....	1	0
Total.....	1	0

CONSTITUTIONAL AMENDMENTS

None Introduced

VETOES

Overridden.....	0
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SIGNIFICANT ISSUES

Budget and fiscal matters; Congressional redistricting.

**1992
LEGISLATIVE SESSION**

404th session of General Assembly
January 8—April 10, 1992

BILLS

	Introduced	Passed
Senate.....	761	258
House.....	1,554	478
Total.....	2,315	736

	Enacted	Vetoed
Senate.....	202	56
House.....	445	33
Total.....	647	89*

*Also line item veto of House Bill 376.

JOINT RESOLUTIONS

	Introduced	Passed
Senate.....	21	4
House.....	28	6
Total.....	49	10

CONSTITUTIONAL AMENDMENTS

	Introduced	Passed
Senate.....	12	2
House.....	24	3
Total.....	36	5

Submitted to referendum..... 5

VETOES

Overridden..... 0

BUDGET

Operating Budget.....	\$12,106,574,189
State Debt*.....	\$ 349,979,000
General Construction Loan* ..	\$ 280,979,000
School Construction Loan* ..	\$ 69,000,000
Bonds*	\$ 0

*Passed at 1st Special Legislative Session of 1992.

SIGNIFICANT ISSUES

Assault weapons; budget financing; budgets; casino gambling on cruise ships; child pornography; civil actions (punitive damages); domestic violence; Economic Growth and Resource Act of 1992; firearms (access by minors); hazardous waste incineration; health care (breast implants; HIV testing; Medical Assistance Program (Medicaid)); health insurance (universal access, small group market reform); higher education (University of Maryland (Baltimore campuses), St. Mary's College of Maryland, Baltimore City Community College); horseracing (off-track betting); jury size; lead paint; limited liability company act; Maryland Affordable Housing Trust; Montebello Center (transfer); motorcycle helmets; public assistance (welfare); public education (funding formulas; corporal punishment); public restrooms (sanitary fixtures); redistricting; reduction of legislators' salaries; semi trailers (length); State employees early retirement; State holidays; State insurance division (independent unit); unemployment insurance (funding); vehicle emissions (California standards).

**1992
1ST SPECIAL LEGISLATIVE SESSION**

405th session of General Assembly
April 10, 1992

BILLS

	Introduced	Passed
Senate.....	5	5
House.....	6	0
Total.....	11	5

	Enacted	Vetoed
Senate.....	5	0
House.....	0	0
Total.....	5	0

JOINT RESOLUTIONS

None Introduced

CONSTITUTIONAL AMENDMENTS

None Introduced

VETOES

Overridden..... 0

SIGNIFICANT ISSUES

Budget and fiscal matters.

**1992
2ND SPECIAL LEGISLATIVE SESSION**

406th session of General Assembly
November 18, 1992

BILLS		
	Introduced	Passed
Senate.....	8	1
House.....	2	0
Total.....	10	1
	Enacted	Vetoed
Senate.....	1	0
House.....	0	0
Total.....	1	0

JOINT RESOLUTIONS

None Introduced

CONSTITUTIONAL AMENDMENTS

None Introduced

VETOES

Overridden.....	0
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SIGNIFICANT ISSUES

Budget and fiscal matters.

**1993
LEGISLATIVE SESSION**

407th session of General Assembly
January 13—April 12, 1993

BILLS		
	Introduced	Passed
Senate.....	921	289
House.....	1,627	453
Total.....	2,548	742
	Enacted	Vetoed
Senate.....	241	48
House.....	401	52
Total.....	642	100

JOINT RESOLUTIONS

	Introduced	Passed
Senate.....	15	3
House.....	35	3
Total.....	50	6

CONSTITUTIONAL AMENDMENTS

	Introduced	Passed
Senate.....	7	0
House.....	18	0
Total.....	25	0

Submitted to referendum.....	0
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VETOES

Overridden.....	0
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BUDGET

Operating Budget.....	\$12,467,652,931
State Debt.....	\$ 369,995,125
General Construction Loan ...	\$ 245,145,125
School Construction Loan	\$ 80,000,000
Bonds.....	\$ 44,850,000

SIGNIFICANT ISSUES

Administrative Procedure Act revision; air quality (California cars); arson and burning; Baltimore City (alcoholic beverages, advertising); Baltimore Convention Center expansion; budget; carjacking; child support enforcement; death penalty; drunk driving; elections (campaign fund reports); emergency medical services and shock trauma; Family Court; gambling (Keno, State regulation); gun control (automatic weapons); health care (patient referrals); health care and insurance reform; health care decisions (right to die); insurance (independent insurance division, regulation of nonprofit health plans [Blue Cross/Blue Shield]; law enforcement officers' powers; Maryland Environmental Service (privatization); Maryland Fair Distributorship Act; private land rights protection act; public health (HIV testing and reporting); public schools (corporal punishment); smoking (minors' access to tobacco); stalking; State employees retirement; State government reorganization; State personnel laws revision; statewide building code; telecommunications (hearing impaired, dual party telephone relay program); University of Maryland (performing arts center, enhancement of continuing education); victim's rights.

LEGISLATIVE AGENCIES

The General Assembly is served by three legislative agencies. They are the Department of Legislative Reference, the Department of Fiscal Services, and the Office of Legislative Data Processing.

DEPARTMENT OF LEGISLATIVE REFERENCE

F. Carvel Payne, *Director*

Legislative Services Building
90 State Circle
Annapolis, MD 21401 (410) 841-3865

BUDGET (CODE 21.02.00.01)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$6,834,050	\$6,256,975	\$5,413,047
Total Funds	\$6,834,050	\$6,256,975	\$5,413,047
Staff			
Authorized	111.5	108	108
Contractual (FTE)			
Total Staff			

ORGANIZATIONAL STRUCTURE

GENERAL ASSEMBLY

PRESIDING OFFICERS

Thomas V. Mike Miller, Jr., *Senate President*
..... (410) 841-3700
Casper R. Taylor, Jr., *House Speaker* ... (410) 841-3800

DEPARTMENT OF LEGISLATIVE REFERENCE

F. Carvel Payne, *Director* (410) 841-3865

Special Services to Legislative Session (21.02.00.02)
FY1994 appropriation \$846,543

LEGISLATIVE DIVISION

Michael I. Volk, *Director* (410) 841-3848

COMMITTEE STAFFING & LEGAL REVIEW

Michael I. Volk (410) 841-3848

LEGISLATIVE DRAFTING & STATUTORY REVISION

William G. Somerville, *Deputy Director*
..... (410) 841-3870

CODE REVISION COMMITTEE

Alan M. Wilner, *Chairperson*
..... (410) 887-2678

*Appointed by Senate President & House
Speaker:* Avery Aisenstark; Lowell R.
Bowen; Franklin B. Olmsted; Roger D.
Redden; Shale D. Stiller.

ARTICLE 27 CODE REVISION COMMITTEE

Joseph E. Murphy, *Chairperson*

*Appointed by Code Revision
Committee:* Gary E. Bair, Esq.; Gary
Bernstein, Esq.; E. Vernon Boozer;
Howard S. Chasanow; Joel
Chasoff; Mark Colvin, Esq.; Daniel
M. Long; Timothy F. Maloney;
Kenneth H. Masters; Charles E.
Moylan, Jr.; Irma S. Raker; Norman
R. Stone, Jr.; Byron L. Warnken,
Esq.

ETHICS LAW CODE REVISION COMMITTEE

Donald B. Robertson, Esq.,
Chairperson

*Appointed by Code Revision
Committee:* Jervis S. Finney; Judson
P. Garrett; Daniel M. Long; Nancy
Speck; William W. Wenner; Robert
A. Zarnoch.

INSURANCE ARTICLE REVIEW COMMITTEE

Thomas G. Young III, *Chairperson*

*Appointed by Code Revision
Committee:* Jean Bienemann;
William M. Canby; M. Albert
Figinski; James W. Himes;
Christopher B. Kehoe; Evelyn W.
Pasquier; Peter Ward.

LIBRARY & INFORMATION SERVICES DIVISION

Lynda C. Davis, *Director* (410) 841-3810

RESEARCH DIVISION

Myron H. Miller, *Director* (410) 841-3875

COMPUTER SERVICES DIVISION

Michael C. Coffin, *Director* ... (410) 841-3787

The Department of Legislative Reference, as one of the two principal staffing agencies of the General Assembly, serves the legislature and its committees and provides information to the public about the General Assembly.

Originally created in 1906 to serve the Baltimore City Council, the Department also began assisting the General Assembly of Maryland in 1916 (Chapter 565, Acts of 1906; Chapter 474, Acts of 1916). The State's portion of the Department was transferred in 1965 to the Legislative Branch (Chapter 453, Acts of 1965). In 1966, the Department severed any affiliation with the City of Baltimore and established permanent offices in Annapolis (Chapter 571, Acts of 1966).

Historically, the principal functions of the Department have been to research and draft legislation for members of the General Assembly and to serve as a source for legislative bills, enactments, journals, documents, records, and the codifications of State and local laws.

The Department provides professional legal and research staff support to legislative committees, subcommittees, task forces, and commissions; provides ongoing statutory revision services for the General Assembly; and conducts legal and legislative research and offers specialized information services to the General Assembly and its committees. The Department also reviews and analyzes regulations proposed by Executive Branch agencies; provides legislative and general library resource materials and information services to the General Assembly and the public; and provides computerized services for legislative purposes, including the preparation of bills, laws, journals, and other documents, as well as automated searches of the law for information and research.

The Department operates through the Office of the Director and five Divisions: Legislative; Library and Information Services; Research; Computer Services; and Administrative Services.

LEGISLATIVE DIVISION

Michael I. Volk, *Director*
(410) 841-3848

The Legislative Division provides legal and related staff services to the General Assembly. The Division drafts and reviews nearly all bills and amendments introduced or considered by the General Assembly. The Division is organized under two main units: Committee Staffing and Legal Review; and Legislative Drafting and Statutory Revision.

COMMITTEE STAFFING & LEGAL REVIEW

Michael I. Volk, *Director*
(410) 841-3848

Committee Staffing. The Legislative Division provides professional legal staff to five of the ten major standing committees of the General Assembly (two Senate committees and three House committees), several joint statutory and special committees, several county delegations in the House of Delegates, and during the interim, several task forces and commissions. These staff members work under the specific direction of committee chairmen and under the general direction of the Division during and between the sessions of the General Assembly. The legislative analysts assigned by the Division provide advisory, legal, research and administrative support in an objective, nonpartisan manner to the committees.

Legal Review. In 1990, the Legislative Division established Legal Review as a separate component within the Division. Legal Review responds to requests for legal opinions and advice pertinent to legislation. This service is provided directly to members of the General Assembly and to Legislative Division staff. Legal Review also analyzes decisions of the Court of Special Appeals and the Court of Appeals and opinions of the Attorney General affecting the State's laws in order to keep members of the General Assembly informed of court decisions that may raise issues for the legislature.

Legal Review also reviews and analyzes regulations proposed by executive branch agencies on behalf of the Joint Committee on Administrative, Executive and Legislative Review, the statutory committee responsible for legislative oversight of the regulatory process. This review helps ensure agency compliance with statutory authority, legislative intent, and public notice requirements.

LEGISLATIVE DRAFTING & STATUTORY REVISION

William G. Somerville, *Deputy Director & Revisor of Statutes*
(410) 841-3870

Legislative Drafting. As part of its role in the enactment of Maryland's laws, the Legislative Division provides nonpartisan professional staff to research, draft, and prepare legislative bills at the request of members of the State Senate and House of Delegates. Each year, more than 3,500 bills and joint resolutions and over 2,000 amendments are drafted by Division staff.

After bills are introduced by members of the General Assembly, the Division continues to play a critical role in the legislative process by preparing, reviewing, coordinating, and processing individually sponsored and committee initiated amendments to bills. Amendments are formal changes that can alter significantly the content of a bill.

Statutory Revision. The statutory revision function of the Legislative Division originated as the Division of Statutory Revision, created in 1972 within the Department of Legislative Reference (Chapter 182, Acts of 1972). The Division, also known as the Code Revision Division, was incorporated into the Legislative Division in 1990 as an integral component of the drafting responsibilities of the Division. The statutory revision component develops and prepares the comprehensive revision and restatement of the *Annotated Code of Maryland*, i.e., the statutory body of the laws of Maryland (Code State Government Article, secs. 2-1315 through 2-1319).

The first reorganization and recodification of the Code since 1888 was begun in 1970 by the Commission to Revise the *Annotated Code of Maryland*. The Commission was charged to study and revise the *Annotated Code* in order to improve the organization, accessibility, utility, and clarity of law and to eliminate unconstitutional, obsolete, inconsistent or conflicting statutes. Until 1985, the Division of Statutory Revision worked under Commission supervision.

In 1985, the Legislative Policy Committee voted to continue the work of the Commission under a reorganized system of small committees with oversight from the Legislative Policy Committee and continuing review by the General Assembly. Organized to direct and assist in the revision process, this committee system includes the Code Revision Committee and individual article review committees for articles in production. Currently under review or planned are the following articles: Article 27; Ethics Law; and Insurance.

The General Assembly has enacted into law the following twenty-two articles: Agriculture; Business Occupations and Professions; Business Regu-

lation; Commercial Law; Corporations and Associations; Courts and Judicial Proceedings; Education; Environment; Estates and Trusts; Family Law; Financial Institutions; Health—General; Health Occupations; Labor and Employment; Natural Resources; Real Property; State Finance and Procurement; State Government; State Personnel and Pensions; Tax—General; Tax—Property; and Transportation. Including the Insurance Article, approximately ten Articles remain to be completed or prepared and enacted into law in order to conclude the recodification process.

CODE REVISION COMMITTEE

Alan M. Wilner, *Chairperson*
(410) 887-2678

Appointed by the Legislative Policy Committee, the Code Revision Committee provides advice on the selection of proposed Articles and the composition of Article committees. Formerly the Article Selection Committee, the Committee received its present name in 1990.

ARTICLE 27 CODE REVISION COMMITTEE

Joseph F. Murphy, *Chairperson*

ETHICS LAW CODE REVISION COMMITTEE

Donald B. Robertson, Esq., *Chairperson*

INSURANCE ARTICLE REVIEW COMMITTEE

Thomas G. Young III, *Chairperson*

LIBRARY & INFORMATION SERVICES DIVISION

Lynda C. Davis, *Director*

Baltimore area: (410) 841-3810

TTY for deaf: (410) 841-3814

fax: (410) 841-3940

Washington area: (301) 858-3810

TTY for deaf: (301) 858-3814

fax: (301) 858-3940

other areas: 1-800-492-7122, ext. 3810

The Library and Information Services Division provides reference and research services to committees, members, and staff of the General Assembly, and legislative information to the public.

Library. The Library collection of 66,000 volumes consists of Maryland laws and related legislative and legal materials; laws and publications of other states; federal documents; and general reference materials. The Department serves as an official depository for the publications of Maryland State agencies and for all local codes published by county and municipal governments (Code 1957, Art. 25, sec. 32A; Art. 25A, sec. 7; Art. 25B, secs. 7, 12; State Government Article, sec. 2-1312; Education Article, sec. 23-2A-01). *Maryland Documents*, a list of State agency publications, is issued monthly.

Library materials circulate to General Assembly members, their staff, and State agencies.

Information Services. Bill status and other legislative information is provided to the public through information desks in the State House and the Legislative Services Building, and through toll-free telephone numbers. Speakers, tours and materials on the legislative process are available for constituents, visitors, and school groups.

The Division coordinates the Department's publication program and is responsible for publication of the *Committee Meetings and Hearing Schedule*; *Daily Synopsis*; *Maryland Clipper*; indexes to bills, laws, and journals; as well as various rosters, flyers, videos, and brochures about the General Assembly and the Department.

RESEARCH DIVISION

Myron H. Miller, *Director*
(410) 841-3875

The Research Division responds to inquiries or requests from legislators, committees, and their staff on nonlegal issues with information, surveys, research, policy analysis, and problem-solving options.

Research analysts are trained in social sciences disciplines and participate in a nationwide information network of universities, governments, private laboratories, research centers, and professional organizations. Division analysts also provide staff support to special legislative committees, joint task forces, commissions, and the standing committees on specialized issues. Their support complements the legal counsel provided by the Legislative Division.

Although the Research Division primarily responds to questions raised by legislators, research analysts also initiate independent research on topical issues of potential interest to legislators. This research is published in the *Legislative Report Series and Research Notes* and may be found in the Department's Library.

COMPUTER SERVICES DIVISION

Michael C. Coffin, *Director*
(410) 841-3787

The Computer Services Division operates data processing equipment for the preparation of bills, the entry and maintenance of data into the bill status system, and the preparation of several departmental publications. These publications include committee hearing schedules, synopses of laws, and legislative indexes. The work of the Division's proofreading staff complements the Division's data processing.

DEPARTMENT OF FISCAL SERVICESWilliam S. Ratchford II, *Director*Legislative Services Building
90 State Circle

Annapolis, MD 21401 (410) 841-3761

BUDGET (CODE 21.03.00)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$12,388,999	\$11,261,784	\$11,793,870
Total Funds . . .	\$12,388,999	\$11,261,784	\$11,793,870
Staff			
Authorized	233	232	229
Contractual (FTE)	15	8	8
Total Staff	248	240	237

MANDATED REPORTS

Annual Report to Legislative Policy Committee on extent to which enacted State budget conformed to recommendations of Spending Affordability Committee due June 1.

Annual Report of Legislative Accounting Office to Senate President & House Speaker on services, expenses, & purposes of expenditures due after end of fiscal year.

Report to General Assembly on evaluation of governmental activity or unit due on or before Oct. 31 of year before evaluation date.

Report to Senate Budget & Taxation Committee & House Appropriations Committee on policy implications of current procedures & regulations for disposition of "excess" State-owned real property.

Report of Legislative Auditor to Attorney General & appropriate State's Attorney on an apparent default to State for any money by an officer or employee who is subject to audit.

Report of Legislative Auditor to Joint Budget & Audit Committee & Director of Department of Fiscal Services on completion of each audit (copies to Governor, Comptroller of the Treasury, & any other person whom Joint Budget & Audit Committee specifies).

Report of Legislative Auditor to Joint Budget & Audit Committee, Director of Department of Fiscal Services, & unit or body that is the subject of report on an apparent violation of any law on use of State funds by unit of State government or other body audited.

ORGANIZATIONAL STRUCTURE**GENERAL ASSEMBLY****PRESIDING OFFICERS**

Thomas V. Mike Miller, Jr., *Senate President*
..... (410) 841-3700
Casper R. Taylor, Jr., *House Speaker* . . . (410) 841-3800

DEPARTMENT OF FISCAL SERVICESWilliam S. Ratchford II, *Director* . . (410) 841-3761**FISCAL SERVICES UNIT**Barbara A. Klein, *Deputy Director* (410) 841-3761**REVENUES & TAX POLICY**

Douglas R. Mann (410) 841-3710

ADMINISTRATION & REGULATION

John F. Rixey (410) 841-3710

ENVIRONMENT & DEVELOPMENT

Ann Marie Zalewski (410) 841-3736

TRANSPORTATION & JUSTICE

Warren G. Deschenaux (410) 841-3736

EDUCATION & HUMAN SERVICES

Linda L. Stahr (410) 841-3710

INTERGOVERNMENTAL FINANCES

John W. Rohrer (410) 841-3710

INTERGOVERNMENTAL RELATIONS

Karen D. Morgan (410) 841-3736

SPECIAL PROJECTS

Marc L. Nicole (410) 841-3736

FISCAL NOTES

John F. Rixey (410) 841-3710

OFFICE OF LEGISLATIVE AUDITSAnthony J. Verdecchia, *Legislative Auditor*

..... (410) 225-1400

LEGISLATIVE ACCOUNTING OFFICEMary F. Atwell, *Administrator* . (410) 841-3797**LEGISLATIVE PRINT SHOP**Warren G. Higby, Jr., *Manager* . (410) 841-3832**LEGISLATIVE SERVICES & SUPPLIES**Andrea L. Gross, *Supervisor* . . . (410) 841-3549**BILL ROOM**Robert J. Liberty, *Supervisor* . . . (410) 841-3840**OFFICE OF TELECOMMUNICATIONS**Margaret E. Kitts, *Supervisor* . . (410) 841-3998

The Department of Fiscal Services originated as the Fiscal Research Bureau in 1947 (Chapter 605, Acts of 1947). The Bureau was reorganized in 1968 as the Department of Fiscal Services (Chapter 456, Acts of 1968). The Department is the financial service arm of the General Assembly and operates under the policies and directives of the President of the Senate, the Speaker of the House of Delegates, the Legislative Policy Committee, and the Joint Budget and Audit Committee.

The Department provides staff services to the fiscal committees of the Legislature and to any commissions or committees that the General Assembly or the Legislative Policy Committee may appoint to study taxation or related questions. The Department also provides accounting, printing, bill distribution, telecommunication, and supply services to the General Assembly. In addition, the Department administers programs for interns, pages, and public affairs. Publications available from the Department include the nine-volume *Legislative Handbook* series and *Your Voice in Annapolis*.

OFFICE OF LEGISLATIVE AUDITSAnthony J. Verdecchia, *Legislative Auditor*

301 W. Preston St.

Baltimore, MD 21201

(410) 225-1400

Functions of the Office of Legislative Audits began when the office of the State Auditor was established in 1902 within the Treasury Department (Chapter 257, Acts of 1902). In 1929, the

office was assigned to the Division of Financial Review and Control, headed by the Comptroller of the Treasury (Chapter 226, sec. 45, Acts of 1929). When the Department of Fiscal Services was formed in 1968, the Division of Audits was created within the Department (Chapter 456, Acts of 1968). In 1992, the Division of Audits was reformed as the Office of Legislative Audits (Chapter 598, Acts of 1992).

The Office is responsible for conducting post audits of a compliance or performance nature of all departments, agencies, and institutions of State government, including the offices of clerks of court and registers of wills. Upon direction by the General Assembly or the Joint Budget and Audit Committee, the Legislative Auditor may undertake a management audit of a State agency or program or an audit of a private organization that receives State funds. The Office also reviews the audit reports of all local governments and community colleges (Code State Government Article, secs. 2-1201 through 2-1222).

LEGISLATIVE ACCOUNTING OFFICE

Mary F. Atwell, *Administrator*
(410) 841-3797

The Legislative Accounting Office prepares and administers the budget for the Senate, House of Delegates, and support offices. The Office processes all travel expense reimbursements for legislators, oversees each legislator's district office account, and administers payroll, personnel records and employee benefit programs for legislators and their staffs.

LEGISLATIVE PRINT SHOP

Warren G. Higby, Jr., *Manager*
(410) 841-3832

The Legislative Print Shop is responsible for the printing of a variety of documents that are part of the legislative process. Included are the bills, joint resolutions, amendments, session laws, journals and rules of the Senate and House of Delegates, synopses of legislation, hearing schedules, fiscal notes, committee reports, staff studies, budget analyses, and other reports. The services of the Print Shop are available to the General Assembly, legislative committees, legislators, and staff agencies.

LEGISLATIVE BILL ROOM

Robert J. Liberty, *Supervisor*
(410) 841-3840

The Legislative Bill Room stores and distributes bills and resolutions. Bills are distributed to each legislative office during the legislative session. Additional copies may be obtained by legislators or the public upon request to the Bill Room.

OFFICE OF TELECOMMUNICATIONS

Margaret E. Kitts, *Supervisor*
(410) 841-3998

OFFICE OF LEGISLATIVE DATA PROCESSING

Robert M. Edwards, *Director*

Legislative Services Building
90 State Circle
Annapolis, MD 21401 (410) 841-3900

BUDGET (CODE 21.01.01.04)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$1,352,960 ...	\$1,176,593.	\$1,310,408
Special	\$ 220,000 ...	\$ 199,122.	\$ 200,000
Total Funds ...	\$1,572,960 ...	\$1,375,715.	\$1,510,408
Staff			
Authorized	8	8.00	8
Contractual (FTE)	0	0.47	
Total Staff	8	8.47	

ORGANIZATIONAL STRUCTURE

GENERAL ASSEMBLY PRESIDING OFFICERS

Thomas V. Mike Miller, Jr., *Senate President*
..... (410) 841-3700
Casper R. Taylor, Jr., *House Speaker* ... (410) 841-3800

OFFICE OF LEGISLATIVE DATA PROCESSING (MARYLAND LEGISLATIVE INFORMATION SYSTEMS—MLIS)

Robert M. Edwards, *Director* .. (410) 841-3900

The Office of Legislative Data Processing was created in 1981 to coordinate computer services for the General Assembly. The Office develops and supports legislative information systems, operates the General Assembly's data center, and provides coordination and technical assistance to the General Assembly and its staff agencies.

The Director is appointed by the President of the Senate and the Speaker of the House of Delegates.

DEFUNCT LEGISLATIVE AGENCIES

AD HOC SUBCOMMITTEE ON AUDITS OF PRIVATE FOUNDATIONS

Arthur Dorman, *Chairperson*

The Ad Hoc Subcommittee was formed in October 1991 and completed its work that same year.

BUSINESS REGULATION ARTICLE REVIEW COMMITTEE

The General Assembly adopted the Business Regulation Article, recommended by the Committee, in 1992 (Chapter 4, Acts of 1992).

CONSTITUTIONAL & ADMINISTRATIVE LAW COMMITTEE

In December 1992, this standing committee of the House of Delegates was abolished by the House Speaker.

DIVISION OF BUDGET REVIEW

Within the Department of Fiscal Services, the Division of Budget Review was abolished in 1992 and its functions taken over by the Fiscal Services Unit (Chapter 598, Acts of 1992).

DIVISION OF FISCAL RESEARCH

Within the Department of Fiscal Services, the Division of Fiscal Research was abolished in 1992 and its functions taken over by the Fiscal Services Unit (Chapter 598, Acts of 1992).

JOINT COMMITTEE ON HEALTH CARE COST CONTAINMENT

Abolished in 1992 (Chapter 395, Acts of 1992).

JOINT SUBCOMMITTEE ON UNEMPLOYMENT INSURANCE TAXATION & CHARGING

James C. Simpson, *Senate Chairperson*

George H. Littrell, Jr., *House Chairperson*

Appointed by Senate President: Thomas L. Bromwell; Leo E. Green; Michael J. Wagner.

Appointed by House Speaker: Gary R. Alexander; Hattie N. Harrison; Louis P. Morsberger.

Formed in 1991, the Subcommittee concluded its work in 1992.

REAPPORTIONMENT & REDISTRICTING COMMITTEE

John A. Pica, Jr., *Chairperson*

Appointed by Senate President: Walter M. Baker; Clarence W. Blount; F. Vernon Boozer; Thomas L. Bromwell; John A. Cade; Barbara A. Hoffman; Laurence Levitan; Frederick C. Malkus, Jr.; Thomas Patrick O'Reilly; Ida G. Ruben; James C. Simpson; Charles H. Smelser; Decatur W. Trotter; Michael J. Wagner.

Staff: J. Bernard Martin (410) 841-3145

The Reapportionment and Redistricting Committee formed by the Senate President undertook its duties in April 1991. With the Governor's Redistricting Advisory Committee, the Committee held joint hearings throughout Maryland in the summer

of 1991. In the fall, the Committee met to review proposed plans and submitted a report to the Governor's Committee in November 1991. After the General Assembly adopted the Legislative Redistricting Plan of 1992, the Committee's work concluded in 1992.

SENATE FACILITIES COMMITTEE

Inactive since 1989.

SPECIAL JOINT COMMITTEE ON ECONOMIC DEVELOPMENT STRATEGY

James C. Simpson, *Senate Chairperson*

Casper R. Taylor, Jr., *House Chairperson*

The Committee concluded its work in 1991.

SPECIAL JOINT COMMITTEE ON ENERGY PRICING

Thomas P. O'Reilly, *Senate Chairperson*

Gary R. Alexander, *House Chairperson*

The Special Joint Committee on Energy Pricing was formed in 1990.

SPECIAL JOINT COMMITTEE ON GROWTH MANAGEMENT

Clarence W. Blount, *Senate Chairperson*

Ronald A. Guns, *House Chairperson*

Created in 1991, the Committee concluded its work in 1992.

SPECIAL JOINT COMMITTEE ON INCOME TAX REFORM

Laurence Levitan, *Senate Chairperson*

Vacancy, *House Chairperson*

The Committee concluded its work in 1992.

SPECIAL JOINT COMMITTEE ON THE MEDICAL ASSISTANCE PROGRAM

Abolished in 1992 (Chapter 395, Acts of 1992).

SPECIAL JOINT COMMITTEE ON THE STATE'S CAPITAL PROGRAM

Charles H. Smelser, *Co-Chairperson*

Timothy F. Maloney, *Co-Chairperson*

Formed in 1991, the Committee concluded its work in 1992.

SPECIAL JOINT SUBCOMMITTEE ON HORSE RACING

A subcommittee of the Senate Finance Committee and the House Ways and Means Committee, the Special Joint Subcommittee on Horse Racing was created in 1988. The Subcommittee concluded its work in 1992.

STATE PERSONNEL & PENSIONS ARTICLE REVIEW COMMITTEE

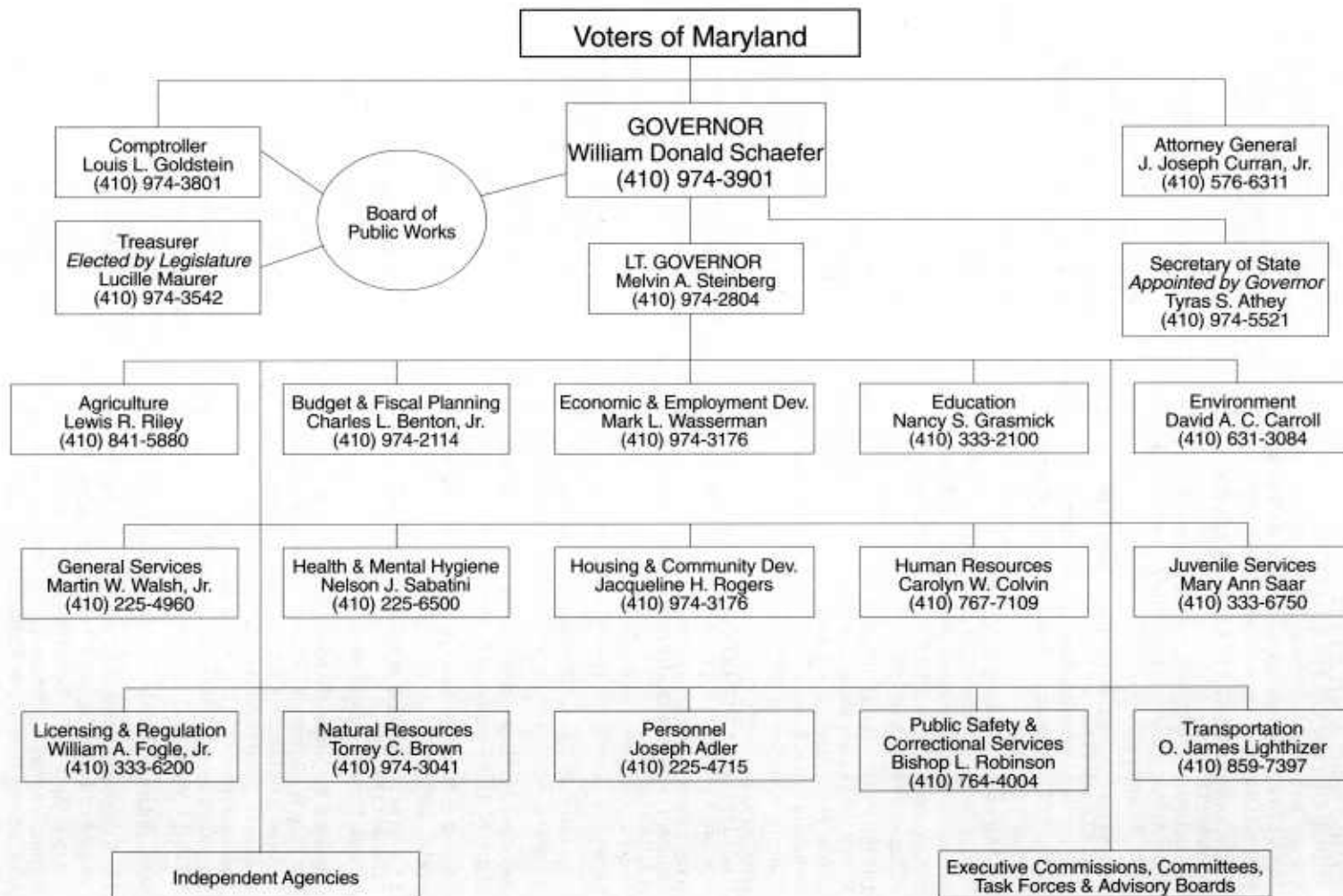
Avery Aisenstark, *Chairperson*

The General Assembly adopted Division I of the State Personnel and Pensions Article, recommended by the Committee, in 1993 (Chapter 10, Acts of 1993).

TORT & INSURANCE REFORM OVERSIGHT COMMITTEE

Abolished in 1993 (Chapter 112, Acts of 1993).

EXECUTIVE BRANCH



CONSTITUTIONAL OFFICES & AGENCIES

GOVERNOR

William Donald Schaefer, *Governor*

State House
Annapolis, MD 21401

(410) 974-3901

BUDGET (CODE 23.01.01.01)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$6,089,694	\$5,525,380	\$5,610,137
Total Funds	\$6,089,694	\$5,525,380	\$5,610,137
Staff			
Authorized Positions	109.0	91	91
Contractual Positions (FTE)	2.4	2	1
Total Staff	111.4	93	92

ORGANIZATIONAL STRUCTURE

GOVERNOR

William Donald Schaefer, Governor

Annapolis Office

Robin Hayek, *Governor's Aide*

Karen Blair, *Executive Secretary*

Mary Lang, *Secretary*

Gloria Noffsinger, *Secretary*

..... (410) 974-3901

Baltimore Office

Roscoe Herring, *Executive Assistant*

..... (410) 225-4004

Joanna M. Myers, *Executive Secretary*

..... (410) 225-4800

LIEUTENANT GOVERNOR

Melvin A. Steinberg, *Lieutenant Governor*

Marsha L. Burden, *Administrative Assistant*

Jacqueline Weaver, *Executive Secretary*

A. Frank Carven III, *Special Counsel*

State House

Annapolis, MD 21401 (410) 974-2804

APPOINTMENTS OFFICE

Robert A. Pascal, *Appointments Secretary*

Doreen A. Riffin, *Deputy Appointments Secretary*

Patricia E. Fallon, *Special Assistant*

Penny MacAdams, *Administrative Aide*

Jennifer Mayhew, *Administrative Aide*

Old Hall of Records

Annapolis, MD 21401 (410) 974-3006

ART & CULTURAL AFFAIRS OFFICE

Jody Albright, *Director*

300 W. Preston St., Suite 400

Baltimore, MD 21201 (410) 225-4712

CABINET & SPECIAL PROJECTS OFFICE

Pamela J. Kelly, *Special Assistant to Governor*

..... (410) 974-3570

Lynn R. Fitrell, *Executive Assistant*

..... (410) 974-3570

State House

Annapolis, MD 21401 (410) 974-3570

FINANCIAL ADMINISTRATION

Charles H. Stevenson, *Chief*

Henry J. Raymond, *Deputy Chief*

Old Hall of Records

Annapolis, MD 21401 (410) 974-3071

LEGAL, LABOR & SPECIAL ISSUES

Jilllyn K. Schulze, *Director*

Nancy E. Gordon, *Executive Assistant*

Brendan Clifford, *Special Assistant*

State House

Annapolis, MD 21401 (410) 974-3560

LEGISLATIVE OFFICE

Bonnie A. Kirkland, *Chief Legislative Officer*

Steven B. Larsen, *Deputy Legislative Officer*

Richard Montgomery, *Assistant Legislative Officer*

Andrea Cohn, *Special Assistant*

State House

Annapolis, MD 21401 (410) 974-3336

MARYLAND YOU ARE BEAUTIFUL

PROGRAM OFFICE (23.01.04.01)

Floraine Applefeld, *Director*

Old Hall of Records

Annapolis, MD 21401 (410) 974-3085

NATIONAL RELATIONS OFFICE

Kenneth E. Mannella, *Director*

444 N. Capitol St., N.W., Suite 315

Washington, DC 20001 (202) 638-2215

OPERATIONS

Buddy Roogow, *Director of Operations*
 (410) 225-4806
 (410) 974-5149
 Joanne M. McQuade, *Executive Assistant*
 Yvonne Schoenian, *Special Assistant*

301 W. Preston St., Room 1514
 Baltimore, MD 21201 (410) 225-4806

PRESS OFFICE

Page Boinest, *Press Secretary & Director of Communications*
 Joseph Harrison, Jr., *Deputy Press Secretary*
 Richard Tomlinson, *Assistant Press Secretary for Photography*
 Welford McLellan, *Assistant Press Secretary for Broadcast*
 Cara Gibson, *Speech Writer*

State House
 Annapolis, MD 21401 (410) 974-2316

PROGRAMS OFFICE

Paul E. Schurick, *Executive Chief of Administration*
 (410) 974-5024
 Carole A. Gardiner, *Administrative Officer*
 Cecily M. Majerus, *Chesapeake Bay Coordinator & Executive Assistant for Natural Resources & Agriculture*
 Marilyn Goldwater, *Executive Assistant for Health*
 Kristin Saunders, *Executive Assistant for Board of Public Works*
 Edouard Trumbull, *Workforce Development Coordinator, Executive Assistant for Education & Higher Education*

State House
 Annapolis, MD 21401 (410) 974-3004

SCHEDULING & PUBLIC RELATIONS

Lainy M. LeBow-Sachs, *Director*
 (410) 974-5258
 Ruthie Albright, *Special Assistant—Public Relations*
 Patrick Pannella, *Special Assistant—Public Relations*
 Donna Shuman, *Special Assistant—Public Relations*

State House
 Annapolis, MD 21401 (410) 974-5267

SUPPORT SERVICES

Timothy D. Baker, *Director* ... (410) 974-3591

State House
 Annapolis, MD 21401 (410) 974-3591

GOVERNOR'S EXECUTIVE COUNCIL

William Donald Schaefer, *Governor*
 (410) 974-3901
 Melvin A. Steinberg, *Lieutenant Governor*
 (410) 974-2804
 Tyras S. Athey, *Secretary of State* (410) 974-5521
 Lewis R. Riley, *Secretary of Agriculture* (410) 841-5880
 Charles L. Benton, Jr., *Secretary of Budget & Fiscal Planning* ... (410) 974-2114
 Mark L. Wasserman, *Secretary of Economic & Employment Development* (410) 333-6901
 David A. C. Carroll, *Secretary of the Environment* (410) 631-3084
 Martin W. Walsh, Jr., *Secretary of General Services* (410) 225-4960

Nelson J. Sabatini, *Secretary of Health & Mental Hygiene* (410) 225-6500
 Jacqueline H. Rogers, Ph.D., *Secretary of Housing & Community Development* (410) 974-3176
 Carolyn W. Colvin, *Secretary of Human Resources* (410) 767-7109
 Mary Ann Saar, *Secretary of Juvenile Services* (410) 333-6750
 William A. Fogle, Jr., *Secretary of Licensing & Regulation* (410) 333-6200
 Torrey C. Brown, M.D., *Secretary of Natural Resources* (410) 974-3041
 Joseph Adler, *Secretary of Personnel* (410) 225-4715
 Bishop L. Robinson, *Secretary of Public Safety & Correctional Services* (410) 764-4004
 O. James Lighthizer, *Secretary of Transportation* (410) 859-7397
 Nancy S. Grasmick, Ph.D., *State Superintendent of Schools* (410) 333-2100
 Shaila R. Aery, Ed.D., *Secretary of Higher Education* (410) 974-2971
 Rosalie S. Abrams, *Director on Aging* (410) 225-1102
 Ronald M. Kreitner, *Director of Planning* (410) 225-4500

Contact: Pamela J. Kelly
 State House
 Annapolis, MD 21401 (410) 974-3570

GOVERNOR'S INTERNATIONAL CABINET

Lewis R. Riley, *Secretary of Agriculture*
 (410) 841-5880
 Mark L. Wasserman, *Secretary of Economic & Employment Development* (410) 333-6901
 O. James Lighthizer, *Secretary of Transportation*
 (410) 859-7397

CABINET COUNCIL FOR CAREER & TECHNOLOGY EDUCATION

Chairperson: Nancy S. Grasmick, Ph.D., *State Superintendent of Schools* .. (410) 333-2200

Ex officio: Mark L. Wasserman, *Secretary of Economic & Employment Development*; Shaila R. Aery, Ed.D., *Secretary of Higher Education*.

GOVERNOR'S EXECUTIVE ADVISORY COUNCIL

Marshall M. Meyer, *Chairperson* . (410) 225-4094
 Staff: Norma Freeberger (410) 225-4094

Appointed by Governor: Robert L. Abrams; Sanford Abrams; Gerald K. Anders; Capt. Michael J. Andrew; Eva P. Austin; Frederick A. Avendorph; Frank Babusc; Paul T. Baker; G. Howard Bathon, M.D.; Capt. Martin L. Beauchamp; Barbara Beckett; Mary Bergman; William L. Bertazon; Robert J. Bickel; Robert J. Bittman; Stephen A. Bocian; George A. Boston; Elroy G. Boyer; Clarence O. Brickey; Richard C. Britt; George B. Brosan; Bradford L. Browning; Dre Brungardt; H. Stafford (Skip) Bullen, Jr.; Reba B. Bullock; Ward W. Caddington; William W. Cahill, Jr.; Steven G. Calarco; Lawrence S. Callahan; William R. Caltrider, Jr.; Karl L. Campbell; William P. Canty; Lt. Col. Thomas H. Carr; Kevin J. Casey; Joseph I. Cassilly; Katherine M. Chin; Sara F. Clary; Peter C. Cobb; Norman R. Cochran; Philip H. Cogan; John J. Collins; B. Lawrence Conticello; Clarence Cook; Joseph R. Coppola; George W. Cosper;

William L. Cotton III; Danny O. Coulson; Roberta S. Cowley, M.Ed.; George Cox; Craig Cretien; James R. Crook; Paul T. Cuzmanes, Esq.; Henri Daniels; Lt. F. E. Davis; Dr. John E. Davis; Lt. John R. Davis; Joseph G. Deegan; Maj. Charles M. Dickens; James L. Doolan; Timothy J. Doory, Esq.; Arthur T. Dunn; James O. Emerson; Ethel Engrum; Martin J. Ermanis; Alfred Eways.

Donald J. Farabaugh; Gerald M. Farkas; Drake Ferguson; Elizabeth Ferguson; Victoria E. Fimca; Capt. Michael P. Fitzgibbons; Mel Fleming; Charles H. Foelber; Larry Foust; Fred Frederick; Ronald W. Fuchs; Maj. Robert D. Fuller; Lorraine Fulton; Rocco J. Gabriele; Frank X. Gallagher; Michael D. Gambrell; Alan N. Gamse; John M. Gattus, Jr.; M. Leonard Genova; Richard Govignon; Sandra Graff; Judith A. Green; R. John Gregrich; Ron W. Haley; Capt. Richard C. Hall; Gary C. Harriger; Capt. Robert I. Hart; Roy T. Hart, Jr.; Clarence E. Hawkins; Mark S. Henckel; Steven J. Hess; Dr. John P. Hill; James D. Holmes; John H. Hunt, Jr.; Donna L. Jacobs; Susan Kaskie; Albert Kaufman; Joseph T. Kelly; Brenda Kemp; John P. Kimball; Marie R. Kinitz; Patricia Kirk; Capt. Robert Kirk; Edgar Koch; Ned S. Kodeck; Raymond Krasnick; Thaddeus Kraszewski; Charles J. Krysiak; Cobey R. Kuff; Robert L. Larkin; Richard LeBrell; William A. S. Lingenfelter; Eli M. Lippman, M.D.; Frank Lotman; Angus B. MacLean; Michael C. Maloney; Kai R. Martensen; C. E. Martin; Frank Mazzone; David E. McCamley; Lt. Michael McCleese; Robert L. McWorter; Forrest E. Meeks; William C. Megary; William Meredith; Frank C. Meyer; J. Raymond Montgomery; Margaret Moore; Lourdes Saenz Morales; Robert T. Morgan; Theodore S. Moyer; Martin I. Moylan; Peter L. Nacci; Francis J. Napfel III; Col. Arthur J. Nattans; Richard D. Nevin; Robert Nielsen; Charles W. Norris; Donya S. Oneto; Richard R. Onken; William M. O'Reilly; Dr. Stephen K. Padussis; Robert G. Peppersack, Sr.; John A. Picciotto; Robert W. Pollock; Gerson P. Polun; Maj. R. Ray Presley; Robert Purvis; William R. Pyle.

Thomas P. Raimondi; Paul Rappaport; L. John Raymond; Michael D. Rexroad, Esq.; Melony Richards; Lee Richardson; Arturo Rivera; Geraldine L. Roberts; Kathleen Roberts; Carroll Robertson; Kenneth D. Robinson; Linda Roebuck; Julia Romaniuk; Buddy Roogow; Richard J. Rosenblatt; Craig D. M. Routson; Rita Rumbaugh; Donald E. Rutz; Michael M. Ryman; Capt. William Sahaydak; Ronald A. Sanford; Capt. James L. Scannell; David Scheffenacker; Barbara Scherr; Howard Schindler; Jeffrey R. Schmieler, Esq.; Frederick G. Schmuff III; John A. Schuyler; Andrew J. Sekelsky; Scott A. Sewell; Dennis E. Seymour; Stuart O. Simms; Merrill I. Skolnik; Jeremiah J. Smith; Harvey M. Soldan; Lt. Col. William W. Sondervan; Howard R. Stansbury; William G. Stephens; Dr. Edwin H. Stewart, Jr.; Lawrence J. Strickler; Jack J. Sullivan; Lt. Col. Warner I. Sumpter; Sally L. Swann; Charles H. Tregoe; Terry L. Truax; Ronald Trump; Donald G. Turnbaugh; Lt. Col. Thomas R. Turner; Corp. Michael Tyler; Michael W. Van Nostrand; Michael W. Vision; Samuel M. Walker; Allen L. Ward;

Walter Washel; Royce A. Watson; Samuel Winik; Nathaniel Wood; Joyce Wright; Jerry E. Yates; Lloyd D. Yavener; Thomas N. Yeager, Esq.; James W. Yeasted; William F. Zorzi, Sr.

**GOVERNORS ADVISORY PANEL ON
INSURANCE FRAUD**

Marshall M. Meyer, *Chairperson*

..... (410) 225-4094

Alan N. Gamse, *Assistant Chairperson*

..... (410) 576-4734

Appointed by Governor: G. Howard Bathon, M.D.; George Brosan; Bradford L. Browning; Ward W. Caddington; William W. Cahill, Jr.; Kevin J. Casey; Sara F. Clary; B. Lawrence Conticello; Roberta S. Cowley, M.Ed.; James R. Crook; Lt. John R. Davis; James O. Emerson; Martin J. Ermanis; Victoria E. Fimca; Charles H. Foelber; Ronald W. Fuchs; Rocco J. Gabriele; Frank X. Gallagher; Gary C. Harriger; Mark S. Henckel; John H. Hunt, Jr.; Donna L. Jacobs; Albert Kaufman; Joseph T. Kelly; Brenda Kemp; Marie R. Kinitz; Charles J. Krysiak; William A. S. Lingenfelter; Eli M. Lippman, M.D.; Frank Lotman; William C. McGary; Lourdes Saenz Morales; Richard D. Nevin; Donya S. Oneto; John A. Picciotto; Melony Richards; Julia Romaniuk; Craig D. M. Routson; Jeffrey R. Schmieler, Esq.; Dennis E. Seymour; Jeremiah J. Smith; Howard R. Stansbury; William G. Stephens; Sally L. Swann; Michael W. Van Nostrand; Lloyd D. Yavener.

GOVERNOR'S MILITARY STAFF

Maj. Gen. James F. Fretterd, *Adjutant General*

..... (410) 576-6097

Col. Howard S. Freedlander, *Executive Officer to
Adjutant General* (410) 576-6088

Brig. Gen. Thomas B. Baker, *Assistant Adjutant
General for Army* (410) 576-6094

Brig. Gen. Donald B. Barshay, *Assistant Adjutant
General for Air* (410) 576-6055

SECRETARY OF STATE (23.01.06)

Tyras S. Athey, *Secretary of State* (410) 974-5521

Vonzell R. Ward, *Assistant Secretary
of State* (410) 974-5521

GOVERNOR'S COORDINATING OFFICES

GOVERNOR'S CHESAPEAKE BAY

COMMUNICATIONS OFFICE (23.01.05.12)

Thomas W. Burke, *Director* (410) 974-5300

**OFFICE FOR CHILDREN, YOUTH, &
FAMILIES (23.01.05.02)**

Nancy S. Grasmick, Ph.D., *Special Secretary for*

Children, Youth, & Families (410) 225-4160

Susan Kleinberg, Ph.D., *Director*

..... (410) 225-4160

**OFFICE FOR INDIVIDUALS WITH
DISABILITIES (23.01.02.01)**

Diane K. Ebberts, *Director* (410) 333-3098

**OFFICE OF JUSTICE ADMINISTRATION
(23.01.05.04)**

Stephen A. Bocian, *Executive Director*

..... (410) 225-1834

OFFICE OF MINORITY AFFAIRS (23.01.05.03)

Luwanda W. Jenkins, *Director* .. (410) 225-1843

OFFICE ON VOLUNTEERISM (23.01.05.501)

David Minges, *Director* (410) 225-4496

VOLUNTEER MARYLAND (23.01.05.502)

Eleanor Falk Young, *Director* (410) 514-7270

GOVERNOR

During the colonial period, Maryland's Proprietors — the Lords Baltimore — designated who would serve as governor on their behalf. From 1692 when Maryland briefly became a royal colony to 1715, the crown appointed the governor. Lord Baltimore regained control of Maryland in 1715 and continued to choose a governor for the colony until the time of the American Revolution. Under Maryland's first constitution of 1776, the Governor was chosen annually by joint ballot of both houses of the General Assembly (Const. 1776, sec. 25). In 1838, by constitutional amendment, voters began to elect the Governor every three years from one of three rotating gubernatorial districts (Chapter 197, Acts of 1836, ratified 1837). This meant that only voters from a single gubernatorial election district selected the governor at an election. By 1851, the Governor's term of office was lengthened to four years (Const. 1851, Art. 2, sec. 1). The Constitution of 1864 eliminated gubernatorial election districts. Thereafter, since the election of 1868, the Governor has been elected by vote of the State's entire electorate.

The Governor is chief executive officer of the State and commander-in-chief of its military forces. Elected by popular vote for a term of four years, the Governor's term of office begins on the third Wednesday of January following election. No person may serve as Governor for more than two consecutive terms. To be eligible for the office of Governor, a person must be at least thirty years of age and must have been a resident and registered voter of the State for five years immediately preceding election (Const., Art. II, secs. 1, 3, 5, 8, 21, 21A).

To each annual session of the General Assembly, the Governor must submit a budget of government for the next ensuing fiscal year. The Governor also may inform the General Assembly at any time of the condition of the State (Const., Art. II, sec. 19; Art. III, sec. 52(3)).

Every bill passed by the General Assembly, except the annual Budget Bill, must be presented to the Governor before it becomes law. If the Governor approves the bill he may sign it, and if he disapproves he may veto it. Any bill that the Governor vetoes may be passed without his signature by three-fifths vote of the total number of members of each house of the General Assembly, either at the current session or at the session following. If a bill is presented more than six days before the General Assembly adjourns and is not vetoed within six days, or if a bill is presented within six days prior to the adjournment of the General Assembly and is not vetoed within thirty days after its presentation, then the bill becomes law without the Governor's signature. The Governor has the power to veto any part of an appropriations bill, in the same manner as other bills, without vetoing it in its entirety (Const., Art. II, sec. 17; Art. III, sec. 52(6)).

The Governor is commander-in-chief of the military forces of the State—the National Guard—except when such forces are called into the national service. If the National Guard is thus called, the Governor may establish a State Guard.

The Governor appoints all military and civil officers of the State subject to the advice and consent of the Senate, except when the election or appointment of such officers is otherwise provided for. In addition to appointing the heads of major departments, boards, and commissions of the State government, the Governor appoints certain boards and commissions in each county and the City of Baltimore, as provided for by law. The Governor also commissions notaries public and appoints persons to fill vacancies in the offices of Attorney General, Comptroller, and seats in the General Assembly. Any officer appointed by the Governor, except a member of the General Assembly, is removable by him for cause.

The Governor may grant pardons to persons convicted of criminal acts against the State, commute the sentences of prisoners of the State, and remit fines and forfeitures for offenses against the State. The Governor may extradite prisoners or persons wanted by other states upon the presentation of a writ of extradition and may issue a warrant for the arrest of any person so wanted. The Governor also may ask for the return to this State of any prisoner or person of another state wanted for the violation of the laws of Maryland (Const., Art. II, sec. 20).

GOVERNOR'S EXECUTIVE COUNCIL

William Donald Schaefer, *Governor*

State House

Annapolis, MD 21401

(410) 974-3570

The Governor's Executive Council originated as the Governor's Advisory Council in 1922 (Chapter 29, Acts of 1922). It was reorganized in 1969 as the Governor's Executive Council to coordinate, direct, and supervise State government (Chapter 156, Acts of 1969).

The Council consists of the Governor, the Lieutenant Governor, the Secretary of State, the secretary of each principal department of the Executive Branch of State government, the State Superintendent of Schools, the Secretary of Higher Education, the Director on Aging, and the Director of Planning. The Governor may appoint an Executive Secretary for the Council (Code State Government Article, secs. 8-101 through 8-105).

GOVERNOR'S INTERNATIONAL CABINET

Lewis R. Riley, *Secretary of Agriculture*

Mark L. Wasserman, *Secretary of Economic &
Employment Development*

David A. C. Carroll, *Secretary of the Environment*

O. James Lighthizer, *Secretary of Transportation*

Contact: Scott M. Blacklin

(410) 333-8180

The Governor's International Cabinet was created by the Governor in 1988. The International Cabinet oversees the international marketing activities of various State agencies coordinated by the Maryland International Division of the Department of Economic and Employment Development.

CABINET COUNCIL FOR CAREER & TECHNOLOGY EDUCATION

Chairperson: Nancy S. Grasmick, Ph.D., State
Superintendent of Schools

(410) 333-2200

The Governor established the Cabinet Council for Career and Technology Education in 1993 (Executive Order 01.01.1993.05). The Council sets the strategic direction for a system of career and technology education that meets business needs, is based on competency, and focuses on measurable outcomes. The Council coordinates planning for career and technology education by the State Department of Education, the Maryland Higher Education Commission, and the Department of Economic and Employment Development. In addition, the Council is to ensure that departmental,

legislative and budgetary recommendations of these agencies reflect the sharing of resources and plans to further career and technology education in Maryland.

GOVERNOR'S EXECUTIVE ADVISORY COUNCIL

Marshall M. Meyer, *Chairperson*

Staff: Norma Freeberger

301 W. Preston St., Room 1513

Baltimore, MD 21201

(410) 225-4094

In 1988, the Governor formed the Governor's Executive Advisory Council (Executive Order 01.01.1988.12). The Council organizes and implements projects to support State government programs; develops new projects to benefit Marylanders; advises the Governor on improvements needed in State government; and promotes ideas that will enhance Maryland's reputation locally, nationally, and internationally.

The Council is organized into highly diversified subpanels with a major emphasis on drug use reduction and anti-drug programs. The Council supports the Governor's Drug and Alcohol Abuse Commission and all other State and federal agencies involved in drug reduction efforts.

Composed of volunteers whose leadership is approved by the Governor, the Council is an advisory group of business executives, educators, government employees, and military personnel.

GOVERNOR'S ADVISORY PANEL ON INSURANCE FRAUD

Marshall M. Meyer, *Chairperson*

(410) 333-4094

Formed in 1992 as a subpanel of the Governor's Executive Advisory Council, the Governor's Advisory Panel on Insurance Fraud is investigating the extent of insurance fraud in Maryland and considering changes in State law to control insurance fraud. Panel members include doctors, lawyers, insurance executives, financial consultants, marketing experts, investigators, and consumer advocates.

GOVERNOR'S MILITARY STAFF

Maj. Gen. James F. Fretterd, *Adjutant General*

Brig. Gen. Thomas B. Baker, *Assistant Adjutant
General for Army*

Brig. Gen. Donald B. Barshay, *Assistant Adjutant
General for Air*

Fifth Regiment Armory

219 29th Division St.

Baltimore, MD 21201—2288 (410) 576-6000

The Governor may choose a military staff consisting of the Adjutant General and not more than twelve aides selected from the commissioned officers of the Maryland National Guard and naval militia (Code 1957, Art. 65, sec. 9).

SECRETARY OF STATE

Tyras S. Athey, *Secretary of State*
Vonzell R. Ward, *Assistant Secretary of State*

State House
Annapolis, MD 21401 (410) 974-5521

BUDGET (CODE 23.01.06)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$1,706,093	\$1,554,456	\$1,637,420
Special	\$ 592,246	\$ 653,549	\$ 637,000
Total Funds	\$2,298,339	\$2,208,005	\$2,274,420
Staff			
Authorized	38.6	34.6	34.6
Contractual (FTE)	2.2	2.4	2.4
Total Staff	40.8	37.0	37.0

ORGANIZATIONAL STRUCTURE

SECRETARY OF STATE (23.01.06.01)

FY1994 appropriation	\$1,077,541
FY1994 authorized positions	20
Tyras S. Athey, <i>Secretary of State</i> (appointed by Governor)	(410) 974-5521
Catherine Bonsuk, <i>Executive Assistant</i>	(410) 974-5521

ASSISTANT SECRETARY OF STATE

Vonzell R. Ward	(410) 974-5521
SPECIAL POLICE & RAILROAD POLICE	(410) 974-5521
EXTRADITIONS & EXECUTIVE ORDERS	
EXTRADITIONS (23.01.06.03)	
FY1994 appropriation	\$2,500
Patricia E. Smith, <i>Extraditions Officer</i>	(410) 974-5530
CERTIFICATIONS & DISCLOSURES	(410) 974-5521

COUNSEL

Marlene Trestman	(410) 576-6320
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LEGAL OFFICER

Susan E. Elson	(410) 974-5531
----------------	----------------

PUBLIC INFORMATION OFFICER

Alicia E. Moran	(410) 974-5534
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FISCAL OFFICER

Sherry Winter	(410) 974-5521
---------------	----------------

DIVISION OF INTERGOVERNMENTAL RELATIONS

Contact: Vonzell R. Ward	(410) 974-5540
--------------------------	----------------

DIVISION OF CHARITABLE ORGANIZATIONS

Lois Hug, <i>Director</i>	(410) 974-5534
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DIVISION OF NOTARIES PUBLIC

Regina Harrison, <i>Director</i>	(410) 974-5520
----------------------------------	----------------

DIVISION OF TRADEMARKS/SERVICE MARKS, HOUSING AUTHORITIES, CONDOMINIUMS & TIME-SHARES

Kathleen Wheeler, <i>Director</i>	(410) 974-5531
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DIVISION OF STATE DOCUMENTS (23.01.06.02)

FY1994 appropriation	\$1,194,379
FY1994 authorized positions	14.6
Robert J. Colborn, Jr., <i>Administrator</i>	(410) 974-2486
Dennis C. Schnepfe, <i>Deputy Administrator</i>	(410) 974-2486

MARYLAND REGISTER

Judith M. Gray, <i>Editor</i>	(410) 974-2486
Ann B. Maxfield, <i>Editor</i>	(410) 974-2486

CODE OF MARYLAND REGULATIONS (COMAR)

Patricia A. Smith, <i>Editor</i>	(410) 974-2486
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MARYLAND INFORMATION RETRIEVAL SYSTEM (MIRS)

William D. Hager, <i>Director</i>	(410) 974-3500
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The office of Secretary of State was created by constitutional amendment in 1837 to replace the Governor's Council. Appointed by the Governor and confirmed by the Senate, the Secretary of State attests to the Governor's signature on all public papers and documents as may be required (Const., Art. II). The office is the repository for all executive orders and proclamations and is responsible for their distribution (Code State Government Article, secs. 3-404, 3-405). The Secretary of State maintains records of all commissions issued and appointments made by the Governor and annually reports this information to the General Assembly (Code State Government Article, sec. 7-105).

The Secretary of State receives petitions to bring Acts of the General Assembly to referendum, and publishes them together with constitutional amendments to be voted upon in the general elections (Code 1957, Art. 33, sec. 23-9). Bills adopted by the General Assembly and approved by the Governor are received and assigned chapter numbers by the Secretary of State (Code State Government Article, sec. 2-1511). The Secretary also advertises and records all Governor's pardons and commutations. The Secretary is authorized to place upon the presidential primary ballot the names of those candidates determined to be generally advocated or recognized in the media (Code 1957, Art. 33, sec. 12-6). Through the Division of State Documents, all regulations promulgated by State agencies are published in the *Maryland Register* and the *Code of Maryland Regulations (COMAR)* (Code State Government Article, sec. 7-204).

Every two years the Secretary of State, with the State Archives, participates in the distribution of the *Maryland Manual* (Code State Government Article, sec. 9-1027).

SPECIAL POLICE /RAILROAD POLICE

(410) 974-5521

The Superintendent of the Maryland State Police reviews applications for the appointment of special police and railroad police and recommends to the Governor whether to grant or deny appoint-

ment. The Governor may accept or reject this recommendation. The Secretary of State assists the Governor in this process (Code 1957, Art. 41, sec. 4-901; Art. 23, sec. 258).

EXTRADITIONS

(410) 974-5530

Extradition is a process by which one state surrenders a person accused or convicted of an offense to another state having authority to try the charge. This process is administered by the Secretary of State on behalf of the Governor.

CERTIFICATIONS

(410) 974-5521

The Secretary of State is authorized to issue certifications of incumbency, manual signature registrations, and official copies of documents that are a matter of record in the Secretary's office (Code State Government Article, sec. 7-106). The Secretary also is authorized to issue the apostille certifying documents to be transmitted internationally.

DISCLOSURES

(410) 974-5521

Persons doing at least \$10,000 worth of business with the State or its subdivisions in a calendar year and who have made political contributions are required to file a disclosure with the Secretary of State (Code 1957, Art. 33, sec. 30-2). Persons whose business with the State or local governments aggregate \$100,000 in any one year are required to disclose certain information to the Secretary (Code State Finance and Procurement Article, sec. 13-221).

DIVISION OF INTERGOVERNMENTAL RELATIONS

Contact: Vonzell R. Ward (410) 974-5540

The Secretary of State serves as the Governor's liaison to local governments. Each of Maryland's municipalities and counties is visited periodically to establish working contacts through which local problems can be recognized and effective solutions identified.

DIVISION OF CHARITABLE ORGANIZATIONS

Lois Hug, *Director*

(410) 974-5534

The Secretary of State regulates charitable organizations that are required to register and file fiscal reports annually. Professional solicitors and fund-raising counsel also are required annually to register and file fiscal reports (Code Business Regulation Article, secs. 6-101 through 6-701). Raffles

of real property by charitable organizations also are regulated by this office.

Pursuant to Executive Order of January 1993, the Secretary of State administers the Maryland Charity Campaign of State employees and retirees.

DIVISION OF NOTARIES PUBLIC

Regina Harrison, *Director*

(410) 974-5520

The Secretary of State administers the State's notary statutes and issues notary public commissions. Applications, notary public manuals, and related information are available from this office (Code 1957, Art. 68).

DIVISION OF TRADEMARKS, SERVICE MARKS, HOUSING AUTHORITIES, CONDOMINIUMS & TIME-SHARES

Kathleen Wheeler, *Director*

(410) 974-5531

Trademarks & Service Marks. If an applicant's mark is registrable, a certificate of registration is issued by the Secretary of State. Applications and information concerning registration are available upon request (Code Business Regulation Article, secs. 1-401 through 1-415).

Housing Authorities. Under the Housing Authorities Law, housing authorities cannot transact business or exercise powers until the Secretary of State reviews their articles of organization and issues a certificate of approval and a certificate of organization (Code 1957, Art. 44A, sec. 1-205).

Condominiums. The Secretary of State and the Attorney General are charged with enforcing provisions of the Maryland Condominium Act. Residential condominiums offered for sale in the State of Maryland must be registered with the Secretary of State. Registration forms and information are provided upon request (Code Real Property Article, secs. 11-127 through 11-130).

Cooperatives. A developer who is converting an apartment house into a cooperative must file with the Secretary of State a copy of the notice of conversion and a list containing the name of each tenant to whom notice was given. State law also provides that the office of the Secretary of State establish a file of local legislation affecting cooperatives (Code Corporations and Associations Article, secs. 5-6B-05; 5-6B-09 through 5-6B-11).

Time-Shares. Since 1985, a developer of a time-share project has been required to file with the Secretary of State a public offering (disclosure) statement for the proposed project. If the Secretary of State determines that the public offering statement satisfies the requirements of the Maryland Real Estate Time-Sharing Act, an order of approval is issued (Code Real Property Article, secs. 11A-101 through 11A-129).

DIVISION OF STATE DOCUMENTS

Robert J. Colborn, Jr., *Administrator*Dennis C. Schnepfe, *Deputy Administrator*

P.O. Box 2249

11 Bladen St. (Old Armory Building)

Annapolis, MD 21404

(410) 974-2486

fax: (410) 974-2546

The Division of State Documents was created within the Office of the Secretary of State in 1974 (Chapter 600, Acts of 1974). Appointed by the Governor, the Administrator is responsible for publication of the *Maryland Register* and the *Code of Maryland Regulations* (COMAR). The Administrator also oversees the Maryland Information Retrieval System (MIRS), a computerized information retrieval service for State statutes, regulations, proposed regulations, and Executive Orders (Code State Government Article, secs. 7-201 through 7-222).

The primary duties of the Division are to print and distribute two official State publications: (1) the *Code of Maryland Regulations* (COMAR), the permanent compilation of the Governor's executive orders, all State agency regulations, and all opinions issued by the State Ethics Commission; and (2) the *Maryland Register*, a bi-weekly publication that serves as a temporary supplement to COMAR.

The *Register* prints all proposed, adopted and emergency regulations of the State's administrative agencies; notices of public hearings and meetings; the full text of all opinions of the Attorney General; proposed and adopted rules of court; hearing calendars of the Courts of Appeal; synopses of all legislation proposed, enacted, and vetoed each legislative session of the General Assembly; all Executive Orders; all gubernatorial appointments; notices of bids requested and awards announced on all State contracts valued above \$25,000; and any other document the General Assembly requires or the Joint Committee on Administrative, Executive and Legislative Review (AELR) permits to be published. An index to the *Register* is published quarterly and is cumulative throughout the year. All adopted regulations and Executive Orders that are generally permanent in nature are periodically taken from the pages of the *Register* and integrated into COMAR by means of published supplements.

With the exception of emergency regulations, administrative regulations are not effective until notice of their adoption is published in the *Maryland Register*. The text of any document appearing in the *Maryland Register* and COMAR is the only official, valid and enforceable text of that document. Any document appearing in the *Maryland Register* and COMAR is accorded judicial notice in all court proceedings.

GOVERNOR'S COORDINATING OFFICES

The Governor's Coordinating Offices include the Chesapeake Bay Communications Coordinating Office; the Governor's Subcabinet for Children, Youth, and Families; the Office for Children, Youth, and Families; the Office for Individuals with Disabilities; the Office of Justice Administration; the Office of Minority Affairs; and the Office on Volunteerism.

CHESAPEAKE BAY COMMUNICATIONS COORDINATING OFFICE

Thomas W. Burke, *Director*
Barbara Knisely, *Deputy Director*

State House
Annapolis, MD 21401 (410) 974-5300

BUDGET (CODE 23.01.05.12)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$210,092	\$157,796	\$168,483
Total Funds	\$210,092	\$157,796	\$168,483

Staff

Authorized	3	3	3
Contractual (FTE)	0	0	0
Total Staff	3	3	3

ORGANIZATIONAL STRUCTURE

DIRECTOR

Thomas W. Burke (410) 974-5300

DEPUTY DIRECTOR

Barbara Knisely (410) 974-5300

SPECIAL EVENTS & PROMOTIONS

Jodi Stevenson, *Coordinator* ... (410) 974-5300

The Chesapeake Bay Communications Coordinating Office was created by the Governor in November 1988 to promote public education and citizen involvement in the restoration of Chesapeake Bay (Executive Order 01.01.1988.16). To increase cooperation and reduce duplication of programs and materials used to teach people about the Bay, the Office coordinates Bay-related work of State government agencies.

The Office organizes a variety of education programs, including the State's Party on the Bay celebration each August, and raises funds from the private sector in order to sponsor educational, Bay-related events and activities. The annual Chesapeake Bay Bridge Walk held each May is coordinated by the Office, as is an annual volunteer cleanup day, Give a Day for the Bay. The Office developed and now markets the State's license plate campaign—*Treasure the Chesapeake*. The Office also produces the State's annual report on progress made in the Bay restoration.

Appointed by the Governor, the Director chairs the Communications Subcommittee of the Chesapeake Bay Program.

GOVERNOR'S SUBCABINET FOR CHILDREN, YOUTH, & FAMILIES

Chairperson: Nancy S. Grasmick, Ph.D., State
Superintendent of Schools, & Special Secretary
for Children, Youth, & Families

Ex officio: Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Carolyn W. Colvin, Secretary of Human Resources; Mary Ann Saar, Secretary of Juvenile Services; Diane K. Ebberts, Director, Office for Individuals with Disabilities.

(410) 225-4160

MANDATED REPORTS

Annual Report to Governor due Oct. 1.

The Governor's Subcabinet for Children, Youth, and Families was formed by the Governor in 1987 as the Subcabinet for Children and Youth. It received its present name in 1990. Established by statute in 1993, the Subcabinet examines and works to improve the structure and organization of Maryland's system of services to children, youth, and families (Chapter 556, Acts of 1993; Code 1957, Art. 49D, sec. 4.1).

The Special Secretary for Children, Youth, and Families chairs the Subcabinet. The Office for Children, Youth, and Families serves as staff to the Subcabinet.

IMPLEMENTATION COMMITTEE [FOR PLAN TO END PLACEMENT OF CHILDREN WITH SPECIAL NEEDS OUTSIDE MARYLAND]

Linda M. Heisner, *Co-Chairperson*

(410) 333-0208

Richard J. Steinke, *Co-Chairperson*

(410) 333-2491

The Implementation Committee, also known as the House Bill 1055/Senate Bill 588 Implementation Committee was formed by the Governor's Subcabinet for Children, Youth, and Families in 1993. The Committee is to implement a plan to end placement of children with special needs outside Maryland. The plan was called for in House Bill 1055 and Senate Bill 588 which were enacted in 1992 (Chapter 264, Acts of 1992).

OFFICE FOR CHILDREN, YOUTH, & FAMILIES

Nancy S. Grasmick, Ph.D., *Special Secretary for
Children, Youth, & Families*

301 W. Preston St., Suite 1502
Baltimore, MD 21201 (410) 225-4160

BUDGET (CODE 23.01.05.02)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$1,390,048	\$1,275,278	\$1,307,557
Special	\$1,581,716	\$1,283,591	\$1,580,900
Federal	\$2,139,125	\$3,305,017	\$3,721,676
Reimbursable		\$ 34,547	\$ 129,920
Total Funds	\$5,110,889	\$5,898,433	\$6,740,053

Staff

Authorized	41	40.00	40
Contractual (FTE)	8	8.77	
Total Staff	49	48.77	

MANDATED REPORTS

Annual Report to Governor & the public.

*Annual Report to Governor & General Assembly on
Children's Trust Fund.*

*Annual Report of Children & Family Services
Reform [Initiative] Project to Governor, General
Assembly, and Chief Judge of Court of Appeals.*

*Annual Report of Governor's Council on Adolescent
Pregnancy to Governor & General Assembly.*

*Annual Report of Governor's Council on Child
Abuse & Neglect to Governor & General
Assembly.*

*Annual Report of Maryland State Interagency
Coordinating Council to Governor & federal
government.*

*Annual Report of State Commission on Infant
Mortality Prevention to Governor & General
Assembly.*

*Report (with Secretary of Budget & Fiscal Planning;
Secretary of Health & Mental Hygiene; Secretary
of Human Resources; & State Superintendent of
Schools) to General Assembly on family
preservation services due July 1, 1994, & by July 1
each year thereafter.*

ORGANIZATIONAL STRUCTURE

GOVERNOR'S SUBCABINET FOR CHILDREN, YOUTH, & FAMILIES

Chairperson: Nancy S. Grasmick, Ph.D., State
Superintendent of Schools & Special Secretary
for Children, Youth, & Families . . . (410) 225-4160

IMPLEMENTATION COMMITTEE [FOR PLAN
TO END PLACEMENT OF CHILDREN WITH
SPECIAL NEEDS OUTSIDE MARYLAND]

Linda M. Heisner, *Co-Chairperson*
..... (410) 333-0208

Richard J. Steinke, *Co-Chairperson*
..... (410) 333-2491

Appointed by Subcabinet: Myrna Cardin; Betty
M. Crowley; Kate Dixon; Lynda Fox; Donna
Gaither; Robert W. Geddes; Diane Gordy; Joy
Hicks; Regenia Hicks, Ph.D.; Roberta Irgens;
Susan Kleinberg, Ph.D.; Susan P. Leviton;

Debbie Linsenmeyer; Marie Mayor; Noreen
O'Hara; Janis Parks; Raymond Pitts; Margaret
(Peg) Rawle; Martha J. Roulette; Judith
Rudolf; Maria Scannapicco; Donna Stark;
James Stockdill; Audrey Sutton; Winifred
Wilson; Walter G. R. Wirsching.

OFFICE FOR CHILDREN, YOUTH, & FAMILIES (23.01.05.02)

Nancy S. Grasmick, Ph.D., *Special Secretary for
Children, Youth, & Families* (410) 225-4160

DIRECTOR

Susan Kleinberg, Ph.D. (410) 225-4160

CHILDREN'S TRUST FUND ADVISORY BOARD

Contact: Dianne Madoni . . (410) 225-4160

Phyllis B. Brotman, *Chairperson*, 1995

Deborah D. Richardson, *Vice-Chairperson*,
1991

*Appointed by Governor (who names chair &
vice-chair):* Mary T. Foster, 1994; Karen
Gaines, 1994; Vernell B. Arrington, Esq.,
1995; Frank T. Richardson, 1995; Sally Michel,
1996; Wilbert H. Sirota, Esq., 1996.

GOVERNORS COUNCIL ON CHILD ABUSE & NEGLECT

Contact: Dianne Madoni . . (410) 225-4160
Pamela F. Corckran, *Chairperson*, 1992

Appointed by Governor (who names chair): Linda
Canfield Blick, 1992; Elaine R. Fisher, 1993;
Victoria Goddard-Truitt, 1993; Gloria
Goldfaden, 1993; Ellen Mugmon, 1994;
Charles I. Shubin, M.D., 1994; Donna J.
Stanley, 1994; Ruth H. Young, D.S.W., 1995;
three vacancies.

Designated by Senate President: Gerald W.
Winegrad; Thomas M. Yeager.

Designated by House Speaker: Robert L. Ehrlich,
Jr.; Sheila E. Hixson.

*Governmental representatives appointed by
Governor:* Marie Mayor, State Dept. of
Education; Polly B. Harrison, M.D., Dept. of
Health & Mental Hygiene; vacancy, Dept. of
Human Resources; Deborah A. Unitus,
Judiciary; Stuart O. Simms, State's Attorney,
Baltimore City.

LICENSING POLICY BOARD

Contact: Pam Williams . . . (410) 225-4160
Susan Kleinberg, Ph.D., *Chairperson*

..... (410) 225-4160

Ex officio: Jean S. Clarren, designee of Secretary
of Human Resources; Sylvia Staples, designee
of Secretary of Health & Mental Hygiene;
Robert Geddes, designee of Secretary of
Juvenile Services; Virginia L. Gieslicki,
designee of State Superintendent of Schools.

Nonvoting members: James McComb, Maryland
Association of Residential Facilities for Youth;
Stanley Mapsick, Children's Guild; Diane
Sakwa, parent representative.

CHILDREN'S COUNCILS

STATE COORDINATING COUNCIL

Jon Hackbarth, *Executive Director*
..... (410) 333-1803

Chairperson: Jean S. Clarren, designee of
Secretary of Human Resources

Ex officio: Regenia Hicks, Ph.D., designee of
Secretary of Health & Mental Hygiene; Walter
G. R. Wirsching, designee of Secretary of
Juvenile Services; Richard J. Steinke, designee

of State Superintendent of Schools; Susan Kleinberg, Ph.D., designee of Special Secretary for Children, Youth, & Families.

Ex officio (nonvoting): Diane K. Ebberts, Director, Office for Individuals with Disabilities

Counsel: Margaret Ann Nolan, Office of Attorney General

CHILDREN & FAMILY SERVICES REFORM INITIATIVE

Donna Stark, Ph.D., *Director* . . . (410) 333-4285

PROJECT ADVISORY COUNCIL

Chairperson: Nancy S. Grasmick, Ph.D., Special Secretary for Children, Youth, & Families (410) 225-4160

Appointed by Governor: Robert C. Embry, Jr.; Linda A. Harris; John M. Hodge-Williams, Ed.D.; Barbara A. Hoffman; Nancy K. Kopp; Susan P. Leviton; Robert H. Mason; David B. Mitchell; Audrey F. Moore; Marion W. Pines; Joseph T. Puhalla; Howard P. Rawlings; Donna Stark; Carl W. Struever; Decatur W. Trotter.

PREVENTION & EARLY INTERVENTION FOR YOUNG CHILDREN

Carol Ann Baglin, *Executive Director* (410) 333-8100

MARYLAND STATE INTERAGENCY COORDINATING COUNCIL

Michael Bender, Ph.D., *Co-Chairperson*, 1996
Katharine Kahoe Cooper, *Co-Chairperson*, 1995

Appointed by Governor with Senate advice & consent: Marilee C. Allen, M.D.; Linda Ebersole; Diane Gordy; Patricia A. Mulford; Janice Piccinini; Richard J. Steinke. *Terms expire 1994.*

Paula J. Beckman; Robert McKee Jones; Marsha Oliver-Pattinson; Martha J. Roulette; Margaret E. Williams. *Terms expire 1995.*

Joyce R. Bergstein; Mona L. Freedman, R.N.; Polly B. Harrison, M.D.; Ethel A. Murray; John M. Ryan, M.D. *Terms expire 1996.*

STATE COMMISSION ON INFANT MORTALITY PREVENTION

Carol Ann Baglin, *Director* . . . (410) 333-8100
Samuel C. Schwab, *Chairperson*, 1994

Appointed by Governor (who names chair): Harold T. Elberfeld, M.D., 1994; Harvey R. Gold, M.D., 1994; Orville A. Wright, 1994; Marion C. Crenshaw, Jr., M.D., 1995; Preston M. Gazaway III, M.D., 1995; Bernard Guyer, M.D., 1995; Paula B. McLellan, 1995; Robert D. Brodell, M.D., 1996; Eileen Ehudin-Pagano, 1996; John M. Ryan, M.D., 1996; Lucy Ritter Skeen, 1996; Michele Prumo; Susan J. Tucker.

Nominated by Senate President: Barbara A. Hoffman

Nominated by House Speaker: Marsha G. Perry

Ex officio: Nancy S. Grasmick, Ph.D., Special Secretary for Children, Youth, & Families; Russell W. Moy, M.D., designee of Secretary of Health & Mental Hygiene; Carolyn W. Colvin, Secretary of Human Resources; Ann Mulligan, Executive Director, Governor's Council on Adolescent Pregnancy.

INFANTS & TODDLERS PROGRAM
 (410) 333-8100

OFFICE OF CHILD CARE COORDINATION
 (410) 333-8100

HEAD START COLLABORATION NETWORK
 (410) 333-8100

FAMILY DEVELOPMENT COMMUNITIES PROJECT
 (410) 333-8100

GOVERNOR'S COUNCIL ON ADOLESCENT PREGNANCY

Ann Mulligan, *Executive Director* (410) 333-0270
Quentin R. Lawson, *Chairperson*, 1995

Appointed by Governor (who names chair): Carolyn G. Billingsley, 1992; Kia J. Coleman, 1993; Kanika K. Peoples, 1993; Hal Donofrio, 1994; Dr. Alain Joffe, 1994; Vivian I. Washington, 1994; Vanessa E. Cullins, M.D., 1995; Susan O. Davis, 1995; Allen A. Herman, M.D., 1995; Linda S. Thompson, Ph.D., 1995; Ruth M. Kirk.

Ex officio: Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Mark L. Wasserman, Secretary of Economic & Employment Development; Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Carolyn W. Colvin, Secretary of Human Resources; Nancy S. Grasmick, Ph.D., State Superintendent of Schools & Special Secretary for Children, Youth, & Families.

The Office for Children, Youth, and Families originated as the Office for Children and Youth in 1978 (Chapter 426, Acts of 1978). The Office was reorganized under its current name in 1990 (Chapter 419, Acts of 1990). The Office helps agencies, local governments, and organizations to carry out their responsibilities for children and youth effectively and economically. The Office also helps families and the general public learn about programs and services for children and youth.

The Special Secretary for Children, Youth, and Families oversees the general policy for children, youth, and family services in Maryland. That policy is to promote a stable, safe and healthy environment for children and families. As head of the Office for Children, Youth, and Families, the Special Secretary coordinates the work of government agencies to provide care through prevention, early intervention, and community services with priority given to children and families most at risk.

The Special Secretary evaluates public and private programs, services, and plans for children and their families to identify duplications and gaps in service delivery, program resources, inefficiencies, and unmet needs. For programs and services affecting children and their families, the Special Secretary analyzes departmental plans and budget requests; reviews federal, State, local and private funds used by and available to the State; identifies and collates relevant Governor's budget items; issues impact statements; and makes planning and expenditure recommendations annually to the Governor by September 15th and to appropriate department heads as needed.

The Special Secretary maintains liaison with State and local government agencies to coordinate services and the use of resources. From representative local Children's Councils and other child advocacy groups, including parents, the Special Secretary receives advice on the resources, needs, and priorities of different localities. In addition, the Special Secretary provides public information on children's services in the State and advises the legislature on the needs of children and their families.

The Special Secretary for Children, Youth, and Families is appointed by and serves at the pleasure of the Governor and is directly responsible to the Governor. Within the Office are the Children's Trust Fund Advisory Board; the Governor's Council on Child Abuse and Neglect; the Licensing Policy Board; the State Coordinating Council; the Children and Family Services Reform Initiative; the Governor's Council on Adolescent Pregnancy; and Prevention and Early Intervention for Young Children. The Office also maintains contact with twenty-four local Children's Councils (Code 1957, Art. 49D, secs. 1-29).

DIRECTOR

Susan Kleinberg, Ph.D., *Director*
(410) 225-4160

The Director of the Office for Children, Youth, and Families oversees the work of the Children's Trust Fund Advisory Board; the Governor's Council on Child Abuse and Neglect; the Licensing Policy Board; the Children's Councils; and the State Coordinating Council.

CHILDREN'S TRUST FUND ADVISORY BOARD

Phyllis B. Brotman, *Chairperson*, 1995
Deborah D. Richardson, *Vice-Chairperson*, 1991
Contact: Dianne Madoni (410) 225-4160

The Children's Trust Fund provides grants to public and private community-based organizations and agencies for innovative programs to prevent child abuse and provide treatment. Formed in 1989, the Children's Trust Fund Advisory Board reviews applications for grants from the Fund (Chapter 757, Acts of 1989).

The Governor appoints the Board's nine members to three-year terms (Code 1957, Art. 49D, secs. 6-7).

GOVERNOR'S COUNCIL ON CHILD ABUSE & NEGLECT

Pamela F. Corckran, *Chairperson*, 1992

Contact: Dianne Madoni (410) 225-4160

The Governor's Council on Child Abuse and Neglect was created by the Governor in 1986 (Executive Order 01.01.1986.07). The Council advises the Governor on the implementation and effective-

ness of programs to prevent, detect, and treat child abuse and neglect. The Council is part of the Office for Children, Youth, and Families for budgetary, administrative and staffing purposes only.

LICENSING POLICY BOARD

Susan Kleinberg, Ph.D., *Chairperson*

Contact: Pam Williams (410) 225-4160

The Licensing Policy Board was formed by the Governor's Subcabinet for Children, Youth and Families in January 1991. The Board was created to develop a coordinated process for licensing and regulating residential child care facilities; identify and assure technical assistance to providers and potential providers; and track development of new residential resources.

In September 1991, the Board promulgated regulations to coordinate the licensing process for residential child care facilities in all agencies. Now, potential providers can learn about Maryland's licensing standards from one source. The Board also conducts technical assistance workshops and offers a manual for potential providers. In addition, the Board is developing core regulations covering common administrative and facility issues.

Board members include providers, consumers, and representatives from the State Department of Education, the Department of Health and Mental Hygiene, the Department of Human Resources, and the Department of Juvenile Services.

CHILDREN'S COUNCILS

Local Children's Councils exist in each county and in Baltimore City. Within their jurisdictions, the Children's Councils evaluate public and private programs, services, and plans for children; analyze departmental plans and budget requests affecting children's programs and services; and review the use and availability of federal, State, local and private funds. They identify, document, and communicate needs, resources, and priorities to the local governing body and to the Office for Children, Youth, and Families. The Councils also provide public information on children's programs and services.

Each Council is appointed by the chief executive officer of the county. For Baltimore City, appointments are made by the Mayor. Each Council includes representatives of the local departments of health, education, and social services, and members appointed at large. Members serve three-year terms (Code 1957, Art. 49D, sec. 5).

STATE COORDINATING COUNCIL

Chairperson: Jean S. Clarren, designee of
Secretary of Human Resources
Jon Hackbarth, *Executive Director*
(410) 333-1803

Formed by the Governor in 1982, the State Coordinating Council began as the State Coordinating Council for Residential Placement of Handicapped Children (Executive Order 01.01.1982.09). The Governor reestablished the Council within the Office for Handicapped Individuals in 1987 (Executive Order 01.01.1987.10). The Council was transferred to the Office for Children, Youth, and Families in 1990 (Chapter 419, Acts of 1990). In 1993, the Council received its present name (Chapter 556, Acts of 1993).

The Council has developed procedures for Local Coordinating Councils to assure that those children with disabilities in residential placement receive a complete plan of care. With the Local Coordinating Councils, the State Coordinating Council plans, coordinates, and monitors multiple-agency services for children with disabilities who may need or are in residential placement. It also maintains a multiple-agency information system that assures agency accountability to children with disabilities and enables the State to plan for needed services.

The State Coordinating Council consists of the Secretary of Health and Mental Hygiene; the Secretary of Human Resources; the Secretary of Juvenile Services; the State Superintendent of Schools; and the Special Secretary for Children, Youth, and Families; or their designees. The Director of the Office for Individuals with Disabilities serves ex officio as a nonvoting member (Code 1957, Art. 49D, secs. 13-20).

CHILDREN & FAMILY SERVICES REFORM INITIATIVE

Donna Stark, Ph.D., *Director*
(410) 333-4285

The Children and Family Services Reform Project was established by the Governor in June 1988 (Executive Order 01.01.1988.09). Known as the Children and Family Services Reform Initiative, the Project seeks to create a model children and family services system.

Under oversight of the Governor's Subcabinet for Children, Youth, and Families, the Initiative coordinates interagency planning and budgeting for all State programs concerned with the needs of young children and adolescents who are abused, neglected, abandoned, emotionally disturbed, handicapped, or pregnant. Coordination also extends to programs for young runaways or substance abusers, as well as those who are dependent, homeless, habitually truant, ungovernable, or delinquent. Additionally, the Initiative coordinates programs for youth who are at-risk from these conditions and for their families.

The Initiative reviews State statutes and regulations on children and family services. It makes recommendations on the use of all available government and private resources for essential serv-

ices for children and families. In selected areas, the Initiative also devises and implements new local service delivery systems. It then assists in extending those systems throughout the State under the direction of the Subcabinet.

PROJECT ADVISORY COUNCIL

Chairperson: Nancy S. Grasmick, Ph.D., *Special Secretary for Children, Youth, & Families*
(410) 333-4285

Formed by the Governor in 1988, the Project Advisory Council advises the Governor's Subcabinet for Children, Youth, and Families and the Department of Human Resources concerning the Children and Family Services Reform Initiative.

PREVENTION & EARLY INTERVENTION FOR YOUNG CHILDREN

Carol Ann Baglin, *Executive Director*

One Market Center
300 W. Lexington St., Box 3
Baltimore, MD 21201 (410) 333-8100

Prevention and Early Intervention for Young Children began in 1991 within the Office for Children, Youth, and Families. Under this unit, a comprehensive statewide strategy has been devised for prevention and early intervention services for young children (from birth to age 5) and their families. The strategy involves five initiatives: the State Commission on Infant Mortality Prevention; the Infants and Toddlers Programs; the Head Start Collaboration Network; the Office of Child Care Coordination; and the Family Development Communities Project.

STATE COMMISSION ON INFANT MORTALITY PREVENTION

Samuel C. Schwab, *Chairperson*, 1994
Carol Ann Baglin, *Director*

311 W. Saratoga St., Room 260
Baltimore, MD 21201 (410) 333-8100

The State Commission on Infant Mortality Prevention was created in 1991 (Chapter 413, Acts of 1991). The Commission was overseen by the Governor's Council on Adolescent Pregnancy from 1991 to December 1993, when it came under Prevention and Early Intervention for Young Children. The Commission works to reduce infant mortality in Maryland.

For maternal and infant health care, the Commission established a perinatal system by regions in the State. The Commission formulates policies and strategies to increase the availability of skilled health care providers for needy citizens and makes recommendations for a perinatal surveillance and data collection system.

In accordance with the Infant Mortality Prevention Strategic Plan, the Commission advises the Governor on distribution of community incentive grants to prevent infant mortality. These grants come from funds provided in the State budget for this purpose.

The Commission's twenty members are appointed by the Governor. Four serve ex officio. One member is a senator nominated by the Senate President; one is a delegate nominated by the House Speaker; one represents the Maryland Medical Assistance Program (Medicaid); and one represents the State Department of Education. The remaining members serve three-year terms (Code 1957, Art. 49D, secs. 30-36).

INFANTS & TODDLERS PROGRAM

Under the federal Education of the Handicapped Act (P.L. 99-457), Maryland receives federal funds to provide early intervention services statewide for infants and toddlers with developmental disabilities (from birth through age 3) and their families. Services include health and medical services, family training, counseling, and specialized child care.

In 1988, the State Department of Education was designated by the Governor to administer the federal early intervention program in Maryland (Executive Order 01.01.1988.15). The Maryland Infants and Toddlers Program initiated by the State Department of Education was transferred to the Office for Children, Youth, and Families in 1990 (Chapter 419, Acts of 1990).

MARYLAND STATE INTERAGENCY COORDINATING COUNCIL

Michael Bender, Ph.D., *Co-Chairperson*, 1996
Katharine Kahoe Cooper, *Co-Chairperson*, 1995
(410) 333-8100

In 1988, the Governor established the Maryland State Interagency Coordinating Council to advise the Maryland Infants and Toddlers Program in accordance with amendments to the federal Education of the Handicapped Act (P.L. 99-457; Executive Order 01.01.1988.15). In 1990, the Council was authorized by statute (Chapter 419, Acts of 1990).

The Council helps develop and implement the early intervention program and assists with interagency agreements and the identification of resources. The Council also serves as an advisory board for the program. To ensure interagency coordination and delivery of early intervention services, the Governor's Subcabinet for Children, Youth, and Families monitors the program.

The Council's fifteen members are appointed by the Governor with Senate advice and consent.

HEAD START COLLABORATION NETWORK

(410) 333-8100

Created in 1993, the Head Start Collaboration Network helps coordinate the services of the Head Start Program with those of other community services to better serve families in Head Start programs. The Network links Head Start services with those of health care providers, education agencies, child care programs, employment projects, and community organizations.

OFFICE OF CHILD CARE COORDINATION

(410) 333-8100

The Office of Child Care Coordination was formed in 1993. The Office coordinates policy, planning, and development for child care programs among State government agencies and with local planners, child care coordinators and advocates, and users of child care. The Office promotes and markets public/private partnerships for technical assistance and support in child care for employees, employers, and families.

FAMILY DEVELOPMENT COMMUNITIES PROJECT

(410) 333-8100

Funded through the Ford Foundation, the Family Development Communities Project started in 1993. The Project works to enable communities to enhance local resources and support systems for families with young children. Communities are encouraged to create a network of resources with which to begin educating young children before they enter school.

GOVERNOR'S COUNCIL ON ADOLESCENT PREGNANCY

Quentin R. Lawson, *Chairperson*, 1995
Ann Mulligan, *Executive Director*

One Market Center
300 W. Lexington St.
Baltimore, MD 21201

(410) 333-0270

The Governor's Council on Adolescent Pregnancy was established in 1986 (Chapter 121, Acts of 1986). The Council had been an independent agency located in the Department of Human Resources for budgetary and administrative purposes only. In 1990, the Council was transferred to the Office for Children, Youth, and Families (Chapter 419, Acts of 1990).

The Council works to reduce unplanned adolescent pregnancies in Maryland. To ensure a coordinated and comprehensive approach to social, educational, economic, health and legal problems of adolescent pregnancy and parenthood, the Council develops a statewide plan for reducing adolescent pregnancy and improving services to at-risk pregnant and parenting teenagers. The Council promotes interdepartmental, public and private coordination of policies and programs.

Appointed by the Governor, the Council consists of twenty members. Eighteen members are appointed to three-year terms. They include a member of the Senate; a member of the House of Delegates; three persons having extensive experience with pregnant or parenting adolescents and their families; five representatives of community, parent or religious groups; two representatives of local governments in areas with high rates of teenage pregnancy; and six ex officio members. Two student members serve two-year terms. Every two years, the Governor designates the chairperson (Code 1957, Art. 49D, secs. 21-27).

Defunct Agencies of

OFFICE FOR CHILDREN, YOUTH, & FAMILIES

ADVISORY COMMITTEE FOR CHILDREN, YOUTH, & FAMILIES

Abolished in 1993 (Chapter 556, Acts of 1993).

CHILD & ADOLESCENT SERVICES SYSTEM

Under the Office for Children, Youth, and Families, the Program's federal funds ended in 1992.

COMMITTEE TO DEVELOP PLAN FOR ENDING PLACEMENTS OF CHILDREN WITH SPECIAL NEEDS OUTSIDE MARYLAND

Jon Hackbarth, *Co-Chairperson*

Susan Kleinberg, Ph.D., *Co-Chairperson*

Ex officio: Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Carolyn W. Colvin, Secretary of Human Resources; Mary Ann Saar, Secretary of Juvenile Services; Nancy S. Grasmick, Ph.D., State Superintendent of Schools.

Appointed by Special Secretary for Children, Youth, & Families: Renee Bennett; Dorothy Boyle; Wally Brengle; Phyllis Brunson; Dee Burton; Susan F. Clark; Myrna Cardin; Jean S. Clarren; William Cotton; Betty M. Crowley; Kate Dixon; Cecil Dowd; Carol Dugan; Lynda Fox; Linda Halsey; Regenia Hicks, Ph.D.; John M. Hodge-Williams, Ed.D.; David Horn; Judith Hott; H. Jean Hyche-Williams; Diane James; Consuela Jones; Leroy G. Jones, M.D.; Carolyn Kappra; Debbie Linsenmeyer; Marie Mayor; James McComb; Joseph M. Millstone; Margaret Ann Nolan, Esq.; Norine O'Hara; Janis Parks; Mary Lee Phelps; Amy Price; Margaret (Peg) Rawle; John W. Schammel, Jr.; James R. Stanton; Richard J. Steinke; Cynthia White; Dolores Winston; Walter G. R. Wirsching.

Created in 1992, the Committee concluded its work when it submitted a plan to the Governor's Subcabinet for Children, Youth, and Families in December 1992 (Chapter 264, Acts of 1992).

CHILD CARE COORDINATOR

Created within the Office for Children and Youth by the Governor in December 1987, the position of Child Care Coordinator has been vacant since

1993 (Executive Order 01.01.1987.29; Chapter 285, Acts of 1987; Code 1957, Art. 49D, sec. 8).

OFFICE FOR INDIVIDUALS WITH DISABILITIES

Diane K. Ebberts, *Director*

One Market Center, Box 10

300 W. Lexington St.

Baltimore, MD 21201

(410) 333-3098

TDD for deaf: (410) 333-3098

BUDGET CODE 23.01.02.01

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$ 670,893 . . .	\$ 705,170. . . .	\$ 370,948
Federal	\$1,362,708 . . .	\$1,428,487. . . .	\$1,604,423
Total Funds . . .	\$2,033,601 . . .	\$2,133,657. . . .	\$1,975,371

Staff

Authorized	14.5	13.5	13
Contractual (FTE)	5.2	5.8	
Total Staff	19.7	19.3	

MANDATED REPORTS

Annual Report to Governor & General Assembly.

Annual Recommendations to Dept. of Budget & Fiscal Planning on capital budget projects that promote access to State-owned facilities for handicapped individuals.

ORGANIZATIONAL STRUCTURE

DIRECTOR

Diane K. Ebberts, *Director* (appointed by Governor)

..... (410) 333-3098

MARYLAND ADVISORY COUNCIL FOR INDIVIDUALS WITH DISABILITIES

Thomas J. Martin, *Chairperson*, 1995

..... (410) 333-3098

Appointed by Governor: Marjorie Shulbank. *Term expires 1991.*

Melissa L. Berge; Elaine Harris Cweiber; Carole S. Downing; Edward B. Grebenstein, Jr.; Charles W. Harris; M. Edward Roebuck, Jr.; Rosalyn M. Simon. *Terms expire 1993.*

Betsy L. Bucks; John A. Dunnigan; Robert W. Eastridge; G. Jasper Fowlkes; Michelle P. Pointer; Marjorie S. Shulbank; Betsy A. Zaborowski, Ph.D. *Terms expire 1994.*

Eugene P. Bartell; Idamae Garrott; Robert W. Geddes; Deborah C. Grubb; Patricia L. Johanson, Ph.D.; Rev. Patricia M. Matthews; Joel D. Myerberg; Samuel M. Parham; Jack R. Seymour. *Terms expire 1995.*

Joanna C. Roth. *Term expires 1996.*

MARYLAND STATE PLANNING COUNCIL ON DEVELOPMENTAL DISABILITIES

Susanne Elrod, *Executive Director*

..... (410) 333-3688

Joanna L. Pierson, *Chairperson*, 1994

Appointed by Governor: Michael M. Brill; John C. Coe; Timothy W. Griffith; Lee Ann Kingham; Allen Schepps; Jacqueline C. Shields. *Terms expire 1993.*

David R. Buckholtz; William R. Fields; Joseph A. Liu; Marsha Mazz; Joseph M. Millstone; Richard J. Steinke. *Terms expire 1994.*

James W. Burns; Michael S. Chapman; Raphael H. Glower; Stephen H. Morgan; Norman Moxley; Jerry O. Pittman; Constance S. Reinwald. *Terms expire 1995.*

Santo A. Grande; Alan C. Lovell; Mary Jo McGovern; Marcelle L. Meisel; M. Sherril Moon; Patti Saylor, R.N.; Bernita M. Sims-Tucker, Ph.D. *Terms expire 1996.*

M. Doreen Croser; Diane K. Ebberts; Carole A. Glowacki; Elizabeth Jones; Michelle P. Pointer; David R. Williamson; Kathleen A. Wolf. *Terms expire 1997.*

Ruth B. Coates. *Term expires 1998.*

GOVERNOR'S COMMITTEE ON EMPLOYMENT OF PEOPLE WITH DISABILITIES

Marian S. Vessels, *Executive Director*
..... (410) 333-2263
Paul Rendine, *Chairperson*, 1994

Appointed by Governor (who names chair): Eugene P. Bartell; Sharon M. Bryant; John A. Clinton; Harsha M. Desai; Diane K. Ebberts; William B. Fox; Susan M. Klein; Patricia L. Kronheim; Charles F. Meyer; David A. Thompson; Linda M. Webb. *Terms expire 1993.*

Denny Bowers; Pauline R. Covino; Stanley O. Croydon, Jr., Esq.; Peggy K. Martin; Joseph S. Roeder; Eleanor Rosenberg; Patricia V. Saunders; Charles J. Tarrant; James A. Teramani; Anne R. Wade; Nan G. Waranch; Jacqueline Wiggins. *Terms expire 1994.*

Nancy Boyle; Mary A. Conroy; Henry B. Ford, Esq.; James S. Jeffers; Ervina Kennedy-Johnson; Gloria G. Lawlah; Maggie L. McIntosh; C. Frederick Meyer; S. Yvonne Moore; Frank A. Ortega; Marc D. Rize; Bruce P. Saypol, Esq.; M. Eugene Spurrier; Stanley W. Stocker; H. Patricia Walker; Rodney J. Weisinger; Margaret R. Widner-Kolberg. *Terms expire 1995.*

Ex officio: Chairpersons of County Committees on Employment of People with Disabilities

TECHNOLOGY ASSISTANCE PROGRAM

Mary E. Brady, *Director* (410) 333-4975

ADVISORY COMMITTEE

Diane K. Ebberts, *Chairperson*

Appointed by Governor: Susan Bogart; Robert Burns; Karen Crawley-Bucholtz; Harsha M. Desai; Daryl Diller; Edward Duggan; Peter S. Fanning; David Hayden; Patricia Jamison; Eileen Jones; David Kimelman; William Lee; Karen-Ann Lichtenstein; Kali Mallik; Sandra J. Malone; Willis Mann; Roderick J. McDonald; Diana O'Connor; Denise K. Ovelgone; Jeffrey Silverman; J. H. Stachlin.

In 1977, the Office for Individuals with Disabilities originated within the Office of the Governor as the Office for the Coordination of Services to the Handicapped (Chapter 946, Acts of 1977). The Office was reorganized in 1984 as the Office for Handicapped Individuals (Chapter 295, Acts of

1984). It received its present name in 1991 (Chapter 103, Acts of 1991).

The Office identifies and evaluates programs and services for Maryland citizens with disabilities. It coordinates and supports public and private agencies serving people with disabilities, and provides an information and referral service.

The Office identifies and recommends ways to remove barriers to the delivery of services. It monitors and encourages State government compliance with laws and policies that affect persons with disabilities. At least quarterly, the Office also consults with and provides technical assistance to the Maryland Advisory Council for Individuals with Disabilities. In addition, the Office promotes the designation of local or regional offices to coordinate services to persons with disabilities. Authorization for the Office continues until July 1, 1994 (Code State Government Article, secs. 9-1101 through 9-1110).

Within the Office for Individuals with Disabilities are the Maryland Advisory Council for Individuals with Disabilities, the Maryland State Planning Council on Developmental Disabilities, the Governor's Committee on Employment of People with Disabilities, the Technology Assistance Program, and a staff specialist for the deaf and hard of hearing.

MARYLAND ADVISORY COUNCIL FOR INDIVIDUALS WITH DISABILITIES

Thomas J. Martin, *Chairperson*, 1995
(410) 333-3098

The Maryland Advisory Council for Individuals with Disabilities advises the Office for Individuals with Disabilities. The Council reviews statewide programs for persons with disabilities and fosters coordination and support for these programs.

The Council consists of twenty-eight members. Appointed by the Governor, twenty-four members represent public and private agencies and handicapped individuals. Four members serve *ex officio* (Code State Government Article, secs. 9-1106 through 9-1109).

MARYLAND STATE PLANNING COUNCIL ON DEVELOPMENTAL DISABILITIES

Joanna L. Pierson, *Chairperson*, 1994
Susanne Elrod, *Executive Director*
(410) 333-3688

By Executive Order, the Governor created the Maryland State Planning Council on Developmental Disabilities in 1971 to carry out provisions of the federal Developmental Disabilities Services and Facilities Construction Act (P.L. 91-517), now the Developmental Disabilities Act (P.L. 98-537). In 1973, the Council was reconstituted to enable the State to qualify for certain federal grants. Formerly

under the Department of Health and Mental Hygiene, the Council was placed within the former Office for Handicapped Individuals in 1987 (Executive Order 01.01.1987.08). The Council now is part of the Office for Individuals with Disabilities.

The Council serves as an advocate for persons with developmental disabilities. The Council also develops the State plan on developmental disabilities and monitors, reviews, and evaluates its implementation. Annually, the Council awards funding for demonstration projects that enable people with developmental disabilities to become independent, productive citizens in their communities.

The Governor appoints the Council. At least half its members are persons with developmental disabilities or their parents or guardians, or immediate relatives or guardians of persons with mentally impairing developmental disabilities. Of these, at least one-third must be persons with developmental disabilities (U.S. Code, Title 42, sec. 6024).

GOVERNOR'S COMMITTEE ON EMPLOYMENT OF PEOPLE WITH DISABILITIES

Paul Rendine, *Chairperson*, 1994
Marian S. Vessels, *Executive Director*
(410) 333-2263

The Governor's Committee on Employment of People with Disabilities originated in 1947 as the Governor's Committee to Promote Employment of the Handicapped. It was renamed the Governor's Committee on Employment of the Handicapped in 1979. In 1980, the Committee was placed under the Division of Vocational Rehabilitation in the State Department of Education (Executive Order 01.01.1980.12). The Committee became part of the former Office for Handicapped Individuals in 1987 (Executive Order 01.01.1987.09) and received its present name in 1989. The Committee now is within the Office for Individuals with Disabilities.

The Committee works to create a public awareness of the problems that people with disabilities face in finding employment and of the laws that ensure equal opportunity. It cooperates with all groups, public and private, in promoting services for individuals with disabilities. The Committee also initiates and publicizes programs to stimulate hiring of persons with disabilities.

The Committee encourages meaningful employment for qualified mentally, physically and emotionally disabled individuals as defined by the federal Rehabilitation Act of 1973, as amended. The Committee also informs people with disabilities of opportunities available for habilitation and rehabilitation so that they may develop marketable job skills.

The Committee sponsors annual conferences, awards programs, and poster and journalism con-

tests to inform the public of employment and rehabilitation programs for Maryland's disabled citizens.

Appointed by the Governor, the Committee consists of thirty-five members who serve three-year terms. The Governor designates the chairperson. Local committees exist in many counties and in Baltimore City.

TECHNOLOGY ASSISTANCE PROGRAM

Mary E. Brady, *Director*
(410) 333-4975
1-800-TECH-TAP

The Technology Assistance Program (TAP) provides information and technology services to people with disabilities. It is governed by the federal Technology-Related Assistance for Individuals with the Disabilities Act of 1988 (P.L. 100-407). Created in 1990, the Program is funded by a grant from the National Institute on Disability and Rehabilitation Research of the U.S. Department of Education. Maryland was one of the first states to receive such a grant.

To enhance the quality of life for Marylanders with disabilities, the Program helps people to locate, evaluate, and purchase adaptive devices. The Program provides technology-related training and referral services in cooperation with the Department of Health and Mental Hygiene. In 1990, the Program helped to form the Clearinghouse for Rehabilitation and Technology Information within the Department of Health and Mental Hygiene.

The Program has established three model technology demonstration centers with a main site at the Maryland Rehabilitation Center in Baltimore and sites in Cumberland and Salisbury where technology resource specialists serve. Since May 1990, the Program has helped over 10,000 people with disabilities to obtain assistive devices. Awards covered home renovation to accommodate a wheelchair, wheelchairs, telecommunication devices for the hearing impaired, and computer hardware and software.

ADVISORY COMMITTEE

Diane K. Ebberts, *Chairperson*

The Advisory Committee, formerly the Management Committee, was appointed by the Governor in December 1989 to oversee the Technology Assistance Program. The majority of its members are consumers, with State and private agencies that provide services to the disabled also represented.

Defunct Agencies of OFFICE FOR INDIVIDUALS WITH DISABILITIES

CHIEF EXECUTIVE OFFICERS' COUNCIL FOR EMPLOYMENT OF THE DISABLED

Formerly under the Office for Individuals with Disabilities, the Council disbanded in 1991.

INSURANCE FRAUD UNITLt. John R. Davis, *Administrator*501 St. Paul Place
Baltimore, MD 21201 (410) 333-8792**ORGANIZATIONAL STRUCTURE****INSURANCE FRAUD UNIT**Lt. John R. Davis, *Administrator*
(appointed by Governor) (410) 333-8792**INSURANCE FRAUD ADVISORY COUNCIL**
Martha C. Roach, *Chairperson*, 1995*Appointed by Governor (who names chair):* Lars Kristiansen, Esq., 1993; Linda A. McCann, 1993; Frank W. Robertson, 1993; August P. Alegi, Esq., 1994; Lourdes S. Morales, 1994; Christopher J. Romano, Esq., 1994; Lt. Col. Larry E. Harmel, 1995; one vacancy.

The Insurance Fraud Unit was established within the Department of Licensing and Regulation in 1992 by the Governor (Executive Order 01.01.1992.24). The Unit was transferred to the Office of the Governor in 1993 (Chapter 538, Acts of 1993). On January 1, 1995, functions of the Unit will be assumed by a new insurance fraud unit within the Office of the Attorney General.

The Unit investigates complaints of fraudulent insurance acts and, where appropriate, prosecutes violators of the law. The Unit cooperates with and assists insurers, the Maryland Insurance Administration, the Maryland State Police, the Attorney General's Office, the State's Attorney, the Federal Bureau of Investigation, and other law enforcement authorities in the investigation and prosecution of insurance fraud. The Unit also maintains data and statistics on insurance fraud.

INSURANCE FRAUD ADVISORY COUNCILMartha C. Roach, *Chairperson*, 1995

Created by the Governor in 1992, the Insurance Fraud Advisory Council advises the Governor and the Insurance Fraud Unit on matters relating to insurance fraud (Executive Order 01.01.1992.24). The Council's nine members are appointed by the Governor to three-year terms. Members represent the Attorney General's Office, the Maryland State Police, the Maryland Insurance Administration, insurance companies, professional insurance agents, and the general public.

**OFFICE OF JUSTICE
ADMINISTRATION**Stephen A. Bocian, *Executive Director*301 W. Preston St., 15th floor
Baltimore, MD 21201 (410) 225-1834**BUDGET (CODE 23.01.05.04)**

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$ 324,971 . . .	\$ 254,212 . . .	\$ 284,053
Special	\$ 370,290 . . .	\$ 56,990 . . .	\$ 355,942
Federal	\$ 995,110 . . .	\$ 927,018 . . .	\$ 950,000
Total Funds . . .	\$1,690,371 . . .	\$1,238,220 . . .	\$1,589,995
Staff			
Authorized	6	6	6
Contractual (FTE)	2	2	2
Total Staff	8	8	8

MANDATED REPORTS*Annual Performance Report to Office of Juvenile Justice & Delinquency Prevention, U.S. Dept. of Justice.**Annual Report of Victim Services Coordinator to Governor, Secretary of Public Safety & Correctional Services, and State Board of Victim Services.**Annual Report of State Board of Victim Services to Governor.**Annual Survey of juveniles in Maryland jails & lockups to Office of Juvenile Justice & Delinquency Prevention, U.S. Dept. of Justice.**Three-Year Comprehensive Plan (& annual amendments) to Office of Juvenile Justice & Delinquency Prevention, U.S. Dept. of Justice.***ORGANIZATIONAL STRUCTURE****EXECUTIVE DIRECTOR**Stephen A. Bocian, *Executive Director* . (410) 225-1834**GOVERNOR'S ADVISORY BOARD FOR
JUSTICE ADMINISTRATION**Stephen A. Bocian, *Chairperson* (410) 225-1834
Vacancy, *Vice-Chairperson**Appointed by Governor (who names chair & vice-chair):* Dario J. Broccolino, Esq.; Robert L. Ehrlich, Jr.; Philip C. Jimeno; Rodney E. Kennedy; Alice G. Pinderhughes, Esq.; Stuart Jay Robinson, Esq.; Alfred T. Truitt, Jr.; Charles F. Wellford, Ph.D.

Ex officio: Robert F. Sweeney, Chief Judge, District Court of Maryland; Ronald M. Levitan, Esq., designee of Attorney General; LaMont W. Flanagan, designee of Secretary of Public Safety & Correctional Services; Ellen D. Gonzales, designee of State Superintendent of Schools; Mary Ann Saar, Secretary of Juvenile Services; Stephen E. Harris, Esq., Public Defender; George B. Rasin, Jr., Chairperson, Maryland Juvenile Justice Advisory Council.

**MARYLAND JUVENILE JUSTICE ADVISORY
COUNCIL**Richard W. Friedman, *Juvenile Justice
Program Administrator* . . . (410) 225-1834
George B. Rasin, Jr., *Chairperson*, 1994
Judson P. Garrett, Jr., Esq., *Vice-Chairperson*, 1994

Appointed by Governor (who names chair):
Thomas E. Hickman; Phyllis D. K. Hildreth;
D. E. (Dave) Johnson; Madeline F. Moore;
Mark K. Shriver; B. Harriette Taylor, Esq.;
Adam Van Grack. *Terms expire 1994.*

Peter D. Blauvelt; Roger W. Brown; Bryan S.
Coster; Dwain D. Howard; Clementine L.
Kaufman, Ph.D.; Kimberly A. McCoy, Esq.;
Alexander J. Palenscar, Esq.; Alexis R. Piquero;
Mary K. Prangle; David Sann; Linda S.
Thompson, Ph.D. *Terms expire 1995.*

Ann Shervington Davis; Michael E. Drayton;
Michael D. Gambrell; Nancy S. Grasmick,
Ph.D.; Eddie M. Harrison; James W. Hubbard;
Melissa Hyatt; Douglas H. Moore, Jr.; Mary
Ann Saar; S. Britt Schroeter; Calvin D. Street.
Terms expire 1996.

STATE BOARD OF VICTIM SERVICES

Angela R. Gover, *Victim Services Coordinator*
(appointed by Executive Director)

(410) 225-1834

Chairperson: Roberta R. Roper, designee of
Governor

Appointed by Governor. Sheriff Carl R. Harbaugh, 1995;
Virginia L. Wolf, 1995; Lawrence A. Dorsey, Jr., 1996;
Sandra B. Stalker, 1996; Roni Broden Young, 1996;
Carole Jo Alexander, 1997; Frank R. Weathersbee,
1997; William Harrison, 1998; Jeanne A. Martin, 1998.

Appointed by Chief Judge, Court of Appeals: Deborah
A. Unitus

Ex officio: Benjamin R. Wolman, Chairperson, Criminal
Injuries Compensation Board; Carolyn W. Colvin,
Secretary of Human Resources; Mary Ann Saar,
Secretary of Juvenile Services; Bishop L. Robinson,
Secretary of Public Safety & Correctional Services.

DEPUTY DIRECTOR

Sally M. Marker (410) 225-1834

Marshall T. Goodwin, *Special Assistant*

(410) 225-1834

Hilary Hammerman, *Administrative Assistant*

(410) 225-1834

JUVENILE JUSTICE PROGRAM

Richard W. Friedman (410) 225-1834

FISCAL ADMINISTRATION

Sara Huffines (410) 225-1834

RESEARCH & TRAINING COORDINATION

Farris Tuma (410) 225-1834

The Office of Justice Administration originated
as the Governor's Office of Justice Assistance in
1987 (Executive Order 01.01.1987.17). The Office
was reorganized under its present name in 1992
(Executive Order 01.01.1992.02).

For programs in the administration of justice, the
Executive Director engages in comprehensive plan-
ning and administers and monitors funds, grants, and
services authorized and appropriated under federal
legislation. State and local problems in justice admini-
stration also are evaluated by the Executive Director.

The Executive Director advises the Governor on
budget requests and legislation for the administra-
tion of justice. On national, State or local boards or
bodies concerned with the administration of justice,
the Executive Director may be designated as the

Governor's representative. Appointed by the Gov-
ernor, the Executive Director also serves on the
Criminal Justice Information Advisory Board and
the State Board of Victim Services.

GOVERNOR'S ADVISORY BOARD FOR JUSTICE ADMINISTRATION

Stephen A. Bocian, *Chairperson*

Vacancy, *Vice-Chairperson*

(410) 225-1834

The Governor's Advisory Board for Justice Ad-
ministration was formed in 1987 as the Governor's
Advisory Board for Justice Assistance (Executive
Order 01.01.1987.17). The Board was restruc-
tured under its current name in 1992 (Executive
Order 01.01.1992.02). The Board helps the Execu-
tive Director of the Office of Justice Administration
develop strategy to support the State's application
for federal aid in the administration of justice. The
Board reviews and makes recommendations to the
Executive Director on all requests for funds, grants,
and services chosen by the Office for administration
or combined planning. The Board also recom-
mends to the Governor measures to combat State
and local problems in the administration of justice.

Appointed by the Governor, the Board consists
of fifteen members. Seven serve *ex officio*. One is a
senator nominated by the Senate President. One is
a delegate nominated by the House Speaker. Nomi-
nated by the Chief Judge of the Court of Appeals,
one member represents the Circuit Court. Another
member is nominated by the State's Attorneys'
Association. Four members are persons who have
demonstrated concern, interest, or knowledge in
the area of criminal justice. The Governor desig-
nates the chairperson and vice-chairperson.

MARYLAND JUVENILE JUSTICE ADVISORY COUNCIL

George B. Rasin, Jr., *Chairperson*, 1994

Judson P. Garrett, Jr., Esq., *Vice-Chairperson*, 1994

Richard W. Friedman, *Juvenile Justice Program*
Administrator

(410) 225-1834

The Maryland Juvenile Justice Advisory Council
was established in 1984 as an independent unit
within the Department of Health and Mental Hy-
giene (Executive Order 01.01.1984.08). In 1987,
the Council was placed under the Juvenile Services
Agency (Executive Order 01.01.1987.21). The
Council became part of the Governor's Office in
1988 (Executive Order 01.01.1988.01). In 1992,
the Council was reformed as a subcommittee of the
Governor's Advisory Board for Justice Administra-
tion (Executive Order 01.01.1992.02). The Coun-
cil advises the Governor and appropriate State
agencies on the juvenile justice system and preven-
tion of juvenile delinquency.

The Council is the designated State agency to receive formula grant funds under provisions of the federal Juvenile Justice and Delinquency Prevention Act of 1974 (P.L. 93-415), as amended by the Juvenile Justice Amendments of 1980 (P.L. 96-509). In accordance with the federal Act, The Council develops an annual plan, establishes grant procedures, and awards grants. Fiscal administration of grant funds is provided by the Department of Juvenile Services.

The Council consists of from fifteen to thirty-three members appointed by the Governor to three-year terms. The Governor designates the chairperson.

STATE BOARD OF VICTIM SERVICES

Chairperson: Roberta R. Roper, designee of Governor
Angela R. Gover, *Victim Services Coordinator*
(410) 225-1834

The State Board of Victim Services was created within the Office of the Attorney General in 1988 (Chapter 256, Acts of 1988). In 1992, the Board was reorganized and transferred to the Office of Justice Administration (Chapter 270, Acts of 1992). The Board advises the Governor on services needed by victims of crime. The Board also reviews the plans and annual reports of the Victim Services Coordinator as well as the implementation, operation, and revision of programs by the Coordinator.

The Board has seventeen members. The Governor appoints nine members who serve five-year terms. The Chief Judge of the Court of Appeals appoints a member of the Judiciary to a five-year term. Five members or their designees serve ex officio: the Attorney General; Chairperson, Maryland Criminal Injuries Compensation Board; Secretary of Human Resources; Secretary of Juvenile Services; Secretary of Public Safety and Correctional Services; and the Executive Director, Office of Justice Administration. The Governor or Governor's designee serves as chairperson. The Victim Services Coordinator is appointed by the Executive Director of the Office of Justice Administration (Code State Government Article, secs. 9-1701 through 9-1708).

OFFICE OF MINORITY AFFAIRS

Luwanda W. Jenkins, *Director*

301 W. Preston St., # 1008E
Baltimore, MD 21201 (410) 225-1843

BUDGET (CODE 23.01.05.03)

	FY1992	FY1993	FY1994
Funds	(actual)	(actual)	(approp.)
General	\$210,964	\$165,999	\$179,572
Total Funds	\$210,964	\$165,999	\$179,572
Staff			
Authorized	3	3	3
Contractual (FTE)	0	0	0
Total Staff	3	3	3

MANDATED REPORTS

Annual Report to Governor & General Assembly due 15th day of regular legislative session.

Annual Report to Board of Public Works & Legislative Policy Committee on minority participation in procurement contracts due Dec. 13.

Annual Report to Legislative Policy Committee on procurement contracts awarded to certified minority business enterprises by State agencies due Dec. 31.

ORGANIZATIONAL STRUCTURE

DIRECTOR

Luwanda W. Jenkins (410) 225-1843

INTERDEPARTMENTAL ADVISORY
COMMITTEE FOR MINORITY AFFAIRS
Luwanda W. Jenkins, *Chairperson*

. (410) 225-1843

Ex officio: Lewis R. Riley, Secretary of Agriculture; Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Mark L. Wasserman, Secretary of Economic & Employment Development; David A. C. Carroll, Secretary of the Environment; Martin W. Walsh, Jr., Secretary of General Services; Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Jacqueline H. Rogers, Secretary of Housing & Community Development; Carolyn W. Colvin, Secretary of Human Resources; Mary Ann Saar, Secretary of Juvenile Services; William A. Fogle, Jr., Secretary of Licensing & Regulation; Torrey C. Brown, M.D., Secretary of Natural Resources; Joseph Adler, Secretary of Personnel; Bishop L. Robinson, Secretary of Public Safety & Correctional Services; O. James Lighthizer, Secretary of Transportation; Ronald M. Kreitner, Director of Planning; Nancy S. Grasmick, Ph.D., State Superintendent of Schools; Shaila R. Aery, Ed.D., Secretary of Higher Education.

OFFICE MANAGER & SPECIAL ASSISTANT

Sharon M. Jackson (410) 225-1843

SPECIAL ASSISTANT

Natalie T. Collins, Esq. (410) 225-1843

The Office of Minority Affairs was created in 1980 (Chapter 25, Acts of 1980). It replaced the Office of Minority Business Enterprise of the Department of Economic and Community Development.

The Office of Minority Affairs fosters expanded participation by minority businesses. The Office promotes and coordinates government programs aimed at strengthening such firms, and provides technical and management assistance to them. On matters affecting minority employment, rights, and interests, the Office advises the Governor, and provides assistance to minority citizens, as authorized by the Governor (Code State Government Article, secs. 9-301 through 9-306).

The Office is assisted by the Interdepartmental Advisory Committee for Minority Affairs.

INTERDEPARTMENTAL ADVISORY COMMITTEE FOR MINORITY AFFAIRS

Luwanda W. Jenkins, *Chairperson*
(410) 225-1843

The Interdepartmental Advisory Committee for Minority Affairs was created within the Office of Minority Affairs in 1986 (Chapter 719, Acts of 1986). The Committee advises the Director of the Office of Minority Affairs on proposals to implement the duties of the Office, promote the hiring of minority persons in the State, and promote minority business enterprises in Maryland (Code State Government Article, sec. 9-303.1).

OFFICE ON VOLUNTEERISM

David Minges, *Director*

301 W. Preston St., Room 1501
Baltimore, MD 21201 (410) 225-4496

BUDGET (CODE 23.01.05.05)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$255,000	\$190,333	\$ 216,699
Special		\$ 874	\$ 400,000
Federal		\$508,242	\$1,300,000
Total Funds	\$255,000	\$699,449	\$1,916,699
Staff			
Authorized	4	3	4
Contractual (FTE)	0	0	
Total Staff	4	3	

ORGANIZATIONAL STRUCTURE

GOVERNOR'S VOLUNTEER COUNCIL

David Minges, *Executive Secretary*, . . . (410) 225-4496
George V. McGowan, *Chairperson*, 1991

Appointed by Governor: John George Braskey, 1991; Dolores J. Bail, 1992; James E. Harvey, 1992; Norman Owen Taylor, 1992; Joseph Martin Townsley, Sr., 1992; Shoshana S. Cardin, 1993; Dea Anderson Kline, 1993; Charles M. Ross, 1993; Mona Wood, 1993; Margot Wurtzburger, 1993; Peter J. Lombardi, 1994; Sister Rosemarie T. Nassif, 1994; Jan C. Rivitz, 1994; Barry F. Scher, 1994; John H. Staehlin, 1994; Mary K. Prangley; four vacancies.

Ex officio: Mark L. Wasserman, Secretary of Economic & Employment Development; Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Jacqueline H. Rogers, Secretary of Housing & Community Development; Carolyn W. Colvin, Secretary of Human Resources; Rosalie S. Abrams, Director on Aging; Nancy S. Grasmick, Ph.D., State Superintendent of Schools; Nancy L. Murphy, State Senate; Norman H. Conway, House of Delegates.

DIRECTOR

David Minges, *Director* (appointed by Governor) (410) 225-4496

VOLUNTEER MARYLAND

Eleanor Falk Young, *Director* . . (410) 514-7270

Formed in 1986, the Office on Volunteerism provides support for volunteer programs in public and private agencies throughout Maryland (Chapter 13, Acts of 1986). The Office provides information and referral services to individuals and program staff; sponsors conferences and workshops for administrators, staff, and volunteers; and coordinates recognition events and award ceremonies.

The Office also administers the Volunteer Maryland program, a National Community Service Demonstration Project. The Office is headed by a Director, appointed by the Governor (Code State Government Article, secs. 9-1301 through 9-1310).

GOVERNOR'S VOLUNTEER COUNCIL

David Minges, *Director*
George V. McGowan, *Chairperson*, 1991
(410) 225-4496

The Governor's Volunteer Council was created in 1983 by Executive Order. In 1986, it was established by statute within the Office on Volunteerism (Chapter 13, Acts of 1986). The Council serves as an advisory board to the Office on Volunteerism.

The Council consists of twenty-seven members appointed by the Governor. Six serve *ex officio*. Twenty-one are appointed to serve four-year terms.

VOLUNTEER MARYLAND

Eleanor Falk Young, *Director*
(410) 514-7270

Volunteer Maryland was created in 1993 by the Governor's Advisory Board on Service and Citizenship. Volunteer Maryland is one of seven demonstration projects of national service around the country funded by the federal Commission on National and Community Service. The project also is supported by private contributions.

Volunteer Maryland recruits coordinators and associates who dedicate a year of public service to Volunteer Maryland. After training in volunteer management and empowerment techniques, teams of coordinators and associates are placed in government and private nonprofit agencies to strengthen their volunteer programs.

Defunct Agencies of OFFICE ON VOLUNTEERISM

MARYLAND EXECUTIVE FELLOWS PROGRAM COMMISSION

Under the Office on Volunteerism, inactive since 1992.

MARYLAND SERVICE CORPS

Under the Office on Volunteerism, the Corps was disbanded in 1992 due to budgetary restraints.

LIEUTENANT GOVERNOR

Melvin A. Steinberg, *Lieutenant Governor*

Marsha Burden, *Administrative Assistant*
Jacqueline Weaver, *Executive Secretary*
A. Frank Carven III, *Special Counsel*

State House
Annapolis, MD 21401 (410) 974-2804

The office of Lieutenant Governor originally was created by the Constitution of 1864 and functioned from 1865 to 1868. In 1970, the office was reestablished by Constitutional amendment (Chapter 532, Acts of 1970, ratified Nov. 3, 1970). The second-ranking officer of the State, the Lieutenant Governor is elected for a term of four years by popular vote at the same election at which the Governor is elected. The Lieutenant Governor's term of office begins on the third Wednesday in January following election. Eligibility requirements for Lieutenant Governor are the same as those for the Governor. The Lieutenant Governor performs duties delegated by the Governor (Const., Art. II, secs. 1, 1A, 2).

The Lieutenant Governor succeeds to the office of Governor in the event of a vacancy in that office. The Lieutenant Governor also serves as acting governor when notified in writing by the Governor that the Governor will be temporarily unable to perform the duties of office (Const., Art. II, secs. 4, 5, 6).

COMPTROLLER OF THE TREASURY

Louis L. Goldstein, *Comptroller of the Treasury*

J. Basil Wisner, *Chief Deputy Comptroller* (410) 974-3805
Robert L. Swann, *Assistant State Comptroller* (410) 974-3803
Gerald I. Langbaum, *Principal Counsel* (410) 974-2808

Goldstein Treasury Building
80 Calvert St
Annapolis, MD 21404—0466 (410) 974-3801
TTY for deaf: (410) 974-2609
Maryland Relay Service: 1-800-735-2258

301 W. Preston St.
Baltimore, MD 21201 (410) 225-4890

BUDGET (CODE 24.01.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$47,063,225	\$44,579,025	\$50,289,352
Special Funds	\$ 9,316,691	\$13,046,971	\$11,237,347
Reimbursable Funds	\$16,174,544	\$14,380,370	\$17,219,551
Total Funds	\$72,554,460	\$72,006,366	\$78,746,250
Staff			
Authorized Positions	1,212.7	1,197.8	1,188
Contractual Positions (FTE)	20.0	31.0	
Total Staff	1,232.7	1,228.8	

MANDATED REPORTS

Annual Report to Governor & General Assembly on fiscal operations of State due on 10th day of each regular legislative session.

Annual Report of Board of Revenue Estimates to Governor on estimated State revenues projected for next fiscal year.
Report to Governor, Senate President, & House Speaker on amendment to Internal Revenue Code due 60 days after change is enacted.

Semi-annual Report of Director of Bureau of Revenue Estimates to General Assembly on projections of revenue attainment due Jan. 31 & July 31.

Statement of Receipts & Expenditures of Public Money for previous fiscal year to be printed after each regular session of the General Assembly.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE COMPTROLLER (24.01.01)

FY1994 appropriation \$2,102,474

FY1994 authorized positions 41

Louis L. Goldstein, *Comptroller of the Treasury*
 (410) 974-3801

J. Basil Wisner, *Chief Deputy Comptroller*
 (410) 974-3805

ASSISTANT STATE COMPTROLLER

Robert L. Swann (410) 974-3803

PRINCIPAL COUNSEL

Gerald I. Langbaum (410) 974-2808

FINANCE

Ronald Bradshaw, *Director* . . (410) 974-3807

PERSONNEL & TRAINING

John A. Clinton, *Director* . . . (410) 974-3695

OFFICE OF PUBLIC AFFAIRS

Marvin A. Bond, *Director* . . . (410) 974-3885

CENTRAL SERVICES

Dale Price, *Supervisor* (410) 974-5650

BOARD OF REVENUE ESTIMATES

Ex officio: Louis L. Goldstein, Comptroller of the Treasury; Lucille Maurer, State Treasurer; Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning.

Secretary: Ann O'Brien Franklin, Director, Bureau of Revenue Estimates. (410) 974-3881

BUREAU OF REVENUE ESTIMATES

(24.01.03.01)

FY1994 appropriation \$239,829

FY1994 authorized positions 3

Ann O'Brien Franklin, *Director* . (410) 974-3881

GENERAL ACCOUNTING DIVISION (24.01.02)

FY1994 appropriation \$3,506,267

FY1994 authorized positions 45

Arnold G. Holz, *Director* (410) 974-3810

ADMINISTRATION & DATA PROCESSING SECTION

Thomas P. Bibeault, *Assistant Director*
 (410) 974-3811

FINANCIAL REPORTING & OPERATIONS SECTION

Steven P. Watson, *Acting Assistant Director*
 (410) 974-3889

PRE-AUDITS & POST-AUDITS SECTION

Mary F. Leonard, *Assistant Director*
 (410) 974-2670

CENTRAL PAYROLL BUREAU (24.01.09)

FY1994 appropriation \$3,007,258

FY1994 authorized positions 39

Edwin G. Greenberg, *Director* (410) 974-3401

PAYROLL OPERATIONS

Ellen R. Coffin, *Manager* (410) 974-3403

ACCOUNTING & REPORTING

Clifford I. Thompson, *Manager* . (410) 974-2964

REVENUE ADMINISTRATION DIVISION

(24.01.04)

FY1994 appropriation \$30,266,663

FY1994 authorized positions 457

George H. Spriggs, Jr., *Director* . . . (410) 974-3441

ADMINISTRATION & REVENUE**ACCOUNTING**

James M. Arnie, *Assistant Director, Administration & Revenue Accounting*
 (410) 974-3451

ADMINISTRATION

Jane Y. Reger (410) 974-3704

ADMINISTRATIVE SERVICES

Vacancy, *Manager* (410) 974-3453

PLANNING

William H. Huebl, *Manager*
 (410) 974-3754

WORD PROCESSING

Norman Tucker, *Manager*
 (410) 974-3701

REVENUE ACCOUNTING

Christine Scott (410) 974-3883

DEPOSIT SECTION

Carolee Doneski, *Manager*
 (410) 974-3852

ACCOUNTING SECTION

Frank McCarthy, *Manager*
 (410) 974-2440

DISTRIBUTION SECTION

George Freyman, *Manager*
 (410) 974-3756

RESEARCH & ANALYSIS SECTION

Carol Haley, *Manager* . . (410) 974-3883

LEGAL

David C. Brown, *Assistant Director, Legal*
 (410) 974-3457

**TAXPAYER SERVICES, TAXPAYER
ACCOUNTING, & RETURNS PROCESSING**

Thaddeus S. Russell, *Assistant Director,
Taxpayer Services, Taxpayer
Accounting, & Returns Processing*
..... (410) 974-3458

TAXPAYER SERVICES
Diane M. Daffin (410) 974-3021

TAXPAYER INFORMATION SECTION
Louise D. Collins, *Manager*
..... (410) 225-1304

BRANCH OPERATIONS SECTION
Christopher J. Kolb, *Manager*
..... (410) 974-3011

Allegany County
9 Market St.
Cumberland, MD 21502
..... (301) 777-5050
..... (301) 334-8880

Baltimore County
Dundalk Professional Center, Suite 500
40 S. Dundalk Ave.
Baltimore, MD 21222
..... (410) 284-8400

Calvert County
District Court/Multi-Service Center
200 Duke St., 2nd floor
Prince Frederick, MD 20678
..... (410) 535-8830
..... 1-800-242-2875

Caroline County
State Multi-Service Center
107 South 3rd St., Room 68
Denton, MD 21629
..... (410) 479-5720

Carroll County
12 Westminster Shopping Center
Route 140 at Englar Rd.
Westminster, MD 21157
..... (410) 848-4699
..... 1-800-372-9200

Cecil County
State Multi-Service Center
170 E. Main St.
Elkton, MD 21921 ... (410) 996-0580

Charles County
183 Smallwood Village Center
Waldorf, MD 20602 .. (301) 645-2226
..... (301) 843-0977
..... 1-800-834-3641

Frederick County
County Multi-Service Center
100 West Patrick St., Room 2110
Frederick, MD 21701
..... (301) 694-1982

Harford County
State Multi-Service Center
2 S. Bond St., 4th Floor
Bel Air, MD 21014
..... (410) 836-4890

Howard County
State Multi-Service Center
3451 Courthouse Dr.
Ellicott City, MD 21043
..... (410) 461-0170

Montgomery County
Wheaton Plaza North Office Building
2730 University Blvd. West, Suite LL6
Wheaton, MD 20902 .. (301) 949-6030
..... TTY for deaf: (301) 949-6032

Prince George's County
Courthouse, Room 083B
14735 Main St.
Upper Marlboro, MD 20772
..... (301) 952-2810
..... 1-800-753-3486

Queen Anne's County
State Multi-Service Center
120 Broadway, Room 205
Centreville, MD 21617. (410) 758-5050

St. Mary's County
Carter State Office Bldg., Room 1012
180 Washington St.
Leonardtown, MD 20650—3815
..... (301) 475-4850
..... 1-800-628-5488

Washington County
Professional Arts Building
5 Public Square, Room 308
Hagerstown, MD 21740
..... (301) 791-4776

Wicomico County
State Multi-Service Center
201 E. Baptist St., Suite 9
Salisbury, MD 21801—4961
..... (410) 543-6800

TAXPAYER ACCOUNTING
William M. Anderson III, *Manager*
..... (410) 974-3757

REFUNDS UNIT
Norman Tucker (410) 974-2144

AMENDED UNIT
Nancy Hill (410) 974-2891

ADJUSTMENTS & CORRECTIONS UNIT
Doris Roy (410) 974-3719

RETURNS PROCESSING
Bruce Covington, *Manager*.. (410) 974-2837

DOCUMENT CONTROL
C. Leonard Anthony... (410) 974-2837

DATA CAPTURE
Thomas Holland..... (410) 974-3111

ERROR RESOLUTION
Chris Harbin..... (410) 974-3111

REGISTRATION & LICENSING
Rosemary Warren..... (410) 974-2071

COMPLIANCE DIVISION (24.01.05)

FY1994 appropriation \$11,738,335
 FY1994 authorized positions 256
 Stephen M. Cordi, *Director* (410) 225-1556

FISCAL ADMINISTRATION

James T. Loftus, *Manager* (410) 225-1557

SPECIAL PROJECTS

William Duff, *Manager* (410) 225-1555

SYSTEMS SUPPORT

William Duff (410) 225-1555

UNCLAIMED PROPERTY

Lynn Hall (410) 225-1700

ASSISTANT DIRECTOR

Linda L. Tanton (410) 225-1555

COLLECTIONS SECTION

A. Nancy Tyson, *Manager* (410) 225-1600

ANNAPOLIS UNIT

Jeanette V. Thomas (410) 974-3058

BALTIMORE UNIT

Jerry Merkle (410) 225-1600

HEARINGS & APPEALS SECTION

Thomas J. Mace, *Manager* (410) 225-1572

ASSISTANT DIRECTOR

C. Ronald Townsend (410) 225-1557

BUSINESS TAX AUDITS SECTION

Edward C. LeCompte, *Manager*
 (410) 225-1500

ALCOHOL & TOBACCO TAX AUDITS

Edward Ward, *Chief Auditor*
 (410) 225-1500

CORPORATE INCOME TAX AUDITS

Richard Glacken, *Chief Auditor*
 (410) 225-1505

MOTOR FUEL TAX AUDITS

William F. Turner, *Chief Auditor*
 (410) 225-1504

SALES & USE TAX AUDITS

Richard Glacken, *Chief Auditor*
 (410) 225-1505

FIELD OFFICES

Goldstein Treasury Building, Room 448
 60 Calvert St.
 Annapolis, MD 21401 (410) 974-3001

9 Market St.

Cumberland, MD 21502
 (301) 777-2179

Courthouse, Room 083B

14735 Main St.
 Upper Marlboro, MD 20772
 (301) 952-2814

State Multi-Service Center

201 E. Baptist St.
 Salisbury, MD 21801 (410) 543-6800

Wheaton Plaza North Office Building

2730 University Blvd., Suite LL6
 Wheaton, MD 20902 (301) 949-0280

COMPLIANCE PROGRAMS SECTION

Ronald D. LaMartina, *Manager*
 (410) 225-1322

BUSINESS NEXUS

Vacancy (410) 225-1322

INDIVIDUAL NEXUS

Vacancy (410) 225-1322

BUSINESS LICENSES

Henry Presser, *Chief License Inspector*
 (410) 225-1550

SPECIAL EVENTS

Priscilla Davis (410) 225-1540

CRIMINAL INVESTIGATIONS

Patricia Davis (410) 225-1322

INVESTIGATIVE SERVICES UNIT

Thomas Gue, *Chief* (410) 974-5388

MOTOR FUEL LABORATORY

Michael Jordan (410) 799-7777

MOTOR FUEL INSPECTION

Paul Woods (410) 974-5388

ENFORCEMENT

Allan Ruth, *Supervising Agent*
 (410) 974-5388

ALCOHOL & TOBACCO TAX UNIT (24.01.07)

FY1994 appropriation \$4,458,887

FY1994 authorized positions 83

Charles W. Ehart, *Acting Administrator*
 (410) 974-3311

Marion C. Schanze, *Assistant Administrator*

. (410) 974-3319

MOTOR FUEL TAX UNIT (24.01.08)

FY1994 appropriation \$6,974,363

FY1994 authorized positions 113

Richard Carey, *Director* (410) 974-3131

ADMINISTRATION

Donald L. Paswater, *Assistant Administrator*,
Administration (410) 974-3132

ACCOUNTING & DATA CONTROL SECTION

Thomas Prendki, *Supervisor* (410) 974-3603

TAXPAYER SERVICES SECTION

Joseph W. Lanahan, *Supervisor* (410) 974-2219

REGISTRATION

Robert A. Crawford, *Assistant Administrator*,
Registration (410) 974-3126

DATA PROCESSING DIVISION (24.01.10)

FY1994 appropriation \$16,452,174

FY1994 authorized positions 151

Philip G. Martin, *Director* (410) 974-3634

John Salmon, *Deputy Director* (410) 974-3635

ADMINISTRATIVE SERVICES

David D. Harrington, *Manager* (410) 974-3994

USER SERVICES

Vincent Lombardi, *Director* (410) 974-3993

APPLICATIONS & SYSTEMS CENTER

Thomas Lupinek, *Director* (410) 974-2107

DATA BASE & SECURITY SYSTEMS

Brian Lally, *Manager* (410) 974-2094

FINANCIAL SYSTEMS

Joseph Baker, *Manager* (410) 974-2064

TAX ADMINISTRATION SYSTEMS

James L. Daffin, *Manager* (410) 974-2765

COMMUNICATIONS & OPERATING SYSTEMS

Allan Levin, *Manager* (410) 974-2769

ANNAPOLIS DATA CENTER

Tony Moen, *Director* (410) 974-2770

DATA ENTRY SECTION

Linda Corbin, *Supervisor* (410) 974-2009

COMPUTER OPERATIONS

John Rallo, *Manager* (410) 974-3689

SPECIAL PROJECTS

Patricia Taylor, *Manager* (410) 974-2246

COMPTROLLER OF THE TREASURY

Louis L. Goldstein, *Comptroller of the Treasury*

Goldstein Treasury Building
80 Calvert St
Annapolis, MD 21404—0466 (410) 974-3801

The office of the Comptroller of the Treasury was established in 1851. The Comptroller is elected by popular vote for a term of four years (Const., Art. VI, sec. 1). The number of terms a Comptroller may serve is not limited. The Comptroller must give a bond and keep the office at the seat of government. The Comptroller qualifies on the third Monday in January following election, but the qualifications to hold office are not stated either in the 1867 Constitution or in the *Annotated Code of Maryland*.

The Constitution enumerates the Comptroller's duties, beginning with the broad mandate to exercise "general superintendence over the fiscal affairs of the State, preparing plans for the improvement and management of revenue to support the public credit". More specifically, the Comptroller is to "preserve all public accounts, and decide on the forms of keeping and stating accounts"; to "grant, under regulations prescribed by law, all warrants for money to be paid out of the Treasury"; and to "superintend and enforce the prompt collection of all taxes and revenues". Jointly with the State Treasurer the Comptroller supervises the Central Payroll Bureau. The Comptroller (or deputies) countersigns all checks drawn by the State Treasurer upon the deposits of the State. The Comptroller prescribes the formalities for the transfer or other evidence of the State debt and countersigns such papers. The Comptroller administers and collects the following specific taxes: income tax, both personal and corporate; retail sales and use taxes; motor vehicle fuel tax; road tax on motor carriers; State tobacco tax; Maryland estate tax; and excise taxes on beer, wine, and liquor. Also administered by the Comptroller are the Abandoned Property and Dormant Bank Account Laws. Revenues collected by the Maryland Racing Commission as well as motor vehicle revenues are distributed to political subdivisions by the Comptroller's Office. Admissions and amusement tax revenues are collected by the Tax Compliance Division, at rates set by local officials, and distributed to political subdivisions.

The Comptroller prescribes the form of all licenses required by the State licensing laws, which are issued through the Clerks of the Courts of the various counties. Each month the Comptroller collects license revenues, State property transfer taxes, death taxes, and real and personal property taxes from the Clerks of the Courts, Registers of Wills, and County Treasurers of each county. Distribution of certain taxes and revenue is made to the cities, towns, and counties of

the State and to other State agencies as prescribed by law (Code 1957, Art. 78B, sec. 19; Code Tax—General Article, secs. 2-201 through 2-203, 2-301, 2-302, 2-606 through 2-609, 2-614, 2-617, 2-901, 2-902, 2-1001 through 2-1004, 2-1506; Code Transportation Article, secs. 8-401 through 8-407).

By law, the Comptroller of the Treasury serves on the Board of Public Works; the Board of Revenue Estimates; the Maryland Agricultural Land Preservation Foundation; the Maryland Industrial Development Financing Authority; the Banking Board; the Board of State Canvassers; the Capital Debt Affordability Committee; the Maryland Food Center Authority; the Hall of Records Commission; the Maryland Higher Education Supplemental Loan Authority; the State Use Industries Advisory Committee; the Maryland State Employees Surety Bond Committee; and the Board of Trustees for Maryland State Retirement and Pension Systems. The Comptroller also chairs the Visitors and Governors of Washington College and serves on the State Employees' Health Insurance Advisory Council, and the Task Force on Chesapeake Bay Ferries.

In 1993, the Comptroller of the Treasury Office underwent a major reorganization. Functions were consolidated under four main bureaus: Financial Control; Revenue; Regulation; and Data Services.

The Comptroller's Comprehensive Annual Financial Report as well as pamphlets and booklets describing taxes collected by the Comptroller and offering advice on opening a new business and furnishing statistical information are available from the Office of Public Affairs (telephone: (410) 974-3885).

FINANCIAL CONTROL

BOARD OF REVENUE ESTIMATES

Ex officio: Louis L. Goldstein, Comptroller of the Treasury; Lucille Maurer, State Treasurer; Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning.

Ann O'Brien Franklin, *Executive Secretary*

P.O. Box 466
Goldstein Treasury Building
Annapolis, MD 21404 (410) 974-3881

The Board of Revenue Estimates was created in 1945 (Chapter 991, Acts of 1945). The Board studies the findings and recommendations of the Bureau of Revenue Estimates. The Board then sends to the Governor, for submission to the General Assembly, an itemized statement of anticipated revenues for the next fiscal year. With the itemized statement, the Board submits its recommendations to the Governor.

The Board of Revenue Estimate is composed of three ex officio members: the Comptroller of the Treasury, the State Treasurer, and the Secretary of Budget and Fiscal Planning. The Director of the Bureau of Revenue Estimates serves as Executive Secretary to the Board (Code State Finance and Procurement Article, secs. 6-101, 6-102, 6-106).

BUREAU OF REVENUE ESTIMATES

Ann O'Brien Franklin, *Director*

P.O. Box 466
Goldstein Treasury Building
Annapolis, MD 21404 (410) 974-3881

The Bureau of Revenue Estimates was established in 1945 (Chapter 991, Acts of 1945). The Bureau studies and analyzes all sources of revenue, prepares for the Board of Revenue Estimates the findings for the itemized statement of anticipated revenue, devises equitable and economical means to collect such revenue, and devises and recommends new revenue sources.

By the end of each January and July, the Director of the Bureau, in conjunction with the Comptroller's Office, prepares and submits to the General Assembly an itemized statement of revenue estimates for the six-month period ending on the next preceding December 31 or June 30, as the case may be. The statement shows: estimated revenue from all sources for the current budget period; collections for the next preceding six-month period; and amount of revenues uncollected or over-collected (Code State Finance and Procurement Article, secs. 6-101 through 6-105).

GENERAL ACCOUNTING DIVISION

Arnold G. Holz, *Director*

P.O. Box 0746
Goldstein Treasury Building
Annapolis, MD 21404 (410) 974-3810

The General Accounting Division was the original office of the State Comptroller, created with the establishment of the office under the Constitution of 1851. The Division maintains the State's general ledger and other accounting records. The Division accounts for all State funds received and disbursed and countersigns and distributes all State Treasury checks.

CENTRAL PAYROLL BUREAU

Edwin G. Greenberg, *Director*

P.O. Box 2396
Annapolis Data Center
Annapolis, MD 21404 (410) 974-3401

Formed in 1953, the Central Payroll Bureau is responsible for issuing paychecks to all State employees, except those in the Mass Transit Administration. The Bureau handles deductions, payroll

taxes, W-2 forms, and other payroll reports for State government.

REVENUE

REVENUE ADMINISTRATION DIVISION

George H. Spriggs, Jr., *Director*

State Income Tax Building
110 Carroll St.
Annapolis 21411 (410) 974-3441
taxpayer information: (410) 974-3981
toll free: 1-800-MDT-AXES

The Revenue Administration Division was formed in 1993. It represents a reorganization of certain duties formerly assigned to the Income Tax Division and the Sales and Use Tax Division. The Division collects State and local income taxes from individuals, fiduciaries, and employers, as well as the corporation income tax. The Division distributes revenue to Maryland's counties, and incorporated cities and towns.

The Division oversees five sections: Administration; Revenue Accounting; Taxpayer Services; Taxpayer Accounting; and Returns Processing.

COMPLIANCE DIVISION

Stephen M. Cordi, *Director*

Linda L. Tanton, *Assistant Director*
C. Ronald Townsend, *Assistant Director*

301 W. Preston St., 3rd floor
Baltimore, MD 21201 (410) 225-1556
taxpayer information: (410) 225-1300

Created in 1993, the Compliance Division consolidates certain functions of the former Sales and Use Tax Division and the Income Tax Division. The Division operates a Central Registration Section, allowing individuals to register for sales tax, State income tax withholding, unemployment insurance, and admissions and amusement tax accounts on one form. The central registration form also serves as an initial registration for businesses that may be required to have State alcoholic beverage and tobacco permits or registration with the Motor Fuel Tax Unit.

The Division is responsible for five sections: Collection; Compliance Programs; Business Tax Audits; Investigative Services; and Hearings and Appeals. Also within the Division are units for Systems Support; Fiscal Administration; and Unclaimed Property.

REGULATION

ALCOHOL & TOBACCO TAX UNIT

Charles W. Ehart, *Acting Administrator*
 Marion C. Schanze, *Assistant Administrator*

P.O. Box 2999
 Goldstein Treasury Building
 Annapolis, MD 21404 (410) 974-3314

The Alcohol and Tobacco Tax Unit began in 1936 as the Alcoholic Beverages Division. It was consolidated with the Tobacco Tax Unit in 1971 as the Alcohol and Tobacco Tax Division. In 1993, the Division was renamed the Alcohol and Tobacco Tax Unit.

Through the Alcohol and Tobacco Tax Unit, the Comptroller controls and regulates the manufacture, sale, transportation, and distribution of alcoholic beverages into, within, and out of Maryland; issues licenses to manufacturers, wholesalers, airlines, railroads, and steamboats; and issues permits to non-beverage dealers, nonresident dealers, transportation companies, transporters, and for public individual storage. The Alcohol and Tobacco Tax Enforcement Unit is charged with the specific enforcement of certain alcoholic beverage and tobacco tax laws.

MOTOR FUEL TAX UNIT

Richard Carey, *Director*

P.O. Box 1751
 Goldstein Treasury Building
 Annapolis, MD 21401 (410) 974-3131
 taxpayer information: (410) 974-2215

The Motor Fuel Tax Unit originated in 1929 as the Gasoline Tax Division. In 1989, the Division was renamed the Motor Vehicle Fuel Tax Division and, in 1993, the Motor Fuel Tax Unit.

The Unit registers and licenses motor fuel dealers as well as diesel fuel sellers and users. The Motor Fuel Inspection Unit and the Motor Fuel Testing Laboratory enforce specifications designed to guarantee the quality of fuel offered for sale in the State.

DATA SERVICES

DATA PROCESSING DIVISION

Philip G. Martin, *Director*
 John Salmon, *Deputy Director*

P.O. Box 2367
 Annapolis Data Center
 Annapolis, MD 21401 (410) 974-3634

The Data Processing Division was created in 1967. Through the Division, the Comptroller operates a large computer center in Annapolis. The center provides local and remote computer services via terminals and communications networks for all divisions under the Comptroller, twelve major departments of State government, and several small agencies. Operating costs are reimbursed by the using agencies.

**Defunct Agencies of the
COMPTROLLER OF THE TREASURY**

BALTIMORE DATA CENTER

Formerly in the Data Processing Division of the Comptroller of the Treasury, the Center ceased operations in January 1992 when its functions were consolidated with the Annapolis Data Center.

Organized in 1962 under the Comptroller of the Treasury, the Baltimore Data Center was transferred to the Department of Budget and Procurement in 1967. The Department, reformed as the Department of Budget and Fiscal Planning in 1969, oversaw the Center then known as the Baltimore Computer Utility until 1978, when the Center was returned to the office of the Comptroller.

INCOME TAX DIVISION

Under the Comptroller of the Treasury, the Division's functions were reorganized under the Tax Administration Division and the Compliance Division in 1993.

SALES & USE TAX DIVISION

Under the Comptroller of the Treasury, the Division's duties were assigned in 1993 to the Tax Administration Division and the Compliance Division.

STATE TREASURER

Lucille Maurer, *State Treasurer*

Mark A. Reger, *Chief Deputy Treasurer* (410) 974-3543
 Joan P. Shirrefs, *Special Assistant* (410) 974-3485
 Christine E. Kempf, *Special Assistant* (410) 974-5937

Goldstein Treasury Building
 80 Calvert St.
 Annapolis, MD 21401

(410) 974-3533
 (301) 858-5419
 fax: (410) 974-3530

BUDGET (CODE 24.02.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$ 2,892,385	\$2,742,804	\$ 3,024,377
Special Funds	\$ 13,063	\$ 5,200	\$ 6,000
Federal Funds			\$ 30,000
Reimbursable Funds	\$10,308,440	\$6,013,612	\$12,177,925
Total Funds	\$13,213,888	\$8,761,616	\$15,238,302

Staff

Authorized Positions	40	39	39.6
Contractual Positions (FTE)	0	0	0
Total Staff	40	39	39.6

MANDATED REPORTS

Annual Report to Governor on Day Care Facilities Loan Guarantee Fund.

Annual Report to Governor & General Assembly due Jan. 1.

Annual Report to Governor & General Assembly on specified procurement contracts due Sept. 30.

Annual Report (with Comptroller of the Treasury) to Governor, General Assembly, & Board of Trustees of Energy Overcharge Restitution Trust Fund on management of Energy Overcharge Restitution Trust Fund.

Annual Report to General Assembly on State investments in securities of or other interests in any open-end or closed-end management type investment company or investment trust registered under the Federal Investment Company Act of 1940 due Jan. 3.

Annual Report to Department of Economic & Employment Development on Maryland Seafood & Aquaculture Loan Fund.

Annual Report to Maryland Small Business Development Financing Authority on Small Business Development Contract Financing Fund & Small Business Development Guaranty Fund.

Annual Report to State Court Administrator on Circuit Court Real Property Records Improvement Fund.

Semi-Annual Address to Legislative Policy Committee of General Assembly on issues of legislative importance, including activities of the Board of Public Works, bond sales, and investment and procurement initiatives.

ORGANIZATIONAL STRUCTURE**OFFICE OF STATE TREASURER**

Lucille Maurer, *State Treasurer*
 (elected by General Assembly) (410) 974-3542
 Joan P. Shirrefs, *Special Assistant*
 (410) 974-3485
 Christine E. Kempf, *Special Assistant*
 (410) 974-5937
 M. Lee Norton, *Principal Counsel*
 (410) 576-6339

CHIEF DEPUTY TREASURER

Mark A. Reger (410) 974-3543

ADMINISTRATION DIVISION

Bernadette T. Benik, *Director* . . . (410) 974-3533

BANKING SERVICES DIVISION

Paul Schmitz, *Director* (410) 974-3533
 check research: (410) 974-3967

INVESTMENTS & FINANCE DIVISION

Donald Walton, *Director* (410) 974-3055

INSURANCE DIVISION

J. Vincent McCann, *Director* . . . (410) 974-3060

DATA PROCESSING DIVISION

Wesley Spangler, *Director* (410) 974-3533

STATE TREASURER

Lucille Maurer, *State Treasurer*

Goldstein Treasury Building
 80 Calvert St.
 Annapolis, MD 21401 (410) 974-3533

Under the Constitution of 1776, two State Treasurers—the Treasurer of the Eastern Shore, and the Treasurer of the Western Shore—were elected by the House of Delegates. In 1841, the General Assembly consolidated the two offices. The Constitution of 1851 provided that a single Treasurer of the State should be elected by joint ballot of both houses of the General Assembly. Not until 1973 did the Legislature elect the first full-time State Treasurer. The State Treasurer serves a four-year term coinciding with that of the Governor.

The State Treasurer is responsible for the management and protection of State funds and property. In this connection, the Treasurer selects and manages the depository facilities for State funds, issues or authorizes agents to issue payments of State funds, invests excess funds, safekeeps all State securities and investments, and provides insurance protection against sudden and unanticipated damage to State property or liability of State employees.

The State Treasurer is the custodian of all stocks, bonds, promissory notes, certificates, and other negotiable investment instruments of the State, as well as those held in behalf of the Maryland State Retirement and Pension Systems, the Maryland Insurance Commissioner, foreign building and homestead associations, the Bureau of Mines; and all collateral pledged as security over deposits of State funds in Maryland banks.

The State Treasurer plans, prepares, and advertises State of Maryland General Obligation bond issues. With the approval of the Board of Public Works, the Treasurer arranges bond sales; prepares the State's Official Statement; receives bids; and arranges settlement, delivery of bonds, and tracking of the proceeds for these General Obligation bonds. Due to new restrictions by the federal government on income generated through the sale of tax-exempt obligations, the Treasurer most recently has played an increasing role in the administration of the State's capital program. In 1990, the State issued the first Maryland Mini Bonds, which are small denomination capital appreciation bonds. This program is administered entirely by the Treasurer.

Under authority delegated by the Board of Public Works, the State Treasurer is responsible for the procurement of all financial and insurance services of the State. In this regard, the Treasurer competitively procures services concerned with banking, investment, safekeeping, financial advice, debt underwriting, insurance protection, claims adjusting, investigations, and some printing (Const., Art. VI, secs. 1-6; Code State Government Article, secs. 5-101 through 5-107, 12-104).

By law, the Treasurer is a member of the Board of Public Works; the Board of Trustees of the Maryland State Retirement and Pension Systems; the Board of Revenue Estimates; the Maryland Agricultural Land Preservation Foundation; the Hall of Records Commission; the Board of State Canvassers; the Governor's Salary Commission; the Maryland Health and Higher Educational Facilities Authority; the Maryland State Employees Surety Bond Committee; and the Procurement Advisory Board. The Treasurer also chairs the Capital Debt Affordability Committee, and the Maryland College Savings Bond Advisory Board.

BOARD OF PUBLIC WORKS

Chairperson: William Donald Schaefer, *Governor*Louis L. Goldstein, *Comptroller of the Treasury*Lucille Maurer, *State Treasurer*

Goldstein Treasury Building, Room 213

80 Calvert St.

Annapolis, MD 21401

(410) 974-3443

BUDGET (CODE 23.05.01)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$4,932,338	\$4,624,422	\$5,307,402
Special Funds	\$ 175,000	\$ 175,000	\$ 135,000
Total Funds	\$5,107,338	\$4,799,422	\$5,442,402
Authorized Positions	3	3	3
Contractual Positions (FTE)	0	0	0
Total Staff	3	3	3

ORGANIZATIONAL STRUCTURE

BOARD OF PUBLIC WORKS*Chairperson:* William Donald Schaefer, *Governor*Louis L. Goldstein, *Comptroller of the Treasury*Lucille Maurer, *State Treasurer***COUNSEL**

M. Lee Norton (410) 576-6339

MARYLAND COLLEGE SAVINGS BOND

ADVISORY BOARD (36.09.00.35)

Chairperson: Lucille Maurer, *State Treasurer*

..... (410) 974-3443

Appointed by Governor: not yet appointed*Ex officio:* Shaila R. Aery, Ed.D., *Secretary of Higher Education.***OFFICE OF SECRETARY**Sandra K. Reynold, *Secretary* (410) 974-3443Vacancy, *Assistant Secretary.* (410) 974-3651**PROCUREMENT ADVISORY COUNCIL***Chairperson:* Sandra K. Reynold, *Secretary,*
Board of Public Works .. (410) 974-3443*Appointed by Governor:* Herbert D. Coss, Jr.*Ex officio:* Lucille Maurer, *State Treasurer;*
Charles L. Benton, Jr., *Secretary of Budget & Fiscal Planning;* Martin W. Walsh, Jr.,
Secretary of General Services; O. James
Lighthizer, *Secretary of Transportation;*
Donald N. Langenberg, Ph.D., *Chancellor,*
*University of Maryland System.***PROCUREMENT ADVISOR**Sandra K. Reynold, *Procurement Advisor*
(appointed by Board of Public Works)
..... (410) 974-2375**WETLANDS ADMINISTRATION (23.05.01.05)**

FY1994 appropriation \$130,137

FY1994 authorized positions 3

Harold Cassell, *Wetlands Administrator*
..... (410) 974-2664

BOARD OF PUBLIC WORKS

Goldstein Treasury Building, Room 213

80 Calvert St.

Annapolis, MD 21401

(410) 974-3443

Maryland's first Board of Public Works, a nine-member body, was created in 1825 and abolished three years later (Chapter 166, Acts of 1825; Chapter 64, Acts of 1828). The Constitution of 1851 provided that four Commissioners of Public Works would be popularly elected to represent four regional districts of the State (Const. 1851, Art. VII, secs. 1-3). The Constitution of 1864 established the

three-member Board of Public Works (Const. 1864, Art. VII, secs. 1-3).

The Board of Public Works is composed of the Governor, the Comptroller of the Treasury, and the State Treasurer. The Board exercises such powers and duties as are prescribed in the Constitution or delegated to it from time to time by the General Assembly. The Board approves the expenditures of all sums appropriated through State loans authorized by the General Assembly, as well as the expenditures of all general and other funds appropriated for capital improvements except those appropriated for State roads, bridges, and highways. The Board approves every new lease or renewal for land, buildings, or office space before such contracts are exe-

cuted by any department, board, commission, State officer, or institution of the State. It also may designate the location of any State agency, after review by the Secretary of Budget and Fiscal Planning.

The Board may borrow upon the credit of the State, at any time between the sessions of the General Assembly, sums not to exceed \$50,000 to meet temporary deficits in the Treasury. In addition, the Board may borrow upon the credit of the State total amounts not exceeding \$1,000,000 in anticipation of the collection of taxes or other revenues, including the proceeds from the sale of bonds. All such loans bear interest at a rate determined by the Board, and must mature and be repaid at or before the end of the fiscal year in which the money is borrowed (Const., Art. III, sec. 34).

Upon recommendation of the Comptroller, the Board may adopt regulations covering matters of business administration in the various departments, institutions, and agencies of the State, including the fixing of uniform rates of mileage allowance and the terms and renewals of all bonds furnished by State officials and employees. The sale, lease, or transfer of any real property belonging to any State agency or institution must be approved and the conveyance signed by the Board and the highest official of the agency or institution. Where no agency or institution claims the property, the Board executes the conveyance. The Board of Public Works has custody of the General Emergency Fund, which is used to supplement the budgets of the agencies and institutions of the State. The Board also must issue a license to anyone who seeks to dredge or fill in State wetlands.

The Board of Public Works is required to adopt and promulgate rules, regulations, and procedures for the administration of the State Public School Construction Program and to approve the allocations which are to be paid to each of the counties and Baltimore City (Code 1957, Articles 15A, 23, 27, 31, 41, 43, 73B, 78A, 94A; Education Article; Estates and Trusts Article; Environment Article; Natural Resources Article; State Finance and Procurement Article; State Government Article; Transportation Article).

The Constitution requires the Board to meet in Annapolis on the first Wednesday of January, April, July, and October, and more often when necessary (Const., Art. XII, secs. 1-3). Usually, meetings are held weekly.

MARYLAND COLLEGE SAVINGS BOND ADVISORY BOARD

Chairperson: Lucille Maurer, State Treasurer
(410) 974-3443

The Maryland College Savings Bond Advisory Board was created in 1991 (Chapter 462, Acts of 1991). The Board advises the Board of Public Works on the issuance of college savings bonds.

The Board consists of four members. Two are appointed to three-year terms by the Governor. The State Treasurer, who chairs the Board, and the Secretary of Higher Education serve *ex officio* (Code Education Article, secs. 20-101, 20-102).

OFFICE OF SECRETARY

Sandra K. Reynold, *Secretary*

Goldstein Treasury Building, Room 213
80 Calvert St.
Annapolis, MD 21401 (410) 974-3443

The Secretary of the Board of Public Works administers certain functions in connection with matters brought before the Board. For Board meetings, the office prepares one of several agendas considered by the Board and schedules the appearance of persons wishing to testify. The office notifies all affected parties of actions taken by the Board and prepares, distributes, and maintains the minutes of each meeting. A library of tape recordings and transcripts of each meeting also is maintained. The Board's operating budget, which contains grant programs to private agencies, institutions, colleges, and universities, is prepared and administered by this office.

PROCUREMENT ADVISORY COUNCIL

Chairperson: Sandra K. Reynold, Secretary,
Board of Public Works, & Procurement Advisor

Goldstein Treasury Building, Room 213
80 Calvert St.
Annapolis, MD 21401 (410) 974-2375

The Procurement Advisory Council advises the Board of Public Works on problems with the procurement process and recommends improvements to that process. In accordance with recommendations of the Governor's Ad Hoc Committee to Study Article 21—Procurement, and as authorized by COMAR 21.02.01.09, the Board of Public Works originally established the Council on October 13, 1983. The Council was reconstituted in 1986 to include the State Treasurer; the Chancellor of the University of Maryland System; the Secretaries of Budget and Fiscal Planning, General Services, and Transportation; and a public member. The Secretary to the Board of Public Works serves as chairperson (Code State Finance and Procurement Article, sec. 12-105).

Appointed by the Board of Public Works, the Procurement Advisor develops and implements procurement regulations, analyzes procurement problems and issues, staffs the Procurement Advisory Council, and advises the Board on procurement matters.

**ADVISORY COUNCIL TO THE BOARD OF
PUBLIC WORKS ON HIGHER EDUCATION
FACILITIES ACTS**

Chairperson: Charles L. Benton, Jr., Secretary of
Budget & Fiscal Planning
Charles J. Lietwiler, *Executive Secretary*

c/o Dept. of Budget & Fiscal Planning
45 Calvert St.
Annapolis, MD 21401 (410) 974-2114

In 1964, the Governor created the Advisory Council to the Board of Public Works on Higher Education Facilities Acts. The Council assists and makes recommendations to the Board of Public Works on matters pertaining to grant programs under the federal Higher Education Act of 1965. The Council reviews applications and recommends priorities for federal grants among the eligible institutions. It disseminates information and maintains liaison with Maryland colleges, the Board of Public Works, and the U.S. Office of Education.

The Governor designated the Board of Public Works to administer grant programs under the federal Higher Education Act of 1965 (P.L. 89-329, as amended). Title VII-A of the Act provides federal grants for institutions of higher education to finance construction of classrooms, laboratories, and libraries. When direct federal funding is not available, Title VII-C of the same Act provides federal grants to subsidize interest payments on bonds and mortgages used to finance such construction.

WETLANDS ADMINISTRATION

Harold Cassell, *Wetlands Administrator*

Goldstein Treasury Building, Room 209
80 Calvert St.
Annapolis, MD 21401 (410) 974-2664

Anyone wishing to dredge or fill in State wetlands must first secure a license from the Board of Public Works (Chapter 241, Acts of 1970). The Wetlands Administration receives applications for licenses and conducts required public hearings. After holding a hearing and considering all information relevant to an application, the Wetlands Administrator prepares a written report to the Board of Public Works, recommending whether or not a license should be issued and if so, under what terms and conditions. Any licenses approved by the Board are issued by the Wetlands Administration.

Appointed by the Board of Public Works, the Wetlands Administrator coordinates the program with other State, local and federal agencies, and with environmental groups and the general public (Code Natural Resources Article, sec. 9-202).

**INTERAGENCY COMMITTEE ON
SCHOOL CONSTRUCTION**

Chairperson: Nancy S. Grasmick, Ph.D., State
Superintendent of Schools
Yale Stenzler, *Executive Director*

State Education Building
200 W. Baltimore St.
Baltimore, MD 21201 (410) 333-2505
TTY for deaf: (410) 333-2666

BUDGET (CODE 23.05.03)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$325,904	\$343,926	\$334,812
Total Funds	\$325,904	\$343,926	\$334,812
Staff			
Authorized.....	7.5	7.5	7.5
Contractual (FTE).....	0	0	0
Total Staff	7.5	7.5	7.5

MANDATED REPORTS

*Annual Report to Board of Public Works, Office on
Minority Affairs, & Legislative Policy Committee
on procurement contracts awarded to certified
minority business enterprises due Sept. 30.*

ORGANIZATIONAL STRUCTURE

BOARD OF PUBLIC WORKS

**INTERAGENCY COMMITTEE ON SCHOOL
CONSTRUCTION**

Chairperson: Nancy S. Grasmick, Ph.D., State
Superintendent of Schools. (410) 333-2200

Ex officio: Martin W. Walsh, Jr., Secretary of General
Services; Ronald M. Kreitner, Director of Planning.

Designee of Secretary of General Services: Joan Schaefer

Designee of State Superintendent of Schools: Allen C.
Abend

Designee of Director of Planning: Barbara M. Strein

EXECUTIVE DIRECTOR

Yale Stenzler, *Executive Director* (appointed
by Interagency Committee with Board
of Public Works' approval) .. (410) 333-2505

FISCAL OFFICER

John M. Davis. (410) 333-2509

CAPITAL PROJECTS

Joan Schaefer, *Assistant Capital Projects
Administrator*, Dept. of General Services
..... (410) 225-4391

EDUCATIONAL PLANNING

Allen C. Abend, *Coordinator of Educational
Planning*, State Dept. of Education
..... (410) 333-2534

PLANNING

Barbara M. Strein, *Coordinator of Planning*,
Office of Planning. (410) 225-4500

The Interagency Committee on School Construction was established in 1971 to supervise public school construction in Maryland (Code Education Article, sec. 5-301). The State Superintendent of Schools chairs the Committee.

By December 7, each school system in the State annually submits to the Interagency Committee its

capital improvement program for the following fiscal year, plus an updated continuing five-year plan. In consultation with local school board staff, the Committee either approves, defers, or modifies a school system's proposal. The Committee then submits a consolidated statewide capital improvement program with recommendations to the Board of Public Works, which acts at a special public meeting each January. Funding for approved allocations is made by the General Assembly.

Appropriations for the expense of administrative operations are included in the annual budgets of the Board of Public Works, the State Department of Education, the Department of General Services, and the Office of Planning. The three participating departments furnish staff to the Committee. The Executive Director is appointed by and works under the direction of the Committee.

ATTORNEY GENERAL

J. Joseph Curran, Jr., *Attorney General*
Ralph S. Tyler, *Deputy Attorney General*
Norman E. Parker, Jr., *Deputy Attorney General*

200 St. Paul Place
Baltimore, MD 21202

(410) 576-6300

BUDGET (CODE 22.03.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$13,756,068	\$12,384,351	\$12,336,022
Special Funds	\$ 113,101	\$ 104,825	\$ 120,000
Federal Funds	\$ 983,822	\$ 1,028,963	\$ 1,030,456
Reimbursable Funds	\$ 853,509	\$ 925,851	\$ 934,518
Total Funds	\$15,706,500	\$14,443,990	\$14,420,996
Staff			
Authorized Positions	223	223	219.5
Contractual Positions (FTE)	21	7	7
Total Staff	244	230	226.5

MANDATED REPORTS

Annual Report to Governor due Jan. 1.
Annual Report and Opinions for preceding calendar year published.

ORGANIZATIONAL STRUCTURE

ATTORNEY GENERAL J. Joseph Curran, Jr., <i>Attorney General</i> (410) 576-6311 Romaine N. Williams, <i>Special Assistant</i> (410) 576-6374 Michael R. Enright, <i>Executive Assistant</i> (410) 576-6357 OPINIONS, ADVICE, & LEGISLATION DIVISION Jack Schwartz, <i>Chief Counsel</i> ... (410) 576-6344 <i>Assistant Attorney General:</i> Mary O. Lunden DEPUTY ATTORNEY GENERAL Ralph S. Tyler, <i>Deputy Attorney General</i> (410) 576-6342 PRO BONO PROGRAM COMMITTEE Jack Schwartz, <i>Chairperson</i> (410) 576-6344 INFORMATION SYSTEMS Nancy C. Pinn, <i>Administrator</i> (410) 576-6580	FISCAL & PERSONNEL OFFICE Beverly M. Pivec, <i>Fiscal Officer</i> (410) 576-6442 FACILITIES MANAGEMENT OFFICE Charlene M. Cromwell, <i>Facilities Manager</i> (410) 576-6590 CENTRAL FILES Fran Thurlow, <i>Records Manager</i> (410) 576-6490 LIBRARY Beverly G. Rubenstein, <i>Librarian</i> (410) 576-6400 SECRETARIAL MANAGEMENT Karen Taylor Gibson, <i>Manager</i> (410) 576-6324 EDUCATION & TRAINING UNIT John J. Capowski, <i>Director</i> .. (410) 576-6561
---	---

ANITRUST DIVISION (22.03.00.06)

FY1994 appropriation \$603,046
 FY1994 authorized positions 11
 Ellen S. Cooper, *Chief* (410) 576-6470

Assistant Attorneys General: Alan M. Barr;
 Katharine Ebersberger; R. Hartman Roemer;
 Meredyth A. Smith; John R. Tennis.

CIVIL LITIGATION DIVISION (22.03.00.14)

FY1994 appropriation \$1,224,860
 FY1994 authorized positions 22
 Evelyn O. Cannon, *Chief of Litigation*
 (410) 576-6342
 Carmen M. Shepard, *Deputy Chief of Litigation*
 (410) 576-7291

Assistant Attorneys General: Andrew H. Baida; Lucy
 Cardwell; Lawrence Fletcher-Hill; Diane Krejsa;
 Carolyn A. Quattrochi; Marlene Trestman; one
 vacancy.

**CORRECTIONAL LITIGATION UNIT
(22.03.00.18)**

FY1994 appropriation \$481,472
 FY1994 authorized positions 9
 Richard M. Kastendieck, *Counsel*
 (410) 576-6429

Assistant Attorneys General: Glenn W. Bell;
 Audrey J. S. Carrion; Amy B. Kushner;
 Stephanie Lane-Weber; one vacancy.

**DIVISION OF CONSUMER PROTECTION
(22.03.00.05)**

FY1994 appropriation \$1,763,572
 FY1994 authorized positions 37.5
 William Leibovici, *Chief* (410) 576-6557
 Lucy A. Weisz, *Deputy Chief* (410) 576-6557

Assistant Attorneys General: Rebecca G. Bowman;
 Julia P. Davis; Dana Fox; William D. Gruhn;
 Jacqueline W. Mintz; John H. Nethercut; Steven
 Sakamoto-Wengel.

CONSUMER COUNCIL

Mark Silbergeld, *Chairperson*, 1994
 (410) 576-6550

*Appointed by Governor with Senate advice &
 consent:* Anne B. Powell, 1994; A.
 Kimbrough Sherman, 1994; Edna D.
 Butcher, 1996; Hardev Singh Palta, 1996;
 Frank A. Porter, 1996; Cheryl L. Hystad,
 1998; Juan F. Mercado, 1998; Nancy T.
 Perry, 1998.

Ex officio: William Leibovici, *Chief*,
 Division of Consumer Protection

HEALTH EDUCATION & ADVOCACY UNIT

Kevin M. Simpson, *Director* (410) 576-6359

HEALTH CLUB REGISTRATION UNIT

Steven Sakamoto-Wengel, *Administrator*
 (410) 576-6307

ARBITRATION UNIT

Gilbert S. Birnbach, *Director* (410) 576-6591

COMPLAINT HANDLING UNIT

Rebecca G. Bowman, *Director* (410) 576-6554

INVESTIGATIVE UNIT

Christopher M. Waldt, *Director*
 (410) 576-6570

**CONTRACT LITIGATION DIVISION
(22.03.00.20)**

FY1994 appropriation \$934,518
 FY1994 authorized positions 16
 William A. Kahn, *Counsel* (410) 576-6991
 Jeffrey H. Myers, *Deputy Counsel* (410) 576-6991

Assistant Attorneys General: Jay N. Bernstein; Linda
 K. Boyd; Mark S. Dachtile; Mark J. Davis; Dana
 A. Reed.

CRIMINAL APPEALS DIVISION (22.03.00.15)

FY1994 appropriation \$989,557
 FY1994 authorized positions 18
 Gary E. Bair, *Chief* (410) 576-6422
 Mary Ellen Barbera, *Deputy Chief* (410) 576-6421
 Gwynn X. Kinsey, Jr., *Senior Counsel*,
Capital Litigation (410) 576-6417
 Diane E. Keller, *Senior Counsel, Federal*
Habeas Corpus Litigation (410) 576-6430

Assistant Attorneys General: Ann N. Bosse; Thomas
 K. Clancy; Kathryn Grill Graeff; Kreg P. Greer;
 Mary Ann Ince; David P. Kennedy; M. Jennifer
 Landis; Annabelle L. Lisic; Tarra R. Minnis; Sarah
 E. Page.

**CRIMINAL INVESTIGATIONS DIVISION
(22.03.00.16)**

FY1994 appropriation \$671,225
 FY1994 authorized positions 13
 Christopher J. Romano, *Chief* (410) 576-6380
 Carolyn H. Henneman, *Deputy Chief*
 (410) 576-6389

Assistant Attorneys General: Norman L. Smith;
 Michael A. Zwaig.

**MEDICAID FRAUD CONTROL UNIT
(22.03.00.09)**

FY1994 appropriation \$1,354,181
 FY1994 authorized positions 21
 Daniel R. Anderson, *Chief* (410) 576-6523
 Carolyn J. McElroy, *Deputy Chief* (410) 576-6521

Assistant Attorneys General: Adina N. Amith;
 Timothy X. Sokas.

**ASSISTANT ATTORNEYS GENERAL WITH
STATE AGENCIES****Department of the Environment**

Denise Ferguson-Southard, *Counsel*
 (410) 631-3053
 Ann Marie DeBiase, *Deputy Counsel*
 (410) 631-3048
 Patricia A. Smith, *Deputy Counsel*
 (410) 631-3037

Assistant Attorneys General: Jean K. Belt; Susan
 M. Carrier; Neile Sue Friedman; Jeffrey E.
 Howard; George E. Hughes III; Kathy M.
 Kinsey; Pamela D. Marks; Neil F. Quinter;
 Valerie J. Smith; M. Rosewin Sweeney; Shari
 T. Wilson; Nancy W. Young.

Environmental Crimes Unit

Elizabeth B. Volz, *Supervising Attorney*
 (410) 631-3025

Assistant Attorneys General: Howard P.
 Nicholson; Bernard A. Penner.

Department of Human Resources

Catherine M. Shultz, *Counsel* (410) 333-0019
 Millicent Edwards Gordon, *Deputy Counsel*
 (410) 333-0019
 Kathleen A. Morse, *Chief Counsel for*
Baltimore City Dept. of Social Services
 (410) 361-2338

Assistant Attorneys General: Sandra I. Barnes;
 Angela Eaves; Wendy J. Greenberg; Donna R.
 Heller; Steven D. Keller; Sherry L. Kendall;
 Shelley E. Mintz; Joseph B. Spillman, Jr.

Department of Juvenile Services

Ronald M. Levitan, *Counsel* . (410) 333-6797

Bruce P. Martin, *Deputy Counsel*
..... (410) 333-6797

Assistant Attorney General: Robert T. Fontaine

Department of Personnel

James F. Truitt, Jr., *Counsel*. (410) 225-4725

Assistant Attorneys General: David R. Durfee, Jr.; Michael N. Gambrill.

Department of Public Safety & Correctional Services

Stuart M. Nathan, *Counsel*. (410) 764-4070

Richard B. Rosenblatt, *Deputy Counsel*
..... (410) 764-4071

Assistant Attorneys General: George A. Eichhorn III; Steven G. Hildenbrand.

Division of Correction

Alan D. Eason, *Supervising Attorney*
..... (410) 764-4191

Assistant Attorney General: Susan L. Howe

Maryland State Police

Vacancy, *Counsel* (410) 653-4223

Assistant Attorneys General: Mark H. Bowen; Leo W. Ottey, Jr.; Betty A. Stemley.

Division of Pretrial Detention & Services

Joan L. Bossman, *Counsel*
..... (410) 764-4191

Maryland Energy Administration

Michael Brent Hare, *Counsel* (410) 974-2190

Injured Workers' Insurance Fund

Thomas J. Michels, *Counsel*. (410) 832-1821

Assistant Attorneys General: A. Raymond Bevans, Jr.; Terrence G. Doyle; Rona S. Finkelstein; Elizabeth Gasiorowski; James A. Haynes; Sarah Lazarus; J. Kent Leonnig; Timothy K. Michels; Brett M. Schaffer; Nancy K. Stewart; Barbara S. Zerolnick.

Secretary of State

Vacancy, *Counsel* (410) 576-6320

Subsequent Injury Fund

Sophia L. Swope, *Counsel* . (410) 321-2940

Assistant Attorneys General: George E. Barrett, Jr.; Michael G. Comeau; Ellen M. Dunn; David R. Jones; Irving B. Klitzner; Elizabeth H. Tockman.

Uninsured Employers Fund

James W. Himes, *Supervising Attorney*
..... (410) 321-4137

Assistant Attorney General: Esther H. Goldring

DEPUTY ATTORNEY GENERAL

Norman E. Parker, Jr., *Deputy Attorney General*
..... (410) 576-7051

EDUCATIONAL AFFAIRS DIVISION (22.03.00.17)

FY1994 appropriation \$314,035

FY1994 authorized positions 5

John K. Anderson, *Chief & General Counsel*
..... (410) 576-6450

William F. Howard, *Deputy Counsel*
..... (410) 576-6459

Valerie V. Cloutier, *Principal Counsel*
to State Dept. of Education. . . (410) 576-6460

Assistant Attorneys General: Laura A. Burton-Graham; Toi Y. Carter; Caroline E. Emerson; JoAnn G. Goedert; Susan A. Griisser; William Howard; Andrew M. McDonald;

Margaret Ann Nolan; Susan M. Somerville; Richard Weitzner; Rachel E. Zelkind.

DIVISION OF SECURITIES (22.03.00.04)

FY1994 appropriation \$1,225,914

FY1994 authorized positions 30

Robert N. McDonald, *Commissioner*
..... (410) 576-6361

Melanie G. Lubin, *Deputy Commissioner*
..... (410) 576-7784

Assistant Attorneys General: T. Webster Brenner; Delia A. Burke; John B. Howard, Jr.; Julie Tewey.

MARYLAND BLUE SKY ADVISORY COMMITTEE

Vacancy, *Chairperson* (410) 576-6361

LEGISLATIVE OFFICE

Robert A. Zarnoch, *Counsel* . . . (410) 841-3889

Assistant Attorneys General: Richard E. Israel; Kathryn M. Rowe.

ASSISTANT ATTORNEYS GENERAL WITH STATE AGENCIES

Department of Agriculture

Craig A. Nielsen, *Counsel* . . . (410) 841-5883

Assistant Attorney General: Thomas F. Filbert

Department of Budget & Fiscal Planning

Cecilia Januszkiewicz, *Counsel*
..... (410) 576-6316

Assistant Attorney General: Gail R. Cohn

Special Litigation Unit

Nicolette H. Prevost, *Supervising
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Department of Economic & Employment Development

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Department of General Services

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State Health Services Cost Review
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Special Counsel: James R. Avnet; Sidney S.
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Office on Aging

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State Department of Assessments & Taxation

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Supplemental Retirement Board

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Board of Public Works

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State Retirement & Pension Systems

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Maryland Stadium Authority

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State Treasurer

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Assistant Attorney General: Pamela J. Brown

ATTORNEY GENERAL

J. Joseph Curran, Jr., *Attorney General*

200 St. Paul Place
Baltimore, MD 21202 (410) 576-6311

The office of Attorney General was established by the Constitution of 1776 (sec. 48). In 1817, the office was abolished by Constitutional amendment (Chapter 247, Acts of 1816, ratified 1817). The General Assembly in 1818 recreated the office by statute (Chapter 146, Acts of 1817). By 1851, the Attorney General's duties were fulfilled by a State's Attorney in each county and in Baltimore City (Const. 1851, Art. V, sec. 3). The office of Attorney General was reestablished by the Constitution of 1864 (Art. V, sec. 1).

The Attorney General is elected by the voters for a term of four years (Const., Art. V, sec. 1). There is no limit to the number of consecutive terms which an Attorney General may serve. The Attorney General must be a citizen of the State and a qualified voter who has resided and practiced law in Maryland for at least ten years prior to election. The date on which the Attorney General takes office is not specified by law but customarily occurs on December 20 following the election. The Attorney General heads the Office of the Attorney General, formerly known as the State Law Department, which was established in 1916 (Chapter 560, Acts of 1916).

The Attorney General serves as legal counsel to the Governor, the General Assembly, the Judiciary, and to all departments, boards, and commissions of the State, except the Human Relations and Public Service Commissions (whose counsel is appointed by the Governor), and the State Ethics Commission (which appoints its own counsel). The Attorney General and assistant attorneys general represent the State in all matters in which the interests of the State are involved. This includes litigation in the Court of Appeals, the Court of Special Appeals, the Circuit Courts, the District Court of Maryland, as well as the Supreme Court of the United States, the United States Circuit Courts, and the United States District Courts. The Attorney General's Office represents the Clerks of Court, the Registers of Wills, the Sheriffs, and the State's Attorneys of the counties and Baltimore City. The Office does not represent the charter or noncharter counties, the County Boards of Education, the Boards of Supervisors of Elections (except in Baltimore City), or such other boards or officials of the counties that employ their own counsel. The Attorney General may render an opinion on any legal subject or matter upon the request of the Governor, the General Assembly (or either house thereof), or any department or agency of the State.

The administrative rules and regulations promulgated by any State officer or agency must be submitted to the Attorney General for review before they may become effective. The Office is responsible for enforcement of the State Securities Act, and for the Division of Consumer Protection and the Antitrust Division. It also directs the Medicaid Fraud Control Unit which investigates and prosecutes provider fraud.

The Attorney General serves on the Governor's Advisory Board for Justice Administration; the Commission on Correctional Standards; the Police Training Commission; the Correctional Training Commission; the Board of State Canvassers; the Criminal Justice Information Advisory Board; the Maryland State Employees Surety Bond Committee; and the State Prosecutor Selection and Disabilities Commission. The Attorney General also is a member of the Governor's Drug and Alcohol Abuse Commission.

DEPUTY ATTORNEY GENERAL

Ralph S. Tyler, *Deputy Attorney General*
(410) 576-6342

The Deputy Attorney General oversees administration, the Medicaid Fraud Control Unit, and six divisions: Antitrust; Civil Litigation; Consumer Protection; Contract Litigation; Criminal Appeals; and Criminal Investigations. The Deputy Attorney General also is responsible for the assistant attorneys general assigned to certain State government agencies.

PRO BONO PROGRAM COMMITTEE

Jack Schwartz, *Chairperson*
(410) 576-6344

ANTITRUST DIVISION

Ellen S. Cooper, *Chief*

200 St. Paul Place
Baltimore, MD 21202 (410) 576-6470

The Antitrust Division was created in 1972 and is headed by an assistant attorney general (Chapter 357, Acts of 1972). The Division enforces the Maryland Antitrust Act, which governs restraints of trade, unfair competition, monopolies, and other acts or practices that restrain or tend to restrain trade and commerce within the State. The Act calls for both civil and criminal enforcement of its provisions and permits the Attorney General to cooperate with officials of the federal government and the several states in the enforcement of antitrust laws (Code Commercial Law Article, secs. 11-201 through 11-213).

CIVIL LITIGATION DIVISION

Evelyn O. Cannon, *Chief of Litigation*

Carmen M. Shepard, *Deputy Chief of Litigation*

200 St. Paul Place
Baltimore, MD 21202

(410) 576-6342

The Civil Litigation Division represents State government and State employees in major federal and State civil lawsuits. Attorneys in the Division provide support, either by advising or acting as co-counsel, to agency counsel involved in or contemplating litigation. The Division reviews all federal and State civil appellate briefs and reviews civil complaints for potential suits to be filed by the State.

CORRECTIONAL LITIGATION UNIT

Richard M. Kastendieck, *Counsel*

(410) 576-6429

The Correctional Litigation Unit is responsible for the representation of State's Attorneys in any lawsuit challenging their official actions, and of sheriffs where the matter involves correctional matters. The Unit also represents State officials and employees who are sued in State or federal courts by prisoners for violations of their constitutional rights in Maryland prisons.

DIVISION OF CONSUMER PROTECTION

William Leibovici, *Chief*

Lucy A. Weisz, *Deputy Chief*

200 St. Paul Place
Baltimore, MD 21202

(410) 576-6557

The Division of Consumer Protection was created in 1967 (Chapter 338, Acts of 1967). The Division is headed by an assistant attorney general who is Chief of the Division.

The Division oversees the control and regulation of unfair and deceptive trade practices. It is responsible for enforcement of civil remedies through court litigation, administrative hearings, complaint mediation, and arbitration. The Division also is charged with recommending legislation to the Governor and the General Assembly to protect the public from fraudulent schemes and promotions.

In addition, the Division reports information about violations of laws affecting consumers to other law enforcement authorities. It seeks to develop and conduct programs of consumer education and information through publications and other materials prepared for the public. The Division undertakes activities to encourage business and industry to maintain high standards of honesty, fair business practices, and public responsibility in the

production, promotion, and sale of consumer goods and services (Code Commercial Law Article, secs. 13-101 through 13-501).

The Division oversees five units: Health Education and Advocacy; Health Club Registration; Arbitration; Complaint Handling; and Investigative.

CONSUMER COUNCIL

Mark Silbergeld, *Chairperson*, 1994

(410) 576-6550

Created in 1974 as part of the Division of Consumer Protection, the Consumer Council advises the Division on general goals, undertakes studies and reports, and fosters cooperation among federal, State and local agencies, and private groups (Chapter 609, Acts of 1974).

The Council consists of the Chief of the Division of Consumer Protection and nine members appointed by the Governor with Senate consent. Three members represent consumer groups or interests, three represent business groups or interests, and three represent the public sector. Members serve without compensation for six-year terms (Code Commercial Law Article, sec. 13-202).

HEALTH EDUCATION & ADVOCACY UNIT

Kevin M. Simpson, *Director*

(410) 576-6359

Within the Division of Consumer Protection, the Health Education and Advocacy Unit was created in 1986 (Chapters 296 and 565, Acts of 1986). The Unit implements an educational and advocacy program enabling citizens to make informed choices in the health marketplace and participate in decisions concerning their health care.

The Unit helps people understand their health-care bills and third party coverage, identify improper billing or coverage determinations, and report such problems to appropriate agencies, insurers, or providers. The Unit may refer concerns raised about health care to professional, licensing or disciplinary bodies. The Unit also may recommend to government officers and agencies measures to promote the interests of consumers in the health marketplace.

HEALTH CLUB REGISTRATION UNIT

Steven Sakomoto-Wengel, *Administrator*

(410) 576-6307

The Health Club Registration Unit was established within the Division of Consumer Protection in 1986. The Unit registers Maryland health clubs and ensures that they are properly bonded (Code Commercial Law Article, secs. 14-12B-01 through 14-12B-08).

ARBITRATION UNIT

Gilbert S. Birnbach, *Director*
(410) 576-6591

The Arbitration Unit mediates disputes between consumers and businesses (Code Commercial Law Article, sec. 13-404). Both parties must agree to submit the dispute to arbitration. Neither party is charged for this service.

COMPLAINT HANDLING UNIT

Rebecca G. Bowman, *Director*
(410) 576-6554

Consumer Hotlines—Baltimore: (410) 528-8662
Hagerstown: (301) 791-4780
Salisbury: (410) 543-6609

The Complaint Handling Unit receives and conciliates consumer complaints (Code Commercial Law Article, secs. 13-401, 13-402). The Unit's three telephone "hotlines" provide consumers with prepurchase advice, business complaint histories, and instructions on how to file a complaint.

INVESTIGATIVE UNIT

Christopher M. Waldt, *Director*
(410) 576-6570

The Investigative Unit investigates all actions of unfair or deceptive trade practices.

CONTRACT LITIGATION DIVISION

William A. Kahn, *Counsel*
Jeffrey H. Myers, *Deputy Counsel*

200 St. Paul Place
Baltimore, MD 21202 (410) 576-6991

The Contract Litigation Division represents State agencies, particularly the Departments of General Services and Transportation, and the University of Maryland System in litigation over disputes relating to State contracts and the award of State contracts under the State General Procurement Law. The Division advises agencies on procurement issues such as the structuring of procurement solicitations, drafting of contract provisions and procurement regulations, the proper formulation of State claims, and State response to contractor claims.

CRIMINAL APPEALS DIVISION

Gary E. Bair, *Chief*
Mary Ellen Barbera, *Deputy Chief*

200 St. Paul Place
Baltimore, MD 21202 (410) 576-6422

The Criminal Appeals Division represents State government in suits involving the criminal justice

system. Advocating the State's position in written briefs and at oral argument, the Division handles all appeals in criminal cases in the Court of Special Appeals, the Court of Appeals, and the U.S. Supreme Court. In federal court, the Division also represents the State on collateral review of State criminal convictions. The Division advises State's Attorneys and other law enforcement personnel on legal matters.

CRIMINAL INVESTIGATIONS DIVISION

Christopher J. Romano, *Chief*
Carolyn H. Henneman, *Deputy Chief*

200 St. Paul Place
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The Criminal Investigations Division is authorized by the Governor to investigate and prosecute a broad range of criminal activity (Const., Art. V, sec. 3). The Division focuses on crimes by State employees, fraud against the State, multicounty frauds, public corruption, and criminal violations of State tax laws. The Division assists State's Attorneys' Offices when they need additional resources or special expertise in a complex criminal investigation.

MEDICAID FRAUD CONTROL UNIT

Daniel R. Anderson, *Chief*
Carolyn J. McElroy, *Deputy Chief*

200 St. Paul Place
Baltimore, MD 21202 (410) 576-6523

The Medicaid Fraud Control Unit investigates physicians, dentists, nursing homes, hospitals, pharmacies, and other health care providers receiving funds from the Maryland Medical Assistance Program (Medicaid). Seventy-five percent of the operating funds of the Unit come from federal sources.

DEPUTY ATTORNEY GENERAL

Norman E. Parker, Jr., *Deputy Attorney General*
(410) 576-7051

The Deputy Attorney General oversees the Legislative Office, and two divisions: Educational Affairs; and Securities. The Deputy Attorney General also oversees the assistant attorneys general assigned to certain State government agencies.

EDUCATIONAL AFFAIRS DIVISION

John K. Anderson, *Chief & General Counsel*

William F. Howard, *Deputy Counsel*

Valerie V. Cloutier, *Principal Counsel to State
Department of Education*

200 St. Paul Place

Baltimore, MD 21202

(410) 576-6450

The Educational Affairs Division represents all State educational agencies, institutions, boards, and commissions, including the State Department of Education, the University of Maryland System, the Maryland Higher Education Commission, Morgan State University, St. Mary's College of Maryland, Baltimore City Community College, and the Maryland Public Broadcasting Commission. As counsel to this clientele, Division attorneys conduct court litigation and administrative proceedings, and provide day-to-day advice and preventive law counseling.

DIVISION OF SECURITIES

Robert N. McDonald, *Securities Commissioner*

Melanie G. Lubin, *Deputy Commissioner*

200 St. Paul Place

Baltimore, MD 21202

(410) 576-6361

The Division of Securities was established in 1962 with the passage of the Maryland Securities Act. The principal executive officer of the Division is the Securities Commissioner, who is appointed by the Attorney General.

The Securities Commissioner and the Division administer and enforce three Maryland laws: the Maryland Securities Act (Code Corporations and Associations Article, secs. 11-101 through 11-805); the Franchise Registration and Disclosure Law (Code 1957, Art. 56, secs. 345-365D); and the Business Opportunities Sales Act (Code 1957, Art. 56, secs. 401-415).

Administration of these acts involves a substantive scheme of regulation imposed by statute and by rule requiring the registration of investment opportunities prior to their offer and sale to the public. In addition, under the Securities Act, a licensing requirement (subject to annual renewals) is imposed on persons engaged in the sale of securities. The Division enforces these laws through a comprehensive statutory framework imposing administrative, civil and criminal standards. The Divi-

sion uses investigatory powers, administrative hearings and administrative orders, litigation in State and federal courts, and cooperative efforts with State's Attorneys and assistant attorneys general in criminal matters.

MARYLAND BLUE SKY ADVISORY COMMITTEE

Vacancy, *Chairperson*

(410) 576-6361

The Maryland Blue Sky Advisory Committee was created in 1962 (Chapter 1, Acts of 1962). The Committee meets, when called by the Securities Commissioner, to advise the Commissioner on any and all matters pertaining to the administration of the Maryland Securities Act, particularly on the adoption, amendment, or repeal of rules, regulations, or forms (Code Corporations and Associations Article, sec. 11-202).

The Committee's six members are appointed by the Governor for three-year terms. The Committee serves without compensation and has no staff.

LEGISLATIVE OFFICE

Robert A. Zarnoch, *Counsel*

90 State Circle

Annapolis, MD 21401

(410) 841-3889

The Legislative Office provides prompt and authoritative legal advice to legislators, General Assembly support agencies, and the Governor's legislative office. It reviews for constitutionality and legal sufficiency all bills passed by the General Assembly and defends them in court when necessary. The Office also participates in significant constitutional and civil rights litigation.

**Defunct Agencies of the
ATTORNEY GENERAL**

**CITIZEN INQUIRY & VICTIM ASSISTANCE
UNIT**

The Unit was disbanded in 1992 when the Victim Services Program was transferred to the Office of Justice Administration (Chapter 270, Acts of 1992). The Complaint Handling Unit of the Division of Consumer Protection, however, responds to citizen inquiries about the Program.

CIVIL SAVINGS & LOAN UNIT

Formerly under the Civil Litigation Division, the Unit was disbanded in 1992.

PRINCIPAL EXECUTIVE DEPARTMENTS

Within the Executive Branch are fifteen principal departments of government: Agriculture; Budget and Fiscal Planning; Economic and Employment Development; Education; Environment; General Services; Health and Mental Hygiene; Housing and Community Development; Human Resources; Juvenile Services; Licensing and Regulation; Natural Resources; Personnel; Public Safety and Correctional Services; and Transportation. The head of each department, except for Education, is the Secretary. Appointed by the Governor (subject to Senate confirmation), the Secretary serves at the Governor's pleasure. The State Department of Education is headed by the State Board of Education. The Board appoints to a four-year term the State Superintendent of Schools who directs the Department.

DEPARTMENT SECRETARY BIOGRAPHIES

AGRICULTURE

LEWIS R. RILEY, Secretary of Agriculture since 1994. Deputy Secretary of Agriculture, 1992-94. Born in Parsonsburg, Maryland, February 19, 1935. Graduate of Wicomico Senior High School. Farmer; poultryman; businessman. Member, Wicomico County Council, 1966-78 (president, four years; vice-president, four years). President, Maryland Association of Counties, 1973; Advisory Board of Holly Center; Delmarva Advisory Council. Member and past president, Parsonsburg Volunteer Fire Department. Member, Wicomico Farm Bureau. Advisory Board, First National Bank. President, Beaver Run Farms, Inc., a family farm corporation operated with his son, producing grain, swine, and poultry. Board of Directors, Delmarva Poultry Industry. Director, Farmers and Planters Company. Member of House of Delegates, 1979-87; Minority Whip, 1982-87. Member of State Senate, 1987-92; member, Budget and Taxation Committee; Joint Committee on Investigation. Member, Governor's Pesticide Council; Aquaculture Advisory Committee. Office address: 50 Harry S Truman Parkway, Annapolis, MD 21401; tel. (410) 841-5880.



BUDGET & FISCAL PLANNING

CHARLES L. BENTON, JR., Secretary of Budget and Fiscal Planning since 1987. Born in Baltimore, Maryland, May 20, 1916. University of Maryland, B.A. (business & public administration), 1938; M.A. (economics), 1940. Certified Public Accountant, 1940. Professor of Accounting, University of Maryland, 1940-43. Comptroller, University of Maryland, 1943-46. Director of Finance and Business, University of Maryland, 1946-56. Budget Director, City of Baltimore, 1956-65. Director, Finance Department, City of Baltimore, 1965-86. Fiscal Advisor to the Governor, 1987. Member, Commission on State and County Finance, 1962-65. Past president and founder, Baltimore City Foundation. Past president, Lexington Market; Baltimore Yacht Basin. Past Trustee, Loan and Guaranty Programs of the City of Baltimore. Past chairman, Municipal Employees Credit Union; Maryland Credit Union Insurance Corporation. Past director, Baltimore Economic Development Corporation. Office address: 45 Calvert St., Room 111, Annapolis, MD 21401; tel. (410) 974-2114.



ECONOMIC & EMPLOYMENT DEVELOPMENT

MARK L. WASSERMAN, Secretary of Economic and Employment Development since 1991. Born in Baltimore, Maryland, November 7, 1949. George Washington University, B.A.; University of Maryland College Park, Master of Community Planning. Physical Development Coordinator, Baltimore City. Campaign manager, Citizens for Schaefer, 1986. Executive Chief of Administration and Director, Governor's Program Office, 1987-91. Graduate of Leadership Program of Greater Baltimore Committee. Board of Directors, United Way Community Services of Central Maryland. Office address: 217 East Redwood St., Baltimore, MD 21202; tel. (410) 333-6901.



EDUCATION

NANCY S. GRASMICK, *State Superintendent of Schools* since 1991. Born in Baltimore, Maryland. Maryland State Teachers College at Towson, B.S., 1961; Gallaudet University, M.S., 1965; The Johns Hopkins University, Ph.D., 1979. Principal, Chatsworth School, 1974-78. Assistant Superintendent, Baltimore County Public Schools, 1978-85 (Associate Superintendent, 1985-89). Special Secretary for Children, Youth, and Families, 1989—. Secretary of Juvenile Services, 1991. Professional Advisory Board, Metropolitan Baltimore Association of Learning Disabled Children. President, Child Care Foundation. Chair, Advisory Council, The Johns Hopkins University School of Continuing Studies. Phi Delta Kappa, The Johns Hopkins University. Board of Directors, Baltimore Symphony Orchestra. Humanitarian Award, March of Dimes, 1990. National Educational Administrator of the Year Award, 1992. Vernon E. Anderson Distinguished Lecture Award, University of Maryland, 1992. Distinguished Alumna of the Year, The Johns Hopkins University, 1992. Office address: 200 West Baltimore St., Baltimore, MD 21201; tel. (410) 333-2200.



ENVIRONMENT

DAVID A. C. CARROLL, *Secretary of the Environment* since 1993. Born in Wilson, North Carolina, July 25, 1946. Rhode Island School of Design, B.A. (fine arts), 1969; B.L.A. (landscape architecture), 1970. Coastal Resource and Environmental Planner, Baltimore City Planning Department, 1974-80; Chief of Coastal Resource Planning, 1980-85. Environment and Development Liaison, Baltimore Mayor's Office, 1985-87. Chesapeake Bay Coordinator, Governor's Office, 1987-93. Chairman, Maryland's Coastal Resources Advisory Committee, 1983-84. Board member, Baltimore Harbor Endowment, 1985-90. Vestry member, St. Mary's Episcopal Church. Advisor and board member, Waterfront Center, Washington, DC, 1982—. Chairman of Principal Staff Committee, Chesapeake Bay Executive Council, 1991-92, 1992-93. Chair, steering committee, 2nd international conference on Environmental Management of Enclosed Coastal Seas. Chairman, Asbestos Oversight Committee. Board member, Chesapeake Bay Trust; World Trade Center Institute. Member, Governor's International Cabinet; Appalachian Low-Level Radioactive Waste Commission; Northeast Ozone Transport Commission. Member, Lead Paint Poisoning Commission; State Council on Cancer Control. Office address: 2500 Broening Highway, Baltimore, MD 21224; tel. (410) 631-3084.



GENERAL SERVICES

MARTIN W. WALSH, JR., *Secretary of General Services* since 1991. Born in Jersey City, New Jersey, April 25, 1939. Attended St. Peter's Preparatory School, Jersey City, New Jersey; U.S. Military Academy, West Point, B.S., 1961; Iowa State University, M.S. (civil engineering), 1966; Army Command and General Staff College, 1971; Naval War College, 1982. Served in Vietnam, 1967-68, and 1969-70, as combat engineer company commander and construction battalion operations officer. Engineer fiscal planner and programmer, U.S. Army, Europe, at Heidelberg, Germany, 1976-78. Commander, 8th Armored Engineer Battalion, 1st Cavalry Division, Ft. Hood, Texas, 1978-81. Facilities Engineer, 1982-83, and Commander, 1983-84, Aberdeen Proving Ground. Commander and District Engineer, U.S. Army Corps of Engineers, Baltimore District, 1984-87. Awarded Legion of Merit (2); Bronze Star Medal (4); Vietnam Service Medal—six campaigns. First Secretary of the Environment, 1987-91. Member, American Society of Civil Engineers; Society of American Military Engineers (past president, Baltimore Post, 1985-86). Government Engineer of the Year, Greater Baltimore Engineer Council, 1986-87; Engineer of the Year, Maryland Society of Professional Engineers, 1986-87. State Engineer of the Year, Baltimore Chapter of National Society of Professional Engineers, 1990. Office address: 301 West Preston St., Baltimore, MD 21201; tel. (410) 225-4960.



HEALTH & MENTAL HYGIENE

NELSON J. SABATINI, *Secretary of Health and Mental Hygiene* since 1991. Born in Rochester, New York, January 20, 1940. Lewis College, B.A. (psychology); George Washington University, graduate work in public administration. Within federal Social Security Administration: Deputy Director, Office of Disability Programs, 1979-81; Senior Executive Officer for Commissioner of Social Security, 1981-82; Associate Commissioner, Office of Management, Budget, and Personnel, 1982-86; Deputy Commissioner for Management and Assessment, 1986-88 (Acting Deputy Commissioner, 1983-86). Within Maryland Department of Health and Mental Hygiene: Deputy Secretary for Health Care Policy, Finance, and Regulation, 1988-91; Acting Secretary of Health and Mental Hygiene, February-April 1991. Presidential Rank Award of Meritorious Executives, 1984. Exemplary Senior Executive Service Performance Award, U.S. Department of Health and Human Services, 1986. Citation for Outstanding Service on Behalf of Children, Maryland Chapter, American Academy of Pediatricians, 1989. Distinguished Marylander Award, Ad and Professional Club of Baltimore, 1993. Adjunct Faculty, Department of Health Policy and Management, The Johns Hopkins University School of Hygiene and Public Health. Office address: 201 West Preston St., Suite 500, Baltimore, MD 21201; tel. (410) 225-6505.



HOUSING & COMMUNITY DEVELOPMENT

JACQUELINE H. ROGERS, *Secretary of Housing and Community Development* since 1987. University of California at Santa Barbara, B.A., 1963; Yale University, M.A., 1965, Ph.D., 1972. Woodrow Wilson Scholar, 1963-64. Director, Montgomery County Office of Community Development, 1976-79. Acting Director, Montgomery County Office of Housing, 1979. Director, Montgomery County Department of Housing and Community Development, 1980. Director, Montgomery County Office of Management and Budget, 1980-87. Responsible for first budget ever to receive recognition for excellence in two categories simultaneously from the Government Finance Officers Association (FY 1986). Member, numerous gubernatorial commissions. Past president, vice-president, and board member of the National Association of Counties, Community Development Director's Affiliate. Adjunct Professor, University of Maryland Graduate School of Public Affairs, 1986—. Office address: 100 Community Place, Crownsville, MD 21032; tel. (410) 514-7005.

**HUMAN RESOURCES**

CAROLYN W. COLVIN, *Secretary of Human Resources* since 1989. Born in Arnold, Maryland, May 27, 1942. Attended Wiley H. Bates High School, Annapolis; Morgan State University, B.S. (business administration), 1971, M.B.A., 1973. Held progressively responsible positions with the Baltimore City Department of Housing and Community Development, 1969-74. Project Director, Title VII Nutrition Project for the Elderly, Baltimore City Health Department, 1974-76. Deputy Director, Neighborhood Services Administration, Baltimore City Department of Housing and Community Development, 1976-78. Chief of Home Health, Constant Care Community Health Center, 1979. Executive Director, Neighborhood Adolescent and Young Adult Drug Program, 1980-81. Director of Administration and Management, Baltimore City Health Department, 1981-82. Staff to U.S. Senator Paul S. Sarbanes, 1982-84. Deputy Commissioner, Baltimore City Health Department, 1984-88. Deputy Campaign Manager, gubernatorial campaign for William Donald Schaefer, 1986. Deputy Secretary of Human Resources, 1988-89. Office address: 311 West Saratoga St., Baltimore, MD 21201; tel. (410) 333-0001.

**JUVENILE SERVICES**

MARY ANN WILLIN SAAR, *Secretary of Juvenile Services* since 1991. Born in Tallinn, Estonia, December 23, 1940. University of Maryland College Park, B.A. (criminology), 1962; University of Maryland School of Law, LL.B., 1965. Admitted to Maryland Bar, 1966. Member, Maryland State Bar Association (dispute resolutions committee); Baltimore City Bar Association; Women's Bar Association (past recording secretary). Probation officer, Department of Juvenile Services, 1965-68. Assistant General Counsel, U.S. General Services Administration, 1971-72. Deputy State's Attorney, Baltimore City, 1977-83 (Assistant State's Attorney, 1972-77). Director, Mayor's Coordinating Council on Criminal Justice, Baltimore City, 1983-87. Governor's Appointments Officer, 1987-88. Director of Operations and Public Safety, Office of the Governor, 1987-91. Member, Governor's Executive Council; Governor's Subcabinet for Children, Youth, and Families; Work Force Investment Board; State Advisory Board for Juvenile Services; Maryland Juvenile Justice Advisory Council; Governor's Drug and Alcohol Abuse Commission. Member, Maryland Law Enforcement Officers Assoc.; Advertising Club of Baltimore (bd. of governors; chair, scholarship fund; past treasurer). Member, Estonian Society (past vice-president). Trustee, Baltimore Conference Pensions Fund, Inc. Board of Trustees, Lovely Lane United Methodist Church. Office address: 321 Fallsay, Baltimore, MD 21202; tel. (410) 333-6751.

**LICENSING & REGULATION**

WILLIAM A. FOGLE, JR., *Secretary of Licensing and Regulation* since 1987. Born in Connellsville, Pennsylvania, July 16, 1935. Resident of Dundalk since 1939. Dundalk High School. U.S. Army, 1954-56. University of Baltimore, B.S. (industrial management), 1961. Executive Assistant to Mayor William Donald Schaefer, Baltimore City, 1981-86 (managed Baltimore City Central Garage; Hanover Bridge Marina; Meter Reading & Water Billing System; Mayor's Criminal Justice Program; Mayor's Sister Cities Program). Member, Community College Advisory Bd.; Advisory Committee, Blind Industries and Services of Md. Member, Md. Children's Aid & Family Services; Supervisory Committee, Municipal Employees Credit Union. Bd. of Directors, Babe Ruth Museum. Entertainment Chair, Baltimore City Fair. Past pres., Md. Public Finance Officers; Managerial & Professional Society of Baltimore; Old Dundalk Improvement Assoc.; Kiwanis Club of Dundalk. Member, Bourni Temple; Chamber of Commerce; Masons. Created Heritage Fair Assoc., 1976. Harvard Executive Program, 1993. Lecturer, The Johns Hopkins University; Morgan State University; Essex and Dundalk Community Colleges. U.S. Presidential Citation of Appreciation for Community Service; Mayor's Citation for Community Service, Baltimore City; Citation for Community Service, Baltimore County; Citizen of the Year Award, Chamber of Commerce. Office address: 501 St. Paul Place, Baltimore, MD 21202; tel. (410) 333-6200.



NATURAL RESOURCES

TORREY C. BROWN, Secretary of Natural Resources since 1983. Born in Chicago, Illinois, February 28, 1937. Attended Chicago public schools; Wheaton College, A.B., 1957; The Johns Hopkins University School of Medicine, M.D., 1961. Physician. Served with the U.S. Public Health Service, 1963-65. Member, Alpha Omega Alpha; The Johns Hopkins Medical Society; American Heart Association; Southern Salt, Water and Kidney Club; American Federation for Clinical Research; American Society of Nephrology; American Board of Internal Medicine. Fellow, American College of Physicians. Contributor to many medical journals. Member of House of Delegates, 1971-83 (chair, environmental matters committee, 1979-83; member, legislative policy committee, 1979-83; member, rules & executive nominations committee, 1979-83). Member, Commission on High Blood Pressure, 1976-83. Chair, Statewide Health Coordinating Council, 1980-83. Office address: Tawes State Office Building, Annapolis, MD 21401; tel. (410) 974-3041.



PERSONNEL

JOSEPH ADLER, Secretary of Personnel since 1994. City College of New York, B.A., 1970; Woodrow Wilson School of Public and International Affairs, Princeton University, M.A. (public affairs), 1972. Research specialist, New York State School of Industrial and Labor Relations, Cornell University, 1972-75. Assistant Director, Department of Research and Collective Bargaining Services, American Federation of State, County and Municipal Employees, AFL-CIO, 1975-78. Director, Public Sector Labor Relations Center, and Assistant Professor, Department of Management, College of Business Administration, Memphis State University, 1978-80. Executive Director, Maryland Classified Employees Association, 1981-89. Member, Governor's Committee on Contracting for Services, 1982-83; Productivity Planning Committee, 1984-85; University of Maryland Medical System Salary Gap Task Force, 1986-87; State Employees' Health Insurance Advisory Council, 1986-88; Subsequent Injury Fund Board, 1987-91 (chair, 1990-91). Director, Office of Employee Relations, Baltimore County, 1989-90. Executive Assistant, Office of the Governor, 1990-92. Deputy Secretary of Personnel, 1992-94. Office address: 301 West Preston St., Baltimore, MD 21201; tel. (410) 225-4715.



PUBLIC SAFETY & CORRECTIONAL SERVICES

BISHOP L. ROBINSON, Secretary of Public Safety and Correctional Services since 1987. Born in Baltimore, Maryland, January 16, 1927. Attended Frederick Douglass High School. Served in U.S. Army, 1945-46. University of Baltimore, B.S., 1971; Coppin State College, M.Ed., 1973; University of Baltimore School of Law, J.D., 1986. Southern Police Institute, certificate, 1969; National Executive Institute, certificate, 1984. Police Commissioner, Baltimore City, 1984-87. Member, Maryland Chiefs of Police Association; Major Cities Chiefs of Police Association; National Organization of Black Law Enforcement Executives (NOBLE); National "State of the Art" Law Enforcement Planning Committee, U.S. Department of Justice; International Association of Chiefs of Police. Honorary Doctor of Laws degree, John Jay College of Criminal Justice. Recipient of numerous civic and superior public service awards. Office address: 6776 Reisterstown Road, Suite 310, Baltimore, MD 21215; tel. (410) 764-4004.



TRANSPORTATION

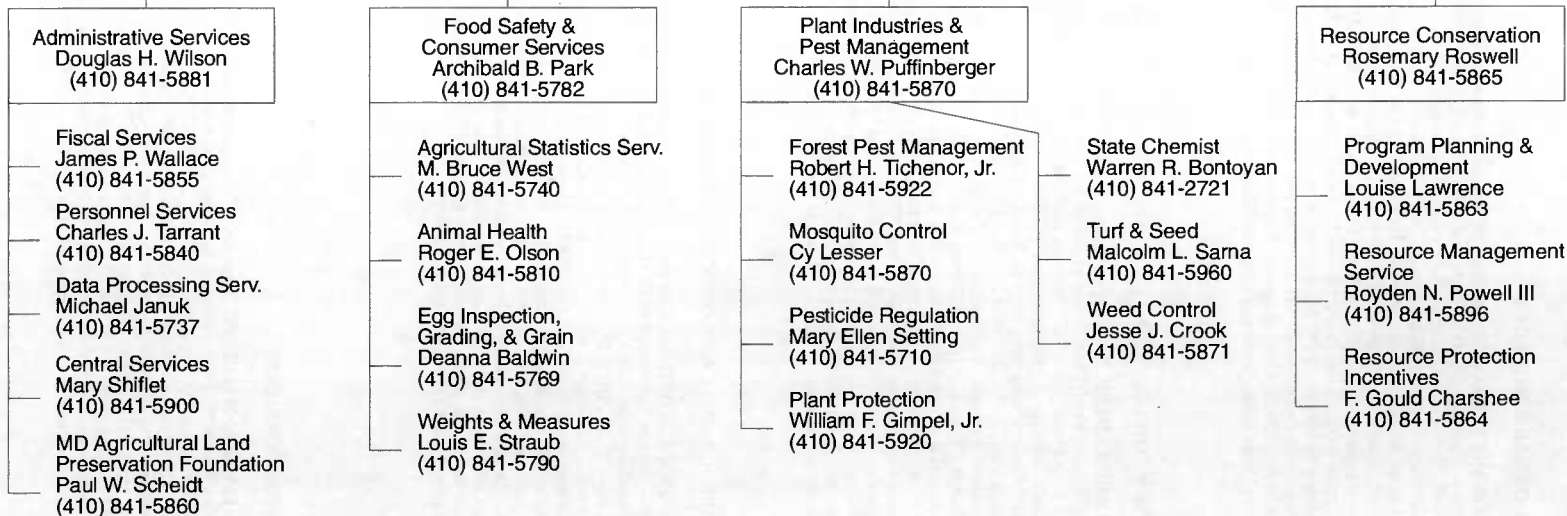
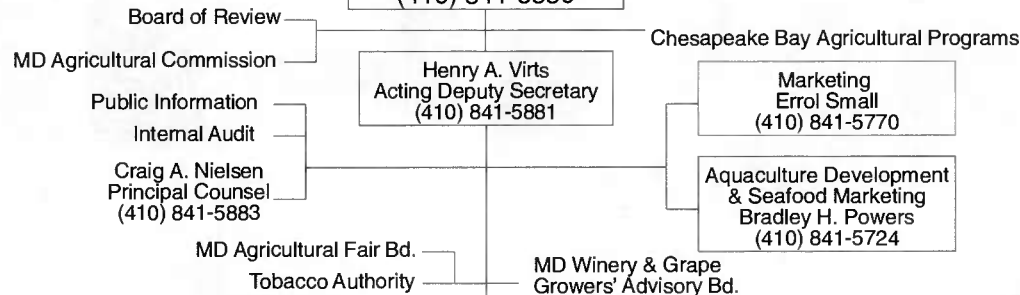
O. JAMES LIGHTHIZER, Secretary of Transportation since 1991. Born in Ashtabula, Ohio, March 20, 1946. Attended Ashtabula parochial schools; Dayton University, B.A., 1968; Georgetown University Law Center, J.D., 1975. Attorney. Member, Maryland State and Anne Arundel County Bar Associations. Member of House of Delegates, 1979-82 (member, ways & means committee; chair, house advisory board on liability). County Executive, Anne Arundel County, 1982-86, 1986-90. Chair, Greenways Commission, 1990—; Maryland Civil War Heritage Commission, 1992—. Member, Governor's Commission on Growth in the Chesapeake Region, 1989—. Office address: P.O. Box 8755, Baltimore/Washington International Airport, Baltimore, MD 21240; tel. (410) 859-7600.



DEPARTMENT OF AGRICULTURE

Governor William Donald Schaefer

Lewis R. Riley
Secretary
(410) 841-5880



DEPARTMENT OF AGRICULTURE

Lewis R. Riley, *Secretary of Agriculture*

..... (410) 841-5880
 Henry A. Virts, D.V.M., *Acting Deputy Secretary*..... (410) 841-5881
 Archibald B. Park, D.V.M., *Assistant Secretary for Food Safety & Consumer Services* (410) 841-5782
 Charles W. Puffinberger, Ph.D., *Assistant Secretary for Plant Industries & Pest
 Management* (410) 841-5870
 Rosemary Roswell, *Assistant Secretary for Resource Conservation*..... (410) 841-5865
 Douglas H. Wilson, *Director, Administrative Services* (410) 841-5881
 Craig A. Nielsen, *Principal Counsel*..... (410) 841-5883

Wayne A. Cawley, Jr. Building
 50 Harry S Truman Parkway
 Annapolis, MD 21401

(410) 841-5700
 from Washington, DC, area: (301) 261-8106
 fax: (410) 841-5914

BUDGET (CODE 31.00.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$19,448,318	\$16,487,018	\$16,529,505
Special Funds	\$ 5,909,251	\$ 6,116,038	\$13,000,146
Federal Funds	\$ 2,066,875	\$ 1,636,783	\$ 2,104,749
Reimbursable Funds.....	\$ 1,839,239	\$ 1,811,113	\$ 1,629,491
Total Funds	\$29,263,683	\$26,050,952	\$33,263,891

Staff	FY1992	FY1993	FY1994
Authorized Positions	513.6	448.6	438.6
Contractual Positions (FTE)	82.0	41.8	39.4
Total Staff	595.6	490.4	478.0

MANDATED REPORTS

Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.
Annual Report to Governor on inspections and investigations of health and general condition of horticultural and agricultural interests (plant disease control) in each county due Feb. 1.
Annual Report to General Assembly on Comprehensive Pesticide Data Program due Jan. 1.
Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.
Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.
Annual Report to Records Management Division of Department of General Services on forms management due July 31.
Annual Report to Secretary of General Services on personal records.
Annual Report of Board of Review to Secretary of Agriculture.
Annual Report of Maryland Agricultural Fair Board to Governor & General Assembly due Dec. 1.
Annual Report of Maryland Agricultural Land Preservation Foundation to Governor & General Assembly due Nov. 1.
Annual Report of Maryland Agricultural Land Preservation Foundation to Governor, Senate Budget & Taxation Committee, House Appropriations Committee, House Environmental Matters Committee, House

Ways & Means Committee, & Department of Fiscal Services on certification program for county agricultural land preservation programs due Jan. 15.

Quarterly Report to Secretary of Personnel on part-time positions.

Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.

Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (31.01.11.01)

FY1994 appropriation \$811,242

FY1994 authorized positions 13

Lewis R. Riley, *Secretary of Agriculture*

. (410) 841-5880

CHESAPEAKE BAY AGRICULTURAL PROGRAMS

Thomas W. Simpson, *State Coordinator*

. (410) 841-5865

BOARD OF REVIEW

Roger L. Richardson, *Chairperson*, 1996

. (410) 841-5882

Appointed by Governor (who names chair) with Senate advice & consent: John C. Herbst, 1995; Harold H. Holbrook, 1995; Doris M. Kessler, 1996; Paul A. Crowl, 1997; Arthur Howard Peck, D.V.M., 1997; Richard W. Wright, 1997.

MARYLAND AGRICULTURAL COMMISSION (31.01.11.04)

FY1994 appropriation \$52,716

Laurie Green, *Executive Director*

. (410) 841-5894

A. Orrell Saulsbury III, *Chairperson*, 1996

Appointed by Governor: Jesse I. Burrall, Sr.; Donald C. Essich; Richard L. Marshall; Emory Patton; Wayne T. Quidas; Michael W. Radebaugh, V.M.D.; Melony R. Richards. *Terms expire 1994.*

John M. Burrier; Earl F. Hance; Robert K. Holland; Donald M. Hoopes; Thomas A. Hopkins, Ph.D.; Patricia A. Langenfelder; G. Laurence Moore; Mehrle H. Ramsburg, Jr.; James B. Steele, Jr.; Gerald B. Truitt, Jr.; Gary W. Whitaker. *Terms expire 1995.*

Ex officio: Raymond J. Miller, President, Maryland Institute for Agriculture & Natural Resources, University of Maryland System

ACTING DEPUTY SECRETARY

Henry A. Virts, D.V.M. (410) 841-5881

Steven A. Connelly, *Special Assistant for*

Intergovernmental Affairs . . . (410) 841-5880

Laurie Green, *Special Assistant for Maryland*

Agricultural Commission (410) 841-5894

MARYLAND AGRICULTURAL FAIR BOARD (31.01.11.07)

FY1994 appropriation . \$1,140,000

FY1994 authorized positions . . 0.5

Katrina Bradshaw, *Executive*

Secretary (410) 841-5770

Philip Brendel, *Chairperson*, 1994

Appointed by Governor with advice of Secretary of Agriculture: Joseph C. Free, 1994; John L. Richards, 1994; A. A. Scott MacGlashan IV, 1995; Walter R. Mason, 1995; Nona Schwartzbeck, 1995; Frank C.

Downey, 1996; Leroy E. Hall, 1996; James W. Jacobs, Jr., 1996.

TOBACCO AUTHORITY (31.01.11.08)

FY1994 appropriation . . . \$22,453

FY1994 authorized positions . . . 0

Raymond E. Hutchins, *Executive*

Secretary (410) 841-5770

Earl F. Hance, *Chairperson*, 1996

. (410) 586-2263

Appointed by Governor: R. Johns Dixon, 1994; P. Addison Herbert, Jr., 1994; James P. Bowling, Jr., 1995; Thomas Tucker, 1995; Jerry A. Winstead, 1995; David L. Conrad, 1996; Joseph S. Perrie, Jr., 1996.

MARYLAND WINERY & GRAPE GROWERS' ADVISORY BOARD

Contact: Theresa A. Brophy

. (410) 841-5770

Vacancy, *Chairperson*

Appointed by Governor: Albert M. Copp, 1994; Roger C. Wolf, 1994; Bertero L. Basignani, 1995; Stephen D. Kaiser, 1995; Robert T. Schindler, 1995; Eric Aellen, 1996; John H. Mantis, 1996; Christopher S. Walsh, Ph.D., 1996.

Ex officio: Lewis R. Riley, Secretary of Agriculture

PRINCIPAL COUNSEL

Craig A. Nielsen (410) 841-5883

PUBLIC INFORMATION

Harold H. Kanarek . . . (410) 841-5882

INTERNAL AUDIT

Bruce S. Edwards (410) 841-5881

MARKETING (31.01.11.10)

FY1994 appropriation \$1,123,774

FY1994 authorized positions 14.5

Errol Small, *Chief* (410) 841-5770

James Duffy, *Administrative Officer*

. (410) 841-5770

MARKET RESEARCH & DEVELOPMENT

George Roche, *Marketing Specialist*

. (410) 841-5770

Pat McMillan, *Marketing Specialist*

. (410) 841-5770

Tony Evans, *Public Relations Coordinator*

. (410) 841-5770

Suzie Harrison, *Marketing Specialist*

. (410) 841-5770

MARKET PROMOTIONS

Desiree Mundell, *Marketing Specialist*

. (410) 841-5770

Theresa Brophy, *Marketing Specialist*

. (410) 841-5770

INTERNATIONAL MARKETING

David DeChant, *Marketing Specialist*
..... (410) 841-5770

AQUACULTURE DEVELOPMENT &
SEAFOOD MARKETING (31.01.11.09)
FY1994 appropriation..... \$586,720
FY1994 authorized positions..... 6
Bradley H. Powers, *Aquaculture Coordinator*
..... (410) 841-5724

AQUACULTURE ADVISORY
COMMITTEE

Ernest F. Tresselt, *Chairperson*, 1994
Appointed by Governor: Robert P.
Eurice, 1993; Douglas H. Cornelius,
1994; Wade Dudrow, 1994; Reginald
M. Harrell, Ph.D., 1994; Eva M.
Devine, 1995; Betty S. Duty, 1995;
Thomas A. Hopkins, Ph.D., 1995;
John P. Travis, 1995; Douglas C.
Burdette, Jr., 1996; Susan C.
Keilholtz, 1996; Richard A. Pelz,
1996.

Designated by Senate President:
William H. Amoss

Designated by House Speaker: John E.
Slade III

Designated by Secretary of Agriculture:
F. William Sieling III

*Designated by Secretary of Natural
Resources*: Lt. Wayne Brohawn,
Natural Resources Police Force; W.
Peter Jensen, Tidewater
Administration.

*Designated by Chancellor University of
Maryland System*: Frederick W.
Wheaton, Ph.D., University of
Maryland College of Agriculture

Nonvoting members: Pradeep
Ganguly, M.D., designee of Secretary
of Economic & Employment
Development; Mary Jo Garreis,
designee of Secretary of the
Environment; Jeanette Lyon,
designee of Secretary of Health &
Mental Hygiene.

SEAFOOD MARKETING

F. William Sieling III, *Chief*
..... (410) 841-5820

SEAFOOD MARKETING ADVISORY
COMMISSION

William R. Woodfield, Jr.,
Chairperson, 1997

*Appointed by Governor with Senate
advice & consent (11 members
appointed with advice of Secretary of
Agriculture)*: Robert H. Evans,
1994; A. Arthur Oertel, 1994; Clara
Vanderbeck, 1994; Douglas C.
Burdette, Jr., 1995; Levin F.
Harrison III, 1995; Judith Ridinger
Pugh, 1995; John C. Brooks, Jr.,
1996; Barry Schomborg, 1996;
William C. King III, 1997; George
O'Donnell, 1997.

Ex officio: F. William Sieling III,
designee of Secretary of Agriculture;
W. Peter Jensen, designee of
Secretary of Natural Resources.

OFFICE OF ADMINISTRATIVE SERVICES

(31.01.11.02)
FY1994 appropriation..... \$1,044,360
FY1994 authorized positions..... 22
Douglas H. Wilson, *Director*..... (410) 841-5881

FISCAL SERVICES

James P. Wallace..... (410) 841-5855

PERSONNEL SERVICES

Charles J. Tarrant..... (410) 841-5840

DATA PROCESSING SERVICES

Michael Januk..... (410) 841-5737

CENTRAL SERVICES (31.01.11.03)

FY1994 appropriation..... \$1,841,576
FY1994 authorized positions..... 19
Mary Shiflet..... (410) 841-5900

MARYLAND AGRICULTURAL LAND
PRESERVATION FOUNDATION (31.01.11.05)

FY1994 appropriation..... \$6,635,030
FY1994 authorized positions..... 4
Paul W. Scheidt, *Executive Director*
..... (410) 841-5860

Dan C. Shortall, Jr., *Chairperson*, 1996

Appointed by Governor (who names chair): William F.
Dixon, 1993; Lloyd C. Jones, 1993; Donald R.
Stirn, 1993; Ronald M. Kreitner, 1995; Wayne
McGinnis, 1995; W. Drew Stabler, 1995; Joseph
K. Scott, 1996; Lee F. Townsend, 1996.

Ex officio: Lucille Maurer, State Treasurer; Louis L.
Goldstein, Comptroller of the Treasury; Lewis R.
Riley, Secretary of Agriculture

OFFICE OF FOOD SAFETY & CONSUMER
SERVICES (31.01.12)

FY1994 appropriation..... \$5,537,269
FY1994 authorized positions..... 122
Archibald B. Park, D.V.M., *Assistant Secretary for
Food Safety & Consumer Services*..... (410) 841-5782

AGRICULTURAL STATISTICS SERVICE
(31.01.12.04)

FY1994 appropriation..... \$142,353
FY1994 authorized positions..... 3
M. Bruce West, *State Statistician*. (410) 841-5740

ANIMAL HEALTH SECTION (31.01.12.05)

FY1994 appropriation..... \$2,835,701
FY1994 authorized positions..... 56

Roger E. Olson, D.V.M., *Acting State
Veterinarian*..... (410) 841-5810

Roger E. Olson, D.V.M., *Assistant State
Veterinarian*..... (410) 841-5810

STATE BOARD OF VETERINARY

MEDICAL EXAMINERS (31.01.12.07)

FY1994 appropriation..... \$79,951
FY1994 authorized positions..... 2

Beverly A. Raymond, *Inspector*
..... (410) 841-5862

A. Cleveland Brown, V.M.D., *President*,
1994

*Appointed by Governor with Senate advice &
consent*: William H. Carr, V.M.D., 1994;
Sandra O. Karn, D.V.M., 1994; Melvin D.
Howard, D.V.M., 1995; Cynthia Long
Warner, 1996; Shelby Guazzo, 1997;
Donald M. Carman, D.V.M., 1998.

VETERINARY TECHNICIAN
COMMITTEE

Irving E. Herling, D.V.M.,
Chairperson

Appointed by State Board of Veterinary Medical Examiners with approval of Secretary of Agriculture: John R. Brooks, D.V.M.; Paul F. Deal, D.V.M.; Edward W. Jendrek, D.V.M.; Anne Lehman; Jack Stewart; John D. Strandberg, D.V.M.

STATE BOARD OF INSPECTION OF HORSE RIDING STABLES (31.01.12.08)
FY1994 appropriation \$39,128
FY1994 authorized positions 1
Robin Miller, *Inspector*. (410) 841-5861
Virginia B. Thackeray, *Chairperson*, 1996

Appointed by Governor with advice of Secretary of Agriculture: John R. Brooks, D.V.M., 1996; Abner H. League, Jr., 1996; Carol E. Hackney, 1997; Carol S. Wicker, 1997.

CENTREVILLE LABORATORY
William Higgins, D.V.M., Ph.D., *Director*
..... (410) 758-0846

COLLEGE PARK LABORATORY
James P. Davidson, D.V.M., *Director*
..... (301) 935-6074

FREDERICK LABORATORY
Jacob Casper, D.V.M., *Director*
..... (301) 663-9568

OAKLAND LABORATORY
James Fearer, D.V.M., *Director*
..... (301) 334-2185

SALISBURY LABORATORY
George Stein, Jr., D.V.M., M.S., *Director*
..... (410) 543-6610

EGG INSPECTION, GRADING & GRAIN
(31.01.12.03)
FY1994 appropriation \$834,007
FY1994 authorized positions 21
Deanna Baldwin, *Supervisor*. . . (410) 841-5769

GRAIN LAWS SECTION
Deanna Baldwin, *Supervisor*
..... (410) 841-5769

SALISBURY OFFICE
Gerald Long, *Grading Coordinator*
..... (410) 543-6630

WEIGHTS & MEASURES SECTION (31.01.12.02)
FY1994 appropriation \$1,486,148
FY1994 authorized positions 37
Louis E. Straub, *Chief*. (410) 841-5790

OFFICE OF PLANT INDUSTRIES & PEST MANAGEMENT (31.01.14)
FY1994 appropriation \$8,518,696
FY1994 authorized positions 145
Charles W. Puffinberger, Ph.D., *Assistant Secretary for Plant Industries & Pest Management*
..... (410) 841-5870

FOREST PEST MANAGEMENT SECTION (31.01.14.02)
FY1994 appropriation \$2,567,678
FY1994 authorized positions 38
Robert H. Tichenor, Jr., *Chief*. (410) 841-5922

ANNAPOLIS OFFICE
Kevin Sweeney, *Entomologist*. (410) 841-5870

BEL AIR OFFICE
Robert Tatman, *Entomologist* (410) 879-8034

CHELTENHAM OFFICE
Sarah Hughes, *Entomologist*. . (301) 782-7155
..... DC area: (301) 372-1160

CUMBERLAND OFFICE
David Cohen, *Entomologist* . . (301) 777-3601

DENTON OFFICE
Steven Tilley, *Entomologist* . . (410) 479-2047

FREDERICK OFFICE
Elizabeth M. Handley, *Entomologist*
..... (301) 662-2074

MOSQUITO CONTROL SECTION (31.01.14.03)
FY1994 appropriation \$1,831,164
FY1994 authorized positions 22
Cy Lesser, *Chief*. (410) 841-5870

COLLEGE PARK OFFICE
Jeannine Dorothy, *Entomologist*
..... (301) 927-8357

EASTERN SHORE OFFICE
Robert A. Berry, Jr., *Assistant Chief*
..... (410) 543-6626

SOUTHERN MARYLAND OFFICE
Kathleen Staker, *Entomologist* (301) 475-9123

PESTICIDE REGULATION SECTION (31.01.14.04)
FY1994 appropriation \$748,995
FY1994 authorized positions 15
Mary Ellen Setting, *Chief*. . . . (410) 841-5710

PLANT PROTECTION SECTION (31.01.14.05)
FY1994 appropriation \$898,461
FY1994 authorized positions 16
William F. Gimpel, Jr., Ph.D., *Chief*
..... (410) 841-5920

STATE CHEMIST SECTION (31.01.14.09)
FY1994 appropriation \$1,105,844
FY1994 authorized positions 22
Warren R. Bontoyan, *State Chemist*
..... (410) 841-2721

TURF & SEED SECTION (31.01.14.06)
FY1994 appropriation \$809,942
FY1994 authorized positions 21
Malcolm L. Sarna, *Chief*. (410) 841-5960

WEED CONTROL SECTION (31.01.14.07)
FY1994 appropriation \$442,094
FY1994 authorized positions 9
Jesse J. Crook, *Supervisor*. . . . (410) 841-5871

OFFICE OF RESOURCE CONSERVATION (31.01.15)
FY1994 appropriation \$5,508,358
FY1994 authorized positions 91.6
Rosemary Roswell, *Assistant Secretary for Resource Conservation* (410) 841-5865

PROGRAM PLANNING & DEVELOPMENT (31.01.15.02)
FY1994 appropriation \$1,429,851
FY1994 authorized positions 9
Louise Lawrence, *Supervisor*. . . (410) 841-5863

STATE SOIL CONSERVATION COMMITTEE
Louise Lawrence, *Executive Secretary*
..... (410) 841-5863
Robert M. Davis, *Chairperson*,
Wicomico County, 1996

Soil Conservation District Supervisors: James B. Beavan, St. Mary's County, 1993; Jimmie D. Miller, Harford County, 1994; David Thomas, Garrett County, 1996;

Robert Wilson, Queen Anne's County, 1996.

Ex officio: Lewis R. Riley, Secretary of Agriculture; David A. C. Carroll, Secretary of the Environment; Torrey C. Brown, Secretary of Natural Resources; Raymond J. Miller, President, Maryland Institute for Agriculture & Natural Resources, University of Maryland System; Simpson W. Dunahoo, designee of Chairperson, Maryland Agricultural Commission; George Lechlides, President, Maryland Association of Soil Conservation Districts.

Advisory nonvoting members: Craig S. Oliver, Ph.D., Director, Cooperative Extension Service; Robert Klumpe, State Conservationist, U.S. Dept. of Agriculture, Soil Conservation Service.

NUTRIENT MANAGEMENT ADVISORY COMMITTEE

Louise Lawrence, *Chairperson*
..... (410) 841-5863

Appointed by Secretary of Agriculture: Frances Flanagan; T. Mark Fuchs; Michael F. Hirschfield; Lynne C. Hoot; Jeffrey Loser; John McCoy; Jack Miller; Fred Samadani; Richard A. Weismiller; William (Billy) Willard; Mitchell Woodward.

RESOURCE MANAGEMENT SERVICES
(31.01.15.03)

FY1994 appropriation \$3,577,580
FY1994 authorized positions 75.6
Royden N. Powell III, *Chief* ... (410) 841-5896

WESTERN MARYLAND

Daniel Bard, *Coordinator* ... (301) 694-9290

PATUXENT

John P. Zawitoski, *Coordinator*
..... (410) 841-5896

EASTERN SHORE

Vacancy, *Coordinator* (410) 479-0672

RESOURCE PROTECTION INCENTIVES
(31.01.15.04)

FY1994 appropriation \$361,990
FY1994 authorized positions 4
F. Gould Charshee, *Supervisor* ... (410) 841-5864

ORIGIN & FUNCTIONS

The Department of Agriculture traces its origin to the Maryland Agricultural College, chartered in 1856. After the federal Morrill Land Grant Act of 1862 offered each state proceeds from sales of federal lands to fund a college teaching agriculture and mechanical arts, the College became Maryland's land-grant institution in 1864. While certain agricultural duties were assigned briefly to the Superintendent of Labor and Agriculture in 1867, they later became the responsibility of the College (Constitution of 1867, Art. 10). As the State agricultural agency, the College regulated fertilizers (1886), and live stock sanitation (1888), and inspected nurseries, trees, feeds, tobacco, seeds, honeybees, and fruit. The College acquired an agricultural experiment station under the federal Hatch Act of 1887. Professors of the College and Experiment Station served as State Entomologist, State Pathologist, and State Horticulturalist to identify and eradicate insect pests and diseases (Chapter 289, Acts of 1898). Farmers' institutes were held during winter months until replaced by the Agricultural Extension Service, created by federal and State laws in 1914.

In 1908, the Board of Trustees of the Maryland Agricultural College became ex officio the State Board of Agriculture (Chapter 161, Acts of 1908). When the College merged with the University of Maryland in 1920, the University's Board of Regents assumed the responsibilities of the State Board of Agriculture. Although duties of the former trustees of the Agricultural College were solely concerned with agriculture, the Board of Regents became responsible for an entire university of diverse interests. To respond to the special needs of agriculture, the State created the Department of Agriculture in 1972 (Chapter 342, Acts of 1972). All regulatory and advisory functions were reorganized and transferred to the new Department, while agricultural research functions and the Extension Service were retained by the University.

Since agriculture is vital to Maryland's economy, the Department's main purpose is to help farmers produce high-quality commodities. To this end, the Department eradicates disease in livestock and poultry, controls insect pests and weeds which threaten field crops, inspects seeds and fertilizers to ensure maximum yields, and disseminates market reports and statistics to help farmers plan farm production. The Department also protects the environment by regulating the use of pesticides, implementing sound soil conservation methods, and preserving valuable agricultural land. To protect consumers, the Department inspects and grades agricultural commodities, oversees the practice of veterinary medicine, and inspects the weighing and packaging of a wide range of products. In addition, the Department promotes Maryland agriculture, seeks out new markets, and implements new initiatives such as aquaculture.

OFFICE OF THE SECRETARY

Lewis R. Riley, *Secretary of Agriculture*

50 Harry S Truman Parkway
Annapolis, MD 21401 (410) 841-5880

The Secretary of Agriculture directs the Department. The Secretary is the chief executive officer and is appointed by the Governor with Senate advice and consent. Responsible for day-to-day operations, the Deputy Secretary is appointed by the Secretary with the Governor's approval.

The Secretary serves on the Governor's Executive Council; the Governor's International Cabinet; the Governor's Subcabinet for Energy Management; the Governor's Council on the Chesapeake Bay; the Governor's Commission on Growth in the Chesapeake Region; and the Governor's Pesticide Council. The Secretary also serves on the Maryland Food Center Authority; the Interdepartmental Advisory Committee for Minority Affairs; the Maryland Agricultural Land Preservation Foundation; the Maryland Winery and Grape Growers' Advisory Board; the State Soil Conservation Committee; the Scenic and Wild Rivers Review Board; the State Use Industries Advisory Committee; and the Board of Regents, University of Maryland System.

The Office of the Secretary includes the Office of the Assistant Attorney General, internal audit, intergovernmental and public information functions, Chesapeake Bay Agricultural Programs, Marketing, and Aquaculture Development and Seafood Marketing (Code Agriculture Article, secs. 2-101 through 2-108).

Under the Secretary of Agriculture, the Department is organized into four main offices: Administrative Services; Food Safety and Consumer Services; Plant Industries and Pest Management; and Resource Conservation. The Department also is served by the Board of Review and the Maryland Agricultural Commission. The Secretary of Agriculture appoints the State Chemist, the State Veterinarian, and the Chief of Weights and Measures.

CHESAPEAKE BAY AGRICULTURAL PROGRAMS

Thomas W. Simpson, *State Coordinator*
(410) 841-5865

The Chesapeake Bay Agreement of 1987 committed the Bay states to reducing nutrient loadings of phosphorous and nitrogen into the Bay by 40 percent by the year 2000. In Maryland, agricultural and natural resources agencies, working in tandem with farmers, have developed a plan to curb nutrient runoff from farmland. The plan sets forth goals and actions needed to meet the commitments of the Bay Agreement.

Agriculture also is significant in the tributary focus of the Bay cleanup. The Department and its agricultural partners work with farmers across the

State on nutrient reduction strategies for ten key tributary basins within the Chesapeake watershed.

BOARD OF REVIEW

Roger L. Richardson, *Chairperson*, 1996
(410) 841-5882

The Board of Review hears and determines appeals from any decision of the Secretary of Agriculture or agency of the Department subject to judicial review under the Administrative Procedure Act (Code Agriculture Article, secs. 2-401 through 2-405).

MARYLAND AGRICULTURAL COMMISSION

A. Orrell Saulsbury III, *Chairperson*, 1996
Laurie Green, *Executive Director*
(410) 841-5894

The Maryland Agricultural Commission was formed in 1961 as the Agricultural Advisory Board (Chapter 470, Acts of 1961). The Board was renamed the Maryland Agricultural Commission in 1968 (Chapter 552, Acts of 1968). The Commission's chief function is to advance Maryland agriculture and advise the Secretary of Agriculture on agricultural matters. The Commission proposes agricultural improvements, promotes State agricultural industries and products, and reviews legislation for its impact on agriculture.

The Commission consists of twenty members. Nineteen are appointed by the Governor for three-year terms. They include one consumer, and representatives of the dairy, poultry, livestock, tobacco, nursery, horticulture, field crops, turf, horse breeding, food processing and vegetable industries; the veterinary profession; the Maryland State Grange; the Maryland Farm Bureau; and services related to agriculture. The principal administrative officer for agricultural affairs at the University of Maryland System serves ex officio. (Code Agriculture Article, secs. 2-201 through 2-205).

DEPUTY SECRETARY

Henry A. Virts, D.V.M., *Acting Deputy Secretary*

50 Harry S Truman Parkway
Annapolis, MD 21401 (410) 841-5881

The Deputy Secretary oversees Marketing, and Aquaculture Development and Seafood Marketing, as well as the Maryland Agricultural Fair Board, the Tobacco Authority, and the Maryland Winery and Grape Growers' Advisory Board.

MARYLAND AGRICULTURAL FAIR BOARD

Philip Brendel, *Chairperson*, 1994
Katrina Bradshaw, *Executive Secretary*
(410) 841-5770

Forerunners of the Maryland Agricultural Fair Board include societies for the promotion of agriculture which flourished in Maryland, beginning in 1807 with the creation of boards of agriculture in twelve Maryland counties (Chapter 169, Acts of 1807). These boards were authorized to award premiums or medals for the promotion of agriculture. Other county societies and fair boards were created and, from time to time, the General Assembly appropriated money to them for agricultural fairs.

The Maryland Agricultural Fair Board was established as the State Fair Board in 1937 (Chapter 463, Acts of 1937). It received its present name in 1980 (Chapter 85, Acts of 1980). The Board encourages and fosters agriculture through the promotion and assistance of bona fide agricultural fairs and exhibits. It extends financial assistance to qualifying organizations for premium awards to exhibitors of agricultural displays. Annually, the Board issues *Maryland Fair & Show Schedule*, available upon request.

The Board consists of nine members appointed by the Governor to five-year terms (Code Agriculture Article, secs. 10-301 through 10-303).

TOBACCO AUTHORITY

Earl F. Hance, *Chairperson*, 1996

Raymond E. Hutchins, *Executive Secretary*
(410) 841-5770

Created in 1947, the Tobacco Authority investigates and studies phases of tobacco marketing or production in the State (Chapter 61, Acts of Special Session of 1947). The Authority provides information about the tobacco price structure and recommends legislation to provide more efficient handling of tobacco. Along with buyers and commission agencies, the Authority has a voice in fixing marketing periods, and it assures the accuracy of weights and measures used by tobacco commission selling agencies. The Authority also licenses commission agencies and purchasers and collects a fee from the owners of tobacco sold at a commission agency. To develop markets for Maryland tobacco, a representative of the Tobacco Authority visits manufacturers in foreign countries, as well as in the United States.

The Authority is composed of eight members appointed by the Governor for three-year terms. Authorization for the Authority continues until July 1, 2001 (Code Agriculture Article, secs. 7-201 through 7-209, 7-401 through 7-418).

MARYLAND WINERY & GRAPE GROWERS' ADVISORY BOARD

Vacancy, *Chairperson*

Contact: Desiree Mundell (410) 841-5770

The Maryland Winery and Grape Growers' Advisory Board was organized in 1987 (Chapter 507, Acts of 1987). The Board advises the Secretary of

Agriculture on the allocation of funds to promote the production of Maryland grapes and wines.

The Board consists of nine members. Eight are appointed to three-year terms by the Governor upon recommendation of the Secretary of Agriculture. The ninth member is the Secretary of Agriculture who serves *ex officio* (Code Agriculture Article, secs. 10-1001 through 10-1007).

MARKETING

Errol Small, *Chief*

50 Harry S Truman Parkway
Annapolis, MD 21401 (410) 841-5770

The Marketing Services Section was reorganized as Marketing in 1992. Marketing helps everyone in the economy—from producer to consumer—through the market system. Programs include projects to improve quality and enhance presentation of agricultural commodities to the consumer; international marketing; market news and statistics services in conjunction with the U.S. Department of Agriculture; and a consumer marketing information program (Code Agriculture Article, secs. 10-101 through 10-204; 10-501 through 10-504; 10-601 through 10-606; 10-701 through 10-708; 10-801 through 10-807; 10-901 through 10-909).

The Section compiles the following publications:

Choose & Cut Christmas Tree Directory
Grain and Livestock (weekly)
Maryland Fresh Fruits and Vegetables Users Guide
Maryland Hay and Straw Directory
Maryland Retail Farmers' Market Directory
Maryland Tobacco Report (radio tape—in season)
Pick-Your-Own Fruit and Vegetable Directory
Wholesale Directory—Maryland Christmas Tree Growers

AQUACULTURE DEVELOPMENT & SEAFOOD MARKETING

Bradley H. Powers, *Aquaculture Coordinator*

50 Harry S Truman Parkway
Annapolis, MD 21401 (410) 841-5724

The National Aquaculture Act of 1980 set forth the federal policy of encouraging development of an aquaculture industry. In 1988, the Department of Agriculture was designated to promote development of aquaculture and coordinate State efforts in this field (Chapter 534, Acts of 1988).

Aquaculture, in Maryland, has been defined as an agricultural activity—the controlled cultivation and harvest of aquatic plants and animals. Potentially viable aquaculture crops in the State include striped bass and hybrids, oysters, and soft-shell crabs.

The Office of Aquaculture Programs was established by the Department in 1988 to coordinate the aquaculture programs of the Department of Agri-

culture, the Department of Natural Resources, and the University of Maryland System. By reorganization in 1992, the Office was renamed Aquaculture Development and Seafood Marketing.

AQUACULTURE ADVISORY COMMITTEE

Ernest F. Tresselt, *Chairperson*, 1994
(410) 841-5724

The Aquaculture Advisory Committee was created in 1988 (Chapter 534, Acts of 1988). In consultation with the Senate Economic and Environmental Affairs Committee and the House of Delegates Environmental Matters Committee, the Committee proposes legislation that promotes a major aquaculture industry for Maryland's tidal waters. In 1990, Committee recommendations helped create the Maryland Seafood and Aquaculture Loan Fund for expanding aquaculture or modernizing the seafood processing industry (Chapter 511, Acts of 1990).

The Committee consists of twenty-one members. Twelve are appointed to three-year terms by the Governor. Other members include a State senator designated by the Senate President; a delegate designated by the House Speaker; one representative each of the Departments of Agriculture, and Natural Resources, designated respectively by the Secretaries of those departments; a representative of the Tidewater Administration, designated by the Secretary of Natural Resources; and a representative of the University of Maryland College of Agriculture, designated by the Chancellor of the University of Maryland System. The Secretaries of Economic and Employment Development, the Environment, and Health and Mental Hygiene each designate a nonvoting member to represent their respective departments (Code Agriculture Article, secs. 10-1301, 10-1302).

SEAFOOD MARKETING

F. William Sicling III, *Chief*
(410) 841-5820

Seafood Marketing began in 1976 as an office within the Division of Economic Development under the Department of Economic and Community Development. In 1987, the Office of Seafood Marketing was transferred to the Department of Agriculture as Seafood Marketing Services. It was renamed Seafood Marketing Section in 1988, and simply Seafood Marketing in 1992.

Seafood Marketing promotes increased distribution and consumption of Maryland seafood. It also seeks efficient methods to reduce cost and improve the quality and marketability of seafood. Seafood Marketing publishes the *Maryland Seafood Directory* which lists processors, wholesalers, distributors, and seafood market suppliers for a full range of seafood and aquaculture products.

SEAFOOD MARKETING ADVISORY COMMISSION

William R. Woodfield, Jr., *Chairperson*, 1997
(410) 841-5770

In 1987, the Seafood Marketing Advisory Commission was created within the Department of Agriculture (Chapter 308, Acts of 1987). The Commission assists Seafood Marketing.

The Commission has thirteen members. The Governor appoints eleven members with Senate advice and consent and with the advice of the Secretary of Agriculture. The Secretary of Agriculture or designee, and the Secretary of Natural Resources or designee are nonvoting, ex officio members. Members serve four-year terms (Code Agriculture Article, sec. 10-1101).

OFFICE OF ADMINISTRATIVE SERVICES

Douglas H. Wilson, *Director*

50 Harry S Truman Parkway
Annapolis, MD 21401 (410) 841-5881

Under the Office of the Secretary, the Office of Administrative Services oversees the Department's fiscal, personnel, data processing and central services, as well as the Maryland Agricultural Land Preservation Foundation.

MARYLAND AGRICULTURAL LAND PRESERVATION FOUNDATION

Dan C. Shortall, Jr., *Chairperson*, 1996
Paul W. Scheidt, *Executive Director*

50 Harry S Truman Parkway
Annapolis, MD 21401 (410) 841-5860

The Maryland Agricultural Land Preservation Foundation was created in 1977 (Chapter 784, Acts of 1977). The Foundation implements the Agricultural Land Preservation Program. The Program's intent is to preserve productive agricultural land and woodland in Maryland, provide for the continued production of food and fiber, curb the extent of urban sprawl, and protect agricultural land and woodland as open space. The Program depends on the cooperation of county governments, which appoint local agricultural preservation advisory boards. Participation in the Program is voluntary on the part of landowners.

By agreement with the Foundation, landowners may initiate the creation of an Agricultural Preservation District in which subdivision and development are restricted for at least five years. The creation of such a district protects normal agricultural activities and enables landowners to make application to sell a development rights easement. Based upon the availability of funds allocated by the

counties, the Foundation may acquire easements in accord with a competitive formula defined by law and subject to local recommendation and appraisal. Easements thus acquired are perpetual but may be repurchased after twenty-five years if certain procedures and requirements are met. By gift, devise, bequest, or grant, the Foundation also may receive easements in gross or other rights to restrict the use of agricultural land and woodland.

Maryland has preserved more farmland than any other state. By 1993, Maryland had saved 256,512 acres in agricultural preservation districts and acquired permanent development rights easements on 102,709 acres.

The Foundation is governed and administered by a twelve-member Board of Trustees. Nine at-large members are appointed by the Governor. At least five of these must be farmer representatives from different areas of the State, and one must be a nonfarm representative from the Office of Planning. Three members serve ex officio. The chairperson of the Board of Trustees is designated by the Governor from the at-large trustees. Upon recommendation of the Board of Trustees at large, the Secretary appoints the Executive Director (Code Agriculture Article, secs. 2-501 through 2-515).

OFFICE OF FOOD SAFETY & CONSUMER SERVICES

Archibald B. Park, D.V.M., *Assistant Secretary for Food Safety & Consumer Services*

50 Harry S Truman Parkway
Annapolis, MD 21401 (410) 841-5782

The Office of Food Safety and Consumer Services began in 1973 as the Division of Animal Industries within the Department of Agriculture. By 1978, the Division was renamed the Office of Animal Health and, by 1980, the Office of Animal Health and Consumer Services. The Office was reorganized under its present name in 1992.

The Assistant Secretary for Food Safety and Consumer Services directs four sections: Agricultural Statistics Service; Animal Health; Egg Inspection, Grading and Grain; and Weights and Measures.

AGRICULTURAL STATISTICS SERVICE

M. Bruce West, *State Statistician*
(410) 841-5740

The Agricultural Statistics Service originated as the Statistical Reporting Service in the mid-19th century and received its present name in 1986. The Service collects, summarizes, and publishes data relating to the production and marketing of agricultural products, agriculture prices and income, and other statistics pertinent to agriculture and agri-

business. State statistics generally are available for acreage, yield, and production of major field crops, vegetables, fruits, livestock, and poultry; and monthly and seasonal or annual average prices, farm expenditures, and labor. For some commodities the Service also compiles county statistics.

The Service issues the following publications:

Maryland Agricultural Statistics (annually)
Maryland Agri-Facts (bi-monthly)
Weekly Delmarva Broiler Report
Weekly Crop and Weather Report

ANIMAL HEALTH SECTION

Roger E. Olson, D.V.M., *Acting State Veterinarian*
(410) 841-5810

Duties of the Animal Health Section originated in 1884 when the position of veterinary inspector first was created to suppress disease in livestock and prevent epidemics (Chapter 157, Acts of 1884). Today, the Section works to control and eradicate livestock and poultry diseases that have a significant economic impact on producers or pose a threat to human health due to their transmissibility from animals to people (Code Agriculture Article, secs. 3-101 through 3-503).

Within the Section are the State Board of Veterinary Medical Examiners and the State Board of Inspection of Horse Riding Stables.

STATE BOARD OF VETERINARY MEDICAL EXAMINERS

A. Cleveland Brown, V.M.D., *President*, 1994
Beverly A. Raymond, *Inspector*
(410) 841-5862

The State Board of Veterinary Medical Examiners was formed in 1894 (Chapter 273, Acts of 1894). The Board examines candidates for licenses to practice veterinary medicine in the State and judges their qualifications. It registers veterinarians annually, inspects veterinary hospitals, and may conduct hearings and pass upon complaints of illegal or unethical practices or sanitary requirements. Court proceedings may be instituted by the Board against persons engaged in illegal practices.

The Board is composed of seven members. They are appointed to five-year terms by the Governor upon recommendation of the Secretary of Agriculture and with Senate advice and consent. Five members are licensed and registered veterinarians who have engaged in active practice for five years. Of the five members, two must have practices devoted predominantly to large animals. Two members of the Board must not be veterinarians. Authorization for the Board continues until July 1, 2001 (Code Agriculture Article, secs. 2-301 through 2-313).

VETERINARY TECHNICIAN COMMITTEE

Irving E. Herling, D.V.M., *Chairperson*
(410) 841-5862

In 1984, the Veterinary Technician Committee was organized as part of the State Board of Veterinary Medical Examiners (Chapter 640, Acts of 1984). Subject to Board approval, the Committee registers and regulates veterinary technicians. It determines the qualifications for applicants, recommends the content and form of examinations, and establishes continuing education requirements for veterinary technicians. The Committee also defines duties and responsibilities of registered veterinary technicians.

The Committee consists of seven members appointed by the State Board of Veterinary Medical Examiners, subject to the approval of the Secretary of Agriculture.

**STATE BOARD OF INSPECTION OF
HORSE RIDING STABLES**

Virginia B. Thackeray, *Chairperson*, 1996
Robin Miller, *Inspector*
(410) 841-5861

Created in 1968, the State Board of Inspection of Horse Riding Stables was transferred from the Department of Licensing and Regulation to the Department of Agriculture in 1980 (Chapter 474, Acts of 1968; Chapter 618, Acts of 1980). The Board licenses all horse riding stables where one or more horses or ponies are let for hire to be ridden or driven. It also licenses sales barns, establishments that stable five or more horses for pay, and establishments where annually five or more horses are sold.

With the approval of the Secretary of Agriculture, the Board may appoint a qualified inspector and designate officers of county humane societies, societies for the prevention of cruelty to animals, and licensed veterinarians to act as its agents and make inspections.

The Board consists of five members appointed to four-year terms by the Governor with the advice of the Secretary of Agriculture. One member is a licensed veterinarian, two are officers of county humane societies, one is an owner of a licensed stable, and one is a public member. Authorization for the Board continues until July 1, 2001 (Code Agriculture Article, secs. 2-701 through 2-719).

EGG INSPECTION, GRADING, & GRAIN

Deanna Baldwin, *Supervisor*
(410) 841-5769

In 1992, the Grading Services and Egg Inspection Section merged with the Grain Laws Section to form Egg Inspection, Grading, and Grain. The Section inspects and grades fruits, vegetables, grain, soybeans, and poultry at their production sites.

Graders follow U.S. Department of Agriculture grading regulations and affix federal grading stamps to products that meet quality standards (Code Agriculture Article, secs. 10-501 through 10-909).

The Section is responsible for the quality of eggs produced, distributed, and sold in Maryland. The Salmonella Enteritidis Program, enforced by the Section, requires that all eggs sold in Maryland must come from flocks of chickens which have been registered and tested. Inspections made by inspectors from the Department of Health and Mental Hygiene are reviewed by the Section. The Section developed the first program in the United States to trace eggs from flock to consumer, a program now copied by other states.

The Section enforces the restricted egg sections of the federal Egg Law. Restricted eggs are those not suitable for consumption due to cracks, blood spots, leaks, or other problems. All restricted eggs removed from consumer packs of eggs must be documented as to disposition. The Section removes from sale any eggs that do not meet federal and State standards (Code Agriculture Article, secs. 4-201 through 4-312).

The Section also licenses grain dealers. All bona fide grain dealers in the State, as defined by law, are required to register and secure an annual license (Code Agriculture Article, secs. 13-201 through 13-215).

WEIGHTS & MEASURES SECTION

Louis E. Straub, *Chief*
(410) 841-5790

The first Maryland law to regulate measures was enacted in 1641 (Chapter 2, Acts of 1641). At that time, the county sheriff was entrusted with the responsibility. The Weights and Measures Section continues to maintain and safeguard the State's primary standards as well as secondary standards and equipment for the enforcement of Maryland's Weights and Measures Law. The Section's Metrology Laboratory provides a wide variety of highly sophisticated measurements and calibrations in mass, volume, length, and thermometry.

The Section supervises the use and production of weighing and measuring devices, weights and measures, and packaged commodities offered for sale, sold, or in use in the State. This supervision extends to the methodology used to obtain accurate measurement and provides a means for value comparisons for consumers.

The Section licenses and tests personnel who determine butterfat content for dairies and milk cooperatives and personnel who calibrate farm milk tanks. It administers and enforces State laws for ensuring accuracy, equity, and the prevention of fraud in the sale and measurement of quantities, commodities, goods, or services (Code Agriculture Article, secs. 11-101 through 11-509).

OFFICE OF PLANT INDUSTRIES & PEST MANAGEMENT

Charles W. Puffinberger, Ph.D., *Assistant
Secretary for Plant Industries & Pest Management*

50 Harry S Truman Parkway
Annapolis, MD 21401 (410) 841-5870

The Office of Plant Industries and Pest Management originated in 1972 as the Division of Plant Industries. It became the Division of Plant Industries and Pest Management in 1980, and the Office of Plant Industries and Pest Management in 1984. The Office was reorganized in 1987 as the Office of Plant Industries and Resource Conservation. In 1990, the Office was reformed under its current name.

The Assistant Secretary for Plant Industries and Pest Management supervises programs concerned with plants, plant pests, pest management, and pesticides. The Assistant Secretary also coordinates these programs with local, State and federal officials. In addition, the Assistant Secretary manages cooperative agreements with local, county, State and federal agencies.

Under the Office are seven sections: Forest Pest Management; Mosquito Control; Pesticide Regulation; Plant Protection; State Chemist; Turf and Seed; and Weed Control.

FOREST PEST MANAGEMENT SECTION

Robert H. Tichenor, Jr., *Chief*
(410) 841-5922

Known as the Gypsy Moth Control Section until 1987, the Forest Pest Management Section protects forests by working to eradicate or control insect (particularly gypsy moth) infestations and disease.

The gypsy moth is the most destructive forest pest of the eastern United States. It harms trees in wooded residential areas, parks, and recreation areas. Consequently, the moth is the subject of a State and a national quarantine program. This pest has been present in Maryland since 1971. Despite an active suppression program, the gypsy moth continues threatening unprotected trees. The cooperative local, State and federal program to manage the moth is coordinated by the Annapolis office. Branch offices are located in Annapolis, Bel Air, Cheltenham, Cumberland, Denton, and Frederick.

MOSQUITO CONTROL SECTION

Cy Lesser, *Chief*
(410) 841-5870

The Mosquito Control Section provides statewide mosquito control services through a cooperatively funded program. Branch offices are located in College Park, Salisbury, and Leonardtown. Envi-

ronmentally compatible temporary methods of insecticide application (adulticiding and larvaciding) and permanent methods (water management) are used to control mosquitoes. In addition to implementing control measures, the Section monitors the environmental impact of the program, develops effective control methods, and conducts epidemiological investigations of mosquito-borne diseases (Code Agriculture Article, secs. 5-401 through 5-405).

PESTICIDE REGULATION SECTION

Mary Ellen Setting, *Chief*
(410) 841-5710

Administration of the Pesticide Applicators Law began in 1973 under the Division of Entomology. By 1975, the work continued under the Pest Management Section. A separate Pesticide Applicators Law Section was formed in 1980 and became the Pesticide Regulation Section in 1987.

The Section regulates the use of pesticides in Maryland. It licenses businesses engaged in commercial application of pesticides; trains and certifies commercial and private pesticide applicators; and enforces the Pesticide Applicators Law and Regulations. The Section also provides technical advice on the use of pesticides.

The Chief is the State's authority on matters relating to pesticide use and application (Code Agriculture Article, secs. 5-201 through 5-211).

PLANT PROTECTION SECTION

William F. Gimpel, Jr., Ph.D., *Chief*
(410) 841-5920

The Plant Protection Section administers programs relating to nursery inspection, plant protection and quarantine, integrated pest management, and nuisance bird control. The Section also oversees programs for certified plant production, inspection and registration of honey bee colonies, and implementation of the Interstate Pest Control Compact.

The Section serves as the State's authority on plant pests and agricultural quarantines, and provides liaison for the Department with other State and federal regulatory agencies (Code Agriculture Article, secs. 5-301 through 5-313, 5-501 through 5-507, 5-701 through 5-716, 5-801 through 5-805).

STATE CHEMIST SECTION

Warren R. Bontoyan, *State Chemist*
(410) 841-2721

The office of State Agricultural Chemist was created in 1847 to help farmers rejuvenate worn-out tobacco land (Chapter 249, Acts of 1847). The Chemist analyzed soil throughout the State as well as marl and other mineral or vegetable deposits

which might be applied as fertilizers, and lectured and publicized his findings. During the guano boom of the 1840s and 1850s, a Guano Inspector also analyzed all guano imported through Baltimore to ensure that farmers got that for which they paid. Modern equivalents of such duties are carried out by the State Chemist Section.

Formerly under the Office of Animal Health and Consumer Services, the State Chemist Section in 1987 was transferred to the Office of Plant Industries and Resource Conservation, which became the Office of Plant Industries and Pest Management in 1990. The State Chemist Section samples and chemically tests and analyzes commercial fertilizers, feeds, pesticides, soil conditioners, and liming materials sold in the State. The Section registers and examines the labels of these products as well. Its purpose is to determine if the products conform to standards established under Maryland laws governing quality, contents, and labeling. Measures are taken to protect the consumer and the dealer from unscrupulous or careless manufacturers.

The Section cooperates with the U.S. Food and Drug Administration in the inspection of feed manufacturing facilities that produce medicated feeds. To implement the federal Insecticide, Fungicide, and Rodenticide Act (FIFRA), the Section also works with the U.S. Environmental Protection Agency. Additionally, Section chemists analyze meat and toxicology samples for the Office of Animal Health and Consumer Services; test fruits, vegetables, commercial feeds, and soils for chemical residues; and make other determinations as required by the Department (Code Agriculture Article, secs. 5-101 through 5-114, 6-101 through 6-117, 6-201 through 6-220, 6-301 through 6-310).

TURF & SEED SECTION

Malcolm L. Sarna, *Chief*
(410) 841-5960

As early as 1888, the General Assembly enacted legislation to protect farmers from unscrupulous seed salesmen making fraudulent claims. Today, the Turf and Seed Section works to assure the availability of sufficient quantities of certified turf and seed. It directs and conducts certification programs by which turf and seed are produced to meet standards of purity, variety, germination, and other quality factors. From the evidence of field inspections or laboratory analysis, the Section rejects seed or sod not meeting certification standards.

The Section also regulates the labeling of seed and sod at the time of marketing to help consumers determine what to purchase. A State testing laboratory is operated for both service and regulatory testing to assure compliance with label claims. The regulatory phase involves inspection, testing, reporting results, and corrective actions for each turf and seed lot found not to comply with provisions of the Turf Grass Law

or the Seed Law (Code Agriculture Article, secs. 9-101 through 9-110, 9-201 through 9-213).

WEED CONTROL SECTION

Jesse J. Crook, *Supervisor*
(410) 841-5871

The Weed Control Section administers the Maryland Noxious Weed Law. This law requires landowners or those who possess and manage land infested with Johnsongrass, shattercane, or thistles to eradicate or control these noxious weeds by practices prescribed by the Secretary of Agriculture. The noxious weed control program helps individuals manage noxious weeds through their own efforts and through a cooperative agreement between the State and participating counties. The Department encourages individuals to file a Noxious Weed Control Agreement, outlining methods and procedures for controlling noxious weeds on their land. Regulatory action may be taken against those who fail to control noxious weeds. The Weed Control Section also investigates complaints of multiflora rose-infested land used for agricultural production.

The Secretary of Agriculture has authority to declare other weeds noxious and place them under a control program. The Section Supervisor serves as the State's authority on weed control matters (Code Agriculture Article, secs. 9-401 through 9-405, 9-701 through 9-705).

OFFICE OF RESOURCE CONSERVATION

Rosemary Roswell, *Assistant Secretary for
Resource Conservation*

50 Harry S Truman Parkway
Annapolis, MD 21401 (410) 841-5865

In November 1989, the Soil Conservation Administration was reorganized by the Department to form the Office of Resource Conservation. The Office works to control soil erosion and agricultural nonpoint source water pollution through agricultural soil conservation and water quality programs. The Office coordinates its efforts with other Department programs and with county, State and federal agencies. This includes managing inter-agency cooperative agreements. The Office consists of three sections: Program Planning and Development; Resource Management Services; and Resource Protection Incentives.

PROGRAM PLANNING & DEVELOPMENT

Louise Lawrence, *Supervisor*
(410) 841-5863

Program Planning and Development supports the work of the State Soil Conservation Committee

and the Office of Resource Conservation by planning, developing, and coordinating policy, programs, and public information. The soil and water conservation work of the Office is coordinated with soil conservation districts, and agencies and organizations with related programs.

Under the Agricultural Water Management Program, Program Planning and Development helps public drainage associations maintain agricultural drainage projects. Interagency reviews of public drainage association plans for construction, reconstruction, operation and maintenance are conducted. Financial aid is made available to these associations through drainage maintenance cost-share agreements. Program Planning and Development also coordinates and evaluates the Nutrient Management Program, which helps individual farmers plan nutrient management.

STATE SOIL CONSERVATION COMMITTEE

Robert M. Davis, *Chairperson*,
Wicomico County, 1996

Louise Lawrence, *Executive Secretary*
(410) 841-5863

Established in 1937, the State Soil Conservation Committee works to retard soil erosion and non-point source pollution, conserve soil, and protect water quality (Chapter 436, Acts of 1937). Through twenty-four soil conservation districts covering the entire State (except Baltimore City), the Committee coordinates district work to apply scientifically sound and practical conservation measures ("best management practices") to Maryland lands. For each district, the Committee appoints four of the five persons who serve on a local board of soil conservation supervisors.

The State Committee helps districts secure aid from State and federal agencies for soil and water conservation, and certain phases of related land use programs. Areas of concern include nonpoint source pollution, watershed protection and flood prevention, siltation of streams and reservoirs, shore erosion control, and highway erosion control. They also involve forest and woodland conservation and development, the protection and propagation of wildlife, development of public land areas, and urban sediment and erosion control.

The Committee has eleven members. Six serve ex officio. Five are soil conservation district supervisors appointed to four-year terms by the Secretary of Agriculture from recommendations made by the districts represented (Code Agriculture Article, secs. 8-101 through 8-501).

NUTRIENT MANAGEMENT ADVISORY COMMITTEE

Louise Lawrence, *Chairperson*
(410) 841-5863

The Nutrient Management Advisory Committee was created in 1992 (Chapter 137, Acts of 1992). Nutrient management concerns soil fertilization and determining the amount, placement, timing, and application of animal waste, commercial fertilizer, sludge, or other plant nutrients to prevent pollution and maintain productivity. The Committee advises the Department on the certification and licensing of nutrient management consultants (Code Agriculture Article, secs. 8-801 through 8-806).

RESOURCE MANAGEMENT SERVICES

Royden N. Powell III, *Chief*
(410) 841-5896

Resource Management Services originated as the Resource Conservation Operations Section in 1989 and was reorganized under its present name in 1992. Resource Management Services administers State resources that support soil and water conservation programs on agricultural land and provides guidance and assistance to twenty-four soil conservation districts. It gives financial support to soil conservation districts for conservation programs. Resource Management Services also provides technical assistance to farmers and landowners on best management practices to control nutrient soil erosion and agricultural nonpoint source pollution.

RESOURCE PROTECTION INCENTIVES

F. Gould Charshée, *Supervisor*
(410) 841-5864

Resource Protection Incentives began as the Conservation Grants Section in 1989 and received its current name in 1992. This office conducts the Maryland Agricultural Water Quality Cost-Share Program (MACS) and the State Conservation Reserve Program (CRP).

Established in 1983, the Maryland Agricultural Water Quality Cost-Share Program reduces water pollution caused by nutrient and sediment erosion, animal wastes, or agricultural chemicals. The Program provides cost-share grants to individuals for installing best management practices on agricultural land.

The State Conservation Reserve Program provides annual payments to landowners or operators for certain acreage taken out of agricultural production and planted in vegetative cover for a ten-year period. The Program began in 1988 as an incentive for enrolling in a similar federal program administered by the U.S. Agricultural Stabilization and Conservation Service.

DEFUNCT DEPARTMENTAL AGENCIES

CONSERVATION GRANTS SECTION

Under the Office of Resource Conservation, reorganized in 1992 as Resource Protection Incentives.

GRADING SERVICES & EGG INSPECTION SECTION

Under the Office of Food Safety and Consumer Services, the Section was merged with the Grain Laws Section in 1992 to form Egg Inspection, Grading, and Grain.

GRAIN LAWS SECTION

Under the Office of Food Safety and Consumer Services, the Grain Laws Section was merged in 1992 with the Grading Services and Egg Inspection Section to form Egg Inspection, Grading, and Grain.

MARYLAND DAIRY TASK FORCE

Archibald B. Park, D.V.M., *Co-Chairperson*

Craig S. Oliver, Ph.D., *Co-Chairperson*

Appointed by Secretary of Agriculture & President, Maryland Institute for Agriculture & Natural Resources, University of Maryland System: Oren C. Bender; Jesse I. Burrall, Sr.; Dr. Richard Card; Martha Clark; Boyd Cook; David Crowl; Leon Enfield; James Fraher; William Godwin; Charles Iager, Jr.; William Kilby; Jack Miller; Rodman Myers; Dr. Robert Peters; Gerald Poffenberger; Dr. James Russell; Dr. Gene Swackhamer; Robert Vaughn; James Weddle; David Weitzer; Donald Wilcom; Myron Wilhide; Walter Williams, Ph.D.; Kenneth E. Wisner.

Nonvoting members: Milton Nelson, Office of Information & Publications, & Dr. Dennis Westhoff, Dept. of Animal Sciences, University of Maryland College Park.

c/o Office of Food Safety & Consumer Services

Dept. of Agriculture

50 Harry S Truman Parkway

Annapolis, MD 21401

(410) 841-5782

In January 1992, the Secretary of Agriculture and the President of the Maryland Institute for Agriculture and Natural Resources formed the Maryland Dairy Task Force to address the problems of a declining dairy industry in the State. The Task Force studied factors that affect dairy farmers, including urban sprawl, land use and zoning regulations, environmental restrictions, federal price supports, the dairy industry in neighboring states, nutritional education, and business and herd management practices.

Task Force members represented dairy farmers, dairy cooperatives, other farm-related organizations, and the University of Maryland System.

The Task Force's final report of April 1993 included draft legislation to bolster the State's dairy industry by creation of a Maryland Milk Commission.

MARYLAND STATE APPLE COMMISSION

Abolished in 1993 (Chapter 28, Acts of 1993).

OFFICE OF ANIMAL HEALTH & CONSUMER SERVICES

In 1992, the Office was reorganized as the Office of Food Safety and Consumer Services.

OFFICE OF AQUACULTURE PROGRAMS

Reorganized in 1992 as Aquaculture Development and Seafood Marketing.

OFFICE OF MARKETING & AGRICULTURAL DEVELOPMENT

The Office was disbanded in 1992; its functions are overseen now by the Deputy Secretary.

RESOURCE CONSERVATION OPERATIONS

Under the Office of Resource Conservation, renamed as Resource Management Services in 1992.

WHOLESOME MEAT ADVISORY COUNCIL

Abolished in 1992 (Chapter 29, Acts of 1992).

DEPARTMENT OF BUDGET & FISCAL PLANNING

Charles L. Benton, Jr., *Secretary of Budget & Fiscal Planning*

..... (410) 974-2114
 Frederick W. Puddester, *Deputy Secretary*..... (410) 974-2115
 Arthur H. Hilsenrad, *Deputy Secretary, Capital Programs*..... (410) 225-4579
 Cecilia Januszkiewicz, *Principal Counsel*..... (410) 974-3202

45 Calvert St.
 Annapolis, MD 21401

(410) 974-2114
 fax: (410) 974-2585

301 W. Preston St., Room 1508
 Baltimore, MD 21201

(410) 225-1244

BUDGET (CODE 25.00.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$8,124,464	\$ 8,800,115	\$18,125,947
Special Funds	\$ 246,858	\$ 1,795,363	\$ 2,038,547
Reimbursable Funds.....	\$ 124,092	\$ 144,302	\$ 142,147
Total	\$8,495,414	\$10,739,780	\$20,306,641

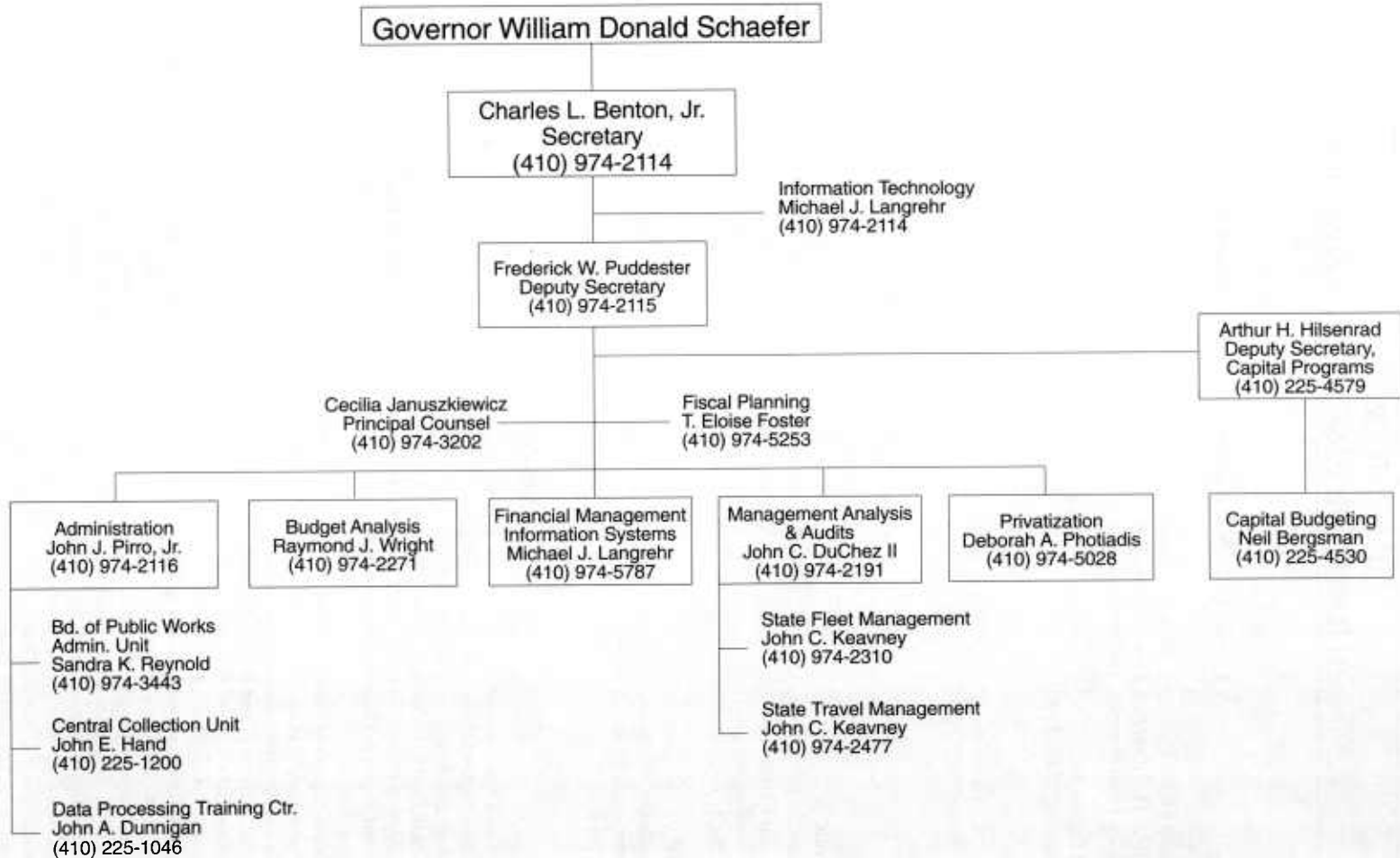
Staff

Authorized Positions	147.1	145.3	145.3
Contractual Positions (FTE)	1.0	1.0	1.0
Total Staff	148.1	146.3	146.3

MANDATED REPORTS

Annual Draft to Governor of general construction projects section of consolidated loan budget.
Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.
Annual Report to Governor & General Assembly on specified procurement contracts due Sept. 30.
Annual Report to Governor, Senate President, House Speaker, Senate Budget & Taxation Committee, House Appropriations Committee, & Department of Fiscal Services on Catastrophic Event Fund due Jan. 1.
Annual Report to General Assembly on funds expended from General Construction Project Contingency Fund due Jan. 1.
Annual Report to General Assembly on regulations & problems concerning State-owned motor vehicles.
Annual Report to General Assembly & Board of Public Works on each class of procurement for which noncompetitive negotiated procurement has been approved due Sept. 30.
Annual Report to Joint Budget & Audit Committee on indirect cost recoveries by State agencies.
Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.
Annual Report to Senate Budget & Taxation Committee, House Appropriations Committee, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.
Annual Report to Senate Budget & Taxation Committee, House Appropriations Committee, & Department of Fiscal Services on status of statewide Financial Information Management Systems due Dec. 1.
Annual Report to appropriate standing committees of General Assembly on additional staff positions approved by Board of Public Works since previous session due first day of regular legislative session.
Annual Report to Board of Public Works, Office of Minority Affairs, & Legislative Policy Committee on procurement contracts awarded to certified minority business enterprises due Sept. 30.

DEPARTMENT OF BUDGET & FISCAL PLANNING



Annual Report to Records Management Division of Department of General Services on forms management due July 31.

Annual Report to Secretary of General Services on personal records.

Biennial Report to Governor & General Assembly on effect of tax exemptions on revenues due Feb. 1, 1995, & by Feb. 1 each year thereafter.

Quarterly Report to Secretary of Personnel on part-time positions.

Report to Governor on changes recommended to improve economy or efficiency in Executive Branch units of State government (based on studies of those units) due periodically.

Report (with Special Secretary for Children, Youth, & Families; Secretary of Health & Mental Hygiene; Secretary of Human Resources; Secretary of Juvenile Services; & State Superintendent of Schools) to General Assembly on family preservation services due July 1, 1994, & by July 1 each year thereafter.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY

(25.01.01)

FY1994 appropriation \$13,533,092

FY1994 authorized positions 29

Charles L. Benton, Jr., *Secretary of Budget*

& Fiscal Planning (410) 974-2114

INFORMATION TECHNOLOGY

(25.01.01.05)

Michael J. Langrehr, *Chief of Information*

Technology (appointed by Governor)

..... (410) 974-5787

INFORMATION TECHNOLOGY BOARD

Francis J. Knott, *Chairperson*

Appointed by Governor (who names chair):

Shaila R. Acry, Ed.D.; Charles L. Benton,

Jr.; J. Owen Cole; Carolyn W. Colvin;

Louis L. Goldstein; Nancy S. Grasmick,

Ph.D.; Raymond K. K. Ho; Freeman A.

Hrabowski III, Ph.D.; Elmer B. Kaelin;

Ronald M. Kreitner; Donald N.

Langenberg, Ph.D.; O. James Lighthizer;

Bishop L. Robinson; Nelson J. Sabatini;

Martin W. Walsh, Jr.; Mark L. Wasserman;

one vacancy.

Ex officio: Michael J. Langrehr, *Chief of*

Information Technology

DEPUTY SECRETARY

Frederick W. Puddester (410) 974-2115

PRINCIPAL COUNSEL

Cecilia Januszkiewicz. . . (410) 974-3202

LEGISLATIVE LIAISON

Rebecca F. Burner . . . (410) 974-2478

PUBLIC INFORMATION OFFICER

James B. Rowland. . . (410) 974-2193

DIVISION OF FISCAL PLANNING

(25.01.01.02)

T. Eloise Foster, *Assistant Secretary*

..... (410) 974-5253

FINANCIAL MANAGEMENT

INFORMATION SYSTEMS (25.01.01.03)

FY1994 appropriation \$12,122,479

Michael J. Langrehr, *Director* . . (410) 974-5787

DIVISION OF ADMINISTRATION (25.01.02)

FY1994 appropriation \$3,429,037

FY1994 authorized positions 52.5

John J. Pirro, Jr., *Director*. . . . (410) 974-2116

BOARD OF PUBLIC WORKS

ADMINISTRATIVE UNIT (25.01.02.03)

Sandra K. Reynold, *Secretary*

..... (410) 974-3443

CENTRAL COLLECTION UNIT (25.01.02.02)

John E. Hand, *Administrator*

..... (410) 225-1200

SPECIAL LITIGATION UNIT

Nicolette H. Prevost, *Chief*

..... (410) 225-1234

DATA PROCESSING TRAINING CENTER

John A. Dunnigan, *Administrator*

..... (410) 225-1046

DIVISION OF BUDGET ANALYSIS

(25.01.03)

FY1994 appropriation \$1,472,155

FY1994 authorized positions 27

Raymond J. Wright, *Director* . . . (410) 974-2271

DIVISION OF MANAGEMENT ANALYSIS &

AUDITS (25.01.04)

FY1994 appropriation \$936,869

FY1994 authorized positions 18

John C. DuChes 11, *Director*. . . (410) 974-2191

STATE FLEET MANAGEMENT OFFICE

John C. Keavney, *Fleet Administrator*

..... (410) 974-2310

STATE TRAVEL MANAGEMENT OFFICE

John C. Keavney, *Manager*. . (410) 974-2477

DIVISION OF PRIVATIZATION

Deborah A. Photiadis, *Director*. . (410) 974-5028

DEPUTY SECRETARY, CAPITAL PROGRAMS

Arthur H. Hilsenrad (410) 225-4579

DIVISION OF CAPITAL BUDGETING

(25.01.06)

FY1994 appropriation \$935,488

FY1994 authorized positions 18.8

Neil Bergsman, *Director*. . . . (410) 225-4530

ORIGIN & FUNCTIONS

The Department of Budget and Fiscal Planning was established in 1969 (Chapter 78, Acts of 1969). Its origins, however, date back to 1916, when, by constitutional amendment, Maryland became the first state to adopt the executive budget system (Chapter 159, Acts of 1916, ratified Nov. 7, 1916). Under this system, primary responsibility for the budget of State government is assigned to the Governor. During the nineteenth century, government agencies, private institutions, and citizens all submitted requests for appropriations directly to the General Assembly, a piecemeal approach which made fiscal planning difficult. No government agency coordinated the review of government revenues and expenditures to assure a balanced State budget. In 1900, the Board of State Aid and Charities was formed to examine certain requests for appropriations and make recommendations to the General Assembly. By 1902, the office of State Auditor was authorized to review expenditures of several State agencies. Yet, not until the executive budget system of 1916 was accountability for the whole State budget assigned to one office.

Under the executive budget system, the Governor is required to analyze the needs of State agencies and balance expenditures against anticipated revenues. To assist the Governor in preparing the budget and to consolidate State purchasing and budgetary functions, the Department of Budget and Procurement was formed in 1939, absorbing the Central Purchasing Bureau created in 1920 (Chapter 184, Acts of 1920; Chapter 64, Acts of 1939). The Department of Budget and Procurement was reorganized as the Department of Budget and Fiscal Planning in 1969 (Chapter 78, Acts of 1969). The Purchasing Bureau, formerly under the Department of Budget and Fiscal Planning, was transferred to the Department of General Services in 1970 (Chapter 97, Acts of 1970).

The major responsibilities of the Department of Budget and Fiscal Planning concern the budget of State government. They include budget development, supervision of budget execution, revenue estimating, and coordination of State information processing. The Department ensures that current fiscal needs are met, strives for efficiency in State government, and through evaluation and study of economic conditions, makes plans to meet future needs.

The General Administration Program of the Board of Public Works was assigned to the Department of Budget and Fiscal Planning by Executive Order in September 1981. The Office of Capital Budgeting of the Department of Planning was transferred to the Department of Budget and Fiscal Planning in 1989 and renamed in 1990 as the Division of Capital Budgeting. In April 1992, the Annapolis offices of the Department were moved from the Goldstein Treasury Building to the Attman-Glazer Building at 45 Calvert St.

OFFICE OF THE SECRETARY

Charles L. Benton, Jr., *Secretary of
Budget & Fiscal Planning*

45 Calvert St.
Annapolis, MD 21401 (410) 974-2114

Appointed by the Governor with Senate advice and consent, the Secretary of Budget and Fiscal Planning has executive jurisdiction over the Department and appoints all division chiefs. The Secretary serves as principal adviser to the Governor in fiscal matters and is a member of the Governor's Executive Council; the Governor's Subcabinet for Energy Management; the Governor's Subcabinet for Children, Youth, and Families; the Governor's Council on Adolescent Pregnancy; and the Governor's Commission on Growth in the Chesapeake Region. The Secretary also serves on the Board of Revenue Estimates; the Procurement Advisory Council; the Pricing and Selection Committee for Rehabilitation and Employment Programs; the Capital Debt Affordability Committee; the Commission on Correctional Standards; the State Use Industries Advisory Committee; the Asbestos Oversight Committee;

the Task Force on Chesapeake Bay Ferries; the Peabody Institute Oversight Committee; and the Board of Trustees for Maryland State Retirement and Pension Systems.

The Secretary chairs the Interdepartmental Committee on Mandated Health Insurance Benefits and serves on the Interdepartmental Advisory Committee for Minority Affairs. The Secretary also prepares the Department's portion of the agenda for Board of Public Works meetings (Code State Finance and Procurement Article, secs. 3-201 through 3-206).

INFORMATION TECHNOLOGY

Michael J. Langrehr, *Chief of Information Technology*
(410) 974-5787

In 1993, first the Governor and then the General Assembly established the position of Chief of Information Technology to develop policies, procedures, and standards for statewide information technology (Executive Order 01.01.1993.06; Chapter 120, Acts of 1993). To assure Maryland's preeminence in information technology, the Chief prepares and updates a statewide Master Plan of Information Technology. Appointed by the Gover-

nor, the Chief is assisted by the Information Technology Board.

INFORMATION TECHNOLOGY BOARD

Francis J. Knott, *Chairperson*

The Governor created the Information Technology Board in 1993 (Executive Order 01.01.1993.06). The Board advises the Chief of Information Technology on the Master Plan of Information Technology and such other matters as the Chief may request.

The Board consists of no more than nineteen members appointed by the Governor. On the Board are representatives from the Comptroller of the Treasury; Department of Economic and Employment Development; State Department of Education; Department of General Services; Department of Health and Mental Hygiene; Department of Human Resources; Department of Public Safety and Correctional Services; Department of Transportation; University of Maryland System; Maryland Higher Education Commission; Maryland Public Broadcasting Commission; Office of Planning; and members of the public. The Chief of Information Technology serves *ex officio*.

DIVISION OF FISCAL PLANNING

T. Eloise Foster, *Assistant Secretary*

45 Calvert St.
Annapolis, MD 21401 (410) 974-5253

The Division of Fiscal Planning studies economic conditions, trends, and indicators, and analyzes their impact on Maryland. The Division prepares forecasts of revenues and expenditures, State debt, and aid to local governments, and undertakes fiscal research projects as needed by the Department.

DIVISION OF ADMINISTRATION

John J. Pirro, Jr., *Director*

45 Calvert St.
Annapolis, MD 21401 (410) 974-2116

The Division of Administration administers the internal fiscal operations of the Department, verifies budget requests and budget amendments, and maintains master control ledgers of State employee positions. The Division prints the *Maryland State Budget* (known as the State Budget Book) as proposed by the Governor to the General Assembly, and related publications. It also prepares the State-wide Cost Allocation Plan that is filed with the federal government to obtain reimbursements for the cost of indirect State services that benefit federally funded programs (Code 1957, Art. 19, secs.

43-46; State Finance and Procurement Article, secs. 3-201 through 3-206, 7-101 through 7-121).

CENTRAL COLLECTION UNIT

John E. Hand, *Administrator*

300 W. Preston St.
Baltimore, MD 21201 (410) 225-1200

The Central Collection Unit is responsible for the collection of delinquent accounts owed to the State, any of its officials, or units. If an initial collection attempt is unsuccessful, a State agency refers unsettled debts to the Unit. Such debts may be student loans, tuition and fees; public assistance and food stamp overpayments; restitution for damage to State property; workmen's compensation premiums; reimbursement for institutional care; and payment for goods and services provided by the State (Code State Finance and Procurement Article, secs. 3-302 through 3-305).

DATA PROCESSING TRAINING CENTER

John A. Dunnigan, *Administrator*

(410) 225-1046

DIVISION OF BUDGET ANALYSIS

Raymond J. Wright, *Director*

45 Calvert St.
Annapolis, MD 21401 (410) 974-2271

The Division of Budget Analysis aids the Secretary of Budget and Fiscal Planning in review, analysis, and formulation of a tentative annual State operating budget for the Governor's consideration. For this purpose, the Division examines, tests, and evaluates requests for appropriations from all operating units of State government.

The Division studies and makes recommendations on financial, revenue and fiscal matters that affect the current budget of State government, including budget amendments. The Division also considers projected budgetary requirements. It examines the administration, organization, staffing, duties, and responsibilities of State agencies to detect any duplication or overlap of work, duties, or functions.

Professional personnel of the Division are assigned certain areas of State government to study and analyze. They evaluate budget requests, historical data, and other information about State agencies under their review and make recommendations regarding agency budgets.

The Division also enforces numerous laws and regulations that ensure economical and efficient use of State funds, personnel, equipment (including State-owned motor vehicles), and other resources

(Code State Finance and Procurement Article, secs. 3-201 through 3-503, 7-101 through 7-404).

FINANCIAL MANAGEMENT INFORMATION SYSTEMS

Michael J. Langrehr, *Director*

45 Calvert St.
Annapolis, MD 21401 (410) 974-5787

Financial Management Information Systems (FMIS) was organized in 1991 and is responsible for creating a new, high-technology, administrative management system. Financial Management Information Systems will include computer applications to manage the system of State government purchasing, accounting, payroll, personnel, and budgeting.

DIVISION OF MANAGEMENT ANALYSIS & AUDITS

John C. DuChez II, *Director*

45 Calvert St.
Annapolis, MD 21401 (410) 974-2191

The Division of Management Analysis and Audits conducts management studies, performance audits, and program analyses of State agencies and programs. It oversees the State Travel Management Office and the State Fleet Management Office. In addition, the Division provides technical assistance to State agencies in management, planning, program evaluation, and systems development (Code State Finance and Procurement Article, secs. 3-501 through 3-503, 7-101 through 7-121).

DIVISION OF PRIVATIZATION

Deborah A. Photiadis, *Director*

45 Calvert St., Room 168
Annapolis, MD 21401 (410) 974-5028

In 1993, the Governor delegated responsibilities for State privatization efforts to the Department of Budget and Fiscal Planning (Executive Order 01.01.1993.02). Privatization is the assignment of certain public government functions to the private sector.

The Division of Privatization was formed in 1993 to evaluate privatization proposals, review specifications and evaluations criteria, and help State agencies assess existing and potential privatization opportunities. The Division also provides technical assistance and staff support to the Governor's Advisory Council on Privatization.

DIVISION OF CAPITAL BUDGETING

Neil Bergsman, *Director*

301 W. Preston St., Room 1209
Baltimore, MD 21201 (410) 225-4530

In 1989, responsibilities for capital budgeting were transferred from the Office of Capital Budgeting within the Department of State Planning to the newly formed Division of Capital Programs in the Department of Budget and Fiscal Planning (Chapter 540, Acts of 1989). The Division received its present name in 1990.

The Division prepares the Governor's Annual Capital Budget and develops the Five-Year Capital Improvements Program. The Capital Budget includes State-owned construction projects and numerous grant and loan programs. For State-owned construction projects, the Division reviews facility programs and must approve them before design can begin. The Division does not review Department of Transportation projects.

For all capital projects, the Division also inspects sites, holds hearings, and prepares testimony for the General Assembly.

The Division provides technical assistance to State agencies in preparing master plans and studies the feasibility and need for certain State facilities. The Division also coordinates the purchase of all capital equipment for State agencies.

DEPARTMENT OF ECONOMIC & EMPLOYMENT DEVELOPMENT

Mark L. Wasserman, *Secretary of Economic & Employment Development*

.....	(410) 333-6901
Joel G. Lee, <i>Deputy Secretary</i>	(410) 333-6903
Scott M. Blacklin, <i>Director, Maryland International Division</i>	(410) 333-8180
James W. Peiffer, <i>Director, Business Development Division</i>	(410) 333-6985
Joseph D. Burruss, Jr., <i>Assistant Secretary, Administration</i>	(410) 333-7915
Audrey S. Theis, Ph.D., <i>Assistant Secretary, Business Resources</i>	(410) 333-1036
Arthur S. Drea, Jr., <i>Assistant Secretary, Financing Programs</i>	(410) 333-6932
Charles Middlebrooks, <i>Assistant Secretary, Employment & Training</i>	(410) 333-5070
R. Dean Kenderdine, <i>Assistant Secretary, Tourism & Promotion</i>	(410) 333-6604
Laila K. Atallah, <i>Principal Counsel</i>	(410) 333-4813

217 East Redwood St.
Baltimore, MD 21202

(410) 333-6917
TTY for deaf: (410) 333-6926
fax: (410) 333-6911

BUDGET (CODE 38.00.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$ 40,289,478	\$ 32,797,275	\$ 36,076,733
Special Funds	\$ 16,531,279	\$ 16,813,347	\$ 19,689,686
Federal Funds	\$104,499,086	\$121,441,883	\$107,402,251
Reimbursable Funds	\$ 460,204	\$ 819,809	\$ 17,056,338
Total Funds	\$161,780,047	\$171,872,314	\$180,225,008

Staff

Authorized Positions	1,416	1,416.00	1,416.0
Contractual Positions (FTE)	200	506.13	305.1
Total Staff	1,616	1,922.13	1,721.1

MANDATED REPORTS

- Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.*
- Annual Report to Governor & General Assembly on Economic Development Opportunities Program due before Jan. 1.*
- Annual Report to Governor, General Assembly, & Work Force Investment Board on Partnership for Work Force Quality Program.*
- Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.*
- Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid and requested increases due Aug. 15.*
- Annual Report to Records Management Division of Department of General Services on forms management due July 31.*
- Annual Report to Secretary of General Services on personal records.*
- Annual Report to Senate Budget & Taxation Committee & House Appropriations Committee on delinquency & default rates for Maryland Small Business Development Financing Authority, Maryland Industrial Development Financing Authority, & Day Care Loan Program.*
- Annual Report to Senate Budget & Taxation Committee, Senate Finance Committee, House Appropriations Committee, & House Economic Matters Committee on Industrial & Commercial Redevelopment Fund.*

DEPARTMENT OF ECONOMIC & EMPLOYMENT DEVELOPMENT

Governor William Donald Schaefer

Mark L. Wasserman
Secretary
(410) 333-6901

Mitchell Horowitz
Technology Advisor
(410) 333-6901

Federal Facilities & Technology
Marsha R. B. Schachtel
(410) 333-6901

Work Force Investment Bd.
James E. Callahan
(410) 333-5606

Joel G. Lee
Deputy Secretary
(410) 333-6903

Laila K. Atallah
Principal Counsel
(410) 333-4813

Legislative Liaison
Public Information
Program Analysis & Audit
Equal Opportunity
Research



Annual Report of Maryland Energy Financing Administration to Governor & General Assembly due Dec. 1.
Annual Report of Maryland Industrial Development Financing Authority to Governor, General Assembly, & chairperson of Joint Budget & Audit Committee.

Annual Report of Maryland Small Business Development Financing Authority to Governor.

Annual Report of Maryland Small Business Development Financing Authority to General Assembly on Equity Participation Investment Program due Jan. 1.

Annual Report of Private Sector Advisory Council to Governor & General Assembly due Dec. 1.

Quarterly Report to Secretary of Personnel on part-time positions.

Quarterly Report of Maryland Small Business Development Financing Authority to Senate Budget & Taxation

Committee, Senate Finance Committee, House Appropriations Committee, & House Economic Matters Committee.

Quarterly Report of Partnership for Work Force Quality Advisory Board to Work Force Investment Board.

Semi-annual Report to General Assembly on recipients & use of discretionary grant programs.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (38.01.00.01)

FY1994 appropriation \$3,916,179

FY1994 authorized positions 59

Mark L. Wasserman, *Secretary of Economic*

& Employment Development (410) 333-6901

Mitchell Horowitz, *Technology Advisor*

. (410) 333-6901

FEDERAL FACILITIES & TECHNOLOGY

Marsha R. B. Schachtel, *Director* (410) 333-6901

DEPUTY SECRETARY

Joel G. Lee (410) 333-6903

PRINCIPAL COUNSEL

Laila K. Atallah (410) 333-4813

OFFICE OF LEGISLATIVE LIAISON

Audrey Randell, *Director* (410) 333-6913

OFFICE OF PUBLIC INFORMATION

Jane Howard, *Director* (410) 333-6917

OFFICE OF PROGRAM ANALYSIS & AUDIT

Robert G. Schult, *Director* (410) 333-5165

OFFICE OF EQUAL OPPORTUNITY

Dale J. Webb, *Director* (410) 333-6626

OFFICE OF RESEARCH

Robert N. Schoepfle, *Director* (410) 333-6947

DIVISION OF ADMINISTRATION (38.02.00.01)

FY1994 appropriation \$8,400,883

FY1994 authorized positions 166

Joseph D. Burruss, Jr., *Assistant Secretary*

for Administration (410) 333-7915

OFFICE OF FINANCE

Merle H. Baile, Jr., *Director* (410) 333-7718

OFFICE OF INFORMATION SERVICES

Joseph Distinti, *Director* (410) 333-7233

OFFICE OF GENERAL SERVICES

John R. Miller, *Director* (410) 333-5048

OFFICE OF PERSONNEL & TRAINING

Charles E. Billings, *Director* (410) 333-7720

OFFICE OF CONTRACTS & PROCUREMENT

JoAnn Wright, *Director* (410) 333-5094

OFFICE OF LABOR MARKET ANALYSIS & INFORMATION

Patrick Arnold, *Director* (410) 333-5000

DIVISION OF BUSINESS RESOURCES

(38.10.00.01)

FY1994 appropriation \$9,118,378

FY1994 authorized positions 36

Audrey S. Theis, Ph.D., *Assistant Secretary*

for Business Resources (410) 333-1036

ADVISORY COMMITTEE ON

MANUFACTURING

Staff: Audrey S. Theis, Ph.D.

. (410) 333-1036

Mitchell Horowitz (410) 333-6901

Appointed by Governor: Shaila R. Acry, Ed.D.; William H. Amoss; Robert Barnes; Richard F. Bebee, Ph.D.; Noel Buterbaugh; Mel Carlson; Paul J. Coughlin, Jr.; Roger Dandridge; J. Alexander Doyle; Edward N. Evans; William A. Fogle, Jr.; Susan J. Ganz; Nancy S. Grasmick, Ph.D.; Ronald A. Guns; Warren R. Hartenstine; Woodrow Hawbecker; Raymond Haysbert; Raymond Hein; Donald P. Hutchinson; Louise Kelly; William E. Kirwan, Ph.D.; Louis H. Kistner; Dr. Leslie Levine; Edward Ludwig; Kenneth E. Mannella; Charles F. Mansur; American Joe Miedusiewski; Robert L. Miodunski; John C. Nichols; Carmen Papale; Robert Perciasepe; Dr. Theodore Poehler; Howard P. Rawlings; Earl S. Richardson, Ed.D.; John N. Robinson; Jean Schappert; Leonard Schwab; James C. Simpson; Dr. Martha A. Smith; Casper R. Taylor, Jr.; Mark L. Wasserman; H. K. Norman Wolske; Donald Wooldridge; Irka S. Zazulak; one vacancy.

BUSINESS ASSISTANCE

FY1994 appropriation \$4,872,922

FY1994 authorized positions 18

Alan Kutz, *Executive Director* (410) 333-6975

MARYLAND INDUSTRIAL TRAINING

PROGRAM

Vacancy, *Supervisor* (410) 333-6975

PARTNERSHIP FOR WORK FORCE

QUALITY ADVISORY BOARD

Vacancy, *Chairperson* (410) 333-6975

Appointed by Governor (who names chair), with advice of Secretary of Economic & Employment Development & Chairperson of Work Force Investment Board: John F. Wood, Jr., 1993; Amy S. Coleman, 1994; Katharine M. Oliver, 1994; John Powers, 1994; Larry E. Vinck, 1994; H. K. Norman Wolske, 1994; Irka S. Zazulak, 1994; Shaila R. Acry, Ed.D., 1995; J. Alexander Doyle, 1995; Susan J. Ganz, 1995; William P. Kaczorowski, 1995; Charles M. Blackburn II, 1996; Paul Richards, 1996; two vacancies.

SMALL BUSINESS DEVELOPMENT CENTER NETWORKWoodrow McCutchen, *Director* (410) 333-6995**ADVISORY BOARD**John Hess, Jr., *Chairperson*

Appointed by Secretary of Economic and Employment Development: Lester Coffey; Amy S. Coleman; Dolores Ebert; David Edgerley; Harlow Fullwood, Jr.; James P. Goeden; Gerald A. Inglesby; W. Leroy Lyons; Woodrow McCutchen; Scott S. Menzies; Carol N. Moller; James W. Peiffer; Jean Schappet; Stanley W. Tucker; Timothy J. Wilson; one vacancy.

SMALL BUSINESS DEVELOPMENT CENTERS**CENTRAL REGION SMALL BUSINESS DEVELOPMENT CENTER**Dr. Richard Palmer, *Director*

Suite 310, Box 9

1414 Key Highway

Baltimore, MD 21230 (410) 234-0505
. 1-800-834-SBDC**EASTERN REGION SMALL BUSINESS DEVELOPMENT CENTER**John Dillard, *Director*

Salisbury State University

1101 Camden Ave.

Salisbury, MD 21801 1-800-999-SBDC

SOUTHERN REGION SMALL BUSINESS DEVELOPMENT CENTERBetsy Cooksey, *Director*

235 Smallwood Village Shopping Ctr.

Waldorf, MD 20602 1-800-762-SBDC

WESTERN REGION SMALL BUSINESS DEVELOPMENT CENTERRobin Douglas, *Director*

3 Commerce Drive

Cumberland, MD 21502 . . . 1-800-457-SBDC

SUBURBAN WASHINGTON REGION SMALL BUSINESS DEVELOPMENT CENTERA. Thomas McLamore, *Director*

9201 Basil Court, Room 403

Landover, MD 20785 (301) 925-5032

APPRENTICESHIP

FY1994 appropriation \$501,322

FY1994 authorized positions 6

Ann Edwards, *Director of Apprenticeship*

& Training (410) 333-8754

APPRENTICESHIP & TRAINING COUNCILG. William Troxler, *Chairperson*, 1997

Appointed by Governor (who names chair) with advice of Secretary of Economic & Employment Development and Senate advice & consent: Frederick James Bachman, 1994; Larry R. Greenhill, Sr., 1994; Ronney D. Spencer, 1994; James A. Williams, Sr., 1994; Garnet Lou Magsamen, 1995; Betty Ann Figue, 1996; William J. Shade, 1996; Elmer Jefferson Brown, 1997; Peter J. Capezio, 1997; Patricia G. Martin, 1997; Wilmer S. Webster, 1997.

Consultants appointed by Governor: Delores C. Datcher; Larry E. Vinck.

Ex officio (nonvoting): Katharine M. Oliver, Assistant State Superintendent for Career Technology & Adult Learning, State Dept. of Education; Larry Ward, State Director, Bureau of Apprenticeship & Training, U.S. Dept. of Labor.

TECHNOLOGY COMMERCIALIZATION

FY1994 appropriation \$3,277,221

FY1994 authorized positions 5

Vacancy, *Director* (410) 333-6990**REGIONAL TECHNOLOGY COUNCILS****GREATER BALTIMORE REGIONAL TECHNOLOGY COUNCIL**

Contact: Marc Ottinger

Greater Baltimore Committee

Legg Mason Tower

111 South Calvert St., Suite 1500

Baltimore, MD 21202 (410) 727-2820

LOWER EASTERN SHORE REGIONAL TECHNOLOGY COUNCIL

Contact: Warren Keller

Franklin P. Perdue School of Business

Salisbury State University

1101 Camden Ave.

Salisbury, MD 21801—6837. (410) 546-3679

SOUTHERN MARYLAND REGIONAL TECHNOLOGY COUNCIL

Contact: Scott Rowan

Charles County Community College

P.O. Box 910

La Plata, MD 20646—0910. (301) 934-5316

SUBURBAN MARYLAND REGIONAL TECHNOLOGY COUNCIL

Contact: Robert Snyder

Montgomery County High Technology Council, Inc.

51 Monroe St., Suite 1701

Rockville, MD 20850 (301) 762-6325

UPPER EASTERN SHORE REGIONAL TECHNOLOGY COUNCIL

Contact: Capt. James Barrett

P.O. Box 8

Chesapeake College

Wye Mills, MD 21679 (410) 827-7744

WESTERN MARYLAND REGIONAL TECHNOLOGY COUNCIL

Contact: John Mullendore

Advanced Technology Center

11400 Robinwood Drive

Hagerstown, MD 21742—6590

. (301) 714-0225

DIVISION OF BUSINESS DEVELOPMENT (38.05.00.01)

FY1994 appropriation \$2,175,138

FY1994 authorized positions 29

James W. Peiffer, *Director* (appointed by

Secretary of Economic & Employment

Development with Governor's approval)

. (410) 333-6985

Ann M. Coscia, *Deputy Director*. . . (410) 333-6985**BUSINESS DEVELOPMENT GROUP**Robert McGlotten, *Manager* . . . (410) 333-6970**BUSINESS LOCATION GROUP**Gary Ventry, *Manager* (410) 333-6970**MARKETING RESEARCH GROUP**Mark Jacobson, *Manager* (410) 333-6980

MARYLAND INTERNATIONAL DIVISION
(38.08.00)

FY1994 appropriation \$3,628,346

FY1994 authorized positions 21

Scott M. Blacklin, *Director* (appointed by
Secretary of Economic & Employment
Development with Governor's approval)

. (410) 333-8180

Wilson R. Rutherford III, *Deputy Director*

. (410) 333-8180

. fax: (410) 333-8200

PRIVATE SECTOR ADVISORY COUNCILWarren R. Hartenstine, *Chairperson*,

1993. (410) 333-8180

Appointed by Governor: Jack R. Harris, Ph.D., 1993; James W. Zug, 1993; Shirley A. Coffield, 1994; Gregory G. Gagarin, 1994; Tai-Young Lee, Ph.D., 1994; Eileen M. Rehmann, 1994; Donald L. Campbell, 1995; John M. Celentano, 1995; William H. Cowie, Jr., 1995; Stephen B. Phillips, 1995; James J. Willmott, 1995; Judith K. Broida, Ph.D., 1996; Jose Catita, 1996; Donald A. Manekin, 1996; Mary Ann Smith, 1996; F. Kirwan Wineland, 1996; James K. Alford, Esq., 1997; Ralph Martin, 1997.

MARYLAND CENTER EUROPE (Brussels)Harry Gschwindt, *President*

. 011-32-2-675-4480

. fax: 011-32-02-675-4859

MARYLAND CENTER ASIA (Hong Kong)Vacancy, *Director*. 011-852-529-8033

. fax: 011-852-530-1271

MARYLAND CENTER JAPAN (Yokohama)Paul-Albert Gans, *Director*

. 011-81-045-664-5304

. fax: 011-81-045-664-5324

MARYLAND TAIWAN OFFICE (Taipei)

. 011-886-2-725-1553

. fax: 011-886-2-725-1557

OFFICE OF INTERNATIONAL TRADEAndrew Gordon, *Director*. (410) 333-3105**OFFICE OF DEVELOPING MARKETS**Robert E. MacDonald, *Director* (410) 333-8195**OFFICE OF FOREIGN INVESTMENT**James Belch, *Director*. (410) 333-3106**OFFICE OF MARKETING & OPERATIONS**Kathleen Bond, *Director*. (410) 333-8184**MARYLAND SISTERS PROGRAM**Jean Van Buskirk, *Director*. (410) 333-3072**FINANCING PROGRAMS (38.06.00)**

FY1994 appropriation \$23,954,255

FY1994 authorized positions 45

Arthur S. Drea, Jr., *Assistant Secretary for
Financing Programs* (appointed by Secretaryof Economic & Employment Development
with Governor's approval). (410) 333-6932

. fax: (410) 333-6931

**MARYLAND INDUSTRIAL DEVELOPMENT
FINANCING AUTHORITY (MIDFA) (38.06.00.02)**John G. Fitzpatrick, *Executive Director*& *Secretary*. (410) 333-4263Joseph Haskins, Jr., *Chairperson*, 1994Thomas H. Mullancy, *Vice-Chairperson*, 1997

*Appointed by Secretary of Economic & Employment
Development with Governor's approval:* Thomas R.
Marvel, 1993; James H. Taylor, 1994; Edwin F.

Hale, 1995; Bernard Koman, 1997; Warren P.
Rothe, 1997.

Ex officio: Mark L. Wasserman, Secretary of
Economic & Employment Development; J. Basil
Wisner, designee of Comptroller of the Treasury.

**MARYLAND ENTERPRISE INCENTIVE
DEPOSIT FUND (38.06.00.13)****MARYLAND SEAFOOD &
AQUACULTURE LOAN FUND
(38.06.00.15)****MARYLAND ENERGY FINANCING**

ADMINISTRATION (38.06.00.02)

Luther B. Miller, Jr., *Director*

. (410) 333-4782

TRADE FINANCE PROGRAM (38.06.00.02)Marie V. Torres, *Director* (410) 333-8189**MARYLAND SMALL BUSINESS
DEVELOPMENT FINANCING AUTHORITY
(MSBDEFA) (38.06.00.03)**Stanley W. Tucker, *Executive Director*

. (410) 333-4270

Gerald L. Feigen, *Acting Chairperson*, 1996

Appointed by Governor: Gerald G. Abrams, 1994;
Herman Katkow, 1994; Robert Fulton Dashiell,
1995; Dorothy E. Brunson, 1997; Herbert P.
Wilkins, Sr., 1997.

Ex officio: Arthur S. Drea, Jr., designee of Secretary
of Economic & Employment Development;
Donald Walton, designee of State Treasurer.

**DAY CARE FINANCING PROGRAMS
(38.06.00.04)**Joan Case, *Director*. (410) 333-4308**DAY CARE FACILITIES FINANCING
COMMITTEE**Denise Kerley, *Chairperson*, 1994

. (410) 605-6479

*Appointed by Secretary of Economic &
Employment Development:* Louise J. Corwin,
1993; Allen Quille, 1993; Stanley J. Rudick,
1993; Cynthia Walker, 1993; Anita R.
Prentice, 1994.

Ex officio: Arthur S. Drea, Jr., Assistant
Secretary for Financing Programs, Dept. of
Economic & Employment Development.

**COMMUNITY FINANCING GROUP
(38.06.00.06)**Roger E. Drechsler, *Acting Director*

. (410) 333-4304

**DIVISION OF EMPLOYMENT & TRAINING
(38.03.00)**

FY1994 appropriation \$116,277,461

FY1994 authorized positions 1,012

Charles Middlebrooks, *Assistant Secretary for
Employment & Training* (appointed by
Secretary of Economic & Employment
Development with Governor's approval)

. (410) 333-5070

STATE ADVISORY COUNCILVacancy, *Chairperson*. (410) 333-5307

*Appointed by Secretary of Economic &
Employment Development with Governor's
approval:* Ronald L. Adler, 1991; Michael
Dorsey, 1991; Louise Laurence, 1991; Samuel
W. Christine III, 1993; Robert L. Crosslin,
1993; Ernest R. Grecco, 1993; Janis M.
Leftridge, 1993; Edward A. Mohler, 1993;
Stephen J. K. Walters, 1993; Scott S. Menzies,
1994.

BOARD OF APPEALS

Hazel A. Warnick, *Chairperson*, 1997
 (410) 333-5030
 Paul G. Zimmerman, *Appeals Counsel*
 (410) 333-5031

Appointed by Secretary of Economic & Employment Development with Governor's approval: Donna P. Watts, 1995; Clayton A. Mitchell, 1999.

MARYLAND OCCUPATIONAL

INFORMATION COORDINATING COUNCIL
 Jasmin Duckett, *Director* . . . (410) 333-5478
 Robert C. Schleiger, Ph.D., *Chairperson*

Designated by Governor: Robert Burns; Michel A. Lettre; Charles O. Middlebrooks; Katharine M. Oliver; Dr. Movita E. Pickens; Barbara Zirklin.

LOCAL OFFICES

OFFICE OF EMPLOYMENT TRAINING

(38.03.00.03/07/08)

FY1994 appropriation \$59,540,638
 FY1994 authorized positions 71
 Gary Moore, *Executive Director*. (410) 333-7200
 Vacancy, *Deputy Director* (410) 333-7200

OFFICE OF EMPLOYMENT SERVICES

(38.03.00.04)

FY1994 appropriation \$18,200,226
 FY1994 authorized positions 357
 Paulette Hall, *Executive Director* (410) 333-5353

STATEWIDE STEERING COMMITTEE
FOR JOB SERVICE EMPLOYER
COMMITTEES

Richard Aarons, *Chairperson*
 (410) 333-5353
 Christopher R. Norris, *Vice-Chairperson*
 William C. Baschke, Jr.; William Beddow;
 Timothy W. Bieber; Darlene Carver; Bert
 Cooperstein; James Doehlert; Molly
 Hanson Fern; Julia Frantz; Julius Gaal;
 Joseph Harman; Jack M. Hix; Lois
 Howard; Robert Kiley; Patricia
 Kronheim; Diane McKenzie; Debbie
 Moore; Kim Morrow; Deborah Murray;
 Gail Peters; Alan Sexton; Janet B. Smith;
 Mauricio A. Valesquez; James Ward;
 George Weeks; Norman Yoder.

MANAGEMENT INFORMATION SYSTEMS &
TECHNICAL SUPPORT TEAM

Paul Gilden, *Director* (410) 333-5056

SYSTEMS TECHNOLOGY GROUP

INFORMATION TECHNOLOGY GROUP

MANAGEMENT SUPPORT & SPECIAL
PROGRAMS TEAM

Vacancy, *Director* (410) 333-5353

TARGETED JOB TAX CREDIT UNIT

David J. Ghee, *Coordinator*
 (410) 333-7500

ALIEN LABOR CERTIFICATION UNIT

George Purnell, *Coordinator*
 (410) 333-7065

OPERATIONS & PLANNING TEAM

Mary C. Frederic, *Director* . . (410) 333-5107

OFFICE OF UNEMPLOYMENT INSURANCE

(38.03.00.06)

FY1994 appropriation \$35,583,212
 FY1994 authorized positions 576
 Thomas S. Wendel, *Executive Director*
 (410) 333-5306

BENEFITS & SPECIAL PROGRAMS SECTION

Allan H. Berman, *Director* . . (410) 333-5309

CONTRIBUTIONS

Dennis C. Morton, *Chief* . . . (410) 333-5317

LOWER APPEALS SECTION

Gary Weidel, *Administrator* . . (410) 333-5040
 Louis W. Steinwedel, *Chief Hearing Examiner*
 (410) 333-5040

OFFICE OF INFORMATION TECHNOLOGY

Jerry Dyba, *Director* (410) 333-7994

DIVISION OF TOURISM & PROMOTION (38.07.00)

FY1994 appropriation \$12,379,040
 FY1994 authorized positions 43

R. Dean Kenderdine, *Assistant Secretary for*

Tourism & Promotion (appointed by
 Secretary of Economic & Employment
 Development with Governor's approval)

..... (410) 333-6611
 fax: (410) 333-6643

OFFICE OF TOURISM DEVELOPMENT

(38.07.00.02)

FY1994 appropriation \$5,027,238
 FY1994 authorized positions 23
 George E. Williams, *Director* . . (410) 333-6611

MARYLAND TOURISM DEVELOPMENT
BOARD

Appointed by Governor with advice of Secretary of Economic & Employment Development & Senate advice & consent: James M. Biggar, Jr., 1994; James T. Lloyd, 1994; Jim McKay, 1994; Leonard P. Berger, M.D., 1995; Paula Kreuzburg, 1995; Oscar A. Schulz, 1995; Nicholas Brown, 1996; Ronald L. Eyre, 1996; Stephen S. George, 1996; Ronald L. Sharps, Ph.D., 1996; John A. Simpson, Jr., 1996.

Appointed by Senate President: Patricia R. Sher; Michael J. Wagner.

Appointed by House Speaker: Bennett Bozman; Ann Marie Doory.

ADVISORY COMMITTEE ON TOURISM

Appointed by Governor with advice of Secretary of Economic & Employment Development & Maryland Tourism Development Board: not yet appointed

MARYLAND STATE ARTS COUNCIL

(38.07.00.05)

FY1994 appropriation \$6,695,259
 FY1994 authorized positions 12
 James Backas, *Executive Director*. (410) 333-8232
 Charlotte Adler, *Chairperson*, 1996

Appointed by Governor in consultation with Secretary of Economic & Employment Development: Lucille Clifton, 1993; Ardath M. Cade, 1994; Suzanne F. Cohen, 1994; Shirley L. Giarritta, 1994; Mary Ann E. Mears, 1994; Gary D. Hughes, 1995; Michael Jean F. Jackson, 1995; Joseph M. Langmead, 1995; Jack R. Schroeder, 1995; Arthur L. S. Waxter, 1995; Marcia Schofer Levey, 1996; Henry T. Waring, 1996; Terry M. Rubenstein, 1996.

Appointed by Senate President: Julian L. Lapides; Marye Wells-Harley.

Appointed by House Speaker: Pauline H. Menes; Nancy Keen Roche.

MARYLAND FILM COMMISSION
[MOTION PICTURE & TELEVISION
DEVELOPMENT OFFICE]
Charles W. Fox III, *Director* (410) 333-6633

ADVISORY COUNCIL
Vacancy, *Chairperson* . . (410) 333-6633

*Appointed by Secretary of Economic &
Employment Development with Governor's
approval and Senate advice & consent:* W.
Clark Bunting; James A. D'Orta, M.D.;

David H. Foster; Sue Hess; Serena
Ferguson Mann; Donald L. Marbury;
Gregory P. Mason; James G. Robinson;
Shifra M. Rubin; David J. Segal. *Terms
expire 1994.*

Appointed by Senate President: American
Joe Miedusiewski

Appointed by House Speaker: R. Charles
Avara

ORIGIN & FUNCTIONS

Maryland's commitment to develop economic and employment opportunities began in 1884 with the creation of the Bureau of Statistics and Information of the Industries of the State (Chapter 211, Acts of 1884). To guide development, government needed to know the agricultural, mineral and industrial output of the State, what commerce was moving through Maryland, and whether transportation networks functioned. In the late nineteenth century, with farm labor scarce and the labor reform movement gaining momentum, the Bureau also collected information on labor problems and abuses and reported annually to the General Assembly.

In 1892, the General Assembly directed the Bureau to collect statistics on labor, particularly wages and strikes; any information about agriculture calculated to attract immigration; and data on mineral products, manufacturing, transportation, shipping, and commerce (Chapter 29, Acts of 1892). The Bureau also was to receive reports from all officers and institutions of the State, publish the information in book form, and annually revise and republish. In 1902, operation of a free State employment agency was added to Bureau responsibilities (Chapter 365, Acts of 1902).

At the end of the nineteenth century as Maryland professed a shortage of labor, the State aggressively sought a new work force. In 1896, the Bureau of Immigration was formed to attract European immigrants (Chapter 295, Acts of 1896). The State Superintendent of Immigration was authorized to go to other states and Canada, and to visit Europe each year and "remain at least four months in the prosecution of his work visiting the different countries." The Bureau secretary was to be conversant in German, Dutch, and French (Chapter 282, Acts of 1898). The office in Baltimore City was to keep well supplied "for ready reference" with maps, pamphlets and other statistics on geography, agriculture, shipping, marketing, and the social, educational and other conditions of each county, as well as the quantities and character of land for sale and its price. Though the Bureau of Immigration was abolished in 1916, by the 1920s the Southern Maryland Immigration Commission continued to seek immigrants for work in Calvert, Charles, Prince George's and St. Mary's counties (Chapter 496, Acts of 1922).

The Bureau of Industrial Statistics was reorganized in 1916 as the State Board of Labor and Statistics. In addition to information gathering and employment agency duties, the Board was empowered to mediate labor disputes and enforce laws concerning hours of work and employment of women and minors.

A special legislative session in December 1936 enacted Maryland's unemployment compensation law. In compliance with federal law, it provided for free public re-employment offices. The Unemployment Compensation Board administered the laws with federal funds until 1947, when the Department of Employment Security was created with a Division of Employment Service and a Division of Unemployment Compensation.

Meanwhile, the State Board of Labor and Statistics was reconstituted as the Department of Labor and Industry in 1945, with its information gathering and employment agency functions intact. Its focus, however, gradually shifted towards regulating labor conditions, including issuance of work certificates to minors.

In 1948, another agency was formed to collect information about the State. Authorized by the Board of Public Works, the Department of Information began as a division of the Hall of Records Commission. In 1949, it became an independent agency (Chapter 665, Acts of 1949). The Department compiled data not only about industry and agriculture, but also natural resources, recreation, government, and history. To encourage a burgeoning tourist and outdoor recreation trade, the Department promoted Maryland and its products with films, photographs, pamphlets, and press releases.

Department of Economic Development. The Department of Information was superseded in 1959 by the Department of Economic Development (Chapter 185, Acts of 1959). Its mandate, to advance the economic welfare of Maryland citizens by developing the State's natural resources, industrial opportunities, and tourism potential, was carried out by three divisions: Business and Industrial Development; Research; and Tourist Development and Publicity. Another forerunner of the current Department, the Development

Credit Corporation of Maryland, was created in 1959 to stimulate business and industry by making loans to small businesses when conventional financing was unavailable.

Department of Employment and Social Services. The move to improve administration of State government by grouping agencies with related functions under cabinet-level executive departments produced in 1970 the Department of Employment and Social Services and the Department of Economic and Community Development. In 1975, the Department of Employment and Social Services became the Department of Human Resources. Later, the Employment Security Administration (direct descendant of the Unemployment Compensation Board of 1936) was abolished and its responsibilities transferred from the Department of Human Resources to a new Department of Employment and Training (Chapter 64, Acts of 1983). The new Department also absorbed the Apprenticeship and Training Council from the Department of Licensing and Regulation.

Department of Economic and Employment Development. The Department of Economic and Employment Development was created in 1987 (Chapter 311, Acts of 1987). It contains agencies and programs formerly administered by its immediate predecessors, the Department of Economic and Community Development and the Department of Employment and Training.

To generate jobs in Maryland, the Department of Economic and Employment Development attracts new businesses, encourages the expansion and retention of existing facilities, and provides financial assistance and training. The Department publicizes Maryland's attributes, and markets local products at home and abroad to stimulate economic development, international trade, and tourism. For persons seeking employment, job match services, training, and unemployment insurance are provided. The Department also invests in the arts and promotes sports events.

Departmental objectives are pursued by six divisions: Business Resources; Business Development; Maryland International Division; Financing Programs; Employment and Training; and Tourism and Promotion. The Division of Administration provides support to the operational divisions.

OFFICE OF THE SECRETARY

Mark L. Wasserman, *Secretary of Economic
& Employment Development*

217 East Redwood St.
Baltimore, MD 21202 (410) 333-6901

The Secretary of Economic and Employment Development is chief executive officer of the Department and is appointed by the Governor with Senate advice and consent. The Secretary sets policy, promulgates rules and regulations, and determines the strategies necessary to fulfill the Department's mandate. The Secretary is responsible for the budget of the Department, its boards, commissions, and offices.

The Secretary serves on the Governor's Executive Council; the Governor's International Cabinet; the Cabinet Council for Career and Technology Education; the Governor's Construction Industry Employers' Advisory Council; the Governor's Commission on Growth in the Chesapeake Region; the Governor's Council on Adolescent Pregnancy; and the Governor's Volunteer Council. The Secretary also serves on the Maryland Industrial Development Financing Authority; the Maryland Small Business Development Financing Authority; the State Use Industries Advisory Committee; the Maryland Advisory Council for Individuals with Disabilities; the Interdepartmental Advisory Committee for Minority Affairs; the Interagency Committee on Aging Services; the State Commission on Neighborhoods; the Community

Reinvestment Board; and the Emergency Management Advisory Council.

The Secretary is assisted in the administration of the Department by the Deputy Secretary. The Deputy Secretary is appointed by the Secretary with the approval of the Governor.

The Office of the Secretary serves as a liaison between State government and Maryland's federal facilities and defense contractors. The Office also oversees the Department's formulation of policy and programs and its involvement in statewide technology initiatives. Within the Office of the Secretary are offices for federal facilities and technology, legislative liaison, public information, program analysis and audit, equal opportunity, and research. The Office of Research issues the *Maryland Statistical Abstract*.

DIVISION OF ADMINISTRATION

Joseph D. Burruss, Jr., *Assistant Secretary*

1100 North Eutaw St.
Baltimore, MD 21201 (410) 333-7915

Created in 1987, the Division of Administration provides advice, guidance, and technical support on administrative management to senior program directors and agencies of the Department. It bears prime responsibility for developing departmental budget proposals and projections.

The Division maintains fund accounts, administers personnel matters, and purchases and procures prod-

ucts and services required by the Department. The Division also provides mailroom services, monitors the use of departmental motor vehicles, and maintains liaison with building management on upkeep of grounds and facilities. Requests for proposals and contract awards are reviewed by the Division for compliance with State purchasing regulations. Additionally, the Division coordinates data and word processing, operates the Department's central computer, and analyzes labor market information.

DIVISION OF BUSINESS RESOURCES

Audrey S. Theis, Ph.D., *Assistant Secretary*

217 East Redwood St.
Baltimore, MD 21202 (410) 333-1036

The Division of Business Resources was formed in 1991. Under the Division are four programs: Business Assistance; Small Business Development Center Network; Apprenticeship; and Technology Commercialization.

ADVISORY COMMITTEE ON MANUFACTURING

Staff: Audrey S. Theis, Ph.D. (410) 333-1036
Mitchell Horowitz (410) 333-6901

The Advisory Committee on Manufacturing was formed by the Department in 1992. The Committee examines Maryland's manufacturing base of small- to medium-sized firms and makes recommendations to the Governor and General Assembly on how to strengthen that base. The Committee particularly is concerned with issues of regulation (compliance with environmental policies, occupational safety, application of regulations); modernization (technology, total quality management, workforce preparation); and financing (availability of capital, Department financial assistance programs).

Appointed by the Secretary of Economic and Employment Development, the Committee's members represent the manufacturing business community, the General Assembly, education agencies, labor, and State government.

BUSINESS ASSISTANCE

Alan Kutz, *Executive Director*
(410) 333-6975

In 1991, functions of the Maryland Business Assistance Center, formerly under the Division of Business Development, were reorganized as the Office of Business Assistance under the Division of Business Resources. The Office became the Business Assistance Program in 1993.

Through four regional offices, Business Assistance works directly with Maryland businesses. It serves as liaison to the many State programs and

services designed to enhance the competitiveness of Maryland businesses. Business Assistance also oversees the Maryland Industrial Training Program, and serves as an advocate for business in dealing with government-related issues and problems.

PARTNERSHIP FOR WORKFORCE QUALITY ADVISORY BOARD

Vacancy, *Chairperson*
(410) 333-6975

The Partnership for Workforce Quality Advisory Board was formed in 1989, when the Partnership for Workforce Quality Program was established within the Department of Economic and Employment Development (Chapter 292, Acts of 1989). The Program provides training services to improve the competitiveness and productivity of Maryland's workers and businesses, upgrade employee skills for new technologies or production processes, and help Maryland businesses promote employment stability.

The Board consults with the Work Force Investment Board and advises the Secretary of Economic and Employment Development concerning the Program. With advice from the Secretary of Economic and Employment Development and the Chairperson of the Work Force Investment Board, the Governor appoints the Board's fifteen members to three-year terms (Code 1957, Art. 83A, secs. 3-501 through 3-504).

SMALL BUSINESS DEVELOPMENT CENTER NETWORK

Woodrow McCutchen, *Director*
(410) 333-6995

The Small Business Development Center Network is a cooperative venture of the Department of Economic and Employment Development and the U.S. Small Business Administration. The Network originated as the Small Business Development Center Program formed within the Department in 1989 (Chapter 497, Acts of 1989). The Program became the Office of Small Business Development in 1992, and was reformed as the Small Business Development Center Network later that year.

Through five regional offices, the Network coordinates extension services for small businesses throughout the State. The Network fosters the economic growth and revitalization of small and historically disadvantaged businesses in Maryland (Code 1957, Art. 83A, secs. 5-201, 5-202).

ADVISORY BOARD

John Hess, Jr., *Chairperson*

The Advisory Board of the Small Business Development Center Program was created in 1989 (Chapter 497, Acts of 1989). Serving as a general advocate for small businesses, the Board advises the

Secretary of Economic and Employment Development on the Program.

The Secretary of Economic and Employment Development appoints the Board's seventeen members.

APPRENTICESHIP

Ann Edwards, *Director of Apprenticeship & Training*
(410) 333-8754

Under the Division of Business Resources, the Office of Apprenticeship was created in 1991. The Office became the Apprenticeship Program in 1993. The Program promotes apprenticeship and other forms of on-the-job training assisted by the Bureau of Apprenticeship and Training, U.S. Department of Labor, and other federal and State agencies. The Director of Apprenticeship and Training is appointed by the Secretary of Economic and Employment Development (Code 1957, Art. 83A, secs. 3-401 through 3-408).

APPRENTICESHIP & TRAINING COUNCIL

G. William Troxler, *Chairperson*, 1997

Replacing the Maryland State Apprenticeship Council, the Apprenticeship and Training Council was created in 1966 (Chapter 671, Acts of 1966). It was placed within the Department of Employment and Training in 1983 (Chapter 64, Acts of 1983). In 1987, the Council became part of the Department of Economic and Employment Development (Chapter 311, Acts of 1987). The Council reviews and approves apprenticeship programs and fosters their development. It sets standards for registered apprenticeship programs.

The Council's twelve members are appointed by the Governor with the advice of the Secretary of Economic and Employment Development and Senate advice and consent. Members serve four-year terms. With the advice of the Secretary, the Governor may appoint up to three consultants to the Council. Authorization for the Council continues until July 1, 2004.

TECHNOLOGY COMMERCIALIZATION

Vacancy, *Director*
(410) 333-6990

Technology Commercialization began as the Office of Technology Development in January 1989. The Office was reformed as the Technology Commercialization Program in 1993. The Program stimulates development, application, and commercialization of new technologies for Maryland industries concerned with manufacturing, information services, biotechnology, and other fields. In this way, the Program works to retain and expand existing firms and to encourage new technology enterprises within the State. To support technology businesses,

the Program coordinates and leverages resources in the public, private and academic sectors. The Program also oversees six regional technology councils.

DIVISION OF BUSINESS DEVELOPMENT

James W. Peiffer, *Director*
Ann M. Coscia, *Deputy Director*

217 East Redwood St.
Baltimore, MD 21202 (410) 333-6985

Primary duties of the Department of Economic Development, created in 1959, were to encourage the location in the State of new businesses and to retain and expand existing enterprises (Chapter 185, Acts of 1959). These functions have devolved on the Division of Business Development. The Division works through three groups: Business Development; Business Location; and Marketing Research.

BUSINESS DEVELOPMENT GROUP

Robert McGlotten, *Manager*
(410) 333-6970

The Business Development Group originated in 1991 as National Business Development and received its present name in 1992. Through an aggressive marketing program, the Business Development Group secures new economic activity for the State. The Group advises and assists business and industry on plant location and expansion. It offers particular expertise in such matters as sites, buildings, labor, industrial training, taxes, and financing.

BUSINESS LOCATION GROUP

Gary Ventry, *Manager*
(410) 333-6970

The Business Location Group was created in 1991. The Group directly assists businesses seeking to expand or relocate their operations in Maryland.

MARKETING RESEARCH GROUP

Mark Jacobson, *Manager*
(410) 333-6980

Formed in 1991, the Marketing Research Group supports the marketing efforts of the Division of Business Development. The Group conducts customized economic studies and produces collateral sales materials. To encourage investment in Maryland, the Group provides staff marketing representatives with statistical analyses of locational factors.

MARYLAND INTERNATIONAL DIVISION

Scott M. Blacklin, *Director*
 Wilson R. Rutherford III, *Deputy Director*

World Trade Center, 7th floor
 401 East Pratt St.
 Baltimore, MD 21202 (410) 333-8180
 fax: (410) 333-8200

Established in 1988, the Maryland International Division directs and coordinates State efforts to promote international business development. Its goal is to expand job and income opportunities through international trade, commerce, and reverse investment programs.

The Division helps Maryland firms sell their products and services in the international marketplace. The Division also encourages foreign companies to locate new international business enterprises in Maryland and to retain or expand such enterprises here. State international marketing activities are coordinated and implemented by the Division under the authority of the Governor and the Governor's International Cabinet. The Division also coordinates its work with federal, State and local agencies. Within the Division are the Offices of International Trade, Developing Markets, Foreign Investment, and Marketing and Operations, as well as the Maryland Sisters Program.

PRIVATE SECTOR ADVISORY COUNCIL

Warren R. Hartenstine, *Chairperson*, 1993
 (410) 333-8180

The Private Sector Advisory Council was formed in 1989 (Chapter 483, Acts of 1989). The Council advises the Governor, the Governor's International Cabinet, and the General Assembly on policies that concern the State's role in international trade, commerce, tourism, direct foreign investment, and related international activities. Between public agencies and the private sector involved in international activities, the Council fosters coordination and communication. The Council also evaluates federal, State and local programs designed to promote or assist international activities.

The Governor appoints the Council's nineteen members to four-year terms (Code 1957, Art. 83A, sec. 2-108).

OFFICE OF INTERNATIONAL TRADE

Andrew Gordon, *Director*
 (410) 333-3105

The Office of International Trade was created in 1985 to promote international trade opportunities and activities for the citizens of Maryland (Chapter 119, Acts of 1985). The Office provides leads and market information to Maryland businesses seeking

foreign markets for their products and services. The Office also helps export businesses retain and expand existing markets. With other State agencies, local economic development offices, universities, federal and quasi-federal agencies, and trade associations, the Office works to provide international assistance to the Maryland business community. For firms with export potential, the Office provides an outreach program of in-depth counseling and market information tailored to the particular needs of each firm.

With the cooperation of local and federal governments, trade organizations, and industry associations, the Office organizes Maryland representation at international trade fairs and promotional events to support Maryland's presence in the international marketplace. The Office coordinates its work with other offices of the Maryland International Division and with the Trade Finance Program of the Maryland Industrial Development Financing Authority (MIDFA) (Code 1957, Art. 83A, sec. 2-107).

OFFICE OF DEVELOPING MARKETS

Robert E. MacDonald, *Director*
 (410) 333-8195

The Office of Developing Markets was formed by the Department in 1988 as the Office of International Business Development and was reorganized under its present name in 1992. The Office identifies opportunities for Maryland firms in countries that are increasing their economic activity or making the transition to a free-market business structure. Office initiatives include the Maryland Eastern European People's Program, the Minority-Owned Business Liaison, and the Americas Partnership.

OFFICE OF FOREIGN INVESTMENT

James Belch, *Director*
 (410) 333-3106

In 1992, the Office of Foreign Investment was organized by the Department to encourage foreign businesses to locate and invest in Maryland. In cooperation with the Division of Business Development, the Office offers expertise to foreign interests regarding available sites, building specifications, labor availability, industrial training programs, taxes, and financing.

OFFICE OF MARKETING & OPERATIONS

Kathleen Bond, *Director*
 (410) 333-8184

The Office of Marketing and Operations was established by the Department in 1992 to market and promote the State of Maryland and the activities of the Maryland International Division. Designed to gain positive exposure for the State's international activities, Office marketing and com-

munications functions generate new prospects and clients, and enhance and support targeted industrial development.

The Office oversees management of all Maryland foreign offices; coordinates and logistically supports trade missions; and provides liaison with foreign embassies in Washington, DC. The Office also supervises the Division's International Assistance Center; develops the Division's strategic marketing plan; and creates and produces Division publications. For other State agencies and the Maryland business community, the Office gathers intelligence about international activities and provides management information.

MARYLAND SISTERS PROGRAM

Jean Van Buskirk, *Director*
(410) 333-3072

The Maryland Sisters Program was initiated in 1986. The Program establishes special formal agreements between Maryland and states or provinces in other countries to promote trade and the exchange of business, cultural, educational and scientific information. Maryland presently has forty affiliations with 24 nations, including seven sister states: Anhui Province, People's Republic of China; Jalisco, Mexico; Kanagawa Prefecture, Japan; Kyongsangnam-Do, Korea; Nord Pas de Calais, France; the Lodz Region in Poland; and Leningrad Oblast. Maryland also has a partnership agreement with the State of Rio de Janeiro in Brazil; an agreement of mutual cooperation with the Walloon Region in Belgium; and a collaborative agreement with the City of St. Petersburg, Russia.

FINANCING PROGRAMS

Arthur S. Drea, Jr., *Assistant Secretary for
Financing Programs*

217 East Redwood St.
Baltimore, MD 21202 (410) 333-6932

The Assistant Secretary for Financing Programs is responsible for the Maryland Industrial Development Financing Authority; Maryland Small Business Development Financing Authority; Day Care Financing Programs; and Community Financing Group.

MARYLAND INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY

Joseph Haskins, Jr., *Chairperson*, 1994
Thomas H. Mullaney, *Vice-Chairperson*, 1997
John G. Fitzpatrick, *Executive Director & Secretary*
(410) 333-4263

The Maryland Industrial Development Financing Authority (MIDFA) was created in 1965 (Chapter 714, Acts of 1965). The Authority pro-

vides financial assistance to enterprises seeking to locate or expand operations in Maryland.

MIDFA operates four loan financing programs. Under its tax-exempt Traditional Bond Programs, nonprofit organizations (501(c)(3)) can finance land acquisition and the purchase of all types of buildings and equipment. The Bond Insurance Fund is used as reserves for financial assistance provided under the Bond Programs.

Under its Conventional Loan Program, the Authority insures many types of conventional loans made by financial institutions. The Authorized Purpose Insurance Fund is used as reserves for loans and other obligations insured under the Conventional Loan Program.

MIDFA also may issue bonds under and in accordance with the Maryland Economic Development Revenue Bond Act.

Through the Traditional Program and its Bond Insurance Fund, the Authority may insure all or any part of the payments of principal and interest under tax-exempt economic development revenue bonds issued by Maryland counties, municipalities, industrial development authorities, and other Maryland public bodies to finance a specific facility for a manufacturing company. There is a \$5 million ceiling on the insurance for each transaction. Certain revenue bonds are exempt from federal and Maryland income tax (but not from real estate or personal property taxes). Therefore, interest rates on these bonds are generally lower than interest rates on conventional loans.

The Bond Programs benefit companies by providing loans for a higher percentage of the costs of the facility, at a lower interest rate, and for a longer term than conventional financing.

Under the Conventional Loan Program or the Export Financing Program, the Authority may insure a loan or other obligation; insure the payment of premiums or fees necessary to obtain insurance, guarantees, or other credit support from a third party; or pay such premiums or fees. Insurance provided by the Authority may not exceed the lesser of either 80 percent (or 90 percent in the case of export financing) of the sum of the principal amount of the loan or other obligations plus accrued interest thereon, or \$1 million per transaction.

To participate in MIDFA's programs, a company must generally qualify in each of three basic categories: legal eligibility, economic impact, and credit-worthiness (Code Financial Institutions Article, secs. 13-101 through 13-141; Federal Internal Revenue Code, sec. 146).

MIDFA's policy and decision-making body is a nine-member Authority. Seven members are appointed to five-year terms by the Secretary of Economic and Employment Development with the

approval of the Governor. The Secretary of Economic and Employment Development or designee, and either the State Treasurer or Comptroller of the Treasury, as designated by the Governor, or their designees serve ex officio. The Authority appoints an Executive Director who serves as Secretary.

MARYLAND ENTERPRISE INCENTIVE DEPOSIT FUND

The Maryland Enterprise Incentive Deposit Fund was created in 1989 (Chapter 822, Acts of 1989). The Fund assists eligible small businesses in fixed asset financing. This financing assistance is provided through the placement of a certificate of deposit with a participating lender who agrees to make a five-year term loan to the business at a loan interest rate three percent less than the rate normally charged. Concurrently, the Fund agrees to accept an interest rate on the certificate which is three percent less than the market rate on certificates of similar maturity. This assistance may not exceed \$500,000.

An eligible business is a for-profit business, employing 500 people or less, located in a county with a population of less than 200,000 and an unemployment rate at least 130% of the rate for the State during the most recent four consecutive quarters. The Fund is administered by the Maryland Industrial Development Financing Authority.

MARYLAND SEAFOOD & AQUACULTURE LOAN FUND

Established in 1990, the Maryland Seafood and Aquaculture Loan Fund fosters expansion, modernization, and innovation in the seafood processing and aquaculture industries (Chapter 511, Acts of 1990).

The Fund can provide a loan of up to half the cost of a project with the maximum loan being \$250,000. The interest rate on loans is fixed at a rate below the prime rate of interest at the time the loan is approved. Loans may be used for equipment, real estate acquisition, and construction of aquaculture parks, but not for working capital. The maximum loan term is 20 years. The Fund is administered by the Maryland Industrial Development Financing Authority.

MARYLAND ENERGY FINANCING ADMINISTRATION

Luther B. Miller, Jr., *Director*
(410) 333-4782

Created in 1981 in response to federal funding initiatives for energy conservation and alternative source development, the Maryland Energy Financing Administration became affiliated with the Maryland Industrial Development Financing Authority in 1988 (Chapter 141, Acts of 1988).

The Administration provides financial assistance to Maryland businesses for energy conservation or

generation projects by issuing tax-exempt or taxable-rate revenue bonds or notes which provide below-market interest rates. If necessary, the Maryland Industrial Development Financing Authority may insure all or part of such obligations.

TRADE FINANCE PROGRAM

Marie V. Torres, *Director*
(410) 333-8189

To encourage Maryland businesses to expand their efforts to export Maryland products and services, the Trade Finance Program was established under the Maryland Industrial Development Financing Authority. The Program is designed to provide pre-export working capital and/or financing of shipments abroad. Actual financing is provided by lending institutions, with the Authority serving as an insurer of the obligation.

The Trade Finance Program also works with the Export-Import Bank of the United States (Eximbank) to help Maryland businesses obtain financing assistance from Eximbank by packaging Eximbank's Working Capital Guarantee Program applications and obtaining foreign credit risk protection through the Foreign Credit Insurance Association's Umbrella Policy.

MARYLAND SMALL BUSINESS DEVELOPMENT FINANCING AUTHORITY

Gerald L. Feigen, *Acting Chairperson*, 1996
Stanley W. Tucker, *Executive Director*
(410) 333-4270

The Maryland Small Business Development Financing Authority (MSBDEFA) was created in 1978 (Chapter 879, Acts of 1978). To provide financial assistance to socially and economically disadvantaged businesses within the State, the Authority administers four programs: Government Contract Financing; Long-Term Guarantee; Equity Participation Investment; and Surety Bonding.

Government Contract Financing Program. For eligible firms with government or public utility contracts, the Authority may guarantee a loan from a financial institution or provide a direct loan for working capital and equipment. These guarantees or loans may be provided only as necessary to fulfill contracts on projects financed by federal, State or local government, or by a utility regulated by the Public Service Commission.

Long-Term Guarantee Program. For all eligible firms, the Authority may guarantee and/or pay an interest rate subsidy on a long-term loan made by a financial institution for working capital, acquisition and related installation of machinery and equipment, or necessary improvements to real property owned in fee simple by the applicant.

Equity Participation Investment Program. For all eligible firms, the Authority may invest up to 45 percent or \$100,000 (whichever is less) as equity or debt needed to start a franchise operation. The Authority requires the initial investment to be recovered within seven years. The Authority also may invest up to 25 percent or \$500,000 (whichever is less) as equity or debt needed to acquire an existing profitable business. The Authority requires the initial investment to be recovered within seven years. The Authority also may invest up to \$500,000 as equity or debt needed by technology-based businesses.

Surety Bonding Programs. All small businesses are eligible. The *Guaranty Assistance Program* helps the small contractor secure bonding by guaranteeing up to 90 percent of the losses that a surety company incurs in the event of a breach of contract with a total exposure not to exceed \$900,000. All small businesses are eligible for the *Direct Bonding Program*, which helps small contractors secure bonding by issuing bid, performance and payment bonds directly. Bonds issued under this program cannot exceed \$250,000 each.

Programs of the Maryland Small Business Development Financing Authority are unique. A major criterion for approval of Authority guarantees and loans is the economic impact resulting from the use of available funds. This impact is measured according to the projected number of jobs retained and created, and the projected amount of tax revenue generated from the use of these funds.

The Authority's seven members are appointed to five-year terms by the Governor. The Secretary of Economic and Employment Development and either the State Treasurer or Comptroller, as designated by the Governor, serve ex officio (Code Financial Institutions Article, secs. 13-201 through 13-234).

DAY CARE FINANCING PROGRAMS

Joan Case, *Director*

(410) 333-4308

Formed in 1988, Day Care Financing Programs administers two funds to promote economic development, increase employment, and expand quality day care in Maryland. To aid employers and developers in the day care industry, the two financing funds provide financial assistance for small business owners.

The Day Care Facilities Loan Guarantee Fund was created in 1984 to help small businesses providing day care. The Fund finances up to 80 percent of loans by a lender. It is available for day care centers for infants, toddlers, and preschool age children, as well as elderly and medically handicapped adults. Loan proceeds can be used for the purchase of land, equipment, and supplies; renova-

tion; building construction; and working capital (Code 1957, Art. 83A, secs. 6-20I through 6-213).

The Child Care Facilities Direct Loan Fund was formed in 1988 (Chapter 248, Acts of 1988). The Fund can be used for the construction, renovation, or acquisition of real property. It may not be used to finance the purchase of equipment and supplies, or working capital, or to refinance existing liens. A minimum amount of \$15,000 can be borrowed from the Fund (Code 1957, Art. 83A, secs. 6-2A-01 through 6-2A-13).

COMMUNITY FINANCING GROUP

Roger E. Drechsler, *Acting Director*

(410) 333-4304

The Community Financing Group consists of the Maryland Industrial & Commercial Redevelopment Fund, the Maryland Industrial Land Act Program, and the Community Development Block Grant Program.

The *Maryland Industrial and Commercial Redevelopment Fund (MICRF)* began operations in 1980. To provide supplemental financing that supports local commercial or industrial redevelopment efforts, the Fund administers State loans, grants, and loan guarantees to local governments.

Fund money is used to promote private investment in industrial and commercial redevelopment projects that retain jobs, create new jobs, and increase tax revenues. MICRF funds may be expended directly by a local jurisdiction, or passed through to a third party committed to carrying out the project (Code 1957, Art. 83A, secs. 5-501 through 5-507).

The *Maryland Industrial Land Act (MILA) Program* began in 1972 (Chapter 360, Acts of 1972). The intent of the Program is to ensure appropriate sites for industry throughout the State. The Program may acquire and preserve such sites for the State in partnership with the local government (Code 1957, Art. 83A, secs. 5-401 through 5-414).

Annually, Maryland receives federal funds for the *Community Development Block Grant Program* administered by the Department of Housing and Community Development. A certain percentage of those funds is set aside to provide loans and grants to municipalities to assist in economic growth programs with an industrial or commercial focus. That set-aside amount is administered through Financing Programs in the Department of Economic and Employment Development.

DIVISION OF EMPLOYMENT & TRAINING

Charles Middlebrooks, *Assistant Secretary*

1100 North Eutaw St.

Baltimore, MD 21201

(410) 333-5070

TTY for deaf: (410) 333-5518

The Division of Employment and Training originated in 1937 as the Department of Employment Security (Chapter 314, Acts of 1937). The Department was restructured in 1970 as the Department of Employment and Social Services (Chapter 96, Acts of 1970). It became the Department of Human Resources in 1975 (Chapter 382, Acts of 1975). The Department's Employment Security Administration functioned until 1983 when the Department of Employment and Training was created as a principal executive department (Chapter 64, Acts of 1983). In 1987, the Department of Employment and Training was abolished and its functions were assigned to the Division of Employment and Training within the Department of Economic and Employment Development (Chapter 311, Acts of 1987). The Division coordinates the State's public and private resources for employment and job training (Code 1957, Art. 83A, secs. 3-101 through 3-408).

Within the Division are four offices: Employment Training; Employment Services; Unemployment Insurance; and Data Processing. The Division also administers local offices in each county.

STATE ADVISORY COUNCIL

Vacancy, *Chairperson*

(410) 333-5307

The State Advisory Council, known as the Unemployment Insurance Advisory Council, helps the Secretary of Economic and Employment Development formulate policies and resolve problems concerning administration of the Unemployment Insurance Law. The Secretary appoints the Council, which consists of public members, and an equal number of employer and employee representatives (Code 1957, Art. 95A, sec. 12).

BOARD OF APPEALS

Thomas W. Keech, *Chairperson*, 1993

Paul Zimmerman, *Appeals Counsel*

(410) 333-5030

The Board of Appeals, known as the Unemployment Insurance Board of Appeals, hears appeals on claims for unemployment insurance benefits. It also hears appeals that arise under the tax provisions of the Unemployment Insurance Law and other matters that require appellate adjudication, such as appeals associated with the Migrant and Seasonal Farm Worker Program.

Under the Board's jurisdiction is the Appeals Division. The Division conducts hearings on all claimants' or employers' appeals from unemployment insurance claims determinations in the Department's local offices. Claimants may appeal determinations disqualifying them for benefits, and employers may appeal determinations allowing benefits. An appeals referee hears all such appeals. Any aggrieved party may appeal to the Board. Final appellate recourse is to the courts of Maryland.

The Board's three members are appointed for six-year terms by the Secretary of Economic and Employment Development with the approval of the Governor (Code 1957, Art. 95A, secs. 7, 11).

MARYLAND OCCUPATIONAL INFORMATION COORDINATING COUNCIL

Jasmin Duckett, *Director*

Robert C. Schleiger, Ph.D., *Chairperson*

(410) 333-5478

VISIONS Hotline: 1-800-645-1992

Started in 1988, the Maryland Occupational Information Coordinating Council (MOICC) operates in accordance with the federal Carl D. Perkins Vocational and Applied Technology Education Act of 1990 (Title IV, Part C, secs. 422(a), 451(a)), and the Job Training Partnership Act of 1982 (secs. 125, 464). The Council improves coordination and communication among developers and users of occupational information to ensure that every Maryland citizen has the necessary occupational information for making career decisions. An interagency committee, the Council is linked to a network of committees in other states and to the National Occupational Information Coordinating Committee established in 1976 by federal law (the original Carl D. Perkins Vocational Education Act).

The Council disseminates VISIONS and VISIONS PLUS, Maryland's Career Information Delivery System. VISIONS, for middle and junior high school students, is a software program for classroom use that links education to the world of work. VISIONS PLUS is a comprehensive career planning and information system for high school students and adults. Currently, the Council has established 209 sites statewide for accessing Maryland's Career Information Delivery System.

OFFICE OF EMPLOYMENT TRAINING

Gary Moore, *Executive Director*

(410) 333-7200

The Office of Employment Training originated in 1976 as the State Manpower Planning Office within the Department of Human Resources. The Office was reorganized in 1979 as the Training and Employment Office of the Department's Commu-

nity Programs Administration. In 1983, the Office became the Job Training and Placement Administration under the Department of Employment and Training. In 1987, the Division was renamed the Office of Employment Training under the Division of Employment and Training. The Office administers programs authorized by the federal Job Training Partnership Act. Under the federal Act, the State administers employment and training programs operated within Maryland for economically disadvantaged adults and youth, and dislocated workers. Programs encompass vocational training, counseling, and on-the-job training, as well as summer programs for youth. They also include those operated by local service delivery areas/private industry councils (SDA/PIC).

In accordance with federal law, the Governor designated twelve local service delivery areas, which consist of a county or group of counties. Each area has a private industry council that decides what particular employment and training services are needed in its area. Appointed by local government, the private industry councils consist of representatives of community colleges, local government, private industry, and State agencies.

The Office of Employment Training also supports the Department of Human Resources' management of the Job Opportunities and Basic Skills Program. Created by the federal Family Support Act, the Program offers employment training, education, employment support services, and job placement to recipients of Aid to Families with Dependent Children. The Office works with local private industry councils that operate the Program in conjunction with other local agencies of social services, education, and economic development.

OFFICE OF EMPLOYMENT SERVICES

Paulette Hall, *Executive Director*

(410) 333-5353

Functions of the Office of Employment Services date to 1902, when the Chief of the Bureau of Industrial Statistics was instructed to organize and operate a free State employment agency (Chapter 365, Acts of 1902). That responsibility in 1916 was transferred to the State Board of Labor and Statistics with the additional duty of investigating causes of unemployment and possible solutions (Chapter 406, Acts of 1916). Since 1936, the State's employment service also has administered the unemployment insurance law.

Created in 1937, the Department of Employment Security included the Employment Service Division. The Division continued to function under the Department of Employment and Social Services, created in 1970; and under the Employment Security Administration of the Department of Hu-

man Resources, formed in 1975. When the Department of Employment and Training was established in 1983, the Division became the Maryland Job Service under the Department's Job Training and Placement Division. In 1987, the Maryland Job Service became part of the Division of Employment and Training within the Department of Economic and Employment Development.

The Office of Employment Services, also known as the Maryland Job Service, provides a statewide public labor exchange to match employers with job seekers. The Office also carries out programs for Alien Registration, National Job Bank, Targeted Jobs Tax Credit, Statewide Vocational Counseling and Testing, Disabled Veterans Outreach, Local Veterans Employment Representative, Unemployment Insurance Work Test, and Migrant and Seasonal Farm Workers.

JOB SERVICE EMPLOYER COMMITTEES

STATEWIDE STEERING COMMITTEE

Richard Aarons, *Chairperson*

Christopher R. Norris, *Vice-Chairperson*

(410) 333-5353

Job Service Employer Committees were formed in the early 1970s. They include a statewide steering committee and 20 local committees that audit and advise local Job Service offices.

OFFICE OF UNEMPLOYMENT INSURANCE

Thomas S. Wendel, *Executive Director*

(410) 333-5306

In December 1936, the General Assembly was called into special session to pass Maryland's Unemployment Compensation Law. The Office of Unemployment Insurance originated as the Unemployment Compensation Board created by that special session. The Board was superseded by the Department of Employment Security in 1937 (Chapter 314, Acts of 1937). The Department's Unemployment Insurance Division administered the unemployment insurance law until 1970. In that year, the Department was reorganized as the Department of Employment and Social Services (Chapter 96, Acts of 1970). The new Department's Employment Security Administration carried on administrative duties and in 1975 was renamed the Unemployment Insurance Division of the Department of Human Resources (Chapter 382, Acts of 1975). In 1983, the Division was transferred to the Department of Employment and Training and renamed the Unemployment Insurance Administration. It became part of the Department of Economic and Employment Development in 1987 (Chapter 311, Acts of 1987).

Pursuant to the Maryland Unemployment Insurance Law, the Office of Unemployment Insur-

ance supervises the Unemployment Insurance Program carried out by local offices (Code 1957, Art. 95A). The Office collects contributions from employers covered by the Law, collects quarterly wage information on covered employees, determines weekly benefits and eligibility in accordance with this wage information, and issues benefit checks to eligible claimants. It reviews benefit payments to determine if any were improperly made, recovers improper payments, and pays benefits to individuals who formerly worked in Maryland but now reside in other states. As provided by reciprocal interstate agreement, the Office also collects Maryland residents' claims against employers in other states.

Using an experience rating system, the Unemployment Insurance Law allows a reduced contribution rate for employers who maintain steady employment. All funds collected under the Law are deposited with the U.S. Treasury for the credit of the Unemployment Insurance Trust Fund of Maryland and may be used only to pay benefits.

BENEFITS & SPECIAL PROGRAMS SECTION

Allan H. Berman, *Director*
(410) 333-5309

The Benefits and Special Programs Section determines claimants' eligibility for unemployment insurance benefits. The Section administers the taking and processing of claims, adjudication of ineligible claims, and fraud detection and prosecution. The Section also oversees interstate combined wage and federal unemployment benefit programs.

CONTRIBUTIONS SECTION

Dennis C. Morton, *Chief*
(410) 333-5317

The Contributions Section establishes employer tax accounts and assigns rates, charges benefits, and collects taxes on each account. The Section also collects all delinquent accounts and maintains the Unemployment Insurance Trust Fund.

LOWER APPEALS SECTION

Gary Weidel, *Administrator*
(410) 333-5040

The Lower Appeals Section determines claimants' eligibility for unemployment insurance benefits. Following administrative review, the Section hears cases that have been appealed by claimants and employers.

DIVISION OF TOURISM & PROMOTION

R. Dean Kenderdine, *Assistant Secretary*

217 East Redwood St.
Baltimore, MD 21202 (410) 333-6611

The Division of Tourism and Promotion began in 1948 as the Department of Information, a division of the Hall of Records Commission. The Department became an independent agency in 1949. In 1959, it was reorganized as the Tourist Development and Publicity Division within the Department of Economic Development. When the Department of Economic and Community Development was formed, the Division was renamed the Tourism Division in 1970, the Division of Tourist Development by 1973, and the Tourist Development Office by 1981. By 1989, the Office was reorganized as part of the Division of Tourism and Promotion.

The Division of Tourism and Promotion is composed of the Office of Tourism Development and the Maryland State Arts Council. Through these programs, the Division promotes Maryland's quality of life through advertising, and sponsoring publications and events. The Division also supports the arts and the production of films in Maryland.

The Office of Tourism Development promotes Maryland as a travel destination to stimulate the economy by the expenditures of domestic and international tourists. Through the Maryland State Arts Council, 127 arts organizations receive operating grants which support performances and exhibitions and the work of artists throughout the State. The Maryland Film Commission works to provide locations and facilities throughout the State for feature films, television programs, and commercials.

OFFICE OF TOURISM DEVELOPMENT

George E. Williams, *Director*

217 East Redwood St.
Baltimore, MD 21202 (410) 333-6611

Tourism is a major industry in Maryland. During 1990, tourism brought the State more than \$7.3 billion in expenditures, created approximately 73,900 jobs, and generated nearly \$315 million in State and local tax revenue. Showcasing Maryland's unique recreational, historical, and cultural attractions is the responsibility of the Office of Tourism Development.

The Office publicizes major events and notifies travel agents, tour operators, writers, and the Maryland travel industry about new attractions, services, and facilities.

Tourism publications inform the traveling public of Maryland's tourist attractions, accommodations, historic sites, State parks, camping facilities, and recreational opportunities. Updated annually, these

publications include *Maryland Travel and Outdoor Guide*, *Maryland Calendar of Events*, and an official Maryland State highway map. They are available free upon request.

In addition to conveying information by mail and phone, the Office runs a visitors' center and guide service at the Maryland State House in Annapolis, and nine highway information centers. The Office's matching funds and cooperative marketing programs strengthen and support county and regional travel promotion councils as well.

The Office also works with travel and outdoor writers to provide tours of Maryland, research and information, and photographs and transparencies.

MARYLAND TOURISM DEVELOPMENT BOARD

George E. Williams, *Executive Director*
(410) 333-6611

The Maryland Tourism Development Board was formed in 1993 (Chapter 625, Acts of 1993). The Board guides, stimulates, and promotes travel and tourism in Maryland. Subject to the approval of the Secretary of Economic and Employment Development, the Board is to formulate a 5-year strategic plan, an annual marketing plan, and an annual operating budget to promote and develop tourism.

The Board protects, preserves, promotes, and restores the natural, historical, scenic and cultural resources of Maryland; encourages the development of new tourism resources, products, businesses, and attractions in the State; and helps tourists travel through Maryland by ensuring the provision of signs, information aids, and other services. The Board reviews taxes, fees, licenses, regulations, and regulatory procedures that affect tourism and evaluates their impact on the ability of the tourism industry to create jobs and generate income. The Maryland Tourism Development Board Fund may be used by the Board to plan, advertise, promote, assist, and develop tourism and travel industries in the State.

Fifteen members constitute the Board. Eleven are appointed by the Governor with the advice of the Secretary of Economic and Employment Development and Senate advice and consent. Two are appointed by the Senate President and two by the House Speaker (Code 1957, Art. 83A, secs. 4-1A-01 through 4-1A-09).

ADVISORY COMMITTEE ON TOURISM

Created in 1993, the Committee's forty members are appointed by the Governor with the advice of the Secretary of Economic and Employment Development and the Maryland Tourism Development Board (Chapter 625, Acts of 1993).

MARYLAND STATE ARTS COUNCIL

Charlotte Adler, *Chairperson*, 1996
James Backas, *Executive Director*
Charles Camp, *State Folklorist*

601 North Howard St.
Baltimore, MD 21201 (410) 333-8232

The Maryland State Arts Council originated as the Governor's Council on the Arts in Maryland, established by Executive Order in 1966. The Maryland State Arts Council was created by statute in 1967 (Chapter 644, Acts of 1967). Formerly under the Department of Economic and Community Development, the Council became part of the Department of Economic and Employment Development in 1987 (Chapter 311, Acts of 1987).

The Council assists artists and arts organizations throughout the State and designs new or expanded arts programs. Arts include but are not limited to dance, drama, music drama, architecture, painting, sculpture, graphics, crafts, photography, design, film, television and creative writing (Code 1957, Art. 83A, sec. 6-508). The Council makes grants to individual artists, arts organizations, and county arts councils. It also conducts programs of its own: Fine Arts in Public Places Program, Artists in Education Program, Arts Facility Assistance Program, and State Folklife Program. Annually, the Council receives a grant from the National Endowment for the Arts for program support.

The Council has seventeen members. Thirteen are appointed to three-year terms by the Governor in consultation with the Secretary of Economic and Employment Development. Two members (one a member of the State Senate) are appointed by the Senate President. Two members (one a member of the House of Delegates) are appointed by the House Speaker. Council members are chosen because of their participation in civic, educational, and professional organizations concerned with or engaged in the production of the performing, visual or creative arts. Members also must represent all geographic sections of the State (Code 1957, Art. 83A, secs. 6-501 through 6-509).

MOTION PICTURE & TELEVISION DEVELOPMENT OFFICE (MARYLAND FILM COMMISSION)

Charles W. Fox III, *Director*
(410) 333-6633

The Motion Picture and Television Development Office, known as the Maryland Film Commission, was created in 1980 (Chapter 5, Acts of 1980). It became part of the Department of Economic and Employment Development in 1987 (Chapter 311, Acts of 1987). In 1992, the Office was placed under the Maryland State Arts Council.

The Office promotes Maryland's film and video production industries.

Providing a range of logistical assistance, the Office helps with location scouting, securing permits, casting, film crew housing, catering, and equipment rental. The Office also prepares and distributes materials highlighting desirable film locations in the State.

In 1992, the Office assisted in bringing the following films to Maryland: *Sleepless in Seattle*, directed by Nora Ephron; *Meteor Man*, directed by Robert Townsend; *Serial Mom*, directed by John Waters; *Guarding Tess*, directed by Hugh Wilson; *The Distinguished Gentleman*, directed by Jonathan Lynn; *In the Line of Fire*, directed by Wolfgang Peterson; and *Dave*, directed by Ivan Reichman.

Also, the television series, *Homicide: Life on the Streets*, was shot on location in Baltimore.

ADVISORY COUNCIL

Vacancy, *Chairperson*

(410) 333-6633

The Advisory Council to the Motion Picture and Television Development Office consists of twelve members representing both government and the State's television and movie industry. Ten are appointed by the Secretary of Economic and Employment Development with the Governor's approval and Senate advice and consent. Two are General Assembly members, appointed by the Senate President and the House Speaker (Code 1957, Art. 83A, sec. 4-301).

DEFUNCT DEPARTMENTAL AGENCIES

ADVISORY COMMISSION ON SPORTS

Formerly under the Division of Tourism and Promotion, the Commission has been inactive since 1991.

BUDGET, PLANNING & RESOURCE DEVELOPMENT DIVISION

Under the Division of Employment and Training, and within the Office of Employment Services, the Division was reorganized in 1993 as the Operations and Planning Team.

GOVERNOR'S EMPLOYMENT & TRAINING COUNCIL

Renamed the Work Force Investment Board in 1992 (Chapter 412, Acts of 1992).

MANAGEMENT INFORMATION SYSTEMS & SPECIAL UNITS DIVISION

Under the Division of Employment and Training, and within the Office of Employment Services, the Division was reorganized in 1993 as the Management Information Systems and Technical Support Team.

MARKETING RESOURCES

Reorganized in 1991 as Marketing Research Group.

MARYLAND BUSINESS ASSISTANCE CENTER

Formerly within the Division of Business Development, the Center was reorganized in 1991 as the Office of Business Assistance within the Division of Business Resources. In 1993, the Office was reorganized as the Business Assistance Program.

MARYLAND ECONOMIC GROWTH FUNDS

In 1991, reformed as Financing Programs.

MARYLAND INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY EXPORT FINANCE PROGRAM

Renamed as the Trade Financing Program in 1991, and as the Trade Finance Program in 1993.

MARYLAND MAGAZINE

Formerly under the Division of Tourism and Promotion, Maryland Magazine was sold to a private concern in February 1992.

NATIONAL BUSINESS DEVELOPMENT

In 1992, renamed Business Development Group.

NATIONAL MARKETING

Reorganized in 1991 as National Business Development.

OFFICE OF BUDGET & FINANCE

In 1991, renamed the Office of Finance.

OFFICE OF INFORMATION PROCESSING

Renamed Office of Information Services in 1991.

OFFICE OF INTERNATIONAL BUSINESS DEVELOPMENT

Reorganized in 1992 as the Office of Foreign Investment.

OFFICE OF SMALL BUSINESS DEVELOPMENT

In 1993, the Office was reformed into the Small Business Development Center Network.

OFFICE OF SPORTS PROMOTION

In 1992, the Office was disbanded due to budget constraints.

OFFICE OF TECHNOLOGY DEVELOPMENT

The Office was reorganized in 1993 as Technology Commercialization within the Division of Business Resources.

OPERATIONS DIVISION

Under the Office of Employment Services, the Division was disbanded in 1992 due to budget constraints.

SMALL BUSINESS DEVELOPMENT CENTER PROGRAM

Formerly under the Division of Business Development, the Program was reorganized in 1992 as the Office of Small Business Development under the Division of Business Resources.

WORK FORCE INVESTMENT BOARD

Formerly under the Department of Economic and Employment Development, the Board, in October 1993, became an independent agency (Executive Order 01.01.1993.30).

STATE DEPARTMENT OF EDUCATION

Governor William Donald Schaefer

Robert C. Embry, Jr.
State Board of Education
(410) 333-2203

Nancy S. Grasmick
State Superintendent
(410) 333-2200

A. Skipp Sanders
Deputy Superintendent
(410) 333-2201

School Performance, Product,
& Service Dev.
Robert E. Gabrys
(410) 333-2385

Valerie V. Cloutier
Principal Counsel
(410) 576-6450

School & Community
Outreach
Ronald A. Peiffer
(410) 333-2204

Total Quality Services
Lorraine A. Flowers
(410) 333-2255

Audit
John W. Johnson
(410) 333-2285

School Improvement Services
Joan M. Palmer
(410) 333-2489

Instruction
Lorraine Costella
(410) 333-2328

Compensatory Ed.
& Support Services
Ellen D. Gonzales
(410) 333-2400

Special Education
Richard J. Steinke
(410) 333-2491

Career Technology
& Adult Learning
Katharine M. Oliver
(410) 333-2075

Business Services
Raymond H. Brown
(410) 333-2648

Planning, Results,
& Info. Mgmt.
Mark Moody
(410) 333-2045

Library Development
& Services
J. Maurice Travillian
(410) 333-2113

Certification &
Accreditation
Rochelle L. Clemson
(410) 333-2141

Rehabilitation
Services
Robert A. Burns
(410) 554-3276

Language Dev.
& Early Learning
JoAnne L. Carter
(410) 333-2336

Compensatory &
Migrant Ed.
Ronald E. Friend
(410) 333-2412

Program Admin.
& Support
Jerry F. White
(410) 333-2479

Career & Tech. Serv.
Lynne M. Gilli
(410) 333-2085

School Facilities
Allen C. Abend
(410) 333-2534

Results
R. K. Markowitz
(410) 333-2651

Public Library & St.
Network Serv.
Rivkah Sass
(410) 333-2117

Teacher Ed. &
Certification
Vacancy
(410) 333-2155

Client Services
P. W. McKenna
(410) 554-3267

Arts & Sciences
Kay A. Birukoff
(410) 333-2307

Pupil Services
& Drug Free
Schools
Mary K. Albrittain
(410) 333-2433

Program Dev. &
Assistance
Lucy A. Hession
(410) 333-2495

Program Support
David S. Kimmel
(410) 333-2030

Nutrition &
Transp. Services
Sheila G. Terry
(410) 333-2600

Info Processing
Lois Brown
(410) 333-2589

School Library
Media & St. Media
Gail Bailey
(410) 333-2125

Nonpublic
School Accred.
V. L. Cieslicki
(410) 333-2160

Disability
Determination
Myrtle B. Adkins
(410) 339-4360

Equity Assurance
& Compliance
Woodrow B. Grant
(410) 333-2228

Career &
Employability Dev.
Irene P. Hechler
(410) 333-2426

Nonpublic Schools
Richard L. Gamble
(410) 333-2451

Adult Education &
Literacy Serv.
Charles A. Talbert
(410) 333-2361

Budget
J. Robert Reigle
(410) 333-2561

Accounting
Robert A. Richter
(410) 333-2182

Library for Blind &
Physically Handicapped
Lance C. Finney
(410) 333-2083

Program &
Admin. Support
Vacancy
(410) 554-3252

Student Achievement
& Program Enrichment
A. Favazza-Wiegand
(410) 333-2357

General Ed. Dev.
Mary A. Corley
(410) 333-2280

School-to-Work
Transition Services
Leo E. Lezzer
(410) 333-2047

Admin. Services
Albert K. Annan
(410) 333-2630

Correctional Ed.
John P. Linton
(410) 333-8158

Human Resource Management
Kristin M. Williams
(410) 333-2020

STATE DEPARTMENT OF EDUCATION

Nancy S. Grasmick, Ph.D., *State Superintendent of Schools*

..... (410) 333-2200
 A. Skipp Sanders, Ed.D., *Deputy State Superintendent* (410) 333-2201
 Joan M. Palmer, Ed.D., *Deputy State Superintendent for School Improvement* (410) 333-2489
 Robert E. Gabrys, Ph.D., *Assistant State Superintendent for School Performance, Product,
 & Service Development* (410) 333-2385
 Valerie V. Cloutier, *Principal Counsel* (410) 576-6450

200 West Baltimore Street
 Baltimore, MD 21201

(410) 333-2000

TTY for deaf: (410) 333-6304

BUDGET (CODE 36.01.00)

STATE DEPARTMENT OF EDUCATION (36.01.01)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$33,236,925	\$32,763,065	\$34,383,375
Special Funds	\$ 2,540,385	\$ 2,756,892	\$ 2,751,348
Federal Funds	\$52,059,370	\$56,354,991	\$59,179,633
Total Funds	\$87,836,680	\$91,874,948	\$96,314,356

Staff

Authorized Staff 1,374.4 1,357.4 1,319.4

STATE AID TO LOCAL JURISDICTIONS FOR EDUCATION (36.01.02)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$1,860,119,066	\$2,023,693,696	\$1,992,159,931
Special Funds	\$ 22,136,312	\$ 19,278,814	\$ 18,282,000
Federal Funds	\$ 247,154,627	\$ 269,281,425	\$ 290,640,556
Total Funds	\$2,129,410,005	\$2,312,253,935	\$2,301,082,487
State Share of Basic Current Expenses	\$1,052,750,366	\$1,153,390,893	
Aid for Local Employee Fringe Benefits	\$ 528,844,741	\$ 384,745,518	
Students with Disabilities	\$ 130,084,623	\$ 137,256,903	
Educationally Deprived Children	\$ 104,353,454	\$ 111,071,481	
Transportation	\$ 88,211,045	\$ 90,306,646	
Food Services Program	\$ 88,954,306	\$ 93,678,560	
School Building Construction Aid	\$ 96,141,267	\$ 86,201,704	
Compensatory Education	\$ 79,790,281	\$ 85,061,768	
Assistance to State for Educating			
Students with Disabilities	\$ 45,497,271	\$ 46,401,500	
Innovative Programs	\$ 32,697,843	\$ 33,927,522	
Public Libraries	\$ 17,102,232	\$ 19,321,565	
Children at Risk	\$ 10,512,814	\$ 17,141,626	
Career & Technology Education	\$ 14,141,903	\$ 13,587,672	
Extended Elementary Education	\$ 8,606,739	\$ 11,606,739	

Adult Continuing Education	\$	4,931,281	\$	5,743,542
State Library Network	\$	4,831,942	\$	4,831,942
Gifted & Talented	\$	690,683	\$	2,784,839
Job Training Partnership Act	\$	1,339,451	\$	1,150,000
Science & Mathematics Education Initiative	\$	883,082	\$	883,139
Transition Program for Refugee Children	\$	743,942	\$	838,001
School Community Centers	\$	725,317	\$	725,317
Disruptive Youth	\$	351,295	\$	357,553
Environmental Education	\$	68,057	\$	68,057

STATE AID TO PRIVATE EDUCATIONAL INSTITUTIONS (36.01.03)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$12,608,084	\$13,692,617	\$16,301,520
Special Funds		\$ 3,000,000	
Total Funds	\$12,608,084	\$16,692,617	\$16,301,520
Md. School for the Blind		\$10,344,619	\$10,344,619
Baltimore Zoo		\$ 4,010,056	\$ 3,510,056
Blind Industries & Services of Md.		\$ 1,121,171	\$ 1,121,171
Md. Academy of Sciences		\$ 346,221	\$ 496,221
Chesapeake Bay Foundation		\$ 341,289	\$ 276,263
National Aquarium in Baltimore		\$ 197,277	\$ 159,300
Outward Bound			\$ 108,903
Alice Ferguson Foundation		\$ 86,309	\$ 69,800
Lady Maryland Foundation		\$ 86,309	\$ 69,800
Museum of Industry		\$ 73,979	\$ 60,000
Echo Hill Outdoor School		\$ 44,387	\$ 44,387
Md. Law-Related Program		\$ 41,000	\$ 41,000

MANDATED REPORTS

- Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.*
Annual Report to Governor & General Assembly on youth suicide prevention school programs.
Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.
Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.
Annual Report to Records Management Division of Department of General Services on forms management due July 31.
Annual Report to Secretary of General Services on personal records.
Annual Report of Drug-Free Schools Advisory Council to State Superintendent of Schools due in July.
Annual Report of Education Coordinating Council for Correctional Institutions to Governor & General Assembly due June 30.
Annual Report of Education Coordinating Council for State Hospital Centers to Governor & General Assembly due June 30.
Annual Report of Maryland State Rehabilitation Council to Governor & Commissioner of Federal Rehabilitation Services Administration on status of Maryland programs for vocational rehabilitation.
Annual Report of Rehabilitation and Employment Advisory Commission to Governor, Legislative Policy Committee, & appropriate State agencies on any findings & recommendations resulting from annual update of State Plan for rehabilitation & employment of the disabled.
Annual Report of State Board of Education to Governor.
Annual Report of State Board of Education to Governor on vocational rehabilitation.
Annual Report of State Board of Education to Governor & Legislative Policy Committee on accountability plans due before first day of regular legislative session.
Quarterly Report to Secretary of Personnel on part-time positions.

Report to Senate Economic & Environmental Affairs Committee & House Ways & Means Committee on 5-year olds in preschool programs due July 1, 1994.

Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.

Report (with Special Secretary for Children, Youth, & Families; Secretary of Budget & Fiscal Planning; Secretary of Health & Mental Hygiene; Secretary of Human Resources; & Secretary of Juvenile Services) to General Assembly on family preservation services due July 1, 1994, & by July 1 each year thereafter.

Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.

ORGANIZATIONAL STRUCTURE

STATE BOARD OF EDUCATION

Robert C. Embry, Jr., *President*, 1995 . (410) 333-2203

J. Edward Andrews, Jr., Ed.D., *Vice-President*, 1996 . (410) 333-2202

Secretary-Treasurer: Nancy S. Grasmick, Ph.D., State Superintendent of Schools . (410) 333-2100

Appointed by Governor with Senate advice & consent: Allison C. Cole, *student*, 1994; Rose C. LaPlaca, 1994; Edmonia T. Yates, Ed.D., 1994; Marvin E. Jones, 1995; Elmer B. Kaelin, 1995; Christopher E. Grant, 1996; Joan C. Maynard, 1996; Christopher T. Cross, 1997; George W. Fisher, Sr., 1997; Harry D. Shapiro, Esq., 1997.

PRINCIPAL COUNSEL

Valerie V. Cloutier . . . (410) 576-6450

OFFICE OF STATE SUPERINTENDENT OF SCHOOLS (36.01.01.01)

FY1994 appropriation \$8,829,685

FY1994 authorized positions 67

Nancy S. Grasmick, Ph.D., *State Superintendent of Schools* (appointed by State Board of Education) (410) 333-2200

A. Skipp Sanders, Ed.D., *Deputy State Superintendent* (410) 333-2201

Robert Rice, *Executive Assistant* (State Board of Education) (410) 333-2202

Sharon L. Nathanson, *Executive Assistant* (State Superintendent) . . . (410) 333-2218

Jill Porter, *Executive Assistant* (Government Relations) . . (410) 333-2208

ADVISORY COMMITTEE FOR EDUCATIONAL BLOCK GRANTS

Edwina L. Green, *Chairperson*
Staff: Janet Bagsby . . . (410) 333-4395

Appointed by Governor: Bernard A. Bell; Anne C. Chambers; Gwendolyn M. Clark; Mary E. Csordas; Doris A. Eugene; Solomon Gnatt, Ed.D.; Janis M. Hagey; Nancy K. Kopp; Jerry L. Kunkle; Gloria G. Lawlah; William F. McLean; Michael J. Morris; William H. Rohrer; Patricia Allen Smith; Jessica L. Steelberg; H. Fred Thomas II, Ed.D.

SCHOOL & COMMUNITY OUTREACH OFFICE
Ronald A. Peiffer, *Chief*. . . (410) 333-2204

TOTAL QUALITY SERVICES OFFICE
Lorraine A. Flowers, *Chief*. . (410) 333-2255

AUDIT OFFICE
John W. Johnson, *Chief*. . . . 410) 333-2285

SCHOOL PERFORMANCE, PRODUCT, & SERVICE DEVELOPMENT

Robert E. Gabrys, Ph.D., *Assistant Deputy State Superintendent for School Performance, Product, & Service Development* (410) 333-2385

DIVISION OF BUSINESS SERVICES (36.01.01.02)

FY1994 appropriation \$4,824,080

FY1994 authorized positions 102

Raymond H. Brown, *Assistant State Superintendent for Business Services* (410) 333-2648

SCHOOL FACILITIES BRANCH

Allen C. Abend, *Chief*. (410) 333-2534

NUTRITION & TRANSPORTATION SERVICES BRANCH

Sheila G. Terry, *Chief*. (410) 333-2600

CHILD NUTRITION SECTION

Betty H. Ledbetter, *Chief* (410) 333-2610

FOOD DISTRIBUTION SECTION

W. K. Shiflett, *Chief*. . . (410) 333-2636

PROGRAM ASSISTANCE & MONITORING SECTION

Linda Van Rooy, *Chief*. . (410) 333-1942

BUDGET BRANCH

J. Robert Reigle, *Chief*. . . . (410) 333-2561

ACCOUNTING BRANCH

Robert A. Richter, *Chief*. . . (410) 333-2182

ACCOUNTS CONTROL SECTION

Malcolm J. Francois, Jr., *Chief* (410) 333-2192

ACCOUNTS PAYABLE SECTION

Saul Lillienfeld, *Chief*. . (410) 333-2555

FINANCIAL REPORTING & RECONCILIATION SECTION

Dolores Soul, *Chief*. . . (410) 333-2552

CASE SERVICES ACCOUNTING SECTION

Floyd Wright, *Chief*. . . (410) 333-2199

ADMINISTRATIVE SERVICES BRANCH

Albert K. Annan, *Chief*. . . . (410) 333-2630

HUMAN RESOURCE MANAGEMENT BRANCH

Kristin M. Williams, Ph.D., *Director* (410) 333-2020

JOB DESIGN & STAFF RECRUITMENT SECTION

Diane Hentschel, *Chief*. (410) 333-2644

EMPLOYER-EMPLOYEE RELATIONS SECTION

Richard Pescatore, *Chief* (410) 333-2645

DIVISION OF PLANNING, RESULTS, & INFORMATION MANAGEMENT (36.01.01.04)

FY1994 appropriation \$4,124,663

FY1994 authorized positions 57

Mark Moody, Ph.D., *Assistant State Superintendent for Planning, Results, & Information Management* (410) 333-2045

PLANNING BRANCH

. (410) 333-4396

RESULTS BRANCH

Ricka K. Markowitz, *Chief*. . (410) 333-2651

INFORMATION PROCESSING BRANCH
Lois M. Brown, *Chief* (410) 333-2589

DIVISION OF LIBRARY DEVELOPMENT & SERVICES (36.01.01.17)
FY1994 appropriation \$1,900,403
FY1994 authorized positions 29
J. Maurice Travillian, *Assistant State Superintendent for Library Development & Services* (410) 333-2113

MARYLAND ADVISORY COUNCIL ON LIBRARIES
J. Maurice Travillian, *Secretary* (410) 333-2113
Josef B. Brown, *Chairperson*, 1993

Appointed by Governor (who names chair):
Isabelle Lynch, 1994; Dennis C. Miller, 1995; George A. Sands, Jr., 1995; Carolyn W. Boston, 1996; Albertine T. Lancaster, 1996; Vice-Admiral James B. Wilson (Ret.), 1996.

Ex officio: David Sumler, designee of Secretary of Higher Education; James Ulmer III, President, Board of Trustees, Enoch Pratt Free Library; Ann E. Prentice, D.L.S., Dean, College of Library & Information Services, University of Maryland College Park; John Ray, President, Maryland Library Association; A. Brian Helm, President, Maryland Educational Media Organization.

PUBLIC LIBRARY & STATE NETWORK SERVICES BRANCH
Rivkah Sass, *Chief* (410) 333-2117

STATE LIBRARY RESOURCE CENTER
Carla D. Hayden, *Director* (410) 396-5395

SCHOOL LIBRARY MEDIA SERVICES & STATE MEDIA SERVICES BRANCH
Gail Bailey, *Chief* (410) 333-2125

MARYLAND STATE LIBRARY FOR THE BLIND & PHYSICALLY HANDICAPPED
Lance C. Finney, *Chief* (410) 333-2083

DIVISION OF CERTIFICATION & ACCREDITATION (36.01.01.18)
FY1994 appropriation \$1,814,711
FY1994 authorized positions 32.5
Rochelle L. Clemson, Ph.D., *Assistant State Superintendent for Certification & Accreditation* (410) 333-2141

PROFESSIONAL STANDARDS & TEACHER EDUCATION BOARD
Gary E. Dunkleberger, Ed.D., *Chairperson*, 1995 (410) 333-2152

Appointed by Governor with Senate advice & consent: Linda Eberhart; Dr. Frederick Everhart; Dr. Edward Holmes; Dr. Gerald Johnson; Jane C. Pehlke; Susan Rovin; Bonnie Schneider. *Terms expire 1994.*

Lorraine Cornish; Charles W. Craft, Ed.D.; Sarah Ann M. Donnelly; Elizabeth C. Draper-Brice; David J. Fell, Ph.D.; Gerald W. Johnson; Patricia Logan Morris, Ph.D. *Terms expire 1995.*

Dorothy R. W. Clayborne; Cynthia H. Cummings; Thomas B. Field; Jennie Lee Jones; Sharon Slear, Ph.D.; Marsha S. Smith; Velma R. Speight, Ph.D.; Karol Wolgemuth. *Terms expire 1996.*

Ex officio: Rochelle L. Clemson, Ph.D., designee of State Superintendent of Schools

TEACHER EDUCATION & CERTIFICATION BRANCH
Vacancy, *Chief* (410) 333-2155

NONPUBLIC SCHOOL ACCREDITATION BRANCH
Virginia L. Gieslicki, *Chief* (410) 333-2160

DIVISION OF REHABILITATION SERVICES (36.01.01.20)
FY1994 appropriation \$7,465,389
FY1994 authorized positions 89.5
Robert A. Burns, *Assistant State Superintendent for Rehabilitation Services* (410) 554-3276

MARYLAND STATE REHABILITATION COUNCIL
Contact: Sharon Julius (410) 554-3017
Vacancy, *Chairperson*

Appointed by Governor: Florence D. Bailey; Ann C. Black; Patricia D. Juhrs; Christine E. Boswell Marchand; Paul Rendine; Cari C. Watrous. *Terms expire 1994.*

Margaret Dew; Valoree Foree-Stingo; Peggy K. Martin; Thomas J. Martin; Jack M. Ramsey; M. Eugene Spurrier; David R. Williamson. *Terms expire 1995.*

Janice Y. Jackson; Joseph H. Mason; Joseph P. McCurdy III; Judy Ann Rasmussen; Wonder Timmons; Stephen F. Weiner, Ed.D.; Stephen R. Wood. *Terms expire 1996.*

MARYLAND STATEWIDE INDEPENDENT LIVING COUNCIL
Contact: Sharon Julius (410) 554-3017
Peggy K. Martin, *Chairperson*, 1995

Appointed by Governor: Andrea P. Johnson, 1994; Joan O. McKinon, 1994; Edward B. Grebenstein, Jr., 1995; Thomas J. Martin, 1996; Frank Pinter, 1996; M. Eugene Spurrier, 1996.

Nonvoting members: Janie B. Scott, 1994; Cari C. Watrous, 1995; William S. Leard, 1996.

CLIENT SERVICES (36.01.01.21)
FY1994 appropriation \$33,815,739
FY1994 authorized positions 426.4
Patrick W. McKenna, *Director* (410) 554-3267

MARYLAND REHABILITATION CENTER
Niles Ellingson, *Director* (410) 554-3005

REGION 1: WESTERN MARYLAND
John Folk, *Director* (301) 791-4764

REGION 2: SOUTHERN MARYLAND
James Fitzpatrick, *Director* (410) 974-5676

REGION 3: BALTIMORE METROPOLITAN AREA
Pecolia Blackwell, *Director* (410) 333-6119

REGION 4: EASTERN SHORE
Harvey Davis, *Director* (410) 543-6906

DISABILITY DETERMINATION SERVICES (36.01.01.23)
FY1994 appropriation \$12,711,815
FY1994 authorized positions 206
Myrtie B. Adkins, *Director* (410) 339-4360
PROGRAM & ADMINISTRATIVE SUPPORT SERVICES
Vacancy, *Director* (410) 554-3252

SCHOOL IMPROVEMENT OFFICE

Joan M. Palmer, Ed.D., *Deputy State Superintendent for School Improvement* (410) 333-2489

DIVISION OF INSTRUCTION (36.01.01.11)

FY1994 appropriation \$3,218,190

FY1994 authorized positions 37

Lorraine Costella, Ph.D., *Assistant State Superintendent for Instruction* (410) 333-2328

LANGUAGE DEVELOPMENT & EARLY LEARNING BRANCH

JoAnne L. Carter, *Chief*. . . (410) 333-2336

ARTS & SCIENCES BRANCH

Kay A. Birukoff, *Chief*. . . . (410) 333-2307

STUDENT ACHIEVEMENT & PROGRAM ENRICHMENT BRANCH

Antoinette Favazza-Wiegand, *Chief* (410) 333-2357

EQUITY ASSURANCE & COMPLIANCE BRANCH

Woodrow B. Grant, *Chief*. . (410) 333-2228

DIVISION OF COMPENSATORY EDUCATION & SUPPORT SERVICES (36.01.01.12)

FY1994 appropriation \$3,153,395

FY1994 authorized positions 33

Ellen D. Gonzales, *Assistant State Superintendent for Compensatory Education & Support Services* (410) 333-2400

COMPENSATORY & MIGRANT EDUCATION BRANCH

Ronald E. Friend, Ed.D, *Chief* (410) 333-2412

PUPIL SERVICES & DRUG FREE SCHOOLS BRANCH

Mary K. Albright, *Chief*. . . (410) 333-2433

DRUG-FREE SCHOOLS ADVISORY COUNCIL

Chairperson: Monroc J. Fuller, *Chief, Drug-Free Schools Section*

. (410) 333-2679

Appointed by State Superintendent of Schools:
Reba Bullock; Eugenia Conolly; Larry Dawson; Ethel Engrum; Linda Ezrine; Ellen Gibson-Adler; Russell Henke; J. Sue Henry; Gloria Merriam; Lu Morrissey; Floyd O. Pond; Beverly Preston; Rita Rumbaugh; Barbara Scherr; Peter Singleton; Debbie Somerville; Barbara Sullivan; Eric Wish.

CAREER & EMPLOYABILITY DEVELOPMENT BRANCH

Irene Penn Hechler, *Chief*. . (410) 333-2426

DIVISION OF SPECIAL EDUCATION (36.01.01.13)

FY1994 appropriation \$2,213,572

FY1994 authorized positions 29

Richard J. Steinke, *Assistant State Superintendent for Special Education* (410) 333-2491

PROGRAM ADMINISTRATION & SUPPORT BRANCH

Jerry F. White, *Chief*. (410) 333-2479

PROGRAM DEVELOPMENT & ASSISTANCE BRANCH

Lucy A. Hession, *Chief*. . . . (410) 333-2495

NONPUBLIC SCHOOLS BRANCH

Richard L. Gamble, Sr., *Chief* (410) 333-2451

DIVISION OF CAREER TECHNOLOGY & ADULT LEARNING (36.01.01.14)

FY1994 appropriation \$3,757,734

FY1994 authorized positions 49

Katharine M. Oliver, *Assistant State Superintendent for Career Technology & Adult Learning* (410) 333-2075

STATE BOARD OF CAREER & TECHNOLOGY EDUCATION

Robert C. Embry, Jr., *President*

Membership consists of State Board of Education.

CAREER & TECHNOLOGY SERVICES BRANCH

Lynne M. Gilli, *Chief*. (410) 333-2085

PROGRAM SUPPORT SERVICES BRANCH

David S. Kimmel, *Chief*. . . . (410) 333-2030

ADULT EDUCATION & LITERACY SERVICES BRANCH

Charles A. Talbert, *Chief*. . . (410) 333-2361

GENERAL EDUCATION DEVELOPMENT BRANCH

Mary Ann Corley, *Chief*. . . . (410) 333-2280

SCHOOL-TO-WORK TRANSITION SERVICES BRANCH

Leo E. Lezzer, *Chief*. (410) 333-2047

CORRECTIONAL EDUCATION PROGRAM (36.01.01.15)

FY1994 appropriation \$8,484,980

FY1994 authorized positions 163

John P. Linton, *Director*. . . . (410) 333-8158

EDUCATION COORDINATING COUNCIL FOR CORRECTIONAL INSTITUTIONS

Chairperson: Nancy S. Grasmick, Ph.D., *State Superintendent of Schools* (410) 333-2100

Appointed by Governor: Rudolph V. DePaola, 1996.

Ex officio: Shaila R. Aery, Ed.D., *Secretary of Higher Education;* Richard L. Lanham, Sr., *Commissioner of Correction;* Joseph Henneberry, *Director, Patuxent Institution;* Wayne F. Gersen, *Washington County Superintendent of Schools.*

PROGRAM COORDINATION

ADMINISTRATIVE COORDINATION

Henri Daniels . . . (410) 333-2268

ACADEMIC COORDINATION

Stephen Steurer. . (410) 333-2256

SPECIAL EDUCATION

Gayle Amos . . (410) 333-8003

VOCATIONAL COORDINATION

John Hamsher (301) 797-2250, ext. 523

LIBRARY COORDINATION

Brenda Vogel . . . (410) 333-2241

FIELD SERVICE

James V. Keller, *Field Director* (301) 797-0213

MARYLAND PENITENTIARY

(Baltimore City)
Daniel F. Murray, *Principal* (410) 837-2135, ext. 429

ROXBURY CORRECTIONAL
INSTITUTION (Hagerstown)
Richard Hawkins, *Principal*
..... (301) 797-2250, ext. 523

MARYLAND CORRECTIONAL
INSTITUTION—HAGERSTOWN
Brad Keller, *Principal*
..... (301) 733-2800

MARYLAND CORRECTIONAL
TRAINING CENTER (Hagerstown)
Carolyn Suman, *Principal*
..... (301) 791-7200, ext. 401

MARYLAND HOUSE OF
CORRECTION (Jessup)
Edna Davis, *Principal*
..... (410) 799-0100, ext. 409

MARYLAND CORRECTIONAL
INSTITUTION—JESSUP
Suzanne Slagle, *Principal*
..... (410) 799-7610, ext. 306

MARYLAND CORRECTIONAL
INSTITUTION FOR
WOMEN—JESSUP
Carolyn Buser, *Principal*
.... (410) 799-5550, ext. 435

MARYLAND CORRECTIONAL
PRE-RELEASE SYSTEM
JESSUP PRE-RELEASE UNIT
Carolyn Buser, *Principal*
.... (410) 799-5550, ext. 435
HERMAN L. TOULSON
CORRECTIONAL BOOT CAMP
Irwin Dorsey, *Principal*
..... (410) 799-1363

PATUXENT INSTITUTION (Jessup)
James Younger, *Principal*
..... (410) 799-3400

EASTERN CORRECTIONAL
INSTITUTION (Westover)
Thomas Miller, *Principal, West School*
... (410) 651-9000, ext. 4305
Edwin Turner, *Principal, East School*
... (410) 651-9000, ext. 4304

ORIGIN & FUNCTIONS

Before Maryland developed a system of public education in the nineteenth century, formal education was limited to the wealthy who educated their children abroad or in local academies and considered education the duty of parents, not government. The British concept of "free schools," privately endowed institutions providing a classical education to upper class children and subsidizing a few charity pupils, was influential. Nonetheless, legislative appropriations to private academies incensed farmers and poor folks who resented paying for the education of rich men's sons and thought any taxation to support schools was more of the same. Local opinion favored local control, and local politics resulted in the appointment of poor teachers, mismanaged funds, and voter apathy. The fervor of Jacksonian democracy led to strong public educational systems elsewhere but had little effect in Maryland. Concern for education was often expressed; consensus was rarely reached; and only when public outcry became quite insistent did the legislature act.

Colonial Education. In the colonial period, Maryland attempted to establish free schools. The General Assembly, in 1695, assessed a tax on the export of furs to raise funds for these schools. In 1696, certain gentlemen, having subscribed quite liberally themselves, were appointed as a board of trustees and visitors to establish first a free school in Annapolis, then one on the Eastern Shore, and ultimately a free school in each of the existing twelve counties, as funds allowed (Chapter 17, Acts of 1696). Yet, only one school was founded—King William's School (later St. John's College) in Annapolis. In 1717, another financing act taxed importation of Irish Catholic servants and Negro slaves to support public education (Chapter 10, Acts of 1717). Enough funds had accrued from the various taxes by 1723 for a distribution to be made to the twelve counties. Boards of trustees were appointed in each county and instructed to purchase one hundred acres of land in a central location with a dwelling house and other conveniences for a schoolmaster, who was to be paid twenty pounds per year (Chapter 19, Acts of 1723). A 1728 law specified that the schoolmaster was to teach as many poor children as the local board determined, indicating that the "free schools" were not tuition-free (Chapter 8, Acts of 1728). Apparently, schools established under the 1723 act soon were floundering due to lack of funds and qualified teachers, despite additional revenue from fines, forfeitures, and the estates of intestate persons. In several instances, county schools were absorbed by the flourishing private academies or consolidated with schools of adjoining counties.

Development of a Public School System. The idea that the new republic needed educated citizens had some impact in Maryland. In 1798, a prominent educator exhorted the General Assembly to establish a State board of education and a uniform system of public schools. In 1812, the State began to raise money for a Free School Fund by taxing the renewal of bank charters (Chapter 79, Acts of 1812). Legislation followed in 1816 providing for nine Commissioners of the School Fund in each county to distribute the Free School Fund (Chapter 256, Acts of 1816). Realizing that Fund monies would not be sufficient, five counties requested the first property tax assessment to pay for the education of poor children (Chapter 244, Acts of 1816). Caroline County voters were given the option of deciding whether their public school would be supported by voluntary contributions or property taxes (Chapter 250, Acts of 1816).

Some public schools were founded; a pattern of local diversity also was established with no statewide uniformity or accountability. The legislature kept passing local laws relating to public education for each county, and sometimes for the districts within a county. Legislative appropriations were continued to favored private academies, while the Free School Fund dribbled monies to the county boards which could divert funds to academies, invest the funds, or actually expend them on local schools.

A uniform system of primary school education for Maryland was attempted in 1825 (Chapter 162, Acts of 1825). Subject to referendum, the law was ratified only by a few counties and then amended repeatedly by local legislation until little uniformity remained. The act called for a Superintendent of Public Instruction to prepare a statewide plan for education and oversee its execution. The levy court in each county was to appoint nine commissioners of primary schools who would divide the county into school districts, call a meeting of the taxpayers of each district, and receive the county's share of the Free School Fund, accruing under the act of 1812. Taxpayers in each school district were to elect a clerk and three trustees, select a site for a schoolhouse, and vote on a rate of tax to support the district school. The trustees were in charge of building, repairing, and furnishing their district school, as well as hiring the teacher and submitting an annual report. Appointed by the levy court, school inspectors not only were to visit each school in the county, but also to certify teachers. This requirement may have reflected dissatisfaction with unqualified teachers; however, since no education was required to be a school inspector, the standards for teacher certification potentially could be very disparate.

Baltimore City was excepted from the provisions of the 1825 act if it established its own system of public education by 1830. This precedent caused problems later, as the vigorous resistance of Baltimore City to each successive attempt at a statewide system certainly caused several efforts to fail. Baltimore City opened its first public school in 1829, charged tuition of one dollar per term, and had an impressive percentage of its children, girls and boys, enrolled in schools.

In 1837, the General Assembly again considered public education. The interest on Maryland's share of surplus federal revenue (roughly one million dollars invested at 5%) was set aside to support free schools (Chapter 285, Acts of 1837). Half was to be distributed according to the proportion of white population; the other half was to be divided into twenty-one equal parts and a part allotted to each county and Baltimore City. In anticipation of these funds, the House Committee on Education had looked into the expediency of establishing a uniform system of public education and the propriety of using the State's share of surplus federal revenue for education. The Committee's report in 1836 favored a general system of public instruction supported by a combination of State funds and district taxation, such as that set up by the 1825 law, which since its passage had "slumbered on the statute book" (Maryland Public Documents, 1836, O). The report then cited Anne Arundel County as an example of the successful implementation of the act, even though it had been amended to meet local needs. Also, the Committee had been unable to obtain any statistical information about the Anne Arundel County schools and went by hearsay. The Committee could not agree on whether to continue support to academies and colleges or use those funds to establish a university. The majority thought that a university would benefit only the wealthy.

Despite the Committee's belief that the 1825 act made the best provision for schools in Maryland, the legislature in 1842 directed the Secretary of State, the Treasurer of the Western Shore, and the State Librarian to draft new legislation in the form of a code for the government of common schools and for the promotion of general education. They studied the organization of schools in New England and New York and concluded that Maryland's great deficiency was the lack of an administrative head. (Under the 1825 act, Maryland's Governor had appointed a Superintendent of Public Instruction, but after 1827 no one seems to have served in that capacity.) Northern states required annual reports from each school district which were then compiled for legislative review. In Maryland, the Committee in 1836 could not get statistics from just one county; for the 1843 report, statistics were requested from all twenty-one counties. Only fourteen responded, and the information submitted was incomplete. The proposed Code for the Support of Common Schools presented to the legislature in 1843 retained much of the local structure found in the act of 1825. It followed New York and Pennsylvania practice by designating the Secretary of State as Superintendent of Common Schools and also required local districts to raise revenues before State funds were released to them. The proposed code required of Baltimore City only an annual report and stopped appropriations to all private institutions and academies, except St. John's College and Charlotte Hall Academy. The code proposed in 1843 was never enacted.

Debate over public education continued at the Constitutional Convention of 1850-1851. Where legislation repeatedly failed, constitutional provision might succeed. The Convention's committee on educational matters recommended a permanent and adequate school fund, a uniform system of public school education, an elected superintendent of education, and a normal (or model) school to train teachers. Old grievances over distribution of the Free School Fund caused the proposal to be postponed. The more populous counties and Baltimore City believed a State system would continue to deprive them of their

fair share of educational funds and smaller counties did not want to change a distribution which benefitted them. The proposal was not revived.

Maryland's first provision for uniform statewide education was adopted by the Constitutional Convention of 1864. Votes of Union soldiers helped ratify the Constitution of 1864 and, because an oath was required at the polls, many Maryland voters with Southern sympathies were disenfranchised. Only in effect for about two years, the Constitution of 1864 propelled public education forward, mandating a uniform system of free public education, a State Superintendent of Public Instruction, a State Board of Education, county school commissioners, an annual State tax to support free public education, and a permanent State school fund. The legislature was prohibited from passing local laws concerning education. The State Superintendent was appointed by the Governor and immediately was to submit a plan for the organization of free public education. If the legislature bogged down in old controversies and failed to enact a bill within the new constitutional framework, the plan of the Superintendent would become law. The State tax of ten cents on every hundred dollars of property was to be distributed to the counties and Baltimore City in proportion to their population between ages five and twenty years.

In 1865, the first State Superintendent of Public Instruction proposed the establishment of free primary schools, grammar schools, one high school per county, a normal school, and a university, as well as separate schools for Negroes, the blind, deaf, handicapped, and the imprisoned. Attendance would be compulsory. The General Assembly adopted portions of his plan. In 1865, Maryland shifted from local control of schools to a highly centralized system whereby the State Board with the State Superintendent selected textbooks, set the curriculum, certified teachers, approved school building designs, and distributed State funds. Appropriations to academies were continued just until county high schools could be established. Taxes assessed against Negroes were set aside for schools for Negroes under the jurisdiction of the State Board of Education, although few, if any, were started. In 1865, Maryland began a formal system of segregated schooling that would last for ninety years.

Opposition to State control came from the formerly disenfranchised voters of 1864 and from Baltimore City. They perceived the change as too sweeping, the cost too great. In 1868, the legislature returned control of educational matters to the counties (Chapter 407, Acts of 1868). Issues concerning local schools were to be referred to the voters, who elected both the Board of County School Commissioners and the Board of School House District Trustees. The State continued to fund the schools, however, through the ten-cent tax on every hundred dollars of property. The Principal of the State Normal School could receive reports from county boards and Baltimore City and make recommendations to the Governor and General Assembly, but had no authority. The reactionary law of 1868 was amended in 1870. A Board of State School Commissioners was created, appointed by the Governor. Under the new law, circuit court judges appointed boards of county school commissioners, who, in turn, selected district school commissioners (Chapter 311, Acts of 1870). Free public schools were mandated for Negro children in 1872, under the control of the existing county and district boards (Chapter 377, Acts of 1872). The office of Superintendent of Public Instruction was revived in 1900 with limited duties of collecting and diffusing information (Chapter 428, Acts of 1900). School attendance was made compulsory in 1902 for children between the ages of eight and twelve; children over age twelve were not required to attend school if they were gainfully employed and could read and write (Chapter 269, Acts of 1902).

State Department of Education. An educational survey was undertaken in 1914 at the legislature's behest after release of disturbing illiteracy figures for Maryland. Basically an indictment, the survey report had a major impact on shaping education in Maryland. The surveyors found inadequate buildings, frequent truancy, and badly trained teachers, supervised by political appointees poorly educated themselves. Funds were ample but distributed without regard for accountability. The Superintendent's office had almost no staff and no authority to implement changes. The survey demonstrated the need for efficient administration and supervision of schools and public school funds. In response, the General Assembly created the State Department of Education, headed by the State Board of Education, and administered by the State Superintendent of Schools, backed by professionally qualified staff (Chapter 506, Acts of 1916). Appointed by the Governor with no regard for political affiliation, county boards of education in turn appointed the county superintendent of schools and district school boards. Professional standards were set for State and county administrators, and standards for teachers were written into law. Policy was formulated at the State level and administered by professionals. Ages for compulsory school attendance were extended, minimum salaries for white teachers increased, and the school year lengthened in Negro schools.

In 1918, Maryland accepted provisions of the federal Smith-Hughes Act which added vocational education to the curriculum. State law was amended subsequently to establish a State Equalization Fund to aid poorer counties in 1922; create the State Teachers Retirement Fund in 1927; initiate education for

all handicapped children through State and federal funding in 1929; and build schools for baby boomers with the School Construction Loan Fund of 1949. Desegregation of Maryland schools began in 1955.

The basic foundations were laid in 1916 for the current State Department of Education, which became a cabinet-level department in 1976 (Chapter 539, Acts of 1976). The general care and supervision of public education are vested in the Department, consisting of the State Superintendent of Schools, appointed by the State Board of Education, and the professional staff employed by the Board to assist the Superintendent.

The State Board of Education sets policy for the public school system and enacts the bylaws and regulations that govern it (Code Education Article, secs. 2-201 through 2-205). The Board also considers and mediates disputes arising from the twenty-four local independent school districts in Maryland. The Board, often through the office of the State Superintendent of Schools, consults and advises county boards of education, county superintendents of schools and their staffs, principals, and teachers. Appointed by the Governor, the State Board of Education is composed of ten members. Nine are appointed to five-year terms, and a nonvoting student member serves a one-year term.

With the advice and counsel of the State Superintendent of Schools and the staff of the State Department of Education, the Board prescribes basic policy and guidelines for instruction in public schools. The Board, with the State Superintendent's advice and counsel, also sets the standards for certification of teachers and other professional personnel employed in Maryland schools and establishes high school graduation requirements. If local school districts do not comply with State standards, the Board and the State Superintendent are empowered to recommend the withholding of State funds from those districts.

STATE SUPERINTENDENT OF SCHOOLS

Nancy S. Grasmick, Ph.D., *State Superintendent
of Schools*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2200

The State Board of Education appoints the State Superintendent of Schools. The Superintendent directs the State Department of Education and executes the policy and enforces the regulations adopted by the Board. The Superintendent serves a four-year term (Code Education Article, secs. 2-301 through 2-303).

The State Superintendent of Schools serves on the Governor's Executive Council; the Governor's Subcabinet for Children, Youth, and Families; the State Coordinating Council (for residential placement of handicapped children) the Advisory Committee for Children, Youth, and Families; the Governor's Council on Adolescent Pregnancy; the Governor's Advisory Board for Justice Assistance; the Intergovernmental Advisory Committee for Minority Affairs; the Governor's Volunteer Council; the Professional Standards and Teacher Education Board; the Governor's Commission on Hispanic Affairs; the State Use Industries Advisory Committee; the State Advisory Council on Alcohol and Drug Abuse; the Governor's Drug and Alcohol Abuse Commission; the Education Coordinating Committee; the Maryland Public Broadcasting Commission; and the Maryland Education Council. The Superintendent also chairs the Cabinet Council for Career and Technology Education; the Education Coordinating Council for Correctional

Institutions; and the Education Coordinating Council for State Hospital Centers.

The Department was reorganized in 1988 into three Bureaus: Educational Support; Educational Development; and Vocational Rehabilitation and Correctional Education. In 1990, divisions formerly within the Bureau of Educational Support were placed directly under the State Superintendent of Schools. The other two bureaus were disbanded in 1991. Now, directly under the State Superintendent of Schools are five divisions: Business Services; Planning, Results, and Information Management; Library Development and Services; Certification and Accreditation; and Rehabilitation Services. The Deputy State Superintendent for School Improvement oversees four additional divisions: Instruction; Compensatory Education and Support Services; Special Education; and Career Technology and Adult Learning.

ADVISORY COMMITTEE FOR EDUCATIONAL BLOCK GRANTS Edwina L. Green, *Chairperson*

Staff: Janet Bagsby (410) 333-4395

The Advisory Committee for Educational Block Grants, formerly the Education Advisory Committee, was established by Executive Order in 1981. Pursuant to the federal Education Consolidation and Improvement Act of 1981, the Committee advises the State Department of Education on allocating federal funds for instructional improvement among eligible State education programs. It also advises the Department on how to plan, develop, support, implement, and evaluate these programs.

Committee members are appointed by the Governor for one-year terms. They represent public and

private elementary and secondary schoolchildren, teachers, parents of elementary and secondary schoolchildren, local boards of education, local and regional school administrators, institutions of higher learning, and the General Assembly.

SCHOOL PERFORMANCE, PRODUCT, & SERVICE DEVELOPMENT OFFICE

Robert E. Gabrys, Ph.D., *Assistant Deputy State Superintendent for School Performance, Product, & Service Development*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2385

In December 1989, the State Board of Education established the Maryland School Performance Program under the State Superintendent of Schools to measure student performance and set standards for school performance and goals for improvement. The Office of Maryland School Performance was reorganized in 1993 as the School Performance, Product, and Service Development Office.

The Office develops and implements plans to improve and accredit schools. The Office has developed a comprehensive accountability system for schools, school systems, and the State. Under this system, accountability is based on students' Maryland Functional Test Scores, yearly attendance, dropout rate, and promotion rate.

In November 1990, the Office issued its first report, *Maryland School Performance Program Report, 1991—State and School Systems*. The report provides a baseline picture of each school system and includes measures of performance that are expected to be reached by 1995.

DIVISION OF BUSINESS SERVICES

Raymond H. Brown, *Assistant State Superintendent for Business Services*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2648

The Division of Business Services was formed in 1992 from the Office of Administration and Finance. The Division develops and implements Department policies, procedures, and systems for administration. The Division oversees six branches: School Facilities; Nutrition and Transportation Services; Budget; Accounting; Administrative Services; and Human Resource Management.

SCHOOL FACILITIES BRANCH

Allen C. Abend, *Chief*
(410) 333-2534

The School Facilities Branch helps local school systems make long-range plans for capital improvement, design, construction, and maintenance of school facilities. The Branch oversees approval of locally funded school construction projects by the State Superintendent of Schools and represents the Department on the Interagency Committee on School Construction. The Branch also collects and analyzes energy use data for each public school.

NUTRITION & TRANSPORTATION SERVICES BRANCH

Sheila G. Terry, *Chief*
(410) 333-2600

The Nutrition and Transportation Services Branch was created in 1981 when the programs for food service and pupil transportation merged into one administrative unit. The Branch administers seven federal food and nutrition programs: the National School Lunch Program; the School Breakfast Program; the Child and Adult Care Food Program; the Summer Food Service Program; the Special Milk Program; the Nutrition Education and Training Program; and the Food Distribution Program.

Besides working with the public school systems of Maryland's 23 counties and Baltimore City, the Branch helps nearly 700 other public and nonprofit private agencies develop and provide food service for children and adults in approximately 7,000 schools, family day care homes, child and adult care centers, and other sites throughout the State. The Branch also offers nutrition education and training.

The Branch administers and supervises transportation of pupils to and from public schools. The Branch collects data on numbers of pupils transported and on accidents involving school buses. In addition, the Branch helps school systems implement drug-testing of school bus drivers.

DIVISION OF PLANNING, RESULTS, & INFORMATION MANAGEMENT

Mark Moody, Ph.D., *Assistant State Superintendent for Planning, Results, & Information Management*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2045

Duties of the Division of Planning, Results, and Information Management originated in 1921 when the Bureau of Educational Measurements was formed within the State Department of Education. By 1945, the Bureau was superseded by the Division of Finance, Statistics, and Educational Meas-

urements. The Division was renamed the Division of Finance and Research in 1949, the Division of Research and Development by 1963, and the Division of Research, Evaluation and Information Systems by 1971. The Division of Administration assumed information system functions by 1979, as did the Division of Administration and Finance by 1983. The Office of Management Information Systems emerged in 1987 and was replaced by the Division of Planning, Results, and Information Management in 1992. The Division is responsible for planning, research, evaluation and statistical services, and data processing.

RESULTS BRANCH

Ricka K. Markowitz, *Chief*
(410) 333-2651

The Results Branch collects and compiles data from local school systems for local, State and federal reports, including the Maryland School Performance Program Report. The Branch produces annual reports (by school system) on staffing, students, facilities, finance, and curriculum.

INFORMATION PROCESSING BRANCH

Lois M. Brown, *Chief*
(410) 333-2589

The Information Processing Branch oversees the Department's data processing operations and expenditures.

DIVISION OF LIBRARY DEVELOPMENT & SERVICES

J. Maurice Travillian, *Assistant State
Superintendent for Library Development & Services*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2113

The Division of Library Development and Services began in 1946 as the Division of Library Extension. In 1969, it was reorganized under its present name. The Division administers State and federal programs to improve library services in public schools and public libraries throughout the State (Code Education Article, secs. 23-102 through 23-105).

Under the Division are three branches: Public Library and State Network Services; School Library Media Services and State Media Services; and Maryland State Library for the Blind and Physically Handicapped. The Maryland Advisory Council on Libraries advises the Division.

MARYLAND ADVISORY COUNCIL ON LIBRARIES

Josef B. Brown, *Chairperson*, 1993
Secretary: J. Maurice Travillian, Assistant State
Superintendent for Library Development & Services
(410) 333-2113

The Maryland Advisory Council on Libraries was created in 1971 (Chapter 770, Acts of 1971). The Council serves as an advisory board to the Division of Library Development and Services, the State Superintendent of Schools, the State Board of Education, and the Governor.

The Council has twelve members. Five serve ex officio and seven are appointed by the Governor for five-year terms. Of those appointed, one must be a library trustee and one a professional librarian. The Governor designates the chairperson. The Assistant State Superintendent for Library Development and Services serves as secretary to the Council (Code Education Article, sec. 23-106).

PUBLIC LIBRARY & STATE NETWORK SERVICES BRANCH

Rivkah Sass, *Chief*
(410) 333-2117

Origins of the Public Library and State Network Services Branch trace to 1902 when the State Library Commission was created (Chapter 47, Acts of 1902). Commission responsibilities for public library development were assigned to the Office of Public Libraries under the State Board of Education in 1935, and to the Division of Library Extension from 1947 to 1971. Within the Division of Library Development and Services, the Public Libraries Branch was formed in 1971 and renamed the Public Library and State Network Services Branch in 1988.

The Branch oversees the State Library Network through which Maryland residents obtain library materials and gain access to information not available in their local library. The Network is centered at Enoch Pratt Free Library in Baltimore City. The Pratt Library serves as the State library for Maryland. Three regional resource centers include the Eastern Shore Regional Library (Salisbury), Southern Maryland Regional Library Association (Charlotte Hall), and the Western Maryland Public Libraries (Hagerstown). More than 400 Maryland libraries participate in the State Library Network. (Code Education Article, secs. 23-201, 23-202).

STATE LIBRARY RESOURCE CENTER

Carla D. Hayden, *Director*

Enoch Pratt Free Library
400 Cathedral St.
Baltimore, MD 21201 (410) 396-5395

In 1971, the Central Library of the Enoch Pratt Free Library System was designated as the State Library Resource Center (Chapter 770, Acts of 1971). The Center coordinates State Library Network procedures and interlibrary loan by the Maryland Interlibrary Organization and provides reference information to State government through the Government Reference Service. The Center also produces the statewide union catalog of mate-

rials in 101 Maryland libraries by the Bibliographic Control Center and lends materials by the Audio-Visual Department (Code Education Article, sec. 23-201).

SCHOOL LIBRARY MEDIA SERVICES & STATE MEDIA SERVICES BRANCH

Gail Bailey, *Chief*
(410) 333-2125

The School Library Media Services and State Media Services Branch originated in 1968 as the Office of School Libraries and Instructional Materials Services. The Office, reorganized as the School Library Media Services Section in 1970, became the School Library Media Services Branch in 1978 and received its present name in 1987.

The Branch helps local school systems develop, improve and use school library media programs. For public and private schools, the Branch provides technical assistance in planning; selection, acquisition, and use of materials and resources; instruction; program management; information dissemination; and program evaluation.

MARYLAND STATE LIBRARY FOR THE BLIND & PHYSICALLY HANDICAPPED BRANCH

Lance C. Finney, *Chief*

415 Park Ave.
Baltimore, MD 21201 (410) 333-2083

The Maryland State Library for the Blind and Physically Handicapped was established in 1968. The Library provides comprehensive library services to eligible blind and physically handicapped residents of Maryland. It also serves as the Maryland regional library in the National Library Services for the Blind and Physically Handicapped of the Library of Congress.

In Baltimore, the Library formerly was located on Charles Street but, in December 1992, moved into its new building on the southeastern corner of Park Avenue and Franklin Street. The Library also has two subregional libraries: the Special Needs Library, established in Bethesda in 1972; and the Talking Book Center, formed in Hyattsville in 1980.

DIVISION OF CERTIFICATION & ACCREDITATION

Rochelle L. Clemson, Ph.D., *Assistant State Superintendent for Certification & Accreditation*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2141

Created in 1970, the Division of Certification and Accreditation regulates and administers certification of teachers; preparation and assessment of

candidates for principalship; and accreditation of nonpublic schools. Under the Division are two branches: Teacher Education and Certification; and Nonpublic School Accreditation.

PROFESSIONAL STANDARDS & TEACHER EDUCATION BOARD

Gary E. Dunkleberger, Ed.D., *Chairperson*, 1995
(410) 333-2152

The Professional Standards and Teacher Education Board originated as an advisory board established by the State Board of Education in 1971. It was created by statute in 1991 (Chapter 662, Acts of 1991). Through the adoption of regulations, the Professional Standards and Teacher Education Board sets the standards for certification of teachers and other professional personnel, and the requirements for preparation of teachers and other education personnel in each public school.

The Board's twenty-five members are appointed to three-year terms by the Governor with Senate advice and consent (Code Education Article, secs. 6-701 through 6-708).

TEACHER EDUCATION & CERTIFICATION BRANCH

Vacancy, *Chief*
(410) 333-2155

The Teacher Education and Certification Branch was formed in 1981. In accordance with State Board of Education bylaws, the Branch evaluates teacher education programs offered by Maryland colleges and universities and approves programs leading to the Advanced Professional Certificate. The Branch also certifies teachers and administrators in public schools, private schools, and other institutions, and assesses candidates for principalship.

NONPUBLIC SCHOOL ACCREDITATION BRANCH

Virginia L. Cieslicki, *Chief*
(410) 333-2160

The Nonpublic School Accreditation Branch started in 1948. By issuing certificates of approval to approved schools, the Branch ensures that nonpublic nursery schools, group day care centers, kindergartens, elementary schools, middle schools, secondary schools, residential juvenile or child care facilities, tutoring schools, and schools for handicapped in Maryland provide educational programs that conform to Maryland law and to State Board of Education regulations. The Branch also compiles the *Directory of Approved NonPublic Schools in the State of Maryland*.

DIVISION OF REHABILITATION SERVICES

Robert A. Burns, *Assistant State Superintendent for
Rehabilitation Services*

2301 Argonne Drive
Baltimore, MD 21218 (410) 554-3276
TTY for deaf: (410) 554-3277
fax: (410) 554-2299

The Division of Rehabilitation Services originated as the Division of Vocational Rehabilitation in 1929. In 1992, it became the Division of Rehabilitation Services (Chapter 42, Acts of 1992). The Division provides rehabilitation services to individuals with physical or mental disabilities to enable them to live and work independently (Code Education Article, sec. 21-303). Through six regional offices and 29 local offices, the Division provides medical and vocational evaluation, counseling and guidance, vocational training, training in independent living skills, reader and interpreter services, physical and mental restoration, rehabilitation engineering, job placement aid, and supported employment and postemployment services.

Under the Division are three programs: Client Services; Disability Determination Services; and Program and Administrative Support Services. The Division is aided by the Maryland State Rehabilitation Council, and the Maryland Statewide Independent Living Council.

MARYLAND STATE REHABILITATION COUNCIL

Vacancy, *Chairperson*

Contact: Sharon Julius (410) 554-3017

The Maryland State Rehabilitation Council was created in October 1993 by the Governor (Executive Order 01.01.1993.25). In accordance with the federal Rehabilitation Act of 1973, as amended, the Council serves as an advisory body to the Division of Rehabilitation Services. The Council advises and assists the Division in preparing applications; the State Plan for Vocational-Rehabilitation Services; and the strategic plans and amendments to the plans, reports, needs assessments, and evaluations required by federal law. The Council coordinates its work with the Maryland Statewide Independent Living Council, the Maryland State Planning Council on Developmental Disabilities, the Governor's Committee on Employment of People with Disabilities, and the Maryland Advisory Council on Mental Hygiene.

MARYLAND STATEWIDE INDEPENDENT LIVING COUNCIL

Peggy K. Martin, *Chairperson*, 1995

Contact: Sharon Julius (410) 554-3017

In September 1993, the Governor established the Maryland Statewide Independent Living Council (Executive Order 01.01.1993.24). The Council

originally had been formed in 1988 by the State Department of Education as an advisory body to the then Division of Vocational Rehabilitation. Today, the Council assists the Division of Rehabilitation Services in submitting, monitoring, and evaluating the State Plan for Independent Living Rehabilitation Services.

CLIENT SERVICES

Patrick W. McKenna, *Director*
(410) 554-3267

At regional and local offices throughout the State, Client Services provides counseling, physical restoration, vocational training, and job placement. Emphasis is placed on serving persons with severe disabilities and securing competitive employment for clients.

MARYLAND REHABILITATION CENTER

Niles Ellingson, *Director*

2301 Argonne Drive
Baltimore, MD 21218 (410) 554-3005

The Maryland Rehabilitation Center opened in 1972. The Center is run by the Division for persons (particularly those with severe disabilities) who need multiple rehabilitation services. The Center offers a wide range of therapeutic, medical, counseling and vocational services. At the Center, eligible disabled persons undergo a comprehensive program of evaluation, counseling, and training and may reside on the premises. Consultation services also are available for workshops and facilities used for federally funded programs.

DISABILITY DETERMINATION SERVICES

Myrtie B. Adkins, *Director*

1232 East Joppa Road
Baltimore, MD 21204 (410) 339-4360

The Disability Determination Services program is administered by the Division under contract with the Social Security Administration. Established in 1955, Disability Determination Services adjudicates claims for Social Security Disability Insurance (Title II) and Supplemental Security Income (Title XVI). The office provides direct access to rehabilitation services for disabled persons through expedited referrals to Client Services.

PROGRAM & ADMINISTRATIVE SUPPORT SERVICES

Vacancy, *Director*
(410) 554-3252

Program and Administrative Support Services helps provide vocational rehabilitation services throughout the State. This office also administers the Maryland Vending Program for the Blind.

SCHOOL IMPROVEMENT OFFICE

Joan M. Palmer, Ed.D., *Assistant Deputy State
Superintendent for School Improvement*
(410) 333-2489

The School Improvement Office originated in 1988 when the Bureau of Educational Development was formed. The Bureau was reorganized as the School Improvement Services Office in 1992 and as the School Improvement Office in 1993. The Office oversees four divisions formerly administered by the Bureau of Educational Development: Instruction; Compensatory Education and Support Services; Special Education; and Career Technology and Adult Learning.

DIVISION OF INSTRUCTION

Lorraine Costella, Ph.D., *Assistant State
Superintendent for Instruction*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2328

The Division of Instruction was formed in 1945, although its earliest duties have been carried out by the State Department of Education since 1920. The Division formulates instructional guidelines for elementary and secondary schools and recommends these guidelines to the State Superintendent of Schools. Guidelines cover curriculum and adult continuing education in public schools and educational programs of State agencies. The Division evaluates education programs for compliance with the accountability program; trains staff; audits programs; and sponsors conferences on curriculum for county school personnel. With the Department of Health and Mental Hygiene, the Division also sets standards and guidelines for school health programs. In addition, the Division oversees two innovative educational programs: Competency-Based Education, and the Baltimore Chesapeake Outward Bound Program.

LANGUAGE DEVELOPMENT & EARLY LEARNING BRANCH

JoAnne L. Carter, *Chief*
(410) 333-2336

The Language Development and Early Learning Branch was created in 1989. The Branch designs, develops, and conducts programs for effective teaching to promote early learning and language development in children ages four through nine. Branch responsibilities include English/language arts programs, foreign languages, bilingual education, and prekindergarten programs.

ARTS & SCIENCES BRANCH

Kay A. Birukoff, *Chief*
(410) 333-2307

Formed in 1989, the Arts and Sciences Branch designs, develops, tests, disseminates, and conducts programs for teaching the fine arts, health and safety, mathematics, physical education, environmental education, science, and social studies.

STUDENT ACHIEVEMENT & PROGRAM ENRICHMENT BRANCH

Antoinette Favazza-Wiegand, *Chief*
(410) 333-2357

The Student Achievement and Program Enrichment Branch originated as the Learning Improvement and Program Enrichment Branch in 1989. It was reorganized as the School Improvement and Program Enrichment Branch in 1990 and received its present name in 1992.

The Branch works with local boards of education to develop programs to improve school performance. Current programs concern early learning years, technology training, development of new assessment measures, instructional strategies to improve student learning, improvement plans for middle schools, and programs for high schools. The Branch coordinates, develops, field tests, implements, and evaluates school improvement models.

The Branch operates twelve Maryland Summer Centers for Gifted and Talented Students in grades four through twelve; helps local boards of education develop programs for gifted students; and oversees a grant program for local gifted and talented programs (Code Education Article, secs. 8-201 through 8-204). The Governor's Gifted and Talented Science and Math School Improvement Project is coordinated by the Branch.

Through the Maryland Public Secondary Schools Athletic Association, the Branch oversees athletic rules and regulations, officials, and State tournaments.

DIVISION OF COMPENSATORY EDUCATION & SUPPORT SERVICES

Ellen D. Gonzales, *Assistant State Superintendent
for Compensatory Education & Support Services*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2400

The Division of Compensatory Education and Support Services was created in 1988. It administers and supervises federal and State programs for economically and socially deprived children. The Division works with local school systems and other agencies to develop, implement, and evaluate educational programs for educationally disadvantaged children as authorized by federal law (P.L. 100-

297) and State law (Code Education Article, secs. 8-101 through 8-107). The Division coordinates migrant education programs and supervises educational programs for neglected and delinquent children in local and State juvenile institutions and adult correctional institutions. The Division also helps local school systems establish instructional programs that promote adult literacy and train parents to help their children learn.

The Division helps local school systems and community-based organizations develop, implement, and evaluate programs in guidance, pupil personnel, psychology, health, career employability development, and alternative programs for disruptive and at-risk students. The Division allocates federal and State funds to local school systems serving these youth. The Division also works to ensure that homeless children and youth have access to public education. In addition, the Division oversees an innovative educational program—the Rural School Nurses Program.

COMPENSATORY & MIGRANT EDUCATION BRANCH

Ronald E. Friend, Ed.D., *Chief*
(410) 333-2412

The Compensatory and Migrant Education Branch was created in 1988. The Branch helps local school systems and other agencies design, implement, and evaluate educational programs for educationally disadvantaged children. These programs include State Dedicated Compensatory Education; Chapter 1 Compensatory Education; Migrant Education; Even-Start Family Literacy; and Homeless Children and Youth.

PUPIL SERVICES & DRUG FREE SCHOOLS BRANCH

Mary K. Albrittain, *Chief*
(410) 333-2433

The Pupil Services Branch was formed in 1966 and renamed Pupil Services and Drug Free Schools Branch in 1992. The Branch assists local school systems with programs for guidance, pupil personnel, school psychology, school health, alternative programs for disruptive students, drug and alcohol abuse prevention and intervention, child abuse and youth suicide prevention, and pregnant and parenting teens. The Branch also provides information and collects data relating to students taught at home.

DRUG-FREE SCHOOLS ADVISORY COUNCIL

Chairperson: Monroe J. Fuller, Chief, Drug-Free Schools Section
(410) 333-2436

In August 1987, the Drug-Free Schools Advisory Council was created within the State Department of Education.

The Council advises the Department and the State Superintendent of Schools on issues of drug-abuse prevention and intervention that affect schools and school-aged youth. The Council also reviews grant applications for federal Drug-Free Schools funds, and selects schools to serve as models for the Drug-Free Schools Program.

CAREER & EMPLOYABILITY DEVELOPMENT BRANCH

Irene Penn Hechler, *Chief*
(410) 333-2426

The Career and Employability Development Branch was formed in 1989. The Branch helps local school systems and other agencies design, implement, and evaluate programs, services, and strategies to prepare youth for employment. The Branch works to encourage school attendance and ease the transition from school to work. The Branch also manages and administers the Maryland's Tomorrow Program (drop-out prevention) and the Job Training Partnership Act Program.

DIVISION OF SPECIAL EDUCATION

Richard J. Steinke, *Assistant State Superintendent
for Special Education*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2491
TTY for deaf: (410) 333-2666

Established in 1988, the Division of Special Education administers State and federal programs for handicapped children and youth. In compliance with State and federal mandates, the Division helps local school systems provide educational programs for all handicapped children and youth. The Division offers assistance to parents seeking public special education for their handicapped children. To provide a comprehensive service network to handicapped children, the Division also cooperates and collaborates with other State agencies.

The Division assists local school systems with individual education plans, nondiscriminatory testing, early childhood programs, personnel development, and program evaluation. It also supervises educational programs and services in approved public and private institutions and assesses the educational needs of children with profound or complex handicaps.

PROGRAM ADMINISTRATION & SUPPORT BRANCH

Jerry F. White, *Chief*
(410) 333-2479

The Program Administration and Support Branch was organized as the Program Administration and Evaluation Branch in 1978 and received its present name in 1992. The Branch provides technical assistance to local school systems and State-operated programs in their preparation of federal, State and local plans, programs, and budgets for special education. It monitors progress and evaluates the effectiveness of local special education programs. The Branch coordinates training programs for parents and the Principals' Academy (professional development institutes) sponsored by the Special Education Division.

PROGRAM DEVELOPMENT & ASSISTANCE BRANCH

Lucy A. Hession, *Chief*
(410) 333-2495

Formed in 1978, the Program Development and Assistance Branch is responsible for the Comprehensive System of Personnel Development, which provides inservice and technical assistance, develops print and video materials, and advises local school systems and State-operated programs on promising educational practices. The Branch implements the Least Restrictive Environment initiative, the Seriously Emotionally Disturbed initiative, and the Learning Disabilities initiative and works on the deaf-blind/low incidence project, the early childhood project, and the transitioning project. The Branch also trains hearing officers and conducts the federal Quota Blind Registration Project.

NONPUBLIC SCHOOLS BRANCH

Richard L. Gamble, Sr., *Chief*
(410) 333-2451

The Nonpublic Schools Branch was formed in 1978. The Branch forms alternative plans in private schools to serve handicapped children, monitors and evaluates educational programs in out-of-state private facilities for handicapped children, and assures that they are served in the least restrictive environment. The Branch administers funds for handicapped children under the federal Elementary and Secondary Education Act (Title I) and manages the State's parent surrogate program. In the placement of handicapped children, the Branch monitors local hearing procedures and develops and implements procedures for State hearings. It investigates and resolves complaints regarding handicapped children and coordinates Division actions with the State Coordinating Council for Residential Placement of Handicapped Children.

DIVISION OF CAREER TECHNOLOGY & ADULT LEARNING

Katharine M. Oliver, *Assistant State Superintendent
for Career Technology & Adult Learning*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2075

The Division of Career Technology and Adult Learning originated as the Division of Vocational Education by 1950. Renamed in 1968 as the Division of Vocational-Technical Education, and as the Division of Career and Technology Education in 1991, the Division received its present name in 1992.

The Division provides and coordinates Maryland's system of career and technology education, and adult learning. Policies, guidelines, programs, and services for administering State and federal occupational programs are developed and recommended to the State Superintendent of Schools by the Division. In addition, the Division helps local school systems and other educational agencies, institutions, businesses, industries, and community-based organizations plan, develop, implement, and evaluate educational and training programs. Division programs are offered in both public and private institutions and are available to students of all ages.

STATE BOARD OF CAREER & TECHNOLOGY EDUCATION

The State Board of Education also serves as the State Board of Career and Technology Education. The Board was formed in 1991.

CAREER & TECHNOLOGY SERVICES BRANCH

Lyne M. Gilli, *Chief*
(410) 333-2085

Career and Technology Services began in 1981 as the Program Development and Operations Branch and received its present name in 1992. The Branch assists local school systems with career and technology education. Programs include agriculture, business and office education, distribution and marketing, health occupations, home economics, trade and industry, youth organizations, postsecondary and adult programs, consumer education, technology education, high technology, teen parenting, exemplary programs, curriculum development, and entrepreneurship programs. The Branch also helps local schools with programs for the disadvantaged, the handicapped, and those with limited command of English.

PROGRAM SUPPORT SERVICES BRANCH

David S. Kimmel, *Chief*
(410) 333-2030

The Program Support Services Branch was organized in 1981 as the Support Services Branch. It was renamed the Administrative Support Services Branch in 1992 and received its present name in 1993. The Branch helps the Division, State agencies, community colleges, and local school systems plan, evaluate, finance, develop, and administer approved career and technology education programs. The Branch also offers assistance with data analysis.

ADULT EDUCATION & LITERACY SERVICES BRANCH

Charles A. Talbert, *Chief*
(410) 333-2361

The Adult Education and Literacy Services Branch was formed in 1980 as the Adult and Community Education Branch. It was renamed the Adult Services Branch in 1992, and the Adult Education and Literacy Services Branch in 1993. The Branch designs, field-tests, and operates instructional programs for adults. Classes in basic skills are offered for enrichment or remediation in designated schools, both during and after regular school hours.

In addition, the Branch is responsible for educational services provided after school to students in school community centers. These programs for enrichment and recreation are administered at the local level, often by local parks and recreation departments.

GENERAL EDUCATION DEVELOPMENT BRANCH

Mary Ann Corley, *Chief*
(410) 333-2280

The General Education Development Branch was established in 1943. Formerly under the Division of Certification and Accreditation, the Branch was transferred to the Division of Career Technology and Adult Learning in 1992. Pursuant to State Board of Education bylaws, the Branch administers the General Education Development (G.E.D.) testing program, which leads to attainment of a Maryland high school diploma. Tests are given on the second Saturday of every month at 21 test centers throughout the State. Persons interested in taking the test must apply through the General Education Development Branch or through the local adult education center of their local school system.

SCHOOL-TO-WORK TRANSITION SERVICES BRANCH

Leo E. Lezzer, *Chief*
(410) 333-2047

The School-to-Work Transition Services Branch helps local school systems and community colleges form career

development systems. The Branch assists local school systems with apprenticeships, career academics, and other school- and work-based programs. For local schools and community colleges, the Branch administers and technically assists programs for sex equity, single parents and displaced homemakers, and community-based organization projects. With the Governor's Workforce Investment Board, the Branch is implementing Career Connections, a statewide initiative to give every student career-based education.

CORRECTIONAL EDUCATION PROGRAM

John P. Linton, *Director*

200 West Baltimore St.
Baltimore, MD 21201 (410) 333-8158

In 1976, the State Department of Education began to collaborate with the Department of Public Safety and Correctional Services on the Correctional Education Program. The administration and funding of correctional education was transferred to the State Department of Education in 1978 (Chapter 22, Acts of 1978). The Program was placed under the Career Technology and Adult Learning Division in 1992.

The Correctional Education Branch provides academic and vocational instruction and library services to residents of institutions administered by the Division of Correction of the Department of Public Safety and Correctional Services. Teachers and librarians provide direct services. The Program also coordinates services of postsecondary institutions and other educational agencies within the correctional facilities.

Program services include basic academic instruction with an emphasis on literacy skills. Academic instruction also prepares students for the General Education Development (G.E.D.) examination. Students passing this examination are awarded Maryland high school diplomas.

EDUCATION COORDINATING COUNCIL FOR CORRECTIONAL INSTITUTIONS

Chairperson: Nancy S. Grasmick, Ph.D., State Superintendent of Schools

(410) 333-2251

The Education Coordinating Council for Correctional Institutions was created in 1975 to develop educational programs in each correctional institution within the Division of Correction (Chapter 539, Acts of 1975).

The Council has four ex officio members, and one public member appointed to a four-year term by the Governor. The State Department of Education provides technical and clerical assistance to the Council. While under the jurisdiction of the Department of Public Safety and Correctional Services, the Council is within the State Department of Education for budgetary and administrative purposes (Code Education Article, secs. 22-101 through 22-104).

DEFUNCT DEPARTMENTAL AGENCIES

ATTENDANT CARE PROGRAM ADVISORY COMMITTEE

Transferred in 1992 from the Division of Rehabilitation Services of the State Department of Education to the Community Services Administration of the Department of Human Resources (Chapter 165, Acts of 1992).

BUREAU OF EDUCATIONAL DEVELOPMENT

Disbanded in 1991. Divisions formerly overseen by the Bureau are now the responsibility of the School Improvement Office.

BUREAU OF VOCATIONAL REHABILITATION & CORRECTIONAL EDUCATION

Disbanded in 1991. The State Superintendent of Schools now directly oversees divisions formerly assigned to the Bureau.

DIVISION OF CAREER & TECHNOLOGY EDUCATION

Renamed the Division of Career Technology and Adult Learning in 1992.

DIVISION OF INSTRUCTIONAL TECHNOLOGY

The Division ceased to exist in 1993 due to cost containment. In 1993, instructional television functions of the Division were transferred to the Maryland Public Broadcasting Commission (Chapter 175, Acts of 1993). The Division's responsibility for METNET, a statewide electronic bulletin board for education, was reassigned in 1993 to the Division of Planning, Results, and Information Management.

DIVISION OF VOCATIONAL-TECHNICAL EDUCATION

Renamed as the Division of Career and Technology Education in 1991.

EDUCATION COORDINATING COUNCIL FOR STATE HOSPITAL CENTERS

The Council last met in 1988.

FEDERAL PROJECTS BRANCH

Formerly under the Division of Special Education, the Branch was reorganized in January 1993 as the Program and Finance Coordination Unit under the School Improvement Office.

INFORMATION MANAGEMENT BRANCH

Formerly under the Division of Special Education, the Branch was reorganized in January 1993 as the Information Management Section under the Division of Planning, Results, and Information Management.

INTERAGENCY ADVISORY COMMITTEE FOR EARLY CHILDHOOD DEVELOPMENT & EDUCATION

Authorization for the Committee ended on June 30, 1993 (Code Education Article, secs. 24-301 through 24-303).

MARYLAND PROFESSIONAL DEVELOPMENT ACADEMY

Formerly under the Staff Development Branch of the Division of Certification and Development, the Academy ended in 1991 due to budget constraints.

MARYLAND TASK FORCE ON OUTCOME-BASED GRADUATION REQUIREMENTS

Edward Andrews, *Chairperson*

Appointed by State Board of Education: Robert Bastress; Samuel Billups; Robert Caret; Bonnie Daniel; Linda D'Apolito; Steven Dickoff; Calvin Disney; Noel Farmer; George J. Funaro; Lillian Gonzales; James Harmon; Albert Hurwitz; Ray Keech; J. Warren Keller; Patricia Martin; James McPartland; Alison Napjus; Joan Palmer; Karl Pence; Robert Pierce; Clara Sample; David Schindel; Jack Schoendorfer; William Storage; Louise Waynant.

The State Board of Education appointed the Maryland Task Force on Outcome-Based Graduation Requirements in January 1992. The Task Force charge was to study the advisability of restructuring graduation requirements around student learning outcomes rather than Carnegie units. The Task Force was asked to determine the advisability of moving to an outcome-based approach to graduation requirements; develop a philosophical statement and definitions for education decision-making; and propose and market the outcomes.

In July 1992, the Task Force reported to the State Board of Education.

OFFICE OF ADMINISTRATION & FINANCE

Reorganized as the Division of Business Services in 1992.

OFFICE OF COMMUNICATIONS & SPECIAL PROJECTS

Abolished in 1992.

OFFICE OF MANAGEMENT INFORMATION SYSTEMS

Reorganized as the Division of Planning, Results, and Information Management in 1992.

OFFICE OF MARYLAND SCHOOL PERFORMANCE

Reorganized in 1993 as the School Performance, Product, and Service Development Office.

OFFICE OF PUBLIC INFORMATION, PARTNERSHIPS & MARKETING

Under the State Superintendent of Schools, the Office was reorganized in 1993 as the School and Community Outreach Office.

PROGRAM ASSESSMENT, EVALUATION & INSTRUCTIONAL SUPPORT BRANCH

Formerly under the Division of Instruction, functions of the Branch were reorganized in 1992 under the School Performance, Product, and Service Development Office.

SCHOOL IMPROVEMENT & PROGRAM ENRICHMENT BRANCH

Under the Division of Instruction, renamed the Student Achievement and Program Enrichment Branch in 1992.

STAFF DEVELOPMENT BRANCH

Formerly under the Division of Certification and Accreditation, functions of the Branch were transferred to the Total Quality Services Office in December 1992.

DEPARTMENT OF THE ENVIRONMENT

David A. C. Carroll, *Secretary of the Environment*

.....	(410) 631-3084
Ronald Nelson, <i>Deputy Secretary</i>	(410) 631-3086
Leslie A. Campbell, <i>Director, Finance & Administration</i>	(410) 631-3116
Merrylin Zaw-Mon, <i>Director, Air & Radiation Management Administration</i>	(410) 631-3255
Richard W. Collins, <i>Director, Waste Management Administration</i>	(410) 631-3304
James L. Hearn, <i>Director, Water Management Administration</i>	(410) 631-3567
Michael S. Haire, <i>Director, Chesapeake Bay & Watershed Management Administration</i> ..	(410) 631-3680
Denise Ferguson-Southard, <i>Principal Counsel</i>	(410) 631-3053
2500 Broening Highway Baltimore, MD 21224	(410) 631-3000

BUDGET (CODE 39.01.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$31,906,344	\$24,091,675	\$ 28,669,775
Special	\$ 7,069,587	\$ 8,064,977	\$ 27,540,229
Federal	\$21,701,996	\$19,035,575	\$ 69,837,320
Reimbursable	\$ 1,291,994	\$ 1,593,030	\$ 1,809,774
Total Funds	\$61,969,921	\$52,785,257	\$127,857,098
Capital Appropriation included above:			
General	\$8,800,000	\$3,200,000	\$ 8,000,000
Special			\$13,676,000
Federal			\$46,993,000
Total Funds	\$8,800,000	\$3,200,000	\$68,669,000

Staff			
Authorized	808.9	762.9	755.9
Contractual (FTE)	104.9	144.0	159.0
Total Staff	913.8	906.9	914.9

MANDATED REPORTS

- Annual Listing of hazardous waste sites (Disposal Site Registry & State Superfund List).
- Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.
- Annual Report (with Department of Natural Resources) to Governor & General Assembly on acid deposition due Jan. 1.
- Annual Report to Governor, General Assembly, & appropriate political subdivisions on low-level nuclear waste.
- Annual Report to Governor & General Assembly on Water Pollution Control Fund due Jan. 15.
- Annual Report to Governor & General Assembly on Water Pollution Control Program due June 1.
- Annual Report to General Assembly on Maryland Clean Air Fund due after end of fiscal year.
- Annual Report to General Assembly on State Radiation Control Fund due at end of fiscal year.
- Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.
- Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid and requested increases due Aug. 15.
- Annual Report to Standing Committees on State Used Tire Cleanup & Recycling Fund due July 1.

DEPARTMENT OF THE ENVIRONMENT

Governor William Donald Schaefer

David A.C. Carroll
Secretary
(410) 631-3084

Denise Ferguson-Southard
Counsel
(410) 631-3053

Quality & Management Development
Fair Practice
Audit Services
Environmental Crimes

Ronald Nelson
Deputy Secretary
(410) 631-3086

Coordinating Offices

Community Assistance
Strategic Planning & Policy
Emergency Response & Enforcement
Environmental Health

Water Quality Financing
Maria M. Thompson
(410) 631-3774

Finance & Administration
Leslie A. Campbell
(410) 631-3116

Budget Management
Terri Wilson
(410) 631-3159

Fiscal Services
Francis Markert
(410) 631-3139

Management
Information Systems
Lawrence Priebe
(410) 631-3089

Personnel Services
Lorenza Trotter
(410) 631-3100

Security & Safety
Paul Phillips
(410) 631-3061

Central Services
Michael Gallagher
(410) 631-3080

Library Services
Etta Lyles
(410) 631-3818

Air & Radiation
Management
Merrilyn Zaw-Mon
(410) 631-3255

Air Quality Policy, Planning,
& Regulation Dev.
George Aburn
(410) 631-3245

Air Monitoring &
Information Systems
Edward L. Carter
(410) 631-3280

Air Toxics & New Source Permits
Ronald E. Lipinski
(410) 631-3225

Enforcement
B. Frank Courtright
(410) 631-3220

Community Environmental
Services
Frank D. Whitehead
(410) 631-3200

Mobile Sources Control
Vacancy
(410) 631-3270

Radiological Health
Roland G. Fletcher
(410) 631-3300

Waste Management
Richard W. Collins
(410) 631-3304

Planning & Resource
Management
Alvin L. Bowles
(410) 631-3441

Solid Waste
Barry Schmidt
(410) 631-3318

Hazardous Waste
Harold L. Dye, Jr.
(410) 631-3343

Environmental Response &
Restoration
Robert A. DeMarco
(410) 631-3437

Oil Control
Horacio Tablada
(410) 631-3386

Public Drinking Water
William F. Parrish, Jr.
(410) 631-3702

Water Management
James L. Hearn
(410) 631-3567

Program Dev./Finance
Marie C. Halka
(410) 631-3560

Individual Septics & Wells
Jane Gottfredson
(410) 631-3779

Capital Projects
Angelo Bianca
(410) 631-3574

Engineer./Constr. Permit
George Keller
(410) 631-3599

Water Quality
Mary Jo Garreis
(410) 631-3906

Nonpoint Source Permits
Molly Cannon
(410) 631-3543

Inspection & Compliance
Jack Bowen
(410) 631-3555

Wastewater Discharge Permit
Jeffrey Rein
(410) 631-3752

Chesapeake Bay &
Watershed Management
Michael S. Haire
(410) 631-3680

Grants Management &
Fiscal Admin.
Donna Perticone
(410) 631-3680

Nonpoint Source
Assessment & Policy
Robert Summers
(410) 631-3902

Chesapeake Bay &
Special Projects
Robert Magnien
(410) 631-3681

Environmental Assessment
Narendra Panday
(410) 631-3572

Water Quality Monitoring
Morris L. Hennessey
(410) 974-3238

Annual Report to appropriate Standing Committees of General Assembly on Maryland Oil Disaster Containment, Clean-up, & Contingency Fund due July 1.

Annual Report to Records Management Division of Department of General Services on forms management due July 31.

Annual Report to Secretary of General Services on personal records.

Annual Report of Advisory Council on Lead Poisoning to Governor & General Assembly due July 1.

Annual Report of Council on Toxic Substances to Governor & General Assembly due second Wednesday in Jan.

Annual Report of Interagency Noise Control Committee to General Assembly.

Annual Report of State Board of Environmental Sanitarians to Governor & Secretary of the Environment.

Biennial Report to General Assembly on Chesapeake Bay monitoring program & resources status.

Biennial Report of Office of Recycling to Governor & General Assembly due Jan. 1.

Quarterly Report to Governor on Stage II vapor controls at State-owned gasoline dispensing facilities.

Quarterly Report to Secretary of Personnel on part-time positions.

Recommendations of Office of Recycling to Governor & General Assembly on recycled plastics, including traffic signals & signs, & plastic lumber, due June 30, 1994.

Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.

Report (with Department of Transportation) to Legislative Policy Committee, Senate Judicial Proceedings Committee, & House Environmental Matters Committee on changes in federal Clean Air Act due as changes occur.

Report of Controlled Hazardous Substances Task Force to Governor, Senate Economic & Environmental Affairs Committee, & House Environmental Matters Committee on strategy to reduce, treat, reuse, manage, & dispose of controlled hazardous substances due Oct. 1, 1994.

Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (39.01.01.01)

FY1994 appropriation \$992,327

FY1994 authorized positions 18

David A. C. Carroll, *Secretary of the Environment*

. (410) 631-3084

Ronald Nelson, *Deputy Secretary* (410) 631-3086

Cathy J. Wagenfer, *Executive Assistant* (410) 631-3083

QUALITY & MANAGEMENT DEVELOPMENT
Virginia Chase, *Director* (410) 631-3057

FAIR PRACTICE
W. Wallace Baker, *Director* (410) 631-3059

AUDIT SERVICES
Stanley Frieman, *Chief* (410) 631-3063

OFFICE OF ASSISTANT ATTORNEY GENERAL
Denise Ferguson-Southard, *Principal Counsel*
. (410) 631-3053

Ann Marie DeBiase, *Deputy Counsel*
. (410) 631-3048

Patricia A. Smith, *Deputy Counsel*
. (410) 631-3037

ENVIRONMENTAL CRIMES
Elizabeth Volz, *Supervising Attorney*
. (410) 631-3025

COORDINATING OFFICES (39.01.10)

FY1994 appropriation \$4,809,610

FY1994 authorized positions 41

OFFICE OF COMMUNITY ASSISTANCE
Timmerman T. Daugherty, *Director*
. (410) 631-3172

Viola O. Lewis, *Deputy Director*
. (410) 631-3014

STRATEGIC PLANNING & POLICY
COORDINATION
Susan Scotto, *Director* (410) 631-3114

Susan Battle, *Deputy Director* (410) 631-3114

EMERGENCY RESPONSE & ENFORCEMENT
COORDINATION
John Chlada, *Director* (410) 631-4155

ENVIRONMENTAL HEALTH COORDINATION

Shirin deSilva, M.D., *Acting Director*

. (410) 631-3851

LEAD COORDINATION PROGRAM

Barbara L. Conrad, R.N., M.P.H.,
Program Administrator (410) 631-3847

ADVISORY COUNCIL ON LEAD
POISONING

Staff: Barbara L. Conrad, R.N.,
M.P.H. (410) 631-3847

Katherine P. Farrell, M.D., *Chairperson*,
1996

Appointed by Governor: Andrew A. Alcares; E. Clinton Bamberger, Jr., Esq.; J. Julian Chisolm, Jr., M.D.; John P. Corless, Jr.; Elliott Dackman; Warren O. Garrison; Richard L. Gorman, M.D.; Polly B. Harrison, M.D.; Mary B. Joyce; Patricia A. Massey; Albert L. McComas, Esq.; Vance T. Morris; Barbara J. Murchison; Ruth Ann Norton; Alfred L. Singer, Esq.; Amy Spanier.
Terms expire 1995.

Ex officio (nonvoting): Larry Young, designee of Senate President; Anthony M. DiPietro, Jr., designee of House Speaker.

ENVIRONMENTAL HEALTH ASSESSMENT & SURVEILLANCE

Ellen B. Coe, R.N., M.P.H., *Chief*
. (410) 631-3918

MARYLAND WATER QUALITY FINANCING ADMINISTRATION

FY1994 appropriation \$611,610

FY1994 authorized positions 8

Maria Markham Thompson, *Director*
. (410) 631-3774

FINANCE & ADMINISTRATION (39.01.02.02)

FY1994 appropriation \$5,338,511
 FY1994 authorized positions 70
 Leslie A. Campbell, *Director*. (410) 631-3116
 Patricia E. Crosby, *Deputy Director*. (410) 631-3116

BUDGET MANAGEMENT DIVISION

Terri Wilson, *Chief*. (410) 631-3159

FISCAL SERVICES DIVISION

Francis Markert, *Chief*. (410) 631-3139

MANAGEMENT INFORMATION SYSTEMS DIVISION

Lawrence Priebe, *Chief*. (410) 631-3089

PERSONNEL SERVICES DIVISION

Lorenza Trotter, *Chief*. (410) 631-3100

CENTRAL SERVICES DIVISION

Michael Gallagher, *Chief*. (410) 631-3080

SECURITY & SAFETY SERVICES

Paul Phillips, *Chief*. (410) 631-3061

LIBRARY SERVICES

Etta Lyles, *Librarian*. (410) 631-3818

AIR & RADIATION MANAGEMENT ADMINISTRATION (39.01.07)

FY1994 appropriation \$8,911,615
 FY1994 authorized positions 160
 Merrylin Zaw-Mon, *Director*. (410) 631-3255
 Susan S. G. Wierman, *Deputy Director* (410) 631-3260

AIR QUALITY CONTROL ADVISORY COUNCIL

Staff: Caryn Coyle. (410) 631-3260

Gordon M. Rapier, *Chairperson*, 1996

Appointed by Secretary of the Environment:
 Dale E. Woomert, 1992; Carl F. Bretall, 1993; Norman Astle, 1994; John Cline, 1994; Richard R. Cole, 1994; Parker Dean, 1994; Julia Gouge, 1994; Joyce Lyons Terhes, 1994; J. Hugh Ellis, Ph.D., 1995; Stephen Del Giudice, 1996; William H. Mcgonnell, 1996; John M. Ondov, Ph.D., 1996; Mary M. Rosso, 1996; Gail Wienmann, M.D., 1996.

ENVIRONMENTAL NOISE ADVISORY COUNCIL

Staff: Michael J. Caughlin (410) 631-3215

Vacancy, *Chairperson*

Appointed by Secretary of the Environment:
 Georges R. Garinther, 1988; Richard W. Mehalco, 1989; Cyrus Blanchard, M.D., 1990; Virginia Mock, 1991; William H. Walston, Jr., Ph.D., 1991.

OFFICE OF ADMINISTRATIVE SERVICES

Michael Kurman, *Chief*. (410) 631-3265

AIR QUALITY POLICY, PLANNING, & REGULATION DEVELOPMENT PROGRAM

George Auburn, *Administrator*. . . (410) 631-3245

REGULATIONS DEVELOPMENT DIVISION

Carl York, *Chief*. (410) 631-3240

AIR QUALITY POLICY & PLANNING DIVISION

Diane Franks, *Chief*. (410) 631-3245

AIR MONITORING & INFORMATION SYSTEMS PROGRAM

Edward L. Carter, *Administrator* (410) 631-3280

QUALITY ASSURANCE & INFORMATION SYSTEMS DIVISION

Stephen Kiel, *Chief*. (410) 631-3280

AIR MONITORING DIVISION

Richard Wies, *Chief*. (410) 631-3280

TOXICS & SPECIAL SAMPLING DIVISION

Walter Cooney, *Acting Chief* (410) 631-3280

AIR TOXICS & NEW SOURCE PERMITS PROGRAM

Ronald E. Lipinski, *Acting Administrator*

. (410) 631-3225

NEW SOURCE PERMITS DIVISION

Justin Hsu, *Chief*. (410) 631-3225

AIR TOXICS CONTROL DIVISION

Vacancy, *Chief*. (410) 631-3245

SPECIAL PROJECTS DIVISION

William Paul, *Chief*. (410) 631-3225

ENFORCEMENT PROGRAM

B. Frank Courtright, *Acting Administrator*

. (410) 631-3220

Small Business Assistance for air pollution

regulations. toll free: 1-800-433-1AIR

COMBUSTION & METALLURGICAL CONTROL DIVISION

Ralph Hall, *Chief*. (410) 631-3220

CHEMICAL PROCESS CONTROL DIVISION

B. Frank Courtright, *Chief*. . . (410) 631-3220

ENFORCEMENT CASE ACTIVITIES DIVISION

Laramie Daniel, *Sanitarian*. . . (410) 631-3220

COMMUNITY ENVIRONMENTAL SERVICES PROGRAM

Frank D. Whitehead, *Administrator* (410) 631-3200

ASBESTOS LICENSING & ENFORCEMENT DIVISION

John E. McQuade, Jr., *Chief*. (410) 631-3200

FIELD SERVICES & NOISE CONTROL DIVISION

Michael J. Caughlin, *Chief*. . . (410) 631-3215

WESTERN MARYLAND REGIONAL OFFICE

Vacancy, *Sanitarian*. (301) 777-2370

EASTERN SHORE REGIONAL OFFICE

Jay Bozman, *Sanitarian*. (410) 543-6913

INDUSTRIAL HYGIENE DIVISION

James W. Lewis, *Chief*. (410) 631-3801

ASBESTOS ACCREDITATION & SCHOOL ASSISTANCE DIVISION

Mardel E. Knight, *Chief*. (410) 631-3801

MOBILE SOURCES CONTROL PROGRAM

Vacancy, *Administrator*. (410) 631-3270

ENGINEERING & TECHNOLOGY**ASSESSMENT DIVISION**

Marcia Ways, *Chief*. (410) 631-3270

OPERATIONS & QUALITY ASSURANCE**DIVISION**

Leslie Sipes, *Chief*. (410) 631-3270

RADIOLOGICAL HEALTH PROGRAM

Roland G. Fletcher, *Administrator* (410) 631-3300

RADIATION CONTROL ADVISORY BOARD

Staff: Roland G. Fletcher (410) 631-3300

Robert Hiscock, *Chairperson*, 1993

Appointed by Secretary of the Environment:

Barbara Arora, 1991; Anthony Wolbarst,

Ph.D., 1991; Desmond Chan, Ph.D.,

1992; Phillip Byrd, M.D., 1993; Larry

Camper, 1993; Jon K. Park, D.D.S., 1993;

Patricia Lane, 1994; John Olin, 1994;

Kelly T. Drake, M.D.; Stanford M.

Goldman, M.D.; Michael S. Terpolak.

RADIOACTIVE MATERIALS LICENSING**DIVISION**

Charles Flynn, *Chief*. (410) 631-3870

RADON & ENVIRONMENTAL SURVEILLANCE**DIVISION**

Leon Rachuba, *Chief*. (410) 631-3191

Radon Hot Line—toll free: 1-800-872-3666

RADIATION MATERIALS ENFORCEMENT
DIVISION
Paul Perzynski, *Chief*. (410) 631-3868
RADIATION MACHINES DIVISION
William Bonta, *Chief*. (410) 631-3181

WASTE MANAGEMENT ADMINISTRATION
(39.01.06)
FY1994 appropriation \$18,658,299
FY1994 authorized positions 174
Richard W. Collins, *Director*. (410) 631-3304
Vacancy, *Deputy Director*. (410) 631-3305

CONTROLLED HAZARDOUS
SUBSTANCE ADVISORY COUNCIL
Staff: Harold L. Dye, Jr. (410) 631-3343
Jeffrey L. Tryens, *Acting Chairperson*, 1994
*Appointed by Governor (10 with advice of
Secretary of the Environment; 3 with Senate
advice & consent):* David H. Rosenblatt,
Ph.D., 1993; Kenneth W. Hoffner, Jr., 1996;
Mary Ellen Setting, 1997; George G.
Perdikakis, 1998; Sanford M. Shapiro, 1998;
Dennis J. Brady, 1999; Paul R. Gartelmann,
1999; Glen E. Moulton, Ed.D., 1999;
Stephen L. Pattison, 1999; Byron S. Tepper,
Ph.D., 1999; two vacancies.

CONTROLLED HAZARDOUS
SUBSTANCES TASK FORCE
Chairperson: Alvin L. Bowles, designee
of Secretary of the Environment
. (410) 631-3441

Appointed by Secretary of the Environment:
Robert W. Barnhart; Bruce Ballinger; Dr.
Patrick Breyse; Linda Cunfer; Allen
Davis; Brinton Hoover; Bill Jordan; Mary
Money, M.D.; John (Rob) Peel; David
Rosenblatt, Ph.D.; Jackie Savitz; Robert
J. Winterbottom.

Appointed by Senate President: Michael J.
Collins

Appointed by House Speaker: Brian K. McHale
Ex officio: John W. Southard, M.D.,
designee of Secretary of Health & Mental
Hygiene; Robert N. Schoeplein, designee
of Secretary of Economic & Employment
Development.

Other agency representatives: Brig. Gen.
James W. Hunt, Hazardous Waste Facilities
Siting Board; George G. Perdikakis,
Maryland Environmental Service.

PLANNING & RESOURCE MANAGEMENT
PROGRAM
Alvin L. Bowles, *Administrator*. (410) 631-3441

ADMINISTRATIVE SERVICES DIVISION
James McClafferty, *Chief*. . . (410) 631-3535

PLANNING & POLICY DIVISION
Regina Rochez, *Chief*. (410) 631-3114

SOLID WASTE PROGRAM
Barry Schmidt, *Administrator* . . (410) 631-3318

RECYCLING DIVISION
[OFFICE OF RECYCLING]
Lori Scozzafava, *Chief*. (410) 631-3315

NEWSPRINT RECYCLING BOARD
Vacancy, *Chairperson*
Appointed by Governor (who names chair):
Robert C. Chance, 1994; Michael A.
Gagliardo, 1994; Jean C. Halle, 1994; G. B.
DeLashmet, 1996; D. Kay Rand, 1996; one
vacancy.

SOLID WASTE COMPLIANCE DIVISION
Edward Dexter, *Chief*. (410) 631-3364
SEWAGE SLUDGE COMPLIANCE DIVISION
Simin Tigari, *Chief*. (410) 631-3375

HAZARDOUS WASTE PROGRAM
Harold L. (Butch) Dye, Jr., *Administrator*
. (410) 631-3343

HAZARDOUS WASTE FACILITIES SITING
BOARD
Vacancy, *Chairperson* . . . (410) 631-3343
Appointed by Governor (who names chair):
Paul E. Edlund, 1995; James W. Hunt,
1995; Anne MacKinnon, 1995; Andreas
Bilmanis, Sr., 1996; George W. Fisher,
Ph.D., 1996; Michael C. Powell, Esq.,
1997; one vacancy.

RESOURCE CONSERVATION RECOVERY
ACT (RCRA) PERMITTING DIVISION
Francis S. Paine, Jr., *Chief*. . (410) 631-3344

REGULATIONS & AUTHORIZATION DIVISION
Edward Hammerberg, *Chief*. (410) 631-3345

HAZARDOUS WASTE COMPLIANCE DIVISION
Richard A. Johnson, *Acting Chief*
. (410) 631-3400

TRACKING & TOXICS INVENTORY DIVISION
Emily Troyer, *Chief*. (410) 631-3344

ENVIRONMENTAL RESPONSE &
RESTORATION PROGRAM
Robert A. DeMarco, *Administrator* (410) 333-3437

SITE ASSESSMENT DIVISION
Mark Cox, *Chief*. (410) 631-3493

FEDERAL & STATE SUPERFUND DIVISION
Arlene Weiner, *Chief*. (410) 631-3440

EMERGENCY RESPONSE DIVISION
Art O'Connell, *Chief*. (410) 333-1498

LEAD COMPLIANCE DIVISION
Susan Guyaux, *Chief*. (410) 631-3825

OIL CONTROL PROGRAM
Horacio Tablada, *Administrator* . (410) 631-3386

PERMITS & TECHNICAL SUPPORT DIVISION
Gregory Sonberg, *Chief*. . . . (410) 631-3443

COMPLIANCE & REMEDIATION DIVISION
Herbert Meade, *Chief*. (410) 631-3442

WATER MANAGEMENT ADMINISTRATION
(39.01.04)
FY1994 appropriation \$11,712,036
FY1994 authorized positions 215.1
James L. Hearn, *Director*. (410) 631-3567
Dane S. Bauer, *Deputy Director* . . . (410) 631-3512

PROGRAM DEVELOPMENT & FINANCE
OFFICE
Marie C. Halka, *Administrator* . . (410) 631-3560

ENVIRONMENTAL BOARDS, TRAINING, &
TECHNICAL ASSISTANCE DIVISION
Hal Benson, *Administrator* . . (410) 631-3599

STATE BOARD OF ENVIRONMENTAL
SANTARIANS
Douglas H. John, *Administrator*
. (410) 631-3594
Patricia A. Schwaninger, *Chairperson*, 1994
*Appointed by Governor with advice of
Secretary of the Environment and Senate
advice & consent:* Rodney B. Glotfelty,
1994; Robert J. Hunter, 1995; Douglas
H. John, 1995; E. Michael Kasnia, 1995;
Benjamin Spencer Franklin, Jr., 1996;
Charles Gilliam, 1997; Mary Jo Garreis,
1998; one vacancy.

STATE BOARD OF WATERWORKS & WASTE SYSTEMS OPERATORS

Douglas H. John, *Secretary*
 (410) 631-3594
 James Allen Stewart, *Chairperson*, 1996

Appointed by Governor with Senate advice & consent: Franklin E. Jamerson, 1994; Robert T. Mohr, 1994; Joseph Streckfus, 1994; Frederick Streett, 1994; Michael D. Wojton, 1994; Norman R. Connell, 1995; one vacancy.

Appointed by Secretary of the Environment: Nancy Reilman, 1993; Belle Vec Gentry, 1993, Dept. of the Environment; one vacancy.

STATE BOARD OF WELL DRILLERS

Willie M. Everett, *Executive Director*
 (410) 631-3168
 Marcus E. Pollock, *Chairperson*, 1994

Appointed by Governor with advice of Secretary of the Environment & Senate advice & consent: Robert K. Ardinger; George F. Easterday; Kenneth M. Miller; Donald S. Newnam; Larry Lee Wooster; one vacancy. *Terms expire 1994.*

OPERATIONS MANAGEMENT DIVISION

Pamela Wright, *Chief* (410) 631-3574

INDIVIDUAL SEPTICS & WELLS PROGRAM

Jane Gottfredson, *Administrator* (410) 631-3779

GROUNDWATER PROTECTION DIVISION

Eric Dougherty, *Chief* (410) 631-3784

INNOVATIVE & ALTERNATIVE SEPTIC SYSTEM DIVISION

Jay Prager, *Chief* (410) 631-3779

CAPITAL PROJECTS PROGRAM

Angelo Bianca, *Administrator* .. (410) 631-3574

PROJECT DEVELOPMENT & PLAN REVIEW DIVISION

Charlotte Holland, *Chief*... (410) 631-3728

GRANTS & CONTRACT MANAGEMENT DIVISION

Ted Glodek, *Chief*..... (410) 631-3157

ESTIMATING DIVISION

Gary Magaziner, *Chief*.... (410) 631-3755

NONPOINT SOURCE (NPS) POLLUTION

PROJECT MANAGEMENT DIVISION

John Rhoderick, *Chief*.... (410) 631-3728

ENGINEERING & CONSTRUCTION PERMIT PROGRAM

George Keller, *Administrator* .. (410) 631-3599

CONSTRUCTION INSPECTION DIVISION

Dennis Davis, *Chief*..... (410) 631-3757

TECHNICAL SERVICES DIVISION

Ta-Shon Yu, *Chief*..... (410) 631-3758/67

PERMITS COORDINATION & ESTIMATION DIVISION

Rashid Khan, *Coordinator*
 (410) 631-3166/3767

PROJECT MANAGEMENT SERVICES

REGION 1 DIVISION

Jag Khuman, *Chief*..... (410) 631-3745

PROJECT MANAGEMENT SERVICES

REGION 2 DIVISION

Keyer Sharma, *Chief*..... (410) 631-3899

PROJECT MANAGEMENT SERVICES

REGION 3 DIVISION

Jeffrey Follweiler, *Chief*... (410) 631-3900

WATER QUALITY PROGRAM

Mary Jo Garreis, *Administrator*.. (410) 631-3906

WATER QUALITY TOXICS DIVISION

Deidre Murphy, *Chief*..... (410) 631-3906

SHELLFISH CERTIFICATION DIVISION

Vacancy, *Chief*..... (410) 631-3906

BIOMONITORING DIVISION

Mel Knott, *Chief*..... (410) 974-3906

NONPOINT SOURCE PERMITS PROGRAM

Molly Cannon, *Administrator*... (410) 631-3543

STORMWATER GENERAL PERMITS DIVISION

Lois McNamara, *Chief*..... (410) 631-3543

WATER QUALITY CERTIFICATION DIVISION

L. Kenneth Pensyl III, *Chief*. (410) 631-3609

SEDIMENT & STORMWATER PLAN REVIEW DIVISION

Daniel O'Leary, *Chief*..... (410) 631-3563

PROGRAM REVIEW DIVISION

Brian Clevenger, *Chief*..... (410) 631-3543

INSPECTION & COMPLIANCE PROGRAM

Jack Bowen, *Administrator*.... (410) 631-3555

Fred Jones, *Assistant for Inspections & Operations*..... (410) 631-3510

ENFORCEMENT DIVISION

Paul Stoner, *Chief*..... (410) 631-3510

CENTRAL INSPECTION DIVISION

Michael Reahl, *Chief*..... (410) 631-3510

WESTERN INSPECTION DIVISION

William Limpert, *Chief*..... (410) 631-3510

EASTERN INSPECTION DIVISION

Marley Lewis, *Chief*..... (410) 631-3510

WASTEWATER DISCHARGE PERMIT PROGRAM

Jeffrey Rein, *Administrator*.... (410) 631-3752

James Metz, *Deputy Administrator* (410) 631-3624
 Hotline—toll free: 1-800-922-8017

SURFACE DISCHARGE PERMITS DIVISION

Steve Luckman, *Chief*..... (410) 631-3632

GROUNDWATER DISCHARGE DIVISION

Ching-Tzone Tien, *Chief*... (410) 631-3323

PRETREATMENT DIVISION

Karen G. Irons, *Chief*..... (410) 631-3621

INDUSTRIAL PERMITS DIVISION

Edward Gertler, *Chief*..... (410) 631-3323

PUBLIC DRINKING WATER PROGRAM

William F. Parrish, Jr., *Administrator*
 (410) 631-3702

SURVEILLANCE & TECHNICAL ASSISTANCE DIVISION

Barry O'Brien, *Chief*..... (410) 631-3705

CAPITAL PROJECTS MANAGEMENT DIVISION

Saeid Kasraei, *Chief*..... (410) 631-3921

SOURCE PROTECTION & COMPLIANCE DIVISION

John Grace, *Chief*..... (410) 631-3731

CHESAPEAKE BAY & WATERSHED

MANAGEMENT ADMINISTRATION (39.01.05.01)

FY1994 appropriation..... \$10,057,422

FY1994 authorized positions..... 77.8

Michael S. Haire, *Director*..... (410) 631-3680

Peter S. Tinsley, *Deputy Director*... (410) 631-3680

GRANTS MANAGEMENT & FISCAL ADMINISTRATION

Donna Perticone, *Administrator*. (410) 631-3680

NONPOINT SOURCE ASSESSMENT & POLICY PROGRAMRobert Summers, *Administrator* (410) 631-3902NONPOINT SOURCE ASSESSMENT DIVISION
John McCoy, *Chief* (410) 631-3902NONPOINT SOURCE POLICY DEVELOPMENT
DIVISION
Thomas Tapley, *Chief* (410) 631-3902**CHESAPEAKE BAY & SPECIAL PROJECTS PROGRAM**Robert Magnien, *Administrator*. (410) 631-3681CHESAPEAKE BAY PROJECTS DIVISION
Richard Eskin, *Chief* (410) 631-3681ENVIRONMENTAL MONITORING &
ANALYSIS DIVISION
Bruce Michael, *Chief* (410) 631-3681**ENVIRONMENTAL ASSESSMENT PROGRAM**Narendra Panday, *Administrator*. (410) 631-3572DATA MANAGEMENT DIVISION
Santha Kurian, *Chief* (410) 631-3572MATHEMATICAL MODELING DIVISION
Elizabeth Casman, *Chief* (410) 631-3572**WATER QUALITY MONITORING PROGRAM**Morris L. Hennessey, *Administrator*
. (410) 974-3238BIOLOGICAL MONITORING DIVISION
James Allison, *Chief* (410) 974-3238WATER QUALITY STUDIES DIVISION
Sara Bowen, *Chief* (410) 974-3238COMPLIANCE MONITORING DIVISION
John Steinfert, *Chief* (410) 974-3238

ORIGIN & FUNCTIONS

In 1987, the Department of the Environment was created to protect and preserve the State's environmental resources. Prior to 1987, enforcement of laws and regulations pertaining to air and water quality, solid and toxic waste, sedimentation and stormwater runoff, and environmental health was delegated to units in the Department of Health and Mental Hygiene, and the Department of Natural Resources.

The first State agency to have any of the responsibilities now overseen by the Department of the Environment was the Department of Health, created in 1874 and the precursor of the Department of Health and Mental Hygiene. Under the Department of Health, the Bureau of Sanitary Engineering was formed in 1912. The Bureau protected water purity, oversaw sewerage and water supply projects, and in time became concerned with industrial waste and air pollution. The Bureau was reformed as the Bureau of Environmental Hygiene in 1951 with divisions for sanitary engineering, industrial health, and air pollution (Chapter 75, Acts of 1951). When the Department of Health was reorganized in 1966, Environmental Health Services was created with a Bureau of Resources Protection overseeing water supply, sewage disposal, air quality, and solid waste disposal, while the Bureau of Consumer Protection was responsible for drug control, radiological health, and general sanitation.

Earlier, concern over Maryland's water resources had prompted formation of the Maryland Water Front Commission in 1929, and the Water Resources Commission of Maryland in 1933 (Chapter 522, Acts of 1929; Chapter 526, Acts of 1933). Both commissions in 1941 were absorbed into the Department of Geology, Mines, and Water Resources, which shared responsibilities for water supply with the Bureau of Sanitary Engineering (Chapter 508, Acts of 1941). In 1947, the Water Pollution Control Commission began to analyze and prevent pollution of streams and waters. These duties, in 1964, were assigned to the Department of Water Resources, as were water resource responsibilities, including oversight of well drillers, from the Department of Geology, Mines, and Water Resources (Chapter 73, Acts of 1964). The Department of Water Resources, like its predecessor the Water Pollution Control Commission, came under the jurisdiction of the Board of Natural Resources. In 1969, the departments under that board were consolidated to form the Department of Natural Resources.

Between 1960 and 1980 environmental groups, commissions, and councils alerted the public to the perils of environmental pollution and uncontrolled growth. In response, the General Assembly created the Radiation Control Advisory Board in 1960, the Air Pollution Control Council in 1963, the Air Quality Control Advisory Council and the Board of Certification of Water Works in 1967, the Water Sciences Advisory Board and the Board of Well Drillers in 1968, and the Board of Sanitarian Registration in 1969. Creation of the U.S. Environmental Protection Agency in 1970 made more federal programs and funds available, and new State agencies with environmental responsibilities were formed: the Maryland Environmental Service and Maryland Council on the Environment in 1970, the Noise Pollution Control Advisory Council in 1973, the Hazardous Substances Advisory Council in 1976, and the Council on Toxic Substances in 1979. To safeguard the environment, the General Assembly divided enforcement powers and planning capabilities mainly between units of the Department of Natural Resources and the Department of Health and Mental Hygiene. Environmental programs were consolidated into one executive department when the Department of the Environment was created in 1987.

The Department of the Environment protects and restores Maryland's environment and safeguards the environmental health of Maryland citizens. These responsibilities encompass enforcement and regulation, long-term planning and research, and technical assistance to industry and communities in their efforts to handle pollution, waste disposal, and emergency spills of waste or oil.

The Department's four key programs are Air and Radiation Management; Waste Management; Water Management; and Chesapeake Bay and Watershed Management. Since these all affect the health of the Chesapeake Bay, the Department of the Environment has a crucial role in all initiatives to restore the Bay.

OFFICE OF THE SECRETARY

David A. C. Carroll, *Secretary of the Environment*

2500 Broening Highway
Baltimore, MD 21224 (410) 631-3084

Appointed by the Governor with Senate advice and consent, the Secretary of the Environment heads the Department. The Secretary of the Environment appoints the Deputy Secretary with the Governor's approval.

In addition to administrative responsibilities, the Secretary of the Environment (or the Secretary's designee) is authorized to subpoena any person or evidence, administer oaths, and take depositions and other testimony. The Secretary also is responsible for investigating the influence of locality, employment, habit, and other conditions on health and for researching the causes of diseases and mortality, to the extent that they may relate to environmental factors. To obtain information about cancers caused by carcinogens and toxic substances and the incidence of these diseases, the Secretary may institute studies.

The Secretary serves on the Governor's Executive Council; the Governor's Subcabinet for Energy Management; the Governor's Council on the Chesapeake Bay; the Governor's Pesticide Council; the Chesapeake Bay Trust; the Interdepartmental Advisory Committee for Minority Affairs; the State Soil Conservation Committee; the Scenic and Wild Rivers Review Board; the Herring Run Public Watershed Association Commission; and the Implementation Committee of the Chesapeake Executive Council. The Secretary also chairs the Asbestos Oversight Committee and serves on the Appalachian States Low-Level Radioactive Waste Commission, and the Northeast Ozone Transport Commission.

COORDINATING OFFICES

Ronald Nelson, *Deputy Secretary*
(410) 631-3086

The Deputy Secretary coordinates the development and implementation of policies, procedures, and regulations to ensure that programs and services within the Department serve environmental needs.

OFFICE OF COMMUNITY ASSISTANCE

Timmerman T. Daugherty, *Director*
(410) 631-3172

The Office of Community Assistance was formed in 1991. The Office coordinates community outreach for the Department. As an ombudsman, the Office is the liaison between the Department and citizens, industry, local government officials, other State agencies, international contacts, non-profit organizations, regional advisory councils, media organizations, environmental advocacy organizations, local communities, and civic organizations. The Office develops constituent participation policies and informs the public of new programs, permits, and regulations. Under Maryland's Public Information Act, the Office responds to requests for departmental records and directs media relations.

OFFICE OF STRATEGIC PLANNING & POLICY COORDINATION

Susan Scotto, *Director*
(410) 631-3114

Created in 1991, the Office of Strategic Planning and Policy Coordination coordinates strategic planning and manages Department programs for capital improvement. The Office coordinates and manages initiatives to prevent pollution and sets goals and policies for growth management. The Office coordinates its efforts with the Board of Public Works. The Office also develops and implements comparative risk and strategic planning initiatives.

OFFICE OF EMERGENCY & ENFORCEMENT COORDINATION

John Chlada, *Director*
(410) 631-4155

The Office of Emergency and Enforcement Coordination was established in 1992. In response to environmental and other emergencies, the Office coordinates planning and action by local, State and federal governments in cooperation with the private sector.

ENVIRONMENTAL HEALTH COORDINATION

Shirin deSilva, M.D., *Acting Director*
(410) 631-3851

Environmental Health Coordination originated as the Division of Environmental Disease within the

Department of Health and Mental Hygiene. In 1987, the Division was made part of the Department of the Environment and renamed the Center for Environmental Health. In 1989, the Center was reformed to become the Environmental Health Program and, in 1992, Environmental Health Coordination.

Environmental Health Coordination advises the Department on the health effects of environmental conditions and on science-related environmental issues. The Office studies health and the environment, and coordinates risk assessment and, with local health agencies, the Department's environmental health program.

The Office oversees the Advisory Council on Lead Poisoning and two programs: Lead Coordination; and Environmental Health Assessment and Surveillance.

ADVISORY COUNCIL ON LEAD POISONING

Katherine P. Farrell, M.D., *Chairperson*, 1996

Staff: Barbara L. Conrad, R.N., M.P.H.

(410) 631-3847

The Advisory Council on Lead Poisoning was established in 1986 (Chapter 404, Acts of 1986). The Council reviews rules and regulations relating to lead poisoning prevention and develops educational programs to eliminate lead poisoning.

The Council's twenty-one members are appointed to three-year terms by the Governor. The Senate President and the House Speaker, or their designees, serve ex officio as nonvoting members (Code Environment Article, secs. 6-601 through 6-608).

MARYLAND WATER QUALITY FINANCING ADMINISTRATION

Maria Markham Thompson, *Director*

(410) 631-3774

The Maryland Water Quality Financing Administration was created in 1988 within the Department of the Environment (Chapter 535, Acts of 1988). The Administration maintains and administers the Maryland Water Quality Revolving Loan Fund.

Local governments may secure financial assistance from the Fund for wastewater treatment facilities in accordance with Title VI of the federal Clean Water Act of 1987 (P.L. 100-4). The Fund finances loans to local governments for construction projects to abate and control water pollution and thereby improve water quality. Loans from the Fund may be used to buy or refinance debt obligations of local governments. They also may help guarantee or purchase insurance for bonds, notes, or other evidences of obligation issued by a local government (Code Environment Article, secs. 9-1601 through 9-1622).

FINANCE & ADMINISTRATION

Leslie A. Campbell, *Director*

Patricia E. Crosby, *Deputy Director*

2500 Broening Highway

Baltimore, MD 21224

(410) 631-3116

The Director of Finance and Administration oversees five divisions: Budget Management; Fiscal Services; Management Information Systems; Personnel Services; and Central Services. Finance and Administration also provides security and safety and library services for the Department.

AIR & RADIATION MANAGEMENT ADMINISTRATION

Merrylin Zaw-Mon, *Director*

Susan S. G. Wierman, *Deputy Director*

2500 Broening Highway

Baltimore, MD 21224

(410) 631-3255

State concerns with air quality and the effects of radiation were evident by 1951 when the Division of Industrial Health and Air Pollution was formed under the Bureau of Environmental Hygiene, Department of Health. The work of monitoring and regulating was restructured in 1966 when the Division of Air Quality Control was established within the Bureau of Resources Protection, and the Division of Radiological Health functioned under the Bureau of Consumer Protection. These divisions continued under the Environmental Health Administration in 1969, when the Department of Health and Mental Hygiene was formed. By 1977, under the Environmental Health Administration, Community Health Programs regulated the control of dangerous emissions through ionizing and non-ionizing radiation sources, while Air Quality Programs developed air resource management plans. Air Quality Programs were reorganized as the Air Management Administration by 1983 and, with the Division of Radiation Control of Community Health Programs, transferred to the Department of the Environment in 1987 (Chapter 306, Acts of 1987). In 1992, the Administration was reorganized as the Air and Radiation Management Administration to include the Radiological Health Program.

The Administration develops and implements programs for cleaner air. To this end, the Administration monitors ambient pollutant levels of air across the State and devises plans to achieve and maintain air quality standards. To control air emissions, the Administration makes and enforces regulations and issues permits that set emission standards for construction or operation of equipment that emits to the atmosphere. The Administration sets standards for the Motor Vehicle

Emissions Inspection Program, and, with the Department of Transportation, manages the Program. The Administration also licenses asbestos removal contractors and investigates and resolves complaints of noise pollution.

The Administration works through seven programs: Air Quality Policy, Planning, and Regulation Development; Air Monitoring and Information Systems; Air Toxics and New Source Permits; Enforcement; Community Environmental Services; Mobile Sources Control; and Radiological Health. The Air Quality Control Advisory Council, the Environmental Noise Advisory Council, and the Radiation Control Advisory Board support the Administration's work.

AIR QUALITY CONTROL ADVISORY COUNCIL

Gordon M. Rapier, *Chairperson*, 1996

Staff: Caryn Coyle (410) 631-3260

The Air Quality Control Advisory Council originated as the Air Pollution Control Council in 1963 (Chapter 806, Acts of 1963). It received its present name in 1967 (Chapter 143, Acts of 1967). Formerly under the Department of Health and Mental Hygiene, the Council was placed within the Department of the Environment in 1987 (Chapter 306, Acts of 1987). The Council advises the Department on rules and regulations to control air pollution.

The Council consists of not more than fifteen members appointed by the Secretary of the Environment. Three members represent the general public. Additional members include a physician; a professional engineer nominated by the Baltimore section, American Society of Chemical Engineers; a chemical engineer nominated by the Maryland section, American Institute of Chemical Engineers; and two persons employed in a manufacturing or public utility business in Maryland nominated by the Maryland Chamber of Commerce. One member belongs to and is recommended by the Baltimore Metropolitan Council. One member is nominated by the Maryland Association of Counties. Four members are selected, one each from nominees of the Chancellor, University of Maryland System; President, The Johns Hopkins University; President, Maryland State-District of Columbia AFL-CIO; and Chairperson, Board of Directors, Metropolitan Washington Council of Governments. Terms of members are five years, except for the Baltimore Metropolitan Council representative whose term coincides with membership on that council (Code Environment Article, secs. 2-201 through 2-206).

ENVIRONMENTAL NOISE ADVISORY COUNCIL

Vacancy, *Chairperson*

Staff: Michael J. Caughlin (410) 631-3215

The Environmental Noise Advisory Council began in 1973 as the Noise Pollution Control Advisory Council (Chapter 709, Acts of 1973). It was

renamed the Environmental Noise Advisory Council in 1974 (Chapter 287, Acts of 1974). Formerly under the Department of Health and Mental Hygiene, the Council became part of the Department of the Environment in 1987 (Chapter 306, Acts of 1987). The Council advises the Department on environmental noise standards and sound level limits.

The Council's five members are appointed by the Secretary of the Environment for five-year terms. One member is nominated by the Acoustical Society of America. One member must be a physician specializing in hearing, nominated by the Medical and Chirurgical Faculty of the State of Maryland. The third member is nominated by the Chancellor of the University of Maryland System. Two members represent the general public; they may be nominated by the Maryland State Chamber of Commerce, the Maryland Transportation Federation, the Maryland Environmental Trust, or other environmental groups (Code Environment Article, secs. 3-201 through 3-205).

AIR QUALITY POLICY, PLANNING, & REGULATION DEVELOPMENT PROGRAM

George Aburn, *Administrator*

(410) 631-3245

The Air Quality Policy, Planning, and Regulation Development Program was created in September 1988. The Program tracks State and federal laws and regulations pertaining to air quality. To control air pollutant emissions, the Program develops plans and regulations that help the State meet National Ambient Air Quality Standards.

AIR MONITORING & INFORMATION SYSTEMS PROGRAM

Edward L. Carter, *Administrator*

(410) 631-3280

Created in September 1988, the Air Monitoring and Information Systems Program operates a state-wide air sampling and monitoring network and collection stations for acid deposition. Regularly, the Program prepares air quality data reports and manages air data bases for other programs. The Program also conducts special sampling studies for toxics and other purposes.

AIR TOXICS & NEW SOURCE PERMITS PROGRAM

Ronald E. Lipinski, *Acting Administrator*

(410) 631-3225

The Air Toxics and New Source Permits Program was established in September 1988. The Program reviews applications and issues permits for businesses to construct new industrial processes or modify existing ones that might become sources of

air pollution. The Program also ensures compliance with emission standards for toxic air pollutants from new and existing sources. Permits also are issued to allow businesses to sell or burn waste oil with specified equipment.

ENFORCEMENT PROGRAM

B. Frank Courtright, *Acting Administrator*
(410) 631-3220

Organized in September 1988, the Enforcement Program conducts inspections and enforces air pollution laws and regulations affecting industries that are major and technically demanding stationery sources of air pollution. The Program also administers the Operating Permit Program of the Air and Radiation Management Administration.

COMMUNITY ENVIRONMENTAL SERVICES PROGRAM

Frank D. Whitehead, *Administrator*
(410) 631-3200

The Community Environmental Services Program has been responsible for State asbestos and noise programs since September 1988. The Program enforces air quality standards as they relate to areas such as asphalt plants, quarries, special medical waste incinerators, and training for incinerator operators. The Program responds to all citizen complaints regarding air pollution and coordinates emergency responses of the Air and Radiation Management Administration.

Through a departmental reorganization in 1993, divisions of the Industrial Operations Program were transferred from the Toxics, Environmental Science and Health Administration to the Community Environmental Services Program. The Program now is responsible for four divisions: Asbestos Licensing and Enforcement; Field Services and Noise Control; Industrial Hygiene; and Asbestos Accreditation and School Assistance.

INDUSTRIAL HYGIENE DIVISION

James W. Lewis, *Administrator*
(410) 631-3843

The Industrial Hygiene Division began in 1989 as the Industrial Operations Program under the Toxics, Environmental Science and Health Administration of the Department of the Environment. The Program was reorganized into a division under the Air and Radiation Management Administration in 1992 and was renamed the Industrial Hygiene Division in 1993.

For State agencies and facilities, local schools, and county health departments, the Division provides technical consultation on exposure to toxic substances and support for industrial hygiene. The Division identifies environmental hazards in State facilities; advises how to manage and control these hazards; and over-

sees implementation of the programs of the Asbestos Oversight Committee, which is responsible for the management and removal of asbestos in all State facilities. The Division also trains and medically monitors all State employees who routinely work with asbestos; and helps Maryland schools comply with federal laws regulating the control of asbestos in public and private schools.

MOBILE SOURCES CONTROL PROGRAM

Vacancy, *Administrator*
(410) 631-3270

The Mobile Sources Control Program was formed in September 1988 to deal with mobile sources of air pollution. The Program sets standards for motor vehicle emissions and helps administer the Motor Vehicle Emissions Inspection Program (VEIP).

RADIOLOGICAL HEALTH PROGRAM

Roland G. Fletcher, *Administrator*
(410) 631-3300

The Radiological Health Program originated in 1959 as a radiation protection section within the Department of Health. By 1967, the section had evolved into the Division of Radiological Health. When Maryland became a party to the U.S. Nuclear Regulatory Commission Agreement in 1971, the Division was reorganized as the Division of Radiation Control within the Department of Health and Mental Hygiene. In 1987, the Division became part of the Department of the Environment and was renamed the Center for Radiological Health. In 1989, the Center was reorganized as the Radiological Health Program under the Toxics, Environmental Science and Health Administration. Restructured in 1992, the Program was placed under the Air and Radiation Management Administration.

In accordance with the Maryland Radiation Act, the Program regulates all radiation sources in the State. This responsibility includes licensing, registration, and enforcement of regulations that cover both ionizing and nonionizing radiation sources, by-product material, and limited quantities of special nuclear material. The Program also establishes requirements for persons engaged in the business of testing for radon (Code Environment Article, secs. 8-101 through 8-601).

RADIATION CONTROL ADVISORY BOARD

Robert Hiscock, *Chairperson*, 1993

Staff: Roland G. Fletcher (410) 631-3300

The Radiation Control Advisory Board originated in 1960 (Chapter 88, Acts of 1960). Formerly under the Department of Health and Mental Hygiene, the Board was transferred to the Department of the Environment in 1987 (Chapter 306, Acts of 1987). The

Board advises and consults with the Secretary of the Environment on matters relating to radiation.

The Board's twelve members are appointed by the Secretary of the Environment for four-year terms. Two members represent the community at large (Code Environment Article, secs. 8-201 through 8-205).

WASTE MANAGEMENT ADMINISTRATION

Richard W. Collins, *Director*
Vacancy, *Deputy Director*

2500 Broening Highway
Baltimore, MD 21224 (410) 631-3304

Functions of the Waste Management Administration originated in 1912 with the Bureau of Sanitary Engineering in the Department of Health. In 1951, the Bureau became the Division of Sanitary Engineering under the Department's Bureau of Environmental Hygiene. Certain functions of the Division in 1966 were assigned to the Division of Solid Waste Disposal under the Bureau of Resources Protection. As the Division of Solid Wastes, the Division was placed under the Environmental Health Administration, when the Department of Health and Mental Hygiene was formed in 1969. The Division was renamed the Division of Solid Waste Control by 1973 and assigned to Community Health Programs by 1977. Also under the Environmental Health Administration by 1977 was the Toxic Substances Control Program. Elements of these programs were combined by 1980 as the Waste Management and Enforcement Program of the Environmental Health Administration. The Program was reorganized as the Waste Management Administration by 1982, became part of the Department of the Environment in 1987, and was renamed the Hazardous and Solid Waste Management Administration in 1988 (Chapter 306, Acts of 1987). It received its current name in 1992.

The Administration provides for the safe collection and disposal of solid wastes. It regulates and inspects industrial facilities that treat wastewater and controls the transport, storage, and disposal of hazardous substances.

Industrial wastes may not be discharged nor designated hazardous substances disposed of without an Administration permit. The Administration conducts inspections to assure compliance with the conditions of permits, certifications, and licenses that have been issued and investigates reported water and pollution violations. It also administers the Resource Conservation and Recovery Planning Act. The Office of Recycling within the Solid Waste Program leads State recycling initiatives.

Under the Administration are five programs: Planning and Resource Management; Solid Waste;

Hazardous Waste; Environmental Response and Restoration; and Oil Control.

CONTROLLED HAZARDOUS SUBSTANCE ADVISORY COUNCIL

Jeffrey L. Tryens, *Acting Chairperson*, 1994

Staff: Harold L. Dye, Jr. (410) 631-3343

The Controlled Hazardous Substance Advisory Council was created in 1976 (Chapter 618, Acts of 1976). Formerly under the Department of Health and Mental Hygiene, the Council was placed within the Department of the Environment in 1987 (Chapter 306, Acts of 1987).

The Council advises the Department and assists in identifying any hazardous substance as a controlled hazardous substance. The Council also helps develop rules and regulations relating to the management and disposal of controlled hazardous substances and low-level nuclear waste.

Appointed by the Governor, the Council consists of thirteen members who serve six-year terms. Ten members are appointed with the advice of the Secretary of the Environment, and three public members are selected with Senate advice and consent. Serving on the Council are the pesticides coordinator for the Cooperative Extension Service, the State Fire Marshal or designee, and a person in the resource recovery business. Members also include one representative each from the Department of Agriculture; Division of Labor and Industry in the Department of Licensing and Regulation; Department of Natural Resources; an industry that generates hazardous substances; the hazardous substance disposal and management industry; an industry that generates low-level nuclear waste; and the low-level nuclear waste management industry (Code Environment Article, secs. 7-211 through 7-215).

CONTROLLED HAZARDOUS SUBSTANCES TASK FORCE

Chairperson: Alvin L. Bowles, designee of
Secretary of the Environment

(410) 631-3441

In 1992, the General Assembly asked the Secretary of the Environment to convene a Controlled Hazardous Substances Task Force (Chapter 197, Acts of 1992). With the Department of the Environment, the Task Force is devising a strategy to reduce, treat, reuse, manage, and dispose of controlled hazardous substances in Maryland.

The Task Force has seventeen members. They include twelve members appointed by the Secretary of the Environment; a senator appointed by the Senate President; and a delegate appointed by the House Speaker. Serving *ex officio* are the Secretary of the Environment, who chairs the Task Force; the Secretary of Health and Mental Hygiene; and the Secretary of Economic and Employment Develop-

ment. Authorization for the Task Force continues until September 30, 1995 (Code Environment Article, sec. 7-205).

PLANNING & RESOURCE MANAGEMENT PROGRAM

Alvin L. Bowles, *Administrator*
(410) 631-3441

The Planning and Resource Management Program was formed from the Operational Management Program in 1992. The Program oversees and coordinates data and budget management, federal programs, community and industry relations, public hearings, local liaison, and special projects for the Waste Management Administration. The Program is organized into two divisions: Administrative Services; and Planning and Policy.

SOLID WASTE PROGRAM

Barry Schmidt, *Administrator*
(410) 631-3318

The Solid Waste Program issues construction and operation permits for all facilities that accept solid waste. These include sanitary landfills, processing facilities, transfer stations, incinerators, and resource recovery plants. The Program also issues permits for sewage sludge use and disposal.

All county plans for solid waste management and recycling are reviewed by the Program. Under the Program are three divisions: Recycling; Solid Waste Compliance; and Sewage Sludge Compliance.

OFFICE OF RECYCLING (RECYCLING DIVISION)

Lori Scozzafava, *Chief*
(410) 631-3315

The Office of Recycling, also known as the Recycling Division, was created in 1988 (Chapter 536, Acts of 1988). The Office supports and technically assists county governments as they develop recycling plans to reduce the volume of county waste. The Office reviews the plans and coordinates State efforts to facilitate their implementation (Code Environment Article, secs. 9-1701 through 9-1707).

In cooperation with the Department of General Services, the Office devised a State Agency Recycling Plan to reduce by at least 20 percent the solid waste generated by State government.

NEWSPRINT RECYCLING BOARD

Vacancy, *Chairperson*
(410) 631-3315

Established in 1990, the Newsprint Recycling Board considers applications by newspaper publishers for exemptions from the statutory percentage requirements for recycled newsprint (Chapter 301, Acts of 1990). The percentages are staggered,

but by 1998, forty per cent of the total newsprint used by a publisher must be recycled newsprint.

Board members are appointed to three-year terms by the Governor. They represent newspaper publishers, the Northeast Waste Disposal Authority, the Maryland Environmental Service, local government, the newspaper recycling industry, other industry, and environmental groups.

HAZARDOUS WASTE PROGRAM

Harold L. (Butch) Dye, Jr., *Administrator*
(410) 631-3343

The Hazardous Waste Program originated in 1977 as the Toxic Substances Control Program under the Environmental Health Administration of the Department of Health and Mental Hygiene. Duties of the Program were assigned to the Waste Management and Enforcement Program by 1980, to the Waste Management Administration of the Department of Health and Mental Hygiene by 1982, and were transferred to the Department of the Environment in 1987.

The Hazardous Waste Program issues permits and certifies all who generate, treat, store, dispose of, or transport hazardous waste in the State. The Program certifies haulers of hazardous waste and drivers of vehicles that transport hazardous waste. Upon final promulgation of low-level radioactive waste regulations in 1993, the Program became responsible statewide for managing low-level nuclear waste generation, storage, and removal for disposal.

HAZARDOUS WASTE FACILITIES SITING BOARD

Vacancy, *Chairperson*

The Hazardous Waste Facilities Siting Board was created in 1980 (Chapter 528, Acts of 1980). It was placed under the Department of Natural Resources in 1983 (Chapter 388, Acts of 1983). In 1993, the Board was transferred to the Department of the Environment (Chapter 149, Acts of 1993).

The Board provides a means of establishing properly designed and regulated facilities for hazardous waste in Maryland. It offers an alternative to local approval of hazardous waste facilities. If, after careful study of environmental and community impact, the Board issues a Certificate of Public Necessity for a facility, local zoning and regulation no longer apply.

The Board does not seek out sites. It reviews applications for certificates submitted by public or private developers. If they can gain local approval, developers are not required to seek a certificate from the Board. All facilities, however, must obtain a facility permit from the Department of Health and Mental Hygiene, as well as other required State or federal permits.

In addition to site suitability and impact of the facility, the Board must consider statewide needs and problems associated with hazardous waste management. The Board therefore adopts and reviews regu-

lations defining the treatment and disposal needs of the State. These regulations present the Board's findings on what facilities are needed and what conditions might be imposed in a certificate. The regulations inform the public and guide certificate applicants. The Board encourages citizens to participate in the review process and publishes notices of site applications, public informational meetings and hearings, and adjudicatory hearings.

The Board consists of eight members appointed to four-year terms by the Governor. One is a geologist; one is from the scientific community; and two are public members, one of whom has a demonstrated record of involvement in environmental matters. The Maryland Association of Counties, Maryland Municipal League, and Maryland Chamber of Commerce each nominate a member. The Board represents the various geographical regions of the State. No two members may be from the same county. The Governor designates the chairperson (Code Environment Article, secs. 7-401 through 7-413).

TRACKING & TOXICS INVENTORY DIVISION

Emily Troyer, *Chief*

(410) 631-3344

The Tracking and Toxics Inventory Division began as the Toxics Information and Operations Center. The Center was reorganized as the Toxics Registries and Analysis Program in 1989, the Toxic Registries Division in 1992, and the Tracking and Toxics Inventory Division in 1993. Under the federal Superfund Amendment and Reauthorization Act, the Division receives and stores information about the use of toxics by industry. The Division serves as a central repository for this data which Maryland counties use to develop emergency response plans.

The ecological effects of toxics, primarily on the aquatic environment, are assessed by the Division. These assessments are used by the Department and local agencies. In addition, the Division assists the Maryland State Police and the Department of Transportation on commercial vehicle safety and the transport of hazardous materials.

ENVIRONMENTAL RESPONSE & RESTORATION PROGRAM

Robert A. DeMarco, *Administrator*

(410) 333-3437

The Environmental Response and Restoration Program began in January 1989 as the Emergency Response Program. The Emergency Response Program merged in 1992 with four other units: the Comprehensive Environmental Response Compensation and Liability Act (CERCLA) Program from the Waste Management Administration; and the Hazardous Materials Transport Division, Lead-in-Soil Project, and the Lead Poisoning Prevention Project of the Toxics, En-

vironmental Science and Health Administration. From this merger, the Environmental Response and Restoration Program was formed in 1992.

The Program responds on a 24-hour basis to the discharge of hazardous material or oil on land or water (Code Environment Article, sec. 4-406). Federally certified personnel inspect intrastate and interstate transporters of hazardous materials and wastes. The Program also investigates, assesses, and removes environmental and public health threats at hazardous waste disposal sites. In addition, the Program oversees cleanup of State and federal Superfund sites, and enforces Maryland's lead paint regulations and abatement in residential and child care structures.

The Program is assisted by the Advisory Council on Lead Poisoning and has four divisions: Site Assessment; Federal and State Superfund; Emergency Response; and Lead Compliance.

OIL CONTROL PROGRAM

Horacio Tablada, *Administrator*

(410) 631-3386

The Oil Control Program started in November 1988 as the Industrial Discharge Program and was reorganized under its present name in 1992. The Oil Control Program administers all oil-related regulatory programs within the State.

The Program regulates all aboveground and underground oil storage facilities, oil-contaminated soil facilities, and oil transportation. It trains tank removal personnel and oversees the maintenance, operation, and removal of underground storage tanks.

Program functions are carried out by two divisions: Permits and Technical Support; and Compliance and Remediation.

WATER MANAGEMENT ADMINISTRATION

James L. Hearn, *Director*

Dane S. Bauer, *Deputy Director*

2500 Broening Highway
Baltimore, MD 21224

(410) 631-3567

The Water Management Administration's responsibility to oversee public water supplies first was assigned in 1912 to the Bureau of Sanitary Engineering under the Department of Health. In 1951, the Bureau was reorganized as the Division of Sanitary Engineering under the Bureau of Environmental Hygiene, Department of Health. In 1966, the Division of Water Supply and Sewage Disposal was formed under the Bureau of Resources Protection, Department of Health. When the Department of Health and Mental Hygiene was created in 1969, the Division became the Division of Water and Sewerage under the Environmental Health Administration. By 1977, the Division's

work continued as the Water Sewerage Control Program and, by 1982, was reorganized as the Water Management Administration. From the Department of Health and Mental Hygiene, the Administration was transferred to the Department of the Environment in 1987 (Chapter 306, Acts of 1987).

The Administration works through nine programs: Program Development and Finance; Individual Wells and Septics; Capital Projects; Engineering and Construction Permit; Standards and Shellfish Sanitation; Nonpoint Source Permits; Inspection and Compliance; Wastewater Discharge Permit; and Water Supply.

PROGRAM DEVELOPMENT & FINANCE OFFICE

Marie C. Halka, *Aministrator*
(410) 631-3560

The Program Development and Finance Office was established in Fiscal Year 1989 to provide administrative services to the Water Management Administration. The Office develops the operating and capital budget of the Administration and is responsible for fiscal planning and management and personnel. The Office manages federal grants and monitors related program performance; coordinates regulatory and legislative proposals; conducts hearings on proposed regulations; and trains and technically assists water and wastewater utility operators. Through its Environmental Boards, Training, and Technical Assistance Division, the Office oversees the State Board of Environmental Sanitarians; the State Board of Waterworks and Waste Systems Operators; and the State Board of Well Drillers.

STATE BOARD OF ENVIRONMENTAL SANTARIANS

Patricia A. Schwaninger, *Chairperson*, 1994
Douglas H. John, *Administrator*

2500 Broening Highway
Baltimore, MD 21224 (410) 631-3594

The State Board of Environmental Sanitarians was created in 1969 as the Board of Sanitarian Registration (Chapter 434, Acts of 1969). In 1984, the Board was renamed as the State Board of Environmental Sanitarian Registration (Chapter 560, Acts of 1984). Formerly under the Department of Health and Mental Hygiene, the Board became part of the Department of the Environment in 1987 (Chapter 306, Acts of 1987). In 1989, the Board received its present name (Chapter 151, Acts of 1989). The Board was placed under the Water Management Administration in 1992.

Registered environmental sanitarians conduct inspections and investigations to promote and maintain environmental health and secure compli-

ance with public health laws and regulations. Their work concerns the effects of the environment on public health. They inspect and investigate the manufacture, preparation, handling, distribution, or sale of food and milk; water supply and treatment; wastewater treatment and disposal; solid waste management and disposal; vector control; insect and rodent control; air quality; noise control; product safety; recreational sanitation; and institutional and residential sanitation. The Board licenses applicants who qualify as registered environmental sanitarians. The Board also issues certificates of eligibility to applicants awaiting examination.

The Board consists of nine members appointed to five-year terms by the Governor upon recommendation of the Secretary of the Environment and with Senate advice and consent. Seven members are registered environmental sanitarians, and two members are consumers not trained as registered environmental sanitarians and without financial interest in a related field. Authorization for the Board continues until July 1, 2003 (Code Environment Article, secs. 11-101 through 11-502).

STATE BOARD OF WATERWORKS & WASTE SYSTEMS OPERATORS

Douglas H. John, *Chairperson*, 1996
James Allen Stewart, *Secretary*

2500 Broening Highway
Baltimore, MD 21224 (410) 631-3594

The State Board of Waterworks and Waste Systems Operators was formed in 1967 (Chapter 430, Acts of 1967). The Board was transferred from the Department of Health and Mental Hygiene to the Department of the Environment in 1987 (Chapter 306, Acts of 1987). In 1992, the Board became part of the Water Management Administration.

The Board certifies superintendents and operators of waterworks and waste systems to protect the public health and prevent pollution. The Board evaluates applications, prepares and authorizes examinations, and issues certificates to qualified persons.

The Board has eleven members. Eight are appointed by the Governor to represent one or more of the following constituencies: municipal government, county government, sanitary or metropolitan commissions, the Department of Natural Resources, waterworks supervision, wastewater or industrial wastewater works supervision, and agriculture. Three are appointed by the Secretary of the Environment. They include one engineer representative from the Department of the Environment and two public members. Members serve four-year terms, except for the Department of the Environment representative who serves at the pleasure of the Secretary. Authorization for the Board continues until July 1, 2003 (Code Environment Article, secs. 12-101 through 12-602).

STATE BOARD OF WELL DRILLERS

Marcus E. Pollock, *Chairperson*, 1994

Willie M. Everett, *Executive Director*

2500 Broening Highway
Baltimore, MD 21224

(410) 631-3168

The State Board of Well Drillers was created in 1968 (Chapter 584, Acts of 1968). It was transferred to the Department of Health and Mental Hygiene in 1980 (Executive Order 01.01.1980.04). In 1987, the Board was placed under the Department of the Environment (Chapter 306, Acts of 1987). The Board has been part of the Water Management Administration since 1992.

The Board licenses well drillers in the following categories: master well driller; journeyman well driller; apprentice well driller; apprentice pump installer; apprentice water conditioner installer; and well rig operator. All licensed individuals must meet statutory requirements for insurance and bonding.

When the Board receives complaints against well drillers, it holds hearings and may revoke or suspend licenses for violation of Board rules and regulations. Any rule or regulation concerning the drilling of wells proposed by the Department of the Environment must be referred to the Board for comment.

The Board consists of seven members who serve two-year terms. They are appointed by the Governor with the advice of the Secretary of the Environment and Senate advice and consent. One member each represents the Eastern Shore, Central Maryland and Baltimore City, Southern Maryland, and Western Maryland. Regional members must be licensed master well drillers, actively engaged in the well drilling business in the State at the time of appointment. Of the remaining three members, one represents the public at large and chairs the Board; one represents the Department of Natural Resources; and one the Department of the Environment. Authorization for the Board continues until July 1, 2001 (Code Environment Article, secs. 13-101 through 13-602).

INDIVIDUAL SEPTICS & WELLS PROGRAM

Jane Gottfredson, *Administrator*

(410) 631-3779

The Individual Septics and Wells Program was formed in 1990 to protect groundwater and public health. The Program implements State regulations concerning wells, septic systems, and subdivisions. Technical assistance, training programs, and grants to local governments, communities, and property owners help install innovative disposal systems in areas where septic systems will not function.

CAPITAL PROJECTS PROGRAM

Angelo Bianca, *Administrator*

(410) 631-3574

The Capital Projects Program originated in 1990 as the Capital Projects Administration and

received its present name in 1992. The Program is responsible for project development of all capital programs within the Water Management Administration. The Program also maintains a tracking system for Department capital projects, reviews and approves county water and sewer plans, and administers grant and loan payments and engineering contracts of projects funded by the Program.

ENGINEERING & CONSTRUCTION PERMIT PROGRAM

George Keller, *Administrator*

(410) 631-3599

The Engineering and Construction Permit Program began as the Engineering and Construction Services Program in 1990. The Program was reorganized under its current name in 1992. The Program provides and manages capital funding (grants and loans) for community wastewater treatment, both alone and in conjunction with the Water Quality Financing Administration. The Program issues permits to facilitate construction of water and sewer facilities by private and public entities. Additionally, the Program reviews engineering plans and specifications for all community water and sewerage facilities and manages and monitors sewerage construction.

WATER QUALITY PROGRAM

Mary Jo Garreis, *Administrator*

(410) 631-3906

The Water Quality Program originated in 1985 as the Division of Standards and Certification. In 1990, it was renamed the Water Quality Program; in 1991, the Water Quality Operation Program; and, in 1992, the Standards and Shellfish Sanitation Program. The Program regained its former name, the Water Quality Program, in 1992.

The Program protects public health by certifying the quality of water for the safe harvest of raw oysters and clams. The Program also establishes water quality standards for State waters; monitors shellfish and fish tissues for contaminants; and studies water quality. To evaluate and reduce whole effluent toxicity, the Program oversees tests at municipal and industrial facilities and develops and promulgates regulations to protect surface and ground water quality.

NONPOINT SOURCE PERMITS PROGRAM

Molly Cannon, *Administrator*

(410) 631-3543

The Nonpoint Source Permits Program began in 1988 as the Policy and Evaluation Program and received its present name in 1992. The Program oversees local programs for sediment control and stormwater management. It also issues municipal National Pollutant Discharge Elimination System

(NPDES) permits to discharge stormwater from construction sites.

The Program reviews sediment control and stormwater management plans for State and federal construction projects. To assure the maintenance of water quality standards, the Program also reviews federal permits issued under the federal Clean Water Act (sec. 404) for the discharge of dredge and fill materials into U.S. waters or wetlands. The Program also develops policy, regulations, and training programs to control nonpoint sources of pollution. A nonpoint source is one that is not a specific point of discharge, such as a pipe. Nonpoint sources include pollutants washed off streets or farmlands.

INSPECTION & COMPLIANCE PROGRAM

Jack Bowen, *Administrator*
(410) 631-3555

The Inspection and Compliance Program originated in 1988 as the Compliance Program and was reorganized under its present name in 1992. The Program enforces approved plans to control sediment and manage stormwater at all State and federal construction projects. The Program also enforces approved sediment control plans on all private construction projects unless enforcement has been delegated to local government.

WASTEWATER DISCHARGE PERMIT PROGRAM

Jeffrey Rein, *Administrator*
(410) 631-3752

The Wastewater Discharge Permit Program originated as the Community Sewerage Program in 1980. It received its present name in 1992. The Program protects public health and the environment by developing and enforcing effluent limits for municipal sewage treatment systems. The Program inspects treatment facilities and reviews sample results and plant operational records to evaluate treatment. The Program oversees regulation of industries that discharge sewage into sanitary sewers leading to sewage treatment plants. Federal and State requirements for pretreatment of industrial sewage are overseen by the Program and local jurisdictions.

PUBLIC DRINKING WATER PROGRAM

William F. Parrish, Jr., *Administrator*
(410) 631-3702

Created in 1988 as the Water Supply Program, the Public Drinking Water Program received its present name July 1, 1993. It manages and coordinates the State's Water Supply Financial Assistance Program. The Program sets and enforces drinking water standards through inspection of water treatment plants and distribution systems; and conducts

surveys to determine to what extent drinking water systems contain contaminants, such as nitrate, lead, and volatile organic chemicals.

CHESAPEAKE BAY & WATERSHED MANAGEMENT ADMINISTRATION

Michael S. Haire, *Director*
Peter S. Tinsley, *Deputy Director*
(410) 631-3680

The Chesapeake Bay and Watershed Management Administration was organized in 1992. The Administration protects the Chesapeake Bay and Maryland watersheds and supports their restoration by identifying environmental problems, evaluating solutions, and developing comprehensive, cost-effective environmental management policies and strategies.

Under the Administration are Grants Management and Fiscal Administration, and four programs: Nonpoint Source Assessment and Policy; Chesapeake Bay and Special Projects; Environmental Assessment; and Water Quality Monitoring.

GRANTS MANAGEMENT & FISCAL ADMINISTRATION

Donna Perticone, *Administrator*
(410) 631-3656

NONPOINT SOURCE ASSESSMENT & POLICY PROGRAM

Robert Summers, *Administrator*
(410) 631-3902

The Nonpoint Source Assessment and Policy Program identifies sources of nonpoint pollution throughout the State as a key element of Maryland's restoration of Chesapeake Bay. The Program also evaluates efforts at and defines options for comprehensive, cost-effective control of nonpoint source pollution.

CHESAPEAKE BAY & SPECIAL PROJECTS PROGRAM

Robert Magnien, *Administrator*
(410) 631-3681

In 1987, the Chesapeake Bay and Special Projects Program was created. Through research and technical analysis, the Program evaluates water quality statewide, particularly trends that affect Chesapeake Bay and its tributaries. The Program also coordinates the Department's Chesapeake Bay Program with the Governor's Office, other State agencies, neighboring states, and the federal government.

ENVIRONMENTAL ASSESSMENT PROGRAM

Narendra Panday, *Administrator*
(410) 631-3572

The Environmental Assessment Program manages Maryland's scientific database for water quality of the Chesapeake Bay, its tributaries, rivers, streams, lakes, and other waters within the State. The Program develops and applies mathematical and other predictive models as the basis for the Department's water regulations and policy. In addition, the Program assesses water quality associated with channel dredging in Baltimore Harbor and Chesapeake Bay.

WATER QUALITY MONITORING PROGRAM

Morris L. Hennessey, *Administrator*
(410) 974-3238

The Water Quality Monitoring Program was restructured in 1990 under the Water Management Administration. In 1992, it became part of the Chesapeake Bay and Watershed Management Administration. The Program provides field support, on-site observations, water quality assessments, and data for the Chesapeake Bay and Watershed Management Administration, the Water Management Administration, and other Department programs.

DEFUNCT DEPARTMENTAL AGENCIES
ASBESTOS & INDOOR AIR QUALITY CONTROL DIVISION

Under the Community Environmental Services Program of the Air and Radiation Management Administration, renamed Asbestos Licensing and Enforcement Division in 1993.

AIR MANAGEMENT ADMINISTRATION

Reorganized in 1992 as the Air and Radiation Management Administration.

COMMUNITY SEWERAGE PROGRAM

Under the Water Management Administration, reorganized in 1992 as the Wastewater Discharge Permit Program.

COMPLIANCE PROGRAM

Formerly under the Sediment and Stormwater Administration, the Program in 1992 was reformed as the Inspection and Compliance Program under the Water Management Administration.

COUNCIL ON TOXIC SUBSTANCES

Inactive since 1992.

EMERGENCY RESPONSE PROGRAM

Under the Waste Management Administration, reorganized in 1992 as the Environmental Response and Restoration Program.

ENFORCEMENT PROGRAM

Formerly under the Hazardous and Solid Waste Management Administration, functions of the Program were reassigned in 1992 to the enforcement units of the Solid Waste Program, Hazardous Waste Program, and Oil Control Program within the Waste Management Administration.

FACILITY INSPECTION DIVISION

Formerly under the Water Supply Program, the Division was renamed in 1993 as the Surveillance and Technical Assistance Division under the Public Drinking Water Program of the Water Management Administration.

FEDERAL FACILITIES DIVISION

Within the Waste Management Administration, the Division was renamed the Regulations and

Authorization Division of the Hazardous Waste Program in 1993.

HAZARDOUS & SOLID WASTE MANAGEMENT ADMINISTRATION

Reorganized in 1992 as the Waste Management Administration.

HAZARDOUS MATERIALS TRANSPORTATION DIVISION

Formerly under the Hazardous Waste Program, functions of the Division in 1992 were delegated to the Hazardous Materials Transportation Section of the Environmental Response and Restoration Program of the Waste Management Administration.

INDUSTRIAL DISCHARGE INSPECTION & ENFORCEMENT DIVISION

In 1993, renamed the Industrial Permits Division under the Wastewater Discharge Permit Program of the Water Management Administration.

INDUSTRIAL DISCHARGE PROGRAM

Under the Waste Management Administration, reformed as the Oil Control Program in 1992.

INTERAGENCY NOISE CONTROL COMMITTEE

Inactive since 1990.

LEAKING UNDERGROUND STORAGE TANKS (LUST) DIVISION

Within the Waste Management Administration, Division functions were assigned to the Compliance and Remediation Division of the Oil Control Program in 1993.

MUNICIPAL DISCHARGE DIVISION

In 1993, renamed the Surface Discharge Permits Division under the Wastewater Discharge Permit Program of the Water Management Administration.

NONPOINT SOURCE (NPS) COMPLIANCE REGION 1 DIVISION

In 1993, renamed the Central Inspection Division under the Inspection and Compliance Program of the Water Management Administration.

NONPOINT SOURCE (NPS) COMPLIANCE REGION 2 DIVISION

In 1993, renamed the Western Inspection Division under the Inspection and Compliance Program of the Water Management Administration.

NONPOINT SOURCE (NPS) COMPLIANCE REGION 3 DIVISION

In 1993, renamed the Eastern Inspection Division under the Inspection and Compliance Program of the Water Management Administration.

NONPOINT SOURCE (NPS) COMPLIANCE REGION 4 DIVISION

Functions of the Division were transferred to other divisions under the Inspection and Compliance Program of the Water Management Administration in 1993.

POLICY & EVALUATION PROGRAM

Formerly under the Sediment and Stormwater Administration, the Program was reorganized in 1992 as the Nonpoint Source Permits Program under the Water Management Administration.

SCHOOL ASBESTOS ASSISTANCE DIVISION

In 1993, the Division was reorganized as the Asbestos Accreditation and School Assistance Division.

SEDIMENT & STORMWATER ADMINISTRATION

In 1992, functions were assigned to the Water Management Administration.

SPECIAL PROJECTS DIVISION

Formerly under the Water Supply Program, the Division was renamed in 1993 as the Source Protection and Compliance Division under the Public Drinking Water Program of the Water Management Administration.

SPRAY IRRIGATION & GROUNDWATER PROTECTION DIVISION

In 1993, renamed the Groundwater Protection Division under the Individual Septics and Wells Program of the Water Management Administration.

STANDARDS & SHELLFISH SANITATION PROGRAM

In 1993, renamed the Water Quality Program under the Water Management Administration.

TOXICS, ENVIRONMENTAL SCIENCE & HEALTH ADMINISTRATION

In 1992, functions were assigned to various units, including the Waste Management Administration,

Water Management Administration, Chesapeake Bay and Watershed Administration, and Office of the Secretary. The PCB Compliance Program concerning the federal Toxic Substances Control Act (TSCA) was ended. The Administration's work with asbestos continues under the Air and Radiation Management Administration.

TOXICS OPERATIONS DIVISION

Formerly under the Environmental Response and Restoration Program of the Waste Management Administration, functions of the Division were reassigned in 1992. The toxics registries function became part of the Tracking and Toxics Inventory Division of the Waste Management Program. The Lead Abatement and Demonstration Project, previously overseen by the Toxics Operations Division, was merged with the Lead Compliance Division of the Environmental Response and Restoration Program.

TOXICS OPERATIONS PROGRAM

Under the Toxics, Environmental Science and Health Administration, the Program became the Toxics Operations Division within the Waste Management Administration in 1992.

TRACKING & CERTIFICATION DIVISION

Within the Waste Management Administration, the Division was renamed the Tracking and Toxics Inventory Division of the Hazardous Waste Program in 1993.

UNDERGROUND STORAGE TANKS (UST) DIVISION

Within the Waste Management Administration, functions of the Division were assigned to the Compliance and Remediation Division of the Oil Control Program in 1993.

WASTEWATER INSPECTION DIVISION

In 1993, renamed the Enforcement Division under the Inspection and Compliance Program of the Water Management Administration.

WATER QUALITY OPERATION PROGRAM

Under the Water Management Administration, reformed in 1992 as the Standards and Shellfish Sanitation Program.

WATER SUPPLY PROGRAM

Under the Water Management Administration, renamed the Public Drinking Water Program in 1993.

DEPARTMENT OF GENERAL SERVICES

Governor William Donald Schaefer

Martin W. Walsh, Jr.
Secretary
(410) 225-4960

Richard F. Pecora
Deputy Secretary
(410) 225-4956

Allan B. Blumberg
Principal Counsel
(410) 225-4992

Dorothy N. Niemeyer
BPW Administrator
(410) 225-4222

Procurement Review Board
State Board of Architectural Review
War Memorial Commission

Finance & Administration
Charles A. Brannan
(410) 225-1446

Personnel
Nancy L. Shagogue
(410) 225-4985

Management Analysis
Vacancy
(410) 225-4304

Fiscal Services
Basil Lambros
(410) 225-4212

Information Services
Michael Sigman
(410) 225-4228

Real Estate
L. Carolyn Wentz
(410) 225-4322

Land Acquisition &
Disposal
Frank E. Bolton
(410) 225-4310

Lease Management &
Procurement
H. William Bauersfeld
(410) 225-4325

Valuation & Appraisal
William Beach
(410) 225-4329

Facilities Planning,
Engineering, & Construction
Colleen M. Cullen
(410) 225-4214

Facilities Master Planning
Mark Pleskow
(410) 225-4157

Project Management
Carl Fox
(410) 225-4472

Engineering & Design
Lawrence Lewis
(410) 225-4469

Facilities Operations &
Maintenance
Gerald P. Walls
(410) 974-2887

Annapolis Public
Buildings & Grounds
Gerald P. Walls
(410) 974-2887

Baltimore Public
Buildings & Grounds
Paul A. Woods
(410) 225-4409

Central North Public
Buildings & Grounds
Douglas Dawson
(410) 333-4099

Construction
Thomas S. Abraham
(410) 225-4360

Services & Logistics
Robert F. Cheeks
(410) 225-4440

Procurement &
Contracting
William E. Cullen
(410) 225-4988

Printing & Publication
William E. Cullen
(410) 225-4430

Inventory Standards &
Support Services
William Lytle
(410) 225-4255

MD State Agency for
Surplus Property
Claude Misher
(410) 799-0440

Records Management
William E. Taylor
(410) 799-1930

Telecommunications
John C. White
(410) 225-4650

Network & Technical
Services
Preston L. Dillard
(410) 225-4647

Administrative &
Financial Services
Louis V. LaRicci
(410) 225-4202

Voice & Customer
Services
Carol L. Cordial
(410) 225-4648

Radio Services
George E. (Ed) Ryan
(410) 225-4479

Telecommunications
Access of Maryland
Gilbert L. Becker
(410) 225-4204

DEPARTMENT OF GENERAL SERVICES

Martin W. Walsh, Jr., *Secretary of General Services*

.....	(410) 225-4960
Richard F. Pecora, <i>Deputy Secretary</i>	(410) 225-4956
Charles A. Brannan, <i>Assistant Secretary for Finance & Administration</i>	(410) 225-1446
L. Carolyn Wentz, <i>Assistant Secretary for Real Estate</i>	(410) 225-4322
Colleen M. Cullen, <i>Assistant Secretary for Facilities Planning, Engineering, & Construction</i> ..	(410) 225-4214
Gerald P. Walls, <i>Assistant Secretary for Facilities Operations & Maintenance</i>	(410) 974-2887
Robert F. Cheeks, <i>Assistant Secretary for Services & Logistics</i>	(410) 225-4440
John C. White, <i>Assistant Secretary for Telecommunications</i>	(410) 225-4650
Allan B. Blumberg, <i>Principal Counsel</i>	(410) 225-4992

301 West Preston Street
Baltimore, MD 21201

(410) 225-4956

TTY for deaf: (410) 383-7555

BUDGET (CODE 28.00.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$38,932,437	\$37,637,562	\$39,872,627
Special Funds	\$ 8,714,650	\$ 7,726,845	\$ 9,408,021
Federal Funds	\$ 34,303	\$ 158,796	\$ 320,000
Reimbursable Funds	\$17,235,159	\$24,554,884	\$23,476,010
Total Funds	\$64,916,549	\$70,078,087	\$73,076,658

Staff

Authorized Positions	813.0	767.0	760.0
Contractual Positions (FTE)	3.5	11.5	11.1
Total Staff	816.5	778.5	771.1

MANDATED REPORTS

- Annual Report to Governor due Dec. 1.*
- Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.*
- Annual Report to Governor & General Assembly on contracts for services exceeding \$100,000, and sole source, emergency & expedited procurements due Sept. 30.*
- Annual Report to Board of Public Works, Department of Budget & Fiscal Planning, & Office of Planning on comprehensive maintenance and repair due Dec. 31.*
- Annual Report to Board of Public Works & Legislative Policy Committee on effectiveness of Small Business Preference Program due Sept. 30.*
- Annual Report to Board of Public Works, Legislative Policy Committee, & Office of Minority Affairs on procurement contracts awarded to minority business enterprises due Sept. 30.*
- Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.*
- Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.*
- Annual Report to Office of Planning on proposed expenditures for capital improvements due June 30.*
- Annual Report of Governor's Advisory Board for Telecommunications Relay to General Assembly due Jan. 1.*
- Annual Report of Minority Business Enterprise Program to Board of Public Works, Office of Minority Affairs, & Legislative Policy Committee.*

Annual Report of Records Management Division to Joint Budget & Audit Committee of General Assembly on forms management due Sept. 1.

Quarterly Report to Secretary of Personnel on part-time positions.

Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.

Report of Records Management Division to State Archives on series analysis of records held by State government units or officials next due July 1, 1995, & every five years thereafter.

Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.

ORGANIZATIONAL STRUCTURE

ADMINISTRATION (28.01.01)

FY1994 appropriation \$1,265,534
FY1994 authorized positions 12
Martin W. Walsh, Jr., *Secretary of General Services*
. (410) 225-4960

DEPUTY SECRETARY

Richard F. Pecora (410) 225-4956

PRINCIPAL COUNSEL

Allan B. Blumberg (410) 225-4992

OPERATIONS

Lisa D. Shaduk (410) 225-4304

PUBLIC INFORMATION

David Humphrey (410) 225-4652

GOVERNMENTAL AFFAIRS

Steve Cassard (410) 225-1842

BOARD OF PUBLIC WORKS

ADMINISTRATOR

Dorothy N. Niemeyer (410) 225-4222

PROCUREMENT REVIEW BOARD

Colleen M. Cullen, *Assistant Secretary for Facilities Planning, Engineering, & Construction* (410) 225-4214

Robert F. Checks, *Assistant Secretary for Services & Logistics* (410) 225-4440

STATE BOARD OF ARCHITECTURAL REVIEW

Carl Fox, *Coordinator* (410) 225-4444

Stephen L. Parker, *Chairperson*

Appointed by Governor upon recommendation of Secretary of General Services & with Senate advice & consent: Edward C. Kohls; David E. Locke; Edward A. Masek, Jr.; Alan R. Meyers; J. Jay Pecora; Edward B. L. Todd. Terms expire 1994.

WAR MEMORIAL COMMISSION (28.01.01.03)

FY1994 appropriation \$132,556

FY1994 authorized positions 0

Walter D. Hyle, Jr., *Chairperson, 1994*

. (410) 685-7530

Appointed by Secretary of General Services: W. Russell Brown, 1995; W. Leroy Maddox, 1996; Roscoe L. Burman, 1997; Meyer Sokolow, 1998.

Appointed by Mayor of Baltimore: John A. Micklos, 1994; Robert B. Watts, 1994; Ruth S. Levy, 1995; John E. Brandau, 1996.

FINANCE & ADMINISTRATION (28.02.01)

FY1994 appropriation \$2,915,626

FY1994 authorized positions 51

Charles A. Brannan, *Assistant Secretary for Finance & Administration* (410) 225-1446

PERSONNEL DIVISION

Nancy L. Shagogue, *Personnel Director*
. (410) 225-4985

MANAGEMENT ANALYSIS DIVISION

Vacancy, *Administrator* (410) 225-4304

FISCAL SERVICES DIVISION

Basil Lambros, *Director* (410) 225-4212

Dennis X. Flynn, *Chief* (410) 225-4240

INFORMATION SERVICES DIVISION

Michael Sigman, *Director* (410) 225-4228

REAL ESTATE (28.05.01)

FY1994 appropriation \$4,906,195

FY1994 authorized positions 37

L. Carolyn Wentz, *Assistant Secretary for Real Estate* (410) 225-4322

H. William Bauersfeld, *Deputy Assistant Secretary* (410) 225-4325

COUNSEL

Susan Dubin (410) 225-4089

LAND ACQUISITION & DISPOSAL

Frank E. Bolton, *Chief* (410) 225-4310

LEASE MANAGEMENT & PROCUREMENT

(28.05.01.02)

FY1994 appropriation \$3,204,989

H. William Bauersfeld, *Chief* (410) 225-4325

VALUATION & APPRAISAL

William Beach, *Chief* (410) 225-4329

FACILITIES PLANNING, ENGINEERING, & CONSTRUCTION (28.07.01)

FY1994 appropriation \$8,842,592

FY1994 authorized positions 118

Colleen M. Cullen, *Assistant Secretary for Facilities Planning, Engineering, & Construction* (410) 225-4214

Vacancy, *Deputy Assistant Secretary* (410) 225-4215

GENERAL PROFESSIONAL SERVICES

SELECTION BOARD

Carl Fox, *Administrator* (410) 225-4444

E. Donald Reilly, *Chairperson, 1997*

Appointed by Governor: Colleen M. Cullen; Albert Weinstein, 1997; Paul A. Georgiou (alternate).

Ex officio: Richard F. Pecora, designee of Secretary of General Services

FACILITIES MASTER PLANNING & ASSESSMENT DIVISION

Mark Pleskow, *Chief* (410) 225-4157

PROJECT MANAGEMENT DIVISION

Carl Fox, *Chief* (410) 225-4472

ENGINEERING & DESIGN DIVISION

Lawrence Lewis, *Chief* (410) 225-4469

CONSTRUCTION DIVISION

Thomas S. Abraham, *Chief* (410) 225-4360

FACILITIES OPERATIONS & MAINTENANCE (28.03.01)

FY1994 appropriation \$29,733,482

FY1994 authorized positions 404

Gerald P. Walls, *Assistant Secretary for Facilities Operations & Maintenance* (410) 974-2887

Donald E. (Ed) Mosley, *Deputy Assistant Secretary*
. (410) 974-2887

ANNAPOLIS PUBLIC BUILDINGS & GROUNDS DIVISION

Gerald P. Walls, *Superintendent* (410) 974-2887
 nights & holidays: (410) 974-3411

MULTI-SERVICE CENTERS

ANNE ARUNDEL COUNTY (Glen Burnie)
 Charles Shriner, *Manager*
 (410) 508-2009

QUEEN ANNE'S & CAROLINE
 COUNTIES (Centreville & Denton)
 William Cockey, *Manager*
 (410) 479-5711

WICOMICO COUNTY (Salisbury)
 Robert Marvel, *Manager* (410) 548-7010

BALTIMORE PUBLIC BUILDINGS & GROUNDS DIVISION

Paul A. Woods, *Superintendent* (410) 225-4409
 nights & holidays: (410) 225-4448

MULTI-SERVICE CENTERS

BALTIMORE CITY
 John C. Reese, *Manager* (410) 764-8770

BALTIMORE COUNTY (Arbutus/Catonsville)
 Joseph M. Sanphilipo, *Manager*
 (410) 788-9794

HOWARD COUNTY (Ellicott City)
 Thomas Barwick, *Manager*
 (410) 461-0101

CENTRAL NORTH PUBLIC BUILDINGS & GROUNDS [SARATOGA STATE CENTER] DIVISION

Douglas Dawson, *Superintendent* (410) 333-4099

MULTI-SERVICE CENTERS

BALTIMORE COUNTY (Essex/Rosedale)
 Thomas McDowell, *Manager*
 (410) 682-3027

CECIL COUNTY (Elkton)
 John Boyd, *Manager* (410) 996-0600

HARFORD COUNTY (Bel Air)
 Lewis Brown, *Manager* (410) 836-4860

WOODSTOCK CENTER (28.03.01.02)
 FY1994 appropriation \$320,000

FOOD SERVICE ADMINISTRATION

Lou Kanaras, *Administrator* (410) 225-4413

SERVICES & LOGISTICS (28.04.01)

FY1994 appropriation \$4,497,612
 FY1994 authorized positions 111

Robert F. Checks, *Assistant Secretary for Services & Logistics* (410) 225-4440

MINORITY BUSINESS ENTERPRISE

Teresa D. Gee, *Administrator* (410) 225-4270

PROCUREMENT & CONTRACTING OFFICE

William E. Culen, *Director* (410) 225-4988

PROCUREMENT ADMINISTRATIVE SUPPORT
 Ovetta M. Moore, *Chief* (410) 225-4602

PURCHASING BUREAU

Mary Margaret Smith, *Acting Chief*
 (410) 225-4620

FACILITIES & CONSTRUCTION CONTRACTING

Vacancy, *Chief* (410) 225-4988

TELECOMMUNICATIONS

William M. Bowser, *Chief* (410) 225-4254

SERVICES CONTRACTS

Richard Funk, *Chief* (410) 225-4280

MANAGEMENT SUPPORT

Dorothy N. Niemeyer, *Chief* (410) 225-4222

PRINTING & PUBLICATION DIVISION

William E. Culen, *Manager* (410) 225-4430

PRINTING BUYING SECTION

Michael Haloskey, *Supervisor* (410) 225-4426

CENTRAL GRAPHICS SECTION

Carolyn Anderson, *Supervisor* (410) 225-4427

BALTIMORE DUPLICATING CENTER

Joseph Maas, *Supervisor* (410) 225-4594

ANNAPOLIS DUPLICATING CENTER

Donald W. Mackall, *Supervisor*
 (410) 974-3155

MAIL COURIER SERVICE

Francis Johnson, *Supervisor* (410) 225-4586

INVENTORY STANDARDS & SUPPORT SERVICES DIVISION

William Lytle, *Manager* (410) 225-4255

MARYLAND STATE AGENCY FOR SURPLUS PROPERTY

Claude Misher, *Director* (410) 799-0440

RECORDS MANAGEMENT DIVISION

William E. Taylor, *Records Administrator*
 (410) 799-1930

INTERAGENCY FORMS MANAGEMENT COMMITTEE

Ken Hendrich, *Chairperson*
 (410) 799-1930

Committee consists of forms management officers of State agencies.

RECORDS CENTER

Paul C. Lamberson, *Manager* (410) 799-1379

MICROFILM LAB

Richard Herring, *Supervisor* (410) 799-1729

TELECOMMUNICATIONS (28.06.01)

FY1994 appropriation \$20,216,434

FY1994 authorized positions 21

John C. White, *Assistant Secretary for Telecommunications* (410) 225-4650

NETWORK & TECHNICAL SERVICES

Preston L. Dillard, *Director* (410) 225-4647

ADMINISTRATIVE & FINANCIAL SERVICES

[STATEWIDE TELEPHONE USAGE & MAINTENANCE] (28.06.01.02)

FY1994 appropriation \$10,704,644

Louis V. LaRicci, *Director* (410) 225-4202

VOICE & CUSTOMER SERVICES

Carol L. Cordial, *Director* (410) 225-4648

RADIO SERVICES

George E. (Ed) Ryan, *Director* (410) 225-4479

TELECOMMUNICATIONS ACCESS OF MARYLAND [TELECOMMUNICATIONS FOR DISABLED INDIVIDUALS] (28.06.01.03)

FY1994 appropriation \$8,533,734

FY1994 authorized positions 6

Gilbert L. Becker, *Program Manager*

..... voice/TDD: (410) 225-4204
 TDD: 1-800-552-7724

GOVERNOR'S ADVISORY BOARD FOR**TELECOMMUNICATIONS RELAY**

Ronald E. Nomeland, Ph.D., *Acting Chairperson*, 1993

Appointed by Governor (who names chair): Karen E. Getzinger, 1993; Isaac O. Agboola, 1994; Adele Kronick Shuart, 1994; Carol A. Slinicy, 1994; Elizabeth T. Spiers, 1994; Jimmie (Jim) B. Bishop, Jr., 1995; Diane K. Ebberts, 1995; Nancy G. Jenkins, Esq., 1995; Susan Stevens Miller, Esq., 1995; Philip Preis, 1996; James A. Stevenson, 1996.

ORIGIN & FUNCTIONS

The Department of General Services provides the professional and technical services for the design and construction of State public improvements, except for those of the Department of Transportation, the Department of Public Safety and Correctional Services, and the University of Maryland System. The Department manages, operates, and maintains State government facilities; assesses all State-owned facilities; and manages their renewal funds. By its expertise in lease negotiation, contracts, bidding, and real estate transactions, the Department supports the acquisition and disposal of any State interest in real property. For State-owned or leased facilities, the Department engages in master planning and, for materials, supplies, and equipment used by State agencies, manages centralized procurement. For State agencies, the Department provides and manages printing, publication, duplicating, photocopying, graphic design, typography, and graphic art; centralized inventory standards and control; and records management. The Department also plans and coordinates the development, procurement, and operation of telecommunication equipment, systems, and services by State agencies, except the University of Maryland System and the Maryland Public Broadcasting Commission. In addition, the Department manages the Maryland State Agency for Surplus Property.

The oldest function now within the Department of General Services is the care of buildings owned by the State. Prior to the burgeoning growth of State government in this century, Maryland had few State buildings, most of them encompassed within State Circle in Annapolis. Other space, in scattered locations, usually was leased as needed. In 1845, the State Librarian was delegated some responsibilities for hiring persons to look after public buildings in Annapolis (Resolution no. 36, Acts of 1845). As early as 1849, a person referred to as superintendent of the public buildings was authorized to plant trees and repair gates and gutters (Resolution no. 81, Acts of 1849). The 1860 budget provided a salary for a Superintendent of Public Buildings and Grounds, but the position was not established by statute until 1888, although legislation in 1862 made the Governor responsible for appointing a competent person for upkeep of buildings and grounds, two watchman, and a Keeper of the Steam House and Furnace (Chapter 341, Acts of 1860; Chapter 15, Acts of 1862; Chapter 175, Acts of 1888). The 1888 law specified the duties of the Superintendent of Public Buildings and Grounds; virtually the same text was used in the 1970 law that created the Department of General Services (Chapter 97, Acts of 1970). In 1920, a commission was appointed to look into leasing or building a State office building in Baltimore (Chapter 149, Acts of 1920), which later would require a buildings and grounds unit as well.

Also in 1920, the Central Purchasing Bureau, another component of the modern Department, was formed (Chapter 184, Acts of 1920). The Bureau became part of the Department of Budget and Procurement in 1939 (Chapter 64, Acts of 1939), then briefly moved to the Department of Budget and Fiscal Planning in 1969 before it was incorporated into the Department of General Services in 1970. Through centralized purchasing, the Bureau since 1920 has provided supplies efficiently and economically to all State agencies.

The General Assembly in 1947 established the Department of Public Improvements to advise the Board of Public Works and other State agencies on engineering questions and other matters pertaining to construction, renovation, maintenance, and repair of buildings, structures, and public works. This department developed the State Building Code. Its functions now belong to the Department of General Services.

When the executive branch of government was reorganized in 1970, the Department of General Services was created (Chapter 97, Acts of 1970). At that time, duties of the former Department of Public Improvements and State purchasing functions from the Department of Budget and Fiscal Planning were transferred to the Department of General Services along with oversight of several previously independent agencies. The War Memorial Commission, Washington Cemetery Board of Trustees, Board of Architectural Review, Office of the Superintendent of Annapolis Public Buildings and Grounds, Office of the Superintendent of Baltimore Public Buildings and Grounds, Hall of Records Commission, Commission on Artistic Property, and the Purchasing Bureau constituted original components of the Department. Since that time, however, the Washington Cemetery Board of Trustees, the Hall of Records Commission, and the Commission on Artistic Property have been statutorily removed from the Department.

OFFICE OF THE SECRETARY

Martin W. Walsh, Jr., *Secretary of General Services*

301 West Preston St.
Baltimore, MD 21201 (410) 225-4960

The Secretary of General Services is chief executive officer of the Department. Appointed by the Governor with Senate advice and consent, the Secretary sets policy, promulgates rules and regulations, and determines strategies to fulfill efficiently and effectively the Department's mandate. The Secretary is responsible for Department programs and services, and the budgets of the Department and its boards, commissions, and offices.

The Secretary of General Services advises the Board of Public Works and State government agencies on all public improvements and engineering matters. At meetings of the Board of Public Works, the Secretary presents the Department's portion of the Board's agenda. The Secretary also serves on the Board's Procurement Advisory Council. The Governor's Mansion Trust and the Council on the State Capital are chaired by the Secretary. In addition, the Secretary serves on the Governor's Executive Council; the Governor's Subcabinet for Energy Management; the Interdepartmental Advisory Committee for Minority Affairs; the Interagency Committee on School Construction; the Executive Management Board for the State Multi-Service Centers; the Hall of Records Commission; the Maryland Food Center Authority; the Pricing Committee for Blind Industries and Services of Maryland; the Pricing and Selection Committee for Rehabilitation and Employment Programs; the State Use Industries Advisory Committee; the Commission on Correctional Standards; the General Professional Services Selection Board; the Maryland Advisory Council on Historic Preservation; the Asbestos Oversight Committee; and the Governor's Construction Industry Employers' Advisory Council.

Under direction of the Secretary, Department programs and services are supervised by six Assistant Secretaries responsible for Finance and Administration; Real Estate; Facilities Planning, Engineering, and Construction; Facilities Operations and Maintenance; Services and Logistics; and Telecommunications.

DEPUTY SECRETARY

Richard F. Pecora, *Deputy Secretary*
(410) 225-4956

The Deputy Secretary advises the Secretary of General Services, plans strategies, performs special assignments, and shares responsibility with the Secretary for management of the Department. The Deputy Secretary also oversees the work of the Procurement Review Board, the State Board of Architectural Review, and the War Memorial Commission.

PROCUREMENT REVIEW BOARD

Colleen M. Cullen, *Assistant Secretary for Facilities Planning, Engineering, & Construction*
(410) 225-4214

Robert F. Cheeks, *Assistant Secretary for Services & Logistics*
(410) 225-4440

The Procurement Review Board consists of the Assistant Secretary for Facilities Planning, Engineering, and Construction, and the Assistant Secretary for Services and Logistics. They meet to review and approve procurement transactions for which the Board of Public Works has delegated approval authority to the Secretary of General Services (COMAR Title 21).

STATE BOARD OF ARCHITECTURAL REVIEW

Stephen L. Parker, *Chairperson*
Carl Fox, *Coordinator*

301 West Preston St., Room 1405
Baltimore, MD 21201 (410) 225-4444

The State Board of Architectural Review was established in 1949 (Chapter 80, Acts of 1949). The Board reviews architectural designs and drawings for new State buildings or for reconstruction or repair of existing State buildings and recommends any changes necessary to make facilities functional and practical.

The Board is composed of architects, and at least one engineer, one landscape architect, and one architect with expertise in building preservation. The Board's seven members are appointed by the Governor upon recommendation of the Secretary of General Services and with Senate advice and consent. Members are chosen from nominees of the Baltimore Chapter, the Potomac Valley of Maryland Chapter, and the Chesapeake Bay Chapter of the American Institute of Architects; the Maryland Society of Professional Engineers; and the Maryland Chapter of the American Society of Landscape Architects. Members serve four-year terms (Code State Finance and Procurement Article, secs. 4-701 through 4-704).

WAR MEMORIAL COMMISSION

Walter D. Hyle, Jr., *Chairperson*, 1994

War Memorial Building
Gay and Lexington Sts.
Baltimore, MD 21202 (410) 685-7530

The War Memorial Commission was created in 1924 (Chapter 537, Acts of 1924). The Commission has custody and supervision of the War Memorial Building and the War Memorial Plaza, which were erected in Baltimore City to honor Marylanders who fought in World War I. Maintenance costs of this facility are shared equally by the State and the City of Baltimore. The building is open and

available for meetings of veterans' groups and patriotic societies, and for civic gatherings, provided that no collection or donation is taken nor any admission charged.

The Commission consists of ten members. Five are appointed by the Secretary of General Services with the approval of the Governor, and five are appointed by the Mayor of Baltimore City. Each member serves a five-year term and must be a Maryland war veteran (Code State Government Article, secs. 9-801 through 9-807).

FINANCE & ADMINISTRATION

Charles A. Brannan, *Assistant Secretary for Finance & Administration*

301 West Preston St., Room 1201
Baltimore, MD 21201 (410) 225-1446

The Assistant Secretary for Finance and Administration directs Department operations and administration, and coordinates preparation of the Department budget. Under the Assistant Secretary are four divisions: Personnel; Management Analysis; Fiscal Services; and Information Services.

PERSONNEL DIVISION

Nancy L. Shagogue, *Personnel Director*
(410) 225-4985

The Personnel Division administers all phases of personnel management, including recruitment, promotion, position classification, salary administration, employer-employee relations, drug or substance abuse, risk management, orientation, training, and disciplinary procedures. The Division also advises all General Services employees on personnel matters.

MANAGEMENT ANALYSIS DIVISION

Vacancy, *Administrator*
(410) 225-4304

The Management Analysis Division implements control systems to stop fraud, waste, and abuse. The Division analyzes program performance; produces management studies; and solves organizational and administrative problems.

FISCAL SERVICES DIVISION

Basil Lambros, *Director*
Dennis X. Flynn, *Chief*
(410) 225-4212

The Office of Administrative and Fiscal Services was reorganized in 1991 as Fiscal and Contract Services. The unit became the Fiscal Services Division in 1993. The Division supports the Department in fiscal administration and maintains all accounting records of the Department. The Division

formulates accounting policies, procedures, and internal control standards and monitors compliance with them. The Division also processes operating budget transactions and capital project transactions affecting General Construction Loans (GCL), Capital Appropriations (CA), Outdoor Recreation Land Loans (ORLL), and other bond bills for which the Department is responsible.

INFORMATION SERVICES DIVISION

Michael Sigman, *Director*
(410) 225-4228

Functions of the Information Services Division were organized first by 1981 as Data Information Services under the Office of Administration and Fiscal Services. By 1983, the unit was renamed the Information Services Division and continued under the Office of Administrative and Fiscal Services until 1989, when it was transferred to the Office of Telecommunications. In 1991, the Division was made part of Finance and Administration.

The Division manages and operates the Department's data and word processing resources. This responsibility includes managing the operation of the Department's IBM System 36 Minicomputer, and two AC Jacquard J300 Word Processing Systems, as well as providing for the security of these systems. The Division also serves as project manager in developing custom applications software for the IBM System 36.

Centralized word processing support for the Department is provided by the Division. In addition, the Division supports the whole Department through systems analysis and programming.

REAL ESTATE

L. Carolyn Wentz, *Assistant Secretary for Real Estate*

H. William Bauersfeld, *Deputy Assistant Secretary*
300 West Preston St., Room 601
Baltimore, MD 21201 (410) 225-4322

The Office of Real Estate was formed administratively by the Department of General Services in July 1978. In 1991, Land Acquisition and Disposal, and Lease Management and Procurement were placed under the Assistant Secretary for Real Estate to coordinate the State's real estate activities. The unit for Valuation and Appraisal was added in 1992.

LAND ACQUISITION & DISPOSAL

Frank E. Bolton, *Chief*
(410) 225-4310

Land Acquisition and Disposal originated in 1969 as the Land Acquisition Division of the Department of Public Improvements (Chapter 403,

Acts of 1969). When the Department of General Services was formed in 1970, the Division became part of the new Department. The Division was renamed Land Acquisition and Disposal in 1991. This unit acquires and disposes of real property for all State agencies, except the Department of Transportation.

The unit acquires all Open Space property for State parks, wildlife preserves, and natural environment areas. To secure such property, the unit obtains independent appraisals, negotiates with owners, secures purchase options, and requests Board of Public Works approval on the proposed terms of purchase. The unit also processes requests to obtain or grant rights of way and public utility, preservation, and scenic easements.

The disposition of excess property and property transfers between State agencies also are processed by the unit and presented for approval to the Board of Public Works (Code State Finance and Procurement Article, secs. 4-411 through 4-414).

LEASE MANAGEMENT & PROCUREMENT

H. William Bauersfeld, *Chief*
(410) 225-4325

Lease Management and Procurement started as the Space Management Division, established by Executive Order in August 1973. The Division was reorganized under its present name in 1991. The unit assigns office space in State-owned facilities, acquires leased facilities for State agencies, approves space modifications, and sets standards for the allocation of space. It negotiates the leasing of State property (except port and aviation facilities) and conducts surveys of State requirements for leased space. In addition, the unit negotiates certain concession agreements and makes recommendations to the Board of Public Works on the need for State office space construction.

VALUATION & APPRAISAL

William Beach, *Chief*
(410) 225-4329

Formed in 1992, Valuation and Appraisal oversees matters of real estate valuation for all State agencies, except the Department of Transportation. The unit obtains and reviews independent appraisals of properties to be acquired by State government. It also evaluates appraisals for capital grants and loans, disposes of State real property assets, and conducts appraisals and special studies.

FACILITIES PLANNING, ENGINEERING, & CONSTRUCTION

Colleen M. Cullen, *Assistant Secretary for Facilities Planning, Engineering, & Construction*
Vacancy, *Deputy Assistant Secretary*

301 West Preston St.
Baltimore, MD 21201 (410) 225-4214

Facilities Planning, Engineering, and Construction began as the Office of Plant Management organized in 1971 to oversee State buildings and grounds in Annapolis and Baltimore. The Office was reorganized in 1974 as the Division of Plant Management under the Office of Engineering and Construction. By 1979, the Division was placed under the Office of Facilities Acquisition and Management, which became the Office of Facilities Management by 1985. Facilities Management, in 1993, was reformed as Facilities Planning, Engineering, and Construction. At that time, a new Assistant Secretary for Operations and Maintenance began to oversee government buildings and grounds.

The Assistant Secretary for Facilities Planning, Engineering, and Construction is responsible for four divisions: Facilities Master Planning and Assessment; Project Management; Engineering and Design; and Construction. The Assistant Secretary coordinates the development and implementation of policies, procedures, regulations, and standards to assure that programs and services meet the needs of State agencies. In addition, the Assistant Secretary provides architectural and engineering staff to the General Professional Services Selection Board.

The Assistant Secretary for Facilities Planning, Engineering, and Construction, and the Assistant Secretary for Services and Logistics constitute the Procurement Review Board.

GENERAL PROFESSIONAL SERVICES SELECTION BOARD

E. Donald Reilly, *Chairperson*, 1997
Carl Fox, *Administrator*

301 West Preston St.
Baltimore, MD 21201 (410) 225-4296

The General Professional Services Selection Board was established in 1974 to offer an equitable method for awarding State contracts (Chapter 732, Acts of 1974). The Board awards architectural and engineering contracts on certain State-financed capital projects for which the design fee exceeds \$100,000. The Board negotiates service contracts with the most qualified architectural and engineering firms at a price the Board determines to be fair, competitive, and reasonable.

The Board consists of four permanent members and one floating member. Permanent members are the Secretary of General Services or designee; one member chosen by the Governor from within the

Department of General Services upon recommendation of the Secretary; and two members chosen by the Governor from the general public, at least one of whom may not be an engineer or architect. Public members serve five-year terms. The floating member is the head or designee of the State agency that proposes to procure architectural or engineering services (Code State Finance and Procurement Article, secs. 19-201 through 19-218).

FACILITIES MASTER PLANNING & ASSESSMENT DIVISION

Mark Pleskow, *Chief*

301 West Preston St., Room I405
Baltimore, MD 21201 (410) 225-4157

The Facilities Master Planning and Assessment Division began in 1991 as Planning and Programs under Engineering and Construction. In 1992, it was reorganized as Master Planning under Facilities Management. In 1993, it was reformed as the Facilities Master Planning and Assessment Division.

The Division coordinates long-term strategic planning for the acquisition, disposition, and use of leased and State-owned facilities. To maintain State-owned facilities, the Division sets standards; assesses the condition and management practices for each facility; and, for most facilities, reviews and verifies future maintenance funding needs.

PROJECT MANAGEMENT DIVISION

Carl Fox, *Chief*
(410) 225-4472

Created in 1993, the Project Management Division provides programming, design and construction-phase management services to State agencies. It is responsible for project schedule and budget compliance for each project from initial development through construction to the expiration of the warranty.

The Division formulates project scopes and definitions; reviews and approves programs; and establishes project schedules and assures schedule compliance. Coordinating its work with government agencies, grantees, and the Division of Capital Budgeting in the Department of Budget and Fiscal Planning, the Division develops architect and engineer contract scopes of work; negotiates design and engineering contracts; monitors design progress; secures design and construction contract approvals from the Board of Public Works; and resolves design and program issues. Project managers also administer the Capital Grants and Loan Construction Program and ensure that schools constructed through the Public School Construction Program adhere to State standards.

ENGINEERING & DESIGN DIVISION

Lawrence Lewis, *Chief*

301 West Preston St., Room 1405
Baltimore, MD 21201 (410) 225-4469

The Engineering and Design Division began in 1970 as the Design and Approval Division. Renamed Technical Services in 1991, it was reorganized as the Engineering and Design Division in 1992.

The Division prepares all project documents required to construct and renovate State facilities. The Division oversees the work of architectural and engineering firms in preparing construction documents; reviews those documents at programmed stages of development; administers the construction bidding phase of the project; and advises the Construction Division during the construction phase on any technical changes that occur. For Facilities Operations and Maintenance, the Division also performs special consulting services. The Division works through four design review teams and Special Services.

CONSTRUCTION DIVISION

Thomas S. Abraham, *Chief*

300 West Preston St., Room 402
Baltimore, MD 21201 (410) 225-4360

Origins of the Construction Division date to 1970, when the Construction Supervision and Inspection Division was formed. The Division was renamed Construction Management and Assessment Division in 1992, became Construction and Assessment in 1993, and later that same year was renamed Construction Division. The Division inspects, supervises, and administers private construction contractors in the construction of new State building projects. These include alterations or renovations to existing structures. By monitoring, the Division ensures that construction conforms to approved designs and specifications.

FACILITIES OPERATIONS & MAINTENANCE

Gerald P. Walls, *Assistant Secretary for
Facilities Operations & Maintenance*

Donald E. (Ed) Mosley, *Deputy Assistant Secretary*

Central Services Building
29 St. John's St.
Annapolis, MD 21401 (410) 974-2887

To separate operations and maintenance from planning, engineering, and construction, Facilities Operations and Maintenance was established in 1993. The Assistant Secretary oversees operations and maintenance for the 52 facilities for which the Department of General Services is responsible.

These statewide facilities, totalling over 5.4 million square feet of space, include the three State office centers and ten regional multi-service centers.

ANNAPOLIS PUBLIC BUILDINGS & GROUNDS DIVISION

Gerald P. Walls, *Superintendent*

Central Services Building
29 St. John's St.

Annapolis, MD 21401 (410) 974-2887
nights & holidays: (410) 974-3411

The responsibility for caring for State buildings in Annapolis dates to 1862 when the Governor was authorized to appoint custodians (Chapter 15, Acts of 1862). These duties devolved to a superintendent who, in 1970, headed the Office of Annapolis Public Buildings and Grounds within the Department of General Services (Chapter 97, Acts of 1970).

The Annapolis Public Buildings and Grounds Division operates, maintains, and secures the State Office Center in Annapolis. Some 30 State-owned buildings encompassing over 2 million square feet on 48 acres of landscaped areas and 26 acres of parking lots are overseen by the Division. The buildings house approximately 5,000 State employees and elected officials. The Division also maintains the Governor's Mansion and other historic buildings such as the State House, the Old Treasury Building, and the Shaw House. In addition, the Division cares for the Crownsville People's Resource Center and the Crownsville Day Care Center in Anne Arundel County. Since 1993, the Division has been responsible for the multi-service centers in Anne Arundel, Queen Anne's, Caroline and Wicomico counties.

To preserve facilities and equipment, the Division provides both preventive and routine maintenance; makes major repairs, alterations, and improvements; and supplies equipment and materials needed to maintain the State Office Center. A special police force and guards provide 24-hour security.

BALTIMORE PUBLIC BUILDINGS & GROUNDS DIVISION

Paul A. Woods, *Superintendent*

301 West Preston St., Room M-6
Baltimore, MD 21201

(410) 225-4409
nights & holidays: (410) 225-4448

The Baltimore Public Buildings and Grounds Division originated in 1958 when responsibilities for State buildings in Baltimore were assigned to a superintendent (Chapter 40, Acts of 1958). In 1970, these duties were delegated to the Office of Baltimore Public Buildings and Grounds when the Department of General Services was established

(Chapter 97, Acts of 1970). By 1979, the Office was called a division.

The Division is responsible for the operation, maintenance, and security of seven State buildings in Baltimore City: 201 West Preston St.; 300 West Preston St.; 301 West Preston St.; 2100 Guilford Ave.; 217 East Redwood St.; 500 North Calvert St.; and 6 St. Paul Center. The Division also oversees multi-service centers in Baltimore City, and Baltimore and Howard counties.

The Division provides both preventive and routine maintenance, major repairs, alterations, improvements, and housekeeping services to preserve facilities and equipment. The Division's special police and building guards offer around-the-clock security. The Baltimore State Office Complex includes the seven buildings housing approximately 5,400 State employees, 8.5 acres of landscaped area, and 9.2 acres of parking lots. Division staff also maintain the four acres of the Maryland Vietnam Veterans' Memorial. In addition, the Division supplies equipment and materials needed to maintain the buildings.

CENTRAL NORTH PUBLIC BUILDINGS & GROUNDS [SARATOGA STATE CENTER] DIVISION

Douglas Dawson, *Superintendent*

310 West Saratoga St.
Baltimore, MD 21201

(410) 333-4099

Created in 1986, the Saratoga State Center Division was reorganized in 1992 as the Central North Public Buildings and Grounds Division. In Baltimore City, the Division operates, maintains, and secures State buildings at 200 West Baltimore St.; 310 West Saratoga St.; and 220-230 North Howard St. In Howard County, the Division is responsible for the State Records Management Center and Warehouse at 7275 Waterloo Road and the Motor Fuel Lab in Jessup. The Division also oversees the Woodstock Center and multi-service centers in Cecil, Baltimore and Harford counties.

At the Jessup facility, the Division provides both preventive and routine maintenance and oversees the contractual provision of some maintenance tasks and services. At the Saratoga State Center, the Division provides preventive and routine maintenance, repairs, alterations, improvements, housekeeping, and security services to preserve facilities and equipment. The Division also supplies maintenance equipment and materials.

SERVICES & LOGISTICS

Robert F. Checks, *Assistant Secretary for Services & Logistics*

301 West Preston St.
Baltimore, MD 21201 (410) 225-4440

Services and Logistics originated in 1970 as the Office of Central Services. The Office was reorganized under its present name in 1991.

The Assistant Secretary for Services and Logistics is responsible for the Procurement and Contracting Office, the Maryland State Agency for Surplus Property, the Minority Business Enterprise Program, and three divisions: Printing and Publication; Inventory Standards and Support Services; and Records Management. The Assistant Secretary coordinates the development and implementation of policies, procedures, regulations, and standards to assure that programs and services meet the needs of the agencies served. The Assistant Secretary for Services and Logistics and Assistant Secretary for Facilities Planning, Engineering, and Construction constitute the Department's Procurement Review Board.

**MINORITY BUSINESS ENTERPRISE
PROGRAM**

Teresa D. Gee, *Administrator*
(410) 225-4270

The Minority Business Enterprise (MBE) Program oversees departmental procedures and policies for procuring supplies, services, maintenance, architectural and engineering services, and construction contracts. The Program also monitors procurement contract performance to ensure compliance with the State's MBE law. To achieve at least 10 percent of both total contract dollars and number of procurements for certified minority business enterprises, the Program conducts outreach activities within the minority business community (Code State Finance and Procurement Article, secs. 14-301 through 14-308).

PROCUREMENT & CONTRACTING OFFICE
William E. Culen, *Director*

301 West Preston St.
Baltimore, MD 21201 (410) 225-4988

The Procurement and Contracting Office was formed in 1993 to centralize procurement and contracting functions of the Department. The Office oversees procurement for commodities, design and construction, services for facilities, telecommunications, and real estate. Under the Office are six units: Procurement Administrative Support; the Purchasing Bureau; Facilities and Construction Contracting; Telecommunications; Services Contracts; and Management Support.

PROCUREMENT ADMINISTRATIVE SUPPORT

Ovetta M. Moore, *Director*
(410) 225-4602

Created in 1992, Procurement Administrative Support manages the Central Automated Purchasing System (CAPS), and the Commodity Minority Business Enterprise Program. The unit also is responsible for all computer operations training and special projects.

PURCHASING BUREAU

Mary Margaret Smith, *Acting Chief*
(410) 225-4620

The Purchasing Bureau was established in 1920 as the Central Purchasing Bureau (Chapter 184, Acts of 1920). It was placed under the Department of General Services in 1970 (Chapter 97, Acts of 1970). In 1993, the Bureau was made part of the Procurement and Contracting Office.

The Bureau is responsible for the procurement of all materials, supplies, and equipment used by State agencies. The Bureau purchases commodities ranging from office supplies to medicines and food items. Annually, total purchases exceed \$150 million.

State agencies must submit requisitions to the Bureau for all purchases, except exempt commodities or those costing less than \$1,000. The requisition identifies both the commodity and quantity requested. The commodity may be ordered through an open-ended contract developed by the Bureau, bid through the Bureau as an individual requirement, or ordered as part of the Bureau's scheduled purchase program. Emergency procurements can be made by an agency whenever the purchase is necessary to preserve human life or State property (Code State Finance and Procurement Article, secs. 4-301 through 4-315).

FACILITIES & CONSTRUCTION CONTRACTING

Vacancy, *Chief*
(410) 225-4988

Facilities and Construction Contracting was formed in December 1993. To support State facility construction and renewal, the unit is responsible for procurement of architectural, engineering, construction and maintenance services.

TELECOMMUNICATIONS

William M. Bowser, *Chief*
(410) 225-4254

Telecommunications began in 1992 as Procurement and Contract Management under the Assistant Secretary for Telecommunications. The unit was reorganized as Telecommunications under the Procurement and Contracting Office in December 1993. Through this procurement unit, the Department administers State procurement of telecommu-

nications equipment, systems, and services. The unit also monitors contracts to assure that vendors meet specifications (Code State Finance and Procurement Article, secs. 4-901 through 4-904).

SERVICES CONTRACTS

Richard Funk, *Chief*
(410) 225-4280

Formed in December 1993, Services Contracts procures all building services for the Department. Contracts are made for a variety of services, including janitorial, security, carpentry, painting, mechanical equipment, and plumbing.

MANAGEMENT SUPPORT

Dorothy N. Niemeyer, *Chief*
(410) 225-4222

Management Support originated as the Contract Services Division under Finance and Administration. The Division was renamed Management Support and made part of the Procurement and Contracting Office in 1993. Management Support oversees all capital project bidding and prepares and distributes the Department's Action Agenda to the Board of Public Works. The unit also prepares and distributes the agenda of the Procurement Review Board. Monthly, the unit compiles a Procurement Agency Activity Report that describes transactions approved by the Procurement Review Board.

PRINTING & PUBLICATION DIVISION

William E. Culen, *Manager*

301 West Preston St., Room M-8
Baltimore, MD 21201 (410) 225-4430

The Printing and Publication Division evolved from certain functions of two agencies: the Purchasing Bureau and the Office Services Section. In 1970 the Office Services Section was formed within the Office of Central Services. When the printing purchasing functions of the Purchasing Bureau were combined with the Office Services Section, the Printing and Publication Division was created in 1974.

The Division assists State agencies with graphic reproduction, including printing, publishing, duplicating, photocopying, graphic design, typography and graphic art production. The Division helps State agencies set performance standards and goals for in-State duplicating and copying installations and prepares State specifications and standards for printing, publication, equipment, and supplies. All individual procurements of equipment, supplies and services for such activities are made by or through the Division and are subject to standards set by the Division (Code State Finance and Procurement Article, sec. 4-305). In addition, the Division provides agencies with duplicating and photocopying on a reimbursable basis from its Bal-

timore and Annapolis Duplicating Centers. These centers offer predominately same day service and short-run, short-schedule service not economically available from commercial sources.

The Division's courier system delivers interoffice mail and duplicating orders for State government in Baltimore and Annapolis. U.S. mail is picked up by Division personnel, metered with appropriate postage, and given to a contract firm for presorting.

The Division's Central Graphics Section provides layout and design services, including type selection, lettering, line drawings, arrangement of composite copy for photography, cover design, and preparation of camera-ready copy on a reimbursable basis.

INVENTORY STANDARDS & SUPPORT SERVICES DIVISION

William Lytle, *Manager*

300 West Preston St., Room 400
Baltimore, MD 21201 (410) 225-4255

The Inventory Standards and Support Services Division originated as the Inventory Management Division in 1977 (Chapter 970, Acts of 1977). It received its present name in 1992. The Division manages the use of State government property. The Division plans and controls inventories of State materials, supplies, and food items. It establishes investment standards and controls for individual agencies to minimize the capital needed to meet inventory requirements. The Division issues policy guidelines and regulations, and provides technical assistance to State agencies on inventory controls, planning, storage, and distribution. The Division also manages the physical inventory and personal property disposal programs; the State's Office Waste Recycling Program; and the Vehicle Fuel Management Program.

MARYLAND STATE AGENCY FOR SURPLUS PROPERTY

Claude Misher, *Director*

P.O. Box 122
Brock Bridge Road
Jessup, MD 20794 (410) 799-0440

The Maryland State Agency for Surplus Property is a self-supporting public service. The Agency makes available federal surplus property to nonprofit health or educational institutions and public agencies in Maryland. Applications for eligibility to participate in the program are available on request. In addition, the Agency also takes possession of surplus property no longer needed by State agencies and makes it available to the general public and to public and private agencies and organizations that are federally tax exempt and meet federal criteria. Such property may be viewed at the Agency's warehouse in Jessup.

Originally organized in 1947, the Agency was established by Executive Order in 1955. The

Agency was formerly under the University of Maryland. It became part of the Department of General Services in 1987 (Executive Order 01.01.1987.19).

RECORDS MANAGEMENT DIVISION

William E. Taylor, *Records Administrator*

P.O. Box 275
State Records Management Center
7275 Waterloo Road (Rtes. 175 & U.S. 1)
Jessup, MD 20794 (410) 799-1930

Authorized in 1953, the Records Management Division originally was administered by the Hall of Records Commission (Chapter 436, Acts of 1953). The Division was placed directly under the Department of General Services in 1984 (Chapter 286, Acts of 1984).

The Division manages the records of all departments and agencies of Maryland State government and helps prepare retention and disposal schedules for those records. By law, State agencies are required to have their records placed on retention and disposal schedules. No public records can be destroyed without scheduling and the prior approval of the State Archives.

At the Central Records Center in Jessup, the Division stores inactive State records, which must be retained for specified periods of time to meet State legal and administrative needs.

The Division coordinates the Forms Management Program and the forms management plans of each department or agency to assure the use of only those forms which are necessary for effective or efficient operation.

To all State agencies, the Division also offers cost-reimbursable microfilm services, including both source-document and computer-output microfilming (Code State Government Article, secs. 10-631 through 10-634).

TELECOMMUNICATIONS

John C. White, *Assistant Secretary for Telecommunications*

301 West Preston St.
Baltimore, MD 21201 (410) 225-4650

Telecommunications originated as the Telecommunications Division. The Division became the Office of Telecommunications Management in 1986, when the General Assembly expanded the responsibilities of telecommunications management within the Department of General Services to provide guidelines and central direction to all State agencies in the procurement, use, and maintenance of communication systems. The Office was reorganized as the Assistant Secretariat for Telecommunications in 1990.

This office coordinates voice, video, radio, data, and other electronic communication services, including MARCOM, an integrated digital State communications network (Code State Finance Procurement Article, sec. 4-902).

The Assistant Secretary for Telecommunications is responsible for five offices: Network and Technical Services; Administrative and Financial Services; Voice and Customer Services; Radio Services; and Telecommunications Access of Maryland.

NETWORK & TECHNICAL SERVICES

Preston L. Dillard, *Director*
(410) 225-4647

For data, imaging, video and voice-related services, Network and Technical Services provides design and technical support to Telecommunications, and State agencies. The office tries to match the appropriate technology with agency applications for best performance at lowest cost.

ADMINISTRATIVE & FINANCIAL SERVICES

Louis V. LaRicci, *Director*
(410) 225-4202

Administrative and Financial Services reviews, approves, and processes vendor invoices for telecommunication equipment, systems, and services; and manages and operates systems that charge using agencies their proportionate share of the costs to install, maintain, and operate common user telecommunication equipment, systems, and services. The office also provides the *State of Maryland Telephone Directory* for State agencies.

VOICE & CUSTOMER SERVICES

Carol L. Cordial, *Director*
(410) 225-4648

Between State agencies and vendors, Voice and Customer Services coordinates the installation, management, and operation of telecommunication equipment and systems for voice applications. The office provides technical advice and consultation services to State and local governments.

RADIO SERVICES

George E. (Ed) Ryan, *Director*
(410) 225-4479

Radio Services coordinates and develops radio systems and services to acquire and manage common user equipment and services. The office promotes compatibility between radio systems; evaluates and promotes the sharing of resources, where appropriate; advises State agencies on planning, acquisition, and operation of radio systems; and provides radio frequency coordination assistance to State and local government.

Report (with Special Secretary for Children, Youth, & Families; Secretary of Human Resources; Secretary of Juvenile Services; Secretary of Budget & Fiscal Planning; & State Superintendent of Schools) to General Assembly on family preservation services due July 1, 1994, & by July 1 each year thereafter.

Reports of review panels of Interdepartmental Committee on Mandated Health Insurance Benefits to Governor & Legislative Policy Committee due Nov. 10.

Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.

Statistical Report on incidences of negative reactions to administration by optometrists of topical ocular diagnostic pharmaceutical agents.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (32.01.01)

FY1994 appropriation \$1,999,211

FY1994 authorized positions 30

Nelson J. Sabatini, *Secretary of Health & Mental Hygiene* (410) 225-6505

PRINCIPAL COUNSEL

Daniel J. O'Brien, Jr. (410) 225-1861

TASK FORCE ON FEASIBILITY OF FUTURE CONSOLIDATION OF STATE PSYCHIATRIC HOSPITALS

Contact: Stacey Rudin. (410) 225-6626

James R. Stanton, *Chairperson*

Appointed by Secretary of Health & Mental Hygiene: Joyce Abramson; Leonard E. Albert; John Allen; Herbert Barlow; Patricia Carrington; Richard Davis; Jean L. Doran; John G. Folkemer; Lynn Garrison; George J. Helinski; Betty J. Humphrey, D.P.A.; Susan Kleinberg, Ph.D.; Diana G. Motz; Daniel O'Brien, Esq.; John F. Slade III; Frank Sullivan; Peg Sullivan; Beatrice P. Tignor; John B. Winningham.

OPERATIONS (32.03.01)

FY1994 appropriation \$7,102,259

FY1994 authorized positions 130.5

Robert W. Eastridge, *Deputy Secretary for Operations* (410) 225-5502

Gregory Gabell, *Special Assistant* (410) 225-5502

Cedonna Church, *Administrative Assistant* (410) 225-5502

OFFICE OF GOVERNMENTAL AFFAIRS

Richard A. Proctor, *Chief* (410) 225-6480

OFFICE OF REGULATIONS COORDINATION

Michelle Phinney, *Regulations Coordinator* (410) 225-6499

OFFICE OF PUBLIC RELATIONS

Michael Golden, *Chief* (410) 225-6490

OFFICE OF PLANNING & POLICY MANAGEMENT

Elizabeth G. Barnard, *Chief* (410) 225-6816

VOLUNTEER SERVICES UNIT

W. Fred Hitchcock, *Chief* (410) 225-6826

BOARD OF REVIEW

Contact: Gloria Matarazzo (410) 225-6480

Joy C. Naden, *Chairperson, 1994*

Appointed by Governor (who names chair from public members) with Senate advice & consent: Mary Law Miller, 1994; Carol Kehring, 1995; Thelma M. Millard, 1995; Nalini Bhargava, M.D., 1996; Richard K. C. Hsieh, Ph.D., 1996; Joan H. Phillips, R.N., 1996.

PERSONNEL SERVICES ADMINISTRATION

Frank C. Zoll, *Director* (410) 225-6386

ADMINISTRATIVE DIVISION

Janet S. Nugent, *Chief* (410) 225-5689

EMPLOYMENT DIVISION

Terry Holt, *Chief* (410) 225-6397

RECRUITMENT & EXAMINATION DIVISION

Joseph Elliot, *Chief* (410) 225-6397

OFFICE OF COMMUNITY RELATIONS

Michael R. Carter, *Chief* (410) 225-6600

CLASSIFICATION DIVISION

Laura Thompson, *Chief* (410) 225-6417

EMPLOYEE RELATIONS DIVISION

J. William Mowery, *Chief* (410) 225-6391

TRAINING SERVICES DIVISION

David S. Long, *Chief* (410) 225-6330

FINANCIAL PLANNING ADMINISTRATION

Richard J. Bandelin, *Director* (410) 225-6064

BUDGET MANAGEMENT DIVISION

James P. Johnson, *Chief* (410) 225-6061

PROGRAM COSTS & ANALYSIS DIVISION

Kathleen A. Wolf, *Chief* (410) 225-5140

FISCAL SERVICES ADMINISTRATION (32.03.01.02)

FY1994 appropriation \$5,349,453

FY1994 authorized positions 140

Sylvia Hamlett-Law, *Director* (410) 225-5820

GENERAL ACCOUNTING DIVISION

Irma Bevans, *Chief* (410) 225-5506

AUDITING DIVISION

Tony Aversa, *Chief* (410) 225-1060

REIMBURSEMENTS DIVISION

Robert L. Sutton, *Chief* (410) 764-4660

CONTRACTS & TELECOMMUNICATIONS DIVISION

Joel Leberknight, *Chief* (410) 225-5823

DIVISION OF AUDIT COORDINATION & MANAGEMENT ANALYSIS

William Groseclose, *Acting Chief* (410) 225-5191

GENERAL SERVICES ADMINISTRATION (32.03.01.04)

FY1994 appropriation \$4,990,631

FY1994 authorized positions 82

Daniel A. Hughes, *Director* (410) 225-5830

DIVISION OF CENTRAL SERVICES

John Flannery, *Acting Chief* (410) 225-6863

DIVISION OF ENGINEERING & MAINTENANCE

Robert W. Beasman, *Chief* (410) 225-5930

DIVISION OF HEALTH STATISTICS

Vacancy, *Chief* (410) 225-5830

DIVISION OF VITAL RECORDS

Geneva G. Sparks, *Chief* (410) 764-3034

DIVISION OF SPECIAL PROJECTS

Julia Davidson-Randall, *Chief & State Registrar* (410) 225-5830

OFFICE OF CHIEF MEDICAL EXAMINER (32.03.02.01)

FY1994 appropriation \$4,168,930
 FY1994 authorized positions 68
 John E. Smialek, M.D., *Chief Medical Examiner* (410) 333-3225

STATE POSTMORTEM EXAMINERS COMMISSION***Chairperson:***

Benjamin Trump, M.D., Dept. of Pathology,
 University of Maryland School of Medicine

Appointed by Secretary of Health & Mental Hygiene:

Robert W. Eastridge

Ex officio: John Yardley, M.D., Dept. of Pathology,
 The Johns Hopkins University School of Medicine;
 Peter Beilenson, M.D., Commissioner of Health,
 Baltimore City; Col. Larry W. Tolliver,
 Superintendent, Maryland State Police.

COUNTY & CITY DEPUTY MEDICAL EXAMINERS

(appointed by State Postmortem Examiners Commission)

AUTOPSY SERVICES

Donald G. Wright, M.D., *Deputy Chief Medical Examiner for Autopsy Services*. (410) 333-3260

STATEWIDE SERVICES

Ann Dixon, M.D., *Deputy Chief Medical Examiner for Statewide Services* (410) 333-3232

TOXICOLOGY

Barry S. Levine, Ph.D., *Chief Toxicologist* (410) 333-3240

ADMINISTRATION

Jerry Dziecichowicz, *Administrator* (410) 333-3228

CENTER FOR THE STUDY OF HEALTH EFFECTS OF FIRE

Director: John E. Smialek, M.D., *Chief Medical Examiner* (410) 333-3250

ADVISORY COUNCIL

Melvyn Tockman, M.D., Ph.D., *Chairperson*, 1997

Appointed by Secretary of Health & Mental Hygiene with Senate advice & consent: Victor H. Esch, M.D., F.A.C.S., 1993; Andrew M. Munster, M.D., 1994; Walter G. Berl, Ph.D., 1997; John L. Bryan, Ed.D., 1998; Patricia Dischinger, Ph.D., 1998; Gordon Smith, M.D., 1998.

PUBLIC HEALTH SERVICES (32.06.01)

FY1994 appropriation \$2,217,004
 FY1994 authorized positions 21
 Mary G. Mussman, M.D., M.P.H., *Deputy Secretary for Public Health Services*. (410) 225-6541

OFFICE OF CHIEF OF STAFF

Arlene H. Stephenson, *Chief of Staff* (410) 225-6525
 Janice Bowen, *Special Assistant* (410) 225-6525

COMMUNITY PROGRAMS

Scott M. Uhl, *Administrator* (410) 225-6525

PATIENTS' RIGHTS ADVISOR PROGRAM

Carolyn Bell, *Director* (410) 225-1051

AIDS ADMINISTRATION (32.06.04.01)

FY1994 appropriation \$14,224,598
 FY1994 authorized positions 71
 Kathleen F. Edwards, Ph.D., R.N., *Director* (410) 225-5013

ADMINISTRATION

Ronald Schmidt, *Administrator* (410) 225-1663

PLANNING & POLICY

Karen Wulff, *Administrator*. . (410) 225-6804

HEALTH SERVICES

Eric M. Fine, M.D., M.P.H., *Assistant Director* (410) 225-6804

DIVISION OF PROFESSIONAL EDUCATION & HEALTH SERVICES

Vacancy, *Chief* (410) 225-1052

DIVISION OF AIDS SERVICES, PLANNING, & DEVELOPMENT

Julia Hidalgo, Sc.D., *Chief*. . (410) 225-6755

DIVISION OF QUALITY ASSESSMENT & IMPROVEMENT

Joyce Harper, M.D., *Chief*. . (410) 225-5018

EPIDEMIOLOGY & PREVENTION

Joseph Horman, D.V.M., M.P.H., *Assistant Director* (410) 225-5657

CENTER FOR AIDS EPIDEMIOLOGY

Jan Markowitz, Ph.D., *Chief*. (410) 225-6707

CENTER FOR AIDS EDUCATION

John P. Krick, Ph.D., *Chief*. . (410) 225-5019

DIVISION OF HIV COUNSELING & TESTING SERVICES

Michael Ward, D.D.S., *Chief* (410) 225-5018

ALCOHOL & DRUG ABUSE ADMINISTRATION (32.II.02)

FY1994 appropriation \$55,064,917
 FY1994 authorized positions 55
 Howard R. Sampson, *Director*. (410) 225-6925

STATE ADVISORY COUNCIL ON ALCOHOL & DRUG ABUSE

William H. Brill, *Chairperson*, 1992 (410) 225-6925

Richard H. Lane, *Vice-Chairperson*, 1993

Appointed by Governor (who names chair & vice-chair): Linda Hay Crawford, 1991; Lenzele F. Mosby, Jr., 1991; Arthur Weatherbee, 1991; Rev. Norman A. Handy, Sr., 1992; John R. Steinberg, M.D., 1992; Virginia L. Webb, 1993; Sherman M. Y. Yen, Ph.D., 1993; three vacancies.

Appointed by Senate President: Larry Young

Appointed by House Speaker: Pauline H. Menes

Ex officio: Carolyn W. Colvin, Secretary of Human Resources; Mary Ann Saar, Secretary of Juvenile Services; Bishop L. Robinson, Secretary of Public Safety & Correctional Services; Nancy S. Grasmick, Ph.D., State Superintendent of Schools; Howard R. Sampson, Director, Alcohol & Drug Abuse Administration; Floyd O. Pond, Executive Director, Governor's Drug & Alcohol Abuse Commission; Stephen A. Bocian, Executive Director, Office of Justice Administration.

ALCOHOL & DRUG ABUSE TREATMENT RESEARCH ADVISORY COMMITTEE

Vacancy, *Chairperson* (410) 225-6925

Appointed by Secretary of Health & Mental Hygiene: C. Mario Baird, M.D., M.P.H.; Barbara Bluestone; Thomas J. Brennan; James Brown;

Susan M. Doyle; William K. Hathaway; Richard H. Lane; Laura L. McCall, D.S.W.; V. David Reazin, M.H.S.; John J. Reilly; William T. Rusinko; Howard R. Sampson; Rodger D. Simons; Beverly Vayhinger.

CHILDREN, YOUTH, & FAMILIES DIVISION
Gloria A. Merriam, *Chief* (410) 225-6550

CRIMINAL JUSTICE DIVISION
C. Wayne Kempke, *Chief* (410) 225-6901

OFFICE OF EDUCATION & TRAINING
Ludwig L. Lankford, *Chief* (410) 225-6933

GRANTS MANAGEMENT DIVISION
Margaret McIntyre, *Chief* (410) 225-6872

MANAGEMENT INFORMATION SERVICES DIVISION
William Rusinko, *Chief* (410) 225-6886

PLANNING & POLICY DEVELOPMENT DIVISION
Sharon Dow, *Chief* (410) 225-6550

PREVENTION DIVISION
Eugenia Conolly, *Chief* (410) 225-6543

REGIONAL FIELD SERVICES DIVISION
Lilyan Berdit, *Chief* (410) 225-6910

SPECIAL POPULATIONS DIVISION
William B. Lowry, *Chief* (410) 225-6550

SOCIAL SECURITY INCOME DRUG & ALCOHOL PROJECT
Herdisene McIntyre-Green (410) 225-6871

COMMUNITY HEALTH SURVEILLANCE & LABORATORIES ADMINISTRATION (32.10.01/02)
Community Health Surveillance (32.10.01)
FY1994 appropriation \$6,996,704
FY1994 authorized positions 99
J. Mehse Joseph, Ph.D., *Director* (410) 225-6100

BOTTLED WATER ADVISORY COMMITTEE
Chairperson: Nelson J. Sabatini,
Secretary of Health & Mental
Hygiene (410) 225-6525

Appointed by Secretary of Health & Mental Hygiene: not yet appointed
Ex officio: David A. C. Carroll, Secretary of
the Environment

OFFICE OF EPIDEMIOLOGY & DISEASE CONTROL (32.10.01.02)
FY1994 appropriation \$4,355,888
Ebenzezer Israel, M.D., M.P.H., *Director*
. (410) 225-6700

CENTER FOR CLINICAL EPIDEMIOLOGY
Diane M. Dwyer, M.D., *Chief*
. (410) 225-6031

CENTER FOR COMMUNICABLE EPIDEMIOLOGY
Diane L. Matuszak, M.D., M.P.H., *Chief*
. (410) 225-6697

CENTER FOR VETERINARY PUBLIC HEALTH
Jack R. Grigor, D.V.M., M.P.H., *Chief*
. (410) 225-6711

OFFICE OF FOOD PROTECTION & CONSUMER HEALTH SERVICES (32.10.01.03)
FY1994 appropriation \$2,640,816
Diane L. Matuszak, M.D., M.P.H., *Acting Director* (410) 646-9237

DIVISION OF FOOD CONTROL
Jeannette Lyon, *Acting Chief* (410) 646-9230

HAGERSTOWN REGIONAL OFFICE
Richard Kropka, *Section Head*
. (301) 791-4779

DIVISION OF COMMUNITY SERVICES
Michael Hurney, *Chief* (410) 646-9240

YOUTH CAMP SAFETY ADVISORY COUNCIL
Contact: Michael Hurney
. (410) 646-9240
Charlotte R. Blum, *Chairperson*, 1994

Appointed by Governor with advice of Secretary of Health & Mental Hygiene and Senate advice & consent: Stephen Eller, 1994; Colleen C. Freeman, 1994; Shirley L. Shor, 1994; Sigfried Gerstung, 1995; Richard B. Isaac, 1995; Julian (Bill) Lewis, 1995; Sandra M. King-Shaw, 1996; Daniel Markowitz, 1996; Diane L. Matuszak, M.D., 1996; Susan C. Simmons, 1996.

DIVISION OF MILK CONTROL
Alan Taylor, *Chief* (410) 646-9250

HAGERSTOWN REGIONAL OFFICE
William Zepp, *Section Head*
. (301) 791-4779

DIVISION OF DIETETIC SERVICES
Ruby MacDonnell, *Chief* (410) 646-9245

OFFICE OF DRUG CONTROL
Charles H. Tregoe, *Director* (410) 764-2890
LABORATORIES OFFICE (32.10.02)
FY1994 appropriation \$15,558,020
FY1994 authorized positions 329
J. Mehse Joseph, Ph.D., *Director*
. (410) 225-6100

LABORATORY ADVISORY COMMITTEE
John G. Newby, M.D., *Co-Chairperson*, 1994
Blair M. Eig, M.D., *Co-Chairperson*, 1994
Appointed by Secretary of Health & Mental Hygiene (who names chair): Marshall S. Bedine, M.D.; Theodore R. Carski, M.D.; Virginia W. Charles; Lee E. Gresser, M.D.; Michael E. Pelczar, M.D. *Terms expire 1993.*
John (Jack) DeBoy, D.P.H.; Rosemary C. Hines; Karen M. Shortt; Michael J. Wajda, J.D. *Terms expire 1994.*

DIVISION OF ADMINISTRATIVE & SUPPORT SERVICES
Anne Pickett, *Chief* (410) 225-6103

DIVISION OF LICENSURE, CERTIFICATION & TRAINING
John (Jack) DeBoy, D.P.H., *Chief*
. (410) 225-6080

DIVISION OF CLINICAL LAB SERVICES
Genovefa Hendrickson, M.D., *Chief*
. (410) 225-6090

DIVISION OF ENVIRONMENTAL CHEMISTRY
Prince Kassim, *Acting Chief* (410) 225-6200

DIVISION OF MICROBIOLOGY
Joseph P. Libonati, Ph.D., *Chief*
. (410) 225-6125

DIVISION OF VIROLOGY & IMMUNIZATION
Jagdish Patel, Ph.D., *Chief* (410) 225-6151

BRANCH LABORATORIES
ANNAPOLIS BRANCH LABORATORY
Kenneth Wilde, Ph.D., *Chief*
. (410) 222-7379

EASTERN SHORE REGIONAL LABORATORY
Robert Wharton, *Chief* (410) 221-2535

CHEVERLY BRANCH LABORATORY
John J. Brennan, *Chief*. (301) 386-0206

CUMBERLAND BRANCH LABORATORY
Lane J. Ahlburn, *Chief*. (301) 777-2115

FREDERICK BRANCH LABORATORY
David Pierce, Ph.D., *Chief*
..... (301) 694-2020

ROCKVILLE BRANCH LABORATORY
Stanley Hajkowski, *Chief*
..... (301) 217-1590

SALISBURY BRANCH LABORATORY
Carl Angerman, Ph.D., *Chief*
..... (410) 749-1173

DEVELOPMENTAL DISABILITIES ADMINISTRATION (32.13.01)

FY1994 appropriation \$211,462,609
FY1994 authorized positions 2,149.7
Lois M. Meszaros, Ph.D., *Director*. (410) 225-5600
Jack Buffington, *Chief Executive Officer*
..... (410) 225-5600

COMMUNITY SERVICES ADVISORY
COMMISSION
Stephen H. Morgan, *Chairperson*
..... (410) 323-5600

Appointed by Governor: H. William Acker;
Rudolph N. Baker; Barbara Marx Brocato;
Robert Hofmann; Diane T. Hutto; Monroe
Karasiak; James F. Rosner; Margaret Ann
Black Ulle; Wilfred C. Wright.

Appointed by Senate President: John A. Pica, Jr.

Appointed by House Speaker: Nancy K. Kopp

CENTRAL MARYLAND REGION

Harold Adams, *Regional Director* (410) 363-2801

ROSEWOOD CENTER (32.13.02) (Owings Mills)
FY1994 appropriation \$37,021,541
FY1994 authorized positions 907.7
Theodore Bunck, Ph.D., *Director*
..... (410) 363-2700

CITIZENS ADVISORY BOARD FOR
ROSEWOOD CENTER
Charles A. Breitenbach, *Chairperson*, 1996
Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: Elizabeth S. Haynie, 1994; Vonzella A. Hill, 1995; Lawrence A. Kaufman, 1995; Tamara T. Schnyrdman, 1996; Arnold A. Cohen, 1997; Clarence C. Shelley, 1997.

SOUTHERN MARYLAND REGION

C. Frederick Meyer, *Regional Director*
..... (301) 595-5000, ext. 308

GREAT OAKS CENTER (32.13.04) (Silver Spring)
FY1994 appropriation \$22,712,647
FY1994 authorized positions 489.5
Theodore Bunck, Ph.D., *Director*
..... (301) 595-2300

CITIZENS ADVISORY BOARD FOR
GREAT OAKS CENTER
John D. Evans, *Chairperson*, 1995
Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: James R. Powell, 1994; Evelyn G. Hill Johnson, 1995; Theodore B. Ladd, Jr., 1996; Jeanne Walsh, 1996; Marie W. Jack, 1997; Dorothy G. Weinstein, 1997.

EASTERN SHORE REGION

Marion Chambers, *Regional Director*
..... (410) 546-7202

HOLLY CENTER (32.13.05) (Salisbury)
FY1994 appropriation \$13,793,355
FY1994 authorized positions 393.5
Jane Carmean, Ph.D., *Superintendent*
..... (410) 546-2181

CITIZENS ADVISORY BOARD FOR
HOLLY CENTER
Mary Lou Chandler, *Chairperson*, 1995

Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: Edward V. Ellis, Ph.D., 1994; Ann M. Eikenberg, 1995; Mabel H. Long, 1996; Rev. Buford E. Painter, 1996; Norman H. Conway, 1997; Edward H. Nabb, Sr., Esq., 1997.

WESTERN MARYLAND REGION

Edward F. Orndorff, *Regional Director*
..... (301) 791-4647

BRANDENBURG CENTER (32.13.09)
(Cumberland)
FY1994 appropriation \$3,472,314
FY1994 authorized positions 87
Carolyn K. Brown, *Director*. (301) 777-2250

CITIZENS ADVISORY BOARD FOR
BRANDENBURG CENTER
Albert A. Coviello, *Chairperson*, 1997

Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: Robert Boxley, Sr., 1994; Randjit S. Dhillon, 1995; George C. Edwards, 1995; Suzanne Brandenburg, 1996; John R. Toston, Esq., 1996; John Buckalew, Jr., 1997.

POTOMAC CENTER (32.13.07) (Hagerstown)
FY1994 appropriation \$8,945,710
FY1994 authorized positions 229
Steven J. Smith, *Director*. (301) 791-4650

CITIZENS ADVISORY BOARD FOR
POTOMAC CENTER
Kermit A. Hoffman, *Chairperson*

Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: Margaret Washington, 1994; Mary Brandenburg, 1995; Mary V. Schnurr, 1995; Geraldine M. Fantone, 1996; Frances L. Michael, 1996; Larry R. Campbell, 1997; James S. Spielman, 1997.

LOCAL & FAMILY HEALTH ADMINISTRATION (32.06.02)

FY1994 appropriation \$147,468,818
FY1994 authorized positions 137.5
Chinnadurai Devadason, M.D., D.P.H., *Director*
..... (410) 225-5300
Alan Baker, *Deputy Director*. (410) 225-5300

STATE ADVISORY COUNCIL ON
ARTHRITIS & RELATED DISEASES
Vacancy, *Chairperson* ... (410) 225-6505

Appointed by Governor (who names chair): Wanda B. Nitsch, 1994; Janie P. Scott, O.T.R./L., 1994; Kenneth J. Williams, 1994; Thetius A. Saunders, 1995; Stanley W. Stocker, 1995; Charles S. Via, M.D., 1995; Claudia V. Frederick, 1996; Iredall W. Inglehart III, M.D., 1996; Janette C. Martin, 1996; Marcia C. Schmidt, M.D., 1996; Denise C. Headley Noll, R.N., 1997; four vacancies.

TELECOMMUNICATIONS ACCESS OF MARYLAND

Gilbert L. Becker, *Program Manager*

300 West Preston St.
Baltimore, MD 21201

voice & TDD: (410) 225-4204
TDD: 1-800-552-7724

Telecommunications Access of Maryland (TAM) originated in 1988 as the Telecommunications for Disabled Individuals Program within the Department of Human Resources. In 1991, the Program was renamed and transferred to the Department of General Services (Chapter 598, Acts of 1991).

In December 1991, Telecommunications Access began a relay service to convey dual-party telephone messages for individuals with disabilities. The *Maryland Relay Service* enables a deaf person to communicate via a telecommunications device with an intermediary party who then verbally relays the message to a third party. The Service makes telephone use possible for State residents who are deaf or have impaired hearing, speech, vision, or mobility. Admin-

istered by Telecommunications Access of Maryland, the Service operates 24 hours per day, seven days per week.

GOVERNOR'S ADVISORY BOARD FOR TELECOMMUNICATIONS RELAY

Ronald E. Nomeland, Ph.D., *Acting Chairperson*,
1993

voice & TDD: (410) 225-4204

The Governor's Advisory Board for Telecommunications Relay originated in 1987 as the Telecommunications for Disabled Individuals Board within the Department of Human Resources (Chapter 525, Acts of 1987). The Board was reorganized under its present name and transferred to the Department of General Services in 1991 (Chapter 598, Acts of 1991). In consultation with the Board, the Department of General Services created, implemented, and now maintains the Maryland Relay Service.

The Board consists of twelve members appointed by the Governor, who also designates the chairperson. Members serve three-year terms (Code 1957, Art. 41, secs. 6-501 through 6-507).

DEFUNCT DEPARTMENTAL AGENCIES

CONSTRUCTION MANAGEMENT & ASSESSMENT DIVISION

Under Engineering and Construction, the Division was renamed Construction and Assessment Division in 1993, and later that same year became the Construction Division under Facilities Planning, Engineering, and Construction.

ENGINEERING & CONSTRUCTION

Abolished as a separate unit under Facilities Management in 1993. Its subordinate divisions now report directly to the Assistant Secretary for Facilities Planning, Engineering, and Construction.

FACILITIES MANAGEMENT

Reorganized in 1993 as Facilities Planning, Engineering, and Construction. Its former duty to oversee government buildings and grounds was assigned to the Assistant Secretary for Facilities Operations and Maintenance in 1993.

FISCAL & CONTRACT SERVICES

Under Finance and Administration, reorganized as the Fiscal Services Division in 1993.

INVENTORY MANAGEMENT DIVISION

Under Services and Logistics, the Division was renamed the Inventory Standards and Support Services Division in 1992.

MASTER PLANNING

Formerly under Facilities Management, the unit was reorganized as the Facilities Master Planning and Assessment Division in 1993.

MULTI-SERVICE CENTERS DIVISION

Under Facilities Management, the Division was disbanded in 1992, and its functions were assigned to

the Annapolis Public Buildings and Grounds Division, the Baltimore Public Buildings and Grounds Division, and the Central North Public Buildings and Grounds Division.

OFFICE OF CENTRAL SERVICES

In 1991, reorganized as Services and Logistics.

OFFICE OF TELECOMMUNICATIONS MANAGEMENT

Reorganized in 1991 as State Network Operations, Technical Resources, and Consultant Services.

PLANNING & PROGRAMS

Formerly under Engineering and Construction, Planning and Programs was restructured as Master Planning in 1992 under Facilities Management.

PLANT MANAGEMENT DIVISION

Under Facilities Management, reorganized in 1992 as the Construction Management and Assessment Division.

PROCUREMENT & CONTRACT MANAGEMENT

Created in 1992 under the Assistant Secretary for Telecommunications, the unit was reorganized in 1993 as Telecommunications under the Procurement and Contracting Office of the Assistant Secretary for Services and Logistics.

STATE NETWORK OPERATIONS, TECHNICAL RESOURCES, AND CONSULTANT SERVICES

Under Telecommunications, functions were reassigned in 1992 to Network and Technical Services, Administrative and Financial Services, Voice and Customer Services, and Radio Services.

DEPARTMENT OF HEALTH & MENTAL HYGIENE

Governor William Donald Schaefer

Nelson J. Sabatini
Secretary
(410) 225-6505

Daniel J. O'Brien, Jr.
Principal Counsel
(410) 225-1861

Operations
Robert W. Eastridge
(410) 225-5502

Board of Review
Gloria Matarazzo
(410) 225-6480

Personnel Services
Frank C. Zoll
(410) 225-6386

Financial Planning
Richard J. Bandelin
(410) 225-6064

Fiscal Services
Sylvia Hamlett-Law
(410) 225-5820

General Services
Daniel A. Hughes
(410) 225-5830

Chief Medical Examiner
John E. Smialek
(410) 333-3225

Public Health Services
Mary G. Mussman
(410) 225-6541

AIDS
Kathleen F. Edwards
(410) 225-5013

Alcohol & Drug Abuse
Howard R. Sampson
(410) 225-6925

Community Health Surveillance
& Laboratories
J. Mehser Joseph
(410) 225-6100

Developmental Disabilities
Lois M. Meszaros
(410) 225-5600

Local & Family Health
Chinnadurai Devadason
(410) 225-5300

Mental Hygiene
Stuart B. Silver
(410) 225-6611

Policy, Finance & Regulation
Vacancy
(410) 225-6500

Policy & Health Statistics
Mary E. Stuart
(410) 225-5806

Medical Care Finance &
Compliance
Lawrence P. Triplett
(410) 225-5204

Program Systems &
Operations
Joseph E. Davis
(410) 225-5400

Medical Care Policy
Joseph M. Millstone
(410) 225-1432

Licensing & Certification
Carol Benner
(410) 764-2750

State Health Services
Cost Review
John M. Colmers
(410) 764-2605

State Health
Resources Planning
James R. Stanton
(410) 764-3255

Maryland Health Care
Access & Cost
John M. Colmers
(410) 764-3460

Health Professionals
Boards & Commissions
John B. Schell
(410) 764-4712

State Board of Nursing
Donna M. Dorsey
(410) 764-5124

Physician Quality
Assurance
J. Michael Compton
(410) 764-4777

DEPARTMENT OF HEALTH & MENTAL HYGIENE

Nelson J. Sabatini, *Secretary of Health & Mental Hygiene*

..... (410) 225-6505
 Robert W. Eastridge, *Deputy Secretary for Operations* (410) 225-5502
 Mary G. Mussman, M.D., M.P.H., *Deputy Secretary for Public Health Services* (410) 225-6525
 Vacancy, *Deputy Secretary for Health Care Policy, Finance, & Regulation* (410) 225-6535
 Daniel J. O'Brien, Jr., *Principal Counsel* (410) 225-1861

201 West Preston Street
 Baltimore, MD 21201

(410) 225-6500

Public Information: (410) 225-6860

TTY for deaf: (410) 225-5072

fax: (410) 225-6489

AIDS Hotline: 1-800-638-6252

Medical Assistance (Medicaid): 1-800-492-5908

Pharmacy Assistance Program: 1-800-492-1974

Services for Handicapped: 1-800-638-8864

BUDGET (CODE 32.00.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$1,696,725,538	\$1,659,699,651	\$1,730,392,757
Special Funds	\$ 51,444,841	\$ 65,033,028	\$ 49,849,535
Federal Funds	\$1,027,086,548	\$1,017,439,647	\$1,141,149,229
Reimbursable Funds	\$ 16,057,982	\$ 18,567,979	\$ 10,557,769
Total Funds	\$2,791,314,909	\$2,760,740,305	\$2,931,949,290

Staff

Authorized Positions	10,261.75	10,061.15	9,396.25
Contractual Positions (FTE)		430.20	
Total Staff		10,491.35	

MANDATED REPORTS

Annual List of licensed audiologists issued by State Board of Examiners for Audiologists, Hearing Aid Dispensers, & Speech-Language Pathologists.

Annual List of licensed social workers issued by State Board of Social Work Examiners.

Annual List of licensed speech pathologists issued by State Board of Examiners for Audiologists, Hearing Aid Dispensers, & Speech-Language Pathologists.

Annual Report published of vital statistics & population projections.

Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.

Annual Report to Governor on incidences & types of cancer.

Annual Report to Governor & General Assembly on AIDS (Acquired Immune Deficiency Syndrome) Research & Information Program due July 1.

Annual Report to Governor & General Assembly on Maryland AIDS Insurance Assistance Program for HIV positive individuals.

Annual Report to Governor & General Assembly on Maryland Cancer Registry.

Annual Report to Governor, General Assembly, & Maryland Higher Education Commission on shortages in health care personnel & projected vacancies for such positions in hospitals & related institutions.

Annual Report to General Assembly on complaint system for members & subscribers of health maintenance organizations due Jan. 1.

Annual Report to General Assembly on departmental actions to prevent homelessness of mentally ill persons due Jan. 1.

- Annual Report to General Assembly on inspections of nonaccredited hospitals & related institutions due during regular legislative session.*
- Annual Report to General Assembly on State diethylstilbestrol programs due Jan. 1.*
- Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.*
- Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.*
- Annual Report to Legislative Policy Committee on physician quality assurance due Jan. 1.*
- Annual Report to Legislative Policy Committee on proposed private group homes due Dec. 1.*
- Annual Report to Records Management Division of Department of General Services on forms management due July 31.*
- Annual Report to Secretary of General Services on personal records.*
- Annual Report of Maryland Health Care Access & Cost Commission on selected health care services due Oct. 1, 1995, & each year thereafter, to be published.*
- Annual Report of Maryland Health Care Access & Cost Commission to Governor, Secretary of Health & Mental Hygiene, & General Assembly due Oct. 1.*
- Annual Report of Mental Hygiene Administration to Governor & Secretary of Health & Mental Hygiene.*
- Annual Report of Mental Hygiene Administration to Governor, Senate President, & House Speaker on placement of children & adolescents in private therapeutic group homes.*
- Annual Report of State Advisory Council on Arthritis & Related Diseases to Governor.*
- Annual Report of State Advisory Council on Hereditary & Congenital Disorders to Governor & General Assembly due Jan. 1.*
- Annual Report of State Advisory Council on High Blood Pressure & Related Cardiovascular Risk Factors to Governor.*
- Annual Report of State Advisory Council on Physical Fitness to Governor, General Assembly, & Secretary of Health & Mental Hygiene.*
- Annual Report of State Board of Dietetic Practice to Governor due Sept. 30.*
- Annual Report of State Board of Electrologists to Governor & Secretary of Health & Mental Hygiene.*
- Annual Report of State Board of Nursing to Governor & Secretary of Health & Mental Hygiene.*
- Annual Report of State Board of Pharmacy to Governor, Secretary of Health & Mental Hygiene, & Maryland Pharmaceutical Association.*
- Annual Report of State Board of Physician Quality Assurance to Secretary of Health & Mental Hygiene & Medical & Chirurgical Faculty of the State of Maryland.*
- Annual Report of State Board of Examiners of Professional Counselors to Governor & Secretary of Health & Mental Hygiene.*
- Annual Report of State Commission on Kidney Disease to Governor.*
- Annual Report of State Health Resources Planning Commission to Governor, General Assembly, & Secretary of Health & Mental Hygiene due Oct. 1.*
- Annual Report of State Health Resources Planning Commission to Office on Aging on nursing care rates in nursing homes due by June 30.*
- Annual Report of State Health Services Cost Review Commission to Governor, General Assembly, & Secretary of Health & Mental Hygiene due Oct. 1.*
- Annual Report of Youth Camp Safety Advisory Council to Secretary of Health & Mental Hygiene.*
- Annual Transmittal of panel reports by Interdepartmental Committee on Mandated Health Insurance Benefits to Governor & Legislative Policy Committee due Nov. 10.*
- Quarterly Report to Department of Fiscal Services on cooperation with Office of Children, Youth, & Families.*
- Quarterly Report to Secretary of Personnel on part-time positions.*
- Quarterly Report of Developmental Disabilities Administration to Senate Budget & Taxation Committee & House Appropriations Committee on Administration's financial position.*
- Report to Joint Committee on Health Care Delivery & Financing on radiation therapy treatments & costs due Jan. 1, 1995.*
- Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.*
- Report of Licensing & Certification Administration to Senate Finance Committee, House Economic Matters Committee, & House Environmental Matters Committee on all regulatory changes regarding health maintenance organizations.*
- Report of Maryland Health Care Access & Cost Commission to Governor & General Assembly on feasibility or desirability of establishing a pure community rate or maintaining an adjusted community rate due Oct. 1, 1998.*

Report (with Special Secretary for Children, Youth, & Families; Secretary of Human Resources; Secretary of Juvenile Services; Secretary of Budget & Fiscal Planning; & State Superintendent of Schools) to General Assembly on family preservation services due July 1, 1994, & by July 1 each year thereafter.

Reports of review panels of Interdepartmental Committee on Mandated Health Insurance Benefits to Governor & Legislative Policy Committee due Nov. 10.

Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.

Statistical Report on incidences of negative reactions to administration by optometrists of topical ocular diagnostic pharmaceutical agents.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (32.01.01)

FY1994 appropriation \$1,999,211

FY1994 authorized positions 30

Nelson J. Sabatini, *Secretary of Health & Mental Hygiene* (410) 225-6505

PRINCIPAL COUNSEL

Daniel J. O'Brien, Jr. (410) 225-1861

TASK FORCE ON FEASIBILITY OF FUTURE CONSOLIDATION OF STATE PSYCHIATRIC HOSPITALS

Contact: Stacey Rudin. (410) 225-6626

James R. Stanton, *Chairperson*

Appointed by Secretary of Health & Mental Hygiene: Joyce Abramson; Leonard E. Albert; John Allen; Herbert Barlow; Patricia Carrington; Richard Davis; Jean L. Doran; John G. Folkemer; Lynn Garrison; George J. Helinski; Betty J. Humphrey, D.P.A.; Susan Kleinberg, Ph.D.; Diana G. Motz; Daniel O'Brien, Esq.; John F. Slade III; Frank Sullivan; Peg Sullivan; Beatrice P. Tignor; John B. Winningham.

OPERATIONS (32.03.01)

FY1994 appropriation \$7,102,259

FY1994 authorized positions 130.5

Robert W. Eastridge, *Deputy Secretary for Operations* (410) 225-5502

Gregory Gabell, *Special Assistant* (410) 225-5502

Cedonna Church, *Administrative Assistant* (410) 225-5502

OFFICE OF GOVERNMENTAL AFFAIRS

Richard A. Proctor, *Chief* (410) 225-6480

OFFICE OF REGULATIONS COORDINATION

Michelle Phinney, *Regulations Coordinator* (410) 225-6499

OFFICE OF PUBLIC RELATIONS

Michael Golden, *Chief* (410) 225-6490

OFFICE OF PLANNING & POLICY MANAGEMENT

Elizabeth G. Barnard, *Chief* (410) 225-6816

VOLUNTEER SERVICES UNIT

W. Fred Hitchcock, *Chief* (410) 225-6826

BOARD OF REVIEW

Contact: Gloria Matarazzo (410) 225-6480

Joy C. Naden, *Chairperson, 1994*

Appointed by Governor (who names chair from public members) with Senate advice & consent: Mary Law Miller, 1994; Carol Kehring, 1995; Thelma M. Millard, 1995; Nalini Bhargava, M.D., 1996; Richard K. C. Hsieh, Ph.D., 1996; Joan H. Phillips, R.N., 1996.

PERSONNEL SERVICES ADMINISTRATION

Frank C. Zoll, *Director* (410) 225-6386

ADMINISTRATIVE DIVISION

Janet S. Nugent, *Chief* (410) 225-5689

EMPLOYMENT DIVISION

Terry Holt, *Chief* (410) 225-6397

RECRUITMENT & EXAMINATION DIVISION

Joseph Elliot, *Chief* (410) 225-6397

OFFICE OF COMMUNITY RELATIONS

Michael R. Carter, *Chief* (410) 225-6600

CLASSIFICATION DIVISION

Laura Thompson, *Chief* (410) 225-6417

EMPLOYEE RELATIONS DIVISION

J. William Mowery, *Chief* (410) 225-6391

TRAINING SERVICES DIVISION

David S. Long, *Chief* (410) 225-6330

FINANCIAL PLANNING ADMINISTRATION

Richard J. Bandelin, *Director* (410) 225-6064

BUDGET MANAGEMENT DIVISION

James P. Johnson, *Chief* (410) 225-6061

PROGRAM COSTS & ANALYSIS DIVISION

Kathleen A. Wolf, *Chief* (410) 225-5140

FISCAL SERVICES ADMINISTRATION (32.03.01.02)

FY1994 appropriation \$5,349,453

FY1994 authorized positions 140

Sylvia Hamlett-Law, *Director* (410) 225-5820

GENERAL ACCOUNTING DIVISION

Irma Bevans, *Chief* (410) 225-5506

AUDITING DIVISION

Tony Aversa, *Chief* (410) 225-1060

REIMBURSEMENTS DIVISION

Robert L. Sutton, *Chief* (410) 764-4660

CONTRACTS & TELECOMMUNICATIONS DIVISION

Joel Leberknight, *Chief* (410) 225-5823

DIVISION OF AUDIT COORDINATION & MANAGEMENT ANALYSIS

William Groseclose, *Acting Chief* (410) 225-5191

GENERAL SERVICES ADMINISTRATION (32.03.01.04)

FY1994 appropriation \$4,990,631

FY1994 authorized positions 82

Daniel A. Hughes, *Director* (410) 225-5830

DIVISION OF CENTRAL SERVICES

John Flannery, *Acting Chief* (410) 225-6863

DIVISION OF ENGINEERING & MAINTENANCE

Robert W. Beasman, *Chief* (410) 225-5930

DIVISION OF HEALTH STATISTICS

Vacancy, *Chief* (410) 225-5830

DIVISION OF VITAL RECORDS

Geneva G. Sparks, *Chief* (410) 764-3034

DIVISION OF SPECIAL PROJECTS

Julia Davidson-Randall, *Chief & State Registrar* (410) 225-5830

OFFICE OF CHIEF MEDICAL EXAMINER (32.03.02.01)

FY1994 appropriation \$4,168,930
 FY1994 authorized positions 68
 John E. Smialek, M.D., *Chief Medical Examiner* (410) 333-3225

STATE POSTMORTEM EXAMINERS COMMISSION*Chairperson:*

Benjamin Trump, M.D., Dept. of Pathology,
 University of Maryland School of Medicine

Appointed by Secretary of Health & Mental Hygiene:
 Robert W. Eastridge

Ex officio: John Yardley, M.D., Dept. of Pathology,
 The Johns Hopkins University School of Medicine;
 Peter Beilenson, M.D., Commissioner of Health,
 Baltimore City; Col. Larry W. Tolliver,
 Superintendent, Maryland State Police.

COUNTY & CITY DEPUTY MEDICAL EXAMINERS

(appointed by State Postmortem Examiners
 Commission)

AUTOPSY SERVICES

Donald G. Wright, M.D., *Deputy Chief Medical Examiner for Autopsy Services*. (410) 333-3260

STATEWIDE SERVICES

Ann Dixon, M.D., *Deputy Chief Medical Examiner for Statewide Services* (410) 333-3232

TOXICOLOGY

Barry S. Levine, Ph.D., *Chief Toxicologist*
 (410) 333-3240

ADMINISTRATION

Jerry Dziecichowicz, *Administrator*
 (410) 333-3228

CENTER FOR THE STUDY OF HEALTH EFFECTS OF FIRE

Director: John E. Smialek, M.D., Chief Medical
 Examiner (410) 333-3250

ADVISORY COUNCIL

Melvyn Tockman, M.D., Ph.D., *Chairperson*,
 1997

*Appointed by Secretary of Health & Mental Hygiene
 with Senate advice & consent:* Victor H. Esch,
 M.D., F.A.C.S., 1993; Andrew M. Munster,
 M.D., 1994; Walter G. Berl, Ph.D., 1997; John
 L. Bryan, Ed.D., 1998; Patricia Dischinger,
 Ph.D., 1998; Gordon Smith, M.D., 1998.

PUBLIC HEALTH SERVICES (32.06.01)

FY1994 appropriation \$2,217,004
 FY1994 authorized positions 21
 Mary G. Mussman, M.D., M.P.H., *Deputy Secretary for
 Public Health Services*. (410) 225-6541

OFFICE OF CHIEF OF STAFF

Arlene H. Stephenson, *Chief of Staff*
 (410) 225-6525
 Janice Bowen, *Special Assistant*
 (410) 225-6525

COMMUNITY PROGRAMS

Scott M. Uhl, *Administrator* (410) 225-6525

PATIENTS' RIGHTS ADVISOR PROGRAM

Carolyn Bell, *Director* (410) 225-1051

AIDS ADMINISTRATION (32.06.04.01)

FY1994 appropriation \$14,224,598
 FY1994 authorized positions 71
 Kathleen F. Edwards, Ph.D., R.N., *Director*
 (410) 225-5013

ADMINISTRATION

Ronald Schmidt, *Administrator*
 (410) 225-1663

PLANNING & POLICY

Karen Wulff, *Administrator* . . (410) 225-6804

HEALTH SERVICES

Eric M. Fine, M.D., M.P.H., *Assistant Director*
 (410) 225-6804

DIVISION OF PROFESSIONAL EDUCATION & HEALTH SERVICES

Vacancy, *Chief* (410) 225-1052

DIVISION OF AIDS SERVICES, PLANNING, & DEVELOPMENT

Julia Hidalgo, Sc.D., *Chief* . . (410) 225-6755

DIVISION OF QUALITY ASSESSMENT & IMPROVEMENT

Joyce Harper, M.D., *Chief* . . (410) 225-5018

EPIDEMIOLOGY & PREVENTION

Joseph Horman, D.V.M., M.P.H., *Assistant
 Director* (410) 225-5657

CENTER FOR AIDS EPIDEMIOLOGY

Jan Markowitz, Ph.D., *Chief*. (410) 225-6707

CENTER FOR AIDS EDUCATION

John P. Krick, Ph.D., *Chief* . . (410) 225-5019

DIVISION OF HIV COUNSELING & TESTING SERVICES

Michael Ward, D.D.S., *Chief* (410) 225-5018

ALCOHOL & DRUG ABUSE ADMINISTRATION (32.11.02)

FY1994 appropriation \$55,064,917
 FY1994 authorized positions 55
 Howard R. Sampson, *Director* (410) 225-6925

STATE ADVISORY COUNCIL ON ALCOHOL & DRUG ABUSE

William H. Brill, *Chairperson*, 1992
 (410) 225-6925
 Richard H. Lane, *Vice-Chairperson*, 1993

*Appointed by Governor (who names chair &
 vice-chair):* Linda Hay Crawford, 1991;
 Lenzele F. Mosby, Jr., 1991; Arthur
 Weatherbee, 1991; Rev. Norman A. Handy,
 Sr., 1992; John R. Steinberg, M.D., 1992;
 Virginia L. Webb, 1993; Sherman M. Y. Yen,
 Ph.D., 1993; three vacancies.

Appointed by Senate President: Larry Young

Appointed by House Speaker: Pauline H. Menes

Ex officio: Carolyn W. Colvin, Secretary of
 Human Resources; Mary Ann Saar, Secretary
 of Juvenile Services; Bishop L. Robinson,
 Secretary of Public Safety & Correctional
 Services; Nancy S. Grasmick, Ph.D., State
 Superintendent of Schools; Howard R.
 Sampson, Director, Alcohol & Drug Abuse
 Administration; Floyd O. Pond, Executive
 Director, Governor's Drug & Alcohol Abuse
 Commission; Stephen A. Bocian, Executive
 Director, Office of Justice Administration.

ALCOHOL & DRUG ABUSE TREATMENT RESEARCH ADVISORY COMMITTEE

Vacancy, *Chairperson* (410) 225-6925

*Appointed by Secretary of Health & Mental
 Hygiene:* C. Marlo Baird, M.D., M.P.H.; Barbara
 Bluestone; Thomas J. Brennan; James Brown;

Susan M. Doyle; William K. Hathaway; Richard H. Lane; Laura L. McCall, D.S.W.; V. David Reazin, M.H.S.; John J. Reilly; William T. Rusinko; Howard R. Sampson; Rodger D. Simons; Beverly Vayhinger.

CHILDREN, YOUTH, & FAMILIES DIVISION
Gloria A. Merriam, *Chief* (410) 225-6550

CRIMINAL JUSTICE DIVISION
C. Wayne Kempke, *Chief* (410) 225-6901

OFFICE OF EDUCATION & TRAINING
Ludwig L. Lankford, *Chief* (410) 225-6933

GRANTS MANAGEMENT DIVISION
Margaret McIntyre, *Chief* (410) 225-6872

MANAGEMENT INFORMATION SERVICES DIVISION
William Rusinko, *Chief* (410) 225-6886

PLANNING & POLICY DEVELOPMENT DIVISION
Sharon Dow, *Chief* (410) 225-6550

PREVENTION DIVISION
Eugenia Conolly, *Chief* (410) 225-6543

REGIONAL FIELD SERVICES DIVISION
Lilyan Berdit, *Chief* (410) 225-6910

SPECIAL POPULATIONS DIVISION
William B. Lowry, *Chief* (410) 225-6550

SOCIAL SECURITY INCOME DRUG & ALCOHOL PROJECT
Herdisene McIntyre-Green (410) 225-6871

COMMUNITY HEALTH SURVEILLANCE & LABORATORIES ADMINISTRATION (32.10.01/02)
Community Health Surveillance (32.10.01)
FY1994 appropriation \$6,996,704
FY1994 authorized positions 99
J. Mehlsen Joseph, Ph.D., *Director* (410) 225-6100

BOTTLED WATER ADVISORY COMMITTEE
Chairperson: Nelson J. Sabatini,
Secretary of Health & Mental
Hygiene (410) 225-6525

Appointed by Secretary of Health & Mental Hygiene: not yet appointed
Ex officio: David A. C. Carroll, Secretary of the Environment

OFFICE OF EPIDEMIOLOGY & DISEASE CONTROL (32.10.01.02)
FY1994 appropriation \$4,355,888
Ebenezer Israel, M.D., M.P.H., *Director* (410) 225-6700

CENTER FOR CLINICAL EPIDEMIOLOGY
Diane M. Dwyer, M.D., *Chief* (410) 225-6031

CENTER FOR COMMUNICABLE EPIDEMIOLOGY
Diane L. Matuszak, M.D., M.P.H., *Chief* (410) 225-6697

CENTER FOR VETERINARY PUBLIC HEALTH
Jack R. Grigor, D.V.M., M.P.H., *Chief* (410) 225-6711

OFFICE OF FOOD PROTECTION & CONSUMER HEALTH SERVICES (32.10.01.03)
FY1994 appropriation \$2,640,816
Diane L. Matuszak, M.D., M.P.H., *Acting Director* (410) 646-9237

DIVISION OF FOOD CONTROL
Jeannette Lyon, *Acting Chief* (410) 646-9230

HAGERSTOWN REGIONAL OFFICE
Richard Kropka, *Section Head* (301) 791-4779

DIVISION OF COMMUNITY SERVICES
Michael Hurney, *Chief* (410) 646-9240

YOUTH CAMP SAFETY ADVISORY COUNCIL
Contact: Michael Hurney (410) 646-9240
Charlotte R. Blum, *Chairperson*, 1994

Appointed by Governor with advice of Secretary of Health & Mental Hygiene and Senate advice & consent: Stephen Eller, 1994; Colleen C. Freeman, 1994; Shirley L. Shor, 1994; Sigfried Gerstung, 1995; Richard B. Isaac, 1995; Julian (Bill) Lewis, 1995; Sandra M. King-Shaw, 1996; Daniel Markowitz, 1996; Diane L. Matuszak, M.D., 1996; Susan C. Simmons, 1996.

DIVISION OF MILK CONTROL
Alan Taylor, *Chief* (410) 646-9250

HAGERSTOWN REGIONAL OFFICE
William Zepp, *Section Head* (301) 791-4779

DIVISION OF DIETETIC SERVICES
Ruby MacDonnell, *Chief* (410) 646-9245

OFFICE OF DRUG CONTROL
Charles H. Tregoe, *Director* (410) 764-2890

LABORATORIES OFFICE (32.10.02)
FY1994 appropriation \$15,558,020
FY1994 authorized positions 329
J. Mehlsen Joseph, Ph.D., *Director* (410) 225-6100

LABORATORY ADVISORY COMMITTEE
John G. Newby, M.D., *Co-Chairperson*, 1994
Blair M. Eig, M.D., *Co-Chairperson*, 1994

Appointed by Secretary of Health & Mental Hygiene (who names chair): Marshall S. Bedine, M.D.; Theodore R. Carski, M.D.; Virginia W. Charles; Lee E. Gresser, M.D.; Michael E. Pelczar, M.D. *Terms expire 1993.*
John (Jack) DeBoy, D.P.H.; Rosemary C. Hines; Karen M. Shortt; Michael J. Wajda, J.D. *Terms expire 1994.*

DIVISION OF ADMINISTRATIVE & SUPPORT SERVICES
Anne Pickett, *Chief* (410) 225-6103

DIVISION OF LICENSURE, CERTIFICATION & TRAINING
John (Jack) DeBoy, D.P.H., *Chief* (410) 225-6080

DIVISION OF CLINICAL LAB SERVICES
Genovefa Hendrickson, M.D., *Chief* (410) 225-6090

DIVISION OF ENVIRONMENTAL CHEMISTRY
Prince Kassim, *Acting Chief* (410) 225-6200

DIVISION OF MICROBIOLOGY
Joseph P. Libonati, Ph.D., *Chief* (410) 225-6125

DIVISION OF VIROLOGY & IMMUNIZATION
Jagdish Patel, Ph.D., *Chief* (410) 225-6151

BRANCH LABORATORIES
ANNAPOLIS BRANCH LABORATORY
Kenneth Wilde, Ph.D., *Chief* (410) 222-7379

EASTERN SHORE REGIONAL LABORATORY
Robert Wharton, *Chief* (410) 221-2535

CHEVERLY BRANCH LABORATORY
John J. Brennan, *Chief*. (301) 386-0206

CUMBERLAND BRANCH LABORATORY
Lane J. Ahlburn, *Chief*. (301) 777-2115

FREDERICK BRANCH LABORATORY
David Pierce, Ph.D., *Chief*
..... (301) 694-2020

ROCKVILLE BRANCH LABORATORY
Stanley Hajkowski, *Chief*
..... (301) 217-1590

SALISBURY BRANCH LABORATORY
Carl Angerman, Ph.D., *Chief*
..... (410) 749-1173

DEVELOPMENTAL DISABILITIES ADMINISTRATION (32.13.01)

FY1994 appropriation \$211,462,609
FY1994 authorized positions 2,149.7
Lois M. Meszaros, Ph.D., *Director*. (410) 225-5600
Jack Buffington, *Chief Executive Officer*
..... (410) 225-5600

COMMUNITY SERVICES ADVISORY
COMMISSION
Stephen H. Morgan, *Chairperson*
..... (410) 323-5600

Appointed by Governor: H. William Acker;
Rudolph N. Baker; Barbara Marx Brocato;
Robert Hofmann; Diane T. Hutto; Monroe
Karasi; James F. Rosner; Margaret Ann
Black Ulle; Wilfred C. Wright.

Appointed by Senate President: John A. Pica, Jr.

Appointed by House Speaker: Nancy K. Kopp

CENTRAL MARYLAND REGION

Harold Adams, *Regional Director* (410) 363-2801

ROSEWOOD CENTER (32.13.02) (Owings Mills)
FY1994 appropriation \$37,021,541
FY1994 authorized positions 907.7
Theodore Bunck, Ph.D., *Director*
..... (410) 363-2700

CITIZENS ADVISORY BOARD FOR
ROSEWOOD CENTER
Charles A. Breitenbach, *Chairperson*, 1996
Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: Elizabeth S. Haynie, 1994; Vonzella A. Hill, 1995; Lawrence A. Kaufman, 1995; Tamara T. Schnydmann, 1996; Arnold A. Cohen, 1997; Clarence C. Shelley, 1997.

SOUTHERN MARYLAND REGION

C. Frederick Meyer, *Regional Director*
..... (301) 595-5000, ext. 308

GREAT OAKS CENTER (32.13.04) (Silver Spring)
FY1994 appropriation \$22,712,647
FY1994 authorized positions 489.5
Theodore Bunck, Ph.D., *Director*
..... (301) 595-2300

CITIZENS ADVISORY BOARD FOR
GREAT OAKS CENTER
John D. Evans, *Chairperson*, 1995

Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: James R. Powell, 1994; Evelyn G. Hill Johnson, 1995; Theodore B. Ladd, Jr., 1996; Jeanne Walsh, 1996; Marie W. Jack, 1997; Dorothy G. Weinstein, 1997.

EASTERN SHORE REGION

Marion Chambers, *Regional Director*
..... (410) 546-7202

HOLLY CENTER (32.13.05) (Salisbury)
FY1994 appropriation \$13,793,355
FY1994 authorized positions 393.5
Jane Carmean, Ph.D., *Superintendent*
..... (410) 546-2181

CITIZENS ADVISORY BOARD FOR
HOLLY CENTER
Mary Lou Chandler, *Chairperson*, 1995

Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: Edward V. Ellis, Ph.D., 1994; Ann M. Eikenberg, 1995; Mabel H. Long, 1996; Rev. Buford E. Painter, 1996; Norman H. Conway, 1997; Edward H. Nabb, Sr., Esq., 1997.

WESTERN MARYLAND REGION

Edward F. Orndorff, *Regional Director*
..... (301) 791-4647

BRANDENBURG CENTER (32.13.09)
(Cumberland)
FY1994 appropriation \$3,472,314
FY1994 authorized positions 87
Carolyn K. Brown, *Director*. (301) 777-2250

CITIZENS ADVISORY BOARD FOR
BRANDENBURG CENTER
Albert A. Coviello, *Chairperson*, 1997

Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: Robert Boxley, Sr., 1994; Randjit S. Dhillon, 1995; George C. Edwards, 1995; Suzanne Brandenburg, 1996; John R. Toston, Esq., 1996; John Buckalew, Jr., 1997.

POTOMAC CENTER (32.13.07) (Hagerstown)
FY1994 appropriation \$8,945,710
FY1994 authorized positions 229
Steven J. Smith, *Director*. ... (301) 791-4650

CITIZENS ADVISORY BOARD FOR
POTOMAC CENTER
Kermit A. Hoffman, *Chairperson*

Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: Margaret Washington, 1994; Mary Brandenburg, 1995; Mary V. Schnurr, 1995; Geraldine M. Fantone, 1996; Frances L. Michael, 1996; Larry R. Campbell, 1997; James S. Spicلمان, 1997.

LOCAL & FAMILY HEALTH ADMINISTRATION (32.06.02)

FY1994 appropriation \$147,468,818
FY1994 authorized positions 137.5
Chinnadurai Devadason, M.D., D.P.H., *Director*
..... (410) 225-5300
Alan Baker, *Deputy Director* (410) 225-5300

STATE ADVISORY COUNCIL ON
ARTHRITIS & RELATED DISEASES
Vacancy, *Chairperson* ... (410) 225-6505

Appointed by Governor (who names chair): Wanda B. Nitsch, 1994; Janie P. Scott, O.T.R./L., 1994; Kenneth J. Williams, 1994; Thetius A. Saunders, 1995; Stanley W. Stocker, 1995; Charles S. Via, M.D., 1995; Claudia V. Frederick, 1996; Iredall W. Inglehart III, M.D., 1996; Janette C. Martin, 1996; Marcia C. Schmidt, M.D., 1996; Denise C. Headley Noll, R.N., 1997; four vacancies.

STATE ADVISORY COUNCIL ON
HEREDITARY & CONGENITAL
DISORDERSPeter B. Hirtle, *Chairperson*, 1994

..... (410) 225-6505

Appointed by Governor: Anthony E. Doyle, Jr., Esq., 1994; Jacqueline Leone, 1995; Neil S. Kurlander, Esq., 1996; Joan A. Wise, 1996; R. Stephen S. Amato, M.D., 1997; Neil A. Holtzman, M.D., 1997; Eric A. Wulfsberg, M.D., 1997; one vacancy.

Appointed by Senate President: Larry Young

Appointed by House Speaker: Delores G. Kelley

Nonvoting members appointed by Secretary of Health & Mental Hygiene: J. Mehlsen Joseph, M.D.; Patricia Keimig; Russell W. Moy, M.D., M.P.H.; Susan R. Panny, M.D.; one vacancy.

STATE ADVISORY COUNCIL ON
HIGH BLOOD PRESSURE & RELATED
CARDIOVASCULAR RISK FACTORS
Vacancy, *Chairperson* .. (410) 225-6505

Appointed by Governor: Daniel Gustave Sapir, M.D., 1993; Diane M. Becker, Sc.D., M.P.H., 1994; Frank R. Claudy, M.D., 1994; Edward Magruder Passano, Jr., 1994; Elijah Saunders, M.D., 1994; Betsy D. Simon, M.S., C.H.E.S., 1994; Rex D. Archer II, M.D., 1995; Rose D. Nohe, 1995; Jeanette J. Washington, M.H.S., 1995; Paul K. Whelton, 1995; Lester Buster, 1996; Tony Y. Hsiao, M.D., 1996; Diana K. Schmidt, R.D., M.P.H., 1996; Joyce H. Rasin, Ph.D., 1997; two vacancies.

STATE ADVISORY COUNCIL ON
PHYSICAL FITNESSLinda Vanderhoff, *Executive Director*

..... (410) 225-6757

Michael E. Busch, *Chairperson*, 1993

Appointed by Governor (who names chair) with advice of Secretary of Health & Mental Hygiene: Leon N. Coursey, Ph.D.; William M. Kyle; Lois M. Shofar, Ph.D.; Delano Tucker, Ph.D.; two vacancies. *Terms expire 1994.*

Harold J. Cordts, Ed.D.; Anne Carrington Gawne, M.D.; Harold J. Jennifer, Jr.; Wayne B. Leadbetter, M.D.; American Joe Miedusiewski; Edna D. Simmons-Bennett; Jack C. Stovall, Ph.D.; one vacancy. *Terms expire 1995.*

Susan M. Fenton; Carol V. Friedman; Heinz W. Lenz; Allen M. Meacham, Jr.; Pamela H. Shriver. *Terms expire 1996.*

Barry L. Brown; Elizabeth Y. Brown, Ed.D.; Richard L. Greene; Jeanette E. Opalensky, R.N.; Janet Otradovec; Virginia M. Popiolek. *Terms expire 1997.*

OFFICE OF PLANNING, EVALUATION, &

PROGRAM DEVELOPMENT

Norma Fox Kanarek, Ph.D., *Director*

..... (410) 225-6783

OFFICE OF HEALTH PROMOTION

EDUCATION & TOBACCO USE PREVENTION

Joan L. Stine, *Chief*..... (410) 225-1362

DEERS HEAD CENTER (32.09.04) (Salisbury)

FY1994 appropriation..... \$13,166,872

FY1994 authorized positions..... 275.5

Robert C. Elliott, M.D., *Director*

..... (410) 543-4011

CITIZENS ADVISORY BOARD FOR
DEERS HEAD CENTERLouise L. Gulyas, *Chairperson*, 1996

Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: Richard Bearman, 1994; Robert W. Murphey, 1995; Bonnie Farkosfalvy, 1996; Barbara W. Jackson, 1996; Samuel Q. Johnson III, 1996; Lillian S. Poole, 1997.

WESTERN MARYLAND CENTER (32.09.03)
(Hagerstown)

FY1994 appropriation..... \$13,533,848

FY1994 authorized positions..... 303

Carl A. Fischer, M.D., *Director*

..... (301) 791-4410

CITIZENS ADVISORY BOARD FOR
WESTERN MARYLAND CENTERJoyce C. Brown, *Chairperson*, 1997

Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene: David A. Engle, 1994; John S. Shank, 1995; Sally D. Burdette, 1996; John P. Donoghue, 1996; Anthony E. Jennings, 1996; Karen C. Ridenour, 1996.

OFFICE OF CHILD HEALTH

Polly B. Harrison, M.D., *Director*. (410) 225-6749

PROGRAM TO IDENTIFY

HEARING-IMPAIRED INFANTS

Mary Slough, *Director*..... (410) 225-5603ADVISORY COUNCIL FOR PROGRAM TO
IDENTIFY HEARING-IMPAIRED INFANTS
Vira J. Froehlinger, *Chairperson*, 1995

Appointed by Secretary of Health & Mental Hygiene: Sandra Hoffman, 1993; Jackie Stover, 1993; Nancy A. White, 1993; Brian Alles, 1994; Sue Carol Griebler, 1994; Carole McIndoe, 1994; Jacob K. Felix, M.D., 1995; Mary G. Mussman, M.D., M.P.H., 1995; Hiroshi Shimizu, M.D., 1995.

OFFICE OF CHILDREN'S MEDICAL SERVICES

Judson Force, M.D., M.P.H., *Director*

..... (410) 225-5580

OFFICE OF CHRONIC DISEASE PREVENTION

John Southard, M.D., *Director* .. (410) 225-6778

OFFICE OF HEREDITARY DISORDERS

Susan R. Panny, M.D., *Director* . (410) 225-6730

OFFICE OF MANAGEMENT SERVICES

William Miller, *Director*..... (410) 225-6742OFFICE OF MATERNAL HEALTH & FAMILY
PLANNINGRussell W. Moy, M.D., M.P.H., *Director*

..... (410) 225-6721

OFFICE OF WOMEN, INFANTS, & CHILDREN

Joan Salim, *Director*..... (410) 225-5231

LOCAL HEALTH DEPARTMENTS

MENTAL HYGIENE ADMINISTRATION (32.12.01)

FY1994 appropriation..... \$323,995,414

FY1994 authorized positions..... 4,633

Stuart B. Silver, M.D., *Director* (410) 225-6611Oscar Morgan, *Acting Deputy Director*

..... (410) 225-6540

Stuart Keill, M.D., *Acting Clinical Director*

..... (410) 225-6655

MARYLAND ADVISORY COUNCIL ON
MENTAL HYGIENEJoseph I. Pines, *Chairperson*, 1994

..... (410) 225-6610

Appointed by Governor: Richard Grumbacher, 1989; Stephen T. Baron, 1994; Alfred Muller, M.D., 1994; Marge Samels, 1994; Steven S. Sharfstein, M.D., 1994; Francis A. Sullivan, 1994; Evan G. DeRenzo, Ph.D., 1995; Robert M. Pender, 1995; Susan F. Clark, 1996; Marjorie S. Diehl, 1996; Livia Pazourek, 1996; Ann Ottney Cain, Ph.D., 1997; five vacancies.

CLIFTON T. PERKINS HOSPITAL CENTER
(32.12.10) (Jessup)

FY1994 appropriation \$19,573,721

FY1994 authorized positions 441

Raymond F. Patterson, M.D., *Superintendent*
. (410) 792-4022

**CITIZENS ADVISORY BOARD FOR
CLIFTON T. PERKINS HOSPITAL CENTER**
Mary Ellen Zorbaugh, *Chairperson*, 1996

*Appointed by Governor upon recommendation
of Secretary of Health & Mental Hygiene:*
Gregory Evans, 1994; Joan B. Gillette,
1995; Alfred Bumanis, 1996; Joseph A.
Navarro, Ph.D., 1996; Bertha H. Woods,
1996; Agnes B. Hatfield, 1997.

**MARYLAND PSYCHIATRIC RESEARCH
CENTER** (32.12.02) (Baltimore City)

FY1994 appropriation \$3,366,741

William T. Carpenter, M.D., *Director*
. (410) 455-7101

EXECUTIVE BOARD

Chairperson: John A. Talbott, M.D.,
Chairperson, Dept. of Psychiatry,
University of Maryland School of
Medicine

Ex officio: William T. Carpenter, M.D.,
Director, Maryland Psychiatric Research
Center; Stuart B. Silver, M.D., *Director*,
Mental Hygiene Administration; Oscar
Morgan, *Acting Deputy Director*, Mental
Hygiene Administration; Donald E.
Wilson, M.D., *Dean*, University of
Maryland School of Medicine.

METRO MARYLAND REGION

Alice Hegner, *Regional Director* (410) 455-7731

WALTER P. CARTER CENTER (32.12.03)
(Baltimore City)

FY1994 appropriation \$16,630,777

FY1994 authorized positions 214

Patricia W. Kendall, Ph.D., *Administrator*
. (410) 328-2139

David B. Mallott, *Clinical Director*
. (410) 328-2275

**CITIZENS ADVISORY BOARD FOR
WALTER P. CARTER CENTER**

*Appointed by Governor upon recommendation
of Secretary of Health & Mental Hygiene:*
Cynthia Braxton-Ligon, 1996; Eileen M.
Herron, R.N., 1996; Maria D. Long, 1996;
Heidi N. Rooks, 1996; Virginia Mellendick,
1997; two vacancies.

HIGHLAND HEALTH FACILITY

PSYCHIATRIC UNIT (32.12.13) (Baltimore City)

FY1994 appropriation \$4,050,916

FY1994 authorized positions 73.2

Ned Rosinsky, M.D., *Medical Director*
. (410) 558-9005

**CITIZENS ADVISORY BOARD FOR
HIGHLAND HEALTH FACILITY**

Gerard H. O'Connor, *Chairperson*, 1996

*Appointed by Governor upon
recommendation of Secretary of Health &
Mental Hygiene:* Horace Dacko, 1994;
Mary Grubowski, 1994; Barbara Baynes,
1995; Shirley L. Bigley, Esq., 1996; Linda
R. Hash, 1997; one vacancy.

**REGIONAL INSTITUTE FOR CHILDREN &
ADOLESCENTS (RICA)—BALTIMORE**
(32.12.05)

FY1994 appropriation \$6,955,371

FY1994 authorized positions 142

Clifford A. Palmer, *Administrator*
. (410) 368-6600

**CITIZENS ADVISORY BOARD FOR
REGIONAL INSTITUTE FOR CHILDREN
& ADOLESCENTS—BALTIMORE**
Marvin A. Hoss, Ph.D., *Chairperson*, 1994

*Appointed by Governor upon recommendation
of Secretary of Health & Mental Hygiene:*
Ophelia G. Bell, 1995; Cecil E. Barrington,
1996; Herbert Garber, Ph.D., 1996;
Marilyn M. Gibson, 1996; Mrs. Merle
Steele, 1996; one vacancy

SPRING GROVE HOSPITAL CENTER
(32.12.09) (Catonsville)

FY1994 appropriation \$43,639,891

FY1994 authorized positions 918

Mark Pecevich, M.D., *Superintendent*
. (410) 455-7181

**CITIZENS ADVISORY BOARD FOR
SPRING GROVE HOSPITAL CENTER**
Vacancy, *Chairperson*

*Appointed by Governor upon recommendation
of Secretary of Health & Mental Hygiene:*
Diannalea Hughes, R.N., 1993; Marjorie
R. Howard, 1994; Lealia Story, 1995;
Richard M. Davis, 1996; Nancy P. Garrison,
1996; Lynnda S. Kratovil, 1996; J. Timothy
Fagan, 1997; one vacancy.

CENTRAL MARYLAND REGION

Oscar Morgan, *Regional Director*
. (410) 795-2100, ext. 3906

**REGIONAL INSTITUTE FOR CHILDREN &
ADOLESCENTS (RICA)—ROCKVILLE**
(32.12.11)

FY1994 appropriation \$8,669,654

FY1994 authorized positions 172.6

John L. Gildner, *Administrator*
. (301) 251-6820

**CITIZENS ADVISORY BOARD FOR
REGIONAL INSTITUTE FOR CHILDREN
& ADOLESCENTS—ROCKVILLE**
Walter E. Fowlkes, *Chairperson*, 1996

*Appointed by Governor upon
recommendation of Secretary of Health &
Mental Hygiene:* Beverly A. Modine,
1994; Odessa M. Shannon, 1995; Gael S.
Butcher, 1996; Carol S. Petzold, 1996;
Benjamin Schlesinger, Ph.D., 1996;
Donna D. Miller, 1997.

SPRINGFIELD HOSPITAL CENTER (32.12.08)
(Sykesville)

FY1994 appropriation \$52,616,974

FY1994 authorized positions 1,122.5

Bruce Hershfield, M.D., *Superintendent*
. (410) 795-2100

**CITIZENS ADVISORY BOARD FOR
SPRINGFIELD HOSPITAL CENTER**
John B. Whinningham, *Chairperson*, 1996

*Appointed by Governor upon
recommendation of Secretary of Health &*

Mental Hygiene: Rev. William J. Hunt, 1994; Dorothy Bockoven, 1995; Marie B. Dearing, 1996; Christopher Freeman-Clark, 1996; Roslyn E. Lehman, 1996; Philip R. Deitchman, 1997.

SOUTHERN MARYLAND REGION

Sanford Bienen, Ph.D., *Regional Director*
..... (410) 987-2360

CROWNSVILLE HOSPITAL CENTER (32.12.06)
FY1994 appropriation..... \$24,517,823
FY1994 authorized positions..... 664.3
Haroon R. Ansari, Ph.D., *Administrator*
..... (410) 987-6200, ext. 223
Jaleh Sahandy, M.D., *Acting Clinical Director*
..... (410) 987-6200, ext. 204

CITIZENS ADVISORY BOARD FOR
CROWNSVILLE HOSPITAL CENTER
Mary Jo Strauss, Ph.D., *Chairperson*, 1997
*Appointed by Governor upon recommendation
of Secretary of Health & Mental Hygiene*:
Mary Clements, 1994; Lelia F. Davage,
1995; Jean L. Doran, 1995; Gail J.
Livingstone, 1995; Alfred Blackstone,
1996; Mary Virginia Farrell, 1996; John J.
Noone, Ed.D., 1996; three vacancies.

REGIONAL INSTITUTE FOR CHILDREN &
ADOLESCENTS (RICA)—SOUTHERN
MARYLAND (32.12.14)
FY1994 appropriation..... \$4,716,993
FY1994 authorized positions..... 89.5
Larry H. McAvoy, *Director*. (301) 372-1800

CITIZENS ADVISORY BOARD FOR
REGIONAL INSTITUTE FOR CHILDREN
& ADOLESCENTS—SOUTHERN
MARYLAND
M. Edward Jaffe, *Chairperson*, 1996
*Appointed by Governor upon
recommendation of Secretary of Health &
Mental Hygiene*: Beatrice Rodgers, 1990;
Michael A. Gibson, 1994; Mary Louise
Andrews, 1995; Bruce H. Perritt, 1995;
Christine F. Hines-Hoesch, 1997; F.
Kirwan Wineland, 1997; four vacancies.

WESTERN MARYLAND REGION

Archie Wallace, *Acting Regional Director*
..... (301) 777-2240

THOMAS B. FINAN HOSPITAL CENTER
(32.12.04) (Cumberland)
FY1994 appropriation..... \$10,773,545
FY1994 authorized positions..... 230
Kenneth W. Messmer, *Administrator*
..... (301) 777-2260

CITIZENS ADVISORY BOARD FOR
THOMAS B. FINAN HOSPITAL CENTER
Hope E. Mahoney, *Chairperson*, 1995
*Appointed by Governor upon recommendation
of Secretary of Health & Mental Hygiene*:
Frederick E. Heacock, 1994; Daniel F.
McMullen III, 1994; Debra K. Spiker,
1994; Robert T. Stevens, 1994; Casper R.
Taylor, Jr., 1996; M. Maxine Grose, 1997.

EASTERN SHORE REGION

Mary Kay Noren, *Regional Director*
..... (410) 221-2527

EASTERN SHORE HOSPITAL CENTER
(32.12.07) (Cambridge)
FY1994 appropriation..... \$14,560,821
FY1994 authorized positions..... 354
Mary Kay Noren, *Acting Superintendent*
..... (410) 221-2311

CITIZENS ADVISORY BOARD FOR
EASTERN SHORE HOSPITAL CENTER
& UPPER SHORE COMMUNITY
MENTAL HEALTH CENTER
George R. Ames, Jr., *Chairperson*, 1995

*Appointed by Governor upon
recommendation of Secretary of Health &
Mental Hygiene*: Francis W. Lewis, Esq.,
1994; Gwendolyn T. Rodney, 1994; G.
Daniel McAllister, 1995; Marjorie A.
Holt, 1996; Rev. Thomas W. Hurley,
1996; Ruth Langevin, 1996; Alberta
Bishop Purnell, 1996; Mary E. Scott,
1996; Josephine Eby, 1997; one vacancy.

UPPER SHORE COMMUNITY MENTAL
HEALTH CENTER (32.12.12) (Chestertown)
FY1994 appropriation..... \$5,960,707
FY1994 authorized positions..... 130.5
William W. Tubman, Jr., *Administrator*
..... (410) 778-6800

CITIZENS ADVISORY BOARD FOR
UPPER SHORE COMMUNITY MENTAL
HEALTH CENTER

See Citizens Advisory Board for Eastern
Shore Hospital Center & Upper Shore
Community Mental Health Center.

HEALTH CARE POLICY, FINANCE, & REGULATION (32.16.01)

FY1994 appropriation..... \$6,077,792
FY1994 authorized positions..... 52
Vacancy, *Deputy Secretary*..... (410) 225-6500

POLICY & HEALTH STATISTICS ADMINISTRATION
Mary E. Stuart, Sc.D., *Director*..... (410) 225-5806

DIVISION OF HEALTH SYSTEMS ANALYSIS

Michael H. Fox, Sc.D., *Assistant Director*
..... (410) 225-5213

DIVISION OF PROJECT PLANNING & COORDINATION

Vacancy, *Assistant Director*..... (410) 225-5810

DIVISION OF PRIMARY CARE & RURAL HEALTH

Jonathan Foley, *Assistant Director* (410) 225-6811

MEDICAL CARE FINANCE & COMPLIANCE ADMINISTRATION (32.17.01.05)

FY1994 appropriation..... \$5,510,089
FY1994 authorized positions..... 136.5
Lawrence P. Triplett, *Director*..... (410) 225-5204

MEDICAID QUALITY CONTROL UNIT

Theresa Carrington, *Chief*... (410) 225-1391

SURVEILLANCE & UTILIZATION REVIEW

SUBSYSTEM (SURS) CONTROL UNIT
Linda F. Lee, *Chief*..... (410) 225-1585

DIVISION OF ACUTE CARE SERVICES

Stanley H. Freedman, *Chief*... (410) 225-1722

DIVISION OF LONG-TERM CARE

Samuel Colgain, *Chief*..... (410) 225-1712

DIVISION OF MEDICAL ASSISTANCE

RECOVERIES

Greta E. Rolland, *Chief*..... (410) 225-1760

DIVISION OF UTILIZATION & ELIGIBILITY REVIEW

Rosalie Koslof, *Chief*..... (410) 225-1694

DIVISION OF ADJUNCT SERVICES

Richard N. Seaborg, *Chief*..... (410) 225-1743

PROGRAM SYSTEMS & OPERATIONS ADMINISTRATION (32.17.01.02)

FY1994 appropriation..... \$19,482,960
FY1994 authorized positions..... 193.1
Joseph E. Davis, *Director*..... (410) 225-5400

DIVISION OF ADMINISTRATIVE SERVICES
Thomas E. O'Neill, Jr., *Chief* (410) 225-5347

INFORMATION SERVICES (32.03.01.03)
FY1994 appropriation \$5,459,914
FY1994 authorized positions 104.5
Hugh Carrington, *Deputy Director*

..... (410) 225-6830

PLANS & ADMINISTRATIVE SERVICES OFFICE
Eugene Farrell, Sc.D., *Chief* (410) 225-5117

OFFICE SYSTEMS DIVISION
Frederick Besche, *Chief*.... (410) 225-6989

DEPARTMENTAL SYSTEMS DIVISION
Vacancy, *Chief*..... (410) 225-5118

DATA PROCESSING DIVISION
Charles Bures, *Chief*..... (410) 225-5084

TECHNICAL OPERATIONS

Vacancy, *Deputy Director*

DIVISION OF MEDICAID INFORMATION
SYSTEMS
Alan R. Shugart, *Chief*.... (410) 225-5408

MMIS—II PROJECT
John J. O'Brien, *Chief*.... (410) 225-6937

DIVISION OF CLAIMS PROCESSING
Joseph L. Fine, *Chief*..... (410) 225-5795

PROGRAM OPERATIONS

Vacancy, *Deputy Director*

RECIPIENT ELIGIBILITY PROGRAMS
John P. Stewart, *Chief*.... (410) 225-5406

KIDNEY DISEASE PROGRAM
Barbara A. Bradford, R.N., *Chief*
..... (410) 225-5000

MARYLAND ACCESS TO CARE (MAC)
RECIPIENT SERVICES & MEDICAL
ASSISTANCE (MA) PROVIDER RELATIONS

Dawn L. Grosshandler, *Chief* (410) 225-5444

MEDICAL CARE POLICY ADMINISTRATION (32.17.01.04)

FY1994 appropriation \$11,557,029
FY1994 authorized positions 74

Joseph M. Millstone, *Director*.... (410) 225-1432
John G. Folkemer, *Deputy Director*. (410) 225-5206

MEDICAL ASSISTANCE ADVISORY
COMMITTEE

Jacqueline Fassett, L.C.S.W., *Chairperson*, 1992

*Provider representatives appointed by Secretary of
Health & Mental Hygiene:* Melvin Bulmash,
D.D.S., M.S., 1992; Paula McLellan, 1992;
Roberta J. Milman, 1992; Frances Nadash, 1992;
J. Carter-Fulton, M.D., 1993; William Hankins,
1993; Phillip Marsiglia, P.D., 1993; Sr. Carolyn
Carné, 1994; Geni Dunnells, 1994; David A.
McDaniel, R.N., 1994; P. Gregory Rausch, M.D.,
1994; Martin Wasserman, M.D., 1994.

*Consumer representatives appointed by Secretary of
Health & Mental Hygiene:* Lynda E. Meade,
1992; Caren Berry, 1993; Dorothy Egbert,
1993; Rita Buchanan, 1994; Calvin Chin,
1994; Rev. Lon Dring, 1994; Rosa P. Neal,
1994; Patricia F. Olin, 1994; Mindell Shore,
L.C.S.W., 1994; William Villanueva, 1994.

Ex officio: Nelson J. Sabatini, Secretary of Health
& Mental Hygiene; Gloria Washington, designee
of Secretary of Human Resources; Ken Albrecht,
U.S. Dept. of Health & Human Services.

DIVISION OF LONG-TERM CARE

Mark A. Leeds, *Chief*..... (410) 225-1442

DIVISION OF ACUTE CARE

Patricia C. Burkholder, *Chief*... (410) 225-1455

DIVISION OF PRIMARY CARE

Donald Engvall, *Chief*..... (410) 225-1482

DIVISION OF MATERNAL & CHILD HEALTH
Susan J. Tucker, *Chief*..... (410) 225-6538

DIVISION OF COMMUNITY SUPPORT SERVICES

James Glover, *Chief*..... (410) 225-1474

DIVISION OF ADMINISTRATIVE SERVICES
Elizabeth Groninger, *Chief*.... (410) 225-1433

DIVISION OF ELIGIBILITY SERVICES
Edward Wollman, *Chief*..... (410) 225-1463

DIVISION OF AGING SERVICES
Douglas C. Sommers, *Chief*.... (410) 225-6764

DIVISION OF PROGRAM SERVICES
Mary C. Corrdry, *Chief*..... (410) 225-5220

LICENSING & CERTIFICATION

ADMINISTRATION (32.16.03)

FY1994 appropriation \$6,106,086
FY1994 authorized positions 114.8

Carol Benner, *Director*..... (410) 764-2750

LONG-TERM CARE, COMMUNITY MENTAL
HEALTH & SUBSTANCE ABUSE PROGRAMS

Gene Heisler, *Deputy Director*.. (410) 764-2770

HOSPITALS & AMBULATORY CARE PROGRAM

William H. Dorrill, *Deputy Director*
..... (410) 764-4980

STATE HEALTH SERVICES COST REVIEW

COMMISSION (32.16.02.02)

FY1994 appropriation \$2,084,192
FY1994 authorized positions 28

John M. Colmers, *Executive Director* (appointed
by Commission with Governor's approval)

..... (410) 764-2605
Charles O. Fisher, Sr., Esq., *Chairperson*, 1997

Appointed by Governor (who names chair): Barry A. Kuhne,
1994; William B. Russell, M.D., 1994; Richard G.
Frank, Ph.D., 1995; James R. Wood, 1995; Susan R.
Guarnieri, M.D., 1996; C. James Lowthers, 1997.

STATE HEALTH RESOURCES PLANNING

COMMISSION (32.16.02.03)

FY1994 appropriation \$2,677,585
FY1994 authorized positions 40

James R. Stanton, *Executive Director* (appointed
by Commission with Governor's approval)

..... (410) 764-3255
Marcia Gann Pines, *Chairperson*, 1994

Appointed by Governor (who names chair): James T. Estes,
1994; Walter J. Hall, 1994; Patricia J. Horsey, 1994;

Francis A. Pommert, Jr., 1994; Joan Y. Harris, 1996;
Nancy A. Russell, 1996; Ruth Spector, 1996; Brennen
Taylor, Ph.D., 1996; Gregory Scott Hunter, 1997;

Roger C. Lipitz, 1997; George S. Malouf, Sr., M.D.,
1997; Mary Etta Mills, Sc.D., 1997.

Ex officio: Mary G. Mussman, M.D., M.P.H., designee
of Secretary of Health & Mental Hygiene.

CERTIFICATE OF NEED PROGRAM

Richard J. Coughlan, *Director*... (410) 764-3255

HEALTH SYSTEMS PLANNING

Patricia Keimig, *Director*..... (410) 764-3255

RESEARCH & INFORMATION SYSTEMS

Pamela W. Barclay, *Director*.... (410) 764-3255

HEALTH SYSTEMS DEVELOPMENT

Kery Hummel, *Director*..... (410) 764-3255

MARYLAND HEALTH CARE ACCESS & COST COMMISSION

John M. Colmers, *Executive Director* (410) 764-3460
William C. Richardson, Ph.D., *Chairperson*, 1998

Appointed by Governor (who names chair) with Senate advice & consent: John A. Picciotto, Esq., 1996; Marc E. Zanger, 1996; Alex Azar, M.D., 1997; Elaine W. Johnston, 1997; J. Dennis Murray, 1997; Harold A. Cohen, Ph.D., 1998.

DATABASE DEVELOPMENT WORKGROUP
Mary E. Stuart, Sc.D., *Chairperson*

HMO QUALITY & PRACTICE PARAMETER DEVELOPMENT WORKGROUP
Joseph Mead, M.D., *Chairperson*

ADVISORY COMMITTEE ON PRACTICE PARAMETERS

..... (410) 764-3460

Appointed by Governor (who names chair): not yet appointed.

HEALTH PROFESSIONALS BOARDS & COMMISSIONS PROGRAM (32.16.02.04)

FY1994 appropriation \$3,143,216
FY1994 authorized positions 41.9
John B. Schell, *Facilitator* (410) 764-4712

STATE BOARD OF EXAMINERS FOR AUDIOLOGISTS, HEARING AID DISPENSERS, & SPEECH-LANGUAGE PATHOLOGISTS

Barbara A. Curtis, *Administrator* (410) 764-4725
John M. Sloan, *Chairperson*, 1995

Appointed by Governor with advice of Secretary of Health & Mental Hygiene: Roseanne P. Clausen, 1994; James Gerlach, M.D., 1994; Anthony D. Hagedorn, Jr., 1994; Douglas E. Mattox, M.D., 1994; Miriam Hawtof, R.N., 1995; M. Barbara Laufer, Ph.D., 1995; Judy Berman, 1996; Solveig Ingersoll, 1996; Dennis M. Kahn, 1996; Allan R. Orrison, 1996; Louise Colodzin, Ph.D., 1997; M. Elizabeth Powell, 1997.

STATE BOARD OF CHIROPRACTIC EXAMINERS

Audie G. Klingler, D.C., *President*, 1997
..... (410) 764-4726

Appointed by Governor with advice of Secretary of Health & Mental Hygiene and Senate advice & consent: Dorothy Hunt, 1994; Howard F. Lewis, D.C., 1995; Florence G. Blanck, D.C., 1996; Stanley Kauffman, 1996; Paul H. Goszkowski, D.C., 1997.

STATE BOARD OF DENTAL EXAMINERS

Larrie L. Bennett, *Administrator* (410) 764-4730
Dennis M. Sullivan, D.D.S., *President*, 1994

Appointed by Governor with advice of Secretary of Health & Mental Hygiene (consumer members also appointed with Senate advice & consent): Robert M. Phillips, Sr., D.D.S., 1994; Sheldon Silverman, D.D.S., 1994; Curtis N. Adams, D.D.S., 1995; Deborah A. Cohn, 1995; Edna Hirsch, D.D.S., 1995; Melissa A. Diemer, R.D.H., 1996; Tandra R. Doring, 1996; J. Roedel Jaeger, D.D.S., 1996; Susan W. Polydoroff, R.D.H., 1996; Rev. Marcus G. Wood, 1996; Benjamin J. Kimbers, Jr., D.D.S., 1997; Guy S. Shampaine, D.D.S., 1997; Melvin J. Slan, D.D.S., 1997.

STATE BOARD OF DIETETIC PRACTICE

Aileen Taylor, *Administrator* . . . (410) 764-4733
Richard A. Ahrens, Ph.D., *Chairperson*, 1996

Appointed by Governor with advice of Secretary of Health & Mental Hygiene and Senate advice & consent: Sam Jacobson, 1994; Virginia Morgan, 1994; Lenora L. Booth, 1996; Adelaide E. Lloyd, 1996; Marilyn T. Mower, 1997; Julia M. Robinson, 1997.

STATE BOARD OF ELECTROLOGISTS

Debra L. Larson, L.E., *Chairperson*, 1994
..... (410) 764-4702

Appointed by Governor upon recommendation of Secretary of Health & Mental Hygiene and with Senate advice & consent: Victory Sue Tolen, L.E., 1996; Mona C. Wexler, L.E., 1996; Maria J. Cassidy, L.E., 1997; Felicia Dubrovsky, 1997.

STATE COMMISSION ON KIDNEY DISEASE

Eva Schwartz, *Executive Director* (410) 764-4799
Andrew Whlton, M.D., *Chairperson*, 1996

Appointed by Governor: Ray C. Brown, 1991; Curtis E. Davis, M.D., 1994; Thomas G. Morford, 1994; Haywood Mayo, 1995; Jodi F. Moskowitz, 1995; Mary T. Behrens, M.D., 1996; Steve Yu-Liang Shen, M.D., 1996; James F. Burdick, M.D., 1997; Charles R. Medani, M.D., 1997; Alexis B. Southworth, 1997; one vacancy.

STATE BOARD OF MORTICIANS

Norene Pease, *Administrator* . . . (410) 764-4792
Erich W. March, *President*, 1995

Appointed by Governor with advice of Secretary of Health & Mental Hygiene and Senate advice & consent: Odessa D. Dorkins, 1994; Robert T. Foard, Jr., 1994; Gary L. Kaufman, 1994; Diana G. Samuels, 1994; Robert C. Adams, Sr., 1995; Bobbie Jean Hargrove, 1995; Thomas J. Murphy III, 1995; James J. Temple, Jr., 1995; Gerald C. Bounds, 1997; Bernard A. Dabrowski, Jr., 1997; Ira J. Levinson, 1997.

STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS

Howard E. White, *Executive Director*
..... (410) 764-4750
Carville D. Duncan, Jr., *Chairperson*, 1996
Jeanecanne S. Streib, *Vice-Chairperson*, 1993

Appointed by Governor (who names chair & vice-chair) with advice of Secretary of Health & Mental Hygiene (consumer members also appointed with Senate advice & consent): Carolyn R. Bridgeford, 1994; Joseph E. Devadoss, 1994; Cleve Laub, Jr., 1994; Eleanor K. Wang, 1994; Nancy K. Belle, R.N., 1996; Eunice H. Chesley, 1996; Hilary H. Klein, R.N., 1996; Johnnye Mae Stevenson, 1997; Darell R. Cammack, Jr., 1997.

STATE BOARD OF OCCUPATIONAL THERAPY PRACTICE

Vacancy, *President* (410) 764-4728

Appointed by Governor with advice of Secretary of Health & Mental Hygiene (consumer members also appointed with Senate advice & consent): Carol G. Bainer, O.T.R./L., 1994; Frances Silverstein, O.T.R./L., 1994; Alfred M. Tyler, 1995; Betty Cox, 1996; Gladys W. Patterson, 1996; Elena A. Skittle, 1997; one vacancy.

STATE BOARD OF EXAMINERS IN OPTOMETRY

Barbara A. Curtis, *Administrator* (410) 764-4725
 Stanley Feinblum, O.D., *President*, 1995

Appointed by Governor with advice of Secretary of Health & Mental Hygiene (consumer members also appointed with Senate advice & consent): Stanley A. Appelbaum, O.D., 1994; Laura C. Whitfield, 1994; Richard C. Edlow, O.D., 1996; Calvin J. Osterman, O.D., 1996; Gwendolyn B. Stewart, 1996; Beverly B. Miller, O.D., 1997.

STATE BOARD OF PHARMACY

Roslyn Scheer, *Executive Director* (410) 764-4755
 Steven S. Cohen, *President*, 1995

Appointed by Governor with advice of Secretary of Health & Mental Hygiene (consumer member also appointed with Senate advice & consent): William E. Adams, 1994; Ralph A. Small, Jr., 1994; Robert J. Kabik, 1996; Theodore S. Litwin, 1996; Melvin N. Rubin, 1996; Dorothy S. Levi, 1997; George C. Voxakis, 1997.

STATE BOARD OF PHYSICAL THERAPY EXAMINERS

Ann E. Tyminski, *Executive Director*
 (410) 764-4752
 Charles M. Dilla, P.T., *Chairperson*, 1994

Appointed by Governor with advice of Secretary of Health & Mental Hygiene (consumer members also appointed with Senate advice & consent): William D. Hodges, P.T., 1994; Jerry O. Pittman, 1995; Patricia G. Provance, 1996; Barry W. Thomas, 1996; Carol A. Hamilton, 1997; Ruth B. Rosenblatt, 1997.

STATE BOARD OF PODIATRIC MEDICAL EXAMINERS

Charlotte Sullivan, *Administrator* (410) 764-4785
 Vacancy, *President*

Appointed by Governor with advice of Secretary of Health & Mental Hygiene (consumer members also appointed with Senate advice & consent): Lawrence D. Block, D.P.M., 1994; Joseph S. Werner, D.P.M., 1995; Steven M. Glubo, D.P.M., 1996; Gary A. Lieberman, D.P.M., 1996; Gloria Ruby, 1996; Mary E. Claybaum-Rock, 1997; Michael H. Feinstein, D.P.M., 1997.

STATE BOARD OF EXAMINERS OF PROFESSIONAL COUNSELORS

Aileen Taylor, *Administrator* . . . (410) 764-4733
 Vacancy, *Chairperson*

Appointed by Governor with advice of Secretary of Health & Mental Hygiene: Fred Bemak, Ed.D., 1994; Loryn S. Lesser, Ph.D., 1994; Jacqueline F. Brown, Ph.D., 1996; Akira Otani, Ed.D., 1996; Victor E. Bibbins, Sr., Ph.D., 1997; Janet M. Harryman, 1997.

STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS

Roslyn Blankman, *Administrator* (410) 764-4787
 W. Sherod Williams, Ph.D., *Chairperson*, 1994

Appointed by Governor with advice of Secretary of Health & Mental Hygiene and with Senate advice & consent: M. Trinitas Bochini, Ph.D., 1994; Wilhemena M. Walton, 1994; Eric D. Bowman, Ph.D., 1996; Arnold Fleischmann, 1996; Milton F. Shore, Ph.D., 1996; Daniel R. Malone, Ph.D., 1997; Douglas J. Peddicord, Ph.D., 1997; Anita O. Solomon, Ph.D., 1997.

STATE BOARD OF SOCIAL WORK EXAMINERS

Harold G. Gordon, *Administrator*
 (410) 764-4788
 Richard W. Stanzione, *Chairperson*, 1994

Appointed by Governor with advice of Secretary of Health & Mental Hygiene (consumer members also appointed with Senate advice & consent): Ann Aukamp, 1995; Harriet H. Brown, 1995; Nichole M. Boswell, 1996; Sharon R. Grinnell, 1996; John N. Minion, 1997; Sally A. Neustadt, 1997.

STATE ANATOMY BOARD

Ronald S. Wade, *Director* (410) 547-1222
 Christopher B. Ruff, Ph.D., *Chairperson*
 fax: (410) 706-8107

Representatives of anatomy departments of Maryland medical schools & University of Maryland School of Dentistry: Louis A. Benevento, Ph.D.; Anne Hirshfield; Donald B. Newman, M.D.; Marshall Rennels, Ph.D.; Joan T. Richtsmeier, Ph.D.; Michael N. Sheridan, M.D.

STATE BOARD OF NURSING

Donna M. Dorsey, R.N., M.S., *Executive Director*
 (410) 764-5124
 Judith W. Ryan, R.N., Ph.D., C.R.N.P.-A., *President*, 1994

Appointed by Governor with advice of Secretary of Health & Mental Hygiene (consumer members also appointed with Senate advice & consent): Madeline V. Forrest, 1994; Elaine S. Simms Hutchins, L.P.N., 1994; Joan H. Johnson, L.P.N., 1994; Margaret D. Richards, 1994; Mary T. Ford, R.N., 1996; Caroline B. Stellman, 1996; Cheryl Tom-Nelson, R.N., 1996; Teresa M. Bianco, 1997; Emily G. Canty, 1997; Sharon P. O'Neill, 1997.

ANESTHETIST ADVISORY COMMITTEE

Staff: Mary Jane Peitersen, R.N., M.S.
 Victor Rivera-Diaz, C.R.N.A., *Chairperson*

Appointed by State Board of Nursing: Thomas Pannone, C.R.N.A.; Winifred Paris, C.R.N.A.; Charlene P. Roche, C.R.N.A.; Brian Stark, C.R.N.A.

NURSE ANESTHETIST ADVISORY COMMITTEE

Appointed by State Board of Nursing: John J. Connelly, C.R.N.A.; Sheldon Foland, C.R.N.A.; Janice Sendak, C.R.N.A.

CERTIFIED NURSE-MIDWIVES ADVISORY COUNCIL

Staff: Mary Jane Peitersen, R.N., M.S.
 Eileen Ehudin-Pagano, *Chairperson*

Appointed by State Board of Nursing: Jeanne Brinkley, C.N.M.; Cynthia Monshower, C.N.M.; one vacancy.

JOINT COMMITTEE ON NURSE-MIDWIFERY

Jeanne Brinkley, C.N.M., *Chairperson*
Appointed by State Board of Nursing & State Board of Physician Quality Assurance: Janice Emerling, C.N.M.; George Hutchins, M.D.; Arnold Michael, M.D.; J. Cortland Robinson, M.D.; one vacancy.

NURSE PRACTITIONER JOINT COMMITTEE

Staff: Mary Jane Peitersen, R.N., M.S.
 Vacancy, *Chairperson*

Appointed by State Board of Nursing & State Board of Physician Quality Assurance: Debra Benoit-Sivertson, C.R.N.P.; Paul Burgan,

M.D.; Rebecca Davis Elon, M.D.; Dianna Heffner, C.R.N.P.; Deborah Pope, C.R.N.P.; Sidney B. Seidman, M.D.

NURSE PRACTITIONER PEER REVIEW COMMITTEE

Staff: Mary Jane Peitersen, R.N., M.S.
Janice Wilson, C.R.N.P., *Chairperson*

Appointed by State Board of Nursing: Margo Chaney Cockey, C.R.N.P.; Joan McGarvey Hovatter, C.R.N.P.; Marilyn J. Gall, C.R.N.P.; Sharon Kern, C.R.N.P.; Karen Jaffe Lefler, C.R.N.P.; Carole Sullivan Stone, C.R.N.P.; Katherine Wehrle, C.R.N.P.

NURSE PSYCHOTHERAPIST PEER REVIEW ADVISORY COMMITTEE

Staff: Mary Jane Peitersen, R.N., M.S.
Mickie Crimone, C.S.-P., *Chairperson*

Appointed by State Board of Nursing: Ellen Andruzzi, C.S.-P.; Sandra E. Benter, C.S.-P., D.N.Sc.; Ann Cain, C.S.-P.; Marie McCarthy, C.S.-P.; Sandra Sundeen, R.N., M.S.

PRACTICE ISSUES COMMITTEE

Ann K. Sober, R.N., B.S., *Chairperson*

Appointed by State Board of Nursing: Suzanne P. Albert, M.S., R.N.C., C.O.H.N.; Voncelia S. Brown, R.N., M.S.; Laura F. Freiden, R.N., M.S.; Charlene A. Hall, L.P.N.; Mary Joyce, R.N., M.S.; Margaret McManus, L.P.N.; Sheldia Rodgers, R.N.; Ann Triantafillios, R.N., M.S.; Ralph Washington, R.N.; Kathleen M. White, R.N., M.S.

REHABILITATION COMMITTEE no. 1

Patricia Miedusiewski, R.N., *Chairperson*

Appointed by State Board of Nursing: Robert M. Fox; Charlene Herala, R.N.; Bonnie Zelauskas, R.N.; one vacancy.

REHABILITATION COMMITTEE no. 2

Patricia E. Lund, R.N., Ph.D., *Chairperson*

Appointed by State Board of Nursing: Anne B. George, R.N.; Kathleen C. Jones, R.N.; Grace Monroe, L.P.N.; Richard R. Preis.

R.N. TO B.S.N. VALIDATION COMMITTEE

Cynthia E. Kielinen, R.N., *Chairperson*

Appointed by State Board of Nursing: Karen Badros; Joyce Bowles; Joan Coccaro; Margaret DeStefanis; Deborah Feldman, R.N., M.S.; Lesley Perry; Emily Slunt; Doris Starks.

P.N. TO A.D.N. VALIDATION COMMITTEE

Mary Campbell, *Chairperson*

Appointed by State Board of Nursing: Audrey Allison; Theresa Bianco; Margaret DeStefanis; Catherine Engle; Deborah Feldman, R.N., M.S.; Mary Ford; Michele Michael.

STATE BOARD OF PHYSICIAN QUALITY ASSURANCE

J. Michael Compton, *Executive Director*

..... (410) 764-4777
..... toll free: 1-800-492-6836

Israel H. Weiner, M.D., *Chairperson*, 1996

Appointed by Governor (who names chair): Brian M. Hepburn, M.D., 1994; John T. Lynn, M.D., 1994;

Christine J. Moore, 1994; John F. Strahan, M.D., 1994; Frank A. Gunther, Jr., 1995; Suresh C. Gupta, M.D., 1995; Charles F. Hobelmann, Jr., M.D., 1995; Mary Modelle Newman, M.D., 1995; Sidney B. Seidman, M.D., 1996; J. Andrew Sumner, M.D., 1996; Cheryl E. Winchell, M.D., 1996; Ira N. Brecher, M.D., 1997; Lawrence A. Jones, M.D., 1997; Sheila K. Riggs, 1997.

ACUPUNCTURE ADVISORY COUNCIL

Robert M. Duggan, R.Ac., *Chairperson*, 1997

Frank A. Gunther, Jr., *Board Liaison*

John F. Strahan, M.D., *Board Liaison*

Appointed by Governor: Marjorie Lippy. *Term expires 1996.*

Kevin B. Gerold, M.D.; Peter Hinderberger, M.D., Ph.D.; Sr. Charlotte Kerr, R.Ac., R.S.M.; Rosa L. McCoy; John F. Strahan, M.D.; Grace Wong, R.Ac. *Terms expire 1997.*

EMERGENCY MEDICAL SERVICES ADVISORY COMMITTEE

J. Andrew Sumner, M.D., *Chairperson*

Ira N. Brecher, M.D., *Board Liaison*

Appointed by State Board of Physician Quality Assurance:

Richard L. Alcorta, M.D.; Stephen C. Calloway; Craig R. Cyr; William E. Hathaway; Leon Hayes; Patricia Hicks; Lt. Mark F. Hubbard; Ernest D. Hughes; Kathleen G. Keenan; Deborah K. Norton; Leona Rowe; Ronald Schaefer; Alvin F. Stewart.

MEDICAL RADIATION & NUCLEAR MEDICAL TECHNOLOGY ADVISORY COMMITTEE

Mary M. Newman, M.D., *Chairperson*

Appointed by State Board of Physician Quality Assurance:

Robert K. Brookland, M.D.; Linda B. Caplis, R.T., R.T.C.R.; Robert R. Hiscock, R.T. (R.N.T.), C.N.M.T., M.S.R.; Harry C. Knipp, M.D.; James K. Langan, C.N.M.T.; David C. Moses, M.D.

MEDICAL SPECIALTY COMMITTEE

John T. Lynn, M.D., *Chairperson*

PHYSICIAN ASSISTANT ADVISORY COMMITTEE

Ira N. Brecher, M.D., *Chairperson*

Appointed by State Board of Physician Quality Assurance:

Alfred G. Matthews, Jr.; William G. Reisz, P.A.-C.; Dorothy Singletary, P.A.-C.; Robert Solomon, P.A.-C.; John D. Stafford, M.D.; David J. Zajano, M.D.

PSYCHIATRIST ASSISTANT ADVISORY COMMITTEE

Sheila K. Riggs, *Chairperson*

Appointed by State Board of Physician Quality Assurance:

Robert F. Ward, M.D.

RESPIRATORY CARE PROFESSIONAL STANDARDS COMMITTEE

Gary M. Evans, R.R.T., *Chairperson*

Charles F. Hobelmann, Jr., M.D., *Board Liaison*

Appointed by State Board of Physician Quality Assurance:

Raja Ayash, M.D.; Joseph J. Colella, Jr., M.D.; Nathan B. Fradin; Larry C. Greaver, R.R.T.; Sandra Montgomery, R.R.T.; Penelope Scott, M.D.; Martin Sheridan, M.D.

ORIGIN & FUNCTIONS

Although the Department of Health and Mental Hygiene was created in 1969, its antecedent agencies originated in the nineteenth century. Certain functions now overseen by the Department, however, were performed even earlier: the first recorded autopsy (possibly the first in America) occurred in Maryland in 1637; regulation of surgeons' fees began in 1640; registration of births, deaths, and marriages was required in 1650; and the first official quarantine was instituted in 1694.

The multiple functions of the Department of Health and Mental Hygiene began separately and developed at different rates, according to the State's recognition of a need to safeguard public health, the perceived urgency of that need, the potential for scientific solutions, and later, federal mandates for funding. Baltimore City usually led the way, due to the caliber of the City's medical professionals and the acuteness of urban health problems. Also, the growth of Baltimore City was paralleled by the accumulation of immense fortunes, and philanthropists often intervened to meet the urgent needs of sick, poor and insane citizens before the State assumed these responsibilities.

Health in colonial Maryland was precarious, but if a settler survived exposure to various malarial fevers, the settler was likely to be healthier than his European counterpart due to better diet, less crowding, and a cleaner environment. Epidemic diseases flourished in the squalidness of some European cities where they had become endemic and, with the growth of Atlantic seaports, Americans began to suffer too. Citizens of seaports, Philadelphia and Charleston especially, were ravaged by recurring epidemics of smallpox and yellow fever in the eighteenth century, while diphtheria decimated the children of New England. Maryland was not free from the dreaded diseases, as evidenced by the legislative record showing the General Assembly either did not meet (1747) or convened in Baltimore (1757) due to the report of smallpox in Annapolis. As Baltimore grew in prominence as a port, so too did the threat of epidemics increase. Little was known about the source or treatment of the diseases, but clearly smallpox and yellow fever arrived by ship.

The Role of Baltimore City. Epidemics played a role in the establishment of public health agencies in Maryland. The first health office in the State was created in Baltimore to cope with yellow fever epidemics beginning in 1792 (Chapter 56, Acts of 1793), and in 1797, after Baltimore was incorporated as a city, the State's first local health department came into being. Baltimore physicians had ample opportunity to study yellow fever, since more than a century would elapse before the mosquito was identified as the carrying culprit. Baltimore doctors, however, were among the first to vaccinate for smallpox, and by 1802 had set up their own Institute to vaccinate the poor free of charge, a duty later assumed by the City Health Department. The General Assembly authorized a lottery in 1809 to support the Vaccine Institute, but did not create the State Vaccine Agency, the first statewide health agency, until 1864 (Chapter 269, Acts of 1864).

The Baltimore City Health Department performed many tasks before 1850: inspecting and quarantining ships, transporting paupers to the almshouse, burying paupers, cleaning streets, removing snow and ice, and vaccinating the public against smallpox. The Department kept mortality tables showing age and cause of death; ran a hospital for contagious diseases to which sufferers could be forcibly removed; abated nuisances, such as stagnant ponds; and maintained public fountains and sewers. In 1875, it began registering births and deaths, functions the State, despite repeated efforts, did not perform adequately until 1898.

Department of Health. The first impetus for State involvement in the health of Maryland citizens came from a group of physicians, mostly from Baltimore, who were chartered in 1798 by the General Assembly as the Medical and Chirurgical Faculty of Maryland (Chapter 105, Acts of 1798). Their initial concern was to diffuse medical knowledge and protect Marylanders from ignorant medical practitioners and quacks, who abounded in the absence of an adequate supply of trained doctors. The law authorized the Faculty to license doctors. The Faculty was instrumental in founding the first medical school in the State in 1807 and, even after the Faculty lost its licensing power, it often petitioned the legislature for improvements in health care facilities and regulation.

Maryland created a State board of health in 1874, the sixth state to do so (Chapter 200, Acts of 1874). Overcoming rumors of the purported unhealthiness of certain areas of the State was seen as a necessary boon for immigration, and accurate data was required for that purpose. At first, the State Board of Health was primarily an advisory body with no regulatory authority. In 1876, the Board reported that it had: surveyed physicians throughout the State regarding health concerns, investigated nuisances in mining towns, analyzed public drinking water in Baltimore City, and examined conditions in county jails and almshouses. The Board additionally had lectured to citizens on public hygiene, collected information on the prevalence of malarial diseases, investigated a smallpox epidemic in Cumberland, and evaluated the deleterious effects of Jones Falls and the Basin on health in Baltimore City. The Board lamented the lack of any local health structure, which made it difficult to acquire information about public health. Also, although towns might call in the Board when health problems arose, the Board had no authority to mitigate nuisances. The Board's report showed that the only two significant public health laws on the

books were failing dismally. The first had created the State Vaccine Agency, and required smallpox vaccination prior to enrollment in school (Chapter 269, Acts of 1864). Doctors were supposed to vaccinate infants and other patients in their practice, and the law provided for vaccination of those unable to pay, but the smallpox epidemic in Cumberland made it clear that vaccination was not widespread in 1876. The second was the long-advocated law for registration of births, deaths, and marriages, which were to be reported to the Secretary of the Senate by the clerks of court (Chapter 130, Acts of 1865). Vital statistics were a major concern of the new State Board of Health in 1876 since few statistics had been forthcoming under the 1865 law.

In 1880, the State Board was reorganized, empowered to establish local boards and deal with emergencies. The Secretary of the Board acquired the additional title of Superintendent of Vital Statistics. Beginning in 1894, Baltimore City physicians from the Johns Hopkins Hospital led a public health movement calling for sanitary conditions in food processing from "stable to table." They worked for laws to pasteurize milk, assure pure food, and prevent the ancient scourge of tuberculosis. The State Board of Health benefited from this public interest, and in 1910 was reformed as the State Department of Health, overseeing five bureaus with clearly defined duties: Bureau of Communicable Diseases; Bureau of Bacteriology; Bureau of Chemistry; Bureau of Sanitary Engineering; and Bureau of Vital Statistics (Chapter 560, Acts of 1910).

In 1939, the Medical and Chirurgical Faculty urged the State Planning Commission to look into the availability of health care for the poor. The specter of socialized medicine loomed, and physicians were interested in developing an alternative plan. The General Assembly enacted a law in 1945 to provide health services to the indigent and medically indigent of the counties and later extended the plan to Baltimore City. The 1945 law also authorized the Department of Health to operate State-owned hospitals for persons with chronic diseases (Chapter 91, Acts of 1945).

Department of Mental Health. Maryland had assumed some responsibility for the fate of its insane by 1797 when the Maryland Hospital in Baltimore City was established as "a hospital for the relief of indigent sick persons, and for the reception and care of lunatics" (Chapter 102, Acts of 1797). Care and custody of the mentally ill suffered from the prevailing belief that insanity was not curable. Families kept their insane members at home; those who were violent could be locked up in the local jail or almshouse. The legislature perpetually was besieged with petitions for relief, and many private acts authorized a county to levy a minimal amount to support an insane or feeble-minded individual at home. Early in the nineteenth century, the so-called "moral" method for the care of the insane came into vogue, and physicians claimed that early treatment by that method made insanity more curable than most diseases. The Maryland Hospital seems to have used the method. In 1817 the county levy courts were authorized to commit their insane to the Maryland Hospital upon payment by the county of \$100 per year (Chapter 78, Acts of 1817). Since it was cheaper to keep the mentally ill chained in the county almshouse with no care at all, probably the most difficult cases, those least susceptible to a cure, were sent to the Maryland Hospital. It became primarily a hospital for the insane in 1838 though it lacked sufficient space.

Dorothea Dix, outspoken advocate for the mentally ill, pointed out in her 1852 address to the Maryland legislature that the 1850 census showed 946 insane and idiot inhabitants of the State. Of these, 133 were in the Maryland Hospital, 74 in Mount Hope Hospital, 123 in the Baltimore Almshouse, and 8 in the Maryland Penitentiary, leaving 598 either in private homes, county jails, or almshouses. Only those in the Maryland or Mount Hope Hospitals were undergoing curative treatment. The General Assembly did appropriate funds that year for a new hospital for the insane with capacity for 200 to 250 patients (Chapter 302, Acts of 1852), but by 1872 it was still under construction. Even when patients from the old Maryland Hospital were moved into the new hospital, the State needed additional accommodations and in 1894 began the Second Hospital for the Insane of the State of Maryland (Chapter 231, Acts of 1894).

For most of the nineteenth century, feeble-minded, idiotic and alcoholic citizens often shared the fate of the insane, locked in local jails or almshouses. The Board of Directors for the Maryland Inebriate Asylum reported in 1864 that they were still without a building but some inebriated persons were being treated in a lunatic asylum (Maryland Documents A, 1865). In 1883, the Medical and Chirurgical Faculty petitioned the legislature on behalf of the feeble-minded and, in 1888, the Asylum and Training School for the Feeble-Minded was authorized (Chapter 183, Acts of 1888).

At the turn of the century, the private sector was ahead of the State in providing space for the mentally ill, and county jails and almshouses served as a last resort. To safeguard legal rights and protect against abuses, the legislature created the Lunacy Commission in 1886 (Chapter 487, Acts of 1886). The Commission was mandated to visit and inspect all places, public or private, where insane persons were kept. Duties of the Commission were transferred to a Board of Mental Hygiene in 1922, and the State's five mental institutions were placed under the Department of Welfare (Chapter 29, Acts of 1922). Wartime austerity cut back spending on State institutions, and public concern after the war about treatment of the

mentally ill led to creation of the Department of Mental Hygiene in 1949 (Chapter 685, Acts of 1949). The Department was charged to administer the State's mental institutions, coordinate State psychiatric research, and oversee education and training of personnel working in mental institutions.

State Board of Health and Mental Hygiene. Mental health and public health functions became officially entwined in 1961 under the new State Board of Health and Mental Hygiene which assumed responsibility for: the health interests of Marylanders; State facilities for care of the chronically ill, mentally ill, mentally retarded, and tuberculous persons; and the medical care program for the indigent and medically indigent. The two departments, Health and Mental Hygiene, continued to administer programs and facilities as directed by the new Board (Chapter 841, Acts of 1961).

Department of Health and Mental Hygiene. Through executive reorganization in 1969, the Board and the two departments were superseded by the Department of Health and Mental Hygiene, which encompassed not only the programs and facilities inherited from its two predecessors, but also all the medical professional licensing boards, the Comprehensive Health Planning Agency, the Commission on Physical Fitness, the Advisory Board on Hospital Licensing, the Advisory Council on Hospital Construction, the Radiation Control Advisory Board, the Air Pollution Control Council, the Air Quality Control Council, and the Juvenile Services Administration (Chapter 77, Acts of 1969). Boards and councils relating to radiation and air quality, as well as environmental health programs, were transferred to the Department of the Environment in 1987; the Juvenile Services Administration became an independent agency in 1987 and an executive department in 1988.

The Department of Health and Mental Hygiene has evolved into a complex agency which continues to protect the physical, mental and social health of Marylanders. Through a comprehensive and accessible system of health services, the Department promotes health and prevents disease and disability.

Many health care programs are, by their nature, public functions and cannot be performed effectively by the private sector. Prime among these is the responsibility for dealing with epidemiological hazards to health, such as communicable diseases, and the organization of community efforts to prevent or control their impact.

Local health departments are the focal point in the delivery of services. Overseen by the Department of Health and Mental Hygiene, twenty-four local health departments report to the Deputy Secretary for Public Health Services and have access to all Department officials as well.

The Department also provides or purchases direct care services. These primarily include residential and outpatient care for the mentally ill; the mentally retarded; the chronically ill, including those with tuberculosis; the impaired elderly; and persons with addictive conditions. Several health services for the community as well as comprehensive health care services for the indigent and medically indigent are provided directly by the Department.

OFFICE OF THE SECRETARY

Nelson J. Sabatini, *Secretary of
Health & Mental Hygiene*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6505

Appointed by the Governor with Senate advice and consent, the Secretary of Health and Mental Hygiene is responsible for the functions of the Department. The Secretary also directs and coordinates numerous boards, commissions, and citizen advisory groups.

The Secretary serves on the Governor's Executive Council; the Governor's Subcabinet for Children, Youth, and Families; the Advisory Committee for Children, Youth, and Families; the Governor's Council on Adolescent Pregnancy; the Governor's Advisory Board for Justice Assistance; the Governor's Drug and Alcohol Abuse Commission; the Governor's Pesticide Council; and the Governor's Volunteer Council. The Secretary also serves on the Medical Assistance Advisory Committee; the State Health Resources Plan-

ning Commission; the Interagency Committee on Aging Services; the Interdepartmental Advisory Committee for Minority Affairs; the Domiciliary Care Facilities Board; and the State Commission on Infant Mortality Prevention.

Under the Secretary are three deputy secretaries. Each has a specific area of responsibility: Operations; Public Health Services; and Health Care Policy, Finance, and Regulation.

TASK FORCE ON FEASIBILITY OF FUTURE CONSOLIDATION OF STATE PSYCHIATRIC HOSPITALS

Chairperson: James R. Stanton, Executive Director,
State Health Resources Planning Commission

Contact: Stacy Rudin (410) 225-6626

In response to recommendations in the Master Facilities Plan of the Mental Hygiene Administration and the 1993 Joint Chairmen's Report of the General Assembly, the Secretary of Health and Mental Hygiene appointed the Task Force on Feasibility of Future Consolidation of State Psychiatric Hospitals in January 1993. The Task Force will

consider the economic impact and the effect on services of consolidation, as well as future trends in mental health treatment. Task Force members represent State agencies, the General Assembly, judiciary, professional organizations, local and State mental health advisory councils, advocacy groups, family members, and consumers.

OPERATIONS

Robert W. Eastridge, *Deputy Secretary for Operations*

201 West Preston St.
Baltimore, MD 21201 (410) 225-5502

The Deputy Secretary for Operations provides support services to the Department. The Deputy Secretary plans, organizes, directs, coordinates, and evaluates professional, technical and administrative services. These include departmentwide support services in financial planning, expenditure control, personnel management, data processing, general services, grants administration, and capital construction. The Deputy Secretary also aids the Secretary of Health and Mental Hygiene in matters that involve other State agencies, the legislature, the gubernatorial staff, and the federal government.

Under the Deputy Secretary are five administrations: Personnel Services; Financial Planning; Fiscal Services; General Services; and Information Services. The Deputy Secretary also oversees the Office of Chief Medical Examiner.

OFFICE OF GOVERNMENTAL AFFAIRS

Richard A. Proctor, *Chief*
(410) 225-6480

The Office of Governmental Affairs oversees appointments, constituent services, governmental relations, and local health planning.

OFFICE OF REGULATIONS COORDINATION

Michelle Phinney, *Regulations Coordinator*
(410) 225-6499

The Office of Regulations Coordination provides a central clearinghouse for health regulations. Here, regulations are reviewed and revised. The Office provides technical assistance to administrative units of the Department.

OFFICE OF PUBLIC RELATIONS

Michael Golden, *Chief*
(410) 225-6490

The Office of Public Relations directs public affairs of the Department and coordinates them with departmental officials, local health officers, and the Governor's Office. The Office also arranges special events and disseminates employee information.

OFFICE OF PLANNING & POLICY MANAGEMENT

Elizabeth G. Barnard, *Chief*
(410) 225-6816

The Office of Planning and Policy Management prepares the Department's annual Executive Plan, the Five-Year Capital Improvement Plan, the Master Facilities Plan, and twenty individual facility plans. The Office also is responsible for the Department's annual capital budget, real estate transactions, and bond bill submission. Internal policies and procedures are developed and promulgated through the Office. The Office also conducts special studies requested by the Secretary of Health and Mental Hygiene or the legislature.

VOLUNTEER SERVICES UNIT

W. Fred Hitchcock, *Chief*
(410) 225-6826

The Volunteer Services Unit develops, directs, coordinates, and evaluates the Department's thirty-two volunteer services programs statewide. These programs offer citizens and community groups the opportunity to aid and enhance the lives of residents of Department hospital centers, and of patients in the community.

The Chief serves on the Governor's Volunteer Council and as liaison to the Department's Council of Auxiliaries, a private, nonprofit service organization.

BOARD OF REVIEW

Joy C. Naden, *Chairperson*, 1994

Contact: Gloria Matarazzo (410) 225-6480

The Board of Review of the Department of Health and Mental Hygiene was established in 1969 (Chapter 77, Acts of 1969). The Board makes recommendations to the Secretary of Health and Mental Hygiene on the operation and administration of the Department. The Board also hears appeals as provided by law.

The Board's seven members are appointed to three-year terms by the Governor with Senate advice and consent (Code Health—General Article, secs. 2-201 through 2-207).

PERSONNEL SERVICES ADMINISTRATION

Frank C. Zoll, *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6386

Formerly the Office of Personnel Management, the Personnel Services Administration received its present name in 1988. The Administration provides personnel services and training for the Department. The Administration is responsible for the Office of Community Relations and six divisions: Administrative; Employ-

ment; Recruitment and Examination; Classification; Employee Relations; and Training Services.

OFFICE OF COMMUNITY RELATIONS

Michael R. Carter, *Chief*
(410) 225-6600

The Office of Community Relations maintains equality of opportunity within the Department of Health and Mental Hygiene and the Department's programs throughout the State. The Office monitors Department programs and health care providers to assure that they comply with civil rights laws, mandates, and regulations. For the same purpose, the Office monitors personnel management, services, and procurement procedures of the Department. The Office also develops and monitors programs for equal opportunities for employment, including affirmative action, on-site review, outreach recruitment, and complaint processing. In addition, the Office develops and monitors programs for equal access to health care and for minority business participation in State contracts.

FINANCIAL PLANNING ADMINISTRATION

Richard J. Bandelin, *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6064

The Financial Planning Administration monitors and controls all Department financial affairs, including liaison with the Department of Budget and Fiscal Planning and the General Assembly. The Administration oversees budget preparation and review, expenditure management, funding enhancement, rate setting, cost analysis, and fiscal policy. Administration functions are carried out by two divisions: Budget Management; and Program Costs and Analysis.

FISCAL SERVICES ADMINISTRATION

Sylvia Hamlett-Law, *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-5820

Functions of the Fiscal Services Administration were organized by 1923 under the Bureau of Personnel and Accounts, which was responsible for fiscal administration of the Department of Health. The Administration analyzes and provides fiscal, accounting and contracting services for the statewide operation of major Department programs and health care facilities. The Administration develops systems, policies, and procedures for the Department's fiscal management in coordination with

regulatory or control agencies, the General Assembly, and the federal government. Under the Administration are five divisions: General Accounting; Auditing; Reimbursements; Contracts and Telecommunications; and Audit Coordination and Management Analysis.

GENERAL SERVICES ADMINISTRATION

Daniel A. Hughes, *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-5830

The General Services Administration originated as the Office of General Administration by 1973. The Office was renamed the General Administrative Services Administration by 1983 and, by 1985, received its current name.

The Administration provides support services for supplies and procurement, space allocation, fleet management, mail, photocopying, building services, and capital construction. Coordination and technical assistance are provided statewide to projects of maintenance and engineering; asbestos identification and abatement; and abatement of polychlorinated biphenyls (PCBs), which are toxic chemicals found in insulating oils for electric transformers and switch gear.

The Administration directs five divisions: Central Services; Engineering and Maintenance; Health Statistics; Vital Records; and Special Projects.

DIVISION OF HEALTH STATISTICS

Vacancy, *Chief*
(410) 225-5830

Functions of the Division of Health Statistics began in 1951 as part of the Division of Vital Records and Statistics, Department of Health. By 1959, the work of vital statistics was placed under the Division of Research and Planning. By 1961, it was found under the Office of Planning and Research and, by 1963, as part of the Division of Statistical Research and Records. In 1967, it was formed separately as the Division of Biostatistics under the Bureau of Analysis and Records. In 1969, the Division was changed to the Center for Health Statistics and, by 1973, placed under the Office of General Administration. It was reorganized as a division in 1988.

Annually, the Division publishes vital statistics and population estimates for the State. To highlight significant trends and findings, the Division analyzes and reports annually on the health status of Maryland residents. It provides statistical analysis and advice to programs on studies and systems development. The Division publishes annual and special reports on these topics.

DIVISION OF VITAL RECORDS

Geneva G. Sparks, *Chief*

4201 Patterson Ave.

Baltimore, MD 21215—2299 (410) 764-3034

24-hour telephone: (410) 225-5988

toll free: 1-800-832-3277

The Division of Vital Records was organized in 1912 as the Bureau of Vital Statistics. In 1951, it was reformed as the Division of Vital Records and Statistics and, in 1967, as the Division of Vital Records under the Bureau of Analysis and Records. In 1969, the Division was placed under the Center for Health Statistics. In 1988, the Division was separated from Health Statistics.

The Division provides copies of certified birth, death, marriage and annulment certificates. All births, deaths, marriages, and divorces that occur in the State are registered. Copies of birth, death and marriage records are issued to authorized persons for a fee of \$3.00 per copy (checks to be made payable to the Department of Health and Mental Hygiene).

Birth and Death Records. The Division has birth and death records for Baltimore City from January 1, 1875, and for the twenty-three counties of Maryland from August 1898. Copies of birth records prior to 1920, and death records prior to 1974 also are available from the State Archives.

Marriage and Divorce Records. State marriage registration began on June 1, 1951, and divorce registration began in June 1961. Copies of marriage records prior to June 1951 and of all divorce records may be obtained from the Circuit Court clerk in the county where the marriage or divorce occurred, or from the State Archives.

**OFFICE OF
CHIEF MEDICAL EXAMINER**

John E. Smialek, M.D., *Chief Medical Examiner*

111 Penn St.

Baltimore, MD 21201

(410) 333-3225

Appointed by the State Postmortem Examiners Commission, the Chief Medical Examiner oversees Autopsy Services, Statewide Services, Toxicology, Administration, and the Center for the Study of Health Effects of Fire. The Chief Medical Examiner performs autopsies, when necessary, and provides the State's Attorney with copies of records concerning any death for which the medical examiner considers further investigation advisable.

STATE POSTMORTEM EXAMINERS COMMISSION

Chairperson: Benjamin Trump, M.D., Dept. of Pathology, University of Maryland School of Medicine
(410) 333-3225

The Department of Postmortem Examiners was created in 1939 to replace a decentralized system of local coroners (Chapter 69, Acts of 1939). In 1982, the Department was subsumed into the State Postmortem Examiners Commission (Chapter 21, Acts of 1982).

The State Postmortem Examiners Commission appoints physicians as deputy medical examiners in each county. They investigate violent and suspicious deaths or deaths unattended by physicians. The deputy medical examiners file with the Office of Chief Medical Examiner reports of all deaths investigated.

Commission records are open for inspection to the family of the deceased and are acceptable in court as evidence of the facts contained.

The State Postmortem Examiners Commission is composed of four ex officio members and a representative of the Department of Health and Mental Hygiene selected by the Secretary of Health and Mental Hygiene. The Commission appoints all professional personnel (Code Health—General Article, secs. 5-301 through 5-312).

**CENTER FOR THE STUDY OF
HEALTH EFFECTS OF FIRE**

Director: John E. Smialek, M.D., Chief Medical Examiner

111 Penn St., 3rd floor

Baltimore, MD 21201

(410) 333-3250

The Center for the Study of the Health Effects of Fire was created in 1988 (Chapter 185, Acts of 1988). The Center studies the health effects of exposure to fire; gathers and analyzes data on fire-related injury or death; and maintains both a registry of persons who suffer fire-related injury or death, and a computerized data base concerning injuries and health effects of fire. The Center is a repository for information routinely collected about fires. Information collected by the Center and intended for use in research is confidential and not discoverable or admissible as evidence in a civil or criminal action to determine cause of death or liability for injury or death.

In accordance with the State budget, the Center funds pilot studies on issues or factors affecting injuries or health effects of fire. The Center also applies for federal or private research grants to investigate such issues. In addition, the Center communicates with national scientific data bases on toxicology, chemistry, epidemiology, and related scientific disciplines; collaborates with agencies, such as the National Bureau of Standards, that are involved in programs related to health effects of fire; and promotes interest in fire-related issues at educational institutions in Maryland (Code Health—General Article, secs. 18-701 through 18-711).

ADVISORY COUNCIL TO THE CENTER FOR THE STUDY OF HEALTH EFFECTS OF FIRE

Melvyn Tockman, M.D., Ph.D., *Chairperson*, 1997
(410) 333-3250

The Advisory Council reviews the work of the Center for the Study of Health Effects of Fire. The Council also advises the Center's Director concerning the scientific evaluation of information collected by the Center and helps the Center set research priorities.

The Council's seven members are appointed to five-year terms by the Secretary of Health and Mental Hygiene with Senate advice and consent (Code Health—General Article, secs. 18-706 through 18-710).

PUBLIC HEALTH SERVICES

Mary G. Mussman, M.D., M.P.H., *Deputy Secretary for Public Health Services*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6541

The office of Deputy Secretary for Public Health Services was established in 1987. The Deputy Secretary is responsible for six administrations: AIDS; Alcohol and Drug Abuse; Community Health Surveillance and Laboratories; Developmental Disabilities; Local and Family Health; and Mental Hygiene.

AIDS ADMINISTRATION

Kathleen F. Edwards, Ph.D., R.N., *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-5013

AIDS Hotline (7 days a week): (410) 333-AIDS
Balt. area: (410) 945-AIDS
toll free: 1-800-638-6252

Established in 1987 as the AIDS Control Administration, the Aids Administration received its present name in 1988. The Administration provides public education and surveillance, professional education, and patient support services for persons with Acquired Immune Deficiency Syndrome (AIDS). The Administration consults and coordinates its work with twenty-four local health departments. Each local health department has counseling and testing sites where free tests and free consultations are available.

The Administration funds clinical activities for the diagnosis and evaluation of patients with AIDS. It also administers grants to community organizations for gay and minority outreach efforts.

The work of the Administration is carried out by two main offices: Health Services; and Epidemiology and Prevention.

HEALTH SERVICES

Eric M. Fine, M.D., M.P.H., *Assistant Director*
(410) 225-6804

Health Services was formed in July 1987 to support early intervention services for persons infected with human immunodeficiency virus (HIV), the virus which causes AIDS, and for persons at risk of infection. Health Services provides seropositive medical and psychosocial follow-up services. The agency also trains and educates health care professionals and devises policies, plans, and funding for HIV-related health services. Health Services operates through three divisions: Professional Education and Health Services; AIDS Services, Planning and Development; and Quality Assessment and Improvement.

*DIVISION OF PROFESSIONAL EDUCATION
& HEALTH SERVICES*

Vacancy, *Chief*
(410) 225-1052

In 1991, the Division of Professional Education and Health Services was formed by merging the functions of the Division of Provider Education and Training with the Division of Patient Care Services.

*DIVISION OF AIDS SERVICES, PLANNING,
& DEVELOPMENT*

Julia Hidalgo, Sc.D., *Chief*
(410) 225-6755

In 1989, the Division of AIDS Services, Planning, and Development was formed.

*DIVISION OF QUALITY ASSESSMENT
& IMPROVEMENT*

Joyce Harper, M.D., *Chief*
(410) 225-5018

The Division of Quality Assessment and Improvement was created in 1993.

EPIDEMIOLOGY & PREVENTION

Joseph Horman, D.V.M., M.P.H., *Assistant Director*
(410) 225-5657

Created in July 1987, Epidemiology and Prevention oversees the Center for AIDS Epidemiology; the Center for AIDS Education; and the Division of HIV Counseling and Testing Services.

CENTER FOR AIDS EPIDEMIOLOGY

Jan Markowitz, Ph.D., *Chief*
(410) 225-6707

Through case surveillance, epidemiologic investigations, seroprevalence, and other studies, the

Center for AIDS Epidemiology determines the impact of the AIDS/HIV epidemic in Maryland. Data and information derived from studies are used by the Center to design programs for prevention and health care.

CENTER FOR AIDS EDUCATION

John P. Krick, Ph.D., *Chief*
(410) 225-5019

The Center for AIDS Education is also known as the Maryland Center for AIDS-Related Educational Services (MDCARES). Created in 1987, the Center develops, implements, and oversees programs designed to interrupt transmission of the AIDS/HIV infection. Prevention efforts help both the general population and individuals and communities at particular risk of AIDS/HIV disease.

*DIVISION OF HIV COUNSELING
& TESTING SERVICES*

Michael Ward, D.D.S., *Chief*
(410) 225-5018

Formerly under Health Services, the Division of HIV Counseling and Testing Services was created in 1989.

**ALCOHOL & DRUG ABUSE
ADMINISTRATION**

Howard R. Sampson, *Director*

201 West Preston St.
Baltimore, MD 21201

(410) 225-6925

The Alcohol and Drug Abuse Administration originated as two separate agencies: one concerned with addiction to alcohol and the other with addiction to narcotics. The Drug Abuse Authority, formed in 1969, was succeeded in 1971 by the Drug Abuse Administration (Chapter 404, Acts of 1969; Chapter 29, Acts of 1971). The Division of Alcoholism Control of the former Mental Health Administration became the Alcoholism Control Administration in 1976 (Chapter 746, Acts of 1976). By departmental reorganization in 1987, the Drug Abuse Administration and the Alcoholism Control Administration merged to form the Addictions Services Administration. The Addictions Services Administration was renamed the Alcohol and Drug Abuse Administration in 1988 (Chapter 758, Acts of 1988; Code Health—General Article, Title 8).

Functions of the Administration are carried out by the Office of Education and Training and eight divisions: Children, Youth, and Families; Criminal Justice; Grants Management; Management Information Services; Planning and Policy Development; Prevention; Regional Field Services; and

Special Populations. The Administration also is served by the State Advisory Council on Alcohol and Drug Abuse, and the Alcohol and Drug Abuse Treatment Advisory Committee.

*STATE ADVISORY COUNCIL ON
ALCOHOL & DRUG ABUSE*

William H. Brill, *Chairperson*, 1992
Richard H. Lane, *Vice-Chairperson*, 1993
(410) 225-6925

The State Advisory Council on Alcohol and Drug Abuse was created in 1988 (Chapter 758, Acts of 1988). The Council advocates a comprehensive approach to the social, economic, psychological and health problems of alcohol and drug abuse. It advises the Governor, the Secretary of Health and Mental Hygiene, and the Alcohol and Drug Abuse Administration on programs to control alcoholism and drug addiction.

The Council consists of twenty-two members: twelve public members appointed by the Governor for three-year terms; two legislators; and eight ex officio members (Code Health—General Article, secs. 8-301 through 8-306).

*ALCOHOL & DRUG ABUSE TREATMENT
RESEARCH ADVISORY COMMITTEE*

Vacancy, *Chairperson*
(410) 225-6925

In 1990, the Alcohol and Drug Abuse Treatment Research Advisory Committee was formed (Chapter 580, Acts of 1990). The Committee develops methodology for evaluating the effectiveness of treatment programs. The Committee also advises the Alcohol and Drug Abuse Administration on regulations needed for research on the effectiveness of treatment programs (Code Health—General Article, sec. 8-402).

CHILDREN, YOUTH, & FAMILIES DIVISION

Gloria A. Merriam, *Chief*
(410) 225-6550

The Children, Youth, and Families Division began in Fiscal Year 1985 as a project of the Alcoholism Control Administration. It continued under the Special Projects Division when the Addictions Services Administration was formed in 1987. The following year, it was organized into the Youth, Adolescents, and Family Division and received its present name in 1993.

The Division develops, monitors, and funds assessment and treatment services for chemically dependent and drug- and alcohol-abusing adolescents and their families. Adolescents under age 18 or, if eligible for Medical Assistance (Medicaid), under age 21, as well as their families may secure a variety of services locally. These services include screening; clinical assessment; drug and

alcohol education, and counseling; clinical intervention; case management; residential treatment and long-term continuing care; intensive outpatient and day treatment; and family therapy. Adolescent clients are referred by local schools, or social services and juvenile services agencies for treatment.

CRIMINAL JUSTICE DIVISION

C. Wayne Kempse, *Chief*
(410) 225-6901

The Criminal Justice Division was formed in 1987 under the former Addictions Services Administration. The Division coordinates all evaluations of criminal defendants for drug and alcohol abuse, and all commitments for evaluation or treatment made by Circuit Courts and District Courts (Code Health—General Article, secs. 8-505 through 8-507). The Division also coordinates all education and treatment for those driving while intoxicated (DWI). The Division coordinates its work with the Division of Parole and Probation, the Division of Correction, the Administrative Office of the Courts, the Motor Vehicle Administration, and local health departments.

OFFICE OF EDUCATION & TRAINING

Ludwig L. Lankford, *Director*
(410) 225-6933

Created in 1976, the Office of Education and Training educates and trains public and private providers of treatment and prevention programs for addicts. The Office also helps devise curriculum and evaluates college and university courses on the treatment and prevention of addiction.

GRANTS MANAGEMENT DIVISION

Margaret McIntyre, *Chief*
(410) 225-6872

The Grants Management Division awards and monitors Administration monies for addictions treatment and prevention. Grants are received by local health departments, government agencies and private companies. As the Administration's fiscal agent, the Division cooperates closely with the Department's Division of Contracts and Division of Program Cost and Analysis.

MANAGEMENT INFORMATION SERVICES DIVISION

William Rusinko, *Chief*
(410) 225-6886

The Management Information Services Division develops and maintains agency data systems; reports and analyzes trends and patterns in alcohol and drug abuse, and assessment of treatment programs; and assists other Divisions with data, research, and computerized information systems. All certified providers

of public and private treatment and DWI assessors must report to the Division.

PLANNING & POLICY DEVELOPMENT DIVISION

Sharon Dow, *Chief*
(410) 225-6550

The Planning and Policy Development Division develops Administration policies and rules and regulations governing alcohol and drug abuse treatment. The Division provides technical assistance to all methadone programs, oversees their compliance with State and federal regulations, and monitors private methadone programs. The Division also monitors treatment of pregnant addicts and compiles quarterly statistics on their admissions, retentions, and deliveries. In addition, the Division serves as liaison to the Federal Center for Substance Abuse Treatment.

PREVENTION DIVISION

Eugenia Conolly, *Chief*
(410) 225-6543

The Prevention Division funds, develops, implements, and monitors prevention strategies. The Division works in collaboration with the Governor's Commission on Drug and Alcohol Abuse; the Office for Children, Youth, and Families; the State Department of Education; the Department of Human Resources; and the Department of Transportation.

REGIONAL FIELD SERVICES DIVISION

Lilyan Berdit, *Chief*
(410) 225-6910

To coordinate addiction treatment services, the Regional Field Services Division serves as liaison between local and State government agencies.

SPECIAL POPULATIONS DIVISION

William B. Lowry, *Chief*
(410) 225-6550

The Special Populations Division develops programs to serve "special populations," including minorities, and individuals with disabilities, particularly the deaf and hearing-impaired, and persons with HIV disease.

SOCIAL SECURITY INCOME DRUG & ALCOHOL PROJECT

Herdisene McIntyre-Green, *Coordinator*
(410) 225-6871

Federally funded, the Social Security Income Drug and Alcohol Project certifies that Social Security recipients comply with federal eligibility standards. These require that all Social Security recipients with

alcohol or drug abuse noted on their records be referred, where appropriate, to substance abuse programs and be monitored. The Social Security Administration refers to the Project persons, over age 18, whose primary disability is substance abuse. The Project, in turn, refers the person to vocational rehabilitation for continued treatment and services.

COMMUNITY HEALTH SURVEILLANCE & LABORATORIES ADMINISTRATION

J. Mehseu Joseph, Ph.D., *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6100

The Community Health Surveillance and Laboratories Administration was established by the Department in 1987. The Administration is responsible for four offices: Epidemiology and Disease Control; Food Protection and Consumer Health Services; Drug Control; and Laboratories.

OFFICE OF EPIDEMIOLOGY & DISEASE CONTROL

Ebenezer Israel, M.D., M.P.H., *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6700

The Office of Epidemiology and Disease Control works to control all communicable diseases affecting people in Maryland. Through the Epidemiology and Disease Control Program, the Office strives to contain hard-to-control diseases, such as hepatitis, influenza, sexually-transmitted diseases, and rabies. The Office also works to control acute communicable diseases, tuberculosis, nosocomial infections, and animal-borne diseases transmittable to humans. In addition, the Office supervises health programs for refugees and migrants. The Office oversees three centers: Clinical Epidemiology; Communicable Epidemiology; and Veterinary Public Health.

OFFICE OF FOOD PROTECTION & CONSUMER HEALTH SERVICES

Diane L. Matuszak, M.D., M.P.H., *Acting Director*
3431 Benson Ave.
Baltimore, MD 21227 (410) 646-9237

Formerly the Office of Food and Product Health, the Office of Food Protection and Consumer Health Services received its present name in 1988. By eliminating or minimizing exposure to or consumption of unsafe commodities and substances, the Office prevents disease, disability, and death. The Office controls the manufacture, distri-

bution, and sale of milk, food, and consumer products. In addition, the Office establishes and enforces regulations regarding migratory labor camps, swimming pools, mobile home parks, campgrounds, youth camps, and outdoor music festivals.

The Office is aided by the Youth Camp Safety Advisory Council and operates through four divisions: Food Control; Community Services; Milk Control; and Dietetic Services.

YOUTH CAMP SAFETY ADVISORY COUNCIL

Charlotte R. Blum, *Chairperson*, 1994

Staff: Michael Hurney

c/o Office of Food Protection &
Consumer Health Services
3431 Benson Ave.
Baltimore, MD 21227 (410) 646-9240

The Youth Camp Safety Advisory Council was established in 1986 (Chapter 116, Acts of 1986). The Council helps the Department of Health and Mental Hygiene develop and review regulations for certifying youth camps. These regulations cover safety procedures; sanitation; medical services; water supplies; sewage disposal; refuse collection and disposal; fire and safety standards; personnel screening procedures; and reporting systems for fatalities, serious illnesses, or accidents. All youth camps must comply with these regulations.

The Council consists of eleven members appointed to three-year terms by the Governor with the advice of the Secretary of Health and Mental Hygiene and Senate advice and consent. Members include a representative of the Department of Health and Mental Hygiene; a camping leader with professional experience who does not own or manage a youth camp; an owner or manager of a nonprofit youth camp; an owner or manager of a youth camp operating for profit; an owner or manager of a youth camp accredited by the American Camping Association; and an owner or manager of a youth camp not accredited by the Association. The Council also includes one public member; two members from local health departments from two counties; and two members from national camping organizations, such as Scouting and 4-H Clubs (Code Health—General Article, secs. 14-401 through 14-411).

OFFICE OF DRUG CONTROL

Charles H. Tregoe, *Director*

4201 Patterson Ave., 4th floor
Baltimore, MD 21215 (410) 764-2890

The Office originated in 1951 as the Division of Drug Control within the Bureau of Environmental Hygiene. Later transferred to the Office of Licensing and Certification, the Division of Drug Control was reorganized in 1987 as the Office of Drug

Control and placed under the Community Health Surveillance and Laboratories Administration. The Office enforces provisions of the Controlled Dangerous Substance Act and ensures the availability of drugs for legitimate medical and scientific purposes while working to prevent drug abuse (Code 1957, Art. 27, secs. 276-302). Office programs primarily focus on physicians, dentists, veterinarians, pharmacists, manufacturers, distributors, nonpharmacy establishments, and pharmacies.

LABORATORIES OFFICE

J. Mehseu Joseph, Ph.D., *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6100

Formerly the Laboratories Administration, the Laboratories Office became part of the Community Health Surveillance and Laboratories Administration in 1987. The Office has broad responsibilities for laboratory testing to help physicians and health officials prevent, diagnose, and control human diseases. The Office performs examinations in connection with the enforcement of State health laws, and the chemical, microbiological, and radiological surveillance of the environment related to foods, waters, sewage, air, pharmaceuticals, hazardous wastes, and bedding and upholstery. Laboratory tests are conducted to support State occupational safety and health regulations and to enforce pure food and drug laws.

The Office licenses all medical laboratories, tissue banks, and physician office laboratories to ensure that they comply with standards and personnel qualifications. It also certifies and periodically inspects laboratories that examine water and dairy products for shipment out of Maryland. In addition to a central laboratory in Baltimore, the Office oversees seven branch laboratories and five divisions: Administrative and Support Services; Licensure, Certification and Training; Clinical Lab Services; Environmental Chemistry; Microbiology; and Virology and Immunization.

LABORATORY ADVISORY COMMITTEE

John G. Newby, M.D., *Co-Chairperson*, 1994
Blair M. Eig, M.D., *Co-Chairperson*, 1994
(410) 225-6100

Authorized in 1989, the Laboratory Advisory Committee advises the Secretary of Health and Mental Hygiene on matters relating to medical laboratories (Chapter 330, Acts of 1989).

The Secretary of Health and Mental Hygiene appoints the Committee and designates the chair.

DEVELOPMENTAL DISABILITIES ADMINISTRATION

Lois M. Meszaros, Ph.D., *Director*
Jack Buffington, *Chief Executive Officer*

201 West Preston St.
Baltimore, MD 21201 (410) 225-5600

The Developmental Disabilities Administration originated in 1966 as the Division of Mental Retardation within the Bureau of Preventive Medical Services of the Office of Medical Care Services. In 1970, the Division was reformed into a Directorate of Mental Retardation from which the Mental Retardation Administration was created in 1971. The Administration was reorganized in 1982 as the Mental Retardation and Developmental Disabilities Administration (Chapter 430, Acts of 1982). In 1986, the Administration received its present name (Chapter 637, Acts of 1986).

The Developmental Disabilities Administration plans, develops, and directs a statewide comprehensive system of services for mentally retarded and developmentally disabled persons and their families. Services include programs for disorders such as cerebral palsy, spina bifida, epilepsy, and severe communicative disorders. The Administration coordinates its activities with other government, voluntary and private health, education and welfare agencies.

The Administration operates residential facilities and also provides funds for purchased care, group homes and apartments, small residential centers, and daytime programs for developmentally disabled persons. In addition, the Administration directs Children's Summer Programs, Family and Individual Support Services, and Supported Employment Programs. Regional offices initiate, coordinate, and evaluate programs in the four regions of the State (Code Health—General Article, secs. 7-101 through 7-1201).

The Administration operates five facilities: Brandenburg Center, Great Oaks Center, Holly Center, Potomac Center, and Rosewood Center. The Community Services Advisory Commission and five citizens advisory boards also serve the Administration.

COMMUNITY SERVICES ADVISORY COMMISSION

Stephen H. Morgan, *Chairperson*
(410) 323-5600

The Community Services Advisory Commission was created within the Developmental Disabilities Administration in 1986 (Chapter 797, Acts of 1986). The Commission annually updates a five-year plan to improve community services and programs for developmentally disabled persons. The plan includes alternative ways and means to finance and expand services and programs.

The Commission consists of thirteen members. They include the Secretary of Health and Mental Hygiene, or designee; Secretary of Budget and Fiscal Planning, or designee; Director of the Developmental Disabilities Administration; a representative of the State Department of Education; a state senator appointed by the Senate President; and a delegate appointed by the House Speaker. The Governor appoints to the Commission two representatives from organizations that provide community program services, two from the financial community, two from advocacy-related organizations, and one from the general public (Code Health—General Article, sec. 7-204).

CENTRAL MARYLAND REGION

Harold Adams, *Regional Director*
(410) 363-2801

The Regional Director for the Central Maryland Region oversees administration of community-based services and Rosewood Center.

ROSEWOOD CENTER

Theodore Bunc, Ph.D., *Director*

Rosewood Lane
Owings Mills, MD 21117 (410) 363-2700

Rosewood Center was established in 1888 as the Asylum and Training School for the Feeble Minded of the State of Maryland (Chapter 183, Acts of 1888). The Asylum and Training School first admitted children in 1889. From 1912 to 1961, it was known as Rosewood State Training School. In 1961, the School became Rosewood State Hospital (Chapter 89, Acts of 1961). When the departments of Health and Mental Hygiene merged in 1969, the Hospital was renamed Rosewood Center.

The Center provides for the care, education, training, and habilitation of mentally retarded persons from all parts of the State. Rosewood is funded to serve a daily average of 536 residents (Code Health—General Article, sec. 7-305).

CITIZENS ADVISORY BOARD FOR ROSEWOOD CENTER

Charles A. Breitenbach, *Chairperson*, 1996

The Board's seven members are appointed to four-year terms by the Governor upon recommendation of the Secretary of Health and Mental Hygiene.

SOUTHERN MARYLAND REGION

C. Frederick Meyer, *Regional Director*
(301) 595-5000, ext. 308

The Regional Director for the Southern Maryland Region oversees administration of community-based services and Great Oaks Center.

GREAT OAKS CENTER

Theodore Bunc, Ph.D., *Director*

3100 Gracefield Road
Silver Spring, MD 20904 (301) 595-2300

Great Oaks Center was established in 1967 as the Metropolitan Washington Retardation Center (Chapter 556, Acts of 1967). The Center opened in the fall of 1970 and adopted its present name in 1971. Great Oaks serves mentally retarded persons from Calvert, Charles, Montgomery, Prince George's and St. Mary's counties. It was the first regional center in Maryland established to treat the mentally retarded.

Great Oaks Center provides care and training for a daily average of 360 mentally retarded residents (Code Health—General Article, sec. 7-305). Retarded and developmentally disabled individuals receive comprehensive and diversified services and programs, including respite care. Education, training, and habilitation services and programs for the facility's retarded residents are offered both in the Center and in the community.

A day care program integrates programs and services offered by Great Oaks. A Regional Team offers outreach services, such as training parents to resolve their child's special problems at home to avert institutionalization. The Team helps local school teachers educate and train their developmentally disabled students. County health departments and community agencies are aided to develop resources for the developmentally disabled. The Team also assists residents who leave the Center to live in the community.

CITIZENS ADVISORY BOARD FOR GREAT OAKS CENTER

John D. Evans, *Chairperson*, 1995

The Governor, upon recommendation of the Secretary of Health and Mental Hygiene, appoints the Board's seven members to four-year terms.

EASTERN SHORE REGION

Marion Chambers, *Regional Director*
(410) 546-7202

The Regional Director for the Eastern Shore Region oversees administration of community-based services and Holly Center.

HOLLY CENTER

Jane Carmean, Ph.D., *Superintendent*

P.O. Box 2358
Snow Hill Road (Route 12)
Salisbury, MD 21801 (410) 546-2181

The Holly Center was established in 1968 as the Regional Mental Retardation Center—Eastern Shore (Chapter 435, Acts of 1968). Renamed in 1973, the Holly Center is funded to serve a daily average of 196 residents. A full range of services is

offered to all retarded individuals and their families residing in the nine counties of the Eastern Shore. Education, training, and habilitation services and programs are provided both in the Center and the community for the facility's retarded residents (Code Health—General Article, sec. 7-305).

CITIZENS ADVISORY BOARD FOR HOLLY CENTER

Mary Lou Chandler, *Chairperson*, 1995

The seven members of the Board are appointed to four-year terms by the Governor upon recommendation of the Secretary of Health and Mental Hygiene.

WESTERN MARYLAND REGION

Edward F. Orndorff, *Regional Director*
(301) 791-4647

The Regional Director for the Western Maryland Region oversees administration of community-based services, Brandenburg Center, and Potomac Center.

BRANDENBURG CENTER

Carolyn K. Brown, *Director*

P.O. Box 1722
Country Club Road
Cumberland, MD 21502 (301) 777-2250

Opened in 1978 as the Thomas B. Finan Center—Mental Retardation Unit, the Center came to be known as Western Maryland II. In 1981, the Center was renamed in memory of Joseph D. Brandenburg, a Cumberland resident who distinguished himself through years of service to the mentally retarded.

Brandenburg Center is a multipurpose health facility serving the residential needs of retarded adults in Allegany and Garrett counties. The Center provides occupational, physical, speech and hearing therapies; social services; and medical supervision for its clients. It habituates clients so they may return to the community. The Center is funded for a daily average of 48 people. (Code Health—General Article, sec. 7-305).

CITIZENS ADVISORY BOARD FOR BRANDENBURG CENTER

Albert A. Coviello, *Chairperson*, 1997

The Governor, upon recommendation of the Secretary of Health and Mental Hygiene, appoints the Board's seven members to four-year terms.

POTOMAC CENTER

Steven J. Smith, *Director*

1380 Marshall St.
Hagerstown, MD 21740 (301) 791-4650

The Potomac Center originated in 1978 as Western Maryland I—Mental Retardation Center. It became the Potomac Center in 1981. The Center serves as a residence for mentally retarded persons

from Frederick, Washington, Allegany and Garrett counties (Code Health—General Article, sec. 7-305). The Center provides comprehensive habilitative services to expedite the return of clients to a less restrictive environment.

The Center serves mentally retarded persons of all ages at all levels of retardation, except those with severe medical or behavioral problems. It is funded to serve a daily average of 117 people.

CITIZENS ADVISORY BOARD FOR POTOMAC CENTER

Kermit A. Hoffman, *Chairperson*

The Governor, upon recommendation of the Secretary of Health and Mental Hygiene, appoints the Board's seven members to four-year terms.

LOCAL & FAMILY HEALTH ADMINISTRATION

Chinnadurai Devadason, M.D., D.P.H., *Director*
Alan Baker, *Deputy Director*

201 West Preston St., 3rd floor
Baltimore, MD 21201 (410) 225-5300

The Local and Family Health Administration originated from two agencies. The first was formed in 1969 as the Local Health Services Administration. By 1973, it was reorganized as the Local Health and Professional Support Services Administration and, by 1977, as the Local Health Administration. The second agency was the Family Health Administration formed in 1987. The Local Health Administration and the Family Health Administration were merged in 1989 to form the Local and Family Health Administration.

The Administration oversees the local health departments in each county and Baltimore City to ensure that basic public health services are provided in all parts of the State. Under the direction of a local health officer, each local health department provides these services and administers and enforces State and local health laws and regulations in its jurisdiction. Programs meet the public health needs of the community and provide services not offered by the private sector. The health officer is jointly appointed by the Secretary of Health and Mental Hygiene and the local governing body.

Under the Administration are nine offices: Planning, Evaluation, and Program Development; Health Promotion Education and Tobacco Use Prevention; Child Health; Children's Medical Services; Chronic Disease Prevention; Hereditary Disorders; Management Services; Maternal Health and Family Planning; and Women, Infants, and Children. The Administration also oversees Deer's Head Center; Western Maryland Center; the State Advisory Council on Arthritis and Related Dis-

eases; the State Advisory Council on Hereditary and Congenital Disorders; the State Advisory Council on High Blood Pressure and Related Cardiovascular Risk Factors; and the State Advisory Council on Physical Fitness.

**STATE ADVISORY COUNCIL ON
ARTHRITIS & RELATED DISEASES**

Vacancy, *Chairperson*
(410) 225-6505

The State Advisory Council on Arthritis and Related Diseases originated as the State Commission on Arthritis and Related Diseases in 1985 (Chapter 250, Acts of 1985). In 1992, the Council received its present name and was placed under the Local and Family Health Administration (Chapter 71, Acts of 1992). The Council coordinates the activities of public and private agencies, medical schools, and related professional groups to improve the quality of life for arthritic individuals and their families. The Council makes recommendations to limit costs associated with arthritis prevention and treatment, and vocational training, as well as to improve services. The Council also develops and coordinates programs in vocational rehabilitation and industry to help arthritic individuals remain productive in the work force.

Through studies and proposals, the Council seeks to form an integrated State program of education and applied research in gerontology and geriatrics. The development of a strategic plan of patient education throughout Maryland is coordinated by the Council. The plan involves State and local health departments, private agencies, pharmaceutical companies, medical schools, and professional organizations.

The Council's fifteen members are appointed by the Governor, who designates the chairperson. Members serve four-year terms (Code Health—General Article, secs. 13-501 through 13-506).

**STATE ADVISORY COUNCIL ON
HEREDITARY & CONGENITAL DISORDERS**

Peter B. Hirtle, *Chairperson*, 1994
(410) 225-6505

The State Advisory Council on Hereditary and Congenital Disorders originated in 1973 as the Commission on Hereditary Disorders (Chapter 695, Acts of 1973). In 1986, it was renamed the State Commission on Hereditary and Congenital Disorders (Chapter 740, Acts of 1986). In 1992, it received its present name and was placed under the Local and Family Health Administration (Chapter 71, Acts of 1992).

The Council gathers and disseminates information on the treatment of hereditary and congenital disorders in the State. It also establishes and promulgates rules, regulations, and standards for the detection and management of these disorders. On

a continuous basis, it evaluates the need for and efficiency of relevant State programs. For the public and providers of health services, the Council also institutes and supervises educational programs and counseling on hereditary and congenital disorders, their treatment and prevention.

The Council is composed of eleven voting members and five ex officio nonvoting members. Voting members include nine members appointed by the Governor, one senator appointed by the Senate President, and one delegate appointed by the House Speaker. Five members are not health professionals nor involved in the administration or ownership of any health care institution or health insurance organization, nor the spouse of a health professional, administrator, or owner. Four members are professionals in the field of hereditary and congenital disorders. One of the professional members is appointed from a list submitted by the Monumental City Medical Society, the Medical and Chirurgical Faculty of the State of Maryland, the faculty of the University of Maryland School of Medicine, and the faculties of The Johns Hopkins University Medical Institutions. If the list is not submitted, members are appointed at the Governor's sole discretion. Members serve four-year terms.

The Secretary of Health and Mental Hygiene appoints five ex officio, nonvoting members of the Council. One represents the State Health Resources Planning Commission and four represent the Department of Health and Mental Hygiene (Code Health—General Article, secs. 13-103 through 13-109).

**STATE ADVISORY COUNCIL ON
HIGH BLOOD PRESSURE & RELATED
CARDIOVASCULAR RISK FACTORS**

Vacancy, *Chairperson*
(410) 225-6505

The State Advisory Council on High Blood Pressure and Related Cardiovascular Risk Factors originated as the Commission on High Blood Pressure in 1976 (Chapter 792, Acts of 1976). It became the State Commission on High Blood Pressure and Related Cardiovascular Risk Factors in 1986 (Chapter 486, Acts of 1986). In 1992, it was reorganized under its present name and placed under the Local and Family Health Administration (Chapter 71, Acts of 1992).

The Council establishes guidelines to manage and treat high blood pressure and related cardiovascular risk factors. The Council also develops and promotes educational programs to prevent and treat these conditions.

The Council's sixteen members are appointed by the Governor for terms of four years. Ten members are chosen from lists of qualified individuals submitted by the American Heart Association—Maryland Affiliate; the Medical and Chirurgical Faculty of the State of Maryland; the Maryland Conference of Health Officers; the Department of Health and

Mental Hygiene; the Maryland Hospital Association; the Maryland Nurses Association; the Monumental City Medical Society; the University of Maryland Hospital and School of Medicine; The Johns Hopkins Medical Institutions; and the State Health Resources Planning Commission. Consumer members are appointed with Senate advice and consent (Code Health—General Article, secs. 13-201 through 13-206).

STATE ADVISORY COUNCIL ON PHYSICAL FITNESS

Michael E. Busch, *Chairperson*, 1993

Linda Vanderhoff, *Executive Director*

(410) 225-6757

The State Advisory Council on Physical Fitness began as the State Commission on Physical Fitness in 1963 (Chapter 606, Acts of 1963). The Council was reorganized in 1992 by its present name under the Local and Family Health Administration (Chapter 71, Acts of 1992). The Council works to protect and improve the physical fitness of Marylanders. It disseminates information about physical fitness, and collects and assembles information from State departments and agencies. To further its work, the Council maintains liaison with the State Department of Education, local boards of education, private and parochial schools, and local physical fitness commissions.

The Council consists of twenty-five members appointed by the Governor with the advice of the Secretary of Health and Mental Hygiene. Members serve four-year terms and are chosen for their interest or experience in physical fitness for both youth and adults. The Governor designates the chairperson. The Secretary of Health and Mental Hygiene appoints the executive director.

In each county and the City of Baltimore, the Governor also appoints a local physical fitness commission, composed of fifteen to twenty-five local residents. The Secretary of Health and Mental Hygiene designates the chairperson of each local commission (Code Health—General Article, secs. 13-401 through 13-412).

OFFICE OF PLANNING, EVALUATION, & PROGRAM DEVELOPMENT

Norma Fox Kanarek, Ph.D., *Director*

(410) 225-6783

The Office of Planning, Evaluation, and Program Development was formed within the Local and Family Health Administration in 1991. For the Administration and local health departments, the Office provides computer, planning, statistical and epidemiologic advice. The Office also conducts disease surveillance to help plan programs, devise policy, and determine research needs.

The Office manages the voluntary Abortion Surveillance System; conducts the Maryland Behavioral Risk Factor Survey, in cooperation with the

U.S. Centers for Disease Control; and conducts on-site reviews of local health departments. The Office also directs the writing, review, and use of annual Local Health Department Plans; develops and monitors Operational Plan objectives for the Local and Family Health Administration; and publishes annually the *Local and Family Health Surveillance Data Book*. In addition, the Office designs personal computer (PC) systems for tracking High Risk Infants; and provides special analyses for programs, such as Data-based Intervention Grants, Sample Size Requirements, and the Needs Assessments required by the federal Social Security law governing Maternal and Child Health Block Grants (Title V, sec. 501).

OFFICE OF HEALTH PROMOTION EDUCATION & TOBACCO USE PREVENTION

Joan L. Stine, *Chief*

300 West Preston St.

Baltimore, MD 21201

(410) 225-1362

The Office of Health Promotion Education and Tobacco Use Prevention was formed from the Division of Health Education in November 1993. The Office is responsible for five programs: Health in Pregnancy, a smoking cessation program; Maryland Kids in Safety Seats (Maryland KISS); Migrant Health; Planned Approach to Community Health (PATCH); and Tobacco Use Prevention.

DEER'S HEAD CENTER

Robert C. Elliott, M.D., *Director*

P.O. Box 2018

Emerson Ave.

Salisbury, MD 21802

(410) 543-4011

Authorized in 1945, Deer's Head Center was established in 1950 (Chapter 994, Acts of 1945). It is a regional facility for chronically ill and elderly adults in need of medical and rehabilitation services, or general medical care for chronic disease or terminal illness. The Center also operates a kidney dialysis facility for area residents.

Deer's Head Center provides the services of a chronic disease hospital (including a small hospice service) and a comprehensive care facility, as well as outpatient and end-stage kidney dialysis, and outpatient rehabilitation therapy. The licensed capacity for the Center is 188 hospital beds and 33 comprehensive care beds (Code Health—General Article, sec. 19-502).

CITIZENS ADVISORY BOARD FOR DEER'S HEAD CENTER

Louise L. Gulyas, *Chairperson*, 1996

Upon recommendation of the Secretary of Health and Mental Hygiene, the Governor appoints the Board's seven members to four-year terms.

WESTERN MARYLAND CENTER

Carl A. Fischer, M.D., *Director*

1500 Pennsylvania Ave.
Hagerstown, MD 21740 (301) 791-4410

Western Maryland Center originated as Western Maryland State Hospital. Authorized in 1952, the Hospital opened in 1957 (Chapter 53, Acts of 1952).

The Center provides chronic hospital and comprehensive care facility inpatient care, outpatient end-stage kidney dialysis, adult day treatment services, and outpatient rehabilitation services. Currently, it has 117 licensed hospital beds and 58 licensed comprehensive care beds for rehabilitation services and the care of the chronically ill. An outpatient unit provides hemodialysis for patients with chronic kidney disease (Code Health—General Article, sec. 19-502).

CITIZENS ADVISORY BOARD FOR
WESTERN MARYLAND CENTER

Joyce C. Brown, *Chairperson*, 1997

The Board's seven members are appointed to four-year terms by the Governor upon recommendation of the Secretary of Health and Mental Hygiene.

OFFICE OF CHILD HEALTH

Polly B. Harrison, M.D., *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6749

The Office of Child Health had been known as the Office of Child Health Services since 1989 when it was made part of the Local and Family Health Administration. In 1993, the Office received its present name.

The Office of Child Health administers State and federal funding to the department of health in each county and in Baltimore City for basic preventive services to safeguard the health of children. These services include immunizations, screening for lead poisoning, and counseling in basic nutrition. The Office also administers certain special grants, such as the grant to the University of Maryland System relating to sudden infant death syndrome (SIDS), or grants to Eastern Shore counties for preventive dental services for children. In addition, the Office offers training, consultation, and technical assistance to local health departments and the private sector.

PROGRAM TO IDENTIFY
HEARING-IMPAIRED INFANTS

Mary Slough, *Director*

(410) 225-5603

The Program to Identify Hearing-Impaired Infants was established under the Developmental Disabilities Administration in 1985 (Chapter 402, Acts of 1985). In 1990, the Program was transferred to the Office of Children's Medical Services and, in 1992, to the Office of Child Health Services,

now the Office of Child Health within the Local and Family Health Administration. The Program provides early identification and follow-up of hearing-impaired infants and infants who are at risk of developing a hearing impairment.

ADVISORY COUNCIL FOR PROGRAM TO
IDENTIFY HEARING-IMPAIRED INFANTS

Vira J. Froehlinger, *Chairperson*, 1995

The Advisory Council for Program to Identify Hearing-Impaired Infants was created in 1985 (Chapter 402, Acts of 1985). The Council advises the Department of Health and Mental Hygiene on implementing the Program and on educational programs for families, professionals, and the public. The Council also reviews informational materials distributed by the Department.

The Council consists of ten members appointed by the Secretary of Health and Mental Hygiene (Code Health—General Article, secs. 13-601 through 13-605).

OFFICE OF CHILDREN'S MEDICAL
SERVICES

Judson Force, M.D., M.P.H., *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-5580

The Office of Children's Medical Services, formerly Crippled Children's Services, administers a joint federal, State and local program that has operated in Maryland since 1937 (Code Health—General Article, sec. 15-125).

The Office helps families plan and obtain specialized medical and rehabilitative care for children whose chronic illnesses or disabling conditions interfere with normal growth and development. These conditions include cerebral palsy, orofacial anomalies, speech and language problems, spina bifida, heart disease and defects, hearing impairment, cystic fibrosis, chronic otitis media, chronic renal disease, and epilepsy. Many other diagnoses qualify a child to receive services if financial eligibility requirements also are met (Code of Maryland Regulations—COMAR 10.22.08.05B).

OFFICE OF CHRONIC DISEASE
PREVENTION

John Southard, M.D., *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6778

The Office of Chronic Disease Prevention originated in the 1960s as the Regional Medical Program which later became the Adult Health Program. When the Local and Family Health Administration was formed in 1989, the Program was reorganized under it as the Office of Chronic Disease Prevention.

The Office reduces the risk factors for chronic diseases and injuries and the complications of diabetes; assures tests for early detection and, if appropriate, diagnosis and treatment of disease; and provides information to the public on rehabilitative services, treatment options for breast cancer, and plastic surgery (breast). The Office is organized into four divisions: Injury and Disability Prevention and Rehabilitation Information; Cardiovascular Health and Nutrition; Cancer Control; and Diabetes Control.

CLEARINGHOUSE FOR REHABILITATION & TECHNOLOGY INFORMATION

voice: 1-800-638-8864
TDD: 1-800-853-2892

The Clearinghouse for Rehabilitation and Technology Information was established within the Department of Health and Mental Hygiene in 1990 by the Technology Assistance Program of the Office for Individuals with Disabilities. The Clearinghouse helps individuals find sources for devices to assist disabled people. Such devices include but are not limited to splints, telecommunication devices, bathroom safety equipment, computer adaptation, and environmental modifications.

REHABILITATION INFORMATION SERVICE

Janie B. Scott, L.O.T.R., *Rehabilitation Coordinator*
(410) 225-5745
toll free: 1-800-638-8864

Created in 1984, the Rehabilitation Information Service provides information on rehabilitation services to persons who have suffered amputation, stroke, spinal cord injury, or head trauma (Chapter 416, Acts of 1984). The Service also responds to the needs of other disabled individuals. Inquiries are accepted from anywhere in Maryland (Code Health—General Article, sec. 20-108).

OFFICE OF HEREDITARY DISORDERS

Susan R. Panny, M.D., *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6730

The first programs of the Office of Hereditary Disorders were initiated in 1964. The Division of Hereditary Disorders, formed in 1973, was reorganized as the Office of Hereditary Disorders in 1990.

The Office works to reduce the morbidity and mortality caused by genetic disorders and birth defects. The State program coordinated by the Office provides alpha-fetoprotein (AFP) screening to pregnant women; screens nearly every newborn baby in Maryland for birth defects; treats genetic metabolic diseases and hemoglobin disorders, including sickle cell disease; and provides clinical services for other genetic disorders. The Office also maintains a reporting and information system on genetic disorders and birth defects to collect data and give information to

parents of children with disorders and defects. Educational programs on genetics and genetic services are offered by the Office to health professionals, educators, and the general public.

OFFICE OF MANAGEMENT SERVICES

William Miller, *Director*
(410) 225-6742

The Office of Management Services was formed in 1991 within the Local and Family Health Administration.

OFFICE OF MATERNAL HEALTH & FAMILY PLANNING

Russell W. Moy, M.D., M.P.H., *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6721

The Office of Maternal Health and Family Planning originated in 1922 as the Bureau of Maternal and Child Health and Services to Crippled Children. The Bureau had become the Division of Maternal and Child Health under the Bureau of Preventive Medicine by 1951, under the Bureau of Preventive Medical Services by 1967, and under the Preventive Medicine Administration in 1969. The Division was renamed the Office of Maternal Health, Family Planning, and Hereditary Disorders by 1985. As the Office of Maternal and Child Health it was placed under the Family Health Administration in 1987. The Office was made part of the Local and Family Health Administration in 1989 and renamed the Office of Maternal Health and Family Planning in 1990.

The Office works to improve the health of women of childbearing age and their babies. With federal and State funds, the Office administers prenatal care and family planning services offered by local health departments and other providers. The Office also administers special grants to improve the reproductive health of adolescents and introduce new contraceptive techniques into the public health system.

OFFICE OF WOMEN, INFANTS, & CHILDREN

Joan Salim, *Director*

Hecht Towers, 7th floor
118 N. Howard St.
Baltimore, MD 21201 (410) 225-5231

Created by the Department in 1985, the Office of Women, Infants, and Children administers the Maryland Special Supplemental Food Program for Women, Infants, and Children (WIC) under federal law (P.L. 95-627). The Program provides health and nutrition services, including supplemental foods, to eligible individuals. The Program serves pregnant, postpartum and breast-feeding women; infants to one year of age; and children to their fifth

birthday. To be eligible, an individual must be in one of the covered categories, meet income eligibility requirements, and be at nutritional risk.

Funded by the U.S. Department of Agriculture, the Program is administered by the Office of Women, Infants, and Children through grants to eighteen local agencies that serve the entire State. Each local agency determines recipient eligibility, prescribes individualized food packages, provides nutrition education, prepares required records and reports, and issues food instruments (negotiable checks used in exchange for approved foods). The Office ensures that Maryland's Program accords with federal requirements.

LOCAL HEALTH DEPARTMENTS

Local health administration preceded the organization of a State health department by nearly a century, when, in 1793, Baltimore City established a health office to stop an epidemic of yellow fever. The first county health department was formed by Allegany County in 1922. By 1934, each Maryland county had established its own health department. Today, local health departments in Maryland's twenty-three counties and Baltimore City are overseen by the Local and Family Health Administration.

MENTAL HYGIENE ADMINISTRATION

Stuart B. Silver, M.D., *Director of Mental Hygiene*
Oscar Morgan *Acting Deputy Director*
Stuart Keill, M.D., *Acting Clinical Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6611

The Mental Hygiene Administration originated in 1886 as the State Lunacy Commission (Chapter 487, Acts of 1886). The Commission was established to inspect public and private institutions for the insane and to advise their boards of managers. In 1922, the Commission was replaced by the Board of Mental Hygiene (Chapter 29, Acts of 1922). The Board, in turn, was superseded by the Department of Mental Hygiene in 1949 (Chapter 685, Acts of 1949). The 1949 law abolished not only the Board of Mental Hygiene, but also the separate governing boards of the State mental hospitals, and gave the Department of Mental Hygiene responsibility for the custody, care, and treatment of mentally ill persons. The Department of Mental Hygiene became part of the Department of Health and Mental Hygiene in 1969 and subsequently was reorganized as the Mental Hygiene Administration (Chapter 77, Acts of 1969).

The Administration oversees thirteen mental health centers:

Walter P. Carter Center
Crownsville Hospital Center
Eastern Shore Hospital Center
Thomas B. Finan Hospital Center
Highland Health Facility Psychiatric Unit
Clifton T. Perkins Hospital Center
Maryland Psychiatric Research Center

Regional Institute for Children & Adolescents—Baltimore

Regional Institute for Children & Adolescents—Rockville

Regional Institute for Children & Adolescents—Southern Maryland

Springfield Hospital Center
Spring Grove Hospital Center
Upper Shore Community Mental Health Center

To improve continuity of care between community and hospital programs, the Administration has adopted a regional structure. Assistant Directors serve the Baltimore metropolitan area and Eastern, Western, Southern and Central Maryland. Their regional offices implement policies to shorten length of hospital stays and improve community mental health programs for the severely ill.

The Administration is headed by the Director of Mental Hygiene, certified in psychiatry by the American Board of Psychiatry and Neurology and appointed by the Secretary of Health and Mental Hygiene. With the approval of the Secretary of Health and Mental Hygiene, the Director of Mental Hygiene is empowered to make State grants-in-aid to further community mental health services (Chapter 125, Acts of 1966). The Director supervises programs receiving these grants-in-aid. The Maryland Community Mental Health Services Act of 1966 also authorized local mental health advisory committees (Code Health—General Article, sec. 10-208).

MARYLAND ADVISORY COUNCIL ON MENTAL HYGIENE

Joseph I. Pines, *Chairperson*, 1994
(410) 225-6610

The Maryland Advisory Council on Mental Hygiene was created in 1976 (Chapter 746, Acts of 1976). It advises the Mental Hygiene Administration on the social, economic and medical problems of mental hygiene.

The Council's eighteen members are appointed by the Governor for three-year terms (Code Health—General Article, secs. 10-301 through 10-305).

CLIFTON T. PERKINS HOSPITAL CENTERRaymond F. Patterson, M.D., *Superintendent*

P.O. Box 1000

Dorsey Run Road

Jessup, MD 20794

(410) 792-4022

The Clifton T. Perkins Hospital Center is the State's only maximum security hospital. Formally established in 1959 as Maximum Security Hospital, it was assigned to the jurisdiction of the Department of Mental Hygiene. In April 1960, the Hospital was renamed to honor Dr. Clifton T. Perkins, Commissioner of Mental Hygiene from 1950 to 1959 (Chapter 814, Acts of 1959). Dr. Perkins had planned and defined the function of the Hospital but died before it opened early in 1960.

The Center treats patients referred by the courts of Maryland for pretrial psychiatric evaluation. It is a residence for individual offenders who have been found not guilty by reason of insanity. The Center also serves as a hospital for prisoners who become mentally ill and require involuntary psychiatric hospitalization. Prisoners are committed to the Center for an indefinite length of time and only can be released upon the authorization of a judge. From other State psychiatric hospitals, the Center also accepts patients whose illness requires maximum security treatment for a period of time. The Center is funded to serve a daily average of 250 patients (Code Health—General Article, sec. 10-406).

**CITIZENS ADVISORY BOARD FOR
CLIFTON T. PERKINS HOSPITAL CENTER**Mary Ellen Zorbaugh, *Chairperson*, 1996

The Board's seven members are appointed to four-year terms by the Governor upon recommendation of the Secretary of Health and Mental Hygiene.

**MARYLAND PSYCHIATRIC RESEARCH
CENTER**William T. Carpenter, M.D., *Director*

P.O. Box 3235

Maple and Locust Sts.

Catonsville, MD 21228

(410) 455-7101

Opened in 1968, the Maryland Psychiatric Research Center is located on the grounds of Spring Grove Hospital Center (Chapter 558, Acts of 1967). The University of Maryland operates the Research Center under an agreement with the Department of Health and Mental Hygiene.

The Center conducts a program of basic and applied interdisciplinary research on mental illness and trains graduate and postgraduate students in psychiatric and behavioral sciences research (Code Health—General Article, sec. 10-425).

METRO MARYLAND REGIONAlice Hegner, *Regional Director*

(410) 455-7731

The Regional Director for the Metro Maryland Region oversees administration of mental hygiene services in the Baltimore metropolitan area. These include community-based services and the Walter P. Carter Mental Health Unit, the Highland Health Facility Psychiatric Unit, the Regional Institute for Children and Adolescents—Baltimore, and Spring Grove Hospital Center.

WALTER P. CARTER CENTERPatricia W. Kendall, Ph.D., *Administrator*David B. Mallott, *Clinical Director*

630 W. Fayette St.

Baltimore, MD 21201

(410) 328-2139

The Walter P. Carter Center began offering community mental health services to Baltimore City residents in 1967. These services now include inpatient and outpatient care, partial hospitalization, and emergency services.

The Center also maintains three units at other sites that provide treatment for adults, adolescents, and children: Carruthers Clinic, Benson Avenue Outpatient Clinic, and Cherry Hill Clinic. Psychiatric emergency service is available to area residents twenty-four hours a day, seven days a week. Consultation and education services are provided to various community agencies (Code Health—General Article, sec. 10-406).

**CITIZENS ADVISORY BOARD FOR
WALTER P. CARTER CENTER**Vacancy, *Chairperson*

The Board's seven members are appointed to four-year terms by the Governor upon recommendation of the Secretary of Health and Mental Hygiene.

**HIGHLAND HEALTH FACILITY
PSYCHIATRIC UNIT**Ned Rosinsky, M.D., *Medical Director*

5200 Eastern Ave.

Baltimore, MD 21224

(410) 558-9005

Located on the grounds of Francis Scott Key Medical Center, the Highland Health Facility Psychiatric Unit was established in 1972. The Unit provides psychiatric treatment for residents of Baltimore City in close coordination with three local community mental health programs: Johns Hopkins Hospital, Francis Scott Key Medical Center, and Harbel, a community-based day care program. The Unit is presently funded for 35 beds (Code Health—General Article, sec. 10-406).

**CITIZENS ADVISORY BOARD FOR HIGHLAND
HEALTH FACILITY PSYCHIATRIC UNIT**
Gerard H. O'Connor, *Chairperson*, 1996

The Governor, upon recommendation of the Secretary of Health and Mental Hygiene, appoints the Board's seven members to four-year terms.

**REGIONAL INSTITUTE FOR CHILDREN
& ADOLESCENTS—BALTIMORE**
Clifford A. Palmer, *Administrator*

605 S. Chapel Gate Lane
Baltimore, MD 21229 (410) 368-6600

The Regional Institute for Children and Adolescents—Baltimore opened in 1958. Originally located in Baltimore County on the grounds of Rosewood State Hospital, the Institute moved to southwest Baltimore, near the U.S. National Cemetery, in the early 1970s. The Institute provides intensive inpatient and outpatient psychiatric care for children who are seriously emotionally ill. The Institute is funded for a daily average of 37 residential patients, with an average day treatment capacity for 50 adolescents.

**CITIZENS ADVISORY BOARD FOR
REGIONAL INSTITUTE FOR CHILDREN
& ADOLESCENTS—BALTIMORE**
Marvin A. Hoss, Ph.D., *Chairperson*, 1994

Upon recommendation of the Secretary of Health and Mental Hygiene, the Governor appoints the Board's seven members to four-year terms.

SPRING GROVE HOSPITAL CENTER
Mark Pecevich, M.D., *Superintendent*

Wade Avenue
Catonsville, MD 21228 (410) 455-7181

Spring Grove Hospital Center is the oldest hospital for the mentally ill in Maryland, and the third oldest in the United States. It was established in 1797 as the Maryland Hospital at Monument Street and Broadway in Baltimore City (Chapter 102, Acts of 1797). In 1872, the Hospital moved to Catonsville as the Maryland Hospital for the Insane. It was renamed Spring Grove State Hospital in 1912 (Chapter 187, Acts of 1912).

Funded to serve a daily average of 485 patients, the Center admits mentally ill patients from Baltimore, Harford and Prince George's counties (Code Health—General Article, sec. 10-406).

**CITIZENS ADVISORY BOARD FOR
SPRING GROVE HOSPITAL CENTER**
Vacancy, *Chairperson*

The Board consists of nine members appointed to four-year terms by the Governor upon recommendation of the Secretary of Health and Mental Hygiene. Three members are residents of Baltimore County, three of Harford County, and three of

Prince George's County (Code Health—General Article, sec. 10-411).

CENTRAL MARYLAND REGION
Oscar Morgan, *Regional Director*
(410) 795-2100, ext. 3906

The Regional Director for the Central Maryland Region oversees administration of community-based services and two mental hygiene facilities: the Regional Institute for Children and Adolescents—Rockville, and Springfield Hospital Center.

**REGIONAL INSTITUTE FOR CHILDREN
& ADOLESCENTS—ROCKVILLE**
John L. Gildner, *Administrator*

15000 Broschart Road
Rockville, MD 20850 (301) 251-6820

The Regional Institute for Children and Adolescents—Rockville provides treatment for emotionally handicapped children from Frederick, Howard, Montgomery, Prince George's and Washington counties. It offers an intensive diagnostic and treatment unit, and residential and day treatment. Educational services are provided by the Montgomery County Department of Education.

Day treatment is funded to provide for a daily average of 90 children between the ages of 5 and 18. The Institute is funded to serve an average daily population of 45 young people in residence.

**CITIZENS ADVISORY BOARD FOR
REGIONAL INSTITUTE FOR CHILDREN
& ADOLESCENTS—ROCKVILLE**
Walter E. Fowlkes, *Chairperson*, 1996

The seven-member Board is appointed to four-year terms by the Governor upon recommendation of the Secretary of Health and Mental Hygiene.

SPRINGFIELD HOSPITAL CENTER
Bruce Hershfield, M.D., *Superintendent*
Sykesville, MD 21784 (410) 795-2100

Springfield Hospital Center was established in 1894 as the Second Hospital for the Insane of the State of Maryland (Chapter 231, Acts of 1894). The Hospital opened for patients in 1896. It was renamed Springfield State Hospital in 1900 (Chapter 70, Acts of 1900).

The Center admits mentally ill patients from Baltimore City and Carroll, Frederick, Garrett, Howard and Montgomery counties. The Center is the largest State facility for the care of the mentally ill and is funded for a daily average of 835 patients (Code Health—General Article, sec. 10-406).

**CITIZENS ADVISORY BOARD FOR
SPRINGFIELD HOSPITAL CENTER**
John B. Whinningham, *Chairperson*, 1996

The Governor, upon recommendation of the Secretary of Health and Mental Hygiene, appoints the seven members of the Board to four-year terms.

SOUTHERN MARYLAND REGION

Sanford Bienen, Ph.D., *Regional Director*
(410) 987-2360

The Regional Director for the Southern Maryland Region oversees administration of community-based services and two mental hygiene facilities: Crownsville Hospital Center, and the Regional Institute for Children and Adolescents—Southern Maryland.

CROWNSVILLE HOSPITAL CENTER

Haroon R. Ansari, Ph.D., *Administrator*
Jaleh Sahandy, M.D., *Acting Clinical Director*

Crownsville, MD 21032 (410) 987-6200

In 1910, Crownsville Hospital Center was established as the Hospital for the Negro Insane of Maryland (Chapter 250, Acts of 1910). The Hospital opened to patients in 1911 and was renamed Crownsville State Hospital in 1912 (Chapter 187, Acts of 1912). The Hospital was desegregated in 1949 (Chapter 685, Acts of 1949).

The Center admits mentally ill patients from Anne Arundel, Calvert, Charles, and St. Mary's counties as well as some from Baltimore City and Prince George's County. The facility is funded for a daily average of 253 patients (Code Health—General Article, sec. 10-406).

CITIZENS ADVISORY BOARD FOR CROWNSVILLE HOSPITAL CENTER

Mary Jo Strauss, Ph.D., *Chairperson*, 1997

Appointed by the Governor upon recommendation of the Secretary of Health and Mental Hygiene, the Board's eleven members serve four-year terms. Six members must be Anne Arundel County residents. Calvert, Charles, Prince George's and St. Mary's counties, and Baltimore City are each represented by one of their residents (Code Health—General Article, sec. 10-411).

REGIONAL INSTITUTE FOR CHILDREN & ADOLESCENTS—SOUTHERN MARYLAND

Larry H. McAvoy, *Director*

P.O. Box 369
9400 Surratts Road
Clinton, MD 20735 (301) 372-1800

The Regional Institute opened as Cheltenham Center in 1976. Then, it was funded by a State grant from the Department of Health and Mental Hygiene through the Prince George's County Health Department. In 1982, the Center became a State institution renamed the Regional Institute for Children and Adolescents—Prince George's

County (Chapter 891, Acts of 1982). Since 1989, it has been known as the Regional Institute for Children and Adolescents—Southern Maryland. The Institute serves severely emotionally disturbed boys and girls, ages 12 to 18 years old, from Calvert, Charles, Prince George's and St. Mary's counties.

Most young people at the Institute reside there. Their average length of stay is eight months. Some day students receive therapy and schooling at the Institute but live at home. The Institute is funded to serve a daily average of 28 youth, including students referred by the court for evaluation and young people who receive day treatment.

CITIZENS ADVISORY BOARD FOR REGIONAL INSTITUTE FOR CHILDREN & ADOLESCENTS—SOUTHERN MARYLAND

M. Edward Jaffe, *Chairperson*, 1996

Appointed by the Governor upon recommendation of the Secretary of Health and Mental Hygiene, the Board has eleven members who serve four-year terms. Members include two residents each of Calvert, Charles and St. Mary's counties, and five residents of Prince George's County. One member from each county must be a parent or relative of a resident or former resident of the Institute (Code Health—General Article, sec. 10-411).

WESTERN MARYLAND REGION

Archie Wallace, *Acting Regional Director*
(301) 777-2240

The Regional Director for the Western Maryland Region oversees administration of community-based services and the Thomas B. Finan Hospital Center.

THOMAS B. FINAN HOSPITAL CENTER

Kenneth W. Messmer, *Administrator*

P.O. Box 1722
Country Club Road
Cumberland, MD 21502 (301) 777-2260

Opened in October 1978, the Thomas B. Finan Hospital Center provides services to individuals of all ages with mental disabilities. The Center also cares for substance abusers and mentally retarded persons. Serving Allegany, Garrett and Washington counties, the Center is funded through the Developmental Disabilities Administration and the Alcohol and Drug Abuse Administration for 113 mental health beds (Code Health—General Article, sec. 10-406).

CITIZENS ADVISORY BOARD FOR THOMAS B. FINAN HOSPITAL CENTER

Hope E. Mahoney, *Chairperson*, 1995

Upon recommendation of the Secretary of Health and Mental Hygiene, the Governor appoints the Board's seven members to four-year terms.

EASTERN SHORE REGION

Mary Kay Noren, *Regional Director*
(410) 221-2527

The Regional Director for the Eastern Shore Region oversees administration of community-based services and two mental hygiene facilities: Eastern Shore Hospital Center, and Upper Shore Community Mental Health Center.

EASTERN SHORE HOSPITAL CENTER

Mary Kay Noren, *Acting Superintendent*

P.O. Box 800
Route 50
Cambridge, MD 21613 (410) 221-2311

Eastern Shore Hospital Center was established in 1912 as Eastern Shore State Hospital (Chapter 187, Acts of 1912). The Hospital admitted its first patients in 1915.

The Center cares for mentally ill patients who are residents of the Eastern Shore. The facility is funded for a daily average of 170 patients (Code Health—General Article, sec. 10-406).

CITIZENS ADVISORY BOARD FOR EASTERN SHORE HOSPITAL CENTER & UPPER SHORE COMMUNITY MENTAL HEALTH CENTER

George R. Ames, Jr., *Chairperson*, 1995

The Governor appoints the Board's eleven members to four-year terms upon recommendation of the Secretary of Health and Mental Hygiene.

UPPER SHORE COMMUNITY MENTAL HEALTH CENTER

William W. Tubman, Jr., *Administrator*

P.O. Box 229
Scheeler Road
Chestertown, MD 21620 (410) 778-6800

The Upper Shore Community Mental Health Center, which opened in 1982, is a multipurpose mental health hospital. The Center serves a daily average of 55 patients and provides psychiatric services for eligible persons, 16 years of age and older, from Caroline, Cecil, Kent, Queen Anne's and Talbot counties. The Center also provides a 15-bed juvenile detention center and a 20-bed intermediate care unit for alcoholics over the age of 18 (Code Health—General Article, sec. 10-406).

CITIZENS ADVISORY BOARD FOR UPPER SHORE COMMUNITY MENTAL HEALTH CENTER

See Citizens Advisory Board for Eastern Shore Hospital Center and Upper Shore Community Mental Health Center

HEALTH CARE POLICY, FINANCE, & REGULATION

Vacancy, *Deputy Secretary for Health Care Policy,
Finance, & Regulation*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6500

The office of Deputy Secretary for Health Care Policy, Finance, and Regulation began in 1975 as the Office of Regulatory Services. By 1981, responsibilities of the Office were assigned to the Assistant Secretary for Health Regulation and Policy Analysis and, by 1985, to the Assistant Secretary for Health Regulation. In 1987, the position of Deputy Secretary for Policy, Financing, and Regulation was created and, in 1988, it became the Deputy Secretary for Health Care Policy, Finance, and Regulation.

The Deputy Secretary oversees the principal health regulatory functions of the Department and provides leadership and guidance for the Department's financing, regulatory and licensing programs. This entails oversight of regulatory functions of the State Health Services Cost Review Commission, the State Health Resources Planning Commission, and the Maryland Health Care Access and Cost Commission; compliance with regulations and standards of the Medical Care Compliance Administration and the Licensing and Certification Administration; payments for services through the Medical Care Operations Administration; and financing and policy of the Medical Care Policy Administration.

With the assistance of the Policy and Health Statistics Administration, the Deputy Secretary develops recommendations for the Secretary of Health and Mental Hygiene to modify and shape the role of the Department. The Deputy Secretary helps define health problems, evaluates Department programs, and develops data on federal and other external trends so as to advise the Secretary on program emphasis and Department direction.

The Deputy Secretary plans, directs, and evaluates the Medical Assistance Program (Medicaid). The Medical Assistance Program provides access to health care for categorically and medically needy residents throughout Maryland. Health care includes hospital inpatient and outpatient services, laboratory and X-ray services, nursing facility services, physician services, and home health care. Additional health care is available as indicated in the Medical Assistance State Plan. The Program is implemented by the Medical Care Compliance Administration, the Medical Care Operations Administration, and the Medical Care Policy Administration.

Health care expenses of the Medical Assistance Program are federally matched on a 50/50 basis for approximately 90 percent of the recipients. For the

remaining 10 percent, Program services are funded totally by State and local funds (Code Health—General Article, secs. 15-101 through 15-128).

Under the Deputy Secretary are five administrations: Policy and Health Statistics; Medical Care Finance and Compliance; Program Systems and Operations; Medical Care Policy; and Licensing and Certification. The Health Professionals Boards and Commissions Program, the State Anatomy Board, the State Board of Nursing, and the State Board of Physician Quality Assurance also are overseen by the Deputy Secretary.

POLICY & HEALTH STATISTICS ADMINISTRATION

Mary E. Stuart, Sc.D., *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-5806

The Policy and Health Statistics Administration originated in 1984 as the Office of Policy Analysis and Program Evaluation. In 1987, it was reorganized as the Policy Analysis Administration and, in 1988, as the Policy and Health Statistics Administration. The Administration develops and implements priority projects. The Administration devises initiatives and conducts technical analyses needed to address departmental, gubernatorial or legislative concerns. It analyzes evaluations and statistics for policy decisions. The Administration works through three divisions: Health Systems Analysis; Project Planning and Coordination; and Primary Care and Rural Health.

DIVISION OF HEALTH SYSTEMS ANALYSIS

Michael H. Fox, Sc.D., *Assistant Director*
(410) 225-5213

The Division of Health Systems Analysis analyzes statistics on issues that pertain to health care financing and regulation and creates and maintains data bases on these matters. The Division both develops health services research and, from its findings, recommends policy options for the Department. The Division also provides reporting system support for other Department agencies.

DIVISION OF PROJECT PLANNING & COORDINATION

Vacancy, *Assistant Director*
(410) 225-5810

The Division of Project Planning and Coordination develops and implements special projects; analyzes the economic effects of proposed changes in health care benefits and financing; and writes position statements for State and federal legislation.

DIVISION OF PRIMARY CARE & RURAL HEALTH

Jonathan Foley, *Assistant Director*
(410) 225-6811

Within the Policy and Health Statistics Administration, the Division of Primary Care and Rural Health was formed in 1993. The Division builds and maintains health care systems in medically underserved areas of Maryland. For these areas, the Division recruits health care providers, develops health centers, and conducts needs assessments.

MEDICAL CARE FINANCE & COMPLIANCE ADMINISTRATION

Lawrence P. Triplett, *Director*

201 West Preston St., Room 200
Baltimore, MD 21201 (410) 225-5204

The Medical Care Finance and Compliance Administration began in 1975 as the Medical Care Compliance Administration. In November 1993, the Administration merged with the Office of Administration and Finance to form the Medical Care Finance and Compliance Administration. By developing and implementing procedures to monitor and control the delivery of health care services, the Administration assures that benefits of the Medical Assistance Program (Medicaid) are used effectively. The Administration designs computer applications to detect aberrant practices; administers systems to require preauthorization for certain services; and investigates and refers fraud for prosecution. By recovering reimbursements from all liable third parties, the Administration also ensures that Medicaid is the payor of last resort.

The Administration is organized into five divisions: Acute Care Services; Long-Term Care; Medical Assistance Recoveries; Utilization and Eligibility Review; and Adjunct Services.

DIVISION OF ACUTE CARE SERVICES

Stanley H. Freedman, *Chief*
(410) 225-1722

Established in 1987, the Division of Acute Care Services reviews and monitors the use of acute care services provided by general and special hospitals, physicians, and clinics reimbursed by the Medical Assistance Program.

DIVISION OF LONG-TERM CARE

Samuel Colgain, *Chief*
(410) 225-1712

The Division of Long-Term Care was organized in 1987. The Division reviews and controls the use of long-term care services provided by special chronic, psychiatric and rehabilitation hospitals; skilled and intermediate nursing facilities; home health and personal

care programs; medical day care; and community placements for the developmentally disabled.

DIVISION OF MEDICAL ASSISTANCE RECOVERIES

Greta E. Rolland, *Chief*
(410) 225-1760

The Division of Medical Assistance Recoveries was created in 1969. The Division operates third-party liability programs. Through these, other responsible parties are pursued for payment of health care received under the Medical Assistance Program, and money spent on behalf of recipients is recovered from sources allowed by federal or State law.

DIVISION OF UTILIZATION & ELIGIBILITY REVIEW

Rosalie Koslof, *Chief*
(410) 225-1694

Formed in 1979, the Division of Utilization and Eligibility Review is responsible for the use of and review of eligibility for the Medical Assistance Program. The Division oversees corrective managed care, diabetes care, and hospice care; and quality assurance for these programs, health maintenance organizations (HMOs), and the Maryland Access to Care (MAC) Program. The Division investigates and refers for prosecution and money recoveries fraud cases involving recipients of the Medical Assistance Program and the Pharmacy Assistance Program; identifies and refers recipients who have misused benefits; and oversees the recipient component of the surveillance and utilization review subsystem of Medicaid Management Information System (MMIS). The Division also is responsible for the child abuse pilot project, and special projects relating to the use of Medicaid services.

DIVISION OF ADJUNCT SERVICES

Richard N. Seaborg, *Chief*
(410) 225-1743

The Division of Adjunct Services was organized in 1976. The Division controls and monitors services provided to recipients of the Medical Assistance Program and the Pharmacy Assistance Program. These services cover ambulance and wheelchair vans; dental care; durable medical equipment and disposable supplies; hearing aids; laboratory; oxygen; pharmacy; physical therapy; podiatry; and vision care. The Division also contracts with the Maryland Pharmacists Association and the Center on Drugs and Public Policy of the University of Maryland System to review drug use.

The Division develops and implements policies, guidelines, standards, and procedures to assure that providers of health care services comply with federal and State laws, regulations, plans, and policies. For

the Medical Assistance Program, the Division monitors and evaluates services and the degree to which they are used; and designs, develops, and implements standards and mechanisms for detecting fraud or misuse of the Program. Generally, providers who misuse the Program are required to reimburse funds. Cases of suspected fraud are referred to the Medicaid Fraud Control Unit of the Office of the Attorney General.

PROGRAM SYSTEMS & OPERATIONS ADMINISTRATION

Joseph E. Davis, *Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-5400

The Program Systems and Operations Administration began in 1975 as the Medical Care Operations Administration. In November 1993, the Administration was reorganized under its present name. The Administration develops and maintains systems for prompt and accurate payment to providers of health care services. It maintains files of approved providers of services and of Maryland residents certified as eligible to receive services through the Medical Assistance Program (Medicaid). The Administration also manages the Pharmacy Assistance Program. For low-income families and individuals who are not eligible for Medicaid, this State-funded program helps pay for certain kinds of maintenance prescription drugs for chronic conditions; anti-infective drugs, including AZT; and insulin syringes and needles.

The Administration consists of Information Services; Technical Operations; and Program Operations.

INFORMATION SERVICES

Hugh Carrington, *Deputy Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-6830

Information Services originated by 1967 as the Division of Data Processing under the Bureau of Analysis and Records. By 1973, the Division was placed under the Office of General Administration. As Data Systems, the unit was reorganized by 1977 as part of the Office of Service Operations. As the Division of Data Processing in 1981, it came under the Fiscal and Support Operations Administration. By 1983, the Division became part of the Information Systems Administration, renamed the Information Services Administration in 1985. The Administration, as Information Services, was made part of the Program Systems and Operations Administration in November 1993.

The Administration devises information-processing strategies and implements the policy, proce-

dures, and controls required for automation programs. The Administration also provides systems analysis, programming and data communications, and training and computer operation services for the Department's information systems throughout the State.

TECHNICAL OPERATIONS

Under Technical Operations are the Division of Medicaid Information Systems (MMIS); the MMIS—II Project; and the Division of Claims Processing.

DIVISION OF MEDICAID INFORMATION SYSTEMS

Alan R. Shugart, *Chief*
(410) 225-5408

Established in 1982, the Division of Medicaid Information Systems serves as the data processing unit for Medical Care Programs. The Division performs systems analysis and programming and maintains a teleprocessing network. It maintains and operates the Medicaid Management Information System (MMIS), an automated claims processing and information retrieval system mandated by the federal government. The Division also provides data processing for the Pharmacy Assistance Program; Geriatric Evaluation Services (GES); and Statewide Evaluation and Planning Services (STEPS).

MMIS—II PROJECT

John J. O'Brien, *Chief*
(410) 225-6937

Formed in 1993, the MMIS—II Project is working to replace the Medicaid Management Information System (MMIS). The Project will secure a certified MMIS from another state, enhance it to meet Maryland needs, install it on the State computer, and integrate it with new information systems technologies.

DIVISION OF CLAIMS PROCESSING

Joseph L. Fine, *Chief*
(410) 225-5795

The Division of Claims Processing originated as the Division of Invoice Processing and received its present name in Fiscal Year 1990. The Division processes all claims for payment made by providers of health care services under the Medical Assistance, Pharmacy Assistance and Prenatal Assistance Programs. Processing includes mail sorting, microfilming, entry of claims into the Batch and Invoice Control File of the Medicaid Management Information System, and processing of payments in excess of \$1.5 billion annually for 12 million claims received. The Division maintains records of payments to, as well as collection from, the more than 25,000 health care providers enrolled in the Medical Assistance Program. The Division also serves as a centralized purchasing and inventory unit for the Administration.

PROGRAM OPERATIONS

Under Program Operations are Recipient Eligibility Programs; the Kidney Disease Program; and Maryland Access to Care (MAC) Recipient Services and Medical Assistance (MA) Provider Relations.

RECIPIENT ELIGIBILITY PROGRAMS

John P. Stewart, *Chief*
(410) 225-5406

Recipient Eligibility Programs began as the Division of Programs and Liaison. The Division was renamed the Division of Eligibility Services in Fiscal Year 1990 and was reorganized under its present name in November 1993.

Recipient Eligibility Programs is responsible for systems and procedures that update the Recipient Eligibility Master File; produce and issue Medical Care Program identification cards; and resolve eligibility problems. It also oversees the Pharmacy Assistance Program and the Buy-In Programs for Medicare Parts A and B. Under the Buy-In Programs for Medicare, the State, through the Medical Assistance Program, pays federal premiums for people certified by the local department of social services as unable to cover hospital insurance (Part A) or medical insurance (Part B).

KIDNEY DISEASE PROGRAM

Barbara A. Bradford, R.N., *Chief*
(410) 225-5000

The Kidney Disease Program began in 1971. The Program financially assists Marylanders who are certified end-stage renal disease patients. This assistance for treatment is available only after all other medical and federal insurance coverage has been pursued.

MARYLAND ACCESS TO CARE (MAC) RECIPIENT SERVICES &

MEDICAL ASSISTANCE (MA) PROVIDER RELATIONS
Dawn L. Grosshandler, *Chief*
(410) 225-5444

Recipient Hotline: (410) 225-5800
toll free: 1-800-492-5231

MAC Provider Hotline: (410) 225-5460
toll free: 1-800-934-6704

Medicaid Provider Hotline: (410) 225-5503
toll free: 1-800-445-1159

The Maryland Access to Care (MAC) Program began in December 1991 and was reorganized under its present name in November 1993. To improve the quality of health care for Medical Assistance recipients, the Program maintains a roster of primary care physicians. Recipients having difficulty finding their own physician may choose a primary care provider enrolled with the Program. That provider then refers the recipient to medical specialists as needed. The Program enrolls both recipients and providers and informs Medical Assistance recipients about the Program.

MEDICAL CARE POLICY ADMINISTRATION

Joseph M. Millstone, *Director*
John G. Folkemer, *Deputy Director*

201 West Preston St.
Baltimore, MD 21201 (410) 225-1432
(410) 225-5206

The Medical Care Policy Administration originated as the Policy Administration, created in 1975. In 1987, the Policy Administration was renamed the Health Systems Financing Administration. The Administration received its present name in March 1990.

The Administration develops and reviews policies and regulations that establish eligibility criteria, define services, detail coverage, specify limitations, and determine reimbursement rates for the Medical Assistance Program (Medicaid). In addition, it updates the State Plan for the Medical Assistance Program and secures federal approval for program changes to assure the continued availability of federal matching funds.

The Administration is aided by the Medical Assistance Advisory Committee and works through nine divisions: Long-Term Care; Acute Care; Primary Care; Maternal and Child Health; Community Support Services; Administrative Services; Eligibility Services; Aging Services; and Program Services.

MEDICAL ASSISTANCE ADVISORY COMMITTEE
Jacqueline Fassett, L.C.S.W., *Chairperson*, 1992

Staff: Mary Pat Lowe (410) 225-5206

The Medical Assistance Advisory Committee was created for the Medical Assistance Program (Medicaid) by the Secretary of Health and Mental Hygiene in accordance with the federal Social Security Act (sec. 1902A(22)). The Committee advises and consults with the Deputy Secretary for Health Care Policy, Finance, and Regulation.

Composed of health care providers and consumers, the Committee is appointed for three-year terms by the Secretary of Health and Mental Hygiene. Members serve on one of several subcommittees, which review pending legislation, Five-Year Plan objectives, or special programs.

DIVISION OF LONG-TERM CARE

Mark A. Leeds, *Chief*
(410) 225-1442

The Division of Long-Term Care was organized in July 1979. The Division administers Maryland Medicaid coverage and reimbursement for nursing home services, medical day care, and personal care.

DIVISION OF ACUTE CARE

Patricia C. Burkholder, *Chief*
(410) 225-1455

Established in July 1979, the Division of Acute Care plans prepares and amends regulations, and interprets policy for the following parts of the Medical Assistance Program: Hospitals, Medical Laboratories, Residential Treatment Centers, Pharmacy, and Free-standing Dialysis Centers.

DIVISION OF PRIMARY CARE

Donald Engvall, *Chief*
(410) 225-1482

The Division of Primary Care was formed in July 1987. The Division establishes and articulates the State Medicaid policies and regulations pertaining to medical and professional services. Addressing the primary medical care needs of individuals, these services are provided directly to recipients on an ambulatory basis by physicians, dentists, podiatrists, vision care providers, free-standing clinics, nurse-midwives, nurse anesthetists, nurse practitioners, and health maintenance organizations.

DIVISION OF MATERNAL & CHILD HEALTH

Susan J. Tucker, *Chief*
(410) 225-6538

The Division of Maternal and Child Health was created in July 1987. The Division oversees and coordinates the Pregnant Women and Children Program; the Healthy Kids, Early and Periodic Screening, Diagnosis and Treatment Program; the Healthy Start Program; and the Kids Count Program.

DIVISION OF COMMUNITY SUPPORT SERVICES

James Glover, *Chief*
(410) 225-1474

The Division of Community Support Services began in July 1987. The Division administers the following parts of the Medical Assistance Program: Ambulance and Wheelchair Van; Disposable Medical Supplies and Durable Medical Equipment; General Transportation Grants; Hearing Aid; Home Health; Home Care for Disabled Children under a Model Waiver; Oxygen and Related Respiratory Services; and Physical Therapy.

DIVISION OF ADMINISTRATIVE SERVICES

Elizabeth Groninger, *Chief*
(410) 225-1433

Formed in March 1990, the Division of Administrative Services is responsible for personnel transactions, budget preparation, promulgation of Medicaid regulations, and formulation of Medicaid State Plan

amendments for the Medical Care Policy Administration.

DIVISION OF ELIGIBILITY SERVICES

Edward Wollman, *Chief*
(410) 225-1463

The Division of Eligibility Services was started in 1978. The Division establishes and maintains the regulatory base upon which eligibility for the Medical Assistance Program is determined statewide. This responsibility is met within the framework of the overall Medicaid Eligibility System which includes but is not limited to regulations and policies of the federal program and Department of Health and Mental Hygiene; State and local operations of the Department of Human Resources which determines eligibility through its local departments of social services; and the management of the Medical Assistance Program within the Department of Health and Mental Hygiene.

DIVISION OF AGING SERVICES

Douglas C. Sommers, *Chief*
(410) 225-6764

Created in July 1987, the Division of Aging Services helps health-impaired elderly persons in their homes and communities, thus avoiding costly long-term institutional care. The Division develops, administers, coordinates, and monitors the program; reviews grants, funding provider agreements, and regulations; and provides technical assistance to provider agencies and organizations. The Division oversees Adult Day Care, Geriatric Evaluation Services, Statewide Evaluation and Planning Services, Preadmission Screening, and Annual Resident Reviews.

DIVISION OF PROGRAM SERVICES

Mary C. Corddry, *Chief*
(410) 225-5220

The Division of Program Services was initiated in July 1987. The Division offers technical assistance to other divisions in the Medical Care Policy Administration. The Division helps them identify new fund sources; analyze the need and feasibility for new or expanded services; review alternatives for complying with legislative mandates, regulations, and enrollee and provider needs.

LICENSING & CERTIFICATION ADMINISTRATION

Carol Benner, *Director*

201 West Preston St.
Baltimore, MD 21201

(410) 764-2750

The Licensing and Certification Administration originated in 1971 as the Division of Licensing and Certification under the Office of General Administration and was reorganized in 1986 as the Office of Licensing and Certification Programs. In 1987, the Office was reformed as the Licensing and Certification Administration.

The Administration licenses all hospitals and health-related institutions in Maryland. The Administration also is responsible for inspection and certification recommendations for all health facilities participating in the Medical Assistance Program (Medicaid) and in Medicare. The Administration initiates administrative action against facilities that violate State rules and regulations.

The Administration consists of two programs: Long-Term Care, Community Mental Health and Substance Abuse Programs; and Hospitals and Ambulatory Care.

LONG-TERM CARE, COMMUNITY MENTAL HEALTH & SUBSTANCE ABUSE PROGRAMS

Gene Heisler, *Deputy Director*
(410) 764-2770

The Long-Term Care Program was reorganized in 1992 as Long-Term Care, Community Mental Health and Substance Abuse Programs. These Programs regulate nursing homes, domiciliary care homes, day care for the elderly, and community-based treatment programs for the mentally ill and substance abusers. They also investigate unlicensed domiciliary care homes.

HOSPITALS & AMBULATORY CARE PROGRAM

William H. Dorrill, *Deputy Director*
(410) 764-4980

The Hospitals and Ambulatory Care Program regulates hospitals, major medical equipment, risk management, and physician credentialing, as well as health maintenance organizations, home health agencies, State hospitals, health care facilities in correctional institutions, and community-based treatment programs for the developmentally disabled. The Program also surveys federal programs for compliance with Medicare regulations. These programs cover end-stage renal dialysis, independent and outpatient physical therapists, comprehensive outpatient rehabilitation facilities, ambulatory surgical centers, rural health clinics, and portable X-ray units.

The Complaint and Quality Assurance Unit investigates all complaints about any health-related facility. The Unit also monitors the quality of nursing, sanitation, and dietary services.

STATE HEALTH SERVICES COST REVIEW COMMISSION

Charles O. Fisher, Sr., Esq., *Chairperson*, 1997
John M. Colmers, *Executive Director*

4201 Patterson Ave.
Baltimore, MD 21215 (410) 764-2605

The State Health Services Cost Review Commission was established in 1971 to monitor all fiscal affairs of Maryland's hospitals and related institutions (Chapter 627, Acts of 1971). The Commission publicly may disclose a hospital's financial position, its verified total costs incurred in rendering health services, and the level of reasonableness of its rates as determined by Commission review and certification. The Commission also evaluates the adequacy of each institution's financial resources to meet its financial requirements. When these resources are inadequate, the Commission seeks solutions.

The Commission assures purchasers of hospital health care that total costs are reasonable, that aggregate rates are set in relation to the hospital's aggregate costs, and that rates are set equitably among all purchasers of services.

The Commission consists of seven members appointed to four-year terms by the Governor, who also designates the chairperson. Authorization for the Commission continues until July 1, 2003 (Code Health—General Article, secs. 19-201 through 19-222).

STATE HEALTH RESOURCES PLANNING COMMISSION

Marcia Gann Pines, *Chairperson*, 1994
James R. Stanton, *Executive Director*

4201 Patterson Ave., Room 226
Baltimore, MD 21215 (410) 764-3255

The State Health Resources Planning Commission originated in 1968 as the Comprehensive Health Planning Agency (Chapter 221, Acts of 1968). The Agency was reformed as the Maryland Health Planning and Development Agency in 1978 (Chapter 911, Acts of 1978). In 1982, the State Health Resources Planning Commission replaced the Agency (Chapter 108, Acts of 1982).

The Commission promotes the development of a health care system that provides quality care at reasonable cost for all citizens. The Commission plans the development of quality health services within each health service area to meet current and future needs; identifies essential resources; and encourages the effective use of those resources. The Commission advocates policies and systems for efficient access to services, including acute, long-term, mental health, primary care, and community-based alternatives. The Commission

also coordinates its work with the State Health Services Cost Review Commission and the Maryland Health Care Access and Cost Commission and assesses the impact of plans and projects on total health care costs to Maryland and its citizens. In addition, the Commission prepares the State Health Plan and conducts the Certificate of Need Program to assure that institutions meet standards of public need before building or constructing new facilities.

The law creating the Commission also established local health planning agencies to serve health service areas designated by the Governor. These agencies are required to assure broad citizen representation of their region and in their activities, formulate local health plans, and help develop statewide criteria and standards for Certificate of Need and health planning. Local agencies may testify at evidentiary hearings or submit recommendations on the evaluation of Certificate of Need applications. Presently, local organizations serve the following designated health service areas: 1) Western Maryland counties of Garrett, Allegany, Washington, Frederick, and Carroll; 2) Montgomery County; 3) Southern Maryland counties of Prince George's, Charles, Calvert, and St. Mary's; 4) Central Maryland area of Baltimore City and Anne Arundel, Baltimore, Harford and Howard counties; and 5) Eastern Shore counties of Cecil, Kent, Queen Anne's, Talbot, Caroline, Dorchester, Wicomico, Somerset, and Worcester.

The Commission consists of the Secretary of Health and Mental Hygiene or designee, and thirteen members appointed to four-year terms by the Governor. Five members represent local health planning areas, six represent health care providers, and two represent the general public. The Governor designates the chairperson. The Executive Director is appointed by the Commission with the approval of the Governor (Code Health—General Article, secs. 19-103 through 19-122).

MARYLAND HEALTH CARE ACCESS & COST COMMISSION

William C. Richardson, Ph.D., *Chairperson*, 1998
John M. Colmers, *Executive Director*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-3460

In 1993, the Maryland Health Care Access and Cost Commission was created as an independent agency within the Department of Health and Mental Hygiene (Chapter 9, Acts of 1993). The Commission develops strategies by which the costs of health care may be limited and access to health care services extended to all Marylanders. The Commission formulates a uniform set of benefits for the

comprehensive standard health benefit plan; devises a payment system for health care services; and fosters development of practice parameters. The Commission also facilitates public disclosure of medical claims data for the development of public policy; maintains and analyzes a medical care data base on health care provided by health care practitioners; and ensures the use of that data base as a primary means to compile data and annually report on trends, variances, and comparisons regarding fees for service, cost of care, and malpractice. Additionally, the Commission encourages the development of clinical resource management systems that permit cost comparisons between various treatment settings and the availability of information to consumers, providers, and purchasers of health care; sets standards for the operation and licensing of medical care electronic claims clearinghouses; and reduces the costs of submitting and administering claims for health care practitioners and payors.

With Senate advice and consent, the Governor appoints the Commission's seven members to four-year terms. The Governor also designates the chairperson (Code Health—General Article, secs. 19-1501 through 19-1516).

ADVISORY COMMITTEE ON PRACTICE PARAMETERS

(410) 764-3460

The Advisory Committee on Practice Parameters was established in 1993 (Chapter 9, Acts of 1993). The Committee is to study the development of practice parameters for medical specialties and advise the Maryland Health Care Access and Cost Commission on the adoption and use of practice parameters. These parameters are intended to define appropriate clinical indications and methods of treatment for individual procedures or diseases that are subject to medical malpractice litigation. The parameters are meant to discourage inappropriate use; conform with standards of care; and meet certification, licensure or accreditation standards.

The Committee's fifteen members are appointed to four-year terms by the Governor, who designates the chairperson (Code Health—General Article, secs. 19-1601 through 19-1606).

HEALTH PROFESSIONALS BOARDS & COMMISSIONS PROGRAM

John B. Schell, *Facilitator*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-4712

The Division of Boards and Commissions was reorganized in 1986 as the Office of Boards and Commission Programs and, in 1993, as the Health

Professionals Boards and Commissions Program. The Program is responsible for the examination, licensing, regulation, and surveillance of health professionals in Maryland.

Under the Program are fifteen licensing and regulatory boards and one commission:

State Board of Examiners for Audiologists, Hearing Aid Dispensers, & Speech-Language Pathologists
State Board of Chiropractic Examiners
State Board of Dental Examiners
State Board of Dietetic Practice
State Board of Electrologists
State Commission on Kidney Disease
State Board of Morticians
State Board of Examiners of Nursing Home Administrators
State Board of Occupational Therapy Practice
State Board of Examiners in Optometry
State Board of Pharmacy
State Board of Physical Therapy Examiners
State Board of Podiatric Medical Examiners
State Board of Examiners of Professional Counselors
State Board of Examiners of Psychologists
State Board of Social Work Examiners

STATE BOARD OF EXAMINERS FOR AUDIOLOGISTS, HEARING AID DISPENSERS, & SPEECH-LANGUAGE PATHOLOGISTS

John M. Sloan, *Chairperson*, 1995
Barbara A. Curtis, *Administrator*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-4725

The State Board of Examiners for Audiologists, Hearing Aid Dispensers, and Speech-Language Pathologists originated from three separate boards. The first was the Board of Examiners for Hearing Aid Dealers, formed in 1969 and placed within the Department of Licensing and Regulation in 1970 (Chapter 634, Acts of 1969; Chapter 402, Acts of 1970). The other two boards—the State Board of Examiners for Audiologists, and the Board of Examiners for Speech Pathologists—both were formed in 1972 within the Department of Health and Mental Hygiene (Chapter 547, Acts of 1972). In 1987, the speech pathologists' board was renamed the State Board of Examiners for Speech-Language Pathologists (Chapter 478, Acts of 1987). All three boards merged in 1992 to become the State Board of Examiners for Audiologists, Hearing Aid Dealers, and Speech-Language Pathologists within the Department of Health and Mental Hygiene (Chapter 326, Acts of 1992). In 1993, the Board received its present name (Chapter 448, Acts of 1993). The Board licenses audiologists, hearing aid dispensers, and speech-language pathologists.

The Board is composed of thirteen members appointed to four-year terms by the Governor on recommendation of the Secretary of Health and Mental Hygiene. Three members must be professional audiologists, three must be licensed speech-language pathologists, three must be licensed hearing aid dispensers, and two must be physicians licensed to practice medicine in Maryland and hold an American Board of Otolaryngology certificate of qualification. Two members are consumers appointed with Senate advice and consent. Authorization for the Board continues until July 1, 2004 (Code Health Occupations Article, secs. 2-101 through 2-501).

STATE BOARD OF CHIROPRACTIC EXAMINERS

Audie G. Klinger, D.C., *President*, 1997

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-4726

The State Board of Chiropractic Examiners was established in 1920 (Chapter 666, Acts of 1920). The Board examines applicants for licenses and addresses complaints in consultation with the Investigative Unit and the Office of the Attorney General. The Board conducts two examinations per year—one in March and one in September. It ascertains whether schools of chiropractic meet the requirements of the law. Each person holding a chiropractic license in Maryland must renew it every two years with the secretary of the Board.

The Board consists of six members appointed by the Governor with the advice of the Secretary of Health and Mental Hygiene and Senate advice and consent. Four must be licensed chiropractors nominated by the Maryland Chiropractic Association. Two members are consumers. Members serve four-year terms. Authorization for the Board continues until July 1, 2002 (Code Health Occupations Article, secs. 3-201 through 3-602).

STATE BOARD OF DENTAL EXAMINERS

Dennis M. Sullivan, D.D.S., *President*, 1994

Larrie L. Bennett, *Administrator*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-4730

Established in 1884, the State Board of Dental Examiners regulates the practice of dentistry by testing the qualifications of candidates for licenses in dentistry and in dental hygiene (Chapter 150, Acts of 1884).

All applicants for license to practice dentistry must be graduates of accredited dental colleges authorized to grant degrees in dental surgery by the laws of one of the United States or a province of Canada. For a license to practice dental hygiene, all applicants must be graduates of a school for dental hygienists that requires at least two years of study

and is approved by the State Board of Dental Examiners. Examinations, held twice a year, are both written and practical. Every dentist and dental hygienist must renew their license to practice every two years.

The Board also certifies dental radiation technologists. An individual may not practice dental radiation technology in Maryland unless certified by the Board.

The Governor appoints the Board's twelve members for four-year terms with the advice of the Secretary of Health and Mental Hygiene. The Board includes nine licensed dentists, one licensed dental hygienist, and two consumer members. The Governor appoints the consumer members with the advice of the Secretary and Senate advice and consent. Authorization for the Board continues until July 1, 2003 (Code Health Occupations Article, secs. 4-101 through 4-702).

STATE BOARD OF DIETETIC PRACTICE

Richard A. Ahrens, Ph.D., *Chairperson*, 1996

Aileen Taylor, *Administrator*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-4733

The State Board of Dietetic Practice was created in 1985 to protect the public by setting standards for the practice of dietetics in Maryland (Chapter 773, Acts of 1985). The Board licenses dietitians and nutritionists in Maryland. Licenses to practice dietetics must be renewed with the Board every two years.

The Board has seven members appointed to four-year terms by the Governor. Two are consumers and five are dietitians or nutritionists. Dietitian or nutritionist members must be licensed to practice dietetics in Maryland. Of these, one must be engaged primarily in clinical dietetic practice, one in community or public health dietetic practice, one in consulting dietetic practice, and the fifth a faculty member in the field of dietetics or nutritional science. Dietitian members must have practiced dietetics for at least five of the past ten years. The Governor appoints the dietitian and licensed nutritionist members with the advice of the Secretary of Health and Mental Hygiene and Senate advice and consent. These members are selected from a list of ten dietitians and licensed nutritionists submitted jointly by the Maryland Dietetic Association, the Maryland Chapter of the American Nutritionists Association, and the presidents of Maryland institutions of higher education which graduate dietetic practitioners. Consumer members may not be dietitians or licensed nutritionists or have any household members who are, and they may not have a financial interest in providing goods or services to dietitians or licensed nutritionists, or dietary goods or services to consumers. Authorization for the Board continues until July 1, 1995 (Code Health Occupations Article, secs. 5-101 through 5-502).

STATE BOARD OF ELECTROLOGISTS

Debra L. Larson, L.E., *Chairperson*, 1994

4201 Patterson Ave.

Baltimore, MD 21215—2299 (410) 764-4702

The State Board of Electrologists was organized in 1978 (Chapter 851, Acts of 1978). The Board adopts and revises standards of electrology practice for registered electrologists and prescribes standards for educational programs leading to licensure. The Board examines, issues, and renews the licenses of qualified applicants. The Board also conducts hearings on charges calling for discipline of a licensed electrologist by penalty, denial, revocation, or suspension of a license, and causes the prosecution of all persons in violation of the Electrology Practice Act.

The Board consists of five members who serve four-year terms. Four are licensed electrologists and one is a public member. Upon recommendation of the Secretary of Health and Mental Hygiene, the Governor appoints members of the Board with Senate advice and consent. Authorization for the Board continues until July 1, 2004 (Code Health Occupations Article, secs. 6-101 through 6-702).

STATE COMMISSION ON KIDNEY DISEASE

Andrew Whelton, M.D., *Chairperson*, 1996Eva Schwartz, *Executive Director*

4201 Patterson Ave.

Baltimore, MD 21215—2299 (410) 764-4799

The State Commission on Kidney Disease was created in 1971 (Chapter 492, Acts of 1971). The Commission oversees a program of State assistance throughout Maryland for persons with chronic renal disease.

The Commission gathers and disseminates information on the treatment of chronic renal disease in the State. It also sets physical and medical standards for the operation of dialysis and renal transplantation centers and sets standards for the acceptance of a patient into the treatment phase of such programs. Patients accepted for treatment are eligible for State medical assistance. For the public and providers of health services, the Commission also institutes and supervises educational programs on kidney disease and its treatment and prevention.

The Commission consists of twelve members appointed to four-year terms by the Governor. Four members are lay persons to the field of medicine, one represents the medical insurance industry, and three are appointed at the Governor's discretion. The remaining four members are appointed by the Governor from lists of names submitted respectively by the Kidney Foundation of Maryland, the medical faculties of the University of Maryland and The Johns Hopkins University, and the Medical and Chirurgical Faculty of the State of Maryland. The Commission appoints the

executive director (Code Health—General Article, secs. 13-301 through 13-307).

STATE BOARD OF MORTICIANS

Erich W. March, *President*, 1995Norene Pease, *Administrator*

4201 Patterson Ave.

Baltimore, MD 21215—2299 (410) 764-4792

The State Board of Morticians was established as the State Board of Undertakers of Maryland in 1902 (Chapter 160, Acts of 1902). In 1937, it was renamed the State Board of Funeral Directors and Embalmers. The Board received its present name in 1981 (Chapter 8, Acts of 1981).

Every funeral director and mortician in the State must register with and procure a license from the Board. The Board sets the standards for the practice of mortuary science in the State and examines applicants for licensure. The Board renews licenses every two years and has the power to suspend or revoke any license. The Board makes regulations for the enforcement of laws regarding funeral directing and mortuary science.

Upon recommendation of the Secretary of Health and Mental Hygiene and with Senate consent, the Governor appoints the Board's twelve members to four-year terms. Eight members are practicing licensed morticians or funeral directors, and four members are consumers who have no training or substantial financial interest in the profession. Authorization for the Board continues until July 1, 2002 (Code Health Occupations Article, secs. 6-101 through 6-602).

STATE BOARD OF EXAMINERS OF
NURSING HOME ADMINISTRATORSCarville D. Duncan, Jr., *Chairperson*, 1996Jeanne S. Streib, *Vice-Chairperson*, 1993Howard E. White, *Executive Director*

4201 Patterson Ave.

Baltimore, MD 21215—2299 (410) 764-4750

Established in 1970, the State Board of Examiners of Nursing Home Administrators examines, licenses, and registers nursing home administrators (Chapter 262, Acts of 1970). Licenses must be renewed with the Board every two years. They may be revoked or suspended for cause. In addition, the Board studies nursing homes and their administrators.

The Board is composed of eleven members appointed to four-year terms by the Governor upon recommendation of the Secretary of Health and Mental Hygiene. Four members are nursing home administrators; four are not nursing home administrators but are actively engaged in professions concerned with the care of the chronically ill, infirm, or aged; and three are consumers. Consumer members are appointed

with Senate advice and consent. They are not trained as nursing home administrators, have no financial interests in a related field, and have no household member who works in this or a related field. The Governor designates the chairperson and vice-chairperson; the Board appoints the executive secretary. Authorization for the Board continues until July 1, 2003 (Code Health Occupations Article, secs. 9-101 through 9-502).

STATE BOARD OF OCCUPATIONAL THERAPY PRACTICE

Vacancy, *President*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-4728

The State Board of Occupational Therapy Practice was created in 1978 (Chapter 909, Acts of 1978). The Board administers, coordinates, and enforces the provisions of the Maryland Occupational Therapy Practice Act. The Board evaluates the qualifications of applicants for licensure and supervises the examination of applicants. It keeps a current list of licensed occupational therapists and occupational therapy assistants.

The Board's seven members are appointed for four-year terms by the Governor with the advice of the Secretary of Health and Mental Hygiene. The Board includes four licensed occupational therapists, one licensed occupational therapy assistant, and two consumers. Appointed with Senate advice and consent, the consumer members are not trained as occupational therapists and have no financial interest in any related field. Occupational therapy members are nominated by the Maryland Occupational Therapy Association. Authorization for the Board continues until July 1, 2004 (Code Health Occupations Article, secs. 9-201 through 9-502).

STATE BOARD OF EXAMINERS IN OPTOMETRY

Stanley Feinblum, O.D., *President*, 1995
Barbara A. Curtis, *Administrator*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-4725

Formed in 1914, the State Board of Examiners in Optometry administers the optometry laws of the State and regulates the practice of optometry (Chapter 652, Acts of 1914). It examines, licenses, and registers applicants, and may revoke any certificate of registration or examination for just cause.

The Board consists of seven persons appointed to four-year terms by the Governor upon the recommendation of the Secretary of Health and Mental Hygiene from nominees of the Maryland Optometric Association. Two members are consumers. Appointed by the Governor on the recommendation of the Secretary with Senate advice and

consent, consumer members cannot have had training as an optometrist or have a financial interest in a related field. Authorization for the Board continues until July 1, 2003 (Code Health Occupations Article, secs. 11-101 through 11-602).

STATE BOARD OF PHARMACY

Steven S. Cohen, *President*, 1995
Roslyn Scheer, *Executive Director*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-4755

Created in 1902, the State Board of Pharmacy licenses pharmacists by examination and reciprocity (Chapter 179, Acts of 1902). It also conducts a biennial re-registration program for pharmacists. The Board issues permits for the operation of retail pharmacies and for the manufacture of drugs, medicines, toilet articles, dentifrices, and cosmetics. The Board also licenses jobbers, distributors, and wholesalers or manufacturers of dangerous (prescription) drugs. In cooperation with the Department of Health and Mental Hygiene, the Board enforces the pharmacy and drug laws of the State.

Board members and duly authorized agents of the Department of Health and Mental Hygiene inspect all pharmacies or other places where prescriptions, medicines, drugs, drug products, or domestic remedies are compounded or sold. They also inspect prescriptions, medicines, drugs, drug products, or domestic products offered for sale. Pharmacists are required to keep in their places of business, for a period of not less than five years, a file of every prescription compounded or dispensed.

The Board's eight members include six licensed pharmacists and two consumers. All are appointed by the Governor with the advice of the Secretary of Health and Mental Hygiene for four-year terms. Each pharmacist member is selected from nominees of the Maryland Pharmaceutical Association. Appointed with Senate advice and consent, the consumer members cannot have had training as a pharmacist or have a financial interest in a related field. Two members must reside in Baltimore City, two must reside in the counties, and three must be from the State at large. The Board may designate an executive director. Authorization for the Board continues until July 1, 2003 (Code Health Occupations Article, secs. 12-101 through 12-802).

STATE BOARD OF PHYSICAL THERAPY EXAMINERS

Charles M. Dilla, P.T., *Chairperson*, 1994
Ann E. Tyminski, *Executive Director*

4201 Patterson Ave., Room 318
Baltimore, MD 21215—2299 (410) 764-4752

Authorized in 1947, the State Board of Physical Therapy Examiners examines and licenses physical

therapists and physical therapist assistants to practice in Maryland (Chapter 606, Acts of 1947). The Board also makes rules and regulations governing the denial, suspension, and revocation of licenses.

The Board's seven members are appointed to four-year terms by the Governor with the advice of the Secretary of Health and Mental Hygiene. Five are licensed physical therapists; of these, at least four must be engaged primarily in the clinical practice of physical therapy. Each physical therapist member must be engaged in the profession of physical therapy in Maryland and, immediately prior to appointment, must have at least five years experience in physical therapy administration, education, practice, or research. Physical therapist members are nominated by the American Physical Therapy Association of Maryland. Two consumer members are appointed with Senate advice and consent. Consumer members cannot have had training as a physical therapist or have a financial interest in a related field. Authorization for the Board continues until July 1, 2002 (Code Health Occupations Article, secs. 13-101 through 13-502).

STATE BOARD OF PODIATRIC MEDICAL EXAMINERS

Vacancy, *President*

Charlotte Sullivan, *Administrator*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-4785

The State Board of Podiatric Medical Examiners was created in 1916 as the State Board of Chiropody Examiners (Chapter 173, Acts of 1916). In 1965, it became the State Board of Podiatry Examiners (Chapter 416, Acts of 1965). The Board was renamed the State Board of Podiatric Medical Examiners in 1986 (Chapter 243, Acts of 1986).

The Board examines all persons who wish to practice podiatry in the State. Examinations, which may be written, oral, or practical, are given twice yearly. Applicants must have at least two years of education in a recognized college of arts and sciences and be graduates of a college of podiatric medicine recognized by the American Podiatric Medical Association. The Board biennially licenses podiatrists in active practice within the State. The Board may, after a hearing, revoke the license of any podiatrist charged with malpractice or unethical conduct.

The Governor appoints the Board's seven members with the advice of the Secretary of Health and Mental Hygiene. Five are licensed podiatrists nominated by the Maryland Podiatric Medical Association. Two are consumers appointed with Senate advice and consent. Members serve five-year terms. Authorization for the Board continues until July 1, 2002 (Code Health Occupations Article, secs. 15-101 through 15-602).

STATE BOARD OF EXAMINERS OF PROFESSIONAL COUNSELORS

Vacancy, *Chairperson*

Aileen Taylor, *Administrator*

4201 Patterson Ave., Room 312
Baltimore, MD 21215—2299 (410) 764-4733

The State Board of Examiners of Professional Counselors originated in 1985 (Chapter 734, Acts of 1985). The Board certifies professional counselors and regulates professional counseling services within the State.

With the advice of the Secretary of Health and Mental Hygiene, the Governor appoints the Board's six members. Five members are certified professional counselors. The sixth member is a consumer who is not trained as a professional counselor nor has participated in a related field, and has no substantial financial interest in a person regulated by the Board. The consumer member may not have a household member who is a professional counselor or in training to become one. Nor may a member of the consumer's household participate in a related field. Members serve four-year terms. Authorization for the Board continues until July 1, 2004 (Code Health Occupations Article, secs. 17-101 through 17-502).

STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS

W. Sherod Williams, Ph.D., *Chairperson*, 1994
Roslyn Blankman, *Administrator*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-4787

The practice of psychology in Maryland is regulated by the State Board of Examiners of Psychologists. Established in 1957, the Board evaluates the qualifications of psychologists in the State and issues licenses to those who fulfill the requirements (Chapter 748, Acts of 1957). Licenses must be renewed biennially. The Board administers examinations to qualified applicants for licensing twice each year.

The Board consists of nine members appointed by the Governor with the advice of the Secretary of Health and Mental Hygiene and Senate advice and consent. Seven are psychologists nominated by the Maryland Psychological Association. Two are consumers. Board members serve four-year terms. Authorization for the Board continues until July 1, 2003 (Code Health Occupations Article, secs. 18-101 through 18-502).

STATE BOARD OF SOCIAL WORK EXAMINERS

Richard W. Stanzione, *Chairperson*, 1994
Harold G. Gordon, *Administrator*

4201 Patterson Ave.
Baltimore, MD 21215—2299 (410) 764-4788

The State Board of Social Work Examiners was formed in 1975 (Chapter 453, Acts of 1975). The Board issues licenses to social work associates, graduate social workers, certified social workers, and certified social workers-clinical. Under certain conditions the Board may take disciplinary measures to reprimand, suspend, revoke, or refuse to renew the license of a licensee.

The Board's seven members are appointed by the Governor for four-year terms. Five members must be licensed social workers. Two members are consumers appointed on recommendation of the Secretary of Health and Mental Hygiene with Senate advice and consent. Consumer members cannot have had training as a social worker or have a financial interest in a related field. Authorization for the Board continues until July 1, 2004 (Code Health Occupations Article, secs. 19-201 through 19-502).

MARYLAND STATE SCHOOL HEALTH COUNCIL

John M. Krager, M.D., M.P.H., *Chairperson*
Florence Fenton, Ed.D., *Vice-Chairperson*

c/o Baltimore County Health Department
401 Bosley Ave.

Towson, MD 21204 (410) 887-2717

The Maryland State School Health Council was created by the State Department of Health and the State Department of Education by 1946. Reorganized in 1966, the Council advises the Department of Health and Mental Hygiene and the State Department of Education on the school health program. The Council helps develop and maintain programs to provide a healthful school environment, health and safety instruction, and school health services. It also serves as a forum for the two State departments, their local counterparts, and other groups concerned with the health of school-age children.

The Council includes two representatives appointed by each of the twenty-four local health and education departments. The Executive Board consists of five members elected by the Council and representatives of health and education agencies; State and local government; medical associations; and education organizations.

STATE ANATOMY BOARD

Christopher B. Ruff, Ph.D., *Chairperson*
Ronald S. Wade, *Director*

655 West Baltimore St.
Baltimore, MD 21201

(410) 547-1222
fax: (410) 706-8107

Authorized in 1947, the State Anatomy Board was created in 1949 (Chapter 669, Acts of 1947). The Board's purpose is to ensure the proper distribution of cadavers to qualified hospitals, medical

schools, and other agencies engaged in medical education and research. Bodies are distributed equitably to the anatomy department of each medical school in Maryland. The Board also carries out the legal provisions regulating Consent to Post Mortem Examination (Chapter 315, Acts of 1961) and the Anatomical Gift Act (Chapter 467, Acts of 1968).

The Board consists of two representatives from each of the departments of anatomy of medical schools in the State of Maryland and one representative of the Department of Anatomy of the University of Maryland School of Dentistry. Members of the Board are designated by the administrative officers of each school (Code Health—General Article, secs. 5-401 through 5-409).

STATE BOARD OF NURSING

Judith W. Ryan, R.N., Ph.D., C.R.N.P.-A.,
President, 1994

Donna M. Dorsey, R.N., M.S., *Executive Director*

4140 Patterson Ave.
Baltimore, MD 21215—2254 (410) 764-5124

The State Board of Nursing originated as the State Board of Examiners of Nurses in 1904 (Chapter 172, Acts of 1904). It received its present name in 1987 (Chapter 109, Acts of 1987).

To assure safe, competent nursing care for the public, the Board regulates the practice of registered nursing, licensed practical nursing, nurse practitioners, nurse midwives, nurse anesthetists, and nurse psychotherapists. The Board administers licensure examinations; issues licenses to those who successfully have completed requirements and examinations; evaluates, monitors and approves nursing education programs to assure that minimal standards are maintained; enforces standards of practice, interpreting the provisions of the Nurse Practice Act, defining the scope of nursing practice, and approving refresher programs; and assesses and evaluates trends in nursing. Through its investigative unit, the Board also investigates any complaint alleging violation of the Nurse Practice Act by a nurse, conducts hearings, and takes disciplinary action as required. Such action may include emergency suspension, revocation of license, denial of licensure, or probation.

The Board cooperates with the National Council of State Boards of Nursing in the preparation of the examination used for licensure. The Board also works together with health care facilities, educational institutions, professional organizations, the Maryland Higher Education Commission, the State Board of Education, the Office on Aging, county health departments, local school systems, and Department agencies.

Upon recommendation of the Secretary of Health and Mental Hygiene, the Governor appoints the Board's eleven members for four-year terms. Three members must be licensed practical nurses and six must be registered nurses. As vacancies occur, the Maryland Nurses Association or the Maryland Licensed Practical Nurses Association submit to the Governor and to the Secretary of Health and Mental Hygiene the names of five of its members from which the Governor selects appointees. Two members are consumers appointed with Senate advice and consent. Authorization for the Board continues until July 1, 2003 (Code Health Occupations Article, secs. 8-101 through 8-802).

ANESTHETIST ADVISORY COMMITTEE

Victor Rivera-Diaz, C.R.N.A., *Chairperson*

The Anesthetist Advisory Committee was created in 1981. The Committee advises the State Board of Nursing concerning the practice of anesthesia by nurses. The Committee also oversees the use of health insurance and medical assistance benefits by certified nurse anesthetists. Appointed by the State Board of Nursing, the Committee's five members serve three-year terms (Code Health Occupations Article, sec. 7-504).

NURSE ANESTHETIST ADVISORY COMMITTEE

Formed in 1991, the Nurse Anesthetist Advisory Committee advises the State Board of Nursing on certified registered nurse anesthetist practice. The Committee's three members are appointed to three-year terms by the State Board of Nursing.

CERTIFIED NURSE-MIDWIVES ADVISORY COUNCIL

Eileen Ehudin-Pagano, *Chairperson*

Appointed by the State Board of Nursing, the Certified Nurse-Midwives Advisory Council was formed in 1983. The Council advises the Board on matters relating to the practice of nurse-midwifery. The Council consists of at least three certified nurse-midwives who serve three-year terms (Code Health Occupations Article, sec. 7-504).

JOINT COMMITTEE ON NURSE-MIDWIFERY

Jeanne Brinkley, C.N.M., *Chairperson*

Established in 1983, the Joint Committee on Nurse-Midwifery reviews and makes recommendations on all written agreements between nurse-midwives and physicians. The Committee is composed of three nurse-midwives, appointed by the State Board of Nursing, and three physicians, appointed by the State Board of Physician Quality Assurance. Committee members serve three-year terms (Code Health Occupations Article, sec. 7-504).

NURSE PRACTITIONER JOINT COMMITTEE

Vacancy, *Chairperson*

The Nurse Practitioner Joint Committee was created in 1981. The Committee reviews written agreements between nurse practitioners and physicians. The Committee then makes recommendations to the State Board of Physician Quality Assurance and the State Board of Nursing.

The Committee has six members. Three are appointed by the State Board of Physician Quality Assurance and three by the State Board of Nursing.

NURSE PRACTITIONER PEER REVIEW COMMITTEE

Janice Wilson, C.R.N.P., *Chairperson*

Organized in 1981, the Nurse Practitioner Peer Review Committee oversees the use of health insurance and medical assistance benefits by certified nurse practitioners. The Committee, appointed by the State Board of Nursing, has ten nurse practitioner members representing all nurse practitioner specialties (Code Health Occupations Article, sec. 7-504).

NURSE PSYCHOTHERAPIST PEER REVIEW ADVISORY COMMITTEE

Mickie Crimone, C.S.-P. *Chairperson*

The Nurse Psychotherapist Peer Review Advisory Committee was formed in 1991. The Committee advises the State Board of Nursing on the practice of psychotherapy by clinical specialists in psychiatric and mental health nursing. The Committee also oversees the use of health insurance and medical assistance benefits by clinical specialists-psychiatry.

PRACTICE ISSUES COMMITTEE

Ann K. Sober, R.N., B.S., *Chairperson*

Established in 1985, the Practice Issues Committee meets monthly to study specific practice issues referred to it by the State Board of Nursing. The Committee's twelve members are assisted by consultant members as needed.

REHABILITATION COMMITTEE no. 1

Patricia Miedusiewski, R.N., *Chairperson*

REHABILITATION COMMITTEE no. 2

Patricia Lund, R.N., Ph.D., *Chairperson*

The Rehabilitation Committee was authorized in 1988 as a nonpunitive alternative to the State Board of Nursing's disciplinary process (Chapter 508, Acts of 1988). Nurses whose job performance is impaired by drugs, alcohol, or mental illness may participate in the Rehabilitation Program upon recommendation of the Committee. In 1992, a second committee was established to handle the volume of nurses referred to the Program.

The State Board of Nursing selects each committee's five members who are licensed registered nurses with expertise in the field of chemical dependency or psychiatric nursing. One member is a licensed practical nurse, and one, a consumer knowledgeable in the field of chemical dependency (Code Health Occupations Article, sec. 7-208).

R.N. TO B.S.N. VALIDATION COMMITTEE

Cynthia E. Kielinen, R.N., *Chairperson*

P.N. TO A.D.N. VALIDATION COMMITTEE

Mary Campbell, *Chairperson*

**STATE BOARD OF PHYSICIAN
QUALITY ASSURANCE**

Israel H. Weiner, M.D., *Chairperson*, 1996

J. Michael Compton, *Executive Director*

4201 Patterson Ave.

Baltimore, MD 21215—0095 (410) 764-4777

toll free: 1-800-492-6836

In Maryland, authority to license physicians was granted first to the Medical and Chirurgical Faculty of the State of Maryland in their charter of 1798 (Chapter 105, Acts of 1798). From 1798 to 1838, the Faculty examined candidates, issued licenses upon payment of a fee, and prosecuted unlicensed doctors. The petitions of botanic medical practitioners influenced the legislature to pass a law in 1838 allowing any person to collect fees for medical services performed, which effectively ended the licensing of doctors until 1888 (Chapter 281, Acts of 1838).

The State Board of Health then licensed all physicians (Chapter 429, Acts of 1888). In 1892, two Boards of Medical Examiners carried on this function. One represented the Medical and Chirurgical Faculty and the other the State Homeopathic Society (Chapter 296, Acts of 1892). The General Assembly in 1957 abolished the Homeopathic Board and provided for the State Board of Medical Examiners to regulate the practice of medicine. Responsibility for disciplining licensed physicians was assigned to the Commission on Medical Discipline of Maryland, created in 1968 (Chapter 469, Acts of 1968). In 1988, the functions of both the State Board of Medical Examiners and the Commission on Medical Discipline of Maryland were combined under the State Board of Physician Quality Assurance (Chapter 109, Acts of 1988).

The Board tests and licenses physicians to practice medicine in the State. For certain causes, the Board may revoke the license of any physician. Candidates for licenses must be graduates of medical schools approved by the American Medical Association and the Association of American Medical Colleges or of foreign medical schools that offer an equivalent edu-

cation. All graduates of foreign medical schools who apply must pass the examination given by the Educational Council for Foreign Medical Graduates. The Board determines qualifications for practice by the FLEX examination (Federal Licensing Examination), endorsement of licenses obtained in a reciprocating state, or endorsement of a certificate of the National Board of Medical Examiners. FLEX examinations are held in June and December of each year.

The Board also regulates the unlicensed practice of medicine by physicians' assistants, psychiatrists' assistants, cardiac rescue technicians, aviation trauma technicians, medical practitioners, acupuncturists, medical radiation technologists, and nuclear medical technologists in approved medical training programs.

Since 1967 the Board has licensed certain osteopaths on the basis of endorsement, depending upon qualifications (Code Health Occupations Article, sec. 14-310).

Composed of fifteen members, the Board is appointed by the Governor. The Board includes ten licensed physicians in active practice recommended by the Medical and Chirurgical Faculty of the State of Maryland (State Medical Society). One member is a practicing licensed physician appointed at the Governor's discretion. One member, nominated by the Secretary of Health and Mental Hygiene, represents the Department of Health and Mental Hygiene. Two consumer members are appointed with Senate advice and consent. One consumer member, nominated by the Maryland Hospital Association, must be knowledgeable in risk management or quality assurance. The initial term for a consumer member is three years. Other members serve four-year terms. The Governor designates a physician member as chairperson. Authorization for the Board continues until July 1, 2003 (Code Health Occupations Article, secs. 14-101 through 15-502).

ACUPUNCTURE ADVISORY COUNCIL

Robert M. Duggan, R.Ac., *Chairperson*, 1994

Established in 1982, the Acupuncture Advisory Council advises the State Board of Physician Quality Assurance on the adoption of rules and regulations governing the licensing of acupuncturists and the performance of acupuncture in the State (Chapter 644, Acts of 1982).

The Council consists of eight members appointed to four-year terms by the Governor. Of these, two are licensed physicians, three are acupuncturists who are not licensed physicians, two are consumers, and one is a member of the State Board of Physician Quality Assurance (Code Health Occupations Article, sec. 14-506).

**EMERGENCY MEDICAL SERVICES
ADVISORY COMMITTEE**

J. Andrew Sumner, M.D., *Chairperson*

The Emergency Medical Services Advisory Committee was created in 1990. The Committee advises the State Board of Physician Quality Assurance on matters regarding the certification of and regulations governing cardiac rescue technicians and emergency medical technician-paramedics. The Committee also advises the Board on matters related to the provision of prehospital advanced life support, including quality assurance, standards of practice, and treatment protocols.

**MEDICAL RADIATION & NUCLEAR MEDICAL
TECHNOLOGY ADVISORY COMMITTEE**

Mary M. Newman, M.D., *Chairperson*

The Medical Radiation and Nuclear Medical Technology Advisory Committee was organized in 1990. The Committee reviews and makes recommendations to the State Board of Physician Quality Assurance on all applications for certification of nuclear medical technologists and medical radiation technologists. The Committee recommends to the Board the approval, modification, or disapproval of an application for certification. The Committee also makes recommendations to the Board regarding regulations governing nuclear medical technologists and medical radiation technologists and on matters related to the practice of medical radiation technology and nuclear medical technology.

MEDICAL SPECIALTY COMMITTEE

John T. Lynn, M.D., *Chairperson*

The Medical Specialty Committee was established in 1989. The Committee formulates new regulations concerning criteria for specialty designation of physicians.

PHYSICIAN ASSISTANT ADVISORY COMMITTEE

Ira N. Brecher, M.D., *Chairperson*

The Physician Assistant Advisory Committee was created within the State Board of Medical Examiners in 1986 (Chapter 759, Acts of 1986). The Committee became part of the State Board of Physician Quality Assurance in 1988 (Chapter 109, Acts of 1988). The Committee recommends to the Board regulations for the certification of physician assistants. The Committee also recommends to the Board the approval, modification, or disapproval of an application for certification. The Committee may

report to the Board any alleged unauthorized practice of a physician assistant, or any conduct of a supervising physician or a physician assistant that may be cause for disciplinary action.

To perform delegated medical acts, a physician assistant must obtain an approved job description from the State Board of Physician Quality Assurance. The Committee evaluates the qualifications of the physician assistant for delegated medical acts to be performed under that job description and recommends that the Board approve, modify, or reject the application for a job description. The Board, on review of the Committee's recommendation, may approve, modify, or deny a request for certification.

The Committee's seven members are appointed to three-year terms by the State Board of Physician Quality Assurance. Of these, three are licensed physicians, three are certified physician assistants, and one is a consumer. The licensed physician members must include at least one specialist in general surgery or a surgical subspecialty, and at least one specialist in internal medicine, family practice, or a similar primary care specialty (Code Health Occupations Article, secs. 15-101 through 15-502).

**PSYCHIATRIST ASSISTANT
ADVISORY COMMITTEE**

Sheila K. Riggs, *Chairperson*

The Psychiatrist Assistant Advisory Committee was established in 1981 within the State Board of Medical Examiners. The Committee advises the State Board of Physician Quality Assurance concerning the profession of psychiatrist assistant in matters such as examination and certification, regulations, and standards of professional conduct.

**RESPIRATORY CARE PROFESSIONAL
STANDARDS COMMITTEE**

Gary M. Evans, R.R.T., *Chairperson*

Authorized in 1988, the Respiratory Care Professional Standards Committee was formed in 1990 (Chapter 127, Acts of 1988). The Committee advises the State Board of Physician Quality Assurance on regulations governing the practice of respiratory care, and the approval, modification, or disapproval of an application for certification. The Committee refers to the Board any allegation of unauthorized practice by a respiratory care practitioner or of any conduct by a supervising physician or respiratory care practitioner that may be cause for disciplinary action.

DEFUNCT DEPARTMENTAL AGENCIES

DIVISION OF DENTAL HEALTH

Formerly under the Local and Family Health Administration, the Division ceased to function in 1992 due to budget constraints.

DIVISION OF ELIGIBILITY SERVICES

Formerly under the Medical Care Operations Administration, the Division was reorganized in 1993 as Recipient Eligibility Programs under the Program Systems and Operations Administration.

DIVISION OF HEALTH EDUCATION

Within the Local and Family Health Administration, the Division was reorganized in November 1993 as the Office of Health Promotion Education and Tobacco Prevention.

DIVISION OF PATIENT CARE SERVICES

Under the AIDS Administration, the Division's functions in 1991 were assigned to the Division of Professional Education and Health Services.

DIVISION OF PROVIDER EDUCATION & TRAINING

Under the AIDS Administration, the Division was reorganized in 1991 as the Division of Professional Education and Health Services.

DIVISION OF PROVIDER SERVICES

Formerly under the Medical Care Operations Administration, functions of the Division in 1993 were assigned to Maryland Access to Care (MAC) Recipient Services and Medical Assistance (MA) Provider Relations.

DIVISION OF SPECIAL PROGRAMS

Formerly under the Medical Care Operations Administration, the Division was reformed in 1993 as the Kidney Disease Program under the Program Systems and Operations Administration.

EXECUTIVE OPERATIONS OFFICE

Formerly under the Deputy Secretary for Operations, the Office was disbanded in 1993.

FILM LIBRARY

The Film Library of the General Services Administration was reorganized as Library Services and Special Projects in 1991.

INFORMATION SERVICES ADMINISTRATION

Formerly under Operations, the Administration, as Information Services, was made part of the Program Systems and Operations Administration under Health Care Policy, Finance, and Regulation in 1993.

INTERDEPARTMENTAL COMMITTEE ON MANDATED HEALTH INSURANCE BENEFITS

Formerly under the Policy and Health Statistics Administration, the Committee has not been funded since 1991.

LICENSURE COMMITTEE

Under the State Board of Physician Quality Assurance, the Committee was disbanded in 1992.

LONG-TERM CARE PROGRAM

Under the Licensing and Certification Administration, the Long-Term Care Program was reorganized in 1992 as Long-Term Care, Community Mental Health and Substance Abuse Programs.

MARYLAND ACCESS TO CARE (MAC) PROGRAM

Formerly under the Medical Care Operations Administration, reorganized in 1993 as Maryland Access to Care (MAC) Recipient Services and Medical Assistance (MA) Provider Relations under the Program Systems and Operations Administration.

MEDICAL CARE COMPLIANCE ADMINISTRATION

In November 1993, the Administration merged with the Office of Administration and Finance to form the Medical Care Finance and Compliance Administration.

MEDICAL CARE OPERATIONS ADMINISTRATION

In December 1993, the Administration was reorganized as the Program Systems and Operations Administration.

MONTEBELLO CENTER

In 1992, the Center was transferred to the University of Maryland Medical System Corporation (Chapter 598, Acts of 1992).

OFFICE OF ADMINISTRATION & FINANCE

In November 1993, the Office merged with the Medical Care Compliance Administration to form the Medical Care Finance and Compliance Administration.

OFFICE OF CHILD HEALTH SERVICES

Under the Local and Family Health Administration, the Office was renamed the Office of Child Health in 1993.

OFFICE OF FEDERAL RELATIONS

Formerly under the Deputy Secretary for Health Care Policy, Finance, and Regulation, the Office of Federal Relations ceased to function in 1992 due to budget constraints.

STANDARD BENEFIT TASK FORCE

Thomas P. Barbera, Esq., *Co-Chairperson*
Donald S. Hillier, *Co-Chairperson*

Appointed by Governor: Linda L. Breland; Arthur D. Ebersberger; Rosalind E. Griffin, D.S.W.; Gerald Jeffein; Joseph L. Kerhart; William D. Lamm, M.D.; Michael R. Merson; Joan K. Paik.

The Standard Benefit Task Force was created in 1993 (Chapter 9, Acts of 1993). The Task Force was to advise the Maryland Health Care Access and Cost Commission on the initial development of a standard comprehensive health benefit plan.

The Task Force submitted its report to the Maryland Health Care Access and Cost Commission in November 1993 and held its last meeting December 16, 1993.

STATE BOARD OF EXAMINERS FOR AUDIOLOGISTS

In 1992, the Board was reorganized to form the State Board of Examiners for Audiologists, Hearing Aid Dealers, and Speech-Language Pathologists (Chapter 326, Acts of 1992).

STATE BOARD OF EXAMINERS FOR AUDIOLOGISTS, HEARING AID DEALERS, & SPEECH-LANGUAGE PATHOLOGISTS

The Board, in 1993, was renamed the State Board of Examiners for Audiologists, Hearing Aid Dispensers, and Speech-Language Pathologists (Chapter 448, Acts of 1993).

STATE BOARD OF EXAMINERS FOR SPEECH-LANGUAGE PATHOLOGISTS

The Board was abolished in 1992; its functions were assigned to the State Board of Examiners for Audiologists, Hearing Aid Dealers, and Speech-Language Pathologists (Chapter 326, Acts of 1992).

STATE COMMISSION ON ARTHRITIS & RELATED DISEASES

In 1992, the Commission was renamed the State Advisory Council on Arthritis and Related Diseases and placed under the Local and Family Health Administration (Chapter 71, Acts of 1992).

STATE COMMISSION ON HEREDITARY & CONGENITAL DISORDERS

The Commission was renamed in 1992 as the State Advisory Council on Hereditary and Congenital Disorders and placed under the Local and Family Health Administration (Chapter 71, Acts of 1992).

STATE COMMISSION ON HIGH BLOOD PRESSURE & RELATED CARDIOVASCULAR RISK FACTORS

In 1992, the Commission became the State Advisory Council on High Blood Pressure and Related Cardiovascular Risk Factors and was placed under the Local and Family Health Administration (Chapter 71, Acts of 1992).

STATE COMMISSION ON PHYSICAL FITNESS

The Commission was renamed the State Advisory Council on Physical Fitness and placed under the Local and Family Health Administration in 1992 (Chapter 71, Acts of 1992).

STATE HOSPITAL LICENSING ADVISORY BOARD

Under the Licensing and Certification Administration, the Board was abolished in 1992 (Chapter 17, Acts of 1992).

TAWES-BLAND BRYANT NURSING HOME

Formerly administered by the Mental Hygiene Administration, the Home closed in May 1992.

WALTER P. CARTER CENTER, MENTAL RETARDATION UNIT

Formerly under the Developmental Disabilities Administration, the Mental Retardation Unit closed July 1, 1990.

CITIZENS ADVISORY BOARD FOR WALTER P. CARTER CENTER, MENTAL RETARDATION UNIT

Formerly under the Developmental Disabilities Administration, the Board ceased to exist after the Mental Retardation Unit closed July 1, 1990.

DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT

Jacqueline H. Rogers, *Secretary of Housing & Community Development*

..... (410) 514-7005

Patricia J. Payne, *Deputy Secretary*..... (410) 514-7007

Trudy Parisa McFall, *Director, Division of Housing Finance*..... (410) 514-7400

Earl DeMaris, *Director, Division of Housing Credit Assurance*..... (410) 514-7350

Richard J. Ferrara, *Director, Division of Community Assistance*..... (410) 514-7200

J. Rodney Little, *Director, Division of Historical & Cultural Programs*..... (410) 514-7600

Stephen D. Silver, *Director, Division of Finance & Administration*..... (410) 514-7100

Margaret McFarland, *Principal Counsel*..... (410) 514-7800

100 Community Place
Crownsville, MD 21032

(410) 514-7000
TTY for deaf: (410) 514-7531
fax: (410) 987-4070

BUDGET (CODE 37.00.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$ 26,115,458	\$16,791,048	\$ 19,587,084
Special Funds	\$ 43,275,134	\$32,220,835	\$ 33,441,373
Federal Funds	\$ 53,628,850	\$44,082,915	\$ 53,437,272
Reimbursable Funds	\$ 6,150	\$ 123,450
Total Funds	\$123,025,592	\$93,218,248	\$106,465,729

Staff

Authorized Positions	448.85	413.60	409.60
Contractual Positions (FTE)	30.37	28.33	14.96
Total Staff	479.22	441.93	424.56

MANDATED REPORTS

Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.

Annual Report to Governor & General Assembly on Maryland Housing Rehabilitation Program due Jan. 1.

Annual Report to Governor & General Assembly on Maryland Housing Fund due Dec. 1.

Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.

Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.

Annual Report to Records Management Division of Department of General Services on forms management due July 31.

Annual Report to Secretary of General Services on personal records.

Annual Report of Advisory Commission on Industrialized Building & Mobile Homes to General Assembly & Secretary of Housing & Community Development.

Annual Report of Advisory Council on Landlord-Tenant Affairs to Governor through Secretary of Housing & Community Development.

Annual Report of Commission on African-American History & Culture to be published.

Annual Report of Commission on Indian Affairs to be published.

Annual Report of Maryland Affordable Housing Trust to Governor & General Assembly due Oct. 1st.

Annual Report of Maryland Historical Trust to Governor & General Assembly.

DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT

Governor William Donald Schaefer

Jacqueline H. Rogers
Secretary
(410) 514-7005

Patricia J. Payne
Deputy Secretary
(410) 514-7007

MD Housing Policy Commission
Vacancy
(410) 514-7170

Advisory Council on Landlord-Tenant Affairs
Joseph A. Ciotola
(410) 514-7179

MD Affordable Housing Trust
Alice G. Pinderhughes
(410) 514-7179

Margaret McFarland
Principal Counsel
(410) 514-7800

Personnel & Fair Practices
(410) 514-7020

Public Information
(410) 514-7700

Exec. Assist./Legislative Liaison
(410) 514-7009

Finance & Administration
Stephen D. Silver
(410) 514-7100

Fiscal Planning
Bruce R. Metzger
(410) 514-7103

Accounting
Jolly Burks
(410) 514-7101

Financial Reporting &
Review
John A. Pecora
(410) 514-7113

Research, Support &
Information Systems
Robert P. Goodman
(410) 514-7170

Housing Credit Assurance
Earl De Maris
(410) 514-7350

Multi-Family Programs
Vacancy
(410) 514-7325

Finance
Kim Luquette
(410) 514-7335

Single-Family Programs
Stanley H. Sanders, Jr.
(410) 514-7300

Housing Management
Stephanie White
(410) 514-7566

Housing Finance (CDA)
Trudy Parisa McFall
(410) 514-7400

CDA Finance
Roy A. Westlund
(410) 514-7435

Operations
Dorothy Myers
(410) 514-7445

Rental Housing Programs
Nancy S. Rase
(410) 514-7446

Home Ownership Programs
Fran D. Makle
(410) 514-7502

Special Loan Programs
Vance T. Morris
(410) 514-7565

Rental Service Programs
Phillip L. Katzung
(410) 514-7490

Community Assistance
Richard J. Ferrara
(410) 514-7200

Building Codes Admin.
James C. Hanna
(410) 514-7220

Housing & Community Serv.
Penny S. Davis
(410) 514-7243

Commercial &
Governmental Assistance
G. William Walker, Jr.
(410) 514-7267

Historical & Cultural Programs
J. Rodney Little
(410) 514-7600

Management, Planning,
& Educational Outreach
Mark R. Edwards
(410) 514-7600

Research, Survey &
Registration
Orlando Ridout V
(410) 514-7600

Preservation Services
William J. Pencek, Jr.
(410) 514-7600

Museum Services
Vacancy
(410) 514-7600

Annual Report of Maryland Historical Trust to Governor & General Assembly on Maryland Historical Trust Loan Program & Maryland Historical Trust Grant Program due Dec. 31.

Annual Report of Historic St. Mary's City Commission to Governor, General Assembly, & Secretary of Housing & Community Development.

Annual State Housing Plan, Policy & Needs Statement by Maryland Housing Policy Commission to Governor & General Assembly.

Quarterly Report to Secretary of Personnel on part-time positions.

Quarterly Report to Senate Budget & Taxation Committee, House Appropriations Committee, & Department of Fiscal Services on encumbrance activity for each housing loan program & any transfer of funds between programs.

Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.

Report to Senate Budget & Taxation Committee & House Appropriations Committee on goals & objectives of future development of Historic St. Mary's City due prior to expenditure of funds.

Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (37.01.20)

FY1994 appropriation \$3,689,558

FY1994 authorized positions 58

Jacqueline H. Rogers, *Secretary of Housing & Community Development* (410) 514-7005

DEPUTY SECRETARY

Patricia J. Payne (410) 514-7007

MARYLAND HOUSING POLICY COMMISSION

Staff: Valerie M. Gonlin (410) 514-7170

Vacancy, *Chairperson*

James I. Humphrey, Jr., *Vice-Chairperson*, 1994

Appointed by Governor (who names chair & vice-chair): Robert D. Sallitt, 1993; Cleoda R. Walker, 1993; Thomas S. Bozzuto, 1994; Paul K. Casey, 1994; Edward F. Sharp, 1994; J. Joseph Clarke, 1995; William George Curlin, 1995; Peyton Herbert, 1995; Richard B. Willson, Jr., 1995; Edward W. Brown, Jr., 1996; Sylvia V. Canon, 1996; Joseph A. Ciotola, 1996; Duane E. Yoder, 1996.

Nonvoting members: Julian L. Lapidès, designee of Senate President; Howard P. Rawlings, designee of House Speaker.

ADVISORY COUNCIL ON LANDLORD-TENANT AFFAIRS

Staff: Robert P. Goodman (410) 514-7179

Joseph A. Ciotola, *Chairperson*, 1995

Appointed by Governor (who names chair): David H. Hillman, 1993; Edith L. Segree, 1993; Lincoln B. Stokes, 1993; John B. Colvin, 1994; Charles H. Smith, Jr., 1994; Patricia Martin Smith, 1994; Douglas Morton Bregman, 1995; Anna Warren, 1995; Benedict J. Frederick III, 1996; John A. Hurson; Donald F. Munson.

Ex officio: Jacqueline H. Rogers, Secretary of Housing & Community Development; Carolyn W. Colvin, Secretary of Human Resources; William A. Fogle, Jr., Secretary of Licensing & Regulation; Rosalie S. Abrams, Director on Aging.

MARYLAND AFFORDABLE HOUSING TRUST

Staff: Robert P. Goodman;
Valerie M. Gonlin . . . (410) 514-7179
Alice G. Pinderhughes, Esq., *Chairperson*, 1996

Appointed by Governor (who names chair) with Senate advice & consent: Jayne H. McGeehan; Judith McManus; Bettyjean Murphy; Cheryl Walkley. *Terms expire 1994.*
C. Vernon Gray; William Sackville; Octavene Saunders; Albert (Buz) Winchester. *Terms expire 1995.*

Paul Casey, Esq.; Ruth Crystal. *Terms expire 1996.*

Nonvoting member appointed by Senate President: Clarence W. Blount

Nonvoting member appointed by House Speaker: Clarence Davis

Ex officio nonvoting member: Jacqueline H. Rogers

PRINCIPAL COUNSEL

Margaret McFarland (410) 514-7800

PERSONNEL

Rod Wiesinger, *Director* (410) 514-7020

FAIR PRACTICES

Leonard S. Hammond, *EEO Officer* (410) 514-7017

OFFICE OF PUBLIC INFORMATION

Sue Gregson, *Director* (410) 514-7700

EXECUTIVE ASSISTANT & LEGISLATIVE LIAISON

Nikki Smith (410) 514-7009

DIVISION OF FINANCE & ADMINISTRATION (37.01.27.01)

FY1994 appropriation \$2,694,063

FY1994 authorized positions 49

Stephen D. Silver, *Director* (410) 514-7100

Robert P. Goodman, *Deputy Director*. (410) 514-7171

OFFICE OF FISCAL PLANNING

Bruce R. Metzger, *Director* . . . (410) 514-7103

OFFICE OF ACCOUNTING

Jolly Burks, *Director* (410) 514-7101

OFFICE OF FINANCIAL REPORTING & REVIEW

John A. Pecora, *Director* (410) 514-7113

OFFICE OF RESEARCH, SUPPORT & INFORMATION SYSTEMS

Robert P. Goodman, *Director* (410) 514-7170

DATA PROCESSING SECTION

PLANNING & USER SERVICES

William S. Walling, *Chief* (410) 514-7180

CENTRAL COMPUTER SERVICES
Cynthia Lesniewski, *Chief*
..... (410) 514-7180

RESEARCH SECTION
Robert P. Goodman, *Chief*
..... (410) 514-7170

OFFICE OF FACILITIES, FLEET
MANAGEMENT & SUPPORT SERVICES
Deborah Tolson, *Director* . . . (410) 514-7102

DIVISION OF HOUSING CREDIT ASSURANCE
Earl DeMaris, *Director* (410) 514-7350

MARYLAND HOUSING FUND (37.01.22.01)
FY1994 appropriation \$1,593,049
FY1994 authorized positions 31
Earl DeMaris, *Director* (410) 514-7350
Vacancy, *Deputy Director* (410) 514-7354

CREDIT ASSURANCE REVIEW
COMMITTEE
Mark Sissman, *Chairperson*
Appointed by Governor (who names chair)
upon recommendation of the Secretary of
Housing & Community Development:
Margaret Allen; Kathleen A. Boland;
James I. Humphrey, Jr.; Leonard S.
Vaughan. *Terms expire 1996.*

MULTI-FAMILY PROGRAMS
Vacancy, *Manager* (410) 514-7325

SINGLE-FAMILY PROGRAMS
Stanley H. Sanders, Jr., *Manager*
..... (410) 514-7300

FINANCE
Kim Luquette, *Manager* . . . (410) 514-7335

DIVISION OF HOUSING FINANCE

**COMMUNITY DEVELOPMENT
ADMINISTRATION (37.01.25)**
FY1994 appropriation \$68,366,161
FY1994 authorized positions 121
Trudy Parisa McFall, *Director* . . . (410) 514-7400
Nancy S. Rase, *Deputy Director*. (410) 514-7446

HOUSING FINANCE REVIEW
COMMITTEE
Chairperson: Patricia J. Payne, Deputy
Secretary of Housing & Community
Development (410) 514-7007

Public members appointed by Governor:
Kathleen A. Boland, 1995; Thomas R.
Hobbs, 1995.

State government members appointed by
Governor upon recommendation of Secretary
of Housing & Community Development:
Jacqueline H. Rogers, Patricia J. Payne,
and Richard J. Ferrara, Dept. of Housing
& Community Development; Joel G. Lee,
Deputy Secretary of Economic &
Employment Development.

Ex officio: Peyton Herbert, designee of
Chairperson, Maryland Housing Policy
Commission.

CDA FINANCE
Roy A. Westlund, *Director*. . . (410) 514-7435

OPERATIONS
Dorothy Myers, *Director* . . . (410) 514-7445

RENTAL HOUSING PROGRAMS
(37.01.25.02/07)
FY1994 appropriation \$16,511,475
FY1994 authorized positions 28
Nancy S. Rase, *Director* (410) 514-7446

HOME OWNERSHIP PROGRAMS
(37.01.25.03/08)
FY1994 appropriation \$5,108,253
FY1994 authorized positions 16
Fran D. Makle, *Director* (410) 514-7502

SPECIAL LOAN PROGRAMS (37.01.25.04/09)
FY1994 appropriation \$6,389,446
FY1994 authorized positions 12
Vance T. Morris, *Director* (410) 514-7565

RENTAL SERVICE PROGRAMS (37.01.25.05)
FY1994 appropriation \$20,891,652
FY1994 authorized positions 16
Phillip L. Katzung, *Director* . . . (410) 514-7490

HOUSING MANAGEMENT (37.01.25.06)
FY1994 appropriation \$11,735,495
FY1994 authorized positions 20
Stephanie White, *Director* (410) 514-7566

DIVISION OF COMMUNITY ASSISTANCE (37.01.21)
FY1994 appropriation \$21,383,919
FY1994 authorized positions 53.6
Richard J. Ferrara, *Director* (410) 514-7200

BUILDING CODES ADMINISTRATION
(37.01.21.03)
FY1994 appropriation \$856,457
FY1994 authorized positions 9
James C. Hanna, *Director* (410) 514-7220

DESIGN & REVIEW
Kanti Patel, *Manager* (410) 514-7220

CODES & STANDARDS
Marvin J. Carr, *Manager* (410) 514-7220

**HOUSING & COMMUNITY SERVICES
PROGRAMS (37.01.21.04)**
FY1994 appropriation \$11,088,443
FY1994 authorized positions 18
Penny S. Davis, *Director* (410) 514-7243

OFFICE OF COMMUNITY SERVICES
Charles Smallwood, *Manager* (410) 514-7229

OFFICE OF SPECIAL PROJECTS
Jonathan Herz, *Manager* (410) 514-7236

OFFICE OF WEATHERIZATION ASSISTANCE
Robert Adams, *Manager* (410) 514-7240

PROGRAM SERVICES
Ronald Waters, *Manager* (410) 514-7224

**COMMERCIAL & GOVERNMENT ASSISTANCE
PROGRAMS (37.01.21.07)**
FY1994 appropriation \$9,023,152
FY1994 authorized positions 19.6
G. William Walker, Jr., *Director* . . . (410) 514-7267

OFFICE OF COMMERCIAL REVITALIZATION
(MARYLAND MAIN STREET CENTER)
M. K. Christine Nixon, *Manager*
..... (410) 514-7265

OFFICE OF LOCAL GOVERNMENT
TECHNICAL ASSISTANCE
David A. Schultz, *Manager* . . . (410) 514-7250

LOCAL GOVERNMENT
INFRASTRUCTURE FINANCING
PROGRAM
Richard L. Hillman, *Manager*
..... (410) 514-7245

OFFICE OF OUTREACH & TRAINING
Tara B. Clifford, *Manager* . . . (410) 514-7260

STATE COMMISSION ON
NEIGHBORHOODS
Larry Young, *Co-Chairperson*
Paul C. Brophy, *Co-Chairperson*
..... (410) 514-7260

*Appointed by Governor (who names
co-chairs):* J. Richard Achenback;
Rudy Arrendondo; Iris A.
Castellon-Dethmers; Jacquelyn D.
Cornish; Sandra E. Crewe; Floyd S.
Elliott; Michael A. Gaines, Sr.; Sr.
Mary Elizabeth Gintling; William E.
Hanna, Jr.; Emmanuel S. Holmes;
Philip Hundley; Betty Hyatt; Pamela
J. Kelly; H. Lawrence Lyons; Samuel
J. Parker, Jr.; Dr. Frances E. Phipps;
Vincent P. Quayle; Jorge L. Ribas,
D.V.M.; Ailene Stamper; Marvin F.
Wilson; Samantha Mikyung Yuk.
Terms expire 1996.

Appointed by Senate President: John J.
Hafer; Larry Young.

Appointed by House Speaker: Leon
Albin; Ruth M. Kirk.

Ex officio: Roscoe Herring, designee
of Governor; James R. Gatto,
designee of Secretary of Economic &
Employment Development; Richard
J. Ferrara, designee of Secretary of
Housing & Community
Development; Caroline M. Ellis,
designee of Director on Aging;
James C. Thomas, designee of
Director of Planning.

DIVISION OF HISTORICAL & CULTURAL PROGRAMS (37.01.23)

FY1994 appropriation \$5,218,979

FY1994 authorized positions 97

J. Rodney Little, *Director & State Historic
Preservation Officer* (410) 514-7600

OFFICE OF MANAGEMENT, PLANNING, & EDUCATIONAL OUTREACH (37.01.23.01)

FY1994 appropriation \$1,215,878

FY1994 authorized positions 22

Mark R. Edwards, *Deputy Director & Chief
Programs Administrator* (410) 514-7600

MARYLAND HISTORICAL TRUST

Mark R. Edwards, *Chief Programs
Administrator & Deputy State Historic
Preservation Officer* (410) 514-7600
Harrison E. Wetherill, Jr., *Chairperson*, 1995

*Appointed by Governor with Senate advice &
consent:* Joseph M. Coale III, 1994; Thomas F.
King, Ph.D., 1994; Thomas C. Williams, 1994;
Louanne A. Cosimano-Bailey, 1995; Mary S.
Johnson, 1995; Gilbert Gude, 1996; Doris
Thompson, 1996; Gale H. Yerges, 1996;
Howard A. Buchanan, 1997; Rev. William N.
McKeachie, 1997; Joseph M. McNamara, 1997.

Ex officio: Paul E. Schurick, designee of
Governor; William H. Amoss, designee of
Senate President; Timothy F. Maloney,
designee of House Speaker.

*Area representatives appointed by Board of
Trustees:* G. Bernard Callan; W. Dickerson
Charlton; Dr. Ralph E. Eshelman; Jayne
Foard; Karen Lewand; Douglass C. Reed.

ARCHAEOLOGY OFFICE
Richard B. Hughes, *Chief Archaeologist*
..... (410) 514-7600

ADVISORY COMMITTEE ON
ARCHAEOLOGY
Douglas C. Comer, *Chairperson*, 1994
..... (410) 514-7600

*Appointed by Governor upon
recommendation of the Secretary & with
Senate advice & consent:* Robert L.
McFarlin, M.D., 1994; Joseph W. Hopkins
III, Ph.D., 1995; Alvin H. Luckenbach,
Ph.D., 1995; Barbara J. Little, Ph.D.,
1996; John L. Seidel, Ph.D., 1996;
Katherine Singley, 1996.

OFFICE OF RESEARCH, SURVEY, &
REGISTRATION (37.01.23.04)
FY1994 appropriation \$558,993
FY1994 authorized positions 12
Orlando Ridout V, *Chief* (410) 514-7600

GOVERNORS CONSULTING COMMITTEE
ON THE NATIONAL REGISTER OF
HISTORIC PLACES
Michael F. Troestel, A.I.A., *Chairperson*,
1994 (410) 514-7600

Appointed by Governor: K. Peter Lade,
Ph.D., 1994; William J. Murtagh, Ph.D.,
1994; Edward C. Papenfuss, Ph.D., 1994;
Nancy Miller Schamu, 1994; Barbara J.
Little, Ph.D., 1997; Richard Longstreth,
Ph.D., 1997; Robert M. Vogel, 1997.

COMMISSION ON AFRICAN-AMERICAN
HISTORY & CULTURE
Ronald L. Sharps, Ph.D., *Executive Director*
..... (410) 974-2893
Kenneth G. Rodgers, *Chairperson*, 1994

*Appointed by Governor with Senate advice &
consent:* Roscoe M. Moore, Jr., D.V.M., Ph.D.,
1994; Andrea Gale Hammer, Ph.D., 1995;
Melvin J. Jews, 1995; Aris T. Allen, Jr., 1996;
Josephine R. Sloan, 1996; Spencer R. Crew,
Ph.D., 1997; Samuel L. Green, 1997; Daphne
Duval Harrison, Ed.D., 1997.

COMMISSION ON INDIAN AFFAIRS
Vacancy, *Director* (410) 514-7600
Betty L. Biggs, *Chairperson*, 1994

*Appointed by Governor with Senate advice &
consent:* Howard G. Aylesworth, Jr., 1994;
Rebecca Seib-Toup, 1994; Carol D. Jones, 1995;
Desiree Proctor, 1995; Colmorene E. Wilson,
1995; Dawn M. Dyette, 1996; Terrence P.
Lowe, Ph.D., 1996; John W. Paul, Sr., 1996.

OFFICE OF PRESERVATION SERVICES
(37.01.23.05)
FY1994 appropriation \$493,756
FY1994 authorized positions 12
William J. Pencek, Jr., *Chief & Deputy State
Historic Preservation Officer for Section 106
Review Activities* (410) 514-7600

MARYLAND ADVISORY COUNCIL ON
HISTORIC PRESERVATION
Chairperson: Jacqueline H. Rogers,
Secretary of Housing & Community
Development (410) 514-7600

Appointed by Governor: Phoebe B. Stanton,
1988; Henry R. Lord, 1990; one vacancy.
Ex officio: Martin W. Walsh, Jr., Secretary
of General Services; O. James Lighthizer,

Secretary of Transportation; Ronald M. Kreitner, Director of Planning.

OFFICE OF MUSEUM SERVICES (37.01.23.02)
 FY1994 appropriation \$2,500,352
 FY1994 authorized positions 53
 Vacancy, *Chief* (410) 514-7600

MUSEUM ASSISTANCE REVIEW PANEL
 Nancy Brennan, *Chairperson*, 1996

Appointed by Secretary of Housing & Community Development: Wilt Corkern, 1994; Beth Nowell, 1994; Elizabeth Shatto, 1995; Joseph Getty, 1996; John Valliant, 1996; Dennis Zembala, 1996.

Ex officio: Julian L. Lapidés, designee of Senate President; Jennie M. Forehand, designee of House Speaker; James Backas, representative of Executive Branch; Edward C. Papenfuss, Ph.D., State Archivist.

BANNEKER DOUGLASS MUSEUM
 Ronald L. Sharps, Ph.D., *Director*
 (410) 974-2893

JEFFERSON PATTERSON HISTORICAL PARK & MUSEUM
 (Administered by Maryland Historical Trust)
 Wayne E. Clark, *Director*... (410) 586-0050

ADVISORY COMMITTEE FOR THE
 JEFFERSON PATTERSON HISTORICAL
 PARK & MUSEUM
 William M. Clevenger, *Chairperson*
 (410) 586-0050

Appointed by Governor: Charles T. Akre; Isabella Dubow; Ailene Hutchins; Hagner Mister; Mary Marvin Breckinridge Patterson; Dr. Stephen Potter; Jacqueline H. Rogers; Dwight Young.

HISTORIC ST. MARY'S CITY
 Burton K. Kummerow, *Executive Director*
 (301) 862-0960

HISTORIC ST. MARY'S CITY
 COMMISSION (37.01.23.02)
 Burton K. Kummerow, *Executive Director*
 (301) 862-0960
 Benjamin C. Bradlee, *Chairperson*, 1995

Appointed by Governor with Senate advice & consent: Nancy Brennan, 1994; Sandra S. Hillman, 1994; Shepard W. McKenney, 1994; W. Reid Thompson, 1994; Cary Carson, Ph.D., 1995; Edward T. McMahon, 1995; Walter Sondheim, Jr., 1995; J. Patrick Jarboe, M.D., 1997; Thomas E. Lovejoy, Ph.D., 1997; Theo C. Rodgers, 1997; Robert L. Schuyler, Ph.D., 1997.

Ex officio: Edward O. Clarke, Jr., Chairperson, Board of Trustees, St. Mary's College of Maryland

ORIGIN & FUNCTIONS

In 1987, the Maryland legislature combined programs for low-income housing, home financing, building codes, planning and community development, and historic preservation to form the Department of Housing and Community Development (Chapter 311, Acts of 1987). The Department works to ensure available housing at all income levels, encourage strong neighborhoods and viable communities, and preserve Maryland's historical and cultural heritage. The Department funds or insures loans for purchase and construction of housing for low-income families; assists low- and moderate-income families to buy or rehabilitate houses; and aids nonprofit organizations with grants or loans to provide housing for special-needs groups such as the elderly, developmentally disabled, and homeless. The Department also distributes federal rent subsidies to low-income families; oversees construction, including prefabricated buildings and mobile homes, to ensure that it meets building code standards; and offers weatherization and energy conservation aid to qualified groups and households. To revitalize commercial districts and blighted areas, plan future growth and resource development, and provide adequate housing for citizens not served by the private sector, the Department funnels federal and State funds to communities and supports community action and regional development agencies. In addition, the Department finances historical preservation, archaeology, museum services, and cultural heritage commissions. Departmental programs help communities plan for the future.

Most functions now supervised by the Department originally fell outside the scope of government. Maryland communities grew initially with few restrictions and little planning, and shelter was a private responsibility. Local jurisdictions had little authority or interest in overseeing construction or development in the eighteenth and nineteenth centuries. How houses were built was limited by the skill of the builder, the availability of supplies, and the pocketbook of the owner. No governmental codes or regulations labeled structures substandard, although many must have been. In rare cases, the legislature sheltered the poor in private homes or later in county almshouses, but generally, poor persons, like everyone else, housed themselves and their families as best they could. Local building codes began tentatively in some localities in the eighteenth century; planning and zoning did not emerge as governmental responsibilities until the twentieth century. Zoning legislation, now a major tool for community development and planning, was passed for Baltimore City in 1927 and for the counties in 1933.

New Deal legislation of the 1930s initiated federal involvement in housing. In its housing programs, Maryland followed the federal lead and relied upon federal funding. The Housing Authorities Law of 1937 sought to remove the menace of insanitary and unsafe housing and to alleviate unemployment (Chapter 517,

Acts of 1937). By this act, municipal governments could set up housing authorities to receive federal grants or loans for public housing projects. As with most subsequent laws for low-income housing or community renewal, the act followed on the heels of federal legislation which provided funds for its purposes.

During World War II, the influx of workers into Maryland caused a housing shortage. The Federal Public Housing Authority built thousands of units on vast tracts, but existing communities were hard pressed to provide necessary services and schools. After the war, the federal Veteran's Emergency Housing Act permitted the sale of government barracks and construction equipment to counties and municipalities to build or convert to civilian housing. The Maryland Veterans' Housing Commission coordinated the work of State and federal agencies dispensing funds or material to provide homes for returned veterans (Chapter 878, Acts of 1947).

The private sector embarked on a postwar building boom, marked by suburban developments containing miles of modest houses on treeless lots for veterans and their new families. Federally funded highway projects demolished housing and cleared slums, perpetuating the housing shortage, since construction of public units could not keep pace. The Federal Housing Act of 1954 financed local and regional planning assistance, including the Baltimore Regional Planning Council (created in 1956). Under the 1954 law, the Department of State Planning oversaw comprehensive planning assistance grants in Maryland.

Prosperity of the 1950s continued as federal funds solved many problems and created new ones. Poor families were displaced by highway construction and slum clearance in the 1950s, and by urban renewal in the 1960s. Private firms reaped profits building expensive suburban homes while Maryland municipalities struggled with the continual lack of low-cost housing. Federally subsidized public housing of the 1960s gave way to subsidized rent policies of the 1970s, and the Maryland Housing and Community Development Authority was created to encourage private construction of low- and moderate-income housing by grants and loans (Chapter 553, Acts of 1969). One year later, the Authority was abolished when the Department of Economic and Community Development was formed (Chapter 527, Acts of 1970). Within the new department, the Community Development Administration assisted and funded community development projects that provided some accommodations for families of limited income.

The accelerating rate of postwar growth and change put Marylanders in danger of losing touch with their past. Poor families were not the only victims of urban renewal; structures of irreplaceable historical value had been bulldozed for highways and development. Cultural and historical agencies emerged in the decade after 1960 to preserve the collective memory and restore its physical symbols. Joining the Department of Economic and Community Development in 1970 were two such agencies mandated to stop destruction and save the tangible evidence of Maryland's past. First was the Maryland Historical Trust, created in 1961 and dedicated to identifying and preserving structures of historical or architectural merit (Chapter 620, Acts of 1961). The Trust also advised communities on the establishment of historic districts, a type of urban renewal which worked well in Maryland. Historical interest and the hope of developing a tourist attraction had spawned the St. Mary's City Commission by 1966, the offshoot of a study commission appointed in 1965 (Chapter 115, Acts of 1966). Other commissions to preserve ethnic culture later were added to the Department of Economic and Community Development: the Commission on Afro-American and Indian History and Culture (Chapter 386, Acts of 1974), divided into two commissions in 1976 (Chapter 120, Acts of 1976); and the Maryland Ethnic Heritage Commission (Chapter 116, Acts of 1984).

In 1971, the Department of Economic and Community Development was assigned responsibilities for overseeing the implementation of both the Industrialized Building and Mobile Homes Act and the Model Performance Building Code (Chapters 662 & 663, Acts of 1971). The Building Codes Administration was established within the Department to handle these duties and, in 1978, began to set energy conservation standards for buildings. Other energy-related agencies such as the Energy Policy Office which originated in the Department of Natural Resources (Chapter 320, 1976), became components of the Department of Housing and Community Development in 1987.

Within the Department of Economic and Community Development, the Maryland Housing Fund was created in 1971 to stimulate construction of low and moderately priced housing by insuring lenders against mortgage losses (Chapter 669, Acts of 1971). The Housing Fund in 1976 became part of the Division of Local and Regional Development, which acted as a liaison between federal agencies and local communities. Federal policy had shifted to granting blocks of funds to the states for distribution to local governments and community action groups who were encouraged to find innovative ways to meet their own housing and development needs. The Division helped communities apply for block grants. At the same time, the Community Development Administration became responsible for the Maryland Home Financing Program and the Maryland Housing Rehabilitation Program.

As programs proliferated, the aims of economic and industrial development did not always mesh with community goals, and housing as an issue remained critical in complexity. The need for affordable housing never

abated, and communities required greater expertise to plan development that would enhance, not compromise, the quality of life. In 1987, economic development programs were combined with employment and training programs in the new Department of Economic and Employment Development. At the same time, the Department of Housing and Community Development was formed to oversee the housing and cultural resource components of the former Department of Economic and Community Development, weatherization and community action agencies from the Department of Human Resources, and energy agencies from the Department of Natural Resources (Chapter 311, Acts of 1987). In 1991, functions of the Maryland Energy Office were reorganized and transferred to the Maryland Energy Administration, an independent agency.

OFFICE OF THE SECRETARY

Jacqueline H. Rogers, *Secretary of
Housing & Community Development*

100 Community Place
Crownsville, MD 21032 (410) 514-7005

The Secretary of Housing and Community Development is chief executive officer of the Department. Appointed by the Governor with Senate advice and consent, the Secretary sets policy, promulgates rules and regulations, and determines the strategies to fulfill the Department's mandate. The Secretary is responsible for the budget of the Department and the budgets of the boards, commissions, and offices under its jurisdiction.

The Secretary serves on the Governor's Executive Council; the Governor's Construction Industry Employers' Advisory Council; the Governor's Commission on Growth in the Chesapeake Region; the Housing Finance Review Committee; the Interagency Committee on Aging Services; the Interdepartmental Advisory Committee for Minority Affairs; the Governor's Volunteer Council; the Advisory Council on Landlord-Tenant Affairs; the Community Reinvestment Board; the Maryland Housing Resource Corporation; and the Emergency Management Advisory Council.

The Secretary is assisted in administering the Department by the Deputy Secretary. The Deputy Secretary is appointed by the Secretary with the approval of the Governor.

Under the Secretary, Department programs are organized under five divisions: Finance and Administration; Housing Credit Assurance (Maryland Housing Fund); Housing Finance (Community Development Administration); Community Assistance; and Historical and Cultural Programs (Code 1957, Art. 83B, secs. 1-101 through 8-203).

MARYLAND HOUSING POLICY COMMISSION Vacancy, *Chairperson*

James I. Humphrey, Jr., *Vice-Chairperson*, 1994

Staff: Valerie M. Gonlin (410) 514-7170

Created in 1983, the Maryland Housing Policy Commission helps the Secretary of Housing and Community Development identify ways to increase housing supply and ownership opportunities for

people of low and moderate income (Chapter 668, Acts of 1983).

The Commission annually updates the State Housing Plan, issues a policy and needs statement, and assesses their implementation. The Commission recommends to the Secretary innovative programs to build, finance, insure, and manage housing for families, elderly citizens, and others inadequately served by the private market. It also assists the Secretary, through a public information service, to bring available housing resources to the attention of those in need.

As an advocate of the housing needs of low and moderate income people, the Commission testifies before federal agencies, Congress, and the General Assembly. It also encourages and aids local governments cooperatively to solve common housing problems.

The Commission's fifteen members are appointed by the Governor to four-year terms. The President of the Senate and Speaker of the House of Delegates, or their designees, serve as nonvoting members. The chairperson and vice-chairperson are designated by the Governor (Code 1957, Art. 83B, secs. 8-101 through 8-105).

ADVISORY COUNCIL ON LANDLORD-TENANT AFFAIRS

Joseph A. Ciotola, *Chairperson*, 1995

Staff: Robert P. Goodman (410) 514-7179

The Governor established the Advisory Council on Landlord-Tenant Affairs within the Department of Housing and Community Development in 1990 (Executive Order 01.01.1990.15). Through the Secretary of Housing and Community Development, the Council advises the Governor on landlord-tenant affairs and informs the Governor about concerns of landlords and tenants regarding State programs, policies, and legislation. The Council also recommends initiatives to promote drug-free environments in rental housing.

The Council consists of seventeen members. Eleven are appointed to four-year terms by the Governor. One member is nominated by the Senate President and one by the House Speaker. Four ex officio members include the Secretaries of Housing and Community Development, Human Resources,

and Licensing and Regulation, as well as the Director on Aging.

MARYLAND AFFORDABLE HOUSING TRUST

Alice G. Pinderhughes, Esq., *Chairperson*, 1996

Staff: Robert P. Goodman;

Valerie M. Gonlin

(410) 514-7179

The Maryland Affordable Housing Trust was constituted in 1992 to enhance the availability of affordable housing throughout the State (Chapter 265, Acts of 1992). A public instrumentality of the State, the Trust may receive monies for investment in the Maryland Affordable Housing Trust Fund. From this Fund, the Trust may make awards to support: the acquisition, construction, rehabilitation, or preservation of affordable housing; the efforts of nonprofit organizations to develop affordable housing; and operating expenses of housing developments in the promotion of affordable housing.

The Trust consists of fourteen members. Eleven voting members are appointed to four-year terms by the Governor with Senate advice and consent. Three nonvoting members include the Secretary of Housing and Community Development; a senator appointed by the Senate President; and a delegate appointed by the House Speaker (Code 1957, Art. 83B, secs. 11-101 through 11-107).

DIVISION OF FINANCE & ADMINISTRATION

Stephen D. Silver, *Director*

Robert P. Goodman, *Deputy Director*

100 Community Place
Crownsville, MD 21032

(410) 514-7100

The Division of Finance and Administration, formerly the Division of Finance, received its present name in 1992. For the Department, the Division oversees financial management; research; automated information systems; and central support services for telecommunications, facilities, and fleet management.

The Division provides advice and technical support in fiscal matters to the Department's senior program directors and managers. The Division accounts for Department expenditures and revenues; manages the capital and operating budgets; processes contracts, purchasing and procurement requests; maintains the Department's automated budgetary accounting system; and provides financial analytical review and audit services.

DIVISION OF HOUSING CREDIT ASSURANCE

Earl DeMaris, *Director*

100 Community Place
Crownsville, MD 21032

(410) 514-7350

The Division of Housing Credit Assurance was formerly the Division of Housing Insurance. The Division received its present name in 1990 (Chapter 321, Acts of 1990). The Division is responsible for the Maryland Housing Fund.

MARYLAND HOUSING FUND

Earl DeMaris, *Director*

Vacancy, *Deputy Director*

100 Community Place
Crownsville, MD 21032

(410) 514-7350

The Maryland Housing Fund was established in 1971 (Chapter 669, Acts of 1971). Its primary objective is to assist State citizens of all income levels through a program of mortgage insurance and other credit enhancements for the construction of housing, rehabilitation, energy conservation, solar energy, public purpose, and infrastructure projects.

The Fund uses a variety of innovative mortgage insurance programs to stimulate the flow of private investment capital into the State for this purpose. The Fund operates through a large number of public and private lenders across the State as well as local housing agencies (Code 1957, Art. 83B, secs. 3-201 through 3-205).

CREDIT ASSURANCE REVIEW COMMITTEE

Mark Sissman, *Chairperson*

The Governor established the Credit Assurance Review Committee in December 1993 (COMAR 05.06.05). The Committee advises the Maryland Housing Fund on the Fund's credit assurance programs. The Committee alerts the Fund to new programs for housing insurance or credit assurance or to innovative means of using existing programs. The Committee also recommends methods of making the best use of Fund resources for the benefit of State residents and raising capital to support insurance reserves or programs through public or private sources.

For underwriting the insurance of mortgage loans and managing the insured loan portfolio, the Committee advises the Fund on what policies and criteria should be used. In addition, the Committee counsels the Fund on the structuring of its credit assurance programs to maintain the fiscal integrity of the Fund and of the reserve backing for each program.

MULTIFAMILY PROGRAMSVacancy, *Manager*

(410) 514-7325

Multifamily insurance programs provide longer mortgage terms than are generally available from other lenders; reduce monthly payments for the tenant; and enable higher loan-to-value ratio mortgages for borrowers. Multifamily insurance programs include construction loans and permanent loans.

Construction Loans insures mortgages financing nonprofit and qualified private developers of new or rehabilitated housing for families and individuals, the elderly and the handicapped. (Construction loans are insured only in combination with permanent mortgage financing.) The Maryland Housing Fund is the only insurer of construction loans in the State, other than the Federal Housing Administration.

Permanent Loans insures permanent mortgages to nonprofit and qualified private developers of new or rehabilitated housing. The permanent mortgage insurance is provided for multifamily projects for new construction and rehabilitation, projects receiving federal subsidies, and market-rate projects financed by eligible issuers of revenue bonds.

SINGLE-FAMILY PROGRAMSStanley H. Sanders, Jr., *Manager*

(410) 514-7300

Regular Mortgage Insurance offers insurance coverage on mortgages of up to 100 percent loan-to-value ratios on terms provided by major financial institutions. Mortgage insurance premiums are comparable to those charged by private mortgage insurers. This program is approved by the Federal National Mortgage Association.

The *Public Mortgage Single-Family Program* insures single-family mortgages financed by revenue bond-funded direct mortgages or mortgage purchase programs of a public agency mortgagee. The insurance is governed by the Regular Single-Family Program regulations, with modifications. The maximum mortgage amount is 95 percent of the total acquisition cost, not to exceed the sales price.

Pool Insurance offers insurance covering up to 100 percent of the loss on mortgages where there is primary coverage. The aggregate amount payable under this coverage is an agreed percentage (usually 5% to 10%) of the initial principal amount of mortgages financed through a revenue bond series. The Maryland Housing Fund provides pool insurance for revenue bonds issued by the Community Development Administration and other housing agencies.

Cooperative Insurance provides coverage on mortgages to tenant shareholders for the purchase of dwelling units in cooperatives.

The *Revitalization Program* provides opportunities to lower the risk of lending by using Maryland Housing

Fund insurance to stimulate the flow of private mortgage capital into areas that have suffered from decreasing home ownership and associated economic and social instability. In addition, the Program makes home ownership possible for those who do not have the resources for a down payment and closing costs, which otherwise would be required by Maryland Housing Fund insurance. The borrower must make a minimum cash contribution (not less than \$500) based upon levels of household income.

Home and Energy Loan Program (HELP) insurance covers 100 percent of the loan under the Community Development Administration's Home Improvement and Energy Conservation Loan Program.

FINANCEKim Luquette, *Manager*

(410) 514-7335

Finance is responsible for daily accounting operations and financial management needs of the Maryland Housing Fund. This includes premium billings for single- and multi-family insured loans; Maryland Housing Fund-originated mortgages and assigned mortgages; payment of expenses and insurance claims for acquired properties (non-budgeted), as well as budgeted administrative and operating expenses and investment of reserves.

DIVISION OF HOUSING FINANCE

The Division of Housing Finance was established in 1987 (Chapter 311, Acts of 1987). The Division consists of the Community Development Administration. The Division also is served by the Housing Finance Review Committee.

**COMMUNITY DEVELOPMENT
ADMINISTRATION**Trudy Parisa McFall, *Director*Nancy S. Rase, *Deputy Director*100 Community Place
Crownsville, MD 21032

(410) 514-7400

The Community Development Administration (CDA) was formed in 1970 within the Department of Economic and Community Development (Chapter 527, Acts of 1970). The Administration joined the Department of Housing and Community Development in 1987 (Chapter 311, Acts of 1987).

The Administration works to increase the supply of housing for families of limited income, the elderly, and the handicapped; foster sound community development; and stimulate the construction industry statewide. The Administration is responsible for Rental Housing Programs, Home Ownership Programs, Special Loan Programs, Rental Service Pro-

grams, and Housing Management. Programs are funded by the sale of tax-exempt revenue bonds; construction loan notes; taxable bonds; State general obligation bonds; general funds; special funds generated through loan repayments, fees, and charges; and federal housing subsidies. The Administration also issues essential function bonds for the Local Government Infrastructure Financing Program administered by the Division of Community Assistance.

Projects proposed for financial assistance must be consistent with local priorities and complement and supplement local community development programs and initiatives. Projects also must meet eligibility criteria and financing requirements (Code 1957, Art. 83B, secs. 2-203 through 2-208).

HOUSING FINANCE REVIEW COMMITTEE

Chairperson: Patricia J. Payne, Deputy Secretary of Housing & Community Development
(410) 514-7007

The Housing Finance Review Committee was created in 1983 (Chapter 668, Acts of 1983). The Committee reviews specific loan requests or categories of loan requests, and the investment and project financing policies of the Division of Housing Finance. After review, the Committee makes recommendations to the Secretary of Housing and Community Development.

Appointed by the Governor, the Committee is composed of seven members. Three are Department employees; two are public members who serve four-year terms; one is a public member who is the chairperson of the Maryland Housing Policy Commission; and one is an employee of the executive branch of State government who is not employed by the Department (Code 1957, Art. 83B, sec. 2-202).

RENTAL HOUSING PROGRAMS

Nancy S. Rase, *Director*
(410) 514-7446

The *Rental Housing Production Program (RHPP)* was established by the legislature in 1986 to stimulate production of rental housing for lower-income households. Funds can be used for capital assistance to cover costs of construction, rehabilitation, or acquisition of rental housing, or for mortgage assistance to reduce the operating costs of rental housing. Local governments must make a contribution to reduce costs or otherwise support developments financed through the Program. Priority is given to developments that serve households at 30 percent or less of area median income. The Program is funded with general funds and repayments of principal and interest on outstanding loans.

The *Multi-Family Bond Program* provides below-market-rate construction and permanent financing

using taxable and tax-exempt bonds and notes. To be eligible, developments must set aside a portion of the units for limited-income households.

The *Maryland Housing Rehabilitation Program—Multi-Family (MHRP—MF)* is designed to preserve the State's stock of existing housing by making direct, low-interest loans available to the owners of apartment buildings of five or more units and commercial properties for repair and renovation. Under the requirements of the Program, recipients of loans for the renovation of rental properties must make units available to low-income tenants in the same proportion as MHRP financing to total project costs. Authorized by the General Assembly in 1975, MHRP—MF is funded by State general obligation bonds, general funds, and by repayments of principal and interest on outstanding loans.

The *Home and Energy Loans Program—Multi-Family (HELP—MF)* provides loans for energy conservation, home improvements, and general rehabilitation of multifamily rental housing. Loans are made directly through the Community Development Administration for rental housing with one or more units. Funds are generated by the sale of mortgage revenue bonds and taxable bonds. In multifamily developments, a certain percentage of units must be rented to limited-income families.

Created by the legislature in 1984, the *Elderly Rental Housing Program (ERHP)* provides below-market-rate or deferred payment loans to developers who agree to construct or rehabilitate rental housing for occupancy by low-income elderly households. Priority is given to developments that serve the lowest income households.

The *Nonprofit Rehabilitation Program (NRP)* was formed by the General Assembly in 1986. The Program makes loans to nonprofit organizations and local governments to rehabilitate buildings for rental housing, congregate housing, group homes, shelters, and other housing facilities that serve low-income households.

The *Partnership Rental Housing Program (PRHP)* was authorized by the General Assembly in 1988 as a two-year pilot program to expand the supply of affordable housing for the working poor. The Program was established by statute in 1990 (Chapter 343, Acts of 1990). In a partnership, local governments provide the finished site, including roads, water, sewer, and other infrastructure, while the Community Development Administration provides construction and permanent financing for rental housing units.

The *Construction Loan Program (CLP)* was created in 1987 with Community Development Administration reserve funds to provide construction financing to nonprofit organizations and local governments to acquire, build, or rehabilitate single-family owned homes, multifamily rental housing, congregate housing, group homes, and sheltered housing. Housing

developed under the Program must be rented or sold to low- and moderate-income persons.

Established in January 1990, the *Shelter I Program* encourages nonprofit organizations, such as churches and community groups, to take the initiative in sponsoring their initial small housing project for low-income families or individuals. The Program supplies technical assistance and preferred interest rate loans from the programs listed above.

The *Low-Income Housing Tax Credit Program* was designated by the Governor to allocate tax credits in Maryland under the federal Tax Reform Act of 1986 and Revenue Reconciliation Act of 1989. Tax credits are awarded through a competitive allocation to both nonprofit and for-profit sponsors of low-income housing.

HOME OWNERSHIP PROGRAMS

Fran D. Makle, *Director*
(410) 514-7502

The *Maryland Mortgage Program (MMP)* originated in 1980 as the Mortgage Purchase Program and received its present name in July 1987. The Program was implemented when mortgage funds available through private lending institutions dwindled and mortgage rates rose. The MMP provides reduced-interest mortgage loans to eligible home buyers through participating lending institutions. In this program, the Administration provides mortgage loans directly to eligible low- and moderate-income persons or purchases loans made for them by participating lending institutions.

Both newly constructed and existing homes are eligible under the Maryland Mortgage Program. MMP is designed primarily for first-time home buyers.

Federal law designates certain low-income areas as target areas for which 20 percent of the funds from bond issues must be set aside. In these areas, purchase price limits are slightly higher and buyers are not required to be first-time home buyers.

The Maryland Mortgage Program is funded by the sale of tax-exempt revenue bonds. Both the acquisition cost and income limits are set by the Administration within federal tax law guidelines. Acquisition costs vary by region.

Using Maryland Mortgage Program funds, the Administration provides commitments to developers of newly constructed or substantially rehabilitated units for set-asides of mortgage funds for eligible buyers. Projects must have approval from the local government entity. To be eligible, project units must meet the acquisition cost limit for the region.

The *Maryland Home Financing Program (MHFP)* was authorized by the General Assembly in 1972 and first funded with the sale of State general obligation bonds in 1973. This direct-loan program expands home ownership opportunities for low-income Marylanders. By virtue of its funding source—

general fund appropriations, and a revolving fund from prior loans under the Program—it differs from the other single-family programs. Loans have been made in every county and Baltimore City (Code 1957, Art. 83B, secs. 2-401 through 2-409; Code Financial Institutions Article, sec. 13-310).

MHFP also stimulates the production and rehabilitation of owner-occupied housing by providing below market loans targeted at households with income less than \$27,650 per year. The Administration encourages local governments and nonprofit organizations to contribute local resources for developments funded through this program.

The *Emergency Mortgage Assistance Program (EMA)* was developed and merged into MHFP in 1989. Its forerunner was the Home Owner Emergency Mortgage Assistance Program (HEMAP), which was created by the General Assembly in 1984. The Program provides mortgage assistance to home owners who are in imminent danger of losing their homes. Through housing counseling agencies, the Program provides short-term loans to eligible home owners. The Program is funded through loan repayments and general fund appropriations to the Home Ownership Fund.

The *Settlement Expense Loan Program (SELP)* was begun by the General Assembly in 1988. The Program provides low interest loans for settlement expenses to eligible low- and moderate-income home buyers who do not have sufficient resources to purchase an affordable home.

The *Reverse Equity Mortgage Program (REMP)* was established by the General Assembly in 1986 and first funded in 1988 through CDA reserve funds. The Program enables older Maryland home owners to gain access to the accumulated equity in their homes without having to sell or move. No repayment of the loan is required until the eligible borrower dies, sells the house, or permanently moves out of the home.

SPECIAL LOAN PROGRAMS

Vance T. Morris, *Director*
(410) 514-7565

In 1986, the General Assembly created new special rehabilitation programs to address the housing needs of low-income households. With State general funds, these programs provide low-interest, no-interest, or deferred loans for 20-year terms.

Limited-income home owners and landlords of rental properties who rent to limited-income households may qualify for loans under the Indoor Plumbing Program and the Residential Lead Paint Abatement Program. The *Indoor Plumbing Program* provides loans to finance indoor plumbing and related systems in buildings that lack indoor plumbing or have failing plumbing systems. Loans through the *Residential Lead Paint Abatement Program* finance lead paint abatement in residential buildings.

The *Accessory, Shared, and Sheltered Housing Program* provides loans to limited-income home owners for housing modifications that create accessory dwelling units or provide for shared housing arrangements. Home owners also may receive loans to modify housing in order to provide sheltered housing for up to fifteen income-eligible elderly, handicapped, or disabled persons.

The *Group Home Acquisition Program (GHAP)* was authorized by the General Assembly in 1986 and is funded with special funds. GHAP provides financing to nonprofit organizations to acquire and modify housing for group homes and temporary and emergency shelters that serve low-income persons.

The *Special Housing Opportunities Program (SHOP)* provides funding to nonprofit organizations (as defined by Internal Revenue Code, sec. 501(c)(3)) and local development agencies to construct or acquire and modify existing housing as shelter for persons with special housing needs. Created in 1991, the program complements the Group Home Acquisition Program and is funded by tax-exempt revenue bonds.

By making low-interest loans available for repair and renovation, the *Maryland Housing Rehabilitation Program—Single Family (MHRP—SF)* preserves the State's stock of existing owner-occupied one- to four-unit dwellings. Owner-occupants and tenants of rental properties must meet income guidelines established by the Administration. MHRP—SF is administered under the same funding as MHRP—MF. The Livability Code Rehabilitation Program was merged into MHRP—SF on July 1, 1990.

The *Home and Energy Loan Program—Single Family (HELP—SF)* finances loans for energy conservation and home improvements in owner-occupied one- to four-unit dwellings. Loans are administered by the Community Development Administration, local housing agencies, and participating lenders. Owner-occupants and tenants of rental properties must meet income guidelines established by the Administration. HELP—SF is administered under the same funding as HELP—MF.

RENTAL SERVICE PROGRAMS

Phillip L. Katzung, *Director*
(410) 514-7490

Under the Community Development Administration, Rental Service Programs provides rental assistance with federal and State funds to low-income families for decent, safe and sanitary housing. Federal rental assistance funds come to the State through the U.S. Department of Housing and Urban Development under the Federal Housing Act of 1937 (42 USC 1437, as amended). The office monitors compliance with legal mandates of all rental developments financed with Community De-

velopment Administration loans and federal Low-Income Housing Tax Credits.

Under the *Section 8 Certificate/Voucher Program*, participating landlords make available to low-income families rental housing that meets occupancy standards. To qualify, total family income must be 50 percent or less of the median income for the area in which the housing is located. Through local administering agencies, the Community Development Administration accepts and reviews applications from prospective tenants for participation in the program. Families that qualify are issued Certificates of Family Participation.

Under the Certificate Program, owners who agree to rent to qualifying families sign a contract with the Community Development Administration or the local administering agency that guarantees payments to the owner as long as the housing and lease adhere to federal standards. Through the Community Development Administration, the U.S. Department of Housing and Urban Development subsidizes that part of the rent that exceeds 30 percent of the family's total income, and unit rent may not exceed the fair market rent. Individual applicants must find their own housing. In this way, families may select neighborhoods that best suit their needs. Under the Voucher Program, there is no fair market rent limitation, and tenants may pay more than 30 percent of their income for rent if it exceeds the fair market rent.

Other than the elderly, disabled, or handicapped, the only single persons automatically eligible for the Section 8 Certificate/Voucher Program are those displaced from their previous housing by governmental actions, or those who are a remaining member of a tenant family.

The *Moderate Rehabilitation Program* helps improve existing multifamily rental units that need repair or renovation. Under the Program, the landlord rehabilitates the unit, often with Community Development Administration financing. The Administration, on behalf of the tenants, then commits rent subsidies to the unit for a period of fifteen years. These rent subsidies are funded by the federal government. The Program is part of the Section 8 Existing Program; however, funding for new projects is not available.

The *Rental Rehabilitation Program* also is directed at rental housing in need of repair. The Program encourages owners of such housing to renovate the structures by providing the owner with half the cost of rehabilitating each unit, or up to \$8,500 per unit, whichever is less. Funds are provided by the U.S. Department of Housing and Urban Development.

The *Rental Allowance Program (RAP)* was created by the General Assembly in 1986 and was first funded in 1987. For low-income homeless households or those with critical or emergency housing needs, the Program provides short-term rent subsidies. The Program is administered through grants

to local governments for monthly payments to eligible households. Funding is provided through State general funds.

HOUSING MANAGEMENT

Stephanie White, *Director*
(410) 514-7566

Under the Community Development Administration, Housing Management oversees the management by private firms of multifamily housing developments financed by CDA or administered under Section 8 allocations. CDA oversees approximately 240 developments containing over 25,000 units of rental housing. This includes Section 8 contracts for 69 developments containing over 6,200 units of rental housing. Tenants in these subsidized units pay 30 percent of their monthly income in rent. The difference between the tenant's share and the fair-market rent is subsidized by the U.S. Department of Housing and Urban Development. Housing Management also oversees the servicing of over 22,500 loans made under Home Ownership Programs and 2,500 loans made under Special Loan Programs.

DIVISION OF COMMUNITY ASSISTANCE

Richard J. Ferrara, *Director*

100 Community Place
Crownsville, MD 21032 (410) 514-7200

The Division of Community Assistance was formed in 1987 when the Department of Housing and Community Development was created. The Division administers programs for housing and community services, commercial revitalization and local government technical assistance, energy management needs, and building codes administration. It assists local governments, nonprofit organizations, community action agencies, and small private developers to implement these programs. The Division also manages a variety of development, grant and loan programs and serves as a liaison with local government and regional agencies. In addition, the Division acts both as a clearinghouse for State and federal programs and as a coordinating agency for State programs affecting local governments in Maryland (Code 1957, Art. 83B, sec. 4-201).

Within the Division of Community Assistance are the Building Codes Administration, Housing and Community Services Programs, and Commercial and Government Assistance Programs.

BUILDING CODES ADMINISTRATION

James C. Hanna, *Director*

100 Community Place
Crownsville, MD 21032 (410) 514-7220

Functions of the Building Codes Administration originated with the Code Enforcement Certification Board in 1971. Within the Department of Economic and Community Development, the Board became the Division of Building Codes Administration by 1975. Two years later, the Division was renamed as the Codes Administration. When the Department of Housing and Community Development was formed in 1987, the Administration was reorganized as the Building Codes Administration.

The Administration works with local governments, design professionals, and code inspectors to guarantee that the highest performance standards are met in building construction. The Administration is responsible for enforcement of the Industrialized Buildings and Mobile Home Regulations, the Model Performance Building Code, and the Maryland Building Code for the Handicapped. The Administration also administers the Maryland Safety Glazing Law and Maryland Energy Conservation Building Standards.

Established in 1971, the Industrialized Building Program offers certification standards for any building, building subsystem, or component that is manufactured and assembled off-site (Chapter 662, Acts of 1971). The Program encourages the growth of industrialized building construction by using preemptive uniform statewide codes and standards. Building systems that are certified by the State can be used or erected anywhere in Maryland without having to comply with different local building codes, as long as they comply with local zoning laws. The Building Codes Administration also inspects mobile homes to resolve consumer complaints and enforces the standard of the U.S. Department of Housing and Urban Development (Code 1957, Art. 83B, secs. 6-201 through 6-208).

The Model Performance Building Code was adopted in 1971 (Chapter 663, Acts of 1971). Based on the National Building Code of the Building Officials and Code Administrators International, Inc. (BOCA), the State's Model Performance Building Code was intended by the General Assembly eventually to be adopted statewide so builders might adapt their construction practices to a single set of modern, performance-oriented standards. Compliance with that code was voluntary.

In 1993, mandatory standards—the Maryland Building Performance Standards—were enacted by the General Assembly (Chapter 200, Acts of 1993). Also based on the most recent edition of the National Building Code issued by BOCA, these standards apply to all construction permits issued on or after August 1, 1995, with two exceptions. Counties or municipali-

ties with no building code at all must comply by 1997, and those that adopted the Standard Building Code of the Southern Building Code Congress, Inc., must comply by 1999. Local jurisdictions may amend the Maryland Building Performance Standards to meet local needs. The Department of Housing and Community Development is to establish and maintain a central, automated data base that includes the Maryland Building Performance Standards, local amendments, the State Fire Prevention Code, local fire codes, all fire code amendments, and proposed State or federal legislation that directly affects the building industry.

Provisions to promote energy conservation in building construction were established by the Maryland Energy Conservation Building Standards Act in 1981 (Code 1957, Art. 78, sec. 54J).

The Building Codes Administration administers the Safety Glazing Law (Chapter 116, Acts of 1973). The law requires the use of safety glazing in certain locations in new buildings (Code 1957, Art. 83B, secs. 6-301 through 6-306).

HOUSING & COMMUNITY SERVICES PROGRAMS

Penny S. Davis, *Director*

100 Community Place
Crownsville, MD 21032 (410) 514-7243

Housing and Community Services Programs provides technical assistance as well as grants and loans. This aid is available to local governments, small developers, and nonprofit organizations to help secure and preserve affordable housing and provide community services to Marylanders of low and moderate income. The programs are administered through four offices: Community Services; Special Projects; Weatherization Assistance; and Program Services.

OFFICE OF COMMUNITY SERVICES

Charles Smallwood, *Manager*
(410) 514-7229

The Office of Community Services administers the *Community Services Block Grant Program*. Formerly in the Department of Human Resources, the Program came under the Department of Housing and Community Development in 1987. Block Grant funds are awarded for administrative and program costs to local agencies that serve the poor. These funds are allocated to twelve community action agencies and seven limited-purpose agencies operating in the State.

Agencies funded by the Community Services Block Grant Program include: Allegany County Human Resource Development Commission, Inc.; Anne Arundel County Economic Opportunity Committee, Inc.; Baltimore City Urban Services Agency; Community Assistance Network of Baltimore County, Inc.; Human Services Program of Carroll County,

Inc.; Dorchester Community Development Corp.; Frederick Community Center; Garrett County Community Action Committee, Inc.; Harford Interfaith Community Services; Howard County Community Action Council, Inc.; Montgomery County Community Action Agency; Washington County Community Action Council, Inc.; Maryland Food Committee; Maryland Rural Development Corp.; Neighborhood Service Center, Inc.; Shore Up!, Inc.; Southern Maryland Tri-County Community Action Committee, Inc.; Spanish-Speaking Community of Maryland, Inc.; United Communities Against Poverty.

Through administration of the State's Comprehensive Homeless Assistance Plan as well as the *Emergency Shelter Grant Program* and the *Emergency Community Services Homeless Program* for local governments and community action agencies, the Office provides funds for emergency shelters and services are provided to persons without a home.

OFFICE OF SPECIAL PROJECTS

Jonathan Herz, *Manager*
(410) 514-7236

The Office of Special Projects originated as the Office of Housing Assistance, was renamed the Office of Housing Development Assistance in 1990, and received its present name in 1991.

With both financial and technical assistance, the Office of Special Projects helps nonprofit organizations and local governments develop and manage housing projects and programs for low-income persons. Among its programs are the *Maryland Appalachian Housing Fund*, the *Housing Development Assistance Program*, the *Maryland Capacity Assistance Program*, and the *Home Seed Money Program*. The Office also provides local neighborhood groups with operating assistance under the *Neighborhood Housing Services Program*.

For local governments and other providers of housing, the Office publishes a bi-monthly newsletter, *Talk About Housing*. The Office also sponsors training on housing development and other housing issues.

OFFICE OF WEATHERIZATION ASSISTANCE

Robert Adams, *Manager*
(410) 514-7240

The Office of Weatherization Assistance administers the *Weatherization Assistance Program*. Formerly under the Department of Human Resources, the Program became part of the Department of Housing and Community Development in 1987 (Chapter 311, Acts of 1987). The Program funds local, community-based service organizations to help low-income, elderly, and disabled or handicapped persons conserve energy. The Program contracts with seventeen local administering agencies (county governments, community action agencies,

offices on aging, and nonprofit organizations) to provide weatherization assistance statewide.

For eligible low-income households, the Program provides up to \$1,600 in weatherization materials installed free of charge by certified workers. Eligibility for assistance is determined by family size and income. Energy conservation measures include insulation, storm windows, weatherstripping, caulking, jackets for hot water heaters, pipe insulation, and clock thermostats. Recipients stay warmer while spending less money on fuel. The Program promotes community awareness of energy conservation, provides jobs, and stimulates the weatherization industry.

Since 1991, the Office has entered into agreements with two major utility companies in Maryland to promote energy conservation in low-income households. With federal funds these households can take advantage of incentives offered to conserve energy through an initial outlay of capital.

COMMERCIAL & GOVERNMENT ASSISTANCE PROGRAMS

G. William Walker, Jr., *Director*

100 Community Place
Crownsville, MD 21032 (410) 514-7267

Commercial and Government Assistance Programs is responsible for three offices: Commercial Revitalization; Local Government Technical Assistance; and Outreach and Training.

OFFICE OF COMMERCIAL REVITALIZATION (MARYLAND MAIN STREET CENTER)

M. K. Christine Nixon, *Manager*
(410) 514-7265

The Office of Commercial Revitalization provides community assistance for commercial revitalization through the *Maryland Main Street Center*. The Center offers planning, architectural and financial assistance to communities interested in revitalizing their downtown areas.

The *Commercial District Management Authority Program*, administered by the Office, provides financial assistance to local governments and merchant associations that wish to establish downtown management authorities. The Office also administers the *State Action Loan for Targeted Areas Program* which offers gap financing for commercial and residential projects in targeted areas of communities throughout the State. The *Main Street Improvement Program* provides matching grants to local governments and revitalization organizations to stabilize traditional downtowns and neighborhood commercial areas. The Office coordinates the interagency *Main Street Designation Program*, which recognizes and rewards communities that are committed to preserving the vitality of their downtown and business districts.

OFFICE OF LOCAL GOVERNMENT TECHNICAL ASSISTANCE

David A. Schultz, *Manager*
(410) 514-7250

The Office of Local Government Technical Assistance administers the *Maryland Town Manager Circuit Rider Grant Program*. Through this program, professional managers serve several small communities at once, thereby providing these towns with an increased capability to meet their citizens' needs. The Office also is responsible for the *Rural Development Program*, the Joint Funding Committee, which identifies housing and community development needs and coordinates federal and State resources to meet those needs; and the *Small Urban Waterfront Development Program*, which addresses the needs of small waterfront communities by coordinating State and federal resources for community development. In addition, the Office carries out responsibilities related to implementation of the infrastructure finance loan program and assists local communities by providing financial management technical assistance.

The *Local Government Infrastructure Financing Program* was created by the General Assembly in 1985 and began operation in 1987. The Program provides Maryland's local governments with an efficient and economic alternative means of access to capital markets and thereby reduces the interest and issuance costs. The Administration operates a bond pool to finance infrastructure projects. Each loan is a general obligation of the local government.

To facilitate liaison and coordination with the three western counties, the Office maintains the Department's Western Maryland regional development office in Hagerstown.

OFFICE OF OUTREACH & TRAINING

Tara B. Clifford, *Manager*
(410) 514-7260

Created in 1993, the Office of Outreach and Training informs Maryland counties and municipalities of Department resources and services and functions as a local government ombudsman within the Department. The Office also administers the Community Development Institute (CDI). The Institute helps nonprofit developers increase their staff and effectively use State-funded housing programs.

STATE COMMISSION ON NEIGHBORHOODS

Larry Young, *Co-Chairperson*
Paul C. Brophy, *Co-Chairperson*
(410) 514-7260

In October 1993, the Governor formed the State Commission on Neighborhoods within the Department of Housing and Community Development (Executive Order 01.01.1993.29; Executive Order 01.01.1994.09). The Commission is to plan,

organize, and sponsor a statewide conference on neighborhood revitalization. After the conference, the Commission will submit a report to the Governor. Authorization for the Commission continues until December 31, 1996.

The Commission has thirty members. Of these, the Governor appoints twenty-two, the Senate President appoints two, the House Speaker appoints two, and five serve ex officio. The Governor selects the Commission's two co-chairpersons.

DIVISION OF HISTORICAL & CULTURAL PROGRAMS

J. Rodney Little, *Director & State Historic Preservation Officer*

100 Community Place
Crownsville, MD 21032 (410) 514-7600

The Division of Historical and Cultural Programs directs four offices: Management, Planning, and Educational Outreach; Research, Survey, and Registration; Preservation Services; and Museum Services. The Director serves as the designee of the Secretary of Housing and Community Development in all aspects of State cultural programs.

OFFICE OF MANAGEMENT, PLANNING, & EDUCATIONAL OUTREACH

Mark R. Edwards, *Deputy Director & Chief Programs Administrator*

100 Community Place
Crownsville, MD 21032 (410) 514-7600

The Office of Management, Planning, and Educational Outreach originated in 1989 as the Office of Management and Planning. The Office received its present name in 1992. The Office oversees the Maryland Historical Trust, the Archaeology Office, and all other programs of the Division of Historical and Cultural Programs.

MARYLAND HISTORICAL TRUST

Harrison E. Wetherill, Jr., *Chairperson, 1995*
Mark R. Edwards, *Chief Programs Administrator & Deputy State Historic Preservation Officer*

100 Community Place
Crownsville, MD 21032 (410) 514-7600

The Maryland Historical Trust was formed in 1961 to preserve, protect, and enhance districts, sites, buildings, structures, and objects significant in the prehistory, history, upland and underwater archaeology, architecture, engineering, and culture of the State (Chapter 620, Acts of 1961). The Trust also encourages others in the field and promotes interest in and study of such matters. In 1970, the Trust became an agency of the Department of Economic and Commu-

nity Development. The Trust was placed under the Department of Housing and Community Development in 1987 (Chapter 311, Acts of 1987).

The Trust acquires and maintains properties of historic or architectural merit by gift, grant, or purchase. Through an easement program, it holds partial interest in such properties in order to monitor their condition and appearance without the necessity of public ownership.

The Trust helps organizations, local governments, businesses, and individuals restore and acquire historic properties through State-funded grants-in-aid, and a revolving fund loan program. Matching grants-in-aid from the National Park Service of the U.S. Department of the Interior are made through the Trust. They support a variety of programs, including historic resource identification (i.e., survey), evaluation (i.e., registration), preservation planning, education, and "Certified Local Government" programs.

The Trust contracts with local jurisdictions to survey Maryland historic sites. Results of these surveys are published. The most significant sites are eligible for nomination to the National Register through the Trust. Properties listed on the National Register receive a degree of protection from federally licensed or funded projects that might adversely affect them.

Through its community education program, the Trust administers a local volunteer network, represented by advisory organizations (one in each county, in Baltimore City and Annapolis). These organizations, besides carrying out their own local preservation programs, assist the Trust by promoting its programs, grants, and loans; sponsoring Preservation Week activities; and advising on preservation needs and interests. The Trust conducts an annual conference and sponsors regional workshops. It hosts special events and issues publications, including news sheets and a quarterly news magazine.

The Trust maintains a library of archival and photographic material relating to Maryland's archaeological and architectural history.

The Board of Trustees of the Maryland Historical Trust is composed of fifteen members. Twelve are appointed to four-year terms by the Governor with Senate advice and consent. Three serve ex officio: the Governor, the Senate President, and the Speaker of the House of Delegates, or their designees. Trustees appoint eight area representatives to serve one-year terms. The Board also appoints the Director.

Maryland's State Historic Preservation Officer, appointed by the Governor pursuant to the National Historic Preservation Act of 1966, is a member of the Trust staff. Preservation activities as required by the federal government are carried out by the State Historic Preservation Officer in concert with the Trust (Code 1957, Art. 83B, secs. 5-601 through 5-619).

ARCHAEOLOGY OFFICE

Richard B. Hughes, *Chief Archaeologist*
 Tyler J. Bastian, *State Terrestrial Archaeologist*
 Bruce F. Thompson, *Acting State Underwater
 Archaeologist*

100 Community Place
 Crownsville, MD 21032 (410) 514-7600

The Archaeology Office originated as the Division of Archaeology formed in 1968 under the Maryland Geological Survey (Chapter 541, Acts of 1968). In 1990, archaeological functions of the Survey were combined with the archaeology staff of the Maryland Historical Trust, and the Division was reformed as the Archaeology Office within the Maryland Historical Trust (Chapter 57, Acts of 1990).

The Office directs Maryland archaeological research, synthesizes research data, and promotes further research. The Office participates in the excavation of significant historical or archaeological sites that are in the custody or control of a State agency and coordinates the retrieval and preservation of objects of archaeological significance discovered during the course of any public construction in the State. The Office also encourages preservation of prehistoric or historic sites located on private property.

Publishing reports of its research and investigations, the Office makes exhibits available to schools to teach students about the manner of life of the natives and early settlers of Maryland. For museums, institutions of higher education, and scientific or historical institutions, the Office makes available objects and materials that show the archaeological history of the State and helps these institutions preserve and protect archaeological items in their custody. In addition, the Office trains interested members of the public to identify, investigate, and register terrestrial archaeological historic property.

The head of the Office is the Chief Archaeologist (Code 1957, Art. 83B, secs. 5-622 through 5-627).

ADVISORY COMMITTEE ON ARCHAEOLOGY

Douglas C. Comer, *Chairperson*, 1994
 (410) 514-7600

Formerly under the Maryland Geological Survey, the Advisory Committee on Archaeology was transferred to the Maryland Historical Trust in 1990 (Chapter 57, Acts of 1990). The Committee advises and assists the Archaeology Office on archaeological matters and reviews policies, plans, rules, and regulations concerned with archaeological matters.

The Committee's seven members are appointed to three-year terms by the Governor upon recommendation of the Secretary of Housing and Community Development and with Senate advice and consent.

OFFICE OF RESEARCH, SURVEY, & REGISTRATION

Orlando Ridout V, *Chief*

100 Community Place
 Crownsville, MD 21032 (410) 514-7600

The Office of Research, Survey, and Registration was created in 1989 to direct the Division's historical, architectural and archeological research. The Office is organized into three units: Survey and Research, Evaluation and Registration, and Information Management and Library Services.

The Survey and Research Unit maintains the historical and archeological components of the Maryland Inventory of Historic Properties. The Unit helps design and implement local survey projects, and provides inventory data for the Office and local government planners.

The Evaluation and Registration Unit conducts historic resource registration programs, including the Maryland Register of Historic Properties and the National Register of Historic Places. The Unit staffs the Maryland Historic Markers Program and Fund and provides technical assistance to the Governor's Commission on Maryland Military Monuments, the Commission to Save the Lighthouses, and the Maryland Civil War Heritage Commission.

The Information Management and Library Services Unit consolidates separate libraries and the information and records management programs administered by previously separate units. The Unit carries out Division computerization and a long-term program for microfilming and electronic storage of archival and record materials.

GOVERNOR'S CONSULTING COMMITTEE ON THE NATIONAL REGISTER OF HISTORIC PLACES

Michael F. Troestel, A.I.A., *Chairperson*, 1994
 (410) 514-7600

The Governor formed this committee in 1967 to carry out terms of the National Historic Preservation Act of 1966 (P.L. 89-665). The law requires the State to nominate properties for the National Register of Historic Places. These nominations must be reviewed by the Consulting Committee before they are submitted to the National Park Service, U.S. Department of the Interior.

COMMISSION ON AFRICAN-AMERICAN HISTORY & CULTURE

Kenneth G. Rodgers, *Chairperson*, 1994
 Ronald L. Sharps, Ph.D., *Executive Director*

c/o Banneker-Douglass Museum
 of African-American History & Culture
 84 Franklin St.
 Annapolis, MD 21401 (410) 974-2893

The Commission on African-American History and Culture originated in 1969 as the Maryland Commis-

sion on Negro History and Culture (Chapter 435, Acts of 1969). In 1971, it was assigned to Morgan State College by Executive Order. Under the Department of Economic and Community Development, the Commission was renamed in 1974 as the Commission on Afro-American and Indian History and Culture (Chapter 386, Acts of 1974). The Commission was renamed the Commission on Afro-American History and Culture in 1976 (Chapter 120, Acts of 1976). It became part of the Department of Housing and Community Development in 1987 (Chapter 311, Acts of 1987). In 1992, the Commission was redesignated as the Commission on African-American History and Culture (Chapter 290, Acts of 1992). Formerly under the Division's Office of Cultural and Educational Services, the Commission became part of the Office of Research, Survey, and Registration in 1992.

The Commission serves as statewide coordinator and clearinghouse for preserving and documenting evidence of the African-American experience in Maryland. It specializes in research assistance and collecting historical materials—art objects, memorabilia, manuscripts, photographs, and other articles of significance to African-American history and culture.

For the community at large and the educational systems and institutions within the State, the Commission provides exhibits, programs, and resource materials. The Commission also participates in a continuing statewide survey to locate and identify sites and buildings of historical and cultural significance to the African-American experience in Maryland.

The State's annual observance of Dr. Martin Luther King, Jr.'s birthday in January is planned and coordinated by the Commission. Any available federal or private funds for the planning and execution of commemorative and educational activities in connection with that observance are received and administered by the Commission.

The Commission's nine members are appointed to four-year terms by the Governor with Senate advice and consent. Subject to the approval of the Secretary of Housing and Community Development, the Commission appoints the Director (Code 1957, Art. 83B, secs. 5-301 through 5-306). The Commission also includes an Advisory Committee.

COMMISSION ON INDIAN AFFAIRS

Betty L. Biggs, *Chairperson*, 1994
Vacancy, *Director*

100 Community Place
Crownsville, MD 21032 (410) 514-7600

The Commission originated in 1974 as part of the Commission on Afro-American and Indian History and Culture. It became a separate agency

within the Department of Economic and Community Development in 1976 (Chapter 148, Acts of 1976). In 1987, the Commission on Indian Affairs was made part of the Department of Housing and Community Development (Chapter 311, Acts of 1987). Formerly under the Division's Office of Cultural and Educational Services, the Commission became part of the Office of Research, Survey, and Registration in 1992.

The Commission coordinates programs and projects to further the cultural, educational, economic and social development of Maryland's diverse Indian communities. The Commission also works to increase public awareness and appreciation of the rich contributions that Indians have made to life in the State.

The Commission consists of nine members, a majority of whom must be members of the Native American Indian communities of Maryland. Appointed by the Governor with Senate advice and consent, members serve three-year terms. They must have knowledge of Indian culture and history, and the problems of Indian communities. Subject to the approval of the Secretary of Housing and Community Development, the Commission appoints the Director (Code 1957, Art. 83B, secs. 5-401 through 5-405).

OFFICE OF PRESERVATION SERVICES

William J. Pencek, Jr., *Chief & Deputy State Historic Preservation Officer for Section 106 Review Activities*

100 Community Place
Crownsville, MD 21032 (410) 514-7600

The Office of Preservation Services was established in 1989. The Office protects and enhances historic, archaeological and cultural properties throughout Maryland.

The Review and Compliance Unit conducts State and federally mandated regulatory reviews to protect and enhance heritage resources. Under Section 106 of the National Historic Preservation Act, this includes review of how federal programs affect Maryland historic properties. The Unit also reviews and processes applications for the State historic preservation income tax (502H) program and the federal income tax credit program for rehabilitation of historic buildings.

The Financial Assistance and Easements Unit administers the State Historic Preservation Grant and Loan programs, as well as State and federal historic preservation easement programs. Through a variety of training programs, the Unit also provides technical advice and assistance on rehabilitation to local government planners, preservation commissions, and the public.

MARYLAND ADVISORY COUNCIL ON HISTORIC PRESERVATION

Chairperson: Jacqueline H. Rogers, Secretary of Housing & Community Development
(410) 514-7600

The Maryland Advisory Council on Historic Preservation was created in 1985 (Chapter 500, Acts of 1985). The Council is a dispute resolution body. It meets only when the Maryland Historical Trust and another State unit disagree on how to avoid or minimize adverse effects from State-assisted undertakings on properties listed in or eligible for listing on the National Register of Historic Places. State agencies also may seek the advice of the Council in similar cases involving a State permit or license.

Comments of the Council are advisory. Final decisions regarding affected projects rest with the agency head (Code 1957, Art. 83B, secs. 5-616 through 5-619).

The Council is comprised of seven members. Three are appointed by the Governor. Of these, two must have expertise in history, archaeology, or other appropriate disciplines relating to historic preservation, and the third represents the public. Four members serve ex officio: the Secretary of General Services, the Secretary of Housing and Community Development, the Secretary of Transportation, and the Director of Planning. The Secretary of Housing and Community Development is designated chairperson.

OFFICE OF MUSEUM SERVICES

Vacancy, Chief

100 Community Place
Crownsville, MD 21032 (410) 514-7600

Formed in 1989, the Office of Museum Services is responsible for the Historical and Cultural Museum Assistance Program. The Office provides financial and technical assistance to local jurisdictions and private, nonprofit organizations for museums (Code 1957, Art. 83B, secs. 5-701 through 5-705).

The Office also provides administrative oversight and coordination for the Division's three museum properties: Banneker-Douglass Museum of African-American History and Culture, Jefferson Patterson Historical Park and Museum, and Historic St. Mary's City.

MUSEUM ASSISTANCE REVIEW PANEL

Nancy Brennan, *Chairperson*, 1996
(410) 514-7600

The Museum Assistance Review Panel was created in 1990 (Chapter 322, Acts of 1990). The Panel reviews and recommends to the Secretary of Housing and Community Development the approval of grants under the Historical and Cultural Museum Assistance Program. In reviewing grant applications that relate to the care of, preservation

of, or access to archival material, the Panel seeks the advice and recommendations of the State Archivist.

The Panel includes members appointed by the Secretary of Housing and Community Development and three ex officio members (Code 1957, Art. 83B, secs. 5-701 through 5-705).

BANNEKER-DOUGLASS MUSEUM OF AFRICAN-AMERICAN HISTORY & CULTURE

Ronald L. Sharps, Ph.D., *Director*

84 Franklin St.
Annapolis, MD 21401 (410) 974-2893

Open Tuesday—Friday, 10:00 a.m.—3:00 p.m. & Saturday, 12:00 noon—4:00 p.m.

The Banneker-Douglass Museum of African-American Life and History opened to the public in February 1984 and was renamed as the Banneker-Douglas Museum of African-American History and Culture in 1993. The Museum is both an exhibit facility and a research center for studies in African-American history and culture.

JEFFERSON PATTERSON HISTORICAL PARK & MUSEUM

Wayne E. Clark, *Director*

Star Route 2, Box 50 A
St. Leonard, MD 20685 (410) 586-0050

Open Wednesday—Saturday, 10:00 a.m.—5:00 p.m. from April 15 through Oct. 15

The Jefferson Patterson Historical Park and Museum at St. Leonard, Calvert County, opened to the public in 1984. The Park extends along two and 1/2 miles of shoreline on the Patuxent River and St. Leonard's Creek. It is located on the 512-acre Point Farm, which was deeded to the State by Mary Marvin Breckinridge Patterson in honor of her husband, Jefferson Patterson. Here scientists have found evidence of prehistoric Indian sites, 10 to 12 million-year-old invertebrate fossils, and remnants of early European settlements. The Park and Museum function as an educational, research and recreational facility.

ADVISORY COMMITTEE FOR JEFFERSON PATTERSON HISTORICAL PARK & MUSEUM

William M. Clevenger, *Chairperson*
(410) 586-0050

In October 1983, the Governor created this committee under the Maryland Historical Trust. The Committee oversees planning for the Jefferson Patterson Historical Park and Museum and advises the Trust on this planning.

HISTORIC ST. MARY'S CITY

Burton K. Kummerow, *Executive Director*

P.O. Box 39

St. Mary's City, MD 20686 (301) 862-0960

*Open Wednesday—Sunday, 10:00 a.m.—5:00 p.m.
from end of March through November
(admission fee for Park; special group rates can be
arranged in advance)*

Historic St. Mary's City was Maryland's first settlement and for sixty-one years its colonial capital. It is one of three heritage parks and museums operated by the Division of Historical and Cultural Programs.

Through the work of the St. Mary's City Commission, Historic St. Mary's City Park was completed in 1984, the year Maryland celebrated its 350th anniversary.

HISTORIC ST. MARY'S CITY COMMISSION

Benjamin C. Bradlee, *Chairperson*, 1995

Burton K. Kummerow, *Executive Director*
(301) 862-0960

The Historic St. Mary's City Commission originated in 1966 as the St. Mary's City Commission

(Chapter 115, Acts of 1966). Formerly under the Department of Economic and Community Development, the Commission became part of the Department of Housing and Community Development in 1987 (Chapter 311, Acts of 1987). The Commission received its present name in 1991 (Chapter 590, Acts of 1991).

The Commission preserves, develops, and maintains Historic St. Mary's City, the site of Maryland's first capital. The Commission studies and interprets St. Mary's City in the context of the Chesapeake Bay region from prehistory to the present, with emphasis on the early colonial period. The Commission may acquire historical and cultural properties necessary for the proper use and administration of Historic St. Mary's City. The Commission also may accept private gifts, as well as federal, State and local government grants.

The Commission has thirteen members. Twelve are appointed to four-year terms by the Governor with Senate advice and consent. The Chairperson of the Board of Trustees of St. Mary's College of Maryland serves ex officio. The Commission appoints the Executive Director (Code 1957, Art. 83B, secs. 5-201 through 5-212).

DEFUNCT DEPARTMENTAL AGENCIES

ADVISORY COMMISSION ON INDUSTRIALIZED BUILDING & MOBILE HOMES

Formerly under the Division of Community Assistance, the Commission has been inactive since 1992.

BANNEKER-DOUGLASS MUSEUM OF AFRO-AMERICAN LIFE AND HISTORY

In 1993, renamed Banneker-Douglass Museum of African-American History and Culture.

DIVISION OF FINANCE

Reorganized in 1992 as the Division of Finance and Administration.

GOVERNOR'S ADVISORY COMMITTEE ON MARITIME ARCHAEOLOGY

Formerly under the Division of Historical and Cultural Programs, the Committee completed its work in 1992.

HOUSING SUBSIDY PROGRAMS

Formerly under the Division of Housing Finance, renamed Rental Service Programs July 1, 1993.

INSURANCE ORIGINATION

Under the Maryland Housing Fund, functions were reassigned to Multi-Family Programs and Single-Family Programs in 1992.

MARYLAND ETHNIC HERITAGE COMMISSION Abolished in 1992 (Chapter 227, Acts of 1992).

OFFICE OF CENTRAL SERVICES

Under the Division of Finance and Administration, renamed Office of Facilities Fleet Management and Support Services on July 1, 1993.

OFFICE OF CULTURAL & EDUCATIONAL SERVICES

Within the Division of Historical and Cultural Programs, the Office was disbanded in 1992. Its functions were assigned to the Office of Research, Survey, and Registration.

REAL ESTATE SERVICES

Under the Maryland Housing Fund, Real Estate Services ceased to function in 1992 due to budget constraints.

SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Under the Division of Community Assistance, renamed Program Services in 1993.

DEPARTMENT OF HUMAN RESOURCES

Governor William Donald Schaefer

Carolyn W. Colvin
Secretary
(410) 767-7109

Advisory Council
Foster Care Review Bd.

Catherine Shultz
Principal Counsel
(410) 767-7726

Client Information System (CIS) Implementation
Policy & Legislation
Project Independence Management
Public Information
Volunteer Services
Inspector General

Programs
Daryl C. Plevy
Deputy Secretary
(410) 767-7486

Local Operations
Jules Margolis
Assistant Secretary
(410) 767-7711

Operations
Lois Y. Whitaker
Deputy Secretary
(410) 767-7107

Social Services
Diane W. Gordy
(410) 767-7216

Family & Children's Services
Linda M. Heisner
(410) 767-7026

Federal Program
Reimbursement
Margaret J. Sisk
(410) 767-7287

Program Review &
Monitoring
Grace C. Clark
(410) 767-7632

Exec. Management &
Support
Barbara S. Law
(410) 767-7095

Special Projects
Calvin D. Street
(410) 767-7659

Child Placement Resources
Jean E. Clarren
(410) 767-7675

Income Maintenance
Katherine L. Cook
(410) 767-7338

Policy Administration
Beth Boyd
(410) 767-7055

Quality Assurance
Vacancy
(410) 767-7185

Program Innovations
Richard E. Larson
(410) 767-7150

Admin. Services
Michael C. Blum
(410) 767-7028

Community Services
Eugene P. Bartell
(410) 767-7761

Adult Services
Vacancy
(410) 767-7694

Energy Assistance
Sandra E. Brown
(410) 787-7062

Food/Nutrition Serv.
Mary E. Fields
(410) 767-7835

Homeless Services
Harriet Goldman
(410) 767-7219

Legal Services
Betsy G. Cunningham
(410) 787-7127

Refugee Affairs
Frank Bien
(410) 767-7021

Women's Services
Denese Maker
(410) 767-7176

Child Support Enforcement
Kenneth H. Rumsey
(410) 767-7674

Baltimore City Office
Louis Curry III
(410) 333-6540

Consumer Relations
Eugene Allbrooks
(410) 767-7619

Interstate Operations
Roselyn B. Ushry
(410) 767-7682

Intercepts & Adjustments
Karen A. Mayer
(410) 767-7426

Service Delivery
Darla A. Sneade
(410) 767-7603

Program Initiatives
Brian D. Shea
(410) 767-7601

Child Care
Barbara Smith-Hamer
(410) 767-7131

Admin. & Management
Patricia A. Jennings
(410) 767-7798

Program Standards
John Graybill
(410) 767-7804

Licensing
Hazel Watson
(410) 767-7801

Program Development
Barbara Tayman
(410) 767-7840

Regional Offices
Hazel Watson
(410) 767-7801

Budget & Finance
Ted Martin
(410) 767-7504

Administrative Services
Raymond Lofton
(410) 767-7699

Info Management
David Truax
(410) 767-7462

Personnel
Robert R. Hagans
(410) 767-7322

Equal Opportunity
Bruce Moore
(410) 767-7458

County & City
Departments of Social Services

DEPARTMENT OF
HUMAN RESOURCES

Carolyn W. Colvin, *Secretary of Human Resources*

.....	(410) 767-7109
Daryl C. Plevy, Esq., <i>Deputy Secretary for Programs</i>	(410) 767-7486
Lois Y. Whitaker, <i>Deputy Secretary for Operations</i>	(410) 767-7107
Jules B. Margolis, <i>Assistant Secretary for Local Operations</i>	(410) 767-7711
Diane W. Gordy, <i>State Director of Social Services</i>	(410) 767-7216
Katherine L. Cook, <i>Acting State Director of Income Maintenance</i>	(410) 767-7338
Barbara Smith-Hamer, <i>Executive Director, Child Care Administration</i>	(410) 767-7131
Kenneth H. Rumsey, <i>Acting Executive Director, Child Support Enforcement Administration</i> .	(410) 767-7674
Eugene P. Bartell, <i>Executive Director, Community Services Administration</i>	(410) 767-7761
Catherine Schultz, <i>Principal Counsel</i>	(410) 767-7726

311 West Saratoga St.
Baltimore, MD 21201
(410) 767-7000
TTY for deaf: (410) 767-7025

BUDGET (CODE 33.00.00)

DEPARTMENT OF HUMAN RESOURCES

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$474,753,532	\$479,695,150	\$471,476,820
Special Funds	\$ 55,195,860	\$ 56,955,318	\$ 60,590,036
Federal Funds	\$381,548,518	\$405,017,755	\$424,656,437
Reimbursable Funds	\$ 2,745,207	\$ 3,279,688	\$ 74,339
Total Funds	\$914,243,117	\$944,947,911	\$956,797,632

Staff

Authorized Positions	6,968.3	6,922	6,785.30
Contractual Positions (FTE)	437.0	1,169	1,362.65
Total Staff	7,405.3	8,091	8,147.95

BUDGET (CODE 33.09.00.01)

PUBLIC ASSISTANCE

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$214,686,611	\$189,845,823	\$179,530,943
Special Funds	\$ 40,896,845	\$ 43,150,773	\$ 48,037,224
Federal Funds	\$153,751,599	\$140,640,148	\$139,479,186
Total Funds	\$409,335,055	\$373,636,744	\$367,047,353

MANDATED REPORTS

- Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.*
- Annual Report to Governor on extent of homelessness.*
- Annual Report to Governor & General Assembly on Social Services Pilot Program.*
- Annual Report to Governor & General Assembly on Statewide Nutrition Assistance Program.*
- Annual Report to General Assembly on Battered Spouse Program.*
- Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.*
- Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.*
- Annual Report to Legislative Policy Committee on Attendant Care Program due Sept. 1.*
- Annual Report to Legislative Policy Committee on certification applications for adult residential environment projects due Dec. 1.*
- Annual Report to Records Management Division of Department of General Services on forms management due July 31.*
- Annual Report to Secretary of General Services on personal records.*
- Annual Report of Governor's Advisory Board on Homelessness to Governor & General Assembly.*
- Annual Report of Governor's Advisory Committee on Asian-Pacific American Affairs to Governor due Dec. 1.*
- Annual Report of Governor's Commission on Migratory & Seasonal Farm Labor to Governor & Secretary of Human Resources.*
- Annual Report of Maryland Citizen Board for Review of Foster Care for Children to General Assembly due Jan. 1.*
- Annual Report of Maryland Commission for Women to Governor & General Assembly.*
- Annual Report of Social Services Administration to Governor & Secretary of Human Resources due prior to regular legislative session.*
- Annual Report of State Advisory Council on Nutrition to Governor.*
- Quarterly Report to Secretary of Personnel on part-time positions.*
- Quarterly Report to Senate Budget & Taxation Committee, House Appropriations Committee, & Dept. of Fiscal Services on number of conversions from General Public Assistance to federal Supplemental Security Income.*
- Quarterly Report to Senate Budget & Taxation Committee & House Appropriations Committee on program restructuring.*
- Quarterly Report to Senate Budget & Taxation Committee & House Appropriations Committee on child care expenditures, Automated Financial Systems (AFS), & training.*
- Report to Governor & General Assembly on effectiveness of Homelessness Prevention Program in preventing families & individuals from becoming homeless.*
- Report to Senate Budget & Taxation Committee on contractual positions of Child Care Administration.*
- Report to Senate Budget & Taxation Committee & House Appropriations Committee on funds available in excess of original appropriation from Social Services Block Grant.*
- Report (with Special Secretary for Children, Youth, & Families; Secretary of Health & Mental Hygiene; Secretary of Juvenile Services; Secretary of Budget & Fiscal Planning; & State Superintendent of Schools) to General Assembly on family preservation services due July 1.*
- Report of Child Support Enforcement Administration to General Assembly on child support guidelines due Jan. 1, 1993, & at least every four years thereafter.*
- Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.*

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY

(33.01.01)

FY1994 appropriation \$4,847,855

FY1994 authorized positions 88.5

Carolyn W. Colvin, *Secretary of Human Resources*
..... (410) 767-7109**PRINCIPAL COUNSEL**

Catherine Schultz (410) 767-7726

DEPARTMENT OF HUMAN RESOURCES**ADVISORY COUNCIL**Leonard R. Sachs, *Chairperson*, 1995
..... (410) 767-7109*Appointed by Secretary of Human Resources (who names chair) with Governor's approval:* Fredericka Danielus; Patricia D. Fosarelli, M.D.; C. Vernon Gray; Khalifa Jallad; Ann L. Patterson; Edwin Warfield IV. *Terms expire 1993.*Catherine E. Born, Ph.D.; Alice G. Dvoskin, Ph.D.; Shirley E. Marcus; John S. Martello, Ph.D.; Philip J. Merrill; Bruce K. Price, Ph.D.; Dorothy A. Wood. *Terms expire 1994.*Richard L. Chwang; Joseph S. Hall; Rev. Matthew L. Jones; Charles B. Kelly; James H. McLean; Octavene H. Saunders. *Terms expire 1995.***MARYLAND CITIZEN BOARD FOR REVIEW OF FOSTER CARE FOR CHILDREN**
(33.01.01.02)Charles R. Cooper, *Administrator*
..... (410) 767-7330Iris Gordon, *Chairperson*, 1994*Appointed by Governor:* one vacancy*Elected by local review boards:* Gary W. Fryc; Richard Hall; John Kelly; Theresa Wood. *Terms expire 1994.*Roger A. Alston; Sharon E. Gottlieb; Margaret McQuarrie; Wilhemenia Walton; Dorothy M. Whittaker. *Terms expire 1995.***OFFICE OF POLICY & LEGISLATION**Susan Fernandez, *Director* (410) 767-8963**OFFICE OF CLIENT INFORMATION SYSTEM (CIS) IMPLEMENTATION**Eva P. Austin, *Director* (410) 767-7743**OFFICE OF PROJECT INDEPENDENCE MANAGEMENT**Charlene Gallion, *Acting Director*
..... (410) 767-7119**OFFICE OF PUBLIC INFORMATION**Helen Szablya, *Director* (410) 767-7758**OFFICE OF VOLUNTEER SERVICES**Stacy Lewis, *Director* (410) 767-7017**OFFICE OF INSPECTOR GENERAL**Bert Finklestein, *Director* (410) 767-7424**OFFICE OF LOCAL OPERATIONS**Jules B. Margolis, *Assistant Secretary for Local Operations* (410) 767-7711**COUNTY & CITY DEPARTMENTS OF SOCIAL SERVICES****PROGRAMS**Daryl C. Plevy, Esq., *Deputy Secretary for Programs*

..... (410) 767-7486

SOCIAL SERVICES ADMINISTRATION (33.02.00)

FY1994 appropriation \$260,378,806

FY1994 authorized positions 3,202.3

Diane W. Gordy, *State Director of Social Services*
..... (410) 767-7216Yvonne Gilchrist, *Deputy Director* .. (410) 767-7684**OFFICE OF FAMILY & CHILDREN'S SERVICES**Linda M. Heisner, *Director* (410) 767-7026**FAMILY PRESERVATION**Vicki Young, *Manager* (410) 767-7112**FAMILY REUNIFICATION**Judith Evcland, *Manager* ... (410) 767-7713**FAMILY RESTRUCTURING**Casandra Fallin, *Manager* ... (410) 767-7423**OFFICE OF FEDERAL FUNDING INITIATIVES**Margaret J. Sisk, *Director* (410) 767-7287**EMERGENCY SERVICES TO FAMILIES WITH CHILDREN (TITLE IV-A) PROGRAM**Jane Noonon, *Manager* (410) 767-7480**TITLE IV-E PROGRAM**Vacancy, *Manager* (410) 767-7287**SUPPLEMENTAL SECURITY INCOME FOR FOSTER CARE CHILDREN (TITLE XIII)**David McNear, *Manager* ... (410) 767-7438**OFFICE OF PROGRAM REVIEW & MONITORING**Grace C. Clark, *Director* (410) 767-7632**RESEARCH & EVALUATION**Margaret Hale, *Manager* ... (410) 767-7254**PROGRAM INTEGRITY**Richard Ratigan, *Manager* .. (410) 767-7522**AUTOMATION**Terry Bolger, *Manager* (410) 767-7031**OFFICE OF EXECUTIVE MANAGEMENT & SUPPORT SERVICES**Barbara S. Law, *Director* (410) 767-7095**PROGRAM SUPPORT**Carolyn Blagmon, *Manager* . (410) 767-7024**CENTRAL SERVICES**Nancy Monseaux, *Manager* . (410) 767-7457**RATE CONTROL**Sigmund Lipsitz, *Acting Manager*
..... (410) 767-7398**SPECIAL PROJECTS DIVISION**Calvin D. Street, *Director* (410) 767-7659**OFFICE OF CHILD PLACEMENT RESOURCES**Jean E. Clarren, *Director* (410) 767-7675**RESOURCE RECRUITMENT**Grace E. Turner, *Manager* .. (410) 767-7320**LICENSING**William Lee, *Manager* (410) 767-7382

INCOME MAINTENANCE ADMINISTRATION

(33.09.00)

FY1994 appropriation \$486,528,685

FY1994 authorized positions 2,401

Katherine L. Cook, *Acting State Director**of Income Maintenance* (410) 767-7338George Sinclair, *Deputy Director* . . . (410) 767-7338**OFFICE OF POLICY ADMINISTRATION**Beth Boyd, *Acting Director* (410) 767-7055**DIVISION OF POLICY**Beth Boyd, *Manager* (410) 767-7927**PRIMARY PREVENTION INITIATIVE****OFFICE**Joyce Underwood, *Program Manager*

. (410) 767-7298

George Van Hook, *Program Supervisor*

. (410) 767-7696

DIVISION OF USER SUPPORTDeborah Douglass, *Manager*

. (410) 767-7926

DIVISION OF PROGRAM OPERATIONSGloria Washington, *Manager*

. (410) 767-7705

DIVISION OF TRAINING & STAFF**DEVELOPMENT**Rosemary Malone, *Manager*

. (410) 767-7949

DISABILITY ENTITLEMENT ADVOCACY PROGRAMDavid F. Baker, *Manager* . . . (410) 767-8910**OFFICE OF QUALITY ASSURANCE**Vacancy, *Director* (410) 767-7185**DIVISION OF MANAGEMENT SUPPORT**Vacancy, *Manager* (410) 767-7928**DIVISION OF QUALITY CONTROL**Alfred E. Fleischer, *Manager*

. (410) 767-7185

OFFICE OF PROGRAM INNOVATIONSRichard E. Larson, *Director* . . . (410) 767-7150**OFFICE OF ADMINISTRATIVE SERVICES**Michael C. Blum, *Director* (410) 767-7028**DIVISION OF ADMINISTRATIVE SUPPORT**Sharon Haynie, *Manager* . . . (410) 767-7374**DIVISION OF RESEARCH & ANALYSIS****PRODUCTION UNIT**

Richard Arnold (410) 767-7005

DEVELOPMENT UNIT

Albert W. Holmes (410) 767-7412

COMMUNITY SERVICES ADMINISTRATION

(33.03.01)

FY1994 appropriation \$51,496,459

FY1994 authorized positions 63

Eugene P. Bartell, *Executive Director*

. (410) 767-7761

MARYLAND COMMISSION FOR WOMENJoAnne Saltzberg, *Executive Director*

. (410) 767-7556

Phyllis B. Trickett, *Chairperson*, 1993

Appointed by Governor: Floraine B. Applefeld; Nancy Daniels Barrick; Marvin W. Dawson; Anna M. Rosario; Harriet Peat Trader; one vacancy. *Terms expire 1994.*

Karen A. Blood; Mollic H. Bowers, Ph.D.; Carol A. Fields; Kathleen N. Horn; Ann Marie Spellbring, Ph.D.; Esther Weisman. *Terms expire 1995.*

Janice Berry-Chen; Sharon Leatherman; Margaret R. Myers; Patricia A. Schroeder; Donna L. Seby; Patricia D. Selig; one vacancy. *Terms expire 1996.*

Delia B. Denny; Bernice A. Friedland; Susan R. Hoffmann; Mary K. Reilly; Frances D. Tracy-Mumford, Ph.D. *Terms expire 1997.*

GOVERNOR'S COMMISSION ON**MIGRATORY & SEASONAL FARM LABOR**E. Dolores Street, *Executive Director*

. (410) 767-7631

Leon Johnson, *Chairperson*

. (410) 651-6213, ext. 641

Appointed by Governor: J. Kevin Appleby; Lynn Moore Arms; Sr. Eileen Eager; Linda Eisenberg; Milton Godfrey; Gertrude R. Jeffers; Edwin D. Long, Jr.; John C. Miller; Primo R. Padeletti; Alonzo J. Schoolfield; Luis R. Torres; Dr. Chester L. Wickwire; Rev. John W. Woods, Sr.

Ex officio: Steven A. Connelly, designee of Secretary of Agriculture; Dale Ziegler, designee of Secretary of Economic & Employment Development; Diane L. Matuszak, M.D., M.P.H., designee of Secretary of Health & Mental Hygiene; Henry Pringle, designee of Secretary of Human Resources; Nancy B. Burkheimer, designee of Secretary of Licensing & Regulation; Cvieta J. Sheridan, designee of State Superintendent of Schools.

GOVERNOR'S COMMISSION ON HISPANIC AFFAIRSJose Ruiz, *Executive Director*

. (410) 767-7549

Pedro Sierra, *Chairperson*, 1996

Appointed by Governor: Laura Kelsey Rhodes, 1992; Eduardo Acevedo, 1993; Ana Sol Gutierrez, 1994; Robert Morales, 1994; Alba E. Robinson, 1994; Marta Sotomayor, Ph.D., 1994; Xavier Ysern, Ph.D., 1994; Marie Casasco, 1995; A. Albert Estevez, 1996; Ruben Gonzalez, 1996; Jose Luis Hernandez, 1996; three vacancies.

Ex officio: Vacancy, designee of Secretary of Health and Mental Hygiene; Jacqueline H. Rogers, Secretary of Housing and Community Development; Carolyn W. Colvin, Secretary of Human Resources; vacancy, designee of State Superintendent of Schools; Robert A. Rosenbush, Office of Planning.

OFFICE OF ASIAN-PACIFIC AMERICAN
AFFAIRSVioleta de la Pena, *Executive Director*
..... (410) 767-7138GOVERNORS ADVISORY COMMITTEE
ON ASIAN-PACIFIC AMERICAN AFFAIRSCalvin Chin, *Chairperson*, 1995
..... (410) 767-7138*Appointed by Governor:* Bayani Borja Elma,
M.D.; Lany T. Lang; Phu Trong Le; Vichai
Malikul; one vacancy. *Terms expire 1994.*Franklin S. Lee; Hiroshi Nakazawa,
M.D.; Dr. Dinker S. Raval; Sony
Robles-Florendo. *Terms expire 1995.*Amara Bachu, Ph.D.; Chun Yong Chung;
Dr. Michael C. Lin; Marie V. Torres;
Albert H. Wang. *Terms expire 1996.*

OFFICE OF ADULT SERVICES (33.03.01.07)

FY1994 appropriation \$3,303,465

FY1994 authorized positions 17

Vacancy, *Director* (410) 767-7694

SOCIAL SERVICES TO ADULTS

Vacancy, *Manager* (410) 767-7595

ADULT PROTECTIVE SERVICES

Handy D. Brandenburg, *Manager*
..... (410) 767-7043

IN-HOME AIDE SERVICES

Willie Barber, *Manager* (410) 767-7097

ATTENDANT CARE PROGRAM

ADVISORY COMMITTEE
Vacancy, *Chairperson*
..... (410) 767-7097Nate Butler; Susanne Elrod; Leslie
Hamlett; James S. Jeffers; Sharon
Julius; William Lee, Jr.; Thomas J.
Martin; Lois M. Meszaros, Ph.D.;
Joseph M. Millstone; Yvonne
Moore; Cass Naugle; Frank Pintner;
Patricia Sandusky; Marian S. Vessels;
three vacancies.

RESPIRE CARE PROGRAM

Willie Barber, *Manager* (410) 767-7097CERTIFIED ADULT RESIDENTIAL
ENVIRONMENT PROGRAMVonita Jones, *Manager* (410) 767-7340

ADVISORY BOARD

Bailey E. Fine, *Chairperson**Appointed by Governor:* Bailey E. Fine;
Nathan C. Irby, Jr.; Virginia M. Thomas.*Appointed by Secretary of Human Resources:*
Vonita Jones; Harriet Goldman.*Appointed by Secretary of Health & Mental
Hygiene:* Scott M. Uhl*Appointed by State Superintendent of Schools:*
Valerie Burke*Appointed by Director on Aging:* Ilene
RosenthalMARYLAND ENERGY ASSISTANCE PROGRAM
(33.03.01.12)

FY1994 appropriation \$24,992,564

FY1994 authorized positions 9

Sandra E. Brown, *Director* (410) 767-7062

FOOD & NUTRITION SERVICES

Mary E. Fields, *Director* (410) 767-7835STATE ADVISORY COUNCIL ON
NUTRITION

Staff: Mary E. Fields . . (410) 767-7835

David M. Paige, M.D., *Chairperson*, 1991*Appointed by Governor:* Katherine M. Chin,
1990; Yvonne Bronner, Sc.D., 1991; five
vacancies.*Designated by Senate President:* Michael J.
Wagner*Designated by House Speaker:* one vacancy*Ex officio:* Connie Webster, Dept. of Health
& Mental Hygiene; Daryl C. Plevy, Esq.,
Deputy Secretary for Programs, Dept. of
Human Resources; Raymond Brown,
State Dept. of Education; Rosalie S.
Abrams, Director on Aging.

EMERGENCY FOOD ASSISTANCE (33.03.01.05)

Melvin Ginsburg, *Administrator*
..... (410) 767-7213

HOMELESS SERVICES (33.03.01.05)

FY1994 appropriation \$4,924,820

FY1994 authorized positions 8

Harriet Goldman, *Director* (410) 767-7219GOVERNORS ADVISORY BOARD ON
HOMELESSNESSStaff: Marjorie Yoshida-Fiske
..... (410) 767-7182Jane Harrison, *Chairperson*, 1994*Appointed by Governor:* Alcase Payne Black;
Fredericus Danielus; Erica G. Kammer;
Anita W. Marshall; Cheryl Moyer-Walkley;
Diana E. Smith; one vacancy. *Terms expire
1994.*Marjorie Bennett; Margaret Diem; James
C. Frazier-Bey; Marianne Harrington;
Rev. Gleaton F. Rickenbaker; Joanne
Selinske; Michael R. Spurrier; Gregory G.
Turlik. *Terms expire 1995.*

LEGAL SERVICES (33.03.01.04)

FY1994 appropriation \$6,220,618

FY1994 authorized positions 2

Betsy G. Cunningham, *Director* . (410) 767-7127MARYLAND OFFICE OF REFUGEE AFFAIRS
(33.03.01.03)

FY1994 appropriation \$4,038,696

FY1994 authorized positions 15

Frank Bien, *Director* (410) 767-7021MARYLAND REFUGEE ADVISORY
COUNCILDr. Patricia S. Maloof, *Chairperson**Appointed by Executive Director, Community
Services Administration:* Agnes Callaway;
Elaine Daniels; Bette Daudy; Roberta
Drucker; Dr. Virginia Geoffrey; Barbara
Jones; Hermela Kebede; Gail Kramer;
David Van Le; Shella Little; Ruth
McLean; Lael Parrish; Thi Thi Pham; Viet
Pham; Graham Taylor; Tien Tran; Huan
Van Vu; Meintje Westerbeeck.*Ex officio:* Sarah Bur, designee of Secretary
of Health & Mental Hygiene

WOMEN'S SERVICES (33.03.01.11)

FY1994 appropriation \$7,443,350

FY1994 authorized positions 4

Denese Maker, *Director* (410) 767-7176

CHILD SUPPORT ENFORCEMENT**ADMINISTRATION (33.08.00)**

FY1994 appropriation \$38,680,118
 FY1994 authorized positions 579
 Kenneth H. Rumsey, *Acting Executive Director*
 (410) 767-7674

BALTIMORE CITY OFFICE OF SUPPORT ENFORCEMENT

Louis Curry III, *Director* (410) 333-6540

OFFICE OF CONSUMER RELATIONS

Eugene Allbrooks, *Administrator*
 (410) 767-7619

OFFICE OF INTERSTATE OPERATIONS

Roselyn B. Ushry, *Administrator*
 (410) 767-7682

OFFICE OF INTERCEPTS & ADJUSTMENTS

Karen A. Mayer, *Administrator* . . (410) 767-7426

OFFICE OF SERVICE DELIVERY

Darla A. Sneade, *Administrator* . (410) 767-7603

OFFICE OF PROGRAM INITIATIVES

Brian D. Shea, *Administrator* . . (410) 767-7601

CHILD CARE ADMINISTRATION (33.04.01)

FY1994 appropriation \$75,330,088
 FY1994 authorized positions 160.5
 Barbara Smith-Hamer, *Executive Director*
 (410) 767-7131
 Patricia A. Jennings, *Deputy Director*
 (410) 767-7798

CHILD CARE ADMINISTRATION ADVISORY COUNCIL

Dale Jackson, *Chairperson*
 (410) 767-7131

Appointed by Secretary of Human Resources (who names chair): Frances L. Abrams; Susan Bartz; Rev. Edward Chapman; Frances Chapman; Louise Corwin; Chinnadurai Devadason, M.D., D.P.H.; Sarah Donnelly; Patricia Fossarelli, M.D.; Lynda Fox; Rocco J. Gabriele; Susan Guyaux; Capt. John Harris; Rev. James Hockenberry; Wendy Kelly; Donna Klein; Paul E. Leuba; Patricia Mannion; Marie Mayor; Novella Sarguisingh; Sandy Skolnik; Barbara Smith-Hamer; Charlene Uhl; Marlene Welch.

Appointed by Senate President: Gloria G. Lawlah

Appointed by House Speaker: Virginia M. Thomas

OFFICE OF ADMINISTRATION & MANAGEMENT

Patricia A. Jennings, *Deputy Director*
 (410) 767-7798

OFFICE OF PROGRAM STANDARDS

John Graybill, *Acting Assistant Director*
 (410) 767-7804

OFFICE OF LICENSING

Hazel Watson, *Acting Assistant Director*
 (410) 767-7801

OFFICE OF PROGRAM DEVELOPMENT

Barbara Tayman, *Assistant Director*
 (410) 767-7840

REGIONAL OFFICES

Hazel Watson, *Acting Assistant Director for Licensing* (410) 767-7801

ANNE ARUNDEL COUNTY

CHILD CARE OFFICE
 Jacqueline Bennett, *Regional Manager*
 (410) 514-7850

BALTIMORE CITY CHILD CARE OFFICE

Lillian Augustus, *Regional Manager*
 (410) 767-5644

BALTIMORE COUNTY CHILD CARE OFFICE

Elizabeth Botsko, *Regional Manager*
 (410) 321-2216

HOWARD COUNTY CHILD CARE OFFICE

Frances Sterner, *Regional Manager*
 (410) 750-8770

MONTGOMERY COUNTY CHILD CARE OFFICE

Alice Littlefield, *Regional Manager*
 (301) 294-0344

PRINCE GEORGE'S COUNTY

CHILD CARE OFFICE
 Karon Damewood, *Regional Manager*
 (301) 808-1685

NORTH CENTRAL MARYLAND

CHILD CARE OFFICE (Cecil & Harford Counties)
 Gary Kosyjana, *Regional Manager*
 (410) 272-5358

MIDWESTERN MARYLAND CHILD CARE

OFFICE (Frederick & Carroll Counties)
 Dean Nicewarner, *Acting Regional Manager*
 (301) 696-9766

WESTERN MARYLAND CHILD CARE OFFICE

(Allegany, Garrett & Washington Counties)
 Hope Dalglish, *Regional Manager*
 (301) 791-4585

SOUTHERN MARYLAND CHILD CARE OFFICE

(Calvert, Charles & St. Mary's Counties)
 Susan Copsy, *Regional Manager*
 (301) 475-3770

UPPER EASTERN SHORE CHILD CARE

OFFICE (Caroline, Dorchester, Kent, Queen Anne's & Talbot Counties)
 Price Shuler, *Regional Manager* (410) 820-2381

LOWER EASTERN SHORE CHILD CARE

OFFICE (Somerset, Wicomico & Worcester Counties)
 Suzanne Ruark, *Regional Manager*
 (410) 543-6731

OPERATIONS (33.05.00)

FY1994 appropriation \$10,749,055
 FY1994 authorized positions 160
 Lois Y. Whitaker, *Deputy Secretary for Operations*
 (410) 767-7107

OFFICE OF BUDGET & FINANCE

Ted Martin, *Acting Chief Financial Officer*
 (410) 767-7504

OFFICE OF ADMINISTRATIVE SERVICES

Raymond Lofton, *Director* (410) 767-7699

OFFICE OF INFORMATION MANAGEMENT (33.06.00.04)

FY1994 appropriation \$28,786,566
 FY1994 authorized positions 109
 David Truax, *Director* (410) 767-7462
 Kathy L. Hayes, *Deputy Director* (410) 767-7664

OFFICE OF PERSONNEL

Robert R. Hagans, *Director* . . . (410) 767-7322

OFFICE OF EQUAL OPPORTUNITY

Bruce Moore (410) 767-7458

ORIGIN & FUNCTIONS

Created in 1975, the Department of Human Resources serves families and individuals who, due to financial hardship, disability, age, chronic disease, or any other cause, need help in obtaining basic necessities of food and shelter. Children in particular are the concern of day care, foster care, adoption, and protective services that also extend to vulnerable adults. Federally funded programs such as Aid to Families with Dependent Children (AFDC), Food Stamps, and Medicaid are administered by the Department with State programs for the homeless, refugees, migrant workers, victims of crime, and women who are displaced, battered, or assaulted.

Many functions of the Department originally were administered by county government from the colonial period to 1900. State government assumed certain responsibilities in 1900 when Maryland's first State agency of public welfare, the Board of State Aid and Charities, was formed. In the 1930s, State efforts were joined by the federal government.

County Poor Relief. Although colonial settlers were nearly all young and able-bodied, disabling accidents and other disasters deprived some of their means of livelihood. Separated by the ocean from family and kin, such unfortunates had nowhere to turn. As early as 1650, an order of the Assembly authorized a tax levy to provide maintenance for the maimed, lame, and blind of St. Mary's County. Still, few people applied for assistance. Creation of a bureaucracy such as existed in England under the poor laws was considered unnecessary and wasteful, even though several governors recommended it. County governments tried to limit their financial obligations. They required persons harboring a stranger to post bond that the stranger would not become a charge on the county. Parents of bastards also had to post bond for their support.

Predating other child protective agencies by centuries, county courts in 1658 began to protect the welfare and estates of orphan children in probate matters. An orphan was any minor who inherited an estate and whose father had died. The court appointed guardians and oversaw administration of a child's resources until the child came of age. When the estate was insufficient for the child's maintenance, the court bound out the child to learn a trade.

In the seventeenth century, Maryland's need for labor was such that no able-bodied person lacked work. Acquisition of land and upward mobility was possible for nearly everyone. As available land was taken up, however, economic conditions changed and, prior to the Revolutionary War, fewer opportunities existed for persons without capital and property.

Two methods of poor relief developed in Maryland. The first was to provide direct payment of money for support, a method which began in the colonial period and continues to this day. The second was to house the poor in a county almshouse, later known as the county home.

As early as 1650, direct support payments (later called out-pensions) developed from annuities granted by the county courts to provide for persons too old, crippled, or young to work. Parish vestries also administered poor relief in some counties, as in England. After the emergence of almshouses in the late eighteenth century, persons receiving relief outside of the almshouse were known as out-pensioners and received an annual pension from the county tax levy. By 1799, out-pensions were granted to the bedridden and people "whose peculiar circumstances may render a situation in the poor-house particularly unsuitable for them" (Chapter 65, Acts of 1799). Annually, the legislature passed laws authorizing persons to receive a pension. These laws indicate that many out-pensions went to relatives caring for orphaned children or a lunatic family member. The 1799 law limited to ten the number of out-pensioners in each county and to thirty dollars the annual amount of each pension, but this law continually was amended.

County Almshouses. The county almshouse became the primary public institution for the destitute. The legislature in 1768, recognizing that "the necessity, number and continual increase, of the poor within this province is very great, and exceedingly burthensome," passed an act to relieve the poor by creating almshouses, or workhouses, in five counties (Chapter 29, Acts of 1768). Later built in other counties as well, almshouses did not function until after the Revolution. The concept behind almshouses was punitive: the original act vested absolute power in each county's five Trustees of the Poor "for the better relieving, regulating and setting the poor to work, and punishing vagrants, beggars, vagabonds and other offenders" (Chapter 29, Acts of 1768). Initially, persons were sentenced to the almshouse, and required to wear a badge on their sleeve with an emblazoned "P" for pauper. This punitive attitude towards the poor also was reflected in the Constitution of 1776, which prohibited men without property from voting. They were disenfranchised until 1801 (Chapter 90, Acts of 1801).

Because the intent was to make the inmates work for their upkeep, almshouses were situated on farms. A workhouse was part of their structure when they first were built. Nonetheless, despite the efforts of trustees and overseers, during most of their history almshouses were not self-supporting; they relied on

county tax levies. Because those accepted in the almshouse were adults and children unable to support themselves, the "able-bodied" unemployed were not admitted. Consequently, though the demand was made for hard labor, inmates who were elderly, infirm, crippled, blind, deaf, or insane could not provide it. In 1838, a statewide flurry of interest in silk cultivation resulted in legislation enabling eight counties to embark on that profit-making scheme in their almshouses (Chapters 77, 90, 160, 170, 192, 221, 231, and 296, Acts of 1838). Several counties planned to use profits to hire a teacher for the children of almshouse inmates, but no evidence indicates the scheme was implemented. As in farming, the trustees overestimated the abilities of their work force.

Almshouses survived in Maryland until after 1940 with little change except in the demography of their clientele. The poor and destitute perceived them as a last resort. Inmates were plagued by filth, vermin, inadequate diet, and the crowding together of persons with totally different needs. An 1877 report by the Secretary of the State Board of Health referred to one county almshouse as "a mockery of charity and a nursery of pollution." Almshouses provided relief to people who had no family or friends to support them in the community. Most commonly they were mothers and children, the elderly, insane, feeble-minded, alcoholic, blind, deaf, and other physically handicapped. Vagrants and lunatics, if not in the almshouse, were likely to be confined in the county jail. Almshouses reflected the optimistic faith of the early nineteenth century in the efficacy of institutions in solving, or at least hiding, societal ills. That belief led to the creation of more specialized institutions which eventually reshaped almshouse populations. Children were the first to leave. An 1886 law prohibited the presence in an almshouse of any child aged three to sixteen years of age for more than ninety days, provided of course that the child was not "an unteachable idiot, an epileptic, or a paralytic, or otherwise so disabled or deformed as to render it incapable of labor or service." (Chapter 262, Acts of 1886). Those children removed from almshouses were to be placed by the Trustees of the Poor with a respectable family or in an institution. The trustees previously had authority to bind out pauper children and the children of free blacks and mulattoes as apprentices. Towards the end of the nineteenth century, as the State built institutions for the insane, the feeble-minded, and incurables, and training schools for the deaf and blind, these groups also gradually moved out of the almshouses. As early as 1817, counties could have committed their insane to the Maryland Hospital, which became exclusively a hospital for the mentally ill in 1838. The number of insane persons confined in county almshouses and jails did not diminish, however, even after the second State hospital for the insane was built in 1894. The dependent insane finally were removed to State hospitals in 1911 (Chapter 435, Acts of 1908).

From 1900 to 1940, almshouse residents increasingly became the elderly and chronically ill. In 1906, perhaps to relieve the stigma, almshouses were renamed as county homes (Chapter 32, Acts of 1906). Changing the name did not alleviate the problems. Special commissions reported to the Governor and legislature in 1931, 1933, 1938, and 1940 that conditions in almshouses were a disgrace to a civilized country, jeopardizing the health of their inmates. Nonetheless, until the State built its first chronic care hospital in 1950, almshouse residents had no place to go.

The counties and Baltimore City bore the financial burden of their almshouses and out-pensioners alone, although the General Assembly passed all laws relating to their administration. The State took no direct fiscal responsibility for the poor and destitute; relief came from county taxes. In 1816, an unusual statewide measure for the temporary relief of the poor due to "the awful calamity of a scarcity of grain" enabled counties to borrow, levy, or appropriate funds for their suffering citizens, but no State monies were provided (Chapter 192, Acts of 1816). State funds built a few public institutions in the late nineteenth century, but they were far outnumbered by private charities. The legislature, recognizing the public service of these private institutions, haphazardly granted annual appropriations to a select and favored few, requiring no accountability or efficiency in return.

Private Charities. Private philanthropy grew profusely, paralleling the growth of private fortunes in the nineteenth century. In Baltimore City especially, private citizens and religious bodies supported soup kitchens, orphanages, hospitals, schools, nurseries, and old-age homes. Private charitable institutions developed to meet public welfare needs not met by almshouses, out-pensions, and the few existing State institutions. Due in part to the multiplicity of charitable institutions, out-pensions in Baltimore City ceased around 1862, and, until outlawed by the legislature, City government instead appropriated funds to private charities. Baltimoreans early realized that while private charitable donations and institutions were more than adequate to aid the City's poor, distribution was chaotic and inadequate. Two organizations, the Baltimore Association for Improving the Condition of the Poor (1849) and the Baltimore Charity Organization (1881), were formed to organize philanthropy according to tenets of "scientific charity." Their efforts ultimately professionalized social work but also categorized the poor as worthy and unworthy. To avoid duplication of resources, both organizations used a central registry of recipients and investigated applications for assistance. Their concerns focused more on solutions to underlying causes of poverty than relief of immediate needs.

Modern Public Assistance. Scientific charity attacked in particular the out-pensioner system, which was flawed. For instance, county trustees of the poor or the county levy court (whichever had responsibility for pensions) had no authority or manpower to check on recipients without an act of legislature. A person could receive a pension until death, no matter how circumstances changed. In each county, the process was different with no uniform standard of need or accountability. In contrast, the proponents of scientific charity wanted an organized system with the poor classified and labeled according to need; they believed statistics would provide enlightened forms of relief. Opponents of scientific charity's campaign to end out-pensions argued that most recipients of public assistance were mothers with children who would be separated if pensions were ended. Progressives working for reforms such as workmen's compensation and child labor laws embraced the mothers' pension issue as well. A federal conference in 1909, the White House Conference on Children, influenced some states to establish mothers' pensions. In 1916, Maryland extended partial relief to widows with children under the age of fourteen. County government administered and funded the pensions, each application was investigated, and a mother's worthiness was considered (Chapter 670, Acts of 1916). Pensions went to the most needy, in case county funds were not sufficient to provide pensions to all acceptable applicants.

Board of State Aid and Charities. In Maryland, the State role in social welfare began with the creation in 1900 of the Board of State Aid and Charities, the first State agency with any responsibility for social services (Chapter 679, Acts of 1900). Initially, the Board did not shape State policy for social welfare or administer programs for the poor; instead, the Board investigated private charitable institutions and recommended to the legislature which were worthy to receive State funds. Beginning in 1922, the Board headed the Department of Charities and received annual reports from the State's two tuberculosis sanitoriums (Chapter 29, Acts of 1922).

The Great Depression beginning in 1929 and the resultant New Deal changed the structure of social welfare. The federal government established and funded programs for jobs, old age pensions, allotments for dependent children, and distribution of surplus food commodities. States were responsible for creating the machinery to issue federally subsidized support.

In 1935, Board powers were increased substantially (Chapter 586, Acts of 1935). The Board was authorized to coordinate poor relief in Maryland and administer Aid to Dependent Children, Old Age Assistance, Assistance to the Needy Blind, and General Public Assistance. It also licensed institutions, agencies, or organizations having custody of either children or the elderly; established county welfare boards; and received federal funds and surplus commodities under federal acts relating to public welfare. Under the Board, county welfare boards certified eligible persons for employment in the federal Works Progress Administration, the Public Works Administration, and the Civilian Conservation Corps.

State Department of Public Welfare. Retaining its watchdog function, the State Department of Public Welfare replaced the Board of State Aid and Charities in 1939 (Chapter 99, Acts of 1939). The new Department administered public assistance in Maryland for nearly 30 years.

State Department of Social Services. Reorganized and renamed in 1968, the State Department of Social Services took over duties of the State Department of Public Welfare (Chapter 702, Acts of 1968). It became the Department of Employment and Social Services in 1970 (Chapter 96, Acts of 1970). In 1970, the Department became responsible for all State employment and training programs and various diverse commissions relating to aging, children and youth, migrant labor, manpower, Spanish-speaking persons, and veterans. The Department was renamed the Department of Human Resources in 1975 (Chapter 382, Acts of 1975).

Department of Human Resources. The Department of Human Resources and its predecessor agencies at times have had duties and functions which now belong to other executive departments. From 1970 to 1983, the Department was responsible for employment and training programs now found in the Department of Economic and Employment Development, and from 1943 to 1966 the State Department of Public Welfare had jurisdiction over the juvenile training institutions now within the Department of Juvenile Services. Because the poor were often lumped together with insane, feeble-minded, blind, sick, elderly and criminal persons, both in institutions and in the public mind, duties of the Department of Human Resources often have overlapped those of the Department of Health and Mental Hygiene. Chronic care hospitals, now under the latter department, began as tuberculosis sanitoriums overseen by the Department of Charities. The first State inspection of almshouses was conducted in 1876 by the State Board of Health, and later the Board of Mental Hygiene was required to inspect them every six months.

Today, the Department of Human Resources encompasses five administrations: Child Care, Social Services, Income Maintenance, Child Support Enforcement, and Community Services. The Community Services Administration oversees Adult Services, Maryland Energy Assistance, Food and Nutrition Services, Homeless Services, Legal Services, Women's Services, and the Maryland Office of Refugee Affairs. The Administration also includes the Maryland Commission for Women, the Governor's Commission on Migratory and Seasonal Farm Labor, the Governor's Commission on Hispanic Affairs, and the Office of Asian-Pacific American Affairs (Code 1957, Art. 41, secs. 6-101 through 6-407).

OFFICE OF THE SECRETARY

Carolyn W. Colvin, *Secretary of Human Resources*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7109

The Secretary of Human Resources directs the Department. Appointed by the Governor with Senate advice and consent, the Secretary serves on the Governor's Executive Council; the Governor's Subcabinet for Children, Youth, and Families; the Governor's Council on Adolescent Pregnancy; the Governor's Commission on Hispanic Affairs; the Governor's Drug and Alcohol Abuse Commission; and the Governor's Volunteer Council. The Secretary also serves on the Interdepartmental Advisory Committee for Minority Affairs; the State Board of Victim Services; the State Advisory Council on Alcohol and Drug Abuse; the Advisory Council on Landlord-Tenant Affairs; the Interagency Committee on Aging Services; the Domiciliary Care Facilities Board; and the State Commission on Infant Mortality Prevention.

DEPARTMENT OF HUMAN RESOURCES ADVISORY COUNCIL

Leonard R. Sachs, *Chairperson*, 1995
(410) 767-7109

The Department of Human Resources Advisory Council was created in 1984 (Chapter 421, Acts of 1984). The Council advises the Secretary of Human Resources on program plans, grant levels, eligibility requirements, and the Department budget. The Council also serves as a forum for public comment and keeps local boards of social services informed of actions of the Council and other local boards.

The Council's fifteen to twenty-five members are appointed by the Secretary of Human Resources with the approval of the Governor. The Secretary of Human Resources designates the chairperson (Code 1957, Art. 41, sec. 6-105).

MARYLAND CITIZEN BOARD FOR REVIEW OF FOSTER CARE FOR CHILDREN

Iris Gordon, *Chairperson*, 1994
Charles R. Cooper, *Administrator*

2701 North Charles St.
Baltimore, MD 21218 (410) 767-7330

The Maryland Citizen Board for Review of Foster Care for Children was established in 1978 to coordinate the activities of local citizen review boards (Chapter 980, Acts of 1978). The State Board promulgates policies and procedures relating to the functions of local review boards. It also makes recommendations to the General Assembly on foster care policies and procedures (Code Family Law Article, secs. 5-535 through 5-547).

Every six months, the local boards review cases of children who have resided in foster care for more than six months to determine what efforts have been made towards their permanent placement. For each child reviewed, a recommendation is sent to the local department of social services and the juvenile court. With the concurrence of the Social Services Administration, the State Board may establish categories of foster children for whom a satisfactory permanent arrangement has been made and who may be exempt from local review.

Local review board members are appointed by the Governor for four-year terms. There are five members and two alternates on each local board.

The State Board is composed of eleven members. Each local review board of Judicial Circuits nos. 1 through 7 elects a member to the State Board. From Judicial Circuit no. 8, the local review boards choose three State Board members. The Governor also appoints one member from the executive staff. Members serve two-year terms concurrent with their individual terms on the local review board.

The Administrator is appointed by the State Board with the approval of the Secretary of Human Resources.

OFFICE OF LOCAL OPERATIONS

Jules B. Margolis, *Assistant Secretary
for Local Operations* (410) 767-7711

The Office of Local Operations was established in 1994 as a direct link between the Office of the Secretary of Human Resources and the local departments of social services in each county and Baltimore City. The Office serves as liaison for local departments on policy and planning; helps local departments resolve problems; promotes "community partnerships"; and conducts on-site reviews and evaluations.

PROGRAMS

Daryl C. Plevy, Esq., *Deputy Secretary for Programs*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7486

The Deputy Secretary for Programs oversees the major programs of the Department. In conjunction with local departments of social services, these programs are carried out by five administrations: Social Services; Income Maintenance; Community Services; Child Support Enforcement; and Child Care.

SOCIAL SERVICES ADMINISTRATION

Diane W. Gordy, *State Director of Social Services*
Yvonne Gilchrist, *Deputy Director*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7216

The Social Services Administration originated as the Board of State Aid and Charities in 1900 (Chapter 679, Acts of 1900). In 1939, the Board was replaced by the State Department of Public Welfare (Chapter 99, Acts of 1939). The Department was renamed the State Department of Social Services in 1968 (Chapter 702, Acts of 1968). In 1970, it became the Social Services Administration (Chapter 96, Acts of 1970).

The Social Services Administration coordinates and directs all social services in the State (Code 1957, Art. 41, sec. 6-106). These include adoption, foster care, protective services to children and families, and services to families with children.

The Social Services Administration develops and coordinates services, determines what factors contribute to social and family problems, and recommends ways to address those problems. In carrying out these responsibilities, the Administration calls upon local departments of social services for leadership within their communities and for participation in statewide programs. Baltimore City and each county have a local department of social services. The director of the local department administers social services locally subject to the supervision, direction, and control of the Social Services Administration.

The Social Services Administration supervises all public and private institutions that have the care, custody, or control of dependent, abandoned or neglected children, except those placed under supervision of another agency. It licenses agencies and institutions having the care and custody of minors.

The State Director of Social Services is appointed by the Secretary of Human Resources with the Governor's approval (Code 1957, Art. 88A, sec. 2).

In each county, the local department of social services has a nine-member board of social services.

Board members are appointed to three-year terms by the local governing authority. One member is a member of the local governing body, designated to serve ex officio. In Baltimore City, the board is called the social services commission. The Mayor appoints its members to six-year terms. The Mayor and the Commissioner of Health serve ex officio (Code 1957, Art. 88A, secs. 1, 2, 4, 14, 14A).

The Social Services Administration is organized into the Special Projects Division and five offices: Family and Children's Services; Federal Funding Initiatives; Program Review and Monitoring; Executive Management and Support Services; and Child Placement Resources.

OFFICE OF FAMILY & CHILDREN'S SERVICES

Linda M. Heisner, *Director*
(410) 767-7026

The Office of Family and Children's Services originated as the Office of Family and Child Development Services in 1980 and was reorganized under its present name in 1991.

The Office sets policy and standards for four programs: Child Protective Services, Family Services, Foster Care, and Adoption. The Office also is responsible for Maryland's part in the Interstate Compact on the Placement of Children, the Maryland Adoption Resource Exchange, and the Mutual Consent Voluntary Adoption Registry.

OFFICE OF FEDERAL FUNDING INITIATIVES

Margaret J. Sisk, *Director*
(410) 767-7287

Functions of the Office of Federal Funding Initiatives date to the 1930s when the federal government first contributed to the funding of State social welfare programs. In 1991, the Office of Federal Program Reimbursement was created. Later that year, it was renamed the Office of Federal Funding Initiatives. The Office is responsible for three programs: Emergency Services to Families with Children (Title IV-A); (Title IV-E); and Supplemental Security Income for Foster Care Children (Title XIII).

Under Title IV-A of the federal Social Security Act, the federal government pays 50 percent of the administrative costs for child welfare programs to alleviate abuse, neglect, or abandonment, or the threat of those conditions, and pays for the first six months of foster care for children removed from their homes due to such conditions. Title IV-E provides federal funds for 50 percent of administrative costs and maintenance payments for foster care and adoptive children who meet federal income requirements and removal criteria. Disabled or functionally delayed children in State foster care or adoption programs are screened to determine their eligibility for Supplementary Security Income under Title XIII of the federal Social Security Act.

OFFICE OF PROGRAM REVIEW & MONITORING

Grace C. Clark, *Director*
(410) 767-7632

The Office of Program Review and Monitoring was formed in 1980 as the Office of Program Support and adopted its present name in 1991. The Office provides technical, automation, statistical and monitoring functions that are vital to the Administration's varied programs.

OFFICE OF EXECUTIVE MANAGEMENT & SUPPORT SERVICES

Barbara S. Law, *Director*
(410) 767-7095

The Office originated as the Office of Administrative Support Services in 1980 and received its present name in 1991. To support the operation of Department programs, the Office provides essential services, including rates management, contracts and procurements, training, and budgeting.

SPECIAL PROJECTS DIVISION

Calvin D. Street, *Director*
(410) 767-7659

The Special Projects Division was formed in 1993 to coordinate interagency efforts to plan, fund, and implement new human service projects that address the needs of Department clients. Current projects focus on the problem of drug abuse.

OFFICE OF CHILD PLACEMENT RESOURCES

Jean E. Clarren, *Director*
(410) 767-7675

Functions of the Office of Child Placement Resources originated in 1927 when the Board of State Aid and Charities was authorized to license institutions, associations, agencies and individuals having the care, custody, and control of children (Chapter 632, Acts of 1927). By 1954 the Bureau of Child Welfare was part of the State Department of Public Welfare (Chapter 519, Acts of 1953). In 1965, the Bureau was reorganized as the Bureau of Family and Child Welfare Services (Chapter 817, Acts of 1965). The Bureau, by 1980, functioned as the Office of Child Welfare Services under the Social Services Administration. The Office received its present name in 1991.

The Office seeks and approves residences for children who are in crisis or who have been removed from the home of their parents.

INCOME MAINTENANCE ADMINISTRATION

Katherine L. Cook, *Acting State Director of
Income Maintenance*
George Sinclair, *Deputy Director*

311 West Saratoga St.
Baltimore, MD 21202 (410) 767-7338

The Income Maintenance Administration, formerly part of the Social Services Administration, was established first by Executive Order and then by law in 1980 (Chapter 26, Acts of 1980). The Income Maintenance Administration coordinates and supervises all public assistance programs in the State (Code 1957, Art. 88A, sec. 1A). These programs include Aid to Families with Dependent Children (AFDC); Disability Assistance and Loan Program (DALP); Food Stamps; and Medical Assistance.

The Administration certifies eligible low-income families for the Medical Assistance Program (Medicaid). In agreement with the U.S. Department of Agriculture, the Administration also directs the Food Stamps Program.

The Administration sets policy for local departments of social services to follow in determining eligibility for financial assistance, Medical Assistance, and Food Stamps. In Baltimore City and in each county, the local director of social services administers public assistance programs subject to the supervision, direction, and control of the Income Maintenance Administration.

The State Director of Income Maintenance is appointed by the Secretary of Human Resources with the Governor's approval (Code 1957, Art. 88A, sec. 1A).

Four offices are part of the Administration: Policy Administration; Quality Assurance; Program Innovations; and Administrative Services.

OFFICE OF POLICY ADMINISTRATION

Beth Boyd, *Acting Director*
(410) 767-7055

The Office of Policy Administration was formed as the Office of Policy Development in 1992 and received its present name in 1993.

DIVISION OF POLICY

Beth Boyd, *Manager*
(410) 767-7927

PRIMARY PREVENTION INITIATIVE OFFICE

Joyce Underwood, *Program Manager*
George Van Hook, *Program Supervisor*
(410) 767-7298

The Primary Prevention Initiative Program began in January 1993 as a five-year demonstration project. The Program tests the impact of sanctions and incentives on the behavior of welfare recipients.

To prevent long-term dependence on public assistance, the Program encourages welfare recipients to take responsibility for their children's school attendance and health care. The Program requires parents to secure regular comprehensive, preventive health care for their children from birth to age 6. School-age children must attend school at least 80 percent of the time. For each child not in compliance, a standard deduction is made from the family's monthly benefit check. Supportive intervention services, such as counseling and seminars, are available to assist parents. Also, bonuses may be earned for prenatal health care of pregnant women or for preventive health care of children over age 6.

DISABILITY ENTITLEMENT ADVOCACY PROGRAM

David F. Baker, *Manager*
(410) 767-8910

Begun in 1987, the Disability Entitlement Advocacy Program helps disabled recipients of General Public Assistance apply for federal Medicaid, Social Security, and Supplemental Security Income benefits. The Program also aids in the documentation process and acts as advocate for persons with disabilities at entitlement and appeal hearings.

OFFICE OF QUALITY ASSURANCE

Vacancy, *Director*
(410) 767-7185

The Office of Quality Assurance formerly was the Office of Field Operations and was reorganized under its current name in 1992. The Office assures that local departments of social services comply with State and federal regulations for programs administered by the Income Maintenance Administration. The Office also serves as a liaison between the local departments and State agencies.

OFFICE OF PROGRAM INNOVATIONS

Richard E. Larson, *Director*
(410) 767-7150

The Office of Program Innovations originated in 1980 as the Office of Program Support and was reorganized in 1992 under its present name. The Office staffs the Governor's Commission on Welfare Policy, charged with comprehensively revamping or replacing the current system of federal and State public assistance. The Office also oversees the Welfare Policy Institute through which Morgan State University, University of Maryland at Baltimore, and the University of Baltimore provide technical and research expertise to the Governor's Commission on Welfare Policy.

OFFICE OF ADMINISTRATIVE SERVICES

Michael C. Blum, *Director*
(410) 767-7028

The Office of Administrative Services provides centralized administrative services for budget, procurement, inventory, equipment, personnel, and audit. The Office also oversees research and analysis.

**COMMUNITY SERVICES
ADMINISTRATION**

Eugene P. Bartell, *Executive Director*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7761

The Community Services Administration began as the Maryland Office of Economic Opportunity, created by Executive Order in 1964. The Office was established by statute in 1965 (Chapter 306, Acts of 1965) and renamed the Maryland Office of Community Services in 1979 (Chapter 50, Acts of 1979). By Executive Order, the Community Programs Administration was merged in 1982 with the Office. The Office became the Community Services Administration in 1984 (Chapter 196, Acts of 1984).

The Community Services Administration serves the poor, disadvantaged, and others in need. Programs include adult services, energy assistance, and services to women in crisis. The Administration also coordinates and provides technical support to commissions and special programs (Code 1957, Art. 41, secs. 6-201 through 6-204).

The Executive Director is appointed by the Secretary of Human Resources with the Governor's approval (Code 1957, Art. 41, sec. 6-202).

The Administration works through seven programs: Adult Services; Maryland Energy Assistance; Food and Nutrition Services; Homeless Services; Legal Services; Refugee Affairs; and Women's Services. Four boards also are overseen by the Administration: the Maryland Commission for Women; the Governor's Commission on Migratory and Seasonal Farm Labor; the Governor's Commission on Hispanic Affairs; and the Governor's Advisory Committee on Asian-Pacific American Affairs through the Office of Asian-Pacific American Affairs.

MARYLAND COMMISSION FOR WOMEN

Phyllis B. Trickett, *Chairperson*, 1993
JoAnne Saltzberg, *Executive Director*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7556

The Commission originated in 1965 as the Governor's Commission on the Status of Women. To examine pressing social problems and foster an understanding of issues affecting women, the Commission was reactivated in 1968 as the Maryland

Commission on the Status of Women. The Governor directed the Commission to review the previous Commission's recommendations on education, employment, and community and civic participation, and to implement those most pertinent. The Commission also cooperated with State and local organizations to identify problems and improve opportunities for women to serve in a variety of fields.

In 1971 the Commission on the Status of Women became part of the Department of Human Resources (Chapter 57, Acts of 1971). The Commission adopted its present name in 1976 (Chapter 119, Acts of 1976).

The Maryland Commission for Women promotes the study and review of the status of women in the State. To strengthen home life, it directs attention to critical problems confronting women as wives, mothers, homemakers, and employees. The Commission recommends ways to overcome discrimination in public and private employment and encourages women to become candidates for public office. In addition, the Commission promotes ways for women to develop skills, continue education, and secure retraining.

The Governor appoints to the Commission twenty-four members who seek to improve the status of women. Members include both men and women and represent various fields of interest to women of different ages and geographic regions of the State. Members serve four-year terms (Code 1957, Art. 49C, secs. 1-8).

**GOVERNOR'S COMMISSION ON MIGRATORY
& SEASONAL FARM LABOR**

Leon Johnson, *Chairperson*
E. Dolores Street, *Executive Director*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7631

At the request of the General Assembly, the Governor created the Commission in 1959 as the Governor's Committee for the Regulation and Study of Migratory Labor in Maryland (Joint Resolution no. 9, Acts of 1959). In 1971, the Committee was assigned by Executive Order to the Department of Employment and Social Services and reassigned in 1976 to the Department of Human Resources. In 1981, the Governor, by Executive Order, reconstituted the Commission under its present name within the Department of Human Resources and expanded its mandate to include seasonal farm workers within the State.

The Commission develops and recommends standards for housing, sanitation, health, and welfare for out-of-state farm laborers who travel, live, and work in Maryland.

Appointed by the Governor, the Commission consists of representatives from State agencies, labor, grower and management organizations, and the general public.

GOVERNORS COMMISSION ON HISPANIC AFFAIRS

Pedro Sierra, *Chairperson*, 1993

Jose Ruiz, *Executive Director*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7549

As the Commission on the Concerns of Spanish-Speaking People, the Commission originally was appointed by the Governor in 1971. It was renamed the Governor's Commission on Hispanic Affairs in 1978.

The Commission advises the Governor, the General Assembly, and agencies within the Executive Department on matters relating to the Hispanic peoples of Maryland. It works with the Hispanic community, private groups, and agencies of State and local government to serve and represent the State's Hispanic people.

The Commission is comprised of twenty members. Fifteen are appointed to three-year terms by the Governor. Five serve ex officio.

OFFICE OF ASIAN-PACIFIC AMERICAN AFFAIRS

Violeta de la Pena, *Executive Director*
(410) 767-7138

In 1992, at the request of the General Assembly, the Governor established the Office of Asian-Pacific American Affairs to assist and promote the interests of Maryland's Asian-Pacific American community (Chapter 397, Acts of 1991). Asian-Pacific Americans came originally from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia, Vietnam, Korea, the Philippines, U.S. Trust Territory of the Pacific Islands, Republic of the Marshall Islands, Federated States of Micronesia, Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, Nauru, India, Pakistan, Bangladesh, Sri Lanka, Bhutan, Maldive Islands, or Nepal.

**GOVERNOR'S ADVISORY COMMITTEE ON
ASIAN-PACIFIC AMERICAN AFFAIRS**

Calvin Chin, *Chairperson*, 1995
(410) 767-7138

The Governor's Advisory Committee on Asian-Pacific American Affairs was created by the Governor in June 1992 (Executive Order 01.01.1992.14). The Committee advises the Governor and the Office of Asian-Pacific American Affairs on issues which affect Maryland's Asian-Pacific Americans.

The Committee's fifteen members are appointed by the Governor to three-year terms and represent the major population groups of Asian-Pacific Americans residing in the State.

OFFICE OF ADULT SERVICES

Vacancy, *Director*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7694

The Office of Adult Services includes Social Services to Adults, Adult Protective Services, In-Home Aide Services, and the Certified Adult Residential Environment Program. These programs provide a variety of social services to help vulnerable or elderly citizens strengthen family and community ties and enable them to live in the community.

SOCIAL SERVICES TO ADULTS

Vacancy, *Manager*

(410) 767-7595

ADULT PROTECTIVE SERVICES

Handy D. Brandenburg, *Manager*

(410) 767-7043

Adult Protective Services serves persons aged 18 or over who lack the physical or mental capacity to provide for their daily needs. The program works to prevent or remedy neglect, self-neglect, abuse, or exploitation of adults who are unable to protect their own interests and are at risk of immediate harm to their own person or to others. The program's professional services protect the health, safety, and welfare of endangered, vulnerable adults.

Local departments of social services are the guardians of last resort for vulnerable persons aged 18 to 65. The Office on Aging and area aging agencies serve as the guardians of last resort for vulnerable persons aged 65 or older.

IN-HOME AIDE SERVICES

Willie Barber, *Manager*

(410) 767-7097

ATTENDANT CARE PROGRAM ADVISORY COMMITTEE

Vacancy, *Chairperson*

(410) 767-7097

In 1982, the Attendant Care Program Advisory Committee was organized within the Division of Vocational Rehabilitation of the State Department of Education (Chapter 515, Acts of 1982). In 1992, the Committee was reformed within the Department of Human Resources (Chapter 165, Acts of 1992). The Committee advises the Community Services Administration on the Attendant Care Program, which provides financial aid to eligible physically disabled persons.

The Committee's fifteen members are appointed by the Secretary of Human Resources. At least two are disabled, and three represent advocacy organizations for the disabled. One member represents each following agency: Medicaid Personal Care Program, Policy Administration, Department of Health and Mental Hygiene; Developmental Disabilities Administration, Department of Health and Mental Hygiene; Department of Personnel; Governor's Committee on Employment of People with Disabilities; Maryland Planning Council on Devel-

opmental Disabilities; In-Home Aide Services, Community Services Administration, Department of Human Resources; and Division of Rehabilitation Services, State Department of Education (Code Education Article, secs. 21-501 through 21-506).

RESPIRE CARE PROGRAM

Willie Barber, *Manager*

(410) 767-7097

The Respite Care Program provides temporary short-term care to disabled or elderly persons who normally are taken care of by family members. The Program allows family caregivers an interval for rest and renewal.

CERTIFIED ADULT RESIDENTIAL ENVIRONMENT PROGRAM

Vonita Jones, *Manager*

(410) 767-7340

The Certified Adult Residential Environment Program was established within the Social Services Administration in 1986 (Chapter 626, Acts of 1986). The Program houses and serves adults who, because of disability, require a supportive housing arrangement to reside in the community.

The Program develops, certifies, and monitors "care" housing and provides for case management to disabled individuals who reside in that housing. The Program also arranges supportive services for disabled people in "care" housing.

ADVISORY BOARD

Bailey E. Fine, *Chairperson*

The Advisory Board for the Certified Adult Residential Environment Program consists of seven members. Three, including two legislators, are appointed by the Governor. The other four members are designated respectively by the Secretary of Human Resources, the Secretary of Health and Mental Hygiene, the State Superintendent of Schools, and the Director on Aging (Code 1957, Art. 88A, secs. 138-143).

MARYLAND ENERGY ASSISTANCE PROGRAM

Sandra E. Brown, *Director*

311 West Saratoga St.
Baltimore, MD 21201

(410) 767-7062

The Department of Human Resources administers the Maryland Energy Assistance Program (MEAP) through the Community Services Administration. The Administration subcontracts with twenty local agencies (departments of social services, governments, and community action agencies) and 450 energy suppliers to provide energy assistance to eligible low-income people across the State. Under the Program, vendors provide a combination of fuel oil, electricity, gas (natural and/or

propane), wood, and coal to eligible householders statewide. Eligibility for assistance is based on household size, income, fuel type, and geographic location. Those with the greatest need receive the highest level of assistance. Benefits reflect a fixed portion of average fuel consumption based on fuel type. They range from 32 to 85 percent of average consumption. Heating assistance is offered to eligible renters, roomers, boarders, and homeowners. Maryland is the first state to offer this aid to shelters for battered spouses and the homeless.

The Program also offers Emergency Energy Assistance to householders certified eligible for regular MEAP benefits. Provided on a one-time-only basis, this assistance is for fuel deliveries, utility cut-offs, emergency repairs, blankets, emergency space heaters, or emergency shelter. It may not exceed \$180. Benefits provided are paid directly to energy vendors selected by the eligible household. Vendors deliver fuel to a household until the family's benefit amount is exhausted. Vendors who participate in the Program do so under contract with the State.

FOOD & NUTRITION SERVICES

Mary E. Fields, *Director*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7835

Food and Nutrition Services was organized in 1991 to oversee Emergency Food Assistance and Homeless Services. These programs are aided by the State Advisory Council on Nutrition and the Governor's Advisory Board on Homelessness.

STATE ADVISORY COUNCIL ON NUTRITION

David M. Paige, M.D., *Chairperson*, 1991

Staff: Mary E. Fields (410) 767-7835

The State Advisory Council on Nutrition was created by the Governor in 1985 (Executive Order 01.01.1985.35). The Governor reconstituted the Council in January 1988 (Executive Order 01.01.1988.02).

The Council advises the Governor on developing a comprehensive State policy on food and nutrition and coordinating federal, State, local and private programs to prevent malnutrition and poor dietary habits. The Council reviews existing programs to identify deficiencies and promotes a public/private partnership to identify and address the nutritional needs of Marylanders.

The Council's fourteen members are appointed to two-year terms by the Governor. Two represent local government, one represents the University of Maryland Cooperative Extension Service, and five are individuals with interest or expertise in nutritional matters. The Senate President designates a member of the Senate and the House Speaker a member of the House of Delegates as Council members. Four ex officio members include repre-

sentatives of the Departments of Human Resources, Health and Mental Hygiene, and Education, and the Office on Aging. Staff is provided by the Department of Human Resources and the State Department of Education.

EMERGENCY FOOD ASSISTANCE

Melvin Ginsburg, *Administrator*

(410) 767-7213

Emergency Food Assistance began in March 1983 under federal law as the Temporary Emergency Food Assistance Program (P.L. 98-8). The Program formalized the distribution of surplus dairy commodities begun in January 1982. Originally administered by the Food Distribution Section of the State Department of Education, the Program was moved to the Department of Human Resources in January 1988. In 1990, the Program was renamed the Emergency Food Assistance Program in accordance with the federal Food and Agricultural Resources Act of 1990.

Emergency Food Assistance distributes food from the U.S. Department of Agriculture to needy people in situations of emergency and distress. To reduce surplus federal commodity inventories, food is delivered quarterly to local emergency organizations for distribution to individuals and to local emergency food pantries. Eligibility for assistance is based on income and household size or prior certification in any of the following programs: Food Stamps; Medical Assistance (Medicaid); Public Assistance; or Maryland Energy Assistance.

HOMELESS SERVICES

Harriet Goldman, *Director*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7219

Within the Community Services Administration, the Governor established the Homeless Services Program in 1984 (Chapter 777, Acts of 1984). The Program provides crisis and transition shelter, food, and services to homeless people (Code 1957, Art. 88A, secs. 131-133). Using federal grants and some State general funds, the Program provides housing counseling and manages aftercare in several jurisdictions. The Program also manages an eviction prevention program.

GOVERNOR'S ADVISORY BOARD ON HOMELESSNESS

Jane Harrison, *Chairperson*, 1994

Staff: Marjorie Yoshida-Fiske (410) 767-7182

The Advisory Board of the Shelter, Nutrition, and Services Program for Homeless Individuals was created in 1984 (Chapter 777, Acts of 1984). In 1988, it became known as the Governor's Advisory Board on Homelessness. The Board coordinates the Homeless Services Program.

Appointed by the Governor, the Board consists of sixteen members who serve two-year terms (Code 1957, Art. 88A, secs. 134-137).

LEGAL SERVICES

Betsy G. Cunningham, *Director*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7127

Legal Services, then known as Judicare, was created in 1971. It helps low-income persons obtain civil legal services.

Through a pro bono supplementation program, Legal Services encourages private attorneys to take pro bono cases by paying \$30 an hour, without a cap, to attorneys who have taken a case from a participating pro bono program and have put in an initial 20 hours of volunteer time on that particular case. Supplementation is paid after the attorney has both put in the 20 hours of pro bono time and requested coverage under the supplementation program.

Legal Services contracts with the Legal Aid Bureau and the Maryland Disability Law Center to represent children in Child in Need of Assistance (CINA) cases and, also with the Center, to represent persons subject to Adult Protective Services proceedings.

Court-appointed attorneys are paid by Legal Services to represent children in CINA and other juvenile causes in which the Department of Human Resources is involved, CINA parents in termination of parental rights proceedings, and persons subject to Adult Protective Services proceedings.

With the Maryland Legal Services Corporation Legal Services has a contract that funnels to the Corporation each year the half million dollars of State support provided by the Maryland Legal Services Corporation Act.

MARYLAND OFFICE OF REFUGEE AFFAIRS

Frank Bien, *Director*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7021

The Maryland Office of Refugee Affairs was established in 1980 by the Department. The Office helps refugees residing in Maryland to become economically and socially self-sufficient. It provides employment services, English language and vocational training, cultural orientation, and other services.

The Office also administers and implements the State Legalization Impact Assistance Grant (SLIAG) provisions of the federal Immigration Reform and Control Act of 1986. The federal law gave illegal aliens an opportunity to apply for amnesty and thereafter, if eligible, to receive certain public health, education and welfare services. The Grant reimburses allowable costs incurred by the State and local governments in providing such services.

MARYLAND REFUGEE ADVISORY COUNCIL

Dr. Patricia S. Maloof, *Chairperson*

The Maryland Refugee Advisory Council was formed in 1980 to conform with federal regulations. Members represent voluntary resettlement agencies, service providers, refugees, and the private sector. They are appointed to one-year terms by the Executive Director of the Community Services Administration.

WOMEN'S SERVICES

Denese Maker, *Director*

311 West Saratoga St.
Baltimore, MD 21201 (410) 767-7176

The Women's Services Program was created in 1983 by the Department and the Community Services Administration. The Program was renamed in 1991 as the Women's Advocacy Program. In 1992, the Program received its present name.

Women's Services coordinates services for battered spouses, displaced homemakers, victims of crime, rape crisis, shelter for homeless women, and transitional housing. In addition, Women's Services administers the New Choices Program of the Primary Prevention Initiative within the Income Maintenance Administration. Under the Program, workshops on problem-solving are conducted as a supportive service to recipients of Aid to Families with Dependent Children (AFDC) who have not met program requirements for preventive health care or school attendance. Participation in New Choices allows families to find solutions for meeting program requirements without losing any of their AFDC benefits.

The *Battered Spouse Program* provides services to spouses who suffered beatings and their children when they must leave home to safeguard their lives and welfare. The Program began as a model shelter in 1971. Through a network of eighteen community organizations, the Program offers temporary shelter or help in finding shelter, counseling, information, and referral for the victim, and rehabilitation for the abuser (Code Family Law Article, secs. 4-513 through 4-516).

The *Displaced Homemakers Program* was created as a model program in 1976. In 1979, the model became a permanent project with statewide focus (Chapter 339, Acts of 1979). The Program helps homemakers who are displaced due to the death or disability of, or divorce, separation, or abandonment by a family member upon whom they depended for income. A network of twelve community-based organizations helps displaced homemakers become self-sufficient through counseling, training, and employment assistance (Code Family Law Article, secs. 4-601, 4-602).

Established in 1983, the *Rape Crisis Program* gives specialized support to victims of rape and sexual assault. Sixteen community-based organiza-

tions provide telephone hotlines, counseling, and medical and legal accompaniment.

The *Homeless Women's Shelter Program* originated in 1980 from legislation to establish a model crisis shelter for homeless women. Currently, the Program maintains ten homes, which provide temporary residence and counseling to enable clients to secure more permanent living situations and resolve the problems which led to the homelessness.

The *Transitional Housing Program* was created in 1986 as part of the Governor's Housing Initiative. Three pilot projects were established consisting of small multifamily residences with supervision and on-site support services. Homeless single mothers and their children live in the residences for up to eighteen months while the women obtain the education and skills needed to become self-sufficient.

CHILD SUPPORT ENFORCEMENT ADMINISTRATION

Kenneth H. Rumsey, *Acting Executive Director*

311 West Saratoga St.
Baltimore, MD 21201

(410) 767-7674

Within the Department of Public Safety and Correctional Services, enforcement of court-ordered child support formerly was the duty of the Division of Parole and Probation. Then, under the Department of Human Resources, from 1979 to 1984, the Income Maintenance Administration was the public agency through which support payments were channeled. In 1984, the Child Support Enforcement Administration was created in the Department of Human Resources to provide child support services for families (Chapter 296, Acts of 1984). Through local departments of social services, State's Attorneys' offices, courts, and other agencies, the Administration locates absent parents; determines paternity; establishes, reviews, modifies, and enforces support orders; and collects and disburses support payments (Code Family Law Article, secs. 10-106 through 10-117).

Recipients of Aid to Families with Dependent Children (AFDC) and Non-Public Assistance Medical Assistance receive services at no charge and are required to cooperate with the Administration in order to secure support. After the first \$50 collected each month is paid to the family receiving AFDC, any further support collected is reimbursed to the State and federal governments for public assistance paid to the family.

For a one-time fee of \$20 regardless of income, the Administration also provides services to all other families. Collections made on behalf of such families are paid in full to the family.

The Administration is comprised of the Baltimore City Office of Support Enforcement, and five offices: Consumer Relations, Interstate Opera-

tions, Intercepts and Adjustments, Service Delivery, and Program Initiatives. The Executive Director is appointed by the Secretary of Human Resources.

BALTIMORE CITY OFFICE OF SUPPORT ENFORCEMENT

Louis Curry III, *Director*

(410) 333-6540

The Baltimore City Office of Support Enforcement began as the Baltimore City Bureau of Support Enforcement under the Baltimore City Department of Social Services. Responsibility for the Bureau was assumed by State government on October 1, 1990. At that time, the Bureau was transferred to the Child Support Enforcement Administration. The Bureau was renamed Baltimore City Office of Support Enforcement in 1993.

OFFICE OF CONSUMER RELATIONS

Eugene Allbrooks, *Administrator*

(410) 767-7619

Created in 1992, the Office of Consumer Relations is responsible for customer services, and the Ten-Most-Wanted Program.

OFFICE OF INTERSTATE OPERATIONS

Roselyn B. Ushry, *Administrator*

(410) 767-7682

The Office of Interstate Operations began in 1981 as the Office of Central Operations. The Office was reorganized in 1991 as the Office of Policy and Central Operations, and in 1993 under its present name. The Office oversees the Central Registry and the State Parent Locator Service. Cases received from other states are processed by the Office and referred to a local child support enforcement agency and an intercept program.

OFFICE OF INTERCEPTS & ADJUSTMENTS

Karen A. Mayer, *Administrator*

(410) 767-7426

Beginning in 1981, the Office of Central Operations oversaw intercept programs. The Office of Policy and Central Operations assumed that oversight in 1991. By reorganization in 1992, the Office of Intercepts and Adjustments was created to intercept State and federal tax returns, unemployment benefits, and lottery winnings in order to deduct child support. The Office also monitors the collection by local agencies of child support overpayments.

OFFICE OF SERVICE DELIVERY

Darla A. Sneade, *Administrator*

(410) 767-7603

The Office of Service Delivery began as the Field Operations Office in 1981. This office monitored operations of local child support enforcement agen-

cies. Renamed Office of Program Management, it assumed responsibility for local agency compliance reviews, technical assistance to local agencies, and special projects in 1990. The Office was reorganized in 1991 as the Office of Program Development and Management to develop program initiatives and implement staff development and training. Further reorganization in 1992 created the Office of Service Delivery. The Office monitors local agency compliance with federal and State mandates, provides technical assistance to correct problems in local agencies, and helps local agencies implement policies and procedures.

OFFICE OF PROGRAM INITIATIVES

Brian D. Shea, *Administrator*

(410) 767-7601

The Office of Program Initiatives was created in 1992 to assume duties formerly administered by the Office of Program Development and Management, and the Office of Policy and Central Operations. The Office of Program Initiatives develops child support enforcement policy, legislation, and regulations; plans program initiatives; interprets policy and conducts training on new policy and procedures; and coordinates its work with the Office of Policy and Legislation under the Secretary of Human Resources.

CHILD CARE ADMINISTRATION

Barbara Smith-Hamer, *Executive Director*

Patricia A. Jennings, *Deputy Director*

2701 North Charles St.

Baltimore, MD 21218

(410) 767-7131

In 1988, the General Assembly authorized the Secretary of Human Resources to adopt rules and regulations for the licensing and operation of child care centers (Chapter 247, Acts of 1988). This mandate requires child care centers to provide children with safe and sanitary conditions; proper care, protection, and supervision; and to promote good health, and sound growth and development in a homelike environment.

The Child Care Administration originated as the Office of Child Care Licensing and Regulation established as part of the Department of Human Resources in 1988 (Chapter 247, Acts of 1988). In December 1990, the Office merged with the Child Care Unit of the Social Services Administration to form the Child Care Administration.

The Administration regulates and licenses child care centers, family day care homes, certified child care providers, and nonpublic nursery schools. It also administers the State's child care subsidy payment program for eligible families (Purchase of Care), as well as the Child Care and Development Block Grant and federal Dependent Care Block

Grant Programs. The Administration may suspend, revoke, or deny licenses to child care facilities. To increase the number of child care facilities in Maryland, the Administration works with consumers and advocacy groups (Code Family Law Article, secs. 5-570 through 5-589).

CHILD CARE ADMINISTRATION

ADVISORY COUNCIL

Dale Jackson, *Chairperson*

(410) 767-7131

Formed in 1991, the Child Care Administration Advisory Council serves as an advisory body to the Child Care Administration on child care regulations, issues and problems, and interagency priorities (Chapter 394, Acts of 1991).

The Council is composed of from twenty-one to twenty-five members. These include a member of the Senate appointed by the Senate President and a member of the House of Delegates appointed by the House Speaker. All other members are appointed by the Secretary of Human Resources (Code Family Law Article, secs. 5-590 through 5-593).

OPERATIONS

Lois Y. Whitaker, *Deputy Secretary for Operations*

311 West Saratoga St.

Baltimore, MD 21201

(410) 767-7107

The Deputy Secretary for Operations is responsible for the major administrative and support functions of the Department. Under the Deputy Secretary are five offices: Budget and Finance; Administrative Services; Information Management; Personnel; and Equal Opportunity.

OFFICE OF BUDGET & FINANCE

Ted Martin, *Acting Chief Financial Officer*

(410) 767-7504

OFFICE OF ADMINISTRATIVE SERVICES

Raymond Lofton, *Director*

(410) 767-7699

OFFICE OF INFORMATION MANAGEMENT

David Truax, *Director*

Kathy L. Hayes, *Deputy Director*

(410) 767-7462

OFFICE OF PERSONNEL

Robert R. Hagans, *Director*

(410) 767-7322

OFFICE OF EQUAL OPPORTUNITY

Bruce Moore

(410) 767-7458

DEFUNCT DEPARTMENTAL AGENCIES**CENTRAL OPERATIONS**

Under the Child Support Enforcement Administration, restructured in 1991 as the Office of Policy and Central Operations.

DIVISION OF AFDC POLICY

Formerly under the Income Maintenance Administration, Division functions were reorganized in 1993 as part of the Division of Policy.

DIVISION OF FOOD STAMP POLICY

Formerly under the Income Maintenance Administration, Division functions were reorganized in 1993 as part of the Division of Policy.

DIVISION OF MEDICAL ASSISTANCE

Formerly under the Income Maintenance Administration, Division functions were reorganized in 1993 as part of the Division of Policy.

DIVISION OF SPECIAL ASSISTANCE POLICY

Formerly under the Income Maintenance Administration, Division functions were reorganized in 1993 as part of the Division of Policy.

FIELD OPERATIONS OFFICE

Under the Child Support Enforcement Administration, in 1990, renamed as the Office of Program Management and, in 1991, as the Office of Program Development and Management.

FOSTER FAMILY RESOURCE DEVELOPMENT

Renamed in 1993 as Resource Recruitment within the Office of Child Placement Resources of the Social Services Administration.

OFFICE OF ADMINISTRATIVE SUPPORT SERVICES

Under the Social Services Administration, the Office was reorganized in 1991 as the Office of Executive Management and Support Services.

OFFICE OF CHILD WELFARE SERVICES

Under the Social Services Administration, reformed as the Office of Child Placement Resources in 1991.

OFFICE OF CORRECTIVE ACTION

Under the Income Maintenance Administration, in 1992, the Office ceased to operate; its functions were assigned to the Division of Management Support under the Office of Quality Assurance.

OFFICE OF FAMILY & CHILDREN'S DEVELOPMENT SERVICES

Under the Social Services Administration, reorganized in 1991 as the Office of Family and Children's Services.

OFFICE OF FEDERAL PROGRAM REIMBURSEMENT

Under the Social Services Administration, renamed as the Office of Federal Funding Initiatives in 1991.

OFFICE OF FIELD OPERATIONS

Under the Income Maintenance Administration, reorganized as the Office of Quality Assurance in 1992.

OFFICE OF GOVERNMENT RELATIONS

The Office was reorganized in 1993 as the Office of Policy and Legislation within the Office of the Secretary.

OFFICE OF INTERAGENCY PROGRAM DEVELOPMENT

Under the Social Services Administration, the Office of Interagency Program Development was reorganized in 1993 as the Office of Special Programs.

OFFICE OF POLICY & CENTRAL OPERATIONS

Under the Child Support Enforcement Administration, abolished in 1992 and its functions assigned to the Office of Interstate Operations, the Office of Intercepts and Adjustments, and the Office of Program Initiatives.

OFFICE OF POLICY DEVELOPMENT

Under the Income Maintenance Administration, renamed as the Office of Policy Administration in 1993.

OFFICE OF PROGRAM DEVELOPMENT & MANAGEMENT

Under the Child Support Enforcement Administration, abolished in 1992 and its duties assigned to the Office of Service Delivery and the Office of Program Initiatives.

OFFICE OF PROGRAM INTEGRITY

Under the Income Maintenance Administration, the Office was reorganized in 1992 as the Division of Special Investigations under the Office of Quality Assurance.

OFFICE OF PROGRAM MANAGEMENT

Under the Child Support Administration, renamed the Office of Program Development and Management in 1991.

OFFICE OF PROGRAM SUPPORT

Under the Income Maintenance Administration, reorganized as the Office of Program Innovations in 1992.

OFFICE OF PROGRAM SUPPORT

Under the Social Services Administration, renamed as the Office of Program Review and Monitoring in 1991.

OFFICE OF PUBLIC ASSISTANCE

Under the Income Maintenance Administration, the Office was reorganized in 1992 as the Office of Policy Development.

DEPARTMENT OF
JUVENILE SERVICES

Mary Ann Saar, *Secretary of Juvenile Services*

.....	(410) 333-6751
Joseph P. Newman, <i>Deputy Secretary</i>	(410) 333-2891
Barbara Y. Alunans, <i>Executive Director for Administrative & Program Services</i>	(410) 333-8252
Harry W. Langmead, <i>Executive Director for Field Services</i>	(410) 333-1883
Phillip L. Colbert, <i>Executive Director for Residential Services</i>	(410) 333-3873
Ronald M. Levitan, <i>Counsel</i>	(410) 333-6797

321 Fallsway, 5th floor
Baltimore, MD 21202

(410) 333-6777
fax: (410) 333-2888

BUDGET (CODE 40.00.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$86,898,923	\$92,050,983	\$94,714,059
Special Funds	\$ 38,026	\$ 37,115	\$ 90,158
Federal Funds	\$ 3,259,420	\$ 3,725,290	\$ 3,664,558
Reimbursable Funds	\$ 349,587	\$ 309,173	\$ 343,462
Total Funds	\$90,545,956	\$96,122,561	\$98,812,237

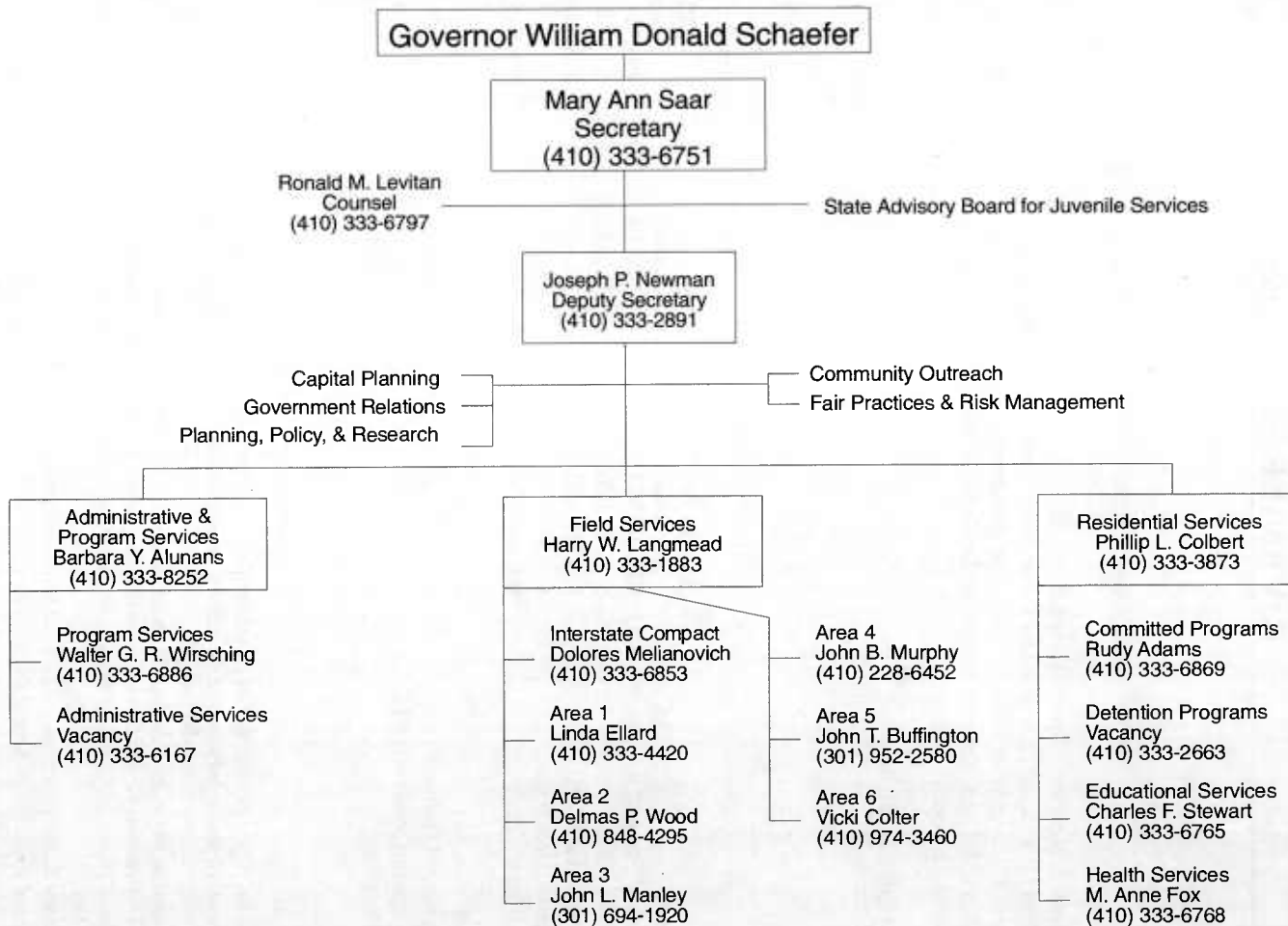
Staff

Authorized Positions	1,083.56	1,046.05	1,046.06
Contractual Positions (FTE)	94.00	462.00	104.85
Total Staff	1,177.56	1,508.05	1,150.91

MANDATED REPORTS

- Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.*
- Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.*
- Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid and requested increases due Aug. 15.*
- Annual Report to Records Management Division of Department of General Services on forms management due July 31.*
- Annual Report to Secretary of General Services on personal records.*
- Annual Report (with Special Secretary for Children, Youth, & Families; Secretary of Budget & Fiscal Planning; Secretary of Health & Mental Hygiene; Secretary of Human Resources; & State Superintendent of Schools) to General Assembly on family preservation services due July 1.*
- Quarterly Report to Secretary of Personnel on part-time positions.*
- Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.*
- Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.*

DEPARTMENT OF JUVENILE SERVICES



ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (40.01.01.01)

FY1994 appropriation \$1,723,220

FY1994 authorized positions 27.7

Mary Ann Saar, *Secretary of Juvenile Services*

..... (410) 333-6751

STATE ADVISORY BOARD FOR
JUVENILE SERVICES

Contact: Thomas M. Murphy

..... (410) 333-3804

David B. Mitchell, *Chairperson*, 1996*Appointed by Governor (who names chair):*

Chinnadurai Devadason, M.D., 1994;

Susan P. Leviton, 1994; George B. Rasin,

Jr., 1994; Richard J. Steinke, 1994; Cypert

O. Whitfill, 1994; John J. Bishop, 1995;

Linda M. Heisner, 1995; Robert H.

Heller, Jr., 1995; Michael Lyles, 1995;

Lynn Rees Nalley, 1995; Bobby J.

Richardson, 1995; Mary Ann Saar, 1995;

Robert F. Bovee, 1996; Maj. Linda J.

Flood, 1996; Charles Spann, 1996; Col.

Larry W. Tolliver, 1996; Decatur W.

Trotter, 1996.

FEMALE POPULATION TASK FORCE

Judith A. Mayer, *Chairperson*

..... (410) 333-6868

Appointed by Secretary of Juvenile Services:

Gwen Brooks; Cathy Carey; Marian

Daniel; Anna Dolina; Gloria Eaddy;

Herbert Goldsmith; Christie Johnson;

Jeanette Kinion; Jimmy Lewis; Mary

Louise Orth; India S. N. Savage; Leona

Schultz; Richenda Shihab; Judith Sikorski.

COUNSEL

Ronald M. Levitan (410) 333-6797

DEPUTY SECRETARY

Joseph P. Newman (410) 333-2891

CAPITAL PLANNING

Stacey L. Nicholson, *Director*

..... (410) 333-6873

GOVERNMENT RELATIONS

Diane Hutchins, *Director*

..... (410) 333-6855

OFFICE OF COMMUNITY OUTREACH

Jacqueline Lampell, *Director*

..... (410) 333-6773

FAIR PRACTICES & RISK MANAGEMENT

Celest Womack, *Administrator*

..... (410) 333-6593

PLANNING, POLICY, & RESEARCH

Herbert R. Goldsmith, *Director*

..... (410) 333-6682

ADMINISTRATIVE & PROGRAM SERVICES
DIVISIONBarbara Y. Alunans, *Executive Director for**Administrative & Program Services*

..... (410) 333-8252

PROGRAM SERVICES (40.01.01.06)

FY1994 appropriation \$49,993,003

FY1994 authorized positions 46

Walter G. R. Wirsching, *Director*

..... (410) 333-6886

PROGRAM MONITORING

Judith A. Mayer, *Administrator*

..... (410) 333-6868

CHARLES H. HICKEY, JR., SCHOOL

(Loch Raven, Baltimore County)

Richard Singleton, *Superintendent*

..... (410) 668-3300

VICTOR CULLEN ACADEMY

(Sabillasville, Frederick County)

David Morrison, *Superintendent*

..... (301) 241-4189

O'FARRELL YOUTH CENTER

(Marriottsville, Howard County)

John Yates, *Administrator*

..... (410) 549-6330

DONCASTER YOUTH CENTER

(Indian Head, Charles County)

Vacancy, *Administrator*

..... (301) 246-4041

SUBSTANCE ABUSE PROGRAM SERVICES

Ruth A. Phillips, *Administrator*

..... (410) 333-4571

PLACEMENT & EXPENDITURE
MANAGEMENTRobert W. Geddes, *Administrator*

..... (410) 333-8692

PROGRAM & CONTRACT DEVELOPMENT

India S. N. Savage, *Administrator*

..... (410) 333-8691

SPECIAL PROGRAMS

Mary Louise Orth, *Administrator*

..... (410) 333-6338

ADMINISTRATIVE SERVICES (40.01.01.02)

FY1994 appropriation \$6,132,641

FY1994 authorized positions 76

Vacancy, *Director* (410) 333-6777

BUDGET & FINANCE

Harold M. Kushner, *Administrator*

..... (410) 333-6890

MAINTENANCE SERVICES

Robert Sivert, *Administrator*

..... (410) 333-8005

PERSONNEL MANAGEMENT

Patricia A. Hopkins, *Acting Administrator*

..... (410) 333-6876

EMPLOYEE RELATIONS

Lary L. McClain (410) 333-6866

TRAINING ACADEMY

Irvin Jones, *Administrator*

..... (410) 461-0348

PROCUREMENT SERVICES

Marcus V. Filson, *Administrator*

..... (410) 333-6883

INFORMATION SERVICES

Phillip T. Castle, *Administrator*

..... (410) 333-8250

FIELD SERVICES DIVISION (40.01.01.04)

FY1994 appropriation \$20,259,961

FY1994 authorized positions 480.36

Harry W. Langmead, *Executive Director*
for Field Services (410) 333-1883**INTERSTATE COMPACT**Dolores Melianovich, *Program Coordinator*
. (410) 333-6853**AREA OFFICES****AREA 1: BALTIMORE CITY****BALTIMORE CITY**
OFFICES OF JUVENILE SERVICESLinda D. Ellard, *Area Director*
3939 Reisterstown Road
Baltimore, MD 21215 (410) 333-4418Assignment Office
Mitchell Courthouse
110 N. Calvert St.
Baltimore, MD 21202 (410) 333-4991Adoption & Custody Office
Civil Courts Building
111 N. Calvert St.
Baltimore, MD 21201 (410) 333-62352406 Greenmount Ave.
Baltimore, MD 21218 (410) 333-76415225 York Road
Baltimore, MD 21212 (410) 333-58712500 Eutaw Place
Baltimore, MD 21217 (410) 333-7905221-222 N. Gay St.
Baltimore, MD 21202 (410) 333-4016242 S. Hilton St.
Baltimore, MD 21229 (410) 333-7457**AREA 2: NORTH CENTRAL MARYLAND****CARROLL COUNTY**
OFFICE OF JUVENILE SERVICESDelmas P. Wood, *Area Director*
55 N. Court St.
Westminster, MD 21157 . . . (410) 876-1258**BALTIMORE COUNTY**
OFFICES OF JUVENILE SERVICESJefferson Building
105 W. Chesapeake Ave., Suite 401
Towson, MD 210204 (410) 321-37004 N. Dundalk Ave.
Baltimore, MD 21222 (410) 682-3024900 Walker Ave.
Baltimore, MD 21218 (410) 788-97838914 Kelso Drive
Baltimore, MD 21221 (410) 682-3024**HARFORD COUNTY**
OFFICE OF JUVENILE SERVICESRisteau District Court/Multi-Service Center
Bel Air, MD 21014 (410) 879-4500**AREA 3: WESTERN MARYLAND****FREDERICK COUNTY**
OFFICE OF JUVENILE SERVICESJohn L. (Skip) Manley, *Area Director*
Courthouse
100 W. Patrick St.
Frederick, MD 21701 (301) 694-1920**ALLEGANY COUNTY**
OFFICE OF JUVENILE SERVICES11 Prospect Ave.
Cumberland, MD 21502. . . (301) 777-2131**GARRETT COUNTY**
OFFICE OF JUVENILE SERVICESCourthouse
203 South 4th St.
Oakland, MD 21550. (301) 334-1947**MONTGOMERY COUNTY**
OFFICES OF JUVENILE SERVICES27 Courthouse Square, 1st floor
Rockville, MD 20850 (301) 279-1580818 Roeder Road, Suite 510
Silver Spring, MD 20910 . . . (301) 587-5141**WASHINGTON COUNTY**
OFFICE OF JUVENILE SERVICESProfessional Arts Building
5 Public Square
Hagerstown, MD 21740. . . (301) 791-3100**AREA 4: EASTERN SHORE****WORCESTER COUNTY**
OFFICES OF JUVENILE SERVICESVicki Stoner, *Acting Area Director*
200 N. Washington St.
Snow Hill, MD 21863 (410) 632-0206212 S. Baltimore St.
Ocean City, MD 21842. (410) 289-3991**CAROLINE COUNTY**
OFFICE OF JUVENILE SERVICES207 South 3rd St.
Denton, MD 21629 (410) 479-4614**CECIL COUNTY**
OFFICE OF JUVENILE SERVICES170 E. Main St.
Elkton, MD 21921 (410) 996-0770**DORCHESTER COUNTY**
OFFICE OF JUVENILE SERVICES403 High St.
Cambridge, MD 21613. (410) 228-6452**KENT COUNTY**
OFFICE OF JUVENILE SERVICES215 Court St.
Chestertown, MD 21620 . . . (410) 778-6103**QUEEN ANNE'S COUNTY**
OFFICE OF JUVENILE SERVICES120 Broadway
Centreville, MD 21617. (410) 758-5225**SOMERSET COUNTY**
OFFICE OF JUVENILE SERVICES30505 Prince William St.
Princess Anne, MD 21853 . . (410) 651-2736**TALBOT COUNTY**
OFFICE OF JUVENILE SERVICESTalbottown, Lower Lane
Easton, MD 21601 (410) 822-5010**WICOMICO COUNTY**
OFFICE OF JUVENILE SERVICESP.O. Box 625
Salisbury, MD 21803 (410) 543-6751

AREA 5: SOUTHERN MARYLAND**PRINCE GEORGE'S COUNTY
OFFICES OF JUVENILE SERVICES**

John T. Buffington, *Area Director*
14735 Main St., Suite 079M
Upper Marlboro, MD 20772 (301) 952-2580

7910 Cherrywood Lane
Greenbelt, MD 20770 (301) 345-3300

5408 Silver Hill Road
Forrestville, MD 20747 (301) 735-1700

**CALVERT COUNTY
OFFICE OF JUVENILE SERVICES**

Louis L. Goldstein Building
200 Duke St.
Prince Frederick, MD 20678 (410) 535-8825

**CHARLES COUNTY
OFFICE OF JUVENILE SERVICES**

P.O. Box O
La Plata, MD 20646 (310) 932-3400

**ST. MARY'S COUNTY
OFFICE OF JUVENILE SERVICES**

Joseph D. Carter Building
Washington St.
Leonardtown, MD 20650 . . (301) 475-8048

AREA 6: CENTRAL MARYLAND**ANNE ARUNDEL COUNTY
OFFICES OF JUVENILE SERVICES**

Vicki Z. Colter, *Area Director*
1623 Forest Drive, Suite 101
Annapolis, MD 21403 (410) 974-3460

7500 Ritchie Highway, Suite 306
Glen Burnie, MD 21061 . . . (410) 787-2270

**HOWARD COUNTY
OFFICE OF JUVENILE SERVICES**

3451 Courthouse Drive
Ellicott City, MD 21043 . . . (410) 461-0345

**RESIDENTIAL SERVICES DIVISION
(40.01.01.07)**

FY1994 appropriation \$3,146,907
FY1994 authorized positions 75

Phillip L. Colbert, *Executive Director*
for Residential Services (410) 333-3873

COMMUNITY DETENTION

Hubert R. Jones, *Supervisor*
. (410) 333-6215

STATEWIDE TRANSPORTATION

Vacancy, *Manager* (410) 333-6869

COMMITTED PROGRAMS

Rudy Adams, *Administrator*. (410) 333-6869

GROUP HOMES (40.01.05.01)

FY1994 appropriation \$2,299,066
FY1994 authorized positions 53

MARYLAND YOUTH RESIDENCE

CENTER (Baltimore City)
Samuel Lennon, Sr., *Acting Director*
. (410) 433-6041

PATTERSON HOUSE

(Baltimore City)
Barbara J. Rhodes, *Supervisor*
. (410) 433-6041

WILLIAM DONALD SCHAEFER HOUSE

(Baltimore City)
Charlotte P. Wainwright, *Program*
Director. (410) 333-7152

YOUTH CENTERS (40.01.06.01)

FY1994 appropriation \$5,462,284

FY1994 authorized positions 104

Chester N. Bullard, *Superintendent*
. (301) 777-2400

WASHINGTON COUNTY**HOLDOVER FACILITY**

(Hagerstown)
Michael Wolford, *Supervisor*
. (301) 777-2489

**BACKBONE MOUNTAIN YOUTH
CENTER**

(Swanton)
Robert L. McElvie, Jr., *Supervisor*
. (301) 359-9190

GREEN RIDGE YOUTH CENTER

(Flintstone)
Nancy E. Scifert, *Supervisor*
. (301) 478-2930

MAPLE RUN YOUTH CENTER

(Flintstone)
Glen Gamble, *Supervisor*
. (301) 478-2251

MEADOW MOUNTAIN YOUTH

CENTER
(Grantsville)
B. Dan Hoyle, *Supervisor*
. (301) 895-5669

SAVAGE MOUNTAIN YOUTH

CENTER
(Lonaconing)
Harry W. Grove, Jr., *Supervisor*
. (301) 463-2244

DETENTION PROGRAMS

Vacancy, *Administrator* (410) 333-2663

CHELTENHAM YOUTH FACILITY

(40.01.03.01)
FY1994 appropriation \$5,406,856
FY1994 authorized positions 91
Moses McAllister, *Superintendent*
. (301) 782-4223

J. DeWEESE CARTER CENTER

(40.01.09.01) (Chestertown)
FY1994 appropriation \$868,815
FY1994 authorized positions 17
Merrick B. Thayer, *Superintendent*
. (410) 778-6444

ALFRED D. NOYES CHILDREN'S

CENTER (40.01.08.01) (Rockville)
FY1994 appropriation \$1,715,763
FY1994 authorized positions 34
Ann E. Sentman, *Superintendent*
. (410) 792-0865

THOMAS J. S. WAXTER CHILDREN'S

CENTER (40.01.02.01) (Laurel)
FY1994 appropriation \$1,803,721
FY1994 authorized positions 41
Vanessa L. Hatten, *Superintendent*
. (410) 792-7416

EDUCATIONAL SERVICES

Charles F. Stewart, *Superintendent*
of Education (410) 333-6765

HEALTH SERVICES

M. Anne Fox, *Director* (410) 333-6768

 ORIGIN & FUNCTIONS

The Department of Juvenile Services works with troubled youth. In the colonial period, children who turned to crime, begging, or vagrancy could be jailed with hardened criminals. By the end of the eighteenth century, they could be committed to an almshouse. County courts and local trustees of the poor also bound out such children to learn a trade so that local government would not have to support them. As Maryland built its first prison in 1811, the idea came into vogue that the State ultimately could save money by stopping children from embarking on a life of crime. Children would be separated from adults in places of detention and given a home, education, and training for a trade.

Private and Quasi-public Reformatories. In 1830, the legislature passed "An Act to establish a House of Refuge for Juvenile Delinquents" (Chapter 64, Acts of 1830). A private corporation supported by member subscriptions, the House of Refuge nevertheless had ties to State and local government. Of its twenty-four managers, eight were appointed by the Governor and Council, eight by the membership, and eight by the Mayor and City Council of Baltimore. Managers were to report annually to the legislature, and the institution's buildings and grounds would be tax-free. The House of Refuge was to admit minors who were arrested for begging in the streets of Baltimore; arrested, awaiting trial, or convicted of any criminal charge in the courts of Baltimore City or Baltimore County; found refractory by almshouse trustees; or convicted by a county court of an offense punishable by imprisonment in the Penitentiary. Instead of granting an outright appropriation to the fledgling institution, the General Assembly assigned up to \$5,000 annually for five years from the profits of the Maryland Penitentiary to support the House of Refuge. Those five years were unprofitable for the Penitentiary and consequently for the House of Refuge as well. Financial difficulties hampered construction and, by 1841, the managers were ready to return contributions (Chapter 3, Acts of 1841). In 1849, while the legislature appropriated no State funds to hasten construction, it did amend the 1830 law. Upon complaint of a parent or guardian, the House of Refuge now was authorized to admit incorrigible minors prior to arrest (Chapter 374, Acts of 1849). That same year the Penitentiary Warden in his annual report alluded to

... mere youths, who are here for their first offences, and whose offences it is but charitable to conclude, were the results more of thoughtlessness or of circumstances than of any confirmed principle of crime. Of this description we have three prisoners between the ages of 13 and 15, and 18 between the ages of 15 and 18, a majority of whom are in for trivial offences,—and may I not ask, would not fine or the alternative of confinement in a house of correction, as is the case in some of our sister states, be a more appropriate way of disposing of the perpetrators of such offences, than imprisonment in the Penitentiary?

In recommending State aid, a select committee of the House of Delegates noted in 1852 that the House of Refuge had been contemplated for thirty-eight years, with \$20,000 contributed thus far by the City of Baltimore, \$22,000 from private subscriptions, and not one penny from the State. By December 1855, the House of Refuge opened. A year later, another select committee visited and found it "a grand and noble institution," and the General Assembly appropriated \$10,000 annually to its support for five years (Chapter 288, Acts of 1856). By 1867, according to the annual report, the House of Refuge had housed 1,638 children: 1,394 boys and 244 girls.

Midcentury, private institutions, including orphanages and reformatories, proliferated, especially in Baltimore City. The Home of the Friendless was incorporated in 1854, followed by the Children's Aid Society in 1862, the House of the Good Shepherd in 1864, and St. Joseph's House of Industry and St. Mary's Industrial School for Boys in 1865. With State appointees on their governing boards and fairly regular government funding, these institutions became quasi-public in nature and received children committed by courts, magistrates, justices of the peace, parents, or guardians.

After the Civil War, reformatories for youth were established as private institutions segregated by race and gender. Four ultimately became public reformatories: the House of Refuge; the House of Reformation; the Maryland Industrial School for Girls; and the Industrial Home for Colored Girls. After the House of Refuge came the Maryland Industrial School for Girls, incorporated in 1866 for the "care, reformation and instruction of such girls as are not admitted into either the House of Refuge, the Home of the Friendless, or the Children's Aid Society, but who need the care of some public reformatory institution" (Chapter 156, Acts of 1866). Initially, directors of the School were chosen from the membership or appointed by the Mayor of Baltimore; the School received no State aid but its property was tax-exempt. By 1870, however, the Governor appointed ten of thirty directors (Chapter 391, Acts of 1870). The School was renamed the Female House of Refuge in 1880 (Chapter 173, Acts of 1880).

The House of Reformation and Instruction for Colored Children was incorporated in 1870 (Chapter 392, Acts of 1870), perhaps in response to the "Memorial of the Grand Jury of Baltimore City Praying

that a Place of Punishment may be Provided for Minor Colored Children" (House Documents, X, February 5, 1867). The Governor appointed two of sixteen managers; buildings and grounds were tax-free; a report to the General Assembly was required; and, contingent on \$30,000 from private subscriptions, an appropriation of \$5,000 was allotted annually for two years. In 1882, the Industrial Home for Colored Girls was established and given tax-exempt status (Chapter 291, Acts of 1882). The Governor appointed two of its eleven managers.

These private reformatories served a public role as caretakers for the State's youthful offenders. Two of them, indeed, became public agencies of the State in 1918. The former House of Refuge, then known as the Maryland School for Boys, became the Maryland Training School for Boys, the State reformatory for white boys (Chapter 300, Acts of 1918). Its counterpart for white girls, the former Maryland Industrial School for Girls, then the Female House of Refuge was designated the Maryland Industrial Training School for Girls (Chapter 303, Acts of 1918).

In an executive reorganization of 1922, both training schools together with the Maryland School for the Deaf were placed under the Department of Education (Chapter 29, Acts of 1922). When Maryland, in 1931, established the Maryland Training School for Colored Girls as a reformatory, superseding the Industrial Home for Colored Girls, it too came under the oversight of the State Superintendent of Schools (Chapter 367, Acts of 1931). The State completed its acquisition of private reform schools in 1937 by taking over the House of Reformation at Cheltenham as the State reformatory for black boys and renaming it Cheltenham School for Boys (Chapter 70, Acts of 1937).

State Department of Public Welfare. By the 1940s, though the State paid for institutional care for children in public and private institutions, services were not coordinated nor standards set for care. Each institution controlled its own admissions and parole. Yet, staff and funding for parole were so limited that children often failed to readjust to the community and were reinstitutionalized. The State Board of Public Welfare had more authority over private institutions than over the State training schools which were full of untrainable, mentally handicapped delinquents and nondelinquent children who would have benefitted from in-home or foster care had such programs been available. Maryland's child welfare services were desperately in need of coordination to ensure that each child received appropriate care. In 1943, the Maryland Commission on Juvenile Delinquency recommended creation of a Bureau of Child Welfare under the State Department of Public Welfare; placement of the State's four institutions for delinquent children under a division for children's institutions within the Bureau of Child Welfare; and establishment of an institution (somewhere between a training school and prison) for incorrigible offenders between ages 16 to 20. The legislature responded the same year by requiring the State Department of Public Welfare to supervise both public and private institutions "having the care, custody or control of dependent, delinquent, abandoned or neglected children;" creating a Bureau of Child Welfare with a Division of Institutions within the Department; placing the State training schools under the Department's supervision; and requiring the Department to establish standards for care, admission, discharge, and after-care (Chapter 797, Acts of 1943). The Division of Institutions oversaw the State's training schools for delinquent children: Maryland Training School for Boys, the Montrose School for Girls (formerly Maryland Industrial Training School for Girls), the Cheltenham School for Boys, and the Maryland Training School for Colored Girls. The State Department of Public Welfare also later administered the forestry camps first established in 1955 for delinquent boys in Western Maryland. Under the Department of Juvenile Services, these camps were reorganized in 1977 as youth centers.

Juvenile Courts. In the nineteenth century, institutions were seen as the solution to many social ills. But for juvenile offenders, the existence of reformatories did not preclude the possibility of a jail or prison sentence. Minors who committed a crime still could be tried, convicted, and punished like adults. In 1849, approximately 8 percent of Maryland Penitentiary prisoners were between the ages of 13 to 18. In 1897, some 42 years after the founding of the House of Refuge for juveniles, roughly 15 percent of prisoners in the Penitentiary were between 12 and 20 years of age just prior to conviction, and 21 percent in the Maryland House of Correction were aged 10 to 20 years when first imprisoned.

Progressives, at the turn of the century, were concerned about youth in prisons. They believed that children were not criminals and that they needed treatment, not punishment. Reformers helped establish the first juvenile court in the country in Chicago in 1899. Baltimore did not lag far behind. The Charity Organization Society lobbied for a Magistrate for Juvenile Causes to hear cases of minors under age 16 in Baltimore City. The law, passed in 1902, allowed the magistrate, who was a justice of the peace, to commit children awaiting trial to a reformatory instead of jail, and authorized the Supreme Bench to appoint unpaid probation officers to investigate the circumstances of each child brought to trial, represent the interests of the child, and have control and custody of the child before and after the trial. Court proceedings could be suspended and a child placed on conditional probation under supervision of a probation officer (Chapter 611, Acts of 1902).

In the counties, juvenile delinquency was less acute. Nevertheless, in 1916 county circuit courts were empowered to designate a judge who would hear, try, and determine cases of dependent, neglected or delinquent children (Chapter 326, Acts of 1916). For the first time, the law defined a delinquent child as a boy under age 20 or a girl under age 18 who had violated a criminal law; was incorrigible; associated with thieves or other depraved persons; was growing up in idleness or crime; frequented gambling places; beer saloons and other unsavory places; or was guilty of indecent, immoral or lascivious behavior. Each circuit court was to appoint paid probation officers. The law also prohibited confinement of a child under age 14 in a jail or police station with other prisoners.

Public concern about child welfare prompted the Governor to appoint two commissions: the Children's Code Commission of 1922, and the Commission on Laws of Minors, which completed its work in 1924. Instigated by the League of Women Voters, the Children's Code Commission found that many children were trapped in the juvenile system and cited the case of a 2 and 1/2 year old child, committed to reform school as an incorrigible minor. Committed children remained in custody of reformatories until they reached age 21. Both commissions reviewed all laws in Maryland relating to minors and found that despite the 1916 statute, only seven counties had established juvenile courts. The Commissions recommended that juvenile courts be mandated, and decisions of the Juvenile Court of Baltimore City be given more judicial weight so as to be less easily reversed. Further, they found that supervision of children's welfare ought to be vested in one agency, the State Board of Welfare. Perhaps because a Judiciary Commission was at the same time studying ways to revise the whole judicial system, no action was taken until 1931 to make juvenile courts more effective.

In 1931, juvenile jurisdiction was removed from the county circuit courts (Chapter 323, Acts of 1931). The Governor appointed an additional justice of the peace for each county to serve as Magistrate for Juvenile Causes with criminal jurisdiction and exclusive jurisdiction over cases of commitment of minors under age 16. The Magistrate was authorized to conduct informal hearings, place a minor on probation at any stage of the court proceeding, or cause the minor to be examined by a doctor, psychiatrist, or psychologist. A minor, upon arrest, would be detained in a suitable place such as a juvenile institution, not the county jail. In each county, the Governor appointed juvenile court committees to confer with and assist the Magistrate for Juvenile Causes. The Magistrate named probation officers with constabulary authority who were required to have at least one year's experience in social work. The 1931 law, however, did not apply to Baltimore City, or Allegany, Washington and Baltimore counties.

The rate of juvenile crime increased in the 1940s and, in Maryland, focused attention on the place of minors within the criminal justice system. After public outcry, the Governor appointed a commission in 1940 and another in 1941 to study the problem. They drew similar conclusions. Only eight counties had juvenile courts, probation officers, or someplace other than the county jail for detention of minors. Only four counties had active juvenile court committees. In Baltimore City, the Juvenile Court lacked authority to handle felonies committed by children and needed a temporary detention center. In 1943, the Maryland Commission on Juvenile Delinquency called for reform of the juvenile courts, and for study and implementation of crime prevention plans. The Commission agreed with recommendations of the White House Conference of 1940 that juvenile courts should adjudicate, but treatment functions should be assigned to State and local departments of child welfare. Reforming juvenile courts included ending the system of magistrates for juvenile causes; defining the age limit for juvenile offenders; distinguishing between criminal and juvenile causes; and giving exclusive jurisdiction for juvenile causes to the Circuit Courts of the counties and the Supreme Bench of Baltimore City. Thereafter, the juvenile causes law was revised first for Baltimore City and then for the counties.

In 1943, the old magistrate court for Baltimore City was abolished and a new Circuit Court for Juvenile Causes established (Chapter 818, Acts of 1943). A Master of Juvenile Causes could conduct preliminary hearings and commit children to the State Department of Public Welfare. For Baltimore City, the law defined a child as being under age 16. In 1945, the State juvenile causes law was revised. It abolished the magistrate system, gave exclusive jurisdiction in juvenile cases to the county circuit court, and defined a child to be under age 18 (Chapter 797, Acts of 1945). No longer could a child be charged with the commission of any crime. Under the new law, a minor under age 18 could be charged only as a dependent, delinquent, neglected or feeble-minded child. Appointed by the judge, probation officers still were to make preliminary and follow-up investigations. In any case concerning a child, the judge could dismiss the case; place the child on probation; give custody of the child to a public or private institution or person; or, in cases which would be a misdemeanor or felony if committed by an adult, waive jurisdiction. Some counties were not covered by the new law.

Further reform came in 1969 when the concept of a "child in need of supervision" (CINS) became significant. Such a child was defined as habitually truant, disobedient, ungovernable, a danger to himself or others, or one who had committed an offense applicable only to children, and required guidance, treatment, or rehabilitation (Chapter 432, Acts of 1969). Previously, a CINS had been included in the definition of delinquent child, who

was redefined as a child who had committed a delinquent act (any act which would be a crime if committed by an adult) and required supervision, treatment, or rehabilitation. Separating the two categories of youthful offenders gave impetus to the movement away from institutional care towards broader-based community treatment. The 1969 law required not only that children be detained separately from adults but also that adjudicated delinquents be kept away from alleged delinquents; children in need of supervision; or neglected, mentally handicapped or dependent minors. Despite prohibitions going back at least to 1916, the legislature found it necessary to include a deadline in the 1969 law after which no child could be detained in a jail or adult facility. This deadline was later extended to January 1, 1975 (Chapter 616, Acts of 1971). By 1973, in-home or community care for the CINS virtually was mandated, when it became unlawful to commit any child except an adjudicated delinquent to a juvenile institution (Chapter 737, Acts of 1973).

Department of Juvenile Services. After the 1945 revision of the juvenile causes law, the juvenile justice system diversified according to local needs, finances, and beliefs. Each county handled juvenile problems differently, with a child's needs often not adequately met. The Advisory Council on Child Welfare, established in 1963, reported to the legislature in 1965 that Maryland lacked a uniform statewide probation service for juvenile courts. Citing the unequal administration of juvenile justice, the General Assembly called for the Legislative Council to initiate a study to determine: a uniform age limit for the jurisdiction of juvenile courts; an appropriate age limit for commitment of juveniles to institutions; and the most effective way to establish standard probation services (Joint Resolution no. 16, Acts of 1965). That study led to the creation of the State Department of Juvenile Services in 1966 as the "central coordinating agency for juvenile investigation, probation and aftercare services and for State juvenile, diagnostic, training, detention, and rehabilitation institutions" (Chapter 126, Acts of 1966). Personnel providing investigative, probation and after-care services to juvenile courts were employees of the new department but under the direct supervision and control of the juvenile court judge.

The Department of Juvenile Services in 1967 assumed administrative responsibilities for all State juvenile training schools, children's centers, and boys' forestry camps, previously overseen by the State Department of Public Welfare. At the same time, the Department of Juvenile Services initiated a single statewide program for juvenile probation and aftercare services, formerly provided by the counties, Baltimore City, the State Department of Public Welfare, and the State Department of Parole and Probation. In 1969, the Department of Juvenile Services, then known as the Juvenile Services Administration, was placed within the Department of Health and Mental Hygiene (Chapter 77, Acts of 1969). Reorganized as an independent unit, it was renamed the Juvenile Services Agency in 1987 (Chapter 290, Acts of 1987). The Agency was reorganized in 1989 as the Department of Juvenile Services, a principal department of State government (Chapter 539, Acts of 1989).

Since 1969, through field offices in each county and Baltimore City, intake officers from Juvenile Services receive and process complaints filed against juveniles. Most complaints come from the police after a juvenile has been arrested, but parents, teachers, social workers, or any citizen may file a complaint. The intake officer makes a preliminary inquiry as to whether court proceedings are in the child's best interest and then may dismiss the complaint, file a petition for court action, or resolve the complaint out of court through informal supervision or diversion to community-based services. Most complaints now are resolved without court action. When a petition for court action is filed, the intake officer recommends whether detention is necessary prior to adjudication, and a detention hearing is held in juvenile court. Next, an adjudicatory hearing determines whether the child is delinquent or in need of supervision. Then a disposition hearing decides on adequate treatment for the child, either at home, under community supervision, in an out-of-home residence, or for those categorized as dangerous to themselves and others, through commitment to a secure institution. The Department of Juvenile Services is responsible for providing care to youth adjudicated delinquent or CINS (child in need of supervision), and since 1971 also is responsible for developing programs for the "predelinquent" child, one whose behavior is likely to lead to contact with law enforcement agencies (Chapter 480, Acts of 1971). Up until 1991, Juvenile Services intake officers also received complaints and filed petitions for children in need of assistance (CINA), who now come under the care of local departments of social services (Chapter 343, Acts of 1991).

In the past twenty-five years the State has significantly altered the way it cares for troubled youth. Maryland no longer relies on custodial care in institutions to treat juveniles who have violated the law. Juvenile Services' most recent reform initiative is best characterized by the 1988 closing of the Montrose School, the 1991 privatization of the Charles H. Hickey, Jr., School, and expansion of community-based alternatives to institutionalization.

The Department of Juvenile Services provides individualized care and treatment, consistent with the public safety, to youth under the age of eighteen who violate the criminal law, or are likely to violate the law, or whose behavior is such that they may endanger themselves or others. Whenever feasible, the Department serves troubled youth in their homes or residences within the community. The Department is responsible for probation, that is, the supervision of youngsters who are adjudicated delinquent but not

institutionalized; and aftercare, the supervision and counseling of minors for a prescribed period of time upon their release from an institution. The Department also administers community-based residential programs, and nonresidential and residential services provided by private vendors.

In addition, the Department operates institutional programs for juveniles who pose a risk to public safety. The Charles H. Hickey, Jr., School, which serves adjudicated delinquents who cannot be served in a less restrictive setting, provides specialized education and treatment to committed youth. The Department's five detention facilities provide short-term residential care to juveniles awaiting trial or court disposition. The Department also licenses private and publicly operated residential programs serving troubled youth.

OFFICE OF THE SECRETARY

Mary Ann Saar, *Secretary of Juvenile Services*

321 Fallsway
Baltimore, MD 21202 (410) 333-6777
(410) 333-6751

The Secretary of Juvenile Services is the head of the Department. Appointed by the Governor with Senate advice and consent, the Secretary serves at the pleasure of the Governor. The Secretary serves on the Governor's Executive Council; the Governor's Subcabinet for Children, Youth, and Families; the Governor's Advisory Board for Justice Assistance; the Governor's Drug and Alcohol Abuse Commission; the Maryland Juvenile Justice Advisory Council; the State Advisory Board for Juvenile Services; the State Board of Victim Services; the State Advisory Council on Alcohol and Drug Abuse; and the Work Force Investment Board.

Within the Office of the Secretary are units for capital planning; government relations; community outreach; fair practices and risk management; planning, policy, and research; and legal counsel. Under the Secretary, the Department is organized into three divisions: Administrative and Program Services; Field Services; and Residential Services.

STATE ADVISORY BOARD FOR JUVENILE SERVICES

David B. Mitchell, *Chairperson*, 1996

Contact: Thomas M. Murphy (410) 333-3804

The State Advisory Board for Juvenile Services was created in 1966 as the State Advisory Board of Juvenile Services (Chapter 126, Acts of 1966). In 1987, the Board received its present name (Chapter 290, Acts of 1987). The Board recommends to the Secretary of Juvenile Services policies and programs to improve State juvenile services. The Board helps plan development and use of resources and helps inform the public of the work of the Department.

The Board consists of eighteen members. Appointed by the Governor, they represent the Department of Juvenile Services, the State Department of Education, the Department of Health and Mental Hygiene, the Social Services Administration of the Department of Human Resources, the Maryland State Police, the General Assembly, the Judiciary, and a child welfare agency. Seven are public members. Of these, three must be between the ages of sixteen and

twenty-five and at least one must have been under the jurisdiction of the Department of Juvenile Services. Members serve three-year terms. The Governor designates the chairperson (Code 1957, Art. 83C, secs. 2-106 through 2-110).

FEMALE POPULATION TASK FORCE

Judith A. Mayer, *Chairperson*
(410) 333-6868

The Female Population Task Force was created by the Secretary of Juvenile Services in April 1992. The Task Force charge was to provide a demographic profile of young women offenders, and devise a plan to improve services to them. The plan was made part of a report issued in September 1993. Currently, the Task Force is monitoring the implementation of its recommendations.

ADMINISTRATIVE & PROGRAM SERVICES DIVISION

Barbara Y. Alunans, *Executive Director*

321 Fallsway
Baltimore, MD 21202 (410) 333-8252

The Administrative and Program Services Division originated as the Budget and Management Division in 1987. It was renamed the Administrative Services Division in 1990. In 1992, the Administrative Services Division merged with the Program Services Division, established in 1989 as the Program Support Services Division, to form the Administrative and Program Services Division. The Division oversees program and administrative services.

PROGRAM SERVICES

Walter G. R. Wirsching, *Director*
(410) 333-6886

Program Services, established in 1989 as the Program Support Services Division, became the Program Services Division in 1990 and received its present name in 1992. It oversees: Program Monitoring; Substance Abuse Program Services; Placement and Expenditure Management; Program and Contract Development; and Special Programs.

PROGRAM MONITORING

Judith A. Mayer, *Administrator*
(410) 333-6868

Program Monitoring began as separate units for residential and nonresidential monitoring. These units were combined as Residential and Nonresidential Monitoring in 1993. Later, in July of 1993, the unit was renamed Program Monitoring.

To ensure compliance with licensing regulations, Program Monitoring oversees those private firms licensed by the Department of Juvenile Services to provide residential services for troubled youth. Those providers also under contract with the Department are monitored for contract compliance. Every fiscal year, a formal licensing or program audit is conducted for each licensed facility.

In addition to the annual audit, Program Monitoring develops a plan to monitor the unique characteristics and needs of each licensed program. Program Monitoring visits each site to check physical plants; conduct investigations; follow up on corrective action for compliance; interview staff and students; and observe programs.

CHARLES H. HICKEY, JR., SCHOOL
Richard Singleton, *Superintendent*

2400 Cub Hill Road
Baltimore, MD 21234 (410) 668-3300

The Charles H. Hickey, Jr., School originated in 1850 as the House of Refuge on Frederick Avenue in Baltimore City (Chapter 374, Acts of 1849). In 1910, renamed as Maryland School for Boys, the School moved to its present site near Loch Raven in northern Baltimore County. In 1918, it became Maryland Training School for Boys (Chapter 300, Acts of 1918). The School's present name, adopted in 1985, honors a former Baltimore County sheriff (Chapter 245, Acts of 1985).

The School serves as a detention center for youth awaiting trial and as a training school for young people committed by the court. The School cares for and treats delinquent youth between the ages of 15 and 17 (Code 1957, Art. 83C, sec. 2-117). Since September 1991, the School has been run by private firms under contract with the Department of Juvenile Services.

VICTOR CULLEN ACADEMY

David Morrison, *Superintendent*

6000 Cullen Drive
Sabillasville, MD 21780 (301) 241-4189

Opened in September 1992, Victor Cullen Academy is a secure commitment facility for delinquent boys in northwest Frederick County. The Academy, a State facility, is operated by a private firm under contract with the Department of Juvenile Services.

The Academy's origins date to 1908 when the State Sanatorium for tuberculosis patients was es-

tablished on the site. Placed under the Department of Health, the Sanatorium was renamed in 1949 as Victor Cullen State Hospital after Victor F. Cullen, M.D., a former member of the State Board of Health. The Hospital was reorganized in 1965 as the Victor Cullen School, a training or reform school for boys under the State Department of Public Welfare (Chapter 818, Acts of 1965). The School was transferred in 1967 to the Juvenile Services Administration, and in 1974, as the Victor Cullen Center, to what became the Developmental Disabilities Administration of the Department of Health and Mental Hygiene. The Center closed in 1991 and reopened as the Victor Cullen Academy in 1992 under the Department of Juvenile Services.

O'FARRELL YOUTH CENTER

John Yates, *Administrator*

7960 Henryton Road
Marriottsville, MD 21103 (410) 549-6330

Since it opened in 1986, O'Farrell Youth Center has been operated by private firms under contract with the Department of Juvenile Services. The Center is located in Howard County.

DONCASTER YOUTH CENTER

Vacancy, *Administrator*

Route 1, Box 423
Indian Head, MD 20640 (301) 246-4041

Opened in 1986, Doncaster Youth Center has been operated since then by private firms under contract with the Department of Juvenile Services. The Center is located in Charles County.

SUBSTANCE ABUSE PROGRAM SERVICES

Ruth A. Phillips, *Administrator*
(410) 333-4571

Substance Abuse Program Services oversees drug screening, referral, assessment, counseling, and treatment services for juvenile offenders.

ADMINISTRATIVE SERVICES

Vacancy, *Director*
(410) 333-6777

For the Department of Juvenile Services, Administrative Services oversees centralized support functions, including budgets and finance, maintenance, personnel management, procurement, and information services.

FIELD SERVICES DIVISION

Harry W. Langmead, *Executive Director*

321 Fallsway
Baltimore, MD 21202 (410) 333-1883

The Field Services Division originated as the Court Services Division. That former division was reorganized in 1988 as the Direct Care Services Division. In 1989, it was restructured as the Field Services Division.

The Division provides intake, probation and after-care services for delinquent youth. Through intake services, the Division decides for each juvenile whether court proceedings are appropriate. The Division also recommends to the court that adjudicated delinquents be placed on probation, in a day program, in a residential program, or committed to the Charles H. Hickey, Jr., School. The Division supervises delinquent youth during probation or placement and monitors them after their release from a residential facility or the Hickey School.

RESIDENTIAL SERVICES DIVISION

Phillip L. Colbert, *Executive Director*

321 Fallsway
Baltimore, MD 21202 (410) 333-3873

The Residential Services Division originated as the Institution and Detention Services Division, created in 1987. It became the Facilities and Residential Services Division in 1989 and was reorganized as the Residential Services Division in 1992.

The Division oversees supervision of Committed Programs, Detention Programs, Educational Services, and Health Services. This includes oversight of three community-based residences in Baltimore City, and five youth centers in Western Maryland for young people committed by the court. The Division also operates four detention centers and a community detention program for juveniles awaiting trial or disposition. In addition, the Division is responsible for transporting youth between court and State facilities.

COMMUNITY DETENTION

Hubert R. Jones, *Supervisor*
(410) 333-6215

For youth awaiting court trial or review, Community Detention provides an alternative to secure detention. Youths are able to remain in the community under intensive supervision, including daily surveillance by electronic monitoring devices.

STATEWIDE TRANSPORTATION

Vacancy, *Manager*
(410) 333-6869

The Department of Juvenile Services is responsible for transporting youth from the State facilities in which they reside to the courts and back again.

COMMITTED PROGRAMS

Rudy Adams, *Administrator*
(410) 333-6869

Committed Programs originated as Residential Programs and was reorganized under its present name in 1992. For youth committed by the court, residential programs in Baltimore City include the Maryland Youth Residence Center, and two group homes: Patterson House, and the William Donald Schaefer House. In Western Maryland, Committed Programs also is responsible for Youth Centers and the Washington County Holdover Facility.

MARYLAND YOUTH RESIDENCE CENTER

Samuel Lennon, Sr., *Acting Director*

721 Woodbourne Ave.
Baltimore, MD 21212 (410) 433-6041

The Maryland Youth Residence Center opened in 1972. Within a structured, nurturing environment, the Center provides boys, ages 8 to 14, with supervision; education; recreation; medical services; and individual, group and family counseling.

PATTERSON HOUSE

Barbara J. Rhodes, *Supervisor*

3810 West Rogers Ave.
Baltimore, MD 21215 (410) 433-6041

Patterson House, a group home for girls, started in 1968. It is a community-based residential program that offers counseling, supervision, education, recreation, and medical services for young women, ages 14 to 17.

WILLIAM DONALD SCHAEFER HOUSE

Charlotte P. Wainwright, *Program Director*

907-909 Druid Park Lake Drive
Baltimore, MD 21217 (410) 333-7152

Opened in 1972 as the Group Home for Boys, the Home was renamed for Governor William Donald Schaefer in April 1992. The House is a community-based residential program to prepare young men, ages 15 to 18, for independent living.

YOUTH CENTERS

Chester N. Bullard, *Superintendent*

Headquarters
326-328 Queen City Drive
Cumberland, MD 21501—1400 (301) 777-2400

The Department of Juvenile Services operates five Youth Centers in Western Maryland. Youth Centers serve older boys committed by various State courts and jurisdictions or transferred from the Charles H. Hickey, Jr., School (Chapter 370, Acts of 1955). Boys selected for transfer must be at least 15 and 1/2 years of age, in good physical

health, and interested in an active outdoor work and living experience.

The Youth Centers originated in 1955 as Boys Forestry Camps. They were renamed Youth Centers by the Board of Public Works on September 20, 1977. The Centers are combined into a single administrative unit with one budget and one central business management unit located in Cumberland (Code 1957, Art. 83C, sec. 2-117). Located in the same region, the Washington County Holdover Facility is overseen with the Youth Centers.

WASHINGTON COUNTY HOLDOVER FACILITY

Michael Wolford, *Supervisor*

Hagerstown, MD (301) 777-2489

In response to a federal initiative to move minors out of jails, Maryland established two holdover facilities in the late 1970s. One was closed in 1991 due to cost containment. The Washington County Holdover Facility still serves as a secure, temporary place of confinement for alleged or adjudicated juvenile delinquents. Detention in a holdover facility, however, is limited to less than 72 hours.

BACKBONE MOUNTAIN YOUTH CENTER

Robert L. McElvie, Jr., *Supervisor*

Route 1
Swanton, MD 21562 (301) 359-9190

In 1964, the General Assembly appropriated funds to establish a forestry camp at Backbone Mountain in Garrett County with facilities for thirty-five boys (Chapter 159, Acts of 1964). The Camp opened in May 1966. It was renamed Backbone Mountain Youth Center in 1977.

GREEN RIDGE YOUTH CENTER

Nancy E. Seifert, *Supervisor*

Flintstone, MD 21530 (301) 478-2930

In May 1955, Green Ridge Youth Center originated as Green Ridge Forestry Camp for Boys in Allegany County. Originally, the Camp was operated by the State Department of Public Welfare in cooperation with the State Department of Forests and Parks. In 1977, the Camp was renamed Green Ridge Youth Center. The Center accommodates thirty-five boys.

MAPLE RUN YOUTH CENTER

Glen Gamble, *Supervisor*

Flintstone, MD 21530 (301) 478-2251

The 1965 General Assembly appropriated funds to establish a forestry camp at Maple Run in the Green Ridge State Forest, Allegany County (Chapter 743, Acts of 1965). The Camp opened in April 1967 with facilities for thirty-five boys. The Camp was renamed Maple Run Youth Center in 1977.

MEADOW MOUNTAIN YOUTH CENTER

B. Dan Hoyle, *Supervisor*

Route 2
P.O. Box 75
Grantsville, MD 21535 (301) 895-5669

Meadow Mountain Youth Center originated as Meadow Mountain Forestry Camp for Boys in June 1958 (Chapter 454, Acts of 1957). The Camp reopened as Meadow Mountain Youth Center in October 1984 in Garrett County. With facilities for thirty boys, the Center treats youth who suffer from alcohol or substance abuse.

SAVAGE MOUNTAIN YOUTH CENTER

Harry W. Grove, Jr., *Supervisor*

Lonaconing, MD 21539 (301) 463-2244

The success of the first boys' forestry camp at Green Ridge prompted the General Assembly to appropriate funds for additional facilities in 1956 (Chapter 98, Acts of 1956). Lonaconing Forestry Camp for Boys opened in December 1957. The Camp was renamed Savage Mountain Youth Center in 1977 and now accommodates thirty-five boys.

DETENTION FACILITIES

Vacancy, *Administrator*

(410) 333-2663

Detention Facilities oversees four detention centers for juveniles awaiting trial. These include Cheltenham Youth Facility, J. DeWeese Carter Center, Alfred D. Noyes Children's Center, and Thomas J. S. Waxter Children's Center.

CHELTENHAM YOUTH FACILITY

Moses McAllister, *Superintendent*

Cheltenham, MD 20623 (301) 782-4223

The Cheltenham Youth Facility originated in 1870 as the House of Reformation and Instruction for Colored Children (Chapter 392, Acts of 1870). In 1937, it became the Cheltenham School for Boys (Chapter 70, Acts of 1937). The School was renamed Boys' Village of Maryland in 1949 (Chapter 692, Acts of 1949). In May 1991, a unit for girls was transferred to the facility from the Charles H. Hickey, Jr., School. The facility was renamed Cheltenham Youth Facility in 1992 (Chapter 8, Acts of 1992).

The Facility provides for the care and detention of youths awaiting trial or court disposition from Baltimore City, and Prince George's, Calvert, Charles and St. Mary's counties (Code 1957, Art. 83C, sec. 2-117).

J. DeWEESE CARTER CENTER

Merrick B. Thayer, *Superintendent*

P.O. Box 229
Scheeler Road
Chestertown, MD 21620 (410) 778-6444

The J. DeWeese Carter Center is a maximum security detention center for ten boys and five girls. Opened in August 1982, the Center serves the nine counties of the Eastern Shore (Code 1957, Art. 83C, sec. 2-117). The Center was named for Judge J. DeWeese Carter (1904-1977), who served on the Court of Special Appeals from 1971 to 1973.

ALFRED D. NOYES CHILDREN'S CENTER

Ann E. Sentman, *Superintendent*

9925 Blackwell Road
Rockville, MD 20850 (410) 792-0865

The Alfred D. Noyes Children's Center was authorized in 1970 (Chapter 101, Acts of 1970; Chapter 179, Acts of 1972, as modified in the General Construction Loan Act of 1974). The Center was named for Alfred D. Noyes, who was the Judge for Juvenile Causes in Montgomery County at the time of the Center's creation.

Opened in September 1977, the Noyes Center is a regional detention facility for youths from Montgomery and Western Maryland counties. The Center offers secure temporary care for alleged or adjudicated delinquents. It has the capacity to serve thirty young people (Code 1957, Art. 83C, sec. 2-117).

THOMAS J. S. WAXTER CHILDREN'S CENTER
Vanessa L. Hatten, *Superintendent*

375 Red Clay Road, S.W.
Laurel, MD 20810 (410) 792-7416

Opened in November 1963, the Thomas J. S. Waxter Children's Center was first known as the Southern Maryland Children's Center (Chapter 38, Acts of 1962). The Center was renamed in 1963 to honor Thomas J. S. Waxter, who served as Director of the State Department of Public Welfare from 1953 until his death in 1962. (Chapter 131, Acts of 1963).

The Waxter Children's Center is a facility for juvenile detention and evaluation. Housing forty boys, the Center serves mainly Anne Arundel and Howard counties, and Baltimore City (Code 1957, Art. 83C, sec. 2-117).

EDUCATIONAL SERVICES

Charles F. Stewart, *Superintendent of Education*
(410) 333-6765

Educational Services administers and supervises academic, vocational and special education programs. The office also oversees contractual services and implements federal education programs.

HEALTH SERVICES

M. Anne Fox, *Director*
(410) 333-6768

Health Services provides clinical, managerial and administrative guidance to health services in Department facilities and programs.

DEFUNCT DEPARTMENTAL AGENCIES

ACCOUNTING SERVICES

Functions were consolidated under Budget and Finance in 1993.

ADMINISTRATIVE SERVICES DIVISION

Merged with the Program Services Division in 1992 to form the Administrative and Program Services Division.

ALLEGANY COUNTY HOLDOVER FACILITY

Closed in 1991 due to cost containment.

ARTHUR G. MURPHY, SR., YOUTH SERVICES CENTER

Closed in November 1991 due to cost containment.

BOYS' VILLAGE OF MARYLAND

Renamed Cheltenham Youth Facility in 1992 (Chapter 8, Acts of 1992).

BUDGET & AUDITING

Renamed Budget and Finance in 1993.

COMMUNITY SERVICES DIVISION

In 1992, functions of the Division were assigned to the Residential Services Division and the Administrative and Program Services Division.

FACILITIES & RESIDENTIAL SERVICES DIVISION

The Division was reorganized in 1992 as the Residential Services Division.

GROUP HOME FOR BOYS

Under Committed Programs, renamed William Donald Schaefer House in 1992.

NONRESIDENTIAL MONITORING

In 1993, functions were combined to form Residential and Nonresidential Monitoring.

PROGRAM SERVICES DIVISION

Merged with the Administrative Services Division in 1992 to form the Administrative and Program Services Division.

RESEARCH & MANAGEMENT INFORMATION SERVICES

Renamed in 1993 as Information Services.

RESIDENTIAL & NONRESIDENTIAL MONITORING

Renamed Program Monitoring in July 1993.

RESIDENTIAL PROGRAMS

In 1992, reorganized as Committed Programs under the Residential Services Division.

DEPARTMENT OF
LICENSING & REGULATION

William A. Fogle, Jr., *Secretary of Licensing & Regulation*

..... (410) 333-6200
Joseph E. Owens, *Deputy Secretary*..... (410) 333-6200
Nancy B. Burkheimer, *Assistant Secretary*..... (410) 333-4181
Judith B. Donaldson, *Assistant Secretary*..... (410) 333-6200
Francis X. Pugh, *Principal Counsel*..... (410) 333-2934

501 St. Paul Place
Baltimore, MD 21202

(410) 333-6200
TTY for deaf: (410) 383-7555
fax: (410) 333-1229

BUDGET (CODE 34.00.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$24,961,734	\$24,837,948	\$27,239,513
Special Funds	\$ 3,267,509	\$ 3,213,449	\$ 3,911,203
Federal Funds	\$ 2,867,212	\$ 2,990,021	\$ 3,211,493
Reimbursable Funds	\$ 49,827
Total Funds	\$31,096,455	\$31,091,245	\$34,362,209
Staff			
Authorized Positions	629.45	578.45	407.95
Contractual Positions (FTE)	0	0	0
Total Staff	629.45	578.45	407.95

MANDATED REPORTS

Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.
Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.
Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid and requested increases due Aug. 15.
Annual Report to Records Management Division of Department of General Services on forms management due July 31.
Annual Report to Secretary of General Services on personal records.
Annual Report of Commissioner of Labor & Industry to Governor & Secretary of Licensing & Regulation due "as early in calendar year as is reasonably possible."
Annual Report of Commissioner of Labor & Industry to General Assembly on inspections of work sites and practices of industries and employers with excessive safety violations.
Annual Report of Commissioner of Labor & Industry to Legislative Policy Committee on safety training & accident rate of power equipment operators due Dec. 15.
Annual Report of Maryland Racing Commission to Legislative Policy Committee on satellite simulcast betting due opening day of legislative session.
Annual Report of Maryland Racing Commission to General Assembly on intertrack wagering due Nov. 1.
Annual Report of Real Estate Commission to General Assembly on resolution of complaints due Oct. 1.
Annual Report of State Athletic Commission to Secretary of Licensing & Regulation.
Annual Report of State Bank Commissioner to Governor due June 30.
Annual Report of State Bank Commissioner to General Assembly on effects of interstate banking due Oct. 1.
Annual Report of State Board of Foresters to Governor due Sept. 30.

DEPARTMENT OF LICENSING & REGULATION

Governor William Donald Schaefer

William A. Fogle, Jr.
Secretary
(410) 333-6200

Joseph E. Owens
Deputy Secretary
(410) 333-6200

Francis X. Pugh
Principal Counsel
(410) 333-2934

Nancy B. Burkheimer
Assistant Secretary
(410) 333-4181

Judith B. Donaldson
Assistant Secretary
(410) 333-6200

Administration

- Administrative Services
Roger B. Sullivan
(410) 333-2780
- Fiscal Services
J. Richard Danaher
(410) 333-6446
- Legislative Services
Judith B. Donaldson
(410) 333-6200
- Management Info Systems
Robert L. Burkhardt
(410) 333-4690
- Personnel Services
Thomas J. Wilkinson, Jr.
(410) 333-6200

Financial Regulation

- State Bank Commissioner
Margie H. Muller
(410) 333-6808
- Commr. of Consumer Credit
Alan T. Fell
(410) 333-6801
- Financial Audit Services Team
Louis A. Reinhardt, Jr.
(410) 333-6823
- Md. Deposit Insurance Fund
Patrick M. McCracken
(410) 333-8762

Labor & Industry Henry Koellein, Jr. (410) 333-4179

- Occupational Safety & Health
Milton H. F. Saul
(410) 333-4195
- Prevailing Wage
Richard Avallone
(410) 333-4175
- Safety Inspection
James A. Morkosky
(410) 333-4155

Occupational & Professional Licensing Mario W. Francioli (410) 333-6209

- State Bd. of Architects
(410) 333-6322
- State Athletic Comm.
(410) 333-6313
- State Bd. of Barbers
(410) 333-6320
- State Bd. of Cosmetologists
(410) 333-6320
- State Bd. of Master Electricians
(410) 333-6322
- State Bd. of Examining Engineers
(410) 333-6322
- State Bd. of Prof. Engineers
(410) 333-6322
- State Bd. of Foresters
(410) 333-6322
- State Bd. of Heating, Ventilation, Air-Cond. & Refrig. Contractors
(410) 333-6590
- MD Home Improvement Comm.
(410) 333-6309
- State Bd. of Certified Interior Designers
(410) 333-8087
- Md. Racing Commission
John P. McDaniel
(410) 333-6267
- State Bd. for Prof. Land Surveyors
(410) 333-6322
- State Bd. of Examiners of Landscape Architects
(410) 333-6322
- State Bd. of Pilots
(410) 333-6322
- State Bd. of Plumbing
(410) 333-6322
- State Bd. of Public Accountancy
(410) 333-6322
- State Real Estate Comm.
(410) 333-6230
- St. Comm. of Real Estate Appraisers
(410) 333-6590
- Licensure of Secondhand Precious Metal Object Dealers & Pawnbrokers
(410) 333-6322
- Licensure of Sports Agents
(410) 333-6313

Racing Kenneth A. Schertle (410) 333-6267

Annual Report of State Board of Plumbing to General Assembly on advanced water conservation technology due July 1.
Annual Report of State Real Estate Commission to Secretary of Licensing & Regulation.
Quarterly Report to Secretary of Personnel on part-time positions.
Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.
Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (34.01.01)

FY1994 appropriation \$4,520,421
 FY1994 authorized positions 72
 William A. Fogle, Jr., *Secretary of Licensing & Regulation*
 (410) 333-6200
 Joseph E. Owens, *Deputy Secretary*. . . (410) 333-6200

PRINCIPAL COUNSEL

Francis X. Pugh. (410) 333-2934

ASSISTANT SECRETARY

Judith B. Donaldson. (410) 333-6200

ADMINISTRATIVE SERVICES

Roger B. Sullivan, *Director*. . . (410) 333-2780

FISCAL SERVICES

J. Richard Danaher, *Administrator*
 (410) 333-6446

LEGISLATIVE SERVICES

Judith B. Donaldson, *Liaison* (410) 333-6200

MANAGEMENT INFORMATION SYSTEMS

Robert L. Burkhardt, *Director*
 (410) 333-4690

PERSONNEL SERVICES

Thomas J. Wilkinson, Jr., *Director*
 (410) 333-6200

NEW HOME WARRANTY SECURITY PLANS

. (410) 333-6200

ASSISTANT SECRETARY

Nancy B. Burkheimer. (410) 333-4181

DIVISION OF FINANCIAL REGULATION

(34.03.01)

FY1994 appropriation \$2,738,927
 FY1994 authorized positions 52

STATE BANK COMMISSIONER (34.03.01.02)

FY1994 appropriation. \$468,437
 FY1994 authorized positions. 7

Margie H. Muller, *State Bank Commissioner*
 (appointed by Secretary of Licensing &
 Regulation with Governor's approval)
 (410) 333-6808

David M. Porter, *Deputy State Bank
 Commissioner*. (410) 333-6808

BANKING BOARD

Vacancy, *Chairperson*

*Appointed by Governor with advice of
 Secretary of Licensing & Regulation:*
 Saretha Gaskins Green, 1994; Robert N.
 Santoni, Sr., 1994; Frank P. Bramble, Sr.,
 1995; E. Roy Owens, 1995; Lloyd W.
 Jones, 1996; Charles H. Foelber, 1998;
 one vacancy.

Ex officio: Louis L. Goldstein, Comptroller
 of the Treasury

COMMISSIONER OF CONSUMER CREDIT

(34.03.01.03)

FY1994 appropriation \$188,141
 FY1994 authorized positions 2

Alan T. Fell, *Commissioner of Consumer Credit*
 (appointed by Secretary of Licensing &
 Regulation with Governor's approval)
 (410) 333-6801

COLLECTION AGENCY LICENSING BOARD

Chairperson: Alan T. Fell, Commissioner
 of Consumer Credit. (410) 333-6801

*Appointed by Governor with Senate advice &
 consent:* Stephen D. Hannan; Paul E.
 Hartman; Michele T. Rozner; Leon I.
 Snyder. *Terms expire 1993.*

FINANCIAL AUDIT SERVICES TEAM (FAST)

(34.03.01.05)

FY1994 appropriation \$2,081,349
 FY1994 authorized positions 43

Louis A. Reinhardt, Jr., *Director* (appointed
 by Secretary of Licensing & Regulation
 with Governor's consent). (410) 333-6823
 William L. Foster, *Deputy Director*
 (410) 333-6330

STATE OF MARYLAND DEPOSIT INSURANCE FUND CORPORATION

(34.03.02.01)

FY1994 appropriation \$244,968
 FY1994 authorized positions 3

Patrick M. McCracken, *Fund Director*
 (appointed by Governor). (410) 333-8762
 Edward H. Kappel, *Deputy Director*
 (410) 333-8762

BOARD OF DIRECTORS

Goodloe E. Byron, Jr., *Chairperson*

Appointed by Governor: Rebecca M.
 Bednarik; Michael J. Felber; Thomas M.
 Fox; Raymond G. Rolle, Sr.; James R.
 Young; two vacancies. *Terms expire 1993.*

DIVISION OF LABOR & INDUSTRY (34.04.01)

FY1994 appropriation \$8,560,560
 FY1994 authorized positions 182

Henry Koellin, Jr., *Commissioner of Labor &
 Industry* (appointed by Secretary of Licensing
 & Regulation with Governor's approval)
 (410) 333-4179

Ileana O'Brien, *Deputy Commissioner*
 (410) 333-4193

OCCUPATIONAL SAFETY & HEALTH

Milton H. F. Saul, *Assistant Commissioner for
 Occupational Safety & Health*

. (410) 333-4195
 Jo Ann Orlinsky, *MOSH Administrator*
 (410) 333-4198

OCCUPATIONAL SAFETY & HEALTH

ADVISORY BOARD

Howard E. Marshall, *Chairperson*, 1997
 (410) 333-4184

Appointed by Commissioner of Labor & Industry with approval of Secretary of Licensing & Regulation: Robert L. Lawson, 1994; Robert C. Nobile, 1994; Katherine Farrell, M.D., 1995; Bert Behringer, 1997; Barbara N. Gilford, 1997; Margaret A. McGinty, 1997; Charles McNemar, 1997; Edward W. Quidas, Jr., 1997; Michael C. Snead, 1997; Shirin deSilva, M.D., 1998.

ADVISORY COMMITTEE ON SAFETY TRAINING PROGRAMS FOR POWER EQUIPMENT OPERATORS
..... (410) 333-4184

Appointed by Governor: not yet appointed
Ex officio: Henry Koellein, Jr.,
Commissioner of Labor & Industry

PUBLIC SECTOR CONSULTATION
..... (410) 333-4135

PRIVATE SECTOR CONSULTATION
..... (410) 333-4218

SAFETY COMPLIANCE SERVICES
Craig Lowry, *Chief* ... (410) 333-4197

SAFETY ENGINEERING EDUCATION & TECHNICAL SERVICES
Edwin Brodka, *Chief*.. (410) 333-6652

PREVAILING WAGE
Richard Avallone, *Supervisor* (410) 333-4175

ADVISORY COUNCIL ON PREVAILING WAGE RATES
William P. Kaczorowski, *Chairperson*,
1994. (410) 333-4175

Appointed by Governor (who names chair) with advice of Secretary of Licensing & Regulation and Senate advice & consent: Jerry M. Sheppard, 1994; Michael G. Callas, 1995; Bryan S. Coster, 1995; William A. Cather, 1996; one vacancy.

SAFETY INSPECTION
James A. Morkosky, *Administrator*
..... (410) 333-4155

RAILROAD SAFETY & HEALTH
..... (410) 333-4242

AMUSEMENT RIDE & ELEVATOR SAFETY INSPECTION
Rudolph Gondeck (410) 333-4155
..... (410) 333-4234

STATE AMUSEMENT RIDE SAFETY ADVISORY BOARD
Therese Breza, *Chairperson*, 1994
..... (410) 333-4184

Appointed by Governor (who names chair) with Senate advice & consent: John F. Burgan, 1994; Michael H. Jones, 1994; Ralph E. Shaw, 1994; Howard M. Mosner, Jr., 1995; Susan F. Dolan, 1996; Nancy D. Saxon, 1996; Emil G. Germanos, 1997; Granville D. Trimper, 1997.

SPECIAL ADVISORY COMMITTEE ON ELEVATORS
Robert L. Seymour, *Chairperson*
..... (410) 333-4184

Appointed by Commissioner of Labor & Industry: John F. Bender; Anthony Brundi; Christopher G. Cromwell; Frank J. Dabkowski; Joseph Frask; Rudolph Gondeck; David M. Hammerman; W. William Hammett;

Terance P. Lee; Kenneth Mike Rafferty; Rudolph S. Stewart; two vacancies.

BOILER & PRESSURE VESSEL SAFETY INSPECTION
Myron H. Diehl, Jr. (410) 333-4160

BOARD OF BOILER RULES
Louis A. Kochler, Jr., *Chairperson*,
1995 (410) 333-4184

Appointed by Governor (who names chair) with advice of Secretary of Licensing & Regulation and Senate advice & consent: Oswald L. Lockard, 1993; Arthur E. Lundvall, Jr., 1993; William M. Goodwin, Jr., 1995; Ashwani K. Gupta, Ph.D., 1996; Bryan S. Coster, 1997; Kenneth Donithan, 1997; Russell I. Mullican, 1997.

Ex officio: Henry Koellein, Jr.,
Commissioner of Labor & Industry

DIVISION OF OCCUPATIONAL & PROFESSIONAL LICENSING (34.06.01)
FY1994 appropriation \$4,512,579
FY1994 authorized positions 83.95
Mario W. Francioli, *Commissioner*
..... (410) 333-6209
Harry Loleas, *Deputy Commissioner*
..... (410) 333-6209

STATE BOARD OF ARCHITECTS
Mary E. Mays, *Executive Director*
..... (410) 333-6322
Daniel W. Bennett, Jr., *Chairperson*, 1998

Appointed by Governor (who names chair) with advice of Secretary of Licensing & Regulation & Senate advice & consent: Charles H. Bohl, 1994; Arthur D. Ebersberger, 1994; Donald B. Ratcliffe, 1996; Lowell E. Nelson, 1997; Mary Louise Williams, 1998; one vacancy.

STATE ATHLETIC COMMISSION
Dennis L. Gring, *Executive Secretary*
..... (410) 333-6313
D. Chester O'Sullivan, *Chairperson*, 1999

Appointed by Governor with advice & consent of Secretary of Licensing & Regulation: Albert J. Flora, 1995; Charles P. Brown, Esq., 1997; Ben Alperstein, 1999; one vacancy.

STATE BOARD OF BARBERS
Kathleen A. Harryman, *Administrator*
..... (410) 333-6320

John O. Gatton, Sr., *President*, 1994
Morgan J. Crossney, *Secretary*, 1995
Vacancy, *Treasurer*

Appointed by Governor (who names president, secretary & treasurer) with advice of Secretary of Licensing & Regulation: Sandra R. Berman, 1994; Phillip S. Mazza, 1995; Joseph J. Needleman, 1998; two vacancies.

STATE BOARD OF COSMETOLOGISTS
Kathleen A. Harryman, *Administrator*
..... (410) 333-6320
Robert E. Herlth, *Chairperson*, 1994

Appointed by Governor with advice of Secretary of Licensing & Regulation: Arlinda Harris, 1995; Willard G. Hoeltzel, 1995; Teresa Zanelotti-Julian, 1996; one vacancy.

STATE BOARD OF MASTER ELECTRICIANS
Charles P. Kazlo, *Executive Director*
..... (410) 333-6322
Vacancy, *Chairperson*

Appointed by Governor with Senate advice & consent: Wade H. Sheriff, Jr., 1990; Robert R. Miley, 1992; Leonard L. Johnson, 1994; Leon A. Peters, 1994; Kenneth B. Twining, 1994; Susan Shifler Green, 1996; Walter K. Sterling, 1996; two vacancies.

BOARD OF EXAMINING ENGINEERS
Charles P. Kazlo, *Executive Director*
..... (410) 333-6322
Lawrence L. Vallario, *Chairperson*, 1996

Appointed by Governor with advice of Secretary of Licensing & Regulation: John R. Williams, 1994; three vacancies.

STATE BOARD FOR PROFESSIONAL ENGINEERS
Mary E. Mays, *Executive Director*
..... (410) 333-6322
Robert W. Davies, *Chairperson*, 1996

Appointed by Governor with advice of Secretary of Licensing & Regulation and Senate advice & consent: Melvin Hotz, 1994; David S. Pearl, 1995; John E. Harms, 1997; Benjamin L. Harris, Ph.D., 1998; one vacancy.

STATE BOARD OF FORESTERS
Mary E. Mays, *Executive Director*
..... (410) 333-6322
Robert C. Webster, Jr., *Chairperson*, 1997

Appointed by Governor with Senate advice & consent: Henry C. Daniels, 1994; M. Teresa Dickerson-Batchelor, 1994; Ellen O. Parsons, 1994; W. Allen Jones, Jr., 1995; Tunis J. Lyon, 1996; Eugene A. Piotrowski, 1998.

STATE BOARD OF HEATING, VENTILATION, AIR-CONDITIONING, & REFRIGERATION CONTRACTORS
Charles P. Kazlo, *Executive Director*
..... (410) 333-6590
Charles E. Smith, *Chairperson*, 1997

Appointed by Governor: C. Nevin Haines, 1994; Richard L. Oden, 1994; Norman R. Baker, 1995; Oliver W. Clemons, 1995; Leo W. Shanks, 1995; David P. Scheffenacker, Jr., 1997.

MARYLAND HOME IMPROVEMENT COMMISSION
Georgia Duffee, *Executive Director*
..... (410) 333-6309
Seymour R. Goldstein, Esq., *Chairperson*, 1996

Appointed by Governor with advice of Secretary of Licensing & Regulation: H. Lawrence Hall, 1993; David P. Scheffenacker, 1994; John F. Borz, 1995; Steven I. Feldman, 1995; Frank J. Duchacek, Jr., 1996; George B. Rose, Esq., 1997.

STATE BOARD OF CERTIFIED INTERIOR DESIGNERS
Mary E. Mays, *Executive Director*
..... (410) 333-8087
Vacancy, *Chairperson*

Appointed by Governor with advice of Secretary of Licensing & Regulation & Senate advice & consent: Dimitra M. Tangires, 1994; Terri R. Jory, 1995; George L. Mojzisek, 1995; Allan M. Shaivitz, 1995; Sarah B. Jenkins, 1996; Rita St. Clair, 1996; Juanita Vinas, 1996.

STATE BOARD FOR PROFESSIONAL LAND SURVEYORS
Mary E. Mays, *Executive Director*
..... (410) 333-6322
Charles E. Maloy, *Chairperson*, 1997

Appointed by Governor (who names chair) with advice of Secretary of Licensing & Regulation and Senate advice & consent: Michael M. Hart, 1994; Ralph H. Donnelly, 1994; John R. Lautenberger, 1995; Russell E. Lowman, 1995; Frederick Y. Ward, 1997.

STATE BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS
Mary E. Mays, *Executive Director*
..... (410) 333-6322
David L. Parrish, *Chairperson*, 1996

Appointed by Governor with advice of Secretary of Licensing & Regulation and Senate advice & consent: John B. Slater, 1994; William F. Kirwin, 1995; Hardev Singh Palta, 1995; David P. Scheffenacker, Jr., 1995.

STATE BOARD OF PILOTS
Mary E. Mays, *Executive Director*
..... (410) 333-6322
Milton B. Sachse, *Chairperson*, 1992

Appointed by Governor (who names chair) with advice of Secretary of Licensing & Regulation: William F. X. Band III, 1993; John R. Herbert, 1993; David L. Bindler, 1994; Donald W. Carroll, Jr., 1994; Brian H. Hope, 1994; Donald Klein, 1994.

Ex officio: Judith B. Donaldson, designee of Secretary of Licensing & Regulation; Michael R. Watson, President, Association of Maryland Pilots.

STATE BOARD OF PLUMBING
Charles P. Kazlo, *Executive Director*
..... (410) 333-6322
Charles J. Morgan, Jr., *Chairperson*, 1996

Appointed by Governor (who names chair) with advice of Secretary of Licensing & Regulation and Senate advice & consent: James C. Fitzsimmons, 1989; Elmer Doan, 1993; John E. Mertens, 1993; Harry T. Phoebus, Jr., 1994; Edwin E. Schanken, 1994; Richard J. Small, 1994; Clive T. Hendrix, 1995; Gerard J. Conis, 1996; Lawrence A. Snoops, 1996.

STATE BOARD OF PUBLIC ACCOUNTANCY
Mary E. Mays, *Executive Director*
..... (410) 333-6322
Donald E. Howard, *Chairperson*, 1993

Appointed by Governor with advice of Secretary of Licensing & Regulation: Kara C. King Bess, 1993; Charles F. Imhoff, 1994; David W. Shrodes, 1994; William R. Bosley, 1995; Thomas F. Ellis III, 1995; Victoria Sharp Rymer, Ph.D., 1995.

STATE REAL ESTATE COMMISSION
Elizabeth A. Beggs, *Executive Director*
..... (410) 333-6230
Robert E. Mitchell, *Chairperson*, 1994

Appointed by Governor with advice of Secretary of Licensing & Regulation and Senate advice & consent: John W. Steffey, Sr., 1993; Michael P. Goodfellow, 1994; M. Neil Brownawell II, 1995; John F. Haggerty, 1995; Billie D. Landbeck, 1995; Lloyd H. Scay, Jr., 1995; Julian L. Morgan, Jr., 1996; Maurice C. Pearl, 1996; Mary L. Rosendale, 1997.

STATE COMMISSION OF REAL ESTATE APPRAISERS

Charles P. Kazlo, *Executive Director*
 (410) 333-6590
 William G. Bowen, *Chairperson*, 1996

Appointed by Governor with advice of Secretary of Licensing & Regulation & Senate advice & consent: Nancy J. Hagner, 1992; Alicia J. Foster, 1993; William H. Norris, 1993; Joseph M. Gough, 1994; George W. Lutz III, 1994; Mildred G. Stansbury, 1994; Charles W. White, 1994; Peter P. T. Merani, Ph.D., 1996.

LICENSURE OF SECONDHAND PRECIOUS METAL OBJECT DEALERS & PAWNBROKERS

Mary E. Mays, *Executive Director*
 (410) 333-6322

LICENSURE OF SPORTS AGENTS

Dennis L. Gring, *Director* . . . (410) 333-6313

DIVISION OF RACING (34.05.01)

FY1994 appropriation \$3,123,249

FY1994 authorized positions 15

Kenneth A. Schertle, *Executive Director*
 (410) 333-6267

MARYLAND RACING COMMISSION

John P. McDaniel, *Chairperson*, 1996
 (410) 333-6267

Appointed by Governor (who names chair) with Senate advice & consent: Allan C. Levey, D.D.S., 1994; Carole M. McGowan, 1994; Ordell

Braase, 1995; John H. Mosner, Jr, 1995; Ernest J. Colvin, D.D.S., 1996; Eric Frederick, 1997; Carroll F. Hopkins, 1997; one vacancy.

MARYLAND-BRED RACE FUND ADVISORY COMMITTEE

John H. Mosner, *Chairperson*, 1994
 (410) 333-6267

Appointed by Maryland Racing Commission with approval of Secretary of Licensing & Regulation: Leonard Kale; J. W. Y. Martin, Jr.; Howard M. Mosner, Jr.; Katharine M. Voss. *Terms expire 1994.*

MARYLAND STANDARD BRED RACE FUND ADVISORY COMMITTEE

Eric Frederick, *Chairperson*, 1994
 (410) 333-6267

Appointed by Maryland Racing Commission with approval of Secretary of Licensing & Regulation: Ed Leuger, 1994; Gerald Brittingham, 1995; Thomas Barry, 1996; James Steele, 1997.

MARYLAND JOCKEY INJURY COMPENSATION FUND, INC., BOARD OF DIRECTORS

..... (410) 333-6267

Appointed by Secretary of Licensing & Regulation: Richard Hoffberger; Michael Hopkins; Wayne Wright.

ORIGIN & FUNCTIONS

The Department of Licensing and Regulation supervises many of the State's licensing and regulatory boards. Created in 1970, the Department consolidated over thirty State agencies and boards responsible for licensing and regulating businesses, professions, and trades.

The oldest of the Department's agencies date to the nineteenth century: the Bureau of Statistics and Information (1884); and the State Board of Examining Engineers (1892). More boards were established in the twentieth century: the Board of Examiners of Public Accountants (1900); the Board of Barber Examiners (1904); the State Board of Commissioners of Practical Plumbing; the Maryland State Board of Censors (1916); the State Athletic Commission and Maryland Racing Commission (1920); the Board of Examiners and Registration of Architects, and the Board of Hairdressers and Beauty Culturists (1935); the State Board of Registration for Professional Engineers, and the Real Estate Commission of Maryland (1939); and the Maryland Home Improvement Commission (1962).

Some early regulatory agencies became obsolete. Functions, for example, of the Examiners of Horseshoers, formed in 1898, and the Board of Examining Moving Picture Machine Operators, established in 1910, were discontinued. Enduring agencies operated as separate entities.

The first effort to bring together licensing and regulatory boards came in 1951, when the Central License Office was authorized to house five boards (Chapter 280, Acts of 1951). The Office provided office space and clerical services to the Board of Barber Examiners, the Board of Examining Engineers, the Board of Examiners of Motion Picture Machine Operators, the Board of Electrical Examiners and Supervisors, and the State Board of Commissioners of Practical Plumbing. Boards that licensed and regulated health care and environmental professionals were placed under the Department of Health and Mental Hygiene as that department was organized in 1969. A year later, the Central License Office was abolished and all remaining licensing and regulatory boards became part of the Department of Licensing and Regulation (Chapter 402, Acts of 1970). As new boards were established, they were placed under the Department's supervision: the Maryland Board of Examiners of Landscape Architects (1971); the State Board of Registration for Foresters (1972); the State Board of Registration for Professional Land Surveyors (1977); the State Commission of Real Estate Appraisers (1990); the State Board of Certified Interior Designers (1991); and the State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors (1992).

The Department is organized into four divisions: Financial Regulation; Labor and Industry; Occupational and Professional Licensing; and Racing. The Division of Financial Regulation controls the operation

of banks, credit unions, consumer loan companies, sales finance companies, mortgage companies, and collection agencies. Protection for workers is provided by the Division of Labor and Industry, which sets safety standards and promotes harmony between employers and employees. The Division also protects the public by inspecting railroads, boilers, elevators, and amusement rides. Standards of performance for several vocations are enforced by the Division of Occupational and Professional Licensing. The Division supervises a variety of specialized occupations, including accountants, architects, engineers, cosmetologists, barbers, home improvement contractors, and real estate brokers. The Division regulates the sports of boxing and wrestling as well. The Maryland Racing Commission, through the Division of Racing, regulates thoroughbred and harness horse racing.

OFFICE OF THE SECRETARY

William A. Fogle, Jr., *Secretary of
Licensing & Regulation*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6200

The Secretary of Licensing and Regulation heads the Department and is appointed by the Governor with Senate advice and consent (Code 1957, Art. 41, secs. 8-101 through 8-301). The Secretary serves on the Governor's Executive Council; the Governor's Construction Industry Employers' Advisory Council; the Interdepartmental Advisory Committee for Minority Affairs; the Advisory Council on Landlord-Tenant Affairs; and the Asbestos Oversight Committee.

The Secretary is assisted by the Deputy Secretary, the Assistant Secretary for administration, and the Assistant Secretary for programs.

DEPUTY SECRETARY

Joseph E. Owens, *Deputy Secretary*
(410) 333-6200

Reporting directly to the Deputy Secretary are the two Assistant Secretaries who oversee administration and the work of the Department's Divisions.

ASSISTANT SECRETARY

Judith B. Donaldson, *Assistant Secretary*
(410) 333-6200

The Assistant Secretary for administration oversees the Department's administrative functions. These include financial planning, expenditure control, budget preparation, grants management, procurement processing, personnel management, fair employment practices, substance abuse screening, data processing and management information systems, general services, facilities maintenance and security, inventory control, and risk management. The Assistant Secretary also serves as liaison with other State agencies, the legislature, the gubernatorial staff, and the federal government.

Under the Assistant Secretary are five administrations: Administrative Services; Fiscal Services; Legislative Services; Management Information Systems; and Personnel Services.

ASSISTANT SECRETARY

Nancy B. Burkheimer, *Assistant Secretary*
(410) 333-4181

The programs of the Department are overseen by the Assistant Secretary responsible for programs. Under the Assistant Secretary are the Department's four divisions: Financial Regulation; Labor and Industry; Occupational and Professional Licensing; and Racing.

DIVISION OF FINANCIAL REGULATION

The Division of Financial Regulation includes the State Bank Commissioner; the Commissioner of Consumer Credit; and the Financial Audit Services Team (FAST); and the State of Maryland Deposit Insurance Fund Corporation.

STATE BANK COMMISSIONER

Margie H. Muller, *State Bank Commissioner*
David M. Porter, *Deputy State Bank Commissioner*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6808

The office of the State Bank Commissioner was created in 1910 (Chapter 219, Acts of 1910). The Commissioner's office has general supervision over all banking institutions in the State except national banks. It must examine each institution at least once every calendar year, at such other times as the Commissioner deems expedient, and at any time upon request of the board of directors of the institution. These examinations may be made in conjunction with federal regulatory agencies.

Every bank, trust company, and mutual savings bank is required to submit under oath to the State Bank Commissioner at least two reports in each calendar year. The reports must exhibit in detail the

resources and liabilities of the institution. These reports are published in local newspapers.

All new State banking institutions must incorporate under the supervision of the State Bank Commissioner and must obtain a certificate before opening for business. The Commissioner must approve all applications for a branch office made by a State bank, trust company, or mutual savings bank, and must pass upon all amendments to their charters as well as the establishment of affiliates and subsidiaries. The Commissioner also must approve any mergers or voluntary liquidations and acquisitions of State-chartered or national banks by out-of-state bank holding companies. On June 30 of each year, the Commissioner submits a written report to the Governor (Code Financial Institutions Article, secs. 2-101 through 5-1007).

Under the Credit Union Law, any seven or more Maryland residents sharing common occupational, residential or social experiences or characteristics may act as incorporators to form a credit union and apply to the State Bank Commissioner for permission to organize.

The State Bank Commissioner supervises all State-chartered credit unions and is required to examine these institutions at least once each year. All credit unions must report annually to the Commissioner (Code Financial Institutions Article, secs. 6-101 through 6-704).

State-chartered credit unions may be insured by the National Credit Union Administration or the Credit Union Insurance Corporation (Chapter 658, Acts of 1973). The State Bank Commissioner must certify to the Corporation a credit union's financial affairs, solvency, management, and directorship as being approved for insurance of its members' shares and deposit accounts (Code Financial Institutions Article, secs. 7-101 through 7-117).

The Sellers of Money Orders and Traveler's Checks Law requires the State Bank Commissioner to supervise and regulate persons issuing checks, drafts, and money orders for a fee. Persons who wish to transact such business in Maryland must procure an annual license from the Commissioner. All such persons must report periodically to the Commissioner on agent charges, financial structure, and other conditions relative to their functions under the Law (Code Financial Institutions Article, secs. 12-401 through 12-424).

Tax-exempt financial institutions may apply to the State Bank Commissioner to be supervised and examined by the State Bank Commissioner (Code Financial Institutions Article, sec. 12-701). These institutions include nonstock corporations exempt from taxes under the Internal Revenue Code (sec. 501 (c)(3)), as amended; financial institutions engaged solely in extending credit and loans to socially or economically disadvantaged businesses for their business and commercial development; and a majority and all controlling members of a financial institution who are persons, designated and ap-

proved by any banking institution or national banking association.

The Maryland Higher Education Loan Corporation is subject to supervision by the State Bank Commissioner (Code Education Article, secs. 18-1001 through 18-1014).

The State Bank Commissioner's office also handles consumer complaints against institutions under its jurisdiction.

Appointed by the Secretary of Licensing and Regulation with the approval of the Governor, the State Bank Commissioner holds office at the pleasure of the Secretary. Authorization for the State Bank Commissioner continues until July 1, 2002 (Code Financial Institutions Article, sec. 2-401).

BANKING BOARD

Vacancy, Chairperson

(410) 333-6808

The Banking Board was established in 1935 (Chapter 489, Acts of 1935). The Board advises the State Bank Commissioner on any matter concerning the business of any State banking institution. The Board also assists the Commissioner with approval or disapproval of applications by banking institutions and foreign banking corporations. If the Commissioner does not follow the Banking Board's advice, the Commissioner must notify the Board in writing of the reason for the action.

The Board is composed of the Comptroller of the Treasury and seven members appointed to six-year terms by the Governor with the advice of the Secretary of Licensing and Regulation. One member represents the Baltimore Clearing House, one the Associated Mutual Savings Banks of Baltimore, and one the Maryland State Bankers' Association. One member is an economist, and one a certified public accountant, neither of whom may be employed by any banking institution. Two members represent the general public (Code Financial Institutions Article, secs. 2-201 through 2-204).

COMMISSIONER OF CONSUMER CREDIT

Alan T. Fell, Commissioner

501 St. Paul Place
Baltimore, MD 21202

(410) 333-6801

The office of Commissioner of Consumer Credit was originally established as the Administrator of Loan Laws in 1941, superseding a similar office established in 1939 under the jurisdiction of the Bank Commissioner (Chapter 741, Acts of 1939; Chapter 289, Acts of 1941). It adopted the name of Commissioner of Small Loans in 1970 and its present name in 1974 (Chapter 402, Acts of 1970; Chapter 457, Acts of 1974).

The Commissioner of Consumer Credit licenses, registers, and regulates consumer loan companies,

sales finance companies, retail credit card financing companies, installment loan lenders, debt collectors, credit grantors, and mortgage brokers, lenders, and servicers. In addition, the Commissioner administers the Maryland Credit Services Businesses Act, the Consumer Credit Reporting Agencies Law, the Maryland Equal Credit Opportunity Act, and the Denial of Credit Disclosure Act. The Commissioner has co-jurisdictional authority on unfair or deceptive trade practices and generally enforces the consumer protection laws governing credit. To discover violations of the law, the office regularly examines and investigates these companies. The office also maintains a complaint section which handles all telephone calls of inquiry and investigates complaints from both consumers and the business community regarding irregularities or violations.

Upon the filing of a written letter of complaint, the Commissioner has authority to conduct an investigation and, after a formal hearing, can issue cease and desist orders, and award restitution. The Commissioner also may suspend or revoke a license upon finding an illegal activity (Code Financial Institutions Article, secs. 11-101 through 11-524; Commercial Law Article, secs. 12-514, 12-631, 12-916, 12-1016, 14-1218, 14-1706, 14-1911).

The Commissioner is appointed by the Secretary of Licensing and Regulation with the approval of the Governor. Authorization for the Commissioner of Consumer Credit continues until July 1, 2002 (Code Financial Institutions Article, secs. 11-103, 11-106).

COLLECTION AGENCY LICENSING BOARD

Alan T. Fell, *Chairperson*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6801

The Collection Agency Licensing Board, which is part of the office of the Commissioner of Consumer Credit, was created in 1977 (Chapter 319, Acts of 1977). The Board regulates debt collection agencies. It issues, suspends, and revokes licenses; reprimands licensees; and receives and investigates written complaints from consumers. It may hold a hearing on allegations of violations of the Consumer Debt Collection Act by a debt collection agency. The Board also mediates disputes between consumers and debt collection agencies and may subpoena witnesses for attendance and testimony. In the mediation process, it may recommend monetary compensation to the consumer.

The Board consists of five members appointed to four-year terms by the Governor with Senate advice and consent. One member is the Commissioner of Consumer Credit who serves as chairperson. Two members represent debt collection agencies. Two members represent consumers and must be either officers or board members of a

recognized consumer group or employees of a county or other local consumer protection agency of the State. The Board serves without compensation. Authorization for the Board continues until July 1, 2002 (Code 1957, Art. 56, secs. 323-329C).

FINANCIAL AUDIT SERVICES TEAM (FAST)

Louis A. Reinhardt, Jr., *Director*

William L. Foster, *Deputy Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6823

In 1987, the Financial Audit Services Team (FAST) was created by executive order to promote efficient use of manpower and provide flexibility in addressing special concerns of the agencies under the Division of Financial Regulation. The Team consolidates a majority of the merit system examiners and support staff from the Office of the Bank Commissioner and the Office of the Commissioner of Consumer Credit. Its function is to conduct examinations, investigations, and audits for both agencies. The Team also responds to telephone and written inquiries and complaints received by the Division of Financial Regulation through a centralized complaint unit.

The Director is appointed by the Secretary of Licensing and Regulation with the Governor's consent.

STATE OF MARYLAND DEPOSIT INSURANCE FUND CORPORATION

BOARD OF DIRECTORS

Goodloe E. Byron, Jr., *Chairperson*, 1993

Patrick M. McCracken, *Fund Director*

Edward H. Kappel, *Deputy Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-8762

The State of Maryland Deposit Insurance Fund Corporation was instituted in May 1985 (Chapter 6, Acts of First Special Session of 1985). The Corporation was formed when those savings and loan associations previously insured by the privately-run Maryland Savings-Share Insurance Corporation were given a three-tier deadline, based on assets, in which to either secure federal insurance coverage or merge with another federally-insured financial institution.

Created as a temporary agency, the Corporation acts as court-appointed receiver for thrifts found to be insolvent and supervises the liquidation process of thrifts placed into receivership (Code Financial Institutions Article, secs. 10-101 through 10-121). Currently, three associations are in receivership.

The Corporation is administered by the Fund Director with the Board of Directors in an advisory role. Appointed by the Governor, the Fund Director serves at the pleasure of the Secretary of Licensing and Regulation. The Board of Directors consists of eight members appointed by the Governor.

DIVISION OF LABOR & INDUSTRY

Henry Koellein, Jr., *Commissioner of Labor & Industry*

Ileana O'Brien, *Deputy Commissioner*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-4179

Established in 1884 as the Bureau of Statistics and Information, the Division of Labor and Industry is one of the oldest governmental agencies in this field in the United States, antedating the U.S. Department of Labor by one year (Chapter 211, Acts of 1884). After 1892, the Department was known as the Industrial Bureau. A reorganization in 1916 renamed it the State Board of Labor and Statistics with enforcement powers for all factory acts. Further reformed in 1939 (Chapter 747, Acts of 1939), the Board in 1945 became the Department of Labor and Industry (Chapter 938, Acts of 1945). It adopted its present name in 1970 (Chapter 402, Acts of 1970).

The Commissioner of Labor and Industry is appointed by the Secretary of Licensing and Regulation with the approval of the Governor and holds office at the pleasure of the Secretary. Under direction of the Commissioner, the Division enforces laws and regulations affecting workers and employers.

The Division is organized into three sections: Occupational Safety and Health; Prevailing Wage; and Safety Inspection. Authorization for the Division continues until July 1, 2004 (Code Labor and Employment Article, secs. 2-101 through 2-109).

OCCUPATIONAL SAFETY & HEALTH

Milton H. F. Saul, *Assistant Commissioner for Occupational Safety & Health*

Jo Ann Orlinsky, *MOSH Administrator*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-4195

The Occupational Safety and Health Act of 1973 reorganized Maryland safety programs and enforcement authorities into a single State occupational safety and health program (Chapter 59, Acts of 1973). Maryland's concern for safety and health in the workplace dates back to 1884 when the Bureau of Statistics and Information was established.

The Maryland Occupational Safety and Health (MOSH) Program enforces the federal Occupational Safety and Health Administration program in Maryland (with the exception of maritime industries and federal employment).

The Program requires that each employer provide a safe and healthful workplace by complying with occupational safety and health regulations and preventing injuries and illnesses. To that end, MOSH inspects workplaces and, when violations are found, issues citations and assesses penalties. The Program also provides free consultation sur-

veys and offers free educational and training programs (Code Labor and Employment Article, secs. 5-101 through 5-901).

**OCCUPATIONAL SAFETY & HEALTH
ADVISORY BOARD**

Howard E. Marshall, *Chairperson*, 1997
(410) 333-4184

The Occupational Safety and Health Advisory Board was formed in 1955 as the Occupational Safety Advisory Board (Chapter 44, Acts of 1955). The Board adopted its present name in 1968 (Chapter 530, Acts of 1968).

The Occupational Safety and Health Advisory Board formulates and proposes to the Commissioner of Labor and Industry rules and regulations to prevent accidents and occupational diseases in every occupation or place of employment in Maryland.

The Board consists of eleven members appointed for six-year terms by the Commissioner of Labor and Industry with the approval of the Secretary of Licensing and Regulation. Two members represent industry, two represent labor, two represent health professions, one represents agriculture, one represents businesses regulated by the Public Service Commission, and three represent the general public. The Commissioner of Labor and Industry designates a public member as chairperson. Members are selected for their experience and competence in the field of occupational safety and health. Members representing health professions are recommended by the Secretary of Health and Mental Hygiene. The Secretary of Agriculture recommends the member representing agriculture. The Chairperson of the Public Service Commission recommends the member representing businesses regulated by the Public Service Commission. Authorization for the Board continues until July 1, 2004 (Code Labor and Employment Article, secs. 5-301 through 5-305).

**ADVISORY COMMITTEE ON
SAFETY TRAINING PROGRAMS FOR
POWER EQUIPMENT OPERATORS**

(410) 333-4184

The Advisory Committee on Safety Training Programs for Power Equipment Operators was established by statute in 1990 (Chapter 481, Acts of 1990). The Commissioner of Labor and Industry convenes with the Advisory Committee to review the safety and training of power equipment operators.

In consultation with the Advisory Committee, the Commissioner of Labor and Industry is to develop a model program for employers to use in training power equipment operators, as well as an education program for employers about safety training. With the advice of the Advisory Committee, the Commissioner also will devise a statistical

format for collecting data on serious accidents and fatalities involving power equipment operators, and a methodology for determining the causes of such accidents and deaths.

The Advisory Committee has eleven members. Ten are appointed by the Governor and one serves ex officio (Code Labor and Employment Article, secs. 5-501 through 5-508).

PREVAILING WAGE
Richard Avallone, *Supervisor*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-4175

The Prevailing Wage Unit was established in 1969. The Unit determines the prevailing hourly rate of wages for the same or similar work performed in a locality by various kinds of workers and apprentices required to execute a State-funded construction contract. In addition, the Unit audits payrolls submitted by contractors and conducts on-site inspections to ensure that proper wages are being paid for the work performed (Code State Finance and Procurement Article, secs. 17-201 through 17-226).

**ADVISORY COUNCIL ON
PREVAILING WAGE RATES**
William P. Kaczorowski, *Chairperson*, 1994
(410) 333-4175

The Advisory Council on Prevailing Wage Rates was created in 1969 (Chapter 558, Acts of 1969). It advises the Commissioner of Labor and Industry on hourly wage rates applicable to contracts and subcontracts for public works within the State. The Council establishes standards for hours of work and rates of pay, conditions of employment, and duties of certain public officials under certain contracts and subcontracts for public works in Maryland. The Council also calls upon other agencies of State and local government for statistical data and reports.

The Council has six members appointed to three-year terms by the Governor with the advice of the Secretary of Licensing and Regulation and Senate advice and consent. Two members represent management in the building and construction industry, two represent labor in the building and construction industry, and two are public representatives. The Governor designates a chairperson annually. Authorization for the Council continues until July 1, 1994 (Code State Finance and Procurement Article, sec. 17-203).

SAFETY INSPECTION
James A. Morkosky, *Administrator*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-4155

Safety Inspection oversees programs for amusement ride and elevator safety, and boiler and pressure vessel safety.

RAILROAD SAFETY & HEALTH
(410) 333-4242

Created in 1980, the Railroad Safety and Health Program conducts inspections to ensure enforcement of State and federal railroad safety requirements (Chapter 834, Acts of 1980). The Program also investigates railroad-related accidents and incidents and responds to citizen complaints involving railroad companies operating in Maryland (Code 1957, Art. 89, secs. 82-99).

**AMUSEMENT RIDE & ELEVATOR
SAFETY INSPECTION**
Rudolph Gondek
(410) 333-4155

By enacting the Amusement Ride Safety Law in 1976, the General Assembly provided an inspection and enforcement program to assure the safety of the public in the use of amusement rides and attractions (Chapter 844, Acts of 1976). The Commissioner of Labor and Industry administers and enforces this law, which covers amusement rides and attractions erected permanently or temporarily at carnivals, fairs, and amusement parks (Code Business Regulation Article, secs. 3-101 through 3-601).

The Commissioner of Labor and Industry is responsible for the inspection and certification of elevators, dumbwaiters, escalators, and moving walks throughout Maryland (Code 1957, Art. 89, sec. 49B). Under the Elevator Safety Inspection Program, inspections are conducted in accordance with the *American Society of Mechanical Engineers (ASME) Safety Code for Elevators and Escalators*.

**STATE AMUSEMENT RIDE SAFETY ADVISORY
BOARD**
Therese Breza, *Chairperson*, 1994
(410) 333-4184

The State Amusement Ride Safety Advisory Board originated in 1976 as the Amusement Safety Advisory Board (Chapter 844, Acts of 1976). It was renamed the Amusement Ride Safety Advisory Board in 1979 and received its present name in 1992 (Chapter 476, Acts of 1979; Chapter 4, Acts of 1992). The Board recommends to the Commissioner of Labor and Industry regulations and standards to prevent conditions in amusement rides and attractions detrimental to the public health and safety.

The Board's nine members are appointed to four-year terms by the Governor with Senate advice and consent. One member represents the carnival owners, two the amusement park owners, and one the State or county fairs. One member must be a mechanical engineer. Four members represent the general public. A public member is designated as chairperson. Authorization for the Board continues until July 1, 2004 (Code Business Regulation Article, secs. 3-301 through 3-601).

SPECIAL ADVISORY COMMITTEE ON ELEVATORS

Robert L. Seymour, *Chairperson*
(410) 333-4184

The Special Advisory Committee on Elevators was created in 1975 to provide the Commissioner of Labor and Industry with expertise, knowledge, and technical data on elevators, dumbwaiters, escalators, and moving walks (Code 1957, Art. 89, sec. 49B(e)). The Committee assists the Commissioner in the formulation of regulations and standards for elevators, dumbwaiters, escalators, and moving walks.

The Commissioner of Labor and Industry appoints the Committee's thirteen members who represent State agencies, elevator contractors, elevator manufacturers, elevator installers, building owners/managers, and the public.

**BOILER & PRESSURE VESSEL
SAFETY INSPECTION**

Myron H. Diehl, Jr.
(410) 333-4160

The Boiler and Pressure Vessel Safety Inspection Unit inspects boilers and pressure vessels used in commercial establishments, places of public gathering, and apartment buildings with six or more units (Code 1957, Art. 48, secs. 167-180A). The Unit ensures the safe operation of those boilers and pressure vessels by performing periodic inspections and by close monitoring of all repair work. Any boiler or pressure vessel to be installed in Maryland must be built to a standardized nationwide construction code, the *American Society of Mechanical Engineers (ASME) Boiler and Pressure Vessel Code*.

BOARD OF BOILER RULES

Louis A. Koehler, Jr., *Chairperson*, 1995
(410) 333-4184

The Board of Boiler Rules was established in 1920 (Chapter 676, Acts of 1920). The Board formulates definitions, rules, and regulations for the safe construction, use, installation, maintenance, repair, and inspection of boilers and pressure vessels for sale or for use in Maryland.

The Board is composed of eight members. Seven are appointed to four-year terms by the Governor with the advice of the Secretary of Licensing and Regulation and Senate advice and consent. Of the appointed members, one each represents the owners and users of power boilers, the owners and users of heating boilers, the owners and users of pressure vessels, the manufacturers or assemblers of boilers or pressure vessels, and a company licensed to insure boilers or pressure vessels. One must be a mechanical engineer on the faculty of a recognized engineering college, and one must be a licensed professional engineer with boiler or pressure vessel experience. An eighth member is appointed by the Secretary to represent consumers. The Commis-

sioner of Labor and Industry serves as an ex officio, nonvoting member. With the advice of the Secretary, the Governor designates the chairperson. Authorization for the Board continues until July 1, 2003 (Code 1957, Art. 48, secs. 167-180A).

**DIVISION OF OCCUPATIONAL &
PROFESSIONAL LICENSING**

Mario W. Francioli, *Commissioner*
Harry Loleas, *Deputy Commissioner*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6209

The Commissioner of Occupational and Professional Licensing oversees and coordinates fourteen boards, four commissions, and an investigative unit within the Division. The Commissioner plans and directs the daily administrative, fiscal and technical functions of these agencies and administers all aspects of their licensing laws.

STATE BOARD OF ARCHITECTS

Daniel W. Bennett, Jr., *Chairperson*, 1998
Mary E. Mays, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6322

The State Board of Architects originated in 1935 as the Board of Examiners and Registration of Architects (Chapter 309, Acts of 1935). The Board was renamed as the Maryland Architectural Registration Board in 1968 (Chapter 463, Acts of 1968). In 1989, the Board received its present name (Chapter 3, Acts of 1989). The Board decides all matters pertaining to the registration of architects in Maryland. All persons, corporations, or partnerships seeking to practice architecture in the State must submit their qualifications to the Board or pass its examination before being registered and licensed to practice.

The Governor appoints the Board's seven members to five-year terms with the advice of the Secretary of Licensing and Regulation and with Senate advice and consent. Five members must be architects who have engaged in independent practice for at least ten years. At least three members must be graduates of approved schools of architecture. Two members represent the public. The Governor designates the chairperson. Authorization for the Board continues until July 1, 2003 (Code Business Occupations and Professions Article, secs. 3-101 through 3-701).

STATE ATHLETIC COMMISSION

D. Chester O'Sullivan, *Chairperson*, 1999
Dennis L. Gring, *Executive Secretary*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6313

The State Athletic Commission was established in 1920 (Chapter 710, Acts of 1920). The Commission supervises all professional kick boxing, boxing, sparring and wrestling matches and exhibitions held in Maryland. It enacts and enforces rules to govern such bouts. It licenses all corporations, associations, or persons sponsoring such bouts, and all referees, managers, seconds, and participants. The Commission collects from all sponsors of boxing and wrestling matches a fee equal to ten percent of the gross gate receipts and also ten percent of the sale of radio, television or motion picture rights to boxing and wrestling events. The fees are deposited as State general funds with the Comptroller of the Treasury.

The Commission's five members are appointed to six-year terms by the Governor with the advice of the Secretary of Licensing and Regulation. Authorization for the Commission continues until July 1, 2001 (Code Business Regulation Article, secs. 4-201 through 4-208).

STATE BOARD OF BARBERS

John O. Gatton, Sr., *President*, 1994
Kathleen A. Harryman, *Administrator*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6320

The State Board of Barbers began in 1904 as the Board of Barber Examiners (Chapter 226, Acts of 1904). The Board received its present name in 1989 (Chapter 3, Acts of 1989). The Board examines and registers all applicants for barber licenses in the State. With the approval of the Secretary of Licensing and Regulation, the Board may appoint subboards to assist in inspection and licensing. The Board also has the power to make rules and regulations.

The Board consists of seven members appointed to five-year terms by the Governor with the advice of the Secretary of Licensing and Regulation. Five members must have been barbers for the last five years prior to appointment. Two members represent the public. The Governor designates the president, secretary, and treasurer. Authorization for the Board continues until July 1, 1996 (Code Business Occupations and Professions Article, secs. 4-101 through 4-701).

STATE BOARD OF COSMETOLOGISTS

Robert E. Herlth, *Chairperson*, 1994
Kathleen A. Harryman, *Administrator*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6320

The State Board of Cosmetologists originated as the Board of Hairdressers and Beauty Culturists in 1935 (Chapter 282, Acts of 1935). The Board received its present name in 1961 (Chapter 278, Acts of 1961). The Board examines, licenses, and regulates all persons engaged in the operation and practice of beauty culture within the State. The Board conducts examinations throughout the State at least four times a month.

The Board is composed of five members appointed to three-year terms by the Governor with the advice of the Secretary of Licensing and Regulation. Three members must have had at least five years practical experience in hairdressing or beauty culture. They may not be affiliated with any firm manufacturing or selling any merchandise or commodity used in beauty salons, nor be directly or indirectly connected with any school of beauty culture. No two members may serve at the same time who are graduates of the same school of beauty culture. Authorization for the Board continues until July 1, 1996 (Code Business Occupations and Professions Article, secs. 5-101 through 5-702).

STATE BOARD OF MASTER ELECTRICIANS

Vacancy, *Chairperson*
Charles P. Kazlo, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6322

The State Board of Master Electricians was created as the Maryland Statewide Electrical Licensing Board in 1984 (Chapter 731, Acts of 1984). The Board received its present name in 1988 (Chapter 648, Acts of 1988). The Board examines and licenses master electricians desiring to work on a statewide or multi-county basis.

Previously, a Board of Electrical Examiners and Supervisors, created in 1906, was incorporated into the Department of Licensing and Regulation in 1970, but its scope was limited to Baltimore City (Chapter 244, Acts of 1906; Chapter 402, Acts of 1970).

With Senate advice and consent, the Governor appoints the Board's nine members. Six are master electricians and three represent consumers. Members serve three-year terms (Code Business Occupations and Professions Article, secs. 6-101 through 6-702).

BOARD OF EXAMINING ENGINEERS

Lawrence L. Vallario, *Chairperson*, 1996
Charles P. Kazlo, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6322

The Board of Examining Engineers dates to 1892 (Chapter 448, Acts of 1892). The Board examines applicants for certificates of proficiency to operate stationary or portable engines in Baltimore City. Certificates must be renewed biennially. The Board also may inspect industries and places of business where licensed engineers are employed to ensure compliance with the law.

The Governor appoints the Board's five members with the advice of the Secretary of Licensing and Regulation. Three members must be engineers with at least ten years of practical experience operating steam engines, boilers, and stationary or portable engines. Members serve three-year terms (Public Local Laws of Baltimore City, 1969, Art. 4, secs. 1-6).

STATE BOARD FOR PROFESSIONAL ENGINEERS

Robert W. Davies, *Chairperson*, 1996
Mary E. Mays, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6322

The State Board for Professional Engineers was established as the State Board of Registration for Professional Engineers and Land Surveyors in 1939 (Chapter 752, Acts of 1939). In 1977, the Board was redesignated as the State Board of Registration for Professional Engineers (Chapter 763, Acts of 1977). The Board received its present name in 1989 (Chapter 3, Acts of 1989).

Professional engineers, corporations, and partnerships wishing to practice in Maryland must apply to the Board for a certificate. Upon application, they must furnish evidence of their qualifications both in experience and training.

The Board enforces provisions of the registration law and restrains any violation of it. The Board can investigate charges as well as hear complaints of violations, subpoena witnesses, require the submission of documents or other data, and apply for relief by injunction.

The Board has six members appointed to five-year terms by the Governor with the advice of the Secretary of Licensing and Regulation. Two members represent the public. Four members are professional engineers who may be selected from lists of nominees recommended by the Maryland Chapter of the American Society of Civil Engineers, the American Society of Mechanical Engineers, the Institute of Electrical and Electronic Engineers, or the American Institute of Chemical Engineers. Authorization for the Board continues until July 1, 2003 (Code Business Occupations and Professions Article, secs. 14-101 through 14-602).

STATE BOARD OF FORESTERS

Robert C. Webster, Jr., *Chairperson*, 1997
Mary E. Mays, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6322

The State Board of Foresters began, in 1972, as the State Board of Registration for Foresters (Chapter 638, Acts of 1972). The Board was assigned to the Department of Licensing and Regulation in 1974 and received its present name in 1989 (Chapter 4, Acts of the Special Session of 1973; Chapter 3, Acts of 1989). The Board examines and licenses persons practicing forestry in Maryland.

The Board consists of seven members appointed to five-year terms by the Governor with Senate advice and consent. Five members must be registered professional foresters appointed from nominees of the Maryland Chapter, Society of American Foresters. They must have engaged in the practice of forestry for at least ten years prior to appointment. Authorization

for the Board continues until July 1, 2004 (Code Business Occupations and Professions Article, secs. 7-101 through 7-602).

STATE BOARD OF HEATING, VENTILATION, AIR-CONDITIONING, & REFRIGERATION CONTRACTORS

Charles E. Smith, *Chairperson*, 1997
Charles P. Kazlo, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6590

The State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors was created by Chapter 649, Acts of 1992, which became effective January 1, 1993. The Board licenses persons who provide or assist in providing heating, ventilation, air-conditioning and refrigeration.

The Governor appoints the Board's seven members with the advice of the Secretary of Licensing and Regulation and Senate advice and consent. Members serve three-year terms. The Governor designates the chairperson (Code Business Regulation Article, secs. 9A-101 through 9A-602).

MARYLAND HOME IMPROVEMENT COMMISSION

Seymour R. Goldstein, Esq., *Chairperson*, 1996
Georgia Duffee, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6309

The Maryland Home Improvement Commission was established in 1962 (Chapter 133, Acts of 1962). The Commission licenses and regulates contractors and salespersons in the home improvement industry, investigates complaints filed by home owners against individuals operating as home improvement contractors, and takes administrative or legal action against violators of the law.

The Commission's seven members are appointed to four-year terms by the Governor with the advice of the Secretary of Licensing and Regulation. Three members must be from the home improvement industry, and one from the field of banking or finance. Three members are consumer representatives. The Governor designates the chairperson with the advice of the Secretary of Licensing and Regulation. Authorization for the Commission continues until October 1, 1994 (Code Business Regulation Article, secs. 8-101 through 8-702).

STATE BOARD OF CERTIFIED INTERIOR DESIGNERS

Vacancy, *Chairperson*
Mary E. Mays, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-8087

The State Board of Certified Interior Designers was created in 1991 (Chapter 663, Acts of 1991). The Board certifies persons who provide interior design services, renews certificates, and may revoke a certificate or reprimand a certificate holder. The Board is required to adopt a code of ethics for certified interior designers and to publish annually a list of certified individuals and those whose certificate has been suspended or revoked in the prior three years.

The Board's seven members are appointed to three-year terms by the Governor with the advice of the Secretary of Licensing and Regulation and Senate advice and consent. Five members must be certified interior designers, one a licensed architect who provides interior design services, and one a consumer. Authorization for the Board continues until July 1, 1997 (Code Business Occupations and Professions Article, secs. 8.5-101 through 8.5-602).

STATE BOARD FOR PROFESSIONAL LAND SURVEYORS

Charles E. Maloy, *Chairperson*, 1997

Mary E. Mays, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6322

In 1939, the State Board of Registration for Professional Engineers and Land Surveyors was created (Chapter 752, Acts of 1939). It was followed in 1977 by the State Board of Registration for Professional Land Surveyors (Chapter 763, Acts of 1977). The Board was renamed as the State Board for Professional Land Surveyors in 1989 (Chapter 3, Acts of 1989).

All persons seeking to practice surveying in Maryland must submit their qualifications to the Board or pass its examination before receiving a certificate of registration to practice. Through the cooperation of local chapters of the surveying fraternities, the Board seeks to secure voluntary compliance with the law and maintain the ethical standards of the profession. The Board also enforces the provisions of the registration law and restrains any violations of it. The Board can investigate charges, as well as hear complaints of violations, subpoena witnesses and documents or other pertinent data, and apply for relief by injunction.

The Board is comprised of six members appointed to five-year terms by the Governor with the advice of the Secretary of Licensing and Regulation. Two members are selected from the public at large, three are professional land surveyors, and one is a property line surveyor. The professional land surveyors and property line surveyor may be chosen from nominees recommended by the Maryland Society of Surveyors.

The Board is a member of the Maryland Society of Professional Land Surveyors, which aids in the reciprocal licensing of surveyors and seeks to promote uniform standards of licensing in all states. Authorization for the Board continues until July 1,

2003 (Code Business Occupations and Professions Article, secs. 15-101 through 15-702).

STATE BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

David L. Parrish, *Chairperson*, 1996

Mary E. Mays, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6322

In 1971, the State Board of Examiners of Landscape Architects was formed within the Department of Natural Resources as the Maryland Board of Examiners of Landscape Architects (Chapter 645, Acts of 1971). The Board became part of the Department of Licensing and Regulation in 1973 (Chapter 4, Acts of Special Session of 1973) and received its present name in 1989 (Chapter 3, Acts of 1989).

The Board licenses landscape architects who desire to practice in Maryland. It holds examinations at least once a year and determines who may be exempt from the provisions of the law.

The Board comprises five members appointed to three-year terms by the Governor upon the recommendation of the Secretary of Licensing and Regulation with Senate advice and consent. Three members must be registered landscape architects of recognized standing and must have engaged in the practice of landscape architecture in Maryland for at least five years prior to appointment. Additional members representing the interests of consumers may be appointed by the Governor. Authorization for the Board continues until July 1, 2003 (Code Business Occupations and Professions Article, secs. 9-101 through 9-702).

STATE BOARD OF PILOTS

Milton B. Sachse, *Chairperson*, 1992

Mary E. Mays, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6322

In Maryland, boat pilots were regulated first in 1787, when a board was formed to examine the qualifications of those who practiced the "art of piloting in Chesapeake bay and the rivers thereof" (Chapter 26, Acts of 1787). Numerous boards were appointed thereafter to examine, license, and set fees. The State Board of Pilots was created as the Board of Examiners of Maryland Pilots in 1969 to license pilots (Chapter 575, Acts of 1969). The Board received its present name in 1989 (Chapter 3, Acts of 1989). The Board establishes rules and regulations to ensure the safety of pilotage services. In 1984, the responsibility for setting pilotage fees and charges was transferred to the Public Service Commission (Chapter 727, Acts of 1984).

The Board consists of nine members appointed for two-year terms by the Governor. The Secretary of

Licensing and Regulation (or designee) serves ex officio and the eight remaining members are appointed with the Secretary's advice. Four members must be licensed or retired pilots with at least five years experience. Two must be members of the steamship industry who actively employ pilots, and two are consumer representatives. The President of the Association of Maryland Pilots also serves ex officio on the Board. Authorization for the Board continues until July 1, 2003 (Code Business Occupations and Professions Article, secs. 11-101 through 11-802).

STATE BOARD OF PLUMBING

Charles J. Morgan, Jr., *Chairperson*, 1996

Charles P. Kazlo, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6322

The first board for examining and licensing plumbers in Maryland was established in 1886 (Chapter 439, Acts of 1886). Its jurisdiction was limited to Baltimore City. The State Board of Commissioners of Practical Plumbing was created with statewide jurisdiction in 1910 (Chapter 436, Acts of 1910). In 1988, it was renamed the State Board of Plumbing (Chapter 647, Acts of 1988).

The Board examines and certifies journeymen and master plumbers. It regulates the plumbing trade. Periodically, the Board also publishes the State Plumbing Code.

The Board is comprised of nine members. They are appointed to three-year terms by the Governor with the advice of the Secretary of Licensing and Regulation and Senate advice and consent. Members include seven practical and skilled plumbers from various regions of the State and two public members. Authorization for the Board continues until July 1, 2003 (Code Business Occupations and Professions Article, secs. 12-101 through 12-702).

STATE BOARD OF PUBLIC ACCOUNTANCY

Donald E. Howard, *Chairperson*, 1993

Mary E. Mays, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6322

The State Board of Public Accountancy originated in 1900 as the Board of Examiners of Public Accountants (Chapter 719, Acts of 1900). In 1961, the Board was renamed the Maryland State Board of Public Accountancy (Chapter 819, Acts of 1961). It became the State Board of Public Accountancy in 1989 (Chapter 3, Acts of 1989).

Subject to the authority of the Secretary of Licensing and Regulation, the Board examines applicants for certificates as certified public accountants; judges applications by certified public accountants of other states for reciprocal certi-

icates; and enrolls certified public accountants, corporations, and partnerships engaging in certified public accounting services.

Examinations are held each May and November. The Board issues certificates to those who pass the examinations or whose applications for reciprocal certificates are approved. For specified causes, the Board may revoke or suspend any such certificate, registration, or enrollment after written notice to the holder and reasonable opportunity for a hearing. In 1970, the General Assembly established minimum educational requirements for applicants and gave the Board jurisdiction over professional ethics.

Consisting of seven members, the Board is appointed to three-year terms by the Governor with the advice of the Secretary of Licensing and Regulation. Three members must be currently enrolled certified public accountants. One member must be a full-time professor of accounting at an accredited college. One member must be a practicing attorney who is in good standing with the Court of Appeals and is not a certified public accountant. Two members represent the public. Authorization for the Board continues until July 1, 2004 (Code Business Occupations and Professions Article, secs. 2-101 through 2-702).

STATE REAL ESTATE COMMISSION

Robert E. Mitchell, *Chairperson*, 1994

Elizabeth A. Beggs, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6230

The Real Estate Commission of Maryland was constituted in 1939 to license all real estate brokers and salespersons doing business in Maryland (Chapter 351, Acts of 1939). In the major revision of the law regulating real estate brokers in 1988, the Commission was renamed the State Real Estate Commission (Chapter 563, Acts of 1988). The Commission adopts regulations for licensing real estate brokers and salespersons, formulates a code of ethics for the business of real estate, and sets standards for hearings conducted by itself or the Real Estate Hearing Board. Each applicant for a real estate salesperson's or broker's license must complete courses relating to the principles of real estate in order to qualify for examination.

The Commission may revoke, refuse, or suspend a license and reprimand or fine a person up to \$2,000 per violation for unethical conduct or violating the real estate laws. Since 1971, the Commission has administered the Real Estate Guaranty Fund of Maryland (Chapter 648, Acts of 1971). The Fund, in essence, bonds all licensees.

The Commission is composed of nine members appointed to four-year terms by the Governor with the advice of the Secretary of Licensing and Regulation and Senate advice and consent. Five members are licensed professionals including real estate bro-

kers, associate brokers, or salespersons. Four members are consumers. Of the professional members, one each represents the Eastern Shore, Central Maryland, Baltimore City, Southern Maryland, and Western Maryland, and three represent the State at large. The at-large members cannot be engaged in the real estate business. All members must have been citizens and residents of the area for which they were appointed for not less than five years before appointment. Excepting the at-large members, they also must have been actively engaged in the real estate business for ten years prior to appointment. Authorization for the Commission continues until July 1, 2002 (Code Business Occupations and Professions Article, secs. 16-101 through 16-702).

REAL ESTATE HEARING BOARD

The authority to create the Real Estate Hearing Board was given to the Commission in 1968 (Chapter 89, Acts of 1968). With the approval of the Secretary of Licensing and Regulation, the Real Estate Commission may appoint three of its members to sit as a real estate hearing board. The Commission refers charges or complaints made by itself or other persons to the Board for hearings. The Board hears all matters referred to it and submits its findings and recommendations to the Commission. The Commission designates one of its members as Board chairperson. Authorization for the Board continues until July 1, 2002 (Code Business Occupations and Professions Article, secs. 16-325, 16-326).

STATE COMMISSION OF REAL ESTATE APPRAISERS

William G. Bowen, *Chairperson*, 1996
Charles P. Kazlo, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6590

The State Commission of Real Estate Appraisers was created in 1990 to license real estate appraisers (Chapter 594, Acts of 1990). Any person who wishes to provide real estate appraisal services in Maryland must be licensed by the Commission.

The Commission's nine members are appointed to three-year terms by the Governor with the advice of the Secretary of Licensing and Regulation and Senate advice and consent. Nominated by the Commission, the Executive Director is appointed by the Secretary of Licensing and Regulation (Code Business Occupations and Professions Article, secs. 15.5-101 through 15.5-802).

LICENSURE OF SECONDHAND PRECIOUS METAL OBJECT DEALERS & PAWNBROKERS

Mary E. Mays, *Executive Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6322

In 1981, the Secretary of Licensing and Regulation was authorized to license every individual dealer in secondhand precious metals and gems in the State (Chapter 436, Acts of 1981). This licensure was extended in 1982 to cover pawnbrokers in those jurisdictions not having local licenses (Code Business Regulation Article, secs. 12-101 through 12-601).

LICENSURE OF SPORTS AGENTS

Dennis L. Gring, *Director*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6313

In 1988, the Secretary of Licensing and Regulation was authorized to license sports agents recruiting athletes in Maryland and to suspend or revoke such licenses after a hearing (Chapter 695, Acts of 1988). The statute imposes certain duties on sports agents regarding the filing of contracts, disclosure of fee schedules, contract cancellation, advertising, prohibited activities, and record keeping (Code Business Regulation Article, secs. 4-401 through 4-426).

DIVISION OF RACING

Kenneth A. Schertle, *Executive Director*
(410) 333-6267

Established in 1985, the Division of Racing oversees the work of the Maryland Racing Commission.

MARYLAND RACING COMMISSION

John P. McDaniel, *Chairperson*, 1996

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6267

The Maryland Racing Commission was formed in 1920 (Chapter 273, Acts of 1920). It licenses all persons, associations, or corporations that hold any horse racing meet within the State where racing is permitted for any stake, purse, or reward. The Commission makes all regulations governing the races. It may also regulate the size of a purse, the price of admission, or the charge made for any article or service sold at the meets. All persons engaged in racing in Maryland under assumed names must register with the Commission for permission to use such names. The Commission may revoke or suspend the license of any person or corporation engaged in racing within the State who violates the racing laws or Commission rules.

The Commission's nine members are appointed for four-year terms by the Governor with Senate advice and consent. No more than six members may belong to the same political party. At least three members must be knowledgeable or experienced in some aspect of thoroughbred racing, and at least

three in some aspect of harness racing. The Governor designates the chairperson. The Secretary of Licensing and Regulation appoints the Executive Director. Authorization for the Commission continues until July 1, 2001 (Code Business Regulation Article, secs. 11-201 through 11-214).

MARYLAND-BRED RACE FUND ADVISORY COMMITTEE

John H. Mosner, *Chairperson*, 1994
(410) 333-6267

In 1962, the Maryland-Bred Race Fund Advisory Committee was created to administer the Maryland-Bred Race Program and the Maryland-Bred Race Fund (Chapter 137, Acts of 1962). The Fund is supported by an assessment on each thoroughbred track licensee of a portion of the mutual pool of all its horse races during the year. The Fund is then apportioned between a purse for races involving Maryland-bred horses and awards given to breeder, owner, and stallion for horses bred in Maryland.

The Committee consists of five members appointed to one-year terms by the Maryland Racing Commission with the approval of the Secretary of Licensing and Regulation. Two members represent the Maryland Horse Breeders' Association, one represents the mile track associations, and one the half-mile track associations. One is a member of the Maryland Racing Commission. Authorization for the Committee continues until July 1, 2001 (Code Business Regulation Article, secs. 11-529 through 11-541).

MARYLAND STANDARDBRED RACE FUND ADVISORY COMMITTEE

Eric Frederick, *Chairperson*, 1994
(410) 333-6267

The Maryland Standardbred Race Fund Advisory Committee was introduced in 1971 (Chapter 771, Acts of 1971). The Committee assists and advises the

Maryland Racing Commission on the administration of the Standardbred Race Program, the Standardbred Race Fund, and the Standardbred Sires Stakes Program. The Standardbred Race Fund is supported by an assessment on each harness track licensee of a portion of the mutual pool of all its horse races during the year. The Fund is then used as a purse for races involving standardbred horses.

The Committee consists of five members. Four members are appointed to four-year terms and the chairperson to a one-year term by the Maryland Racing Commission with the approval of the Secretary of Licensing and Regulation. Two members are nominated by the organization representing a majority of the standard breeders in Maryland, and one is nominated by the Cloverleaf Standardbred Owners' Association. One member is a commercial breeder, one is a harness track licensee, and one is a member of the Maryland Racing Commission. Authorization for the Committee continues until July 1, 2001 (Code Business Regulation Article, secs. 11-623 through 11-636).

MARYLAND JOCKEY INJURY COMPENSATION FUND, INCORPORATED

BOARD OF DIRECTORS

(410) 333-6267

In January 1986, the Maryland Jockey Injury Compensation Fund, Inc., was established as a nonprofit corporation (Chapter 757, Acts of 1985). The Fund secures workmen's compensation insurance coverage on a blanket basis for jockeys licensed by the Maryland Racing Commission to ride thoroughbred horses.

The Fund is managed by a three-member Board of Directors, appointed by the Secretary of Licensing and Regulation (Code Business Regulation Article, secs. 11-901 through 11-907).

DEFUNCT DEPARTMENTAL AGENCIES

ANTI-FRAUD UNIT

Formerly under the Financial Audit Services Team, the Unit ceased to exist in 1992 due to budget constraints.

BOARD OF EXAMINERS FOR HEARING AID DEALERS

Abolished in 1992 (Chapter 326, Acts of 1992). Functions of the Board were assigned to the State Board of Examiners for Audiologists, Hearing Aid Dealers, and Speech-Language Pathologists, under the Department of Health and Mental Hygiene.

DIVISION OF SAVINGS & LOAN ASSOCIATIONS

Authorization for the Division of Savings and Loan Associations expired June 30, 1992 (Chapter 519, Acts of 1982).

EMPLOYMENT STANDARDS SERVICE

The Service, formerly under the Division of Labor and Industry, was abolished in 1991.

INSURANCE DIVISION

Reorganized in 1993 as the Maryland Insurance Administration, an independent agency (Chapter 538, Acts of 1993).

MEDIATION & CONCILIATION SERVICE

Formerly under the Division of Labor and Industry, the Service ceased to function in 1991.

WAGE & HOUR ADVISORY COMMITTEE

Formerly under the Division of Labor and Industry, the Committee was abolished in 1993 (Chapter 552, Acts of 1993).

DEPARTMENT OF NATURAL RESOURCES

Torrey C. Brown, M.D., *Secretary of Natural Resources*

..... (410) 974-3041
 John R. Griffin, *Deputy Secretary* (410) 974-3042
 Carolyn D. Davis, *Assistant Secretary, Management Services* (410) 974-2031
 James W. Dunmyer, *Assistant Secretary, Public Lands & Forestry* (410) 974-3829
 James W. Peck, *Assistant Secretary, Resource Management* (410) 974-3548
 Thomas A. Deming, *Principal Counsel* (410) 974-2251

Tawes State Office Building
 580 Taylor Avenue
 Annapolis, MD 21401

(410) 974-3987

TTY for deaf: (410) 974-3683

all licenses, boat titles & registrations: (410) 974-3211

BUDGET (CODE 30.01.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$ 56,791,260	\$ 47,190,033	\$ 46,759,986
Special Funds	\$ 52,882,633	\$ 50,991,417	\$ 86,790,837
Federal Funds	\$ 14,344,400	\$ 15,309,214	\$ 15,574,192
Reimbursable Funds	\$ 6,995,956	\$ 7,403,838	\$ 3,608,730
Total Funds	\$131,014,249	\$120,894,502	\$152,733,745

Staff

Authorized Positions	1,737.5	1,682.5	1,575.5
Contractual Positions (FTE)	144.0	153.0	182.0
Total Staff	1,881.5	1,835.5	1,757.5

MANDATED REPORTS

Annual List to General Assembly of recommended State acquisition projects.
Annual Report for fiscal year to be published.
Annual Report (with Dept. of the Environment) to Governor & General Assembly on acid deposition due Jan. 1.
Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.
Annual Report to Governor on State wildland system due at opening of regular General Assembly session.
Annual Report to Governor & General Assembly on Teen Employment & Community Services Program due Feb. 1.
Annual Report to General Assembly on administration of State Chesapeake Bay & Endangered Species Fund due Aug. 31.
Annual Report to General Assembly on receipts & disbursements of Land & Water Conservation Fund of U.S. Dept. of Interior.
Annual Report to General Assembly on receipts & disbursements of Program Open Space funds.
Annual Report to General Assembly on receipts & expenditures of Nontidal Wetland Compensation Fund due June 30.
Annual Report to General Assembly on rockfish survey due Dec. 1.
Annual Report to General Assembly on used oil collection & recycling.
Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.
Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.
Annual Report to Legislative Policy Committee, Senate Economic & Environmental Affairs Committee & House Environmental Matters Committee on fishery management plans.

DEPARTMENT OF NATURAL RESOURCES

Governor William Donald Schaefer

Torrey C. Brown
Secretary
(410) 974-3041

Thomas A. Deming
Principal Counsel
(410) 974-2251

Chesapeake Bay Program Office
Verna E. Harrison
(410) 974-2255

John R. Griffin
Deputy Secretary
(410) 974-3042

Advisory Board

Management Services
Carolyn D. Davis
(410) 974-2031

Fiscal & Supportive Services
Allen W. Cartwright, Jr.
(410) 974-3192

Human Resource Services
Carolyn S. Tyson
(410) 974-2897

Management Info Services
Sandra A. Johnson
(410) 974-2640

Public Communication Services
Joyce M. Williams
(410) 974-3987

Management Analysis & Auditing
Steven Powell
(410) 974-2655

Licensing & Watercraft
Registration Service
Samina R. Cole
(410) 974-5623

Public Lands & Forestry
James W. Dunmyer
(410) 974-3829

State Forest & Park Service
Richard P. Barton
(410) 974-3771

Greenways & Resource Planning
David Burke
(410) 974-3654

Program Open Space
H. Grant Dehart
(410) 974-3581

Operations
Bonnie P. Mulieri
(410) 974-3036

Engineering & Construction Services
Robert B. Dannecker
(410) 974-3666

Forestry Programs
Eric Schwaab
(410) 974-3776

MD Environmental Trust
Thomas D. Saunders
(410) 514-7900

Resource Management
James W. Peck
(410) 974-3548

Tidewater Admin.
Paul O. Massicot
(410) 974-2926

Boating Admin.
Bruce A. Gilmore
(410) 974-2908

Natural Resources Police Force
Franklin I. Wood
(410) 974-3170

Water Resources Admin.
Robert D. Miller
(410) 974-3846

MD Geological Survey
Emery T. Cleaves
(410) 554-5504

Fish, Heritage & Wildlife Admin.
Robert A. Bachman
(410) 974-5551

Chesapeake Bay Critical Area Commission
Sarah J. Taylor
(410) 974-2426

Annual Report to Department of Fiscal Services on proposed facility expansions, new facilities, & anticipated new positions due Sept. 1.
Annual Report to Records Management Division of Department of General Services on forms management due July 31.
Annual Report to Secretary of General Services on personal records.
Annual Report to Senate Budget & Taxation Committee & House Appropriations Committee on Waterway Improvement Fund due Jan. 1.
Annual Report of Maryland Environmental Trust to Governor & General Assembly.
Annual Report of Maryland Environmental Trust to Governor, budget committees of General Assembly, & Dept. of Fiscal Services on Land Trust Grant Fund due Jan. 15.
Biennial Report with Secretary of the Environment to General Assembly on Chesapeake Bay monitoring program & status of Bay resources.
Biennial Report with Secretary of the Environment & Secretary of Budget & Fiscal Planning on cumulative environmental impact of all electric power plants operating in State.
Quarterly Report to Secretary of Personnel on part-time positions.
Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.
Report to Senate Budget & Taxation Committee & House Appropriations Committee on new State nursery plans due prior to expenditure of funds.
Report to Senate Budget & Taxation Committee & House Appropriations Committee on proposed special fund appropriations from Waterway Improvement Fund & Environmental Trust Fund due prior to expenditure of funds.
Report to Senate Budget & Taxation Committee & House Appropriations Committee on proposed use of Program Open Space expenditures for Advanced Option & Purchase Fund acquisitions due prior to expenditure of funds.
Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (30.01.01)

FY1994 appropriation \$ 8,387,358
 FY1994 authorized positions 186
 Torrey C. Brown, M.D., *Secretary of Natural Resources*
 (410) 974-3041

PRINCIPAL COUNSEL

Thomas A. Deming (410) 974-2251

CHESAPEAKE BAY PROGRAM OFFICE

Verna E. Harrison, *Director* . . . (410) 974-2255

DEPUTY SECRETARY

John R. Griffin, *Deputy Secretary* . . (410) 974-3042

ADVISORY COUNCIL ON DISABILITIES

ISSUES

(appointed by Secretary of Natural Resources)
 Contact: John R. Griffin . . . (410) 974-3042
 Vacancy, *Chairperson*

ADVISORY BOARD

Contact: Joyce M. Williams . . . (410) 974-3987
 R. Thomas Thayer, *Chairperson*

Appointed by Secretary of Natural Resources: Brandon R. Belote, Jr.; James B. Coulter; Germaine Gallagher; Charles Garner; Ralph A. Gray; Erwin C. Hannum; C. A. Porter Hopkins; Thomas C. Hopkins, Jr.; Donald K. Hughes; Joseph P. Linduska; Edward L. Middleton; Robert L. Peltzer, Sr.; Susan K. Reinhart; Joseph Rowan; Larry W. Simms; Dorothy P. Stancill; Walter W. Sheridan.

MANAGEMENT SERVICES

Carolyn D. Davis, *Assistant Secretary for Management Services* (410) 974-2031
 James E. Mallow, *Deputy Assistant Secretary*
 (410) 974-2031

FISCAL & SUPPORTIVE SERVICES (30.01.01.03)

FY1994 appropriation \$1,847,238
 FY1994 authorized positions 48
 Allen W. Cartwright, Jr., *Director* (410) 974-3192

HUMAN RESOURCE SERVICES (30.01.01.04)

FY1994 appropriation \$998,178
 FY1994 authorized positions 23
 Carolyn S. Tyson, *Director* (410) 974-2897

MANAGEMENT INFORMATION SERVICES (30.01.01.05)

FY1994 appropriation \$599,156
 FY1994 authorized positions 9
 Sandra A. Johnson, *Director* . . . (410) 974-2640

PUBLIC COMMUNICATION SERVICES (30.01.01.06)

FY1994 appropriation \$511,618
 FY1994 authorized positions 6
 Joyce M. Williams, *Director* . . . (410) 974-3987

MANAGEMENT ANALYSIS & AUDITING

Steven Powell, *Director* (410) 974-2655

LICENSING & WATERCRAFT REGISTRATION SERVICE (30.01.01.09)

FY1994 appropriation \$2,339,912
 FY1994 authorized positions 60
 Samina R. Cole, *Director* (410) 974-5623

ANNAPOLIS SERVICE CENTER

Jean Ashman, *Manager* (410) 974-3211

BEL AIR SERVICE CENTER

Margaret Sewell, *Manager* . . (410) 836-4550

CENTREVILLE SERVICE CENTER

Dawn M. Thomas, *Manager*. (410) 758-5252

CUMBERLAND SERVICE CENTER

Carol Lease, *Manager*. (301) 777-2134

PRINCE FREDERICK SERVICE CENTER

Marilyn Ford, *Manager*. (301) 855-1748

SALISBURY SERVICE CENTER

Ina Cawood, *Manager* (410) 543-6900

PUBLIC LANDS & FORESTRY (30.01.02/04)
 FY1994 appropriation \$70,748,600
 FY1994 authorized positions (capital programs) 556.5
 James W. Dunmyer, *Assistant Secretary*
for Public Lands & Forestry (410) 974-3829
 Michael J. Nelson, *Deputy Assistant Secretary*
 (410) 974-3036

**DEEP CREEK LAKE ADVISORY &
 REVIEW COMMITTEE**
 Contact: Paul Durham. (301) 387-4111
 Edisel D. King, *Chairperson*
 (301) 334-2344

Robert Browning; Brenda Butscher;
 Delos M. Carpenter; George C. Edwards;
 Herbert McCrobie; Bill R. Sisler; John
 Thayer.

**GUNPOWDER FALLS LOCAL
 ADVISORY BOARD**
 (appointed by Secretary of Natural
 Resources)
 Contact: John F. Wilson (410) 974-3654
 A. Louise Matzinger, *Chairperson*
 (410) 877-1627

**ST. MARY'S RIVER STATE PARK
 CITIZENS ADVISORY COMMITTEE**
 (appointed by Secretary of Natural
 Resources)
 Contact: Kenneth Shanks
 (410) 974-3654
 Robert D'Esposito, *Chairperson*

**HELEN AVALYNNE TAWES GARDEN
 ADVISORY BOARD**
 (appointed by Secretary of Natural
 Resources)
 Contact: Donald Myers (410) 974-3717
 Frances Peeler, *Chairperson*
 (410) 974-0522

**MARYLAND ENVIRONMENTAL TRUST
 (30.01.13)**
 FY1994 appropriation \$392,036
 FY1994 authorized positions 7
 Thomas D. Saunders, *Director* (410) 574-7900
 Constance Lieder, *Chairperson*, 1997

Elected by Trustees: Ajax Eastman, 1992;
 Dorothea R. Leonnig, 1993; Brice M. Clagett,
 1994; James Clark, Jr., 1994; Peter G. Brown,
 M.D., 1995; Ellen H. Kelly, 1995; John C.
 Murphy, 1995; K. King Burnett, 1996; Kevin
 A. Caynor, Esq., 1996; William Powell, 1997.

Ex officio: William Donald Schaefer, Governor;
 Gerald W. Winegrad, designee of Senate
 President; Ethel A. Murray, designee of House
 Speaker.

STATE FOREST & PARK SERVICE (30.01.04)
 FY1994 appropriation \$24,159,015
 FY1994 authorized positions 347
 Richard P. Barton, *Director* . . . (410) 974-3771

PARK ADVISORY COMMISSION
 Contact: Linda Davis . (410) 974-3771
 C. James Sears, *Chairperson*

*Appointed by Governor with advice of
 Secretary of Natural Resources:* Joel T.
 Anderson; Clara D. Clow; Ann S. Coates;
 William E. Mowczka; Thomas A. Perry,
 Jr.; Margaret K. Ross; Robert L.
 Sensenbaugh; George M. Wyckoff.

STATE FORESTS, PARKS & NATURAL RESOURCES MANAGEMENT AREAS

EASTERN REGION

Daryl DeCesare, *Regional Manager*
 (410) 543-6593

ASSATEAGUE STATE PARK
 William Simmons, *Manager*
 (410) 641-2120

JANES ISLAND STATE PARK
 Joseph Ward, *Manager*
 (410) 968-1565

**MARTINAK STATE PARK &
 TUCKAHOE STATE PARK**
 John Ohler, *Manager*
 (410) 634-2810

MARTINAK STATE PARK BOARD
 (appointed by Assistant Secretary for
 Public Lands & Forestry)
 Contact: John Ohler, *Park
 Manager* . . (410) 634-2810

**POCOMOKE RIVER STATE
 FOREST & PARK**
 Dennis E. Smith, *Manager*
 (410) 632-2566

**WYE ISLAND NATURAL
 RESOURCES MANAGEMENT AREA**
 Vacancy, *Manager* . (410) 827-7577

CENTRAL REGION

Don G. Gaver, *Regional Manager*
 (410) 461-0053

**ELK NECK STATE PARK &
 FAIRHILL NATURAL RESOURCES
 MANAGEMENT AREA**
 Richard R. Smith, *Manager*
 (410) 287-5333

GUNPOWDER FALLS STATE PARK
 Earl Copenhaver, *Manager*
 (410) 592-2897

PATAPSCO VALLEY STATE PARK
 Walter Brown, *Manager*
 (410) 461-5005

**PATAPSCO VALLEY STATE
 PARK BOARD**
 (appointed by Assistant Secretary for
 Public Lands & Forestry)
 Contact: Walter Brown, *Park
 Manager* . . (410) 461-5005

**ROCKS STATE PARK &
 SUSQUEHANNA STATE PARK**
 David Cooper, *Manager*
 (410) 557-7994

**SENECA CREEK STATE PARK,
 MONOCACY RIVER NATURAL
 RESOURCES MANAGEMENT AREA,
 &
 PATUXENT RIVER NATURAL
 RESOURCES MANAGEMENT AREA**
 Pat Heaphy, *Manager*
 (301) 924-2127

SOUTHERN REGION

Lee M. Smith, *Regional Manager*
 (410) 974-3771

**CALVERT CLIFFS STATE PARK,
 CEDARVILLE STATE PARK,
 ROSARYVILLE STATE PARK,
 SMALLWOOD STATE PARK, &
 MERKLE WILDLIFE SANCTUARY**
 Cynthia Ecker, *Manager*
 (301) 888-1410

POINT LOOKOUT STATE PARK

Keith Frere, *Manager*

..... (301) 872-5688

POINT LOOKOUT STATE PARK
BOARD(appointed by Assistant Secretary for
Public Lands & Forestry)Contact: Keith Frere, *Park**Manager* . (301) 872-5688

SANDY POINT STATE PARK

Gerry Thompson, *Manager*

..... (410) 974-1249

WESTERN REGION

Chris Anderson, *Regional Manager*

..... (301) 777-2136

CUNNINGHAM FALLS STATE PARK

William Miller, *Manager*

..... (301) 271-7574

DEEP CREEK LAKE STATE PARK &
NATURAL RESOURCES

MANAGEMENT AREA

Paul Durham, *Manager*

..... (301) 387-4111

FORT FREDERICK STATE PARK &
SIDELING HILL NATURAL

RESOURCES MANAGEMENT AREA

Ralph Young, *Manager*

..... (301) 842-2155

HERRINGTON MANOR STATE PARK
& SWALLOW FALLS STATE PARKRoger Riley, *Manager*

..... (301) 334-9180

HERRINGTON MANOR STATE
PARK BOARD(appointed by Assistant Secretary for
Public Lands & Forestry)Contact: Roger Riley, *Park**Manager* . (301) 334-9180NEW GERMANY STATE PARK &
BIG RUN STATE PARKJames Rogers, *Manager*

..... (301) 895-5453

GREEN RIDGE STATE FOREST

Francis Zumbrun, *Manager*

..... (301) 777-2345

POTOMAC STATE FOREST &
GARRETT STATE FORESTStephen Hamilton, *Manager*

..... (301) 334-2038

SAVAGE RIVER STATE FOREST

Larry Maxim, *Manager*

..... (301) 895-5759

ROCKY GAP STATE PARK &
DANS MOUNTAIN STATE PARKWilliam Cihlar, *Manager*

..... (301) 777-2138

ROCKY GAP STATE PARK
BOARD(appointed by Assistant Secretary for
Public Lands & Forestry)Contact: William Cihlar, *Park**Manager* . (301) 777-2138SOUTH MOUNTAIN
RECREATIONAL AREADaniel Spedden, *Manager*

..... (301) 791-4767

SOUTH MOUNTAIN STATE PARK

..... (301) 293-6860

GAMBRILL STATE PARK

GATHLAND STATE PARK

GREENBRIER STATE PARK

WASHINGTON MONUMENT

STATE PARK

..... (301) 791-4767

MARYLAND CONSERVATION CORPS

Jonathan Underwood, *Director*

..... (410) 974-3771

GREENWAYS & RESOURCE PLANNING

(30.01.02.01)

FY1994 appropriation \$1,343,718

FY1994 authorized positions 25

David G. Burke, *Director* (410) 974-3654

RESOURCE PLANNING

CENTRAL REGION

John F. Wilson, *Chief* . . (410) 974-3654

EASTERN REGION

Ethel Locks, *Chief* . . . (410) 974-3654

SOUTHERN REGION

Kenneth Shanks, *Chief* . (410) 974-3654

WESTERN REGION

Mark Spencer, *Chief* . . (410) 974-3654SCENIC & WILD RIVERS REVIEW
BOARD*Chairperson*: Torrey C. Brown, M.D.,

Secretary of Natural Resources

..... (410) 974-3041

John F. Wilson, *State Scenic & Wild**Rivers Coordinator* . . (410) 974-3654*Ex officio*: Lewis R. Riley, Secretary of
Agriculture; David A. C. Carroll,
Secretary of the Environment; Ronald M.
Kreitner, Director of Planning; Brenda J.
Butscher, Garrett County Commissioner.YOUGHIOGHENY RIVER LOCAL
ADVISORY BOARD(appointed by Scenic & Wild Rivers
Review Board)

Contact: John F. Wilson

..... (410) 974-3654

Brenda J. Butscher, *Chairperson*

TECHNICAL SERVICES

John C. Wolf, *Chief* . . (410) 974-3589

ENVIRONMENTAL REVIEW

Gene F. Cheers, *Chief* . . (410) 974-3589

MAPPING & PROPERTY RESEARCH

Steven C. Goodmuth, *Chief*

..... (410) 974-3589

GREENWAYS (MARYLAND
GREENWAYS COMMISSION)Teresa A. Moore, *Executive Director*

..... (410) 974-3589

PROGRAM OPEN SPACE (30.01.02.02)

FY1994 appropriation \$35,002,165

FY1994 authorized positions 20

H. Grant Dehart, *Director* (410) 974-3581

OPERATIONS (30.01.02.05)

FY1994 appropriation \$1,550,282

FY1994 authorized positions 24

Bonnie P. Mulieri, *Director* . . . (410) 974-3036ENGINEERING & CONSTRUCTION
SERVICES (30.01.02.07)

FY1994 appropriation \$2,060,583

FY1994 authorized positions 25

Robert B. Dannecker, *Director* . . (410) 974-3666

FOREST SERVICE

[formerly FORESTRY PROGRAMS] (30.01.02.09)

FY1994 appropriation \$6,632,837

FY1994 authorized positions 115.5

Eric C. Schwaab, *Director* (410) 974-3776

FOREST ADVISORY COMMISSION

Contact: Patricia Luchansky

..... (410) 974-3776

John E. Brodie, *Chairperson*

Appointed by Governor with advice of Secretary of Natural Resources: Ollie W. Kitchen, Jr.; Margaret S. Mallino; James Parsons; Susan Kay Reinhart; Patrick D. Ridgely; Laurence Sharpe; Thomas O. Tyler III; Margaret P. Wright.

DISTRICT FORESTRY BOARDS

(appointed by Assistant Secretary for Public Lands & Forestry)

James E. Klunk, *Executive Director*

..... (410) 974-3776

DEMONSTRATION FORESTS

DONCASTER DEMONSTRATION FOREST

Contact: Craig Henderson (301) 934-2282

ELK NECK DEMONSTRATION FOREST

Contact: Cliff England (410) 287-5777

PALMER DEMONSTRATION FOREST

Contact: Wayne Merkel (410) 836-5881

SETH DEMONSTRATION FOREST

Contact: Stark McLaughlin

..... (410) 479-1623

STONEY FOREST DEMONSTRATION FOREST

Contact: Wayne Merkel (410) 836-5881

WICOMICO DEMONSTRATION FOREST

Contact: Randy Blass (410) 835-8686

CENTRAL REGION

Jett Horan, *Regional Forester* (410) 836-4551

BALTIMORE COUNTY

Chris Stuhlinger, *Project Forester*

..... (410) 665-5820

CARROLL COUNTY

Donna Baker, *Project Forester*

..... (410) 848-9290

CECIL COUNTY

Thomas Frederick, *Project Forester*

..... (410) 287-5777

HARFORD COUNTY

Wayne Merkel, *Project Manager*

..... (410) 836-4550

HOWARD & MONTGOMERY COUNTIES

William Bond, *Project Manager*

..... (301) 854-6060

EASTERN REGION

Kip Powers, *Regional Forester* (410) 543-6745

CAROLINE COUNTY

Stark McLaughlin, *Project Forester*

..... (410) 479-1623

DORCHESTER COUNTY

Scott Daniels, *Project Forester*

..... (410) 228-1861

KENT & QUEEN ANNE'S COUNTIES

M. Teresa Dickerson-Batchelor, *Project Manager* (410) 758-2321

..... (410) 778-4439

SOMERSET COUNTY

John Jordan, *Project Forester*

..... (410) 651-2004

TALBOT COUNTY

James Harris, *Project Forester*

..... (410) 479-1623

WICOMICO COUNTY

Ronald Metzger, *Project Forester*

..... (410) 835-8686

WORCESTER COUNTY

Anthony DiPaolo, *Project Manager*

..... (410) 632-1955

SOUTHERN REGION

John Jastrzemski, *Regional Forester*

..... (301) 888-1638

ANNE ARUNDEL COUNTY

Steve Stademan, *Project Forester*

..... (410) 768-0871

CALVERT COUNTY

Kenneth Jolly, *Project Forester*

..... (410) 535-1303

CHARLES COUNTY

Dave Gailley, *Project Manager*

..... (301) 934-2543

ST. MARY'S COUNTY

Karen Gailley, *Project Forester*

..... (301) 475-8551

PRINCE GEORGE'S COUNTY

Bernadette Levesque, *Project Forester*

..... (301) 464-3065

WESTERN REGION

Robert Webster, *Regional Forester*

..... (301) 777-2136

ALLEGANY COUNTY

Bernard C. Zlomek, *Project Manager*

..... (301) 777-2136

FREDERICK COUNTY

Michael Kay, *Project Manager*

..... (301) 473-8417

GARRETT COUNTY

Ernest L. Metz, Jr., *Project Manager*

..... (301) 334-3296

WASHINGTON COUNTY

Andy Smogor, *Project Forester*

..... (301) 791-4733

RESOURCE MANAGEMENT

James W. Peck, *Assistant Secretary for**Resource Management* (410) 974-3548Catherine Pieper Stevenson, *Deputy**Assistant Secretary* (410) 974-3548

CHESAPEAKE BAY CRITICAL AREA

COMMISSION (30.01.10)

FY1994 appropriation \$1,825,029

FY1994 authorized positions 12

Sarah J. Taylor, Ph.D., *Executive Director*

..... (410) 974-2426

John C. North II, *Chairperson*

Appointed by Governor (who names chair) with Senate advice & consent: Philip J. Barker; Russell W. Blake; Parris N. Glendening; Thomas L. Jarvis; Kathryn D. Langner; Donald C. Mason. Terms expire 1994.

William J. Bostian; David G. Bourdon; Samuel Y. Bowling; Robert S. Fitzgerald; Michael J. Whitson. *Terms expire 1995.*

William H. Corkran, Jr.; Diane R. Evans; James C. Foor, D.V.M.; James E. Gutman; Shepard Kreech, Jr.; G. Steele Phillips; W. Roger Williams. *Terms expire 1996.*

Ex officio: Louise Lawrence, designee of Secretary of Agriculture; Robert N. Schoepfle, designee of Secretary of Economic & Employment Development; James L. Hearn, designee of Secretary of the Environment; J. Rodney Little, designee of Secretary of Housing & Community Development; James W. Peck, designee of Secretary of Natural Resources; Paul J. Wiedefeld, designee of Secretary of Transportation; Ronald N. Young, designee of Director of Planning.

TIDEWATER ADMINISTRATION (30.01.12)

FY1994 appropriation \$20,072,500

FY1994 authorized positions 132

Dr. Paul O. Massicot, *Director* . . . (410) 974-2926

TIDAL FISHERIES DIVISION (30.01.12.08)

FY1994 appropriation \$7,312,646

FY1994 authorized positions 69

W. Peter Jensen, *Director* . . . (410) 974-3558

CLAM ADVISORY COMMITTEE

Contact: W. Peter Jensen (410) 974-3558

SPORT FISHERIES ADVISORY**COMMISSION**

James H. Gilford, Ph.D., *Chairperson*, 1997

Appointed by Governor with advice of Secretary of Natural Resources: Kenneth M. Andrejak, 1994; Frederick W. Meers, 1994; Bruce R. Scheible, 1994; William G. Huppert, 1996; Edward O'Brien, 1996; Guy Turcotte, 1996; Frank L. Bentz, Jr., Ph.D., 1997; R. Charles Nichols, 1997.

STATEWIDE OYSTER COMMITTEE

Victor Arnold; Charles F. Clark, Jr.; J. R. Gross; Robert Hambleton; Fred Pomeroy; Elijah L. Wilson. *Terms expire 1994.*

Danny Beck; George Bowen; Charles E. Davis; Joseph E. Heim; William L. Rice. *Terms expire 1996.*

OYSTER DIVING COMMITTEE

George O'Donnell, *Chairperson*

Appointed by Director, Tidal Fisheries Division in consultation with Maryland Watermen's Association: Richard LaBrie; John L. Trossback; Harry White; Gregory Wilson.

OYSTER DREDGERS COMMITTEE

(elected by county committees)

H. Russell Dize, *Chairperson*

PATENT TONG COMMITTEE

Gerald S. Phillips, Sr., *Chairperson*

Appointed by Director, Tidal Fisheries Division in consultation with Maryland Watermen's Association: Charles Clark, Jr.; John Dize; Mickey Evans; Joseph Lore; John Orme; Wayne Windsor.

STATEWIDE OYSTER TONGERS**COMMITTEE**

(elected by county committees)

Contact: W. Peter Jensen (410) 974-3558

TIDAL FISHERIES ADVISORY**COMMISSION**

Robert P. Eurice, *Chairperson*, 1994

Appointed by Governor with advice of Secretary of Natural Resources: H. Russell Dize; Joseph E. Heim; Glenn A. James; Frederick W. Maddox; Frederick W. Meers; George M. O'Donnell; W. Harold Robinson III; Francis J. Russell; Lawrence W. Simms; Andrew T. Tolley; William R. Woodfield, Jr. *Terms expire 1994.*

COASTAL & WATERSHED RESOURCES**DIVISION (30.01.12.03)**

FY1994 appropriation \$2,921,046

FY1994 authorized positions 16

Robert L. Beckett, *Director* . . (410) 974-2784

ADVISORY COMMITTEES FOR THE**CHESAPEAKE BAY NATIONAL****ESTUARINE RESEARCH RESERVE**

Contact: Laura Younger (410) 974-2784

COASTAL & WATERSHED RESOURCES**ADVISORY COMMITTEE**

Contact: Betsy Kulle . . . (410) 974-3382

Robert A. (Andy) Meyer, Jr., *Chairperson*

CHESAPEAKE BAY RESEARCH & MONITORING DIVISION (30.01.12.04)

FY1994 appropriation \$2,858,071

FY1994 authorized positions 24

Ronald J. Klauda, Ph.D., *Director*

. (410) 974-3782

ACID DEPOSITION ADVISORY**COMMITTEE**

Contact: Ronald J. Klauda, Ph.D.

. (410) 974-3782

SCIENCE ADVISORY BOARD**EXECUTIVE COMMITTEE**

Contact: Dr. Paul E. Miller (410) 974-3782

Dr. Rosa G. de Pena, *Chairperson*, 1993

Appointed by Secretary of Natural Resources: Bruce Fowler, 1994; Mary Beth Tighe, 1994; Dr. William Boicourt, 1995; Robert F. Molzahn, 1995; Dr. Donald L. Rice, 1995; David Bailey, 1996; Karl Weaver, 1996; Carla Logan, 1997.

Ex officio: Joseph Tasson, Office of Planning; Dr. Paul E. Miller, Power Plant Research Program.

COOPERATIVE OXFORD LABORATORY**BOARD OF VISITORS**

Contact: Stephen J. Jordan, Ph.D.

. (410) 226-0078

Appointed by Secretary of Natural Resources:

James A. Adams, Ph.D.; Donald F. Boesch, Ph.D.; Russell B. Brinsfield, Ph.D.; Christopher F. D'Elia, Ph.D.; Ralph E. Eshelman, Ph.D.; M. Elizabeth Gillelan; Roger L. Herman, Ph.D.; Donald A. Munson; James G. Sanders.

POWER PLANT & ENVIRONMENTAL REVIEW**DIVISION (30.01.12.05)**

FY1994 appropriation \$5,824,836

FY1994 authorized positions 15

Peter M. Dunbar, *Director* . . . (410) 974-2261

POWER PLANT RESEARCH ADVISORY**COMMITTEE**

Contact: Peter M. Dunbar (410) 974-2261

Appointed by Secretary of Natural Resources: not yet appointed

BOATING ADMINISTRATION (30.01.03)

FY1994 appropriation \$10,189,746

FY1994 authorized positions 97

Bruce A. Gilmore, *Director* . . . (410) 974-2908

ADMINISTRATION PROGRAM (30.01.03.01)

FY1994 appropriation \$1,548,548

FY1994 authorized positions 16

Kathy T. Lantz, *Director* . . . (410) 974-2908

WATERWAY IMPROVEMENT PROGRAM**(30.01.03.02)**

FY1994 appropriation \$6,169,745

FY1994 authorized positions 58

Robert P. Gaudette, *Director* . (410) 974-2743

- NAVIGATION DIVISION
Sara L. Trescott, *Chief*. (410) 643-8407
- PUBLIC FACILITIES DEVELOPMENT DIVISION
Robert A. Ellsworth, *Chief*
..... (410) 974-2743
- PLANNING & POLICY PROGRAM (30.01.03.04)
FY1994 appropriation..... \$802,767
FY1994 authorized positions..... 9
Bess Crandall, *Director* (410) 974-2939
- BOAT DEALER ADVISORY COUNCIL
(appointed by Secretary of Natural Resources)
Contact: Bess Crandall (410) 974-2939
Louis Phipps, Jr., *Chairperson*
- BOAT ACT ADVISORY COMMITTEE
(appointed by Secretary of Natural Resources)
Contact: Bess Crandall (410) 974-2939
George K. Horn, *Chairperson*
- SHORE EROSION CONTROL PROGRAM (30.01.03.05)
FY1994 appropriation..... \$1,171,088
FY1994 authorized positions..... 14
Leonard M. Larese-Casanova, *Director*
..... (410) 974-3727
- OCEAN CITY BEACH REPLENISHMENT & HURRICANE PROTECTION PROJECT
Leonard M. Larese-Casanova, *Director*
..... (410) 974-3727
- NATURAL RESOURCES POLICE FORCE (30.01.07)
FY1994 appropriation..... \$15,557,223
FY1994 authorized positions..... 269
Col. Franklin I. Wood, *Superintendent*
..... (410) 974-3170
Lt. Col. C. T. Howes, *Deputy Superintendent*
..... (410) 974-3187
Sgt. R. W. Davis, *Staff Aide*. (410) 974-5485
- FIELD OPERATIONS BUREAU
Lt. Col. Thomas R. Turner, *Chief*
..... (410) 974-2249
Maj. W. O. Bromwell, *Deputy Chief*
..... (410) 974-2249
- NORTHERN REGION
Capt. P. D. Albertsen. . (410) 356-7060
- SOUTHERN REGION
Capt. E. M. Frece. (301) 888-1601
- UPPER EASTERN SHORE
Capt. D. F. Scarborough (410) 822-7551
- LOWER EASTERN SHORE
Capt. M. E. Howard. . (410) 548-7070
- EMERGENCY MEDICAL SERVICES
Sgt. J. I. Gilmer. (410) 974-2040
- SERVICES BUREAU
Maj. J. F. Sherbert, *Chief*. . (410) 974-2247
- TECHNICAL SERVICES DIVISION
Lt. Ronald D. Brooks. . (410) 643-5771
- QUARTERMASTER
Vacancy..... (410) 643-6921
- EDUCATION DIVISION
Lt. W. David Street . . (410) 974-2040
- MARYLAND CERTIFIED BOATING INSTRUCTORS
Lt. W. David Street, *Coordinator*
..... (410) 974-2327
- MARYLAND HUNTER EDUCATION INSTRUCTORS
Lt. W. David Street, *Coordinator*
..... (410) 974-2040
- INVESTIGATION DIVISION
Lt. Randolph Witter . . (410) 974-2248
- COMMUNICATIONS CENTER
Lt. M. L. Hitchings . . 1-800-628-9944
- WATER RESOURCES ADMINISTRATION DETACHMENT
..... (410) 974-2641
- AVIATION SECTION
Sgt. R. S. Zimmerman (410) 820-7836
- PLANNING & RESEARCH BUREAU
Capt. D. DeLeaver, *Chief*. . (410) 974-5479
- ADMINISTRATION & PROGRAMMING
A. M. Thistle. (410) 974-3780
- RECORDS SECTION
Sgt. H. F. Dorsey (410) 974-5440
- PERSONNEL/HUMAN RESOURCES
B. J. Sears (410) 974-2240
- TRAINING & RECRUITMENT DIVISION
Lt. M. C. Davis. (410) 643-5773
- NATURAL RESOURCES POLICE ACADEMY
(Stevensville) (410) 643-5773
- COMMUNITY RELATIONS
Cpl. W. S. Jones (410) 974-5485
- WATER RESOURCES ADMINISTRATION (30.01.08)
FY1994 appropriation..... \$13,485,825
FY1994 authorized positions..... 141.5
Robert D. Miller, *Director* . . . (410) 974-3846
Charles A. Wheeler, *Deputy Director*
..... (410) 974-3848
- STATE WATER QUALITY ADVISORY COMMITTEE
(appointed by Dept. of Natural Resources & Dept. of the Environment)
Contact: Ruth Mathes. . (410) 631-3734
James E. Gutman, *Chairperson*
..... (410) 647-8965
- WATER RESOURCES ADVISORY COMMISSION
Contact: Robert D. Miller
..... (410) 974-3846
Vacancy, *Chairperson*
Appointed by Governor with advice of Secretary of Natural Resources: Roger R. Blunt; Russell B. Brinsfield, Ph.D.; Raymond P. Morgan, Ph.D.; Benjamin F. Trump, Ph.D.
- BUREAU OF MINES (30.01.08.03)
FY1994 appropriation..... \$5,235,452
FY1994 authorized positions..... 25.5
Anthony F. Abar, *Director* . . (301) 689-6104
- COAL MINES DIVISION
Vacancy, *Chief*. (301) 689-6104
- MINERALS, OIL & GAS DIVISION
C. Edmon Larrimore, *Chief*
..... (410) 974-3874
- WATER & WETLANDS PROGRAM (30.01.08.06/07)
FY1994 appropriation..... \$4,947,406
FY1994 authorized positions..... 68
Gary T. Setzer, *Director* (410) 974-2236

DAM SAFETY DIVISION
Brad Iarossi, *Chief* . . . (410) 974-2101

NONTIDAL WETLANDS & WATERWAYS
DIVISION
William A. Jenkins, *Chief* (410) 974-3841

TIDAL WETLANDS DIVISION
Frank W. Dawson, *Chief* (410) 974-3871

WATER RIGHTS DIVISION
Terrance W. Clark, *Chief* (410) 974-3675

ENFORCEMENT & SERVICES PROGRAM
(30.01.08.05)
FY1994 appropriation \$2,354,142
FY1994 authorized positions 40
William S. Burgess, *Director* (410) 974-2721

ENFORCEMENT DIVISION
Thomas C. Boone, *Chief* (410) 974-2641

DATA SYSTEMS DIVISION
Bruce E. Thompson, *Chief*
. (410) 974-2225

GEOGRAPHIC INFORMATION SERVICES
Vacancy, *Chief* (410) 974-2631

PERMIT SERVICES DIVISION
Vacancy, *Chief* (410) 974-2755

MARYLAND GEOLOGICAL SURVEY (30.01.11)
FY1994 appropriation \$2,660,979
FY1994 authorized positions 34
Emery T. Cleaves, Ph.D., *Director* (appointed by
Governor upon recommendation of Secretary
of Natural Resources) (410) 554-5504

LAND RECLAMATION COMMITTEE
Anthony F. Abar, *Executive Secretary*
. (301) 689-6104
Emery T. Cleaves, Ph.D., *Chairperson*
(appointed by Secretary of Natural
Resources)

Appointed by Governor: Timothy J. Carney,
1994; Margaret J. Jamison, 1994; John E.
Carey, 1996; Gerald P. Duckett, 1996.

Appointed by Secretary of the Environment:
Robert Creter

Appointed by Secretary of Natural Resources:
June Neder, 1994; Jessie McCullough,
1996; Edward J. Golden; Stephen M.
Layton; Robert Webster.

Soil Conservation District representatives:
Craig Hartsock, Allegany County; Shaun
Sanders, Garrett County.

STATE MAPPING COMMITTEE
Emery T. Cleaves, Ph.D., *Chairperson*
. (410) 554-5504

*Appointed by Director, Maryland Geological
Survey:* Douglas M. Adams; Michael
Amini; K. Eric Anderson; William
Bauerline; Earl H. Bradley; William
Brooks; James H. Brown; William S.
Burgess; David G. Burke; Chris Burton;
Edgar L. Chapman; Owen P. Charles;
William (Dean) Cowherd; Robert C.
Davison; Drew Dedrick; Terry Engle; H.
Dean Freeman; Steve Goodmuth;
Raymond L. Humphries; K. Peter Lade,
Ph.D.; John M. Morgan III, Ph.D.;
Thomas S. Nasuta; Edward C. Papenfuse,
Ph.D.; Murray Pearson; Ruth Prendable;
Ronald Putek; Sckhoane Rathebe; James
P. Reger, Ph.D.; James C. Richardson;
Paul W. Scheidt; Frederick Schenerman;
Jack M. Schultz; Spencer Simpson; Lee B.

Spencer; Lawrence B. Swift; Edward
Swindell; Frederick Westerfeld.

GEOLOGIC MAPPING ADVISORY
COMMITTEE
Contact: Emery T. Cleaves, Ph.D.
. (410) 554-5504
M. Gordon Wolman, Ph.D., *Chairperson*
*Appointed by Director, Maryland Geological
Survey:* William S. Burgess; John E. Carey;
Jeffrey B. Jolle; F. Pierce Linaweaver, Ph.D.;
Thomas O. Nuttle; James P. Reger, Ph.D.;
Robert W. Ridky, Ph.D.; Kenneth N.
Weaver, Ph.D.

COMMISSION OF THE MARYLAND
GEOLOGICAL SURVEY
M. Gordon Wolman, Ph.D., *Chairperson*
. (410) 516-7090

Appointed by Secretary of Natural Resources:
Robert W. Ridky, Ph.D., 1994; Thomas O.
Nuttle, 1995; John E. Carey, 1996; F. Pierce
Linaweaver, Ph.D., 1998.

HYDROGEOLOGY & HYDROLOGY PROGRAM
(30.01.11.02)
FY1994 appropriation \$903,133
FY1994 authorized positions 10
Harry J. Hansen, Ph.D., *Chief* (410) 554-5554

ENVIRONMENTAL GEOLOGY & MINERAL
RESOURCES PROGRAM (30.01.11.03)
FY1994 appropriation \$372,460
FY1994 authorized positions 8
James P. Reger, Ph.D., *Chief* (410) 554-5523

COASTAL & ESTUARINE GEOLOGY PROGRAM
(30.01.11.05)
FY1994 appropriation \$835,347
FY1994 authorized positions 10
Randall T. Kerhin, *Chief* . . . (410) 554-5544

FISH, HERITAGE, & WILDLIFE
ADMINISTRATION (30.01.17)
FY1994 appropriation \$9,386,230
FY1994 authorized positions 140.5
Robert A. Bachman, *Director* . . (410) 974-5551

WILDLIFE PROGRAM (30.01.17.04)
FY1994 appropriation \$5,108,926
FY1994 authorized positions 87.5
Joshua L. Sandt, *Director* . . . (410) 974-3195

ATLANTIC COAST JOINT VENTURE
IMPLEMENTATION COMMITTEE
(appointed by Secretary of Natural
Resources)
Contact: Robert Miller
. (410) 974-3195
Robert Beyer, *Chairperson*

CAPTIVE WILDLIFE ADVISORY
COMMITTEE
(appointed by Secretary of Natural
Resources)
Contact: Mary Jo Scanlan
. (410) 974-3195
Brian Rutledge, *Chairperson*

FARM GAME ADVISORY
COMMITTEE
(appointed by Secretary of Natural
Resources)
Contact: Robert Miller
. (410) 827-8612
Carroll Yingling, *Chairperson*

WATERFOWL ADVISORY
COMMITTEE

Contact: Joshua L. Sandt

..... (410) 974-3195

Vacancy, *Chairperson*

Appointed by Governor: Carol Jane Baker; Lee A. Brohawn; Alonzo G. Decker, Jr.; John N. Fisher; E. Hugh Galbreath; B. Larry Jenkins; Matthew C. Perry; Ronald Webster; Michael H. Weir; J. D. Williams; John Zouck; one vacancy.

WILDLIFE ADVISORY
COMMISSION

Contact: Joshua L. Sandt

..... (410) 974-3195

C. A. Porter Hopkins, *Chairperson*,
1993

Appointed by Governor: Edwin F. Hale, 1992; Robert Scrimgeour, 1992; Michael J. Sprague, 1992; Raymond F. Schoenke, Jr., 1993; J. Allen Swan, 1995; Fife Symington, 1995; John W. Tieder, Jr., 1995.

WILD TURKEY ADVISORY
COMMITTEE(appointed by Secretary of Natural
Resources)

Contact: Edward J. Golden

..... (410) 777-2136

Dr. James Gilford, *Chairperson*WILDLIFE MANAGEMENT AREAS &
WORK CENTERS

CENTRAL REGION

Marilyn Mause, *Regional Manager*

..... (410) 836-4557

EASTERN REGION

Paul Doug Wigfield, *Regional**Manager* (410) 543-6595

SOUTHERN REGION

Kenneth D'Loughy, *Regional**Manager* (301) 258-0817

WESTERN REGION

Thomas Mathews, *Regional**Manager* (410) 777-2136

NATURAL HERITAGE PROGRAM (30.01.17.05)

FY1994 appropriation \$755,996

FY1994 authorized positions 8

Janet S. McKegg, *Director*

..... (410) 974-2870

FRESHWATER FISHERIES (30.01.17.06)

FY1994 appropriation \$2,721,984

FY1994 authorized positions 33

H. Robert Lunsford, *Director*

..... (410) 974-3061

ORIGIN & FUNCTIONS

Created in 1969, the Department of Natural Resources works to ensure the preservation, development, wise use, and enjoyment of Maryland's natural resources for the greatest benefit to the State and its citizens. The Department coordinates all natural resources activities within the State and reviews and evaluates all natural resources policies, plans, programs, and practices of county, State, regional and federal agencies and institutions.

The natural resources of Maryland were described early. In 1634, Father Andrew White wrote of Chesapeake Bay as "the most delightful water I ever saw, between two sweet landes." Seventeenth-century settlers were impressed by woodlands, wildlife, and waters teeming with fish. When the abundance later ebbed, the General Assembly enacted a multitude of laws to protect natural resources, particularly those of Chesapeake Bay. Indeed, for the past two centuries, much of Maryland's concern with natural resources has focused on the Bay.

America's first formal interstate agreement concerned the Bay and other waters, boundaries, fisheries, and navigational rights. The Compact of 1785 between Maryland and Virginia set a precedent for negotiating interstate differences over Bay matters. The Compact was ratified by the Maryland Legislature in 1785 (Chapter 1, Acts of 1785).

Thereafter, in the nineteenth century, the General Assembly acted to safeguard Bay oysters, clams, and fish, and during the twentieth century, crabs. Inspectors of salted fish were appointed to improve the quality of exports (Chapter 114, Acts of 1817). Measurers of oysters were licensed to gauge the size of oysters in the shell and the tubs from which they were sold (Chapter 406, Acts of 1868). When New England watermen raided Chesapeake oyster beds in the early 1800s, the legislature passed "An Act to prevent the destruction of Oysters in this State" and sounded the alarm that "well grounded apprehensions are entertained of the utter extinction of oysters in the state" (Chapter 24, Acts of 1820).

Fisheries also required protection. In 1820, the Legislature sought to stop vessels from anchoring in the fisheries of the Susquehanna River and at the head of Chesapeake Bay (Chapter 199, Acts of 1820). Following an address by conservation pioneer, Robert B. Roosevelt (uncle of Teddy Roosevelt), the General Assembly authorized commissioners to inspect and report on the "bay, marine and river fisheries of the State" (Chapter 297, Acts of 1870; Resolution 2, Acts of 1870).

By 1868, the State Oyster Police Force was created to enforce oyster laws. The Governor, Treasurer, Comptroller, Superintendent of Labor and Agriculture, and Clerk of the Court of Appeals were constituted the Commissioners of the State Oyster Police to oversee the Force. Reorganized as the State Fishery Force in 1874, it was placed under the Commissioner of Fisheries and, in 1880, under the Board of Public Works. The Force constituted the "Maryland Navy" in the Bay oyster wars fought between Maryland and Virginia watermen at the end of the century. By 1886, the State Fishery Force also was assigned conservation duties, buying oyster shells to be planted or sown in the Bay "for the purpose of catching spat and experimenting in the propagation of oysters" (Chapter 314, Acts of 1886). In 1892, county commissioners were authorized "in their discretion" to supplement the Force with boats and officers at county expense (Chapter 643, Acts of 1892).

Yet, the earliest origins of the Department of Natural Resources trace to geological and mapping functions of the first State Geological Survey, which operated from 1834 to 1841. In 1896, the State Geological and Economic Survey was formed (Chapter 51, Acts of 1896). That same year, the State Game Warden's Office was created (Chapter 293, Acts of 1896). State programs for woodlands were initiated ten years later, when the State Board of Forestry was established (Chapter 294, Acts of 1906).

The State Fishery Force, the State Game Warden, and the Engineer became part of the newly formed Conservation Commission in 1916 (Chapter 682, Acts of 1916). The Commission was charged with oversight of oysters, clams, fish, crabs, terrapin, wild fowl, birds, game, and fur-bearing animals. In 1935, the Conservation Department was formed, governed by the Conservation Commission (Chapter 523, Acts of 1935).

Conservation agencies were reorganized in 1941. The Board of Natural Resources oversaw five departments: the Department of Tidewater Fisheries; the Department of Game and Inland Fish; the Department of State Forests and Parks; the Department of Geology, Mines, and Water Resources; and the Department of Research and Education (Chapter 508, Acts of 1941). These agencies were consolidated to form the Department of Natural Resources in 1969 (Chapter 154, Acts of 1969).

The Department is responsible for the Maryland membership units of ten interstate bodies: the Atlantic States Marine Fisheries Commission, Coastal States Organization, Interstate Mining Commission, Ohio River Basin Commission, Interstate Oil Compact Commission, Interstate Commission on the Potomac River Basin, Potomac River Basin Advisory Committee, Potomac River Fisheries Commission, Southern States Energy Board, and the Susquehanna River Basin Commission (Code Natural Resources Article, secs. 1-101 through 1-104).

OFFICE OF THE SECRETARY

Torrey C. Brown, M.D., *Secretary of
Natural Resources*

Tawes State Office Building, C-4
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-3041

The Secretary of Natural Resources heads the Department. The Secretary is appointed by the Governor with Senate advice and consent.

The Secretary serves on the Governor's Executive Council; the Governor's Subcabinet for Energy Management; the Governor's Council on the Chesapeake Bay; the Governor's Construction Industry Employers' Advisory Council; the Governor's Drug and Alcohol Abuse Commission; the Governor's Pesticide Council; the Chesapeake Bay Trust; the Interdepartmental Advisory Committee for Minority Affairs; the State Soil Conservation Committee; the Scenic and Wild Rivers Review Board; and the Chesapeake Bay Commission.

Under the Secretary is a deputy secretary and three assistant secretariats. There is one assistant secretary each for Management Services, Public

Lands and Forestry, and Resource Management. Under direct supervision of the Office of the Secretary is the Chesapeake Bay Program Office.

CHESAPEAKE BAY PROGRAM OFFICE

Verna E. Harrison, *Director*
(410) 974-2255

The Chesapeake Bay Program Office was created in 1988. The Director is responsible for the Department's relations with citizens groups and the Governor's staff concerning the Chesapeake Bay Program. The Director also is responsible for budgetary matters related to the Program.

The Chesapeake Bay Program is the unique regional, federal-state-local partnership that directs and conducts restoration of Chesapeake Bay. Signatories to the Chesapeake Bay Agreements of 1983 and 1987 have made the commitment to restore and protect the Bay by improving its water quality and living resources. These signatories, or partners, are Maryland, Pennsylvania, Virginia, the District of Columbia, the Chesapeake Bay Commission, and the U. S. Environmental Protection Agency.

DEPUTY SECRETARY

John R. Griffin, *Deputy Secretary*
(410) 974-3042

ADVISORY COUNCIL ON DISABILITIES ISSUES

Donna Reihl, *Chairperson*

Contact: John R. Griffin (410) 974-3042

The Advisory Council on Disabilities Issues was formed by the Secretary of Natural Resources in 1985. The Council advises the Department on issues related to the accessibility of departmental facilities, programs, activities, and jobs to disabled persons. Council members are appointed by the Secretary of Natural Resources (Code Natural Resources Article, sec. 1-102(d)).

ADVISORY BOARD

R. Thomas Thayer, *Chairperson*

Contact: Joyce M. Williams (410) 974-3987

In 1969, the Secretary of Natural Resources was authorized to create an advisory board for the Department (Chapter 154, Acts of 1969). Members represent professional areas or fields of endeavor with which the Department is concerned (Code Natural Resources Article, sec. 1-105).

MANAGEMENT SERVICES

Carolyn D. Davis, *Assistant Secretary for Management Services*

James E. Mallow, *Deputy Assistant Secretary*

Tawes State Office Building
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-2031

The Assistant Secretary for Management Services is responsible for fiscal and supportive services, human resource services, management information, public communications, management analysis and auditing, and licensing and watercraft registration for the Department.

**LICENSING & WATERCRAFT
REGISTRATION SERVICE**

Samina R. Cole, *Director*
(410) 974-5623

Licensing and Watercraft Registration Service issues State hunting, fishing and boating licenses and collects certain excise taxes (Code Natural Resources Article, secs. 4-601 through 4-1043; 8-701 through 8-740; 10-301 through 10-1108). The Service operates regional service centers in Annapolis, Bel Air, Centreville, Cumberland, Prince Frederick, and Salisbury.

PUBLIC LANDS & FORESTRY

James W. Dunmyer, *Assistant Secretary for Public Lands & Forestry*

Michael J. Nelson, *Deputy Assistant Secretary*

2012 Industrial Drive
Annapolis, MD 21401 (410) 974-3829

Public Lands and Forestry was organized in 1992. The Assistant Secretary for Public Lands and Forestry oversees six programs: State Forest and Park Service; Greenways and Resources Planning; Program Open Space; Operations; Engineering and Construction Services; and Forestry Programs. The Assistant Secretary also is responsible for the Maryland Environmental Trust, and the Scenic and Wild Rivers Review Board.

The work of Public Lands and Forestry is aided by several advisory committees, including Deep Creek Lake Advisory and Review Committee; Gunpowder Falls Local Advisory Board; St. Mary's River State Park Citizens Advisory Committee; and Helen Avalynne Tawes Garden Advisory Board.

**DEEP CREEK LAKE ADVISORY & REVIEW
COMMITTEE**

Edisel D. King, *Chairperson*

Contact: Paul Durham (301) 387-4111

The Committee advises the Secretary of Natural Resources on matters relating to the Deep Creek Lake Recreation Maintenance and Management Fund and the Deep Creek Lake Management Program.

The Committee is composed of seven members. They include the member of the House of Delegates representing Legislative District 1A; the president of the Deep Creek Lake Property Owners' Association or designee; the president of the Deep Creek Lake Business Association or designee; the chairperson of the Garrett County Board of County Commissioners or designee; and three persons appointed by the Garrett County Board of County Commissioners (Code Natural Resources Article, sec. 5-216).

MARYLAND ENVIRONMENTAL TRUST

Constance Lieder, *Chairperson*, 1997
Thomas D. Saunders, *Director*

100 Community Place, 1st floor
Crownsville, MD 21032-2023 (410) 514-7900

The Maryland Environmental Trust was formed in 1967 to conserve, improve, stimulate, and perpetuate the aesthetic, natural, scenic and cultural aspects of the Maryland environment (Chapter 648, Acts of 1967). The Trust also promotes appreciation of the environment and continued interest in its care.

The Trust seeks donations of conservation easements to the State on certain lands to preserve the land from development. By 1994, the Trust had secured 272 conservation easements on 41,237 acres.

The Trust consists of fifteen trustees. Three serve ex officio. The remaining twelve trustees each year elect three of their own successors for four-year terms. The Trust selects the Director (Code Natural Resources Article, secs. 3-201 through 3-211).

STATE FOREST & PARK SERVICE

Richard P. Barton, *Director*

Tawes State Office Building, E-3
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-3771
camping information: (410) 768-0895

The State Forest and Park Service originated in 1906 when John and Robert Garrett of Baltimore gave the State nearly 2,000 acres of land in the Swallow Falls area of Garrett County. The gift came with a proviso that a forestry service be established to protect woodlands and advance forestry. That same year, the Board of Forestry was created (Chapter 294, Acts of 1906). The Board was replaced by the Department of Forests and Parks in 1941 (Chapter 508, Acts of 1941). In 1969, the Department of Forests and Parks became part of the Department of Natural Resources (Chapter 154, Acts of 1969). The Department of Forests and Parks in 1972 divided into two units: the Park Service and the Forest Service (Chapter 348, Acts of 1972). These agencies were recombined in 1982 as the Forest and Park Service (Chapter 184, Acts of 1982). In 1984, the Forest and Park Service merged with the Wildlife Administration to form the Forest, Park and Wildlife Service (Chapter 136, Acts of 1984). The Department in 1991 separated the State Forest and Park Service from the Wildlife Program.

The State Forest and Park Service administers and manages Maryland's State forests, parks, scenic preserves, historic monuments, and natural environmental areas. While providing recreation sites, the Service preserves natural resources and ensures multiple uses and a sustained yield of forest resources. The Service also is responsible for the Maryland Conservation Corps (Code Natural Resources Article, secs. 5-101 through 5-219).

The Service consists of fifty-three management projects. These include four State forests, ten multi-use parks, fourteen general recreation parks, seven waterfront parks, six natural environment areas, ten historic or scenic sites, one roadside picnic area, and three natural resource management areas.

Parks and recreational activity brochures are available at each park and upon request from the Service.

PARK ADVISORY COMMISSION

C. James Sears, *Chairperson*

Contact: Linda Davis (410) 974-3771

The Park Advisory Commission was formed in 1972. By 1983, the Commission was merged with

the Forest Advisory Commission to form the Forest and Park Advisory Commission. The Commission was reformed again as the Park Advisory Commission in 1988 (Chapter 178, Acts of 1988). The Commission's nine members are appointed by the Governor with the advice of the Secretary of Natural Resources.

MARYLAND CONSERVATION CORPS

Jonathan Underwood, *Director*

Tawes State Office Building, B-2
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-3771

Authorized in 1982, the Maryland Conservation Corps was funded and began operation in 1984 (Chapter 297, Acts of 1982; Chapter 510, Acts of 1984). The Corps, formerly under the Tidewater Administration, was assigned to the Forest, Park and Wildlife Service in 1988. Since 1991, the Corps has been under the State Forest and Park Service.

The Corps provides Maryland youths, aged 14 to 21, with jobs that help develop and maintain the State's natural resources. Corps projects conserve or improve natural resources or enhance and preserve environmentally important lands and waters. During the summer of 1993, some 361 youths worked on projects throughout the State. Participants may be sponsored by private industry and must be physically fit and have the desire to work out-of-doors, possibly in remote locations. Through a federal grant in 1992, the Maryland Conservation Corps began a year-round program for participants, aged 17 to 25.

GREENWAYS & RESOURCE PLANNING

David G. Burke, *Director*

Tawes State Office Building, D-3
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-3654

Greenways and Resource Planning originated as Land Planning Services under the Capital Programs Administration and was reorganized under its present name in 1991. It provides planning, mapping, environmental review, and capital budget services to help the Department acquire, develop, and manage public lands and scenic rivers.

Under Greenways and Resource Planning are four sections: Resource Planning; Technical Services; Environmental Review; and Mapping and Property Research. Greenway and Resource Planning also provides technical support to the Maryland Greenways Commission.

RESOURCE PLANNING

The Resource Planning Section formulates master plans for new State parks or for recreational use and modification of existing State parks. For proposed new Department areas, the Section conducts detailed property reviews as well as environmental reviews for many Department projects and lands. The Section also develops master facilities plans for areas without approved master plans.

The Section prepares resource management plans for the nine rivers of the scenic and wild rivers system to promote the wise use of the rivers' land and water resources, and improve resource conservation measures. Planners work with local citizen advisory boards developing recommendations for local governments on resource use.

SCENIC & WILD RIVERS REVIEW BOARD

Chairperson: Torrey C. Brown, M.D., Secretary of Natural Resources

John F. Wilson, *State Scenic & Wild Rivers Coordinator*

(410) 974-3654

The Scenic and Wild Rivers Review Board was created in 1968 (Chapter 85, Acts of 1968). The Board reviews all inventories, studies, plans, rules, and regulations concerning the Scenic and Wild Rivers Program. The Program includes the following rivers and their tributaries: the Anacostia; Deer Creek; Monocacy; Patuxent; Pocomoke; Potomac (in Montgomery and Frederick counties); Severn; Wicomico (in Charles County); and Youghiogheny. During review, the recommendations of the Secretary of Natural Resources, local governing bodies, and local advisory boards are considered. The Board recommends to the General Assembly resource management plans for rivers, shorelines, and related lands included in the Program, and recommends additional rivers and tributaries for the Program.

With the advice and consent of the local governing body, the Review Board appoints a local scenic and wild river advisory board for each river in the Scenic and Wild River Program.

The Board consists of the Secretary of Agriculture; the Secretary of the Environment; the Secretary of Natural Resources; the Director of Planning; and a Garrett County Commissioner who votes only on matters pertaining to the wild portion of the Youghiogheny River (Code Natural Resources Article, secs. 8-401 through 8-411).

TECHNICAL SERVICES

John C. Wolfe, *Chief*

(410) 974-3589

Technical Services provides computer support for publication and display graphics, and for all the work of Greenways and Resource Planning. This

section also maintains a geographic information system and coordinates the Department's planning for forest management.

ENVIRONMENTAL REVIEW

Gene F. Cheers, *Chief*

(410) 974-3589

Environmental Review coordinates the Department's review of all proposals that affect Department lands, including leases, sales, and easements. In support of capital budget requests, planners in this section prepare environmental and growth management assessments.

MAPPING & PROPERTY RESEARCH

Steven C. Goodmuth, *Chief*

(410) 974-3589

The Mapping and Property Research Section researches property records (deeds, surveys, land patents) and prepares project boundary maps for all Department lands. These maps show properties in the acquisition program, as well as properties owned by the Department or not yet acquired. The Section also conducts surveys, and reviews and updates the maps.

PROGRAM OPEN SPACE

H. Grant Dehart, *Director*

Tawes State Office Building, E-3

580 Taylor Ave.

Annapolis, MD 21401

(410) 974-3581

Program Open Space acquires outdoor recreation and open space areas for public use. The Program administers funds made available to local communities for open and recreational space by the Outdoor Recreation Land Loan of 1969 and from the Land and Water Conservation Fund of the National Park Service, U.S. Department of the Interior. The Program coordinates the acquisition of Department lands for the use of all departmental agencies (Code Natural Resources Article, secs. 5-901 through 5-910).

OPERATIONS

Bonnie P. Mulieri, *Director*

Tawes State Office Building, E-3

580 Taylor Ave.

Annapolis, MD 21401

(410) 974-3036

ENGINEERING & CONSTRUCTION SERVICES

Robert B. Dannecker, *Director*

Tawes State Office Building, D-3
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-3666

Engineering and Construction Services began as the Capital Development Program, which was part of the Capital Programs Administration by 1984. In 1990, the Program was renamed Engineering Services. It became Engineering and Construction Services in 1991 under Public Lands and in 1992 under Public Lands and Forestry. Engineering and Construction Services provides design and construction services to other Department agencies, evaluates facilities for capital budget planning purposes, and helps preserve historic properties owned by the Department.

FOREST SERVICE

Eric C. Schwaab, *Director*

Tawes State Office Building, E-1
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-3776

Forestry Programs started in 1943 with the Forest Conservancy Districts Act (Chapter 722, Acts of 1943). By 1971, the Program was called the Technical Forestry and Reforestation Program. By 1979, it was renamed Cooperative Forest Management and, by 1983, Cooperative Forestry Program. It became Forestry Programs in 1991.

Forestry Programs helps private landowners and municipal and county governments manage their forests and trees. Forestry Programs seeks to improve and maintain the economic, aesthetic, recreational, and environmental contributions of trees, forests, and forest-related resources for human benefit. Duties include cooperative forest management; urban and community forestry; resource use, planning, and protection; and all matters relating to forestry in the critical areas surrounding Chesapeake Bay.

Forestry Programs provides forest management expertise to private landowners and local governments. Forest fire prevention and control, insect and disease control, land management, watershed management, as well as reforestation, and urban and community forestry constitute the main thrusts of Forestry Programs. Through urban and community forestry, Forestry Programs carefully plans development and large-scale forestry projects with developers, builders, architects, and city and county planners. Supervision of utility trimming and municipal tree care programs is an important facet of urban and community forestry. The urban forestry concept includes granting individual shade tree consultations to private landowners, as time permits.

FOREST ADVISORY COMMISSION

John E. Brodie, *Chairperson*

Contact: Patricia Luchansky (410) 974-3776

Formerly the Forest and Park Advisory Commission, the Forest Advisory Commission was created in 1988 (Chapter 178, Acts of 1988).

DISTRICT FORESTRY BOARDS

James E. Klunk, *Executive Director*
(410) 974-3776

District Forestry Boards function in all twenty-three Maryland counties and in Baltimore City. The Boards were established in 1943 to assist the then Department of Forests and Parks by promoting forest management on privately owned woodlands. The original goal was to help assure a supply of wood fiber products through scientific forest management. Today, their role has been expanded to improve the environment in urban and suburban areas and educate people about the benefits forests provide. Board members work closely with project and Chesapeake Bay foresters throughout the State. Forestry Boards primarily serve as advisory, educational and facilitating bodies. In the Chesapeake Bay Critical Area, Forestry Boards are responsible for approving forest management plans. Forestry Boards also review proposed laws and represent the interests of forestry with local, State and federal legislatures (Code Natural Resources Article, secs. 5-601 through 5-610).

Forestry Board members are appointed by the Assistant Secretary for Public Lands and Forestry on the recommendation of the local forester in consultation with Board members. Meeting at least four times a year, each board has five or more members. The chief requirement for membership is an interest in forestry and a desire to see resources wisely used and renewed. Tree farmers, forest product workers, arborists, educators, farmers, and government representatives are but a few of the interest groups represented on the Boards.

RESOURCE MANAGEMENT

James W. Peck, *Assistant Secretary for Resource Management*

Catherine Pieper Stevenson, *Deputy Assistant Secretary*

Tawes State Office Building
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-3548

Resource Management was organized in 1992. The Assistant Secretary for Resource Management is responsible for six agencies: the Tidewater Administration; the Boating Administration; the Natural Resources Police Force; the Water Resources Administration; the Maryland Geological Survey; and the Fish, Heritage, and Wildlife Ad-

ministration. The Assistant Secretary also oversees the Chesapeake Bay Critical Area Commission.

CHESAPEAKE BAY CRITICAL AREA COMMISSION

John C. North II, *Chairperson*

Sarah J. Taylor, Ph.D., *Executive Director*

West Garrett Place, Suite 320
275 West St.

Annapolis, MD 21401 (410) 974-2426

The Chesapeake Bay Critical Area Commission was created in 1984 (Chapter 794, Acts of 1984). The Commission monitors a 1,000-foot shoreline strip around the Bay and its tributaries. This planning area is critical to the survival of the Bay's tidal waters, fish, wildlife, and plant habitats.

The Commission regulates undeveloped land use along the Bay's shores and tributaries and may intervene in local governments' development plans if it determines the Bay may be endangered. Periodically, the Commission meets with the General Assembly's Joint Committee on Chesapeake Bay Critical Areas.

With Senate advice and consent, the Governor appoints the Commission's twenty-seven members to four-year terms. They include seven ex officio, voting members or their designees. The Governor names the chairperson with Senate advice and consent (Code Natural Resources Article, secs. 8-1801 through 8-1816).

TIDEWATER ADMINISTRATION

Dr. Paul O. Massicot, *Director*

Tawes State Office Building, C-2
580 Taylor Ave.

Annapolis, MD 21401 (410) 974-2926

Origins of the Tidewater Administration trace to 19th century legislation to safeguard clams, oysters, and fish. In this century, many duties stem from the Department of Tidewater Fisheries formed in 1941 (Chapter 508, Acts of 1941). The Department was reorganized as the Department of Chesapeake Bay Affairs in 1964 (Chapter 82, Acts of 1964). In 1972, the Department merged with the Fish and Wildlife Administration to form the Fisheries Administration (Chapter 348, Acts of 1972). Duties of the Fisheries Administration were assigned to the Tidal Fisheries Division in 1979, when the Division joined with the Coastal Zone Management Program, and Waterway Improvement to form the Tidewater Administration (Chapter 601, Acts of 1979). Reorganized in 1988, the Administration oversees the work of four divisions: Fisheries; Coastal and Watershed Resources; Chesapeake Bay Research and Monitoring; and Power Plant and Environmental Review.

TIDAL FISHERIES DIVISION

W. Peter Jensen, *Director*

(410) 974-3558

The Tidal Fisheries Division traces its origin to the Commissioners of Fisheries formed in 1874 (Chapter 150, Acts of 1874). In 1916, functions of the Commissioners of Fisheries were assigned to the Conservation Commission, which oversaw fish hatcheries (Chapter 682, Acts of 1916). The Conservation Department assumed fisheries duties in 1935 and was replaced in 1939 by the Department of Game and Inland Fish (Chapter 354, Acts of 1939). The Department was superseded in 1941 by the Department of Tidewater Fisheries, which became the Department of Chesapeake Bay Affairs in 1964 (Chapter 508, Acts of 1941). That Department, in turn, was replaced by the Fish and Wildlife Administration in 1970 and the Fisheries Administration in 1972 (Chapter 252, Acts of 1970; Chapter 348, Acts of 1972). In 1979, the Fisheries Administration was reformed as the Tidal Fisheries Division of the Tidewater Administration. By 1984, the Division was renamed the Fisheries Division and, in 1993, it resumed the name, Tidal Fisheries Division. The Division preserves, enhances, develops, and oversees use of fishery resources in Maryland.

The Division's *Fishery Management Program* plants oyster shells for propagation, transplants seed oysters on public oyster bars, and monitors blue crab movement to gauge fluctuations in annual harvest. The Program studies young fish annually to determine reproductive success; monitors anadromous fish reproduction and harvests; and supports striped bass hatcheries for research and restoration. The Program also issues permits for aquaculture and scientific collections of fish and shellfish, investigates disease and parasite infestations, develops and analyzes statistics for management decisions, and formulates management plans. The Division strives to provide maximum opportunities for public fishing within existing habitat while preserving and enhancing natural resources within the State (Code Natural Resources Article, secs. 4-101 through 4-1209).

The Division is served by several advisory committees including the Sport Fisheries Advisory Commission, and the Tidal Fisheries Advisory Commission.

SPORT FISHERIES ADVISORY COMMISSION

Dr. James Gilford, *Chairperson*, 1993

Contact: W. Peter Jensen (410) 974-3558

The Commission advises the Department on sport fishing matters. The Commission consists of nine members appointed to four-year terms (Code Natural Resources Article, secs. 1-102, 4-204).

TIDAL FISHERIES ADVISORY COMMISSION

Robert P. Eurice, *Chairperson*, 1994

Contact: W. Peter Jensen (410) 974-3558

(Code Natural Resources Article, secs. 1-102, 4-204).

COASTAL & WATERSHED RESOURCES
DIVISIONRobert L. Beckett, *Director*

(410) 974-2784

Origins of the Coastal and Watershed Resources Division stem from the Coastal Zone Management Program which began in 1973 when the Governor designated the Department of Natural Resources to receive and administer federal grants pursuant to the federal Coastal Zone Management Act of 1972. The Program was assigned first to the Water Resources Administration and, by 1977, transferred to the Energy and Coastal Zone Administration. By Executive Order in 1978, the Governor declared the Coastal Zone Management Program to be State policy for activities in Maryland coastal areas. In 1979, the Program became part of the Tidewater Administration (Chapter 601, Acts of 1979). Within the Administration, the Program was overseen by the Coastal Resources Division, which merged with the Watershed and Growth Management Division to form the Coastal and Watershed Resources Division in 1992.

The Division is composed of seven major programs: Coastal Zone Management; Chesapeake Bay National Estuarine Research Reserve System—Maryland; Targeted Watersheds; Watershed Impact Evaluation; Natural Resource Impact Assessment; Special Projects; and Public Involvement.

The Division administers the *Coastal Zone Management Program* with grants from the National Oceanic and Atmospheric Administration. The Program is based upon the laws, regulations, authorities, expertise, and perspectives of six State Departments (Agriculture, Health and Mental Hygiene, Housing and Community Development, Natural Resources, Budget and Fiscal Planning, and Transportation); sixteen coastal counties and Baltimore City; two regional planning agencies; and numerous federal agencies.

The *Chesapeake Bay National Estuarine Research Reserve System—Maryland* was created in accordance with the federal Coastal Zone Management Act of 1972. The System protects representative estuarine systems, including valuable wetland habitat, for use as natural field laboratories. The System maintains three reserves on Chesapeake Bay: Otter Point Creek Component, Harford County; Monie Bay Component, Somerset County; and Jug Bay Component, Anne Arundel County. Each reserve is a field laboratory supporting several monitoring, research and educational programs.

Through the *Targeted Watersheds Program*, the Division studies the impact of land use on watersheds and their streams and aquatic resources, and how to mitigate adverse effects by controlling sources of pollution.

The *Watershed Impact Evaluation Program* sets standards for documenting the cumulative impact of different types, densities, and patterns of land use on watersheds and their streams and rivers. The Program relates land use and development to effects on stream ecosystems. For local jurisdictions, the Program devises methodologies, models, and information to reduce the impact of land uses on aquatic life.

The *Natural Resource Impact Assessment Program* develops management techniques to guide growth and development by minimizing ecological impacts, particularly on aquatic life. The Program helps implement the Economic Growth, Resource Protection, and Planning Act (Chapter 437, Acts of 1992).

Special Projects, formerly the Mapping and Data Analysis Program, uses geographic information systems to evaluate the effects of growth on Maryland watersheds.

The *Public Involvement Program* seeks help from civic and community associations, environmental groups, businesses, and local governments to protect and restore watersheds.

CHESAPEAKE BAY RESEARCH &
MONITORING DIVISIONRonald J. Klauda, Ph.D., *Director*

(410) 974-3782

Within the Tidewater Administration, the Chesapeake Bay Research and Monitoring Division was formed by the Department in 1988. The Division consolidates scientific programs of the Tidewater Administration in the areas of ecological habitat impacts; biological assessments; aquatic toxicology; database management; nonindigenous aquatic species control; acid deposition; power plant topical research; and the status investigations of shellfish disease and oyster population carried out at the Cooperative Oxford Laboratory. This consolidation reflects the importance of the Chesapeake Bay Program as a vehicle for producing long-term, far-reaching changes to protect and restore the Bay's living resources.

The Division is served by the Acid Deposition Advisory Committee, the Science Advisory Board, and the Board of Visitors of the Cooperative Oxford Laboratory.

ACID DEPOSITION ADVISORY COMMITTEE

Contact: Ronald J. Klauda, Ph.D. (410) 974-3782

At the request of the Chesapeake Bay Research and Monitoring Division and the Power Plant and Environmental Review Division, the Acid Deposition Advisory Committee reviews and comments

upon materials related to the Acid Deposition Program. These include draft annual reports to the Governor and General Assembly and research studies produced by the Program (Code Natural Resources Article, secs. 1-102 (d), 3-303).

SCIENCE ADVISORY BOARD

Executive Committee

Dr. Rosa G. de Pena, *Chairperson*

Contact: Dr. Paul E. Miller (410) 974-3782

Formerly the Environmental Research Guidance Committee, the Science Advisory Board was established in 1986. The Board identifies research priorities for the Power Plant Topical Research Program and invites proposals for research projects. The Board reviews project proposals, technical progress reports, and draft final project reports. Appointed by the Secretary of Natural Resources, members serve three-year terms (Code Natural Resources Article, secs. 1-102(d), 3-303).

COOPERATIVE OXFORD LABORATORY BOARD OF VISITORS

Stephen J. Jordan, Ph.D., *Director*

904 South Morris St.

Oxford, MD 21654

(410) 226-0078

An advisory body, the Board of Visitors periodically reviews the mission, facilities, and accomplishments of the Cooperative Oxford Laboratory. Originally a federal research center, the Laboratory in 1987 became a joint research and monitoring facility of the Department of Natural Resources, and the National Marine Fisheries Service of the National Oceanic and Atmospheric Administration, U.S. Department of Commerce. Located on the Tred Avon River, the Laboratory is a complex of laboratories and experimental ponds, with an extensive scientific library. Laboratory work focuses on diagnosing and monitoring diseases of shellfish and finfish. A unit of the National Marine Mammal Stranding Network also is based there.

POWER PLANT & ENVIRONMENTAL REVIEW DIVISION

Peter M. Dunbar, *Director*

(410) 974-2261

The Power Plant and Environmental Review Division originated in 1971 as the Power Plant Siting Program (Chapter 31, Acts of 1971). The Program, by 1986, was renamed the Power Plant Research Program under the Energy Administration. In 1988, the Program was reorganized by the Department under the Tidewater Administration as the Power Plant and Environmental Review Division.

The Division is responsible for the environmental reviews formerly carried out by the Fisheries Division, the Coastal Resources Division, and the Power Plant Research Program. The Division

evaluates growth and development controls needed to prevent adverse effects on Chesapeake Bay and other resources. To assess the broad total impact of projects and programs, the Division also conducts cumulative and regional environmental reviews (Code Natural Resources Article, secs. 3-301 through 3-307).

The Power Plant and Environmental Review Division is served by the Power Plant Research Advisory Committee and the Science Advisory Board.

POWER PLANT RESEARCH ADVISORY COMMITTEE Vacancy, *Chairperson*

Contact: Peter M. Dunbar (410) 974-2261

Appointed by the Secretary of Natural Resources, the Committee advises the Secretary on the Power Plant Research Program (Code Natural Resources Article, secs. 1-102(d), 3-303).

BOATING ADMINISTRATION

Bruce A. Gilmore, *Director*

Tawes State Office Building, E-4

580 Taylor Ave.

Annapolis, MD 21401

(410) 974-2908

The Boating Administration was formed by the Department in 1988. Within the Administration are five programs: Administration; Waterway Improvement; Planning and Policy; Shore Erosion Control; and Ocean City Beach Replenishment and Hurricane Protection.

ADMINISTRATION PROGRAM

Kathy T. Lantz, *Director*

(410) 974-2908

The Administration Program is responsible for budget, fiscal and personnel management; public information; and management information services. Administration also schedules, operates, and maintains three State vessels: the State yacht *Maryland Independence*; the work boat *H. J. Elser*; and the skipjack *Anna McGarvey*. The Program is responsible as well for two State marinas. It operates Somers Cove Marina, home of the Annual Crab Derby in Crisfield. It also monitors the contract for managing the Fort Washington Marina at Piscataway Bay off the Potomac River in Prince George's County.

WATERWAY IMPROVEMENT PROGRAM

Robert P. Gaudette, *Director*

(410) 974-2743

The Waterway Improvement Program was created in 1972 to serve the boating public (Chapter 348, Acts of 1972). The Program places and maintains navigational aids, clears debris and obstructions from Maryland waters, and removes derelict

vessels. The Program also undertakes ice breaking and dredging, and constructs regional boating facilities and local small-boat launching ramps, piers, and ancillary facilities.

PLANNING & POLICY PROGRAM

Bess Crandall, *Director*

(410) 974-2939

The Planning and Policy Program plans for the use of Maryland's waterways and the location of marine-related facilities. The Program also serves as liaison with the boating industry.

SHORE EROSION CONTROL PROGRAM

Leonard M. Larese-Casanova, *Director*

(410) 974-3727

The Shore Erosion Control Program began in 1975 and functioned as a distinct unit by 1979 (Chapter 360, Acts of 1975). The Program provides technical assistance to property owners, communities, and counties experiencing shore erosion. The Program administers the Shore Erosion Control Revolving Loan Fund, which provides interest-free loans for project designs and construction to qualified applicants. Matching grants are available for nonstructural (vegetative) projects to control shore erosion. It also provides construction supervision for State-financed projects. The Program evaluates new materials and methods for erosion control, and informs the public about causes and prevention of shore and bank erosion. The Program assesses and makes recommendations on erosion in Chesapeake Bay and its tributaries (Code Natural Resources Article, secs. 8-1001 through 8-1007).

OCEAN CITY BEACH REPLENISHMENT & HURRICANE PROTECTION PROJECT

Leonard M. Larese-Casanova, *Director*

(410) 974-3727

The Ocean City Beach Replenishment and Hurricane Protection Project provides storm protection to Ocean City and maintains the recreation beach used by some 4 million visitors annually. The Project was constructed in two phases. Phase I established a wide, gradually rising beach and level berm area. It was completed in September 1988 and funded by State government, Ocean City, and Worcester County. Phase II included 1.8 miles of steel bulkhead protecting the boardwalk and 7 miles of dunes and berm to provide hurricane protection up to the Delaware boundary line. It was jointly funded by the State, Ocean City, Worcester County and the U.S. Army Corps of Engineers.

State funding for Phase I, Phase II, and continued maintenance of the Project comes from the Ocean Beach Replenishment Fund, established in 1986 (Chapter 606, Acts of 1986). The beach is to

be replenished every four years to retain its 100-year storm protection level and ensure federal involvement in case of a major catastrophe.

NATURAL RESOURCES POLICE FORCE

Col. Franklin I. Wood, *Superintendent*

Lt. Col. C. T. Howes, *Deputy Superintendent*

Tawes State Office Building, C-3

580 Taylor Ave.

Annapolis, MD 21401

(410) 974-3170

As Maryland's oldest State law enforcement agency and one of the oldest conservation law enforcement agencies in the country, the Natural Resources Police Force traces its origins to 1868, when the State Oyster Police Force was created to enforce oyster laws. As the State Fishery Force, it was reorganized in 1874 under the Commissioner of Fisheries and, in 1880, under the Board of Public Works. In 1922, the Force became part of the newly formed Conservation Department and was renamed Maryland Patrol and Inspection Fleet. Marine enforcement by the Natural Resources Police Force originated from responsibilities of the early fisheries fleets.

For wildlife and inland fisheries, the creation of the post of State Game Warden in 1896 provided a system for uniformly enforcing conservation laws across the State. After the appointment of a State Game Warden, government programs were initiated that still define the inland enforcement duties of the Natural Resources Police Force. In 1922, the post of State Game Warden became a part of the Conservation Department along with the State Fishery Force (renamed the Maryland Patrol and Inspection Fleet). In 1939, the Conservation Department was split into two departments: the Department of Tidewater Fisheries, and the Game and Inland Fish Commission (later the Department of Game and Inland Fish). The Marine Enforcement Fleet then was named the Division of Inspection and Patrol. Responsible for enforcing the Maryland Boat Act of 1960, it became the Maryland State Marine Police in 1962. After the Department of Chesapeake Bay Affairs and the Department of Game and Inland Fish were abolished, the Natural Resources Police Force was created in 1972 within the Department of Natural Resources (Chapter 348, Acts of 1972).

The Natural Resources Police Force has full police powers throughout the State. The Force is responsible for preserving the peace, preventing crime, detecting and apprehending criminals, and safeguarding individual rights.

The Force protects life and property, and serves as the primary search and rescue agency on Maryland waters and in rural areas of the State. Through enforce-

ment of hunting and wildlife conservation laws, the Force provides the primary law enforcement service as well as emergency services for some remote areas in Maryland. The Force enforces State laws and regulations on commercial seafood harvesting and sport fishing, boating, waterways pollution, and wildlife conservation, as well as general criminal law enforcement.

The Force inspects boats for violations of conservation and boating laws and inspects seafood processing houses and trucks carrying seafood cargo. It arrests and issues warnings to violators. The Force also investigates boating accidents, reports them to the U.S. Coast Guard, and conducts boating and hunting safety education programs.

The Force operates the Natural Resources Police Academy at Matapoke, a central maintenance and supply facility, and an aviation unit to provide airborne surveillance and rescue services to enforcement programs and Department agencies (Code Natural Resources Article, secs. 1-201 through 1-210).

WATER RESOURCES ADMINISTRATION

Robert D. Miller, *Director*
Charles A. Wheeler, *Deputy Director*

Tawes State Office Building, E-2
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-3846

Duties of the Water Resources Administration began in 1933 when the Water Resources Commission of Maryland was formed to devise and develop a general water resources conservation program for the State (Chapter 526, Acts of 1933). Commission functions devolved to the Department of Geology, Mines, and Water Resources in 1941 (Chapter 508, Acts of 1941). Responsibilities of the Department and the Water Pollution Control Commission, formed in 1947, were inherited by the Department of Water Resources in 1964 (Chapter 697, Acts of 1947; Chapter 73, Acts of 1964). The Water Resources Administration replaced the Department of Water Resources in 1972 (Chapter 348, Acts of 1972). The Administration protects, manages, and develops the water resources of the State. The Administration conducts three programs: Bureau of Mines; Water and Wetlands; and Enforcement and Services.

STATE WATER QUALITY ADVISORY COMMITTEE

James E. Gutman, *Chairperson*

Contact: Ruth Mathes (410) 631-3734

The Committee advises the Department of Natural Resources and the Department of the Environment on ways to improve and protect water

quality in Maryland (Federal Regulations 40 CFR, Part 25).

WATER RESOURCES ADVISORY COMMISSION

Vacancy, *Chairperson*

Contact: Robert D. Miller (410) 974-3846

The Commission advises the Director of the Water Resources Administration (Code Natural Resources Article, secs. 1-102, 8-202).

BUREAU OF MINES

Anthony F. Abar, *Director*

160 South Water St.
Frostburg, MD 21532 (301) 689-6104

Functions of the Bureau of Mines began in 1876 when the Governor first appointed a mine inspector for Allegany and Garrett counties. By 1916, the inspector was appointed by the State Board of Labor and Statistics with the Governor's approval. The Bureau of Mines was organized in 1922 as a unit of the Department of Labor and Statistics (Chapter 307, Acts of 1922). In 1941, the Bureau was transferred to the Department of Geology, Mines, and Water Resources. In 1964, the Bureau was made part of the Maryland Geological Survey (Chapter 73, Act of 1964). The Bureau was placed under the Energy and Coastal Zone Administration in 1976, and in 1979 under the Energy Administration (Chapter 320, Acts of 1976). The Bureau became part of the Water Resources Administration in 1987. The Bureau has two distinct areas of responsibility: environmental control of active coal mines and restoration of abandoned coal mines.

Active Mines. The Bureau evaluates mining plans for proposed deep and strip coal mines. After environmental controls are established, reclamation plans for the land must be approved before mining can begin. Active mines are monitored for compliance with the law and the approved plans.

Abandoned Mines. Legislation makes possible the restoration of abandoned mines, which for decades have posed serious environmental problems. A surcharge on mined coal pays for the repair of environmental damage caused by abandoned mines. In conjunction with the Active Mining Program, abandoned mines also are reclaimed (Code Natural Resources Article, secs. 7-201 through 7-203).

MINERALS, OIL & GAS DIVISION

C. Edmon Larrimore, *Chief*
(410) 974-3874

The Minerals, Oil and Gas Division originated as the Surface Mining Division under the Water and Wetlands Program of the Water Resources Administration. The Division was reorganized in 1992 under its present name and transferred to the Bureau of Mines.

WATER & WETLANDS PROGRAM

Gary T. Setzer, *Director*

(410) 974-2236

The Water and Wetlands Program originated as the Water Management Program, formed in 1987. The Program was renamed in 1990 as the Water and Mineral Management Program and, in 1993, as the Water and Wetlands Program.

The Program manages water supply resources throughout the State. This involves water conservation; water supply planning; and water appropriation permits. Geotechnical and surveying services are provided by the Program to all agencies within the Department.

DAM SAFETY DIVISION

Brad Iarossi, *Chief*

(410) 974-2101

To ensure the safety of dams, the Dam Safety Division inspects existing dams and dams under construction; issues dam construction and repair permits; and provides emergency warning and response.

NONTIDAL WETLANDS & WATERWAYS DIVISION

William A. Jenkins, *Chief*

(410) 974-3841

The Nontidal Wetlands and Waterways Division oversees the permit process for construction projects that will affect nontidal wetlands. Such wetlands include swamps, bogs, marshes, bottomlands, and woodlands.

TIDAL WETLANDS DIVISION

Frank W. Dawson, *Chief*

(410) 974-3871

To minimize damage to tidal wetlands, the Tidal Wetlands Division provides advice and issues permits for all construction projects that affect areas subject to the rise and fall of the tides.

WATER RIGHTS DIVISION

Terrance W. Clark, *Chief*

(410) 974-3675

To meet the increasing needs of Maryland water users, the Water Rights Division regulates the withdrawal and use of surface and ground water. The Division requires a permit to withdraw water from the ground, rivers, or Chesapeake Bay. (A permit is not required for farm use of less than 10,000 gallons a day, or home uses other than heating and cooling.) The Division reviews permit applications to assure that the amount of water to be withdrawn is reasonable; will not create problems for other users; and will not have a harmful effect on the resource. The Division also develops management plans for

the water resources of a region, county, or town; and provides detailed information about available ground and surface water for a specific area.

ENFORCEMENT & SERVICES PROGRAM

William S. Burgess, *Director*

(410) 974-2721

The Enforcement and Services Program was organized within the Water Resources Administration in 1989. Its work is carried out by four divisions: Enforcement; Data Systems; Geographic Information Services; and Permit Services.

ENFORCEMENT DIVISION

Thomas C. Boone, *Chief*

(410) 974-2641

The Enforcement Division is responsible for inspection and enforcement related to legal mandates governing mines, mining, water, water resources, wetlands, and riparian rights (Code Natural Resources Article, Titles 7 through 9). Division duties involve some 5,000 licenses, permits, and approvals for surface mining; nontidal wetlands construction, and their adjoining "buffer" lands; tidal wetlands projects; waterway and flood plain construction; oil and gas exploration; dams and pond construction; and surface or ground water for commercial or industrial use.

The Division conducts periodic and unscheduled surveillance by ground, air, and water. Administrative or legal enforcement actions are based on the nature, extent, and impact of violations.

DATA SYSTEMS DIVISION

Bruce E. Thompson, *Chief*

(410) 974-2225

The Data Systems Division, formerly the Information Services Division, creates specialized computer systems and programs to help manage Maryland's water resources and expedite the permit process.

GEOGRAPHIC INFORMATION SERVICES DIVISION

Vacancy, *Chief*

(410) 974-2631

The Division manages the Map and Image Processing System (MIPS), a geographic information system that links data to maps, aerial photographs, and satellite pictures of land areas.

PERMIT SERVICES DIVISION

Vacancy, *Chief*

(410) 974-2755

MARYLAND GEOLOGICAL SURVEY

Emery T. Cleaves, Ph.D., *Director*

2300 St. Paul St., Suite 440
Baltimore, MD 21218—5210 (410) 554-5504

The first State Geological Survey operated from 1834 to 1841. Fifty-five years later, the State Geological and Economic Survey was established in 1896 (Chapter 51, Acts of 1896). The work of the Survey was placed under the Department of Geology, Mines, and Water Resources in 1941 (Chapter 508, Acts of 1941). In 1964, the Maryland Geological Survey superseded the Department of Geology, Mines, and Water Resources (Chapter 73, Acts of 1964). The Survey became part of the Department of Natural Resources in 1969 (Chapter 154, Acts of 1969).

The Survey researches the geology, water and mineral resources of the State so this knowledge can be applied to resolve practical problems related to environmental and natural resources. Publication of maps and technical reports are the primary means of relaying this information to the public, private industry, and local, State and federal government agencies. The Survey periodically publishes *County Reports*, *County and Quadrangle Atlases*, *Reports of Investigations*, *Basic Data Reports*, *Bulletins*, *Educational Series*, and *Information Circulars*. The Survey also publishes county topographic and geologic maps, a State geologic map, and other maps and charts.

The Survey researches and investigates coastal and estuarine geology related to erosion and sedimentation in the Chesapeake Bay and along the ocean shoreline. A 42-foot research vessel, the *RV Discovery*, is used for Bay research projects. As part of its applied earth science research on the Bay, the Survey was one of the principal investigators on the Chesapeake Bay Program of the U.S. Environmental Protection Agency (EPA). The Survey's work is carried out by three programs: Hydrogeology and Hydrology; Environmental Geology and Mineral Resources; and Coastal and Estuarine Geology.

The Survey is headed by the Director, who is appointed by the Governor upon recommendation of the Secretary of Natural Resources (Code Natural Resources Article, secs. 2-201 through 2-203).

LAND RECLAMATION COMMITTEE

Chairperson: Emery T. Cleaves, Ph.D., Director,
Maryland Geological Survey
Anthony F. Abar, *Executive Secretary*

c/o Bureau of Mines
160 South Water St.
Frostburg, MD 21532 (301) 689-6104

The Land Reclamation Committee was formed in 1967 (Chapter 144, Acts of 1967). The Committee studies, recommends, and approves proce-

dures to reclaim, conserve, and replant land affected by open-pit coal mining in Maryland. The Committee reviews mining and reclamation plans, progress reports, and final reports. It establishes plans and procedures, as well as practical guidelines, for prompt and sufficient reclamation, conservation, and revegetation of all lands disturbed by open-pit mining of bituminous coal within the State.

The Committee consists of thirteen members. The Governor appoints four members to three-year terms: two mining industry representatives, appointed with Senate advice and consent; one Allegany County Planning and Zoning Commission member, recommended by the Allegany County Commissioners and appointed with Senate advice and consent; and one Garrett County Planning Commission member, recommended by the Garrett County Commissioners and appointed with House of Delegates advice and consent. The Secretary of Natural Resources appoints six members: an Allegany County resident and a Garrett County resident, each without any interests in any mining operation, to serve three-year terms; and four members of the Department of Natural Resources, including the Committee chairperson. One member of the Department of the Environment is appointed by the Secretary of the Environment. The Soil Conservation Districts of Allegany County and Garrett County are each represented on the Committee (Code Natural Resources Article, secs. 7-205, 7-501 through 7-505, 7-509, 7-510, 7-515).

STATE MAPPING COMMITTEE

Emery T. Cleaves, Ph.D., *Chairperson*
(410) 554-5504

The State Mapping Committee originated in 1976 as the State Topographic Mapping Committee formed by the Secretary of Natural Resources. In 1988, the Committee received its present name.

The Committee reviews topographic map coverage of the State and evaluates present scales of mapping. Priorities for revised and new maps are determined by the Committee and recommended to the U.S. Geological Survey. The Committee also examines and evaluates the utility of new map presentations, such as orthophoto maps and slope maps. In addition, the Committee receives reports from the U.S. Geological Survey on the status of mapping in Maryland; makes recommendations for map funding and revision; and considers computer mapping techniques and methods of developing Geographic Information Systems (GIS).

The Committee includes representatives from the Department of the Environment, Department of Natural Resources, Maryland Agricultural Land Preservation Foundation, State Archives, State Department of Assessments and Taxation, State Highway Administration, Office of Planning, Salisbury State University, Towson State University, Maryland-Na-

tional Capital Park and Planning Commission, Baltimore Regional Council of Governments, Washington Suburban Sanitary Commission, Baltimore City Department of Public Works, Harford County Government, Queen Anne's County Department of Planning and Zoning, Baltimore Gas and Electric Company, U.S. Department of Agriculture, and U.S. Geological Survey.

GEOLOGIC MAPPING ADVISORY COMMITTEE

M. Gordon Wolman, Ph.D., *Chairperson*
(410) 554-5504

Created in 1992, the Geologic Mapping Advisory Committee advises the Director of the Maryland Geological Survey on the development of geologic maps of areas important to the economic, social and scientific welfare of the State and nation. The Committee is concerned with the State geologic mapping component (called STATEMAP) of the National Cooperative Geologic Mapping Program established in 1992 within the U.S. Geological Survey (P.L. 102-285, National Geologic Mapping Act of 1992).

COMMISSION OF THE MARYLAND GEOLOGICAL SURVEY

M. Gordon Wolman, Ph.D., *Chairperson*
(410) 516-7090

The Commission of the Maryland Geological Survey advises the Director on matters concerning the Survey. The Commission's five members are appointed by the Secretary of Natural Resources to five-year terms (Code Natural Resources Article, sec. 2-204).

HYDROGEOLOGY & HYDROLOGY PROGRAM

Harry J. Hansen, Ph.D., *Chief*
(410) 554-5554

The Hydrogeology and Hydrology Program was formed in 1972. In cooperation with the U.S. Geological Survey, the Program maintains a statewide water data network and investigates the hydrologic and geologic characteristics of Maryland's water resources.

The surface water data network provides information on minimum, maximum and average streamflows for the planning of water supply and sewage facilities, water power projects, dams and bridges. The ground water network measures water levels in aquifers and selected springs and relates changes in ground water levels to withdrawals and precipitation. The ground water network also monitors the hydrologic effects of long-term changes in pumpage, land use patterns, and rainfall.

Special resource assessment studies undertaken with local and county governments include the extent of saltwater intrusion, aquifer and stream-

flow characteristics, water quality and rates of replenishment, and water well sampling for basic chemistry, nutrients, radon and either industrial organic constituents, or agricultural herbicide or pesticide residues.

ENVIRONMENTAL GEOLOGY & MINERAL RESOURCES PROGRAM

James P. Reger, Ph.D., *Chief*
(410) 554-5523

The Environmental Geology and Mineral Resources Program makes geologic, environmental and topographic maps and investigates mineral and energy resources. Program studies provide an earth science framework for managing Maryland's mineral, energy and land resources. The Program was created in 1972 from the former Geologic Investigations Program and the Topographic Maps Program.

Topographic maps are used by the public for activities such as hiking and camping and by State and local governments for a myriad of technical and planning applications. Geologic maps provide data about the kinds of rocks and the location of minerals (predominantly sand, gravel, stone, and coal) and provide background for the intelligent planning and use of Maryland's geologic natural resources.

The Program provides technical advice and assistance for the Geologic Exhibits and Visitors Center at Sideling Hill in western Maryland. Through the Survey's library and the Earth Science Information Center, aerial photos and large-scale maps are available to the public and private industry.

COASTAL & ESTUARINE GEOLOGY PROGRAM

Randall T. Kerhin, *Chief*
(410) 554-5544

Created in 1971 from the Shore Erosion Investigation Program, the Coastal and Estuarine Geology Program investigates the geologic framework and resources of the State's coastal environments extending from the barrier island of the Atlantic Ocean to the wetlands and shorelines of Chesapeake Bay. Orthophoto quadrangle maps from aerial photography, combined with historical shoreline erosion maps, provide the basis to evaluate shoreline changes in the Bay region.

Using the Survey's research vessel, the geochemical components and physical features of the sediments are being monitored around the Hart-Miller Island Containment Facility.

In 1975, the Chesapeake Bay Earth Science Study was added to the Program. This work determines the distribution of sands, silts, and clays; identifies the patterns of erosion and deposition of these sediments; and analyzes the geochemistry of the pore waters in these sediments.

FISH, HERITAGE, & WILDLIFE ADMINISTRATION

Robert A. Bachman, *Director*
(410) 974-5551

The Fish, Heritage, and Wildlife Administration began in 1970 as the Fish and Wildlife Administration and became the Wildlife Administration in 1972 (Chapter 252, Acts of 1970; Chapter 348, Acts of 1972). In 1984, the Forest and Park Service merged with the Wildlife Administration to form the Forest, Park and Wildlife Service (Chapter 136, Acts of 1984). Through a reorganization in 1992, the Fish, Heritage, and Wildlife Administration was created to oversee three programs: Wildlife; Natural Heritage; and Freshwater Fisheries.

WILDLIFE PROGRAM

Joshua L. Sandt, *Director*
(410) 974-3195

The Wildlife Program applies modern professional wildlife management techniques both to control and assure continuing wildlife while affording optimum public recreational opportunities compatible with the welfare of wildlife resources. The Program engages in field surveys and research projects to evaluate public demands on wildlife resources, wildlife populations, harvesting parameters, and relevant environmental factors. It constructs ponds (primarily waterfowl habitat) and plants food and cover vegetation. It also manages and protects birds, land-based reptiles and amphibians, and mammals. Under its protection are game species, nongame species, and threatened and endangered wildlife.

The Program develops and manages thirty-two State Wildlife Management Areas (public hunting areas). The Program also manages and administers recreational use of cooperative wildlife areas and some State park areas.

The Program is aided by several advisory bodies among which are the Atlantic Coast Joint Venture Implementation Committee; Captive Wildlife Advisory Committee; Farm Game Advisory Committee; Waterfowl Advisory Committee; Wildlife Advisory Commission; and Wild Turkey Advisory Committee.

WATERFOWL ADVISORY COMMITTEE

Vacancy, *Chairperson*

Contact: Joshua L. Sandt (410) 974-3195

The Waterfowl Advisory Committee was formerly the Duck Release Program Advisory Committee. Appointed by the Governor, the Committee works with the Wildlife Program to develop an

improved duck release program (Code Natural Resources Article, sec. 1-102).

WILDLIFE ADVISORY COMMISSION

C. A. Porter Hopkins, *Chairperson*, 1993

Contact: Joshua L. Sandt (410) 974-3195

The Governor appoints the Commission to advise the Wildlife Program and the Secretary of Natural Resources on wildlife matters. Members serve four-year terms (Code Natural Resources Article, sec. 1-102).

NATURAL HERITAGE PROGRAM

Janet S. McKegg, *Director*
(410) 974-2870

The Natural Heritage Program identifies significant natural areas of the State and sets priorities for their protection. Staff biologists and botanists continuously update a computerized inventory that describes Maryland's rare, threatened and endangered plants and animals, as well as unique and exemplary natural communities. Since 1979, the Program has maintained a State listing of the threatened and endangered species. Currently, the list numbers 497 plants and 121 animals protected by State law. Staff biologists also monitor ecologically vulnerable species and those with declining populations or dwindling habitat. The Program advises federal, State and local county agencies and educational institutions on ecological resources in Maryland (Code Natural Resources Article, secs. 5-1501 through 5-1506).

FRESHWATER FISHERIES

H. Robert Lunsford, *Director*
(410) 974-3061

Created in 1991, Freshwater Fisheries protects, preserves, and restores the freshwater fish resources of Maryland. Through administration of the Fisheries Management and Protection Fund, Freshwater Fisheries conducts scientific investigations and environmental review, propagates fish, and manages the nontidal finfish of the State.

Through standardized field surveys, Freshwater Fisheries maintains a data base of the physical, chemical and biological properties of freshwater resources as a basis for environmental review and management planning. By analysis of this data base, consultation with the Sport Fisheries Advisory Commission, and communication with the angling public, Freshwater Fisheries regulates Maryland freshwater fish resources to assure a pleasurable angling experience and preserve freshwater fish stock for future generations.

DEFUNCT DEPARTMENTAL AGENCIES

AUDIT

Renamed Internal Audit Services in 1991, and Management Analysis and Auditing in 1992.

BLACK MARSH CITIZENS ADVISORY COMMITTEE

Janet B. Wood, *Chairperson*

The Committee completed its work May 13, 1993.

CATOCTIN FURNACE LOCAL ADVISORY BOARD

G. Eugene Anderson, *Chairperson*

Inactive since 1985.

CHOPTANK RIVER BRIDGE FISHING PIERS CITIZENS ADVISORY COMMITTEE

Contact: William Triggs (410) 974-7656

Jack K. Sun, Col. (Ret.), *Chairperson*

Appointed by Secretary of Natural Resources: Richard F. Droegge; Chris Duffy; Claude Gootee; Melvin Hickman; Dr. Ralph D. MacPherson; Arthur McCready; Octavene H. Saunders; Dorance R. Smith; Ray Stevens; Haskel S. Tubiash; William N. Wright.

The Committee completed its work in December 1992.

COASTAL RESOURCES DIVISION

Under the Tidewater Administration, the Division was reorganized in 1992 as the Coastal and Watershed Resources Division.

ENTERPRISE DEVELOPMENT

Discontinued in 1992.

FLOOD PLAIN MANAGEMENT DIVISION

Formerly under the Water and Mineral Management Program of the Water Resources Administration, the Division was combined in 1992 with the Nontidal Wetlands Division to form the Nontidal Wetlands and Waterways Division.

FOREST, PARK & WILDLIFE SERVICE

In 1992, functions of the Service were assigned to two agencies: the State Forest and Park Service; and the Fish, Heritage, and Wildlife Administration.

FORESTRY PROGRAMS

In 1993, renamed Forest Service.

HAZARDOUS WASTE FACILITIES SITING BOARD

Transferred to the Department of the Environment in 1993 (Chapter 149, Acts of 1993).

MONOCACY RIVER LOCAL ADVISORY BOARD

The Board completed its scenic river plan in 1991.

NONTIDAL WETLANDS DIVISION

Under the Water and Wetlands Program of the Water Resources Administration, the Division was renamed Nontidal Wetlands and Waterways Division in 1993.

OPERATIONS PROGRAM

Under the Boating Administration, duties of the Program were reassigned to the Administration Program.

PERSONNEL SERVICES

Renamed Human Resource Services in 1992.

PROGRAM OPEN SPACE ALLOCATION COMMITTEE

Inactive since 1989.

PUBLIC AFFAIRS

Renamed Public Communication Services in 1992.

PUBLIC LANDS

Reorganized in 1992 as Public Lands and Forestry.

STRIPED BASS ADVISORY BOARD

William Goldsborough, *Chairperson*

The Board completed its work in 1993.

SURFACE MINING DIVISION

Formerly under the Water and Wetlands Program of the Water Resources Administration, the Division was reorganized in 1992 as the Minerals, Oil and Gas Division and placed under the Bureau of Mines.

WATER & MINERAL MANAGEMENT PROGRAM

Under the Water Resources Administration, reorganized in 1993 as the Water and Wetlands Program.

WATERSHED & GROWTH MANAGEMENT DIVISION

Under the Tidewater Administration, the Watershed and Growth Management Division was formed by the Department in February 1991 to help protect and restore healthy stream and river ecosystems in every watershed of Maryland. The Division's purpose was to plan for, assess, and manage the effects of population increase and land and industrial development on the resources of the State. The Division worked through five programs: Targeted Watersheds; Citizen Involvement; Growth Management; Watershed Impact Evaluation; and Mapping and Data Analysis. In 1992, the Division merged with the Coastal Resources Division to form the Coastal and Watershed Resources Division.

WATERSHED MANAGEMENT DIVISION

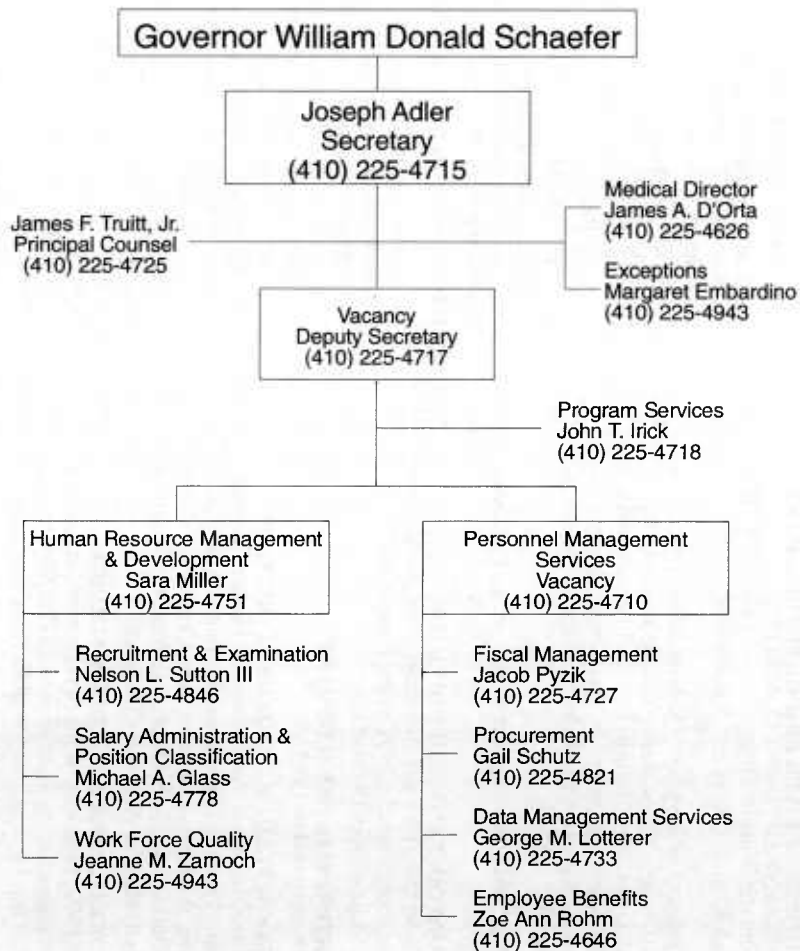
Formerly under the Water and Mineral Management Program of the Water Resources Administration, the Division was renamed Flood Plain Management Division in 1992.

WETLANDS & WATERWAYS PROGRAM

Formerly under the Water Resources Administration, the Program was restructured in 1993 with divisions of the Program reorganized under the Water and Wetlands Program.

WICOMICO-ZEKIAH RIVER LOCAL ADVISORY BOARD

The Board completed its scenic river plan in March 1992.

DEPARTMENT OF PERSONNEL

DEPARTMENT OF
PERSONNEL

Joseph Adler, *Secretary of Personnel*

.....	(410) 225-4715
Vacancy, <i>Deputy Secretary</i>	(410) 225-4717
Sara Miller, <i>Assistant Secretary, Human Resource Management & Development</i>	(410) 225-4751
Vacancy, <i>Assistant Secretary, Personnel Management Services</i>	(410) 225-4710
James F. Truitt, Jr., <i>Principal Counsel</i>	(410) 225-4725

301 West Preston Street
Baltimore, MD 21201

recruitment information: (410) 225-4847
TTY for deaf, Baltimore area: (410) 225-4006
TTY for deaf, DC metropolitan area: (301) 565-0451
fax: (410) 333-5262

BUDGET (CODE 26.01.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$11,837,353	\$10,898,743	\$11,036,001
Special Funds	\$ 12,339	\$ 6,599	\$ 12,433
Total Funds	\$11,849,692	\$10,905,342	\$11,048,434

Staff

Authorized Positions	225	215.5	214.5
Contractual Positions (FTE)	9	8.0	8.0
Total Staff	234	223.5	222.5

MANDATED REPORTS

- Annual Report to Governor due Jan. 1.
- Annual Report to Governor on employee disclosure and confidentiality protection due Sept. 30.
- Annual Report to Governor on Equal Employment Opportunity Program due Aug. 30.
- Annual Report to Governor & General Assembly on employee incentive awards program.
- Annual Report to General Assembly due Jan. 15.
- Annual Report to General Assembly on amounts of leave taken by State employees.
- Annual Report to General Assembly on part-time positions.
- Annual Report to Records Management Division, Department of General Services, on forms management due July 31.
- Annual Report to Secretary of General Services on personal records.
- Annual Report of State Employees' Health Insurance Advisory Council to Governor & General Assembly.
- Monthly Report to Senate Budget & Taxation Committee & House Appropriations Committee on employee benefits.
- Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (26.01.01)

FY1994 appropriation \$1,656,733
 FY1994 authorized positions 10
 Joseph Adler, *Secretary of Personnel* . . . (410) 225-4715

PRINCIPAL COUNSEL

James F. Truitt, Jr., *Principal Counsel*
 (410) 225-4725

STATE QUALITY COUNCIL

Tina Romanowski, *State Quality*
Coordinator (410) 225-4687

STATE EMPLOYEES' HEALTH**INSURANCE ADVISORY COUNCIL**

Chairperson: Joseph Adler, *Secretary of*
Personnel (410) 225-4715

Appointed by Governor (who names chair):
 Rufus L. Caple, Sr., 1994; Sara May Gold,
 1994; William S. Hudson, Jr., 1994;
 Patricia R. Sher, 1994; Doris M. Wright,
 1994; Dwight K. Bartlett III, 1995;
 Charles L. Benton, Jr., 1995; Catherine A.
 Fiddes, 1995; Louis L. Goldstein, 1995;
 Nelson J. Sabatini, 1995; William H.
 Schoenhaar, 1995.

MEDICAL DIRECTOR

James A. D'Orta, M.D. (410) 225-4626

EXCEPTIONS (26.01.01.01)

Margaret Embardino (410) 225-4943

DEPUTY SECRETARY (26.01.03)

FY1994 appropriation \$124,942

FY1994 authorized positions 2

Vacancy, *Deputy Secretary* (410) 225-4717

PROGRAM SERVICES (26.01.08.02)

John T. Irick, *Director* (410) 225-4718

EQUAL EMPLOYMENT OPPORTUNITY**DIVISION (26.01.01.03)**

Joseph Adler, *State Coordinator*
 (410) 225-4717

HUMAN RESOURCE MANAGEMENT & DEVELOPMENT (26.01.02)

FY1994 appropriation \$3,808,975

FY1994 authorized positions 87.5

Sara Miller, *Assistant Secretary for Human Resource*
Management & Development (410) 225-4751

RECRUITMENT & EXAMINATION DIVISION

Nelson L. Sutton III, *Director* (410) 225-4846

RECRUITMENT UNIT

Ronald G. McFarland . (410) 225-4851

EXAMINATION RESEARCH &**DEVELOPMENT UNIT**

Harry M. Valentine (410) 225-4897

TEST ADMINISTRATION UNIT

Lincy Mobley (410) 225-4921

SALARY ADMINISTRATION & POSITION**CLASSIFICATION DIVISION**

Michael A. Glass, *Director* . . . (410) 225-4778

WORK FORCE QUALITY DIVISION

Jeanne M. Zarnoch, *Director* . (410) 225-4943

EMPLOYEE DEVELOPMENT CENTER

. (410) 225-4683

TOTAL QUALITY INITIATIVE

Tina Romanowski, *State Quality*
Coordinator (410) 225-4687

PERSONNEL MANAGEMENT SERVICES**(26.01.08)**

FY1994 appropriation \$6,239,575

FY1994 authorized positions 115

Vacancy, *Assistant Secretary for Personnel*

Management Services (410) 225-4710

FISCAL MANAGEMENT DIVISION (26.01.08.03)

Jacob Pyzik, *Director* (410) 225-4727

PROCUREMENT

Gail Schutz (410) 225-4821

DATA MANAGEMENT SERVICES DIVISION**(26.01.08.04)**

George M. Lotterer, *Director* (410) 225-4733

DATA PROCESSING UNIT

Michael Strempek, *Manager*
 (410) 225-4743

PERSONNEL TRANSACTIONS,**COMPLIANCE AUTHORIZATION UNIT**

Francis G. Schimming, *Administrator*
 (410) 225-4977

APPLICATION CONTROL UNIT

Francis G. Schimming, *Administrator*
 (410) 225-4977

EMPLOYEE BENEFITS DIVISION (26.01.08.05)

Zoe Ann Rohm, *Director* . . . (410) 225-4646

EMPLOYEE ASSISTANCE PROGRAM**(26.01.08.07)**

Frederick E. Ramsey, *Director*
 (410) 225-1012

ORIGIN & FUNCTIONS

The Department of Personnel develops and maintains a personnel system that recruits, trains, and strives to retain an efficient, qualified work force for public service in State government (Code 1957, Art. 41, secs. 9-101 through 9-106).

Origins of the Department date to 1920 when the Merit System was established for employees of State government. The Merit System was formed to attract well qualified people to government service and end the political patronage by which government positions had been filled in the nineteenth century. In 1920, the office of State Employment Commissioner was created to administer the Merit System (Chapter 41, Acts of 1920). The Commissioner in 1922 was renamed Commissioner of State Employment and Registration and became head of the Department of State Employment and Registration (Chapter 29, Acts of 1922). The Commissioner of State Employment and Registration also chaired the State Employees' Standard Salary Board, formed in 1941 (Chapter 395, Acts of 1941). In 1953, the Commissioner was renamed the State Commissioner of Personnel (Chapter 310, Acts of 1953). The State Commissioner of Personnel became responsible for the State Incentive Awards Board in 1958 (Chapter 65, Acts of 1958).

The Department of Personnel superseded the Commissioner in 1970. Although the State Employees Standard Salary Board and the State Incentive Awards Board were abolished in 1970, their main functions were assigned to the Department of Personnel (Chapter 98, Acts of 1970).

OFFICE OF THE SECRETARY

Joseph Adler, *Secretary of Personnel*

301 West Preston St., Room 609
Baltimore, MD 21201 (410) 225-4715

Appointed by the Governor with Senate advice and consent, the Secretary of Personnel heads the Department. The Secretary establishes guidelines and procedures for the orderly and efficient administration of the Department. The Secretary carries out the Governor's policies with respect to personnel and advises the Governor on all matters assigned to the Department.

The State Employees' Health Insurance Advisory Council is chaired by the Secretary, who also serves on the Governor's Executive Council; the Governor's Construction Industry Employers' Advisory Council; the Governor's Drug and Alcohol Abuse Commission; the Asbestos Oversight Committee; the Interdepartmental Advisory Committee for Minority Affairs; and the Board of Trustees for Maryland State Retirement and Pension Systems.

Directed by the Secretary of Personnel, the Department is organized under an assistant secretary for Personnel Management Services and an assistant secretary for Human Resource Management and Development (Code 1957, Art. 41, secs. 9-101 through 9-106; Art. 64A, secs. 1-63).

STATE EMPLOYEES' HEALTH INSURANCE ADVISORY COUNCIL

Chairperson: Joseph Adler, Secretary of Personnel
(410) 225-4715

In 1985, the State Employees' Health Insurance Advisory Council was created (Chapter 217, Acts of 1985). The Council advises the Secretary of Personnel on implementation, maintenance, negotiations, and administration of the State Employees' Health Insurance Program. The Council also advises the Secretary on the procedure for soliciting bids from health care providers for a contract under the Program; what types of providers should be contracted to provide health care benefits; and what those benefits should be.

Appointed by the Governor, the Council consists of eleven members. These include the Secretary of Personnel or designee, and one representative each from the Department of Budget and Fiscal Planning; Department of Health and Mental Hygiene; State Insurance Commissioner; Comptroller of the Treasury; Senate President; House Speaker; Maryland Classified Employees Association; American Federation of State, County, and Municipal Employees; Maryland Troopers Association;

and the public. Members serve two-year terms. The Governor designates the chairperson (Code 1957, Art. 64A, sec. 48E).

MEDICAL DIRECTOR

James A. D'Orta, M.D., *Medical Director*
(410) 225-4626

The position of Medical Director was established in 1937. The major responsibility of the Medical Director is to determine if State employees, or applicants for State employment, are employable in terms of their health.

DEPUTY SECRETARY

Vacancy, Deputy Secretary

301 West Preston St.
Baltimore, MD 21201 (410) 225-4717

Under the Deputy Secretary are the Program Services Division and the Equal Employment Opportunity Division.

PROGRAM SERVICES DIVISION

John T. Irick, *Director*
(410) 225-4718

Organized in April 1988, the Legislative and Policy Services Division was reformed as the Program Services Division in 1991. The Division promulgates and interprets rules and regulations governing personnel. The Division also conducts health benefits policy analysis; procures all commodities and services, which includes securing health benefit providers; and directs the Department's internal personnel section. The Division also serves as legislative liaison on all bills affecting the Department of Personnel, and the Merit System and its personnel.

EQUAL EMPLOYMENT OPPORTUNITY DIVISION

Vacancy, State Coordinator
(410) 225-4717

The Equal Employment Opportunity Division was established in 1981. The Division initiates, monitors, and maintains a statewide program of equal employment opportunity and affirmative action (Code 1957, Art. 64A, secs. 12A-12E). The Division also investigates and settles charges brought under the Employee Disclosure and Confidentiality Protection Act (Code 1957, Art. 64A, secs. 12F-12K).

HUMAN RESOURCE MANAGEMENT & DEVELOPMENT

Sara Miller, *Assistant Secretary for
Human Resource Management & Development*

301 West Preston St., Room 602
Baltimore, MD 21201 (410) 225-4751

Human Resource Management and Development was organized in 1991 from units previously administered by Compensation and Employee Selection, Administration, and Employee Services. The Assistant Secretary for Human Resource Management and Development is responsible for three divisions: Recruitment and Examination; Salary Administration and Position Classification; and Work Force Quality.

RECRUITMENT & EXAMINATION DIVISION

Nelson L. Sutton III, *Director*

300 West Preston St., Room 406
Baltimore, MD 21201 (410) 225-4846
public information: (410) 225-4847

The Recruitment and Examination Division was formed in 1970. The Division recruits, tests, and certifies candidates as eligible for employment in Merit System positions within State government. Information about Maryland State employment opportunities and applications may be obtained by calling the Division. Personnel specialists also are available for employment counseling at Division offices.

Merit System vacancies are advertised in the newspapers, in bulletins sent to State agencies, and are listed with the Maryland Job Service. Applicants submit a completed MS100 application form which is evaluated by the Division. For some positions, candidates are rated based on the application and notified of their rating. For other positions, applicants who meet the minimum requirements of the job description are notified where and when to report for a required examination. For all vacancies, an eligible list is compiled which ranks applicants either by rating or examination score. The eligible list of candidates is sent to the State agency with the vacancy. A person is selected from among the five highest ranking on the list. Names remain on eligible lists for one year.

The average time span between a vacancy being advertised and the sending of an eligible list is about seventy days.

The Division works through three units: Recruitment; Examination Research and Development; and Test Administration.

SALARY ADMINISTRATION & POSITION CLASSIFICATION DIVISION

Michael A. Glass, *Director*

301 West Preston St., Room 603
Baltimore, MD 21201 (410) 225-4778

The Salary Administration and Position Classification Division determines the classification for all State employee positions under the jurisdiction of the Secretary of Personnel. The Division analyzes individual positions and systematically maintains the classification plan. The Division also maintains the State Salary Plan. In addition, the Division recommends emergency salary actions and develops salary and benefits data and costs for pay recommendations.

WORK FORCE QUALITY DIVISION

Jeanne M. Zarnoch, *Director*

300 West Preston St., Room 204
Baltimore, MD 21201 (410) 225-4943

Formerly Employee Development and Training, the Work Force Quality Division was organized in 1992. The Division oversees the Employee Development Center and coordinates the State Quality Initiative. The Division also custom designs training programs and provides consultant services to federal, State and local government agencies, and non-profit organizations. The Director is responsible for statewide coordination of training and employee awards programs.

EMPLOYEE DEVELOPMENT CENTER

Vacancy, *Chief*

300 West Preston St., Room 204
Baltimore, MD 21201 (410) 225-4683

The Employee Development Center offers courses in administration, communication, computer applications, leadership development, occupational health and safety, personnel management, and total quality process. Curriculum offerings are based on assessments of the training needs of State agencies.

TOTAL QUALITY INITIATIVE

Tina Romanowski, *State Quality Coordinator*
(410) 225-4687

In June 1992, the Governor established the Total Quality Process to make State government efficient and cost-effective (Executive Order 01.01.1992.15). The Total Quality Initiative is coordinated by the Department of Personnel through the State Quality Council.

PERSONNEL MANAGEMENT SERVICES

Vacancy, *Assistant Secretary for
Personnel Management Services*

301 West Preston St., Room 607
Baltimore, MD 21201 (410) 225-4710

The Assistant Secretary for Personnel Management Services is responsible for four divisions: Fiscal Management; Procurement; Data Management Services; and Employee Benefits.

FISCAL MANAGEMENT DIVISION

Jacob Pyzik, *Director*

300 West Preston St., Room 307
Baltimore, MD 21201 (410) 225-4727

The Fiscal Management Division administers financial and budgetary matters of the Department. The Division also is responsible for all purchasing and mailroom activities of the Department.

DATA MANAGEMENT SERVICES DIVISION

George M. Lotterer, *Director*

301 West Preston St., Room 608
Baltimore, MD 21201 (410) 225-4733

The Data Management Services Division originated as the Data Management Information Services Division in 1970 and received its present name in 1991. The Division provides information on personnel positions to the Department, other State agencies, and local governments. The Division plans, develops, implements, and maintains a centralized automated information system for all divisions of the Department and the Injured Workers' Insurance Fund.

The Division is responsible for compliance review of personnel transactions pertaining to State Merit System laws and regulations. In addition, the Division processes all job applications, notifies applicants of testing dates, sends out test results, and distributes lists of eligible applicants to requesting agencies.

EMPLOYEE BENEFITS DIVISION

Zoe Ann Rohm, *Director*

301 West Preston St., Room 510
Baltimore, MD 21201 (410) 225-4646

In March 1990, the Employee Benefits Division was created as a result of reorganization separating health insurance administration from the Fiscal Management Division. The Employee Benefits Division is responsible for the enrollment of State employees and retirees in the State medical benefits plan and for the establishment of benefits under the plan.

EMPLOYEE ASSISTANCE PROGRAM

Frederick E. Ramsey, *Director*

301 West Preston St., Room 607
Baltimore, MD 21201 (410) 225-1012

Created in 1969, the Employee Assistance Program helps State employees whose personal problems affect their work. For these employees, the Program coordinates assessment and referral services from health care providers under contract throughout the State. The Program offers services for alcohol-related problems; family or marital difficulties; emotional, financial or legal problems; stress; and substance abuse.

DEFUNCT DEPARTMENTAL AGENCIES

ADMINISTRATION

In 1991, functions were assigned to Personnel Management Services and to Human Resources Management and Development.

CLERICAL TRAINING INSTITUTE

In 1992, merged with the Management Development Center to form the Employee Development Center.

COMPENSATION & EMPLOYEE SELECTION

Reorganized in 1991 as Human Resources Management and Development.

EMPLOYEE DEVELOPMENT & TRAINING

Reorganized in 1992 as the Work Force Quality Division.

EMPLOYEE SERVICES

In 1991, functions were assigned to Personnel Management Services and to Human Resources Management and Development.

MANAGEMENT DEVELOPMENT CENTER

Combined in 1992 with the Clerical Training Institute to form the Employee Development Center.

DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES

Governor William Donald Schaefer

Bishop L. Robinson
Secretary
(410) 764-4004

Explosives Advisory Council

Handgun Roster

Stuart M. Nathan
Principal Counsel
764-4070

Assistant Secretary
Vacancy
(410) 764-4079

G. Lawrence Franklin
Finance/Budget Admin.
(410) 764-4050

David N. Bezanson
Deputy Secretary
(410) 764-4078

Comm. on Correctional Standards
Criminal Injuries Compensation Bd.
Emergency Number Systems Bd.
Handgun Permit Review Bd.
Inmate Grievance Office
Sundry Claims Bd.

Inspector General
Personnel
Public Information

Data Services
Legislative Services
Research & Statistics

Capital Construction
Facilities Maintenance
Property Management Services
Minority Business Enterprise &
Equal Opportunity
Telecommunications

Maryland
State Police
Larry W. Tolliver
(410) 653-4219

Police/Correctional
Training Comm.
Donald G. Hopkins
(410) 442-2700

State Fire Marshal
Rocco J. Gabriele
(410) 764-4324

Pretrial Detention
& Services
LaMont W. Flanagan
(410) 637-1319

Correction
Richard A. Lanham, Sr.
(410) 764-4184

Patuxent Institution
Joseph Henneberry
(410) 799-3400,
ext. 200

Maryland
Parole Commission
Paul J. Davis
(410) 764-4235

Parole & Probation
W. Roland Knapp
(410) 764-4276

Admin. Services
James E. Harvey
(410) 653-4212

Special Operations
Larry E. Harmel
(410) 653-4214

Drug Enforcement
Thomas H. Carr
(410) 290-1620

Field Operations
Robert L. Thomas
(410) 653-4218

Operations
Robert H. Shimer
(410) 764-4324

Fire Protection
Engineering
John F. Bender
(410) 764-4324

Public Fire Safety
Education
& Public Information
Robert B. Thomas, Jr.
(410) 764-4324

Administration
Harry A. Sizelove
(410) 637-1051

Pretrial Release
Services
John R. Camou
(410) 333-3833

Baltimore City
Detention Center
Bernard D. Smith
(410) 637-1109

Receipt./Diagnostic
& Classification
Merry L. Coplin
(410) 332-0970

Maryland Penitentiary
Sewall B. Smith
(410) 837-2135

Roxbury Correctional
Inst.
Ronald F. Moats
(301) 797-2250

MD Correctional
Inst.-Hagerstown
Lloyd L. Waters
(301) 733-2800

MD Correctional
Training Center
Joseph P. Sacchet
(301) 791-7200

MD House of Correction
William L. Smith
(410) 799-0100

MD Correctional
Inst.-Jessup
Eugene M. Nuth
(410) 799-7610

MD Correctional Inst.
for Women-Jessup
James A. Carter, Sr.
(410) 799-5550

Eastern Correctional Inst.
Vacancy
(410) 651-9000

MD Correctional Pre-Release
Thomas R. Corcoran
(410) 799-1363

State Use Industries
Stephen M. Shiloh
(410) 780-4050

Administration
Nancy M. Dennis
(410) 764-4251

Operations
Gene C. Grosh
(410) 764-4238

Administrative Serv.
Donald Atkinson
(410) 764-4279

Special
Operations
Janet Q. Bacon
(410) 764-4284

Field Operations
Vacancy
(410) 764-4281

DEPARTMENT OF PUBLIC SAFETY &
CORRECTIONAL SERVICES

Bishop L. Robinson, *Secretary of Public Safety & Correctional Services*

..... (410) 764-4004
David N. Bezanson, *Deputy Secretary* (410) 764-4078
G. Lawrence Franklin, *Assistant Secretary* (410) 764-4050
Vacancy, *Assistant Secretary* (410) 764-4079

Col. Larry W. Tolliver, *Superintendent, Maryland State Police* (410) 653-4219
Donald G. Hopkins, *Executive Director, Police & Correctional Training Commissions* ... (410) 442-2700
Rocco J. Gabriele, *State Fire Marshal* (410) 764-4324
LaMont W. Flanagan, *Commissioner of Pretrial Detention & Services* (410) 637-1319
Richard A. Lanham, Sr., *Commissioner of Correction* (410) 764-4184
Joseph Henneberry, *Director, Patuxent Institution* (410) 799-3400, ext. 200
W. Roland Knapp, *Director of Parole & Probation* (410) 764-4276
Stuart M. Nathan, *Principal Counsel* (410) 764-4070

6776 Reisterstown Road, Suite 310
Baltimore, MD 21215—2341
..... (410) 764-4000
TTY for deaf: (410) 486-0677
fax: (410) 764-4039

BUDGET (CODE 35.00.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$567,125,265	\$575,091,211	\$611,213,575
Special Funds	\$ 60,301,605	\$ 80,050,217	\$ 85,897,853
Federal Funds	\$ 5,253,055	\$ 5,404,400	\$ 3,523,582
Reimbursable Funds	\$ 18,127,487	\$ 16,696,160	\$ 14,643,459
Total Funds	\$650,807,412	\$677,241,988	\$715,278,469

Staff

Authorized Positions	11,632.2	11,938.7	11,777.2
Contractual Positions (FTE)	33.2	96.5	100.3
Total Staff	11,665.4	12,035.2	11,877.5

MANDATED REPORTS

- Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.*
Annual Report to Governor & General Assembly on distribution of aid to counties under State Fire, Rescue & Ambulance Fund.
Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.
Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.
Annual Report to Records Management Division of Department of General Services on forms management due July 31.
Annual Report to Secretary of General Services on personal records.
Annual Report of Commission on Correctional Standards to Governor & General Assembly (copies to Secretary of Public Safety & Correctional Services & governing body of each county & municipality with a correctional facility).
Annual Report of Commissioner of Correction to Governor & Secretary of Public Safety & Correctional Services due Oct. 31.

- Annual Report of Correctional Training Commission to Governor, General Assembly, & Secretary of Public Safety & Correctional Services.*
- Annual Report of Criminal Injuries Compensation Board to Governor, General Assembly, & Secretary of Public Safety & Correctional Services.*
- Annual Report of Division of Correction to Governor, Secretary of Public Safety & Correctional Services, & Secretary of Budget & Fiscal Planning on finances & program of State Use Industries & State Use Industries Revolving Fund.*
- Annual Report of Emergency Number Systems Board to Governor, Secretary of Public Safety & Correctional Services, & Legislative Policy Committee.*
- Annual Report of Explosives Advisory Council to Governor, Secretary of Public Safety & Correctional Services, & Fire Marshal.*
- Annual Report of Maryland Parole Commission to Governor.*
- Annual Report of Maryland State Police to Governor & Secretary of Public Safety & Correctional Services (report not mandatory).*
- Annual Report of Patuxent Institution to Governor & Secretary of Public Safety & Correctional Services.*
- Annual Report of Police Training Commission to Governor, General Assembly, & Secretary of Public Safety & Correctional Services.*
- Annual Report of State Fire Prevention Commission to Governor & Secretary of Public Safety & Correctional Services due Sept. 30.*
- Annual Report of State Use Industries Advisory Committee to Governor & General Assembly due Sept. 30.*
- Quarterly Report to Secretary of Personnel on part-time positions.*
- Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.*
- Semi-annual publication of Handgun Roster by Handgun Roster Board in Maryland Register.*
- Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.*

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (35.01.01)

FY1994 appropriation \$41,712,296

FY1994 authorized positions 311

Bishop L. Robinson, *Secretary of Public Safety*

& Correctional Services. (410) 764-4004

PRINCIPAL COUNSEL

Stuart M. Nathan (410) 764-4070

EXPLOSIVES ADVISORY COUNCILStoyan L. Russell, *Chairperson*, 1998

. (410) 764-4000

Appointed by Governor: Craig D. Lowry; R. Gregg Smith; Smith N. Stathem, Jr.; M. Franklin Swope, Jr.; Jerry Volman. *Terms expire 1993.*

Robert N. Dempsey; Rocco J. Gabriele; Gerald E. Hoak; C. Edmon Larrimore; Stephen M. Layton; Jack W. Mills; Richard W. Shaw. *Terms expire 1994.*

Edward N. Henson, Jr.; Col. M. W. Meritt; William D. Ramsey; Michael H. Rountree; Donald H. Saucier; Chief Edward P. Sherlock, Jr. *Terms expire 1997.*

HANDGUN ROSTER BOARD

Chairperson: Col. Larry W. Tolliver,

Superintendent, Maryland State

Police (410) 653-4219

Appointed by Governor with Senate advice & consent: Simon Atlas; Coulbourn M. Dykes; Joan K. Jackson; John P. Keery, Jr.; Leonard L. Lucchi; Vernon A. Stonesifer; LaVerne A. Turner; Alexander Williams, Jr. *Terms expire 1996.*

CORRECTIONAL OPTIONS ADVISORY BOARD

Contact: Thomas H. Williams

. (410) 764-4010

Charles F. Wellford, Ph.D., *Chairperson*

Appointed by Secretary of Public Safety & Correctional Services: F. Vernon Boozer; Rev. David Brown; Andre M. Davis; Paul J. Davis; Lamont W. Flanagan; Dr. Charles W. Griffin; Stephen E. Harris; Joseph H. H. Kaplan; Rev. Bernard Keels; W. Roland Knapp; Richard A. Lanham, Sr.; Pauline H. Menes; Henry J. Richards, Ph.D.; George L. Russell, Jr., Esq.; Stuart O. Simms.

DIVISION OF DATA SERVICES (35.01.01.02)

FY1994 appropriation \$15,051,403

FY1994 authorized positions 193

Paul E. Leuba, *Director*. (410) 764-4200**CRIMINAL JUSTICE INFORMATION SYSTEM**Earl L. Gillespie, *Director*

. (410) 764-5665

CRIMINAL JUSTICE INFORMATION SYSTEM CENTRAL REPOSITORYWilliam H. Niemeyer III, *Director*

. (410) 764-4501

MANAGEMENT INFORMATION SYSTEMSClifford P. Layman, *Director*

. (410) 764-4208

DATA CENTERVacancy, *Director*. (410) 653-4520**OFFICE OF PUBLIC INFORMATION**Leonard A. Sipes, *Director* . . (410) 764-4381**OFFICE OF LEGISLATIVE SERVICES**Lt. David W. Czorapinski, *Director*

. (410) 764-4038

OFFICE OF INSPECTOR GENERALHenry R. Lesansky, Ph.D., *Inspector General*

. (410) 764-4029

DIVISION OF PERSONNELJohn G. Sybert, *Director* . . . (410) 764-4012

DIVISION OF RESEARCH & STATISTICS

Richard A. Tamberrino, *Director*

..... (410) 764-4021

DIVISION OF FINANCE & BUDGET
ADMINISTRATIONG. Lawrence Franklin, *Assistant Secretary*

..... (410) 764-4050

BUDGET MANAGEMENT

Susan D. Dooley, *Director*.. (410) 764-4087

PROCUREMENT

Myles Carpeneto, *Director*.. (410) 764-4113

ACCOUNTING OPERATIONS

Thomas Mallon, *Director*... (410) 764-4050

DEPUTY SECRETARY

David N. Bezanson (410) 764-4078

DIVISION OF CAPITAL CONSTRUCTION

(35.01.01.06)

FY1994 appropriation \$1,600,446

FY1994 authorized positions 24

Dale E. Strait, *Director* (410) 764-4369

DIVISION OF FACILITIES MAINTENANCE

(35.01.01.07)

FY1994 appropriation \$516,070

FY1994 authorized positions 11

Charles E. Chandler, *Director*.. (410) 799-9436OFFICE OF PROPERTY MANAGEMENT
SERVICESRobert T. Watkins, *Director*... (410) 764-4032OFFICE OF MINORITY BUSINESS
ENTERPRISE & EQUAL OPPORTUNITYVivian E. Ferebee, *Director*.... (410) 764-4057

..... Hagerstown: (301) 739-7516

OFFICE OF TELECOMMUNICATIONS

Ronald W. George, *Coordinator* (410) 764-4203

ASSISTANT SECRETARY

Vacancy (410) 764-4079

COMMISSION ON CORRECTIONAL

STANDARDS (35.14.00.01)

FY1994 appropriation \$246,575

FY1994 authorized positions 5

Paul S. Hastmann, *Executive Director*

..... (410) 764-4268

Marie C. Henderson, *Chairperson*, 1995

Appointed by Governor with Senate advice & consent: John W. Stotler, 1994; Jeffrey Washington, 1994; John W. Welch, Jr., 1994; Michael F. Ruggio, 1995; Frank Mazzone, 1996; Charles J. McDevitt III, 1996; William L. Smith, 1996.

Ex officio: J. Joseph Curran, Jr., Attorney General; Martin W. Walsh, Jr., Secretary of General Services; Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning.

CRIMINAL INJURIES COMPENSATION

BOARD (35.11.00.01)

FY1994 appropriation \$357,055

FY1994 authorized positions 0

Vacancy, *Executive Director*

..... (410) 764-4214

Benjamin R. Wolman, Esq., *Chairperson*, 1998

Appointed by Secretary of Public Safety & Correctional Services (who names chair) with Governor's approval and Senate advice & consent: Jane Law Brown, 1994; McNeal Brockington, 1995; Samuel T. Danicls, Sr., 1996; George W. Donadoni, 1997.

EMERGENCY NUMBER SYSTEMS BOARD

(35.01.01.04)

FY1994 appropriation. . . . \$14,082,684

FY1994 authorized positions 1

Marilyn E. Farndon, *Coordinator*

..... (410) 764-4009

Theodore I. Weintraub, *Chairperson*, 1994

Appointed by Governor (who names chair) with Senate advice & consent: William E. Mullikin, 1994; Patricia W. Tanner, 1994; Eugene L. Bidun, 1995; Frank Bond, Jr., 1995; Marilyn M. Haroutunian, 1995; Charles J. Kruff, 1996; Robert H. Shimer, 1996; Capt. James T. Almoney, 1997; Capt. Richard A. Brown, Jr., 1997; William W. Taylor, Jr., 1997.

HANDGUN PERMIT REVIEW BOARD

Donald A. Westcott, *Chairperson*, 1996

..... (410) 764-4070

Appointed by Governor with Senate advice & consent: H. John Lobe, 1994; Elmer E. Horsey, 1995; H. Theodore Frantum, Jr., 1996; Rev. Mervin C. Gray, 1996.

INMATE GRIEVANCE OFFICE

(35.05.00.01)

FY1994 appropriation. \$314,488

FY1994 authorized positions 4

Marvin N. Robbins, *Executive Director*

..... (410) 764-4257

SUNDRY CLAIMS BOARD

Marvin N. Robbins, *Secretary*

(designated by Governor)

..... (410) 764-4257

Chairperson (designated by Governor):

J. Basil Wisner, designee of Comptroller of the Treasury

Ex officio: Clarke R. Williams, designee of Secretary of Budget & Fiscal Planning; Marvin N. Robbins, designee of Secretary of Public Safety & Correctional Services.

MARYLAND STATE POLICE (35.06.01)

FY1994 appropriation \$180,528,077

General Funds \$144,386,136

Special Funds \$ 31,838,800

Federal Funds \$ 950,000

Reimbursable Funds. \$ 3,353,141

FY1994 authorized positions 2,401

Col. Larry W. Tolliver, *Superintendent* (appointed by Governor with Senate advice & consent)

..... (410) 653-4219

PUBLIC AFFAIRS UNIT

Gregory M. Shipley, *Commander*

..... (410) 653-4343

MARYLAND STATE POLICE STRIKE

FORCE

Contact: Earl E. Dennis

..... (410) 290-0780

CRIMINAL INTELLIGENCE DIVISION

Earl E. Dennis, *Commander*

..... (410) 290-0780

STATE CLEARINGHOUSE FOR MISSING
CHILDREN

Contact: J. Thomas Wills

..... (410) 290-0780

..... toll free: 1-800-637-KIDS

ADMINISTRATIVE SERVICES BUREAU
(35.06.01.04)

FY1994 appropriation \$18,717,005

FY1994 authorized positions 281

James E. Harvey, *Chief*. (410) 653-4212**INTERNAL AFFAIRS UNIT**Michael C. Barnes, *Commander*
. (410) 653-4263**CENTRAL RECORDS DIVISION**Ida J. Williams, *Director* . . . (410) 298-3444**COMMUNICATIONS SERVICES DIVISION**Richard A. Brown, Jr., *Commander*
. (410) 653-4229**FACILITIES MANAGEMENT DIVISION**William S. Ebare, *Director* . . (410) 653-4486**LICENSING DIVISION**Guy E. Guyton, Jr., *Commander* (410) 298-3102**MOTOR VEHICLE DIVISION**Gary F. Cox, *Commander* . . (410) 799-2130**PERSONNEL MANAGEMENT DIVISION**Charles R. Mazzone, *Commander*
. (410) 653-4347**SUPPLY DIVISION**Dominick A. Balsoma, *Commander*
. (410) 799-2900**TRAINING DIVISION**Thomas E. Hutchins, *Commander*
. (410) 653-4357**SPECIAL OPERATIONS BUREAU** (35.06.01.03)

FY1994 appropriation \$40,126,569

FY1994 authorized positions 474

Larry E. Harmel, *Chief*. (410) 653-4214**AUTOMOTIVE SAFETY ENFORCEMENT
DIVISION**R. Joel Underwood, *Commander*
. (410) 768-1735**AVIATION DIVISION**Johnny L. Hughes, *Commander*
. (410) 391-0700**CRIME LABORATORY DIVISION**Louis C. Portis, *Director* . . . (410) 653-4578**CRIMINAL INVESTIGATION DIVISION**Stephen T. Rupard, *Commander*
. (410) 799-0190**EXECUTIVE PROTECTION DIVISION**Harry J. Spicer, *Commander* (410) 974-2991**COMMERCIAL VEHICLE ENFORCEMENT
DIVISION**Raymond D. Cotton, *Commander*
. (410) 974-2042**DIVISION OF CORRECTION
INVESTIGATIVE UNIT**Lt. John Fortune, *Commander* (410) 333-3079**BUREAU OF DRUG ENFORCEMENT**
(35.06.01.06)

FY1994 appropriation \$8,159,009

FY1994 authorized positions 143

Lt. Col. Thomas H. Carr, *Chief*. (410) 290-1620**STATE OFFICE OF STRATEGIC DRUG
ENFORCEMENT COORDINATION**

Contact: C. Thomas Bowers (410) 290-0050

DRUG ENFORCEMENT DIVISIONJohn P. Cook, Jr., *Commander*
. (410) 290-0050**SUPPORT SERVICES DIVISION**Forrest E. Meeks, *Commander* (410) 290-0873**FIELD OPERATIONS BUREAU** (35.06.01.02)

FY1994 appropriation \$62,853,058

FY1994 authorized positions 1,412

Lt. Col. Robert L. Thomas, *Chief*
. (410) 653-4218**RESIDENT TROOPER PROGRAM UNIT**James J. Bowman, *Commander* (410) 653-4384**EMERGENCY OPERATIONS SECTION**Houston E. Karnes, Jr., *Commander*
. (410) 799-4548**STATE HIGHWAY ADMINISTRATION LIAISON**

Contact: Charles D. Tyler . . (410) 787-7604

STATE POLICE BARRACKS & DETACHMENTS**CENTRAL REGION—BARRACK A**Richard W. Stuftt, *Commander*
Waterloo Barrack, headquarters

. (410) 799-2101

JFK Memorial Highway Barrack

. (410) 575-6543

College Park Barrack

. (301) 345-3101

Forestville Barrack (301) 568-8353

Rockville Barrack . (301) 279-2388

NORTHERN REGION—BARRACK DRandy L. Holt, *Commander*
Bel Air Barrack, headquarters

. (410) 879-2101

Golden Ring Barrack

. (410) 686-3101

North East Barrack

. (410) 939-5676

Westminster Barrack

. (410) 876-6143

SOUTHERN REGION—BARRACK HJesse N. Graybill, *Commander*
Waldorf Barrack, headquarters

. (301) 843-9764

Glen Burnie Barrack

. (410) 761-8751

Annapolis Barrack

. (410) 974-3013

Prince Frederick Barrack

. (410) 855-1975

Leonardtown Barrack

. (301) 475-9310

EASTERN REGION—BARRACK IErnest J. Leatherbury, *Commander*
Easton Barrack, headquarters

. (410) 822-3101

Salisbury Barrack . (410) 548-7015

Berlin Barrack . . (410) 548-7013

Centreville Barrack

. (410) 758-3335

Princess Anne Detachment

. (410) 749-2081

WESTERN REGION—BARRACK OWalter R. Presley, *Commander*
Hagerstown Barrack, headquarters

. (301) 739-2101

Frederick Barrack . (301) 694-1641

Cumberland Barrack

. (301) 777-2234

McHenry Barrack . (301) 387-5512

POLICE & CORRECTIONAL TRAINING COMMISSIONS (35.07.00.01)

FY1994 appropriation \$1,487,395
 FY1994 authorized positions 32
 Donald G. Hopkins, *Executive Director*

..... (410) 442-2700
 Patrick L. Bradley, *Deputy Director*. (410) 442-2700

POLICE TRAINING COMMISSION

Chairperson: Col. Larry W. Tolliver,
 Superintendent, Maryland State Police
 (410) 442-2700

Appointed by Secretary of Public Safety & Correctional Services with Governor's approval and Senate advice & consent: Paul L. Wood, 1994; Coulbourn M. Dykes, 1995; Chief A. Tony Fisher, 1996.

Ex officio: J. Joseph Curran, Jr., Attorney General; Donald N. Langenberg, Ph.D., Chancellor, University of Maryland System; David N. Bezanson, designee of Secretary of Public Safety & Correctional Services; Patrick R. Metallo, President, Maryland Law Enforcement Officers, Inc.; Chief Deputy Col. Thomas Broumel, President, Maryland Chiefs of Police Association; Bobby R. Gillham, Special Agent in Charge, Baltimore Office, Federal Bureau of Investigation; Capt. Walter E. Chase, Sr., President, Eastern Shore Police Association; G. Daniel McAllister, President, Maryland Sheriffs' Association; Edward V. Woods, Commissioner, Baltimore City Police Dept.; Darryl Jones, Fraternal Order of Police.

CORRECTIONAL TRAINING COMMISSION

Chairperson: David N. Bezanson, Deputy Secretary of Public Safety & Correctional Services (410) 442-2700

Appointed by Secretary of Public Safety & Correctional Services with Governor's approval and Senate advice & consent: Lamonte E. Cooke, 1994; Samuel F. Saxton, 1995; Michael E. Butler, 1996.

Appointed by Maryland Higher Education Commission: Dr. Calvin W. Burnett

Ex officio: J. Joseph Curran, Jr., Attorney General; Richard A. Lanham, Sr., Commissioner of Correction; W. Roland Knapp, Director of Parole & Probation; Col. Richard Darling, President, Maryland Correctional Administrators Association; Donald Atkinson, Ed.D., President, Maryland Criminal Justice Association; G. Daniel McAllister, President, Maryland Sheriffs' Association; Thomas Fisher, Federal Bureau of Prisons.

ADMINISTRATIVE SERVICES SECTION

Francis L. Manear, *Assistant Director*
 (410) 442-2700

EDUCATION & TRAINING SECTION

Vacancy, *Deputy Director* (410) 442-2700

SUPPORT SERVICES SECTION

Raymond A. Franklin, *Assistant Director*
 (410) 442-2700

STATE FIRE MARSHAL (35.13.00.01)

FY1994 appropriation \$7,638,815
 FY1994 authorized positions 55.5
 Rocco J. Gabriele, *State Fire Marshal*
 (appointed by Secretary of Public Safety
 & Correctional Services) (410) 764-4324

STATE FIRE PREVENTION COMMISSION (35.13.00.01)

M. Elizabeth Weiderhold, *Secretary*
 (410) 836-4843

Smith N. Stathem, *Chairperson*, 1996

Appointed by Secretary of Public Safety & Correctional Services with Governor's approval: Michael D. Gibbons, 1994; I. Robert Rudy, 1994; Daniel B. Smith, Sr., 1995; Lydia A. Butterworth, 1997; Theodore W. Landskroener, 1997; Edward P. Sherlock, Jr., 1997; Robert J. DiPietro, 1998; Samuel J. Hammett, 1998.

OPERATIONS

Robert H. Shimer, *Chief Deputy*. (410) 764-4324

NORTHEAST REGIONAL OFFICE

Allen L. Ward, *Deputy Chief*. (410) 836-4844

EASTERN REGIONAL OFFICE

David C. Herring, *Deputy Chief*
 (410) 822-7609

METRO REGIONAL OFFICE

John R. Earp, Jr., *Deputy Chief*
 (410) 461-0410

WESTERN REGIONAL OFFICE

Charles M. Cronauer, *Deputy Chief*
 (301) 791-4758

SOUTHERN REGIONAL OFFICE

William A. Mitchell, *Deputy Chief*
 (301) 645-4049

FIRE PROTECTION ENGINEERING

John F. Bender, *Chief Fire Protection Engineer*
 (410) 764-4324

PUBLIC FIRE SAFETY EDUCATION & PUBLIC INFORMATION

Robert B. Thomas, Jr., *Deputy Chief*
 (410) 764-4324

DIVISION OF PRETRIAL DETENTION & SERVICES (35.15.00)

FY1994 appropriation \$48,697,285
 FY1994 authorized positions 855

LaMont W. Flanagan, *Commissioner of Pretrial Detention & Services* (410) 637-1319

ADMINISTRATION (35.15.00.01)

FY1994 appropriation \$3,446,402
 FY1994 authorized positions 52

Harry A. Sizelove, *Deputy Commissioner*
 (410) 637-1051

PERSONNEL

Nancy McLaughlin (410) 637-1370

FISCAL SERVICES

Joseph J. Strassner, Jr. (410) 637-1314

SUPPORT SERVICES

William H. Jones (410) 637-1031

EDUCATION & TRAINING

Capt. Kenneth M. Bartee ... (410) 637-1034

RECORDS

Charles Frederick (410) 637-1083

FACILITIES OPERATIONS & MAINTENANCE

John L. Drexler, *Acting Director*
 (410) 637-1019

PUBLIC INFORMATION

Barbara Cooper, *Public Information Officer*
 (410) 637-1332

INTERNAL INVESTIGATIONS

Capt. Melvin Richardson ... (410) 637-1053

COMPLIANCE

Vacancy, *Director* (410) 637-1009

PRETRIAL RELEASE SERVICES (35.15.00.02)

FY1994 appropriation \$2,550,791

FY1994 authorized positions 70

John R. Camou, *Director of Pretrial**Release Services* (410) 333-3833Robert S. Weisengoff, *Deputy Director*

. (410) 333-3837

**CASE MANAGEMENT & SUPERVISION
SERVICES SECTION**Louis F. Karko, *Manager* . . . (410) 333-3840**SUPPORT SERVICES SECTION**Marie B. Hisley, *Manager* . . . (410) 333-3834**INVESTIGATIVE SERVICES SECTION**Billy Mackins, *Manager* . . . (410) 333-3829**ALTERNATIVE SENTENCING SECTION**Thomas E. Kirk, *Manager* . . . (410) 333-3838**JAIL REVIEW SECTION**Jacquiline B. Johnson, *Manager*

. (410) 637-1355

ADDICTIONS ASSESSMENT UNITDiana Anim, *Manager* (410) 333-6002**CENTRAL BOOKING & INTAKE FACILITY
(scheduled to open in 1995)**Alfred I. Murphy, *Warden* . . . (410) 909-9674**BALTIMORE CITY DETENTION CENTER
(35.15.00.03)**

FY1994 appropriation \$42,700,092

FY1994 authorized positions 733

Bernard D. Smith, *Warden* . . . (410) 637-1109**PROGRAMS & SERVICES**Vacancy, *Assistant Warden for**Programs & Services* (410) 637-1107**FOOD SERVICES**

Vacancy (410) 637-1153

CLASSIFICATION

Janet Yodris (410) 637-1063

INMATE ACTIVITIES

Gwendolyn Oliver (410) 637-1130

MEDICAL SERVICES

Marsha Broadus (410) 637-1136

INMATE GRIEVANCESBenjamin Wilson, *Coordinator*

. (410) 637-1124

RECREATIONKeith Shortridge, *Director*

. (410) 637-1388

RELIGIOUS SERVICESRev. Larry Covin, *Coordinator*

. (410) 637-1146

**BALTIMORE CITY DETENTION
CENTER SCHOOL**Ernestine Holley, *Principal*

. (410) 637-1151

SOCIAL WORKErnest Law, *Director* . . . (410) 637-1135**SECURITY**William Jednorski, *Assistant Warden**for Security* (410) 637-1107**CHIEF OF SECURITY**

Admin. Major Lorraine Hawkins

. (410) 637-1177

DIVISION OF CORRECTION (35.02.00)

FY1994 appropriation \$366,077,977

General Funds \$330,096,442

Special Funds \$ 30,869,596

Federal Funds \$ 194,000

Reimbursable Funds \$ 4,917,939

FY1994 authorized positions 6,408.5

Richard A. Lanham, Sr., *Commissioner of Correction*

. (410) 764-4184

CITIZENS' ADVISORY COMMITTEE**FOR CORRECTIONAL****INSTITUTIONS—BALTIMORE REGION**Vacancy, *Chairperson**Appointed by Governor upon legislative nomination:* David Johnson, 1993; Lee Douglas, Jr., 1994; John F. Cadden, Jr., M.D., 1995; Sarah Griffin, 1996; three vacancies.**CITIZENS' ADVISORY COMMITTEE****FOR CORRECTIONAL****INSTITUTIONS—HAGERSTOWN REGION**Vacancy, *Chairperson**Appointed by Governor upon legislative nomination:* John T. Hoover, Jr., 1993; Michael H. Parsons, Ed.D., 1994; Edward E. Harriman, 1995; William E. Pennington, Jr., 1995; three vacancies.**CITIZENS' ADVISORY COMMITTEE****FOR CORRECTIONAL****INSTITUTIONS—JESSUP REGION**Vacancy, *Chairperson**Appointed by Governor upon legislative nomination:* Melvin Quick, 1994; Melanie M. H. Gutjahr, 1995; Margaret R. Kalinowski, 1995; Fred G. Steffens, 1995; Reed C. Coble, 1996; Alexander J. Hirtle, 1996; one vacancy.**CITIZENS' ADVISORY COMMITTEE****FOR CORRECTIONAL****INSTITUTIONS—SOMERSET COUNTY**

H. DeWayne Whittington, Ed.D.,

Chairperson, 1994*Appointed by Governor upon legislative nomination:* Michael N. Hall, 1994; Lauren C. Taylor, 1994; Robert W. Murphey, 1995; Donald Ramsay, 1995; Jerry W. McCready, 1996; Hursel Milbourne, Sr., 1996.**PUBLIC INFORMATION**

Scott McCauley (410) 764-4189

PERSONNEL SERVICESEsther Scaljon, *Director* (410) 764-4094**BUREAU OF ADMINISTRATIVE SERVICES**Anthony Swetz, Ph.D., *Assistant Commissioner*

. (410) 764-4083

HEALTH SERVICESDavid Gardei, *Administrator*

. (410) 764-4145

Newton Kendig, M.D., *Medical Director*

. (410) 764-4130

RELIGIOUS & VOLUNTEER SERVICESNancy M. Williams, *Chief*

. (410) 764-4121

BUREAU OF FIELD SERVICESFrank Mazzzone, *Assistant Commissioner*

. (410) 764-4171

OPERATIONAL SECURITYCharles H. Smith, *Director*

. (410) 764-4167

INVESTIGATION UNIT Lt. John Fortune (410) 333-3079	MARYLAND PENITENTIARY (35.02.03.01) (Baltimore City) FY1994 appropriation \$22,951,330 FY1994 authorized positions 435 Sewall B. Smith, <i>Warden</i> (410) 837-2135, ext. 300
HEARING OFFICERS Dave Barthlow, <i>Chief</i> . . (410) 764-4122	FISCAL SERVICES Ilene Carroll . (410) 837-2135, ext. 386
DEPUTY COMMISSIONER OF CORRECTION Melanie C. Pereira, <i>Deputy Commissioner of Correction</i> (410) 764-4174	PERSONNEL Rodney Burger (410) 837-2135, ext. 370
DATA PROCESSING Edmen R. Tausendschoen, <i>Director</i> (410) 764-4107	STAFF TRAINING Vacancy (410) 837-2135, ext. 217
POLICY REVIEW & PUBLICATION Judy Geiger, <i>Coordinator</i> (410) 764-4138	MEDICAL SERVICES William Meadows (410) 837-2135, ext. 422
TRAINING Vacancy, <i>Director</i> (410) 764-4118	ASSISTANT WARDEN William O. Filbert, Jr. (410) 837-2135, ext. 371
CASE MANAGEMENT Jack Kavanagh, <i>Director</i> (410) 764-4149	SECURITY Theodore Purnell, <i>Acting Chief of Security</i> (410) 837-2135, ext. 441
CLASSIFICATION/COMMITMENT Arthur Crammer, <i>Director</i> (410) 764-4148	CASE MANAGEMENT Pamela Sorenson (410) 837-2135, ext. 356
CORRECTIONAL EDUCATION H. D. Jenkins, <i>Director</i> (410) 764-4119	MAINTENANCE Joseph Hunter (410) 837-2135, ext. 443
FOOD SERVICES Richard West, <i>Director</i> . (410) 764-4175	FOOD SERVICES William Strong (410) 837-2135, ext. 430
MARYLAND RECEPTION, DIAGNOSTIC & CLASSIFICATION CENTER (35.02.11.01) (Baltimore City) FY1994 appropriation \$20,224,994 FY1994 authorized positions 400 Merry L. Coplin, <i>Warden</i> (410) 332-0970, ext. 104	PSYCHOLOGICAL SERVICES Joseph Furhmanek (410) 837-2135, ext. 239
FISCAL SERVICES Ilene Carroll (410) 333-4351	VOLUNTEER SERVICES Vacancy (410) 837-2135, ext. 410
PERSONNEL Erik Beavers . (410) 332-0970, ext. 119	RELIGIOUS SERVICES Macie O. Tillman (410) 837-2135, ext. 415
STAFF TRAINING Vacancy (410) 332-0970, ext. 127	MARYLAND CORRECTIONAL ADJUSTMENT CENTER (35.02.16.01) (Baltimore City) FY1994 appropriation \$9,812,229 FY1994 authorized positions 211 Joseph Wilson, <i>Assistant Warden</i> (410) 539-5445
AUDIT & ADMINISTRATIVE REMEDIES Lenora Harrison, <i>Coordinator</i> (410) 332-0970, ext. 204	PERSONNEL Longworth Johnson . . (410) 539-5445
ASSISTANT WARDEN Michael L. Stinnett, <i>Acting Assistant Warden</i> (410) 332-0970, ext. 105	COMMITMENT Joseph Zbozien (410) 539-5445
SECURITY William Hayes, <i>Chief of Security</i> (410) 332-0970, ext. 106	MAINTENANCE Eddie Callahan (410) 539-5445
CLASSIFICATION Warren Sparrow (410) 332-0970, ext. 138	RELIGIOUS SERVICES Fr. Charles Canterna . . (410) 539-5445
MAINTENANCE Edward Lingo (410) 332-0970, ext. 115	ROXBURY CORRECTIONAL INSTITUTION (35.02.14.01) (Hagerstown) FY1994 appropriation \$23,799,078 FY1994 authorized positions 453 Ronald F. Moats, <i>Warden</i> (301) 797-2250, ext. 300
FOOD SERVICES Curtis Pope . . (410) 332-0970, ext. 112	FISCAL SERVICES Edwin Martin (301) 797-2250, ext. 320
PSYCHOLOGICAL SERVICES Wayne P. Hunt, Ph.D. (410) 332-0970, ext. 167	PERSONNEL Mark Smith . . (301) 797-2250, ext. 309
RELIGIOUS SERVICES Rev. William N. Thomas (410) 332-0970, ext. 194	STAFF TRAINING Vacancy (301) 797-2250, ext. 345
SOCIAL WORK Claire McGough, <i>Supervisor</i> (410) 332-0970, ext. 155	

- HEALTH SERVICES
Eleanor Bowles
..... (301) 797-2250, ext. 412
- ASSISTANT WARDEN
J. Michael Stouffer, *Acting Assistant Warden*
..... (301) 797-2250, ext. 304
- SECURITY
Donald L. Bales, *Acting Chief of Security*
..... (301) 797-2250, ext. 306
- CLASSIFICATION
Robert W. Miller
..... (301) 797-2250, ext. 551
- MAINTENANCE
William P. Miller
..... (301) 797-2250, ext. 247
- FOOD SERVICE
Michael Walsh (301) 797-2250, ext. 450
- PSYCHOLOGICAL SERVICES
James Holwager
..... (301) 797-2250, ext. 424
- MARYLAND CORRECTIONAL
INSTITUTION—HAGERSTOWN (35.02.04.01)
FY1994 appropriation \$33,740,324
FY1994 authorized positions 647
Lloyd L. Waters, *Warden* (301) 733-2800
- FISCAL SERVICES
Edwin Martin (301) 797-2250, ext. 320
- PERSONNEL
Kenneth E. Eckstine .. (301) 733-2800
- HEALTH SERVICES
Eleanor Bowles (301) 733-7713
- ASSISTANT WARDEN
D. Kenneth Horning, *Assistant Warden*
..... (301) 733-2800
- LAUNDRY OPERATIONS
Robert E. Schuchart
..... (301) 733-2800
- SECURITY
David E. Spickler, *Chief of Security*
..... (301) 733-2800
- MAINTENANCE
Gregory Smith, *Supervisor*
..... (301) 733-2800
- FOOD SERVICES
Darwin W. Ashburn, *Administrator*
..... (301) 733-2800
- VOLUNTEER ACTIVITIES
H. Paul Kotun, *Coordinator*
..... (301) 733-2800
- MARYLAND CORRECTIONAL TRAINING
CENTER (35.02.12.01) (Hagerstown)
FY1994 appropriation \$34,065,472
FY1994 authorized positions 627
Joseph P. Sacchet, *Warden* (301) 791-7200
- FISCAL SERVICES
Edwin Martin (301) 797-2250, ext. 320
- PERSONNEL
Josette Kerchner
..... (301) 791-7200, ext. 306
- HEALTH SERVICES
Eleanor Bowles
..... (301) 733-2800, ext. 407
- ASSISTANT WARDEN
Nelson L. Baker, *Acting Assistant Warden*
..... (301) 791-7200, ext. 302
- SECURITY
Keith Raines, *Acting Chief of Security*
..... (301) 791-7200, ext. 321
- CASE MANAGEMENT
Nancy Rouse, *Manager*
..... (301) 791-7200, ext. 405
- MAINTENANCE
Richard Kendrick
..... (301) 791-7200, ext. 458
- FOOD SERVICE
John Weeks .. (301) 791-7200, ext. 473
- VOLUNTEER ACTIVITIES
Sharon Rucker, *Coordinator*
..... (301) 791-7200, ext. 318
- RELIGIOUS SERVICES
Ibn Omer Sharafeldin
..... (301) 791-7200, ext. 345
Jerold Banks . (301) 791-7200, ext. 346
Sr. Delores Chetiga
..... (301) 791-7200, ext. 346
- MARYLAND HOUSE OF CORRECTION
(35.02.02.01/02) (Jessup)
FY1994 appropriation \$48,131,819
FY1994 authorized positions 884
William L. Smith, *Warden*
..... (410) 799-0100, ext. 201
- FISCAL SERVICES
Thomas D. Pallan (410) 799-8834
- PERSONNEL
Terenda Thomas, *Personnel Officer*
..... (410) 799-0077
- VOLUNTEER SERVICES
Hannah Coates, *Coordinator*
..... (410) 799-0100, ext. 226
- ASSISTANT WARDEN
Ronald Hutchinson (410) 799-0100, ext. 212
- SECURITY
James Murphy, *Chief of Security*
..... (410) 799-0100, ext. 228
- CLASSIFICATION
John Himmel
.... (410) 799-0100, ext. 239
- PLANT OPERATION &
MAINTENANCE
Richard Hill
.... (410) 799-0100, ext. 278
- FOOD SERVICES
Rudiene Demissie
.... (410) 799-0100, ext. 433
- HEALTH SERVICES
Robert Feeney
.... (410) 799-0100, ext. 416
- PSYCHOLOGICAL SERVICES
Nancy Logan
.... (410) 799-0100, ext. 406
- LAUNDRY SERVICES
Thomas Simon
.... (410) 799-0100, ext. 543
- RELIGIOUS SERVICES
Abdullah Karim Muhammad
.... (410) 799-0100, ext. 515
- STAFF TRAINING
Sgt. B. J. Jones
.... (410) 799-0100, ext. 258

ANNEX ASSISTANT WARDEN

Hollis S. Thompson (410) 799-0100, ext. 215

ANNEX SECURITY

Richard Singletary, *Chief of Security*
..... (410) 799-6100MARYLAND CORRECTIONAL
INSTITUTION—JESSUP (35.02.10.01)

FY1994 appropriation \$19,929,249

FY1994 authorized positions 376

Eugene M. Nuth, *Warden*
..... (410) 799-7610, ext. 253

FISCAL SERVICES

Thomas D. Pallan (410) 799-8834

PERSONNEL

Phyllis Seibles, *Personnel Officer*
..... (410) 799-7610, ext. 260

STAFF TRAINING

Ronald Bridge (410) 799-1363, ext. 262

MEDICAL SERVICES

Steve Housberg (410) 799-7610, ext. 237

ASSISTANT WARDEN

Gary Hornbaker .. (410) 799-7610, ext. 249

SECURITY

John Boteler, *Acting Chief of Security*
..... (410) 799-7610, ext. 246

CLASSIFICATION

Paul Sorenson (410) 799-7610, ext. 269

MAINTENANCE

Charles F. Chowning
..... (410) 799-7610, ext. 290

FOOD SERVICES

Dorothy Tousignant
..... (410) 799-7610, ext. 293

PSYCHOLOGICAL SERVICES

Henry Musk, Ph.D.
..... (410) 799-7610, ext. 340

VOLUNTEER SERVICES

Jeanne Owers, *Acting Coordinator*
..... (410) 799-7610, ext. 261

RELIGIOUS SERVICES

Rev. Donald Crowther
..... (410) 799-7610, ext. 330

SOCIAL WORK

Jennifer Funk. (410) 799-7610, ext. 259

MARYLAND CORRECTIONAL INSTITUTION
FOR WOMEN—JESSUP (35.02.05.01)

FY1994 appropriation \$12,662,622

FY1994 authorized positions 235

James A. Carter, Sr., *Warden*
..... (410) 799-5550, ext. 440

FISCAL SERVICES

Vacancy (410) 799-5550, ext. 520

PERSONNEL

Denise McGowen
..... (410) 799-5550, ext. 408

HEALTH SERVICES

Steve Housberg (410) 799-5550, ext. 496

PSYCHOLOGICAL SERVICES

Edward Peters (410) 799-5550, ext. 479

ASSISTANT WARDEN

Mitchell J. Franks . (410) 799-5550, ext. 442

SECURITY

Owen Langford, *Chief of Security*
..... (410) 799-5550, ext. 470

CLASSIFICATION

Vacancy (410) 799-5550, ext. 400

MAINTENANCE

Chauncey Jenkins
..... (410) 799-5550, ext. 416

FOOD SERVICE

Charles Collison
..... (410) 799-5550, ext. 445

VOLUNTEER SERVICES

Vacancy (410) 799-5550, ext. 411

STAFF TRAINING

Rence Sommerville Jones
..... (410) 799-5550, ext. 409

RELIGIOUS SERVICES

Sharon Fisher (410) 799-5550, ext. 467

EASTERN CORRECTIONAL INSTITUTION
(35.02.15.01)(Westover)

FY1994 appropriation \$46,952,402

FY1994 authorized positions 871

Vacancy, *Warden* ... (410) 651-9000, ext. 4398

CORRECTIONAL RECORDS

Kathy Grant (410) 651-9000, ext. 4272

FISCAL SERVICES

Linda Thompson
..... (410) 651-9000, ext. 4382

PERSONNEL

Laura M. Rieken
..... (410) 651-9000, ext. 4377

STAFF TRAINING

Richard Kemmet
..... (410) 651-9000, ext. 4472

FOOD SERVICE

Peter Decker (410) 651-9000, ext. 4430

MEDICAL SERVICES

Terri Savage (410) 651-9000, ext. 4225

PSYCHOLOGICAL SERVICES

Elizabeth Kuncman
..... (410) 651-9000, ext. 4218

RELIGIOUS SERVICES

Father Edward Aigner
..... (410) 651-9000, ext. 4208

Chaplain Olivia Davis

..... (410) 651-9000, ext. 4208

RECREATION

Vacancy (410) 651-9000, ext. 4210

SOCIAL WORK

Charles A. Sutton
..... (410) 651-9000, ext. 4234

EAST COMPOUND

Kathleen S. Green, *Assistant Warden*
..... (410) 651-9000, ext. 4245

SECURITY

Brian Irwin, *Chief of Security*
..... (410) 651-9000, ext. 4248

CLASSIFICATION

John J. Peterson
..... (410) 651-9000, ext. 4259

VOLUNTEER ACTIVITIES

Julie Horner (410) 651-9000, ext. 4207

WEST COMPOUND

Lewis Williams, *Assistant Warden*
..... (410) 651-9000, ext. 4446

SECURITY

Ralph Logan, *Chief of Security*
..... (410) 651-9000, ext. 4448

CLASSIFICATION

Joe D. Cummons

..... (410) 651-9000, ext. 4462

VOLUNTEER ACTIVITIES

Robert Miller (410) 651-9000, ext. 4439

MARYLAND CORRECTIONAL PRE-RELEASE SYSTEM (35.02.06)

FY1994 appropriation \$38,373,055

FY1994 authorized positions 685.5

Thomas R. Corcoran, *Warden* (410) 799-1363

ANNE ARUNDEL COUNTY

BROCKBRIDGE CORRECTIONAL FACILITY

(35.02.06.02) (Jessup)

FY1994 appropriation \$9,728,861

FY1994 authorized positions 197.5

Richard E. Vernon, *Assistant Warden*

..... (410) 799-1363

JESSUP PRE-RELEASE UNIT

(35.02.06.03) (Jessup)

FY1994 appropriation \$7,809,223

FY1994 authorized positions 142

Thomas M. Passaro, *Manager* (410) 799-8400

HERMAN L. TOULSON CORRECTIONAL

BOOT CAMP (35.02.17.01) (Jessup)

FY1994 appropriation \$5,041,534

FY1994 authorized positions 98

Robert L. McWhorter, *Commander*

..... (410) 799-4040

BALTIMORE CITY

BALTIMORE PRE-RELEASE UNIT

(35.02.06.08)

FY1994 appropriation \$2,591,542

FY1994 authorized positions 45

Phillip Thomas, *Manager* ... (410) 333-4360

BALTIMORE PRE-RELEASE UNIT FOR

WOMEN (35.02.06.04)

FY1994 appropriation \$2,027,613

FY1994 authorized positions 65

Barbara L. Shaw, *Manager* (410) 566-5747

BALTIMORE PRE-RELEASE UNIT FOR

WOMEN ANNEX

..... (410) 367-5946

BALTIMORE CITY CORRECTIONAL CENTER

(35.02.07.01)

FY1994 appropriation \$6,385,701

FY1994 authorized positions 114

Patrick R. Conroy, *Manager* (410) 234-1400

HOME DETENTION UNIT

Richard A. Sullivan, *Administrator*

..... (410) 333-2712

CARROLL COUNTY

CENTRAL LAUNDRY PRE-RELEASE UNIT

(35.02.08.01) (Sykesville)

FY1994 appropriation \$6,573,781

FY1994 authorized positions 111

Marsha G. Maloff, *Manager* (410) 549-2402

CHARLES COUNTY

SOUTHERN MARYLAND PRE-RELEASE

UNIT (35.02.06.05) (Hughesville)

FY1994 appropriation \$2,349,863

FY1994 authorized positions 40

Ronald Drechsler, *Manager* (410) 974-2060

QUEEN ANNE'S COUNTY

EASTERN PRE-RELEASE UNIT (35.02.06.06)

(Church Hill)

FY1994 appropriation \$2,204,645

FY1994 authorized positions 37.5

Earl B. Runde, *Manager* ... (410) 758-1596

WICOMICO COUNTY

POPLAR HILL PRE-RELEASE UNIT

(35.02.06.07) (Quantico)

FY1994 appropriation \$2,261,360

FY1994 authorized positions 41.5

David L. Green, *Manager* ... (410) 543-6615

STATE USE INDUSTRIES (35.02.09.01)

FY1994 appropriation \$19,786,578

FY1994 authorized positions 159

Stephen M. Shiloh, *General Manager*

..... (410) 780-4050

STATE USE INDUSTRIES ADVISORY

COMMITTEE

Stephen M. Shiloh, *Executive Secretary*

..... (410) 780-4050

Gerald J. Curran, *Chairperson**Appointed by Governor:* Frederick A. Blow;

Emory L. Brown; Joseph H. Cook;

Nicholas A. DeFelice. *Terms expire 1996.**Appointed by Senate President:* William H.

Amoss

Appointed by House Speaker: Gerald J.

Curran

Ex officio: Richard A. Lanham, Sr.,

Commissioner of Correction; Joseph

Henneberry, Director, Patuxent

Institution; Louis L. Goldstein,

Comptroller of the Treasury; Lewis R.

Riley, Secretary of Agriculture; Charles L.

Benton, Jr., Secretary of Budget & Fiscal

Planning; Mark L. Wasserman, Secretary

of Economic & Employment

Development; Martin W. Walsh, Jr.,

Secretary of General Services; Donald N.

Langenberg, Ph.D., Chancellor,

University of Maryland System; Shaila R.

Aery, Ed.D., Secretary of Higher

Education; Nancy S. Grasmick, Ph.D.,

State Superintendent of Schools.

SALES DIVISION

Carol Coleman, *Administrator* (410) 780-4068

FISCAL SERVICES DIVISION

Kevin Patten, *Administrator* (410) 780-4069

PERSONNEL DIVISION

Frederick Beauchamp, *Personnel Officer*

..... (410) 780-4076

OPERATIONS DIVISION

Rusty Bell, *Administrator* ... (410) 391-4019

BALTIMORE CITY REGION

Sidney Storke, *Regional Manager*

..... (410) 799-4019

HAGERSTOWN REGION

Gregory Haupt, *Regional Manager*

..... (301) 791-2360

JESSUP REGION

Leon McGee, *Regional Manager*

..... (410) 799-0100, ext. 572

EASTERN SHORE REGION

Larry Stewart, *Regional Manager*

..... (410) 651-9080

PATUXENT INSTITUTION (35.04.00) (Jessup)

FY1994 appropriation \$22,869,695

FY1994 authorized positions 483.7

Joseph Henneberry, *Director*

..... (410) 799-3400, ext. 200

BOARD OF REVIEW

Betty J. Humphrey, D.P.A., *Chairperson*,

1994

Appointed by Governor (who names chair) with Senate advice & consent: Eva Hebron, 1995; Byron Moore Sedgwick, 1995; Carole Ann Henley, 1996; Arthur A. Marshall, Jr., 1996.

Ex officio: Joseph Henneberry, Director, Patuxent Institution; Archie C. Gee, Henry J. Richards, Ph.D., & Amanollah Taheri, M.D., Associate Directors, Patuxent Institution.

CITIZENS' ADVISORY BOARD
Thomas F. Courtless, *Chairperson*

Appointed by Governor upon recommendation of the Secretary of Public Safety & Correctional Services: Devon Brown, Esq.; Rudolph V. DePaola; George F. Gardineer, D.D.S.; Russell E. Hamill, Jr.; Dorothy M. Johnson; George B. Rasin, Jr.; Linda S. Thompson.

COMMUNITY CLINIC
HALFWAY HOUSE

WARDEN
Archie C. Gee, *Associate Director & Warden*
..... (410) 799-3400, ext. 242

BEHAVIORAL SCIENCES
Henry J. Richards, Ph.D., *Associate Director, Behavioral Sciences.* . (410) 799-3400, ext. 201

TREATMENT
Amanollah Taheri, M.D., *Associate Director, Treatment.* (410) 799-3400, ext. 523

MARYLAND PAROLE COMMISSION (35.03.01.01)
FY1994 appropriation \$2,522,395
FY1994 authorized positions 68
Gene C. Grosh, *Acting Administrator for Operations.* (410) 764-4238
Nancy M. Dennis, *Administrator for Administration* (410) 764-4251
Paul J. Davis, *Chairperson*, 1996 (designated by Secretary of Public Safety & Correctional Services with Governor's approval)

Appointed by Secretary of Public Safety & Correctional Services with Governor's approval & Senate advice & consent: Maceo M. Williams, 1993; Frank G. Pappas, 1994; Michael C. Blount, 1995; Marjorie A. Jennings, 1995; Patricia K. Cushwa, 1998; Daniel D. Zaccagnini, 1999

DIVISION OF PAROLE & PROBATION (35.03.02)
FY1994 appropriation \$42,943,299
FY1994 authorized positions 1,153.5
W. Roland Knapp, *Director* (appointed by Secretary of Public Safety & Correctional Services with Governor's approval & Senate advice & consent) (410) 764-4276

BUREAU OF ADMINISTRATIVE SERVICES
Donald Atkinson, Ed.D., *Executive Assistant Director* (410) 764-4279

BUREAU OF SPECIAL OPERATIONS
Janet Q. Bacon, *Assistant Director*(410) 764-4284

BUREAU OF FIELD OPERATIONS (35.03.02.02)
FY1994 appropriations. \$40,757,747
FY1994 authorized positions 1,104.5
Vacancy, *Assistant Director* (410) 764-4281

GUIDE (CITIZENS' SUPPORT UNIT)
..... (410) 764-4281

DRINKING DRIVER MONITOR PROGRAM
Carole F. Hinkel, *Administrator*
..... (410) 333-3175

REGIONAL OFFICES
[CRIMINAL SUPERVISION]

EASTERN SHORE; ANNE ARUNDEL & HARFORD COUNTIES REGIONAL OFFICE
R. Wayne Knowles, *Administrator*
..... (410) 822-5050

BALTIMORE CITY REGIONAL OFFICE
Anita T. Hunter, *Administrator*
..... (410) 333-4101

CENTRAL & SOUTHERN MARYLAND REGIONAL OFFICE
Glen E. Plutschak, *Administrator*
..... (301) 952-2631

WESTERN MARYLAND; MONTGOMERY & BALTIMORE COUNTIES REGIONAL OFFICE
Norman H. Hutcheson, *Administrator*
..... (301) 662-7088

ORIGIN & FUNCTIONS

The Department of Public Safety and Correctional Services was created in 1970 (Chapter 401, Acts of 1970). Today, the Department has statewide responsibility to prevent crime, maintain law and order, and supervise and rehabilitate adjudicated individuals who pose a threat to the public. In Maryland, these functions initially derived from British precedent and common law, but evolved to fit local needs.

The Maryland Charter of 1632 made the administration of justice, including the granting of pardons, the privilege and duty of the Proprietor, who usually delegated that authority to the Governor. Under the Lords Baltimore, little criminal law was codified as the Proprietor and Assembly debated over whose prerogative such lawmaking was. In the absence of statutes, local courts defined crimes and punishments. Maryland's largest deviation from British precedent was in the low number of crimes for which death was the penalty. In a labor-scarce economy, executing persons for petty pilfering or other minor crimes did not make sense. British law was bloodthirsty, with hanging the response to a wide range of crimes, from sheep-stealing to adultery. For crimes against property, Maryland and most colonies gradually replaced capital punishment with corporal punishment. Restitution also was required, and a person without resources could be sold for a term of indentured servitude to cover the cost of restitution. Those charged with murder or other crimes against persons faced the death penalty as did those charged with treason or sedition. Retribution was swift in colonial Maryland; a convicted person was either hanged or subjected

to whipping, branding, or other corporal punishment. Public humiliation was considered a deterrent, so the convicted criminal was not locked up—only debtors languished in jail. One of the sheriff's earliest duties was to take custody of prisoners. Because few counties had a secure place of confinement for prisoners, most persons awaiting trial were out on bail, bond, or personal recognizance, and a sheriff who could not produce them for trial was penalized. Beginning in 1674, every county was required to build a jail (Chapter 16, Acts of 1674), and the Paper Currency Act of 1733 allotted funds for each county to erect a prison (Chapter 6, Acts of 1733).

In response to an increase in such crimes as burglary, robbery and horse-stealing, a Court of Oyer and Terminer and Gaol Delivery was created in 1793 for Baltimore County (Chapter 57, Acts of 1793). The Court could sentence convicted men for up to seven years hard labor working on the public roads of Baltimore County or building, repairing, or cleaning the streets or basin of Baltimore-town. Caretakers, a place of confinement, coarse apparel, and food, consisting of bread, coarse meat, and water would be provided by the Court. Convicts could be compelled to work in irons and wear a distinctive badge. Any misconduct was punishable by close confinement, a diet of bread and water, and up to thirty-nine lashes of the whip. Convicted women also could be sentenced for up to seven years hard labor; however, their labor was out of public view at such tasks as picking oakum, beating or hackling hemp or flax, manufacturing wool, knitting, or sewing. Women were not subject to whipping. The most interesting feature of the 1793 law was its statewide provision. County courts and the General Court of the State had the option of conveying their convicted criminals to the person or persons appointed to take care of criminals in Baltimore County for the fee of five pounds current money. The law also authorized counties to keep their criminals at home, the men at hard labor on the county roads, the women in the county workhouse. Such laws were known as "wheelbarrow" laws.

Development of State Prisons. The nineteenth century was the forum for the great debate over systems of penology. Penitentiaries were built in response to public outrage at the spectacle of convicts laboring on roads and other public projects. Their institutional function was to punish prisoners through solitary confinement and, later, hard labor. Prison labor began as a punitive measure, but by the end of the century was perceived as rehabilitative, which justified any profit to the State.

The Maryland Penitentiary, authorized in 1804 and opened in 1811, vacillated between the two competing penal philosophies of the times, but was renowned for nearly always being profitable (Resolution no. 15, Acts of 1804). A legislative committee inspected the building under construction in 1807 and reported that the new penitentiary had depositories for raw materials and manufactured goods, nine cells measuring roughly 8 by 16 feet, separate rooms for women, and a chapel. The 1809 law, which specified for what crimes and what terms persons were to be sentenced to confinement in the new penitentiary, merely stipulated that convicts "shall be kept therein at hard labour, or in solitude," and male and female prisoners kept separate (Chapter 138, Acts of 1809). Thus, at its inception, the Maryland Penitentiary operated under neither the Philadelphia system of total isolation nor the Auburn system of moral isolation. Both systems, however, exerted some influence. In 1829, the Directors of the Maryland Penitentiary reported the completion of a new east wing designed for solitary confinement at night. In 1837, the Directors were required to remodel or rebuild the old west wing so that prison discipline based on the Philadelphia plan could be extended to the women's department. Further, "the directors shall pay particular regard to the enforcement of the Philadelphia system, to the fullest extent of its admissibility, in the new cells, so as to be able to report to the Governor annually, the effects thereof upon the convicts, as a reformatory and punitive confinement, and also upon the financial and manufacturing operations of the Penitentiary, for the purpose of affording a comparative estimate of the merits of the two great systems of punishment now in use in the United States" (Chapter 320, Acts of 1837). The President and Directors of the Maryland Penitentiary noted in 1838, however, that "the experience of the past year has served to test the efficacy of the Auburn system of prison discipline in our Penitentiary, to the introduction of which the new workshops were expressly adapted." By 1841, the Auburn System was definitely in use with its discipline of silence by day, solitary confinement by night, enforced by the whip.

Prisoners in the Maryland Penitentiary were kept at hard labor most of the time, either confined in their solitary cells (Philadelphia) or in a common but silent work area (Auburn). The 1809 law called for either hard labor or solitude, whereas the 1837 law required the prisoner to work in his cell during solitary confinement a period not less than one-twentieth nor more than one-half of the total sentence (Chapter 138, Acts of 1809; Chapter 320, Acts of 1837). The weaving of cotton and woollen goods was one of the more successful manufactures undertaken, as it employed even the older and more feeble inmates. In the late 1830's, however, the market for such products was undercut by cheap machine-made calicoes.

By 1842, the Penitentiary, hit hard by a general commercial depression and the depreciation of its textile production, had accumulated a deficit. Its directors appointed a committee to visit five penitentiaries in

the northern states and investigate their manufacturing departments. The Committee on Prison Manufactures (1842) concluded: first, solvency of the Penitentiary required maintaining a large, productive prison population, which had been dwindling since an 1836 law provided for negroes to be sold out of state for a second offense; second, debate continued over the merits of manufacturing on the State account plan or hiring the convicts out to contractors; and third, working men forced to compete with prison labor might cripple prison industries.

After the Civil War, Maryland turned totally to the contract system of prison labor. Between 1880 and 1912, the Penitentiary returned its greatest profits to the State treasury. Rumors of corporal punishment and unsanitary conditions, however, caused the appointment of an investigative commission in 1913 which found that profits had been at the expense of the prisoners. Recommendations of the Maryland Penitentiary Penal Commission were enacted very gradually into law and form the basis for the current correctional system. The Commission called for the State Use and State Account Systems to replace contract labor; a centralized board to govern State penal institutions; a Board of Pardons and Paroles; a prison farm and a separate institution for women offenders; use of local jails only for pretrial detention and not for final sentence; State control of juvenile reformatories; passage of an Indeterminate Sentence Act; and classification of prisoners, with incentives for good behavior.

The Maryland Penitentiary Penal Commission also furthered educational programs for prisoners. The Penitentiary library began in 1844 with books donated by Dorothea Dix among others. Religious instruction had been provided from an early date by outside clergy, the Prisoners' Aid Society, and other groups. In 1905, an institutional chaplain was hired, whose duties included reading prisoner mail and supervising the library. By 1907, prisoners were encouraged to take approved correspondence courses, and in 1913, after the Commission's investigation, night schools for illiterates were started using prisoners as teachers.

By 1916, the State Board of Prison Control began to oversee the Maryland Penitentiary and House of Correction, and to phase out contract labor after the Penal System Commission of 1914 advocated changes similar to those recommended by the Maryland Penitentiary Penal Commission, (Chapter 556, Acts of 1916). That same year prison labor came full cycle with passage of a law authorizing the use of prisoners to work on the public roads, bridges, and highways, the spectacle of which back in 1804 had led to the building of the Penitentiary (Chapter 211, Acts of 1916). The contract labor system continued until 1935 when federal legislation outlawed the interstate sale of goods produced in prison, forcing Maryland to establish State Use Industries (Chapter 213, Acts of 1937).

The Maryland Penitentiary is by far the oldest State correctional institution. Not until 1874 was the Maryland House of Correction authorized. Originally sentences to the House of Correction were for not less than three months nor more than three years. Vagrants, the habitually disorderly, and habitually drunk were subject to commitment. Inmates were to be kept at useful employment, not hard labor, and good behavior could lead to remission of sentence (Chapter 233, Acts of 1874). Due to shorter sentences, the House of Correction also had difficulties keeping prisoners working. Prisoners worked on the institution's farm, were hired out to neighboring farmers, and as early as 1915, were working on the roads of Anne Arundel and Howard counties, as well as manufacturing under the contract labor system.

The twentieth century saw a flurry of prison construction: the Maryland State Penal Farm (later to become Maryland Correctional Institution at Hagerstown) in 1931; Women's Prison of the State of Maryland at Jessup in 1939; Patuxent Institution at Jessup in 1951; Maryland Correctional Training Center at Hagerstown in 1966; Maryland Correctional Institution at Jessup in 1981; Roxbury Correctional Institution at Hagerstown in 1983; Eastern Correctional Institution at Westover in 1987; Maryland Correctional Adjustment Center at Baltimore in 1989; and a new prison that will open in the fall of 1995 near Cresaptown, south of Cumberland in Allegany County. The State assumed additional responsibilities in 1991 when it took control of the Baltimore City Jail and reorganized it as the Baltimore City Detention Center under the Division of Pretrial Detention and Services.

A State System of Parole and Probation. Development of Maryland's system for parole and probation was propelled by the need for prison reform around 1913 and later by the problem of prison labor after 1935.

From its opening in 1811, a person sentenced to the Maryland Penitentiary could be released only by pardon of the Governor or expiration of sentence, unless the prisoner died or escaped. No remission of sentence existed as an incentive for good behavior. In 1870, the Governor was authorized to commute a death sentence to confinement in the Penitentiary or banishment, issue conditional pardons, or remit a sentence of confinement under specified conditions (Chapter 306, Acts of 1870).

In 1894, Maryland became the second state after Massachusetts to use probation as a correctional remedy. Courts were authorized to release first offenders convicted of noncapital offenses upon consideration of "the

youth, character and antecedents of the offender, to the nature of the offence, and to any extenuating circumstances under which the offence was committed" (Chapter 402, Acts of 1894). This law may have served to keep some juveniles out of the Penitentiary; yet minors continued to be committed. In 1907, for example, 154 offenders between ages twelve to twenty were confined in the Maryland Penitentiary.

Around 1900, many states adopted a system of indeterminate sentence whereby a court imposed a sentence with a minimum and maximum term of confinement. After the minimum term was served, a board reviewed the prisoner's record and determined whether more of the term should be served or the prisoner released on parole. In 1905, the Governor appointed a commission to study this nationwide trend (Chapter 563, Acts of 1906). On the commission was the Warden of the Maryland Penitentiary who strongly opposed indeterminate sentences fearing they would cut into Penitentiary productivity and profits. Not surprisingly, the commission also opposed adopting an indeterminate sentence system.

The thorough investigation by the Maryland Penitentiary Penal Commission in 1913 not only brought about sweeping changes in the penal system, but also was instrumental in establishing a parole system. In 1914, an amendment to the Constitution authorized laws for the suspension of sentences by courts in criminal cases; indeterminate sentence; and the release of convicts on parole (Chapter 453, Acts of 1914). The same year, the Advisory Board of Parole was created to advise the Governor about issuing conditional pardons and paroles and to supervise released convicts (Chapter 500, Acts of 1914). The three-member Board was authorized to appoint not more than four parole officers. In 1922, the Advisory Board of Parole was replaced by the Parole Commissioner.

The crisis in the penal system over the issue of prison labor in 1935 ultimately expanded the parole and probation system. The Maryland Commission on Prison Labor recommended to the General Assembly in 1937 that overcrowding be alleviated by the immediate completion of the State Penal Farm, more extensive use of parole with adequate supervision, and a greater use of probation. Adequate supervision was the key; the Parole Commissioner still had only four parole officers supervising approximately 275 parolees. In 1939, the Division of Parole and Probation was created with a board, a director, and a field supervisor to supervise and investigate parolees and probationers (Chapter 406, Acts of 1939). The actual power to grant parole was left with the Governor. Not until 1953 was the Governor relieved of the duty to review all parole recommendations, and the Board of Parole and Probation was authorized to grant parole, except in cases of life sentences (Chapter 625, Acts of 1953).

State Fire Marshal. The office of State Fire Marshal was first created in 1894 to investigate suspicious fires throughout the State and prosecute guilty parties (Chapter 248, Acts of 1894). The office was funded by insurance revenues, and insurance companies were required to report all claims for fire losses to the Fire Marshal. The mere existence of the office was thought to deter arson. By 1915, the Fire Marshal was investigating annually over one thousand fires statewide and inspecting fire exits and escapes in public buildings. In 1916, the position of State Fire Marshal was abolished and its powers and duties transferred to the State Insurance Commissioner who was authorized to appoint an additional deputy to handle fire duties (Chapter 521, Acts of 1916). In 1964, the office of State Fire Marshal was recreated, along with the State Fire Prevention Commission, a new State Fire Prevention Code, and revision of laws pertaining to fires and investigations, fireworks, and explosives (Chapter 46, Acts of 1964).

Maryland State Police. Under common law, every person had an active responsibility for keeping the peace. This was a vital principle in colonial Maryland, a fledgling society with no police or peace officers. The responsibility included crime prevention through vigilance and the apprehension of suspected lawbreakers by groups of persons raising the "hue and cry" or the more official "posse comitatus." Persons whose previous behavior indicated that they were at risk of breaking the peace could be taken before a local court or magistrate and bound over to keep the peace, thereby, in theory, preventing crime. Adapted from the British legal system were the positions of sheriff and constable, officers of the court who also enforced the law. Sheriffs and constables had no jurisdiction outside their own county. As population increased, county and municipal police departments were created to meet local needs. The first State agency to exercise police powers was the Baltimore City Police Force, established in 1867 under a Board of Police Commissioners elected by the General Assembly (Chapter 367, Acts of 1867). Baltimore had been developing a police force since the establishment in 1784 of a night watch "very necessary to prevent fires, burglaries, and other outrages and disorders" (Chapter 69, Acts of 1784); from 1867 its police force was governed by a State board although jurisdiction was limited to the City. From 1900 to 1920 the Board of Police Commissioners was appointed by the Governor; after 1920, a single Police Commissioner of Baltimore City was appointed, who also served on the Governor's Advisory Council. The Baltimore City Police Department remained under State governance until 1978, when the Mayor began to appoint the Police Commissioner, subject to confirmation by the City Council (Chapter 920, Acts of 1976).

In 1909, the Board of Police Commissioners of Baltimore City urged the creation of a State detective force, as the Governor, Fire Marshal and State's Attorneys in the counties frequently requested the assistance of Baltimore City's expert investigators. The first tentative step towards a statewide police force, however, was taken in 1914 as a corps of motorcycle officers under the Commissioner of Motor Vehicles began to enforce motor vehicle laws throughout Maryland (Chapter 564, Acts of 1914).

The need for statewide enforcement of criminal law became more critical after World War I when a crime wave struck Maryland. The Governor, Police Commissioner of Baltimore City, and the Commissioner of Motor Vehicles came up with a plan for a State Police Force under the Commissioner of Motor Vehicles. Former servicemen were recruited and the first training camp was conducted early in 1921. By 1922, the force of motorcycle deputies had statewide jurisdiction over criminal cases through deputization by the county sheriffs. The force was supported by a plainclothes investigative department and was known as the State Police Force.

In 1935, the State Police Act established the Maryland State Police as a separate department of State government (Chapter 303, Acts of 1935). The new agency was funded out of revenues from the Department of Commissioner of Motor Vehicles. It was granted statewide police powers, including enforcement of fish, oyster, game and other conservation laws, and was required to maintain a training school.

Department of Public Safety and Correctional Services. In 1970, as part of the effort to streamline State government, the Department of Public Safety and Correctional Services was created, absorbing the previously autonomous entities of the Division of Correction, Division of Parole and Probation, Maryland State Police, State Civil Defense and Emergency Planning Agency, State Fire Prevention Commission and the State Fire Marshal, Maryland Traffic Safety Commission, and Patuxent Institution, as well as certain advisory boards. The State Civil Defense and Emergency Planning Agency was renamed several times and then transferred to the Military Department in 1989 as the Maryland Emergency Management Agency (Chapter 674, Acts of 1989).

OFFICE OF THE SECRETARY

Bishop L. Robinson, *Secretary of Public Safety & Correctional Services*

6776 Reisterstown Road
Baltimore, MD 21215—2341 (410) 764-4004

Appointed by the Governor with Senate advice and consent, the Secretary of Public Safety and Correctional Services directs and coordinates State law enforcement and correctional programs. The Secretary also serves on the Governor's Executive Council; the Governor's Advisory Board for Justice Assistance; the State Board of Victim Services; the State Advisory Council on Alcohol and Drug Abuse; the Governor's Drug and Alcohol Abuse Commission; and the Interdepartmental Advisory Committee for Minority Affairs; the Pricing Committee for Blind Industries and Services of Maryland; and the Pricing and Selection Committee for Rehabilitation and Employment Programs.

Reporting directly to the Secretary are the Maryland State Police, the State Fire Marshal, the Division of Pretrial Detention and Services, the Division of Correction, Patuxent Institution, and the Division of Parole and Probation. The office of the Secretary also oversees the Explosives Advisory Council, the Handgun Roster Board, and the Correctional Options Advisory Board. The Secretary is assisted by a deputy secretary and two assistant secretaries.

EXPLOSIVES ADVISORY COUNCIL

Stoyan L. Russell, *Chairperson*, 1998
(410) 764-4000

Formed in 1984, the Explosives Advisory Council recommends to the Department rules and regulations for the storage, use, manufacture, and transport of explosive material (Chapter 694, Acts of 1984). The Council reviews proposed rules, regulations, and laws that affect the manufacture, use, or distribution of explosives. On a continual basis, it monitors new developments in the explosives industry, including safety precautions, techniques for blasting, and federal regulations.

The Council may have no more than nineteen members. They are appointed to five-year terms by the Governor (Code 1957, Art. 41, sec. 4-106).

HANDGUN ROSTER BOARD

Chairperson: Col. Larry W. Tolliver,
Superintendent, Maryland State Police
(410) 653-4219

The Handgun Roster Board was established in 1988 (Chapter 533, Acts of 1988). The Board compiles, maintains, and publishes the Handgun Roster, which lists those handguns manufactured after January 1, 1985, that may be manufactured for distribution or sales, sold, or offered for sale in Maryland. It is illegal in Maryland to sell or offer for sale a handgun manufactured after January 1, 1985, that is not on the Handgun Roster. Semiannually, the Handgun Roster is published in the *Maryland Register*.

The Board consists of nine members appointed to four-year terms by the Governor with Senate advice and consent. The Superintendent of the Maryland State Police serves as chairperson (Code 1957, Art. 27, secs. 36F, 36I, 36J).

CORRECTIONAL OPTIONS ADVISORY BOARD

Charles F. Wellford, Ph.D., *Chairperson*

Contact: Thomas H. Williams (410) 764-4010

In 1993, Maryland was selected by the Bureau of Justice Assistance of the U.S. Department of Justice as one of four sites for the pilot project, Correctional Options: Part I. The project will develop and implement initiatives to manage low-risk offenders. To assist the project, the Correctional Options Advisory Board was formed by the Secretary of Public Safety and Correctional Services in 1993. The Board advises the Secretary on intermediate sanctions for violators of parole.

DIVISION OF DATA SERVICES

Paul E. Leuba, *Director*

(410) 764-4200

The Division of Data Services was created in 1970. The Division is responsible for the Criminal Justice Information System, the Criminal Justice Information System Central Repository, Management Information Systems, and the Data Center.

CRIMINAL JUSTICE INFORMATION SYSTEM

Earl L. Gillespie, *Director*

(410) 764-5665

The Criminal Justice Information System was formed in 1976 (Chapter 239, Acts of 1976). It develops and manages statewide information systems for the Maryland criminal justice community, including the courts; local, State and federal law enforcement personnel; local detention centers; State prisons; State's attorneys; and parole and probation officers. The System also is responsible for system administration, network administration, data security, system documentation, and user training. In addition, the System administers the Maryland Automated Fingerprint Identification System (MAFIS).

Averaging 15 million transactions per month, the System network is composed of over 9,500 individual users, 173 user agencies, 2,000 terminals, and 18 computer interfaces.

CRIMINAL JUSTICE INFORMATION SYSTEM CENTRAL REPOSITORY

William H. Niemeyer III, *Director*

(410) 764-4501

The Criminal Justice Information System Central Repository originated as the Criminal Records Central Repository in 1977. The Repository received its present name in 1989. It collects, stores, and disseminates criminal history record information. The Repository is the only source that disseminates conviction criminal history record information to the noncriminal justice community.

The Repository has primary responsibility for identification of persons through fingerprints. Law enforcement, regulatory agencies, and private employers submit both criminal and noncriminal fingerprint cards, which the Repository classifies and manually searches and/or verifies against previously submitted fingerprints maintained within a master file of over 1.4 million fingerprint cards.

MANAGEMENT INFORMATION SYSTEMS

Clifford P. Layman, *Director*

(410) 764-4208

Management Information Systems was organized in Fiscal Year 1987 to provide information processing services throughout the Department. The Systems designs, implements, and maintains all information systems used by the Department, the criminal justice community, and noncriminal justice community. It provides systems administration support, computer programming services, and user training to Department staff.

DATA CENTER

Vacancy, *Director*

(410) 653-4520

The Department administers the Data Center for public safety, law enforcement and correctional agencies within the State. Created in 1970, the Center provides data processing services to the Maryland State Police, the Division of Correction, the Division of Parole and Probation, Patuxent Institution, the State Fire Marshal, and several federal and local criminal justice agencies. The Center provides computer terminal and computer-to-computer data transmission between these agencies and the Motor Vehicle Administration, the Federal Bureau of Investigation, and the National Law Enforcement Telecommunications System.

OFFICE OF INSPECTOR GENERAL

Henry R. Lesansky, Ph.D., *Inspector General*

6776 Reisterstown Road, Suite 314

Baltimore, MD 21215—2341 (410) 764-4029

The Office of Inspector General originated as the Division of Audits and Compliance created in May 1987 as an independent unit within the Office of the Secretary. The Division was established by the Secretary in compliance with the Standards for the Professional Practice of Internal Auditing (SPPIA), which require every internal audit unit to have a written charter (Code 1957, Art. 4I, sec. 4-104). The Division was reorganized in 1993 as the Office

of Inspector General with units for audits, investigations and management services.

The Office ensures objective review of agency facilities, property, equipment, personnel, administration, and operations. To assist the Secretary in evaluating each unit's management team, the Office conducts financial, performance, program and grant audits or inspections within the Department.

In practice, the Office achieves its purpose through ongoing audit, inspection, investigation, monitoring, and periodic reporting of all Department functions. The Office reports to the Secretary on matters requiring corrective action, primarily through written fiscal and management audit reports. These reports assess a unit's level of compliance with applicable laws, regulations, directives, procedures, and standards, and recommend corrective action of any deficiency.

DIVISION OF PERSONNEL

John G. Sybert, *Director*

(410) 764-4012

The Division of Personnel coordinates the Department's personnel policies and administers programs for position classification and salary, employee relations, and risk management.

DIVISION OF RESEARCH & STATISTICS

Richard A. Tamberrino, *Director*

(410) 764-4021

The Division of Research and Statistics was organized in 1981. The Division develops, maintains and monitors statistics; develops data bases for research; and reviews, develops, and provides technical assistance for information systems. Evaluations and impact assessments also are provided by the Division.

DIVISION OF FINANCE & BUDGET ADMINISTRATION

G. Lawrence Franklin, *Assistant Secretary*

6776 Reisterstown Road, Suite 310
Baltimore, MD 21215—2341 (410) 764-4050

Established in 1989, the Division of Finance was reorganized in 1992 as the Division of Finance and Budget Administration. The Division manages and coordinates the Department's budget management, procurement, and accounting operations.

DEPUTY SECRETARY

David N. Bezanson, *Deputy Secretary*

6776 Reisterstown Road
Baltimore, MD—2341 (410) 764-4078

The Deputy Secretary oversees the divisions of Capital Construction and Facilities Maintenance;

and the offices of Property Management Services; Minority Enterprise and Equal Opportunity; and Telecommunications.

DIVISION OF CAPITAL CONSTRUCTION

Dale E. Strait, *Director*

6776 Reisterstown Road
Baltimore, MD 21215—2341 (410) 764-4369

The Division of Capital Construction was formed in 1990. The Division administers the procurement of construction and construction-related services for State correctional facilities.

DIVISION OF FACILITIES MAINTENANCE

Charles E. Chandler, *Director*

7695 Old Jessup Road
Jessup, MD 20794 (410) 799-9436

Created in 1990, the Division of Facilities Maintenance maintains Department facilities, including those of the Maryland State Police, Patuxent Institution, the Police and Correctional Training Commissions, and institutions of the Division of Correction.

OFFICE OF PROPERTY MANAGEMENT SERVICES

Robert T. Watkins, *Director*

6776 Reisterstown Road
Baltimore, MD 21215—2341 (410) 764-4032

Formed in 1993, the Office of Property Management Services coordinates the administration of the Department's motor vehicle fleet and property inventory.

OFFICE OF MINORITY BUSINESS ENTERPRISE & EQUAL OPPORTUNITY

Vivian E. Ferebee, *Director*

6776 Reisterstown Road
Baltimore, MD 21215—2341 (410) 764-4057

The Office of Minority Business Enterprise and Equal Opportunity was created in 1989. The Office establishes and maintains equality of opportunity within the Department. In addition, the Office assures the Department's compliance with civil rights laws, mandates, and regulations, including the Americans with Disabilities Act, the Veterans' Rights Act, and the Ethics Law.

OFFICE OF TELECOMMUNICATIONS

Ronald W. George, *Coordinator*

6776 Reisterstown Road
Baltimore, MD 21215—2341 (410) 764-4203

The Office of Telecommunications operates the Headquarters Central Communications Center

and the Maryland Interagency Law Enforcement System. The Office also supervises the statewide Civil Defense Alert System.

ASSISTANT SECRETARY

Vacancy, *Assistant Secretary*

6776 Reisterstown Road
Baltimore, MD 21215—2341 (410) 764-4079

The Assistant Secretary oversees the Commission on Correctional Standards, the Criminal Injuries Compensation Board, the Emergency Number Systems Board, the Handgun Permit Review Board, the Inmate Grievance Office, and the Sundry Claims Board.

COMMISSION ON CORRECTIONAL STANDARDS

Marie C. Henderson, *Chairperson*, 1995

Paul S. Hastmann, *Executive Director*

(410) 764-4268

The Commission on Correctional Standards was formed in 1980 to improve standards for correctional facilities and programs and to ensure compliance with standards for the public health, safety, and welfare (Chapter 535, Acts of 1980). The Commission advises the Secretary on standards for State and local correctional facilities; provides technical assistance to jurisdictions; audits facilities to determine compliance with correctional standards; and determines schedules for remedial action of jurisdictions that do not comply. After a public hearing, the Commission may order the closing of a correctional facility determined to be in noncompliance with established standards. The Commission also reviews and acts on appeals of staff audit reports.

To make State and national standards compatible, the Commission consults and coordinates with national agencies promulgating correctional standards. The Commission also may consult and cooperate with other State agencies and local jurisdictions on correctional standards and may establish advisory boards.

The Commission has eleven members. Eight are appointed for three-year terms by the Governor with Senate advice and consent. They include two Maryland citizens not directly employed in the field of corrections, one official or employee of the Commission on Accreditation for Corrections or a similar national correctional accreditation organization, one local elected official, two State government correctional personnel, and two local government correctional personnel. Three members serve ex officio: the Attorney General, the Secretary of General Services, and the Secretary of Budget and Fiscal Planning. With the approval of the Secretary of Public Safety and Correctional Services, the Com-

mission appoints the Executive Director (Code 1957, Art. 41, sec. 4-401).

CRIMINAL INJURIES COMPENSATION BOARD

Benjamin R. Wolman, Esq., *Chairperson*, 1998

Vacancy, *Executive Director*

(410) 764-4214

Instituted in 1968, the Criminal Injuries Compensation Board assists victims of crime (Chapter 455, Acts of 1968). The Board administers a compensation program for innocent persons suffering physical injury or death as a result of criminal acts or in their efforts to prevent crime or apprehend persons committing or attempting to commit crimes. The Board maintains an office and staff to investigate and hear claims for awards filed with the Board.

The Board has five members appointed for five-year terms by the Secretary of Public Safety and Correctional Services with the Governor's approval and Senate advice and consent. No more than four members may belong to the same political party. One member must have been admitted to the practice of law in Maryland not less than five years prior to appointment. With the approval of the Governor, the Secretary designates the chairperson. The Board appoints the Executive Director with the approval of the Secretary of Public Safety and Correctional Services (Code 1957, Art. 26A).

EMERGENCY NUMBER SYSTEMS BOARD

Theodore I. Weintraub, *Chairperson*, 1994

Marilyn E. Farndon, *Coordinator*

(410) 764-4009

The Emergency Number Systems Board was created in 1979 (Chapter 730, Acts of 1979). The Board coordinates installation and enhancement of county 911 systems, which are emergency telephone number services. A "911 system" automatically connects a person dialing the digits 9-1-1 on a telephone to a public safety answering point from which police, fire, ambulance or other public safety services may be dispatched on a 24-hour basis. Since July 1, 1985, all counties and Baltimore City have had a "911 system" installed.

The Board issues guidelines for county 911 system plans and determines review procedures to approve or disapprove these plans. The Board sets criteria for reimbursing counties from the original 911 Trust Fund and from ongoing funds, and provides for audit of Trust Fund accounts. All 911-related information and procedures are transmitted by the Board to the county executive and county council, or to the president of the board of county commissioners of each county, and for their designated 911 committee representative. Annually, the Board provides the Secretary of Public Safety and Correctional Services with an installation schedule and funding requirements estimate.

The Board's eleven members are appointed to four-year terms by the Governor with Senate advice and consent. One member represents a telephone utility company operating in Maryland. One member each represents the Maryland Institute for Emergency Medical Services, the Maryland State Police, the Maryland Public Service Commission, and the Association of Public Safety Communications Officers. Of two members representing county fire services in Maryland, one represents career fire services and the other volunteer fire services. One member represents police services, one represents emergency management services, and two represent the public. The Governor designates the chairperson (Code 1957, Art. 41, secs. 18-101 through 18-108).

HANDGUN PERMIT REVIEW BOARD

Donald A. Westcott, *Chairperson*, 1996
(410) 764-4070

The Handgun Permit Review Board was created in 1972 (Chapter 13, Acts of 1972).

Any person whose application for a handgun permit or renewal of a permit has been rejected or whose permit has been revoked or limited may ask the Board to review the decision of the Superintendent of the Maryland State Police. The Board can either sustain, reverse, or modify the decision of the Superintendent, or conduct a hearing to establish the facts.

From the general public, the Governor appoints the Board's five members with Senate advice and consent. Members serve three-year terms (Code 1957, Art. 27, sec. 36E).

INMATE GRIEVANCE OFFICE

Marvin N. Robbins, *Executive Director*
(410) 764-4257

The Inmate Grievance Office originated as the Inmate Grievance Commission in 1971 to adjudicate inmate grievances and complaints (Chapter 210, Acts of 1971). The Commission was reorganized under its present name in 1991 (Chapter 251, Acts of 1991).

Any person confined to an institution within the Division of Correction, or otherwise in the custody of the Commissioner of Correction, or confined to Patuxent Institution may submit any grievance or complaint against any official or employee of the Division of Correction or Patuxent Institution to the Inmate Grievance Office. A grievance or complaint that merits further consideration is referred to the Office of Administrative Hearings.

With the approval of the Governor, the Secretary of Public Safety and Correctional Services appoints the Executive Director (Code 1957, Art. 41, sec. 4-102.1).

SUNDRY CLAIMS BOARD

Chairperson: J. Basil Wisner, designee of Comptroller of the Treasury
Marvin N. Robbins, *Secretary*
(410) 764-4257

The Sundry Claims Board was established in 1961 (Chapter 440, Acts of 1961). The Board administers claims filed by any prisoner who has been injured in the course of employment while working for compensation in the Patuxent Institution, or the Baltimore City Detention Center.

Three ex officio members or their designees serve on the Board. The Governor designates the chairperson and secretary (Code 1957, Art. 41, sec. 4-701).

MARYLAND STATE POLICE

Col. Larry W. Tolliver, *Superintendent*

1201 Reisterstown Road
Pikesville, MD 21208—3899 (410) 653-4219

The Maryland State Police originated in 1935 (Chapter 303, Acts of 1935). The agency is charged with enforcing State motor vehicle and criminal laws and safeguarding the lives and safety of all persons within the State. The agency protects property and assists all persons to secure the equal protection of law. The agency also preserves the public peace; detects and prevents crime; and enforces the laws and ordinances of the State and its local subdivisions. It apprehends and arrests criminals and those who violate or are lawfully accused of violating such laws and ordinances; and preserves order in public places. In addition, the agency maintains the safe, orderly flow of traffic on public streets and highways and cooperates with and assists law enforcement agencies in carrying out their duties.

The Maryland State Police has statewide jurisdiction except in incorporated municipalities. Within municipalities the agency may exercise jurisdiction under certain conditions, as regulated by statute (Code 1957, Art. 88B, secs. 3, 4, 20, and 23). The State Police also enforces the laws relating to controlled dangerous substances (narcotics) throughout the State with no jurisdictional limitations (Code 1957, Art. 27, sec. 298(g)).

Appointed by the Governor with Senate advice and consent, the Superintendent serves at the pleasure of the Governor. The Superintendent may designate two deputy superintendents with the approval of the Secretary of Public Safety and Correctional Services (Code 1957, Art. 88B, secs. 14, 16).

The Maryland State Police is organized into four bureaus: Administrative Services; Special Operations; Drug Enforcement; and Field Operations. The Maryland

State Police Strike Force and the Criminal Intelligence Division are directly under the Superintendent.

MARYLAND STATE POLICE STRIKE FORCE

Contact: Earl E. Dennis (410) 290-0780

In June 1993, the Governor created the Maryland State Police Strike Force (Executive Order 01.01.1993.17). Assigned to high crime areas, the Force is authorized to enforce the law in all areas of the State, including incorporated municipalities that have police forces.

CRIMINAL INTELLIGENCE DIVISION

Earl E. Dennis, *Commander*
(410) 290-0780

The Intelligence Division was renamed the Criminal Intelligence Division in 1990. The Division gathers information pertaining to organized crime, narcotics trafficking, and other strategic data. Within the Division is the State Clearinghouse for Missing Children.

STATE CLEARINGHOUSE FOR MISSING CHILDREN

(410) 290-0780
toll free: 1-800-637-KIDS

Now within the Criminal Intelligence Division, the State Clearinghouse for Missing Children was established in 1985 (Chapter 496, Acts of 1985). The Clearinghouse receives, collects, and distributes general information and annual statistics regarding missing children. The Clearinghouse coordinates its work with law enforcement agencies and persons or groups concerned with children who have disappeared from or are thought to be in Maryland.

ADMINISTRATIVE SERVICES BUREAU

James E. Harvey, *Chief*

1201 Reisterstown Road
Pikesville, MD 21208—3899 (410) 653-4212

The Administrative Services Bureau began as the Logistical Services Bureau organized in 1985. The Bureau was renamed the Services Bureau in 1987 and received its current name in 1993. The Bureau is responsible for eight divisions: Central Records; Communications Services; Facilities Management; Licensing; Motor Vehicle; Personnel Management; Supply; and Training. The State Police, through the Bureau, operates a Police Academy for training its personnel. These facilities are available to all other law enforcement agencies throughout the State.

CENTRAL RECORDS DIVISION

Ida J. Williams, *Director*
(410) 298-3444

The Central Records Division, formerly the Central Accident Records Division, received its present name in 1990. The Division receives, compiles, analyzes, and distributes motor vehicle accident reports from all Maryland law enforcement agencies. The Division provides aggregate accident data to the State Highway Administration and police agencies and individual records as requested to individuals. The Division also maintains records of all motor vehicle law violations through citation control and coordinates all Maryland Uniform Crime Reporting.

COMMUNICATIONS SERVICES DIVISION

Richard A. Brown, Jr., *Commander*
(410) 653-4229

The Communications Services Division was formed when the Electronic Services Division was consolidated with the Telecommunications Division in 1992. The Electronic Services Section maintains communication equipment for State Police and allied local, State and federal agencies. The Telecommunications Section manages the Law Enforcement Information and Communication System within the State to include the National Crime Information Center, the National Law Enforcement Telecommunications Systems, the International Criminal Police Organization, and the Maryland Interagency Law Enforcement System.

FACILITIES MANAGEMENT DIVISION

William S. Ebaré, *Director*
(410) 653-4486

In 1992, the Capital Improvements Division was renamed the Facilities Management Division. The Division submits requests for capital fund projects as directed by the Superintendent. The Division maintains liaison with the Department of General Services regarding buildings and projects of agency interest, and coordinates maintenance and repair of State Police facilities.

LICENSING DIVISION

Guy E. Guyton, Jr., *Commander*
(410) 298-3102

The Licensing Division licenses private detectives and security guards (Code 1957, Art. 56, secs. 543-606). Regarding railroad police commissions, it conducts investigations and makes recommendations to the Secretary of State (Code 1957, Art. 23, secs. 256-266). The Division also issues special police commissions (Code 1957, Art. 41, secs. 4-901 through 4-913). All applicants desiring to wear, carry, or transport a handgun are investigated by the Division (Code 1957, Art. 27, sec. 36). The Division also registers firearms and operates a voluntary firearms registration service for persons who acquire or own firearms unregulated by other statutes (Code 1957, Art. 27, secs. 441-448).

MOTOR VEHICLE DIVISION

Gary F. Cox, *Commander*
(410) 799-2130

The Motor Vehicle Division repairs, maintains, and makes disposition of the motor vehicles of the State Police. The Division also prepares and maintains equipment specifications and standards of performance for the motor vehicle fleet.

PERSONNEL MANAGEMENT DIVISION

Charles R. Mazzone, *Commander*
(410) 653-4347

The Personnel Management Division maintains personnel records for the State Police. The Division includes the Recruiting Section; the Applicant Records Unit; the Medical Records and Service Section; and the Promotional Standards and Development Unit.

SUPPLY DIVISION

Dominick A. Balsoma, *Commander*
(410) 799-2900

The Supply Division procures materials, supplies, equipment, and services needed to operate the State Police. Within the Division, the Agency Property Unit controls the storage and disposition of property held by the State Police.

TRAINING DIVISION

Thomas E. Hutchins, *Commander*
(410) 653-4357

The Training Division administers all State Police training programs, including curricula development and entry-level in-service and specialized training.

SPECIAL OPERATIONS BUREAU

Larry E. Harmel, *Chief*

1201 Reisterstown Road
Pikesville, MD 21208—3899 (410) 653-4214

The Special Operations Bureau was organized by 1985. The Bureau provides specialized investigations, specific industry regulations, and certain statewide law enforcement support. The Bureau oversees six divisions: Automotive Safety Enforcement; Aviation; Crime Laboratory; Criminal Investigation; Executive Protection; and Commercial Vehicle Enforcement. A unit investigating matters relating to the Department's Division of Correction also is under the Bureau.

AUTOMOTIVE SAFETY ENFORCEMENT DIVISION

R. Joel Underwood, *Commander*
(410) 768-1735

Established in 1977, the Automotive Safety Enforcement Division licenses Motor Vehicle Inspection Stations (Chapter 14, Acts of 1977). The work includes investigation of complaints, initial certifi-

cation, routine inspections, and revocations. The Division also processes all safety equipment repair orders issued by police agencies to ensure compliance or vehicle registration suspension (Code Transportation Article, sec. 23-102).

AVIATION DIVISION

Johnny L. Hughes, *Commander*
(410) 391-0700

Throughout Maryland twenty-four hours a day, the Aviation Division provides helicopter service to evacuate those seriously injured on highways and other persons requiring immediate transport to medical assistance. Its other missions include search and rescue, criminal investigation support, traffic control, and support in disasters and civil disturbances.

CRIME LABORATORY DIVISION

Louis C. Portis, *Director*
(410) 653-4578

The Crime Laboratory Division analyzes evidence submitted by all Maryland law enforcement agencies investigating or prosecuting a criminal or motor vehicle offense. Division personnel analyze controlled dangerous substances, blood alcohol, arson propellants, questioned documents, and other physical evidence. The Division maintains mobile evidence collection units in each region.

CRIMINAL INVESTIGATION DIVISION

Stephen T. Rupard, *Commander*
(410) 799-0190

The Criminal Investigation Division initiates its own criminal investigations, assists all headquarters and field units with investigations, and conducts motor fuel and fuel tax fraud investigations. The Division contains nine units: Warrant/Fugitive; State Prosecutor's Office; Environmental Crimes; White Collar Crimes; Computer Crimes; Vehicle Theft; Polygraph; Criminal Investigation; and Special Assignment.

EXECUTIVE PROTECTION DIVISION

Harry J. Spicer, *Commander*
(410) 974-2991

The Executive Protection Division provides security for the Governor, Lieutenant Governor, Attorney General, Comptroller of the Treasury, and State Treasurer as required. The Security Services Unit provides security to the members of the Executive Branch and the leaders of the General Assembly.

COMMERCIAL VEHICLE ENFORCEMENT DIVISION

Raymond D. Cotton, *Commander*
(410) 974-2042

The Commercial Vehicle Enforcement Division enforces the Motor Vehicle Code as it relates to size,

weight, and load of commercial vehicles (Code Transportation Article, secs. 24-101, 24-112). The Division also enforces laws governing motor fuel tax and fraud resulting from the sale of motor fuels and lubricants (Code 1957, Art. 56, secs. 135-157) Art. 27, secs. 231-233). Within the Division is the Motor Carrier Safety Program.

*DIVISION OF CORRECTION
INVESTIGATIVE UNIT*

Lt. John Fortune, *Commander*
(410) 333-3079

BUREAU OF DRUG ENFORCEMENT

Lt. Col. Thomas H. Carr, *Chief*

1201 Reisterstown Road
Pikesville, MD 21208—3899 (410) 290-1620

Formed in 1990, the Bureau of Drug Enforcement investigates violations of narcotics and dangerous drug laws. The Bureau concentrates on long-range and covert investigations that affect large scale dealers and distributors.

*STATE OFFICE OF STRATEGIC DRUG
ENFORCEMENT COORDINATION*

C. Thomas Bowers, *Commander*
(410) 290-0050

The State Office of Strategic Drug Enforcement Coordination (SOSDEC) develops and recommends strategies to coordinate State law enforcement efforts to reduce the supply of and demand for controlled dangerous substances. The Commander of the Bureau of Drug Enforcement serves as the chairperson of the Office, which is composed of representatives from numerous criminal justice agencies and associations. The Strategy and Program Development Section serves as staff to the Office.

DRUG ENFORCEMENT DIVISION

John P. Cook, Jr., *Commander*
(410) 290-0050

The Drug Enforcement Division investigates violations of the controlled dangerous substance statutes. The Division includes four Regional Enforcement Units; the Drug Diversion Unit; the Major Violator Section; and the Administrative/Evidence and Property Control Section.

SUPPORT SERVICES DIVISION

Forrest E. Meeks, *Commander*
(410) 290-0873

Supporting the activities of the Bureau of Drug Enforcement Division, the Support Services Division is composed of three units: Drug Interdiction; Asset Seizure; and Training and Education.

FIELD OPERATIONS BUREAU

Robert L. Thomas, *Chief*

1201 Reisterstown Road
Pikesville, MD 21208—3899 (410) 653-4218

The Field Operations Bureau was organized by 1985. The Bureau includes Headquarters support staff units and seven regional troops of two or more separate installations. State Police field operations are conducted through barracks and detachments located throughout the State.

RESIDENT TROOPER PROGRAM UNIT

James J. Bowman, *Commander*
(410) 653-4384

Formerly the State Police Local Subdivisions Section, the Resident Trooper Program Unit provides police services on contract to local governments in Maryland. By these agreements, the State Police assumes responsibility for all or a portion of a local police force for a county or municipality (Code 1957, Art. 88B, sec. 63). In addition, the Superintendent of the Maryland State Police administers the State Aid for Police Protection Fund (Code 1957, Art. 15A, secs. 35-39).

EMERGENCY OPERATIONS SECTION

Houston E. Karnes, Jr., *Commander*
(410) 799-4548

The Emergency Operations Section includes the Special Tactical Assault Team Element (STATE) and the Hostage Recovery Team (HRT). These teams are comprised of personnel skilled in special tactics to respond to barricade and hostage situations, sniper incidents, rescue operations, and other extraordinary occurrences.

Throughout the State, the State Police maintains trained K-9 teams. Their primary purpose is to prevent and detect crime. All teams are trained in basic police procedures, and some are specially trained in detecting explosive substances, narcotics, and firearms. Bloodhounds also are used to search for lost or fugitive persons.

**POLICE & CORRECTIONAL
TRAINING COMMISSIONS**

Donald G. Hopkins, *Executive Director*
Patrick L. Bradley, *Deputy Director*

3085 Hernwood Road
Woodstock, MD 21163 (410) 442-2700

POLICE TRAINING COMMISSION

Chairperson: Col. Larry W. Tolliver,
Superintendent, Maryland State Police
(410) 442-2700

The Police Training Commission was created in 1966 to improve law enforcement by raising standards of training and education for police (Chapter 286, Acts of 1966). Subject to the authority of the Secretary of Public Safety and Correctional Services, the Commission prescribes standards for and certifies schools that offer police and security training. It may revoke a school's certification for cause. The Commission sets minimum qualifications for instructors and certifies qualified instructors for approved training schools. It verifies which officers have satisfactorily completed training programs and issues diplomas. The Commission also operates approved police training schools (Code 1957, Art. 41, sec. 4-201).

The Commission certifies persons as police officers who have met all standards of the Commission. Under certain conditions, it also can suspend or revoke certification. Persons not satisfactorily trained in the twelve-month probationary period may not be employed as police officers. Nor may a police officer serve after certification has been revoked, suspended, or allowed to lapse.

The Commission studies entrance-level and in-service training methods and procedures, and consults and cooperates with recognized federal, State or municipal law enforcement agencies, educational institutions, and other State departments and agencies concerned with police training. The administrative staff of the Commission also works with the Correctional Training Commission.

The Police Training Commission consists of fourteen members. Eleven serve ex officio and may be represented by alternates. The Secretary of Public Safety and Correctional Services, with the approval of the Governor and Senate advice and consent, appoints the remaining three members for three-year terms. Each appointed member must be a police official from a different geographical area of the State. With the approval of the Secretary of Public Safety and Correctional Services, the Commission appoints the Executive Director (Code 1957, Art. 41, sec. 4-201).

CORRECTIONAL TRAINING COMMISSION

Chairperson: David N. Bezanson, Deputy Secretary of Public Safety & Correctional Services
(410) 442-2700

In 1971, the Correctional Training Commission was established to improve the administration of the correctional system by raising standards of training and education for those in the field of corrections, parole, and probation (Chapter 213, Acts of 1971). Subject to the authority of the Secretary of Public Safety and Correctional Services, the Commission prescribes standards for and certifies all schools that offer training courses. It may revoke a school's certification for cause.

The Commission outlines minimum qualifications for instructors and certifies qualified instructors for

approved training schools. Correctional officers who have satisfactorily completed training programs are certified by the Commission which also operates approved correctional training schools.

The Commission examines correctional training methods and procedures for all correctional schools and consults and cooperates with recognized federal, State or municipal correctional agencies, educational institutions, and other departments and agencies of the State concerned with correctional training.

The Commission has twelve members. Nine serve ex officio and may be represented by alternates. With the approval of the Governor and Senate advice and consent, the Secretary of Public Safety and Correctional Services appoints three members who are correctional, parole or probation officers from different geographical regions for three-year terms. The Commission appoints the Executive Director with the approval of the Secretary (Code 1957, Art. 41, sec. 4-301).

STATE FIRE MARSHAL

Rocco J. Gabriele, *State Fire Marshal*

106 Old Court Road, Suite 300

Pikesville, MD 21208

(410) 764-4324

Duties of the first State Fire Marshal, whose office was created in 1894, were assumed ex officio by the Insurance Commissioner in 1916 (Chapter 248, Acts of 1894; Chapter 521, Acts of 1916). The Office of State Fire Marshal took on these responsibilities in 1964 (Chapter 46, Acts of 1964). The State Fire Marshal and the State Fire Prevention Commission became part of the Department of Public Safety and Correctional Services in 1970.

Appointed by the Secretary of Public Safety and Correctional Services, the State Fire Marshal enforces all Maryland laws dealing with fire prevention, electrical safety, and the storage, sale, and use of explosives and combustibles. The State Fire Marshal also enforces all State laws on installation and maintenance of fire detection and control equipment, fire exits in public buildings, and suppression of arson (Code 1957, Art. 38A).

STATE FIRE PREVENTION COMMISSION

Smith N. Stathem, *Chairperson*, 1996

M. Elizabeth Weiderhold, *Secretary*

(410) 836-4843

The State Fire Prevention Commission was established in 1964 (Chapter 46, Acts of 1964). The Commission promulgates regulations for the safeguarding of life and property from fire and explosion. It also serves as a board of appeals for matters connected with the enforcement of the Fire Code and interpretation of conflicts with local codes.

The Commission has nine members appointed for five-year terms by the Secretary of Public Safety and Correctional Services with the approval of the Governor. Membership must be geographically representative of the State (Code 1957, Art. 38A).

DIVISION OF PRETRIAL DETENTION & SERVICES

LaMont W. Flanagan, *Commissioner of Pretrial
Detention & Services*

Harry A. Sizelove, *Deputy Commissioner*

401 East Eager St.
Baltimore, MD 21202

(410) 637-1319

The Division of Pretrial Detention and Services was established within the Department in 1991 (Chapter 59, Acts of 1991). At that time, the State assumed responsibility for the Baltimore City Jail and renamed it the Baltimore City Detention Center. Maryland is the only state which has administrative control over a large local detention center.

The Division oversees the Baltimore City Detention Center and Pretrial Release Services for those awaiting trial in criminal proceedings before the District Court or the Circuit Court of Baltimore City. Appointed by the Secretary of Public Safety and Correctional Services with the Governor's approval, the Commissioner of Pretrial Detention and Services heads the Division (Code 1957, Art. 41, secs. 4-1401 through 4-1414).

PRETRIAL RELEASE SERVICES

John R. Camou, *Director*

Robert S. Weisengoff, *Deputy Director*

Mitchell Courthouse, Room 508
100 North Calvert St.
Baltimore, MD 21202

(410) 333-3833

Formerly under the Circuit Court for Baltimore City, the Pretrial Release Services Division became a unit of the Division of Parole and Probation in 1985 (Chapter 725, Acts of 1985). In 1988, the Pretrial Release Services Division was established as a separate division within the Department of Public Safety and Correctional Services (Chapter 474, Acts of 1988). The Division was reorganized as a program within the Division of Pretrial Detention and Services in 1991 (Chapter 59, Acts of 1991).

Pretrial Release Services investigates all defendants awaiting trial in criminal proceedings before the Baltimore City Circuit Court and the District Court of Maryland for Baltimore City. The Program then provides the courts with verified information regarding the defendant's ties to the community and special problems such as alcoholism, drug addiction, or residential placement needs. The Program also makes recommendations to the courts

regarding pretrial release or detention of defendants awaiting trial.

Of some 51,978 defendants screened annually, the Program supervises and monitors approximately 19,000 defendants for whom the court orders pretrial release. Urine testing surveillance is used for some of these defendants. At trial or in subsequent proceedings, the Program reports to the court on the defendant's compliance with the terms of pretrial release. These compliance reports are used for sentencing decisions and, in some instances, plea bargaining negotiations.

To minimize unnecessary incarceration, the Program develops alternative sanction plans under court supervision, and arbitrates or mediates disputes when requested by the court. Under scrutiny of the courts, the State's Attorney, and the Public Defender or private counsel, the Program presents and defends alternatives to prosecution.

In addition, the Program reviews the status of defendants in pretrial detention in the Baltimore City Detention Center. To manage the Center's inmate capacity, the Program recommends options to the court, such as scheduling early trials; monitors writs, detainers, and violations of court orders; and further investigates the feasibility of recognition or reduced bail for some defendants.

The Director and Deputy Director are appointed by the Commissioner of Pretrial Detention and Services with the approval of the Secretary of Public Safety and Correctional Services (Code 1957, Art. 41, secs. 4-1401 through 4-1406).

CENTRAL BOOKING & INTAKE FACILITY

Alfred I. Murphy, *Warden*

(410) 909-9674

The Central Booking and Intake Facility is scheduled to open in 1995 in Baltimore City. All persons arrested in Baltimore City will be processed or "booked" at the Facility. The Facility will include Pretrial Release Services; the District Court Commissioners for Baltimore City; the Office of State's Attorney for Baltimore City; and Baltimore City Police Services (Code 1957, Art. 41, sec. 4-1414).

BALTIMORE CITY DETENTION CENTER

Bernard D. Smith, *Warden*

401 East Eager St.
Baltimore, MD 21202

(410) 637-1109

The Baltimore City Detention Center, formerly the Baltimore City Jail, became part of the Division of Pretrial Detention and Services in 1991 (Chapter 59, Acts of 1991). The Baltimore City Jail originated in the eighteenth century and was replaced by a new jail on Mill Street on the east side of Jones Falls in 1802. An annex for women inmates was constructed in 1823. The jail structure served until 1860 when a new

building opened at Madison Street and Jones Falls. Over the years, the building expanded. In 1960, connective north and south wings were constructed; in 1971, a separate jail for women was built. By 1991, Baltimore City Jail consisted of seven buildings. Five were maximum- and medium-security structures: the Men's Detention Center; Women's Detention Center; Jail Industries Building; Wyatt Building; and the Annex Building. Minimum-security persons were housed in two satellite facilities: O'Brien House; and the Resident Labor Facility. In 1991, the State took over administration of the Baltimore City Jail and renamed it the Baltimore City Detention Center (Code 1957, Art. 41, secs. 4-1407 through 4-1414).

The Baltimore City Detention Center is one of the largest municipal jails in the nation. Over 20,000 inmates are committed to the Center annually. The daily number of inmates averages 3,000. The Center is a pretrial detention facility for any person committed or transferred to the custody of the Commissioner of Pretrial Detention and Services. The Center, as authorized by the Secretary of Public Safety and Correctional Services, also may house any person held in custody by any agency of the Department of Public Safety and Correctional Services.

The Warden is appointed by the Commissioner of Pretrial Detention and Services with the approval of the Secretary of Public Safety and Correctional Services.

DIVISION OF CORRECTION

Richard A. Lanham, Sr., *Commissioner of Correction*
 Melanie C. Pereira, *Deputy Commissioner of Correction*

6776 Reisterstown Road
 Baltimore, MD 21215—2341 (410) 764-4184

The Division of Correction originated in the nineteenth century when the first State prisons, the Maryland Penitentiary and the Maryland House of Correction, were erected. Prior to 1916, the two prisons were autonomous. Each operated under the jurisdiction of either a board of directors or a board of managers appointed by the Governor. In 1916, these institutions were placed under the State Board of Prison Control (Chapter 556, Acts of 1916). The Board of Welfare superseded the State Board of Prison Control in 1922 to administer the prisons (Chapter 29, Acts of 1922). In 1939, the Department of Correction and the Board of Correction replaced the Board of Welfare (Chapter 69, Acts of 1939).

The Superintendent of Prisons became administrator of the Department of Correction in 1953 (Chapter 758, Acts of 1953). The Board of Correction established departmental policies and appointed executive personnel for institutions under the jurisdiction of the Department on recommendations made by the Superintendent of Prisons. In 1962, the Advisory Board

of Corrections replaced the Board of Correction and the Superintendent of Prisons was succeeded by the Commissioner of Correction (Chapter 123, Acts of 1962). The Department of Correction was renamed the Department of Correctional Services in 1968 (Chapter 137, Acts of 1968).

All State correctional responsibilities were assigned to the Department of Public Safety and Correctional Services in 1970 (Chapter 401, Acts of 1970). At that time, the Department of Correctional Services was reorganized as the Division of Correction under the Secretary of Public Safety and Correctional Services.

The Division of Correction plans, establishes, and directs the administration of State correctional facilities. The Division is responsible for the Maryland Reception, Diagnostic, and Classification Center; the Maryland Correctional Pre-Release System; State Use Industries; and eight State prisons:

Maryland Penitentiary (Baltimore City)
 Roxbury Correctional Institution—Hagerstown
 Maryland Correctional Institution—Hagerstown
 Maryland Correctional Training Center
 (Hagerstown)
 Maryland House of Correction (Jessup)
 Maryland Correctional Institution—Jessup
 Maryland Correctional Institution for Women—Jessup
 Eastern Correctional Institution (Westover)

A new State prison, near Cresaptown in Allegany County, is expected to open in 1995.

Under Division jurisdiction, correctional institutions classify inmates to determine how they should be confined and supervised. Once the security level of confinement has been determined, the specific conditions of confinement are evaluated for an inmate and, where appropriate, programs are offered in education, vocational training, employment, substance abuse counseling, and psychological and psychiatric intervention and security.

Prisons provide education, including elementary and secondary school instruction, advanced and specialized study, and vocational and on-the-job training. Pre-release units offer instruction that prepares inmates to obtain high school equivalency certificates. Prisons and pre-release units also offer programs for inmates to develop or relearn occupational skills. Inmates are assigned to a variety of maintenance tasks, as well as to the diversified State Use Industries Program. These programs provide goods and services needed by certain public agencies. For example, several prisons operate their own laundries which also serve other State facilities.

The Division of Correction administers the Work Release Program, established in 1963 (Chapter 285, Acts of 1963). Under the Program, certain prisoners may leave confinement to work at gainful employment in the community. They return to the institution at the end of the work day. In 1968, this

privilege was extended for attending school (Chapter 551, Acts of 1968). Under certain conditions, the Commissioner of Correction may authorize special leave for prisoners to seek employment or participate in special community rehabilitation programs. Weekend leaves also may be granted under certain conditions (Code 1957, Art. 27, secs. 700A, 700C).

The Commissioner of Correction is appointed by the Secretary of Public Safety and Correctional Services with the approval of the Governor and Senate advice and consent (Code 1957, Art. 27, secs. 667-679).

CITIZENS' ADVISORY COMMITTEES

Citizens' Advisory Committees for correctional institutions report to the Commissioner of Correction and the Governor about concerns of citizens residing in the vicinity of each institution. Currently, Committees serve the regions around Baltimore, Hagerstown, Jessup, and Somerset County. Each Committee has seven members appointed to three-year terms by the Governor (Code 1957, Art. 41, secs. 4-1101 through 4-1103).

MARYLAND RECEPTION, DIAGNOSTIC & CLASSIFICATION CENTER

Merry L. Coplin, *Warden*

550 East Madison St.
Baltimore, MD 21202 (410) 332-0970

The Maryland Reception, Diagnostic and Classification Center began in June 1967 as a reception center in the south wing of the Maryland Penitentiary (Chapter 695, Acts of 1967). At its present location, the Center opened in October 1981. Men inmates at the Center are diagnostically evaluated, classified, and assigned to an institution of the Division of Correction. A maximum-security facility, the seven-story Center has a rated capacity of 400 inmates (Code 1957, Art. 27, secs. 689(g)-700(a)).

MARYLAND PENITENTIARY

Sewall B. Smith, *Warden*

954 Forrest St.
Baltimore, MD 21202 (410) 837-2135

The Maryland Penitentiary is the State's only maximum-security prison. It confines male prisoners sentenced to long terms. Authorized in 1804, the Maryland Penitentiary opened in 1811 (Resolution no. 32, Acts of 1804). It is Maryland's oldest State prison.

Over the years, Penitentiary buildings have altered. The major portion of the physical plant was built in 1894. A south wing was completed in 1899. The most recent additions were made in 1956. Then, the old administration building and one of the original cell houses were replaced by a sixty-bed general hospital for men in the correctional system. A maximum-security section to confine prisoners under sentence of death

and an execution chamber also were erected in 1956. After the method of execution was changed from lethal gas to lethal injection in 1994 (Chapter 5, Acts of 1994), the State last executed someone in the Maryland Penitentiary on May 17, 1994.

MARYLAND CORRECTIONAL ADJUSTMENT CENTER

Joseph Wilson, *Assistant Warden*

401 East Madison St.
Baltimore, MD 21202 (410) 539-5445

Under jurisdiction of the Maryland Penitentiary, the Maryland Correctional Adjustment Center opened in 1989. The Center is a maximum-security prison for men. It is located across the street from the Maryland Penitentiary and functions as a satellite of the Penitentiary, housing the most violent criminals.

ROXBURY CORRECTIONAL INSTITUTION

Ronald F. Moats, *Warden*

P.O. Box 4444, Route 3
Roxbury Road
Hagerstown, MD 21740 (301) 797-2250

The Roxbury Correctional Institution is a 721-bed medium-security prison for men. The Institution opened in December 1983.

MARYLAND CORRECTIONAL INSTITUTION—HAGERSTOWN

Lloyd L. Waters, *Warden*

P.O. Box 2000, Route 3
Hagerstown, MD 21740 (301) 733-2800

The Maryland Correctional Institution—Hagerstown is a medium-security prison for men. Authorized in 1931 as the Maryland State Penal Farm (Chapter 366, Acts of 1931), it opened, after funding delays, in 1942. In 1945, the Penal Farm was replaced by the Maryland State Reformatory for Males (Chapter 519, Acts of 1945). The Reformatory was renamed Maryland Institution for Men in 1962 and Maryland Correctional Institution in 1964.

Two housing areas have been added to the prison. In 1980, the Roxbury Emergency Housing Unit (EHU) opened with a 128-bed capacity. The Western Program Development Center, a second emergency housing unit of 420 beds, opened in 1983.

MARYLAND CORRECTIONAL TRAINING CENTER

Joseph P. Sacchet, *Warden*

P.O. Box 3333, Route 3
Hagerstown, MD 21740 (301) 791-7200

The Maryland Correctional Training Center, a medium-security institution, was authorized in 1966 (Chapter 385, Acts of 1966). The Center offers edu-

cational and vocational training to male inmates. Prisoners who are not amenable to treatment programs either remain in or are transferred to the Maryland Correctional Institution—Hagerstown.

A Work Release Center occupies a separate facility on the institutional grounds. It has a rated capacity of 75 beds and houses those inmates on the Work Release Program and several inmates who are part of the institutional cadre. Another minimum security unit, opened in 1977, has a rated capacity of 128 beds.

MARYLAND HOUSE OF CORRECTION

William L. Smith, *Warden*

P.O. Box 534
Jessup, MD 20794 (410) 799-0100

The Maryland House of Correction is the second oldest prison in the State. Authorized in 1874 and opened in 1879, it is a medium-security institution for men serving sentences of three months or longer (Chapter 233, Acts of 1874). The prison is situated on 800 acres south of MD Route 175 between U.S. Route 1 and the Baltimore-Washington Parkway in both Anne Arundel and Howard counties.

MARYLAND CORRECTIONAL INSTITUTION—JESSUP

Eugene M. Nuth, *Warden*

P.O. Box 549
Jessup, MD 20794 (410) 799-7610

The Maryland Correctional Institution at Jessup was opened in 1981 as an annex to the Maryland House of Correction. Now, the Institution is a separate facility sharing certain services with the House of Correction. The Institution is a medium-security prison with a rated capacity of 512 male inmates serving sentences of three months or longer.

MARYLAND CORRECTIONAL INSTITUTION FOR WOMEN—JESSUP

James A. Carter, Sr., *Warden*

P.O. Box 535
Jessup, MD 20794 (410) 799-5550

In the nineteenth century, women prisoners first were housed in quarters reserved for them at the Maryland Penitentiary. The Maryland House of Correction, opened in 1879, also was built with separate quarters for women. Although advocated by the Maryland Penitentiary Penal Commission in 1913, not until 1939 did the State construct a separate prison for women.

In 1937, State debt was authorized to build a separate prison for women on land adjacent to the House of Correction (Chapter 487, Acts of 1937). A grant from the federal Works Progress Administration

augmented State funds and construction began in 1939. What is now the Maryland Correctional Institution for Women—Jessup received its first prisoners on October 1, 1940, and formally was established in 1941 as the Women's Prison of the State of Maryland (Chapter 71, Acts of 1941). The Prison was renamed Maryland State Reformatory for Women in 1945 (Chapter 520, Acts of 1945). In 1962, it became the Maryland Institution for Women and adopted its present name in 1964.

The Reception-Diagnostic Classification Center at the Institution receives all adult women who have been convicted of felonies and misdemeanors and sentenced to the jurisdiction of the State for terms of six months to life. After classification at the Center, women inmates are transferred to a prison to complete their sentences.

EASTERN CORRECTIONAL INSTITUTION

Vacancy, *Warden*

P.O. Box 500, Route 1
Westover, MD 21871 (410) 651-9000

Located in Somerset County, the Eastern Correctional Institution was opened in 1987. The Institution is a medium- and maximum-security prison for men with a rated capacity for 1,440 inmates.

MARYLAND CORRECTIONAL PRE-RELEASE SYSTEM

Thomas R. Corcoran, *Warden*

P.O. Box 537
Administration Building
Jessup, MD 20794 (410) 799-1363

The Maryland Correctional Pre-Release System operates one medium-security facility, three minimum-security units, and six pre-release units that provide work and other rehabilitation for men, and one pre-release unit that provides such services for women. These facilities mainly house inmates in the Work Release Program. Before assignment to a pre-release unit, inmates are carefully screened at the Reception Center or at the institutions to which they are assigned.

The minimum-security pre-release units originated in 1955 as work camps (Chapter 266, Acts of 1955). Later, they became known as correctional camps (Code 1957, Art. 27, sec. 689(f)). In 1972, the camps were renamed community correctional centers (Chapter 464, Acts of 1972). Four years later, they were reorganized as community adult rehabilitation centers (Chapter 234, Acts of 1976). In July 1978, the community adult rehabilitation centers were placed under the Correctional Pre-Release System. They were renamed pre-release units in September 1978.

BROCKBRIDGE CORRECTIONAL FACILITYRichard E. Vernon, *Assistant Warden*7930 Brockbridge Road
Jessup, MD 20794

(410) 799-1363

The Brockbridge Correctional Facility originated as Sandy Point Correctional Camp. In 1966, the Camp was relocated to Jessup and renamed Maryland Correctional Camp Center (Chapter 385, Acts of 1966). The Center was converted to a medium-security facility and renamed Brockbridge Correctional Facility in 1979.

JESSUP PRE-RELEASE UNITThomas M. Passaro, *Manager*P.O. Box 536
Jessup, MD 20794

(410) 799-8400

After the former Jessup Pre-Release Unit was reorganized as the Herman L. Toulson Correctional Boot Camp in August 1990, a new Jessup Pre-Release Unit opened in September 1990. Under both minimum- and pre-release-security, the Unit offers education, job readiness training, and work release. Inmates provide labor for Spring Grove Hospital Center, Crownsville Hospital Center, the Maryland State Police Barracks at Waterloo, and the Maryland State Agency for Surplus Property.

Designed for 420 male inmates, the Unit underwent construction which increased capacity to 560 inmates in 1992.

**HERMAN L. TOULSON
CORRECTIONAL BOOT CAMP**Robert L. McWhorter, *Commander*P.O. Box 137
Jessup, MD 20794

(410) 799-4040

The former Jessup Pre-Release Unit was reorganized as the Herman L. Toulson Correctional Boot Camp in August 1990. The Camp was named after Herman L. Toulson, Jr., a correctional officer who was stabbed by an inmate in the south wing of the Maryland Penitentiary on October 6, 1984.

A minimum-security institution, the Boot Camp is a setting where staff and inmates focus on changing behavior and confronting destructive attitudes. Through disciplined activities, Boot Camp enables inmates to examine and change their attitudes and values, confront their mistakes, and accept responsibility for their acts.

To be eligible for Boot Camp, inmates must be under 26 years of age, serving 5 years or less of their first adult incarceration, and not serving a sentence for a crime of violence. Inmates must volunteer for the program and be medically, physically and psychologically fit.

Boot Camp is based on strict discipline established through regimented physical training, mili-

tary drill, and comprehensive rules and regulations. Inmates labor on State highway road crews five days a week. On Saturdays, inmates work on special projects for local nonprofit organizations. Boot Camp maintenance is performed by the inmates. Academic school is mandatory each weekday evening. Counseling for substance abuse, decision-making, and behavior modification is available for each inmate. Daily, the Camp averages 300 inmates.

BALTIMORE CITY PRE-RELEASE UNITPhillip Thomas, *Manager*926 Greenmount Ave.
Baltimore, MD 21202

(410) 333-4358

The Baltimore City Pre-Release Unit opened in April 1981. The Unit was formed from the merger of the Community Vocational Rehabilitation Center and the Greenmount Avenue Pre-Release Unit. The Baltimore City Pre-Release Unit prepares inmates to return to the community. Unit programs and services emphasize job readiness training, work crews, work experience, and work release.

BALTIMORE PRE-RELEASE UNIT FOR WOMENBarbara L. Shaw, *Manager*301 North Calverton Road
Baltimore, MD 21223

(410) 566-5747

The Baltimore Pre-Release Unit for Women originated in July 1975 as the Community Corrections Center for Women. In 1978, the Center was renamed the Pre-Release Unit for Women and was placed under jurisdiction of the Maryland Correctional Pre-Release System (Code 1957, Art. 27, secs. 706-710E). The Unit moved from 4500 Park Heights Avenue to its new building on North Calverton Road in July 1991. At that time, the Unit was renamed Baltimore Pre-Release Unit for Women. The new facility has a capacity for 100 inmates.

**BALTIMORE PRE-RELEASE UNIT FOR WOMEN
ANNEX**4500 Park Heights Ave.
Baltimore, MD 21215

(410) 367-5946

With a capacity for 36 inmates, the Annex opened in November 1993 at the former address of the Baltimore Pre-Release Unit for Women.

BALTIMORE CITY CORRECTIONAL CENTERPatrick R. Conroy, *Manager*901 Greenmount Ave.
Baltimore, MD 21202

(410) 234-1400

With a capacity for 250 inmates, the Baltimore City Correctional Center opened in July 1984 as part of the Maryland Correctional Pre-Release System. The Center houses male prisoners who require minimum security.

HOME DETENTION UNIT

Richard A. Sullivan, *Administrator*

2100 Guilford Ave.
Baltimore, MD 21212 (410) 333-2712

In 1990, the General Assembly authorized the Home Detention Program, which began in January 1991 (Chapter 414, Acts of 1990). The Program allows carefully selected inmates to serve the last part of their sentences in the community. Inmates are monitored by an electronic anklet, periodic telephone voice verification, and random visits by correctional staff. The Unit operates 24 hours a day, seven days per week, to enforce inmate compliance and provide rehabilitation services. The Program, which began with 40 inmates in Fiscal Year 1991, plans to encompass 1,000 inmates by the end of Fiscal Year 1994.

CENTRAL LAUNDRY PRE-RELEASE UNIT

Marsha G. Maloff, *Manager*

P.O. Box 395
Sykesville, MD 21784 (410) 549-2402

The Central Laundry Facility was established in 1960 to serve the laundry needs of institutions under what is now the Department of Health and Mental Hygiene. Located at Springfield Hospital Center, the Unit also takes care of laundry for institutions of the Department of Public Safety and Correctional Services and the Department of Juvenile Services. The Unit is a minimum-security institution.

SOUTHERN MARYLAND PRE-RELEASE UNIT

Ronald Drechsler, *Manager*

Rte. 1, Box 159
Charlotte Hall, MD 20622 (410) 974-2060

Southern Maryland Pre-Release Unit was dedicated in 1962. The Unit can house 180 male inmates. Approximately one-fourth of the men are employed in the community through a work-release program. Other inmates labor in work details for the Maryland State Police Barracks at Waldorf and Prince Frederick, the Natural Resources Police Force, the Charles County Department of Public Works, the State Highway Administration, and the Maryland Veterans Cemetery at Cheltenham.

EASTERN PRE-RELEASE UNIT

Earl B. Runde, *Manager*

P.O. Box 122
Church Hill, MD 21623 (410) 758-1596

Eastern Pre-Release Unit opened in 1964 in Queen Anne's County. The Unit can house 180 male inmates in open-style dormitories. Educational, vocational, employment and release readiness programs are available to the prisoners as are recreational, religious and addictions programs.

POPLAR HILL PRE-RELEASE UNIT

David L. Green, *Manager*

P.O. Box 14
Quantico, MD 21856 (410) 543-6615

Poplar Hill Pre-Release Unit was established in 1950. Originally, the Unit provided inmate labor to the highway departments of Wicomico, Dorchester, Somerset and Worcester counties. Now, inmates at Poplar Hill provide public services through contracts with the State Highway Administration, Deer's Head Center, the Department of Natural Resources, and local governments. In a renovated farm house on the premises, educational and employment readiness programs are conducted. Vocational programming is available through contract with the Somerset County Board of Education. Pre-release programming includes work release and family leave.

STATE USE INDUSTRIES

Stephen M. Shiloh, *General Manager*

920 Greenmount Ave.
Baltimore, MD 21202 (410) 780-4050

State Use Industries was established under the Board of Correction in 1937 (Chapter 213, Acts of 1937). In 1970, the program was placed within the Division of Correction. The program was designed to provide essential work and training for prisoners and to produce needed goods for State government with inmate labor.

At a cost that does not exceed the prevailing average market price, State Use Industries supplies services and produces goods. These are needed and used by municipal, county, State and federal institutions or agencies and those of other states. They also are available to any charitable, civic, educational, fraternal or religious association, institution, or agency for its own use and not for resale to others within one year of purchase (Code 1957, Art. 27, secs. 680-681M).

STATE USE INDUSTRIES ADVISORY COMMITTEE

Gerald J. Curran, *Chairperson*

Executive Secretary: Stephen M. Shiloh, General
Manager, State Use Industries

(410) 780-4050

The State Use Industries Advisory Committee was formed in 1981 (Chapter 661, Acts of 1981). The Committee recommends the establishment and maintenance of industrial plants and service centers within the Division of Correction to implement State Use Industries programs. Operated primarily with inmates, sites are run in a manner that benefits the State and provides training for inmates.

The Committee has fifteen members. Eleven serve ex officio. Four representing private industry are appointed by the Governor for three-year terms. The General Manager of State Use Industries serves as executive secretary (Code 1957, Art. 27, sec. 681A).

PATUXENT INSTITUTION

Joseph Henneberry, *Director*

Jessup, MD 20794

(410) 799-3400

Authorized in 1951, Patuxent Institution opened in 1955 under administration by the Department of Correction (Chapter 476, Acts of 1951). The Institution became an autonomous agency under the control of the Board of Patuxent Institution in 1961 (Chapter 629, Acts of 1961). In 1970, the Institution was made part of the Department of Public Safety and Correctional Services (Chapter 401, Acts of 1970). Patuxent's status has continued as an institution separate from the Division of Correction, and it has retained its own board.

Patuxent Institution provides treatment and rehabilitation programs and services for eligible prisoners. The Institution offers medical, psychiatric, psychological and social casework services, as well as academic, vocational, recreational and religious services. Treatment also is provided for individuals on preparole and parole status.

The Commissioner of Correction may refer a prisoner to Patuxent Institution for evaluation when so recommended by the sentencing court, the State's Attorney of the jurisdiction in which the person was last sentenced, or the staff of the Division of Correction. The Commissioner also may refer prisoners in response to their applications. Each prisoner referred is transferred to the Institution for evaluation by a team consisting of at least three professional employees of the Institution, including at least one psychiatrist, one psychologist, and one social worker or behavioral scientist. The evaluation team assembles and reviews relevant information and examines the prisoner. The team then determines whether the individual is eligible and states its findings in a report to the Director. If not eligible, the prisoner is returned to the Division of Correction to continue his sentence. If eligible, the prisoner remains at Patuxent Institution for treatment.

To provide for continuation of treatment, the Institution operates a community clinic in metropolitan Baltimore. Here, clinic staff offer psychotherapy, job and family counseling, and social casework services for individuals and families. At the community clinic, the Institution operates a half-way house. This residence provides housing and supportive services for parolees who have no support in the community. Some work-release inmates also live in the halfway house.

Appointed by the Secretary of Public Safety and Correctional Services, the Director is chief administrator of the Institution. Of three Associate Directors, one must be a psychiatrist and one a behavioral scientist. They assist primarily in diagnosis and treatment. The third Associate Director assists in the field of

custody. By law, the staff also must include at least three additional psychiatrists or clinical psychologists, at least four trained social workers, a physician, and a dentist (Code 1957, Art. 31B).

BOARD OF REVIEWBetty J. Humphrey, D.P.A., *Chairperson*, 1994

The Institutional Board of Review for Patuxent Institution was created in 1951 (Chapter 476, Acts of 1951). The Board was reorganized and renamed as the Board of Review in 1989 (Chapter 6, Acts of 1989).

At least annually, the Board reviews the status of each inmate at Patuxent Institution. The Board may grant leave or parole and, if it determines that the individual is no longer eligible for the Institution's programs, it may order the individual transferred to the jurisdiction of the Commissioner of Correction. If a person has successfully completed three years probation without violation, the Board may petition the court to suspend or vacate the remaining sentence.

The Board is composed of nine members. They include the Director and three Associate Directors of Patuxent Institution. The Governor, with Senate advice and consent, appoints five members of the general public to serve terms of four years on the Board. One appointed member represents a victims' rights organization. The Governor designates the chairperson (Code 1957, Art. 31B, sec. 6).

CITIZENS' ADVISORY BOARDThomas F. Courtless, *Chairperson*

The Citizens' Advisory Board for Patuxent Institution was created in 1989 (Chapter 6, Acts of 1989). The Board advises the Director of Patuxent Institution and the Secretary of Public Safety and Correctional Services on the operation and programs of Patuxent Institution (Code 1957, Art. 31B, sec. 3).

MARYLAND PAROLE COMMISSION

Paul J. Davis, *Chairperson*, 1996Gene C. Grosh, *Acting Administrator for Operations*
Nancy M. Dennis, *Administrator for Administration*6776 Reisterstown Road, Suite 307
Baltimore, MD 21215—2341 (410) 764-4238

The Maryland Parole Commission originated in 1914 as the Advisory Board of Parole (Chapter 500, Acts of 1914). In 1922, Board functions were assumed by the Parole Commissioner (Chapter 29, Acts of 1922). The Board of Parole and Probation succeeded the Parole Commissioner in 1939 (Chapter 406, Acts of 1939). In 1968, the Board of Parole and Probation was reformed as the Board of Parole (Chapter 457, Acts of 1968). It was replaced by the Maryland Parole Commission in 1976 (Chapter 540, Acts of 1976).

Parole is considered for persons sentenced for a term of six months or more to the jurisdiction of the Division of Correction, or to any other place of confinement or detention for violators of State criminal laws, when the prisoner has served one-fourth of the term or consecutive terms in confinement. Commission jurisdiction extends to persons sentenced under State law to any penal or correctional institution, including local jails and detention centers.

The Commission uses hearing examiners to hear certain cases for parole release. The Commission itself has exclusive power to hear certain serious cases for parole release and to conduct hearings for revocation of parole. The Commission can issue warrants for the return to custody of alleged violators of parole and to suspend or revoke parole upon a showing of its violation.

Decisions of Commission hearing examiners, if concurred with by the Commission on summary review, become final. A final decision of the hearing examiner may be appealed to a panel of Commission members for review upon the record. The decision of the appeal panel is final.

On its own initiative, the Commission must ask the Division of Parole and Probation, the Division of Correction, or the Division of Pretrial Detention and Services to make investigations that aid the Commission in determining the advisability of granting parole. The Commission evaluates information from the Division of Parole and Probation on the behavior of parolees. In addition, the Commission directs the Division of Parole and Probation to conduct investigations from which recommendations are made to the Governor on pardons, commutations of sentences, and parole of persons sentenced to life imprisonment.

The Commission also is authorized to negotiate and execute tri-party contracts for the release on parole of an inmate at a predetermined future date, conditioned upon the fulfillment of the conditions specified in the contract. Signatories to such mutual agreements are the Maryland Parole Commission, the Commissioner of Correction, and the inmate.

The Commission is composed of seven members. All are appointed for six-year terms by the Secretary of Public Safety and Correctional Services with the Governor's approval and Senate advice and consent. Each member must be a State resident with training and experience in law, sociology, psychology, psychiatry, education, social work, or criminology. With the approval of the Governor, the Secretary of Public Safety and Correctional Services designates the chairperson (Code 1957, Art. 41, secs. 4-501 through 4-512).

DIVISION OF PAROLE & PROBATION

W. Roland Knapp, *Director of Parole & Probation*

6776 Reisterstown Road, Suite 305
Baltimore, MD 21215—2341 (410) 764-4276

The Division of Parole and Probation was constituted in 1939 to administer State parole and probation laws (Chapter 406, Acts of 1939). In 1953, the Division was renamed the Department of Parole and Probation (Chapter 653, Acts of 1953). The Department was reorganized in 1968 separate from the Board of Parole (Chapter 457, Acts of 1968). In 1970, the Department was renamed the Division of Parole and Probation (Chapter 401, Acts of 1970).

The Division supervises the conduct of parolees and adult probationers. It regularly informs the Maryland Parole Commission of parolees' activities and notifies the District or Circuit Courts of probationers' activities. At its discretion, the Division recommends that the Commission issue warrants to retake parolees charged with violation of parole. Warrants also are requested from the courts to apprehend probationers charged with violating conditions of their probation.

The Division uses a case management system to classify offenders based upon the risk of their continued criminal activity and need for services. For parolees and probationers, the Division offers counseling, case-work, and diagnosis of substance abuse and other problems. The Division also refers clients to community treatment programs. Citizen volunteers help counsel and supervise parolees and probationers.

The Division undertakes various types of investigations, when requested, for the courts of Maryland, the Maryland Parole Commission, and the Governor. Unless otherwise ordered, a presentence investigation is completed for the court when the sentencing of a defendant convicted of felony in a Circuit Court may result in the defendant being remanded to the jurisdiction of the Division of Correction or referred to Patuxent Institution.

At the direction of the Court of Special Appeals, the Division investigates, reports, and makes recommendations regarding applications for review of criminal sentences. Where a felony offense caused physical, psychological or economic injury, the Division prepares a victim impact statement as part of the presentence investigation. A victim impact statement also is prepared when a misdemeanor offense has caused serious physical injury or death.

Division investigations help the Maryland Parole Commission determine whether to grant parole. The Division also investigates the home and employment proposals of parolees and probationers from other states wanting to live in Maryland under the Uniform Out-of-State Parolee Supervision Act.

At the request of the Governor or the Governor's designee, the Division also investigates and reports on persons applying for pardon, commutation of sentence, or clemency.

The Director of Parole and Probation is appointed by the Secretary of Public Safety and Correctional Services with the approval of the Governor and Senate advice and consent. The Director serves at the pleasure of the Secretary. (Code 1957, Art. 41, secs. 4-601 through 4-613).

BUREAU OF ADMINISTRATIVE SERVICES

Donald Atkinson, Ed.D., *Executive Assistant Director*
(410) 764-4279

The Bureau of Administrative Services provides fiscal, administrative, training, technical and personnel services to the Division of Parole and Probation and its field operations.

BUREAU OF SPECIAL OPERATIONS

Janet Q. Bacon, *Assistant Director*
(410) 764-4284

In response to the escalation of substance abuse and violence by young and aggressive offenders, the Division established the Bureau of Special Operations in 1990. The Bureau is staffed by specially recruited, selected and trained professionals. In the

Baltimore metropolitan area, they provide intensive team supervision to persons on parole or probation who are at risk of returning to crime.

BUREAU OF FIELD OPERATIONS

Vacancy, *Assistant Director*
(410) 764-4281

The Bureau of Field Operations was created in 1978 to decentralize the statewide administration of parole and probation services into four administrative regions.

DRINKING DRIVER MONITOR PROGRAM

Carole F. Hinkel, *Administrator*
(410) 333-3175

The Drinking Driver Monitor Program began in 1983. The Program requires that drivers suffering from alcoholism actively participate in substance abuse education or treatment programs and refrain from further driving while under the influence of alcohol or any controlled dangerous substance.

OFFICES OF REGIONAL OPERATIONS

To implement decentralization of statewide parole and probation services, Offices of Regional Operations were formed in 1980.

DEFUNCT DEPARTMENTAL AGENCIES

ADMINISTRATIVE SERVICES

Under the Division of Pretrial Detention and Services, renamed Support Services in 1993.

ADVISORY BOARD FOR CORRECTION, PAROLE & PROBATION

Abolished in 1992 (Chapter 12, Acts of 1992).

ADVISORY COUNCIL TO STATE CLEARINGHOUSE FOR MISSING CHILDREN

Formerly under the Criminal Intelligence Division of the Maryland State Police, the Advisory Council has been inactive since 1991.

AIRPORT DIVISION

Formerly under the Special Operations Bureau of the Maryland State Police, the Division was abolished in January 1994, when its responsibilities were assumed by the Maryland Transportation Authority Police of the Department of Transportation.

CAPITAL IMPROVEMENTS DIVISION

Under the Services Bureau of the Maryland State Police, the Division was renamed the Facilities Management Division in 1992.

CRIME PREVENTION UNIT

Formerly under the Field Operations Bureau of the Maryland State Police, the Unit was abolished in 1991.

DIVISION OF AUDITS & COMPLIANCE

Renamed in 1993 as the Office of Inspector General.

DIVISION OF FINANCE

Reorganized in 1992 as the Division of Finance and Budget Administration.

ELECTRONIC SERVICES DIVISION

Under the Services Bureau of the Maryland State Police, the Division was renamed the Communications Services Division in 1992.

PRE-RELEASE UNIT FOR WOMEN

Renamed Baltimore Pre-Release Unit for Women in July 1991, when the Unit moved to a new facility.

SERVICES BUREAU

Under the Maryland State Police, the Bureau was renamed the Administrative Services Bureau in 1993.

SPECIAL TRAFFIC ENFORCEMENT UNIT

Formerly under the Field Operations Bureau of the Maryland State Police, the Unit ceased to function in 1992.

TRAFFIC OPERATIONS SECTION

Formerly under the Field Operations Bureau of the Maryland State Police, the Unit was abolished in 1991.

VALLEY BARRACK

Under the Field Operations Bureau of the Maryland State Police, renamed Golden Ring Barrack in 1993.

DEPARTMENT OF TRANSPORTATION

O. James Lighthizer, *Secretary of Transportation*

..... (410) 859-7600
 Stephen G. Zentz, *Deputy Secretary* (410) 859-7261
 Hal Kassoff, *State Highway Administrator* (410) 333-1111
 Adrian G. Teel, *Executive Director, Maryland Port Administration* (410) 333-4500
 W. Marshall Rickert, *Motor Vehicle Administrator* (410) 768-7274
 John A. Agro, Jr., *Mass Transit Administrator* (410) 333-3885
 Theodore E. Mathison, *Maryland Aviation Administrator* (410) 859-7060
 Stephen L. Reich, *Executive Secretary, Maryland Transportation Authority* (410) 288-8410
 Ben C. Clyburn, *Principal Counsel* (410) 859-7144

P.O. Box 8755

Baltimore, Washington International Airport, MD 21240

(410) 859-7600

TTY for deaf: (410) 684-6919

fax: (410) 859-7615

BUDGET (CODE 29.00.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Special Funds	\$1,356,330,730	\$1,351,742,498	\$1,377,834,146
Federal Funds	\$ 339,339,353	\$ 354,954,551	\$ 521,580,484
Reimbursable Funds	\$ 237,378	\$ 4,287,349	\$ 2,475,721
Total Funds	\$1,695,907,461	\$1,710,984,398	\$1,901,890,351

Staff

Authorized Positions	9,808	9,554.0	9,503.5
Contractual Positions (FTE)	186.2	303.3	223.9
Total Staff	9,994.2	9,857.3	9,727.4

MANDATED REPORTS

Annual Report to Governor on Equal Employment Opportunity Program due Jan. 1.
Annual Report to Governor & General Assembly on specified procurement contracts due Sept. 30.
Annual Report to Board of Public Works & Legislative Policy Committee on effectiveness of Small Business Preference Program due Sept. 30.
Annual Report to Board of Public Works, Office of Minority Affairs, & Legislative Policy Committee on procurement contracts awarded to certified minority business enterprises due Sept. 30.
Annual Report to General Assembly & Dept. of Fiscal Services on State Nursery due Oct. 1.
Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.
Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.
Annual Report to Legislative Policy Committee & Department of Fiscal Services on use of new revenues from Transportation Trust Fund due prior to legislative session.
Annual Report to Records Management Division of Department of General Services on forms management due July 31.
Annual Report to Secretary of General Services on personal records.
Annual Report of Maryland Port Commission to General Assembly due Jan. 15.
Annual Report of Motor Vehicle Administration to General Assembly on drunk & drugged driving by juveniles & young adults.

DEPARTMENT OF TRANSPORTATION

Governor William Donald Schaefer

O. James Lighthizer
Secretary
(410) 859-7600

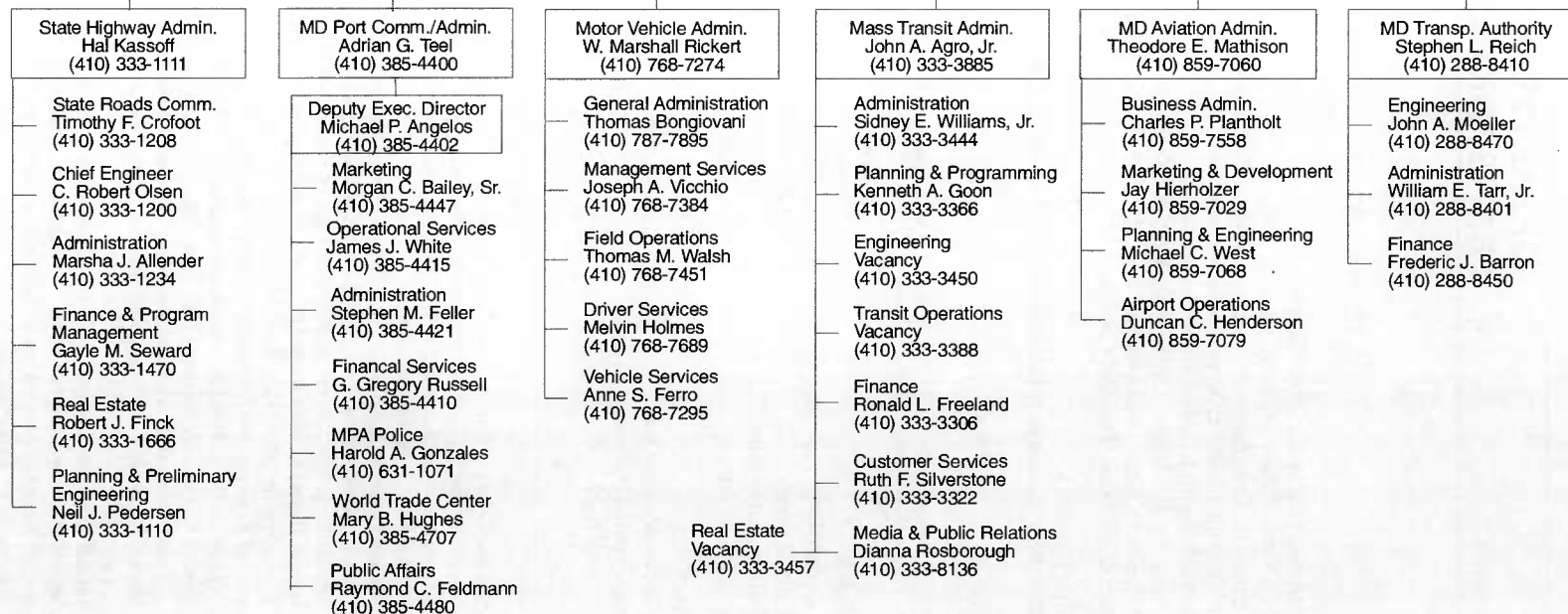
Maryland Transportation Commission
Board of Review

Transp. Professional Services Selection Bd.
Board of Airport Zoning Appeals

Stephen G. Zentz
Deputy Secretary
(410) 859-7261

Ben C. Clyburn
Counsel
(410) 859-7144

Assistants to Secretary:
Dale Hilliard (410) 859-7951
Thomas Osborne (410) 859-7199



- Annual Report of State Highway Administration to General Assembly on construction & reconstruction program for primary & secondary highways due Jan. 15.*
- Annual State Report on Transportation to General Assembly due third Wednesday in Jan. Report includes Maryland Transportation Plan & Consolidated Transportation Program, which contains annual report on bicycle transportation.*
- Annual Status Report of State Highway Administration to General Assembly & governing bodies of affected counties & municipalities on highway projects due Jan. 15.*
- Annual Status Report on State Highway Construction Program to Governor due Sept. 30 or as soon as practicable thereafter.*
- Biennial Report of State Highway Administration to Governor & General Assembly on 20-year highway needs study.*
- Quarterly Report to Secretary of Personnel on part-time positions.*
- Report (with Department of the Environment) to Legislative Policy Committee, Senate Judicial Proceedings Committee, & House Environmental Matters Committee on changes in federal Clean Air Act due as changes occur.*
- Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.*
- Semi-annual Report to Senate Budget & Taxation Committee, House Appropriations Committee, & Department of Fiscal Services on departmental human resources management system due July 1 & Jan. 1.*
- Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.*

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (29.01.01)

- FY1994 appropriation \$172,050,461
- FY1994 authorized positions 154
- O. James Lighthizer, *Secretary of Transportation*
 (410) 859-7600
- Stephen G. Zentz, *Deputy Secretary* . . . (410) 859-7261
- Dale Hilliard, *Assistant to Secretary,
 Programs & Environment* (410) 859-7951
- Thomas Osborne, *Assistant to Secretary,
 Policy & Governmental Relations*. (410) 859-7199

OFFICE OF GENERAL COUNSEL

- Ben C. Clyburn, *Principal Counsel*
 (410) 859-7144

OFFICE OF PUBLIC AFFAIRS

- Rebecca Reid, *Director* (410) 859-7300

OFFICE OF MANAGEMENT SERVICES & AUDITS

- Ronald A. Moser, *Director*. . . (410) 859-7264

OFFICE OF FINANCE

- Beverly K. Swaim-Staley, *Director*
 (410) 859-7172

OFFICE OF SYSTEMS PLANNING & EVALUATION

- Paul J. Wiedefeld, *Director*. . . (410) 859-7943

OFFICE OF MINORITY BUSINESS ENTERPRISE (MBE) & EQUAL OPPORTUNITY

- Ruth Roberts-Webbon, *Director*
 (410) 859-7327

OFFICE OF ADMINISTRATIVE SERVICES

- Frank Babusci, *Director* (410) 859-7321

MARYLAND TRANSPORTATION COMMISSION

- Julianne Stoll, *Secretary*. (410) 859-7260
- David L. Winstead, *Chairperson*, 1991

Appointed by Governor (who names chair) with advice of Secretary of Transportation: Horace T. Alston, 1989; Louis R. O'Neill, 1990; Dorothy H. Streaker, 1990; Alvin Akman, 1991; Raymond E. Keency, 1991; Patrick P. O'Malley, 1991; John H. Mosner, Jr., 1993; John A. Pica, Sr., 1996; one vacancy.

Ex officio (Regional Commissioners of State Roads Commission): Robert G. Lembach, 1993; Jack Luskin, 1993; C. Robert Morrison, 1993; Thomas G. Barton, 1994; Garner W. Duvall, 1994; W. Earl Griffin, 1994; Werner L. Gruber, Jr., 1994.

BOARD OF REVIEW

- Julianne Stoll, *Secretary*. (410) 859-7260
- Elmer E. Horscy, *Chairperson*, 1996

Appointed by Governor (who names chair) with advice of Secretary of Transportation & Senate advice & consent: Edward S. Murphy, 1992; Myra P. Kovach, 1994; Walter C. Thompson, 1994; Phillip R. Miller, 1995; Robert A. Thompson, 1995; Jerusa C. Wilson, Ph.D., 1996.

TRANSPORTATION PROFESSIONAL SERVICES SELECTION BOARD

- Dorothy E. Runkles, *Executive Secretary*
 (410) 859-7142
- William M. Corun, *Chairperson*, 1997

Appointed by Governor: William M. Corun, 1997; Francis W. Kuchta, 1997; Paul T. Harris, Sr., Dept. of Transportation.

Alternate designated by Governor upon recommendation of Secretary of Transportation: Brian J. McAllister

Ex officio: Stephen G. Zentz, designee of Secretary of Transportation

BOARD OF AIRPORT ZONING APPEALS

- Julianne Stoll, *Secretary*. (410) 859-7260
- John T. Cookson, Jr., *Chairperson*, 1995

Appointed by Governor (who names chair) with advice of Secretary of Transportation & Senate advice & consent: Rudolph V. DePaola, 1994; Henry A. Mack, 1994; Douglas E. Moore, 1994; T. James Truby, 1994; James A. Smith, Jr., 1995; John F. Burk, Jr., 1996; Charles F. Bittman, 1997; David S. Roc, 1997; one vacancy.

STATE HIGHWAY ADMINISTRATION (29.02.01)
 FY1994 appropriation \$924,758,607
 FY1994 authorized positions 3,952.5
 Hal Kassoff, *State Highway Administrator*
 (appointed by Secretary of Transportation
 with Governor's approval) (410) 333-1111
 Elizabeth L. Homer, *Deputy Administrator*
 (410) 333-1112
 Edward S. Harris, *Principal Counsel* (410) 333-1400

**TRANSPORTATION ENHANCEMENTS
 PROGRAM EXECUTIVE COMMITTEE**
 Contact: Lucy Garliauskas . . (410) 333-1145
Chairperson:
 O. James Lighthizer, Secretary of Transportation

Ex officio: Torrey C. Brown, Secretary of
 Natural Resources; Hal Kassoff, State
 Highway Administrator; John A. Agro, Jr.,
 Mass Transit Administrator; J. Rodney Little,
 State Historic Preservation Officer.

STATE ROADS COMMISSION
 Timothy F. Crofoot, *Secretary* . . (410) 333-1208
Chairperson:
 Hal Kassoff, State Highway Administrator

*Regional Commissioners appointed by Secretary of
 Transportation with Governor's approval:* C. Robert
 Morrison, 1993; Thomas G. Barton, 1994; Garner W.
 Duvall, 1994; W. Earl Griffin, 1994; Werner L.
 Gruber, Jr., 1994; Robert G. Lembach, 1997; Jack
 Luskin, 1997.

DISTRICT ENGINEERS

DISTRICT 1: SALISBURY
 (Dorchester, Somerset, Wicomico & Worcester)
 Donnie Lee Drewer, *District Engineer*
 (410) 543-6715

DISTRICT 2: CHESTERTOWN
 (Caroline, Cecil, Kent, Queen Anne's & Talbot)
 Paul D. Armstrong, *District Engineer*
 (410) 778-3061

DISTRICT 3: GREENBELT
 (Montgomery & Prince George's)
 Creston J. Mills, Jr., *District Engineer*
 (301) 513-7300

DISTRICT 4: BROOKLANDVILLE
 (Baltimore Co. & Harford)
 Charles R. Harrison, *District Engineer*
 (410) 321-3461

DISTRICT 5: ANNAPOLIS
 (Anne Arundel, Calvert, Charles & St. Mary's)
 Edward H. Meehan, *District Engineer*
 (410) 841-5450

DISTRICT 6: CUMBERLAND
 (Allegany, Garrett & Washington)
 T. Wallace Beaulieu, *District Engineer*
 (301) 777-2145

DISTRICT 7: FREDERICK
 (Carroll, Frederick & Howard)
 Douglas R. Rose, *District Engineer*
 (301) 694-2145

INTERSTATE DIVISION FOR BALTIMORE CITY
 Thomas Krach, *Chief* (410) 396-6998

OFFICE OF CHIEF ENGINEER
 C. Robert Olsen, *Chief Engineer* (410) 333-1200

OFFICE OF CONSTRUCTION
 James F. Kelly, *Deputy Chief Engineer*
 (410) 333-1500

OFFICE OF MAINTENANCE
 Gail A. Courtney, *Deputy Chief Engineer*
 (410) 859-7363

OFFICE OF MATERIALS & RESEARCH
 Samuel R. Miller, Jr., *Deputy Chief Engineer*
 (410) 321-3538

OFFICE OF TRAFFIC & SAFETY
 Thomas Hicks, *Deputy Chief Engineer*
 (410) 787-5800

OFFICE OF HIGHWAY DEVELOPMENT
 Robert D. Douglas, *Deputy Chief Engineer*
 (410) 333-6439

OFFICE OF BRIDGE DEVELOPMENT
 Earle S. Freedman, *Deputy Chief Engineer*
 (410) 333-1331

OFFICE OF ADMINISTRATION
 Marsha J. Allender, *Director* . . . (410) 333-1234

**OFFICE OF FINANCE & PROGRAM
 MANAGEMENT**
 Gayle M. Seward, *Director* (410) 333-1470

OFFICE OF REAL ESTATE
 Robert J. Finck, *Director* (410) 333-1666

**OFFICE OF PLANNING & PRELIMINARY
 ENGINEERING**
 Neil J. Pedersen, *Director* (410) 333-1110

MARYLAND PORT COMMISSION

Chairperson: O. James Lighthizer, Secretary
 of Transportation (410) 859-7397

Appointed by Governor with Senate advice & consent: J. Owen
 Cole, 1994; William K. Hellmann, 1994; Thomas T.
 Koch, 1995; Milton H. Miller, Sr., 1995; John M.
 Waltersdorf, 1996; Fred L. Wineland, 1996.

MARYLAND PORT ADMINISTRATION (29.04.00)
 FY1994 appropriation \$77,005,561
 FY1994 authorized positions 405
 Adrian G. Teel, *Executive Director* . . (410) 385-4400
 Edward R. K. Hargadon, *Counsel* . . (410) 333-4531

PLANNING DEPARTMENT
 Christopher Bell, *Manager*
 (410) 385-4436

PUBLIC AFFAIRS
 Raymond C. Feldmann, *General Manager*
 (410) 385-4480

**PUBLIC AFFAIRS & PORT PROMOTION
 DEPARTMENT**
 Sara K. Moriarty, *Manager*
 (410) 385-4482

DEPUTY EXECUTIVE DIRECTOR
 Michael P. Angelos (410) 385-4402

MARKETING
 Morgan C. Bailey, Sr., *Director*
 (410) 385-4447

**INTERNATIONAL CARRIER SALES
 DEPARTMENT**
 Thomas H. Kerrigan, *General Manager*
 (410) 385-4450

BULK & CARRIER SALES
 Louis J. Lobianco, *Manager*
 (410) 385-4451

TOURISM DEVELOPMENT
 Harriett Sagel, *Manager*
 (410) 385-4449

SHIPPER SALES DEPARTMENT

J. Melvin Bafford, *General Manager*
 (410) 385-4460

BALTIMORE SALES

Mary Jane Norris, *Manager*
 (410) 385-4459

DISTRIBUTION & SPECIAL
 PROJECTS

Paul Farragut, *Regional Manager*
 (410) 385-4457

MARKET PLANNING & ANALYSIS
 DEPARTMENT

Ben Lieberman, *Manager*
 (410) 385-4470

TRAFFIC/INTERMODAL SERVICES
 DEPARTMENT

Samuel J. Azzarello, Jr., *Manager*
 (410) 385-4465

INTERNATIONAL OFFICES

LONDON

Douglas H. Dickerson, *Director*

34 Willow Park
 Otford, Sevenoaks
 Kent

England, TN14 5NE.... 0959-525055
 cable: BALTPORT
 fax: 0959-525056

LATIN AMERICA

Manuel C. Ramos, *Director*
 (410) 385-4452
 Ricardo Schiappacasse, *Assistant Director*

World Trade Center—Baltimore
 Baltimore, MD 21202—3041

..... (410) 385-4453
 fax: (410) 333-1126

FAR EAST

Y. K. Pin, *Director*

East Asiatic Company
 (Hong Kong) Ltd.
 Great Eagle Centre, 11th floor
 23 Harbour Road

Hong Kong. (852) 5866039
 fax: (582) 8275180
 telex: 73294 EACCO HX

TOKYO

Nagatoshi Watanuki, *Director*

Dodwell & Co. Ltd.
 Togin Building, 7th floor
 4-2 Marunochi 1-chome
 Chiyoda-ku

Tokyo, Japan 03-3211-2161
 fax: 03-3211-7726
 telex: 22274/22602 DODWELL

MIDDLE EAST

Capt. Uri Adar

Port of Baltimore
 82A — Shoshanat Hacarmel
 Haifa 34323

Israel tel/fax: 972-4375903

OPERATIONAL SERVICES

James J. White, *Director* (410) 385-4415

ENGINEERING DEPARTMENT

Michael Hild, *Chief Engineer*
 (410) 631-1155

MARYLAND INTERNATIONAL
 TERMINALS

Michael P. Angelos, *President*
 (410) 385-4402

Morgan C. Bailey, *Senior Vice-President*
 (410) 385-4455

James J. White, *Vice-President*
 (410) 385-4415

TERMINAL OPERATIONS

Vacancy, *Manager* (410) 631-1200

Mary Ellen Carroll, *Assistant Manager*
 (410) 631-1200

MARINE OPERATIONS

Edward J. Beecher, Jr., *Assistant
 Manager* (410) 633-1160

TERMINAL MAINTENANCE

Donald Krempel, *Manager*
 (410) 633-1104

VESSEL OPERATIONS

John W. Poremski, *Manager*
 (410) 333-6392

ADMINISTRATION

Stephen M. Feller, *Director* . (410) 385-4421

Robert R. Green, *Assistant to Director*
 (410) 385-4422

HARBOR DEVELOPMENT DEPARTMENT

Frank L. Hamons, Jr., *Manager*
 (410) 631-1102

FAIR PRACTICES

John Holt, *Manager* ... (410) 631-1077

HUMAN RESOURCES

Mary Kay Barna, *Manager*
 (410) 631-1040

OFFICE SERVICES

Ann Sparkman, *Manager* (410) 631-1023

FINANCIAL SERVICES

G. Gregory Russell, *Director*. (410) 385-4410

PROCUREMENT

Carroll J. Stein, *Manager*
 (410) 631-1100

COMPTROLLER

George DeHority (410) 631-1175

BUDGET

Robert Simms, *Manager* (410) 631-1046

REAL ESTATE & INSURANCE

Robert Huber, *Manager* (410) 631-1063

MANAGEMENT INFORMATION SYSTEMS

Jeffrey S. Snodgrass, *Manager*
 (410) 631-1095

MARYLAND PORT ADMINISTRATION

POLICE FORCE

Harold A. Gonzales, *Acting Commander*
 (410) 633-1071

WORLD TRADE CENTER—BALTIMORE

Mary B. Hughes, *Manager* .. (410) 385-4707

MARKETING & LEASING

Mary B. Hughes, *Manager*
 (410) 385-4710

BUILDING SERVICES

John Theofanou, *Manager*
 (410) 385-4720

MOTOR VEHICLE ADMINISTRATION (29.05.00)
 FY1994 appropriation \$108,490,085
 FY1994 authorized positions 1,821
 W. Marshall Rickert, *Motor Vehicle Administrator*
 (appointed by Secretary of Transportation
 with Governor's approval) (410) 768-7274
 William J. Long, *Chief Deputy Administrator*
 (410) 768-7281
 Ned S. Kodeck, *Special Assistant*
 (410) 768-7665
 Jonathan W. Acton II, *Counsel*
 (410) 768-7440

GENERAL ADMINISTRATION

Thomas Bongiovani, *Associate Administrator*
 (410) 787-7895

PLANNING & FACILITIES DEVELOPMENT

Adele Stephens, *Director* . . (410) 787-7896

DATA SYSTEMS DEVELOPMENT

Thomas Harris, *Director* . . . (410) 768-7249

CUSTOMER SERVICE

Muffet Robinson, *Director* . . (410) 787-7856

MANAGEMENT SERVICES

Joseph A. Vicchio, *Associate Administrator*
 (410) 768-7384

DIVISION OF PUBLIC INFORMATION

Lisa A. Shenkle, *Director* . . . (410) 768-7386

DIVISION OF HUMAN RESOURCES

William J. Duignan, *Director* (410) 768-7152

DIVISION OF AUDITING

Licino Valino, *Director* (410) 768-7358

DIVISION OF DEPARTMENTAL SERVICES

William Schull, *Director* (410) 768-7239

DIVISION OF FISCAL AFFAIRS

Robert P. Kirshner, *Director* (410) 768-7211

FIELD OPERATIONS

Thomas M. Walsh, *Associate Administrator*
 (410) 768-7451

DIVISION OF FIELD SERVICES

Rebecca Cody, *Director* (410) 768-7332

Joyce A. Riddle, *Assistant Director*
 (410) 768-7321

Herbert Butler, *Assistant Director*
 (410) 768-7237

Thomas Fulton, *Assistant Director*
 (301) 777-2117

CUSTOMER SERVICE CENTER

Lenna Sagal, *Manager*. (301) 729-4566

DRIVER LICENSE RENEWAL EXPRESS OFFICES**BALTIMORE COUNTY**

Betty Jagerman, *Manager*
 439 Eastern Blvd.
 Essex, MD 21221 (410) 682-8839

Jeri Skunda, *Manager*
 Kenilworth Park Mall, Upper Level
 800 Kenilworth Drive
 Towson, MD 21204 . . (410) 337-5211

HOWARD COUNTY

Alice Harmon, *Acting Manager*
 6490 Dobbin Road
 Columbia Business Center
 Columbia, MD 21045. (410) 964-1598

MONTGOMERY COUNTY

Joan Wall, *Manager*
 Glenmont Shopping Center
 12335 D & C Georgia Ave.
 Silver Spring, MD 20906
 (410) 792-4953

Curley Carpenter, *Manager*
 16541A Walnut Hill Shopping Center
 Frederick Road & Rt. 355
 Gaithersburg, MD 20877—1221
 (410) 792-4017

PRINCE GEORGE'S COUNTY

Marti Sullivan, *Manager*
 Landover Mall, Promenade # 1
 2103 Brightseat Road
 Landover, MD 20785 . . (410) 792-3787

BRANCH OFFICES**ALLEGANY COUNTY**

Harry Holiday, *Manager*
 Winchester Road
 LaVale, MD 21502 . . . (301) 725-4505

ANNE ARUNDEL COUNTY

Pam Moxley, *Manager*
 160 Harry S Truman Pkwy.
 Annapolis, MD 21401 . (410) 974-7050

BALTIMORE CITY

Michael Sears, *Manager*
 2500 Gwynns Falls Pkwy. at
 Mondawmin Mall
 Baltimore, MD 21215. . (410) 333-5835

CECIL COUNTY

H. Daniel Loller, *Manager*
 2581 Augustine Herrman Highway
 Chesapeake City, MD 21915
 (410) 885-2181

CHARLES COUNTY

Sharon Semler, *Manager*
 11 Industrial Park Drive
 Charles Industrial Park
 Waldorf, MD 20602 . . . (301) 645-7303

FREDERICK COUNTY

Walter Hull, *Manager*
 1601 Bowman's Farm Road
 Frederick, MD 21701 . . (301) 696-0605

HARFORD COUNTY

Patricia Thommen, *Manager*
 Rt. 24 & MacPhail Road
 Bel Air, MD 21014 . . . (410) 879-3906

MONTGOMERY COUNTY

Mary Farrell, *Manager*
 15 Metropolitan Grove Road
 Gaithersburg, MD 20878
 (301) 590-8181

PRINCE GEORGE'S COUNTY

Barbara Breeden, *Manager*
 10251 Central Ave.
 Near Rtes. 202 and 214
 Largo, MD 20772 (301) 350-1562

TALBOT COUNTY

Donald Howeth, *Manager*
9018 Centreville Road
Easton, MD 21601 . . . (410) 822-6860

WASHINGTON COUNTY

M. Carroll Gatling, *Manager*
18306 Col. Henry K. Douglas Dr.
Hagerstown, MD 21740
..... (301) 791-4775

WICOMICO COUNTY

Debra L. Taylor, *Manager*
Salisbury Shopping Center
Rte. 50 & Tilghman Road
Salisbury, MD 21801 . . (410) 543-6622

DIVISION OF LICENSING & CONSUMER SERVICES

Ronald E. Forbes, *Director* . . (410) 768-7421

DIVISION OF MOTORCYCLE SAFETY

Andrew S. Krajewski, *Coordinator*
..... (410) 768-7328

DIVISION OF INVESTIGATIVE SERVICES

C. V. Kendall, *Director* . . . (410) 768-7218

DRIVER SERVICES (29.05.00.04)

FY1994 appropriation \$11,557,703

FY1994 authorized positions 263

Melvin Holmes, *Associate Administrator*
..... (410) 768-7689

DIVISION OF LICENSING & SCHOOL VEHICLE SAFETY

Col. John L. Lyding, *Director* (410) 768-7256

DIVISION OF DRIVER CONTROL & RECORDS

Victoria D. Whitlock, *Director*
..... (410) 768-7681

MEDICAL ADVISORY BOARD

Diane Craycraft, *Supervisor* (410) 787-7803
Alexander N. Doudoumopoulos, M.D.,
Chairperson

Appointed by Motor Vehicle Administrator:
Khedar Ashker, M.D.; Safuh Attar, M.D.;
Frank T. Barranco, M.D.; Donald F. Bartley,
M.D.; George H. Beck, M.D.; Till
Bergemann, M.D.; Rose Mary Hatem
Bonsack, M.D.; Robert D. Brodell, M.D.;
John T. Bulkeley, M.D.; Joseph F. Chambers,
M.D.; James M. Cockey, M.D.; Michael
Edward Crouch, M.D.; DeWitt E.
DeLawter, M.D.; Anthony DeMuncas,
M.D.; Robert C. Duvall, M.D.; Charles E.
Edwards, M.D.; Renato R. Espina, M.D.;
Augusto F. Figueroa, M.D.; Joseph Fox,
M.D.; Sarah E. Glover, M.D.; Lewis J.
Goldfine, M.D.; David S. Granite, M.D.;
John H. Hirschfeld, M.D.; Charles A.
Judge, M.D.; Mehrullah Khan, M.D.; C.
Rodney Layton, M.D.; Jonathan S. Lyons,
M.D.; Francis C. Mayle, M.D.; James F.
McMurry, Jr., M.D.; Dante U. Monakil,
M.D.; Anatol H. Oleynick, M.D.; Andrew
V. Panagos, M.D.; Errol A. Phillip, M.D.;
Jose M. Presbitero, M.D.; Kurt Raab, M.D.;
Talmadge Reeves, M.D.; Barry F. Rudnick,
M.D.; Hugo A. Sacchet, M.D.; Guillermo
E. Sanchez, M.D.; Abraham M.
Schneidmuhl, M.D.; Peter Sebastian, M.D.;
Robert T. Singleton, M.D.; James E. Smith
II, M.D.; Omer Daniel Sprecher, Jr., M.D.;
John D. Stafford, M.D.; Aroon
Suansilppongse, M.D.; Richard L. Taylor,
M.D.; Ronald J. Taylor, M.D.; Jacob

Tendler, M.D.; Uku Ulgur, M.D.; John H.
Weigel, M.D.; William C. Weintraub,
M.D.; Maxwell N. Weisman, M.D.; Philip
Whittlesey, M.D.; James G. Zimmerly,
M.D.

DIVISION OF ADMINISTRATIVE ADJUDICATION

Valerie Serio, *Director* (410) 768-7522

VEHICLE SERVICES

Anne S. Ferro, *Associate Administrator*
..... (410) 768-7295

DIVISION OF VEHICLE REGISTRATION

James E. Hose, *Director* . . . (410) 787-2983

DIVISION OF VEHICLE EMISSIONS

Bruce E. Diehl, *Director* . . . (410) 768-7208

DIVISION OF FINANCIAL RESPONSIBILITY

Marjorie Murphy, *Director* . . (410) 768-7251

INFORMATION SYSTEMS CENTER

Pauline R. Covino, *Director* . (410) 768-7679

OFFICE OF PLANNING & PROGRAM MANAGEMENT

David B. Williams, *Manager*
..... (410) 768-7688

TECHNICAL SERVICES DIVISION

William A. Gray III, *Assistant Director*
..... (410) 768-7341

CLIENT SERVICES DIVISION

J. Ronald Thiemeyer, *Assistant Director*
..... (410) 768-7686

OFFICE SYSTEMS DIVISION

Harold E. Register, *Assistant Director*
..... (410) 787-7795

APPLICATION SYSTEMS DIVISION

F. Michael Teller, *Assistant Director*
..... (410) 768-7645

MASS TRANSIT ADMINISTRATION (29.08.01)

FY1994 appropriation \$403,398,221

FY1994 authorized positions 2,765

John A. Agro, Jr., *Mass Transit Administrator*
(appointed by Secretary of Transportation
with Governor's approval) (410) 333-3885

James F. Buckley, *Deputy Administrator*
..... (410) 333-3388

Irwin Brown, *Chief Counsel* (410) 333-3315

MASS TRANSIT ADMINISTRATION CITIZENS ADVISORY COMMITTEE

Ruth F. Silverstone, *Coordinator*
..... (410) 333-3322

Carol Belcher, *Chairperson*

Appointed by Mass Transit Administrator:
Harry Bennett, Jr.; Veroneca Burgess;
Agnes B. Edwards; C. William Kilmon;
Myrtle L. McCullers; Cheryl McDuffie;
Rosalind Myles; Arthur Starr; Monica
Taylor; Kenneth Warren; Lewis Wright.

OFFICE OF ADMINISTRATION

Sidney E. Williams, Jr., *Director*. (410) 333-3444

OFFICE OF PLANNING & PROGRAMMING

Kenneth A. Goon, *Director*. . . . (410) 333-3366

OFFICE OF ENGINEERING

Vacancy, *Director* (410) 333-3450

OFFICE OF TRANSIT OPERATIONS

Vacancy, *Director* (410) 333-3388

TRANSPORTATION DEPARTMENT

Charles B. Brown, *Director* . . (410) 333-3500

MAINTENANCE DEPARTMENT

Bernard W. Walker, *Director*. (410) 333-3590

RESEARCH, PLANNING & SCHEDULING
DEPARTMENT
Morris Wilson, *Director* . . . (410) 333-3571

MASS TRANSIT ADMINISTRATION POLICE
Vacancy, *Chief* (410) 333-8144

MARYLAND COMMUTER (MARC) RAIL
PASSENGER SERVICE
David Nogar, *Director* (410) 859-7422

MARC COMMUTER RAIL ADVISORY
COMMITTEE
Ruth F. Silverstone, *Coordinator*
 (410) 333-3322

*Appointed by Secretary of Transportation or
designee:* Damian Bricko; Alexander J. F.
Elles-Boyle; Harry Glass; Catherine
Jackson; Marc LaBorde; John Lyons;
Wayne Minger; Theresa O'Steen; Rolf
Schmitt; Richard Seelbach; Mark Wolcow.

OFFICE OF FINANCE
Ronald L. Freeland, *Director* . . (410) 333-3306

OFFICE OF CUSTOMER SERVICES
Ruth F. Silverstone, *Director* . . (410) 333-3322

OFFICE OF MEDIA & PUBLIC RELATIONS
Dianna Rosborough, *Director* . . (410) 333-8136

OFFICE OF REAL ESTATE
Vacancy, *Director* (410) 333-3457

MARYLAND AVIATION ADMINISTRATION
(29.09.00)
FY1994 appropriation \$97,947,801
FY1994 authorized positions 406
Theodore E. Mathison, *Maryland Aviation
Administrator* (appointed by Secretary of
Transportation with Governor's approval)
 (410) 859-7060
Nicholas J. Schaus, *Deputy Administrator*
 (410) 859-7072
Louisa H. Goldstein, *Counsel* . . . (410) 859-7066

OFFICE OF BUSINESS ADMINISTRATION
Charles P. Plantholt, *Associate Administrator*
 (410) 859-7558

OFFICE OF MARKETING & DEVELOPMENT
Jay Hierholzer, *Associate Administrator*
 (410) 859-7029

OFFICE OF PLANNING & ENGINEERING
Michael C. West, *Associate Administrator*
 (410) 859-7068

OFFICE OF AIRPORT OPERATIONS
Duncan C. Henderson, *Associate Administrator*
 (410) 859-7079

BALTIMORE/WASHINGTON INTERNATIONAL
(BWI) AIRPORT
Solomon Harp III, *Director of Operations*
 (410) 859-7022

MARTIN STATE AIRPORT
Jake R. West, *Manager* . . . (410) 682-8800

MARYLAND TRANSPORTATION AUTHORITY
(29.10.00)
(nonbudgeted income from toll revenues & bond
proceeds)
Stephen L. Reich, *Executive Secretary* . (410) 288-8410
Steven W. Vanderbosch, *Counsel* . . (410) 288-8490
Chairperson:
O. James Lighthizer, Secretary of Transportation
Appointed by Governor with Senate advice & consent: Richard
H. Trainor, 1994; Walter E. Woodford, Jr., 1994; T. Scott
Cushing, 1995; Louise P. Hoblitzell, 1995; J. Owen Cole,
1996; Daniel F. McMullen III, 1996.

PUBLIC AFFAIRS OFFICE
Thomas E. Freberger . . (410) 288-8405

OPERATIONS

BRIDGES
Janet L. Davis, *Administrator* (410) 288-8420

FRANCIS SCOTT KEY BRIDGE
Timothy J. Reilly, *Assistant Administrator*
 (410) 288-8422

WILLIAM PRESTON LANE, JR.
MEMORIAL (CHESAPEAKE BAY) BRIDGE
Louis O. Kelly, *Superintendent*
 (410) 974-0341

HARRY W. NICE MEMORIAL BRIDGE
Bernard W. Jedrowicz, *Superintendent*
 (301) 259-4444

THOMAS J. HATEM MEMORIAL
(SUSQUEHANNA RIVER) BRIDGE
David A. Williams, *Superintendent*
 (410) 642-2466

TUNNELS
Thomas J. Fallon, Jr., *Administrator*
 (410) 354-8664

BALTIMORE HARBOR TUNNEL
Thomas J. Fallon, Jr. . . (410) 354-8664

FORT MCHENRY TUNNEL
Robert C. Alter, *Assistant Administrator*
 (410) 522-9435

TURNPIKES
John E. (Jack) Krummel, *Administrator*
 (410) 575-6518
Howard Moore, *Assistant Administrator*
 (410) 575-6518

MARYLAND TRANSPORTATION AUTHORITY
POLICE
Edward Hechmer, *Chief* . . . (410) 288-8566

DIVISION OF ENGINEERING
John A. (Jack) Moeller, *Director* . (410) 288-8470

DIVISION OF ADMINISTRATION
William E. Tarr, Jr., *Director* . . (410) 288-8401

DIVISION OF FINANCE
Frederic J. Barron, *Director* . . . (410) 288-8450

ORIGIN & FUNCTIONS

Established in 1970, the Department of Transportation provides Maryland citizens with a transportation network encompassing aviation, highway, marine, mass transit, motor vehicle, railroad and toll facilities (Chapter 526, Acts of 1970). Because transportation's role in the State's economic development always has been vital, the evolution of Maryland's transportation systems directly reflects Maryland's growth.

The Department was formed by the consolidation of independent State agencies, each responsible for a specific transportation sphere. Despite State support for the expansion of transportation networks, none of these agencies was created prior to 1900. Yet, because the ability of citizens to travel from place to place

affected the conduct of government, defense, and trade, Maryland government's concern with ensuring modes of transportation dates from the seventeenth century.

In the colonial period, ships brought settlers and provided a link to Europe, the Caribbean, and Africa. Maryland's abundant waterways, including Chesapeake Bay and navigable tidal rivers and creeks, served travel and communication needs until settlement moved inland. Ferries were the first form of transport covered by law. An act of 1638⁹ provided for a ferry across St. George's River to enable persons to attend provincial assemblies in St. Mary's City; toll was set at one pound of tobacco. By 1658, a more general need for ferries was expressed, and the Assembly required each county, except Kent, to maintain a ferry out of the county tax levy. The 1658 act made the county courts responsible for ferries, though ferry operations soon were assumed by private enterprise. The county courts later became responsible for roads as well, and over the next two centuries, while the legislature authorized the laying out, building, and repairing of roads and bridges, both public and private, the counties, through commissioners or elected road commissioners, actually built and paid for them.

Public Roads. Maryland's first road law was passed in 1666. It ordered county commissioners to make highways and paths passable for persons on horse and foot by 1668. In each county, overseers were to be appointed, and either tobacco or labor was to be assessed against county taxables. Compelling county residents to work a certain number of days per year on county roads was rooted in English custom, dating from feudal times, and became a long-lasting tradition in Maryland. An act of 1704 also required roads to be made passable but was more specific: the roads were to be cleared and grubbed to a width of twenty feet; substantial bridges built where needed; trees alongside notched in such a way that the traveler could tell if the road led to a ferry, courthouse, church, or to Annapolis or Williamstadt; the public roads recorded annually in the county records; and fines set for any person failing to do his road duty. Despite the volume of road legislation in the eighteenth century, travel on Maryland roads remained a harrowing experience according to contemporary accounts. Plenty of roads were cleared, but few had improved surfaces of any kind. In 1787, Baltimore County was called upon to fund and oversee several turnpikes leading to Baltimore Town (Chapter 23, Acts of 1787). The movement westward required roads able to bear heavy wagons; the French and Indian War required a military supply road to Fort Cumberland; post roads were needed for efficient communication and trade between colonies. County labor and tax levies were unequal to growing demand. In 1793, convicts and vagrants were sentenced to work on public roads (Chapter 57, Acts of 1793).

Private Turnpikes. Turnpikes played an important role in road development in Maryland. Although more turnpike companies failed than succeeded, the best roads in the State were turnpikes. Some fell into disuse, others reverted to the counties, but Maryland was unique in the number of private turnpikes which existed into the twentieth century. The State Roads Commission purchased the last one in 1921. Turnpikes relieved the counties of the financial burden of building and maintaining roads by investing private capital in what had proved to be a monumental task and by making road users pay for upkeep. The legislature chartered any number of private turnpike companies between 1787 and 1804 with limited success, as indicated by an act of 1804 which mentions "the public expectation almost entirely frustrated" (Chapter 51, Acts of 1804). The companies incorporated under the 1804 act compensated Baltimore County for work accomplished under the 1787 act and succeeded in building most of Maryland's major routes west. However, no company sought incorporation to build the last connecting link to the National Road in Cumberland without which trade from the interior would be lost. The legislature came up with a complex scheme which tied together the renewal of bank charters, construction of the Cumberland Turnpike, and funding for free schools (Chapter 122, Acts of 1813). By 1825, the major turnpikes in Maryland were completed and, in their heyday, Baltimore was the terminus for seven pikes. In 1834, the federal government turned over to Virginia, Pennsylvania, and Maryland those sections of the National Road within their respective borders to become turnpikes. Maryland's legislature, in anticipation of federal action, had already set tolls and provided for the appointment of one of the earliest State transportation officials, the Superintendent of the National Road (Chapter 85, Acts of 1831).

Canals and Railroads. Paralleling the turnpike movement was the nationwide craze for internal improvements, i.e., canals and railroads. George Washington himself was instrumental in setting up the Potomac Company to open navigation on the Potomac River up to Cumberland by means of canals around the worst rapids. In 1784, Maryland confirmed the charter issued by Virginia, and although the Potomac Company did overcome some obstacles to navigation, it soon ran into debt (Chapter 33, Acts of 1784). A bi-state commission in 1821 recommended abandoning the charter and the riverbed, and instead, perhaps inspired by the near-completion of the Erie Canal, building a canal in the river valley from the Potomac to the Ohio River. The legislature, hoping to recoup in part its financial investment in the Potomac Company, chartered the Chesapeake and Ohio Canal Company in 1823 (Chapter 140, Acts of 1823). Baltimore interests expected no benefit from the proposed canal, although a feeder canal to Baltimore had been considered, and on July 4, 1828, as ground was broken for the canal, it also was broken for the Baltimore and Ohio Railroad (Chapter 123, Acts of 1826),

with the advice of the Secretary of Transportation. The seven regional members of the State Roads Commission serve ex officio. The Governor designates the chairperson (Code Transportation Article, secs. 2-201 through 2-205).

BOARD OF REVIEW

Elmer E. Horsey, *Chairperson*, 1996

Julianne Stoll, *Secretary*

(410) 859-7260

The Board of Review of the Department of Transportation hears and determines appeals from certain decisions of the Secretary of Transportation or of any agency within the Department.

The Board consists of seven members appointed to three-year terms by the Governor with the advice of the Secretary of Transportation and Senate advice and consent. At least four must represent the public and three must have knowledge and experience in one or more of the fields under the Department's jurisdiction (Code Transportation Article, secs. 2-501 through 2-506).

TRANSPORTATION PROFESSIONAL SERVICES SELECTION BOARD

William M. Corun, *Chairperson*, 1997

Dorothy E. Runkles, *Executive Secretary*

(410) 859-7142

The Transportation Professional Services Selection Board was created in 1974 (Chapter 732, Acts of 1974). For architectural or engineering services needed by the Department or a Department unit, the Board makes recommendations to the Board of Public Works on the award of contracts when the contract exceeds \$100,000. Actions of the Selection Board are governed by the Maryland Procurement Act—Transportation Agencies (Code State Finance and Procurement Article, secs. 13-301 through 13-323) and the requirements of the State Procurement Regulations (COMAR 21.12.02).

The Board has four members. The Governor appoints two public members to five-year terms and, upon recommendation of the Secretary of Transportation, also selects a member from the Department of Transportation. The Secretary of Transportation, or designee, serves ex officio. On recommendation of the Secretary of Transportation, the Governor may designate an alternate member.

BOARD OF AIRPORT ZONING APPEALS

John T. Cookson, Jr., *Chairperson*, 1995

Julianne Stoll, *Secretary*

(410) 859-7260

The Board of Airport Zoning Appeals was formed in 1968 to help enforce noise zone regulations for Baltimore/Washington International (BWI) Airport

(Chapter 450, Acts of 1968). These regulations establish a "noise zone" around BWI Airport. In this zone, new land development is prohibited if it is incompatible with airport noise levels. The Board grants specific variances from airport zoning regulations in cases of practical difficulty or unnecessary hardship.

The Board's ten members are appointed to four-year terms by the Governor with the advice of the Secretary of Transportation and Senate advice and consent. Three members must reside in Anne Arundel County, three in Baltimore County and two in Howard County. Two members, including the chairperson, must be residents of other counties. The Governor designates the chairperson (Code Transportation Article, secs. 5-501 through 5-511).

STATE HIGHWAY ADMINISTRATION

Hal Kassoff, *State Highway Administrator*

Elizabeth L. Homer, *Deputy Administrator*

707 North Calvert St.

Baltimore, MD 21202

(410) 333-1111

Created in 1970, the State Highway Administration constructs and maintains State roads and bridges (Chapter 526, Acts of 1970; Code Transportation Article, secs. 8-101 through 8-812). Prior to 1970, State highway programs had been administered by the State Roads Commission.

The Department of Transportation administers the State Highway Safety Program and the State Highway Administrator is the Governor's Highway Safety Representative. The Program is conducted by the Office of Traffic and Safety (Code Transportation Article, secs. 2-401 through 2-409).

Under the State Highway Administration are the State Roads Commission, the District Engineers, the Chief Engineer, and four offices: Administration; Finance and Program Management; Real Estate; and Planning and Preliminary Engineering.

STATE ROADS COMMISSION

Chairperson: Hal Kassoff, State Highway Administrator

Timothy F. Crofoot, *Secretary*

P.O. Box 717

707 North Calvert St.

Baltimore, MD 21203

(410) 333-1208

Origins of the State Roads Commission date to 1904 when highway survey functions were assigned to the Maryland Geological and Economic Survey. In 1908, the State Roads Commission assumed those duties and additional responsibilities as well (Chapter 141, Acts of 1908). The Chairperson of the State Roads Commission was the Director of Highways. In 1970, the State Roads Commission

became part of the Department of Transportation (Chapter 526, Acts of 1970). At that time, most Commission duties were assumed by the State Highway Administration, and the Director became State Highway Administrator.

By condemnation proceedings, the State Roads Commission acquires property needed for highway purposes (Code Transportation Article, secs. 8-210 through 8-339; Constitution, Art. III, sec. 40B).

The Commission consists of eight members appointed to four-year terms by the Secretary of Transportation with the Governor's approval. Seven members serve part-time. They are Regional Commissioners appointed from seven geographic areas: the Eastern Shore; Anne Arundel, Calvert, Charles, or St. Mary's County; Allegany, Carroll, Frederick, Garrett, or Washington County; Montgomery County; Prince George's County; Baltimore, Harford, or Howard County; and Baltimore City. At least two members must belong to a leading political party in the State which is not the party of the Governor. The chairperson, who is also the State Highway Administrator, is appointed by the Secretary of Transportation with the Governor's approval (Code Transportation Article, secs. 8-210 through 8-218).

DISTRICT ENGINEERS

The State Highway Administration has divided the State into seven engineering districts where right-of-way and legal offices are maintained. District Engineers are responsible for these offices.

District Engineers work to provide the traveling public with safe roads. Within their geographic areas, District Engineers administer and implement programs and policies of the State Highway Administration and Department of Transportation. They oversee bridge and road construction and maintenance; develop and manage district budgets; and recommend improvements for traffic. District Engineers represent the State Highway Administration in all public matters at the district level. They also make recommendations to and coordinate their work with representatives of the Federal Highway Administration, the Department of Transportation, other State agencies, local government, and the public.

OFFICE OF CHIEF ENGINEER

C. Robert Olsen, *Chief Engineer*

707 North Calvert St.
Baltimore, MD 21202

(410) 333-1200

The Office of Chief Engineer began in 1908 with the creation of the State Roads Commission. The Chief Engineer is responsible for the engineering of highways and bridges under the State Highway Administration. The Chief Engineer provides guidance to the District Engineers and monitors the overall program.

Under the Chief Engineer are six deputies who oversee construction, maintenance, materials and research, traffic and safety, highway development, and bridge development.

OFFICE OF ADMINISTRATION

Marsha J. Allender, *Director*
(410) 333-1234

The Office of Administration was organized in 1964 as the Administrative Division under the State Roads Commission. The Office administers daily management and administrative operations of the State Highway Administration.

OFFICE OF FINANCE & PROGRAM MANAGEMENT

Gayle M. Seward, *Director*
(410) 333-1470

The Office of Finance and Program Management was formed in 1964 as the Finance and Accounting Division under the State Roads Commission. The Office administers and coordinates daily financial operations and long-term financial planning for the annual program and operating budget of the State Highway Administration.

OFFICE OF REAL ESTATE

Robert J. Finck, *Director*
(410) 333-1666

The Office of Real Estate dates from 1930, when the Right of Way Department was created under the State Roads Commission. The Office directs statewide acquisition of land and relocation of people and businesses necessary for the construction of State Highway Administration projects in the Consolidated Transportation Program. The Office also leases properties of the State Highway Administration, sells excess land parcels, and licenses billboards and other outdoor advertising along State highways.

OFFICE OF PLANNING & PRELIMINARY ENGINEERING

Neil J. Pedersen, *Director*
(410) 333-1110

Created in 1985, the Office of Planning and Preliminary Engineering directs and manages systems planning and project planning for the State Highway Administration and develops the six-year capital program of the Administration.

MARYLAND PORT COMMISSION

Chairperson: O. James Lighthizer, Secretary of Transportation
(410) 859-7397

The Maryland Port Commission was formed in 1988 (Chapter 541, Acts of 1988). The Commission oversees the Maryland Port Administration. By devising flexible procedures, particularly for personnel and procurement, the Commission works to give the Port of Baltimore the competitive edge in maritime trade.

The Commission is composed of seven members. Six are appointed to three-year terms by the Governor with Senate advice and consent. The Secretary of Transportation serves as chairperson (Code Transportation Article, secs. 6-201 through 6-204).

MARYLAND PORT ADMINISTRATION

Adrian G. Teel, *Executive Director*
Michael P. Angelos, *Deputy Executive Director*

World Trade Center
401 East Pratt St.
Baltimore, MD 21202 (410) 385-4400

The Maryland Port Administration originated in 1956 as the Maryland Port Authority (Chapter 2, Acts of Special Session of 1956). The Authority became the Maryland Port Administration in 1970 (Chapter 526, Acts of 1970). The Administration was made part of the Department of Transportation in 1971.

The Administration works to promote and increase waterborne commerce in Maryland and particularly at the Port of Baltimore. It improves facilities and strengthens the workings of the private operator. If private facilities are inadequate, the Authority may construct and, if necessary, operate supplementary public facilities (Code Transportation Article, secs. 6-101 through 6-502). In 1979, operation of the port of Cambridge was placed under the control of the Administration (Chapter 280, Acts of 1979).

The Administration operates field offices in New York, Pittsburgh, Cincinnati, and Chicago, and is represented in London, Brussels, Haifa, Tokyo, and Hong Kong. The Administration also owns and operates the World Trade Center—Baltimore.

MARKETING

Morgan C. Bailey, Sr., *Director*
(410) 385-4455

Through a network of regional and international offices, the Marketing Department promotes the movement of waterborne commerce through Maryland's marine terminals, thereby creating revenues and employment and improving the State's economy.

OPERATIONAL SERVICES

James J. White, *Director*
(410) 385-4415

The Operations Department was reorganized in 1993 as Operational Services. This office works to provide safe and efficient marine terminals for handling waterborne commerce at Seagirt, Dundalk, North and South Locust Point, the Intermodal Container Transfer Facility, Clinton Street terminal, Fairfield Automobile terminal, and Cambridge marine terminal on the Eastern Shore.

MARYLAND INTERNATIONAL TERMINALS

Michael P. Angelos, *President*
(410) 385-4402

Maryland International Terminals, a nonprofit subsidiary of the Maryland Port Administration, was created in 1990 to give the Administration a direct role in labor negotiations and in operating public port facilities.

ADMINISTRATION

Stephen M. Feller, *Director*
(410) 385-4421

In 1993, the Administration and Business Management Department was renamed Administration. This office is responsible for the Port Administration's personnel system, training and education, fair employment practices, and office support services. It also oversees governmental affairs, Port Commission staffing, and certain business law practices.

FINANCIAL SERVICES

G. Gregory Russell, *Director*
(410) 385-4410

The Finance Department in 1993 was reorganized as Financial Services. This office directs financial affairs and management information systems of the Port Administration, including accounting, budget, procurement, and real estate leasing.

MARYLAND PORT ADMINISTRATION POLICE FORCE

Harold A. Gonzales, *Acting Commander*
(410) 633-1071

The Maryland Port Administration Police Force was authorized in 1976 (Chapter 468, Acts of 1976). MPA police officers have all powers granted to Maryland peace officers and police officers. They protect life, limb, and property on properties owned, leased, operated by, or under the control of the Maryland Port Administration.

WORLD TRADE CENTER—BALTIMORE

Mary B. Hughes, *Director*
(410) 385-4707

Operated by the Maryland Port Administration, the World Trade Center—Baltimore opened in 1977. The Center markets the port of Baltimore, the city of Baltimore, and the State of Maryland to the world through the World Trade Center Associations, which has over 200 members in 54 nations.

**MOTOR VEHICLE
ADMINISTRATION**

W. Marshall Rickert, *Administrator*
William J. Long, *Chief Deputy Administrator*

6601 Ritchie Highway, N.E.
Glen Burnie, MD 21062 (410) 768-7274

24-HOUR RECORDED MVA INFORMATION

From Baltimore metropolitan region
..... (410) 768-7000
From Prince George's County . . (301) 350-9770
From Montgomery County . . . (301) 948-3177

MVA CUSTOMER SERVICE CENTER

Telephone numbers listed below are toll free from the areas indicated.

From Washington, DC, metropolitan area
..... (301) 950-1MVA
..... (410) 950-1682
From out-of-state (301) 729-1567
TTY for deaf 1-800-492-4575
Motorcycle Safety Training . . . 1-800-638-1722
Vehicle Emissions Inspection . . 1-800-638-8347

Duties of the Motor Vehicle Administration began in 1910 when the Office of the Commissioner of Motor Vehicles was established (Chapter 207, Acts of 1910). The Commissioner was authorized to issue drivers' licenses and, from 1914 to 1935, employed Motorcycle Deputies to enforce traffic laws throughout the State. The Office became the Department of Motor Vehicles in 1943 (Chapter 1007, Acts of 1943). In 1970, the Department was renamed the Motor Vehicle Administration and placed within the Department of Transportation (Chapter 526, Acts of 1970).

The Administration issues motor vehicle certificates of title and registration, and drivers' licenses. *Welcome to Maryland*, a free pamphlet designed to aid new Maryland residents in obtaining a driver's license and vehicle registration, is available from MVA's Division of Public Information: (410) 950-1682.

The Administration is organized by five functions: General Administration; Management Services; Field Operations; Driver Services; and Vehicle Services (Code Transportation Article, secs. 12-101 through 12-209).

GENERAL ADMINISTRATION

Thomas Bongiovani, *Associate Administrator*
(410) 787-7895

General Administration, formerly Planning and Engineering, encompasses Planning and Facilities Development, Data Systems Development, and Customer Service.

MANAGEMENT SERVICES

Joseph A. Vicchio, *Associate Administrator*
(410) 768-7384

Management Services oversees five divisions: Public Information; Human Resources; Auditing; Departmental Services; and Fiscal Affairs.

FIELD OPERATIONS

Thomas M. Walsh, *Associate Administrator*
(410) 768-7451

Field Operations oversees four divisions: Field Services; Licensing and Consumer Services; Motorcycle Safety; and Investigative Services.

DIVISION OF FIELD SERVICES

Rebecca Cody, *Director*
(410) 768-7332

The Division of Field Services oversees Branch Offices, Express Offices, and the Telephone Customer Service Center of the Motor Vehicle Administration. In 1969, the Division was created to fulfill the Motor Vehicle Administration's commitment to decentralize its public services through a series of branch offices. By 1972, eight full-service branch offices were serving citizens throughout the State. In 1986, thirteen full-service facilities were custom designed and placed strategically to provide 95% of Maryland's residents with a 30-minute or less drive to an MVA office.

MVA BRANCH OFFICES

The Administration's main office and thirteen branch offices offer a range of services, including vehicle registration, driver licensing, driver testing, license review hearings, driver rehabilitation clinics, title and driver record information, and sales of license plates. Six Express Offices are available to customers who wish quickly to obtain only driver-related services.

**DIVISION OF LICENSING & CONSUMER
SERVICES**

Ronald E. Forbes, *Director*

6601 Ritchie Highway, N.E., Room 101
Glen Burnie, MD 21062 (410) 768-7421

The Division of Licensing and Consumer Services licenses motor vehicle dealers, manufacturers, wreckers and scrap processors, professional driving schools, and title service agents. With its licensing and investigative powers, the Division ensures that

dealers and others in the automotive business honor their agreements and warranties. Consumer complaints are handled by the Division.

DIVISION OF MOTORCYCLE SAFETY

Andrew S. Krajewski, *Coordinator*

6601 Ritchie Highway, N.E.
Glen Burnie, MD 21062 (410) 768-7328

The Division of Motorcycle Safety was created in 1983 (Chapter 674, Acts of 1983). The Division works to improve motorcycle safety by rider education and a comprehensive public awareness program that promotes the concept of "sharing the road."

DIVISION OF INVESTIGATIVE SERVICES

C. V. Kendall, *Director*

6601 Ritchie Highway, N.E., Room 102
Glen Burnie, MD 21062 (410) 768-7218

The Division of Investigative Services investigates violations of the Maryland Vehicle Law, including fraudulent drivers' licenses and vehicle ownership documents. Following complaints of alcohol or drug abuse, or physical or mental impairment, individuals applying to reinstate driving privileges are investigated by the Division. The Division enforces provisions of the Maryland Vehicle Law concerned with compulsory insurance, titling, and registration. Upon request, the Division also provides support to local law enforcement agencies.

The Division's Telecommunications Center provides motor vehicle information to law enforcement agencies daily from 8:00 a.m. to midnight. The Center is linked to the National Crime Information Center (NCIC), and the Maryland Interagency Law Enforcement System (MILES).

DRIVER SERVICES

Melvin Holmes, *Associate Administrator*
(410) 768-7689

Driver Services is responsible for three divisions: Licensing and School Vehicle Safety; Driver Control and Records; and Administrative Adjudication.

DIVISION OF LICENSING & SCHOOL VEHICLE SAFETY

Col. John L. Lyding, *Director*

6601 Ritchie Highway, N.E., Room 207
Glen Burnie, MD 21062 (410) 768-7256

The Division of Licensing and School Vehicle Safety conducts examinations of all new drivers and renews motor vehicle drivers' licenses.

Examinations test vision, knowledge of motor vehicle laws, and ability to operate a motor vehicle safely. Licensees also must meet age requirements.

Maryland licenses are classified according to the type of vehicle the driver will operate. The five kinds of licenses are:

Class A—tractor-trailers

Class B—trucks over 20,000 lbs. gross weight

Class C—buses

Class D—automobiles, station wagons, &
trucks up to 20,000 lbs. gross weight

Class E—motorcycles

Examinations are held at the Motor Vehicle Administration in Glen Burnie and at branch offices in Annapolis, Baltimore City, Chesapeake City, Easton, Gaithersburg, Hagerstown, Largo, LaVale, Salisbury, and Waldorf. Examining and licensing teams also conduct driver examinations at fourteen other locations throughout the State.

The Division also administers the Commercial Drivers License Programs and ensures that each school bus is inspected for safety three times a year.

DIVISION OF DRIVER CONTROL & RECORDS

Victoria D. Whitlock, *Director*

6601 Ritchie Highway, N.E., Room 124
Glen Burnie, MD 21062 (410) 768-7681

The Division of Driver Control and Records oversees three programs: Driver Review and Reinstatement; Driver Improvement; and Alcohol Education. The Division also is assisted by the Medical Advisory Board.

The Driver Review and Reinstatement Program helps rehabilitate unsafe drivers and identify persons who demonstrate dangerous attitudes about driving. Based on hearings held for errant drivers, license reviewers recommend administrative action regarding an individual's driving privileges. The Driver Improvement Program was established in 1962 to improve the attitudes of problem drivers. It consists of weekly sessions held for four weeks at one of MVA's full service offices. The Alcohol Education Program is a course for first offender social drinkers charged with alcohol-related offenses. It consists of weekly sessions held for six weeks.

The Division suspends the driving privileges of individuals who fail to appear in court after receiving a motor vehicle citation. The Division also distributes citation books to law enforcement officers and accounts for citations issued.

Within the Division, are the central license file and the case history files. Certified copies of driving records are available from the Division.

MEDICAL ADVISORY BOARD

Chairperson: Alexander N. Doudoumopoulos, M.D.
Diane Craycraft, *Supervisor*
(410) 787-7803

The Division of Driver Control and Records is aided by the Medical Advisory Board. Appointed by the Motor Vehicle Administrator, the Board consists of qualified physicians and optometrists who advise the Administrator on medical aspects of driver licensing. Whenever an individual's physical or mental condition may affect driving ability, the Administrator relies on the Board for professional guidance (Code Transportation Article, sec. 16-118).

DIVISION OF ADMINISTRATIVE ADJUDICATION

Valerie Serio, *Director*

6601 Ritchie Highway, N.E., Room 227
Glen Burnie, MD 21062 (410) 768-7522

Hearing officers of the Division of Administrative Adjudication conduct administrative hearings to determine appropriate action to take against errant drivers, business firms, and others who violate State motor vehicle laws. The Division suspends, revokes, and restricts driving privileges on the basis of a driver's refusal to take chemical tests, alcohol-related convictions, and other convictions resulting from motor vehicle law violations. The Division also administers Maryland's participation with forty other states in the Driver License Compact (one license, one record).

VEHICLE SERVICES

Anne S. Ferro, *Associate Administrator*
(410) 768-7295

Vehicle Services supervises the Information Systems Center and three divisions: Vehicle Registration; Vehicle Emissions; and Financial Responsibility.

DIVISION OF VEHICLE REGISTRATION

James E. Hose, *Director*

6601 Ritchie Highway, N.E., Room 120
Glen Burnie, MD 21062 (410) 787-2983

The Division of Vehicle Registration titles and registers all passenger and commercial vehicles in Maryland. It collects the five percent excise tax imposed on vehicles titled in the State and the annual registration fees, and also issues license plates. The Division also administers the International Registration Program for interstate truck fee apportionment.

DIVISION OF VEHICLE EMISSIONS

Bruce E. Diehl, *Director*

6601 Ritchie Highway, N.E., Room 145
Glen Burnie, MD 21062 (410) 768-7208
toll free: 1-800-638-8347

The Division of Vehicle Emissions was created in 1984 to carry out the Motor Vehicle Emissions Inspection Program (Code Transportation Article, secs. 23-201 through 23-208). The Program is designed to test 950,000 cars every two years for auto emissions in the Baltimore-Washington corridor. The corridor includes seven jurisdictions: Anne Arundel, Carroll, Harford, Howard, Montgomery, and Prince George's counties, and Baltimore City.

Rules and regulations for emissions inspections are promulgated by both the Department of Health and Mental Hygiene, and the Motor Vehicle Administration. Authorization for the Program continues until December 31, 2001.

DIVISION OF FINANCIAL RESPONSIBILITY

Marjorie Murphy, *Director*

6601 Ritchie Highway, N.E., Room 220
Glen Burnie, MD 21062 (410) 768-7251

The Division of Financial Responsibility administers Maryland's compulsory insurance law to ensure that required insurance is maintained continuously for registered vehicles. Under the compulsory insurance law, all Maryland licensed insurance companies are required to notify the Motor Vehicle Administration of terminations or lapses of liability insurance policies that occur within the policy's first six months. The Division, on a random sample basis, verifies the coverage of at least 10 percent of registered vehicle owners. Vehicle tags are suspended for those motorists who fail to present the required evidence of insurance.

The Division receives motor vehicle accident reports from motorists involved in accidents that have resulted in personal injury or property damage in excess of \$100 and that have not been investigated by police authorities. Persons who fail to satisfy judgments arising from uninsured motor vehicle accidents have their driving and registration privileges suspended by the Division.

INFORMATION SYSTEMS CENTER

Pauline R. Covino, *Director*
(410) 768-7679

The Information Systems Center was organized in 1992. Under the Center is the Office of Planning and Program Management and four divisions: Technical Services; Client Services; Office Systems; and Application Systems.

MASS TRANSIT ADMINISTRATION

John A. Agro, Jr., *Mass Transit Administrator*

1 Market Center
300 West Lexington St.
Baltimore, MD 21201 (410) 333-3885
MTA Police: (410) 333-3550

The Mass Transit Administration was created as part of the Department of Transportation in 1970 (Chapter 526, Acts of 1970). The Administration originated as the Metropolitan Transit Authority, established in 1961 and reformed in 1969 (Chapter 670, Acts of 1961; Chapter 160, Acts of 1969).

As the public transportation arm of the Department, the Mass Transit Administration operates and maintains the public bus, subway, and rail systems. The metropolitan area served encompasses Anne Arundel County, Baltimore City, and Baltimore County. Commuter bus service also has begun to link Howard and Harford Counties to Baltimore City, and southern Maryland to Washington, DC. The Administration also provides technical and financial assistance to develop or improve public transportation in small urban areas throughout the State (Code Transportation Article, secs. 7-101 through 7-706).

The Administration develops, constructs, and operates the Baltimore Metro (the subway system of Baltimore City), the Central Light Rail Line, and the Maryland Commuter (MARC) Rail Passenger Service.

Baltimore Metro. In its last stages of construction, the Baltimore Metro subway system is scheduled for completion in 1995. The finished system will cover 15.5 miles from suburban Owings Mills in Baltimore County to Johns Hopkins Hospital in Baltimore City.

Central Light Rail Line. Inaugurated in 1992, the Central Light Rail Line consists of electric light rail cars that provide transportation between Timonium in Baltimore County and Glen Burnie in Anne Arundel County. By 1996, the line will reach north to Hunt Valley, south to Baltimore-Washington International Airport, and to Penn Station in Baltimore.

Maryland Commuter (MARC) Rail Passenger Service. In 1992, functions of the former State Railroad Administration were transferred to the Mass Transit Administration (Chapter 127, Acts of 1992). This included operations of the Maryland Commuter (MARC) Rail Passenger Service. The Service operates three rail lines. It provides commuter service each workday along 187 rail miles between northern Maryland, Baltimore City, West Virginia, and Washington, DC.

Mass Transit Administration functions are carried out by eight offices: Administration; Planning and Programming; Engineering; Transit Operations; Finance; Customer Services; Media and Public Relations; and Real Estate.

MASS TRANSIT ADMINISTRATION CITIZEN ADVISORY COMMITTEE

Carol Belcher, *Chairperson*
Ruth F. Silverstone, *Coordinator*
(410) 333-3322

Members of the Citizen Advisory Committee serve three-year terms.

OFFICE OF ADMINISTRATION

Sidney E. Williams, Jr., *Director*
(410) 333-3444

Created in 1993, the Office of Administration oversees human resources, training, tracking filled and vacant positions, management information systems, risk management, the print shop, mail, and special services.

OFFICE OF PLANNING & PROGRAMMING

Kenneth A. Goon, *Director*
(410) 333-3366

The Office of Planning and Programming began as the Capital and Statewide Programs Department, formed in 1984, and received its present name in 1993. The Office is responsible for the capital program, statewide and federal grants, legislative liaison, regional and State planning, and technical assistance.

OFFICE OF ENGINEERING

Vacancy, *Director*
(410) 333-3450

The Office of Engineering was formed as the Transit Development Division in 1983. The Division was renamed the Office of Engineering in 1993. The Office oversees contract administration, facilities, engineering, system equipment engineering, and construction management.

OFFICE OF TRANSIT OPERATIONS

Vacancy, *Director*
(410) 333-3388

The Office of Transit Operations originated as the Transit Operations Division created in 1983. The Office was reorganized under its present name in 1993. The Office oversees transportation; maintenance; planning and scheduling; research; the Mass Transit Administration Police; paratransit services; and the Maryland Commuter (MARC) Rail Passenger Service.

OFFICE OF FINANCE

Ronald L. Freeland, *Director*
(410) 333-3306

Established in 1986, the Finance Division, was reorganized as the Office of Finance in 1993. The Office is responsible for the Administration's capital and operations budgets, analysis, management, accounting, auditing, and transit insurance.

OFFICE OF MEDIA & PUBLIC RELATIONS

Dianna Rosborough, *Director*
(410) 333-8136

The Office of Media and Public Relations originated as the Communications Department established in April 1988. The Office received its present name in 1993. The Office is responsible for media-press relations, marketing and promotion, advertising sales (bus and Metro), customer relations, graphics design, printing, and telephone information for bus and rail schedules.

MARYLAND AVIATION ADMINISTRATION

Theodore E. Mathison, *Maryland Aviation
Administrator*

Nicholas J. Schaus, *Deputy Administrator*

P.O. Box 8766
BWI Airport, MD 21240 (410) 859-7060

Martin State Airport
P.O. Box 1
701 Wilson Point Road
Baltimore, MD 21220 (410) 682-8800

The Maryland Aviation Administration originated in 1929 when the State Aviation Commission was established (Chapter 318, Acts of 1929). The State Aviation Administration replaced the Commission and became a unit of the Department of Transportation in 1970 (Chapter 526, Acts of 1970). The Administration was renamed in 1989 as the Maryland Aviation Administration (Chapter 108, Acts of 1990). The Administration develops and operates airports and fosters and regulates aeronautical activity within the State.

Baltimore/Washington International (BWI) Airport, the State's major air carrier facility, is operated by the Administration. BWI Airport formerly was Friendship International Airport, which began operation in 1950. In 1972, the State was authorized to purchase Friendship International Airport from Baltimore City (Chapter 180, Acts of 1972). The Airport was renamed BWI in 1973. The Administration also supervises the operation of the Martin State Airport in Baltimore County. Martin was purchased by the State in 1975.

The Administration inspects and licenses commercial airports, air schools, and air school instructors for safe operation. It fosters safety in aviation through educational seminars for pilots and mechanics, and through its publications including a combined Maryland airports directory and aeronautical chart.

The Administration provides technical and financial assistance to airport sponsors and owners in the preparation of master plans and in improve-

ments to facilities. Standardized runway markings are applied and maintained at airports throughout the State. A Maryland Aviation System Plan has been prepared in cooperation with the Planning and Development staff in the Secretary's Office and other State and local agencies (Code Transportation Article, secs. 5-101 through 5-1105).

The Administration works through four offices: Business Administration; Marketing and Development; Planning and Engineering; and Airport Operations.

The Maryland Aviation Administrator is appointed by the Secretary of Transportation with the Governor's approval.

MARYLAND TRANSPORTATION AUTHORITY

Chairperson: O. James Lighthizer, Secretary of
Transportation

Stephen L. Reich, *Executive Secretary*

P.O. Box 9088
Dundalk, MD 21222 (410) 288-8410
toll free: 1-800-642-3282
TTY for deaf: (410) 355-7024
Public Affairs Office: (410) 288-8405
traffic & road reports: (410) 355-2080/A

The Maryland Transportation Authority governs and sets policy for the State's toll roads, bridges, and tunnels (Code Transportation Article, secs. 4-201 through 4-404). The Authority was created in 1970 (Chapter 526, Acts of 1970).

The Transportation Authority operates and maintains four toll bridges, the Baltimore Harbor Tunnel, the Fort McHenry Tunnel, and the John F. Kennedy Memorial Highway. These facilities were constructed with proceeds from the sale of revenue bonds and from toll revenues. They are operated and maintained solely through the tolls charged to users.

The Authority consists of the Secretary of Transportation as chairperson and six public members appointed for three-year terms by the Governor with Senate advice and consent (Code Transportation Article, secs. 4-101 through 4-404).

Administrative, engineering and finance operations of the Authority are centralized at the Francis Scott Key Bridge over Baltimore's outer harbor.

BRIDGES

Janet L. Davis, *Bridges Administrator*
(410) 288-8420

The office of Bridges Administrator originated in 1975 as the Administrator of Toll Facilities. The title was changed to Administrator, Bridges, in May 1985, and to Maryland Transportation Authority Administrator, Bridges, in November 1987. The Administrator directs and manages the collection,

safeguarding, and disposition of tolls; control and movement of traffic; and the physical maintenance of roads, structures, and facilities of toll bridges and approaches.

Francis Scott Key Bridge was opened to traffic in March of 1977 and connects Sollers Point in Baltimore County with Hawkins Point in Baltimore City. It also is the final link in the 52-mile Baltimore Beltway (Interstate 695).

William Preston Lane, Jr., Memorial Bridge is one of the longest over-water steel structures in the world. It spans 4.35 miles of the Chesapeake Bay between Sandy Point on the Western Shore to a point near Stevensville on the Eastern Shore. Traffic lanes between the suspension towers are 2,922-1/2 feet in length and 198-1/2 feet above the Bay. The Bridge rises to a total height of 354 feet. This span was opened to traffic on July 30, 1952. At the request of the General Assembly, the State Roads Commission in 1967 renamed the Chesapeake Bay Toll Bridge as the William Preston Lane, Jr., Memorial Bridge (Joint Resolution no. 21, Acts of 1967).

In 1968, Bridge and Tunnel Revenue Bonds were issued to construct a parallel bridge across the Chesapeake Bay, a crossing of the Patapsco River (Baltimore Outer Harbor) from Hawkins Point to Sparrows Point, and a connection on the Harbor Tunnel Thruway between U.S. Route 1 and Interstate 95 near Elkridge. On June 28, 1973, the parallel Bay Bridge was opened to traffic. Also named the William Preston Lane, Jr., Memorial Bridge, this parallel bridge now is referred to as the westbound span, while the original bridge is the eastbound span.

Thomas J. Hatem Memorial Bridge, formerly the Susquehanna River Toll Bridge, spans the Susquehanna River from a point near Perryville, Cecil County, to a point near Havre de Grace, Harford County. Opened to traffic on August 28, 1940, the Bridge is 1.4 miles long.

Governor Harry W. Nice Memorial Bridge across the Potomac River in Charles County was opened to traffic in December 1940. It links U.S. 301 between Maryland and Virginia. Originally called the Potomac River Toll Bridge, the 1.7 mile structure received its present name in 1967 from the State Roads Commission.

TUNNELS

Thomas J. Fallon, Jr., *Tunnels Administrator*
(410) 354-8664

The office of Tunnels Administrator was created in 1970 when the Transportation Authority was established. The Administrator of Tunnels provides executive direction and manages the collection, safeguarding and disposition of tolls, control and movement of traffic, and the physical maintenance of toll tunnels and approaches under the jurisdiction of the Maryland Transportation Authority.

Baltimore Harbor Tunnel and its eighteen-mile thruway opened to traffic on November 30, 1957. Designated Interstate 895, the Tunnel provides a major north-south bypass of Baltimore City.

Fort McHenry Tunnel is the world's only eight-lane underwater tunnel for vehicular traffic. It is located just south of Fort McHenry between Locust Point and Canton, crossing Baltimore's harbor under the Patapsco River. As part of Interstate 95, the Tunnel links the southern and eastern areas of Baltimore City. The Tunnel opened to traffic on November 24, 1985.

TURNPIKES

John E. (Jack) Krummel, *Turnpikes Administrator*
(410) 575-6518

Created in 1970, the Turnpikes Administrator is responsible for the State's only toll road, the John F. Kennedy Memorial Highway. The Administrator manages the collection, safeguarding, and disposition of tolls; and the control and movement of traffic. The Administrator also oversees the maintenance of roads, structures, and facilities of toll turnpikes under the jurisdiction of the Maryland Transportation Authority, and the operation of service areas, their restaurants and service stations.

John F. Kennedy Memorial Highway, formerly Northeastern Expressway, was constructed with revenue bond proceeds authorized in 1956 (Chapter 1, Acts of the Special Session of 1956). This toll road, a part of Interstate 95, opened to traffic on November 14, 1963. Its fifty miles extend from Delaware south to the northern limits of Baltimore City. Administrative offices of the Kennedy Memorial Highway are located at the Perryville Plaza Barrier, where tolls for through traffic are collected.

MARYLAND TRANSPORTATION AUTHORITY POLICE

Edward Hechmer, *Chief*
(410) 288-8566

The Maryland Transportation Authority Police originated as the Toll Facilities Police, established in 1970 as part of the Maryland Transportation Authority. The Police received their present name in 1993 (Chapter 626, Acts of 1993). The Police enforce laws and control traffic at turnpike, toll bridge and tunnel facilities.

DIVISION OF ENGINEERING

John A. (Jack) Moeller, *Director*
(410) 288-8470

Created in 1970, the Division of Engineering provides all engineering services required for Transportation Authority facilities.

DIVISION OF ADMINISTRATION

William E. Tarr, Jr., *Director*
(410) 288-8401

The Division of Administration was formed in 1970 to provide administrative support and information processing services to the Maryland Transportation Authority.

DIVISION OF FINANCE

Frederic J. Barron, *Director*
(410) 288-8450

The Division of Finance was created in 1970 to support the financial functions of the Transportation Authority.

DEFUNCT DEPARTMENTAL AGENCIES

**CAPITAL & STATEWIDE PROGRAMS
DIVISION**

Within the Mass Transit Administration, the Division was reorganized as the Office of Planning and Programming in 1993.

COMMUNICATIONS DEPARTMENT

Under the Mass Transit Administration, the Department was renamed the Office of Media and Public Relations in 1993.

DEVELOPMENT

Formerly under the Maryland Port Administration, Development ceased to function in 1992, when its departments were reassigned to other agencies within the Administration.

OFFICE OF TRAFFIC

Under the Office of Chief Engineer within the State Highway Administration, the Office was reorganized as the Office of Traffic and Safety in 1991.

SAFETY DEPARTMENT

Within the Mass Transit Administration, the Division was abolished in 1992.

STATE RAILROAD ADMINISTRATION

Abolished in 1992; functions transferred to Mass Transit Administration (Chapter 127, Acts of 1992).

TOLL FACILITIES POLICE

Redesignated as the Maryland Transportation Authority Police in 1993 (Chapter 626, Acts of 1993).

TRANSIT DEVELOPMENT DIVISION

Under the Mass Transit Administration, the Division was reorganized as the Office of Engineering in 1993.

INDEPENDENT AGENCIES

Part of the Executive Branch, independent agencies are those offices, commissions, boards, departments, and other agencies of State government established by statute as independent units of government. Generally, the law creating an independent agency originates with the Maryland General Assembly, but occasionally an agency is formed pursuant to a mandate of the U.S. Congress. While statutorily distinct from principal departments of State government, independent agencies may receive budgetary or administrative support from them.

OFFICE OF ADMINISTRATIVE HEARINGS

John W. Hardwicke, *Chief Administrative Law Judge*

Administrative Law Building
Green Spring Station
10753 Falls Road
Lutherville, MD 21093 (410) 321-3993

BUDGET (CODE 23.01.11)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$ 728,700		
Special	\$ 10,184	\$ 11,565	\$ 25,000
Reimbursable ..	\$6,159,017	\$6,803,476	\$6,845,657
Total Funds ...	\$6,897,901	\$6,815,041	\$6,870,657
Staff			
Authorized	139.1	121.5	117.5
Contractual (FTE)	3.0	.0	
Total Staff	142.1	121.5	

MANDATED REPORTS

Annual Report to Governor & General Assembly.
Annual Report of State Advisory Council on
Administrative Hearings to Legislative Policy
Committee.

ORGANIZATIONAL STRUCTURE

OFFICE OF ADMINISTRATIVE HEARINGS

John W. Hardwicke, *Chief Administrative Law Judge*,
1996 (appointed by Governor with Senate
advice & consent) (410) 321-3993

STATE ADVISORY COUNCIL ON ADMINISTRATIVE HEARINGS

(410) 321-2191
Paul A. Tiburzi, Esq., *Chairperson*, 1996

Appointed by Governor: Susan Dishler Shubin,
1996; Dorothy A. Phillips, 1997; Scott M. Uhl,
1997; Nathan J. Greenbaum, Esq., 1998; W.
Marshall Rickert, 1998.

Appointed by Senate President: F. Vernon Boozer

Appointed by House Speaker: Carol S. Petzold

Ex officio: Robert A. Zarnoch, Esq., designee of
Attorney General

DEPUTY CHIEF ADMINISTRATIVE LAW JUDGE

James G. Klair (410) 321-3993

DIRECTOR OF OPERATIONS

Judith S. Singleton, *Executive Administrative*
Law Judge. (410) 321-3993

ADMINISTRATIVE LAW JUDGES

(410) 321-3993

DIRECTOR OF QUALITY ASSURANCE

Mary S. Barranco, *Executive Administrative*
Law Judge (410) 321-3993

ADMINISTRATION

Benjamin C. Rudo, *Director of*
Administration (410) 321-2038

The Office of Administrative Hearings was authorized in 1989 and established in January 1990 (Chapter 788, Acts of 1989). An administrative hearing provides the opportunity for a citizen to appear before an Administrative Law Judge to obtain an unbiased and objective review of an action taken by a State administrative agency with which the citizen disagrees. The Office is responsible for hearing all contested State administrative law cases except for those concerning agencies exempted by law.

The Office is headed by the Chief Administrative Law Judge who is appointed to a six-year term by the Governor with Senate advice and consent (Code State Government Article, secs. 9-1601 through 9-1610).

STATE ADVISORY COUNCIL ON ADMINISTRATIVE HEARINGS

Paul A. Tiburzi, *Chairperson*, 1996
(410) 321-3993

Authorized in 1989, the State Advisory Council on Administrative Hearings, was created in 1990 (Chapter 788, Acts of 1989). The Council advises the Chief Administrative Law Judge and identifies issues of importance to Administrative Law Judges that should be addressed by the Chief Administrative Law Judge. The Council also reviews matters relating to administrative hearings and the administrative process, as well as policies and regulations proposed by the Chief Administrative Law Judge.

The Council is composed of nine members. Six are appointed to four-year terms by the Governor. The Senate President chooses a senator and the House Speaker a delegate to serve on the Council. The Attorney General (or designee) serves *ex officio* (Code State Government Article, secs. 9-1608 through 9-1610).

OFFICE ON AGING

Rosalie S. Abrams, *Director on Aging*

301 West Preston St., Room 1007

Baltimore, MD 21201 (410) 225-1102

TTY for deaf: (410) 333-7555

toll free: 1-800-AGE-DIAL

BUDGET (CODE 23.01.07)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$13,163,566 ..	\$13,629,649 . . .	\$14,609,441
Special	\$ 63,148 ..	\$ 75,145 . . .	\$ 61,012
Federal	\$16,028,312 ..	\$16,789,971 . . .	\$16,102,818
Total Funds . . .	\$29,255,026 ..	\$30,494,765 . . .	\$30,773,271
Staff			
Authorized	55.5	50.5	50.5
Contractual (FTE)	1.5	1.5	1.5
Total Staff	57.0	52.0	52.0

MANDATED REPORTS*Annual Report of Commission on Aging to Governor & Director on Aging.**Annual Report to Governor & General Assembly due Jan. 1.***ORGANIZATIONAL STRUCTURE****DIRECTOR ON AGING**Rosalie S. Abrams, *Director On Aging*

(appointed by Governor) (410) 225-1102

COUNSEL

Rachel E. Pappafotis . . (410) 225-1074

COMMISSION ON AGINGBishop Monroe R. Saunders, Sr., *Chairperson*, 1995

Appointed by Governor (who names chair): Charles M. Rouzer, 1991; Laura H. Dale, 1994; Paul A. L. Haber, M.D., 1994; Peter P. Lamy, Sc.D., 1994; George J. Weems, M.D., 1994; Gordon F. Brown, 1995; Sandra C. Wheeler, 1995; J. Bruce Edemy, 1997; Harold P. Gross, 1997; Gerard F. B. Miller, 1997; one vacancy.

Nonvoting members appointed by Governor: vacancy, Senate; Pauline H. Menes, House of Delegates.

FINANCIAL REVIEW COMMITTEEFrederick M. Hudson, *Chairperson*, 1995

Appointed by Director on Aging: Edward P. Crouch, 1993; George Greenleaf, 1993; Robert Hedeman, 1994; Brian Coughlin, 1995; Stephanie Hull, 1995; Irwin Wolkstein, 1995.

MANAGEMENT DIVISIONBernard Popick, *Chief* (410) 225-1064**DEPUTY DIRECTOR**

Suzanne R. Bosstick (410) 225-1106

HOUSING & LONG-TERM CARE DIVISIONIlene W. Rosenthal, *Chief* (410) 225-1118**PLANNING & INTERGOVERNMENTAL AFFAIRS DIVISION**Violet Sloat, *Chief* (410) 225-1270**COMMUNITY SERVICES & NUTRITION DIVISION**Janette C. Martin, *Chief* (410) 225-1095**SENIOR INFORMATION & ASSISTANCE OFFICES**

Formed in 1975, the Office on Aging administers, consolidates, and coordinates statewide programs to meet the needs of Maryland senior citizens (Chapter 261, Acts of 1975). Origins of the Office trace to 1959 when the State Coordinating Commission on the Problems of the Aging was created (Chapter 1, Acts of 1959). The Commission was renamed Commission on the Aging in 1971 (Chapter 595, Acts of 1971). The Governor, in 1974, established the Governor's Coordinating Office on Problems of the Aging. In 1975, staff from the Commission and the Governor's Coordinating Office were merged to form the Office on Aging, a cabinet-level agency. The Commission on Aging was reassigned both as an advisory and as a policy-making board to the Director.

Appointed by and responsible to the Governor, the Director on Aging serves on the Governor's Executive Council; the Governor's Volunteer Council; the Advisory Council on Landlord-Tenant Affairs; the State Advisory Council on Nutrition; the State Commission on Neighborhoods; and the Domiciliary Care Facilities Board. To evaluate services needed by elderly persons and to set priorities for meeting these needs, the Director chairs the Interagency Committee on Aging Services. The Director also serves as advocate for the elderly at all levels of government.

The Office on Aging has four divisions: Management; Housing and Long-Term Care; Planning and Intergovernmental Affairs; and Community Services and Nutrition. The Office is aided by the Commission on Aging and the Financial Review Committee (Code 1957, Art. 70B).

COMMISSION ON AGINGBishop Monroe R. Saunders, Sr., *Chairperson*, 1995

The Commission on Aging advises the Director on Aging about programs and responsibilities of the Office on Aging. The Commission consists of thirteen members appointed by the Governor to four-year terms. At least seven members must be fifty-five years of age or older. Eleven members representing various regions are selected because of their interest in the problems of the elderly. One member of the State Senate and one member of the House of Delegates serve as nonvoting Commission members. The Governor designates the chairperson (Code 1957, Art. 70B, sec. 3).

FINANCIAL REVIEW COMMITTEEFrederick M. Hudson, *Chairperson*, 1995

The Financial Review Committee was created in 1985 (Chapter 752, Acts of 1985). Upon referral by the Office on Aging, the Committee evaluates the financial condition of providers of continuing care who are experiencing financial difficulty. The Committee then recommends what action the Office should take.

The Committee's seven members are appointed to three-year terms by the Director on Aging (Code 1957, Art. 70B, sec. 17A).

MANAGEMENT DIVISION

Bernard Popick, *Chief*
(410) 225-1064

The Management Division is responsible for budgeting and financial management, personnel, training, procurement, general administration, and monitoring and auditing.

HOUSING & LONG-TERM CARE DIVISION

Ilene W. Rosenthal, *Chief*
(410) 225-1118

The Housing and Long-Term Care Division began as the Housing and Continuing Care Division. It was reorganized under its present name in 1993 and assigned functions of the former Long-Term Care Division.

The Division administers home- and community-based long-term care for vulnerable older persons who need assistance with activities of daily living and may be at risk of entering a nursing home. Senior Assisted-Housing combines housing with support services for frail residents of senior apartment projects and group homes. Senior Care, a system of coordinated in-home services, enables seniors with medical disabilities to continue residing in their homes. The Division also regulates continuing-care retirement communities which provide housing and health-related services for the payment of an entrance fee and a monthly service fee.

PLANNING & INTERGOVERNMENTAL AFFAIRS DIVISION

Violet Sloat, *Chief*
(410) 225-1270

The Planning and Intergovernmental Affairs Division started as the Planning and Evaluation Division. It was reorganized under its current name in 1993. The Division plans, develops, and assesses programs and sets their priorities. The Division also coordinates the evaluation of area agency on aging plans and is responsible for the public information activities of the Office. In addition, the Division develops and recommends State and federal legislation, as well as projects for program and statistical research.

COMMUNITY SERVICES & NUTRITION DIVISION

Janette C. Martin, *Chief*
(410) 225-1095

The Community Services and Nutrition Division was formerly the Nutrition and Community Services Division. It received its present name in 1993. The Division gives statewide direction to the local administration of aging programs and services. These include

nutrition, transportation, senior information and assistance, health promotion, physical fitness, senior center operations and construction, and senior advocacy (legal assistance, long-term care ombudsman, public guardianship, elder abuse prevention and senior health insurance counseling and advocacy). The Division monitors and technically aids a network of nineteen area agencies on aging. The agencies receive grants of federal and State funds from the Office on Aging to serve the elderly in their geographic areas. Area agencies encompass all counties and Baltimore City. Funding sources for grants include Title III of the federal Older Americans Act; Section 700 of the federal Food and Agriculture Act; and State general funds.

SENIOR INFORMATION & ASSISTANCE PROGRAM

Under the Community Services and Nutrition Division, Senior Information and Assistance is a coordinated statewide program that helps older persons obtain information and services. In each county and in Baltimore City, the Senior Information and Assistance office is the point of contact for older persons seeking services and benefits from public and private agencies.

INTERAGENCY COMMITTEE ON AGING SERVICES

Chairperson: Rosalie S. Abrams, Director on Aging

Appointed by Governor (who names chair): Jay Magaziner, Ph.D.; Philip H. Pushkin, D.D.S. *Terms expire 1995.*

Ex officio: Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Carolyn W. Colvin, Secretary of Human Resources; Mark L. Wasserman, Secretary of Economic & Employment Development; Jacqueline H. Rogers, Secretary of Housing & Community Development; O. James Lighthizer, Secretary of Transportation.

301 West Preston St., Room 1004
Baltimore, MD 21201 (410) 225-1102

MANDATED REPORTS

Annual Consolidated Operating Budget for Aging Services submitted to Governor & General Assembly.
Annual Report to General Assembly.

The Interagency Committee on Aging Services was formed within the Executive Department in 1982 (Chapters 101 and 330, Acts of 1982). The Committee develops and updates a plan to coordinate State and local health and social services for Maryland's elderly.

The Committee consists of the Director on Aging, the Secretaries of Economic and Employment Development, Health and Mental Hygiene, Housing and Community Development, Human Resources, and Transportation. The Director on Aging serves as chairperson (Code 1957, Art. 70B, secs. 4A-4H).

STATE ARCHIVES

Edward C. Papenfuse, Ph.D., *State Archivist*
& *Commissioner of Land Patents*

Hall of Records
350 Rowe Blvd.
Annapolis, MD 21401 (410) 974-3914
Maryland, toll free: 1-800-235-4045
fax: (410) 974-3895

Public Search Room open:

Tuesday through Friday, 8:00 a.m.—4:30 p.m.
Saturdays, 8:30 a.m.—12:00 p.m., 1:00—4:30 p.m.

BUDGET (CODE 23.01.10)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$1,487,153	\$1,457,663	\$1,501,363
Special	\$ 209,520	\$ 127,089	\$ 93,585
Federal	\$ 64,478	\$ 116,698	
Total Funds . . .	\$1,761,151	\$1,701,450	\$1,594,948
Staff			
Authorized	36	35	35
Contractual (FTE)		20	20
Total Staff		55	55

MANDATED REPORTS

*Annual Report of State Archivist to Governor &
General Assembly on the Archives & Hall of
Records Commission.*

ORGANIZATIONAL STRUCTURE

STATE ARCHIVES (23.01.10.01)

FY1994 appropriation \$1,562,538
FY1994 authorized positions 35
Edward C. Papenfuse, Ph.D., *State Archivist*
& *Commissioner of Land Patents* . . . (410) 974-3867

COUNSEL

Richard E. Israel, *Counsel* . . (410) 841-3889

RESOURCE DEVELOPMENT OFFICE

Douglas P. McElrath
R. J. Rockefeller
Mimi Calver
. (410) 974-3914

FRIENDS OF THE ARCHIVES

Lt. Gen. Orwin C. Talbott, USA (Ret.), *President*
. (410) 974-3867

HALL OF RECORDS COMMISSION

Secretary: Edward C. Papenfuse, Ph.D., *State Archivist*
. (410) 974-3867

Chairperson:

Robert C. Murphy, Chief Judge, Court of Appeals

Appointed by Senate President: Julian L. Lapidés

Appointed by House Speaker: Mary A. Conroy

Ex officio: Louis L. Goldstein, Comptroller of the Treasury; Lucille Maurer, State Treasurer; Martin W. Walsh, Jr., Secretary of General Services; Donald N. Langenberg, Ph.D., Chancellor, University of Maryland System; Earl S. Richardson, Ed.D., President, Morgan State University; Jack S. Griswold, President, Maryland Historical Society; Dr. William C. Richardson, President, The Johns Hopkins University; Christopher B. Nelson, President, St. John's College.

ADMINISTRATION

Christopher N. Allan, *Administrator*
. (410) 974-3867
Patricia V. Melville, *Archivist V* . . . (410) 974-3914

ACCOUNTING

Barbara J. Schisler (410) 974-3916

COMMISSION ON ARTISTIC PROPERTY

(23.01.10.02)

FY1994 appropriation \$32,410
FY1994 authorized positions 0
Elaine M. Rice, *Curator* (410) 974-3867
Oden Bowie, *Chairperson*

Appointed by State Archivist with Governor's approval:
Nancy Brennan; Sara Barker Hanan; Matthew P. Lalumia, Esq.; Dorothy McIlvain Scott.

Ex officio: Tyras S. Athey, Secretary of State; Emery T. Cleaves, Ph.D., Director, Maryland Geological Survey; Ann M. Fligsten, President, Historic Annapolis Foundation.

COMPUTER SERVICES

Lynne MacAdam, *Director* (410) 974-3914

GEOGRAPHICAL SERVICES

Christopher N. Allan, *Director*
. Maryland, toll free: 1-800-235-4045
. fax: (410) 974-2525

LAND OFFICE

Richard H. Richardson, *Deputy*
Commissioner of Land Patents . (410) 974-3916

MAIL INQUIRIES

Richard H. Richardson. (410) 974-3916

PHOTOGRAPHIC COLLECTIONS

Mame Warren, *Curator* (410) 974-3916

PHOTOGRAPHIC SERVICES

Teresa M. Fountain, *Director* . . (410) 974-3916

PRESERVATION & CONSERVATION

Douglas P. McElrath (410) 974-3914

PROCESSING

Patricia V. Melville. (410) 974-3914

REFERENCE SERVICES

Patricia V. Melville, *Director*. . . (410) 974-3914

SPECIAL COLLECTIONS

Nancy M. Bramucci, *Registrar* . . (410) 974-3914

STATE & LOCAL RECORDS

Kevin J. Swanson, *Director*. . . . (410) 974-3862

EDUCATIONAL PROGRAMS

Gregory A. Stiverson, Ph.D., *Assistant State Archivist*
. (410) 974-3916
Diane P. Frese, *Archivist V*. (410) 974-3917

CARROLL PAPERS

Ronald Hoffman, Ph.D. (410) 625-4547

EDUCATION & OUTREACH

R. J. Rockefeller, *Director*. . . . (410) 974-3914

EXHIBITS

Mimi Calver, *Director*. (410) 974-3914

GOVERNMENT PUBLICATIONS & LIBRARY

Shashi P. Thapar, *Librarian* . . . (410) 974-3914

MARYLAND MANUAL & ORGANIZATION
OF MARYLAND STATE GOVERNMENT

Diane P. Frese, *Editor*. (410) 974-3917

PERSONNEL

Barbara J. Schisler (410) 974-3916

PUBLICATIONS

Vacancy, *Director*. (410) 974-3914

The State Archives is the historical agency for Maryland. It serves as the central depository for government records of permanent value. These records date from the founding of the Maryland colony in 1634 to the 1990s. Among the holdings of the Archives are colonial and State executive, legislative, and judicial records; county probate, land, and court records; records of religious bodies; business records; State publications and reports; and special collections of maps, newspapers, photographs, and private papers.

Origins of the State Archives trace to the State's tercentenary celebrations in 1934. As the 300th anniversary of Maryland's founding approached, the Maryland Tercentenary Commission made a modern, centralized archives a key feature of the State's commemoration. A "Memorial Hall of Records" was proposed as early as 1928 and in 1931 the General Assembly appropriated funds to erect an archives building. Construction began in 1934; the Hall of Records opened to the public a year later. It was the first building in this country designed specifically to hold state government archives.

The General Assembly provided for the management of the public records to be housed in the new facility. A 1935 statute created the Hall of Records Commission and provided for the collection, custody, and preservation of the official records, documents, and publications of the State (Chapter 18, Acts of 1935). The Hall of Records was formed in 1935 as an independent agency of State government and remained so until its incorporation into the Department of General Services in 1970 (Chapter 97, Acts of 1970). In 1984, the Hall of Records was renamed the State Archives and became an independent agency within the office of the Governor (Chapter 286, Acts of 1984). The 1984 law defined an advisory role for the Hall of Records Commission and placed the Commission on Artistic Property under the State Archives (Code State Government Article, secs. 2-1513(b), 3-404(b), 7-213(a), 9-1001 through 9-1027, 10-604 through 10-608, 10-631 through 10-634, 10-637 through 10-642, 10-701, 10-702). In 1986, the State Archives moved to the new Hall of Records located on Rowe Boulevard across from the Courts of Appeals Building.

Within the State Archives are the Commission on Artistic Property, and a number of units, including Education and Outreach; Exhibits; Geographical Services; Government Publications and Library; Land Patents; Photographic Collections; Photographic Services; Preservation and Conservation; Publications; Reference Services; Special Collections; and State and Local Records. The State Archives is aided by the Hall of Records Commission.

HALL OF RECORDS COMMISSION

Chairperson: Robert C. Murphy, Chief Judge,
Court of Appeals

Secretary: Edward C. Papenfuse, Ph.D., State Archivist
(410) 974-3867

The Hall of Records Commission was created in 1935 (Chapter 18, Acts of 1935). As an advisory body to the State Archives, the Commission reviews and comments upon policies of the Archives that concern proposed budgets, publications, and public access to records.

The Commission is composed of eleven members. Nine serve ex officio. Two are members of the General Assembly: one senator, appointed by the Senate President, and one delegate, appointed by the House Speaker (Code State Government Article, secs. 9-1001 through 9-1006).

COMMISSION ON ARTISTIC PROPERTY

Oden Bowie, *Chairperson*

Elaine M. Rice, *Curator*

State Archives

350 Rowe Blvd.

Annapolis, MD 21401

(410) 974-3867

The Commission on Artistic Property was formed in 1969 (Chapter 111, Acts of 1969). It was incorporated into the State Archives in 1984 (Chapter 286, Acts of 1984).

The Commission keeps a continuing inventory of all valuable paintings and other decorative arts located in a public area of any State building in the Annapolis area, except a State room of the Governor's Mansion. The Commission also provides for the acquisition, location, proper care, custody, restoration, display, and preservation of these paintings and decorative arts. Every person, agency, or organization desiring to acquire a painting or other decorative art work for display in a State building or premises in the Annapolis area, except in a room of the Governor's Mansion, must secure from the Commission both prior approval and final acceptance of the painting or decorative art work. In such instances, the Commission considers the competence of the artist, the proposed location, and the quality, historical significance, and appropriateness of the work.

The Commission may, with the approval of the Governor and the State Archivist, receive and accept gifts and loans of paintings and decorative art works. With the approval of the Governor, the State Archivist may accept gifts of money for the Commission from any source, public or private, and thereafter administer and expend the funds according to the conditions and terms of the gift.

The Commission consists of eight members appointed by the State Archivist with the approval of the Governor. At least one member must represent a cultural institution in Maryland. Three members

serve ex officio. The State Archivist, with the approval of the Governor, designates the chairperson (Code State Government Article, secs. 9-1016 through 9-1023).

EDUCATION & OUTREACH

R. J. Rockefeller, *Director*

(410) 974-3914

Organized in 1989, Education and Outreach is responsible for Documents for the Classroom; Teachers' Institutes; the Biographical Initiative; College Internships; and Research Outreach.

Documents for the Classroom. This program makes facsimiles of original documents available for use by teachers and students in elementary and secondary schools, as well as colleges and universities.

Teachers' Institutes. Each summer, the State Archives conducts teachers' institutes on how to use original sources in the classroom. Throughout the year, Education and Outreach personnel also assist teachers and school systems in developing curriculum incorporating original sources.

Biographical Initiative. Education and Outreach conducts biographical research projects focused on government officials, Civil War veterans, or other historical figures.

College Internships. Each summer, internships are offered for college students to learn archival and historical methods at the State Archives.

Research Outreach. State Archives staff make presentations to requesting groups on the use of archival materials in historical or genealogical research.

EXHIBITS

Mimi Calver, *Director*

(410) 974-3914

The State Archives creates historical exhibits. Currently showing in the new Hall of Records Building are "Charting the Chesapeake, 1590-1990," and "Providence Plantation, Anne Arundel County's First Settlement." At the State House are exhibits relating to the history of the State House; Annapolis, the Capital; and Maryland and the U.S. Constitution. Traveling exhibits include "Colonial Encounters in the Chesapeake: The Natural World of Native Americans, Europeans, and Africans, 1585-1800;" and an exhibit relating to the Chesapeake Bay Agreement.

GEOGRAPHICAL SERVICES

Christopher N. Allan, *Director*

Maryland, toll free: 1-800-235-4045

fax: (410) 974-2525

Geographic records useful to planners, surveyors, title professionals, and others concerned with land use in Maryland are maintained by the State Archives. These materials include land records; sur-

veys; plats of subdivisions and condominiums; and other court records. Reproductions of original documents and microfilm of many records, as well as scanned images in a number of graphic formats, may be obtained at the Archives. Finding aids are available to assist in the use of these records.

Survey Materials. Many retrospective collections of survey materials are available on microfilm. The State Archives offers a subscription service furnishing aperture cards of plats received from the courts on a weekly basis.

Land Records. The State Archives distributes microfilm of land records on a subscription basis as they are received from the courts. Retrospective collections of microfilm also are available.

For geographical services, the State Archives provides telephone reference from 8:00 a.m. until 5:00 p.m., Monday through Friday. In many instances, requests for information can be answered within 24 hours.

GOVERNMENT PUBLICATIONS & LIBRARY

Shashi P. Thapar, *Librarian*

(410) 974-3914

Government Publications. Publications and reports of State government agencies date to the early 19th century. They, with the publications and reports of county and municipal governments, have been collected by the State Archives since 1947.

The State Archives also is an official depository for county charters, codes, and laws (Code 1957, Art. 25, sec. 32A; Art. 25A, secs. 3B(3), 7(b); Art. 25B, secs. 7(b)(3), 12(b)). Municipal charter amendments and annexations, after publication, are deposited annually with the State Archives by the Department of Legislative Reference (Code 1957, Art. 23A, sec. 17C).

Library. Formally organized in 1940, the Library is a reference collection which focuses on works that supplement the holdings of the State Archives. These include published records and sources on Maryland history, government biography, geography, and natural resources; county, city and town histories; regional studies; Chesapeake Bay; research guides; genealogies; and archives administration, conservation, and preservation.

The Library of the Department of Natural Resources (DNR) was transferred to the State Archives in June 1987. The DNR Library includes materials collected since 1942 on Maryland natural resources, wildlife, fisheries, forestry, water resources, and the environment.

LAND PATENTS

Edward C. Papenfuse, *State Archivist &
Commissioner of Land Patents*
Richard H. Richardson, *Deputy Commissioner*
(410) 974-3916

The State Archives became responsible for the functions of the Land Office and its collections in 1965. The Records Management Division, then a part of the Archives, took charge of recording and filing plats. When the Division was separated from the Archives in 1975, plats and other Land Office records became the responsibility of the Archives.

The State Archivist is designated as the Commissioner of Land Patents and is responsible for issuing land patents and conducting court hearings (Chapter 355, Acts of 1967). In performing these duties, the State Archivist acts independently of the duties imposed as State Archivist (Code Real Property Article, secs. 13-101 through 13-504).

The land patent process is the mechanism for granting land in Maryland. Land patents were issued by the proprietors during the colonial period, and later by the State. Virtually all land in Maryland has been patented. Through survey errors or due to the inaccessibility of a tract, however, some land never may have been included in a patent. This land, when it is discovered, may be patented, with title passing to the patentee upon payment of the fair market value of the land to the State.

An applicant for a patent must present evidence based on a title search of the property in question proving that no former patent encompasses any portion of the land. Information concerning the land patent process and an application for a patent can be obtained from the Commissioner of Land Patents.

PHOTOGRAPHIC COLLECTIONS

Mame Warren, *Curator*
(410) 974-3916

Preservation of the photographic record is an essential part of the work of the State Archives. The State Archives is the repository for thousands of photographs that document Maryland's cultural diversity. These images provide an invaluable asset to understanding the historical record from the mid-nineteenth century to the present.

The first major gift of photographs was received by the Archives in 1941. Today more than three hundred collections include photographs, many by the State's foremost photographers. The State Archives specializes in images taken in Maryland: outdoor scenes; city and townscapes; portraits of citizens; domestic life; commercial, agricultural and leisure activities.

Archives photographs come from many sources, both as gifts and as loans to be copied and preserved as part of the public record. Photographs from

Special Collections of the State Archives have been used to illustrate books, articles, motion pictures, and video productions. Copies of photographs may be purchased for reference, exhibition, commercial use, or publication.

PHOTOGRAPHIC SERVICES

Teresa M. Fountain, *Director*
(410) 974-3916

Photographic Services began in 1935. This office supports all aspects of State Archives work by various forms of imaging. An in-house photo lab, Photographic Services helps preserve and make accessible copies of records through the creation and duplication of microfiche, microfilm, photocopy, photography, and digital imaging. In this way, Photographic Services assists government agencies; promotes Maryland scholarship by aiding students, historians, and genealogists; provides evidential materials for legal matters; and supports State Archives exhibits and publications.

Services to Government Agencies. Photographic Services preserves the records of State and county government agencies while providing those agencies with working copies. In some instances, the office processes and inspects microfilm from other agencies.

Services to the Public. Photocopies, photographs, microfilm, and other forms of imaging of archival material may be ordered from Photographic Services. Through this office, microfilm of records is prepared and made available for interlibrary loans.

Preservation Microfilming. Records are microfilmed to archival standards that allow for the best resolution and density. These standards are defined by the American National Standard Institute (ANSI). Duplicates are provided on diazo and vesicular film. Other media, such as aperture cards, also are available.

Digital Imaging. Photographic Services scans record material to convert images into electronic form. By this process, a document can be reproduced in many formats.

PRESERVATION & CONSERVATION

Douglas P. McElrath, *Director*
(410) 974-3914

Conservation Laboratory. The Conservation Laboratory preserves the physical integrity of archives in many forms, including manuscript papers and record books, microfilm, microfiche, photographs, published books, government publications, maps, newspapers, and electronic files. The Conservation Lab monitors environmental conditions in temperature- and humidity-controlled storage areas. Where appropriate, conservation measures are used. These include chemical deacidification, repair

and restoration, mylar encapsulation, phase boxing, and archival bookbinding.

Preservation and Access. The State Archives preserves information with microfilm and digital imaging to expand access to historical documents. Sophisticated computer-scanning technology and microfilm produced to national preservation standards preserve images of original materials. These procedures help individuals who are not able to use originals at the Archives, and they preserve the information value of fragile manuscripts, maps, newspapers, and photographs.

Preservation Outreach. The State Archives participated in the work of the Task Force to Initiate Preservation Planning in Maryland and has assumed a leading position in promoting preservation to organizations and individuals across the State. The State Archives was designated by the Task Force to coordinate public information, workshops, and low-cost conservation services. The goal is to ensure preservation of significant collections of books and documents in Maryland libraries, museums, historical societies, government offices, private organizations, and private homes.

PUBLICATIONS

Vacancy, *Director*

(410) 974-3916

The State Archives produces a variety of finding aids, guides to records, historical monographs, essays, and directories. Every two years, the State Archives compiles, edits, publishes, and distributes the *MARYLAND MANUAL*. In addition, the State Archives prepares, edits, and publishes volumes of the new series of the *Archives of Maryland*. Some examples of publications currently available are:

Archives of Maryland, new series I: An Historical List of Public Officials of Maryland—Governors, Legislators, and other Principal Officers of Government, 1632 to 1990.

Guide to County Records on Microfilm at the Maryland State Archives.

A Guide to Government Records at the Maryland State Archives: A Comprehensive List by Agency and Record Series.

Guide to Montgomery County Plats of Surveys, Subdivisions, and Condominiums, 1783-1993.

Guide to the Newspaper Collection on Microfilm at the Maryland State Archives.

Marylanders Who Served the Nation: A Biographical Dictionary of Federal Officials from Maryland.

Brochures describing publications and educational outreach programs, and providing guidance for research are available on request.

REFERENCE SERVICES

Patricia V. Melville, *Director*

(410) 974-3914

Records are made accessible to the public and government agencies through the search room, by telephone, fax, and mail. The search room is open Tuesday through Saturday. Telephone, fax and mail reference services are available Monday through Friday.

Records are used for historical research, title searches, geographical information, vital record research, legal documentation, and genealogy. Copies of records can be produced on paper or microform by Photographic Services, an in-house photolab. Self-service copying from film and xeroxing of some materials also is available. Records on microforms may be borrowed through interlibrary loan.

SPECIAL COLLECTIONS

Nancy M. Bramucci, *Registrar*

(410) 974-3914

The State Archives is authorized to collect public and private records and other information that relates to the history of the Province and State of Maryland from the earliest times. At the discretion of the State Archivist, the State Archives also is authorized to acquire collections of private records as permanent gifts (Code State Government Article, sec. 9-1010).

Special Collections supervises the care, preservation, accessioning, and description of private records. These nongovernmental records usually are given to the State Archives by private donors and generally consist of personal letters, diaries, photographs, maps, church records, architectural plans, and other manuscript documents.

With the exception of collections of fine arts and photographs, the Registrar, in conjunction with the State Archivist, reviews offers of materials as gifts to Special Collections. Offers of photographic collections are reviewed by the Curator of Photographs in conjunction with the Registrar and State Archivist, while gifts of fine arts are reviewed by the Curator of Artistic Property and the State Archivist. Materials are accepted on the basis of their relevance to the holdings of the State Archives, their condition, and the need to provide for their proper storage and care.

While collections generally are offered as gifts to the State Archives, occasionally materials are accepted on deposit. The decision to accept a collection of original materials as a deposit is made by the Registrar in conjunction with the State Archivist based upon the relevance of the collection to the holdings of the State Archives, its condition, and the historical value of the collection. A collection may be placed on deposit if its contents are to be photographed or microfilmed as a reference collection at the Archives and the original materials returned to the owner.

STATE & LOCAL GOVERNMENT RECORDS

Kevin J. Swanson, *Director*
(410) 974-3862

State, county and municipal government agencies in Maryland may offer the State Archives all files, documents, and records not in current use.

State Government Records. The records of all State agencies, boards, and commissions that are abolished or that otherwise conclude their work must be transferred to the custody of the State Archives. By law, State agencies have their records placed on retention and disposal schedules. No public records can be destroyed without scheduling and the prior approval of the State Archives.

The State Archives shares responsibility with the Division of Vital Records of the Department of Health and Mental Hygiene for preservation of and access to vital records information (Code State Government Article, sec. 9-1015).

County and Municipal Government Records. All records that are in the courthouses of the State and that were created prior to April 28, 1788 (when Maryland ratified the U.S. Constitution) must be deposited at the State Archives. All current deeds, mortgages, and releases recorded in the courthouses of the State are microfilmed and preserved at the State Archives for security purposes. Limited facilities are available for the filming of records of State agencies. The State Archives also serves as the official depository for the duplicate copies of subdivision plats formerly sent to the Land Office as insurance against the loss of the originals.

Rules and regulations promulgated in the Code of Maryland Regulations give the State Archives a role in the establishment of archives in local jurisdictions (COMAR 14.18.03).

STATE DEPARTMENT OF ASSESSMENTS & TAXATION

Lloyd W. Jones, *Director of Assessments & Taxation*

301 West Preston St.
Baltimore, MD 21201

(410) 225-1184

toll free: 1-800-462-1803

Property Tax Credit Programs: (410) 225-4433

Property Tax Credit, toll free: 1-800-944-7403

Maryland Relay Service: 1-800-735-2258

BUDGET (CODE 24.03.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$69,511,608 ..	\$87,882,044	\$89,352,752
Total Funds ..	\$69,511,608 ..	\$87,822,044	\$89,352,752
Staff			
Authorized	837	837	817
Contractual (FTE)	0	0	0
Total Staff	837	837	817

MANDATED REPORTS

Annual Assessment Ratio Survey Report.

Annual Report to General Assembly.

Copy of annual report by every cooperative to be transmitted to Department of Agriculture.

ORGANIZATIONAL STRUCTURE

DIRECTOR OF ASSESSMENTS & TAXATION

Lloyd W. Jones, *Director of Assessments & Taxation* (appointed by Governor) .. (410) 225-1184

ADMINISTRATION

William W. Saltzman, *Special Assistant to Director* .. (410) 225-1184

PERSONNEL

Emory E. Rudy .. (410) 225-1140

DEPUTY DIRECTOR

Ronald W. Wincholt .. (410) 225-1191

BUSINESS SERVICES & FINANCE DIVISION

(24.03.00.03)

FY1994 appropriation .. \$4,126,338

Dean W. Kitchen, *Administrator*. (410) 225-1194

ADMINISTRATIVE OPERATIONS

Celestine Knight .. (410) 225-1194

CHARTER UNIT

Paul B. Anderson .. (410) 225-1350

PERSONAL PROPERTY ASSESSMENTS

Edward S. Muth .. (410) 225-1150

GROSS RECEIPTS & FINANCIAL FRANCHISE TAX

Spencer Merrick .. (410) 225-1940

PROGRAM DEVELOPMENT QUALITY

CONTROL

William H. Riley III, *Assistant Director* .. (410) 225-1191

TAXPAYER SERVICES DIVISION (24.03.00.08)

FY1994 appropriation .. \$1,346,824

Robert E. Young, *Associate Director* (410) 225-4205

HOME OWNERS' & RENTERS' TAX CREDITS

.. (410) 225-4433

MANAGEMENT INFORMATION SYSTEMS & MAPPING SUPPORT PROGRAM (24.03.00.04)

FY1994 appropriation .. \$1,779,178

MANAGEMENT INFORMATION SYSTEMS

Donald W. Lee .. (410) 225-1120

PROPERTY MAPS

Francis Gonc, *Supervisor* (410) 225-5765

REAL PROPERTY VALUATION DIVISION

(24.03.00.02)

FY1994 appropriation .. \$27,886,076

Joseph L. Szabo, *State Supervisor of Real Property Assessments* (410) 225-1199

LOCAL ASSESSMENT OFFICES

(Local Supervisors of Assessments are appointed by Director of Assessments & Taxation from nominees of Mayor of Baltimore City, County Commissioners, County Council, or County Executive with approval of Council)

ALLEGANY COUNTY ASSESSMENT OFFICE

Dale Clark, *Supervisor of Assessments* .. (301) 777-2113

ANNE ARUNDEL COUNTY ASSESSMENT OFFICE

William F. Smouse, *Supervisor of Assessments* .. (410) 974-5709

BALTIMORE CITY ASSESSMENT OFFICE

Owen C. Charles, *Supervisor of Assessments* .. (410) 333-4600

BALTIMORE COUNTY ASSESSMENT OFFICE Robert L. Dowling, <i>Supervisor of Assessments</i>	(410) 321-2272
CALVERT COUNTY ASSESSMENT OFFICE Dudley M. McCready, <i>Supervisor of Assessments</i>	(410) 535-8850
CAROLINE COUNTY ASSESSMENT OFFICE Charles H. Arnic, <i>Supervisor of Assessments</i>	(410) 479-5850
CARROLL COUNTY ASSESSMENT OFFICE Larry C. White, <i>Supervisor of Assessments</i>	(410) 857-0600
CECIL COUNTY ASSESSMENT OFFICE Donald L. Shires, <i>Supervisor of Assessments</i>	(410) 996-0525
CHARLES COUNTY ASSESSMENT OFFICE Vernon Buck, <i>Supervisor of Assessments</i>	(301) 932-2440
DORCHESTER COUNTY ASSESSMENT OFFICE Diana T. C. Willey, <i>Supervisor of Assessments</i>	(410) 228-3380
FREDERICK COUNTY ASSESSMENT OFFICE Doris J. White, <i>Supervisor of Assessments</i>	(301) 694-2040
GARRETT COUNTY ASSESSMENT OFFICE James F. Margroff, <i>Supervisor of Assessments</i>	(301) 334-1950
HARFORD COUNTY ASSESSMENT OFFICE C. John Sullivan, <i>Supervisor of Assessments</i>	(410) 836-4800
HOWARD COUNTY ASSESSMENT OFFICE Howard Levenson, <i>Supervisor of Assessments</i>	(410) 461-0135
KENT COUNTY ASSESSMENT OFFICE G. Thomas Williams, <i>Supervisor of Assessments</i>	(410) 778-7447
MONTGOMERY COUNTY ASSESSMENT OFFICE Robert L. Rudnick, <i>Supervisor of Assessments</i>	(301) 279-1431
PRINCE GEORGE'S COUNTY ASSESSMENT OFFICE Thomas F. Houff, <i>Supervisor of Assessments</i>	(301) 952-2549
QUEEN ANNE'S COUNTY ASSESSMENT OFFICE Joyce A. Carlson, <i>Supervisor of Assessments</i>	(410) 758-5030
ST. MARY'S COUNTY ASSESSMENT OFFICE James W. Spence, <i>Supervisor of Assessments</i>	(301) 475-4620
SOMERSET COUNTY ASSESSMENT OFFICE William S. Palmer, <i>Supervisor of Assessments</i>	(410) 651-0868
TALBOT COUNTY ASSESSMENT OFFICE David H. Ewing, <i>Supervisor of Assessments</i>	(410) 822-3190
WASHINGTON COUNTY ASSESSMENT OFFICE W. Timothy O'Rourke, <i>Supervisor of Assessments</i>	(301) 791-3050
WICOMICO COUNTY ASSESSMENT OFFICE Samuel J. Marks, <i>Supervisor of Assessments</i>	(410) 543-6623
WORCESTER COUNTY ASSESSMENT OFFICE Gary M. Flater, <i>Supervisor of Assessments</i>	(410) 632-1196

Functions of the State Department of Assessments and Taxation originated in 1878 when the office of the State Tax Commissioner was established (Chapter 178, Acts of 1878). In 1914, the State Tax Commission replaced the office of the State Tax Commissioner (Chapter 841, Acts of 1914). In 1959, the quasi-judicial appeal responsibilities of the State Tax Commission were replaced by the Maryland Tax Court, and Commission administrative duties were assumed by the State Department of Assessments and Taxation (Chapter 757, Acts of 1959). In 1973, the State took over administration of local assessment offices and bore their full operational costs as well (Chapter 784, Acts of 1973). Maryland is the only state where the assessment process is centralized fully at the State level.

Appointed by the Governor, the Director of Assessments and Taxation administers and enforces the property assessment and property tax laws of Maryland. Specifically, the Director supervises assessment of all property in the counties and cities so that similar kinds of taxable property are assessed alike. The Director must establish a continuing method of assessment for both real and business personal property (Code Tax—Property Article, Title 2).

BUSINESS SERVICES & FINANCE DIVISION

Dean W. Kitchen, *Administrator*
(410) 225-1194

The Business Services and Finance Division was formed in 1992 from the merger of the Corporate Charter Division and the Corporate Assessments Division. The Division oversees the annual reassessment of personal property, including operating property of railroads and public utilities.

The Division is custodian of domestic charters for Maryland corporations and of qualifications and registrations for limited partnerships and foreign corporations. Specified fees are collected, and the personal property of such corporations is assessed by the Division. Thereafter, the values are certified to the subdivisions for application of local tax rates. The Division also administers franchise taxes applicable to the net income of banks and savings and loan associations, and to the gross receipts of public service corporations.

TAXPAYER SERVICES DIVISION

Robert E. Young, *Associate Director*
(410) 225-4205

The Taxpayer Services Division began as Special Programs and was reorganized under its present name in 1992. The Division administers the Home Owners' and Renters' Property Tax Credit Programs. These Programs provide more than \$51 million in State-funded property tax credits to home owners and renters who qualify based on an income test. The Home Owners' Program is available to all home owners in Maryland, regardless of age, while the Renters'

Program applies to renters aged 60 or over; the permanently disabled; and renters who are under age 60, with dependent children, and who meet certain income requirements.

Within the Taxpayer Services Division, the Property Maps unit prepares property location maps, which delineate property boundaries and comprise a complete inventory of all land in the State. They are drawn to scale and are integrated into the State Grid System. Because they show ownership, sizes, references, and natural and manmade features, the maps are very useful to the general public and invaluable for property assessments.

REAL PROPERTY VALUATION DIVISION

Joseph L. Szabo, *State Supervisor of Real Property Assessments*

(410) 225-1199

Real property is reassessed on a three-year cycle by reviewing one-third of all property in Maryland every year. The review includes an exterior physical inspection of the property. The Real Property Valuation Division participates in all court proceedings where assessment questions are involved. The Division also provides clerical assistance to several local Property Tax Assessment Appeal Boards.

For each county and Baltimore City, the Director of Assessments and Taxation appoints a Supervisor of Assessments from a list of five qualified applicants submitted by the Mayor of Baltimore City, the County Commissioners, or, under charter government, by the County Council or the County Executive with the approval of the Council. Supervisors may be relieved for incompetency or other cause only after a hearing by the Division.

Brochures explaining the assessment process and related matters, such as appeals and tax credits, are available at each local assessment office and from the State office in Baltimore.

MARYLAND AUTOMOBILE INSURANCE FUND

David C. Trageser, *Executive Director*

1750 Forest Drive
Annapolis, MD 21401 (410) 269-8625
Uninsured Division: (410) 522-9100

BUDGET (CODE 23.10.00)

Funds	CY1992
Total Expenditure (est.)	\$32,744,737
Nonbudgeted Funds (no State obligations; funds derived from insurance premiums, earnings from investments, etc.)	
Staff	
Authorized (est.)	470
Contractual (FTE)	88
Total Staff	558

MANDATED REPORTS

Annual Report to General Assembly & Secretary of Personnel on staff positions, classifications & salaries due Jan. 31.

Annual Certification to Board of Directors, Industry Automobile Insurance Association, of actual operating loss, if any, due March 15.

Annual Audit may be conducted by Legislative Auditor.

ORGANIZATIONAL STRUCTURE

MARYLAND AUTOMOBILE INSURANCE FUND BOARD OF TRUSTEES

Frederick J. Hill, *Chairperson*

Appointed by Governor: Rita A. Baikauskas; Gerald H. Cooper; August A. Krometis; William H. Ross III.

Appointed by Board of Directors, Industry Automobile Insurance Association: Danny Fullerton; Randy C. Garrett; David L. Schindler; Jon Smanz; Ronald J. Zaleski.
Terms expire 1994.

FINANCIAL MANAGEMENT COMMITTEE

Chairperson: David C. Trageser, *Executive Director*

Appointed by Board of Trustees: William H. Ross III; Ronald J. Zaleski.

AUDIT COMMITTEE

Gerald H. Cooper, *Chairperson*

Appointed by Board of Trustees: Rita A. Baikauskas; Danny Fullerton.

EXECUTIVE DIRECTOR

David C. Trageser, *Executive Director*

(appointed by Board of Trustees) (410) 269-8625

PRINCIPAL COUNSEL

Mark D. McCurdy. . . . (410) 269-8626

INTERNAL AUDITING

Betty Kay Hines, *Associate Director*

. (410) 269-8660

LEGAL DEPARTMENT

R. Harcourt Fulton. (410) 333-6550

ACTUARY

Alexander Fernandez, Jr. . . (410) 269-8609

DEPUTY EXECUTIVE DIRECTOR

Vacancy (410) 269-8609

CLAIMS DEPARTMENT

James E. Sale, Jr., *Director* . . (410) 269-8624

DATA PROCESSING DEPARTMENT

Alphonse J. Giunta, *Director*. (410) 269-8598

FISCAL DEPARTMENT

Thomas M. Burnham, *Acting Director*

. (410) 269-8770

UNINSURED DIVISION

. (410) 522-9100

UNDERWRITING DEPARTMENT

Hugh D. Williams, *Director* . (410) 269-8634

The Maryland Automobile Insurance Fund (MAIF) began as the Unsatisfied Claim and Judgment Fund Board in 1957 (Chapter 836, Acts of 1957). The Maryland Automobile Insurance Fund was created to replace the Maryland Automobile Insurance Plan and the Unsatisfied Claim and Judgment Fund in 1972 (Chapter 73, Acts of 1972).

The Maryland Automobile Insurance Fund performs two basic functions: 1) it processes and pays

certain claims against uninsured motorists; and 2) it sells automobile liability insurance to Marylanders who have been rejected by at least two private insurers or who have had their automobile liability insurance cancelled or not renewed for any reason other than nonpayment of premiums. In providing insurance, the Fund acts as any private insurance company and is subject to regulation by the Maryland Insurance Commissioner.

Every owner of a motor vehicle registered in Maryland must maintain the basic required primary coverage of \$20,000/ \$40,000 bodily injury, \$10,000 property damage, and \$2,500 economic loss coverage. Such compulsory insurance reduces substantially the number of uninsured claims. Nonetheless, uninsured claims continue due to hit-and-run accidents, out-of-state uninsured drivers, and Marylanders who do not comply with the law.

The Fund receives no general funds from the State, and its assets are not part of the State Treasury. Current Fund assets are derived from insurance premiums; earnings from investments; assessments, when required, levied against all automobile insurers; funds recovered from uninsured motorists by the Uninsured Division; and penalties imposed by the Motor Vehicle Administration against uninsured motorists (Code Transportation Article, secs. 17-101 through 17-110; Code 1957, Art. 48A, secs. 243-243N).

The Fund is governed by an eleven-member Board of Trustees. Five members of the Board are appointed by the Governor with Senate advice. Five are appointed by the Board of Directors of the Industry Automobile Insurance Association. The Executive Director of the Maryland Automobile Insurance Fund serves ex officio (Code 1957, Art. 48A, sec. 243M). The chairperson is selected by the Board and the position alternates between industry and government appointees. The Board advises the Executive Director and formulates policy for the Fund.

GOVERNOR'S AWARD PANEL

William S. Stair, Sr., *Chairperson*

Appointed by Governor (who names chair): Shirley L. Bigley; Mollie H. Bowers, Ph.D.; Bruce Magazine; Emanuel Moore. *Terms expire 1994.*

c/o Dept. of Personnel
301 West Preston St.
Baltimore, MD 21201 (410) 225-4751

The Governor's Award Panel was authorized in 1991 with the Innovative Idea Award Program for State employees (Chapter 459, Acts of 1991). The Program offers incentives for ideas to save State money, increase State revenues, improve public services, or otherwise significantly benefit the State. Initially, the head of a unit of State government awards cash to an employee with an innovative idea

and then submits the idea to the Governor's Award Panel for review. At least once a year, the Panel notifies the Governor of innovative ideas recommended for additional awards. The Panel also must concur with regulations adopted by the Secretary of Personnel to implement the Program.

The Panel's five members are appointed by the Governor. Authorization for the Panel continues until June 30, 1996 (Code State Personnel and Pensions Article, secs. 8-201 through 8-207).

BALTIMORE CITY COMMUNITY COLLEGE

James D. Tschechtelin, Ed.D., *President*

2901 Liberty Heights Ave.
Baltimore, MD 21215—7893 (410) 333-5800

BUDGET (CODE 36.03.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
State	\$15,106,231 ..	\$15,988,943.	\$15,692,726
Other Unrestr. \$	8,018,334 ..	\$ 8,705,764.	\$ 9,581,581
Restricted.	\$ 6,769,000 ..	\$10,326,359.	\$10,278,097
Total Funds ..	\$29,893,565 ..	\$35,021,066.	\$35,552,404
Staff			
Authorized.	407	401.	399
Contractual (FTE)	141	110.	150
Total Staff	548	511.	549

ORGANIZATIONAL STRUCTURE

BALTIMORE CITY COMMUNITY COLLEGE BOARD OF TRUSTEES

David F. Johnson, *Chairperson*, 1997

Appointed by Governor with Senate advice & consent: Beverly P. Cole, Ed.D., 1994; George M. R. Reason, Jr., *student*, 1994; Jeanette Lockhart-Cole, Esq., 1995; Sara W. Taylor, 1996; Marion W. Pines, 1998; Roberta S. Cowley, 1999; Roger I. Lyons, 1999; Bishop L. Robinson, 1999.

PRESIDENT

James D. Tschechtelin, Ed.D., *President*
(appointed by Board of Trustees)
..... (410) 333-5800

PUBLIC SERVICE PARTNERSHIP PROGRAM COMMITTEE

Appointed by President: not yet appointed

ACADEMIC AFFAIRS

Frank G. Samuels, Ph.D., *Vice-President for Academic Affairs* (410) 333-5900

ARTS & SCIENCES

ENGLISH, SPEECH, & FOREIGN LANGUAGES DEPT.
Peter S. Ashley, *Chairperson*
..... (410) 333-5468

MATHEMATICS, ENGINEERING, & COMPUTER SCIENCE DEPT.
Joan M. Finucci, Ph.D., *Chairperson*
..... (410) 333-5929

NATURAL & PHYSICAL SCIENCES DEPT.
Barbara S. Margaret, Ph.D., *Chairperson*
..... (410) 333-5940

- SOCIAL & BEHAVIORAL SCIENCES DEPT.
Walter R. Dean, *Chairperson*
..... (410) 333-5458
- HEALTH & HUMAN SERVICES
ALLIED HEALTH DEPT.
Audretta F. Smith, *Chairperson*
..... (410) 333-5948
- NURSING DEPT.
Gertrude T. Hodges, R.N., *Chairperson*
..... (410) 333-5967
- HUMAN SERVICES DEPT.
Harry E. Smith, *Chairperson*
..... (410) 333-5455
- BUSINESS & TECHNOLOGY
DEPT.
BUSINESS & INFORMATION SYSTEMS
Merlene Adair, *Chairperson*
..... (410) 333-8375
- TECHNOLOGY & APPLIED ARTS DEPT.
Carleton Leverette, *Chairperson*
..... (410) 333-5449
- STUDENT AFFAIRS
Myrtle E. B. Dorsey, *Vice-President
for Student Affairs*..... (410) 333-5775
- PLANNING & ADVANCEMENT
Janice Richardson, *Vice-President for
Planning & Advancement*... (410) 333-8303
- ADMINISTRATION
Shirlene L. Snowden, *Vice-President
for Administration*..... (410) 333-5828
- BUSINESS & CONTINUING EDUCATION
CENTER
Mary Lynn Devlin, *Vice-President*
..... (410) 333-8348

Baltimore City Community College originated in 1947 when Baltimore Junior College was established. The College was reformed as the Community College of Baltimore in 1968. As the New Community College of Baltimore, it was made a State institution of higher education in 1990 (Chapter 220, Acts of 1990). In 1992, the school received its present name (Chapter 208, Acts of 1992).

Baltimore City Community College offers programs for associate degrees and certificates in more than thirty fields, including computer information, electronics, nursing, business, allied health, legal assisting, and office technology. In addition to job training and transfer programs, the College offers extensive noncredit programs in basic literacy, General Education Development (G.E.D.) test preparation, and English as a second language. The College also works to meet the needs of Baltimore employers through courses and programs at its downtown Business and Continuing Education Center.

With a faculty of 120 full-time and over 500 part-time instructors, the College annually serves more than 8,000 students at the Liberty Heights campus, the Harbor campus, and many other sites throughout Baltimore.

The College is governed by a nine-member Board of Trustees, appointed by the Governor with Senate advice and consent. Eight members serve

six-year terms. A student member serves a one-year term. The Board of Trustees appoints the President of the College (Code Education Article, secs. 16-601 through 16-610).

BICYCLE ADVISORY COMMITTEE

Stephen D. Kaiser, *Chairperson*

Appointed by Governor (who names chair): Pat Bernstein; Gilbert M. Clark; Lucy Garliauskas; Joseph K. Gilbert; William J. Kelly; Donald L. LaFond; L. Louis Mould, M.D.; Thomas J. Roberts; Ellen R. Schmidt; David C. Taylor; Charles D. Tyler; Joshua L. Waldorf.

P.O. Box 717
c/o Bicycle Affairs Coordinator
State Highway Administration
707 North Calvert St., Room 218
Baltimore, MD 21203 (410) 333-1663

The Bicycle Advisory Committee was formed in December 1991 (Chapter 624, Acts of 1991). The Committee advises State government agencies on funding bicycle-related programs; public education and awareness of bicycling activities and safety; and other bicycling issues.

BLIND INDUSTRIES & SERVICES OF MARYLAND

Frederick Puente, *Acting President*

2901 Strickland St.
Baltimore, MD 21223 (410) 233-4567

BUDGET (CODE 36.01.03)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$934,725 ...	\$1,121,171.	\$1,121,171
Total State	\$934,725 ...	\$1,121,171.	\$1,121,171
Staff			
Authorized			
Contractual (FTE)			
Total Staff			

MANDATED REPORTS

*Annual Report to Governor, General Assembly &
chairpersons of Joint Budget and Audit Committee.*

ORGANIZATIONAL STRUCTURE

BOARD OF TRUSTEES

Frederick Puente, *Chairperson*, 1994

Appointed by Governor with Senate advice & consent: William E. Hadlock, 1994; Donald J. Morris, 1994; Eileen Rivera, 1994; James R. Berens, 1995; Walter A. Brown, 1995; Angela M. Hartley, 1995; Joseph S. Roeder, 1995; Deane B. Blazie, 1996; Andrew S. Gaskins, 1996; one vacancy.

PRESIDENT

Frederick Puente, *Acting President* .. (410) 233-4567

PRICING COMMITTEE FOR BLIND INDUSTRIES & SERVICES OF MARYLAND
Contact: David L. Reed

..... (410) 233-4567

Ex officio: Mary Margaret Smith, designee of Secretary of General Services; Carol Coleman, designee of Secretary of Public Safety & Correctional Services; David L. Reed, designee of President, Blind Industries & Services of Maryland; Sharon Maneki, President, National Federation of the Blind of Maryland.

VENDING SERVICES DIVISION

John Ward, *Director* (410) 247-3737

INDUSTRIAL PRODUCTS DIVISION

BALTIMORE PLANT

Mark Derr, *Manager*

2901 Strickland St.

Baltimore, MD 21223 . (410) 233-4567

SEWN PRODUCTS DIVISION

Jim Miller, *Director of Operations*

..... (410) 233-4567

EASTERN SHORE PLANT

Jack Grizzell, *Manager*

Northwood Industrial Park

Salisbury, MD 21801 . . (410) 749-1366

WESTERN MARYLAND PLANT

Marion Leiby, *Manager*

322 Paca St.

Cumberland, MD 21501

..... (301) 724-4111

REHABILITATION DIVISION

Rosemary Lerdahl, *Director*. (410) 233-4567

HUMAN RESOURCES

Claire Ricci, *Director*. (410) 233-4567

FINANCE

Kenneth Harper, *Controller* ... (410) 233-4567

AIDS & APPLIANCES

Barbara Crook, *Director* (410) 233-4567

BRAILLE SERVICES

Claire Ricci, *Director*. (410) 233-4567

SALES & MARKETING

INDUSTRIAL PRODUCTS

David L. Reed, *Director*. ... (410) 233-4567

SEWN PRODUCTS

Michael Guerco, *Director* .. (410) 233-4567

DEVELOPMENT & PUBLIC AFFAIRS

Dale Otto, *Director*. (410) 233-4567

Blind Industries and Services of Maryland originated in 1908 as the Maryland Workshop for the Blind (Chapter 566, Acts of 1908). It adopted its present name in 1973 (Chapter 164, Acts of 1973).

A quasi-public agency, Blind Industries and Services of Maryland provides employment services, vocational training, rehabilitation, and education to blind and severely multi-handicapped blind Marylanders. The agency's eleven trustees are appointed for three-year terms by the Governor with Senate advice and consent.

Blind Industries and Services of Maryland establishes and operates centers for the training, rehabilitation, and employment of the adult blind of Maryland. In addition, the agency teaches adult

blind persons the day-to-day skills necessary to live in a sighted society. The agency is open for the labor and manufactures of all blind citizens of Maryland over eighteen years of age who can give satisfactory evidence of character and ability to do the work required. All profits from blind industries are used to further the agency's mission (Code 1957, Art. 30, secs. 3-10, 30A).

To carry out these programs, Blind Industries and Services of Maryland operates four divisions: Vending Services; Industrial Products; Sewn Products; and Rehabilitation. The agency also transcribes braille and runs an aids and appliances store.

PRICING COMMITTEE FOR BLIND INDUSTRIES & SERVICES

Contact: David L. Reed (410) 233-4567

The Pricing Committee for Blind Industries and Services of Maryland sets prices of supplies and services provided to State government agencies by Blind Industries and Services of Maryland. The Committee reviews contracts to ensure that fair market prices are charged.

The Committee consists of four *ex officio* members: the Secretary of General Services; the Secretary of Public Safety and Correctional Services; the President of Blind Industries and Services of Maryland; and a member of the Executive Board, National Federation of the Blind of Maryland (Code State Finance and Procurement Article, sec. 14-104).

VENDING SERVICES DIVISION

John Ward, *Director*

(410) 233-4567

Created in 1989, the Vending Services Division provides and services beverage and snack vending machines throughout Maryland. The Division is opening up many nontraditional sales and service jobs for blind workers.

INDUSTRIAL PRODUCTS DIVISION

(410) 233-4567

The Industrial Products Division provides meaningful employment to blind and severely multi-handicapped blind adults in the manufacturing of more than a hundred products for federal and State government agencies and commercial and private businesses. The Division is located in Baltimore.

SEWN PRODUCTS DIVISION

(410) 233-4567

The Sewn Products Division employs blind and severely multi-handicapped blind adults in the manufacture of sewn products used by federal and State government agencies as well as private businesses. The Division operates plants in Cumberland and Salisbury.

REHABILITATION DIVISION

Rosemary Lerdahl, *Director*
(410) 233-4567

The Rehabilitation Division provides free instruction in alternative techniques for blind people. Instruction covers communications, such as braille, typing, and computer training; independent cane travel; and activities of daily living, including management of the home, cooking, and finances.

AIDS & APPLIANCES

Barbara Crook, *Director*
(410) 233-4567

Blind Industries and Services of Maryland sells, at cost, items such as braille watches, talking clocks, talking calculators, canes, and games. Items are available at the office on Strickland Street, or by mail order catalogue.

BRAILLE SERVICES

Claire Ricci, *Director*
(410) 233-4567

Braille Services transcribes printed material into braille for individuals, organizations, companies, and government for a nominal fee.

CANAL PLACE PRESERVATION & DEVELOPMENT AUTHORITY

J. Glenn Beall, Jr., *Chairperson*, 1994
Vacancy, *Executive Director*

Appointed by Governor (who names chair) with Senate advice & consent: Rex W. Burton, 1995; H. Gregory Skidmore, Esq., 1995; M. Kathryn Burke, 1996; John J. McMullen, Jr., Esq., 1997.

Contact: Mark R. Edwards
c/o Maryland Historical Trust
100 Community Place
Crownsville, MD 21032 (410) 514-7604

The Canal Place Preservation and Development Authority was formed in 1993. The Authority is an instrumentality of the State and a public corporation that will create and develop an historic Chesapeake and Ohio Canal preservation district in the City of Cumberland (Chapter 544, Acts of 1993). The district will be known as the Canal Place Historic Preservation District.

The Authority's six members are appointed to four-year terms by the Governor with Senate advice and consent. One member represents the Mayor and City Council of the City of Cumberland; one represents the Maryland Historical Trust; and one represents the U.S. Department of the Interior. The Governor designates the chairperson. With the approval of the Governor, the Authority appoints the Executive Director (Code Financial Institutions Article, secs. 13-1001 through 13-1031).

BOARD OF STATE CANVASSERS

Ex officio: Tyras S. Athey, Secretary of State; Louis L. Goldstein, Comptroller of the Treasury; Lucille Maurer, State Treasurer; Alexander L. Cummings, Clerk of the Court of Appeals; J. Joseph Curran, Jr., Attorney General.

Secretary: Gene M. Raynor, State Administrator of Election Laws

P.O. Box 231
11 Bladen St.
Annapolis, MD 21404 (410) 974-3711

In 1896, the Board of State Canvassers was created (Chapter 202, Acts of 1896). Within thirty-five days after any State election, the Board meets to tabulate the votes cast for each candidate from the certified statements of votes made by the city and county boards of canvassers. The Board declares who is elected and delivers a certified determination of election results to the State Administrative Board of Election Laws. Thereafter, the State Administrative Board of Election Laws issues the Declaration of Results of the election, keeps the records of the Board of State Canvassers, and delivers a copy of the Declaration of Results to the Governor, who issues commissions to the persons elected.

The Board consists of five *ex officio* members (Code 1957, Art. 33, secs. 18-1, 18-2).

CAPITAL DEBT AFFORDABILITY COMMITTEE

Chairperson: Lucille Maurer, State Treasurer

Appointed by Governor: Paul B. Meritt

Ex officio: Louis L. Goldstein, Comptroller of the Treasury; Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; O. James Lighthizer, Secretary of Transportation.

Goldstein Treasury Building, Room 109
80 Calvert St.
Annapolis, MD 21401 (410) 974-3533

MANDATED REPORTS

Annual Estimate to Governor & General Assembly of new State debt that may be authorized for next fiscal year due Aug. 1.

The Capital Debt Affordability Committee was authorized in 1978 (Chapter 43, Acts of 1978). On a continuing basis, the Committee reviews the size and condition of the State tax-supported debt, as well as other debt of State units, including the University of Maryland System, Morgan State University, and St. Mary's College of Maryland.

Annually, the Committee submits to the Governor and the General Assembly its estimate of the

maximum amount of new general obligation debt that prudently may be authorized for the ensuing fiscal year. In making this estimate, the Committee, considers: 1) the amount of general obligation debt that will be issued and outstanding during that next fiscal year; 2) the amount of general obligation debt that will be authorized but unissued during such fiscal year; 3) the capital program plan prepared by the Department of Budget and Fiscal Planning for the ensuing five fiscal years; 4) projections of school construction and capital improvement needs prepared by the Interagency Committee on School Construction for the ensuing five fiscal years; 5) projections of debt service requirements for the ensuing ten fiscal years; 6) other factors relevant to the ability of the State to meet its projected debt service requirements for the ensuing five years; 7) criteria established or used by recognized bond rating agencies in judging the quality of State bond issues; 8) other factors relevant to the marketability of State bonds; and 9) the effect of additional debt authorizations on each of the factors enumerated above. The Committee's estimate is advisory and not binding upon the Governor, the Board of Public Works, or the General Assembly.

The Committee consists of four ex officio members and one member appointed by the Governor. The State Treasurer is designated chairperson by law (Code State Finance and Procurement Article, secs. 8-104 through 8-116).

**CHEMICAL DEMILITARIZATION
CITIZENS' ADVISORY COMMISSION**

John E. Nunn III, Esq., *Chairperson*

Appointed by Governor: Alvin L. Bowles; Steven K. Broyles; Katharine K. Hutchinson; Linda Koplovitz; David McMillon; Benjamin D. Riley; H. Thomas Sisk, Jr.; one vacancy. *Terms expire 1995.*

c/o Planning & Resource Management Program
Waste Management Administration
Dept. of the Environment
2500 Broening Highway
Baltimore, MD 21224 (410) 631-3441

In December 1993, the Governor formed the Chemical Demilitarization Citizens' Advisory Commission in accordance with the National Defense Authorization Act for Fiscal Year 1993 (P.L. 102-484, Subtitle G., sec. 172). The Commission advises the U.S. Army of any concerns of State government or of citizens about the federal program for disposal of lethal chemical agents and munitions stored in Maryland. The deadline for elimination of the U.S. chemical weapons stockpile is December 31, 2004.

Appointed by the Governor, the Commission consists of nine members who serve two-year terms.

CHESAPEAKE BAY TRUST

Thomas L. Burden, *Executive Director & Secretary*

60 West St., Suite 200A
Annapolis, MD 21401 (410) 974-2941

BUDGET (CODE 30.01.01)			
Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (actual)
General	\$50,120	0	0
Total Funds	\$50,120	0	0
Staff			
Authorized	3	2	5
Contractual (FTE)	1	2	0
Total Staff	4	4	5

MANDATED REPORTS

Annual Report to Governor & General Assembly.

ORGANIZATIONAL STRUCTURE

CHESAPEAKE BAY TRUST

Gary R. Fuhrman, *Chairperson*, 1996

Appointed by Governor: Leslie B. Disharoon, 1995; Frances H. Flanigan, 1995; Robert R. Neall, 1995; Arnall Patz, M.D., 1995; JoAnn M. Roberts, 1995; Betty K. Gardner, 1996; Brice R. Phillips, 1996; Thomas Hale Boggs, Jr., Esq., 1997; Walter Lee Dunkle, 1997; James C. Johnson, 1997; Kathleen Cloyd Sher, 1997; Calman J. Zamoiski, Jr., 1997; one vacancy.

Ex officio: Rosemary Roswell, designee of Secretary of Agriculture; David A. C. Carroll, Secretary of the Environment; Torrey C. Brown, M.D., Secretary of Natural Resources; Arthur Dorman, designee of Senate President; Leslie E. Hutchinson, designee of House Speaker.

EXECUTIVE DIRECTOR & SECRETARY

Thomas L. Burden (410) 974-2941

ASSISTANT DIRECTOR

Richard R. Leader (410) 974-2941

PROJECT ASSISTANT

Laurissa J. Brantley (410) 974-2941

ADMINISTRATIVE ASSISTANT

Penny Wade McGarry (410) 974-2941

ADMINISTRATIVE AIDE

Melanie M. Teems (410) 974-2941

The Chesapeake Bay Trust was created as a non-profit organization by the General Assembly in 1985 (Chapter 789, Acts of 1985). The Trust's mandate is to promote public awareness and participation in restoring and protecting the water quality and the aquatic and land resources of Chesapeake Bay.

To accomplish its mission, the Trust seeks contributions from the business community and private citizens and distributes that financial support to groups undertaking projects to help the Bay. Grant recipients are nonprofit organizations, civic and community groups, schools, and local public agencies that have conducted stream cleanups, tree and marsh grass plantings, erosion control projects, water quality studies, and habitat restorations. The Trust also has supported enhancement of environmental education centers and development of educational materials to inform people of all ages about the Bay.

In addition to donations from businesses and private citizens, the Trust receives the proceeds from sales of the commemorative Chesapeake Bay license plate, as well as a portion of gifts to the Chesapeake Bay and Endangered Species Fund via the tax check-off on the Maryland State income tax return. The tax check-off, created in 1989, enables Marylanders to contribute for Bay cleanup and programs to aid endangered species.

The Trust is governed by a nineteen-member Board of Trustees. The Governor appoints fourteen members to represent the interests of local government, education, environmental conservation, business, and the public. Appointed members serve four-year terms. Five members serve ex officio: the President of the Senate, Speaker of the House of Delegates, Secretary of Agriculture, Secretary of the Environment, and Secretary of Natural Resources, or their designees (Code Natural Resources Article, secs. 8-1901 through 8-1910).

MARYLAND STATE ADVISORY COMMITTEE TO THE UNITED STATES COMMISSION ON CIVIL RIGHTS

Chester L. Wickwire, D.D., *Chairperson*

Appointed by U.S. Commission on Civil Rights:
Leonard P. Aries, Ph.D.; Patsy Baker Blackshear, Ph.D.; Eva T. H. Brann, Ph.D.; Timothy J. French; Lorretta Johnson; Mary Louise Jones; Joshua Muravchik, Ph.D.; Arthur Nierenberg; K. Patrick Okura; Hamid R. Seyedin, Ph.D.; Huong-Mi Tran, Ph.D.; H. DeWayne Whittington, Ed.D. *Terms expire 1996.*

Contact: Edward M. Darden, *Civil Rights Analyst*

Eastern Regional Office
U.S. Commission on Civil Rights
624 9th St., N.W.

Washington, DC 20425 (202) 376-7533
TTD: (202) 376-8116
fax: (202) 376-7548
toll free: 1-800-552-6843

The Maryland State Advisory Committee to the U.S. Commission on Civil Rights was established in accordance with the federal Civil Rights Act of 1957 (sec. 105(c)). Since 1957, the Committee has advised the U.S. Commission on Civil Rights about discrimination or denials of the equal protection of the laws based on race, color, religion, sex, age, handicap, or national origin, or in the administration of justice in Maryland.

Appointed by the U.S. Commission on Civil Rights, the Committee has thirteen members who serve two-year terms.

COMMISSION ON COMPLEMENTARY MEDICAL METHODS

Caril E. Price, Ed.D., *Acting Chairperson*

Appointed by Governor: Brian M. Berman, M.D.; Cheryl D. Forshee; Gail Geller, Sc.D.; Richard E. Layton, M.D.; Jon B. Lowe, M.D.; Linda M. Tucker Parker; Sidney B. Seidman, M.D.; John F. Strahan, M.D.; Edward C. Watters III, M.D.; one vacancy.

Appointed by Senate President: Idamae Garrett

Appointed by House Speaker: Victor A. Sulin

Ex officio: Nelson J. Sabatini, Secretary of Health & Mental Hygiene

Contact: Tricia L. Slawinski

c/o Office of the Secretary
Dept. of Health & Mental Hygiene
201 West Preston St.
Baltimore, MD 21201 (410) 225-6513

The Commission on Complementary Medical Methods was authorized in 1993 (Chapter 515, Acts of 1993). The thirteen-member Commission is to define which methods of health care are complementary medical methods and determine how physicians might use these methods for patients who request them (Code 1957, Art. 41, sec. 18-305).

The Commission will report to the Governor and General Assembly by December 1, 1995.

MARYLAND STATE BOARD OF CONTRACT APPEALS

Robert B. Harrison III, *Chairperson*, 1995

501 St. Paul Place, Suite 1110
Baltimore, MD 21202 (410) 333-2840
TTY for deaf, DC area: (301) 565-0451
TTY for deaf, statewide: 1-800-492-5062

BUDGET (CODE 23.19.00)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$415,952	\$398,128	\$402,284
Total Funds	\$415,952	\$398,128	\$402,284
Staff			
Authorized	5	5	5
Contractual (FTE)	0	0	0
Total Staff	5	5	5

ORGANIZATIONAL STRUCTURE

MARYLAND STATE BOARD OF CONTRACT APPEALS

Robert B. Harrison III, *Chairperson*, 1995. (410) 333-2840

Appointed by Governor (who names chair) with Senate advice & consent: Neal E. Malone, 1992; Sheldon H. Press, 1994.

RECORDER

Mary F. Priscilla (410) 333-2840

SECRETARY

Lonnie M. Howe (410) 333-2840

The Maryland State Board of Contract Appeals was formed in 1980 (Chapter 775, Acts of 1980). The Board, with expanded jurisdiction, replaced the Department of Transportation Board of Contract Appeals (Chapter 418, Acts of 1978).

The Maryland State Board of Contract Appeals adjudicates disputes concerning the formation of State contracts, except those for procurement of architectural and engineering services. Contract formation disputes pertain to the qualification of bidders or offerers and the determination of the successful bidder or offerer. The Board also adjudicates disputes relating to a contract that has been entered into by the State, including disagreements about the performance, breach, modification, or termination of a contract. Decisions of the Appeals Board are subject to judicial review, and any aggrieved party, including a State agency, may appeal a final decision or any part thereof. At the request of a party to a proceeding, the Board may subpoena witnesses and documents and may compel the testimony of witnesses.

Published opinions of the Board are available at the Board's offices, Circuit Courts, and through the Maryland Institute for the Continuing Professional Education of Lawyers (MICPEL).

The Governor appoints the Board's three members to five-year terms with Senate advice and consent. Members serve in a quasi-judicial capacity and must have a thorough knowledge of procurement practices and processes. They serve full-time and receive compensation as provided for in the budget. The chairperson is designated by the Governor (Code State Finance and Procurement Article, secs. 15-201 through 15-223).

CRIMINAL JUSTICE INFORMATION ADVISORY BOARD

Paul E. Leuba, *Chairperson*

Appointed by Governor: James G. Crouse; Col. Clarence Edwards; Earl L. Gillespie; V. Eric W. May, Sr.; Richard A. Tamberrino; Capt. Michael H. Waudby; Dennis J. Weaver; two vacancies.

Appointed by Chief Judge, Court of Appeals: Suzanne H. James; Edward L. Utz; George N. Weber, Jr.

Appointed by Senate President: Philip C. Jimeno

Appointed by House Speaker: Joseph F. Vallario, Jr.

Terms expire 1994.

Ex officio: J. Joseph Curran, Jr., Attorney General; Stephen A. Bocian, Executive Director, Office of Justice Administration; Charles F. Wellford, Ph.D., Director, Institute of Criminal Justice & Criminology, University of Maryland College Park.

P.O. Box 5743

c/o Dept. of Public Safety & Correctional Services

Pikesville, MD 21208

(410) 764-4200

MANDATED REPORTS

*Annual Report to Governor & General Assembly on
development & operation of Criminal Justice
Information System.*

The Criminal Justice Information Advisory Board was created in 1976 (Chapter 239, Acts of 1976). For budgetary and administrative purposes only the Board is within the Department of Public Safety and Correctional Services.

The Board advises the Secretary of Public Safety and Correctional Services and the Chief Judge of the Court of Appeals on the development, operation, and maintenance of the Criminal Justice Information System. The Board monitors the System and recommends procedures and methods for the use of criminal history record information in research, evaluation, and statistical analysis of crime. The Board also recommends legislation to implement, operate, and maintain the System.

The Secretary of Public Safety and Correctional Services and the Chief Judge of the Court of Appeals adopt rules and regulations to establish, operate, and maintain the Criminal Justice Information System. These rules and regulations govern the collection, reporting, and release of criminal history record information by the courts and other criminal justice agencies; ensure the security of the System and all criminal history record information; and control the dissemination of criminal history record information consistent with federal law and regulations. Rules and regulations of the System also govern procedures for inspecting and challenging criminal history record information. In addition, they regulate the auditing of criminal justice agencies to ensure that criminal history records are accurate and complete, and that their information is distributed in accordance with the law.

Under the Department of Public Safety and Correctional Services, the System's Central Repository collects, stores, and disseminates criminal history record information. Every criminal justice agency must report criminal history record information to the Repository within certain time limits by specified reporting methods. To avoid duplicate reporting, the Secretary of Public Safety and Correctional Services and the Chief Judge of the Court of Appeals may determine the events to be reported by each criminal justice agency.

Any person may inspect their own criminal history record information as maintained by a criminal justice agency. The person may challenge the completeness, content, accuracy, or distribution of such information by giving written notice; and the person has a right to have errors corrected.

The Criminal Justice Information Advisory Board consists of eighteen members who serve three-year terms. The Governor appoints ten members: three persons recommended by the Secretary of Public Safety and Correctional Services; two

executive officials of police agencies; two elected county officials; one elected municipal official; one State's Attorney; and one public member. The Senate President appoints a Senate member and the Speaker of the House of Delegates appoints a House member. The Chief Judge of the Court of Appeals also appoints three Board members. Ex officio members include the Attorney General; the Executive Director of the Office of Justice Administration; and the Director of the Institute of Criminal Justice and Criminology, University of Maryland College Park. The Governor designates the chairperson (Code 1957, Art. 27, secs. 742-755).

MARYLAND SCHOOL FOR THE DEAF

James E. Tucker, *Superintendent*

Frederick Campus

P.O. Box 250

101 Clarke Place

Frederick, MD 21701 voice: (301) 662-4159

TDD: (301) 663-8755

Columbia Campus

P.O. Box 894

Route 108 & Old Montgomery Road

Columbia, MD 21044

voice & TDD: (410) 465-9611

BUDGET (CODE 36.05.01/.02)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$12,404,773 ..	\$12,266,680....	\$12,709,847
Special	\$ 94,367 ..	\$ 145,249....	\$ 65,535
Federal	\$ 238,330 ..	\$ 224,595....	\$ 235,449
Total Funds ..	\$12,737,470 ..	\$12,636,524....	\$13,010,831
Staff			
Authorized	306.5	292.5	298.5
Contractual (FTE)	0	0	0
Total Staff	306.5	292.5	298.5

ORGANIZATIONAL STRUCTURE

MARYLAND SCHOOL FOR THE DEAF BOARD OF TRUSTEES

Joseph J. Innes, *Chairperson*, 1998

Appointed by Governor: Donald Kay Ammons, Ed.D.; Michael A. Fields; Joseph H. Leonard; Lillie S. Ransom; Mary Jane Sanders; Roland C. Steiner, Ph.D. *Terms expire 1996.*

Donald R. Eichelberger; Katherine A. Jankowski, Ph.D.; Denise Eller Lamont; Alan L. Marcus, Ph.D.; Janna G. Montagnino; Carolyn M. Woosley. *Terms expire 1997.*

Harvey Goodstein, Ph.D.; Susan R. Grant, Ph.D.; Nancy E. Kensicki, D.A.; Jeffrey W. Lewis, Ph.D.; Samuel M. Sonnenstrahl; Candace A. Tucker. *Terms expire 1998.*

SUPERINTENDENT

James E. Tucker, *Superintendent*

..... (301) 662-4159, ext. 232

Eva M. Staubitz, *Personnel*

..... (301) 662-4159, ext. 231

Farley Warshaw, *Dean of Students*

..... (301) 662-4159, ext. 422

ADMINISTRATION

Ronald C. Sisk, *Assistant Superintendent*

for Administration..... (301) 620-8516

PHYSICAL PLANT MAINTENANCE & OPERATIONS

Mark S. Sewell ... (301) 662-4159, ext. 271

FREDERICK CAMPUS (36.05.01)

FY1994 appropriation \$8,832,245

FY1994 authorized positions 220

Stanley C. Baker, *Assistant Superintendent*

for Instruction & Principal

..... (301) 662-4159, ext. 247

ELEMENTARY SCHOOL

Melinda Padden, *Assistant Principal*

..... (301) 662-4159, ext. 467

MIDDLE SCHOOL

Marsha Flowers, *Assistant Principal*

..... (301) 662-4159, ext. 554

HIGH SCHOOL

Bette Hicks, *Assistant Principal*

..... (301) 662-4159, ext. 558

CAREER & TECHNOLOGY

Robert Padden, *Assistant Principal*

..... (301) 662-4159, ext. 545

PUPIL PERSONNEL

Deborah P. Clark, *Director*

..... (301) 662-4159, ext. 250

COLUMBIA CAMPUS (36.05.02)

FY1994 appropriation \$4,178,586

FY1994 authorized positions 78.5

Richard C. Steffan, Jr., *Assistant Superintendent*

for Instruction & Principal

..... (410) 465-9611, ext. 257

ELEMENTARY SCHOOL

Robert Scribner, *Assistant Principal*

..... (410) 465-9611, ext. 279

MIDDLE SCHOOL & TRANSITIONAL SCHOOL

John K. Snavlin, *Assistant Principal*

..... (410) 465-9611, ext. 253

The Maryland School for the Deaf was established at Frederick in 1868 (Chapter 247, Acts of 1867; Chapter 409, Acts of 1868). It is a free public residential school for deaf and hard-of-hearing children who reside in Maryland. Authorized in 1968, the Columbia campus of the Maryland School for the Deaf opened in September 1973 (Chapter 462, Acts of 1968).

At the Frederick and Columbia campuses, the School offers an academic education similar to that of public schools. The School also teaches communications skills, including speech and speech reading, signs and finger spelling, and auditory training; and use of individual hearing aids. In addition to the academic program, vocational education also is provided. The School offers a broad athletic and physical education program, as well as social and recreational activities. Vocational rehabilitation services are available for all graduating students to help secure employment, vocational or technical training, or higher education.

In 1992, the School's Board of Visitors was reorganized as the Board of Trustees of the Maryland School for the Deaf (Chapter 493, Acts of 1992). The Board governs the School. With Senate advice and consent, the Governor appoints the Board's nineteen members to six-year terms (Code Education Article, sec. 8-304).

DOMICILIARY CARE FACILITIES BOARD

Vacancy, *Chairperson*

David E. Harmon, *Vice-Chairperson*, 1994

Appointed by Governor (who names chair): Edith Gordine Blount; Howard N. Hall; David E. Harmon; one vacancy. *Terms expire 1994.*

Representative of Md. Disability Law Center appointed by Governor: Elizabeth Jones

Ex officio: Rosalie S. Abrams, Director on Aging; Carolyn W. Colvin, Secretary of Human Resources; Nelson J. Sabatini, Secretary of Health & Mental Hygiene.

Staff: Barbara M. Strein

c/o Office of Planning

301 West Preston St.

Baltimore, MD 21201

(410) 225-4514

The Domiciliary Care Facilities Board was created by the Governor at the request of the General Assembly in 1984 (Joint Resolution no. 23, Acts of 1984). In 1986, the Board was established by law (Chapter 726, Acts of 1986).

Because the Department of Health and Mental Hygiene, the Department of Human Resources, and the Office on Aging all license and regulate domiciliary care facilities, the Board formulates and implements policy and coordinates agency responsibility. The Board also reviews and approves policies and regulations that govern domiciliary care facilities and related programs. Such facilities provide domiciliary, personal or nursing care to unrelated individuals who are dependent on the facility for assistance with daily living activities in a safe, sanitary and healthful environment.

The Board has nine members. Four are appointed to four-year terms by the Governor and include a domiciliary care facility provider, and three consumers. One member, appointed by the Governor, represents the Maryland Disability Law Center. Four serve *ex officio*. The Governor designates the chairperson (Code 1957, Art. 41, sec. 10-601).

MARYLAND ECONOMIC DEVELOPMENT CORPORATION

BOARD OF DIRECTORS

Merle S. Elliott, *Chairperson*, 1995

Appointed by Governor with Senate advice & consent: H. Lee Boatwright III, 1992; W. Edwin Cole, Jr., 1994; Gerald K. Holthaus, 1994; Walter H. Plosila, Ph.D., 1994; Jerry C. Lymas, 1995; Vernon C. Terry, 1995; Leonard R. Sachs, 1996; Martha A. Smith, Ph.D., 1996; Mario F. VillaSanta, 1996.

Ex officio: Mark L. Wasserman, Secretary of Economic & Employment Development; O. James Lighthizer, Secretary of Transportation.

Hans F. Mayer, *Executive Director*

36 South Charles St.

Baltimore, MD 21201

(410) 625-0051

Established in 1984, the Maryland Economic Development Corporation is a public instrumentality of the State (Chapter 498, Acts of 1984). The Corporation enables the State to develop property for economic purposes. To serve the public interest, the Corporation develops vacant or unused industrial sites and facilities and other economic resources in which the private sector has shown no significant interest or development capability.

The Corporation operates in economically distressed areas of the State. It helps State and local economic development agencies expand, modernize, and retain businesses, and attract new ones.

The Board of Directors is appointed by the Governor with Senate advice and consent. It consists of twelve members, including two *ex officio* voting members. Members serve four-year terms. With the Governor's approval, the Board appoints the Executive Director (Code 1957, Art. 83A, secs. 5-101 through 5-116).

EDUCATION COORDINATING COMMITTEE

Herbert H. Fincher, *Chairperson*

Representing Maryland Higher Education Commission: Osborne A. Payne; Walter Sondheim, Jr.; Constance Cornell Stuart.

Representing State Board of Education: Robert C. Embry, Jr.; Christopher E. Grant; Harry D. Shapiro, Esq.

Ex officio: Nancy S. Grasmick, Ph.D., State Superintendent of Schools; Shaila R. Acry, Ed.D., Secretary of Higher Education.

c/o Maryland Higher Education Commission

16 Francis St.

Annapolis, MD 21401

(410) 974-2971

The Education Coordinating Committee was formed in 1976 (Chapter 538, Acts of 1976). The Committee coordinates the policies and activities of the State Board of Education, the State Superintendent of Schools, the Maryland Higher Education Commission, and the Secretary of Higher Education. The Committee studies and makes recommendations regarding educational policies that concern or affect elementary, secondary or higher education.

The Committee is comprised of eight members: three members of the State Board of Education selected by its president; three members of the

Maryland Higher Education Commission selected by the Commission's chairperson; the State Superintendent of Schools; and the Secretary of Higher Education (Code Education Article, secs. 24-101 through 24-107).

STATE ADMINISTRATIVE BOARD OF ELECTION LAWS

Gene M. Raynor, *State Administrator
of Election Laws*

P.O. Box 231

11 Bladen St.

Annapolis, MD 21404

(410) 974-3711

toll free: 1-800-222-VOTE

TDD for deaf: 1-800-492-5062

BUDGET (CODE 23.09.01)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$931,651	\$911,904	\$1,030,661
Special	\$ 381		\$ 1,020
Total Funds	\$932,032	\$911,904	\$1,031,681
Staff			
Authorized	17.4	17.40	17.4
Contractual (FTE)	0	2.12	0
Total Staff	17.4	19.52	17.4

MANDATED REPORTS

Annual Report to General Assembly recommending changes in Election Code to assure its uniform administration & improve procedures.

ORGANIZATIONAL STRUCTURE

STATE ADMINISTRATIVE BOARD OF ELECTION LAWS

James W. Johnson, Jr., *Chairperson*

Appointed by Governor with Senate advice & consent:
Margarette E. Crowder; Daniel J. Earnshaw; Barbara B. Kendall; Peggy Rae Pavlat. *Terms expire 1995.*

STATE ADMINISTRATOR OF ELECTION LAWS

Gene M. Raynor, *State Administrator of Election*

Laws, 1999 (appointed by Governor)

(410) 974-3711

ADMINISTRATIVE DIVISION

Marvin L. Meyn, *Deputy Administrator*

(410) 974-3711

CANDIDACY & CAMPAIGN FINANCE DIVISION

Rebecca M. Wicklund, *Director*. (410) 974-3711

Created in 1969, the State Administrative Board of Election Laws supervises the conduct of voter registration and elections in Maryland (Chapter 555, Acts of 1969). The Board adopts rules and regulations to help the boards of supervisors of elections in each county and Baltimore City with elections, voting, and voter registration. The Board reviews, approves, certifies, and decertifies voting systems and adopts regulations relating to them. To regulate the financing of campaigns for State and county offices, the Board also administers the Fair Election Practices Act. In addition, the Board serves

as a depository for election records and other relevant election information.

In odd-numbered years, the Board convenes a meeting with all members of boards of supervisors of elections of the counties and Baltimore City to instruct them, their designated employees, and counsel on their duties in the conduct of elections. The Board also administers the voter registration-by-mail program.

The Board reviews and monitors all election bills, constitutional amendments, and related referenda. Staff assistance is available to members of the General Assembly for consultation on election-related legislation. Local boards of supervisors of elections are advised of legislative hearings and the status of pertinent bills.

The Board publishes *Registration and Election Laws of Maryland*, which is for sale to the public. The Board also has available primary and general election returns beginning with 1948. More recent returns are published in booklet form.

The Board consists of five members appointed to four-year terms by the Governor with Senate advice and consent. Three members must be of the same political party as the Governor, while two members represent the party that received the second greatest number of votes in the most recent gubernatorial election.

The Governor appoints the State Administrator of Election Laws for a six-year term. The State Administrator receives and audits financial reports of candidates required under the Election Code. The State Administrator also serves as Secretary to the Board of State Canvassers (Code 1957, Art. 33, secs. 1A-1, 3-1(c), 16B-2, 18-1).

MARYLAND INSTITUTE FOR EMERGENCY MEDICAL SERVICES SYSTEMS

Vacancy, *Executive Director*

636 West Lombard St.

Baltimore, MD 21201-1528 (410) 706-7800

BUDGET (CODE 23.27.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Special		\$7,191,000	\$7,191,000
Total Funds		\$7,191,000	\$7,191,000
Staff			
Authorized		76.0	76.0
Contractual (FTE)		4.3	4.3
Total Staff		80.3	80.3

MANDATED REPORTS

Annual Report to Governor & General Assembly due Sept. 30.

ORGANIZATIONAL STRUCTURE

STATE EMERGENCY MEDICAL SERVICES BOARD

Donald L. DeVries, Jr., Esq., *Chairperson*, 1997
..... (410) 706-7800

Appointed by Governor (who names chair): Ellen J. V. Waters, 1995; Willie C. Blair, M.D., 1996; Victor A. Broccolino, 1996; Phillip M. Hurlock, 1996; Donald E. Wilson, M.D., 1996; John R. Frazier, 1997; Dennis W. Jones, R.N., 1997; Sheila Rhodes, M.D., 1997.

Ex officio: Nelson J. Sabatini, Secretary of Health & Mental Hygiene, 1995; vacancy, Chairperson, Statewide Emergency Medical Services Advisory Council.

STATEWIDE EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL
Vacancy, *Chairperson*

Appointed by State Emergency Medical Services Board with Governor's approval: Richey D. Adams; Capt. James T. Almoney; Allan E. Atzrott; Robert A. Barish, M.D.; Julie Ann P. Casani, M.D.; Mary S. Coburn, R.N.; Victoria J. Coombs, R.N.; George B. Delaplaine, Jr.; Dorothy W. Dyott, R.N.; Steven T. Edwards; Rhonda S. Fishel, M.D.; Paul C. Haigley, Jr.; Leon Hayes; Maj. Johnny L. Hughes; Murray A. Kalish, M.D.; Bernard Koman; Ronald D. Lipps; Frederick W. Miltenberger, M.D.; Ethel A. Murray; Charles W. Riley; R. Chris Shimer; Roger C. Simonds; James A. Sumner, M.D.; William J. Ward, Jr.; Lynn H. Workmeister.

MARYLAND INSTITUTE FOR EMERGENCY SERVICES SYSTEMS

Vacancy, *Executive Director* (appointed by State Emergency Medical Services Board)
..... (410) 706-7800

EMERGENCY MEDICAL SERVICES

Richard L. Alcorta, M.D., *Director*
..... (410) 706-7800

AEROMEDICAL SERVICES

Douglas Floccare, M.D., M.P.H., *Director*
..... (410) 706-7800

PEDIATRIC EMERGENCY SERVICES

J. Alex Haller, M.D., *Director* . . . (410) 706-7800

ADMINISTRATION

John M. Murphy, *Director* (410) 706-0470

The Maryland Institute for Emergency Medical Services Systems (MIEMSS), formerly under the University of Maryland Medical System, was made an independent agency in 1993 (Chapter 592, Acts of 1993). The Institute's Charles McC. Mathias, Jr., National Study Center for Trauma and Emergency Medical Systems was reassigned to the University of Maryland at Baltimore at that time. The R Adams Cowley Shock Trauma Center, however, continued under the University of Maryland Medical System.

Located at the University of Maryland at Baltimore, the Institute coordinates all emergency medical services in Maryland (Code Education Article, secs. 13-1D-01 through 13-1D-13).

STATE EMERGENCY MEDICAL SERVICES BOARD

Donald L. DeVries, Jr., Esq., *Chairperson*, 1997
(410) 706-7800

The Institute is governed by the State Emergency Medical Services Board. Created in 1993, the Board is to develop and implement an emergency medical system plan for Maryland. The plan will define criteria for designating trauma facilities; guidelines for the delivery of emergency medical services; improved communications and transportation systems; public information and education programs; and a system to evaluate emergency care in Maryland.

The Board consists of eleven members. Nine are appointed to four-year terms by the Governor. Two serve ex officio. The Governor designates the chairperson.

STATEWIDE EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

Established in 1993, the Statewide Emergency Medical Services Advisory Council advises the State Emergency Medical Services Board on finances, policies, guidelines, regulations and procedures necessary to operate the Statewide Emergency Medical System. It also helps the Board develop and implement a comprehensive emergency medical services plan.

The Council's twenty-five members are appointed by the State Emergency Medical Services Board with the approval of the Governor. Annually, Council members elect a chairperson with the Governor's approval (Code Education Article, sec. 13-1D-11).

MARYLAND ENERGY ADMINISTRATION

Gerald L. Thorpe, Ph.D., *Director*

45 Calvert St.
Annapolis, MD 21401 (410) 974-3751

BUDGET (CODE 23.01.13)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$ 384,185 . . .	\$ 303,767 . . .	\$ 291,558
Special	\$1,204,069 . . .	\$2,389,878 . . .	\$2,912,250
Federal	\$ 362,477 . . .	\$ 422,830 . . .	\$ 430,417
Total Funds . . .	\$1,950,731 . . .	\$3,116,475 . . .	\$3,668,969
Staff			
Authorized	19	19	19
Contractual (FTE)	4	4	1
Total Staff	23	23	20

ORGANIZATIONAL STRUCTURE**MARYLAND ENERGY ADMINISTRATION**

Gerald L. Thorpe, Ph.D., *Director*
(appointed by Governor) (410) 974-2511

DEPUTY DIRECTOR

Donald E. Milsten, Ph.D. (410) 974-3755

**GOVERNOR'S SUBCABINET FOR
ENERGY MANAGEMENT**

Gerald L. Thorpe, Ph.D., *Chairperson*
. (410) 974-2511

Ex officio: vacancy, Secretary of Agriculture; Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Mark L. Wasserman, Secretary of Economic & Employment Development; David A. C. Carroll, Secretary of the Environment; Martin W. Walsh, Jr., Secretary of General Services; Torrey C. Brown, M.D., Secretary of Natural Resources; O. James Lighthizer, Secretary of Transportation; Ronald M. Kreitner, Director of Planning; Frank O. Heintz, Chairperson, Public Service Commission; George G. Perdikakis, Director, Maryland Environmental Service.

**MARYLAND COUNTIES ENERGY
COUNCIL**

Staff: Ann Elsen (410) 974-5450
F. Douglas Johnson, *President*

TECHNICAL ASSISTANCE & TRAINING

W. Dale Baxter, *Assistant Director*
. (410) 974-3751

**ENERGY RESOURCE & FINANCIAL
MANAGEMENT**

John K. (Jack) Pepper, *Assistant Director*
. (410) 974-3439

Origins of the Maryland Energy Administration trace to 1973 when the Governor by Executive Order formed the Office of Energy Policy. Two years later, the Energy and Coastal Zone Administration was established within the Department of Natural Resources, first by the Secretary of Natural Resources in 1975, and then by statute in 1976 (Chapter 320, Acts of 1976). The Secretary of Natural Resources reorganized the Administration in 1979 and renamed it the Energy Administration. In 1982, the Administration was reformed as the Energy Office. The Office became part of the Department of Housing and Community Development in 1987 (Chapter 311, Acts of 1987). The Office was abolished in 1991 and its functions were transferred to the new Maryland Energy Administration (Chapter 468, Acts of 1991).

The Maryland Energy Administration implements the State Energy Conservation Plan, funded under the National Energy Policy and Conservation Act. For all energy-related matters coming under the purview of the Governor, the Administration is the central coordinating agency. The Administration also sponsors educational programs for users of energy in homes, commerce, industry, transportation, and government. It implements the federal Institutional Conservation Program, the

federal Energy Extension Service, and certain oil overcharge projects.

During energy supply emergencies, the Administration is responsible for fuel allocations and contingency planning. It also advises State agencies on matters of fuel oil shortage (Code 1957, Art. 41, secs. 10-701 through 10-705).

**GOVERNOR'S SUBCABINET FOR
ENERGY MANAGEMENT**

Gerald L. Thorpe, Ph.D., *Chairperson*
(410) 974-3751

The Governor's Subcabinet for Energy Management was formed in January 1991 (Executive Order 01.01.1991.04). The Subcabinet develops State energy policy to make Maryland a national model for energy management.

MARYLAND COUNTIES ENERGY COUNCIL

F. Douglas Johnson, *President*
(410) 974-5450

In response to the Governor's challenge to the counties to reduce energy consumption, the Maryland Counties Energy Council was formed in October 1990. The Council promotes energy conservation practices in county government in collaboration with the Maryland Energy Administration, the Maryland Association of Counties, public utilities, and other organizations responsible for energy resources. The energy coordinator for each county and Baltimore City is a voting member.

**MARYLAND
ENVIRONMENTAL SERVICE**

George G. Perdikakis, *Director &
Chief Executive Officer*

2011 Commerce Park Drive
Annapolis, MD 21401 (410) 974-7281

BUDGET (CODE 39.02.00)

	FY1992 (actual)	FY1993 (actual)	FY1994 (est.)
Enterprise Funds			
Total	\$28,083,450	\$32,246,196	\$36,044,455
Staff			
Authorized.	430	438	438
Contractual (FTE)			
Total Staff			

MANDATED REPORTS

*Annual Report to Department of Budget & Fiscal
Planning.*

Annual Report to Governor & General Assembly.

ORGANIZATIONAL STRUCTURE**BOARD OF DIRECTORS**

George G. Perdikakis, *Director* (appointed by
Governor with Senate advice & consent)
. (410) 974-7281

Appointed by Director with Governor's approval:

Annette Anselmi, *Deputy Director*

Vacancy, *Secretary*

Edward A. Griffith, *Treasurer*

Appointed by Governor with Senate advice & consent: Robert W. Pierce, 1993; Lawrence D. Shubnell, 1994; Carolyn D. Davis, 1995; Edwin G. Richards, 1996; one vacancy.

ADMINISTRATION

Beth Schomburg, *Chief*. (410) 974-7281

FINANCE

Kenneth Howarth, *Chief*. (410) 974-7270

WATER & WASTEWATER PROGRAM

Michael D. Wojton, *Director*. (410) 974-7276

SLUDGE & ENVIRONMENTAL MONITORING DIVISION

Al Razik, *Chief*. (410) 974-7276

OPERATIONS DIVISION

John Allen, *Chief*. (410) 974-7287

ENGINEERING DIVISION

Duane Wilding, *Chief*. (410) 974-7276

WASTE MANAGEMENT PROGRAM

Lee E. Zeni, *Director*. (410) 974-7254

SOLID & HAZARDOUS WASTE DIVISION

William E. Chicca, *Chief*. (410) 974-7295

RECYCLING DIVISION

Greg Africa, *Chief*. (410) 974-7254

OPERATIONS DIVISION

Greg Africa, *Chief*. (410) 974-7254

ENVIRONMENTAL DREDGING PROGRAM

Lee E. Zeni, *Director*. (410) 974-7254

ENVIRONMENTAL DREDGING DIVISION

Keith D. Tate, *Chief*. (410) 974-7261

The Maryland Environmental Service (MES) was created in 1970 (Chapter 240, Acts of 1970). Formerly under the Department of Natural Resources, the Service was made a public instrumentality of the State in 1993 (Chapter 196, Acts of 1993). The Service contracts with private industry and State and local governments to manage liquid, solid and hazardous wastes. The Service also provides water supply and related facilities to private industry and local governments.

The Service plans and establishes major recycling facilities, solid waste management plans, and hazardous waste management programs. It operates over 100 water and wastewater treatment facilities, as well as the Mid-Shores Regional Landfill, the Hawkins Point Hazardous Waste Landfill, and the Hart-Miller Island Dredged Material Containment Facility. The Service may issue revenue bonds.

The Maryland Environmental Service is governed by a nine-member Board of Directors. The Board consists of a Director, appointed by the Governor with Senate advice and consent; a Deputy Director, Secretary, and Treasurer, appointed by the Director with the Governor's approval; three members representing the public sector, and two the private sector appointed by the Governor. Non-officer members serve four-year terms (Code Natural Resources Article, secs. 3-101 through 3-132).

STATE ETHICS COMMISSION

John E. O'Donnell, *Executive Director*

300 East Joppa Road, Suite 301

Towson, MD 21204

(410) 321-3636

BUDGET (CODE 23.01.05.06)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$378,142	\$362,708	\$339,243
Total Funds	\$378,142	\$362,708	\$339,243

Staff

Authorized.	6.6	6.6	6.6
Contractual (FTE)		0.5	
Total Staff		7.1	

MANDATED REPORTS

Annual Report to General Assembly.

ORGANIZATIONAL STRUCTURE

STATE ETHICS COMMISSION

Mark C. Medairy, Jr., *Chairperson*, 1994

Appointed by Governor (three with Senate advice & consent, one nominated by Senate President, one nominated by House Speaker): Mary M. Thompson, 1995; Robert J. Romadka, Esq., 1996; Shirley P. Hill, 1997; Michael L. May, Esq., 1998.

EXECUTIVE DIRECTOR

John E. O'Donnell. (410) 321-3636

GENERAL COUNSEL

Nancy Speck. (410) 321-3636

STAFF COUNSEL

Robert A. Hahn. (410) 321-3636

The State Ethics Commission was established in 1979 (Chapter 513, Acts of 1979). The Commission replaced the Maryland Public Disclosure Advisory Board and the State Board of Ethics. The Commission guards against improper influence on public officials or the appearance of conflict of interest. The Commission's authority encompasses conflicts of interest, financial disclosure, and lobbying disclosure.

With the Joint Committee on Legislative Ethics and the Commission on Judicial Disabilities, the Commission administers and implements the Maryland Public Ethics Law. That law requires disclosure of the financial affairs of public officials and sets minimum standards for the conduct of State and local government. At the request of persons subject to the Maryland Public Ethics Law and to Commission jurisdiction, the State Ethics Commission renders advisory opinions concerning the application of that law.

The Commission investigates alleged violations of the public ethics law. On its own initiative, the Commission may issue and investigate complaints. The Commission receives and reviews financial disclosure statements and lobbyist registration and activity reports. It approves county and city laws where these are enacted as required by State law. The Prince George's County program relating to zoning and ethics also provides for Commission oversight. The

Commission provides training and information for those covered by the statute and for the public.

The Commission prepares a directory of firms that conduct a certain amount of business with the State. A pamphlet describing the Commission's program is available in limited quantities. Financial disclosure forms and lobbyists' reports are available for public inspection.

The Commission consists of five members appointed to five-year terms by the Governor. One member is nominated by the Senate President and one by the Speaker of the House of Delegates. Of the three remaining members, one must be a member of the principal political party to which the incumbent governor does not belong. The Commission appoints an executive director, general counsel, and staff counsel (Code 1957, Art. 40A).

MARYLAND FOOD CENTER AUTHORITY

Donald J. Darnall, *Executive Director*

201 West Preston St., Room LL-4
Baltimore, MD 21201 (410) 225-1900
TTY for deaf: (301) 492-5062

BUDGET (CODE 23.14.00)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
Total Funds	\$1,788,966	\$1,960,390	\$2,374,161
Staff			
Authorized	29.4	30.9	33
Contractual (FTE)	3.0	3.0	3
Total Staff	32.4	33.9	36

MANDATED REPORTS

Analysis of any proposed new real estate development project to Legislative Policy Committee for comment & to Department of Fiscal Services.

Annual Report to Board of Public Works, Office on Minority Affairs, & Legislative Policy Committee on procurement contracts awarded to certified minority business enterprises due Sept. 30.

Annual Statement to Governor & General Assembly.

ORGANIZATIONAL STRUCTURE

MARYLAND FOOD CENTER AUTHORITY

Henry L. Hein, *Chairperson*, 1994

Appointed by Governor with Senate advice & consent: James V. Melton, 1994; Craig A. Snoops, 1995; T. Allan Stradley, 1995; John J. Davis, 1996; Gail S. Kaplan, 1996; Austin A. Zimmer, 1997; Raymond E. Nicholas, Sr., 1998.

Ex officio: Louis L. Goldstein, Comptroller of the Treasury; vacancy, Secretary of Agriculture; Martin W. Walsh, Jr., Secretary of General Services; Craig S. Oliver, Ph.D., Director, Cooperative Extension Service, University of Maryland System.

ADVISORY COUNCIL

Chairperson:

Donald J. Darnall, Executive Director
..... (410) 225-1900

Appointed by Maryland Agricultural Commission: Allen Baugher; John Hochmuth; Andrew H. Lohr, Jr.; Edward Quidas; Anthony R. Worm.

Appointed by Maryland Wholesale Produce Market Tenants: W. D. Class, Jr.; William D. Class III; Samuel Cucina; Richard Holloway; Thomas Rahl.

EXECUTIVE DIRECTOR

Donald J. Darnall. (410) 225-1900

OPERATIONS MANAGER

Betty L. Allison. (410) 225-1900

FINANCIAL ADMINISTRATOR

Peggy W. Krieger. (410) 225-1900

PROJECT COORDINATOR

Sharon L. Brannan. (410) 225-1900

MARYLAND WHOLESALE FOOD CENTER

MARYLAND WHOLESALE PRODUCE MARKET

George Maroulis, *Market Manager*

7460 Conowingo Ave.

Jessup, MD 20794. (410) 799-3881

..... fax: (410) 799-7866

MARYLAND WHOLESALE SEAFOOD MARKET

Nancy B. Burns, *Market Manager*

7901-A Oceano Ave.

Jessup, MD 20794. (410) 799-0142

..... fax: (410) 799-8979

ROCK HALL SEAFOOD PROCESSING PLANT

John Travis, *Plant Manager*

P.O. Box 544

Rock Hall, MD 21661. (410) 639-2501

The Maryland Food Center Authority originated in 1967 as the Greater Baltimore Consolidated Wholesale Food Market Authority (Chapter 145, Acts of 1967). The Authority was formed to establish and operate a consolidated food center within the Greater Baltimore Region. In 1975, the Authority was reorganized as the Maryland Wholesale Food Center Authority (Chapter 729, Acts of 1975). The Authority received its present name in 1979 (Chapter 482, Acts of 1979).

The Authority is developing a 398-acre site for the Maryland Wholesale Food Center. The Center is located in Howard County near Jessup at the intersection of U.S. Route 1 and Maryland Route 175. The Center now includes the Maryland Wholesale Produce Market and the Maryland Wholesale Seafood Market. With many different types of food operations at one site, the Center provides quality food products efficiently and inexpensively and employs over 3,100 people. As of October 1993, approximately 3,611,190 square feet of food warehousing space had been completed or was under construction within the Center.

In 1989, the Authority acquired the Rock Hall Seafood Processing Plant in Kent County. This water-side plant is accessible to both Chesapeake Bay watermen and land-based operations which depend upon Bay natural resources, such as finfish and shellfish.

The Authority consists of twelve members. Four serve ex officio and eight are appointed to five-year terms by the Governor with Senate advice and consent. One appointed member must be a resident of Howard County.

ADVISORY COUNCIL

The Authority has an eleven-member Advisory Council. Five Council members are appointed by the Maryland Agricultural Commission, and five are appointed by produce merchants who are tenants in the Maryland Wholesale Produce Market. The Executive Director of the Authority serves as the nonvoting chairperson of the Council (Code 1957, Art. 83A, secs. 6-101 through 6-121).

GENERAL ASSEMBLY COMPENSATION COMMISSION

John W. Tieder, Jr., *Chairperson*

Appointed by Governor: Deborah R. Chambliss; Marshall M. Meyer; Marion H. Phelps; John W. Tieder, Jr.; T. Joseph Touhey, Esq.

Appointed by Senate President: Phyllis B. Brotman; Aris Mardirossian.

Appointed by House Speaker: Edwin F. Hale; Charles H. Rush.

Terms expire 1994.

Staff: William S. Ratchford II

c/o Department of Fiscal Services
90 State Circle
Annapolis, MD 21401 (410) 841-3761
TTY for deaf: (410) 841-3814

The General Assembly Compensation Commission was created by Constitutional amendment, ratified November 3, 1970 (Chapter 576, Acts of 1970). The Commission determines the compensation and allowances due members of the General Assembly. The Legislature may reduce but not increase the amounts proposed. As of January 1994, the annual salary of a legislator is \$28,000. The annual salary for the Senate President and the House Speaker is \$38,000.

The Commission consists of nine members, five appointed by the Governor, two appointed by the President of the Senate, and two appointed by the Speaker of the House of Delegates. Members serve four-year terms. Officers and employees of the State or local governments are not eligible for appointment to the Commission (Const., Art. III, sec. 15).

GOVERNOR'S MANSION TRUST

Chairperson: Martin W. Walsh, Jr., Secretary of General Services

Ex officio: Hilda Mae Snoops, designee of Governor; Nancy M. German, designee of Senate President; Casper R. Taylor, Jr., House Speaker; J. Rodney Little, Director, Maryland Historical Trust.

Nonvoting members: Wendy Cooper, designee of Director, Baltimore Museum of Art; Dennis Fiori, designee of Director, Maryland Historical Society; Joseph Anderson, designee of Executive Director, Historic St. Mary's City Commission; Georgia Adler, Director, Talbot County Historical Society; William Johnston, designee of Director, Walters Museum of Art; Jean Woods, Director, Washington County Museum of Fine Arts; Dr. George Callcott, designee of Chairperson, History Department, University of Maryland College Park; Elaine Reed, designee of Horticulturist, William Paca Gardens.

Secretary: Edward C. Papenfuse, Ph.D., State Archivist

c/o State Archives
350 Rowe Blvd.
Annapolis, MD 21401 (410) 974-3867

The Governor's Mansion Trust began in 1980 as Government House Trust (Chapter 267, Acts of 1980). It was reorganized as the Governor's Mansion Trust in 1988 (Chapter 494, Acts of 1988).

The Trust supervises and directs the renovation, design, and furnishing of the seven State rooms of the Governor's Mansion, the official residence of the Governor. The State rooms include the center hall, the conservatory, the private reception room, the State dining room, the State drawing room, the State parlor, and the State reception room. The Trust also is responsible for landscaping the Mansion grounds; conserving and restoring objects in the State rooms; and carrying out the maintenance of the State rooms. An inventory of furnishings in the Governor's Mansion is maintained by the Department of General Services.

On behalf of the State, the Trust may receive and accept gifts and loans of property for use in the State rooms of the Governor's Mansion. No improvement, alteration, addition, removal, or other change in the internal design or furnishings of any State room of the Governor's Mansion is authorized unless approved by the Trust. In performing its duties and responsibilities, the Trust consults with and seeks the advice of the Commission on Artistic Property, and the Board of Trustees and Council of the Maryland Historical Society.

The Trust consists of thirteen members. Five voting members include the Governor, the Senate President, the Speaker of the House of Delegates, the Secretary of General Services, and the Director of the Maryland Historical Trust, or their designees. Eight advisory nonvoting members also serve on the Trust. The Secretary of

General Services serves as chairperson (Code State Government Article, secs. 9-601 through 9-606).

GOVERNOR'S SALARY COMMISSION

George L. Russell, Jr., Esq., *Chairperson*

Appointed by Senate President: Edward G. Banks, Jr., Esq.; Kenneth Reichard; Ralph E. Updike, M.D.

Appointed by House Speaker: Neil W. Brayton, D.D.S.; David Dager; George L. Russell, Jr., Esq.
Terms expire 1996.

Ex officio: Lucille Maurer, State Treasurer

Staff: William S. Ratchford II

c/o Department of Fiscal Services
90 State Circle
Annapolis, MD 21401 (410) 841-3761

The Governor's Salary Commission was authorized by Constitutional amendment ratified by the voters on November 2, 1976 (Chapter 543, Acts of 1976). The Commission recommends to the General Assembly the salaries of the Governor and the Lieutenant Governor. These recommendations are presented as a legislative joint resolution and must be introduced no later than the fifteenth day of the regular session every fourth year. The General Assembly may adopt or reduce the Commission's recommendations, but may not increase the salaries proposed. If the General Assembly fails to adopt or amend the joint resolution within fifty calendar days following its introduction, the salaries recommended by the Commission shall apply. Salaries recommended by the Commission and endorsed by the General Assembly go into effect at the beginning of the next term of the Governor. If the Commission fails to provide salary recommendations, no salary changes can be made.

For the term of office from 1991 to 1995, the Governor's salary is \$120,000 and the salary of the Lieutenant Governor is \$100,000.

The seven-member Commission is comprised of the State Treasurer, three appointees of the Senate President, and three appointees of the House Speaker. Members serve four-year terms (Corst., Art. II, secs. 1A, 21, 21A).

HART-MILLER—PLEASURE ISLAND CITIZENS OVERSIGHT COMMITTEE

Thomas G. Kroen, *Chairperson*, 1995

Appointed by Governor: John B. Gontrum; James F. Skarda III; two vacancies. *Terms expire 1993.*

Randall P. Cogar; Robert W. Cullison; Pearl L. Gintling; Charles G. Greason; Frederick H. Habicht, Jr.; Joseph G. Sisolak, Jr. *Terms expire 1995.*

Staff: Richard L. Plasket

c/o Maryland Environmental Service
2011 Commerce Park Drive
Annapolis, MD 21401 (410) 974-7281

In 1981, the Hart-Miller-Pleasure Island Citizens Oversight Committee was formed (Chapter 587, Acts of 1981). The Committee monitors the redeposit of spoil and Baltimore County tributary spoil within five miles of the Hart-Miller-Pleasure Island chain in Baltimore County. It also hears complaints lodged by persons affected by this spoil.

The Governor appoints the Committee's twelve members. Two are trustees from the Maryland Environmental Trust. One individual each represents the North Point Peninsula Community Coordinating Council; the Essex Middle River Civic Council, Inc.; the Baltimore County Waterman's Association; the Greater Dundalk Community Council; and the Hart and Miller Island Area Environmental Group, Inc. One person each represents the pleasure boating industry, and the sport fishing or crabbing industry in Baltimore County. The Committee also includes two interested citizens who reside in the 6th and 7th Legislative Election Districts respectively (Code Natural Resources Article, sec. 8-1602.2).

MARYLAND HEALTH & HIGHER EDUCATIONAL FACILITIES AUTHORITY

Paul B. Meritt, *Chairperson*, 1994
Sheila K. Riggs, *Vice-Chairperson*, 1998

Appointed by Governor (who names chair & vice-chair): Owen Daly II, 1994; Leonard I. Frenkil, 1995; Robert D. H. Harvey, 1995; Thomas E. Dobyns, Esq., 1996; Richard W. Phoebus, Sr., 1997; Paige T. Davis, 1998.

Ex officio: Lucille Maurer, State Treasurer

Donald P. Carter, *Executive Director*

22 East Fayette St., 4th floor
Baltimore, MD 21202 (410) 837-6220
fax: (410) 685-1611

MANDATED REPORTS

Annual Report to Governor due within first ninety days of each fiscal year.

The Maryland Health and Higher Educational Facilities Authority was created in 1970 (Chapter 408, Acts of 1970). The Authority assists hospitals and institutions of higher education with financing for construction, site acquisition, and capital equipment. Private nonprofit health and higher educational facilities may use the Authority as a vehicle to issue tax-exempt bonds and thereby pay a lower rate of interest.

The Authority consists of nine members. Eight are appointed to five-year terms by the Governor. The State Treasurer serves ex officio. The Governor

annually designates the chairperson and vice-chairperson. The Authority, with the Governor's approval, appoints the Executive Director (Code 1957, Art. 43C).

HEALTH CLAIMS ARBITRATION OFFICE

Harry L. Chase, Esq., *Director*

118 North Howard St., Suite 610
Baltimore, MD 21201 (410) 333-4018
toll free: 1-800-492-1951
fax: (410) 333-6247

BUDGET (CODE 23.01.05.07)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$1,052,793	\$1,001,044	\$875,766
Total Funds	\$1,052,793	\$1,001,044	\$875,766

Staff

Authorized	15	14	15
Contractual (FTE)	2	3	
Total Staff	17	17	

ORGANIZATIONAL STRUCTURE

DIRECTOR

Harry L. Chase, Esq., *Director* (appointed by Governor with Senate advice & consent) . . . (410) 333-4018

ADMINISTRATIVE AIDE

Patricia M. Rinehart (410) 333-4047

EXECUTIVE SECRETARY & DOCKET

CLERK SUPERVISOR

Robin L. Ryan (410) 333-4021

TELEPHONE INTERVIEWER SUPERVISOR

Bernice Bell (410) 333-4237

The Health Claims Arbitration Office was established in 1976 (Chapter 235, Acts of 1976). For any person asserting a medical injury claim against a health care provider for damages in excess of \$10,000, the claim must be filed with the Office.

Appointed by the Governor with Senate advice and consent, the Director notifies all affected parties and supplies a list of qualified arbitrators, six from each of three categories. From each of these categories, one mutually agreed upon arbitrator is chosen to sit on a three-person arbitration panel. That panel must determine who is liable with respect to the claim and, if a health care provider is liable, must consider and assess damages. The decision of the arbitration panel is final, unless rejected by any party, in which case the rejecting party must file an appeal with the Circuit Court to reverse or modify the award.

The Director is responsible for preparing three lists of qualified persons willing to serve as arbitrators of health care malpractice claims. One list consists of attorneys, one of health care providers, and one of persons from the general public who are neither attorneys, health care providers, nor in the employ of insurance interests (Code Courts and Judicial Proceedings Article, sec. 3-2A-03).

TASK FORCE TO STUDY HEALTH PROFESSIONAL-CLIENT SEXUAL EXPLOITATION

S. Michael Plaut, Ph.D., *Chairperson*

Appointed by Governor (who names chair): Carl F. Ameringer, Esq.; Ann C. Birk, M.D.; Stanley E. Block, D.D.S.; Delores P. Brooks; Rev. Carol Cole Flanagan; Francine B. Gemmill, R.N., C.S.-P.; Ann Hennessy, Ph.D.; John P. Herlehy; Hilda I. Houlihan, M.D.; Emanuel Mandel; Paula J. McCullough-Lawrence, D.C.; Jane E. Meyer; Catherine D. Nugent; Suzanne N. O'Meara; Sherry Russell; Judith A. Schank; Rabbi Julie Ringold Spitzer; Cynthia A. Sprehe.

Appointed by Senate President: Michael J. Collins; Paula C. Hollinger.

Appointed by House Speaker: Leonard H. Teitelbaum; David M. Valderrama.

Ex officio: Joseph P. Gill, Esq., designee of Attorney General

Staff: Margaret S. Mason

c/o Dept. of Health & Mental Hygiene

201 West Preston St., Room 504

Baltimore, MD 21201 (410) 225-5383

The Task Force to Study Health Professional-Client Sexual Exploitation was formed in 1993 (Chapter 299, Acts of 1993). The twenty-three member Task Force is to devise a strategy for preventing sexual exploitation of clients by health professionals (Code 1957, Art. 41, sec. 18-304).

By January 1, 1996, the Task Force will report to the Governor and General Assembly.

MARYLAND HIGHER EDUCATION COMMISSION

Shaila R. Aery, Ed.D., *Secretary of
Higher Education*

16 Francis St.

Annapolis, MD 21401

(410) 974-2971

BUDGET (CODE 36.09.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$51,848,848	\$167,941,422	\$170,380,898
Special	\$ 348,493	\$ 1,401,535	\$ 1,551,500
Federal	\$ 2,236,703	\$ 2,849,372	\$ 2,864,081
Total Funds	\$54,434,045	\$172,192,329	\$174,796,479

Staff

Authorized	59.50	68.50	68.5
Contractual (FTE)	1.40	1.15	
Total Staff	60.90	69.65	

MANDATED REPORTS

*Annual Report to Governor & General Assembly on
Performance Accountability Plans.*

- Annual Report to Governor & General Assembly on review of State Higher Education Plan & status & needs of postsecondary education due July.*
- Annual Report to General Assembly on extenuating circumstances of appeals granted in renewal of Distinguished Scholar Awards due Jan. 1.*
- Annual Report to Legislative Policy Committee on Tuition Reduction & State Aid Program for Out-of-State Nursing Students.*
- Annual Report to Senate Budget & Taxation Committee & House Appropriations Committee on tuition waiver & remission.*
- Annual Report to Senate Economic & Environmental Affairs Committee & House Ways & Means Committee on Educational Excellence Award Program due Sept. 1.*
- Annual Report of Maryland Fire-Rescue Education & Training Commission to Governor, General Assembly, & Secretary of Higher Education.*
- Annual Report of Public Service Partnership Program Advisory Board to Maryland Higher Education Commission.*
- Annual Report of State Scholarship Administration to Governor, General Assembly & Maryland Higher Education Commission on reciprocal scholarship program.*
- Annual Report of State Scholarship Administration to Legislative Policy Committee on use of funds from Physician Quality Assurance Program in Health Manpower Shortage Incentive Grant Program & Loan Assistance Repayment Program due Dec. 31.*
- Annual Report of State Scholarship Administration to General Assembly on implementation of Loan Assistance Repayment Program.*
- Report of State Scholarship Administration to Legislative Policy Committee on impact of Chapter 628, Acts of 1993, due Dec. 31, 1998.*

ORGANIZATIONAL STRUCTURE

MARYLAND HIGHER EDUCATION COMMISSION

Walter Sondheim, Jr., *Chairperson*, 1998

Appointed by Governor (who names chair) with Senate advice & consent: David T. McLaughlin, 1995; Richard P. Streett, Jr., V.M.D., 1995; J. Glenn Beall, Jr., 1996; Constance Cornell Stuart, 1996; Otis Warren, Jr., 1996; Osborne A. Payne, 1997; Charles B. Saunders, Jr., 1997; J. Henry Butta, 1998; Quentin R. Lawson, 1998; one vacancy.

Ex officio (nonvoting): Jennifer A. Wittman, *Executive Co-Chairperson*, Student Advisory Council

EDUCATION POLICY COMMITTEE

Quentin R. Lawson, *Chairperson*

Appointed by Chairperson of Higher Education Commission: David T. McLaughlin; Osborne A. Payne; Charles B. Saunders, Jr.; Constance Cornell Stuart.

FINANCE POLICY COMMITTEE

J. Glenn Beall, Jr., *Chairperson*

Appointed by Chairperson of Higher Education Commission: J. Henry Butta; Richard P. Streett, Jr., V.M.D.; Otis Warren, Jr.

SECRETARY OF HIGHER EDUCATION

Shaile R. Aery, Ed.D. (410) 974-2463

SEGMENTAL ADVISORY COUNCIL

Kay G. Bienen; J. Elizabeth Garraway; Donald N. Langenberg, Ph.D.; Edward T. Lewis, Ph.D.; Mary Jo McCulloch; Earl S. Richardson, Ed.D.

FACULTY ADVISORY COUNCIL

Margaret C. Ryan, *Chairperson*

Appointed by Secretary of Higher Education: Eric Cheek; Hampton Davey; Estelle Gearon; Richard Gillespie; Bert F. Green, Jr.; Arthur Johnson; Dorothy Miller; Sean O'Connor; Mary Ann Ottinger; Richard E. Pesta; Christopher Rhines; Adil E. Shamoo; John Sigler; Ann Stott; Ronald Sturm; Jane Turnbull; Sally Wall; William A. Weigand; Amos White; Jean Wilhelm.

STUDENT ADVISORY COUNCIL

Jennifer A. Summers, *Executive Co-Chairperson*

Jennifer A. Wittman, *Executive Co-Chairperson*

Shafali Chaudhry, *Segment Chairperson*,

Private Colleges

Michael A. Eaves, *Segment Chairperson*,

2-Year/Community Colleges

Isaiah Brown, *Segment Chairperson*, *4-Year*

Colleges

Carol Domanski, *Recording Secretary*

Michael Seelman, *Corresponding*

Secretary-Treasurer

FINANCIAL ASSISTANCE ADVISORY COUNCIL

Gary Spoales, *Chairperson*

Appointed by Secretary of Higher Education:

George Bachman; Joseph Brandon, Ph.D.; Reginald Cureton; Janice Breslin Doyle; Richelle Emerick; Barbara C. Greenfeld; Mindy A. Hand; James Leamer; Mark Lindenmyer; David Manning; Judy Northup; Vincent C. Pecora.

PUBLIC SERVICE PARTNERSHIP PROGRAM ADVISORY BOARD

Appointed by Secretary of Higher Education:

Joseph Brandon, Ph.D.; Eileen O'Brien; Robin Radespiel; Ruth Spector.

DEPUTY SECRETARY

George J. Funaro, Ph.D. (410) 974-2466

PERSONNEL, ACCOUNTING & GENERAL SERVICES

D. Wayne Johnson, *Director*

. (410) 974-2510

DATA & MANAGEMENT INFORMATION SYSTEMS

Charles N. Benil, *Director*

. (410) 974-2513

GRANTS & CONTRACTS

Linda G. Tyler, *Director*

. (410) 974-2971

DIVISION OF PLANNING & ACADEMIC AFFAIRS

Ronald A. Phipps, Ed.D., *Assistant Secretary*

. (410) 974-2750

MARYLAND FIRE-RESCUE EDUCATION & TRAINING COMMISSION

Frederick E. Porter, *Administrator*

. (410) 974-2971

Thomas J. Baginski, *Chairperson*, 1997

Appointed by Governor (who names chair) with Senate advice & consent: Robert N. Dempsey, 1994; Stephen

D. Halford, 1994; James D. Mooney, 1994; Robert P. Cumberland, Jr., 1995; Kevin B. O'Connor, 1995; Lcmuel A. Roberts, Jr., 1995; Elwood H. Banister, 1996; Elizabeth Scanlan, R.N., 1996; Robert H. Shimer, 1996; Keith R. Fairfax, Jr., 1997; Michael J. Lavelle, 1997; Robert J. Smith, 1997; one vacancy.

PLANNING & ACADEMIC AFFAIRS

John A. Sabatini, Jr., Ed.D., *Director*

..... (410) 974-2512

RESEARCH & POLICY ANALYSIS

Michael J. Keller, Ph.D., *Director*

..... (410) 974-2971

DIVISION OF FINANCE POLICY

Mary S. Bode, *Assistant Secretary*

..... (410) 974-2514

STUDENT FINANCIAL AID

[STATE SCHOLARSHIP

ADMINISTRATION]

Janice Breslin Doyle, *Director*

..... (410) 974-2462

Origins of the Maryland Higher Education Commission trace to 1963, when the Advisory Council on Higher Education was formed (Chapter 41, Acts of 1963). The Council was renamed as the Maryland Council on Higher Education in 1968 (Chapter 130, Acts of 1968). The State Board for Higher Education replaced the Council in 1976 (Chapter 538, Acts of 1976). The Board in turn was superseded by the Maryland Higher Education Commission in 1988. The Commission implemented a reorganization of Maryland universities and colleges (Chapter 246, Acts of 1988).

In consultation with the governing boards and agencies concerned with higher education, the Commission develops and updates an overall plan, consistent with the Maryland Charter for Higher Education, to coordinate the growth and development of post-secondary education in Maryland. The Maryland Charter for Higher Education, adopted in 1988, sets forth State goals for higher education (Code Education Article, secs. 10-201 through 10-212).

Appointed by the Governor, the Secretary of Higher Education oversees the State's system of higher education. The Secretary also serves on the Governor's Executive Council; the Governor's Drug and Alcohol Abuse Commission; the Education Coordinating Committee; the Peabody Institute Oversight Committee; the Maryland Education Council; the Interdepartmental Advisory Committee for Minority Affairs; the Education Coordinating Council for Correctional Institutions; and the Southern Regional Education Board.

The Commission has twelve members. Eleven are appointed to five-year terms by the Governor with Senate advice and consent. The chairperson of the Commission's Student Advisory Council serves in a nonvoting capacity as the twelfth member. The Governor designates the chairperson (Code Education Article, secs. 11-101 through 11-206).

DIVISION OF PLANNING
& ACADEMIC AFFAIRS

Ronald A. Phipps, Ed.D., *Assistant Secretary*

(410) 974-2750

The Division of Planning and Academic Affairs was formed in 1988. The Division is responsible for planning and academic affairs, and research and policy analysis. The Division approves academic programs and new institutions; oversees postsecondary institutions, including private career schools; and analyzes the needs of and plans for education and training programs. The Division also conducts data analysis and research. In addition, the Division oversees the Maryland Fire-Rescue Education and Training Commission.

MARYLAND FIRE-RESCUE EDUCATION
& TRAINING COMMISSION

Thomas J. Baginski, *Chairperson*, 1997

16 Francis St.

Annapolis, MD 21401

(410) 974-2971

In 1976, the Maryland Fire-Rescue Education and Training Commission was established within the State Board for Higher Education (Chapter 682, Acts of 1976). The Commission was placed under the Maryland Higher Education Commission in 1988 (Chapter 246, Acts of 1988).

The Commission develops standards for fire, rescue, and emergency medical education and training in Maryland. To coordinate an emergency services training system, the Commission develops and maintains a statewide master plan; collects and disseminates data; and reviews research on fire-rescue education. The Commission works in cooperation with the University of Maryland System.

The Commission consists of thirteen members appointed to four-year terms by the Governor with Senate advice and consent. The Governor designates the chairperson (Code Education Article, sec. 12-113).

DIVISION OF FINANCE POLICY

Mary S. Bode, *Assistant Secretary*

(410) 974-2514

The Division of Finance Policy originated in 1988 as the Division of Finance and Policy Analysis and received its present name in 1993. It oversees State scholarship administration, finance, and facilities.

The Division administers over \$30 million in State student financial aid. For institutions of higher education, the Division sets guidelines for operating and capital budgets; analyzes campus budget requests; and makes recommendations on funding. The Division also administers State aid for community colleges and private institutions; and capital improvement for community colleges.

STATE SCHOLARSHIP ADMINISTRATIONJanice Breslin Doyle, *Director*

16 Francis St.

Annapolis, MD 21401

(410) 974-2462

The State Scholarship Administration began in 1961 as the State Scholarship Board (Chapter 412, Acts of 1961). The Board was reorganized in 1988 as the State Scholarship Administration under the Maryland Higher Education Commission (Chapter 246, Acts of 1988). The Administration is responsible for all State student financial aid programs, except the Guaranteed Student Loan Program, which is administered by the Maryland Higher Education Loan Corporation.

MARYLAND HIGHER EDUCATION LOAN CORPORATION

David Manning, *Executive Director*

2100 Guilford Ave.

Baltimore, MD 21218

(410) 333-6555

BUDGET (CODE 36.10.00)

	FY1992	FY1993	FY1994
Funds	(actual)	(actual)	(approp.)
Special	\$3,656,335 . . .	\$3,635,410	\$4,452,934
Total Funds . . .	\$3,656,335 . . .	\$3,635,410	\$4,452,934
Staff			
Authorized	11	11	11
Contractual (FTE)	0	0	0
Total Staff	11	11	11

MANDATED REPORTS

Annual Report to Governor, General Assembly, State Bank Commissioner, & Maryland Higher Education Commission due at end of fiscal year.

ORGANIZATIONAL STRUCTURE**MARYLAND HIGHER EDUCATION LOAN CORPORATION****BOARD OF DIRECTORS**Charles B. Saunders, Jr., *Chairperson*, 2000Marge Stanley, *Vice-Chairperson*, 1998

Appointed by Governor (who names chair & vice-chair) with Senate advice & consent: June E. Streckfus, 1996; Kathryn C. Turner, 1996; Margie B. Warres, 1996; William S. Phelps, 1998; Larry D. Unger, 1998; J. Glenn Beall, Jr., 2000; Richard P. Streett, Jr., V.M.D., 2000.

Ex officio: Ronald A. Phipps, Ed.D., designee of Secretary of Higher Education; Janice Breslin Doyle, Director, State Scholarship Administration; Joseph Brandon, designee of Chancellor, University of Maryland System.

EXECUTIVE DIRECTOR

David Manning (410) 333-6555

OPERATIONSJudith A. Maynor, *Director* . . (410) 333-6555**PUBLIC RELATIONS**Harry E. Knapp, *Director* . . (410) 333-6555

The Maryland Higher Education Loan Corporation was created in 1963 (Chapter 589, Acts of 1963). The Corporation lends money or directly guarantees

loans made by approved lenders to State residents who attend or plan to attend colleges or vocational, trade and technical schools. Aid may extend to dependent undergraduate, graduate or professional students; independent undergraduates; or the parents of such students to help meet students' educational expenses. Eligible displaced homemakers also may receive such aid (Chapter 773, Acts of 1984).

The Corporation establishes the rules and regulations by which student loans are granted, administered, and repaid. It also may accept gifts, bequests, and governmental appropriations or grants for its purposes. In addition, the Corporation may enter into agreements with the U.S. Department of Education by which the federal government provides repayable advance funds to be added to the student loan reserve. Such agreements also may make Maryland residents eligible to receive a federal subsidy for part of the interest on their loans.

The Corporation is subject to the supervision and examination of the State Bank Commissioner.

The Corporation's Board of Directors has twelve members. With Senate advice and consent, the Governor appoints nine members for six-year terms. Three members serve ex officio. The Governor designates the chairperson and vice-chairperson (Code Education Article, secs. 18-1001 through 18-1014).

MARYLAND HOUSING RESOURCE CORPORATION

BOARD OF DIRECTORSAlice G. Pinderhughes, Esq., *Chairperson*, 1995

Appointed by Governor: Thomas A. Cardaci, 1989; Mimi Selig, 1991; John G. Brandenburg, 1993; Mark H. Friedman, 1993; James E. Matthews, 1993; Duane E. Yoder, 1994; Evelyn T. Beasley, 1995; Ronald L. Leonard, 1995; Bernard L. Tetrault, 1995; one vacancy.

Ex officio: Jacqueline H. Rogers, Secretary of Housing & Community Development

330 North Charles St., Suite 304

Baltimore, MD 21201

(410) 625-0100

The Maryland Housing Resource Corporation originated in 1985 as the Rental Housing Resource Corporation, a nongovernmental entity established to stimulate the construction and rehabilitation of low-income rental housing in the State (Chapter 732, Acts of 1985). The Corporation received its present name in 1987 (Chapter 309, Acts of 1987). The Corporation operates a special fund that consists of interest money earned on trust accounts held by real estate licensees or on escrow accounts held by vendors or builders of new houses, and grants, donations, and federal funds. The Corporation is exempt from State and local taxes.

The Corporation is governed by a board of directors whose members are appointed to three-year terms by the Governor. The eleven voting members of the board consist of licensees, representatives of nonprofit and low-income housing organizations, and the general public. The Secretary of Housing and Community Development (or designee) serves ex officio as a nonvoting member (Code Financial Institutions Article, secs. 13-601 through 13-614).

HUMAN RELATIONS COMMISSION

Jennifer Burdick, *Executive Director*

20 East Franklin St.
Baltimore, MD 21202 (410) 333-1700
toll free: 1-800-637-MCHR
TTY for deaf: (410) 333-1737

Eastern Shore Hospital Center
Carey Building, Suite 314
Route 50
Cambridge, MD 21613 (410) 221-2565

BUDGET (CODE 23.12.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$2,936,712	\$1,792,247	\$1,740,407
Federal	\$ 708,059	\$ 601,135	\$ 519,911
Total Funds ...	\$3,644,771	\$2,393,382	\$2,260,318
Staff			
Authorized	73	42	42
Contractual (FTE)	0	0	0
Total Staff	73	42	42

MANDATED REPORTS

Annual Report to Governor & General Assembly due Jan. 1.

ORGANIZATIONAL STRUCTURE

HUMAN RELATIONS COMMISSION

Susan P. Leviton, Esq., *Chairperson*, 1997

Appointed by Governor with Senate advice & consent: George E. Dredgen, Jr., 1993; Patricia M. Mathews, 1993; Virginia C. Burnette, 1995; Benjamin Harrison, Jr., 1995; Albert H. League, Jr., 1995; Martin I. Caplan, 1997; Sylvia S. Rodriguez, 1997; Ki Woong Kim, Ph.D., 1999.

EXECUTIVE DIRECTOR

Jennifer Burdick, *Executive Director*

(appointed by Governor) (410) 333-1715

OPERATIONS

Henry B. Ford, *Deputy Director* ... (410) 333-1711

CASE PROCESSING DEPARTMENT

DIVISION I

Robert D. Barnes, *Manager*. (410) 333-1758

FIELD OFFICE (410) 221-2565

INVESTIGATIONS UNIT

Jean H. Ford, *Supervisor* (410) 333-1772

DIVISION II

Carolyn A. Jasmin, *Manager* (410) 333-1758

INTAKE UNIT

..... (410) 333-1718

INVESTIGATIONS UNIT

Pamela Jenkins-Dobson, *Supervisor*

..... (410) 333-1724

ADMINISTRATION

Benny F. Short, *Assistant Director* .. (410) 333-1710

FISCAL SERVICES (410) 333-1712

PERSONNEL SERVICES (410) 333-1710

DATA MANAGEMENT

Brathley E. Smith, *Manager* . (410) 333-2431

LEGAL DEPARTMENT

Glendora C. Hughes, *General Counsel*

..... (410) 333-1752

The Human Relations Commission originated in 1927 as the Interracial Commission (Chapter 559, Acts of 1927). In 1943, it was reorganized as the Commission to Study Problems Affecting the Colored Population (Chapter 431, Acts of 1943). Renamed in 1951 as the Commission on Interracial Problems and Relations, it became the Human Relations Commission in 1969 (Chapter 548, Acts of 1951; Chapter 83, Acts of 1968).

The Commission's goal is to eliminate discrimination based on race, color, national origin, religion, sex, marital status, physical or mental handicap, and age. The Commission administers and enforces Maryland anti-discrimination statutes for housing, employment, and public accommodations. It also initiates and investigates complaints of discrimination in State government agencies.

The Commission is authorized to conduct public hearings, administer oaths, and issue subpoenas. It also compels attendance or testimony of witnesses and oversees exhibits of books, papers, records, and documents relevant or necessary for proceeding under these laws. In addition to other relief, the Commission can issue a cease and desist order if evidence shows that a respondent has engaged in a discriminatory act. In cases of employment discrimination, it may award back pay of up to two years' duration.

Commission work on behalf of fair employment practices is supplemented by a deferral relationship and funding from the U.S. Equal Employment Opportunity Commission. Similarly, Commission efforts in fair housing are funded by the U.S. Department of Housing and Urban Development under cooperative agreements which fund case processing and community education.

The Commission consists of nine members appointed to six-year terms by the Governor with Senate advice and consent. The Governor appoints the Executive Director (Code 1957, Art. 49B).

INJURED WORKERS' INSURANCE FUND

Donald W. Potter, *Superintendent*

8722 Loch Raven Blvd.

Towson, MD 21286

(410) 494-2014

toll free: 1-800-492-0197

BUDGET (CODE 26.07.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (est.)
Nonbudgeted funds			
Total Expenditure			
.....	\$16,509,372 ..	\$17,135,838....	\$17,898,885
Staff			
Authorized.....	276.5	277.5.....	280.5
Contractual (FTE)...	15.0	17.0.....	
Total Staff	291.5	294.5.....	

MANDATED REPORTS

Annual Report to Governor due within 90 days after close of fiscal year.

Annual or Biennial Audits by Legislative Auditor.

Market Conduct Survey & Statutory Audit by

Legislative Auditor at least every 3 years.

ORGANIZATIONAL STRUCTURE**BOARD FOR THE INJURED WORKERS' INSURANCE FUND**

John H. Burbage, *Chairperson*, 1997

Appointed by Governor with Senate advice & consent: Theo C. Rogers, 1994; Paul T. O'Malley, 1995; Peter J. Lombard, 1996; Joseph M. Coale III, 1998; Richard K. Coggins, 1998; Louise T. Keely, 1998.

OFFICE OF SUPERINTENDENT

Donald W. Potter, *Superintendent* . (410) 494-2014

COUNSEL

Thomas J. Michels..... (410) 494-2107

ASSISTANT SUPERINTENDENT

Paul M. Rose

FINANCE DEPARTMENT

Demetris Brown, *Director*

..... (410) 494-2233

ADMINISTRATIVE POLICY DEPARTMENT

William J. Smearman, *Director*

..... (410) 494-2056

DATA CONTROL DEPARTMENT

Edward J. Lewandowski, *Director*

..... (410) 494-2109

UNDERWRITING DEPARTMENT

Mark R. Marszal, *Director* .. (410) 494-2062

AUDITING DEPARTMENT

Ray Strim, *Director*

(410) 494-2043

MARKETING DEPARTMENT

James W. Smith, *Director* .. (410) 494-2193

CLAIMS DEPARTMENT

Edward P. Moylan, *Director* (410) 494-2105

RISK MANAGEMENT DEPARTMENT

Robert E. Costante, Ph.D., *Director*

..... (410) 494-2021

STATE EMPLOYEES RISK MANAGEMENT**ADMINISTRATION**

Robert E. Costante, Ph.D., *Director*

..... (410) 494-2021

MARYLAND STATE EMPLOYEES RISK**MANAGEMENT ADVISORY COUNCIL**

T. Eloise Foster, *Chairperson*

..... (410) 974-5253

State agency members: Charles L. Benton, Jr.; William A. Fogle, Jr.; Joseph Adler; Bishop L. Robinson; O. James Lighthizer.

Ex officio: William Donald Schaefer, Governor

The Injured Workers' Insurance Fund began in 1914 as the State Accident Fund, established as part of the State Industrial Accident Commission (Chapter 800, Acts of 1914). As the Commissioners of the State Accident Fund, it was made a separate agency in 1941 (Chapter 504, Acts of 1941). Formerly under the Commissioner of Personnel, the agency was made part of the Department of Personnel in 1970 (Chapter 98, Acts of 1970). The Commissioners of the State Accident Fund became an independent State agency on July 1, 1988 (Chapter 585, Acts of 1987). In 1990, it was renamed the Injured Workers' Insurance Fund (Chapter 71, Acts of 1990).

The Injured Workers' Insurance Fund insures those employers who are unable or choose not to obtain insurance from private companies, and who are not self-insurers. The Fund also acts as claims administrator for all State employees for Workers' Compensation Insurance.

As required by the Workers' Compensation Law, employers carry insurance through the Fund to pay claims arising from accidents and injuries to their employees. All expenses of the Fund are paid out of income from premiums paid and interest on Fund investments. The State Treasury is prepaid for operating expenses of the Fund.

The Board for the Injured Workers' Insurance Fund consists of seven members. They are appointed to five-year terms by the Governor with Senate advice and consent (Code Labor and Employment Article, secs. 10-101 through 10-141).

**STATE EMPLOYEES RISK MANAGEMENT
ADMINISTRATION**

Robert E. Costante, Ph.D., *Director*

(410) 494-2021

The State Employees Risk Management Administration began in 1981 as the Risk Management Department of the Commissioners of the State Accident Fund under the Department of Personnel. After the Commissioners of the State Accident Fund became an independent agency in 1988, the State Employees Risk Management Administration was formed under it. The Administration was established in August 1989 by the Governor (Executive Order 01.01.1989.15). Through the Administration, the Injured Workers' Insurance Fund plans, designs, implements, controls, and evaluates the provisions of the Governor's Executive Order concerned with reducing the risks of occupational injuries for State employees. The Administration is aided by the Maryland State Employees Risk Management Advisory Council.

**MARYLAND STATE EMPLOYEES RISK
MANAGEMENT ADVISORY COUNCIL**

T. Eloise Foster, *Chairperson*
(410) 974-5253

The Maryland State Employees Risk Management Advisory Council was formed by the Governor in 1989 (Executive Order 01.01.1989.15).

**INSTITUTIONAL EDUCATOR PAY
PLAN COMMITTEE**

Chairperson: Michael A. Glass, designee of
Secretary of Personnel

Appointed by Governor: Brad H. Keller; Stuart M. Politlove; John C. Sutton. *Terms expire 1996.*

Ex officio: Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Mary Ann Saar, Secretary of Juvenile Services; Bishop L. Robinson, Secretary of Public Safety & Correctional Services; Nancy S. Grasmick, Ph.D., State Superintendent of Schools.

c/o Salary Admin. & Position Classification Div.
Dept. of Personnel
301 West Preston St.
Baltimore, MD 21201 (410) 225-4778

The Institutional Educator Pay Plan Committee was formed in 1993 (Chapter 272, Acts of 1993). The Committee will establish a single, statewide Institutional Educator Pay Plan to eliminate salary inequities for the same jobs performed by educators in different locations.

The Committee has nine members. Three are appointed to three-year terms by the Governor. Six serve ex officio (Code Education Article, sec. 6-303.1).

**MARYLAND
INSURANCE ADMINISTRATION**

Dwight K. Bartlett III, *Maryland Insurance
Commissioner*

Charles B. Kelly III, *Deputy State Insurance
Commissioner*

501 St. Paul Place
Baltimore, MD 21202 (410) 333-6300
toll free: 1-800-492-6116

BUDGET (CODE 23.26.01, formerly 34.02.01)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$7,388,751	\$8,072,346	\$10,128,337
Special	\$140,034	\$122,426	\$533,168
Total Funds	\$7,528,785	\$8,194,772	\$10,661,505
Staff			
Authorized	189	178.5	228.5
Contractual (FTE)		0	0
Total Staff		178.5	228.5

MANDATED REPORTS

Annual Report of Maryland Insurance Commissioner to Governor & General Assembly on liability insurance data due Oct. 1.

Annual Report of Maryland Insurance Commissioner to Legislative Policy Committee of General Assembly on health care malpractice & other liability insurance due Oct. 31 (through 1996).

Annual Report of Maryland Insurance Commissioner to Governor & General Assembly due Dec. 31.

Annual Report of Maryland Insurance Commissioner to Workers' Compensation Benefit & Insurance Oversight Committee of General Assembly due Oct. 1.

ORGANIZATIONAL STRUCTURE
MARYLAND INSURANCE ADMINISTRATION

Dwight K. Bartlett III, *Maryland Insurance
Commissioner* (appointed by Governor
with Senate advice & consent) (410) 333-2521
Charles B. Kelly III, *Deputy State Insurance
Commissioner* (410) 333-8313
Lars B. Kristiansen, *Associate Commissioner
for Policy* (410) 333-4029
Thomas P. Raimondi, *Associate Deputy
Commissioner* (410) 333-4030
Donald P. Brandenburg, *Chief Actuary* . (410) 333-6312
Sidney A. Green, *Assistant Chief
Actuary* (410) 333-6312

COUNSEL

Dennis W. Carroll, Jr. (410) 333-8355

PROFESSIONAL & CONSUMER SERVICES

Joseph T. Kelly, *Associate Commissioner*. (410) 333-4586

AGENT LICENSING UNIT

Yvonne D. House, *Supervisor* . . . (410) 333-4074

AGENT ENFORCEMENT UNIT

Vacancy (410) 333-4586

GENERAL ADMINISTRATIVE UNIT

. (410) 333-4036

DATA PROCESSING

David Miller (410) 333-2694

CONSUMER RELATIONS & ADVOCACY

Patricia Mulford (410) 333-1782

EXAMINATION & AUDITING SECTION

Charles Siegel, *Associate Commissioner*. (410) 333-3287

EXAMINATION UNIT

Vacancy, *Supervisor* (410) 333-6195

AUDITING UNIT

Abraham John, *Supervisor* (410) 333-6199

COMPANY REGULATION UNIT

William Lashley, *Supervisor* (410) 333-6196

LIFE & HEALTH SECTION

Randi Reichel, *Associate Commissioner* (410) 333-4968

ACTUARIAL REVIEW UNIT

Howard Max, *Supervisor* (410) 333-6190

MARKET CONDUCT EXAMINATION UNIT

Nelson Ayling, *Chief* (410) 333-2794

AGENCY INVESTIGATIONS

John H. Riggle, *Supervisor* . . (410) 333-4051

INQUIRY & INVESTIGATION UNIT

Salvatore Ercolano, *Supervisor* . . (410) 333-2770

PROPERTY & CASUALTY SECTION

Jean E. Bienemann, *Associate Commissioner*

. (410) 333-6161

ACTUARIAL REVIEW UNITDouglas Atlas, *Manager* (410) 333-6180**MARKET CONDUCT EXAMINATION UNIT**Dudley Ewen, *Chief* (410) 333-6180**AGENCY INVESTIGATIONS**Sandra Castagna, *Supervisor* (410) 333-2297**INQUIRY & INVESTIGATION UNIT**Leroy Shaver, *Supervisor* (410) 333-2933

The Maryland Insurance Administration originated in 1872 as the Insurance Department under the Comptroller of the Treasury (Chapter 388, Acts of 1872). Renamed the State Insurance Department, it became an independent agency in 1878 (Chapter 106, Acts of 1878). In 1970, as the Insurance Division, it was placed within the Department of Licensing and Regulation (Chapter 402, Acts of 1970). Reorganized as the Maryland Insurance Administration, it became an independent agency again in 1993 (Chapter 538, Acts of 1993).

The Administration is directed by the Maryland Insurance Commissioner who ensures that all State laws governing insurance companies or relating to the business of insurance are faithfully executed. The Commissioner authorizes and licenses insurance companies, agents, brokers, approved attorneys, and advisors for fire, casualty, life, accident, health, title and other insurance and annuities. The Commissioner also approves all insurance policies offered for sale in Maryland by authorized companies, authorizes rating bureaus and advisory organizations, and approves or rejects the rates for most lines of insurance.

Periodically, the Administration examines all companies organized under the laws of Maryland and scrutinizes nonresident companies doing business in the State. The Administration also investigates and resolves consumer complaints and questions concerning insurance companies operating in the State (Code 1957, Art. 48A, secs. 14-16).

The Administration is organized into five sections: Executive Direction; Professional and Consumer Services; Examination and Auditing; Life and Health; and Property and Casualty.

The Maryland Insurance Commissioner is appointed by the Governor with Senate advice and consent (Code 1957, Art. 48A).

**JUDICIAL COMPENSATION
COMMISSION**

Bruce A. Kaufman, Esq., *Chairperson*, 1997

Appointed by Governor: Elizabeth S. Morrison, 1994; John Paterakis, 1995; Benjamin Rosenberg, 1995; Charles R. Jenkins, Sr., 1996; Alice G. Pinderhughes, Esq., 1998; Uthman Ray, M.D., 1998.

Staff: William S. Ratchford II

c/o Department of Fiscal Services
90 State Circle

Annapolis, MD 21401

(410) 841-3761

Formed in 1980, the Judicial Compensation Commission makes recommendations on judicial compensation to attract highly qualified persons to the bench and enable judges to serve without economic hardship (Chapter 717, Acts of 1980). Every two years, the Commission reviews judicial salaries and pensions and must submit its recommendations at least every four years to the Governor and General Assembly.

The Commission's salary recommendations are introduced as a joint resolution in each house of the General Assembly by the fifteenth day of the session. While the General Assembly may not increase recommended salaries, it may decrease them. If it fails to adopt or amend the joint resolution within fifty days after its introduction, the salaries recommended by the Commission do apply. Commission recommendations with respect to pensions are introduced in the form of legislation by the Senate President and the House Speaker and become effective only if passed by both houses.

The Governor appoints the Commission's seven members to six-year terms. No more than three members may be individuals admitted to practice law in the State. In nominating and appointing members, special consideration is given to persons knowledgeable in compensation practices and financial matters. Two members are nominated by the Senate President, two by the House Speaker, and one by the Maryland State Bar Association. Two members are appointed at large. Members serve without compensation (Code Courts and Judicial Proceedings Article, sec. 1-708).

**JUVENILE PROBATIONARY
SCHOOL OF BALTIMORE COUNTY**

Harry J. Schafer, Jr., *Director*, 1994

Assistant Directors (appointed by Governor with Senate advice & consent): George E. Burton, Sr.; Joseph B. Jason; Richard J. Knauer; Vincent P. Rosso, Sr.; John C. Turrall. *Terms expire 1994.*

3703 Lanamer Road

Randallstown, MD 21133

(410) 922-7029

The Juvenile Probationary School of Baltimore County was created in 1966 (Chapter 719, Acts of 1966). It was established for minors (under twenty-one years of age) who are placed on probation before judgment in connection with any charge for violation of State motor vehicle law or State or local criminal law over which the District Courts have jurisdiction. Minors are referred to the School by the District Court or other judicial officers of Baltimore County.

The School provides courses in driver safety; civic responsibility; the United States and its heritage; and present and future ramifications of violat-

ing State laws for the individual and the community. All probationers must attend classes, which are held in District Court rooms.

The School is funded entirely by Baltimore County government. The Director and five Assistant Directors are appointed to four-year terms by the Governor with Senate advice and consent (Code 1957, Art. 27, sec. 646).

LEAD PAINT POISONING COMMISSION

Donald G. Gifford, Esq., *Chairperson*

Appointed by Governor (who names chair): Anne Blumenberg, Esq.; Francis X. Borgerding, Esq.; R. Bruce Campbell; J. Julian Chisolm, Jr., M.D.; William Allen Clark; John B. Colvin; Walter G. Farr, Jr., Esq.; Robert S. Feinberg, Ph.D.; Homer C. LaRue, Esq.; Stewart Levitas; Lawrence S. Wissow, M.D. *Terms expire 1994.*

Ex officio: David A. C. Carroll, Secretary of the Environment; Polly B. Harrison, M.D., designee of Secretary of Health & Mental Hygiene; Patricia J. Payne, designee of Secretary of Housing & Community Development.

Lisa Kershner, *Executive Director*

Shaw House
513 West Lombard St., 1st floor
Baltimore, MD 21201 (410) 706-1756

In 1992, the Lead Paint Poisoning Commission was created (Chapter 406, Acts of 1992). The Commission is to recommend ways to prevent lead poisoning; preserve safe, affordable housing; and compensate and rehabilitate persons injured by elevated blood lead levels. The Commission also will recommend how to protect property owners from excessive damage claims for lead poisoning; provide for inspecting and remediating rental units found to have lead paint; and fund compensation and prevention.

Appointed by the Governor, the Commission has fifteen members. Three serve *ex officio*. Authorization for the Commission continues until June 30, 1994 (Code Environment Article, secs. 6-801 through 6-809).

THE MARYLAND LEGAL SERVICES CORPORATION

BOARD OF DIRECTORS

Benjamin L. Cardin, *Chairperson*, 1995

Appointed by Governor with Senate advice & consent: David W. Densford, 1994; Christopher J. Fritz, 1994; Sally C. Milleman, 1994; Everett Lallis, Jr., 1995; Virginia Johnson Soden, R.N., 1995; Michele D. Hotten, Esq., 1996; David P. Kennedy, Esq., 1996; Javier Mijares, 1996.

Robert J. Rhudy, *Executive Director*

Charles Towers
15 Charles Plaza, Suite 102
Baltimore, MD 21201 (410) 576-9494
toll free: 1-800-492-1340

MANDATED REPORTS

Annual Report to Governor & General Assembly to be published.

The Maryland Legal Services Corporation was established in 1982 (Chapter 829, Acts of 1982). The Corporation receives and distributes funds for legal aid to eligible clients in noncriminal proceedings or matters. The Corporation ensures that grants and contracts are made so as to provide the most stable, economical and effective delivery of legal assistance. It also ensures that eligible clients in all areas of the State have access to the Corporation's services.

The Corporation establishes maximum income levels for client eligibility. These are based on a client's financial inability to pay for competent private counsel and other necessary expenses of representation. Maximum income levels for eligibility set by the Corporation may not exceed 50 percent of the median family income for Maryland, as certified annually by the U.S. Department of Health and Human Services.

The Corporation's Board of Directors is comprised of five lawyers and four nonlawyers. They are appointed to three-year terms by the Governor with Senate advice and consent. The Board appoints the Executive Director who serves *ex officio* as a nonvoting Board member (Code 1957, Art. 10, secs. 45A through 45-0).

COMMISSION TO SAVE THE LIGHTHOUSES

W. Ray Huff, *Chairperson*

Appointed by Governor: Helen D. Bentley; Shirley J. Brewer; William Tilghman Hemsley; Steny H. Hoyer; J. Rodney Little; Stanley Thomas Ruchlewicz; Robert D. Sallitt; Anthony F. Sarcone; Russell Lee Spangler; Donna M. Ware.

Appointed by Senate President: Philip C. Jimeno; J. Lowell Stoltzfus.

Appointed by House Speaker: Peter G. Callas; W. Ray Huff.

Designated by U.S. Coast Guard: Lt. Thomas Flynn

Ex officio: Bruce A. Gilmore, designee of Secretary of Natural Resources

Staff: Margaret G. McHale

c/o Department of Legislative Reference
90 State Circle
Annapolis, MD 21401 (410) 841-3870

MANDATED REPORTS

Report to Governor & General Assembly due July 1, 1996.

Created in 1989, the Commission to Save the Lighthouses is studying ways and means to preserve lighthouses in Maryland waters (Chapter 642, Acts of 1989). The Commission is to report its findings and recommendations to the Governor and General Assembly by July 1, 1996.

The Commission is composed of sixteen members. Eleven are appointed by the Governor. As members, two senators are chosen by the Senate President and two delegates by the House Speaker. The U.S. Coast Guard also designates one member. The Department of Legislative Reference and the Maryland Historical Trust provide staff for the Commission (Code 1957, Art. 41, sec. 18-301).

STATE LOTTERY AGENCY

Lloyd W. Jones, *Interim Director*

Plaza Office Center, Suite 204

6776 Reisterstown Road

Baltimore, MD 21215

(410) 764-5770

TTY for deaf: (410) 383-7555

TTY for deaf: (301) 565-0451

BUDGET (CODE 24.04.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Special	\$33,404,661 ..	\$41,601,157....	\$49,592,078
Total Funds ..	\$33,404,661 ..	\$41,601,157....	\$49,592,078
Staff			
Authorized.....	134	127.5.....	148.5
Contractual (FTE)	7	27.0.....	1.0
Total Staff	141	154.5.....	149.5

MANDATED REPORTS

Annual Report of State Lottery Commission to Governor & General Assembly.

Monthly Report of Director to Comptroller of the Treasury & State Lottery Commission.

Monthly Report of State Lottery Commission to Governor & General Assembly.

ORGANIZATIONAL STRUCTURE

STATE LOTTERY AGENCY

STATE LOTTERY COMMISSION

Lloyd W. Jones, *Interim Secretary*.. (410) 764-5700

John F. Gore, Jr., *Chairperson*, 1997 (410) 764-5710

Appointed by Governor with Senate advice & consent: Jerry L. Lewis, J.D., 1995; James E. DeGrange, Sr., 1996; Dorothy R. Fait, Esq., 1997; Osborne A. Payne, 1998.

OFFICE OF DIRECTOR

Lloyd W. Jones, *Interim Director* (appointed by Governor with Senate advice & consent)

..... (410) 764-5700

LEGAL

Romaine N. Williams, *Principal Counsel*

..... (410) 764-5702

Dale E. Cantone, *Assistant Attorney*

General..... (410) 764-5791

PERSONNEL

Bobby Sinclair, *Personnel Manager*

..... (410) 764-5703

ADMINISTRATION, FINANCE & OPERATIONS DIVISION

Vicki F. Ellison, *Deputy Director*. (410) 764-5761

DAILY LOTTERY

Patricia N. Awkward, *Manager* (410) 764-5725

OFF-LINE GAMES & STAFF SERVICES UNIT

Pamela D. Stewart, *Manager* (410) 764-5777

CLAIMS UNIT

Rita H. Shipman, *Manager*.. (410) 764-4392

GENERAL ACCOUNTING UNIT

Michael D. Cover, *Manager*.. (410) 764-5757

POLICIES & PROCEDURES

Patrick J. Oates, *Manager*... (410) 764-5760

PROCUREMENT

Suzanne C. Meltzer, *Manager* (410) 764-5755

ELECTRONIC DATA PROCESSING, RESEARCH & DEVELOPMENT DIVISION

Edward R. Perry, Sr., *Deputy Director*

..... (410) 764-5740

SYSTEMS & PROGRAMMING

Dennis McCormick, *Manager* (410) 764-5745

COMPUTER OPERATIONS

Theodore B. Rybak, *Manager* (410) 764-5746

TELECOMMUNICATIONS

Michael W. Law, *Manager*.. (410) 764-4366

MARKETING DIVISION

Martin R. Goldman, *Deputy Director*

..... (410) 764-5720

ADVERTISING SECTION

Thomas R. Skarzynski, *Manager*

..... (410) 764-5726

PLANNING, RESEARCH & ANALYSIS SECTION

Howard L. Benjamin, *Manager*

..... (410) 764-5724

SALES & DISTRIBUTION SECTION

Joseph B. Jason, *Manager*... (410) 764-5717

MARKETING SERVICES

Michael E. Williams, *Manager*

..... (410) 764-5758

ON-LINE PRODUCTS

Jill Q. Baer, *Manager*

(410) 764-4511

INSTANT GAME PRODUCTS

Dennis L. Adams, *Manager*.. (410) 764-4512

KENO PRODUCTS

Auburn Bell, *Manager*..... (410) 764-5108

PUBLIC AFFAIRS DIVISION

Carroll H. Hynson, Jr., *Deputy Director*

..... (410) 764-5739

LOTTERY DRAWINGS

James J. Cadden, *Manager*.. (410) 764-5793

PUBLIC RELATIONS

J. C. Shay, *Manager*

(410) 764-5723

The State Lottery Agency was formed in 1972 to generate revenue for the support of State government (Chapter 365, Acts of 1972). Establishment of the Agency was contingent upon the adoption of a constitutional amendment, which was ratified by the voters on November 7, 1972. The Agency began operation on January 2, 1973.

The Agency conducts statewide lotteries for instant, daily, keno and lotto games, as well as a lotto subscription game. Revenues from the State Lottery are deposited with General Funds in the State Treasury.

In 1976, the Agency began a pick-your-own three-digit daily lottery called "The Numbers Game" and, in 1983, a pick-your-own, four-digit lottery and a pick-six-out-of-forty Lotto Game. The Lotto Game was revamped in February 1989 with a larger jackpot as a pick-six-out-of-forty-four with set prizes of \$5, \$50, and \$600 for correct picks of three, four and five numbers. It was revamped again in May 1990 as a pick-six-out-of-forty-nine Lotto Game with jackpots of over \$1 million. In January 1991, the Lotto became a twice-weekly drawing. The Agency also conducts "Match 5," a pick five of thirty-nine numbers game started in October 1991. If five numbers match, a player wins \$50,000; for four numbers, \$400; or for three numbers, \$15.

Lottery ticket sales outlets are located in licensed retail establishments. Each location provides How-to-Play brochures and other game information. Prizes of \$600 or less may be claimed through any of these sales outlets. Through a terminal connected to a computerized on-line real-time system, licensed sales outlets sell and cash in daily lottery tickets.

Official winning numbers are drawn on live television. For "The Numbers Game," they are drawn daily; for the four-digit lottery, daily immediately following the three-digit drawing; for the Lotto Game, Saturday and Wednesday evenings; and for the "Match 5" cash game, Monday, Tuesday, Thursday, Friday and Sunday evenings.

The Director of the Agency is appointed by the Governor with Senate advice and consent. The Director appoints the Deputy Directors (Code State Government Article, secs. 9-101 through 9-125).

STATE LOTTERY COMMISSION

John F. Gore, *Chairperson*, 1997

The State Lottery Commission serves as an advisory board to the State Lottery Agency. The Commission's five members are appointed to four-year terms by the Governor with Senate advice and consent (Code State Government Article, secs. 9-104 through 9-106).

MILITARY DEPARTMENT

Major General James F. Fretterd, *Adjutant General*

Fifth Regiment Armory
219 29th Division St.
Baltimore, MD 21201-2288 (410) 576-6097

BUDGET (CODE 23.08.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$ 6,983,188 ..	\$ 5,865,504	\$ 5,752,831
Special	\$ 138,905 ..	\$ 293,556	\$ 122,100
Federal	\$ 8,468,656 ..	\$20,620,246	\$11,317,190
Total Funds ..	\$15,590,749 ..	\$26,779,306	\$17,192,121
Staff			
Authorized	273	262	251
Contractual (FTE)	16	17	53
Total Staff	289	279	304

ORGANIZATIONAL STRUCTURE

ADJUTANT GENERAL (23.08.01)

Major General James F. Fretterd (appointed by Governor) (410) 576-6097

EXECUTIVE OFFICER (23.08.01.01)

FY1994 appropriation \$2,585,267
Howard S. Freedlander (410) 576-6088

INSTALLATIONS

Raymond B. Clift, *Director of Installations*
..... (410) 576-6064

STATE PROPERTY MANAGER

Robert Recker (410) 576-6113

ADMINISTRATION

I. J. Vaccarino, *Director of Administration*
..... (410) 576-6099

STATE PERSONNEL

June C. Carr, *Personnel Officer* (410) 576-6115

PURCHASING & CONTRACTS

Elmer Keppler, *Procurement Officer*
..... (410) 576-6107

RECORDS MANAGEMENT & SPECIAL PROJECTS

Wilson J. Thornton, Jr. (410) 576-6117

ACCOUNTING & FINANCE

I. J. Vaccarino (410) 576-6099

MARYLAND EMERGENCY MANAGEMENT AGENCY (23.08.02)

FY1994 appropriation \$5,868,124
FY1994 authorized positions 31

David McMillion, *Director* (appointed by Adjutant General with Governor's approval)
..... (410) 486-4422

EMERGENCY MANAGEMENT ADVISORY COUNCIL

Sharon L. Stanley, *Secretary*
..... (410) 486-4422

Chairperson:

Brig. Gen. Donald B. Barshay, Assistant Adjutant General for Air

Government representatives appointed by Governor:

J. Basil Wisner, Office of Comptroller of the Treasury

Bernadette T. Benik, Office of State Treasurer

Jacob Casper, D.V.M., Dept. of Agriculture

Arthur H. Hilsenrad, Dept. of Budget & Fiscal Planning

Carole P. Camper, Dept. of Economic & Employment Development

John K. Chlada, Dept. of the Environment

Richard F. Pecora, Dept. of General Services

Mary G. Mussman, M.D., Dept. of Health & Mental Hygiene

Jacqueline H. Rogers, Dept. of Housing & Community Development

James W. Peck, Dept. of Natural Resources

David N. Bezanson, Dept. of Public Safety & Correctional Services

Frank Babusci, Dept. of Transportation

Vacancy, Office of Planning

Peter C. Cobb, Executive Assistant for Public Safety & Correctional Services, Office of the Governor

Vacancy, Maryland State Police

Richard L. Alcorta, M.D., Maryland Institute for Emergency Medical Services Systems

David McMillion, Director, Maryland
Emergency Management Agency
Rocco J. Gabriele, State Fire Marshal
Steven T. Edwards, Director, Maryland
Fire & Rescue Institute
Thomas J. Baginski, Maryland Fire-Rescue
Education & Training Commission

Chief Herman Williams, Jr., Baltimore City
Fire Dept.
Chief Elwood H. Banister, Baltimore
County Fire Dept.
John J. O'Neill, Harford County
Government

Chief M. H. (Jim) Estep, Prince George's
County Fire Dept.
J. Kenneth Schroeder, Jr., Prince George's
County Office of Emergency
Preparedness

William E. Clark, U.S. Public Health Service
Vacancy, Maryland Association of Counties

*Private sector representatives appointed by
Governor:* Vacancy, American Red Cross;
Robert H. Shimer, State Firemen's
Association; Joseph L. Byrnes, Maryland
Emergency Management Association;
Sanford W. Daily, Maryland Municipal
League; Robert E. Gering; Marvin J. Odesky;
Thomas N. Pritchett; Eugene O. Reynolds.

MARYLAND EMERGENCY RESPONSE COMMISSION

Sharon L. Stanley, *Secretary*
..... (410) 486-4422

[The Emergency Management Advisory
Council constitutes the Maryland
Emergency Response Commission.]

OPERATIONS DIVISION

Edwin O. Tremper, *Assistant Director
for Operations* (410) 486-4422

PLANS DIVISION

Lynn D. Shreffler, *Assistant Director
for Plans* (410) 486-4422

BUDGET, FISCAL & LOGISTICS DIVISION (23.08.02.01)

Louis J. Morici, *Assistant Director for
Budget, Fiscal & Logistics*. (410) 486-4422

COMMUNICATIONS DIVISION

Henry D. Black, *Assistant Director
for Communications*. (410) 486-4422

HAZARDOUS MATERIALS TRANSPORTATION SAFETY

June L. Swem, *Special Assistant*
..... (410) 486-4422

CHEMICAL STOCKPILE EMERGENCY PREPAREDNESS PROGRAM

Paul L. Hewett, *Special Assistant*
..... (410) 486-4422

PUBLIC AFFAIRS

Lisa A. Albin, *Special Assistant* (410) 486-4422

MARYLAND ARMY NATIONAL GUARD (23.08.01.03)

FY1994 appropriation \$4,808,634
FY1994 authorized positions 108

Brig. Gen. Thomas B. Baker, *Assistant Adjutant
General for Army* (appointed by Governor)
..... (410) 576-6094

CHIEF OF STAFF FOR ARMY

Col. Lawrence F. McBee (410) 576-6089

TROOP COMMAND

Col. Lawrence F. McBee

29TH INFANTRY DIVISION (LIGHT)

3rd BRIGADE

Col. H. Steven Blum

AVIATION BRIGADE

Col. Joseph A. Goode, Jr.

DIVISION SUPPORT COMMAND

Col. Rudolf R. Walter III

ARMORIES & MILITARY RESERVATIONS

ALLEGANY COUNTY

Cumberland Armory (301) 759-2619

Lil Aaron Strauss Military Reservation
..... (301) 678-6911

ANNE ARUNDEL COUNTY

Annapolis—E. Leslie Medford Armory
..... (410) 974-7400

Glen Burnie Armory (410) 768-1919

BALTIMORE CITY

Fifth Regiment Armory (410) 576-6000

Melvin A. Cade Armory (410) 566-2170

BALTIMORE COUNTY

Catonsville—William J. Witte Armory
..... (410) 788-7080

Dundalk—

Jerome Maynard Grollman Armory
..... (410) 284-6500

Gunpowder Military Reservation

..... (410) 592-9571

Glen Arm—William C. Purnell Armory

..... (410) 592-2536

Martin State Airport—

Warfield Air National Guard Base
..... (410) 780-8210

Parkville Armory (410) 661-2353

Pikesville Military Reservation (410) 653-6755

Reisterstown—Camp Fretterd (410) 833-1500

Towson Armory (410) 823-7351

Towson—Harry C. Ruhl Armory
..... (410) 821-1245

CALVERT COUNTY

Prince Frederick Armory. (410) 535-0187

CARROLL COUNTY

Westminster—Henry C. Evans
Armory (410) 848-1216

CECIL COUNTY

Elkton Armory (410) 398-2350

CHARLES COUNTY

La Plata Armory (301) 932-2799

FREDERICK COUNTY

Capt. Michael Cresap Armory (301) 662-3461

GARRETT COUNTY

Oakland Armory (301) 334-3200

HARFORD COUNTY

Army National Guard Operating
Activity Center, Edgewood Area,
Aberdeen Proving Ground
..... (410) 671-2811

Bel Air—LTG Milton A. Reckord
Armory (410) 879-7667

Army Aviation Support Facility—

William C. Baxter Hangar,
Edgewood Area, Aberdeen
Proving Ground. (410) 671-2811

Edgewood Armory (410) 671-2451

Havre de Grace Military Reservation
..... (410) 278-8444

Lauderick Creek Training Site, Edgewood Area, Aberdeen Proving Ground	(410) 671-2811
HOWARD COUNTY Ellicott City Armory	(410) 465-5004
KENT COUNTY Chestertown Armory	(410) 778-2366
MONTGOMERY COUNTY Olney Military Reservation	(301) 869-5736
White Oak—George M. Gelston Armory	(301) 572-4864
PRINCE GEORGE'S COUNTY Greenbelt Armory	(301) 220-7389
QUEEN ANNE'S COUNTY Queen Anne's—Victor P. Gillespie Armory	(410) 820-2061
SOMERSET COUNTY Crisfield—Maurice D. Tawes Armory	(410) 968-0373
TALBOT COUNTY Easton—Louis G. Smith Armory	(410) 822-0313
WASHINGTON COUNTY Hagerstown—Randolph Milholland Armory	(301) 791-4028
Highfield Armory	(301) 241-3114
WICOMICO COUNTY Salisbury—Blair L. Crockett Armory	(410) 543-6704

MARYLAND AIR NATIONAL GUARD (23.08.01.02)	
FY1994 appropriation	\$3,005,306
FY1994 authorized positions	71
Brig. Gen. Donald B. Barshay, <i>Assistant Adjutant General for Air</i> (appointed by Governor)	(410) 576-6055
CHIEF OF STAFF FOR AIR	
Brig. Gen. Robert D. Cardwell, Jr.	(410) 576-6056
135th TACTICAL AIRLIFT GROUP Col. David A. Beasley	
175th TACTICAL FIGHTER GROUP Col. Bruce F. Tuxill	

The Maryland Charter of 1632 empowered Lord Baltimore to raise troops to put down insurrection or rebellion and subdue enemies of the province. Since that time, the training, organization, maintenance, and administration of the Maryland Militia have been an integral part of State government. The present military establishment of Maryland conforms to Title 32 of the U.S. Code and regulations issued pursuant thereto, and to the Militia Law of Maryland (Code 1957, Art. 65).

The office of Adjutant General was authorized first in 1793 (Chapter 53, Acts of 1793). The Adjutant General heads the Military Department and exercises powers and duties under the Militia Law of Maryland. The Military Department prepares all State forms and records required for militia use and the reports and returns required by the federal government. Service records of all officers and enlisted persons who have served or are serving

in the Maryland National Guard are maintained by the Military Department as well.

The Adjutant General is responsible for the budget of the Military Department and is the custodian of all State and federal property used by the organized militia. The Adjutant General maintains all State-owned armories located in Maryland and all other properties that may be occupied, purchased, or leased by the Military Department. The Adjutant General regulates the use of such facilities; applications for their use should be made to the Adjutant General. In addition, the Adjutant General is responsible for the administration, training, and supply of approximately 9,500 National Guard troops, including 1,519 full-time employees (253 State paid; 1,266 federally paid).

The Adjutant General is appointed by the Governor with Senate advice and consent. The Assistant Adjutant General for Army and the Assistant Adjutant General for Air are both appointed by the Governor (Const., Art. IX, sec. 2).

The Military Department is responsible for the Maryland State Guard, the Army National Guard of Maryland, the Air National Guard of Maryland, and the Maryland Emergency Management Agency.

**MARYLAND EMERGENCY MANAGEMENT
AGENCY**

David McMillion, *Director*

State Emergency Operations Center
2 Sudbrook Lane, East
Pikesville, MD 21208 (410) 486-4422

Formerly under the Department of Public Safety and Correctional Services, the State Emergency Management and Civil Defense Agency was restructured as the Maryland Emergency Management Agency in 1989 when it was made part of the Military Department (Chapter 674, Acts of 1989). The Agency derives its main purpose from the Federal Civil Defense Act of 1950 (P.L. 920) as amended. The act provides for a civil defense system to protect life and property from attack and offer relief and assistance to people struck by natural disasters.

Known as the Maryland Civil Defense Agency from 1950 to 1970, the Agency, in its earliest years, was concerned primarily with statewide nuclear attack preparedness and related missions (Chapter 563, Acts of 1949). Later, responsibilities were broadened to encompass disaster relief and emergency resources management as well. Changes in State law and the agency name reflected this shift: Maryland Civil Defense and Emergency Planning Agency (1970-74) and Maryland Civil Defense and Disaster Preparedness Agency (1975-80). Duties concerned floodplain management, flood insurance initiatives, community preparedness programs for weather emergencies, earthquake hazard reduction,

dam safety, emergency broadcast system, emergency warning, and terrorist incidents.

The 1970s also brought changes in Agency responsibilities for nuclear attack preparedness. In 1972, the Defense Civil Preparedness Agency was established in the U.S. Department of Defense. At this time, the Population Protection Program (PPP) also was developed. The Program is adaptable to all natural disasters, peacetime emergencies, and nuclear attack. In-place shelter protection is to be used when time does not permit relocation.

The Three Mile Island Incident of 1979 focused more federal emphasis on radiological emergency planning. In 1980 and 1981, the Agency produced radiological emergency plans to cope with accidents at Calvert Cliffs Nuclear Power Plant in Maryland, and Peach Bottom Atomic Power Station near Maryland's northern border in Delta, Pennsylvania. These plans were tested in 1981 and 1982. Annually, the State Radiological Plan is tested with a full-scale operational exercise.

The Agency was renamed in 1981 as the State Emergency Management and Civil Defense Agency. At the same time, the Governor was made responsible for emergency management in the State. The Governor has emergency powers to suspend State statutes temporarily, direct evacuations, control access, clear debris, and use private property when necessary. When the Governor declares a state of emergency, the Director of the Maryland Emergency Management Agency coordinates the emergency activities of State government offices and those political subdivisions included in the declaration.

The Agency is responsible for the Integrated Emergency Management System (IEMS). The System applies emergency preparedness and response resources to all hazards. It also uses similarities that exist in planning and response functions for all hazards. In 1984, the System was implemented at all levels of government statewide. The System consists of three components: Hazard Analysis, Capability Assessment, and Multi-Year Development Planning (Code 1957, Art. 16A, secs. 1-12).

To help local governments respond to an emergency, the Director of the Agency was authorized, in 1991, to form a Rapid Response Team, as needed (Executive Order 01.01.1991.02). The Team evaluates emergencies on site and provides State resources to aid local jurisdictions.

To aid another state in time of emergency, the Governor was empowered, in 1993, to authorize the use of State and local resources (Chapter 193, Acts of 1993). By the same act, the Governor was authorized to accept aid from another state in the event of an emergency in Maryland.

EMERGENCY MANAGEMENT ADVISORY COUNCIL

Chairperson: Brig. Gen. Donald B. Barshay,
Assistant Adjutant General for Air
Sharon L. Stanley, *Secretary*

State Emergency Operations Center
2 Sudbrook Lane, East
Pikesville, MD 21208 (410) 486-4422

Formed in 1981, the Emergency Management Advisory Council advises the Governor on matters of State emergency management and civil defense (Chapter 505, Acts of 1981). The Council is appointed by the Governor and includes representatives from State and local government, and volunteer organizations, such as firefighters and rescue squads.

MARYLAND EMERGENCY RESPONSE COMMISSION Sharon L. Stanley, *Secretary*

State Emergency Operations Center
2 Sudbrook Lane, East
Pikesville, MD 21208 (410) 486-4422

In 1987, the Governor designated the Emergency Management Advisory Council to serve as the Maryland Emergency Response Commission (Executive Order 01.01.1987.11). The designation was made in accordance with Title III of the Federal Superfund Amendments and Reauthorization Act of 1986 (P.L. 99-499).

To protect people and the environment from hazardous chemical material, the Maryland Emergency Response Commission established Emergency Response Planning Districts and local Emergency Planning Committees. The Commission also receives and distributes certain material safety data sheets, hazardous chemical inventories, and toxic chemical release forms.

MARYLAND STATE GUARD

As commander-in-chief of the militia, the Governor has the power to organize and maintain additional military forces, known as the Maryland State Guard, which are separate and distinct from the Maryland National Guard. Such forces are composed of officers, commissioned or assigned, and all able-bodied citizens of the State who volunteer and are accepted for service. They may be ordered to active duty in the State by the Governor whenever the National Guard has been called into the military service of the United States. Members of the State Guard are uniformed as prescribed by the Governor, who also may reduce or disband such forces (Code 1957, Art. 65, secs. 62-77).

MARYLAND ARMY NATIONAL GUARD

Brig. Gen. Thomas B. Baker, *Assistant Adjutant General for Army*
(410) 576-6094

MARYLAND AIR NATIONAL GUARD

Brig. Gen. Donald B. Barshay, *Assistant Adjutant General for Air*
(410) 576-6055

MORGAN STATE UNIVERSITYEarl S. Richardson, Ed.D., *President*

Hillen Road at Cold Spring Lane

Baltimore, MD 21239

(410) 319-3333

BUDGET (CODE 36.13.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
State.....	\$28,655,245 ..	\$31,741,238	\$31,200,723
Other Unrestr.	\$21,400,858 ..	\$22,244,357	\$27,164,302
Restricted....	\$ 9,903,640 ..	\$11,034,233	\$10,927,368
Total Funds ..	\$59,959,743 ..	\$65,019,828	\$69,292,393
Staff			
Authorized.....	714	738	734
Contractual (FTE).....	225	250	250
Total Staff	939	988	984

MANDATED REPORTS

*Annual Report to Legislative Policy Committee of
General Assembly regarding any approvals
granted under faculty conflict-of-interest
procedures due June 30.*

*Annual Review of Overall Plan by Board of Regents
to Governor, General Assembly, & Maryland
Higher Education Commission due July 1.*

ORGANIZATIONAL STRUCTURE**BOARD OF REGENTS**John L. Green, *Chairperson*, 1995 (410) 319-3086

Appointed by Governor with Senate advice & consent: Joshua
I. Smith, 1993; Dwight Hargraves-Bey, *student*, 1994;
William Boucher III, 1995; William L. Jews, 1995; Kweisi
Mfume, 1995; Dallas R. Evans, 1997; James J. Hanks, Jr.,
1997; Francis X. Kelly, 1997; Bettyjean Carter Murphy,
1997; Charles W. Griffin, Ed.D., 1999; Martin R.
Resnick, 1999; G. Gregory Russell, 1999.

OFFICE OF THE PRESIDENTEarl S. Richardson, Ed.D., *President*
(appointed by Board of Regents)

..... (410) 319-3200

**PUBLIC SERVICE PARTNERSHIP
PROGRAM COMMITTEE**Vacancy, *Director***ACADEMIC AFFAIRS**Clara I. Adams, *Vice-President**for Academic Affairs* (410) 319-3350**CENTER FOR CONTINUING EDUCATION**
Earl Matthews, Ph.D., *Director*

..... (410) 319-3156

SOPER LIBRARYKaren Robertson, *Director*

..... (410) 319-3488

OFFICE OF RECORDS & REGISTRATION
Herbert S. Klinghoffer, *Director*

..... (410) 319-3229

ACADEMIC COMPUTER CENTERCynthia Harvey, *Director* (410) 319-3512**ACADEMIC DEVELOPMENT CENTER**Sidney Edwards, *Acting Director*

..... (410) 319-3032

COMMUNICATIONS MEDIA CENTERLionel Duncan, Ph.D., *Director*

..... (410) 319-3500

COLLEGE OF ARTS & SCIENCESBurney J. Hollis, Ph.D., *Dean* (410) 319-3509**BIOLOGY DEPT.**T. Joan Robinson, Ph.D., *Chairperson*

..... (410) 319-3070

CHEMISTRY DEPT.Roosevelt Shaw, Ph.D., *Chairperson*

..... (410) 319-3115

COMPUTER SCIENCE DEPT.William L. Lupton, Ph.D., *Chairperson*

..... (410) 319-3962

ENGLISH & LANGUAGE ARTS DEPT.Eugenia W. Collier, Ph.D., *Chairperson*

..... (410) 319-3165

FINE ARTS DEPT.Nathan Carter, Ph.D., *Chairperson*

..... (410) 319-3286

FOREIGN LANGUAGE DEPT.Mbare N'Gom, Ph.D., *Chairperson*

..... (410) 319-3094

HISTORY DEPT.Charles Johnson, Jr., Ph.D., *Acting**Chairperson* (410) 319-3190**MATHEMATICS DEPT.**Arthur D. Grainger, Ph.D., *Chairperson*

..... (410) 319-3964

MILITARY SCIENCE DEPT.Lt. Col. Anthony C. Melvin, *Chairperson*

..... (410) 319-3263

**PHILOSOPHY & RELIGIOUS STUDIES
DEPT.**Otto R. Begus, Ph.D., *Chairperson*

..... (410) 319-3436

PHYSICS DEPT.Frederick Oliver, Ph.D., *Chairperson*

..... (410) 319-3524

POLITICAL SCIENCE DEPT.

Kathie Stromile Golden, Ph.D.,

Chairperson (410) 319-3277**PSYCHOLOGY DEPT.**Carroll S. Perrino, Ph.D., *Chairperson*

..... (410) 319-3290

SOCIOLOGY & ANTHROPOLOGY DEPT.Clifton E. Marsh, Ph.D., *Chairperson*

..... (410) 319-3518

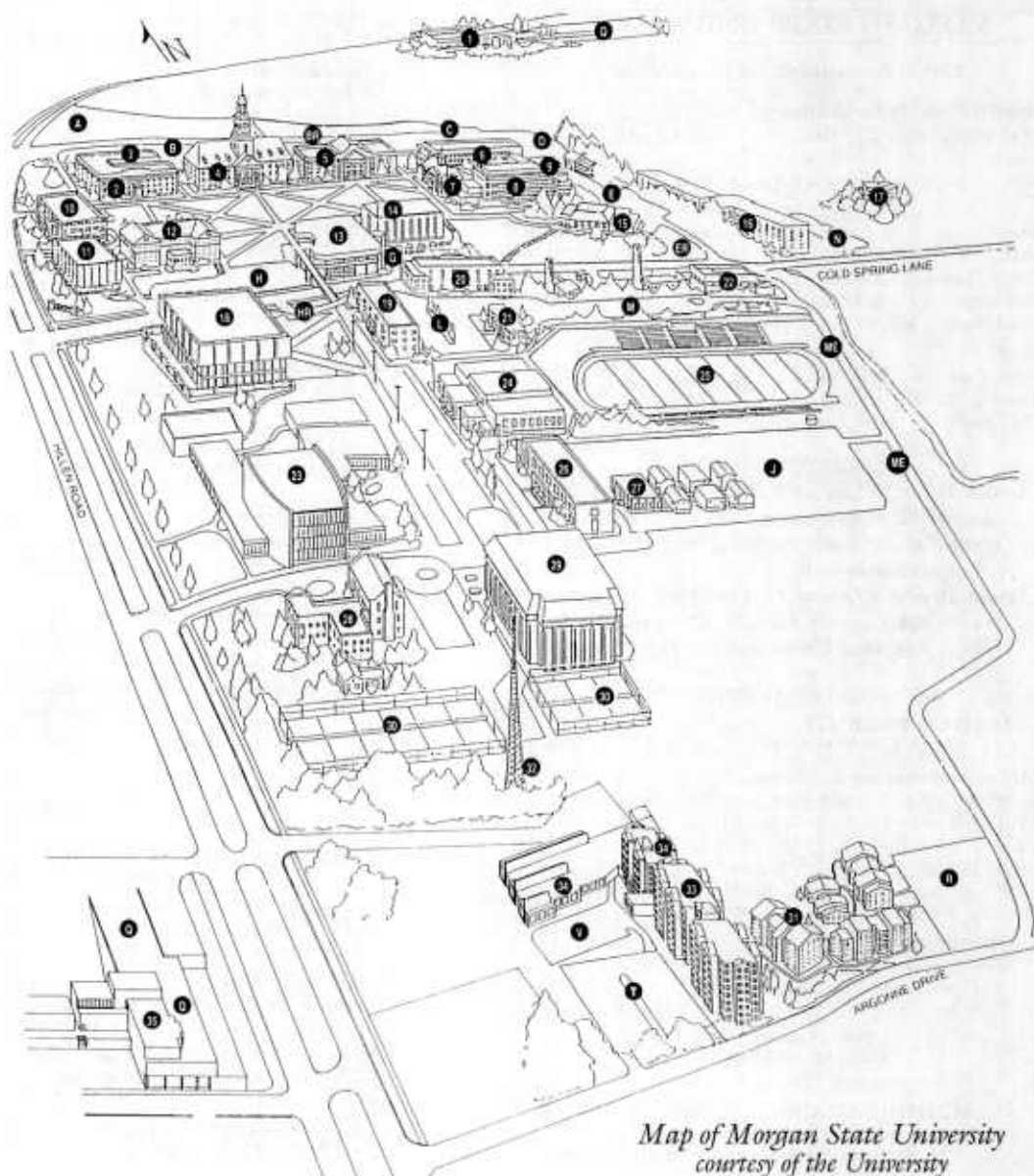
TELECOMMUNICATIONS DEPT.John Barber, Ph.D., *Chairperson*

..... (410) 319-3914

SCHOOL OF BUSINESS & MANAGEMENTOtis A. Thomas, Ph.D., *Dean* (410) 319-3160**SCHOOL OF EDUCATION & URBAN STUDIES**Patricia Morris, Ph.D., *Dean*. (410) 319-3390**SCHOOL OF ENGINEERING**Eugene M. DeLoatch, Ph.D., *Dean*

..... (410) 319-3231

SCHOOL OF GRADUATE STUDIESFrank Morris, Ph.D., *Dean* . (410) 319-3185**FINANCE & MANAGEMENT**Abraham Moore, *Vice-President**for Finance & Management* .. (410) 319-3144Raymond Vollmer, *Assistant Vice-President**for Finance & Management* .. (410) 319-3559Edward Jolley, *Assistant Vice-President**for Finance & Management* .. (410) 319-3520



1. School of Engineering Bldg.
2. Tubman House
3. Harper House
4. Holmes Hall
5. Banneker Communications Ctr.
6. Calloway Hall
7. Carnegie Hall
8. Spencer Hall
9. Key Hall
10. Jenkins Behavioral Science Ctr.
11. Carter-Grant-Wilson Bldg.
12. Truth Hall
13. McKeldin Center

14. McMechen Commerce Bldg.
15. Memorial Refectory
16. O'Connell Hall
17. President's Residence
18. Soper Library
19. Cummings House
20. Baldwin Hall
21. Woolford Infirmary
22. Booker T. Washington Service Ctr.
23. Carl Murphy Fine Arts Ctr.
24. Edward P. Hurt Physical Education Ctr.

25. Hughes Stadium
26. Soldiers Armory
27. Portable Classrooms
28. Morgan Christian Center
29. Hill Field House
30. Tennis Courts
31. Argonne Complex
32. WEA Antenna
33. Blount Towers
34. Dorm/Dining Complex
35. Northwood Complex
- A — V. Parking Lots

BUSINESS SERVICES	
Vinetta E. McCullough, <i>Manager</i>	(410) 319-3065
COMPTROLLER	
Patrick O'Brien	(410) 319-3045
POLICE & PUBLIC SAFETY	
Col. Reese Boyd, <i>Director</i>	(410) 319-3169
PERSONNEL	
Armada F. Grant, <i>Director</i>	(410) 319-3195
BUDGET CONTROL	
Bickram Janak	(410) 319-3587
BURSAR	
Virginia Vauls	(410) 319-3920
ADMINISTRATIVE COMPUTER CENTER	
Gilbert H. Morgan, <i>Director</i>	(410) 319-3125
PHYSICAL PLANT	
Vander Harris, <i>Acting Director</i>	(410) 319-3320

STUDENT AFFAIRS

Raymond A. Downs, <i>Vice-President for Student Affairs</i>	(410) 319-3527
A. Recardo Perry, <i>Assistant Vice-President for Enrollment Management</i>	(410) 319-3528
William Carson, <i>Assistant Vice-President for Student Affairs</i>	(410) 319-3940
ADMISSIONS & RECRUITMENT	
Chelseia H. Miller, <i>Director</i>	(410) 319-3000
CAREER DEVELOPMENT	
Deborah Branch, <i>Director</i>	(410) 319-3110
COUNSELING CENTER	
Nina L. Hopkins, <i>Director</i>	(410) 319-3130
FINANCIAL AID	
Reginald Cureton, <i>Director</i>	(410) 319-3178
ATHLETICS	
Kenneth McBryde, <i>Director</i>	(410) 319-3050
HOUSING & RESIDENCE PROGRAMS	
Miguel Gomes, <i>Director</i>	(410) 319-3218
MCKELDIN CENTER/STUDENT ACTIVITIES	
Floyd Taliaferro, <i>Director</i>	(410) 319-3120
HEALTH SERVICES	
Michael Zollicoffer, <i>Director</i>	(410) 319-3236

INSTITUTIONAL ADVANCEMENT

Lawrence T. Montgomery, <i>Acting Vice-President for Institutional Advancement</i>	(410) 319-3535
DEVELOPMENT	
Mary E. Robinson, <i>Director</i>	(410) 319-3040
PUBLIC RELATIONS	
Frederick I. Douglass, <i>Director</i>	(410) 319-3022
ALUMNI AFFAIRS	
Lawrence T. Montgomery, <i>Director</i>	(410) 319-3015
SPONSORED PROGRAMS	
Edet Isuk, <i>Director</i>	(410) 319-3260
PLANNING	
Joseph Popovich, <i>Vice-President for Planning</i>	(410) 319-3372

Morgan State University originated in 1867 as the Centenary Biblical Institute under the auspices of the Methodist Episcopal Church. Classes for the Institute were held first at the Sharp Street Methodist Episcopal Church in Baltimore. In 1890, the Institute was renamed Morgan College in honor of Dr. Lyttleton F. Morgan, whose support enabled the school to offer academic work at the college

level. The College remained under church jurisdiction until purchased by the State in 1939. In 1975, Morgan State College was granted university status (Chapter 550, Acts of 1975).

A public university, Morgan now includes the Schools of Business and Management, Education and Urban Studies, Engineering, and Graduate Studies; and a College of Arts and Sciences. The University offers a comprehensive undergraduate program built upon basic degree offerings in the liberal arts. Baccalaureate degrees are offered in many disciplines, including preprofessional programs. The University's School of Graduate Studies first offered advanced degrees in education in 1964. Since then, the scope of graduate studies has broadened to include a wide range of degrees in the arts and sciences, and professional fields.

Encompassing thirty departments, the University offers forty-five baccalaureate and twenty-seven master's degree programs, as well as a doctoral program in Urban Educational Leadership. All academic programs are approved by the faculty, which consists of 44 professors, 59 associate professors, 102 assistant professors, 18 instructors, and 17 lecturers. During the fall of the 1993-94 academic year, 5,729 students were enrolled at Morgan. Of these, 4,724 attended full-time and 1,005 part-time.

The University is governed by an independent Board of Regents. The Board's thirteen members are appointed by the Governor with Senate advice and consent. Twelve members serve six-year terms. The student member serves a one-year term (Code Education Article, secs. 14-101 through 14-107).

STATE OPEN MEETINGS LAW COMPLIANCE BOARD

Walter Sondheim, Jr., *Chairperson*, 1994

Appointed by Governor (who names chair) with Senate advice & consent: Tyler G. Webb, Esq., 1995; Courtney J. McKeldin, 1996.

Contact: Jack Schwartz, *Counsel*

c/o Office of Attorney General

200 St. Paul Place

Baltimore, MD 21202

(410) 576-6344

MANDATED REPORTS

Annual Report to Governor & General Assembly due July 1.

The State Open Meetings Law Compliance Board was authorized in 1991 (Chapter 655, Acts of 1991). The Board receives, reviews, and resolves complaints alleging a violation of the Open Meetings Act and issues a written opinion on whether or not a violation has occurred. The Board evaluates

how well public bodies comply with the Open Meetings Act and recommends improvements in the law to the General Assembly.

In conjunction with the Office of the Attorney General and interested organizations or persons, the Board develops and conducts educational programs on the requirements of the Open Meetings Act for the staffs and attorneys of public bodies, the Maryland Municipal League, and the Maryland Association of Counties.

With Senate advice and consent, the Governor appoints the Board's members to three-year terms. At least one member must be a member of the Maryland Bar (Code State Government Article, secs. 10-501 through 10-512).

PEABODY INSTITUTE OVERSIGHT COMMITTEE

Chairperson: Melvin A. Steinberg, Lieutenant Governor

Appointed by Governor: Henry A. Rosenberg, Jr., 1996; Jacques T. Schlenger, 1996; Shale D. Stiller, 1996.

Nonvoting member appointed by Senate President: Barbara A. Hoffman

Nonvoting member appointed by House Speaker: Samuel I. Rosenberg

Ex officio: Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Shaila R. Acry, Ed.D., Secretary of Higher Education.

c/o Office of the Lieutenant Governor
State House

Annapolis, MD 21401 (410) 974-2804

MANDATED REPORTS

Annual Report to Governor, Senate Budget & Taxation Committee, House Appropriations Committee, & Department of Fiscal Services due Aug. 1.

Created in 1990, the Peabody Institute Oversight Committee recommends cost reductions and revenue enhancements to stabilize and improve the financial condition of Peabody Institute, the music conservatory in Baltimore City (Chapter 267, Acts of 1990). The Committee proposes the level of State funding to be appropriated for the Institute and recommends what amount of State funds should be disbursed every six months to the Institute.

The Committee consists of nine members. Four are appointed by the Governor. The Senate President appoints a senator and the House Speaker appoints a delegate as nonvoting members. The Lieutenant Governor chairs the Committee, and the Secretary of Budget and Fiscal Planning and the Secretary of Higher Education serve *ex officio*

(Code State Finance and Procurement Article, secs. 7-317 through 7-323).

PEOPLE'S COUNSEL

John M. Glynn, *People's Counsel*

6 St. Paul St., Suite 2102

Baltimore, MD 21202

(410) 767-8150

BUDGET (CODE 22.08.00)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$2,044,045	\$2,082,239	\$2,068,626
Total Funds ...	\$2,044,045	\$2,082,239	\$2,068,626
Staff			
Authorized	16.0	17.0	16
Contractual (FTE) ...	1.5	1.5	2
Total Staff	17.5	18.5	18

ORGANIZATIONAL STRUCTURE

PEOPLE'S COUNSEL

John M. Glynn, *People's Counsel* (appointed by Governor with Senate advice & consent)—

..... (410) 767-8150

GAS & ELECTRIC ISSUES

Paul S. Buckley, *Deputy People's Counsel*

..... (410) 767-8150

Cynthia J. Riely, *Consumer Liaison* .. (410) 767-8150

TELEPHONE & LEGISLATIVE ISSUES

Frederick H. Hoover, Jr., *Assistant People's*

Counsel

Cynthia J. Riely, *Consumer Liaison* .. (410) 767-8150

WATER ISSUES

Donald F. Rogers, *Assistant People's Counsel*

..... (410) 767-8150

ADMINISTRATION

Ann Elizabeth Sistek, *Administrator*. (410) 767-8150

The office of People's Counsel was established in 1924 (Chapter 534, Acts of 1924). The People's Counsel represents the interests of residential consumers of gas, electric, telephone, sewer and water services, and noncommercial users of regulated transportation industries. The People's Counsel appears before the Public Service Commission and the courts on behalf of those users in all matters or proceedings over which the Commission has original jurisdiction and in which the People's Counsel deems their interest to be involved. The People's Counsel may appear before any federal or State agency to protect those interests of residential or noncommercial users.

The Office of People's Counsel operates independently of the Public Service Commission and may participate in all proceedings before the Commission. The Office may use Commission staff and retain expert witnesses to testify in proceedings before the Commission.

Appointed by the Governor with Senate advice and consent, the People's Counsel must be an attorney-at-law of the State (Code 1957, Art. 78, secs. 14-15B).

OFFICE OF PLANNING

Ronald M. Kreitner, *Director of Planning*

301 West Preston St.
Baltimore, MD 21201—2365 (410) 225-4500

BUDGET (CODE 23.23.01)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$3,827,412 . . .	\$3,664,777	\$3,608,015
Special	\$ 210,000 . . .	\$ 183,600	\$ 115,000
Reimbursable . . .	\$ 625,611 . . .	\$ 621,301	\$1,363,694
Total Funds . . .	\$4,663,023 . . .	\$4,469,678	\$5,086,709
Staff			
Authorized	65	81	82
Contractual (FTE)	14	14	14
Total Staff	79	95	96

MANDATED REPORTS

- Annual Report to Governor due no later than 60 days before regular legislative session.*
- Annual Report to Governor & General Assembly on Patuxent River Policy Plan & status of Patuxent River & its watershed.*
- Annual Report to Governor, Senate Budget & Taxation Committee, House Appropriations Committee, House Ways & Means Committee, House Environmental Matters Committee, & Department of Fiscal Services on certification program for county agricultural land preservation programs due Jan. 15.*
- Annual Report of State Economic Growth, Resource Protection, & Planning Commission due Dec. 1.*
- State Development Plan & any revisions to be sent to Governor.*

ORGANIZATIONAL STRUCTURE

DIRECTOR

- Ronald M. Kreitner, *Director of Planning* (appointed by Governor with Senate advice & consent)
..... (410) 225-4510
- Ronald N. Young, *Deputy Director* . . . (410) 225-4500

ADMINISTRATION (23.23.01.01)
FY1994 appropriation \$1,720,934
FY1994 authorized positions 19
James C. Thomas, *Chief* (410) 225-4500

PLANNING DESIGN
Anand K. Bhandari, *Chief*
..... (410) 225-4530

PUBLIC SCHOOL CONSTRUCTION
Barbara M. Strein, *Administrator*
..... (410) 225-4500

COUNSEL
Shelley S. Wasserman . . (410) 225-4500

STATE ECONOMIC GROWTH, RESOURCE PROTECTION, & PLANNING COMMISSION
Vacancy, *Secretary* (410) 225-4500
Florence B. Kurdle, *Chairperson*, 1994

Appointed by Governor: Myrtha Allen; John B. Colvin; Kenneth O. Wilson; two vacancies.
Terms expire 1994.

Thomas V. Clagett; Norman M. Glasgow, Sr., Esq.; John C. Miller; Cyndi Slacum. *Terms expire 1995.*

Gary G. Allen; James H. Eacker; Alfred J. Papa; Eileen M. Rehmann; William V. Riggs III.
Terms expire 1996.

Appointed by Senate President: C. Bernard Fowler

Appointed by House Speaker: Ronald A. Guns

SUBCOMMITTEE ON INTERJURISDICTIONAL COORDINATION
Lennel J. Henderson, *Chairperson*

John E. Bloxom; Sean Davis; Carol L. Deibel; William F. Eckman; Robert T. Jarboe; Maureen Lamb; Anne MacKinnon; Robert W. Marriott; Steven T. Sager; James Schmehsahl; John W. (Moon) Stotler. *Terms expire 1996.*

SUBCOMMITTEE ON PLANNING
Anthony D. Redman, *Chairperson*
Myrtha Allen; Gary W. Bauer; George E. Brady; I. William Chase; Sue Snaman Edwards; Noland Good; Richard Krautz; Margaret R. Myers; Theresa M. Pierno; Floyd W. Price; Jennifer Russel. *Terms expire 1996.*

SUBCOMMITTEE ON PLANNING TECHNIQUES
Jane T. Nishida, Esq., *Chairperson*
Bruce T. Adams; James Eaker; Margaret M. Kline; Mary M. Krug; Richard Kuckkahn; Klaus Philippen; Terry Schum; Joseph A. Stevens; Lawrence Walton.
Terms expire 1996.

SUBCOMMITTEE ON THE ENVIRONMENT & ECONOMIC DEVELOPMENT
William K. Hellmann, *Chairperson*
Appointed by Governor: Robert M. Caldwell; James Gracie; Robert Kleinpaste; C. William Knill; Thomas (Mac) Middleton; Drusilla Schmidt-Perkins. *Terms expire 1996.*

INTERAGENCY ECONOMIC GROWTH, RESOURCE PROTECTION, & PLANNING COMMITTEE
Chairperson: Ronald M. Kreitner, Director of Planning (410) 225-4510

Ex officio: vacancy, Secretary of Agriculture; Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Mark L. Wasserman, Secretary of Economic & Employment Development; David A. C. Carroll, Secretary of the Environment; Martin W. Walsh, Jr., Secretary of General Services; Jacqueline H. Rogers, Secretary of Housing & Community Development; Torrey C. Brown, M.D., Secretary of Natural Resources; O. James Lighthizer, Secretary of Transportation; vacancy, Governor's Office.

PATUXENT RIVER COMMISSION
Staff: Gilbert A. Wagner . . . (410) 225-4562
C. Bernard Fowler, *Chairperson*, Calvert County, 1996

Appointed by Governor: James E. Gutman, Anne Arundel County; Gary V. Hodge, Charles County; Charles C. Feaga, Howard County; Edward U. Graham, Ph.D., Montgomery County; W. C. (Bud) Dutton, Jr., Prince George's County; Barbara R. Thompson, St. Mary's County. *Terms expire 1996.*

Ex officio: Ronald M. Kreitner, Director of Planning; David G. Burke, designee of Secretary of Natural Resources; Peter S.

Tinsley, designee of Secretary of the Environment; Rosemary Roswell, designee of Secretary of Agriculture.

Nonvoting: Charles B. Adams, designee of Secretary of Transportation; Arnold Parreco, Maryland Association of Soil Conservation Districts; David Vaughn, designee of Mayor, City of Laurel.

STATE & LOCAL PLANNING

Ronald N. Young, *Deputy Director*

..... (410) 225-4500

COMPREHENSIVE STATE PLANNING (23.23.01.05)

FY1994 appropriation..... \$937,875

FY1994 authorized positions..... 18

Roland E. English III, *Chief* (410) 225-4562

LOCAL PLANNING ASSISTANCE (23.23.01.04)

FY1994 appropriation..... \$1,025,797

FY1994 authorized positions..... 21

Scribner H. Sheafor, *Chief*.. (410) 225-4550

UPPER EASTERN SHORE REGIONAL OFFICE

Mark Gradecak, *Regional Planner*

120 Broadway

Centerville, MD 21617 (410) 758-5080

LOWER EASTERN SHORE REGIONAL OFFICE

Bruce Bozman, *Regional Planner*

Salisbury Multi-Service Center

201 Baptist St., Box 24

Salisbury, MD 21801.. (410) 543-6902

WESTERN MARYLAND REGIONAL OFFICE

Al Feldstein, *Regional Planner*

111 South George St.

Cumberland, MD 21502 (301) 777-2158

SOUTHERN MARYLAND REGIONAL OFFICE

Vivian Marsh, *Regional Planner*

Charlotte Hall, MD 20622

..... (301) 884-6932

PLANNING DATA SERVICES (23.23.01.03)

FY1994 appropriation..... \$1,096,298

FY1994 authorized positions..... 16

Michel A. Lettre, *Assistant Director*

..... (410) 225-4450

STATE CLEARINGHOUSE FOR INTERGOVERNMENTAL ASSISTANCE (23.23.01.02)

FY1994 appropriation..... \$305,805

FY1994 authorized positions..... 7

Mary J. Abrams, *Chief*..... (410) 225-4490

SYSTEMS SUPPORT

John M. Garber, *Chief*..... (410) 225-4450

GEOGRAPHIC INFORMATION SYSTEMS

Thomas S. Nasuta, *Chief*... (410) 225-4450

RESEARCH & STATE DATA CENTER

Robert F. Dadd, *Manager*.. (410) 225-4450

ment was restructured further in 1989 when the Office of Planning was created (Chapter 540, Acts of 1989). The Office is the principal staff agency for planning matters concerned with the resources and development of the State.

The Director of Planning is appointed by the Governor with Senate advice and consent. The Director serves on the Governor's Executive Council; the Chesapeake Bay Critical Area Commission; the Advisory Commission on Federal-State-Local Relations; the Maryland Advisory Council on Historic Preservation; the State Commission on Neighborhoods; the Patuxent River Commission; the Scenic and Wild Rivers Review Board; the Tri-County Council for Southern Maryland; the Interagency Committee on School Construction; and the Interdepartmental Advisory Committee for Minority Affairs.

Under the Office are State and Local Planning, and Planning Data Services. The Office also is aided by the State Economic Growth, Resource Protection, and Planning Commission; and the Patuxent River Commission.

STATE ECONOMIC GROWTH, RESOURCE PROTECTION, & PLANNING COMMISSION

Florence B. Kurdle, *Chairperson*, 1994

(410) 225-4510

In 1992, the State Planning Commission was reorganized as the State Economic Growth, Resource Protection, and Planning Commission (Chapter 437, Acts of 1992). The Commission serves as an advisory board to the Office of Planning. The Commission considers current operations and activities of the Office, development issues, and the establishment of regional or metropolitan planning areas. The Commission fosters public awareness and understanding of the objectives and functions of State and local planning.

The Commission has seventeen members. Fifteen are appointed by the Governor to four-year terms. The Senate President names a senator and the House Speaker chooses a delegate to serve on the Commission. Members are selected to reflect the various regional, economic and social interests in the State. The chairperson is designated by the Governor. Authorization for the Commission continues until July 1, 2003 (Code State Finance and Procurement Article, secs. 5-701 through 5-708).

Under the Commission are four subcommittees: Interjurisdictional Coordination; Planning; Planning Techniques; and the Environment and Economic Development.

PATUXENT RIVER COMMISSION

C. Bernard Fowler, *Chairperson*, Calvert County, 1996

Staff: Gilbert A. Wagner

301 West Preston St., Room 1101

Baltimore, MD 21201

(410) 225-4562

The Office of Planning originated in 1933 as the State Planning Commission (Chapter 39, Acts of Special Session of 1933). The Commission became part of the State Planning Department in 1959 (Chapter 543, Acts of 1959). In 1985, the Department was reorganized as the Department of State Planning (Chapter 11, Acts of 1985). The Depart-

Created in 1980, the Patuxent River Commission reviews the operation of State and local agencies in regard to the Patuxent River (Chapter 746, Acts of 1980). It provides a clearinghouse for watershed information, reviews plans, and comments on reports and development projects impacting the river. The Commission helped prepare the Patuxent River Policy Plan and is instrumental in carrying out the Plan's purposes.

Appointed by the Governor, the Commission is composed of eleven members—one from each of the seven counties within the watershed and four ex officio members. Members serve four-year terms (Code State Finance and Procurement Article, secs. 5-812 through 5-816).

STATE & LOCAL PLANNING

Ronald N. Young, *Deputy Director*
(410) 225-4500

State and Local Planning oversees Comprehensive State Planning, and Local Planning Assistance.

COMPREHENSIVE STATE PLANNING

Roland E. English III, *Chief*
(410) 225-4562

Comprehensive State Planning prepares studies and plans for the State's development. Special attention is accorded land use and growth, agriculture and forest preservation, restoration and protection of the Chesapeake Bay, outdoor open space and recreation planning, and implementation of the Patuxent River Policy Plan.

LOCAL PLANNING ASSISTANCE

Scribner H. Sheafor, *Chief*
(410) 225-4550

Local Planning Assistance reviews and coordinates plans and programs of local governments and State agencies. Local Planning Assistance also intervenes in land use proceedings of substantial interest and analyzes municipal annexation proposals.

Four regional offices maintain liaison with and provide technical assistance to local governments and planning organizations. The offices are located in Centreville, Cumberland, Salisbury, and Charlotte Hall.

PLANNING DATA SERVICES

Michel A. Lettre, *Assistant Director*
(410) 225-4450

Planning Data Services collects, analyzes, and publishes social, economic and geographic information for planning purposes. Planning Data Services provides a comprehensive data base for use by other State agencies, the Executive Department, the General Assembly, local government, and the general public.

Projections of population, housing, public school enrollment, and employment are prepared for each county and the City of Baltimore. These

projections are used by State and local government agencies as well as the private sector.

Planning Data Services maintains statistical data from the U.S. Bureau of the Census and other information sources. Such data includes population, housing, employment, income, and education. The office also operates the Maryland Automated Geographic Information (MAGI) System, a computerized system that has geographically grid-referenced data on the physical and cultural attributes of the State.

Planning Data Services oversees four units: the State Clearinghouse for Intergovernmental Assistance; Systems Support; Geographic Information Systems; and Research and State Data Center.

STATE CLEARINGHOUSE FOR INTERGOVERNMENTAL ASSISTANCE

Mary J. Abrams, *Chief*
(410) 225-4490

The State Clearinghouse for Intergovernmental Assistance was organized in 1969 in accordance with the federal Intergovernmental Cooperation Act of 1968. Formerly within the Department of State Planning, the Clearinghouse was transferred to the Office of Planning in 1989 (Chapter 540, Acts of 1989). The Clearinghouse facilitates intergovernmental review and coordination of applications for financial assistance, direct federal development programs, draft environmental impact statements, nominations to the National Register of Historic Places, State plans requiring gubernatorial review, and certain specified applications for State assistance.

The Clearinghouse is the State's single point of contact for federal agencies and disseminates notices and announcements of proposed federal and some State actions. The Clearinghouse transmits the views of Maryland public officials to federal agencies, facilitates resolution of disputes, and formulates a single recommended course of action. The Clearinghouse also recommends the disposition of State excess and federal surplus real property.

The Clearinghouse publishes the *Inventory of State-Owned Real Property*; the *Catalog of State Assistance Programs*; quarterly and annual reports of federal financial assistance awards; and the weekly *Intergovernmental Monitor*, which lists proposed federal and State actions (Code State Finance and Procurement Article, sec. 5-509).

SYSTEMS SUPPORT

John Garber, *Chief*
(410) 225-4450

Created in 1989, Systems Support provides technical assistance to State and regional agencies using dBASE IV, PC-SAS, and Quattro-Pro computer software. For Census-related information, the unit assists with data extract design and development, data set design, and development of spreadsheet or ASCII data files.

GEOGRAPHIC INFORMATION SYSTEMS

Thomas S. Nasuta, *Chief*
(410) 225-4450

Geographic Information Systems was organized in 1989 to provide technical assistance to State and local governments in the use of Geographic Information Systems (GIS). Assistance relates to socio-economic information, as well as natural resources and land use. This unit maintains an up-to-date electronic base map of roads and related features with street names, address ranges, and point locations of every property in the State.

RESEARCH & STATE DATA CENTER

Robert F. Dadd, *Manager*
(410) 225-4450

Formed in 1980, the Research and State Data Center provides for the development of data bases to assist in planning for the overall growth and development of the State. The Center provides information from decennial censuses and is concerned with historical and projected data on population, housing, employment, personal income, business establishments, parcels, and school enrollment. The Center works to improve access to and use of statistical data from the U.S. Census Bureau, the U. S. Bureau of Economic Analysis, and other federal and State sources.

**PRICING & SELECTION
COMMITTEE FOR REHABILITATION
& EMPLOYMENT PROGRAMS**

Chairperson: Richard L. Andrews, designee of
Secretary of Budget & Fiscal Planning

Representing Maryland Works, Inc.: Richard
Barnard; Robert Hoffman.

Ex officio: David L. Reed, designee of President,
Blind Industries & Services of Maryland; Mary
Margaret Smith, designee of Secretary of General
Services; Carol Coleman, designee of Secretary of
Public Safety & Correctional Services.

c/o Dept. of Budget & Fiscal Planning
45 Calvert St.
Annapolis, MD 21401 (410) 974-2117

Established in 1985, the Pricing and Selection Committee for Rehabilitation and Employment Programs reviews contracts and establishes fair market prices for goods and services provided to State government agencies by sheltered workshops located in Maryland (Chapter 735, Acts of 1985). Sheltered workshops contract with individual State agencies to provide janitorial, food and micrographic services, and to manufacture supplies, such as snow stakes for use on State highways and toiletry kits for prison inmates.

The Committee consists of six members. Four serve ex officio: the President of Blind Industries and Services of Maryland; the Secretary of Budget and Fiscal Plan-

ning; the Secretary of General Services and the Secretary of Public Safety and Correctional Services. Two members represent Maryland Works, Inc. (Code State Finance and Procurement Article, sec. 14-106).

**PROPERTY TAX ASSESSMENT
APPEALS BOARDS**

Craig C. Biggs, *Administrator*

210 Main St.
Annapolis, MD 21401 (410) 974-2087

BUDGET (CODE 24.05.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$735,963	\$707,074	\$784,965
Total Funds	\$735,963	\$707,074	\$784,965
Staff			
Authorized	10	10	9
Contractual (FTE)	0	0	0
Total Staff	10	10	9

ORGANIZATIONAL STRUCTURE**ADMINISTRATOR**

Craig C. Biggs, *Administrator* (appointed by Governor
with Senate advice & consent) (410) 974-2087

**ALLEGANY COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**

Vacancy, *Chairperson*

Appointed by Governor (who names chair): Robert W.
Saville, 1994; Thomas J. Connelley, 1997; John J.
Coyle, 1998; Mary Ann Shoemaker (alternate), 1993.

P.O. Box 343
District Court Building
3 Pershing St.
Cumberland, MD 21502 (301) 777-2109

**ANNE ARUNDEL COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**

Vacancy, *Chairperson*

Appointed by Governor (who names chair): George Mills,
1993; Richard Iannucci, 1996; Harry W. Klasmeier,
1997; Carl B. Bandoian (alternate), 1993.

P.O. Box 2700
Arundel Center
44 Calvert St.
Annapolis, MD 21401 (410) 974-2374

**BALTIMORE CITY PROPERTY TAX ASSESSMENT
APPEALS BOARD**

Calvin Chin, *Chairperson*, 1997

Appointed by Governor (who names chair): Eleanor B.
O'Leary, 1996; Welford C. Robinson, Ph.D., 1998;
David A. Echols (alternate), 1998.

300 West Lexington St., Box 19
Baltimore, MD 21202 (410) 333-4408

**BALTIMORE COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**

Manuel M. Nicolaides, *Chairperson*, 1993

Appointed by Governor (who names chair): Callie M.
Young, 1996; Robert A. McGrain, 1997; Frank A.
Lotman (alternate), 1998.

One Investment Place, Room 104
Towson, MD 21204 (410) 321-3675

**CALVERT COUNTY PROPERTY TAX ASSESSMENT
APPEALS BOARD**

Vacancy, *Chairperson*

Appointed by Governor (who names chair): David J. Stevens, 1994; vacancy, 1997; Guffie M. Smith, Jr., 1998; vacancy (alternate), 1993.

P.O. Box 2464
County Courthouse
175 Main St.
Prince Frederick, MD 20678 (410) 535-8850

**CAROLINE COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**
Lawrence W. Hignutt, Sr., *Chairperson*, 1997

Appointed by Governor (who names chair): Patricia C. Guida, 1994; Carl L. Thornton, 1998; John D. Shoffner (alternate), 1998.

P.O. Box 367
District Court Multi-Service Building
207 South 3rd St.
Denton, MD 21629 (410) 479-5850

**CARROLL COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**
Roland Gosnell, *Chairperson*, 1993

Appointed by Governor (who names chair): Marion F. Kaltrider, 1994; George J. Horvath, Jr., 1997; vacancy (alternate).

Winchester Exchange (rear 17 East Main St.)
Westminster, MD 21157 1-800-285-6915

**CECIL COUNTY PROPERTY TAX ASSESSMENT
APPEALS BOARD**
Donald M. Gee, *Chairperson*, 1994

Appointed by Governor (who names chair): Carol N. Zeise, 1997; Joan C. Byerly, 1998; Henry Mason (alternate), 1993.

State Office Building Complex
170 East Main St.
Elkton, MD 21921 (410) 996-0525

**CHARLES COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**
Byrd J. Raby, *Chairperson*, 1997

Appointed by Governor (who names chair): Frank A. Bowling, Jr., 1993; Mary Jane Short, 1994; Ken R. Crouse (alternate), 1998.

P.O. Box 2726
Southern Maryland Trade Center, Building 1
551 South Route 301
La Plata, MD 20646 (301) 932-2440

**DORCHESTER COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**
John Root Hopkins, *Chairperson*, 1994

Appointed by Governor (who names chair): Charles G. Slacum, 1997; Betty Anne Handley, 1998; Edward St. Claire (alternate), 1998.

P.O. Box 488
Courthouse
206 High St.
Cambridge, MD 21613 (410) 228-3380

**FREDERICK COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**
C. Rodman Myers, *Chairperson*, 1998

Appointed by Governor (who names chair): Edward I. Campbell, 1994; Joseph A. Ellis, 1997; David D. Eigenbrode (alternate), 1998.

Winchester Hall
12 East Church St.
Frederick, MD 21701 (301) 694-2040

**GARRETT COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**
Harlan D. DeWitt, *Chairperson*, 1997

Appointed by Governor (who names chair): Robert L. Lyons, 1994; Roy A. Gearhart, 1998; Lois A. Martin (alternate), 1998.

P.O. Box 388
County Courthouse
203 South 4th St.
Oakland, MD 21550 (301) 334-1950

**HARFORD COUNTY PROPERTY TAX ASSESSMENT
APPEALS BOARD**
Donald J. Hefner, *Chairperson*, 1997

Appointed by Governor (who names chair): Barbara P. Day, 1994; Charles W. Shrodes, 1998; LeRoy G. Degan (alternate), 1993.

Risteau District Court/Multi-Service Center
2 South Bond St.
Bel Air, MD 21014 (410) 836-4800

**HOWARD COUNTY PROPERTY TAX ASSESSMENT
APPEALS BOARD**
Vacancy, *Chairperson*

Appointed by Governor (who names chair): Robert G. Ball, Jr., 1993; Richmond C. Laney, 1996; Charles E. Poyer, Jr., 1997; Donald B. W. Messenger (alternate), 1993.

Multi-Service Center
3451 Courthouse Drive
Ellicott City, MD 21043 (410) 461-0122

**KENT COUNTY PROPERTY TAX ASSESSMENT
APPEALS BOARD**
Vacancy, *Chairperson*

Appointed by Governor (who names chair): Daniel H. Brook, 1994; Louis T. Grahamer, Jr., 1997; Rose K. Parsons, 1998; John H. Krastel, Jr. (alternate), 1998.

County Courthouse
103 North Cross St.
Chestertown, MD 21620 (410) 778-4600

**MONTGOMERY COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**
Helen H. Blunt, *Chairperson*, 1997

Appointed by Governor (who names chair): Shirley S. Lynne, 1994; Mary Law Miller, 1998; Elizabeth L. Hepburn (alternate), 1998.

One Metro Square
51 Monroe St.
Rockville, MD 20850 (301) 279-8333

**PRINCE GEORGE'S COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**
Edmund W. Rupert, *Chairperson*, 1992

Appointed by Governor (who names chair): Marie Aragona, 1993; William A. Boston, Jr., 1994; Robert R. Gray (alternate), 1993.

14735 Main St.
Upper Marlboro, MD 20772 (301) 952-2834

**QUEEN ANNE'S COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**

Theodore Baker, *Chairperson*, 1998

Appointed by Governor (who names chair): Thomas P. Morris, 1994; Patricia G. Saddler, 1997; Jack T. Fischbach (alternate), 1998.

District Court Building
120 Broadway
Centreville, MD 21617 (410) 758-5030

**ST. MARY'S COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**

Doris C. Bean, *Chairperson*, 1997

Appointed by Governor (who names chair): Barbara Ann Chapman, 1994; James A. Forrest, 1998; John M. Dixon (alternate), 1998.

Joseph D. Carter Building, Room 2059
180 Washington St.
Leonardtown, MD 20650 (301) 475-4620

**SOMERSET COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**

Vacancy, *Chairperson*

Appointed by Governor (who names chair): William E. Riggin III, 1994; Robert W. Murphey, 1997; John W. King, 1998; Frederick Gerald (alternate), 1993.

P.O. Box 639
County Courthouse
30512 Prince William St.
Princess Anne, MD 21853 (410) 651-0868

**TALBOT COUNTY PROPERTY TAX ASSESSMENT
APPEALS BOARD**

Norman J. Fike, *Chairperson*, 1994

Appointed by Governor (who names chair): James R. M. Farmar, Jr., 1997; Rev. Harold M. Davis, 1998; Joseph W. Favinger (alternate), 1998.

215 Bay St.
Easton, MD 21601 (410) 822-3190

**WASHINGTON COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**

Vaughn J. Baker, *Chairperson*, 1998

Appointed by Governor (who names chair): Edward E. Harriman, 1996; Roscoe D. Corderman, 1997; Francis R. Ford (alternate), 1998.

County Courthouse
95 West Washington St.
Hagerstown, MD 21740 (301) 791-3050

**WICOMICO COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**

Hermus W. Lowe, *Chairperson*, 1997

Appointed by Governor (who names chair): N. Lee Dolbey, 1993; Russell Carol Cooper, 1994; B. Frank Adkins (alternate), 1993.

District Court Building
201 Baptist St.
Salisbury, MD 21801—4978 (410) 543-6623

**WORCESTER COUNTY PROPERTY TAX
ASSESSMENT APPEALS BOARD**

Lloyd B. Lewis, *Chairperson*, 1993

Appointed by Governor (who names chair): Ann Horner Granados, 1989; Wilford Showell, 1992; John F. Spurling (alternate), 1993.

100 Pearl St.
Snow Hill, MD 21863 (410) 632-1196

Local property tax assessment appeals boards were authorized in 1973 (Chapter 784, Acts of 1973). Earlier, local boards of county commissioners had the option either to hear appeals or appoint a local appeal tax court to do so. For each county and Baltimore City, a property tax assessment appeals board has jurisdiction over all appeals in its area concerning property tax assessments, Homeowner's Tax Credit Program, Renter's Tax Credit Program, Agricultural Land Preservation Easement Program, and any other local tax matters that the General Assembly assigns to the board for hearing. This jurisdiction includes but is not limited to appeals concerning local tax credits, local taxes, and special taxing areas (Code Tax—Property Article, Title 3).

State administration of property tax assessment appeals boards began in 1976 (Chapter 657, Acts of 1976). The Office of the Administrator coordinates administrative, regulatory, budgetary, personnel and legal support to these twenty-four local boards. Appointed by the Governor with Senate advice and consent, the Administrator promulgates uniform rules and regulations and is responsible for their application. The Administrator also devises and provides any statements advising taxpayers of their right to appeal, notices, or other reports required by the local boards.

Each property tax assessment appeals board consists of three members and one alternate. Members are appointed by the Governor for five-year terms. The Governor designates the chairperson.

**MARYLAND PUBLIC
BROADCASTING COMMISSION**

Raymond K. K. Ho, *President*

11767 Owings Mills Blvd.
Owings Mills, MD 21117—1499 (410) 356-5600
fax: (410) 581-4338

MPT memberships: (410) 581-4292
1-800-522-8915
TTY: (410) 581-0536
TTY: 1-800-627-6788

BUDGET (CODE 36.15.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$10,490,038 ..	\$ 8,455,544. . .	\$ 8,333,701
Special	\$12,737,978 ..	\$14,031,086. . .	\$12,673,547
Federal	\$ 58,676 ..		
Reimbursable	\$ 110,207 ..	\$ 22,857.	
Total Funds	\$23,396,899 ..	\$22,509,487. . .	\$21,007,248

Staff

Authorized	185	168.	167
Contractual (FTE)	8	4.	4
Total Staff	193	172.	171

ORGANIZATIONAL STRUCTURE

MARYLAND PUBLIC BROADCASTING COMMISSION

Zelig Robinson, Esq., *Chairperson*, 1995
Rebecca E. Carroll, Ed.D., *Vice-Chairperson*, 1998

Appointed by Governor (who names chair & vice-chair): Eddie C. Brown, 1994; Gary T. DiCamillo, 1995; Sandra Pinckney, 1995; Robert C. Douglas, Esq., 1996; Albert Kilberg, 1996; Sharyn Steffey, 1996; John H. Bloom, 1998; one vacancy.

Ex officio: Nancy S. Grasmick, Ph.D., State Superintendent of Schools

PRESIDENT & CHIEF EXECUTIVE OFFICER

Raymond K. K. Ho (410) 581-4141

COUNSEL

James P. Abbott, *Counsel* . . . (410) 581-4028

DIVISION OF BROADCASTING

Dr. Archie L. Buffkins, *Senior Vice-President of Broadcasting* (410) 581-4033

PROGRAMMING & PROMOTION

Carol Wonsavage, *Director of Programming & Promotion* (410) 581-4314

DIVISION OF REGIONAL MARKETING & DEVELOPMENT

Joan B. Frangos, *Vice-President of Regional Marketing & Development* (410) 581-4051

DIVISION OF NATIONAL & INTERNATIONAL PRODUCTIONS

Phylis Geller, *Senior Vice-President of National & International Productions* (410) 581-4337

DIVISION OF ADMINISTRATION & SUPPORT

Norm Silverstein, *Senior Vice-President of Administration & Support* . (410) 581-4222

ENGINEERING (36.15.00.02)

Bruce Herget, *Vice-President of Engineering* (410) 581-4313

PRODUCTION OPERATIONS

Thomas Bohn, *Vice-President of Production Operations* . . . (410) 581-4060

FINANCE

Martin Jacobs, *Director of Finance* (410) 581-4030

The Maryland Public Broadcasting Commission began in 1966 as the Maryland Educational-Cultural Television Commission (Chapter 202, Acts of 1966). In 1967, it was reformed as the Maryland Educational-Cultural Broadcasting Commission (Chapter 645, Acts of 1967). The Commission became the Maryland Public Broadcasting Commission in 1969 (Chapter 405, Acts of 1969). Later that year, public television first was broadcast in Maryland from Owings Mills.

The Commission develops, operates, and maintains a system for educational and cultural television programming throughout Maryland. The Commission is responsible for programs for the general public and, with the approval of the State Board of Education, for programs used in public schools (Code Education Article, sec. 24-205).

The educational and cultural television system for Maryland is Maryland Public Television (MPT).

Affiliated with the Public Broadcasting System and the Eastern Educational Network, Maryland Public Television broadcasts on six channels:

- Channel 22 (WMPT), Annapolis
- Channel 28 (WCPB), Salisbury
- Channel 31 (WWPB), Hagerstown
- Channel 36 (WGPT), Oakland
- Channel 62 (WFPT), Frederick
- Channel 67 (WMPB), Baltimore

The Commission also is authorized to conduct educational and cultural radio programming throughout Maryland.

The Commission consists of eleven members appointed for five-year terms by the Governor. Two members are designated by the State Board of Education. One member is the State Superintendent of Schools. Members are chosen for their interest in public education, libraries, art, music, drama, higher education, the television and radio industries, or other fields considered by the Governor to be significant for Commission membership. The Governor designates the chairperson and vice-chairperson (Code Education Article, secs. 24-201 through 24-206).

OFFICE OF PUBLIC DEFENDER

Stephen E. Harris, Esq., *Public Defender*

201 St. Paul Place
Baltimore, MD 21202 (410) 333-4826

BUDGET (CODE 22.02.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$29,127,226 ..	\$31,884,905. . .	\$33,211,837
Special	\$ 719,242.
Federal	\$ 603,459 ..	\$ 635,160. . .	\$ 1,114,973
Total Funds	\$31,265,754 ..	\$33,239,307. . .	\$34,326,810
Staff			
Authorized	520.5	517.5	517.5
Contractual (FTE)	152.0	156.0
Total Staff	672.5	673.5

MANDATED REPORTS

Annual Report to Governor, General Assembly & Board of Trustees due Sept. 30.

ORGANIZATIONAL STRUCTURE

BOARD OF TRUSTEES

William W. Cahill, Jr., *Chairperson*, 1993

Appointed by Governor: two vacancies.

OFFICE OF PUBLIC DEFENDER

Stephen E. Harris, Esq., *Public Defender*
(appointed by Board of Trustees)

..... (410) 333-4826
Ronald A. Karasic, Esq., *Deputy Public Defender*
(appointed by Public Defender) . (410) 333-4832

PERSONNEL UNIT

..... (410) 333-4845

ADMINISTRATION (22.02.00.01)

FY1994 appropriation \$1,726,233
 FY1994 authorized positions 38
 Phyllis D. K. Hildreth, Esq., *Chief Counsel,*
Administration (410) 333-2802

FISCAL UNIT

. (410) 333-4858

APPELLATE DIVISION & COLLATERAL REVIEW DIVISION (22.02.00.03)

FY1994 appropriation \$3,881,816
 FY1994 authorized positions 43

APPELLATE DIVISION (22.02.00.03)

Dennis M. Henderson, Esq., *Chief*
 (410) 333-4861

COLLATERAL REVIEW DIVISION (22.02.00.03)

Carol Chance, Esq., *Chief* . . (410) 225-1289

MENTAL HEALTH DIVISION (22.02.00.04)

FY1994 appropriation \$839,451
 FY1994 authorized positions 17
 George M. Lipman, Esq., *Chief*
 (410) 508-2253

CAPITAL DEFENSE DIVISION (22.02.00.05)

FY1994 appropriation \$854,948
 FY1994 authorized positions 4
 Thomas J. Saunders, Esq., *Chief*
 (410) 333-4840

DISTRICT OPERATIONS (22.02.00.02)

FY1994 appropriation \$27,024,362
 FY1994 authorized positions 415.5

DISTRICT 1—DISTRICT ADVISORY BOARD (Baltimore City)

Edward J. Angeletti, *Chairperson*

Appointed by Governor (who names chair): Denise Ader Andrews, Esq.; Charles H. Dorsey, Jr., Esq.; Deborah E. Jennings, Esq.; Robert B. Levin, Esq. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER

Joy L. Phillips, Esq., *District Public Defender*
 (appointed by Public Defender)
 (410) 333-2908

CIRCUIT COURT DIVISION

Elizabeth L. Julian, Esq., *Chief*
 (410) 333-4846

DISTRICT COURT DIVISION

Ira J. Fine, Esq., *Chief*. (410) 333-4827

JUVENILE COURTS DIVISION

David R. Fishkin, Esq., *Chief*
 (410) 333-4410

DRUG DEFENSE DIVISION

Daniel J. Marcus, Esq., *Chief*
 (410) 333-2795

DRUG TREATMENT COURT

Leonard Kuentz, Esq., *Chief*
 (410) 764-8487

DISTRICT 2—DISTRICT ADVISORY BOARD

(Dorchester, Wicomico, Somerset & Worcester Counties)
 Robert D. Horsey, *Chairperson*

Appointed by Governor (who names chair): Walter C. Anderson, Esq.; George E. Bahen, Esq.; Edward H. Nabb, Esq.; Henry P. Walters, Esq. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER

John P. Rue II, Esq., *District Public Defender*
 (appointed by Public Defender)
 (410) 543-6916

ASSISTANT PUBLIC DEFENDERS

Dorchester County . . . (410) 228-5160
 Somerset County (410) 651-3271
 Worcester County (410) 632-1933

DISTRICT 3—DISTRICT ADVISORY BOARD

(Queen Anne's, Talbot, Cecil, Caroline & Kent Counties)
 Vacancy, *Chairperson*

Appointed by Governor (who names chair): Paul M. Bowman, Esq.; David C. Bryan, Esq.; Ernest F. Cookerly, Esq.; Anne C. Ogletree, Esq. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER

Stefan R. Skipp, Esq., *District Public Defender*
 (appointed by Public Defender)
 (410) 758-5279
 (410) 778-0809

ASSISTANT PUBLIC DEFENDERS

Caroline County (410) 479-5756
 Cecil County
 Jane Murray, *Deputy District Public Defender*. (410) 996-0640
 Talbot County (410) 820-6100

DISTRICT 4—DISTRICT ADVISORY BOARD

(Charles, St. Mary's & Calvert Counties)
 Robert C. Nalley, *Chairperson*

Appointed by Governor (who names chair): Laurence W. B. Cumberland, Esq.; John F. Mudd, Esq.; Franklin B. Olmsted, Esq.; John E. Pleisse, Esq. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER

William R. Walter, Esq., *District Public Defender* (appointed by Public Defender)
 (301) 932-3380

ASSISTANT PUBLIC DEFENDERS

Calvert County (301) 855-9661
 St. Mary's County (301) 475-3024

DISTRICT 5—DISTRICT ADVISORY BOARD

(Prince George's County)
 Joseph S. Casula, *Chairperson*

Appointed by Governor (who names chair): Donna C. Aldridge, Esq.; Joseph L. Gibson, Jr., Esq.; Francis X. Jahn, Sr., Esq.; one vacancy. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER

Maureen Lamasney, Esq., *District Public Defender* (appointed by Public Defender)
 Gary Ward, Esq., *Deputy District Public Defender*
 (301) 952-2557

DRUG DEFENSE DIVISION

Laura K. Rhodes, Esq., *Chief*
 (301) 952-2690

DISTRICT 6—DISTRICT ADVISORY BOARD

(Montgomery County)
 DeLawrence Beard, *Chairperson*

Appointed by Governor (who names chair): Charles F. Chester, Esq.; Paul F. Kemp, Esq.; Alan L. Tanenbaum, Esq.; Maria Vacchio, Esq. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER

J. Theodore Wieseman, Esq., *District Public Defender* (appointed by Public Defender)
 Mary Victoria Tyler, Esq., *Deputy District Public Defender*
 (301) 279-1660

DISTRICT 7—DISTRICT ADVISORY BOARD
(Anne Arundel County)
Bruce C. Williams, *Chairperson*

Appointed by Governor (who names chair): Judith Billage, Esq.; William A. Franch, Esq.; Mettie M. Smith, Esq.; Edwin A. Lechowicz, Esq. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER
Alan R. Friedman, Esq., *District Public Defender* (appointed by Public Defender)
Edward J. Albert, Esq., *Deputy District Public Defender*
..... (410) 974-2201

DISTRICT 8—DISTRICT ADVISORY BOARD
(Baltimore County)
Gerard W. Wittstadt, *Chairperson*

Appointed by Governor (who names chair): Michael J. Lambros, Esq.; C. Victor McFarland, Esq.; Raymond E. Pryor, Esq.; one vacancy. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER
Thelma S. Thompson, Esq., *District Public Defender* (appointed by Public Defender)
Rolf A. Quisgard, Esq., *Deputy District Public Defender*
..... (410) 321-2961

DISTRICT 9—DISTRICT ADVISORY BOARD
(Harford County)
Vacancy, *Chairperson*

Appointed by Governor (who names chair): Judith C. H. Cline, Esq.; Stanley Getz, Esq.; John S. Karas, Esq.; Michael E. Leaf, Esq. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER
Lloyd G. Merriam, Esq., *District Public Defender* (appointed by Public Defender)
..... (410) 836-4880

DISTRICT 10—DISTRICT ADVISORY BOARD
(Howard & Carroll Counties)
Vacancy, *Chairperson*

Appointed by Governor (who names chair): Charles O. Fisher, Jr., Esq.; Nathan Greene, Esq.; Marker J. Lovell, Esq.; William R. MacDonald, Esq. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER
Carol A. Hanson, Esq., *District Public Defender* (appointed by Public Defender)
Louis P. Willemin, Esq., *Deputy District Public Defender*
..... (410) 461-0155

ASSISTANT PUBLIC DEFENDER
Carroll County (410) 876-2788

DISTRICT 11—DISTRICT ADVISORY BOARD
(Frederick & Washington Counties)
Frederick C. Wright III, *Chairperson*

Appointed by Governor (who names chair): Edward L. Kuczynski, Esq.; Lewis C. Metzner, Esq.; Robert S. Rothenhoefer, Esq.; one vacancy. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER
Franklin D. Stillrich, Esq., *District Public Defender* (appointed by Public Defender)
..... (301) 694-1991

ASSISTANT PUBLIC DEFENDER
Washington County
Wiley S. Rutledge, Esq., *Deputy District Public Defender*
..... (301) 791-4735

DISTRICT 12—DISTRICT ADVISORY BOARD
(Allegany & Garrett Counties)
Paul J. Stakem, *Chairperson*

Appointed by Governor (who names chair): Thomas B. Dabney, Jr., Esq.; Donald W. Mason, Esq.; William H. Rudd, Esq.; William Walsh, Esq. *Terms expire 1990.*

OFFICE OF DISTRICT PUBLIC DEFENDER
Michael R. Burke, Esq., *District Public Defender* (appointed by Public Defender)
..... (301) 777-2142
ASSISTANT PUBLIC DEFENDER
Garrett County (301) 334-9196

The Office of Public Defender was created in 1971 (Chapter 209, Acts of 1971). In criminal and juvenile proceedings within the State, the Office provides indigent persons with counsel, and related necessary services and facilities. The Office assures effective assistance and continuity of counsel to accused indigent persons in custody and to indigent defendants in criminal and juvenile proceedings before the courts of the State. The Office of the Public Defender administers and assures enforcement of these provisions.

The Public Defender provides legal representation for indigent defendants in criminal or juvenile proceedings that require the presence of counsel before a commissioner or judge; in post-conviction proceedings; and in any other proceeding where incarceration may result pursuant to a judicial commitment of individuals to public or private institutions.

The Board of Trustees of the Public Defender system consists of three members appointed by the Governor for three-year terms. Two members must be practicing attorneys-at-law.

Appointed by the Board of Trustees, the Public Defender must be an attorney-at-law, who has been admitted to practice law in Maryland by the Court of Appeals and engaged in the practice of law for a period of five years prior to appointment. The Public Defender, with the approval of the Board of Trustees, appoints the Deputy Public Defender and, for each district of the District Court, appoints one District Public Defender who must possess the same qualifications as the Public Defender. With the advice of the District Public Defender, Assistant Public Defenders may be appointed by the Public Defender (Code 1957, Art. 27A, secs. 1-14).

Within the Office of the Public Defender are four divisions: Appellate; Collateral Review; Mental Health; and Capital Defense.

APPELLATE DIVISION

Dennis M. Henderson, Esq., *Chief*
(410) 333-4861

The Appellate Division has statewide responsibility for all appellate litigation involving Public Defender clients and provides research and consultation on legal issues for staff and panel attorneys throughout the twelve Public Defender Districts. The Division also publishes a monthly *Digest*, con-

taining a cumulative summary of all reported Maryland appellate court and U.S. Supreme Court opinions relating to criminal law, as well as comments and articles on procedure, trial tactics, and changes in rules of procedure and criminal statutes.

COLLATERAL REVIEW DIVISION

Carol Chance, Esq., *Chief*
(410) 225-1289

The Collateral Review Division, formerly the Inmate Services Division, offers legal assistance to all indigent inmates who have legal problems concerning their incarceration. The Division provides representation in a wide range of collateral post-trial proceedings, including post-conviction applications, parole revocation, habeas corpus proceedings (including extradition), interstate and intrastate detainers, and requests for credit for time spent in prison prior to trial and sentencing. Informally, without recourse to litigation, the Division also helps resolve inmate complaints and personal problems that arise from incarceration. Referrals are made to the Prisoners Assistance Project of the Legal Aid Bureau, Inc., and the Inmate Grievance Office of the Department of Public Safety and Correctional Services.

MENTAL HEALTH DIVISION

George M. Lipman, Esq., *Chief*
(410) 508-2253

The Mental Health Division furnishes counsel to all persons civilly committed to mental institutions, and to criminal clients in cases where mental health and like issues are present. The civil commitment representation takes place at hospitals throughout the State and in related court proceedings. For criminal cases, Division staff assist virtually every district and division in the Public Defender system and appear in cases from the Court of Appeals through the Circuit Courts to the District and Juvenile Courts.

CAPITAL DEFENSE DIVISION

Thomas J. Saunders, Esq., *Chief*
(410) 333-4840

The Capital Defense Division provides representation statewide to those persons charged with crimes for which they may be subject to the death penalty. The Division also assists public and private attorneys who are representing persons so charged. Office services apply only to representation in or with respect to the courts of Maryland.

DISTRICT ADVISORY BOARDS FOR THE PUBLIC DEFENDER SYSTEM

Each district advisory board for the Public Defender system studies and observes the operation of its district public defender office. The board advises the Public Defender and its district public defender

with respect to panels of attorneys, fees, and other matters pertaining to the operation of the district public defender office and the Public Defender system.

Twelve district advisory boards serve the Public Defender system. Composed of five members, each board represents a district of the District Court of Maryland. One member is the judge of the Circuit Court or the District Court in that district. Four members must be practicing attorneys-at-law; they are appointed by the Governor for three-year terms. Annually, the Governor designates the board chairperson (Code 1957, Art. 27A, sec. 10).

PUBLIC SERVICE COMMISSION

Frank O. Heintz, *Chairperson*, 1998
Gregory V. Carmean, *Executive Director*

6 St. Paul Centre
6 St. Paul St.
Baltimore, MD 21202 (410) 767-8072
toll free: 1-800-492-0474

BUDGET (CODE 22.07.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$7,260,798 . . .	\$7,999,662. . . .	\$7,966,132
Total Funds . . .	\$7,260,798 . . .	\$7,999,662. . . .	\$7,966,132
Staff			
Authorized.	134	135.	135
Contractual (FTE).	2	2.	2
Total Staff	136	137.	137

MANDATED REPORTS

Annual Report to Governor & General Assembly due third Wednesday of March.

Annual Report to General Assembly on terminations of service during previous heating season due June 1.

ORGANIZATIONAL STRUCTURE

PUBLIC SERVICE COMMISSION (22.07.00.01)
FY1994 appropriation \$3,710,490
FY1994 authorized positions 45
Frank O. Heintz, *Chairperson*, 1998

Appointed by Governor (who names chair) with Senate advice & consent: Lilo K. Schifter, 1994; Edwin M. Hendrickson, 1995; Susanne Brogan, 1996; Claude M. Ligon, Ph.D., 1997.

CONSUMER ASSISTANCE & PUBLIC AFFAIRS DIVISION

Frank B. Fulton, Jr., *Director*
..... (410) 767-8028

GENERAL COUNSEL

Bryan G. Moorhouse (410) 767-8038

EXECUTIVE SECRETARY

Ronald E. Hawkins (410) 767-8067

HEARING EXAMINER DIVISION (22.07.00.08)

FY1994 appropriation \$565,413

FY1994 authorized positions 11

O. Ray Bourland III, *Chief Hearing Examiner*
..... (410) 767-8100

EXECUTIVE DIRECTOR

Gregory V. Carmean,	(410) 767-8010
ACCOUNTING DIVISION (22.07.00.04)	
FY1994 appropriation.	\$481,999
FY1994 authorized positions.	11
Charles J. Kruft, <i>Chief Auditor</i> (410) 767-8085	
ENGINEERING DIVISION (22.07.00.03)	
FY1994 appropriation.	\$637,435
FY1994 authorized positions.	14
Joseph H. Walter, <i>Chief Engineer</i>	
.	(410) 767-8056
INTEGRATED RESOURCE PLANNING DIVISION (22.07.00.10)	
FY1994 appropriation.	\$356,653
FY1994 authorized positions.	7
Mary Elizabeth Tighe, <i>Director</i>	
.	(410) 767-8059
RATE RESEARCH & ECONOMICS DIVISION (22.07.00.07)	
FY1994 appropriation.	\$323,404
FY1994 authorized positions.	9
Alan D. Haymes, <i>Director</i>	(410) 767-8088
STAFF COUNSEL DIVISION (22.07.00.09)	
FY1994 appropriation.	\$367,360
FY1994 authorized positions.	7
Allen M. Freifeld, <i>Staff Counsel</i>	
.	(410) 767-8120
TELECOMMUNICATIONS DIVISION (22.07.00.02)	
FY1994 appropriation.	\$374,668
FY1994 authorized positions.	7
Richard L. Cimerman, <i>Director</i>	
.	(410) 767-8052
TRANSPORTATION DIVISION (22.07.00.05)	
FY1994 appropriation.	\$927,382
FY1994 authorized positions.	24
Richard P. Page, <i>Director</i>	(410) 767-8128

The Public Service Commission was established in 1910 (Chapter 180, Acts of 1910). The Commission exercises jurisdiction over all gas, electric, telephone, telegraph, water, sewage disposal and steam heating companies operating within the State. The Commission has the power to fix rates and to suspend rate schedules pending the determination of the reasonableness of proposed rates. Public utilities may not abandon or discontinue any franchise without permission of the Commission.

Within Maryland, the Commission has jurisdiction over common carriers engaged in the public transportation of passengers (except those carriers of passengers that come within the jurisdiction of the Washington Metropolitan Area Transit Commission), or carriers of flammables in bulk (Chapter 613, Acts of 1959). The Public Service Commission also has jurisdiction over all taxicabs operating in Baltimore City, Baltimore County, Cumberland, and Hagerstown. The Commission licenses taxicab drivers in Baltimore City. Since 1984, it also sets pilotage rates (Chapter 726, Acts of 1984).

The Commission deals with rate adjustments; applications to exercise franchises; approval of issuance of securities; promulgation of new rules and regulations; and quality of utility and common

carrier service. It has authority to issue a Certificate of Public Convenience and Necessity for construction of new generating stations or transmission lines of a certain capacity (Code 1957, Art. 78, secs. 1-107).

The Commission is authorized to make joint investigations, hold joint hearings, and issue joint or other concurrent orders in conjunction with any official state or federal board or commission under agreements and compacts between states, under the concurrent powers of states to regulate interstate commerce as an agency of the federal government, or otherwise (Code 1957, Art. 78, sec. 59). In accordance with the federal Motor Carriers Act, the Commission also is represented on joint boards created by the Interstate Commerce Commission to hear and pass upon applications and proceedings pertaining to interstate motor carrier operations conducted in or through not more than three states.

Each utility and common carrier under Commission jurisdiction is assessed a proportionate share of the Commission's direct and indirect expenses.

Appointed by the Governor with Senate advice and consent, the Commission consists of five members who serve five-year terms. The Governor designates the chairperson. The General Counsel of the Commission is an attorney-at-law of the State and is appointed by the Commission (Code 1957, Art. 78).

ST. MARY'S COLLEGE OF MARYLAND

Edward T. Lewis, Ph.D., *President*

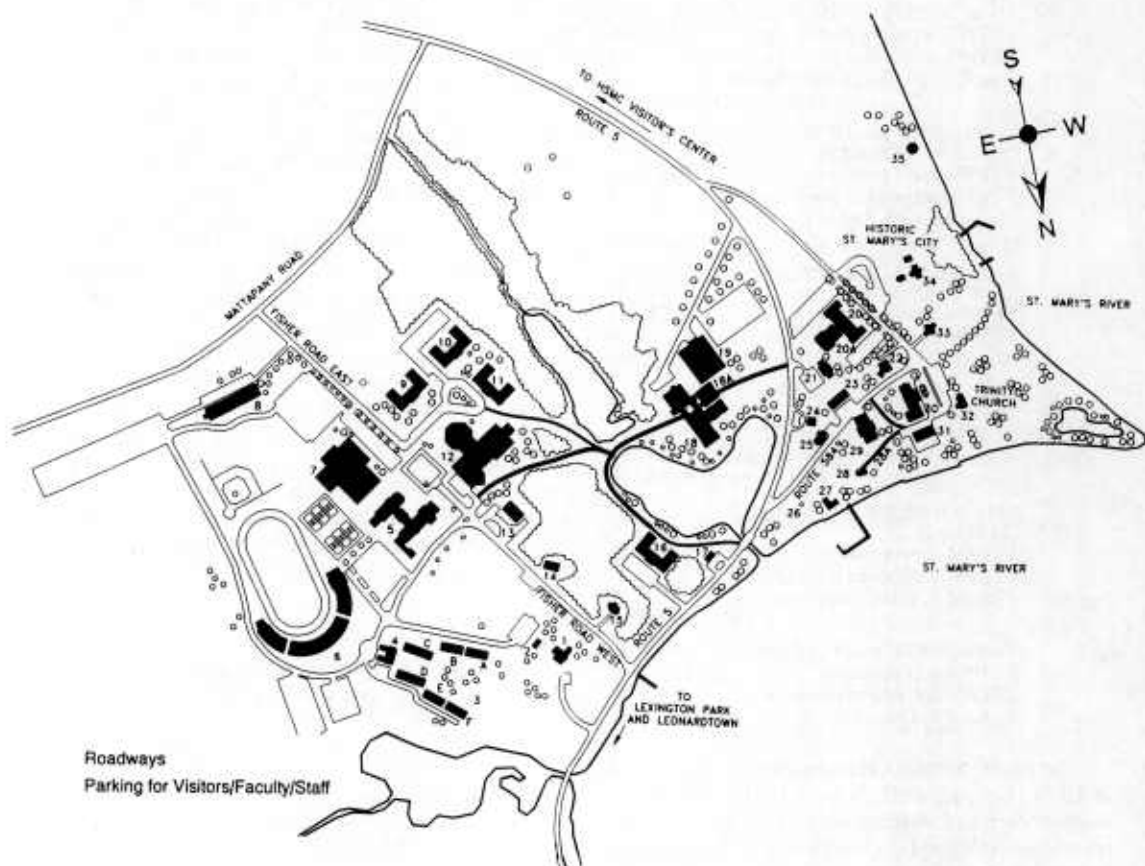
Office of the President
St. Mary's College of Maryland
St. Mary's City, MD 20686 (301) 862-0410

Information about the College is available from:
Director of Public Affairs
Calvert Hall
St. Mary's College of Maryland
St. Mary's City, MD 20686 (301) 862-0380

BUDGET (CODE 36.04.00)			
Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
State	\$ 9,252,715 ..	\$10,380,489. . .	\$10,647,584
Other Unrestr. \$	9,908,273 ..	\$10,738,091. . .	\$12,182,768
Restricted. . . \$	547,950 ..	\$ 789,482. . .	\$ 2,963,104
Total Funds ..	\$19,708,938 ..	\$21,908,062. . .	\$25,793,456
Staff			
Authorized.	277	301.	313
Contractual (FTE).	21	0.	
Total Staff	298	301.	

MANDATED REPORTS

*Annual Report to Legislative Policy Committee of
General Assembly regarding any approvals granted
in faculty conflict-of-interest procedure due June 30.*



*Map of St. Mary's College of Maryland
courtesy of the College*

1. Admissions Office, formerly Chapman House
2. Financial Aid Office
3. Townhouse Green & Student Residences
 - A. Eleanor Digges Harrington House
 - B. Geneva Boone House
 - C. Homer L. Dodge House
 - D. Margaret Wing Dodge House
 - E. Aurine B. Morsell House
 - F. Bernard C. Trueschler House
4. Daugherty-Palmer Commons
5. Science Building, Division of Natural Science & Mathematics
6. New Townhouses
7. Somerset Gymnasium, Swimming Pool, Athletic Offices
8. Maintenance Buildings
9. Caroline Residence Hall (men & women)
10. Prince George Residence Hall (men & women)
11. Dorchester Residence Hall (men)
12. Montgomery Fine Arts Center. *Bruce Davis Theater, Dwight Frederick Boyden Gallery, Recital Hall, Division of Arts and Letters, Upper and Lower Commons Reception Areas.*
13. S. Ethel Chance Hall. College Health Center & Counseling Offices
14. St. John's Site, 1638. Former private residence used as site of colonial government before State House was constructed. Site of Margaret Brent's speech in January, 1648. *Part of Historic St. Mary's City.*

Annual Report to Maryland Higher Education Commission on assessment & accountability guidelines set by Maryland Higher Education Commission.

Annual Review of Overall Plan by Board of Trustees to Governor, General Assembly, & Maryland Higher Education Commission due July 1.

ORGANIZATIONAL STRUCTURE

BOARD OF TRUSTEES

Edward O. Clarke, Jr., *Chairperson*, 1995

Appointed by Governor with Senate advice & consent: Allisen M. Haworth, *student*, 1994; Paul Henry Nitzze, 1995; Alice R. Waldschmitt, 1995; Robert B. Watts, 1995; Bonnie M. Green, 1997; Edward Brooke Lee III, 1997; Steven Muller, Ph.D., 1997; Donald N. Rothman, 1997; Andrew J. Goodpaster, 1998; Jeanne Marie Page, 1998; Harry J. Weitzel, Jr., 1998; Benjamin L. Cardin, 1999; Eleanor Digges Harrington, 1999; H. Thomas Waring, 1999; Charles C. Wilkes, 1999.

Ex officio: Benjamin C. Bradlee, *Chairperson*, Historic St. Mary's City Commission

PRESIDENT

Edward T. Lewis, Ph.D. (301) 862-0410

PUBLIC SERVICE PARTNERSHIP PROGRAM COMMITTEE

Appointed by President: not yet appointed

PUBLIC AFFAIRS

Christine C. Cihlar, *Director* (301) 862-0380

ACADEMIC AFFAIRS

Melvin Endy, Jr., Ph.D., *Provost* (301) 862-0389

Michael J. Kiphart, Ph.D., *Associate Provost for Academic Services* (301) 862-0388

Susan B. Grogan, Ph.D., *Associate Provost for Faculty Affairs* (301) 862-0922

INTERNSHIPS

Karen Patriarca, *Director* (301) 862-0203

LIBRARY

John G. Williamson, Ph.D., *Director* (301) 862-0256

RECORDS

Jan A. Kiphart, *Registrar* (301) 862-0336

TEACHER EDUCATION

Robert H. Goldsmith, Ph.D., *Director* (301) 862-0352

DIVISION OF ARTS & LETTERS

Bruce M. Wilson, Ph.D., *Division Head* (301) 862-0225

DIVISION OF HISTORY & SOCIAL SCIENCES

Ho N. Nguyen, Ph.D., *Division Head* (301) 862-0392

DIVISION OF HUMAN DEVELOPMENT

J. Roy Hopkins, Ph.D., *Division Head* (301) 862-0337

DIVISION OF NATURAL SCIENCE & MATHEMATICS

Richard K. Stark, Ph.D., *Division Head* (301) 862-0363

CONTINUING EDUCATION

Jeanne F. Vote, *Assistant to Provost for Continuing Education* (301) 862-0330

ADMINISTRATION

John D. Underwood, *Executive Vice-President for Administration* (301) 862-0413

STUDENT AFFAIRS

Charlene H. Cole, *Associate Vice-President for Student Affairs* (301) 862-0208

COLLEGE ADVANCEMENT

Brian W. Clarke, *Vice-President for College Advancement* (301) 862-0282

St. Mary's College of Maryland originally was chartered as St. Mary's Seminary in 1840 (Chapter 190, Acts of 1839). In 1845, it was incorporated as St. Mary's Female Seminary (Chapter 257, Acts of 1845). The Seminary became St. Mary's Seminary Junior College in 1949 (Chapter 676, Acts of 1949). The College received its present name in 1964 (Chapter 59, Acts of 1964).

In 1967, St. Mary's College of Maryland became a four-year college of liberal arts and sciences. Within the State college system, it is the only four-year institution devoted exclusively to the liberal arts. Enrollment for fall 1993 was 1,524 students, (1,315 full-time; 209 part-time).

The College is governed by a board of seventeen trustees. Sixteen of these are appointed by the Governor with Senate advice and consent. Fifteen are appointed to six-year terms; one student trustee serves a one-year term. The chairperson of the Historic St. Mary's City Commission serves *ex officio* (Code Education Article, secs. 14-201 through 14-206).

MARYLAND STADIUM AUTHORITY

Bruce H. Hoffman, *Executive Director*

World Trade Center, Suite 2450

401 East Pratt St.

Baltimore, MD 21202

(410) 333-1560

BUDGET (CODE 23.01.03.01)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (est.)
Nonbudgeted.	\$75,570,613	\$27,038,000	\$47,186,000
Staff			
Authorized.	12	33.6	37.6
Contractual (FTE)	24	6.0	6.0
Total Staff	36	39.6	43.6

MANDATED REPORTS

Annual Report to Board of Public Works, Office on Minority Affairs, & Legislative Policy Committee on procurement contracts awarded to certified minority business enterprises due Sept. 30.

Annual Budget to Department of Budget & Fiscal Planning.

Annual Report to Governor & General Assembly.

Annual Report (with Comptroller of the Treasury & Department of Budget & Fiscal Planning) on additional tax revenues generated by Convention Center.

Report (with State Lottery Agency & Department of Budget & Fiscal Planning) to Governor & General Assembly on effect of sports lotteries on lottery revenues earned for General Fund.

Report to General Assembly & Board of Public Works on justification of proposed acquisition, lease, or construction contract involving new facility or new site for facility due 30 days before date of acquisition, lease, or contract.

ORGANIZATIONAL STRUCTURE

MARYLAND STADIUM AUTHORITY

Herbert J. Belgrad, *Chairperson*, 1994

Appointed by Governor (who names chair) with Senate advice & consent: W. Robert Wallis, 1995; William R. Brown, Jr., 1996; Norman M. Glasgow, Sr., Esq., 1997; William K. Hellmann, 1997; Joshua I. Smith, 1997; one vacancy.

EXECUTIVE DIRECTOR

Bruce H. Hoffman (410) 333-1560

ADMINISTRATIVE OFFICER

M. Jane DeSantis (410) 333-1560

DEPUTY DIRECTOR

Edward Cline (410) 333-1560

COUNSEL

Alison L. Asti (410) 333-1560

FINANCE

David E. Willis, *Fiscal Officer*
 (410) 333-1560

PLANNING & DEVELOPMENT

Kim I. McCalla, *Deputy Project Manager* (410) 333-1560

PUBLIC INFORMATION & ADMINISTRATION

M. Carol Salmon, *Assistant Director*
 (410) 333-1560

FACILITIES MANAGEMENT

Sherman B. Kerbel, *Director*
 (410) 576-0300

The Maryland Stadium Authority was created in 1986 to select a site for new sports stadiums in the Baltimore metropolitan area and acquire, construct, and operate these facilities (Chapter 283, Acts of 1986). The stadiums are for professional football and baseball.

Pursuant to 1987 legislation, the Authority selected the site of Camden Yards in downtown Baltimore for separate baseball and football facilities (Chapters 122, 123, and 124, Acts of 1987). The Authority entered into a long-term lease with the Orioles baseball team in May 1988. Since that time, the Authority acquired the Camden Yards site and constructed Orioles Park at Camden Yards, a baseball park that opened April 6, 1992. The Authority is continuing its efforts to secure a National Football League franchise for Baltimore.

Subject to approval by the Board of Public Works, the Authority may hold an ownership inter-

est in and operate a professional football or major league baseball team or team franchise, on a temporary basis, during a transition of the team or team franchise to private ownership.

In 1992, certain responsibilities of the Baltimore Convention Center Authority were transferred to the Maryland Stadium Authority. To enlarge and improve the Baltimore City Convention Center, the Maryland Stadium Authority was authorized in 1993 to begin design and construction or hire a firm for this work (Chapter 400, Acts of 1993). The Center is located at 100 West Pratt Street.

The Authority is a public corporation of Maryland and may issue tax-exempt bonds for financing its operations. Proceeds from the sale of Authority bonds and revenues collected or received from any other source, including a tax on gate receipts at the facility, are deposited in the Maryland Stadium Authority Financing Fund. The Fund is a revolving fund for carrying out the purposes of the Authority. Receipts in connection with the Convention Center are deposited in a separate Convention Center Financing Fund.

The Authority consists of seven members who serve four-year terms. Six are appointed by the Governor with Senate advice and consent. One is chosen by the Mayor of Baltimore City with Senate advice and consent. The Governor designates the chairperson. With the Governor's approval, the Authority appoints the Executive Director (Code Financial Institutions Article, secs. 13-701 through 13-722).

MARYLAND STATE EMPLOYEES SURETY BOND COMMITTEE

Ex officio: Lucille Maurer, State Treasurer; Louis L. Goldstein, Comptroller of the Treasury; J. Joseph Curran, Jr., Attorney General.

c/o State Treasurer

Goldstein Treasury Building

80 Calvert St.

Annapolis, MD 21401

(410) 974-3542

The Maryland State Employees Surety Bond Committee was created in 1967 (Chapter 702, Acts of 1967). The Committee sets the type and the amount of the bonds of all State officers and employees who are required to be bonded. The Comptroller of the Treasury keeps the records of bonded State officers and employees.

The Committee is comprised of three ex officio members or their designees (Code 1957, Art. 78A, secs. 46-50).

STATE HOUSE TRUST

Chairperson: Melvin A. Steinberg, Lieutenant Governor, designee of Governor

Ex officio: Thomas V. Mike Miller, Jr., Senate President; Casper R. Taylor, Jr., House Speaker; J. Rodney Little, designee of Chairperson, Maryland Historical Trust.

Nonvoting associates: William Voss Elder III; Orwin C. Talbott.

Architectural consultant: Historic American Buildings Survey

Secretary: Edward C. Papenfuss, Ph.D., State Archivist
c/o State Archives
350 Rowe Blvd.
Annapolis, MD 21401 (410) 974-3914

The State House Trust was created in 1969 to oversee the area inside State Circle in Annapolis, including the State House. This oversight extends to the use of buildings and grounds and any exhibits on display (Chapter 199, Acts of 1969). The Trust supervises all improvements, alterations, additions, landscaping, and repairs within the area.

The Trust consists of four ex officio members (or their designees) who serve as trustees. Members of the Trust may appoint from one to three nonvoting associate members who are qualified by experience and interest in historical preservation. The Trust retains an architect as a consultant (Code State Government Article, secs. 9-501 through 9-506).

STATE PROSECUTOR

Stephen Montanarelli, *State Prosecutor*

One Investment Place, Suite 100
Towson, MD 21204-4120 (410) 321-4067

BUDGET (CODE 22.04.00)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General Funds ..	\$675,040	\$530,017	\$513,027
Total Funds	\$675,040	\$530,017	\$513,027
Staff			
Authorized	11	7	7
Contractual (FTE)	0	0	1
Total Staff	11	7	8

MANDATED REPORTS

Annual Report to Governor, Attorney General & General Assembly.

ORGANIZATIONAL STRUCTURE

STATE PROSECUTOR

Stephen Montanarelli, *State Prosecutor*
(appointed by Governor upon nomination of State Prosecutor Selection & Disabilities Commission),
1989 (410) 321-4067

SENIOR ASSISTANT STATE PROSECUTORS

Thomas M. McDonough (410) 321-4067
A. Thomas Krehely (410) 321-4067

CHIEF INVESTIGATOR

James I. Cabezas. (410) 321-4067

AUDITOR

Sharon E. Allen (410) 321-4067

The office of State Prosecutor was established by Constitutional amendment (Chapter 612, Acts of 1976, ratified Nov. 1976). An independent unit within the Office of the Attorney General, the State Prosecutor's office began operation January 1977.

The State Prosecutor may investigate on his own initiative, or at the request of the Governor, the Attorney General, the General Assembly, the State Ethics Commission, or a State's Attorney, certain criminal offenses. These include: 1) State election law violations; 2) State public ethics law violations; 3) State bribery law violations involving public officials or employees; 4) misconduct in office by public officials or employees; and 5) extortion, perjury, or obstruction of justice related to any of the above.

At the request of the Governor, Attorney General, General Assembly, or a State's Attorney, the State Prosecutor also may investigate alleged crimes conducted partly in Maryland and partly in another jurisdiction, or in more than one political subdivision of the State.

If the violation of the criminal law has occurred, the State Prosecutor makes a confidential report of these findings, with recommendations for prosecution, to the Attorney General and the State's Attorney having jurisdiction to prosecute the matter. Such a report need not be made to the State's Attorney, however, if the State Prosecutor's findings and recommendations contain allegations of offenses committed by the State's Attorney. If the State's Attorney to whom the report is rendered fails to file charges within 45 days in accordance with the State Prosecutor's recommendations, the State Prosecutor may prosecute such offenses. The State Prosecutor may immediately prosecute offenses set forth in the report and recommendations if they are alleged to have been committed by a State's Attorney.

Where no violation of the criminal law has occurred or prosecution is not recommended, the State Prosecutor reports these findings to the person requesting the investigation. The report is made available to the public if the subject of the investigation so requests.

In investigating and prosecuting cases in which he is authorized to act, the State Prosecutor has all the powers and duties of a State's Attorney.

The State Prosecutor is nominated by the State Prosecutor Selection and Disabilities Commission and appointed by the Governor for a term of six years (Code 1957, Art. 10, secs. 33A-33C).

STATE PROSECUTOR SELECTION & DISABILITIES COMMISSION

Eugene M. Feinblatt, *Chairperson*, 1988

Appointed by Governor (who names chair): Russell T. Baker, Jr., 1988; Charles Cahn II, 1989; Barry A. Gold, 1989; Barbara Sue Liebman; one vacancy.

Ex officio: J. Joseph Curran, Jr., Attorney General

233 East Redwood St.
Baltimore, MD 21202—3332 (410) 576-4211

The State Prosecutor Selection and Disabilities Commission was created by a 1976 law which took effect on January 1, 1977 (Chapter 612, Acts of 1976).

When the Governor notifies the Commission that a vacancy exists or is about to occur in the office of the State Prosecutor, the Commission seeks and reviews applications of proposed nominees for the position. The Commission then interviews and evaluates eligible applicants and reports in writing to the Governor (within seventy days after notification) the name of the person or persons it finds to be legally and professionally qualified. The Governor exercises the power of appointment or rejection within thirty days of receiving the Commission's report.

If, after a hearing, the Commission finds the State Prosecutor guilty of misconduct in office, persistent failure to perform the duties of the office, or conduct prejudicial to the proper administration of justice, the Commission may reprimand the State Prosecutor or recommend to the Governor the removal from office of the State Prosecutor. The Commission also is empowered to investigate allegations made against the State Prosecutor which, if true, may warrant removal or discipline. In this regard, the Commission may conduct hearings, administer oaths and affirmations, issue process to compel attendance of witnesses and the production of evidence, and require persons to testify and produce evidence by granting them immunity from prosecution, penalty, or forfeiture.

The Commission is comprised of seven members. The Attorney General serves as an ex officio voting member. Six members are appointed by the Governor. Of those appointed, two (only one of whom may be a lawyer) are nominees of the Senate President, and two (only one of whom may be a lawyer) are nominees of the Speaker of the House of Delegates. These persons may not be members of the General Assembly or full-time State employees. One member, who must be a lawyer admitted to practice law in Maryland, is nominated by the Board of Governors of the Maryland State Bar Association. One member is nominated by the Governing Board of the Maryland State's Attorneys' Association. That person must be an incumbent State's Attorney at the time of appointment and throughout the term of service on the Commission. Members serve four-year terms. The Governor designates the chairperson (Code 1957, Art. 10, secs. 33D-33F).

MARYLAND STATE RETIREMENT & PENSION SYSTEMS

Peter Vaughn, *Executive Director*,
State Retirement Agency

300 West Preston St., Room 200
Baltimore, MD 21201 (410) 225-4051
toll free: 1-800-492-5909

BUDGET (CODE 26.10.01)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
Special	\$8,236,519 ...	\$8,815,499 ...	\$11,995,206
Total Funds ...	\$8,236,519 ...	\$8,815,499 ...	\$11,995,206
Staff			
Authorized	124	126	136
Contractual (FTE)	2	1	1
Total Staff	126	127	137

MANDATED REPORTS

- Annual Consolidated Report on fiscal transactions, accumulated cash & securities, & actuarial valuation of assets & liabilities to be published.*
- Annual Report to Governor & General Assembly.*
- Annual Report of Executive Director to Board of Trustees for Maryland State Retirement & Pension Systems (to include data on commissions paid) due Dec. 15.*
- Annual Report to General Assembly on actual expenditure to procure & retain investment management services during preceding fiscal year due Dec. 31.*
- Quarterly Report of Investment Division to Board of Trustees for Maryland State Retirement & Pension Systems on commissions paid on investments.*

ORGANIZATIONAL STRUCTURE

MARYLAND STATE RETIREMENT & PENSION SYSTEMS BOARD OF TRUSTEES

Chairperson: Louis L. Goldstein, Comptroller of the Treasury
Vice-Chairperson & Treasurer: Lucille Maurer, State Treasurer

Appointed by Governor: Frank P. Casula, 1994; Bennett H. Shaver, 1995; Joan J. Huber, 1997.

Appointed by Board of Public Works: James A. Jones, 1994; Michael S. Panos, 1997.

Elected by Employees' Retirement & Pension Systems' members & beneficiaries: Malcolm S. Barlow, 1995; Arthur N. Caple, Jr., 1997.

Elected by Teachers' Retirement & Pension Systems' members & beneficiaries: Carl D. Lancaster, 1995; Homer O. Elseroad, 1997.

Ex officio: Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Joseph Adler, Secretary of Personnel; Nancy S. Grasmick, Ph.D., State Superintendent of Schools; Col. Larry W. Tolliver, Superintendent, Maryland State Police.

INVESTMENT COMMITTEE

Arthur N. Caple, Jr., *Chairperson* (410) 333-6537

STATE RETIREMENT AGENCY

Peter Vaughn, *Executive Director*
(appointed by Board of Trustees)

(410) 225-4051
Harriet B. Granet, *General Counsel* (410) 225-4036

FISCAL AFFAIRS

Brian J. Rowe, *Chief Financial Officer*
 (410) 225-4031

ACCOUNTING

Harvey Raitzyk, *Director*
 (410) 225-4171

INVESTMENT OPERATIONS

Lois E. Glaros, *Manager* (410) 225-1028

AUDIT

Kenneth R. Williams, *Director*
 (410) 225-4071

LEGISLATIVE PROGRAMS & RESEARCH

J. Howard Pleines, *Director*. (410) 225-4052

RETIREMENT ADMINISTRATION DIVISION

Margaret A. Bury, *Retirement Administrator*
 (410) 225-4054

William C. Legg, *Special Assistant*
 (410) 225-4014

MEMBER RELATIONS & COUNSELING

Richard Gawrych, *Director*. (410) 225-4030

BENEFITS PROCESSING

J. Barry Schaub, *Director*... (410) 225-4066

OFFICE SERVICES

George J. Sakkal, *Director*.. (410) 225-4070

SYSTEMS & CONTROL

Charles E. Herr, *Director*... (410) 225-4060

SYSTEMS DEVELOPMENT

Francis Langston, *Director*.. (410) 225-6974

INVESTMENT DIVISION

R. Carol Casey, *Chief Investment Officer*
 (appointed by Board of Trustees upon
 recommendation of Executive Director)
 (410) 225-1020

ACTIVELY MANAGED INVESTMENTS

Arthur M. Lynch, Jr., *Director*. (410) 225-1024

PASSIVELY MANAGED INVESTMENTS

Lawrence J. Bach, *Director*.. (410) 225-1023

CASH MANAGEMENT & SECURITY

LENDING
 Victoria Willard, *Director*.. (410) 225-1025

The Maryland State Retirement and Pension Systems cover State and local government employees, teachers, State police, judges, and legislators. The Board of Trustees for Maryland State Retirement and Pension Systems was created in 1982 (Chapter 506, Acts of 1982).

Under one Board of Trustees, the Maryland State Retirement and Pension Systems consolidates the Pension System for Employees of the State of Maryland and the Employees' Retirement System, the Pension System for Teachers of the State of Maryland and the Teachers' Retirement System, and the State Police Retirement System. Prior to this consolidation, retirement and pension systems functioned separately. The earliest began in 1927 when the Teachers' Retirement System was established (Chapter 344, Acts of 1927). The Employees' Retirement System was formed in 1941 (Chapter 377, Acts of 1941). Thereafter, the State Police Retirement System started in 1949 (Chapter 349, Acts of 1949). In 1970, these three systems were placed under the Department of Personnel. In

1979, the Pension System for Employees of the State of Maryland, and the Pension System for Teachers of the State of Maryland were created (Chapters 23, 24, Acts of 1979). From these systems, the Maryland State Retirement and Pension Systems was formed in 1982.

The Board of Trustees establishes rules and regulations to administer the several pension systems and manage pension funds. From the Board, each member and beneficiary receives a summary of the information in the annual report and the individual's vested benefits.

The Board designates one or more medical boards to arrange and evaluate all medical examinations required under the laws of the several pension systems and to investigate all applications for disability retirement. The medical boards are each composed of three physicians ineligible to participate in these pension systems. On matters concerning the operation of the pension funds in the system, the Board also designates an actuary as its technical adviser.

The Board of Trustees consists of fifteen members. Six serve ex officio and nine are elected or appointed members. Two trustees represent each of the State retirement funds; one represents the interests of participating local governments; and two represent the public. Trustees representing the Employees' and Teachers' Systems are elected by the members and beneficiaries of their respective systems. The trustees representing the State Police Retirement System are appointed by the Board of Public Works. The Governor appoints the trustees representing the interests of local governments and the public. Elected or appointed trustees serve four-year terms (Code 1957, Art. 73B, secs. 1-101 through 1-604).

INVESTMENT COMMITTEE

Arthur N. Caple, Jr., *Chairperson*

Authorized in 1988, the Investment Committee reviews all investment programs to ensure compliance with policies of the Board of Trustees and advises the Board on all matters pertaining to investment programs (Chapter 698, Acts of 1988). The Committee also advises the Board on preparation and maintenance of an investment operations manual and any additional bonding of employees of the Maryland State Retirement Agency. From its membership, the Board of Trustees annually appoints the Investment Committee.

STATE RETIREMENT AGENCY

Peter Vaughn, *Executive Director*

301 West Preston St.
 Baltimore, MD 21201 (410) 225-4051

An agency of the Board of Trustees, the State Retirement Agency administers the several State pen-

sion systems. The Executive Director is appointed by the Board (Code 1957, Art. 73B, sec. 1-104).

SUBSEQUENT INJURY FUND BOARD

John L. Ulrich, Jr., *Director*

Cranston Building, Suite 110
320 Towsontown Blvd.
Towson, MD 21286—5318 (410) 321-2940

BUDGET (CODE 22.09.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Special	\$1,384,301	\$1,317,012	\$1,445,160
Total Funds	\$1,384,301	\$1,317,012	\$1,445,160

Staff

Authorized	17	16
Contractual (FTE)	0	0
Total Staff	17	16

MANDATED REPORTS

Annual Report to Governor due Oct. 1.

ORGANIZATIONAL STRUCTURE

SUBSEQUENT INJURY FUND BOARD

R. Dennis German, *Chairperson*

Appointed by Governor with Senate advice & consent; Margareta A. Crampton; William Howard. Terms expire 1995.

DIRECTOR

John L. Ulrich, Jr. (410) 321-2940

CLAIMS SUPERVISOR

Edgar Dodd (410) 321-2940

CLAIMS EXAMINERS

SUPERVISING ATTORNEY

Sophia L. Swope (410) 321-2940

ASSISTANT ATTORNEYS GENERAL

Created in 1982, the Subsequent Injury Fund Board replaced the Workmen's Compensation Fund Board (Chapter 142, Acts of 1982). The Board supervises the operation and administration of the Subsequent Injury Fund, which provides insurance coverage for workmen's compensation claimants whose injury, combined with a pre-existing health condition, entitles them to certain benefits.

The Board consists of three members appointed to four-year terms by the Governor with Senate advice and consent. One member each represents labor, management, and the public. The Board appoints the Director (Code Labor and Employment Article, secs. 10-201 through 10-219).

MARYLAND TAX COURT

William B. Calvert, *Chief Judge*

34 Market Place, Suite 408/410
Baltimore, MD 21202 (410) 333-4400

BUDGET (CODE 22.05.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$438,737	\$431,614	\$426,809
Total Funds	\$438,737	\$431,614	\$426,809

Staff

Authorized	10	10
Contractual (FTE)	0	1
Total Staff	10	11

ORGANIZATIONAL STRUCTURE

CHIEF JUDGE

William B. Calvert, *Chief Judge*, 1995
(appointed by Governor) (410) 333-4400

CLERK

Robert L. Zouck, *Clerk* (410) 333-4400

DEPUTY CLERK

John T. Hearn, *Deputy Clerk*
(410) 333-4400

JUDGES

Appointed by Governor (who names chief judge):

Michael F. Canning, 1993 (410) 333-4400

Walter C. Martz II, 1998 (410) 333-4400

Patricia K. Smyth, 1997 (410) 333-4400

Joseph L. Woytowicz, 1996 (410) 333-4400

Created in 1959, the Maryland Tax Court performs the judicial and quasi-judicial duties of the former State Tax Commission (Chapter 757, Acts of 1959). The Tax Court hears appeals from the decisions of any State agency or assessing or taxing authority that affects the valuation, assessment, or classification of property, the levy of a tax, or the application for an abatement or reduction of any assessment or tax, or exemption therefrom (Code Tax-General Article, Title 3 and sec. 13-1101; Tax-Property Article, sec. 14-512; Art. 48A, sec. 641). It also hears appeals from allowances or disallowances of claims for refunds of taxes, and from cancellations of Motor Vehicle Fuel Dealers licenses (Code Tax-General Article, sec. 13-510; Tax-Property Article, secs. 9-330, 14-512).

The Tax Court consists of five judges appointed by the Governor for six-year terms. One judge must reside on the Eastern Shore, one on the Western Shore, and one in Baltimore City. Two judges are residents of the State at large. No more than three judges may be of the same political party, and all must be taxpayers and qualified voters of Maryland. At least two must be members of the Maryland Bar, and the Governor designates one of these as Chief Judge.

MARYLAND TEACHERS & STATE EMPLOYEES SUPPLEMENTAL RETIREMENT PLANS

Arthur N. Caple, Jr., *Executive Director & Secretary*

320 North Eutaw St., 4th floor

Baltimore, MD 21201

(410) 333-6537

toll free: 1-800-543-5605

BUDGET (CODE 26.12.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Special	\$681,918	\$680,773	\$779,692
Total Funds	\$681,918	\$680,773	\$779,692
Staff			
Authorized.....	9	14	12
Contractual (FTE).....	0	1	1
Total Staff	9	15	13

MANDATED REPORTS

Annual Report to Governor & General Assembly.

ORGANIZATIONAL STRUCTURE

MARYLAND TEACHERS & STATE EMPLOYEES SUPPLEMENTAL RETIREMENT PLANS

BOARD OF TRUSTEES

Frederick W. Puddeste, *Chairperson*, 1995

Appointed by Governor (who names chair): Bennett H. Shaver, 1993; William D. Barnes, 1995; Sylvia H. Brown, 1995; Larry E. Plummer, 1995; Edwin S. Crawford, 1996; Joseph H. Langhirt, Esq., 1996; Donald W. O'Connell, Ph.D., 1996; Stephen M. Cordi, Esq., 1997.

EXECUTIVE DIRECTOR

Arthur N. Caple, Jr. (410) 333-6537

ADMINISTRATION

Michael T. Halpin, *Deputy Executive Director*
..... (410) 333-6537

FINANCE

Moses Daniels, C.P.A., *Director* (410) 333-6537

COMMUNICATIONS & FIELD OPERATIONS

Delena A. Woods Murphy, *Director*
..... (410) 333-6537

The Board of Trustees of the Maryland Teachers and State Employees Supplemental Retirement Plans was created in 1985 to administer the State's supplemental retirement plans (Chapter 741, Acts of 1985). These voluntary plans for tax-sheltered income deferral, tax-deferred annuity, profit sharing, and salary reduction enable State employees and teachers to secure tax advantages.

The Board consists of nine members appointed by the Governor. Three are appointed from any of the following agencies: Department of Budget and Fiscal Planning; State Department of Education; Department of Personnel; Comptroller of the Treasury; State Treasurer; State Retirement Agency; or Maryland Higher Education Commission. Three are appointed who are eligible to participate in one or more of the supplemental retirement plans. Three are public members not eligible to participate in any plan. At least one public member must have experience with deferred com-

pensation and salary reduction plans. Members serve four-year terms. The Governor designates the chairperson (Code 1957, Art. 73C, secs. 1-8).

UNINSURED EMPLOYERS' FUND BOARD

Marshall H. Feldman, *Director*

Hampton Plaza, Suite 402

300 East Joppa Road

Towson, MD 21286

(410) 321-3967

BUDGET (CODE 22.10.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$455,856	\$469,413	\$529,962
Total	\$455,856	\$469,413	\$529,962

Staff

Authorized.....	8	8	10
Contractual (FTE).....	0	0	0
Total Staff	8	8	10

MANDATED REPORTS

Annual Report to Governor due Oct. 1.

ORGANIZATIONAL STRUCTURE

UNINSURED EMPLOYERS' FUND BOARD

Paul Richards, *Chairperson*, 1995

Appointed by Governor with Senate advice & consent: Clement J. Prucha, 1995; Joseph D. Reddington, 1995.

SUPERVISING ATTORNEY

James W. Himes (410) 321-4137

ASSISTANT ATTORNEY GENERAL

Esther H. Goldring (410) 321-4137

DIRECTOR

Marshall H. Feldman (410) 321-3967

ADMINISTRATIVE OFFICER

Robert D. Lewis (410) 321-4136

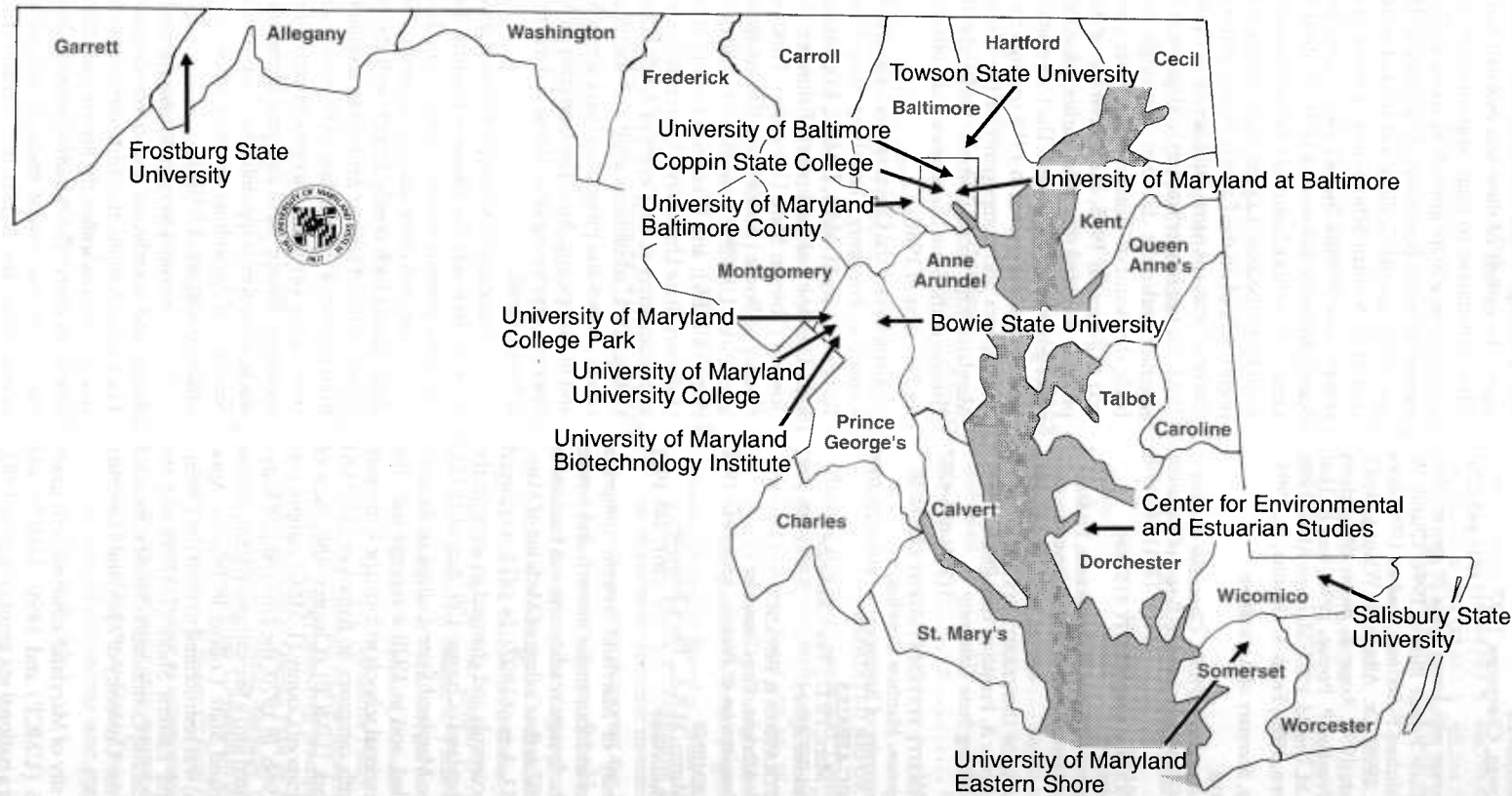
CLAIMS INVESTIGATORS

Holly Isaacs (410) 321-4136

Charles Webster (410) 321-4136

The Uninsured Employers' Fund Board was created in 1983 to protect workers whose employers are not insured under Workers' Compensation (Chapter 576, Acts of 1983). The Board supervises the operation and administration of the Uninsured Employers' Fund (Code Labor and Employment Article, secs. 10-301 through 10-320).

The Board's three members are appointed to four-year terms by the Governor with Senate advice and consent. One member each represents management, labor, and the public.



*Map of University of Maryland System,
showing locations of 11 campuses throughout Maryland*

the Cooperative Extension Service; the Center for Environmental and Estuarine Studies; and the Maryland Biotechnology Institute, as well as the Maryland Sea Grant College.

UNIVERSITY OF MARYLAND AT BALTIMORE

Founded in 1807

David J. Ramsay, M.D., Ph.D., *President*

Lombard & Greene Sts.
Baltimore, MD 21201 (410) 706-7002

BUDGET (CODE 36.02.21)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$ 98,826,616 .	\$ 97,835,869 . . .	\$ 96,859,087
Other Unrestr.	\$ 77,000,205 .	\$ 93,434,488 . . .	\$107,511,065
Restricted . . .	\$110,697,978 .	\$ 96,703,178 . . .	\$109,542,835
Total Funds .	\$286,524,799 .	\$287,973,535 . . .	\$313,912,987
Staff			
Authorized	3,301.72	3,248.66	3,243.66
Contractual (FTE) .	310.61	310.61	310.61
Total Staff	3,612.33	3,559.27	3,554.27

ORGANIZATIONAL STRUCTURE

UNIVERSITY OF MARYLAND SYSTEM BOARD OF REGENTS

George V. McGowan, *Chairperson* (301) 445-2701

CHANCELLOR

Donald N. Langenberg, Ph.D., *Chancellor*
 (301) 445-1901

UNIVERSITY OF MARYLAND AT BALTIMORE

David J. Ramsay, M.D., Ph.D., *President*
(appointed by Board of Regents)
 (410) 706-7002

PUBLIC SERVICE PARTNERSHIP
PROGRAM COMMITTEE
Cheryl T. Samuels, Ph.D.,
Director . . (410) 706-1850

ACADEMIC AFFAIRS

Cheryl T. Samuels, Ph.D., *Vice-President*
for Academic Affairs (410) 706-1850

ADMINISTRATIVE SERVICES

James T. Hill, Jr., *Vice-President for*
Administrative Services . . (410) 706-2802

GOVERNMENTAL AFFAIRS

T. Sue Gladhill, *Vice-President*
for Governmental Affairs . (410) 269-5087

INFORMATION SERVICES

Marion T. Ball, Ed.D., *Vice-President*
for Information Services . . (410) 706-2004

INSTITUTIONAL ADVANCEMENT

Fred Brooke Lee, *Vice-President for*
Institutional Advancement (410) 706-3386

RESEARCH

Joann A. Boughman, Ph.D., *Vice-President*
for Research (410) 706-8323
 (410) 455-2199

DENTAL SCHOOL

Richard R. Ranney, D.D.S., *Dean*
 (410) 706-7460

GRADUATE SCHOOL

Joann A. Boughman, Ph.D., *Dean*
 (410) 706-8323
 (410) 455-2199

SCHOOL OF LAW

Donald G. Gifford, J.D., *Dean*
 (410) 706-2064

SCHOOL OF MEDICINE

Donald E. Wilson, M.D., *Dean*
 (410) 706-7410

SCHOOL OF NURSING

Barbara R. Heller, Ed.D., *Dean*
 (410) 706-6741

SCHOOL OF PHARMACY

David A. Knapp, Ph.D., *Dean*
 (410) 706-7650

POISON & DRUG INFORMATION CENTER

Wendy Klein-Schwartz, Pharm.D.,
Director (410) 706-7701

SCHOOL OF SOCIAL WORK

Jesse J. Harris, Ph.D., *Dean* . (410) 706-7794

The University of Maryland at Baltimore (UMAB) includes the schools of Dentistry, Law, Medicine, Nursing, Pharmacy, and Social Work, offering both professional and graduate instruction. Complementing these schools at the Baltimore City campus are the University of Maryland Medical System, which includes the University of Maryland Hospital, University of Maryland Cancer Center, R Adams Cawley Shock Trauma Center, and other research and public service centers.

UNIVERSITY OF MARYLAND COLLEGE PARK

Founded in 1856

William E. Kirwan, Ph.D., *President*

College Park, MD 20742 (301) 405-5803
TTY for deaf: (301) 314-7682

BUDGET (CODE 36.02.22)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$199,584,520 .	\$202,989,227 . . .	\$200,885,521
Other Unrestr.	\$237,188,109 .	\$243,734,995 . . .	\$287,077,698
Restricted . . .	\$107,709,718 .	\$125,875,995 . . .	\$123,299,852
Total Funds .	\$544,482,347 .	\$572,600,217 . . .	\$611,263,071
Staff			
Authorized	5,768.8	5,711.98	5,645.56
Contractual (FTE) .	2,014.1	1,905.99	2,000.00
Total Staff	7,782.9	7,617.97	7,645.56

ORGANIZATIONAL STRUCTURE

UNIVERSITY OF MARYLAND SYSTEM
BOARD OF REGENTSGeorge V. McGowan, *Chairperson* . . . (301) 445-2701

CHANCELLOR

Donald N. Langenberg, Ph.D., *Chancellor*
..... (301) 445-1901

UNIVERSITY OF MARYLAND COLLEGE PARK

William E. Kirwan, Ph.D., *President*
(appointed by Board of Regents)
..... (301) 405-5803
PUBLIC SERVICE PARTNERSHIP
PROGRAM COMMITTEE
Brian Darmody, *Director*
..... (301) 405-1990MARYLAND FIRE & RESCUE
INSTITUTESteven T. Edwards, *Director*
..... (301) 220-7240

ACADEMIC AFFAIRS

Daniel Fallon, Ph.D., *Provost & Vice-President*
for Academic Affairs (301) 405-6815

COLLEGE OF AGRICULTURE

Craig S. Oliver, Ph.D., *Acting Dean*
..... (301) 405-2071AGRICULTURAL
EXPERIMENT STATIONJ. Scott Angle, Ph.D., *Acting*
Director . . (301) 445-8070COOPERATIVE EXTENSION
SERVICECraig S. Oliver, Ph.D., *Director*
..... (301) 445-8075INSTITUTE FOR APPLIED
AGRICULTURERonald J. Seibel, Ph.D.,
Director . . (301) 405-4685AGRICULTURAL ENGINEERING
DEPT.Larry E. Stewart, Ph.D.,
Chairperson . . (301) 405-2223AGRICULTURAL & RESOURCE
ECONOMICS DEPT.Richard E. Just, Ph.D., *Chairperson*
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Acting Chairperson
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Chairperson . . (301) 405-1367NUTRITION & FOOD SCIENCE
DEPT.Patsy M. Brannon, Ph.D.,
Chairperson . . (301) 405-2139

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Chairperson . . (301) 405-5775

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Sashi B. Mohanty, Ph.D., *Associate*
Dean (301) 935-6083

COLLEGE OF ARTS & HUMANITIES

Robert W. Griffith, Ph.D., *Dean*
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AMERICAN STUDIES DEPT.

R. Gordon Kelly, Ph.D.,
Chairperson . . . (301) 405-1354

ART DEPT.

Stephanie E. Pogue, *Chairperson*
..... (301) 405-1445ART HISTORY & ARCHAEOLOGY
DEPT.J. Douglas Farquhar, Ph.D.,
Chairperson . . . (301) 405-1487

CLASSICS DEPT.

John M. Duffy, Ph.D., *Chairperson*
..... (301) 405-2013

DANCE DEPT.

Aline Wiltz, *Chairperson*
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ENGLISH DEPT.

Theresa M. Colletti, Ph.D.,
Chairperson . . . (301) 405-3808

FRENCH & ITALIAN DEPT.

Ralph Tarica, Ph.D., *Chairperson*
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GERMANIC & SLAVIC DEPT.

Richard E. Walker, Ph.D., *Acting*
Chairperson . . . (301) 405-4091

HEBREW & EAST ASIAN DEPT.

J. Marshall Unger, Ph.D.,
Chairperson . . . (301) 405-4239

HISTORY DEPT.

Clifford Foust, Ph.D., *Acting*
Chairperson . . . (301) 405-4260

LINGUISTICS DEPT.

David W. Lightfoot, Ph.D.,
Chairperson . . . (301) 405-7002

MUSIC DEPT.

Leon Major, *Acting Chairperson*
..... (301) 405-5549

PHILOSOPHY DEPT.

Michael A. Slote, Ph.D., *Acting*
Chairperson . . . (301) 405-5689

SPANISH & PORTUGUESE DEPT.

Saul Sosnowski, Ph.D., *Chairperson*
..... (301) 405-6441

SPEECH COMMUNICATION DEPT.

James F. Klumpp, Ph.D., *Acting*
Chairperson . . . (301) 405-6519

THEATRE DEPT.

Roger Meersman, Ph.D.,
Chairperson . . . (301) 405-6676COLLEGE OF BEHAVIORAL & SOCIAL
SCIENCESIrwin L. Goldstein, Ph.D., *Dean*
..... (301) 405-1679AFRICAN-AMERICAN STUDIES
PROGRAMSharon Harley, Ph.D., *Director*
..... (301) 405-1159INSTITUTE OF CRIMINAL
JUSTICE & CRIMINOLOGYCharles F. Wellford, Ph.D.,
Director . . . (301) 405-4699

MARYLAND TEACHERS & STATE EMPLOYEES SUPPLEMENTAL RETIREMENT PLANS

Arthur N. Caple, Jr., *Executive Director & Secretary*

320 North Eutaw St., 4th floor

Baltimore, MD 21201 (410) 333-6537

toll free: 1-800-543-5605

BUDGET (CODE 26.12.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Special	\$681,918	\$680,773	\$779,692
Total Funds	\$681,918	\$680,773	\$779,692
Staff			
Authorized	9	14	12
Contractual (FTE)	0	1	1
Total Staff	9	15	13

MANDATED REPORTS

Annual Report to Governor & General Assembly.

ORGANIZATIONAL STRUCTURE

MARYLAND TEACHERS & STATE EMPLOYEES SUPPLEMENTAL RETIREMENT PLANS

BOARD OF TRUSTEES

Frederick W. Puddeste, *Chairperson*, 1995

Appointed by Governor (who names chair): Bennett H. Shaver, 1993; William D. Barnes, 1995; Sylvia H. Brown, 1995; Larry E. Plummer, 1995; Edwin S. Crawford, 1996; Joseph H. Langhirt, Esq., 1996; Donald W. O'Connell, Ph.D., 1996; Stephen M. Cordi, Esq., 1997.

EXECUTIVE DIRECTOR

Arthur N. Caple, Jr. (410) 333-6537

ADMINISTRATION

Michael T. Halpin, *Deputy Executive Director*

..... (410) 333-6537

FINANCE

Moses Daniels, C.P.A., *Director* (410) 333-6537

COMMUNICATIONS & FIELD OPERATIONS

Delena A. Woods Murphy, *Director*

..... (410) 333-6537

The Board of Trustees of the Maryland Teachers and State Employees Supplemental Retirement Plans was created in 1985 to administer the State's supplemental retirement plans (Chapter 741, Acts of 1985). These voluntary plans for tax-sheltered income deferral, tax-deferred annuity, profit sharing, and salary reduction enable State employees and teachers to secure tax advantages.

The Board consists of nine members appointed by the Governor. Three are appointed from any of the following agencies: Department of Budget and Fiscal Planning; State Department of Education; Department of Personnel; Comptroller of the Treasury; State Treasurer; State Retirement Agency; or Maryland Higher Education Commission. Three are appointed who are eligible to participate in one or more of the supplemental retirement plans. Three are public members not eligible to participate in any plan. At least one public member must have experience with deferred com-

pensation and salary reduction plans. Members serve four-year terms. The Governor designates the chairperson (Code 1957, Art. 73C, secs. 1-8).

UNINSURED EMPLOYERS' FUND BOARD

Marshall H. Feldman, *Director*

Hampton Plaza, Suite 402

300 East Joppa Road

Towson, MD 21286

(410) 321-3967

BUDGET (CODE 22.10.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$455,856	\$469,413	\$529,962
Total	\$455,856	\$469,413	\$529,962

Staff

Authorized 8 | 8 | 10 |

Contractual (FTE) 0 | | |

Total Staff 8 | | |

MANDATED REPORTS

Annual Report to Governor due Oct. 1.

ORGANIZATIONAL STRUCTURE

UNINSURED EMPLOYERS' FUND BOARD

Paul Richards, *Chairperson*, 1995

Appointed by Governor with Senate advice & consent: Clement J. Prucha, 1995; Joseph D. Reddington, 1995.

SUPERVISING ATTORNEY

James W. Himes (410) 321-4137

ASSISTANT ATTORNEY GENERAL

Esther H. Goldring (410) 321-4137

DIRECTOR

Marshall H. Feldman (410) 321-3967

ADMINISTRATIVE OFFICER

Robert D. Lewis (410) 321-4136

CLAIMS INVESTIGATORS

Holly Isaacs (410) 321-4136

Charles Webster (410) 321-4136

The Uninsured Employers' Fund Board was created in 1983 to protect workers whose employers are not insured under Workers' Compensation (Chapter 576, Acts of 1983). The Board supervises the operation and administration of the Uninsured Employers' Fund (Code Labor and Employment Article, secs. 10-301 through 10-320).

The Board's three members are appointed to four-year terms by the Governor with Senate advice and consent. One member each represents management, labor, and the public.

UNIVERSITY OF MARYLAND SYSTEM

Donald N. Langenberg, Ph.D., *Chancellor &
Chief Executive Officer*

University of Maryland System
Adelphi, MD 20783 (301) 445-1901
Public Service Hotline: (301) 405-6970
1-800-477-TIES

Modem access via Internet: (301) 403-4333
(410) 637-6900

MEMBER INSTITUTIONS

University of Maryland at Baltimore
David J. Ramsay, M.D., Ph.D., *President*
(410) 706-7002

University of Maryland College Park
William E. Kirwan, Ph.D., *President*
(301) 405-5803

Bowie State University
Nathanael Pollard, Jr., Ph.D., *President*
(301) 464-6500

Towson State University
Hoke L. Smith, Ph.D., *President* (410) 830-2356

University of Maryland Eastern Shore
William P. Hytche, Ed.D., *President* (410) 651-6101

Frostburg State University
Catherine R. Gira, Ph.D., *President*
(301) 689-4111

Coppin State College
Calvin W. Burnett, Ph.D., *President* (410) 383-5910

University of Baltimore
H. Mebane Turner, Ed.D., *President*
(410) 837-4866

Salisbury State University
Thomas E. Bellavance, Ph.D., *President*
(410) 543-6011

University of Maryland University College
T. Benjamin Massey, Ph.D., *President*
(301) 985-7077

University of Maryland Baltimore County
Freeman A. Hrabowski III, Ph.D., *President*
(410) 455-2274

Center for Environmental & Estuarine Studies
Donald F. Boesch, Ph.D., *President*
(410) 228-9250, ext. 601

Maryland Biotechnology Institute
Rita R. Colwell, Ph.D., *President* (301) 403-0501

BUDGET (CODE 36.02.00)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General . . . \$	524,301,262	\$ 525,898,423.	\$ 520,776,199
Other Unrestr.			
..... \$	619,464,082	\$ 646,793,870.	\$ 735,174,189
Restricted. \$	284,382,637	\$ 302,364,785.	\$ 325,132,781
Total Funds \$	1,428,147,981	\$ 1,475,057,078.	\$ 1,581,083,169
Staff			
Authorized.	15,903.61	15,665.77.	15,501.77
Contractual (FTE)	4,448.80	4,351.32.	4,489.72
Total Staff	20,352.41	20,017.09.	19,991.49

ADMINISTRATION (36.02.36)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$7,913,012	\$7,304,117.	\$5,963,504
Other Unrestr. .	\$1,371,246	\$1,448,959.	\$1,237,691
Total Funds . . .	\$9,284,258	\$8,753,076.	\$7,201,195
Staff			
Authorized.	119	116.5.	99.5
Contractual (FTE) .	0	0.0.	0.0
Total Staff	119	116.5.	99.5

MANDATED REPORTS

- Annual Report to Governor & General Assembly on specified procurement contracts due Sept. 30.*
- Annual Report to Board of Public Works & Legislative Policy Committee of General Assembly on effectiveness of Small Business Preference Program due Sept. 30.*
- Annual Report to Board of Public Works, Office of Minority Affairs, & Legislative Policy Committee on procurement contracts awarded to certified minority business enterprises due Sept. 30.*
- Annual Report to General Assembly.*
- Annual Report to Joint Budget & Audit Committee on use of nonbudgeted or dedicated funds for capital construction projects due Jan. 10.*
- Annual Report to Joint Budget & Audit Committee, Department of Budget & Fiscal Planning, & Department of Fiscal Services on anticipated federal aid & requested increases due Aug. 15.*
- Annual Report to Legislative Policy Committee of General Assembly on any approvals granted in faculty conflict-of-interest procedure due June 30.*
- Annual Review of Overall Plan by Board of Regents to Governor, General Assembly, & Maryland Higher Education Commission due July 1.*
- Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.*
- Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.*

ORGANIZATIONAL STRUCTURE**BOARD OF REGENTS**

George V. McGowan, *Chairperson*, 1997
 (301) 445-2701

Appointed by Governor with Senate advice & consent: Mary Arabian, 1994; Earle Palmer Brown, 1994; Charles W. Cole, Jr., 1994; Michael F. Seelman, *student*, 1994; Ilona Modley Hogan, 1995; Dr. Albert N. Whiting, 1995; Richard O. Berndt, 1996; Roger R. Blunt, 1996; Henry R. Lord, 1996; Franklin P. Perdue, 1996; Ann R. Hull, 1997; Constance M. Unseld, 1997; Margaret Alton, 1998; Benjamin L. Brown, 1998; Frank A. Gunther, Jr., 1998.

Ex officio: vacancy, Secretary of Agriculture

CHANCELLOR

Donald N. Langenberg, Ph.D., *Chancellor & Chief Executive Officer* (appointed by Board of Regents)
 (301) 445-1901

COUNCIL OF UNIVERSITY SYSTEM PRESIDENTS

Chairperson: Thomas E. Bellavance, Ph.D.,
 President, Salisbury State University
 (410) 543-6011

COUNCIL OF UNIVERSITY SYSTEM FACULTY

Chairperson: A. Franklin Parks, Ph.D.,
 Frostburg State University
 (301) 689-4237

UNIVERSITY SYSTEM STUDENT COUNCIL

Chairperson: Matthew Conelius,
 University of Baltimore . (410) 625-3099

ACADEMIC AFFAIRS

George L. Marx, Ph.D., *Vice-Chancellor for Academic Affairs*. (301) 445-1992

ADMINISTRATION & FINANCE

Brenda N. Albright, *Vice-Chancellor for Administration & Finance* (301) 445-1925

ADVANCEMENT

John K. Martin, M.B.A., *Vice-Chancellor for Advancement* (301) 445-1941

The University of Maryland System comprises eleven campuses and four major research and service components. The System's earliest unit was founded in Baltimore in 1807 as the College of Medicine of Maryland (Chapter 53, Acts of 1807). In 1812, it enlarged its professional curricula and changed its name to the University of Maryland (Chapter 159, Acts of 1812).

In 1856, the Maryland State College of Agriculture was founded, and in 1920 it merged with the Baltimore professional schools to form the University of Maryland with campuses at Baltimore (UMAB) and College Park (UMCP) (Chapter 480, Acts of 1920). The Baltimore County (UMBC) campus was established in 1966. In 1970, the University of Maryland was organized into a five-campus system. At that time, the Maryland State College in Princess Anne (founded 1886) was restructured to form the University of Maryland Eastern Shore (UMES) and the College of Special and Continuation Studies (founded 1947) became the University of Maryland University College (UMUC).

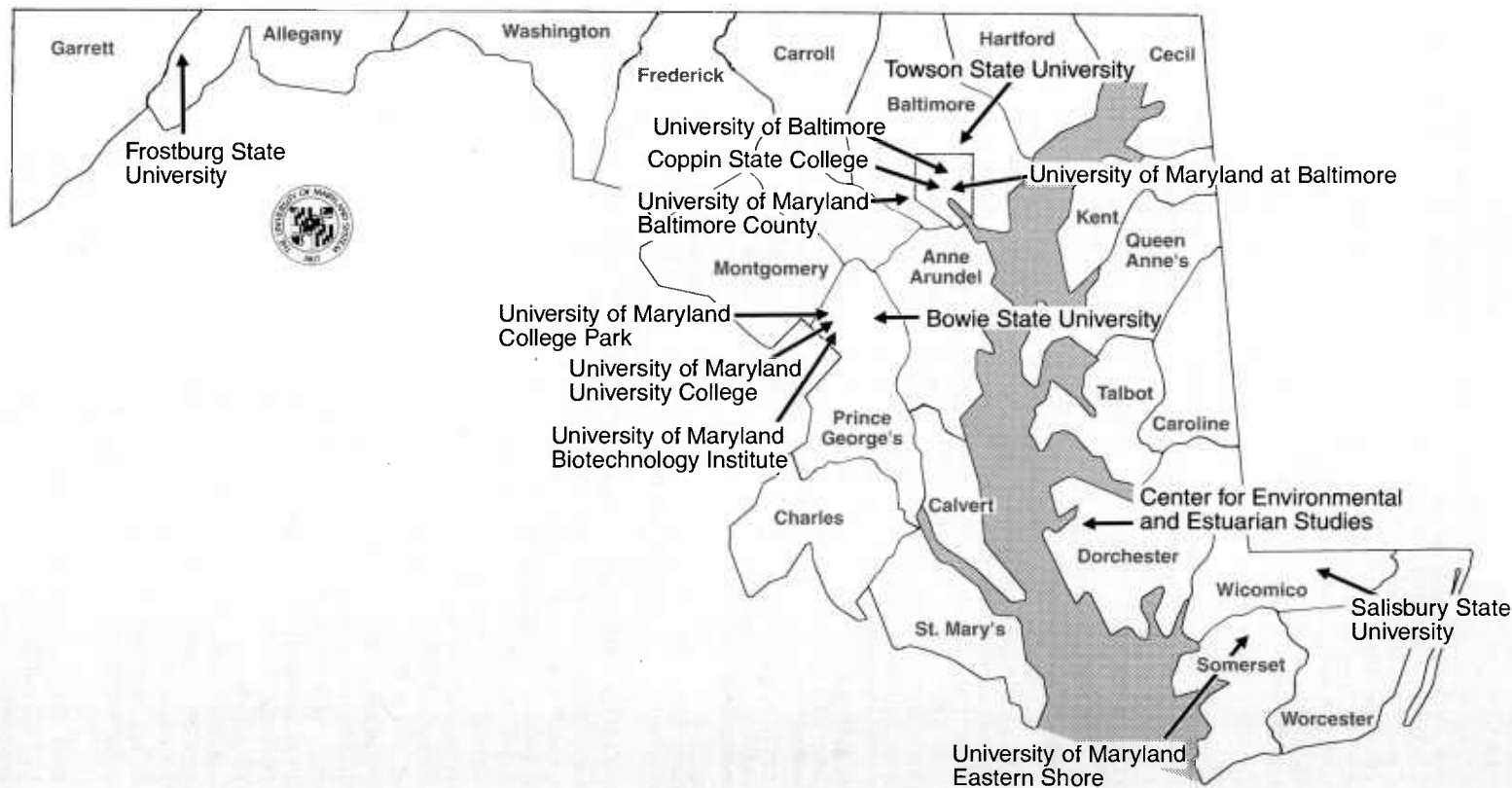
The University of Maryland achieved land-grant status in 1865 (UMCP) and 1890 (UMES) and was designated a national sea grant college in 1982.

As the components of the University of Maryland were evolving, so too were the State's teacher's colleges. The earliest of these was privately founded in 1865 in Baltimore to train Negro teachers. It would later become a State institution, move to Bowie and assume the name Bowie State University. In 1866, the first public teachers' college was created as the Maryland State Normal School, now Towson State University. State Normal School No. 2, now Frostburg State University, followed in 1898. In 1900, the Baltimore City School Board laid the foundation for what would later become Coppin State College. The first normal school on the Eastern Shore opened in 1925 and now bears the name Salisbury State University. In 1963, the five former teachers' colleges were brought together under the direction of a single governing body, the Board of Trustees of the State Universities and Colleges. In 1975, the University of Baltimore, privately founded fifty years earlier, joined the campuses governed by the Board. The University of Maryland System was created in 1988 through the merger of campuses and components of the University of Maryland with those formerly under the Board of Trustees of the State Universities and Colleges (Chapter 246, Acts of 1988).

Campuses of the University are located in Allegany County at Frostburg (Frostburg State University); Baltimore City (UMAB, UMBC, Coppin State College, University of Baltimore); Baltimore County at Towson (Towson State University); Prince George's County at Bowie (Bowie State University) and College Park (UMCP); Somerset County at Princess Anne (UMES); and Wicomico County at Salisbury (Salisbury State University). University College, from its headquarters in the Center of Adult Education at College Park, administers adult and continuing education courses and programs at sites across Maryland and in Europe and Asia. The University of Maryland System is developing an academic and research center at Shady Grove.

The University of Maryland System is governed by the seventeen-member Board of Regents. The Board may issue revenue bonds to finance the building of dormitories and other student housing facilities. The Board issues such bonds directly, with the payments of principal and interest made from revenues realized from the use of the building. With Senate advice and consent, the Governor appoints sixteen of the Board's members. Fifteen serve five-year terms and one, a student member, is appointed for a one-year term. The Secretary of Agriculture serves *ex officio* (Code Education Article, sec. 12-102).

The University's System Administration (UMSA) directs and coordinates the eleven-campus system. Located in Adelphi, the Administration includes the offices of the chancellor, the deputy chancellor, and six vice-chancellors. The Administration also is responsible for the four major research and public service components: the Agricultural Experiment Station;



*Map of University of Maryland System,
showing locations of 11 campuses throughout Maryland*

the Cooperative Extension Service; the Center for Environmental and Estuarine Studies; and the Maryland Biotechnology Institute, as well as the Maryland Sea Grant College.

UNIVERSITY OF MARYLAND AT BALTIMORE

Founded in 1807

David J. Ramsay, M.D., Ph.D., *President*

Lombard & Greene Sts.

Baltimore, MD 21201

(410) 706-7002

BUDGET (CODE 36.02.21)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$ 98,826,616	\$ 97,835,869	\$ 96,859,087
Other Unrestr. \$	77,000,205	\$ 93,434,488	\$107,511,065
Restricted . . .	\$110,697,978	\$ 96,703,178	\$109,542,835
Total Funds . .	\$286,524,799	\$287,973,535	\$313,912,987
Staff			
Authorized	3,301.72	3,248.66	3,243.66
Contractual (FTE)	310.61	310.61	310.61
Total Staff	3,612.33	3,559.27	3,554.27

ORGANIZATIONAL STRUCTURE

UNIVERSITY OF MARYLAND SYSTEM BOARD OF REGENTS

George V. McGowan, *Chairperson* . . . (301) 445-2701

CHANCELLOR

Donald N. Langenberg, Ph.D., *Chancellor*
..... (301) 445-1901

UNIVERSITY OF MARYLAND AT BALTIMORE

David J. Ramsay, M.D., Ph.D., *President*
(appointed by Board of Regents)

..... (410) 706-7002

PUBLIC SERVICE PARTNERSHIP PROGRAM COMMITTEE

Cheryl T. Samuels, Ph.D.,
Director . . (410) 706-1850

ACADEMIC AFFAIRS

Cheryl T. Samuels, Ph.D., *Vice-President*
for Academic Affairs . . . (410) 706-1850

ADMINISTRATIVE SERVICES

James T. Hill, Jr., *Vice-President for*
Administrative Services . . (410) 706-2802

GOVERNMENTAL AFFAIRS

T. Sue Gladhill, *Vice-President*
for Governmental Affairs . (410) 269-5087

INFORMATION SERVICES

Marion T. Ball, Ed.D., *Vice-President*
for Information Services . . (410) 706-2004

INSTITUTIONAL ADVANCEMENT

Fred Brooke Lee, *Vice-President for*
Institutional Advancement (410) 706-3386

RESEARCH

Joann A. Boughman, Ph.D., *Vice-President*
for Research (410) 706-8323
..... (410) 455-2199

DENTAL SCHOOL

Richard R. Ranney, D.D.S., *Dean*
..... (410) 706-7460

GRADUATE SCHOOL

Joann A. Boughman, Ph.D., *Dean*
..... (410) 706-8323
..... (410) 455-2199

SCHOOL OF LAW

Donald G. Gifford, J.D., *Dean*
..... (410) 706-2064

SCHOOL OF MEDICINE

Donald E. Wilson, M.D., *Dean*
..... (410) 706-7410

SCHOOL OF NURSING

Barbara R. Heller, Ed.D., *Dean*
..... (410) 706-6741

SCHOOL OF PHARMACY

David A. Knapp, Ph.D., *Dean*
..... (410) 706-7650

POISON & DRUG INFORMATION CENTER

Wendy Klein-Schwartz, Pharm.D.,
Director (410) 706-7701

SCHOOL OF SOCIAL WORK

Jesse J. Harris, Ph.D., *Dean* . (410) 706-7794

The University of Maryland at Baltimore (UMAB) includes the schools of Dentistry, Law, Medicine, Nursing, Pharmacy, and Social Work, offering both professional and graduate instruction. Complementing these schools at the Baltimore City campus are the University of Maryland Medical System, which includes the University of Maryland Hospital, University of Maryland Cancer Center, R Adams Cawley Shock Trauma Center, and other research and public service centers.

UNIVERSITY OF MARYLAND COLLEGE PARK

Founded in 1856

William E. Kirwan, Ph.D., *President*

College Park, MD 20742 (301) 405-5803

TTY for deaf: (301) 314-7682

BUDGET (CODE (36.02.22))

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$199,584,520	\$202,989,227	\$200,885,521
Other Unrestr.	\$237,188,109	\$243,734,995	\$287,077,698
Restricted . . .	\$107,709,718	\$125,875,995	\$123,299,852
Total Funds . .	\$544,482,347	\$572,600,217	\$611,263,071
Staff			
Authorized	5,768.8	5,711.98	5,645.56
Contractual (FTE)	2,014.1	1,905.99	2,000.00
Total Staff	7,782.9	7,617.97	7,645.56

ORGANIZATIONAL STRUCTURE**UNIVERSITY OF MARYLAND SYSTEM
BOARD OF REGENTS**George V. McGowan, *Chairperson* . . . (301) 445-2701**CHANCELLOR**Donald N. Langenberg, Ph.D., *Chancellor*
..... (301) 445-1901**UNIVERSITY OF MARYLAND COLLEGE PARK**William E. Kirwan, Ph.D., *President*
(appointed by Board of Regents)
..... (301) 405-5803PUBLIC SERVICE PARTNERSHIP
PROGRAM COMMITTEE
Brian Darmody, *Director*
..... (301) 405-1990**MARYLAND FIRE & RESCUE
INSTITUTE**Steven T. Edwards, *Director*
..... (301) 220-7240**ACADEMIC AFFAIRS**Daniel Fallon, Ph.D., *Provost & Vice-President*
for Academic Affairs . . . (301) 405-6815**COLLEGE OF AGRICULTURE**Craig S. Oliver, Ph.D., *Acting Dean*
..... (301) 405-2071AGRICULTURAL
EXPERIMENT STATION
J. Scott Angle, Ph.D., *Acting*
Director . . (301) 445-8070COOPERATIVE EXTENSION
SERVICE
Craig S. Oliver, Ph.D., *Director*
..... (301) 445-8075INSTITUTE FOR APPLIED
AGRICULTURE
Ronald J. Seibel, Ph.D.,
Director . . (301) 405-4685**AGRICULTURAL ENGINEERING
DEPT.**Larry E. Stewart, Ph.D.,
Chairperson . . (301) 405-2223**AGRICULTURAL & RESOURCE
ECONOMICS DEPT.**Richard E. Just, Ph.D., *Chairperson*
..... (301) 405-1290**AGRONOMY DEPT.**Richard A. Weismiller, Ph.D.,
Acting Chairperson
..... (301) 405-1306**ANIMAL SCIENCES DEPT.**Dennis C. Westhoff, Ph.D.,
Chairperson . . (301) 405-1367**NUTRITION & FOOD SCIENCE
DEPT.**Patsy M. Brannon, Ph.D.,
Chairperson . . (301) 405-2139**HORTICULTURE DEPT.**Frank R. Gouin, Ph.D., *Acting*
Chairperson . . (301) 405-4374**POULTRY DEPT.**James L. Heath, Ph.D., *Acting*
Chairperson . . (301) 405-5775**VETERINARY MEDICINE DEPT.**Sashi B. Mohanty, Ph.D., *Associate*
Dean (301) 935-6083**COLLEGE OF ARTS & HUMANITIES**Robert W. Griffith, Ph.D., *Dean*
..... (301) 405-2097**AMERICAN STUDIES DEPT.**R. Gordon Kelly, Ph.D.,
Chairperson . . . (301) 405-1354**ART DEPT.**Stephanie E. Pogue, *Chairperson*
..... (301) 405-1445**ART HISTORY & ARCHAEOLOGY
DEPT.**J. Douglas Farquhar, Ph.D.,
Chairperson . . . (301) 405-1487**CLASSICS DEPT.**John M. Duffy, Ph.D., *Chairperson*
..... (301) 405-2013**DANCE DEPT.**Aline Wiltz, *Chairperson*
..... (301) 405-3181**ENGLISH DEPT.**Theresa M. Colletti, Ph.D.,
Chairperson . . . (301) 405-3808**FRENCH & ITALIAN DEPT.**Ralph Tarica, Ph.D., *Chairperson*
..... (301) 405-4024**GERMANIC & SLAVIC DEPT.**Richard E. Walker, Ph.D., *Acting*
Chairperson . . . (301) 405-4091**HEBREW & EAST ASIAN DEPT.**J. Marshall Unger, Ph.D.,
Chairperson . . . (301) 405-4239**HISTORY DEPT.**Clifford Foust, Ph.D., *Acting*
Chairperson . . . (301) 405-4260**LINGUISTICS DEPT.**David W. Lightfoot, Ph.D.,
Chairperson . . . (301) 405-7002**MUSIC DEPT.**Leon Major, *Acting Chairperson*
..... (301) 405-5549**PHILOSOPHY DEPT.**Michael A. Slotc, Ph.D., *Acting*
Chairperson . . . (301) 405-5689**SPANISH & PORTUGUESE DEPT.**Saul Sosnowski, Ph.D., *Chairperson*
..... (301) 405-6441**SPEECH COMMUNICATION DEPT.**James F. Klumpp, Ph.D., *Acting*
Chairperson . . . (301) 405-6519**THEATRE DEPT.**Roger Meersman, Ph.D.,
Chairperson . . . (301) 405-6676**COLLEGE OF BEHAVIORAL & SOCIAL
SCIENCES**Irwin L. Goldstein, Ph.D., *Dean*
..... (301) 405-1679**AFRICAN-AMERICAN STUDIES
PROGRAM**Sharon Harley, Ph.D., *Director*
..... (301) 405-1159**INSTITUTE OF CRIMINAL
JUSTICE & CRIMINOLOGY**Charles F. Wellford, Ph.D.,
Director . . . (301) 405-4699

- CENTER FOR GLOBAL CHANGE
Alan Miller, Ph.D., *Director*
..... (301) 403-4165
- CENTER FOR INTERNATIONAL DEVELOPMENT & CONFLICT MANAGEMENT
Edy Kaufman, Ph.D., *Acting Director* .. (301) 314-7703
- CENTER FOR POLITICAL LEADERSHIP & PARTICIPATION
Georgia Sorenson, Ph.D., *Director* .. (301) 405-5751
- CENTER FOR SUBSTANCE ABUSE RESEARCH
Eric D. Wish, Ph.D., *Acting Director* .. (301) 403-8329
- SURVEY RESEARCH CENTER
Stanley Presser, Ph.D., *Director*
..... (301) 314-7831
- ANTHROPOLOGY DEPT.
Mark P. Leone, Ph.D., *Chairperson*
..... (301) 405-1423
- ECONOMICS DEPT.
Mahlon R. Straszheim, Ph.D., *Chairperson*... (301) 405-3266
- GEOGRAPHY DEPT.
John Townshend, Ph.D., *Chairperson*... (301) 405-4051
- GOVERNMENT & POLITICS DEPT.
Jonathan Wilkenfeld, Ph.D., *Chairperson*... (301) 405-4157
- HEARING & SPEECH DEPT.
Nan Ratner, Ph.D., *Chairperson*
..... (301) 405-4214
- PSYCHOLOGY DEPT.
William Hall, Ph.D., *Chairperson*
..... (301) 405-5862
- SOCIOLOGY DEPT.
William Falk, Ph.D., *Chairperson*
..... (301) 405-6392
- COLLEGE OF BUSINESS & MANAGEMENT
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Ann E. Prentice, D.L.S., *Dean*
..... (301) 405-2033

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Paul H. Mazzocchi, Ph.D., *Dean*
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ENVIRONMENTAL SCIENCES
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Ira Berlin, Ph.D., *Acting Administrative*
Dean (301) 405-9354

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Timothy J. Ng, Ph.D., *Acting*
Administrative Dean .. (301) 405-4175

SUMMER PROGRAMS
Melvin Bernstein, Ph.D., *Administrative*
Dean (301) 405-6534

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Student Affairs (301) 314-8428

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Kathryn R. Costello, M.A., *Vice-President*
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..... (301) 405-4680

At the University of Maryland College Park (UMCP), instruction in almost every discipline is offered to over 32,000 undergraduate and graduate students. The College Park campus holds the Colleges of Agriculture; Arts and Humanities; Behavioral and Social Sciences; Business and Management; Computer, Mathematical and Physical Sciences; Education; Engineering; Health and Human Performance; Journalism; Library and Information Services; Life Sciences; and the Schools of Architecture and Public Affairs.

Under the College of Agriculture, the Agricultural Experiment Station and the Cooperative Extension Service are centered at College Park. Among many other research and public service units on campus are the Sea Grant College, Maryland Fire and Rescue Institute, Center on Aging, Survey Research Center, Engineering Research Center, Transportation Technology Center, Water Resources Research Center, Institute for Applied Agriculture, and Urban Studies and Planning Program.

BOWIE STATE UNIVERSITY

Founded in 1865

Nathanael Pollard, Jr., Ph.D., *President*

Jericho Park Road
Bowie, MD 20715 (301) 464-6500

BUDGET (CODE 36.02.23)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$15,762,883	\$14,960,509	\$14,876,424
Other Unrestr.	\$13,222,632	\$13,004,700	\$16,855,410
Restricted.	\$ 3,291,726	\$ 4,305,971	\$ 5,780,154
Total Funds ..	\$32,277,241	\$32,271,180	\$37,511,988
Staff			
Authorized.	299	389	378
Contractual (FTE)	91	91	97
Total Staff	390	480	475

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..... (301) 445-1901

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BUSINESS & FINANCE

Edwin R. Golden, M.B.A., *Vice-President*
for Business & Finance . . (301) 464-6610

DEVELOPMENT & UNIVERSITY RELATIONS

Zola E. Boone, Ph.D., *Vice-President for*
Development & University Relations
..... (301) 464-6573

Bowie State University evolved from the first school opened in Baltimore by the Baltimore Association for the Moral and Educational Improvement of Colored People in 1865. The school was reorganized in 1893 as the Baltimore Normal School for the training of teachers. In 1908, the General Assembly designated it as Normal School No. 3, a State institution (Chapter 599, Acts of

1908). After relocation to Prince George's County, the School by 1914 was known as the Maryland Normal and Industrial School at Bowie. It was renamed the Maryland Teachers College at Bowie in 1935 and Bowie State College in 1963. On July 1, 1988, the College became Bowie State University (Chapter 293, Acts of 1988). In 1988, the University also became part of the University of Maryland System (Chapter 246, Acts of 1988).

Today, Bowie State University is a fully accredited liberal arts institution with the full-time equivalent of over 3,000 students. Twenty-nine majors are offered, including master's degrees in computer science, management information systems, human resources development, Adlerian psychology, and administrative management. The University also offers an honors program, an Army ROTC program, and an athletic program that fields eight intercollegiate sports in the Central Intercollegiate Athletic Association (CIAA) and the National Collegiate Athletic Association (NCAA). In addition, the University's cooperative education program has an excellent record of placing students after graduation.

TOWSON STATE UNIVERSITY

*Founded in 1866*Hoke L. Smith, Ph.D., *President*

Towsontown Blvd. & York Road

Towson, MD 21204 (410) 830-2356

TTY for deaf: (410) 830-2638

BUDGET (CODE 36.02.24)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General . . .	\$ 43,383,671	\$ 42,474,368	\$ 42,487,815
Other Unrestr.	\$ 63,329,280	\$ 67,014,069	\$ 76,961,777
Restricted . .	\$ 4,418,177	\$ 5,171,617	\$ 6,410,500
Total Funds	\$ 111,131,128	\$ 114,660,054	\$ 125,860,092
Staff			
Authorized	1,320.87	1,298.87	1,285.87
Contractual (FTE) .	653.00	622.00	625.00
Total Staff	1,973.87	1,920.87	1,910.87

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UNIVERSITY OF MARYLAND SYSTEM
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Hoke L. Smith, Ph.D., *President*

(appointed by Board of Regents)

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Vacancy, *Director*

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Towson State University originated in 1865 as the State Normal School (Chapter 160, Acts of 1865). Opened in Baltimore City in 1866, the School was the first and, at that time, only institution devoted exclusively to the preparation of teachers for the public schools of Maryland. The School occupied four different sites in Baltimore City before moving to its present suburban location in 1915. The Bachelor of Science degree in education was established in 1935 when the school was renamed the Maryland State Teachers College at Towson (Chapter 554, Acts of 1935). In 1946, an arts and sciences program was introduced. The College increased its offerings in the arts and sciences and became Towson State College in 1963. Two years later, it began expanding its graduate program. The College was designated as Towson State University in 1976. The University became part of the University of Maryland System in 1988 (Chapter 246, Acts of 1988).

Towson State University is a liberal arts-based university serving the Baltimore metropolitan region. On a campus of over 300 acres, the school lies just north of Baltimore City. The University offers programs for the preparation and continuing education of teachers, business undergraduates, and other professionals, as well as programs in the fine arts and continuing education.

**UNIVERSITY OF MARYLAND
EASTERN SHORE**

Founded in 1886

William P. Hytche, Ed.D., *President*

Princess Anne, MD 21853 (410) 651-6101

BUDGET (CODE 36.02.25)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$14,126,448 ..	\$14,380,042 . . .	\$14,392,114
Other Unrestr.	\$13,450,999 ..	\$13,214,250 . . .	\$15,195,012
Restricted . . .	\$ 8,154,355 ..	\$ 8,278,868 . . .	\$11,193,712
Total Funds ..	\$35,731,802 ..	\$35,873,160 . . .	\$40,780,838
Staff			
Authorized	363.06	363.06	380.48
Contractual (FTE) . .	53.00	53.00	53.00
Total Staff	416.06	416.06	433.48

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Mortimer Neufville, Ph.D., *Associate*
Vice-President (410) 651-6072

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. (410) 651-6489

BASIC SKILLS & ADVISING
PROGRAM
Dianne Showell, *Director*
. (410) 651-6457

CRIMINAL JUSTICE PROGRAM
Marie Billie, *Director*
. (410) 651-6578

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Chairperson . . . (410) 651-6552

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Gerald Johnson, Ph.D., *Chairperson*
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SCIENCE, & ENGINEERING DEPT.
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NATURAL SCIENCES DEPT.

Gian Gupta, Ph.D., *Chairperson*
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SOCIAL SCIENCES DEPT.

Lamin Mbye, Ph.D., *Chairperson*
. (410) 651-6585

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. (410) 651-6262

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Chairperson . . . (410) 651-6523

EDUCATION DEPT.

Jodellano Statom, Ph.D.,
Chairperson . . . (410) 651-6217

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Hallie Gregory, *Chairperson*
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Raymond Blakely, *Chairperson*
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TECHNOLOGY DEPT.
Leon Copeland, Ph.D., *Chairperson*
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INSTITUTE
Jagmohan Joshi, Ph.D., *Director*
..... (410) 651-6632

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..... (410) 651-6507

EASTERN CORRECTIONAL
INSTITUTION EDUCATIONAL
PROGRAM
Alrethia McClees, *Assistant
Director* .. (410) 651-6184
ELDER HOSTEL PROGRAM
Gretchen Powell, *Assistant
Director*
.. (410) 524-1000, ext 213

STUDENT AFFAIRS
Herman Franklin, Ph.D., *Vice-President
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ADMINISTRATIVE AFFAIRS
Ronnie Holden, M.B.A., *Vice-President
for Administrative Affairs*. (410) 651-6229

INSTITUTIONAL ADVANCEMENT
Jean E. Moore, Ed.D., *Vice-President for
Institutional Advancement* (410) 651-6665

The Eastern Shore campus at Princess Anne had diverse affiliations and several names before becoming the University of Maryland Eastern Shore (UMES) in 1970. The institution was founded in 1886 as the Delaware Conference Academy for Negroes, under the general control of what became known as Morgan College, then a private institution in Baltimore. By the Morrill Act of 1890, the Academy received federal funds and was renamed the Princess Anne Academy. This funding created a relationship with the then Maryland Agricultural College, although the campus continued to be a part of Morgan College. College level work began at Princess Anne in 1927. The State authorized purchase of the Academy in 1935 (Chapter 548, Acts of 1935) and, in 1936, Princess Anne Academy became part of the University of Maryland, bearing the name of Maryland State College from 1948 until 1970. In 1970, the College was renamed University of Maryland Eastern Shore.

With 2,637 students enrolled in 1993, the University of Maryland Eastern Shore offers curricula in the arts and sciences, business, agriculture, and other areas;

preprofessional training; extension education; and marine, estuarine and environmental sciences. Research and public service centers at the University include the Cooperative Extension Service, Agricultural Experiment Station, Institute for Eastern Shore Studies, and the Soybean Research Institute.

FROSTBURG STATE UNIVERSITY

Founded in 1898

Catherine R. Gira, Ph.D., *President*

Midlothian Road & Center St.

Frostburg, MD 21532

(301) 689-4111

BUDGET (CODE 36.02.26)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$17,940,720 ..	\$17,812,760 ...	\$17,705,817
Other Unrestr. ..	\$22,252,395 ..	\$22,465,293 ...	\$24,832,080
Restricted.	\$ 2,704,616 ..	\$ 3,006,999 ...	\$ 3,449,208
Total Funds ..	\$42,897,731 ..	\$43,285,052 ...	\$45,987,105
Staff			
Authorized.	629.8	620.8	611.8
Contractual (FTE) ..	259.2	255.8	250.0
Total Staff	889.0	876.6	861.8

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Vice-President for Academic Affairs*
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Chairperson ... (301) 689-4393

ENGLISH DEPT.

Keith W. Schlegel, Ph.D.,
Chairperson ... (301) 689-4221

FOREIGN LANGUAGES & LITERATURE DEPT.

Kenneth Jablon, Ph.D., *Chairperson*
..... (301) 689-4108

HISTORY DEPT.

Gersham A. Nelson, Ph.D.,
Chairperson ... (310) 689-4289

MUSIC DEPT.

Jacob Oppen, Ph.D., *Chairperson*
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Angelo A. Buchhino, Ph.D.,
Chairperson . . . (301) 689-4383

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Dustin P. Davis, M.F.A., *Chairperson*
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Steven P. Wilkinson, Ph.D., *Dean*
..... (301) 689-4019

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..... (301) 689-4388
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..... (301) 689-4759

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Chairperson . . . (301) 689-4365

HEALTH, PHYSICAL EDUCATION
& RECREATION DEPT.
Harold J. Cordts, Ed.D.,
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Major Nathan M. DeBruin,
Chairperson . . . (301) 689-7403

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Kenneth D. Stewart, Ph.D., *Dean*
..... (301) 689-4120

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David Morton, Ph.D., *Chairperson*
..... (301) 689-4355

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Paul P. Hunt, Ph.D., *Chairperson*
..... (301) 689-4359

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Moshen Chitsaz, Ph.D., *Chairperson*
..... (301) 689-4787

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Chairperson . . . (301) 689-4413

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Chairperson . . . (301) 689-4377

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Chairperson . . . (301) 689-4206

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DEPT.
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..... (301) 689-4311

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Richard S. Metz, M.A.S., *Vice-President*
for Administrative Services . (301) 689-4335

UNIVERSITY ADVANCEMENT
Stanley R. McAnally, B.S., *Interim*
Vice-President for University Advancement
..... (301) 689-4161

Frostburg State University was founded in 1898 as Maryland Normal School No. 2 and first opened in 1902. The school was renamed Frostburg State Teachers' College in 1935 and Frostburg State College in 1963. On July 7, 1987, the College became Frostburg State University. The University became part of the University of Maryland System in 1988 (Chapter 246, Acts of 1988).

Accredited by the Middle States Association of Colleges and Schools, Frostburg serves as a regional State university for Western Maryland. The University, with 5,398 students enrolled in 1993, offers comprehensive undergraduate and graduate programs of study.

In August 1988, the University opened a Center at Hagerstown offering upper-division coursework leading to the baccalaureate degree in accounting, business administration and sociology (criminal justice focus) and the master of science degree in management.

Serving the academic, economic and cultural needs of Western Maryland, the University in recent years has been a key participant in world class whitewater competitions, Cumberland Summer Theatre, and international academic conferences.

COPPIN STATE COLLEGE
Founded in 1900

Calvin W. Burnett, Ph.D., *President*

2500 West North Ave.
Baltimore, MD 21216 (410) 383-5910

BUDGET (CODE 36.02.27)			
Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$12,367,513 . .	\$12,222,083 . . .	\$11,995,499
Other Unrestr. \$	5,777,257 . .	\$ 7,325,104 . . .	\$ 7,742,766
Restricted. . . .	\$ 4,700,347 . .	\$ 5,440,214 . . .	\$ 6,203,560
Total Funds . .	\$22,845,117 . .	\$24,987,401 . . .	\$25,941,825
Staff			
Authorized.	323.0	316.0	302.0
Contractual (FTE) .	126.7	126.5	127.5
Total Staff	449.7	442.5	429.5

ORGANIZATIONAL STRUCTURE**UNIVERSITY OF MARYLAND SYSTEM
BOARD OF REGENTS**George V. McGowan, *Chairperson* . . . (301) 445-2701**CHANCELLOR**Donald N. Langenberg, Ph.D., *Chancellor*
..... (301) 445-1901**COPPIN STATE COLLEGE**Calvin W. Burnett, Ph.D., *President*
(appointed by Board of Regents)
..... (410) 383-5910PUBLIC SERVICE PARTNERSHIP
PROGRAM COMMITTEE
James Thornton, *Director*
..... (410) 383-5855**ACADEMIC AFFAIRS**Sidney Krome, Ph.D., *Vice-President*
for Academic Affairs . . . (410) 383-5953**ARTS & SCIENCES**Thelma J. Bryan, Ph.D., *Dean*
..... (410) 383-5997**EDUCATION**Herman A. Howard, Ed.D., *Dean*
..... (410) 383-5530**NURSING**Doris N. Starks, Ph.D., *Dean*
..... (410) 383-5546**GRADUATE STUDIES**Jerusa C. Wilson, Ph.D., *Dean*
..... (410) 383-5535**CONTINUING EDUCATION**John R. Rembold, Ed.D., *Dean*
..... (410) 383-5540**STUDENT LIFE**Clayton McNeill, Ph.D., *Vice-President*
for Student Life (410) 383-5800**BUSINESS & FINANCE**Gregory A. Davis, C.P.A., *Vice-President*
for Business & Finance . . (410) 383-5700**INSTITUTIONAL ADVANCEMENT**Matthew Bowie, *Director of*
Development (410) 383-5960

The origins of Coppin State College date back to 1900. In that year, the Baltimore City School Board initiated a one-year course for the training of black elementary school teachers at Douglass High School on Pennsylvania Avenue. In 1902, the program was expanded to a two-year Normal Department within the high school. The Department became a separate institution with its own principal in 1909. This facility for teacher training in 1926 was named the Coppin Normal School in honor of Fannie Jackson Coppin, an outstanding black pioneer in teacher education. In 1938, the School was renamed Coppin Teachers College with a four-year curriculum and authority to grant the Bachelor of Science degree. The College became Coppin State Teachers College at its present location in 1952 and was renamed Coppin State College in 1963 when the Board of Trustees decided to extend the institution's degree-granting authority beyond teacher education. In 1988, the College became part of the University of Maryland System (Chapter 246, Acts of 1988).

Coppin State College provides to over 3,200 students an academic program which includes Divisions of Arts and Sciences; Education; Nursing; Graduate Studies; and Continuing Education.

UNIVERSITY OF BALTIMORE*Founded in 1925*H. Mebane Turner, Ed.D., *President*1420 North Charles St.
Baltimore, MD 21201 (410) 837-4200**BUDGET (CODE 36.02.28)**

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$16,338,456	\$16,349,107	\$16,451,545
Other Unrestr.	\$14,855,068	\$17,797,847	\$18,791,811
Restricted. . .	\$ 2,877,703	\$ 3,002,481	\$ 3,618,823
Total Funds . .	\$34,071,227	\$37,149,435	\$38,862,179
Staff			
Authorized. . . .	452.27	448.27	442.27
Contractual (FTE).	384.75	391.25	401.00
Total Staff	837.02	839.52	843.27

ORGANIZATIONAL STRUCTURE**UNIVERSITY OF MARYLAND SYSTEM
BOARD OF REGENTS**George V. McGowan, *Chairperson* . . . (301) 445-2701**CHANCELLOR**Donald N. Langenberg, Ph.D., *Chancellor*
..... (301) 445-1901**UNIVERSITY OF BALTIMORE**H. Mebane Turner, Ed.D., *President*
(appointed by Board of Regents)
..... (410) 837-4866PUBLIC SERVICE PARTNERSHIP
PROGRAM COMMITTEE
Dennis Pelletier, Ph.D., *Director*
..... (410) 837-4755**ACADEMIC AFFAIRS**Ronald P. Legon, Ph.D., *Provost* (410) 837-5243**HOFFBERGER CENTER FOR
PROFESSIONAL ETHICS**Alfred Guy, *Co-Director*
..... (410) 837-5324**Mortimer Sellers, Co-Director**

..... (410) 837-5324

**WILLIAM DONALD SCHAEFER
CENTER FOR PUBLIC POLICY**Larry W. Thomas, Ph.D., *Director*
..... (410) 837-6188**LANGSDALE LIBRARY**William Newman, *Director*
..... (410) 837-4333**YALE GORDON COLLEGE OF LIBERAL
ARTS**Lawrence W. Markert, Ph.D., *Dean*
..... (410) 837-5359COMPUTER SCIENCE,
MATHEMATICS & STATISTICS DEPT.
Margaret Potthast, Ph.D.,
Chairperson . . . (410) 837-5290**CRIMINAL JUSTICE DEPT.**Kathleen J. Block, Ph.D.,
Chairperson . . . (410) 837-6083

ENGLISH & COMMUNICATIONS
DESIGN DEPT.
Carol Peirce, Ph.D., *Chairperson*
..... (410) 837-6037

GOVERNMENT & PUBLIC
ADMINISTRATION DEPT.
Larry W. Thomas, Ph.D.,
Chairperson ... (410) 837-6188

HISTORY & PHILOSOPHY DEPT.
John Mayfield, Ph.D., *Chairperson*
..... (410) 837-5338

PSYCHOLOGY DEPT.
William Wagman, Ph.D.,
Chairperson ... (410) 837-5342

SCIENCE DEPT.
Doris S. Powell, Ph.D., *Chairperson*
..... (410) 837-5366

SOCIOLOGY DEPT.
Richard Caston, Ph.D., *Chairperson*
..... (410) 837-5301

SCHOOL OF LAW
John Sebert, J.D., *Dean* (410) 837-4458

ROBERT G. MERRICK SCHOOL OF
BUSINESS
Daniel E. Costello, Ph.D., *Dean*
..... (410) 837-4955

JACOB FRANCE CENTER
David W. Stevens, Ph.D., *Director*
..... (410) 837-4727

REGIONAL ECONOMIC
STUDIES CENTER
Michael A. Conte, Ph.D.,
Director ... (410) 837-5029

REGIONAL EMPLOYMENT
DYNAMICS PROGRAM
David W. Stevens, Ph.D.,
Director ... (410) 837-4727

STUDENT & ACADEMIC SERVICES
Dennis Pelletier, Ph.D., *Vice-President for
Student & Academic Services*
..... (410) 837-4755

ADMINISTRATION & FINANCE
Donald R. Paddy, M.S., *Interim
Vice-President for Administration
& Finance* (410) 837-4857

INSTITUTIONAL ADVANCEMENT
Sheldon Caplis, M.B.A., *Vice-President for
Institutional Advancement* (410) 837-6133

The University of Baltimore was founded in 1925 as a private coeducational institution. To serve working adults, the University initially offered evening programs and in 1927 added day courses as well. In 1970, Eastern College and the Mt. Vernon School of Law merged with the University of Baltimore and in 1973, the former Baltimore College of Commerce became affiliated with it. The University of Baltimore joined the Maryland State system of higher education in 1975. At that time, it was designated an upper-division (junior-senior level) and graduate university. In 1988, the University became part of the University of Maryland System (Chapter 246, Acts of 1988).

University programs are administered through the Yale Gordon College of Liberal Arts, the Robert G. Merrick School of Business, and the School of Law.

The University houses the William Donald Schaefer Center for Public Policy, the Hofferger Center for Professional Ethics, and the Jacob France Center.

Career-oriented students are drawn to the University. Half of its 5,500 students are undergraduates and half are graduate students. More than 80 percent of the students work full- or part-time. University services and programs are designed to support working students with a strong cooperative education program for undergraduates, convenient student service hours, and flexible scheduling of classes and programs.

SALISBURY STATE UNIVERSITY

Founded in 1925

Thomas E. Bellavance, Ph.D., *President*

College Ave. and Camden Ave.

Salisbury, MD 21801 (410) 543-6000

TTY for deaf: (410) 543-6083

BUDGET (CODE 36.02.29)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Generals.	\$16,998,234 ..	\$18,077,241.	\$18,199,403
Other Unrestr.	\$25,779,661 ..	\$29,602,581.	\$31,690,872
Restricted.	\$ 1,601,886 ..	\$ 2,169,325.	\$ 1,673,614
Total Funds ..	\$44,379,781 ..	\$49,849,149.	\$51,563,889
Staff			
Authorized.	584	572	568
Contractual (FTE)	177	177	177
Total Staff ..	761	749	745

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CHANCELLOR

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..... (301) 445-1901

SALISBURY STATE UNIVERSITY

Thomas E. Bellavance, Ph.D., *President*
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..... (410) 543-6011

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Director ... (410) 543-6080

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Frederick A. Kundell, Ph.D.,
Chairperson... (410) 543-6479
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Chairperson... (410) 543-6405
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C. Richard McKenzie, Ph.D.,
Chairperson... (410) 543-6486
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BUSINESS
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..... (410) 543-6316
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Chairperson... (410) 543-5554
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Chairperson... (410) 548-5390
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SCIENCE DEPT.
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PROGRAMS
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PROFESSIONAL STUDIES
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Chairperson... (410) 543-6340
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Chairperson... (410) 543-6305
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of Administration..... (410) 543-6012
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Carol Williamson, Ph.D., *Dean*
of Students..... (410) 543-6080
- BUSINESS & FINANCE
Richard A. Pusey..... (410) 543-6050
- ADMINISTRATIVE SERVICES
Richard N. Yobst..... (410) 543-6219

Origins of Salisbury State University began in 1922, when the General Assembly established a commission to determine a location on the Eastern Shore for a two-year teachers' college. A site was selected and the institution opened as the State Normal School at Salisbury in September 1925. The School was renamed as the State Teachers College at Salisbury in 1935, and as Salisbury State College in 1963. The College became Salisbury State University in 1988 (Chapter 366, Acts of 1988). That same year, the University became part of the University of Maryland System (Chapter 246, Acts of 1988).

Nationally accredited, Salisbury State University is a four-year liberal arts university. It offers 36 undergraduate and graduate degree programs to over 5,900 students. University courses include four-year undergraduate programs in liberal arts and sciences; and in the professional fields of business administration, education, medical technology, nursing, respiratory therapy, and social work. In addition, the University's graduate division offers master's degree programs in business administration, education, English, history, nursing, and psychology.

UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE

Founded in 1947

T. Benjamin Massey, Ph.D., *President*

University Blvd. at Adelphi Rd.

College Park, MD 20742

(301) 985-7000

TTY for deaf: (301) 985-7466

BUDGET (CODE 36.02.30)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	0	0	0
Other Unrestr. \$83,085,581 ..	\$84,102,694	\$85,033,178	
Restricted. . . . \$ 4,525,000 ..	\$ 4,555,694	\$ 4,525,000	
Total Funds ..	\$87,610,581	\$88,658,480	\$89,558,178
Staff			
Authorized	515.57	515.57	506.57
Contractual (FTE) ..	52.63	52.80	60.75
Total Staff	568.20	568.27	567.32

MANDATED REPORTS

*Annual Auditor's Report & Financial Statements of
University College to Board of Regents &
General Assembly.*

*Annual Financial Information Statement of
University College to Department of Budget &
Fiscal Planning due Oct. 1.*

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(appointed by Board of Regents)

..... (301) 985-7077

Vida J. Bandis, M.A., *Executive Vice-President*
..... (301) 985-7174

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PROGRAM COMMITTEE
Cheryl A. Nichols, *Director*
..... (301) 985-7291

ACADEMIC AFFAIRS

David C. Montgomery, Ph.D.,
Vice-President for Academic Affairs
..... (301) 985-7077

LIBRARY SERVICES

Kim Kelley, *Director* (301) 985-7991

OVERSEAS PROGRAMS

Ralph E. Millis, Ph.D., *Assistant
to President* (301) 985-7070

INTERNATIONAL BUSINESS & MANAGEMENT INSTITUTE (Tokyo)

Larry Rosenberg, *Executive Director*
..... 011-81-3-5382-6061

ASIAN DIVISION (Tokyo)

Paula Harbecke, *Vice-President & Director*
..... 011-81-425-52511, ext. 5-3680

EUROPEAN DIVISION (Heidelberg)

Joseph Arden, *Vice-President & Director*
..... 011-49-6221-378-0

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Vida J. Bandis, M.A., *Vice-President
for Administration* (301) 985-7174

FINANCE

Loretta Castaldi, *Assistant Vice-President*
..... (301) 985-7103

PERSONNEL

William Fiedler, *Director* (301) 985-7058

OPERATIONS

Joseph Bowen, *Assistant Vice-President*
..... (301) 985-7306

MANAGEMENT ANALYSIS

Theresa Beck (301) 985-7178

INFORMATION TECHNOLOGY

Patricia Wallace, *Assistant Vice-President*
..... (301) 985-7331

TOTAL QUALITY MANAGEMENT

Greta Davis, *Director* . . (301) 985-7024

INTERNATIONAL PROGRAMS

Richard Schreck, Ph.D., *Assistant
to President* (301) 985-7442

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Julian S. Jones, Ph.D., *Vice-President for
Institutional Advancement* . (301) 985-7154

UNIVERSITY RELATIONS

Lissa Brown, *Director* . . (301) 985-7154

DEVELOPMENT & ALUMNI RELATIONS

Stephanie Bowers, *Assistant
Vice-President* (301) 985-7154

STATEWIDE PROGRAMS

Julie E. Porosky, Ph.D., *Vice-President
for Statewide Programs* . . . (301) 985-7767

UNDERGRADUATE STUDIES

Paul H. Hamlin, Ph.D., *Dean*
..... (301) 985-7700

STUDENT SERVICES

Sally Wilding, *Associate Vice-President*
..... (301) 985-7289

OFFICE OF PUBLICATIONS

Karen Satin, *Director* . . (301) 985-7880

OFFICE OF SPECIAL PROGRAMS

Thomas Janke, *Assistant Vice-President*
..... (301) 985-7881

INFORMATION SERVICES

Darcy Eischens, *Director* (301) 985-7799

SOUTHERN MARYLAND PROGRAMS

Frederick Powers, *Director*
..... (301) 870-6013

CENTER FOR PROFESSIONAL DEVELOPMENT

Jerry Poggi, *Director* . . . (301) 985-7195

GRADUATE SCHOOL OF MANAGEMENT & TECHNOLOGY

Nicholas H. Allen, D.P.A., *Dean*
..... (301) 985-7999

INSTRUCTIONAL DEVELOPMENT

Gary E. Miller, Ed.D., *Associate Vice-President*
..... (301) 985-7919

University College evolved from the evening courses that were offered by the University of Maryland from the 1920s through World War II. In 1947, the College of Special and Continuation Studies was established to administer the off-campus evening programs. Its principal officer was the

dean. In 1959, it was renamed University College. In 1970, the College was designated as one of five major University of Maryland campuses headed by a chancellor.

University College extends the resources of the University of Maryland System to over 14,300 adult, part-time students throughout the State and around the world. It offers programs for the bachelor's and master's degrees, and noncredit professional development. The curriculum, class schedules, registration procedures, and comprehensive student services all have been designed to create an academic environment that supports and encourages the educational goals of working adults.

Evening and weekend classes meet at more than 25 locations throughout Maryland, the District of Columbia, and Virginia. The European and Asian divisions conduct degree programs for U.S. military personnel and their families at over 200 locations in twenty-two countries.

UNIVERSITY OF MARYLAND BALTIMORE COUNTY

Founded in 1966

Freeman A. Hrabowski III, Ph.D., *President*

Baltimore, MD 21228 (410) 455-1000
TTY for deaf: (410) 455-3233

BUDGET (CODE 36.02.31)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$ 40,595,681	\$ 41,914,519	\$ 41,866,544
Other Unrestr. \$	45,736,499	\$ 48,606,305	\$ 56,080,757
Restricted. . .	\$ 14,633,205	\$ 16,868,445	\$ 20,287,497
Total Funds .	\$100,965,385	\$107,389,269	\$118,234,798
Staff			
Authorized. . . .	1,067.61	1,061.61	1,039.61
Contractual (FTE)	212.60	212.60	212.60
Total Staff	1,280.21	1,274.21	1,252.21

ORGANIZATIONAL STRUCTURE

UNIVERSITY OF MARYLAND SYSTEM BOARD OF REGENTS

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CHANCELLOR

Donald N. Langenberg, Ph.D., *Chancellor*
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Freeman A. Hrabowski III, Ph.D., *President*
(appointed by Board of Regents)

. (410) 455-2274

Charles M. Woolston, Ph.D., *Interim Vice-Provost*
 (410) 455-2334

Constance R. Beims, B.A., *Vice-President*
 (410) 455-3664

PUBLIC SERVICE PARTNERSHIP PROGRAM COMMITTEE

Freeman A. Hrabowski III,
Ph.D., *Director*
 (410) 455-2334

ACADEMIC AFFAIRS

Arthur O. Pittenger, Ph.D., *Interim Provost &
Vice-President for Academic Affairs*
 (410) 455-2333

COLLEGE OF ARTS & SCIENCES

Jo Ann E. Argersinger, Ph.D., *Interim
Dean* (410) 455-2386

AFRICAN-AMERICAN STUDIES DEPT.

Thomas N. Robinson, Jr., Ph.D.,
Chairperson . . . (410) 455-2158

AMERICAN STUDIES DEPT.

Warren Belasco, Ph.D., *Chairperson*
 (410) 455-2106

ANCIENT STUDIES DEPT.

Rudolph H. Storch, Ph.D.,
Chairperson . . . (410) 455-2106

BIOLOGICAL SCIENCES DEPT.

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Chairperson* . . . (410) 455-2261

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Acting Chairperson
 (410) 455-2384

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Keith D. Harries, Ph.D.,
Chairperson . . . (410) 455-2002

HISTORY DEPT.

John W. Jeffries, Ph.D., *Chairperson*
 (410) 455-2312

INFORMATION SYSTEMS DEPT.

Anthony F. Norcio, Ph.D.,
Chairperson . . . (410) 455-3206

MATHEMATICS & STATISTICS DEPT.

Rouben Rostamian, Ph.D.,
Chairperson . . . (410) 455-2412

MODERN LANGUAGES & LINGUISTICS DEPT.

Thomas T. Field, Ph.D., *Chairperson*
 (410) 455-2109

MUSIC DEPT.

Samuel S. Gordon, Ph.D.,
Chairperson . . . (410) 455-2942

PHILOSOPHY DEPT.

Stephen E. Braude, Ph.D., *Acting
Chairperson* . . . (410) 455-2103

PHYSICS DEPT.
Geoffrey P. Summers, Ph.D.,
Chairperson... (410) 455-2513

POLITICAL SCIENCE DEPT.
Arthur T. Johnson, Ph.D.,
Chairperson... (410) 455-2568

PSYCHOLOGY DEPT.
Leon H. Levy, Ph.D., *Chairperson*
..... (410) 455-2567

SOCIOLOGY & ANTHROPOLOGY
DEPT.
Derek G. Gill, Ph.D., *Chairperson*
..... (410) 455-3979

THEATRE DEPT.
William T. Brown, Ph.D.,
Chairperson... (410) 455-2917

VISUAL ARTS DEPT.
David Yager, *Chairperson*
..... (410) 455-2150

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Duane Bruley, Ph.D., *Dean*
..... (410) 455-3714

SCHOOL OF NURSING
Joan Creasia, Ph.D., *Chairperson*
..... (410) 455-3450

SCHOOL OF SOCIAL WORK
Gust W. Mitchell, Ph.D., *Chairperson*
..... (410) 455-2145

GRADUATE STUDIES & RESEARCH
Joann A. Boughman, Ph.D., *Vice-President*
for Graduate Studies & Research
..... (410) 455-2199

STUDENT AFFAIRS
Susan T. Kitchen, Ph.D., *Vice-President*
for Student Affairs..... (410) 455-2393

ADMINISTRATIVE AFFAIRS
Mark Behm, M.B.A., *Vice-President*
for Administrative Affairs. (410) 455-2939

BUDGET (CODE 36.02.32)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$ 6,401,784 ..	\$11,103,294.	\$11,016,550
Other Unrestr. \$	7,039,397 ..	\$ 523,813.	\$ 919,000
Restricted.	\$ 2,561,299 ..	\$ 3,029,767.	\$ 3,830,900
Total Funds ..	\$16,002,480 ..	\$14,656,874.	\$15,766,450
Staff			
Authorized.	246.72	229.72.	228.72
Contractual (FTE) ..	28.00	28.00.	28.00
Total Staff	274.72	257.72.	256.72

ORGANIZATIONAL STRUCTURE

UNIVERSITY OF MARYLAND SYSTEM
BOARD OF REGENTS

George V. McGowan, *Chairperson* (301) 445-2701

CHANCELLOR

Donald N. Langenberg, Ph.D., *Chancellor*
..... (301) 445-1901

UNIVERSITY OF MARYLAND COLLEGE PARK
COLLEGE OF AGRICULTURE

Craig S. Oliver, Ph.D., *Acting Dean*
..... (301) 405-2071

AGRICULTURAL EXPERIMENT STATION

J. Scott Angle, Ph.D., *Acting Director*
..... (301) 445-8070

WESTERN MARYLAND RESEARCH &
EDUCATION CENTER (Keedysville)
Frank J. Allnutt, *Acting Manager*
..... (301) 432-2767

CENTRAL MARYLAND RESEARCH &
EDUCATION CENTER (Laurel)
Robert J. Kratochvil, *Acting Manager*
..... (301) 596-9330

UPPER EASTERN SHORE RESEARCH &
EDUCATION CENTER (Queenstown)
Russell Brinsfield, Ph.D., *Head*
..... (410) 827-6202

LOWER EASTERN SHORE RESEARCH
& EDUCATION CENTER (Salisbury)
Henry M. Brooks, Ph.D., *Head*
..... (410) 742-1178

In 1963, legislation authorized the University of Maryland to establish a campus at Catonsville in Baltimore County (Code Education Article, sec. 13-104(f)). The University of Maryland Baltimore County (UMBC) opened to its first freshmen in September 1966.

For the greater Baltimore region, the University of Maryland Baltimore County is the doctoral research institution. To some 10,600 students, the University offers undergraduate and graduate programs in the arts, sciences, social sciences, humanities, and engineering.

AGRICULTURAL EXPERIMENT STATION

J. Scott Angle, Ph.D., *Acting Director*

Elkins Building, Section 3-B
University of Maryland
3300 Metzgerott Road
College Park, MD 20783

(301) 445-8070

The Maryland Agricultural Experiment Station was established in 1888 following passage of the federal Hatch Act in 1887. The Act made grants-in-aid available to the states for agricultural research. Now, both State and federal funds support this work, as well as research in food science, nutrition, aquaculture, rural sociology, and natural resources.

Within the University of Maryland System, the Agricultural Experiment Station was placed under the Maryland Institute for Agriculture and Natural Resources in 1990. When the Institute was abolished in 1993, the Station was transferred to the College of Agriculture.

At the University of Maryland College Park, the Agricultural Experiment Station has laboratories for research in the animal and plant sciences, agricultural engineering, agricultural and resource economics, rural sociology, human ecology, and social sciences.

The Station conducts field research at ten off-campus sites. They are organized into four regional research and education centers:

Western Maryland (Keedysville)
 Central Maryland (Clarksville, Ellicott City,
 Cherry Hill, Beltsville, Upper Marlboro)
 Upper Eastern Shore (Wye Mills)
 Lower Eastern Shore (Salisbury, Princess Anne)

Although research programs throughout the State are diverse, the Station gives priority to programs that: 1) assist in sustaining competitive and profitable agriculture in Maryland; 2) develop technology for new and changing agriculture, aquaculture, and related industries; 3) increase the fundamental understanding of the principles and practices important to agriculture; 4) develop scientific criteria and increase the knowledge base for dealing with environmental and natural resource issues; 5) enhance the role of biotechnology in accelerating agricultural production efficiency, environmental quality, and natural resource management; 6) improve food quality and human nutrition; and 7) provide research leadership in human resource development and community vitality.

COOPERATIVE EXTENSION SERVICE

Craig S. Oliver, Ph.D., *Director*

Elkins Building, Section 3-B
 University of Maryland
 3300 Metzgerott Road
 College Park, MD 20783 (301) 445-8075

BUDGET (CODE 36.02.33)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$15,758,748	\$13,431,518	\$13,218,707
Other Unrestr. \$	939,922	\$ 985,580	\$ 1,303,353
Restricted	\$ 9,156,217	\$12,494,056	\$10,917,126
Total Funds	\$25,854,887	\$26,911,154	\$25,439,186
Staff			
Authorized	456.16	448.16	446.16
Contractual (FTE)	34.30	50.42	70.86
Total Staff	490.46	498.58	517.02

ORGANIZATIONAL STRUCTURE

UNIVERSITY OF MARYLAND SYSTEM BOARD OF REGENTS

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CHANCELLOR

Donald N. Langenberg, Ph.D., *Chancellor*
 (301) 445-1901

UNIVERSITY OF MARYLAND COLLEGE PARK COLLEGE OF AGRICULTURE

Craig S. Oliver, Ph.D., *Acting Dean*
 (301) 405-2071

COOPERATIVE EXTENSION SERVICE

Craig S. Oliver, Ph.D., *Director*
 (301) 445-8075

REGION I: WESTERN & NORTHERN MARYLAND

Walter C. Bay, *Interim Regional*
Extension Director . . (301) 791-2298

ALLEGANY COUNTY
 Sharon R. Diehl, *County Extension*
Director (301) 724-3320

BALTIMORE COUNTY
 Richard Curran, *County Extension*
Director (410) 666-1022

CARROLL COUNTY
 David L. Greene, *County Extension*
Director (410) 848-4611

FREDERICK COUNTY
 Terry E. Poole, *Interim County*
Extension Director
 (301) 694-1594

GARRETT COUNTY
 Alice E. Hevner, *County Extension*
Director (301) 334-1990

HARFORD COUNTY
 Robert D. Halman, *County*
Extension Director
 (410) 638-3255

WASHINGTON COUNTY
 Mary Ellen Waltemire, *County*
Extension Director
 (301) 791-1404

REGION II: CENTRAL & SOUTHERN MARYLAND

Nan Booth, Ph.D., *Regional Extension*
Director (301) 405-2884

ANNE ARUNDEL COUNTY
 G. David Hitchcock, *County*
Extension Director
 (410) 222-6757

BALTIMORE CITY
 Margaret M. Altman, *City*
Extension Director
 (410) 396-1753/4

CALVERT COUNTY
 Ruth K. Miller, *County Extension*
Director (410) 535-3662

CHARLES COUNTY
 Sandra E. Womack, *County*
Extension Director
 (301) 934-5283

HOWARD COUNTY
 L. Martin Hamilton, *County*
Extension Director
 (410) 313-2707

MONTGOMERY COUNTY
 Ruth A. Proctor, *County Extension*
Director (301) 590-9638

PRINCE GEORGE'S COUNTY
 Jacqueline J. Hill, *County Extension*
Director (301) 868-9366

ST. MARY'S COUNTY
 Jean C. Dean, *County Extension*
Director (301) 475-4476

REGION III: EASTERN SHORE
 Donald Osburn, *Interim Regional*
Extension Director . . (410) 827-5579

CAROLINE COUNTY
 Donna B. Kimball, *County*
Extension Director
 (410) 479-4619

Cecil County
Theodore A. Haas, *County Extension Director*
..... (410) 996-5280

Dorchester County
Conrad N. Arnold, *County Extension Director* (410) 228-8800

Kent County
John E. Hall, *Interim County Extension Director*
..... (410) 778-1661

Queen Anne's County
Paul L. Gunther, *County Extension Director* (410) 758-0166

Somerset County
Geraldine W. Hammond, *County Extension Director* (410) 651-1352

Talbot County Satellite Office
..... (410) 822-1244

Wicomico County
Wayne V. Shaff, *County Extension Director* (410) 749-6141

Worcester County
Wallace T. Garrett, Ph.D., *County Extension Director*
..... (410) 632-1972

Agriculture, Natural Resources, & Marine Science
Vacancy, *Associate Director*
..... (301) 405-2906

Cooperative Extension 1890 Programs, University of Maryland Eastern Shore
Henry M. Brooks, Ph.D., *Administrator*
..... (410) 651-6206

Dept. of 4-H & Home Economics
Eleanor E. Young, Ph.D., *Associate Director* (301) 405-1009

Institute for Governmental Service
Barbara S. Hawk, *Acting Director*
..... (301) 405-6970

Program Planning & Evaluation, & Staff Development
Mildred F. Smith, Ph.D., *Coordinator*
..... (301) 405-5809

Home & Garden Information Center
David L. Clement, *Coordinator*
..... (410) 531-5558

Baltimore City. Locally, Extension Service agents work to improve agricultural profitability, promote economic stability, foster marine and aquaculture industries, and expand urban benefits of agricultural technology. Faculty are supported by State program specialists at the University of Maryland College Park, the University of Maryland Eastern Shore, the Center for Environmental and Estuarine Studies, and four off-campus centers.

CENTER FOR ENVIRONMENTAL & ESTUARINE STUDIES

Donald F. Boesch, Ph.D., *President*

P.O. Box 775
Cambridge, MD 21613 (410) 228-9250

BUDGET (CODE 36.02.34)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$ 7,787,612	\$ 7,308,472	\$ 7,230,179
Other Unrestr.	\$ 2,078,460	\$ 2,541,826	\$ 2,584,006
Restricted	\$ 7,023,643	\$ 7,233,954	\$ 9,500,000
Total Funds	\$16,889,715	\$17,084,252	\$19,314,185

Staff

Authorized	199.03	193.03	192.03
Contractual (FTE)	22.00	22.00	22.00
Total Staff	221.03	215.03	214.03

ORGANIZATIONAL STRUCTURE

UNIVERSITY OF MARYLAND SYSTEM BOARD OF REGENTS

George V. McGowan, *Chairperson* (301) 445-2701

CHANCELLOR

Donald N. Langenberg, Ph.D., *Chancellor*
..... (301) 445-1901

CENTER FOR ENVIRONMENTAL & ESTUARINE STUDIES

Donald F. Boesch, Ph.D., *President*
..... (410) 228-9250, ext. 601

ADMINISTRATION

Steven C. Wilson, M.B.A., *Vice-President for Administration*
..... (410) 228-9250, ext. 603

EXTERNAL RELATIONS

Wayne H. Bell, Ph.D., *Vice-President for External Relations*
..... (410) 228-9250, ext. 608

APPALACHIAN ENVIRONMENTAL LABORATORY

Kent B. Fuller, M.Ed., *Director*
Gunter Hall
Frostburg State University
Frostburg, MD 21532 (301) 689-3115

HORN POINT ENVIRONMENTAL LABORATORY

Thomas C. Malone, Ph.D., *Director*
P.O. Box 775
Cambridge, MD 21613 (410) 228-8200

CHESAPEAKE BIOLOGICAL LABORATORY

Kenneth R. Tenore, Ph.D., *Director*
P.O. Box 38
Solomons, MD 20688 (410) 326-7241

The University of Maryland Cooperative Extension Service was established by federal and State laws in 1914 (Chapter 247, Acts of 1914). It is supported by federal, State and county funds.

In 1990, the Service was placed under the Maryland Institute for Agriculture and Natural Resources. Since 1993, the Service has been overseen by the College of Agriculture at the University of Maryland College Park.

The Service informs and educates Marylanders about agricultural matters and brings to the attention of scientists the needs and problems of people for further research. As the statewide, out-of-the classroom component of the University of Maryland System, the Service is based in every county and in

The Center for Environmental and Estuarine Studies (CEES) was established by the Board of Regents of the University of Maryland in 1973. The Center's origins, however, date to 1925 when a research facility was started on Solomons Island by Dr. Reginald V. Truitt. That facility became the Chesapeake Biological Laboratory which affiliated formally with the University of Maryland's Natural Resources Institute in 1961. The Institute assembled a federation of laboratories that were relocated and reorganized in 1973 as the Center for Environmental and Estuarine Studies. In 1975, the Institute was abolished and the Center designated to assume the duties of the Institute (Chapter 526, Acts of 1975).

The Center is the lead institution for environmental studies within the University of Maryland System. Its three laboratories—Appalachian Environmental Laboratory in western Maryland, Chesapeake Biological Laboratory in southern Maryland, and Horn Point Environmental Laboratory on the Eastern Shore—are strategically located to provide access to Maryland's principal environments and their natural resources.

Center programs feature research on natural and disturbed ecosystems and their living resources; direct service to the public and State government agencies; introductory and technical environmental education; and, with other University institutions, graduate-level instruction through University-wide programs, such as the Marine-Estuarine-Environmental Sciences Program.

Much of the research at the Center focuses on the Chesapeake Bay and its watershed, but study also is concerned with worldwide environmental issues, such as global warming, biodiversity, and ecological economics. Additional research areas include watershed ecology (lakes, streams, forests, and animals); fisheries science; environmental policy; environmental chemistry and toxicology; oceanography; aquaculture; and wetlands. Educational emphasis is placed on ecology of coastal systems; resource analysis; the process of public decision-making in matters that affect environmental quality; and environmental education in cooperation with other public agencies and groups.

At the Horn Point Environmental Laboratory, the Center has administrative offices and facilities on a 721-acre site by the Choptank River near Cambridge. This property originally was given to the City of Cambridge by the late Francis P. Du Pont. In 1971, it was conveyed by Cambridge to the State for use by the University of Maryland. Here, hatcheries are maintained for shellfish and finfish propagation, and research focuses on biological and physical oceanography, aquaculture and seafood science, and wetlands and submerged aquatic vegetation.

The Chesapeake Biological Laboratory, at Solomons Island on the Patuxent River, holds the Center's fleet of research vessels and conducts research on fisheries science, environmental policy, and environmental chemistry and toxicology. On the Frostburg

State University campus, the Appalachian Environmental Laboratory studies the ecology of lakes and streams, animal behavior and evolutionary biology, and forest ecology.

MARYLAND BIOTECHNOLOGY INSTITUTE

Rita R. Colwell, Ph.D., *President*

4321 Hartwick Road, Suite 500
College Park, MD 20740 (301) 403-0501

BUDGET (CODE 36.02.35)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$7,321,821 ..	\$ 7,735,297... \$	7,627,490
Other Unrestr. . .	\$1,524,761 ..	\$ 991,366... \$	1,357,713
Restricted.	\$1,133,389 ..	\$ 4,228,129... \$	4,900,000
Total Funds . . .	\$9,979,971 ..	\$12,954,792... \$	13,885,203
Staff			
Authorized.	141	132.54	131.54
Contractual (FTE)	37	52.35	54.40
Total Staff	178	184.89	185.94

ORGANIZATIONAL STRUCTURE

UNIVERSITY OF MARYLAND SYSTEM BOARD OF REGENTS

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CHANCELLOR

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..... (301) 445-1901

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Rita R. Colwell, Ph.D., *President*
..... (301) 403-0501

Christopher F. D'Elia, Ph.D., *Provost &
Vice-President for Academic Affairs*
..... (301) 403-0508

OFFICE OF ADMINISTRATIVE & FINANCIAL AFFAIRS

Robert J. Hando, *Vice-President*
..... (301) 403-4691

OFFICE OF DEVELOPMENT & COMMUNICATIONS

Mary S. Moynihan . . . (301) 403-4696

CENTER FOR ADVANCED RESEARCH IN BIOTECHNOLOGY

Roberto J. Poljak, Ph.D., *Director*
9600 Gudelsky Drive
Rockville, MD 20850 (301) 738-6272

CENTER OF MARINE BIOTECHNOLOGY

Madilyn M. Fletcher, Ph.D., *Director*
600 East Lombard St.
Baltimore, MD 21202 (410) 783-4800

MEDICAL BIOTECHNOLOGY CENTER

Edmund C. Tramont, M.D., F.A.C.P., *Director*
618 West Lombard St.
Baltimore, MD 21201 (410) 706-8181

CENTER FOR AGRICULTURAL BIOTECHNOLOGY

Jerome C. Regier, Ph.D., *Director*
2113 Ag/Life Sciences Surge Building
University of Maryland College Park
College Park, MD 20742 . . . (301) 405-1581

**CENTER FOR PUBLIC ISSUES IN
BIOTECHNOLOGY**

Christopher F. D'Elia, Ph.D., *Acting Director*
4321 Hartwick Road, Suite 500
College Park, MD 20740 . . . (301) 403-0508

MARYLAND SEA GRANT COLLEGE

Gail B. Mackiernan, *Interim Director*
0112 Skinner Building
University of Maryland College Park
College Park, MD 20742 . . . (301) 405-6371

COMMUNICATIONS

Jack Greer, Ph.D., *Assistant Director for
Communications & Public Affairs*
..... (301) 405-6377

RESEARCH

Gail B. Mackiernan, *Assistant Director
for Research* (301) 405-6373

The General Assembly in 1985 established the Maryland Biotechnology Institute (MBI) at the University of Maryland. The Institute unites diverse research disciplines across the broad spectrum of biotechnology within the University of Maryland System. Administered by the University of Maryland System Administration, the Institute provides a core of expertise and state-of-the-art facilities dedicated to advancing research, training, and economic development in biotechnology.

Biotechnology is any technique that uses living organisms or substances from those organisms to make or modify a product and perform services; improve plants or animals; or develop microorganisms for specific uses. These techniques include the use of novel technologies, such as recombinant deoxyribonucleic acid (DNA), cell fusion, and other new bioprocesses.

The Institute consists of five centers: the Center for Advanced Research in Biotechnology; the Center of Marine Biotechnology; the Medical Biotechnology Center; the Center for Agricultural Biotechnology; and the Center for Public Issues in Biotechnology. In research and academic activities, each center works closely with governmental agencies and with the State's growing biotechnology business community. The Maryland Sea Grant College, though not an official Institute center, is administered by the Institute and collaborates with the Center of Marine Biotechnology.

MARYLAND SEA GRANT COLLEGE

Gail B. Mackiernan, *Interim Director*

0112 Skinner Building
University of Maryland College Park
College Park, MD 20742 (301) 405-6371

In 1977, the University of Maryland was selected as the site of a sea grant program by the National Oceanic and Atmospheric Administration. In recognition of the program's accomplishments in estuarine research and public education,

the Administration designated the program a national sea grant college in 1982.

The Maryland Sea Grant College focuses its research and education efforts on the Chesapeake Bay, with particular emphasis on important commercial fisheries. Located at the University of Maryland College Park, the College sponsors projects throughout the University System as well as at other agencies and educational institutions.

**UNIVERSITY OF MARYLAND
MEDICAL SYSTEM**

Morton I. Rapoport, M.D., *President
& Chief Executive Officer*

22 South Greene St.
Baltimore, MD 21201 (410) 328-3322

BUDGET (CODE 36.17.00.01)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General (est.) . .	\$1,332,000 . . .	\$1,023,917 . . .	\$1,023,917
Special (est.) . .	\$2,463,000 . . .	\$2,900,000 . . .	\$2,350,000
Total Funds . . .	\$3,795,000 . . .	\$3,923,917 . . .	\$3,373,917
Staff			
Authorized	3,731	4,526	
Contractual (FTE)	159	152	
Total Staff	3,890	4,678	

MANDATED REPORTS

*Annual Audited Financial Statements to Governor &
Joint Budget & Audit Committee for Montebello
Center due after close of fiscal year.*
*Annual Report to Governor, General Assembly, &
University of Maryland System Board of Regents
after close of fiscal year.*
*Annual Report to Governor & Joint Budget & Audit
Committee on uncompensated medical care provided
at Montebello Center.*

ORGANIZATIONAL STRUCTURE

**UNIVERSITY OF MARYLAND MEDICAL
SYSTEM CORPORATION**

BOARD OF DIRECTORS

Roger C. Lipitz, *Chairperson*, 1994

Appointed by Governor: Robert C. Embry, Jr., 1992; Frank P. Bramble, Sr., 1994; Martha Gudelsky, 1994; Richard E. Hug, 1994; Shirley Phillips, 1994; Catherine E. Born, Ph.D., 1995; Stewart J. Greenebaum, 1995; Anthony T. Hawkins, 1995; LeRoy E. Hoffberger, 1995; Samuel K. Himmelrich, Sr., 1996; Freeman A. Hrabowski III, Ph.D., 1996; Laurence Levitan, 1996; Howard P. Rawlings, 1996; Frank A. Gunther, Jr., 1997; George V. McGowan, 1997; Patricia K. Smyth, 1997; Benjamin L. Brown, 1998; Francis X. Kelly, 1998; William M. Passano, Jr., 1998; George L. Russell, Jr., Esq., 1998; one vacancy.

Ex officio: Donald N. Langenberg, Ph.D., Chancellor, University of Maryland System; Morton I. Rapoport, M.D., President & Chief Executive Officer, UM Medical System Corp.; David J. Ramsay, M.D., Ph.D., President, University of Maryland at Baltimore; Vacancy, Director, Maryland Institute for Emergency Medical Services

Systems; Donald E. Wilson, M.D., Dean, School of Medicine, University of Maryland at Baltimore; M. Jane Matjasko, M.D., President, Medical Staff, UM Medical System; Sharon L. O'Keefe, Senior Vice-President for Patient Care Services & Operations, UM Medical System.

FARMER-MITCHELL COMMUNITY ADVISORY COUNCIL
(appointed by Chairperson, Board of Directors)
Michael Scales, *Chairperson*

PRESIDENT & CHIEF EXECUTIVE OFFICER

Morton I. Rapoport, M.D. (410) 328-3322

PUBLIC AFFAIRS OFFICE
Joan S. Shnipper, *Director* (410) 328-6776

GENERAL COUNSEL
M. Nicholas Humphries, *Vice-President*
& *General Counsel* (410) 328-5478

DEVELOPMENT
Daniel H. Nathanson, *Vice-President*
for *Development* (410) 328-4400

EXECUTIVE AFFAIRS
Lisa A. Keefe, *Acting Assistant Vice-President*
for *Executive Affairs* (410) 328-2790

GOVERNMENTAL AFFAIRS
Vacancy, *Vice-President for*
Governmental Affairs (410) 328-3515

EXECUTIVE VICE-PRESIDENT

Stephen C. Schimpff, M.D. (410) 328-7606

STRATEGIC PLANNING, PROGRAM
DEVELOPMENT, & COMMUNICATIONS
John W. Ashworth III, *Senior Vice-President*
for *Strategic Planning, Program Development,*
& *Communications* (410) 328-3774

FINANCE & SYSTEMS
Robert A. Chrenik, C.P.A., *Senior Vice-President*
for *Finance & Systems* (410) 328-5165

FINANCE
Henry J. Franey, *Vice-President*
for *Finance* (410) 328-3645

PATIENT CARE SERVICES & OPERATIONS
Sharon L. O'Keefe, *Senior Vice-President for*
Patient Care Services & Operations
. (410) 328-5183

GRADUATE MEDICAL EDUCATION
Elijah Saunders, M.D., *Vice-President for*
Graduate Medical Education
. (410) 328-4366

UNIVERSITY OF MARYLAND HOSPITAL

22 South Greene St.
Baltimore, MD 21201 (410) 328-8667

R ADAMS COWLEY SHOCK TRAUMA CENTER

John W. Ashworth III, *Director*
22 South Greene St.
Baltimore, MD 21201 (410) 328-8976

SUDDEN INFANT DEATH SYNDROME
INSTITUTE
M. John O'Brien, M.D., *Director*
. (410) 328-6523

UNIVERSITY OF MARYLAND CANCER CENTER

Stephen C. Schimpff, M.D., *Acting Director*
22 South Greene St.
Baltimore, MD 21201 (410) 328-5506

THE JAMES LAWRENCE KERNAN HOSPITAL,
INC.

Mary Anne Willson, *President &*
Chief Executive Officer
2200 North Forest Park Ave.
Baltimore, MD 21207 (410) 448-6701

MONTEBELLO REHABILITATION CENTER,
INC. (32.09.02.01)
FY1993 appropriation \$21,500,626
FY1993 authorized positions 411

James E. Ross, *President & Chief Executive Officer*
2201 Argonne Drive
Baltimore, MD 21218 (410) 554-5212

The University of Maryland Medical System was established in 1984 as a private, nonprofit corporation (Chapter 288, Acts of 1984). The System is responsible for patient care, medical education, community health services, and emergency medical treatment provided by the medical systems of the University of Maryland. These systems include the University of Maryland Hospital; the R Adams Cowley Shock Trauma Center; the University of Maryland Cancer Center; the James Lawrence Kernan Hospital, Inc.; and the Montebello Rehabilitation Center, Inc.

R Adams Cowley Shock Trauma Center was founded in 1961 as the clinical hub of the Maryland Institute of Emergency Medical Services Systems. Following the reorganization of the Institute in 1993, the Center continues under the management of the University of Maryland Medical System.

University of Maryland Cancer Center was formed in 1981. The Center is the focus of cancer-related work within the School of Medicine of the University of Maryland at Baltimore, and the University of Maryland Medical System.

The James Lawrence Kernan Hospital, Inc., serves orthopedic, plastic surgery, neurosurgery, dental and medical patients. It originated in 1895 as the Hospital for Crippled and Deformed Children and became affiliated in 1986 with the University of Maryland Medical System.

Montebello Rehabilitation Center, Inc., is a comprehensive-care rehabilitation hospital. Authorized as a State institution in 1951, the Center opened in 1953 (Chapter 412, Acts of 1951). Funded through the Department of Health and Mental Hygiene, the Center was administered by the University of Maryland Medical System from 1986 to 1992. The Center was transferred from the Department to the University of Maryland Medical System in 1992 (Chapter 598, Acts of 1992).

The University of Maryland Medical System is governed by the Board of Directors. The Board consists of twenty-eight members. Seven are non-voting, ex officio members. Twenty-one are voting members appointed to five-year terms by the Governor. Appointed members include minority representatives, three regents of the University of Maryland System, one senator and one delegate, at

least one person knowledgeable in the administration of hospitals, and at least one member of the Community Advisory Council. The Board elects the Chief Executive Officer of the Corporation.

COMMUNITY ADVISORY COUNCIL

The Chairperson of the Board of Directors appoints a Community Advisory Council (known as the Farmer-Mitchell Community Advisory Council), whose members serve three-year terms. The Committee advises the Board on services offered by the Corporation that are of importance to the community (Code Education Article, secs. 13-1B-01 through 13-1B-13).

MARYLAND VENTURE CAPITAL TRUST

BOARD OF TRUSTEES

Harvey D. Kushner, *Chairperson*, 1994

Appointed by Governor (who names chair) with Senate advice & consent: R. Carol Casey, 1994; Lt. Michael S. Panos, 1994; Dorothy E. Brunson, 1996; Ernest J. Glinka, 1996; Walter H. Plosila, Ph.D., 1996; one vacancy.

John C. Weiss III, *Managing Director*

217 East Redwood St.
Baltimore, MD 21202 (410) 333-4492

The Maryland Venture Capital Trust was formed in 1990 (Chapter 222, Acts of 1990). The Trust provides an opportunity for Maryland State and local public pension funds and the State of Maryland and its political subdivisions to invest a portion of their funds in venture capital investments. The Trust has \$19.1 million consisting of \$15 million from the Maryland State Retirement and Pension Systems; \$2.1 million from the Fire and Police Employees' Retirement System of the City of Baltimore, and the Employees' Retirement System of the City of Baltimore; and \$2 million from the State of Maryland.

As a limited partner, the Trust invests in newly formed and existing venture capital funds which, as part of their overall investment strategy, will ensure that a majority of Trust funds are invested in Maryland business enterprises that are in the initial stages of development. The Trust, in its role as a "fund-of-funds," has committed \$9 million since July 1992 in four venture capital partnerships: Catalyst Ventures (\$3 million); Oxford Bioscience Partners (\$3 million); TDH III (\$2 million); and Calvert Social Venture Partners (\$1 million).

The Trust is composed of seven members. They are appointed to four-year terms by the Governor with Senate advice and consent (Code 1957, Art. 83A, secs. 5-1A-01 through 5-1A-09).

MARYLAND VETERANS COMMISSION

Thomas E. Bratten, Jr., *Director*

Federal Building, Room 110
31 Hopkins Plaza
Baltimore, MD 21201 (410) 333-4428
(410) 962-4700

BUDGET (CODE 23.15.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$2,231,508	\$2,142,561	\$2,123,188
Special	\$ 74,266	\$ 78,850	\$ 79,500
Federal	\$ 309,260	\$1,005,260	\$ 279,450
Total Funds	\$2,615,034	\$3,226,671	\$2,482,138
Staff			
Authorized	73	68	68
Contractual (FTE)	3	3	3
Total Staff	76	71	71

ORGANIZATIONAL STRUCTURE

MARYLAND VETERANS COMMISSION
Calvin E. Patton, *Chairperson*, 1999

Appointed by Governor (who names chair): Robert C. Adams, Sr., 1994; Robert Arzt, 1994; Bruno W. Betro, 1994; George W. Harrison, 1994; Walter D. Hyle, Jr., 1994; Lewis Powell, 1994; Charles E. Reeder, 1994; Richard J. Santos, 1994; Genevieve T. Wenski, 1994; Albert J. Bland, 1995; Vernon M. Kershaw, 1995; David Joseph Pekar, 1995; Edwin F. Pelosky, 1995; Mcyer Sokolow, 1995; Thomas Wallace, 1995; Harry E. Yaukey, Sr., 1995; W. Bryan Hall, 1996; Francis D. Michaels, 1996; Irene M. Wallingford, 1997; Claude L. Callegary, 1998; John A. Jarosinski, 1999; Paul L. Thompson, 1999; Capt. J. E. Dolan, U.S.M.C. (Ret.), 2000.

Ex officio: Thomas M. Bailey, *Chairperson*, Veterans Home Commission

WASHINGTON CEMETERY BOARD OF TRUSTEES

Samuel E. Pruett, *President* . . . (410) 333-4428

Appointed by Governor: David A. Foltz, Ph.D.; Frederick H. Hoover. *Terms expire 1996.*

DIRECTOR

Thomas E. Bratten, Jr. (410) 333-4428
..... (410) 962-4700

FISCAL ADMINISTRATION

John L. Richardson. (410) 333-4428

VETERANS SERVICE PROGRAM (23.15.00.01)

FY1994 appropriation \$843,034

FY1994 authorized positions 23

Robert E. Barron, *Manager* . . . (410) 962-4701

..... (410) 333-4429

VETERANS SERVICE CENTERS

(Asterisks signify full-time service centers; other centers provide itinerant service weekly, biweekly, or monthly.)

BALTIMORE AREA

Robert E. Barron, *Supervisor*. . . (410) 333-4428

ANNE ARUNDEL COUNTY

Dept. of Economic & Employment Development
Employment Security Office
2016 Industrial Dr.
Annapolis, MD 21401 (410) 974-7156

BALTIMORE CITY

31 Hopkins Plaza*
Baltimore, MD 21201 (410) 333-4428

PRINCE GEORGE'S COUNTY

American Legion Home
2 Main St.
Laurel, MD 20707 (301) 725-2302

ST. MARY'S COUNTY

Maryland State Veterans Home
Route 2, Box 5
Charlotte Hall, MD 20622 . . (301) 884-8171

Garvey Senior Citizens Center
Government Park, Route 245
Leonardtown, MD 20650 . . (301) 475-5621

NORTH CENTRAL AREA

D. Cheryl Moculski, *Service Officer* . (410) 836-4900

CECIL COUNTY

Dept. of Economic & Employment Development
State Office Building
Main St.

Elkton, MD 21921 (410) 398-3810
. (410) 392-0383

American Legion Home, Joseph L. Davis Post 47
501 St. John St.
Havre de Grace, MD 21078 (410) 939-0234

HARFORD COUNTY

State Office Building*
2 South Bond St.
Bel Air, MD 21014 (410) 836-4900

KENT COUNTY

Dept. of Economic & Employment Development
218 East High St.
Chestertown, MD 21620 . . (410) 778-3525

EASTERN SHORE AREA

Glenn A. Robinson, *Supervisor* . (410) 228-1933

CAROLINE COUNTY

Caroline County Public Library
Market St.
Denton, MD 21629 (410) 479-1343

DORCHESTER COUNTY

County Office Building, Room 106*
Cambridge, MD 21613 . . . (410) 228-1933

QUEEN ANNE'S COUNTY

Dept. of Economic & Employment Development
170 Main St.
Grasonville, MD 21638 . . . (410) 827-6116

SOMERSET COUNTY

Civil Defense Office
Princess Anne, MD 21853 . . (410) 651-0707

Dept. of Economic & Employment Development
930 West Main St.
Crisfield, MD 21817 (410) 968-0440

TALBOT COUNTY

Dept. of Economic & Employment Development
U.S. Rte. 50
Easton, MD 21601 (410) 822-3030

WICOMICO COUNTY

State Office Building
201 Baptist St.
Salisbury, MD 21801-4973 . (410) 543-6675

WORCESTER COUNTY

City Hall
Clarke Ave.
Pocomoke City, MD 21851 . . (410) 957-1333

Dept. of Economic & Employment Development
422 West Market St.
Snow Hill, MD 21863 (410) 632-1886

WESTERN MARYLAND AREA

Robert E. Barron, *Supervisor* . . . (410) 333-4428

ALLEGANY COUNTY

Allegheny Health Center*
P.O. Box 504
Willowbrook Road
Cumberland, MD 21502 . . . (301) 777-2157

American Legion Home
Main St.
Frostburg, MD 21532 (301) 689-9006

Senior Citizens Center
Hanckamp St.
Lonaconing, MD 21539 . . . (301) 463-2739

American Legion Home
Washington St.
Westport, MD 21562 . . . (301) 359-9005

CARROLL COUNTY

Dept. of Economic & Employment Development
532 Baltimore Blvd.
Westminster, MD 21157 . . . (410) 876-2244

FREDERICK COUNTY

Multi-Service Center*
Courthouse
100 West Patrick St.
Frederick, MD 21701 (301) 694-2155

GARRETT COUNTY

American Legion
Memorial Drive
Oakland, MD 21550 (301) 334-9829

MONTGOMERY COUNTY

Dept. of Economic & Employment Development
Wheaton Plaza Center
Wheaton, MD 20901 (301) 949-5300

WASHINGTON COUNTY

District Courthouse
33 West Washington St.
Hagerstown, MD 21740 . . . (301) 791-6309

WASHINGTON, DC, AREA

Willie G. Crankfield, *Supervisor* . . (202) 789-0841

Veterans Administration*
Washington Regional Office
941 North Capital St., N.E., Room 1201-A
Washington, DC 20421 . . . (202) 789-0841

VETERANS CEMETERY PROGRAM (23.15.00.02)

FY1994 appropriation \$1,543,285

FY1994 authorized positions 48

Richard E. Shatzer, *Manager* . . . (410) 333-4428

VETERANS CEMETERIES

ALLEGANY COUNTY (Rocky Gap)

Ronald Platt, *Superintendent*
Rocky Gap State Park
Rte. 1, Box 82
Flintstone, MD 21530 (301) 777-2185

ANNE ARUNDEL COUNTY (Crownsville)

Richard E. Shatzer, *Superintendent*
1122 Sunrise Beach Road
Crownsville, MD 21032 . . . (410) 987-6320

BALTIMORE COUNTY (Garrison Forest)

E. Barnes Fleming, *Superintendent*
P.O. Box 409
11501 Garrison Forest Road
Owings Mills, MD 21117 . . (410) 363-6090

DORCHESTER COUNTY (Hurlock)

Denzil T. Check, *Superintendent*
6827 East New Market
Ellwood Road
Hurlock, MD 21643 (410) 943-3420

PRINCE GEORGE'S COUNTY (Cheltenham)

Vacancy, *Superintendent*
P.O. Box 10
11301 Crain Highway
Cheltenham, MD 20623 . . . (301) 372-6398

VETERANS MEMORIALS & MONUMENTS PROGRAM (23.15.00.03)

FY1994 appropriation \$95,819
FY1994 authorized positions 2
Michael Olicnyk, *Manager* . . . (410) 333-4428
. (410) 354-3550

MARYLAND VIETNAM VETERANS MEMORIAL

Middle Branch Park
2825 South Hanover St.
Baltimore, MD 21225 (410) 354-3550

MARYLAND KOREAN WAR MEMORIAL

Canton Waterfront Park
2903 Boston St.
Baltimore, MD 21224 (410) 354-3550

Origins of the Maryland Veterans Commission trace to 1924, when the State created a relief fund for disabled veterans of World War I (Chapter 344, Acts of 1924). From 1929, the Veterans Relief Commission administered the fund (Chapter 134, Acts of 1929). The Commission was renamed the Maryland Veterans Commission in 1935 (Chapter 481, Acts of 1935). In 1971, the Commission became part of the Department of Employment and Social Services, which became the Department of Human Resources in 1975 (Chapters 370 and 617, Acts of 1971). In 1977, the Commission was made an independent agency (Chapter 895, Acts of 1977).

The Commission serves Maryland veterans and their dependents. It works through three programs: Veterans Service, conducted through veterans service centers across the State; Veterans Cemetery, in five counties, and a Civil War cemetery; and Veterans Memorials and Monuments, in Baltimore City. The Commission also provides staff support and assistance to the Maryland Veterans Home Commission and the War Memorial Commission.

The Commission prepares and issues booklets, brochures, and flyers on federal, State and local benefits available to veterans. These publications are distributed to the public by selected State agencies and by all State veterans organizations.

Composed of twenty-five Maryland veterans, the Commission is appointed to seven-year terms by the Governor. The chairperson of the Maryland Veterans Home Commission serves as a member, each congressional district is represented by one member, and one member serves at large. Of the remaining members, one each is appointed from the following: American Ex-Prisoners of War, Inc.; American Legion; AM-VETS; Catholic War Veterans; Disabled American Veterans; Fleet Reserve Association; Jewish War Veterans; Korean War Veterans Association; Veterans of Foreign Wars; Veterans of World War I; Maryland Retired Officers Association; Marine Corps League; Polish-American War Veterans; Military Order of the Purple Heart; and Vietnam Veterans of America. The Governor designates the chairperson. The Commission appoints the Director (Code State Government Article, secs. 9-904 through 9-914).

WASHINGTON CEMETERY BOARD OF TRUSTEES

Samuel E. Pruett, *President*, 1996

c/o Maryland Veterans Commission
Federal Building
31 Hopkins Plaza
Baltimore, MD 21201 (410) 333-4428

In 1982, the Washington Cemetery Board of Trustees was transferred from the Department of General Services to the Maryland Veterans Commission (Chapter 269, Acts of 1982). The Washington Cemetery Board of Trustees oversees the maintenance of Washington Cemetery, Hagerstown, where the Confederate dead of the battles of Antietam and South Mountain are buried. At the Cemetery, 2,468 bodies are interred. Of this number, 346 have been identified.

The Board of Trustees was chartered in 1870 (Chapter 213, Acts of 1870). Originally the Board was composed of five members: three from Maryland and one representative each from Virginia and West Virginia. Virginia and West Virginia initially contributed to the cost for funding and maintaining the Cemetery and so were given a place on the Board. In over one hundred years, however, neither Virginia nor West Virginia has appointed a representative. Presently, the Board has only three active members, all from Maryland. They are appointed by the Governor to serve three-year terms.

VETERANS SERVICE PROGRAM

Robert E. Barron, *Manager*

Federal Building, Room 110
31 Hopkins Plaza
Baltimore, MD 21201 (410) 962-4701
(410) 333-4429

Through its Service Program, The Maryland Veterans Commission advises, assists, and represents Maryland veterans, their dependents, and survivors seeking federal, State and local veteran

benefits. It helps them develop, prepare, submit, and approve claims for veterans' benefits enumerated by federal, State and local law. Veteran benefits include compensation for service-related disabilities, pension, education, home loans, and insurance, as well as benefits for health care, burial, and surviving family members. To achieve these purposes, the Program operates veterans service centers throughout the State.

Trained in veteran laws and regulations, Veterans Service officers present and prosecute claims before the U.S. Department of Veterans Affairs. They represent claimants by power-of-attorney through the adjudication and appellate processes.

VETERANS CEMETERY PROGRAM

Richard E. Shatzer, *Manager*

Federal Building, Room 110
31 Hopkins Plaza
Baltimore, MD 21201 (410) 333-4428

In 1973, the Maryland Veterans Commission was authorized to acquire cemetery sites for Maryland veterans honorably discharged from the Armed Forces of the United States and their immediate families (Chapter 504, Acts of 1973). Since State land would be used, funds were authorized in 1974 to develop cemeteries rather than to acquire sites (Chapter 775, Acts of 1974).

Through its Cemetery Program, the Commission acquires, establishes, supervises, and controls cemeteries. It sets eligibility requirements for burial. The Commission also maintains a permanent registry of graves of all persons who served in the military or naval forces of the country in time of war and who are buried in Maryland. The five veterans' cemeteries located in Maryland are in Allegany, Anne Arundel, Baltimore, Dorchester and Prince George's counties (Code State Government Article, secs. 9-913 through 9-914).

VETERANS MEMORIALS & MONUMENTS PROGRAM

Michael Olienyk, *Manager*

(410) 333-4428

Maryland Vietnam Veterans Memorial
Middle Branch Park
2825 South Hanover St.
Baltimore, MD 21225 (410) 354-3550

Maryland Korean War Memorial
Canton Waterfront Park
2903 Boston St.
Baltimore, MD 21224 (410) 354-3550

The Veterans Memorials and Monuments Program was established in 1989 (Chapter 790, Acts of 1989). At that time, responsibility for administration of the Maryland Vietnam Veterans Memorial was transferred from the Maryland Vietnam Veterans Memorial Commission to the Maryland Veterans Com-

mission. Responsibility for administration of the Maryland Korean War Memorial also was reassigned from the Korean War Memorial Commission to the Maryland Veterans Commission in 1989.

The Maryland Vietnam Veterans Memorial (dedicated May 28, 1989) and the Maryland Korean War Memorial (dedicated May 27, 1990) are open to the public 365 days a year. They are operated and cared for by the Maryland Veterans Commission (Code State Government Article, sec. 9-915). The Maryland Veterans Commission operates, maintains, and provides security for these memorials.

MARYLAND VETERANS HOME COMMISSION

L. Marcus Brookbank, *Executive Director*

Route 2, Box 5
Charlotte Hall, MD 20622
toll free in MD: 1-800-522-8387
outside MD: 1-800-922-8387
Charlotte Hall Veterans Home: (301) 884-8171

BUDGET (CODE 23.17.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$1,259,903 ...	\$1,306,165	\$1,249,903
Special	\$ 229,031 ...	\$ 144,106	\$ 229,031
Federal	\$1,806,409 ...	\$1,825,171	\$1,806,409
Total Funds ...	\$3,295,343 ...	\$3,275,442	\$3,285,343
Staff			
Authorized	3	3	3
Contractual (FTE)	0	0	0
Total Staff	3	3	3

MANDATED REPORTS

Annual Report to Governor & General Assembly.

ORGANIZATIONAL STRUCTURE

MARYLAND VETERANS' HOME COMMISSION

Thomas M. Bailey, *Chairperson*, 1994

Daniel H. Burkhardt, *Vice-Chairperson & Secretary*, 1994

Appointed by Governor with Senate advice & consent: Col. Mary Rozina Boyd, 1994; Robert N. Ford, 1995; Maurice I. Long, Sr., 1995; Maj. Gen. Andrew H. Anderson, 1996; Clarence M. Bacon, 1996; Robert M. Johnson, 1996; W. Leroy Maddox, Esq., 1997; Charles A. St. Clair, 1997; Norris J. Walbert, 1997.

Ex officio: William Donald Schaefer, Governor; C. Bernard Fowler, designee of Senate President; John F. Wood, Jr., designee of House Speaker; Calvin E. Patton, Chairperson, Maryland Veterans Commission.

EXECUTIVE DIRECTOR

L. Marcus Brookbank, (301) 884-8171

CHARLOTTE HALL VETERANS' HOME

L. Marcus Brookbank, *Project Officer*
..... (301) 884-8171

The Maryland Veterans Home Commission was created in 1975 to provide a home for veterans in the State of Maryland (Chapter 575, Acts of 1975). The Maryland home, known as the

Charlotte Hall Veterans Home, is located at Charlotte Hall, St. Mary's County. The domiciliary and residential care wing opened in January 1985, followed in March 1986 by the comprehensive nursing care wing.

The Commission maintains, manages, and governs Charlotte Hall Veterans Home. Applications for residency in the Home may be secured from the Commission or Charlotte Hall Veterans Home.

The Commission consists of fifteen members. Four serve ex officio. Eleven are appointed to four-year terms by the Governor with Senate advice and consent (Code State Government Article, secs. 9-917 through 9-930).

member is the College President. Members serve six-year terms (Chapter 594, Acts of 1986).

The admissions brochure and college catalogue are available upon request.

STATE WORKERS' COMPENSATION COMMISSION

Charles J. Krysiak, *Chairperson*, 2004

R. Rex Brookshire II, *Director of Administration*

6 North Liberty St.

Baltimore, MD 21201

(410) 333-4700

toll free: 1-800-492-0479

WASHINGTON COLLEGE

THE VISITORS & GOVERNORS OF WASHINGTON COLLEGE IN THE STATE OF MARYLAND

Louis L. Goldstein, *Chairperson*, 1994

Appointed by Governor: L. Clifford Schroeder, 1994; Abraham D. Spinak, 1994; Henry C. Beck, 1995; Alonzo G. Decker, Jr., 1995; Christian Havemeyer, 1990; Michael Macielag, 1996; Douglas R. Casey, 1997; George S. Wills, 1997; William J. Brogan, 1998; Lawrence S. Wescott, Esq., 1998; Jeannie M. Baliles, 1999; Joyce Huber Cafritz, 1999.

Elected by Alumni: John Bacon, Jr., 1994; Charles P. Covington, 1994; Ellen S. Adkins, 1995; Kevin O'Keefe, 1995; John A. Conkling, 1996; John Hall, 1996; William B. Johnson, 1997; Karen G. Price, 1997; Brien E. Kehoe, 1998; Jane Bradley Lowe, 1998; Rose Mary Hatem Bonsack, M.D., 1999; Clare S. (Pat) Ingersoll, 1999.

Elected by Board: William C. Baker, 1994; John J. Roberts, 1994; Thomas J. Maher, 1995; John A. Moag, Jr., 1995; Dale P. Adams, 1996; Robert W. Duemling, 1996; Sally Hopkins, 1997; Dietrich H. Steffens, 1997; Louis L. Goldstein, 1998; Alexander G. Jones, 1998; Jack S. Griswold, 1999; Mark A. Schulman, 1999.

Ex officio: Dr. Charles H. Trout, President, Washington College

c/o President's Office
Bunting Hall, Washington College
300 Washington Ave.
Chestertown, MD 21620—1197 (410) 778-2800

Established in 1782, Washington College is a coeducational liberal arts and sciences college (Chapter 8, Acts of April Session 1782).

The College is governed by a board of thirty-seven members named The Visitors and Governors of Washington College in the State of Maryland. The Governor appoints twelve members. Alumni of the College elect twelve additional members, and the Board of Visitors and Governors itself selects another twelve. Elected by the Board, the final

BUDGET (CODE 22.06.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$7,152,087 ...	\$7,212,910	\$7,235,951
Special	\$ 120,000 ...	\$ 124,053	\$ 145,000
Reimbursable..	\$ 178,328 ...	\$ 181,325	\$ 136,026
Total Exp. (est.)	\$7,450,415 ...	\$7,518,288	\$7,516,977

Staff

Authorized.....	131.5	134.5	133.5
Contractual (FTE).....	0	0	0
Total Staff	131.5	134.5	133.5

Commission expenditures are reimbursed to State Treasury by insurance companies, Injured Workers' Insurance Fund, and self-insurers as provided by law.

MANDATED REPORTS

Annual Report to Governor due as soon as practicable after end of fiscal year.

Annual Report to Workers' Compensation Benefit & Insurance Oversight Committee due Oct. 1.

ORGANIZATIONAL STRUCTURE

STATE WORKERS' COMPENSATION COMMISSION

Charles J. Krysiak, *Chairperson*, 2004

Appointed by Governor (who names chair) with Senate advice & consent: Sidney W. Albert, 1993; Carmel J. Snow, 1993; L. Douglas Jefferson, 1994; Stephen Rosenbaum, 1994; Robert S. Redding, 2001; G. Joseph Sills, Jr., 2001; Richard A. Teitel, 2002; Jacques E. Leeds, Sr., 2003; J. Max Millstone, Esq., 2006.

SECRETARY TO COMMISSION

Lourenna E. Fisher..... (410) 333-4775

ADMINISTRATION

R. Rex Brookshire II, *Director*..... (410) 333-8173

DEPUTY DIRECTOR

James G. Lemonds, *Acting Deputy Director*
..... (410) 333-4778

TEAM COORDINATION

William Bush

HUMAN RESOURCES OFFICE

Teresa R. James

COMMUNICATION & EDUCATION PROGRAMS OFFICE

Marie B. Hampton, *Chief*..... (410) 333-4727

SELF INSURANCE DIVISION

Allen Tietzer, *Director*..... (410) 333-1035

CASE PROCESSING GROUP

MAIL & SUBPOENA SERVICES SECTION
 Mary A. Ruffin, *Supervisor* . . (410) 333-3148

DOCKET ADMINISTRATION SECTION
 Deborah A. Thomas, *Chief* . . (410) 333-8502

CENTRAL FILES DIVISION
 Judith L. Johnston, *Chief* . . (410) 333-8113

RECEPTION TEAM
 Brenda Squirrel, *Team Leader* (410) 333-4707

WESTERN TEAM
 Muriel C. Taylor, *Team Leader* (410) 333-8175

EASTERN TEAM
 Neshera Cruise, *Team Leader* (410) 333-8139

GREATER WASHINGTON TEAM
 Claudia Scott, *Team Leader* . . (410) 333-8202

BALTIMORE CITY TEAM
 Shirley M. Jones, *Team Leader* (410) 333-8174

SUPPORT SERVICES GROUP

HEARING REPORTER DIVISION
 Robert E. Long, *Supervisor* . . (410) 333-8256

APPEALS SECTION
 Kathy Albrecht (410) 333-4726

MEDICAL EXAMINER SECTION
 Neil A. Robinson, M.D., *Physician*
Administrator (410) 333-4709

INFORMATION (COMPUTER) SERVICES
 DIVISION
 Peggy V. Short, *Manager* . . (410) 333-4779

FISCAL SERVICES DIVISION
 John A. McCauley, *Chief* . . . (410) 333-4745

VOCATIONAL REHABILITATION DIVISION
 Frances L. Salbeck, *Chief* . . . (410) 333-4716

PERSONNEL SECTION
 Anne C. Dugan, *Personnel Officer*
 (410) 333-4752

The State Workers' Compensation Commission originated in 1914 as the State Industrial Accident Commission (Chapter 800, Acts of 1914). In 1957, it was renamed the Workmen's Compensation Commission (Chapter 584, Acts of 1957) and, as of January 1, 1986, the Workers' Compensation Commission. By enactment of the new Labor and Employment Article of the *Annotated Code*, the Commission became the State Workers' Compensation Commission in 1991 (Chapter 8, Acts of 1991).

The Commission administers the Workers' Compensation Law. The Commission hears contested cases and holds hearings throughout the State, receives reports of accidents, and adjudicates claims for compensation arising under the law (Code Labor and Employment Article, secs. 9-301 through 9-316).

The Commission consists of ten members appointed to twelve-year terms by the Governor with Senate advice and consent. The Governor designates the chairperson.

**WORLD WAR II MEMORIAL
 COMMISSION**

Brig. Gen. John F. Burk, Jr. (Ret.), *Chairperson*

Appointed by Governor: Rosalie S. Abrams; Brig. Gen. Edmund G. Beacham (Ret.); Charles S. Blumenthal; Brig. Gen. George M. Brooks (Ret.); Brig. Gen. Benjamin F. Dean (Ret.); Brig. Gen. Bernard Feingold (Ret.); Gerald A. Glaubitz; Donald M. McKee; Joseph I. Pines; John F. Rodgers III; William F. Surgi, Jr.; Maj. Gen. Maurice D. Tawes (Ret.); Maj. Gen. Edwin Warfield III (Ret.).

Contact: John L. Richardson

c/o Maryland Veterans Commission
 Federal Building, Room 110
 31 Hopkins Plaza
 Baltimore, MD 21201

(410) 333-4428

The World War II Memorial Commission was formed in 1991 (Chapter 380, Acts of 1991). The Commission is compiling a list of Marylanders who sacrificed their lives or years of their life for their country during World War II. The Commission makes recommendations to the Governor and General Assembly on the design, construction, and placement of a memorial or monument to those Marylanders who served in World War II (Code 1957, Art. 41, sec. 18-303).

The Commission submitted a report to the Governor and General Assembly in September 1992.

DEFUNCT INDEPENDENT AGENCIES

ADVISORY GROUP ON FOREST CONSERVATION

Chairperson: John R. Griffin, Deputy Secretary of Natural Resources

Appointed by Governor (who named chair): Erin M. Fitzsimmons, Esq.; Rupert H. Friday II; Julia W. Gouge; Donald M. Hoopes; William C. Livingston; Ellen O. Moyer; Michael L. Roepke; Eric C. Schwaab; Brian H. Williams; Leonard M. Wrabel.

c/o Office of the Secretary
Dept. of Natural Resources
Tawes State Office Building, C-4
580 Taylor Ave.

Annapolis, MD 21401 (410) 974-3042

The Advisory Group on Forest Conservation was created in July 1993 (Chapter 489, Acts of 1993). The Group reviewed Maryland's Forest Conservation Act and made recommendations to the Governor and General Assembly on the Act's administration and procedures. The Group report was submitted December 1, 1993.

BALTIMORE CONVENTION CENTER AUTHORITY
Abolished in 1992 (Chapter 60, Acts of 1993).

BOARD OF VISITORS OF MARYLAND SCHOOL FOR THE DEAF

Abolished in 1992 and reconstituted as the Board of Trustees of the Maryland School for the Deaf (Chapter 493, Acts of 1992).

CENTER FOR BIOTECHNOLOGY MANUFACTURING

Formerly under the Maryland Biotechnology Institute of the University of Maryland System, the Center ceased to function in 1993 due to lack of funding.

COMMISSION ON THE STATE PUBLICATIONS DEPOSITORY & DISTRIBUTION PROGRAM

Lynda S. Cunningham, *Chairperson*
Kathleen J. Fay, *Program Administrator*

c/o State Library Resource Center
Enoch Pratt Free Library
400 Cathedral St.
Baltimore, MD 21201 (410) 396-1234
toll free: 1-800-492-5626
TDD for deaf: (410) 396-4441

The Commission last met in 1989. The Program continues under the State Library Resource Center.

COMMISSIONERS OF THE INJURED WORKERS' INSURANCE FUND

Restructured in 1991 as the Board for the Injured Workers' Insurance Fund (Chapter 8, Acts of 1991).

COMMUNITY REINVESTMENT BOARD

Contact: Jonathan L. Herz

c/o Housing & Community Services Programs
Dept. of Housing & Community Development
100 Community Place
Crownsville, MD 21032 (410) 514-7236

The Board has not functioned since 1990.

COUNCIL ON THE STATE CAPITAL

Chairperson: Martin W. Walsh, Jr., Secretary of General Services

c/o Dept. of General Services
301 West Preston St., Room 1401
Baltimore, MD 21201 (410) 225-4960
TTY for deaf: (410) 383-7555

The Council last met in August 1992.

EXECUTIVE AGENCY RECYCLING COORDINATING COUNCIL

Gerald L. Thorpe, Ph.D., *Chairperson*
(410) 974-2511

Ex officio: David A. C. Carroll, Secretary of the Environment; Martin W. Walsh, Jr., Secretary of General Services; O. James Lighthizer, Secretary of Transportation; George G. Perdikakis, Director, Maryland Environmental Service.

In 1990, the Council was formed within the Maryland Energy Administration by the Governor. The Council last met in 1992.

HERRING RUN PUBLIC WATERSHED ASSOCIATION COMMISSION

John Carroll Byrnes, *Chairperson*
409 Gittings Ave.
Baltimore, MD 21212 (410) 532-8855

The Commission has been inactive.

INMATE SERVICES DIVISION

Under Office of Public Defender, the Division was renamed Collateral Review Division in 1993.

INTERDEPARTMENTAL TASK FORCE ON PRESERVATION OF STATE STREAMS

James W. Peck, *Chairperson*
c/o Dept. of Natural Resources
Resource Management
Tawes State Office Building
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-2926

In December 1991, the Task Force submitted its final report to the Governor, the Governor's Commission on Growth in the Chesapeake Bay Region, and the General Assembly.

LIDA LEE TALL LEARNING RESOURCES CENTER BOARD OF TRUSTEES

Abolished in 1993 (Chapter 96, Acts of 1993).

LOCAL HEALTH SERVICES FUNDING REVIEW COMMITTEE

Robert D. Brodell, M.D., *Chairperson*

Appointed by Governor (who named chair): Janet Bouton, D.Sc.; Robert W. Eastridge; John A. Grant, M.D., M.P.H.; Margaret R. Myers; Janet W. Neslen, M.D.; Charlene Hughins Uhl; Judy Washington, M.D.; Martin P. Wasserman, M.D.

Appointed by Senate President: William H. Amoss; Nathan C. Irby, Jr.

Appointed by House Speaker: James W. Campbell; Carolyn J. B. Howard.

Ex officio: Nelson Sabatini, Secretary of Health & Mental Hygiene.

Contact: Tricia L. Slawinski

c/o Office of the Secretary
Dept. of Health & Mental Hygiene
201 West Preston St.
Baltimore, MD 21201 (410) 225-6513

The Local Health Services Funding Review Committee was created in 1993 (Chapter 593, Acts of 1993). The Committee's charge was to recommend a formula for allocating funds to local jurisdictions for health services. The Committee also was to assess how these services might be funded in the future, beginning with Fiscal Year 1996.

The Committee submitted a report to the Governor and General Assembly on November 1, 1993.

LONG-TERM CARE DIVISION

Formerly under the Office on Aging, the Division's functions were reassigned to the Housing and Long-Term Care Division in 1993.

MARYLAND HIGHER EDUCATION SUPPLEMENTAL LOAN AUTHORITY

Having sold all its bonds and paid off all its debts, the Authority concluded its work in 1993.

MARYLAND INSTITUTE FOR AGRICULTURE & NATURAL RESOURCES

Under the University of Maryland System, the Maryland Institute for Agriculture and Natural Resources was formed in 1990. The Institute coordinated the work of the Agricultural Experiment Station and the Cooperative Extension Service. The Institute was abolished on October 1, 1993, by the Board of Regents of the University of Maryland System. Since then, the College of Agriculture at the University of Maryland College Park has overseen the Agricultural Experiment Station and the Cooperative Extension Service.

MONTROSE MILITARY RESERVATION

Under the Military Department, renamed by the Board of Public Works as Camp Fretterd in honor of Adjutant General James F. Fretterd on Feb. 19, 1992.

NEW COMMUNITY COLLEGE OF BALTIMORE

Renamed in 1992 as Baltimore City Community College (Chapter 208, Acts of 1992).

OFFICE OF STATE'S ATTORNEYS' COORDINATOR

In 1992, funds for the office were eliminated from the budget of State government.

STATE COMMISSION ON THE CAPITAL CITY State funding for the Commission stopped in 1992.

**STATE COUNCIL ON
VOCATIONAL-TECHNICAL EDUCATION**
Abolished in 1993; functions assigned to the Work Force Investment Board (Chapter 463, Acts of 1993).

SUSQUEHANNA RIVER WATERSHED ADVISORY BOARD

Vacancy, *Chairperson*
Contact: David G. Burke

c/o Greenways & Resource Planning
Dept. of Natural Resources
Tawes State Office Building, D-3
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-3654

The Board has been inactive since 1990.

TASK FORCE ON COPPIN STATE COLLEGE & MORGAN STATE UNIVERSITY

Quentin R. Lawson, *Chairperson*

Appointed by Maryland Higher Education Commission: Joel Carrington; Edgar Draper; Anne Emery; Susan R. Guarnieri; Warren Hayman; Richard McKinney; Alice G. Pinderhughes; Sina Reid; Monroe R. Saunders, Sr.; Hilbert Stanley.

Under the Maryland Higher Education Commission, the Task Force reported to the Commission in August 1992.

TEACHER EDUCATION TASK FORCE

Constance Cornell Stuart, *Chairperson*

Appointed by Maryland Higher Education Commission: Shaila R. Aery, Ed.D.; James Binko, Ph.D.; Michael J. Collins; Robert H. Goldsmith, Ph.D.; Nancy S. Grasmick, Ph.D.; Henry B. Heller; William L. Jews; William E. Kirwan, Ph.D.; Tucky P. Ramsey; Judith S. Sachwald; John C. Sprague; Dr. Eli Velder; Anita Winslow.

16 Francis St.
Annapolis, MD 21401 (410) 974-2971

The Teacher Education Task Force was formed by the Maryland Higher Education Commission in September 1991. The charge of the Task Force was to examine alternative models for the education of teachers at the undergraduate and graduate levels.

The initial report of the Task Force was made on December 1, 1992. The final report will be issued in April 1994.

EXECUTIVE COMMISSIONS, COMMITTEES, TASK FORCES, & ADVISORY BOARDS

Executive commissions, committees, task forces, and advisory boards are created or authorized by the Governor, either on the Governor's initiative or at the request of the General Assembly. Through these units of government, the Governor draws upon the expertise of private citizens and public servants. They often are assigned a specific area of inquiry or responsibility and must complete their work by a prescribed date.

MARYLAND AGRICULTURAL EMERGENCY TASK FORCE

Tony Evans, *Chairperson & Coordinator*

Appointed by Secretary of Agriculture: Alan L. Brauer; Wade Dudrow; Jay Hoffman; Craig S. Oliver, Ph.D.; William Satterfield; M. Bruce West.

Dept. of Agriculture
50 Harry S Truman Parkway
Annapolis, MD 21401 (410) 841-5770

The Maryland Agricultural Emergency Task Force is activated in times of need according to an emergency operations plan. The Department of Agriculture submitted this plan to the Governor in 1987. The plan provides for actions to be taken in agricultural emergencies, such as droughts or floods.

ALTERNATIVE FUELS WORK GROUP

Chairperson: Gerald L. Thorpe, Ph.D., Director,
Maryland Energy Administration

c/o Maryland Energy Administration
45 Calvert St.
Annapolis, MD 21401 (410) 974-3751

The Governor formed the Alternative Fuels Work Group in August 1993 (Executive Order 01.01.1993.20). The Group evaluates and recommends alternative fuels to the Governor and certain State government agencies and raises issues related to the use of these fuels for the State fleet of cars and trucks. Upon meeting the goals of the federal Clean Air Act Amendments of 1990 and the National Energy Policy Act of 1992, the Group expects to conclude its work about the year 2000.

Members of the Group are appointed by the head of each participating agency. Those agencies represented include: the Department of Agriculture; Department of Budget and Fiscal Planning; Department of the Environment; Department of General Services; Department of Natural Resources; Department of Transportation; Maryland Energy Administration; Public Service Commission; and University of Maryland System.

ASBESTOS OVERSIGHT COMMITTEE

Chairperson: David A. C. Carroll, Secretary of the
Environment

Designated by Senate President: one vacancy

Designated by House Speaker: R. Charles Avara

Ex officio: Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Martin W. Walsh, Jr., Secretary of General Services; William A. Fogle, Jr., Secretary of Licensing & Regulation; Joseph Adler, Secretary of Personnel.

Frank D. Whitehead, *Committee Project Officer*

c/o Office of the Secretary
Dept. of the Environment
2500 Broening Highway
Baltimore, MD 21224 (410) 631-3200

Annual Report & consolidated budget for asbestos management in State facilities to Governor & General Assembly due Oct. 1.

The Asbestos Oversight Committee was established by the Governor in November 1987 (Executive Order 01.01.1987.22). After the creation of the Committee, representation was sought from the Departments of Health and Mental Hygiene, Public Safety and Correctional Services, and Transportation, as well as the University of Maryland System and the Office of the Attorney General. The Committee coordinates asbestos management involving State employees and facilities.

The Committee reviews, evaluates, and promulgates asbestos policy, procedures, and practices consistent with the *Code of Maryland Regulations (COMAR)*, the Maryland Occupational Safety and Health Law, and regulations of the U.S. Environmental Protection Agency and federal Occupational Safety and Health Administration. The Committee also sets priorities for project proposals to abate asbestos hazards and establishes guidelines and criteria for abatement contracts.

BALTIMORE/WASHINGTON INTERNATIONAL AIRPORT COMMISSION

Chairperson: O. James Lighthizer, Secretary of Transportation

Appointed by Governor: J. Owen Cole; Daniel A. Colussy; Donald P. Hutchinson; Edward J. Kremer; R. Robert Linowes, Esq.; Alan J. Noia; Martha C. Roach; George L. Russell, Jr., Esq.

Ex officio (nonvoting): Mark L. Wasserman, Secretary of Economic & Employment Development

P.O. Box 8755
Office of the Secretary
Dept. of Transportation
BWI Airport, MD 21240 (410) 859-7600

In September 1993, the Governor created the Baltimore/Washington International Airport Commission (Executive Order 01.01.1993.23). The Commission advises the Secretary of Transportation on the operations of BWI Airport, as well as its management policies, practices, and procedures. Advice covers financial planning; management objectives, controls and performance; privatization; and budgetary matters.

The Commission studies and recommends policies to strengthen the competitiveness of BWI Airport within the international and domestic aviation industry. In carrying out its responsibilities, the Commission seeks information and advice from airport users and the airline industry.

The Commission has ten members. Nine are voting members. They include the Secretary of Transportation who serves as chairperson, and eight representatives from the business community, appointed by the Governor. The Secretary of Economic and Employment Development serves as a nonvoting member.

MARYLAND BIOPROCESSING CENTER

BOARD OF DIRECTORS

Barbara Plantholt, *Chairperson*

Appointed by Governor (who names chair): M. James Barrett, Ph.D.; Rita R. Colwell, Ph.D.; Patrick P. Hervy; Nathaniel E. Jones, Jr., Esq.; Donald N. Langenberg, Ph.D.; Christopher H. Price, Ph.D.; William C. Richardson, Ph.D.; Lewis J. Shuster; Deborah A. Smeltzer; John M. Taylor; Mark L. Wasserman. *Terms expire 1994.*

Maryland Bioprocessing Center, Inc.
Johns Hopkins Bayview Campus
333 Cassell Drive, Suite 4000
Baltimore, MD 21224 (410) 550-2271

The Governor appointed the Board of Directors of the Maryland Bioprocessing Center, Inc., in December 1991. The Center is a private, nonprofit organization created by industry leaders from across Maryland in conjunction with The Johns Hopkins University, the University of Maryland System, and Maryland State government. The Center promotes the growth of the biotechnology and bioprocessing industries in Maryland. Capitalizing on the State's renowned biomedical research base, the Center works to establish Maryland as a world leader in these industries.

To achieve this mission, the Center will build a "scale-up" biopharmaceutical manufacturing facility. In 1994, the Bioprocessing Center Facility will be constructed in East Baltimore at the Bayview Industrial Park, 5901 East Lombard Street. The Facility will offer Maryland biotechnology companies affordable access in Maryland to pharmaceutical-grade (GMP) manufacturing facilities, equipment, technical expertise, and regulatory guidance. With the recent growth in the biotechnology industry, Maryland firms project \$3 to \$5 billion in product sales, \$500 to \$750 million in capital investment, 40,000 jobs, and \$100 million in tax dollars by the next decade.

The Governor appoints the Board's twelve members.

GOVERNOR'S COMMISSION ON BLACK MALES

Elijah E. Cummings, *Chairperson*

Appointed by Governor: Jereleigh A. Archer, Sr.; Ronald F. Bates; Devon Brown; Michael R. Carter; Paulette Hall; Benjamin F. Mason; Terese Moore; Dr. Suzanne Orr; Osborne A. Payne; Henry Pringle; Earl H. Robbins, Jr.; Mitchell Smith; Mary Vraney; Richard S. Will; Charlotte June Wilson.

Appointed by Senate President: Paula C. Hollinger; Larry Young; one vacancy.

Appointed by House Speaker: Elijah E. Cummings; Ulysses Currie; Henry B. Heller.

2300 North Calvert St., Suite 100
Baltimore, MD 21218 (410) 366-4550

At the request of the General Assembly, the Governor formed the Governor's Commission on Black Males in August 1990 (Joint Resolution no. 3, Acts of 1990). The Commission oversees four subcommittees that study the nature and extent of problems of employment and economic development, health care, criminal justice, and education for Maryland's African-American men and youth. The Commission will implement new programs or demonstration projects, develop and implement community education and public awareness pro-

grams, and develop strategies, all designed to better economic and social conditions for African-American men and youth.

The Commission reported its initial findings and recommendations to the Governor and the General Assembly in July 1993.

STATE COUNCIL ON CANCER CONTROL

Christian H. Poindexter, *Chairperson*, 1995

Appointed by Governor (who names chair): Martin D. Abeloff, M.D., 1994; Patricia O. Horsey, 1994; Genevieve M. Matanoski, M.D., 1994; Constance M. Unseld, 1994; Joseph Aisner, M.D., 1995; Anna Johnson-Winegar, Ph.D., 1995; Famebridge C. Payne, 1995; Mary Sexton, Ph.D., 1995; Richard W. Story, 1995.

Designated by Senate President: Patricia R. Sher, 1995

Designated by House Speaker: Virginia M. Thomas, 1994

Ex officio: David A. C. Carroll, Secretary of the Environment; Mary G. Mussman, M.D., M.P.H., designee of Secretary of Health & Mental Hygiene; David J. Ramsay, M.D., Ph.D., President, University of Maryland at Baltimore.

Nonvoting member: Regina el Arculli, National Cancer Institute

Richard W. Stringer, *Executive Director*

c/o Dept. of Health & Mental Hygiene
201 West Preston St., Room 542
Baltimore, MD 21201 (410) 225-5865

Annual Report to Governor due Dec. 1.

The State Council on Cancer Control was authorized by the Governor in June 1991 (Executive Order 01.01.1991.22). The Council advises the Governor on development of a comprehensive State policy and program to control and reduce the incidence of cancer. The Council also makes recommendations to promote and coordinate programs for public education, prevention, and treatment, and improve access to testing, screening, and treatment. In addition, the Council advises the Governor on existing and planned cancer programs, and a public-private partnership to control the incidence of cancer in Maryland.

The Council promotes and guides development of a comprehensive Cancer Surveillance System that collects data on incidence, diagnostic stage, mortality, and risk factors; establishes goals and priorities for the System; and oversees transformation of the Maryland Cancer Registry into a tool to plan, evaluate, and target cancer control programs through the Maryland Cancer Registry Advisory Committee.

MARYLAND CANCER REGISTRY ADVISORY COMMITTEE

Genevieve M. Matanoski, M.D., *Chairperson*

Appointed by Chairperson, State Council on Cancer Control: Robert A. Barnett, M.D.; Rachel Brem, M.D.; Tom Burke, Ph.D.; Shirin de Silva, M.D.; Gayle Driessen, C.T.R.; George Elias, M.D.; Katherine P. Farrell, M.D.; Norma Kanarek, Ph.D.; Robert A. Palermo, M.D.; Steven Piantadosi, M.D., Ph.D.; Harold E. Ramsey, M.D.; Samuel Shapiro, Ph.D.; John W. Southard, M.D., M.P.H.; Terry Winter.

(410) 225-5865

Creation of the Maryland Cancer Registry Advisory Committee followed the establishment of the Maryland Cancer Registry in July 1982. The Committee advises the State Council on Cancer Control on the operation of the Registry.

The Registry is an incidence-based electronic database for demographic as well as cancer diagnostic and treatment information on Maryland residents, and those nonresidents who are diagnosed or treated in Maryland (Code Health—General Article, sec. 18-204). Formerly under the Department of the Environment, the Registry was transferred to the Department of Health and Mental Hygiene in 1991. Under contractual agreement with the Department of Health and Mental Hygiene, the Registry is operated by the Department of Epidemiology and Preventive Medicine of the School of Medicine, University of Maryland at Baltimore.

GOVERNOR'S COUNCIL ON THE CHESAPEAKE BAY

Chairperson: Cecily M. Majerus, Governor's Chesapeake Bay Coordinator

Ex officio: vacancy, Secretary of Agriculture; David A. C. Carroll, Secretary of the Environment; Torrey C. Brown, M.D., Secretary of Natural Resources; Donald F. Boesch, Ph.D., designee of Chancellor, University of Maryland System; Ronald M. Kreitner, Director of Planning.

c/o Office of the Governor
State House
Annapolis, MD 21401 (410) 974-3004

The Governor's Council on the Chesapeake Bay was formed by the Governor in January 1985 (Executive Order 01.01.1985.02). The Council advises the Governor on management of the Bay and surrounding areas. The Council also promotes interagency coordination and integration of Bay-related programs.

MARYLAND CIVIL WAR HERITAGE COMMISSION

Chairperson: O. James Lighthizer, Secretary of Transportation

Vice-Chairman: George F. Brigham, Jr.

Appointed by Governor (who names chair & vice-chair): Robert J. Brugger, Ph.D.; J. Henry Butta; Agnes Kane Callum; Thomas G. Clemens; H. Grant Dehart; John W. Durel, Ph.D.; Steven F. Ernst; Lester G. Fant III, Esq.; Frances H. Kennedy; Alvin Luckenbach, Ph.D.; Charles McC. Mathias; Brig. Gen. Harold W. Nelson; Donald P. Patterson; Richard E. Roulette; Rosalyn Terborg-Penn; A. Elizabeth Watson.

Appointed by Senate President: Howard A. Denis

Appointed by House Speaker: John P. Donoghue

Ex officio: vacancy, designee of Governor; Torrey C. Brown, M.D., Secretary of Natural Resources; Ronald M. Kreitner, Director of Planning; J. Rodney Little, State Historic Preservation Officer.

P.O. Box 8755

Office of the Secretary

Dept. of Transportation

BW1 Airport, MD 21240 (410) 859-7600

Annual Report to Governor due Dec. 1.

The Governor started the Maryland Civil War Heritage Commission in February 1992 (Executive Order 01.01.1992.07). In keeping with the American Battlefield Protection Program of the U.S. Department of the Interior, the Commission works to protect Civil War sites and structures in Maryland. The Commission coordinates Maryland's participation in the Program with the federal government and private foundations to secure support and financial resources for protecting these sites and structures. The Commission also advises State government agencies on matters relating to Civil War sites and structures.

GOVERNOR'S CONSTRUCTION INDUSTRY EMPLOYERS' ADVISORY COUNCIL

J. P. Blase Cooke, *Chairperson*

Appointed by Governor (who names chair): Frank Campitelli; Frank Chaney; N. Frederick Churchman; J. Roland Dashiell; Ralph C. Dettor, Jr.; John Driggs; Clarence Gross; Roy Kirby, Jr.; Leonard A. Kraus, Sr.; Kenneth Lundeen; John M. McMahan; Cap Mona; Marilyn B. Rainey; Wayne T. Ruth; Renato E. Ventura; Perry Winchester.

Ex officio: Mark L. Wasserman, Secretary of Economic & Employment Development; Martin W. Walsh, Jr., Secretary of General Services; Jacqueline H. Rogers,

Secretary of Housing & Community Development; William A. Fogle, Jr., Secretary of Licensing & Regulation; Torrey C. Brown, M.D., Secretary of Natural Resources; Joseph Adler, Secretary of Personnel; Charles O. Middlebrooks, Jr., Director, Office of Employment & Training; Henry Koellein, Jr., Commissioner of Labor & Industry; Ronald M. Kreitner, Director of Planning.

c/o Harkins Builders, Inc.

12301 Old Columbia Pike

Silver Spring, MD 20904 (301) 680-4205

Annual Report to Governor due in Dec.

The Governor's Construction Industry Employers' Advisory Council was established in February 1988 by the Governor (Executive Order 01.01.1988.04). The Council assists the Governor in devising strategy to foster a healthy and expanding construction industry in Maryland. The Council also reviews State and local problems affecting the industry and recommends solutions to the Governor.

STATE DATA SECURITY COMMITTEE

Acting Chairperson: Alexius O. Bishop, Dept. of Budget & Fiscal Planning

Appointed by Governor: Thomas J. Chenoweth; Joseph Distinti; Alphonse J. Giunta; Christian Granger; David D. Harrington; Thomas F. McCabe; John J. Seldgeski; Peggy V. Short.

c/o Division of Budget Analysis

Dept. of Budget & Fiscal Planning

45 Calvert St.

Annapolis, MD 21401—1985 (410) 974-2307

Semi-annual Reports to Governor & chairpersons of appropriate legislative committees.

The Governor created the State Data Security Committee in 1983 (Executive Order 01.01.1983.18). The Committee establishes computer security policies and standards for State government agencies in the Executive Branch. The Committee regularly evaluates and tests the security of computerized records systems of State agencies.

The Committee consists of nine data professionals within State service. One member is appointed from each of the following agencies: Comptroller of the Treasury; Department of Budget and Fiscal Planning (whose representative serves as chairperson); Department of Public Safety and Correctional Services; Department of Transportation; and University of Maryland System. Four members are appointed by the Governor upon recommendation of the chairperson. Any agency security officer assigned to the Committee may not participate in any computer system security analysis of that officer's own agency by the Committee.

GOVERNOR'S COMMISSION ON DISRUPTIVE YOUTH

Henry B. Heller, *Chairperson*

Appointed by Governor (who names chair): Elizabeth Arnold-Williams; Dr. Gloria S. Bolds; Ronald I. Caplan; Lamonte E. Cooke; Karen Czapskiy, Esq.; Clara B. Floyd; Evelyn B. Holman, Ph.D.; Oscar T. Jobe; Michele O. Prumo, R.N.; Susan S. Shin.

Appointed by Senate President: Arthur Dorman

Appointed by House Speaker: Henry B. Heller

Ex officio: Calvin D. Street, designee of Secretary of Human Resources; Carolyn D. Copenheaver, designee of Secretary of Juvenile Services; Lamont W. Flanagan, Esq., designee of Secretary of Public Safety & Correctional Services; Linda T. Roebuck, designee of State Superintendent of Schools; Susan Kleinberg, Ph.D., Director, Office for Children, Youth, & Families.

Contact: Linda T. Roebuck

c/o School Improvement Office
State Dept. of Education
200 West Baltimore St., 4th floor
Baltimore, MD 21201 (410) 333-8016

The Governor's Commission on Disruptive Youth was formed by the Governor in October 1993 at the request of the General Assembly (Executive Orders 01.01.1993.26/32; Joint Resolution no. 6, Acts of 1993).

The Commission is examining the problems of disruptive students and their effect on teachers, classmates, schools, parents, and communities. The Commission will consider changes in law and in the systems of human services and education. A final report to the Governor is due October 1, 1994.

GOVERNOR'S EXECUTIVE COMMITTEE ON DRUNK & DRUGGED DRIVERS

Chairperson: W. Marshall Rickert, Administrator,
Motor Vehicle Administration

Dennis R. Atkins; Peter C. Cobb; Carole F. Hinkel; Melvin Holmes; C. Wayne Kempske; W. Roland Knapp; Ronald D. Lipps; Howard B. Merker; Eugene Peterson; Ruth A. Phillips; Annette Rentz-Petit; Valerie Serio; John E. Smialek, M.D.; Deborah Somerville; Col. Larry W. Tolliver; T. William Tower II; Sandra Usher; James N. Vaughan; Charles F. Wellford, Ph.D.; Victoria D. Whitlock.

c/o Motor Vehicle Administration
6601 Ritchie Highway, N.E.
Glen Burnie, MD 21062 (410) 768-7274

Initiated in May 1987, the Governor's Executive Committee on Drunk and Drugged Drivers is comprised of representatives from State agencies. These include State Department of Education and the Departments of Health and Mental Hygiene, Juvenile Services, Public Safety and Correctional Services, and Transportation; the District Court of Maryland; the University of Maryland System; and other government agencies with programs for impaired drivers. The Committee focuses on deterrence, adjudication, and treatment of drunk and drugged drivers; law enforcement; and public information and education programs. It collects data, identifies and defines safety problems, and assesses programs and countermeasures. The Committee also promotes interagency cooperation. Periodically, the Committee makes program and policy recommendations to the Governor.

GOVERNOR'S ENERGY TASK FORCE

Herbert D. Coss, Jr., *Chairperson*

Appointed by Governor (who names chair): Lucille Clift Brogden; Mary Corrigan D'Ambrogio; Susan T. Elliott; Brian E. Frosh; Steven R. Gay; J. Patrick Gill; Robert C. Grantley; Leo E. Green; Lawrence J. Hayward; Marcel E. Henry; Patricia S. Lane; Carlo LaPorta; Alan S. Miller; Louise M. Morman; R. O. Niedomanski; Michael T. Panich; Andrew J. Parker, Jr.; Roger D. Redden, Esq.; Jean W. Roesser; Winfield E. Rogers; Drusilla Schmidt-Perkins; Charles E. Scott; David W. Thomas; William J. Weder II; Suelen S. Weisberg; William I. Weston, Esq.

Contact: Gerald L. Thorpe, Ph.D.

c/o Maryland Energy Administration
45 Calvert St.
Annapolis, MD 21401 (410) 974-3751
1-800-72-ENERGY

The Governor authorized the Governor's Energy Task Force by letter of 5 August 1991. The Governor asked the Task Force to consider the policy recommendations and implementation strategies of the Maryland Energy Summit convened by the Governor on May 21, 1991. The Task Force was to formulate energy initiatives for Maryland.

In December 1992, the Task Force submitted a final report, *Strategic Energy Plan for Maryland*. In accordance with Task Force recommendations, the General Assembly enacted and the Governor signed several bills in 1993. These included House Bill 930 on State Finance and Procurement—Energy Conservation (Chapter 338, Acts of 1993); House Bill 1361 on Sales and Use Tax—Clean-Burning Fuel Vehicles (Chapter 603, Acts of 1993); Senate Bill 773 on Property Tax—Exemption—Refueling Equipment or Machinery (Chapter 269, Acts of 1993); and Senate Bill 775 on Motor Fuel Tax—Clean-Burning Fuels

(Chapter 270, Acts of 1993). In 1993, the General Assembly also adopted Joint Resolution no. 5 on Maryland Energy Policy.

The Governor has asked members to extend their terms in order to help further implement Task Force recommendations.

GOVERNOR'S COMMISSION ON ENHANCING PUBLIC SERVICES THROUGH IMPROVED INTERAGENCY COOPERATION

Chairperson: Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning

Appointed by Governor: Barbara Y. Alunans; Charles N. Benil; Joseph D. Burruss, Jr.; Leslie A. Campbell; Carolyn D. Davis; Judith B. Donaldson; Robert W. Eastridge; G. Lawrence Franklin; Sara J. Miller; Richard F. Pecora, Esq.; A. Skipp Sanders, Ed.D.; Stephen D. Silver; Lois Y. Whitaker; Douglas H. Wilson; Stephen G. Zentz.

c/o Dept. of Budget & Fiscal Planning
45 Calvert St.
Annapolis, MD 21401 (410) 974-2114

Annual Report to Governor due April 1.

The Governor's Commission on Enhancing Public Services through Improved Interagency Cooperation was formed in December 1993 by the Governor (Executive Orders 01.01.1993.34; 01.01.1994.08). The Commission is to review laws, regulations, policies, and procedures to determine how the Department of Budget and Fiscal Planning might contribute more directly to the programs and objectives of State government agencies. The Commission also will consider ways to streamline the budget process of State government and simplify the Department's review and approval of agency position control, procurement, budget amendments, and other transactions. In addition, the Commission will seek ways to improve interagency communication concerning budgetary, fiscal and other matters.

STATE FLEET SAFETY COMMITTEE

Bruce Breiterman, *Chairperson*

Appointed by Governor: Frank Babusci; John C. Keavney; Edward R. Luers; Eileen Betty Mack; Charlotte Rich; Mary E. Shiftet.

c/o Supportive Services
Dept. of Natural Resources
Tawes State Office Building
580 Taylor Ave.
Annapolis, MD 21401—2397 (410) 974-3496

The Governor originally appointed the State Fleet Safety Committee in 1971 to establish a safety program for State employees who drive State and private motor vehicles on official State business. The Governor reauthorized the Committee in 1985 (Executive Order 01.01.1985.21).

The Committee advises the Governor, through the Secretary of Budget and Fiscal Planning, on the safe operation and maintenance of the State's motor vehicle fleet. This advisory role includes recommending changes in rules and regulations for use of State agency motor vehicles. The Committee also develops accident prevention plans and driver improvement programs.

GOVERNOR'S COMMITTEE ON FRAUD, WASTE, & ABUSE

Chairperson: Buddy Roogow, Director of Operations, Office of the Governor

Appointed by Governor: John C. DuChes II; Arnold G. Holz; Richard F. Pecora, Esq.; Charles H. Stevenson.

301 West Preston St., Room 1514
Baltimore, MD 21201 (410) 225-4806

In the fall of 1987, the Governor established the Governor's Committee on Fraud, Waste, and Abuse. The Committee charge is to reduce or prevent fraud, waste, and abuse in the executive branch of State government.

For the principal executive departments and independent agencies, the Committee created an internal control manual. The manual is used as a self-assessment tool for evaluating procedures.

MARYLAND STATE GOVERNMENT GEOGRAPHIC INFORMATION COORDINATING COMMITTEE

William S. Burgess, *Chairperson*

Appointed by Governor: Rowland Agbede; Lt. Thomas M. Bailey; Elizabeth G. Barnard; Charles N. Benil; Marvin Bond; Janice Brezinski; Robert L. Burkhardt; Pradeep Ganguly, Ph.D.; Virginia C. Ives; Maureen Kavanagh; Michael J. Langrehr; Michel A. Lettre; Lawrence E. Lewis; George M. Lotterer; J. Vincent McCann; David McMillion; Charles L. Miller; Mark Moody, Ph.D.; Thomas M. Murphy; Edward C. Papenfuse, Ph.D.; Lawrence W. Priebe; Stacey Seidlitz; Lawrence B. Swift; David D. Truax; Shelley S. Wasserman; Robert B. Wilkinson.

c/o Water Resources Administration
Dept. of Natural Resources
Tawes State Office Building
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-2721

State agencies involved with geographic information systems (GIS) began to meet informally in July 1992. These included the more established users and managers of geographic information systems from the Department of Natural Resources; the Office of Planning; the State Highway Administration of the Department of Transportation; the Department of Housing and Community Development; the Department of the Environment; and the State Archives. The Maryland State Government Geographic Information Coordinating Committee was organized formally by the Governor in January 1993.

The Committee provides a formal mechanism for users and managers of geographic information systems to address issues, such as spatial data standards, data sharing, documentation, and maintenance. The Committee recognizes the need for compatibility and transferability of spatial data between systems that can be achieved only by the cooperation of users of geographic information systems as they design or modify their data collection programs. To avoid duplication of effort, the Committee also seeks to integrate disparate spatial data sets for display or analysis.

MARYLAND GREENWAYS COMMISSION

Chairperson: O. James Lighthizer, Secretary of Transportation

Vice-Chairperson: Edward T. McMahon, Esq., 1994

Appointed by Governor (who names chair): Ralph E. Grossi. *Term expires* 1993.

Gus B. Bauman; Jeffrey A. Bourne; James H. Gilford, Ph.D.; Paula C. Hollinger; W. Ray Huff; Joyce M. Kelly; Douglas E. Moore; Jane T. Nishida, Esq.; Stephen C. Thienel; Stephen F. Wood. *Terms expire* 1994.

Charles B. Adams; Henry S. Baker, Jr.; Daniel B. Brewster; David G. Burwell; Beverly B. Byron; James F. Clark, Jr.; Robert E. Dulli; James W. Gracie; William J. Howard; Wayne A. Klockner; Hans F. Mayer; Joseph J. McCann; Sally J. Michel; Grace Rymer. *Terms expire* 1995.

Ex officio: Torrey C. Brown, M.D., Secretary of Natural Resources; Ronald M. Kreitner, Director of Planning.

Teresa A. Moore, *Executive Director*

c/o Greenways & Resource Planning
Dept. of Natural Resources
Tawes State Office Building, D-3
580 Taylor Ave.
Annapolis, MD 21401

(410) 974-3589

The Governor created the Maryland Greenways Commission in March 1990. The Commission is to analyze the feasibility of integrating a new system of interconnecting recreational trails and wildlife corridors to the existing framework of protective buffers along Maryland's waterways. These greenways would be corridors of open space that follow streams, ridgetops, rivers, or other linear features for recreation and conservation purposes.

Maryland has the framework in place for a greenways network. The Chesapeake and Ohio (C&O) Canal, the Appalachian Trail, Patapsco Valley State Park, and the lower Pocomoke River are all greenways. Trail systems like the Northern Central Railroad Trail and Anne Arundel County's Baltimore and Annapolis (B&A) Trail are recreational greenway connectors. Greenways can be publicly owned to provide recreation opportunities or privately owned to provide wildlife habitat and water quality enhancement.

The Commission has developed a blueprint for a network of greenways in urban and rural areas throughout the State. The Commission also is implementing a model project along the Patapsco River.

In June 1990, the Commission submitted a preliminary report of findings and recommendations to the Governor. In December 1992, the Commission published *Maryland Greenways Atlas*, which shows protected lands and greenway corridors in each county.

Appointed by the Governor, the Commission consists of up to thirty members who represent State and local government, conservation and community groups, and business. Members serve two-year terms. The Commission is assisted by a local liaison from each county and Baltimore City.

HART-MILLER ADVISORY BOARD

Gerard H. Schlimm, Ph.D., *Chairperson*

Appointed by Governor: William J. Brown; James E. Gutman; Mitchell A. Kapland; Harold D. Palmer, Ph.D.; two vacancies.

c/o Dept. of Civil Engineering
Latrobe Hall, Room 108
The Johns Hopkins University
Baltimore, MD 21218—2699 (410) 516-7828

The Governor appointed the Hart-Miller Advisory Board in 1981. The Board monitors the construction of the Hart-Miller Spoils Area Dike and advises the Governor of any problems in construction or operation.

MARYLAND EXECUTIVE HELICOPTER ADVISORY COMMITTEE

Chairperson: Melvin A. Steinberg, Lieutenant Governor

Appointed by Governor: William H. Amoss; Charles L. Benton, Jr.; James P. G. Flynn, M.D.; Charles E. Hutchins; Timothy F. Maloney; Thomas A. Mattingly; Ameen I. Ramzy, M.D.; Elmer H. Tippet.

Contact: Marsha L. Burden

c/o Office of the Lieutenant Governor
State House

Annapolis, MD 21401 (410) 974-2804

At the request of the General Assembly, the Governor reconstituted the Maryland Med-Evac Helicopter Advisory Committee (1977-83) as the Maryland Executive Helicopter Advisory Committee in August 1987 (Joint Resolution no. 20, Acts of 1987). The Maryland Executive Helicopter Advisory Committee provides oversight and policy guidelines to the Maryland Institute for Emergency Medical Services System regarding the State Med-Evac Program.

MARYLAND HUMANITIES COUNCIL

Gilbert Gude, *Chairperson*

Appointed by Governor: Cornelius P. Darcy, Ph.D.; Joseph T. Durham, Ed.D.; Sandy F. Eisenberg; Marshall A. Elkins, Esq.; Robert B. Kershaw, Esq.; H. Margret Zassenhaus, M.D.

Appointed by Board of Directors: Taunya Lovell Banks, J.D.; Raymond V. (Buzz) Bartlett; Lowell R. Bowen, J.D.; George H. Callcott, Ph.D.; Reese Cleghorn; Gwendolyn E. Freeman; Sr. Virginia Geiger, Ph.D.; Catherine R. Gira, Ph.D.; Andrea Hammer, Ph.D.; Sharon Harley, Ph.D.; Jack R. Harris, Ph.D.; Stephen J. Herman, Ph.D.; Paula J. Johnson; Steven C. Newsome; Kenneth G. Rodgers; Barbara B. Roque, J.D.; Ruthe T. Steffey, Ph.D.; Michael B. Styer.

Barbara Wells Sarudy, *Executive Director*

601 North Howard St.
Baltimore, MD 21201-4585 (410) 625-4830

The Maryland Humanities Council was formed in 1970 in response to the federal law creating the National Endowment for the Humanities (P.L. 94-462). It is a private, nonprofit Maryland corporation funded by the federal government, foundations, corporations, and individuals, and by a grant from the Division of Historical and Cultural Programs of the Maryland Department of Housing and Community Development. The Governor appoints four to six of its twenty-one to twenty-six

volunteer members. The Council reports regularly to the Governor.

The Council awards grants for humanities projects for the public to promote understanding and appreciation of the humanities in Maryland. The humanities include such subjects as history, languages, literature, jurisprudence, ethics, philosophy, archaeology, linguistics, comparative religion, cultural anthropology, history and criticism of the arts, and aspects of the social and natural sciences that use historical or philosophical approaches. The humanities are concerned chiefly with ideas, the meanings of languages, and values. These bodies of knowledge differ from quantitative or value-free aspects of the social and natural sciences and the creation or performance of the fine arts.

Six times a year, the Council publishes a magazine, *Maryland Humanities*, available free upon request.

GOVERNOR'S COMMISSION ON MARYLAND MILITARY MONUMENTS

Chairperson: Tyras S. Athey, Secretary of State

Appointed by Governor: Curtis S. Anderson; Brig. Gen. Edmund G. Beacham (Ret.); Thomas E. Bratten, Jr.; Brig. Gen. Bernard Feingold (Ret.); Col. Howard S. Freedlander; Maj. Gen. James F. Fretterd; Nancy N. Kurtz; George H. Littrell; Barrett L. McKown; Marian L. Patterson; Calvin E. Patton; Orlando Ridout V; Thomas J. Rostkowski; Ida G. Ruben; Richard J. Santos; Brig. Gen. Philip Sherman (Ret.); Col. Ernest M. Snyder (Ret.); John C. Sprague; Gregory A. Stiverson, Ph.D.; Col. J. Edward Weaver.

c/o Office of Secretary of State
State House

Annapolis, MD 21401 (410) 974-5539

In January 1989, the Governor's Commission on Maryland Military Monuments was established by the Governor (Executive Order 01.01.1989.02). The Commission is conducting an inventory of Maryland military monuments. Each monument is identified by name, date of construction, location, and original sponsorship. Current ownership of both the monument and its site is noted with a complete description, including construction materials, condition, theme, and inscriptions, if any, and who is responsible for maintenance.

The Commission determines the cost to restore each monument in need of repair and secures funds for its restoration. In addition, the Commission assigns responsibility for the maintenance of each monument and prepares educational and tourism materials for public distribution.

Appointed by the Governor, the Commission consists of up to twenty-one members. The Secretary of State serves as chairperson.

GOVERNOR'S MOTOR CARRIER TASK FORCE FOR SAFETY & UNIFORMITY

Chairperson: O. James Lighthizer, Secretary of Transportation

Appointed by Governor (who names chair): Rita Bontz; Donald M. Bowman; Patrick B. Bozel; Richard A. Carey; Harvey Clearwater; Capt. Raymond D. Cotton; Anthony Dell'Isola; Maj. Richard Janney; Claude M. Ligon, Ph.D.; Kenneth L. Pierson; D. Bruce Poole; W. Marshall Rickert; William L. Rohrbaugh; Ida G. Ruben; Walter C. Thompson; George W. Woods; Thomas M. Yeager.

Mail Stop 200, P.O. Box 8755
c/o Dept. of Transportation
BW1 Airport, MD 21240—0755

(410) 859-7397

In April 1989, the Governor's Motor Carrier Task Force for Safety and Uniformity was appointed by the Governor as the successor to the Governor's Task Force on Uniform Motor Carrier Procedures, and the Truck Safety Task Force. The Task Force studies procedures for taxation, registration, and administrative regulation of heavy trucks and buses. It develops procedures that are simple and uniform, while ensuring safety and payment of a fair share of highway user costs by commercial vehicles.

Task Force members represent elected and appointed State officials, the motor carrier industry, labor, and the public.

MOTOR CARRIER INDUSTRY ADVISORY COMMITTEE

J. Sean Callahan, *Chairperson*
(410) 859-7397

Appointed by Chairperson, Governor's Motor Carrier Task Force for Safety & Uniformity: D. L. Alberti; Chris Balodemas; Rita Bontz; Donald M. Bowman; Edward A. Gallagher IV; Edwin F. Hale; Eugene Higgins; Thomas March; H. Glenn Miller; John C. Miller; William Orner; Ray Poussard; Robert Proctor; Ty Pruitt; Peter Ramaley; William L. Rohrbaugh; Robert J. Smith; Gordon Westkamp; Rebecca Hahn Windsor.

The Motor Carrier Industry Advisory Committee, representing carriers and industry interests, serves as an advisory body to the Motor Carrier Task Force for Safety and Uniformity.

MARYLAND ADVISORY BOARD OF THE NATIONAL HISTORICAL PUBLICATIONS & RECORDS COMMISSION

Chairperson: Edward C. Papenfuse, Ph.D., State Historical Records Coordinator

Appointed by Governor: Ann Stewart Gwyn, 1989; William B. Keller, 1989; Burton K. Kummerow, Ph.D., 1989; Jack P. Greene, Ph.D., 1990; Roland C. McConnell, Ph.D., 1990; George H. Callcott, Ph.D., 1991; Richard J. S. Dodds, 1991; Joanne S. Manwaring, 1991; one vacancy.

Douglas P. McElrath, *Deputy Coordinator*

c/o State Archives
350 Rowe Blvd.
Annapolis, MD 21401 (410) 974-3915

In 1976, the Governor appointed the Maryland Advisory Board of the National Historical Publications and Records Commission to carry out the historical records program of the National Historical Publications and Records Commission. The program is a cooperative effort of the Commission, state records coordinators, state advisory boards, and institutions and organizations throughout the country concerned with the records of the nation.

The National Historical Publications and Records Commission encourages government and private organizations to preserve and make available for use those records that further an appreciation and understanding of American history. In addition to supporting projects that directly relate to a body of records, the Commission also may support projects to promote cooperative efforts among institutions and organizations and improve the knowledge, performance, and professional skills of those who work with historical records.

In Maryland, the Commission funded a records assessment and reporting project to evaluate how institutions care for and provide access to the State's historical records. Those assessments, with recommendations, were published as *Maryland's Record Heritage: Assessing Needs and Opportunities* (1991).

Guidelines and Procedures: Applications and Grants, a pamphlet describing the program, is available upon request.

Appointed by the Governor, the Maryland Advisory Board consists of at least seven members, including the State Historical Records Coordinator who serves as chairperson. Members serve three-year terms. They represent archival and research institutions and organizations in Maryland. The State Historical Records Coordinator is the State Archivist.

GOVERNOR'S PESTICIDE COUNCIL

Amy E. Brown, Ph.D., *Chairperson*, 1996

Appointed by Governor (who names chair): F. Michael Heller, 1994; M. Garry Schnappinger, Ph.D., 1994; T. Marks Fuchs, 1995; Julia W. Gouge, 1995; Craig J. Strobel, 1995; Max Eisenberg, Ph.D., 1996; Raymond L. Fritz, 1996; Michael J. Pelczar, Jr., Ph.D., 1996.

Legislative members appointed by Governor: J. Lowell Stoltzfus, Senate; Samuel Q. Johnson III, House of Delegates.

Ex officio: vacancy, Secretary of Agriculture; David A. C. Carroll, Secretary of the Environment; Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Torrey C. Brown, M.D., Secretary of Natural Resources.

Staff: Mary Ellen Setting

c/o Pesticide Regulation Section
Dept. of Agriculture

50 Harry S Truman Parkway
Annapolis, MD 21401

(410) 841-5710

Annual Report to Governor.

In response to concern about the use of pesticides in the State and their potentially damaging effects on people, wildlife, and the Chesapeake Bay watershed, the Governor established the Governor's Pesticide Council in January 1990 (Executive Order 01.01.1990.02). The Commission reviews pesticide management programs and recommends actions to safeguard the health of citizens and the environment. The Commission considers pesticide manufacture, transport, storage, use, and disposal. The Toxics Management Strategy of the Chesapeake Bay Agreement also is evaluated by the Commission.

**TASK FORCE TO INITIATE
PRESERVATION PLANNING IN
MARYLAND**

Dr. Scott Bennett, *Chairperson*

Georgia Adler; William J. Amos; Dr. H. Joanne Harrar; Alice Merrill; Edward C. Papenfuss, Ph.D.; John Sondheim; Maurice Travillian; John Zimmerman.

c/o Milton S. Eisenhower Library
The Johns Hopkins University
3400 North Charles St.
Baltimore, MD 21218

(410) 516-8328

The Task Force to Initiate Preservation Planning in Maryland was formed in 1991. The Task Force is concerned with preserving the textual material housed in Maryland's libraries, archives, historical societies, and museums. Acting upon recommenda-

tions of the 1990 Governor's Conference on Libraries and Information Services, the Task Force applied for and received a grant from the National Endowment for the Humanities to study and devise a plan to coordinate preservation efforts statewide.

In 1994, the Task Force will issue an action plan that outlines a program, coordinated through the State Archives, of conservation services, information dissemination, and basic training in preservation methods. The goal of the program is to provide low-cost preservation assistance to institutions across the State. The staff at the State Archives will work with preservation specialists in Maryland to insure that the State's record heritage is preserved for future generations.

**GOVERNOR'S ADVISORY COUNCIL
ON PRIVATIZATION IN STATE
GOVERNMENT**

Mark L. Joseph, *Chairperson*

Appointed by Governor (who names chair): Mary J. Cochran; Patricia S. Florestano, Ph.D.; Melvin L. Kelly; James B. Sellinger; John A. Svahn; William J. Weder II.

Deborah A. Photiadis, *Executive Director*

c/o Division of Privatization

Dept. of Budget & Fiscal Planning
45 Calvert St.

Annapolis, MD 21401—1907 (410) 974-5028

Annual Report to Governor due Dec. 15.

The Governor's Advisory Council on Privatization in State Government was created by the Governor in February 1993 (Executive Order 01.01.1993.03). Privatization is the assignment of certain public government functions to the private sector.

The Council advises and assists the Governor by evaluating unsolicited privatization proposals; providing information on privatization issues and assistance on procedures and implementation; and ensuring fair, comprehensive and objective evaluations. The Council may ask State agencies to report on the status of privatization or to evaluate specific opportunities for privatization.

**GOVERNOR'S
SCIENCE ADVISORY COUNCIL**

Elizabeth Ingram Bauereis, Ph.D., *Chairperson*, 1993

Appointed by Governor: Joseph E. Clark, Ph.D.; Loren Duane Jensen, Ph.D.; Mitchell A. Kapland; William E. Kirwan, Ph.D.; Brig. Gen. Robert S. McGarry; Michael J. Pelczar, Jr., Ph.D.; Gerard H. Schlimm, Ph.D.; Jack E. Snell, Ph.D.; Julius H. Taylor, Ph.D. *Terms expire 1993.*

Tyler J. Bastian, Ph.D.; Everett C. Carter, Ph.D.; Rita R. Colwell, Ph.D.; W. Lamar Harris, Ph.D.; Alexander Kossiakoff, Ph.D.; Harold D. Palmer, Ph.D.; William C. Vergara, Ph.D.; John D. Walker, Ph.D. *Terms expire 1994.*

Edward J. Cook, D.E.; Dr. John J. Daly; Christine U. Eccles, Ph.D.; George W. Fisher, Ph.D.; John G. Honig, Ph.D.; Harry Kriemelmeyer, Jr.; Jack R. Lodge; Samuel P. Massie, Ph.D.; Frank J. Munno, Ph.D.; M. Garry Schnappinger, Ph.D. *Terms expire 1995.*

E. Lander Medlin, *Executive Director*

P.O. Box 294
College Park, MD 20740 (301) 405-3205

The Governor's Science Advisory Council originated as the Governor's Science Resources Advisory Council in 1963. By Executive Order, the Governor reorganized the Council in 1970 as the Governor's Science Advisory Council.

The Council provides the Governor with objective scientific and technological advice. The Council identifies potential problems in all fields to which scientific approaches can be applied, formulates recommendations to alleviate these problems, and defines problem areas for which committees could find solutions or recommendations for action. The Council also defines scientific areas needing additional research or data analysis, reviews available resources to perform such analysis, and recommends the approach to be used. The Council further works to improve scientific education and identifies areas for graduate studies that will be of value to the State.

At the Governor's request or with the Governor's approval, the Council provides scientific and technological advice to the principal executive departments of State government. It also serves as a liaison with scientists of other states or agencies in coordinating approaches to common scientific problems.

Appointed by the Governor, Council members serve three-year terms.

MARYLAND SCIENCE WEEK COMMISSION

Paul A. Hanle, Ph.D., *Co-Chairperson*
Michael M. E. Johns, M.D., *Co-Chairperson*

Appointed by Governor (who names co-chairs): Marcellus Alexander; Norman Augustine; Purnell W. Choppin, M.D., Ph.D.; Frederick D. D'Alessio; Roger A. Dandridge; Charles M. Ernst; Sandra S. Hillman; Raymond K. K. Ho; William L. Jews; Joseph Kelly; Glenn Kikuchi; Richard A. Linder; Shirley M. Malcolm; W. Paul Martin; George V. McGowan; R. Scott Pfeifer; Judith S. Sachwald; R. Edward Shilling; Solomon H. Snyder, Ph.D.; Crystal Watkins; Donald E. Wilson, M.D.; four vacancies. *Terms expire 1995.*

Ex officio: Mark L. Wasserman, Secretary of Economic & Employment Development; Jacqueline H. Rogers, Secretary of Housing & Community Development; Nancy S. Grasmick, Ph.D., State Superintendent of Schools.

c/o Maryland Science Center
601 Light St.
Baltimore, MD 21230 (410) 685-2370, ext. 416

The Maryland Science Week Commission was created by the Governor in February 1992 (Executive Order 01.01.1992.04). The Commission organizes and oversees a week-long series of events by which Maryland annually observes Maryland Science Week. The Week coincides with National Science and Technology Week, designated by the National Science Foundation.

Held in April, Maryland Science Week draws attention to the importance of science and technology and fosters an appreciation of them. Events of the Week also are designed to inspire students to pursue careers in science and technology.

The Commission consists of thirty members appointed to three-year terms by the Governor.

GOVERNOR'S COMMISSION ON SERVICE

Vacancy, *Chairperson*

Appointed by Governor: Donald I. Dell; Dallas R. Evans; Sally J. Michel; Christopher S. Servello; Mark K. Shriver; Shari Taylor Wilson; Jennifer Wittman. *Terms expire 1995.*

Philip L. Collyer; Joan Green Davis; Richard E. Espinosa; Kathy Levin; Pamela J. Nelson; Hazel L. Ricker; Andrea M. Vernot. *Terms expire 1996.*

Douglas Becker; Rhoda M. Dorsey, Ph.D.; Marion W. Pines; William D. Quarles, Esq.; Jan C. Rivitz; Donna J. Stanley. *Terms expire 1997.*

Ex officio: Carolyn W. Colvin, Secretary of Human Resources; Mary Ann Saar, Secretary of Juvenile Services; Torry C. Brown, M.D., Secretary of Natural Resources; Nancy S. Grasmick, Ph.D., State Superintendent of Schools; Shaila R. Aery, Ed.D., Secretary of Higher Education; David A. Minges, Director, Office on Volunteerism; Eleanor Falk Young, Director, Volunteer Maryland; Jonathan Underwood, Director, Maryland Conservation Corps; Margaret A. O'Neill, Director, Maryland Student Service Alliance; Jerry E. Yates, Director, Maryland-Delaware Action Agency.

Marilyn W. Smith, Ph.D., *Executive Director*

c/o Office on Volunteerism
301 West Preston St.
Baltimore, MD 21201 (410) 225-4496

*Annual Report to Governor due Dec. 31.
Three-Year Plan for service programs due May 1,
1994, with annual updates thereafter.*

The Governor's Commission on Service was formed by the Governor in January 1994 (Executive Order 01.01.1994.01). The Commission oversees administration of Maryland's participation in the National and Community Trust Act of 1993. This oversight requires developing and updating a three-year strategic plan for service programs in Maryland. The plan is to set funding and program priorities for allocation of federal formula funds. With the Governor's approval, the Commission may apply to the Corporation for National Service and other public and private sources for funding. Thereafter, the Commission shall oversee implementation of the strategic plan.

By assuming the responsibilities of the Governor's Advisory Board on Service and Citizenship and the Governor's Volunteer Council, the Commission ensures coordination of all service programs in Maryland.

INTERAGENCY COMMITTEE ON SPECIALIZED TRANSPORTATION

Diane H. Ratcliff, *Chairperson*

Designee of Secretary of Health & Mental Hygiene:
Hal Franklin

Designee of Secretary of Human Resources: Eugene P. Bartell

Designee of Secretary of Transportation: Barbara Fisher

Designee of State Superintendent of Schools: Jean Jackson

Designee of Director on Aging: Susan Russell

Designee of Director, Office for Individuals with Disabilities: Cathy Lyle

c/o Office of Planning & Programming
Mass Transit Administration
300 West Lexington St.
Baltimore, MD 21201 (410) 333-2993

The Governor created the Interagency Committee on Specialized Transportation in 1975 by Executive Order (amended 1978, 1983).

The Committee developed a plan to administer and use federal funds available under the federal Urban Mass Transportation Act of 1964 (sec. 16(B)(2)). Administered by the State Mass Transit Administration, these funds provide capital assistance for transportation services for handicapped and elderly persons. The Committee coordinates the work of State government agencies providing these services.

GOVERNOR'S COUNCIL ON SUBSTANCE ABUSE, TUBERCULOSIS, & AIDS

Joseph A. Ciotola, *Chairperson*

Appointed by Governor (who names chair): not yet appointed

c/o Governor's Drug & Alcohol Abuse
Commission
300 East Joppa Rd., Suite 1105
Towson, MD 21204—3016 (410) 321-3521

The Governor established the Governor's Council on Substance Abuse, Tuberculosis, and AIDS in November 1993 (Executive Order 01.01.1993.31). The Council coordinates the work of the Governor's Drug and Alcohol Abuse Commission and the Governor's HIV/AIDS and Tuberculosis Prevention and Education Commission.

GOVERNOR'S DRUG & ALCOHOL ABUSE COMMISSION

Joseph A. Ciotola, *Chairperson*

Vacancy, *Deputy Chairperson*

Floyd O. Pond, *Executive Director*

300 East Joppa Road, Suite 1105
Towson, MD 21204—3016 (410) 321-3521

BUDGET (CODE 23.01.05.13)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$ 1,199,475 . .	\$ 942,045 . . .	\$ 1,046,043
Federal	\$ 8,825,540 . .	\$ 9,618,849 . . .	\$ 9,718,429
Total Funds . .	\$10,025,015 . .	\$10,560,894 . . .	\$10,764,472
Staff			
Authorized	10	9	8
Contractual (FTE)	10	10	
Total Staff	19		

MANDATED REPORTS

*Annual Report to Governor on plan to reduce illegal
drug-related actions & drug & alcohol abuse due
Sept. 30.*

ORGANIZATIONAL STRUCTURE

GOVERNOR'S COUNCIL ON SUBSTANCE ABUSE, TUBERCULOSIS, & AIDS

Joseph A. Ciotola, *Chairperson*

GOVERNOR'S DRUG & ALCOHOL ABUSE COMMISSION

Joseph A. Ciotola, *Chairperson*

Vacancy, *Deputy Chairperson*

Vacancy, *Vice-Chair for Administration*

Lt. Col. Thomas H. Carr, *Vice-Chair for Crime Control*

Paul Walter, Esq., *Vice-Chair for Education*

William R. Caltrider, Jr., *Acting Vice-Chair for Employment*

Gary W. Nyman, M.D., *Vice-Chair for Health*

Elijah E. Cummings, *Vice-Chair for Prevention*

Appointed by Governor (who names chair & vice-chairs):

Stephen A. Bocian; J. Sue Henry; Elizabeth M.

Hewlett, Esq.; Bernard Kapiloff, M.D.; David M.

London; G. C. Edward Masood; Marshall M. Meyer;

Sandra A. O'Connor; Rev. Lovell Parham; Frances

Phillips; John N. Prevas; Robert L. Raleigh, M.D.; Marvin Redmond; Leonard R. Sachs; Mitchell Smith; Sherman M. Y. Yen, Ph.D.; thirteen vacancies.

Appointed by Senate President: Clarence W. Blount; Decatur W. Trotter.

Appointed by House Speaker: Ethel A. Murray; one vacancy.

Ex officio: J. Joseph Curran, Jr., Attorney General; Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Mark L. Wasserman, Secretary of Economic & Employment Development; Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Jacqueline H. Rogers, Secretary of Housing & Community Development; Carolyn W. Colvin, Secretary of Human Resources; Mary Ann Saar, Secretary of Juvenile Services; Torrey C. Brown, M.D., Secretary of Natural Resources; Joseph Adler, Secretary of Personnel; Bishop L. Robinson, Secretary of Public Safety & Correctional Services; O. James Lighthizer, Secretary of Transportation; Nancy S. Grasmick, Ph.D., State Superintendent of Schools, & Special Secretary for Children, Youth, & Families; Shaila R. Aery, Secretary of Higher Education; Stephen E. Harris, Esq., Public Defender.

EXECUTIVE DIRECTOR

Floyd O. Pond, *Executive Director* (410) 321-3521

GOVERNORS YOUTH DRUG & ALCOHOL ABUSE COMMISSION

Eric Johnson, *Chairperson*

Appointed by Governor:

From Central Maryland: Josh Beverley; Traci Bumgarner; Nathan Essey; Daria Kramer; Kevin Montgomery; Cinque Parker; Elizabeth Payne; Jennifer Schmitt; Elde Wong.

From Eastern Shore: Bianca Banks; Robin Beach; Julie Bilbrough; Ernesha Brice; Jason Chance; Holly Cotton; Carrie Crockett; Tashanika Demby; Raymond Gattis; Eric Johnson; Allyson Moore; Davis S. Ostwind; Holly Rice; Towanda Showell; Megan Spurry; Justin Stafford.

From Northern Maryland: Erin Brilliant; Heather Devilbiss; Sara Dexter-Thornton; Marques Gray; Kwai McBride; Courtney Mika; Aimee Peterson; Charilyn Pointer; Laura Stridiron.

From Southern Maryland: Michelle Bailey; Jesse Hamilton; Nora Khalili; Heather McGary; Phillip Stamper; Jackie Vreatt.

From Western Maryland: Jennifer Beverlin; Sarah Bosley; Jodie Cook; Elisa Levin; Michael J. O'Brien, Jr.; Kristin Yoder.

At Large: Larry Brown; Nikki Hall; William Lancaster.

DEPUTY DIRECTOR

Gregory J. Leyko (410) 321-3525

COMMUNICATIONS

Ellen Gibson-Adler . . . (410) 321-3521

DRUG-FREE WORKPLACE

Judy Green (410) 321-3521

PREVENTION

Larry Dawson (410) 321-3521

TREATMENT

McClody Ann McCoy . . (410) 321-3521

LAW ENFORCEMENT

Lawrence J. Strickler . . (410) 321-3521

The Governor created the Governor's Drug and Alcohol Abuse Commission in February 1989 within the Executive Office of the Governor (Executive Order 01.01.1989.04). In August and October 1991, the Governor reorganized the Commission (Executive Orders 01.01.1991.27; 01.01.1991.31).

The Commission, in October 1989, submitted to the Governor a comprehensive and integrated plan for reducing illegal drug-related activities and drug and alcohol abuse in Maryland. Annually, the Commission updates the plan for the Governor, the General Assembly, and the public. The plan provides for a central information center on drug and alcohol abuse where data is collected, stored, analyzed, and distributed to federal, State and local government agencies. The plan also indicates how best to formulate policy to prevent and control illegal drug activities and drug and alcohol abuse.

On a continuing basis, the Commission consults with representatives of local governments and the private sector to assure that State, local and private resources are effectively used in preparation of the comprehensive plan. Regional and county core groups help coordinate efforts. Each group consists of the local superintendent of schools, local health officer, and local chief of police or sheriff.

The Commission compiles an inventory of available drug and alcohol abuse services, both public and private, and annually reports to the Governor on the status of efforts to reduce illegal drug-related activities and drug and alcohol abuse in Maryland. The Commission also consults with the Maryland Juvenile Justice Advisory Council; Governor's Advisory Board for Justice Assistance; Drug and Alcohol Abuse Prevention and Education Program Advisory Council of the State Department of Education; Governor's Executive Advisory Council; State Advisory Council on Drug and Alcohol Abuse; Governor's Office of Justice Administration; and the Governor's Youth Drug and Alcohol Abuse Commission. The Commission is required to consider implementing drug and alcohol prevention initiatives suggested by the Youth Commission and solicit Youth Commission advice on prevention programs.

On the Commission are two senators appointed by the Senate President; two delegates appointed by the House Speaker; and sixteen members who serve ex officio. The remaining members are appointed by the Governor. The Chairperson of the Governor's Council on Substance Abuse, Tuberculosis, and AIDS serves as Chairperson of the Commission. The Governor appoints the Executive Director, who is assisted by at least one member of each department and agency whose head serves on the Commission.

**GOVERNOR'S YOUTH DRUG & ALCOHOL
ABUSE COMMISSION**

Eric Johnson, *Chairperson*

Contact: Linda Ezrine

c/o Governor's Drug & Alcohol Abuse Commission
300 East Joppa Rd., Suite 1105
Towson, MD 21204—3016 (410) 321-3521

The Governor, in May 1990, formed the Governor's Youth Drug and Alcohol Abuse Commission within the Executive Office of the Governor (Executive Order 01.01.1990.09). The Governor established the Youth Commission to involve Maryland youth actively in programs for preventing and eliminating drug and alcohol abuse and misuse among youth.

Working with local community and school groups, the Youth Commission develops initiatives to deter drug and alcohol use by young people, makes recommendations to the Drug and Alcohol Abuse Commission, publishes a state-wide newsletter on local prevention programs, and promotes the establishment of such programs. The full Youth Commission meets at least once each year. Regional meetings are held at least three times during the academic year.

The Youth Commission consists of sixty members, two from each county and Baltimore City and twelve at-large. They are appointed by the Governor for two-year terms.

**GOVERNOR'S
HIV/AIDS & TUBERCULOSIS
PREVENTION & EDUCATION COMMISSION**

Joseph A. Ciotola, *Chairperson*
Vacancy, *Deputy Chairperson*

c/o Governor's Drug & Alcohol Abuse Commission
300 East Joppa Rd., Suite 1105
Towson, MD 21204—3016 (410) 321-3521

The Governor's HIV/AIDS and Tuberculosis Prevention and Education Commission was authorized by the Governor in 1993 (Executive Order 01.01.1993.31). The Commission advises the Governor on matters related to the human Immunodeficiency Virus (HIV), Acquired Immune Deficiency Syndrome (AIDS), and Tuberculosis prevention and education.

The Commission's thirteen members are appointed by the Governor to two-year terms. The Chairperson of the Governor's Council on Substance Abuse, Tuberculosis, and AIDS serves as chairperson of the Commission.

**GOVERNOR'S EXECUTIVE
COMMITTEE ON TREES & FORESTS**

Robert Northrop, *Chairperson*

Appointed by Governor: Charles B. Adams; Robert A. Beyer; Stephen Bunker; Roland E. English III; Gary Griffith; Ollie W. Kitchen, Jr.; Jack L. Perdue; William Rees; Susan Reinhart; Chan Robbins; Eric C. Schwaab; Rodger Waldman; Larry Walton.

c/o Forest Service
130 McKinneytown Road
North East, MD 21901 (410) 287-2918
fax: (410) 287-0010

In 1991, the Governor's Executive Committee on Trees and Forests was formed by the Governor upon recommendation of the Governor's Task Force on Trees and Forests. The Committee's charge is to identify emerging issues in forestry and related fields and recommend to the Governor initiatives to improve State policies and programs. The Committee also is responsible for implementing the recommendations of the Governor's Task Force on Trees and Forests.

The Committee has adopted a statement of purpose:

The vision for the Maryland Forest is to provide a sustainable balance in the continuum between consumptive uses and environmental functions, based upon a land ethic that considers human needs and the forest's intrinsic value.

**U.S. 301 SOUTH CORRIDOR
TRANSPORTATION STUDY TASK FORCE**

Dr. John M. Sine, *Chairperson*
Raymond G. LaPlaca, Esq., *Vice-Chairperson*
Ann P. Swanson, *Vice-Chairperson*

Appointed by Governor: Tate Armstrong; Eugene Baumgaertner; Bonnie Bick; Samuel Y. Bowling; Stephen Carr; Kathleen A. Coakley; James D. Collett, Jr.; David W. Cooksey; Mary Sue Couser; Roy I. Dabney, Jr.; James A. Davis; Lee R. Epstein; Stanley Fetter; Hugh C. Gardiner III; Carolyn Graham; James E. Gutman; John E. Havenner; Erich Hintze; Robert L. Isom; Lawrence Johnson; Raymond E. Keeney, Sr.; Robert S. Krebs; Charles E. Lamb; Joseph J. Lavorgna; Robert A. Manzi, Esq.; Daniel H. Melvin; Richard J. Morgan; John Thomas Parran, Jr.; Joseph S. Perrie, Jr.; Dr. Matthew C. Perry; Leonard Rice; Jerald S. Sachs; William H. Scott; Theresa Strong; Dorothy Troutman; Rev. Jonathan L. Weaver; George B. Wilmot.

Appointed by Secretary of Transportation: Gary G. Allen; Torrey C. Brown, M.D. (Peter M. Dunbar, alternate); Michael E. Busch; John A. Cade; David A. C. Carroll; Virginia P. Claggett; Peter Claggett;

Robert J. Dvorak; William Eckman; C. Bernard Fowler; Parris N. Glendening; Michele Gomez; Leo E. Green; Reginald W. Griffith; Jon R. Grimm; Frank A. Jaklitsch; Ronald M. Kreitner; Gloria G. Lawlah; David Lawton; Murray D. Levy; Thomas (Mac) Middleton; Hagner R. Mister; Robert R. Neall; Thomas L. Osborne; Fern V. Piret; Joan B. Pitkin; James E. Proctor, Jr.; William Schultz; Jacquelyn Seneschal; James C. Simpson; Robert A. Thornton, Jr.; Lawrence Warman; Mark L. Wasserman; F. Kirwin Wineland; John F. Wood, Jr.

EDUCATION & INFORMATION COMMITTEE

Kathleen A. Coakley, *Chairperson*
Rev. Jonathan L. Weaver, *Vice-Chairperson*

ENVIRONMENT COMMITTEE

Peter M. Dunbar, *Chairperson*
Matthew C. Perry, *Vice-Chairperson*

GROWTH MANAGEMENT COMMITTEE

Joseph J. Lavorgna, *Chairperson*
Lee R. Epstein, *Vice-Chairperson*

TRANSPORTATION COMMITTEE

James D. Collett, Jr., *Chairperson*
Tate Armstrong, *Vice-Chairperson*

c/o State Highway Administration
Dept. of Transportation
707 North Calvert St., Room 506
Baltimore, MD 21202 (410) 333-1112

In March 1993, the Governor by letter created the U.S. 301 South Corridor Transportation Study Task Force. The Task Force brings together citizens and representatives of State and local government agencies to develop transportation strategies for southern Maryland. The Task Force is to study transit needs for U.S. Route 301 south of Bowie from U.S. Route 50 south to the Potomac River. The road runs through Prince George's and Charles counties but affects the transportation patterns of neighboring Anne Arundel, Calvert and St. Mary's counties as well. Recommendations of the Task Force will integrate land use and open space planning, local community design, and environmental protection into the transportation planning process.

The Mass Transit Administration and the State Highway Administration of the Department of Transportation provide technical support to the Task Force.

**GOVERNOR'S COMMISSION ON
VEHICLE THEFT & RELATED CRIMES**

Marshall M. Meyer, *Chairperson*

Appointed by Governor: Robert L. Abrams; Sanford Abrams; Paul T. Baker; Capt. Martin L. Beauchamp; Mary Bergman; William L. Bertazon; Robert J. Bittman, Esq.; Robert L. Blackburn;

George A. Boston; Sgt. Clarence O. Brickey; Richard C. Britt; George B. Brosan; H. Stafford (Skip) Bullen, Jr.; Sgt. Steven G. Calarco; Karl L. Campbell; William P. Cauty; Peter C. Cobb; Sgt. Norman R. Cochran; Joseph R. Coppola; William L. Cotton III; George C. Cox; Henri A. Daniels; Lt. Frederick E. Davis; Maj. Charles M. Dickens; James O. Emerson; Drake A. Ferguson; Capt. Michael P. Fitzgibbons; Melvin L. Fleming; Charles H. Foelber; Cpl. Brian Ford; Maj. Robert D. Fuller; John M. Gattus, Jr.; Richard E. Govignon; Ron W. Haley; Capt. Richard E. Hall; Capt. Robert I. Hart; Lt. Roy T. Hart, Jr.; David B. Hartman; Steven J. Hess; James D. Holmes; Ruth L. Holt; John H. Hunt, Jr.; Susan M. Kaskie; Capt. Robert D. Kirk; Ned S. Kodeck; Cobey R. Kuff; Angus B. MacLean; Michael C. Maloney, Esq.; C. E. Martin; David E. McCamley; Lt. Michael K. McCleese; Capt. Forrest E. Meeks; William J. Meredith; Martin I. Moylan, Esq.; Margaret Moore; Francis J. Napfel III; Col. Arthur Nattans; Richard R. Onken; Robert G. Pepersack, Sr.; Thomas P. Raimondi, Esq.; L. John Raymond; Stewart Lee Richardson, Jr., Ph.D.; Carroll C. Robertson; Kenneth D. Robinson; Richard J. Rosenblatt; Andrew J. Sekelsky; Scott A. Sewell; Stuart O. Simms, Esq.; Merrill I. Skolnik; Jeremiah J. Smith; David Solomon; Lt. Col. William W. Sondervan; Vernon Stonesifer; Jack J. Sullivan; Ronald E. Trump; Lt. Col. Thomas R. Turner, Sr.; Cpl. Mark Tyler; Michael W. Vision; Walter J. Washel, Jr.; Nathaniel Wood; Joyce L. Wright, Esq.; Capt. James W. Yeasted; William F. Zorsi, Sr.

Ex officio: Frederick G. Schmuft III, designee of Secretary of Juvenile Services; Maj. W. Ray Presley, designee of Secretary of Public Safety & Correctional Services; Frank Babusci, designee of Secretary of Transportation.

301 West Preston St., Suite 1513
Baltimore, MD 21201 (410) 225-4094

The Governor's Commission on Vehicle Theft and Related Crimes was started by the Governor in October 1992 (Executive Order 01.01.1992.22). To develop proposals for preventing car theft and related crimes, the Commission studied safety measures for parking lots, garages, shopping malls, and other public areas; examined efforts of other states to deter these crimes; and evaluated law enforcement of the juvenile justice system. The Commission conducted research and made recommendations on the effectiveness and safety of commercially produced anti-theft devices, including those on new vehicles; and insurance incentives to encourage the use of anti-theft devices. In addition, the Commission recommended ways to stop the theft of watercraft, and farm and construction equipment.

The Commission submitted a progress report May 1, 1993, and a second report in December 1993.

GOVERNOR'S COMMISSION ON WELFARE POLICY

Benjamin R. Civiletti, Esq., *Chairperson*
Rosetta M. Stith, Ph.D., *Vice-Chairperson*

Appointed by Governor (who names chair & vice-chair): Georges C. Benjamin, M.D.; Calhoun Bond, Esq.; Frederick D. D'Alessio; Dallas R. Evans; Dana M. Jones; Susan P. Leviton, Esq.; Earl L. Linehan; Charles F. Obrecht; Leonard R. Sachs; Harold A. Smith; Constance Tolbert; Rev. Marcus G. Wood.

Appointed by Senate President: Barbara A. Hoffman
Appointed by House Speaker: Maggie L. McIntosh

Designated by Maryland Association of Local Social Service Directors: Patricia M. Mannion

Ex officio: Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Carolyn W. Colvin, Secretary of Human Resources; Marion W. Pines, Chairperson, Work Force Investment Board.

c/o Office of the Secretary
Dept. of Human Resources
311 West Saratoga St.
Baltimore, MD 21201 (410) 333-0001

The Governor established the Governor's Commission on Welfare Policy in August 1992 (Executive Order 01.01.1992.17). The Commission is developing a proposal to implement, operate, and evaluate a comprehensive federal research and demonstration project that will reform federal and State programs of public assistance. Where heads of families are employable, the Commission will consider the feasibility of limiting the period of economic support while training for employment. After examining the "minimum living level" and "standard of need," as defined by the Department of Human Resources, the Commission will review all benefits and services available to recipients of public assistance, including federal and State programs for Aid to Families with Dependent Children, and General Public Assistance.

The Commission is to propose systems that reward work and other efforts to promote self-sufficiency; strengthen families and parental responsibility; highlight the reciprocal obligations citizens have to one another; and improve the way government serves families and individuals. These comprehensive systems are to modify, consolidate, or replace all forms of means-tested benefits currently given to families. While screening out those who are not in need, the systems also must ensure ease of access.

The Commission is reviewing the following publicly financed programs: Aid to Families with Dependent Children; Energy Assistance; Food Stamps; and other nutrition assistance, such as the Women, Infants, and Children Program, and the School Lunch Program. The Commission also is evaluating Housing Assistance; Emergency Assis-

tance; Child Support Payments and Enforcement Services; Refugee Assistance; Homeless Cash Assistance; Child Care Assistance; Medical Assistance; and all other forms of cash and noncash aid

In October 1993, the Commission issued an initial report entitled *A Family Investment System: Making Welfare Work*. The Commission is to submit a final report by June 1994.

WORK FORCE INVESTMENT BOARD

James E. Callahan, *Executive Director*

1100 North Eutaw St., Room 600
Baltimore, MD 21201 (410) 333-5606

BUDGET (CODE 23.25.00, formerly 38.01.00.02)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$110,835	\$162,674	\$121,366
Federal	\$228,801	\$377,302	\$253,962
Reimbursable	\$ 24,342	\$ 88,175	
Total Funds	\$363,978	\$628,151	\$375,328
Staff			
Authorized	5	5	5
Contractual (FTE)	0	0	
Total Staff	5	5	

MANDATED REPORTS

Annual Report of Work Force Investment Board to Governor & General Assembly.

ORGANIZATIONAL STRUCTURE

WORK FORCE INVESTMENT BOARD

J. Henry Butta, *Chairperson*, 1997

Appointed by Governor (who names chair): Shaila R. Aery, Ed.D.; Alvin C. Collins; Carolyn W. Colvin; Nancy S. Grasmick, Ph.D.; Leo E. Green; Sheila E. Hixson; Mary Ann Saar; John M. Wasilisin; Mark L. Wasserman. *Terms expire 1994.*

Walter G. Amprey, Ed.D.; Leona C. Gruzynski, Ph.D.; Linda A. Harris; Kenneth P. Reichard; Paul Richards; Gilbert B. Schiffman, Ed.D.; H. K. Norman Wolske. *Terms expire 1995.*

Rose Marie Coughlin; Patricia A. Ferrill; Robin Gerber; Joan Kozlovsky, Ph.D.; Freddy L. Mitchell; Carl W. Stearn; Carl W. Struever; Otis Warren, Jr.; Clemon H. Wesley, Jr.; Joslyn N. Williams; one vacancy. *Terms expire 1996.*

William D. Boden; Ernest R. Grecco; Jacqueline C. Hrabowski; William P. Kaczorowski; Dana M. Jones; Edward A. Mohler; Marion W. Pines; G. William Troxler, Ph.D.; James D. Tschechtelin, Ph.D. *Terms expire 1997.*

EXECUTIVE DIRECTOR

James E. Callahan (410) 333-5606

The Work Force Investment Board originated as the Governor's Employment and Training Council in March 1983. The Governor created the Council by Executive Order to be Maryland's job training coordinating council under the federal Job Training Partnership Act (P.L. 97-300). Later in 1983, the Council was established by statute (Chapter 268,

Acts of 1983). In 1985, the Governor gave additional responsibilities to the Council as a unit within the Executive Department (Executive Order 01.01.1985.14). In 1987, the Council became part of the Department of Economic and Employment Development (Executive Order 01.01.1987.24). The Council was renamed the Work Force Investment Board in 1992 (Chapter 412, Acts of 1992).

The Board assumed duties of the State Council on Vocational-Technical Education in 1993 and began to serve as Maryland's human resource investment council as provided for by the federal Job Training Partner-

ship Act (Chapter 463, Acts of 1993). Later that year, the Board became an independent agency of State government (Executive Order 01.01.1993.30). The Board helps plan, coordinate, and monitor State programs and services for work force investment in accordance with federal law.

The Board consists of not more than forty members appointed by the Governor for initial terms of from one to three years. The Governor designates the chairperson, who may not be an elected official or an employee of State or local government (Code 1957, Art. 100, sec. 121).

DEFUNCT EXECUTIVE COMMISSIONS, COMMITTEES, & TASK FORCES

The following executive commissions, committees, and task forces completed their work by February 1994.

GOVERNOR'S ADVISORY COUNCIL ON ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS)

Vacancy, *Chairperson*

Robert B. Watts, *Vice-Chairperson*

Contact: Karen R. Wulff

c/o AIDS Administration
Dept. of Health & Mental Hygiene
201 West Preston St., Room 308
Baltimore, MD 21201 (410) 225-5013

In June 1991, the Governor's Advisory Council on Acquired Immune Deficiency Syndrome (AIDS) was replaced by the Governor's Council on HIV (Human Immunodeficiency Virus) Prevention and Treatment.

COMMISSION TO REVISE THE ADMINISTRATIVE PROCEDURE ACT

Paul A. Tiburzi, *Chairperson*

Appointed by Governor (who named chair): Nathan Greenbaum, Esq.; Charles R. Taylor, Jr., Esq. (died Oct. 29, 1992); Larry M. Thomas; Sheila R. Tillerson, Esq.

Appointed by Senate President: Thomas P. O'Reilly

Appointed by House Speaker: Kenneth H. Masters

Appointed by Chief Judge, Court of Appeals: John C. Eldridge (resigned July 21, 1992).

Ex officio: John W. Hardwicke, Chief Administrative Law Judge; Robert A. Zarnoch, Esq., designee of Attorney General; Mary Ann Saar, Secretary of Juvenile Services; Jacqueline H. Rogers, Secretary of Housing & Community Development; Robert J. Colburn, Jr., designee of Secretary of State.

Contact: Patricia Rynn Sylvester

c/o Office of Administrative Hearings
Administrative Law Building
Green Spring Station
10753 Falls Road
Lutherville, MD 21093 (410) 321-2042

The Commission to Revise the Administrative Procedure Act was formed by the Governor in August 1991 (Executive Order 01.01.1991.25). The Commission reviewed the Maryland Administrative Procedure Act (Code State Government Article, Title 10). Enacted in 1957, the law never had been revised to reflect subsequent changes in the law of evidence, procedural rules, and the organizational structure of State government (Chapter 94, Acts of 1957).

The Commission submitted a preliminary report on September 1, 1992, and a final report on December 1, 1992, to the Governor. Commission recommendations were embodied in two pieces of legislation to revise the Administrative Procedure Act: 1) House Bill 877, concerning contested cases, enacted in 1993 (Chapter 59, Acts of 1993); and 2) House Bill 748, concerning regulations adoption, failed to pass in 1993.

EXECUTIVE TASK FORCE TO STUDY THE AGRICULTURAL LAND PRESERVATION FOUNDATION

Paul W. Scheidt, *Chairperson*

Appointed by Board of Public Works & Dept. of Agriculture: William Beach; Leonard E. Lowry; Craig A. Nielsen; Deborah A. Photiadis; William R. Powell III; Paul Solomon; M. Bruce West.

Ex officio: Gertrude R. Jeffers, designee of Governor; Robert L. Swann, designee of Comptroller of the Treasury; Mark A. Reger, designee of State Treasurer; Wayne A. Cawley, Jr., Secretary of Agriculture; Frederick W. Puddester, designee of Secretary of Budget & Fiscal Planning; Joseph Tassone, designee of Director of Planning.

c/o Dept. of Agriculture
50 Harry S Truman Parkway
Annapolis, MD 21401 (410) 841-5860

The Board of Public Works authorized the Executive Task Force to Study the Agricultural Land

Preservation Foundation in 1991. The Task Force studied several concerns of the Board of Public Works: 1) the State's perceived obligation to purchase easements on properties in agricultural preservation districts; 2) criteria for selection of properties eligible for easement sale; and 3) methods for determining easement value.

In June 1991, the Task Force reported its recommendations to the Board of Public Works. Based on Task Force recommendations, two bills were introduced at the 1992 session of the General Assembly: House Bill 189, and House Bill 237. Neither bill was enacted. The Task Force disbanded after the close of the 1992 legislative session.

GOVERNOR'S TASK FORCE ON ALTERNATIVE SANCTIONS TO INCARCERATION

Joseph A. Ciotola, *Chairperson*

Appointed by Governor (who named chair): Howard S. Chasanow; Benjamin R. Civiletti, Esq.; David S. Cordish, Esq.; Hal Donofrio; Belle Vee B. Gentry; Anthony T. Hawkins; Alan P. Hoblitzell, Jr.; Peter P. Lejins, Ph.D.; Kent W. Mason; Ellen McDaniel, M.D.; George Phelps, Jr.; Bishop L. Robinson; George L. Russell, Jr., Esq.; Byron M. Sedgwick; Mark K. Shriver; Stuart O. Simms; George E. Surgeon.

Contact: Stephen A. Bocian

c/o Governor's Office of Justice Administration
301 West Preston St., 15th floor
Baltimore, MD 21201 (410) 225-1834

In August 1991, the Governor's Task Force on Alternative Sanctions to Incarceration was created by the Governor. Considering that some prisoners might be treated in nontraditional settings, the Task Force was to recommend how public and private sector organizations could take part with government in programs for prerelease service, probation, community service, and reintegration and support. The Task Force was to evaluate how community service could be made more effective to punish, deter, restore, repay, or rehabilitate; and how community-based sanctions could be improved. In addition, the Task Force was to recommend any new programs found to be effective in Maryland, or in other states or countries.

The Task Force submitted its final report to the Governor in March 1992.

GOVERNOR'S COMMISSION ON THE FUTURE OF THE ARTS IN MARYLAND

George L. Bunting, Jr., *Chairperson*

Calman J. (Buddy) Zamoiski, Jr., *Vice-Chairperson*

Appointed by Governor (who named chair & vice-chair): Marcellus Alexander; H. Furlong Baldwin; Norman P. Blake, Jr.; Benjamin R. Civiletti, Esq.; James A. Clark; James M. Dale; Roger A. Dandridge; Michael J. Davies; Joseph A. DeFrancis; George B. Delaplaine, Jr.; Mathias J.

DeVito; Robert C. Embry, Jr.; J. F. Fiedler; Robert Footlick; Phillip Giaromitha; William Graham, Sr.; Louis J. Grasmick; Benjamin H. Griswold IV; Willard Hackerman; Joseph Haskins; H. Grant Hathaway; Martha (Marty) Head; Sue Hess; Sandy Hillman; Alan P. Hoblitzell, Jr.; Richard E. Hug; William L. Jews; Joseph M. Langmead; Edward T. Lewis, Ph.D.; Richard Linder; Danielle Linehan; George V. McGowan; Harvey M. Meyerhoff; Sally Michel; Decatur H. Miller; John Paterakis; Abraham Pollin; Nancy K. Roche; Carl J. Sardegna; Barry F. Scher; Roger W. Schipke; George Sherman; Stuart O. Simms; Michael D. Sullivan; Louis B. Thalheimer; John M. Waltersdorf; Arthur L. S. Waxter; Jay M. Wilson; Marc Winner; John Young.

Staff: Lainy M. LeBow-Sachs

c/o Office of the Governor

State House

Annapolis, MD 21401

(410) 974-5258

The Governor's Commission on the Future of the Arts in Maryland was formed by the Governor in September 1991 to develop and recommend new measures for increasing awareness of and funding for the arts. The Commission submitted its final report to the Governor on January 23, 1992.

BALTIMORE/WASHINGTON INTERNATIONAL AIRPORT ADVISORY COMMITTEE

J. Owen Cole, *Chairperson*

Appointed by Governor: Daniel A. Colussy; Donald C. Fry; Willard Hackerman; Robert S. Hillman; Donald P. Hutchinson; Edward J. Kremer; R. Robert Linowes, Esq.; M. McNeil Porter; George L. Russell, Jr., Esq.; Michael J. Wagner.

Contact: Beverly K. Vinzant

P.O. Box 8766

Maryland Aviation Administration

Dept. of Transportation

BWI Airport, MD 21240

(410) 859-7060

The Governor formed the Baltimore/Washington International Airport Advisory Committee in March 1993. The Committee charge was to examine the effect of privatization at BWI Airport in terms of cost savings, efficiency, marketing effectiveness, and legal and financial implications.

In a May 1993 report, the Committee did not recommend privatization of the BWI Airport facility or management. Instead, the Committee proposed that an accountable public/private authority be established to oversee the State's two airports.

In August 1993, the Governor asked the Committee to examine ways to improve the governance of BWI Airport. Specifically, the Committee was to consider: 1) a joint relationship between BWI, National and Dulles airports; 2) an independent BWI

Airport; and 3) BWI Airport within the Department of Transportation but overseen by a Commission of private business leaders. The Committee reported its recommendations to the Governor on November 3, 1993.

TASK FORCE ON MARYLAND BUILDING PERFORMANCE STANDARDS
Norman M. Glasgow, Sr., Esq., *Chairperson*

Appointed by Governor (who named chair): W. McNeill Baker; David M. Banwarth; Jerry N. Barbieri; John Martin Best; Charles T. Brown, Sr.; Robert Joseph Brown; Winifred W. Carpenter; Albert M. Copp; James H. Dowell; Diane K. Ebberts; Steven Thomas Edwards; Spurgeon Eisemier; Caroline M. Ellis; John R. Frazier; Willie A. Furr; David M. Hammerman; William E. Higgins; Edward M. Hord; James I. Humphrey, Jr.; Rudolph F. Janssen; Azer Kehnemui, D.Sc., P.E.; Jeanne Lynch; Paula L. Martino; Robert M. Mitchell, Jr.; Peter C. Newlin; John F. O'Neill; Paul Prodonovich; Michael B. Richardson; C. Gary Rogers; Steven T. Sager; Armand M. Shank, Jr.

Designated by Senate President: Christopher J. McCabe

Designated by House Speaker: Howard P. Rawlings

Ex officio: Jacqueline H. Rogers, Secretary of Housing & Community Development; Rocco J. Gabriele, State Fire Marshal.

9012 Brickyard Road
Potomac, MD 20854 (301) 299-3250

The Governor formed the Task Force on Maryland Building Performance Standards in May 1992 (Executive Order 01.01.1992.12). The Task Force charge was to draft legislation establishing uniform Maryland Building Performance Standards. The Task Force submitted a report and the proposed legislation to the Governor on January 21, 1993.

TASK FORCE ON CHESAPEAKE BAY FERRIES
Chairperson: O. James Lighthizer, Secretary of Transportation

Contact: Frederick P. Rappe

P.O. Box 8755
c/o Office of Systems Planning & Evaluation
Dept. of Transportation
BWI Airport, MD 21240-0755
(410) 859-7346

For the Task Force on Chesapeake Bay Ferries, the Department of Transportation prepared a special report, *Chesapeake Bay Ferry Boat Service: A Preliminary Feasibility Study* in July 1987. The Task Force last met in March 1988.

In October and November, 1989, the Department of Transportation conducted a survey for the Task Force of Bay Bridge commuters relating to ferry service.

CORRECTIONAL HEALTH CARE TASK FORCE
John A. Svahn, *Chairperson*

Appointed by Governor (who named chair): Merry L. Coplin; John B. DeHoff, M.D.; Neal M. Friedlander, M.D.; Donald Harting, M.D., M.P.H.; William L. Jews; Everard O. Rutledge; Howard R. Sampson; Howard (Chip) Silverman; John D. Stafford, M.D.; Adele Wilzack.

292 Oak Ct.
Severna Park, MD 21146 (410) 647-0762

The Governor appointed the Correctional Health Care Task Force in February 1990. The charge of the Task Force was to review the delivery of health care services in the Division of Correction of the Department of Public Safety and Correctional Services. The Task Force also was to evaluate the effectiveness of the current method of delivery.

The Task Force submitted its report to the Governor in October 1990.

GOVERNOR'S COMMISSION ON THE DEATH PENALTY
Gary E. Bair, Esq., *Chairperson*

Appointed by Governor (who named chair): Walter M. Baker; Gary W. Christopher, Esq.; Joseph E. Jenifer; Harry S. Johnson, Esq.; Anne F. McCloskey; Stuart O. Simms, Esq.

Faculty Reporter: Edward A. Tomlinson,
University of Maryland School of Law

c/o Criminal Appeals Division
Office of Attorney General
200 St. Paul Place
Baltimore, MD 21202 (410) 576-6422

In December 1992, the Governor created the Governor's Commission on the Death Penalty (Executive Order 01.01.1992.28). The Commission charge was to review comprehensively: 1) the State's death penalty and criminal appeals statutes, the applicable Maryland Rules, and the postconviction process to determine if the process was fair and expeditious; 2) guidelines used by State's Attorneys in determining whether or not to seek the death penalty in murder cases; 3) pattern jury instructions given by judges to juries hearing evidence in capital murder cases; and 4) the federal appellate process, including review by the U.S. Supreme Court.

The Commission was to study whether certain procedures required by law might be eliminated to reduce the cost and time of appeals. In addition, the Commission was to seek ways for State and federal courts to cooperate in reviewing death sentences.

The Report of the Governor's Commission on the Death Penalty: An Analysis of Capital Punishment in Maryland, 1978 to 1993, was submitted by the Commission to the Governor in November 1993.

TASK FORCE ON EATING DISORDERSDavid M. Roth, Ph.D., *Chairperson*

c/o Sheppard-Pratt Hospital

6501 North Charles St.

Towson, MD 21204 (410) 938-3000, ext. 4219

The Task Force reported to the Governor in September 1989 and held its last meeting in 1990.

GOVERNOR'S COMMISSION ON EFFICIENCY & ECONOMY IN STATE GOVERNMENTJ. Henry Butta, *Chairperson*

Appointed by Governor (who named chair): J. Glenn Beall, Jr.; George L. Bunting, Jr.; David Falk; John L. Green; Donald P. Hutchinson; Charles R. Jenkins, Sr.; Edward T. Lewis, Ph.D.; Robert J. Mulligan; Marion W. Pines; Henry A. Rosenberg, Jr.; Walter Sondheim, Jr.

Staff: Joseph Adler

c/o Dept. of Personnel

301 West Preston St.

Baltimore, MD 21201

(410) 225-4717

The Governor's Commission on Efficiency and Economy in State Government was created by the Governor in September 1991 (Executive Order 01.01.1991.29). The Commission reviewed State programs and operations to recommend the elimination or reduction of programs which the State should no longer finance. Management practices in State agencies also were examined by the Commission in order to recommend methods that streamline decision-making and improve operational efficiency. In addition, the Commission analyzed staffing patterns of State agencies and recommended the elimination of any wasteful practices or duplicate services.

The Commission submitted to the Governor a preliminary report in December 1991, an interim report in April 1992, and a final report in January 1993. The Governor endorsed the Commission's suggestions. Recommendations requiring no statutory change were adopted by administrative action. In response to the Commission report, the General Assembly enacted fourteen bills in 1992, and six bills in 1993.

TASK FORCE TO REVIEW & EVALUATE THE DELIVERY SYSTEM OF SERVICES TO THE ELDERLYRoger C. Lipitz, *Chairperson*

Appointed by the Governor (who named chair): Jane Avery Fiscus, M.D.; Pearl S. German, Sc.D.; William J. Kinnard, Jr., Ph.D.; Alan C. Lovell; Richard E. Paulman, Ed.D.; Bishop Monroe Saunders, Sr.; Sue F. Ward; Laura B. Wilson, Ph.D.

Appointed by Senate President: Idamae Garrott*Appointed by House Speaker:* Leonard H. Teitelbaum

Contact: Jane Wesseley

c/o Division of Aging Services

Medical Care Policy Admin.

Dept. of Health & Mental Hygiene

201 West Preston St.

Baltimore, MD 21201

(410) 225-6764

In October 1990, the Task Force to Review and Evaluate the Delivery System of Services to the Elderly was created by the Governor. The Task Force was to recommend an organizational structure that would enable the State to meet the needs of elderly citizens. The Task Force considered the roles, responsibilities, and relationships of State and local agencies that serve the elderly; structures to ensure effective planning, budgeting, and coordinating of services at the State and local levels; and responsibilities, structure, and organizational placement of the Office on Aging within State government.

The Task Force reported to the Governor by letter of January 31, 1991.

GOVERNOR'S COMMISSION ON EMERGENCY MEDICAL SERVICES*Chairperson:* James A. D'Orta, M.D.*Vice-Chairperson:* Nelson J. Sabatini, Secretary of Health & Mental Hygiene

Appointed by Governor (who named chair & vice-chair): Willie C. Blair, M.D.; Benjamin L. Brown; A. Samuel Cook, Esq.; J. P. Blase Cooke; William J. Fleshman; Francis X. Kelly, Jr.; Kimball I. Maull, M.D.; Carole Ann Mays, R.N.; Allen L. Schwait, Esq.; J. Andrew Sumner, M.D.

Ex officio: Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Col. Larry W. Tolliver, Superintendent, Maryland State Police.

Nonvoting adjunct members appointed by Governor: Donald R. Howell; Lawrence A. LaMotte; Horace W. Murphy; C. A. (Dutch) Ruppertsberger III.

c/o Office of the Secretary

Dept. of Health & Mental Hygiene

201 West Preston St.

Baltimore, MD 21201

(410) 225-6505

The Governor's Commission on Emergency Medical Services was formed in July 1992 by the Governor (Executive Order 01.01.1992.16). The Commission's charge was to recommend a governing structure for Maryland's emergency medical system and the best way to use and deliver emergency medical services. In the assignment of patients to hospitals, the Commission defined the roles of the chief executive officer of the University of Maryland Medical Systems Hospital and the director of the Maryland Institute of Emergency Medical Services Systems.

The Commission submitted its report in December 1992. Based on Commission recommendations, House Bill 1222 was enacted by the General Assembly in 1993 (Chapter 592, Acts of 1993).

GOVERNOR'S TASK FORCE ON FAMILY LAW

Robert B. Watts, *Chairperson*

Jillyn K. Schulze, Esq., *Coordinator*

c/o Office of the Governor

State House, Room 209

Annapolis, MD 21401

(410) 974-3560

The Task Force submitted its final report in October 1992. In keeping with Task Force recommendations, the General Assembly gave the Chief Judge of the Court of Appeals the authority to establish a Family Division in each Circuit Court wherever feasible (Chapter 198, Acts of 1993). The feasibility of establishing these Family Divisions was examined by the Family Division Review Committee, a judicial committee chaired by the Chief Judge of the Court of Appeals.

GOVERNOR'S TASK FORCE TO STUDY GAMBLING

John J. Mitchell, *Chairperson*

Appointed by Governor (who named chair): Gary R. Alexander; Norman Blankman, M.D.; Joseph G. Deegan; Arthur Dorman; Thomas G. Duncan; Lenneal Henderson, Ph.D.; R. Hunter Nelms, Jr.; Samuel F. Sessa; Kathleen D. Vogt.

Ex officio: T. Eloise Foster, designee of Secretary of Budget & Fiscal Planning; Robert N. Shoenlein, designee of Secretary of Economic & Employment Development; Mary G. Mussman, M.D., designee of Secretary of Health & Mental Hygiene; William A. Fogle, Jr., Secretary of Licensing & Regulation; Bishop L. Robinson, Secretary of Public Safety & Correctional Services; Maj. John P. Cook, Jr., designee of Superintendent, Maryland State Police; Susan E. Elson, designee of Secretary of State.

Contact: Judith B. Donaldson

c/o Office of the Secretary

Dept. of Licensing and Regulation

501 St. Paul Place

Baltimore, MD 21202

(410) 333-8087

The Governor's Task Force to Study Gambling was formed by the Governor in August 1993 (Executive Order 01.01.1993.19). The Task Force charge was to examine evidence of illegal gambling and its location in the State; identify and analyze all forms, legal or illegal, of organized gambling statewide; and determine what abuses are occurring and whether State oversight, in the form of regulatory structure, taxes or new laws, could prevent abuse. The Task Force also was to study new types of gambling in the U.S. and their potential for revenue; identify organizations that assist addicted gamblers; and consider any other questions related to gambling in Maryland.

The Task Force submitted a final report to the Governor in January 10, 1994.

GOVERNOR'S COMMISSION ON GROWTH IN THE CHESAPEAKE REGION

Michael D. Barnes, *Chairperson*

Staff: M. Gail Moran

c/o Office of State Planning

301 West Preston St., Room 1101

Baltimore MD 21201—2365 (410) 225-4561

The Commission submitted a final report to the Governor in January 1991.

GOVERNOR'S COMMISSION ON HEALTH CARE POLICY & FINANCING

Eugene M. Feinblatt, *Chairperson*

Contact: Richard I. Smith, *Staff Director*

c/o Dept. of Health & Mental Hygiene

201 West Preston St., Room 137

Baltimore, MD 21201 (410) 225-5941

The Governor's Commission on Health Care Policy and Financing submitted its recommendations in a series of five report volumes. Volumes I and II included joint interim recommendations of the Commission and the Committee on Uninsured Persons and Uncompensated Care (Oct. 26, 1990; March 14, 1991). Volume III was the third and final report on the uninsured and concerned the Universal Health Coverage Program for Maryland (Dec. 20, 1991). Volume IV included joint recommendations of the Commission and the Committee on Simplified Medical Billing (Dec. 20, 1991). Volume V included joint recommendations of the Commission and the Committee on Long-Term Care (Dec. 20, 1991). The Commission concluded its work in February 1992.

GOVERNOR'S COUNCIL ON HIV PREVENTION & TREATMENT

Richard T. Johnson, M.D., *Chairperson*

Appointed by Governor (who named chair): Robert C. Adams, Sr.; John G. Bartlett, M.D.; Margaret W. Bridwell, M.D.; Don-Neil Brotman, D.D.S.; Merry L. Coplin; Curtis L. Decker; Arthur Dorman; Elias A. Dorsey; Robert W. Eastridge; Roger L. Eldridge, D.D.S.; Fred A. Gill, M.D.; Paula C. Hollinger; Ferne E. Johnson; John P. Johnson, M.D.; Howard Edward Marshall; Maureen E. Holland McCleary; James E. McClellan; James R. Swenson; John R. Watson III; Robert B. Watts; Charles E. Wilkerson; Jack M. Zimmerman, M.D.

Contact: Karen R. Wulff

c/o AIDS Administration

Dept. of Health & Mental Hygiene

201 West Preston St., Room 301

Baltimore, MD 21201 (410) 225-5013

The Governor established the Governor's Council on HIV (Human Immunodeficiency Virus) Prevention and Treatment in June 1991 (Executive Order 01.01.1991.21). The new council replaced the Governor's Advisory Council on AIDS (Acquired Immune Deficiency Syndrome).

The Governor's Council on HIV Prevention and Treatment held its final meeting on January 12, 1993. No final report was submitted.

GOVERNOR'S COMMISSION ON INSURANCE

A. Samuel Penn, *Chairperson*

Appointed by Governor (who named chair): Mary Arabian; Janelle A. Cousino; John A. Donaho; Barbara B. Gregg, Esq.; James V. Harrington; J. T. H. Johnson, M.D.; Bradley D. Lint; Jack Moseley; Michael B. Rogich; William B. Snyder; Casper R. Taylor, Jr.; K. Donavon Waskom, Esq.

Charles Siegel, *Executive Director*

c/o Maryland Insurance Administration

501 St. Paul Place, 12th floor

Baltimore, MD 21202

(410) 333-6300

The Governor's Commission on Insurance reported its findings on solvency, fraud, and antitrust exemptions to the Governor in January 1991. Commission recommendations led to enactment of laws concerned with impairment, rehabilitation, and liquidation (Chapter 269, Acts of 1991); disclosure of fiscal impairment (Chapter 267, Acts of 1991); broker-controlled insurers (Chapter 266, Acts of 1991); required capital stock (Chapter 270, Acts of 1991); managing general agents (Chapter 268, Acts of 1991); and fraud (Chapter 265, Acts of 1991).

The Commission disbanded after submitting its final report on no-fault auto insurance and collateral sources to the Governor in January 1992.

MARYLAND COORDINATING COMMITTEE FOR THE MARTIN LUTHER KING, JR. HOLIDAY

Ronald L. Sharps, Ph.D., *State Coordinator*

84 Franklin St.

Annapolis, MD 21401

(410) 974-2893

The Committee was to develop commemorative and educational programs in tribute to Dr. Martin Luther King, Jr. (1929-1968). Dr. King led the civil rights movement which brought an end to the system of segregation in this country. He was awarded the Nobel Peace Prize in 1964. The Maryland Commission on African-American History and Culture now performs the Committee's function.

GOVERNOR'S COMMISSION ON LEGAL SERVICES CONTRACTS

Joseph A. Ciotola, *Chairperson*

Appointed by Governor (who named chair): Richard L. Andrews; Eugene P. Bartell; Jack Buffington; Diane K. Ebberts; Ronald A. Karasic, Esq.; Margaret Ann Nolan, Esq.; Robert H. Rhudy, Esq.; Jillyn K. Schulze, Esq.; Ralph S. Tyler, Esq.

Staff: Jillyn K. Schulze, Esq.

c/o Office of the Governor

State House, Room 209

Annapolis, MD 21401

(410) 974-3560

The Governor's Commission on Legal Services Contracts was formed by the Governor in February 1992 (Executive Order 01.01.1992.03).

The Commission's charge was to develop and coordinate an equitable way for State government to solicit, prepare, and negotiate legal services contracts. For such contracts, the Commission was to set the standard by which cases and workloads are defined and counted and help State agencies develop and enforce contract specifications. In addition, the Commission was to formulate a policy for verifying compliance with contract specifications and make recommendations for the administration and consolidation of contracts.

The Commission submitted a preliminary report to the Governor on April 30, 1992, and a final report in July 1992.

GOVERNOR'S TASK FORCE ON LONG-TERM FINANCIAL PLANNING FOR INDIVIDUALS WITH DISABILITIES

Gary Owens, Ph.D., *Chairperson*

Appointed by Governor (who named chair): Thomas E. Arthur; Melissa L. Berge; William E. Buchanan; Irvin N. Caplan, Esq.; Claire E. Funkhouser; Milton M. Harris; Ronald R. Holden, Esq.; Stephen S. Kramer, Esq.; Alexander I. Lewis III, Esq.; Steven S. Sharfstein, M.D.; James C. Turner; Randall D. Van Dolson, Esq.; Marian S. Vessels.

Staff: Scott M. Uhl

c/o Office of the Secretary

Dept. of Health & Mental Hygiene

201 West Preston St.

Baltimore, MD 21201

(410) 225-6525

The Task Force submitted an initial report on February 1, 1991, and a final report to the Governor in June 1992. The final report contained recommendations for financial planning and new legislation. Drafted by the Task Force, the proposed law—The Maryland Discretionary Trust Act—was submitted recently to the General Assembly.

MARYLAND MARATHON PLANNING COMMITTEE

Les Kinion, *Chairperson*

P.O. Box 11394

Baltimore, MD 21239

(410) 882-5455

The Committee last met in 1989.

MARYLAND 1992 COMMISSION

Co-Chairpersons:

Louis L. Goldstein, Comptroller of the Treasury
Stanley Heusler, President, Christopher Columbus Center

Ann Dandridge, *Executive Director*

217 East Redwood St., 9th floor

Baltimore, MD 21202

(410) 333-6611

To commemorate the quincentenary of the encounter of Christopher Columbus with the new world, the Commission sponsored three main programs. In October 1990, an educational seminar was held in Baltimore to plan the "Encounter Kit," a quincentenary curriculum for public school students. In 1992, an ecological program, "1,992 Encounters with the Chesapeake," included a visit by the Spanish caravelles, the *Nina*, the *Pinta*, and the *Santa Maria* in the spring; a visit of the "tall ships" that summer; and the 3rd Annual Columbus Cup sailing race in October. A Native American exposition was held also in October 1992 at College Park. In addition, the Commission provided Maryland's representation on the national Christopher Columbus Quincentenary Commission.

The final report of the Commission is expected in April 1994.

GOVERNOR'S ADVISORY COMMITTEE ON PROMOTING PALEONTOLOGY

Ralph E. Eshelman, Ph.D., *Co-Chairperson*
David B. Weishampel, Ph.D., *Co-Chairperson*

Appointed by Governor (who named co-chairs): Jose Luis Barata; Sally Edgerton Bell; David J. Bohaska; Mark S. Corneal; Richard J. Dolesh; Barbara L. Hopkins; Nicholas Hotton III, Ph.D.; Arnold W. Norden; Gregory S. Paul; Martha L. Roark; Judith S. Sachwald; Mitchell J. Sadoff; Kenneth A. Schwarz; Matthew D. Snyderman; Martin W. Tillett; William E. Trumbull. *Terms expire 1993.*

Preston Point
Lusby, MD 20657 (301) 326-4877

The Governor formed the Governor's Advisory Committee on Promoting Paleontology in September 1992. The Committee was to develop and implement a plan to identify Maryland's fossil resources and their scientific significance. The Committee also was to set criteria for establishing partnerships between the public and private sectors to make these paleontological resources available to the citizens of Maryland.

The Committee reported its recommendations in October 1993.

PREHOSPITAL CARE & DELIVERY OF TRAUMA PATIENTS MONITORING COMMITTEE

Ameen I. Ramzy, M.D., *Chairperson*
Contact: John M. Murphy

c/o Maryland Institute for Emergency Medical Services
22 South Greene St.
Baltimore, MD 21201—1595 (410) 706-0470

The Committee last met in 1988.

GOVERNOR'S PRESCRIPTION DRUG COMMISSION

Robert M. Goldman, Esq., *Chairperson*
Staff: Charles H. Tregoe

c/o Division of Drug Control
Community Health Surveillance & Laboratories Administration
Dept. of Health & Mental Hygiene
4201 Patterson Ave., 4th floor
Baltimore, MD 21215 (410) 764-2890

On February 27, 1991, the Commission made recommendations to the Secretary of Health and Mental Hygiene concerning the State's efforts to reduce the diversion, abuse, and misuse of prescription drugs.

GOVERNOR'S TASK FORCE ON PRIVATIZATION

William K. Hellmann, *Chairperson*

Appointed by Governor (who named chair): Barrie G. Christman; James R. (Ron) DeJuliis; Jacqueline C. Hrabowski; Mark L. Joseph; Morton I. Rapoport, M.D.; William J. Weder II.

Deborah A. Photiadis, *Chief Technical Advisor*

c/o Dept. of Budget & Fiscal Planning
45 Calvert St.
Annapolis, MD 21401—1907 (410) 974-5028

The Governor formed the Governor's Task Force on Privatization by letter of 6 July 1992. The Task Force was to determine which functions of State government could be carried out more efficiently and economically by the private sector.

The Task Force submitted its final and only report in December 1992. The Task Force was replaced by the Governor's Advisory Council on Privatization in State Government in February 1993.

GOVERNOR'S ADVISORY COUNCIL ON RECYCLING

Harvey Alter, Ph.D., *Chairperson*

c/o Office of Waste Minimization & Recycling
Dept. of the Environment
2500 Broening Hwy.
Baltimore, MD 21224 (410) 631-3315

The Council submitted its final report in 1993. The report addressed ways to recycle materials that, if not recycled, would be included in municipal solid waste. The report also concerned discards from household, institutional, commercial and light industrial sources. It did not cover hazardous or industrial waste, obsolete capital goods (such as automobiles), or construction and demolition waste.

REDISTRICTING ADVISORY COMMITTEEBenjamin L. Brown, *Chairperson*

Appointed by Governor (who named chair): Donna M. Felling; Norman M. Glasgow, Sr.; Thomas V. Mike Miller, Jr., Senate President; R. Clayton Mitchell, Jr., House Speaker.

c/o Office of Planning
301 West Preston St., Room 1101
Baltimore, MD 21201—2365 (410) 225-4500

In May 1991, the Governor formed the Redistricting Advisory Committee. The Committee made recommendations to the Governor and General Assembly on boundary changes for legislative and Congressional election districts. The changes reflected shifts in Maryland's population as recorded in the federal census of 1990. The Office of Planning provided staff for the Committee, and the Office of the Attorney General provided legal advice and assistance.

Congressional Redistricting. The Redistricting Advisory Committee held 15 public hearings across the State and received numerous recommended plans before announcing a proposal in August. Those hearings showed a public consensus for: 1) creating a minority district in the Washington suburbs; and 2) keeping intact three regions—Western Maryland, Southern Maryland and the Eastern Shore.

The plan proposed by the Committee on August 20, 1991, contained certain features common to all plans that were to pass either house of the General Assembly. Those features were a minority district in the Washington suburbs that did not have an incumbent; a district that included all three Southern Maryland counties; a district that included Garrett, Allegany and Washington counties, and at least part of Frederick County; and a Baltimore City district with a minority population of over 70 percent.

After a public hearing on September 3, 1991, the Committee approved a second plan that month. Introduced as House Bill 7, the plan passed the House of Delegates on September 25, 1991, the first day of the Special Session. On the same day, the Senate passed Senate Bill 13 which was based on the Committee's August proposal. On the next day, the Senate amended House Bill 7 to be identical to Senate Bill 13 and passed it. The House took no action on Senate Bill 13, but recessed until October 21, 1991—three days before the Special Session would have been required by law to end.

On September 30, 1991, while the House of Delegates was still in recess, the Senate passed Senate Bill 14. On October 3, 1991, the House returned and passed House Bill 10. A week later, a conference committee was appointed on House Bill 10. The conference committee, consisting of Senators Pica, Blount, and Miller, and Delegates Kopp, Arnick, and

Mitchell, reached an agreement on October 21, 1991. The Senate adopted the conference committee report. On October 22, 1991, the House adopted the conference committee report.

House Bill 10 satisfied the Legislature's goals of creating a viable minority district in the Washington suburbs and keeping intact the three major regions that surround the center of the State. The bill was signed by the Governor on October 23, 1991 (Chapter 4, Acts of Special Session of 1991).

Legislative Redistricting. The Redistricting Advisory Committee developed a legislative districting plan for the Governor. In June 1991, the Committee adopted the publicly announced legal guidelines setting forth the criteria that were to guide its work. The Committee also scheduled a series of public hearings in the summer of 1991, and one in December 1991. Approximately 300 persons testified at the summer public hearings and another one hundred in December.

The Committee invited the public to make written submissions and proposed plans. The Committee considered over 42 proposed plans and extensive other submissions. The Committee incorporated many of these suggestions in its plan considered at the December 10 public hearing and in its final recommendation to the Governor on December 17, 1991. On January 8, 1992, the Governor submitted to the General Assembly the Legislative Districting Plan of 1992. That plan became law as Joint Resolution nos. 9 and 10 on February 21, 1992, when the General Assembly failed to enact a plan of its own.

GOVERNOR'S TASK FORCE ON SCHOOL CONSTRUCTIONSidney Kramer, *Chairperson*

Appointed by Governor (who named chair): Ronald L. Bowers; Edward B. Burger; Winifred W. Carpenter; Charles I. Ecker, Ph.D.; Noel T. Farmer, Jr., Ed.D.; Robert A. Gorsuch, Ed.D.; Vincent O. Leggett; Kevin G. Quinn, Esq.; Eileen M. Rehmann; Dianne C. Smith, R.N.; Robert L. Swann; Edward B. L. Todd.

Nominated by Senate President: Clarence W. Blount; Arthur Dorman.

Nominated by House Speaker: Gene W. Counihan; Howard P. Rawlings.

Ex officio: Lucille Maurer, State Treasurer; Martin W. Walsh, Jr., Secretary of General Services; Nancy S. Grasmick, Ph.D., State Superintendent of Schools; Ronald M. Kreitner, Director of Planning.

c/o Executive Director
Public School Construction Program
200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2505

The Governor's Task Force on School Construction was formed in October 1992 by the Governor (Executive Order 01.01.1992.21; Executive Order 01.01.1993.14).

The Task Force charge was to study and review the Public School Construction Program. Matters reviewed included project requests from the twenty-four local school systems for the next five to ten years; the State and local shared-cost formula; the State-rated capacity formula for elementary schools; and State policies and procedures for funding prekindergarten programs and educational facilities. The Task Force investigated as well alternative funding for forward-funded projects—those projects undertaken by local government in anticipation of State approval and, therefore, State reimbursement. Program policies, practices, and procedures also were reviewed by the Task Force to ensure that all projects comply with State and local growth management plans and policies; school facilities are maintained properly; and buildings being designed or under construction meet the needs of future students, educators, and the business community.

The Task Force submitted its final report to the Governor on July 30, 1993.

GOVERNOR'S COMMISSION ON SCHOOL FUNDING

Donald P. Hutchinson, *Chairperson*

Appointed by Governor (who named chair): J. Edward Andrews, Ed.D.; Arthur M. Boyd; Valerie V. Cloutier, Esq.; Charles W. Cole, Jr.; Rhoda M. Dorsey, Ph.D.; William R. Ecker; Wayne F. Gersen; Dana M. Jones; Stephen Lenzo; Susan P. Leviton, Esq.; Edward F. Mitchell; Judith S. Sachwald.

Designated by Senate President: John A. Cade; Barbara A. Hoffman; Laurence Levitan; Beatrice P. Tignor.

Designated by House Speaker: Henry B. Heller; Sheila E. Hixson; Timothy F. Maloney; Howard P. Rawlings.

Ex officio: Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; Nancy S. Grasmick, Ph.D., State Superintendent of Schools.

Lois A. Martin, *Executive Director*

c/o State Dept. of Education
200 West Baltimore St.
Baltimore, MD 21201 (410) 333-2294

The Governor formed the Governor's Commission on School Funding in May 1993. The Commission's charge was to recommend an equitable formula by which to apportion State funds for public education to Maryland's twenty-three counties and Baltimore City. The Commission also was to evaluate how wisely local school systems are spending the State funds that they currently receive.

The Commission submitted a preliminary report in November 1993, and a final report in January 1994. Commission recommendations were made for the General Assembly to consider during its 1994 regular session.

GOVERNOR'S TASK FORCE ON SELF-ESTEEM

Susan White-Bowden, *Chairperson*

Dr. Charles H. Flatter, *Executive Director*

c/o Dept. of Human Development
Benjamin Building
University of Maryland College Park
College Park, MD 20742 (301) 405-2818

In February 1991, the Task Force's interim report was submitted to the Governor, followed by its final report in July 1991.

GOVERNOR'S ADVISORY BOARD ON SERVICE & CITIZENSHIP

Sally J. Michel, *Chairperson*

c/o Office on Volunteerism
301 West Preston St.
Baltimore, MD 21201 (410) 225-4496

In 1990, the Governor's Advisory Board on Service and Citizenship was formed by the Governor. The Board advised the Governor on developing national service programs. The Board disbanded when the Governor's Commission on Service was created in 1994.

GOVERNOR'S TRANSPORTATION REVENUE COMMITTEE

Chairperson: William K. Hellmann, former Secretary of Transportation

Appointed by Governor (who named chair): Tyras S. Athey; Donald M. Bowman; David Bramble; John A. Cade; James R. (Ron) DeJuliis; Norman M. Glasgow; Barbara A. Hoffman; Laurence Levitan; Charles J. Ryan; Ellen R. Sauerbrey; Otis Warren.

Ex officio: Lucille Maurer, State Treasurer; Charles L. Benton, Jr., Secretary of Budget & Fiscal Planning; O. James Lighthizer, Secretary of Transportation.

c/o Dept. of Transportation
P.O. Box 8755
BWI Airport, MD 21240 (410) 859-7600

The Governor formed the Governor's Transportation Revenue Committee in 1990. The Committee analyzed the State Transportation Trust Fund; assessed Maryland's transportation needs; and recommended a capital program for State transportation and sources of revenue for its support.

The Committee reported to the Governor in January 1991.

GOVERNOR'S TASK FORCE ON TREES & FORESTSChris Holmes, *Co-Chairperson*James Lyons, *Co-Chairperson*Contact: Cecily M. Majerus, *Chesapeake Bay Coordinator*c/o Office of the Governor
State House

Annapolis, MD 21401 (410) 974-3004

The Task Force concluded its work at the end of 1990 and was succeeded by the Governor's Executive Committee on Trees and Forests.

VIETNAM & DISABLED VETERAN'S BUSINESS RESOURCE COUNCILLeonard Elenowitz, C.I.D., *Coordinator*c/o Small Business Development Center
NetworkDept. of Economic & Employment Development
217 East Redwood St., 10th floor

Baltimore, MD 21202 (410) 333-6995

The Council has been inactive since 1991.

GOVERNOR'S COMMISSION ON WOMEN'S HEALTHSusan R. Guarnieri, M.D., *Chairperson*Michael E. Johns, M.D., *Vice-Chairperson*

Appointed by Governor (who named chair): Joanna Abercrombie; Patricia B. Brack; Gail Condon; Raylene Decatur; Chuck Donofrio; Carole M. Esch; Catherine C. Fenselau, Ph.D.; Laurie Flynn; James A. Guest; Elizabeth Hurwitz-Schwab; Cynthia E. Kielinen, Ed.D.; Lainy M. LeBow-Sachs; Gail Schoen Lemaire, R.N.; Sally J. Michel; Mary G. Mussman, M.D., M.P.H.; Sr. Rosemarie T. Nassif, Ph.D.; Sandra Pinckney;

Vivian W. Pinn, M.D.; Donald J. Shepard; Mary M. Woolley. *Terms expire 1994.*

Designated by Senate President: Mary H. Boergers

Designated by House Speaker: Frank D. Boston, Jr.

Ex officio: Nelson J. Sabatini, Secretary of Health & Mental Hygiene; Carolyn W. Colvin, Secretary of Human Resources; Nancy S. Grasmick, Ph.D., State Superintendent of Schools; Sharon L. O'Keefe, designee of President, University of Maryland Medical System Corp.; Catherine D. DeAngelis, M.D., designee of President, Johns Hopkins Hospital.

Contact: Dianne White

c/o Office of the Secretary
Dept. of Health & Mental Hygiene
201 West Preston St.

Baltimore, MD 21201 (410) 225-6816

The Governor's Commission on Women's Health was formed by the Governor in February 1993 (Executive Order 01.01.1993.04). The Commission's charge was to prepare an action plan to improve the health of women in Maryland. The Commission also was to determine how women's health and related services could be coordinated in programs for education, prevention, treatment, and better access to health care. To prevent health problems, the Commission considered how the public and private sectors might work together.

The Commission focused on three main areas in relation to women's health: mental health and motivated behaviors; nutrition and lifestyle; and life cycle issues. On November 19, 1993, the Commission reported to the Governor.

COURT OF APPEALS

Robert C. Murphy, *Chief Judge*, 2nd Appellate Circuit, 2000
 Robert L. Karwacki, *Judge*, 1st Appellate Circuit, 2002
 Irma S. Raker, *Judge*, 3rd Appellate Circuit, 1996
 Howard S. Chasanow, *Judge*, 4th Appellate Circuit, 2002
 John C. Eldridge, *Judge*, 5th Appellate Circuit, 2002
 Lawrence F. Rodowsky, *Judge*, 6th Appellate Circuit, 2002
 Robert M. Bell, *Judge*, 6th Appellate Circuit, 2002

Courts of Appeal Building
 361 Rowe Blvd.
 Annapolis, MD 21401

(410) 974-3341

BUDGET (CODE 22.01.00.01)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$2,418,130	\$2,416,374	\$2,449,215
Total Funds	\$2,418,130	\$2,416,374	\$2,449,215

Staff

Authorized Positions	36	36	36
Contractual Positions (FTE)	0	0	0
Total Staff	36	36	36

ORGANIZATIONAL STRUCTURE

COURT OF APPEALS

CHIEF JUDGE

Robert C. Murphy, *Chief Judge* (designated
 by Governor) (410) 974-3923

CLERK

Alexander L. Cummings, *Clerk*
 (appointed by Court of Appeals)
 (410) 974-3341

CHIEF DEPUTY CLERK

Robert C. Franke (410) 974-3341

DEPUTY CLERKS

..... (410) 974-3341

RECORDERS

..... (410) 974-3341

JUDGES

Robert M. Bell, *Judge* (410) 974-3923
 Howard S. Chasanow, *Judge* .. (410) 974-3923
 John C. Eldridge, *Judge* (410) 974-3741
 Robert L. Karwacki, *Judge* (410) 974-2777
 Irma S. Raker, *Judge* (410) 974-3923
 Lawrence F. Rodowsky, *Judge* .. (410) 974-3923

ORIGIN & FUNCTIONS

Functions of the Court of Appeals began in the colonial period. Then, the Upper House of Maryland's Assembly consisted of the Governor and Council, who in 1664 first reviewed writs of error appealing judgments of the Provincial Court. In 1694, the Governor and Council were authorized by statute to consider appeals from the Provincial Court (Chapter 18, Acts of 1694). The four-member court of Governor and Council first sat in May 1695 in Annapolis.

As the highest tribunal in Maryland, the Court of Appeals was created by the Constitution of 1776 (Art. 56). The Court was to be "composed of persons of integrity and sound judgment in the law, whose judgment shall be final and conclusive in all cases of appeal, from the general court, court of chancery, and court of admiralty . . ." Five judges were commissioned in 1778, and that number reduced to three in 1801. The Court was restructured in 1806 by dividing the State into six judicial districts with a chief judge and two associate judges for each district appointed by the Governor and Council. Together these six chief judges constituted the Court of Appeals which began to sit on the Eastern Shore at Easton as well as on the Western Shore at the State capital.



COURT OF APPEALS

Robert M. Bell, *Judge*

Howard S. Chasanow, *Judge*

Robert L. Karwacki, *Judge*

Irma S. Raker, *Judge*

John C. Eldridge, *Judge*

Robert C. Murphy,
Chief Judge

Lawrence F. Rodowsky, *Judge*

The Constitution of 1851 divided the State into four judicial districts. Voters of each district elected a judge to the Court of Appeals for a ten-year term. The Court became responsible solely for appellate duties and sat only at Annapolis (Art. IV, secs. 2, 4). Five judges each elected from one of five judicial districts were prescribed by the Constitution of 1864 (Art. IV, sec. 17).

The Constitution of 1867 returned to the older form of requiring Court of Appeals judges to assume trial court and appellate duties. In seven judicial circuits, the Governor, with Senate advice and consent, designated a chief judge. In the eighth judicial circuit (Baltimore City), the voters elected the chief judge. These eight chief judges then constituted the Court of Appeals (Art. IV, sec. 14).

Judicial reorganization in 1943 provided for a five-member Court of Appeals elected for terms of fifteen years (Chapter 772, Acts of 1943, ratified Nov. 1944). The five judges included two from Baltimore City; one each from: the 1st Appellate Judicial Circuit (Eastern Shore—Cecil, Kent, Queen Anne's, Caroline, Talbot, Dorchester, Wicomico, Worcester and Somerset counties); the 2nd Appellate Judicial Circuit (Central and Southern Maryland—Harford, Baltimore, Anne Arundel, Prince George's, Charles, Calvert and St. Mary's counties); and the 3rd Appellate Judicial Circuit (North and Western Maryland—Carroll, Howard, Montgomery, Frederick, Washington, Allegany and Garrett counties). In 1960, the number of judges was increased to seven (Chapter 11, Acts of 1960, ratified Nov. 1960).

The Court of Appeals hears cases almost exclusively by way of *certiorari* (i.e., on review). The Court may review a case decided by the Court of Special Appeals or may bring up for review cases filed in that court before they are decided there. The Court of Appeals also may review certain decisions rendered by the Circuit Court if that court acted in an appellate capacity with respect to an appeal from the District Court. The Court may adopt rules of judicial administration, practice, and procedure which have the force of law. It also reviews recommendations of the State Board of Law Examiners and conducts disciplinary proceedings involving members of the bench and bar.

Throughout the year, the Court of Appeals holds hearings on the adoption or amendment of rules of practice and procedure. It also supervises the Attorney Grievance Commission and admits persons to the practice of law (Code Courts and Judicial Proceedings Article, secs. 12-301 through 12-307). The term of the Court begins the second Monday of September.

The Court is composed of seven members, one from each of the first five Appellate Judicial Circuits and two from the Sixth Appellate Judicial Circuit (Baltimore City).

1st Appellate Judicial Circuit: Cecil, Kent, Queen Anne's, Caroline, Talbot, Dorchester, Wicomico, Worcester and Somerset Counties.

2nd Appellate Judicial Circuit: Baltimore County and Harford County.

3rd Appellate Judicial Circuit: Allegany, Frederick, Garrett, Montgomery and Washington Counties.

4th Appellate Judicial Circuit: Prince George's, Calvert, Charles and St. Mary's Counties.

5th Appellate Judicial Circuit: Anne Arundel, Carroll and Howard Counties.

6th Appellate Judicial Circuit: Baltimore City.

After initial appointment by the Governor and confirmation by the Senate, members of the Court run for office on their records without opposition. If the voters reject the retention in office of a judge, or the vote is tied, the office becomes vacant. Otherwise, the incumbent judge is retained in office for a ten-year term. The Chief Judge of the Court of Appeals, designated by the Governor, is the constitutional administrative head of the Maryland judicial system (Const., Art. IV, secs. 5A, 18(b)).

The clerk of the Court of Appeals is appointed by the Court. The clerk maintains the docket, receives briefs and transcripts of cases filed with the Court, and maintains official custody of Court decisions, Acts of the General Assembly, and other records required to be filed with the Court (Const., Art. IV, sec. 17).

JUDICIAL BRANCH

Voters of Maryland

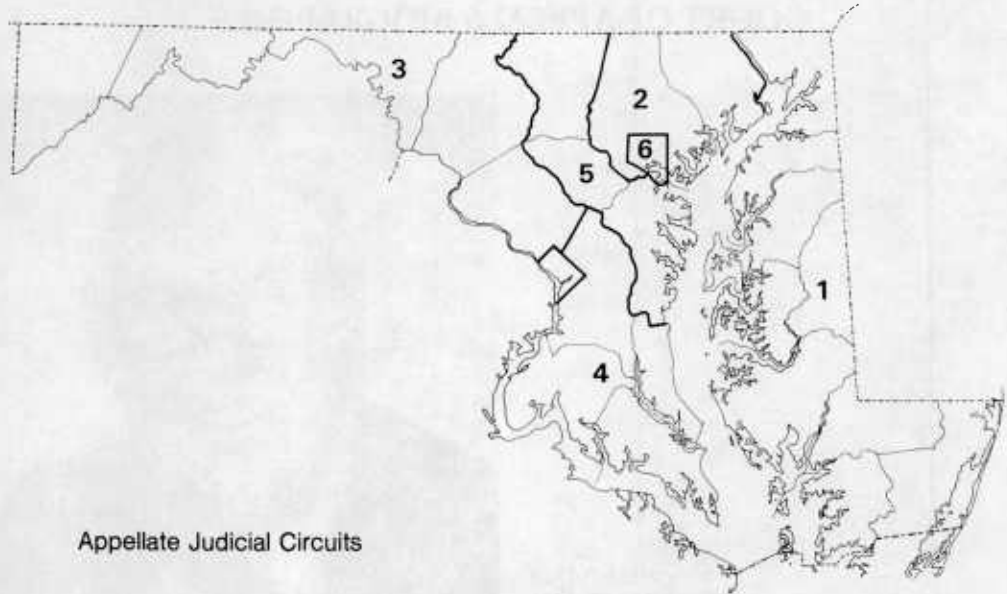
COURT OF APPEALS
Robert C. Murphy
(410) 974-3341Standing
Committee
Rules of
Practice &
Procedure

State Reporter

State Board of
Law ExaminersState Law
LibraryAdministrative
Office of the
CourtsCommission on
Judicial
DisabilitiesJudicial
Nominating
CommissionsCOURT OF SPECIAL APPEALS
Alan M. Wilner
(410) 974-3646Attorney
Grievance
CommissionClients' Security
Trust Fund

CIRCUIT COURTS

MARYLAND
JUDICIAL
CONFERENCE1st Judicial
Circuit
Dorchester
Somerset
Wicomico
Worcester
(7 Judges)2nd Judicial
Circuit
Caroline
Cecil
Kent
Queen Anne's
Talbot
(6 Judges)3rd Judicial
Circuit
Baltimore Co.
Harford
(19 Judges)4th Judicial
Circuit
Allegany
Garrett
Washington
(7 Judges)5th Judicial
Circuit
Anne Arundel
Carroll
Howard
(16 Judges)6th Judicial
Circuit
Frederick
Montgomery
(18 Judges)7th Judicial Circuit
Calvert
Charles
Prince George's
St. Mary's
(26 Judges)8th Judicial
Circuit
Baltimore City
(26 Judges)DISTRICT COURT OF MARYLAND
Robert F. Sweeney
(410) 974-2412District 1
Baltimore City
(23 Judges)District 2
Dorchester
Somerset
Wicomico
Worcester
(5 Judges)District 3
Caroline
Cecil
Kent
Queen Anne's
Talbot
(6 Judges)District 4
Calvert
Charles
St. Mary's
(4 Judges)District 5
Prince George's
(11 Judges)District 6
Montgomery
(11 Judges)District 7
Anne Arundel
(7 Judges)District 8
Baltimore Co.
(12 Judges)District 9
Harford
(4 Judges)District 10
Carroll
Howard
(6 Judges)District 11
Frederick
Washington
(4 Judges)District 12
Allegany
Garrett
(3 Judges)



Appellate Judicial Circuits

Map of Maryland Appellate Judicial Circuits

**COURT OF APPEALS
STANDING COMMITTEE ON
RULES OF PRACTICE & PROCEDURE**

Chairperson: Alan M. Wilner, Chief Judge, Court
of Special Appeals

Sandra F. Haines, *Reporter*

100 Community Place, Room 1.517
Crownsville, MD 21032—2030 (410) 514-7040

BUDGET (CODE 22.01.00.07)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$124,626	\$126,658	\$144,991
Total Funds	\$124,626	\$126,658	\$144,991
Staff			
Authorized	2.0	2.0	2.0
Contractual (FTE)	0.5	0.5	0.5
Total Staff	2.5	2.5	2.5

MANDATED REPORTS

*Biannual Report to Court of Appeals due March 31
& Sept. 30.*

ORGANIZATIONAL STRUCTURE

COURT OF APPEALS

Robert C. Murphy, *Chief Judge* (410) 974-3923

**COURT OF APPEALS STANDING COMMITTEE
ON RULES OF PRACTICE & PROCEDURE**

Chairperson: Alan M. Wilner, Chief Judge, Court of
Special Appeals

Appointed by Court of Appeals: D. Warren Donohue;
Joseph G. Finnerty, Jr.; H. Thomas Howell; G. R.
Hovey Johnson; Elizabeth L. Julian; Joseph H. H.
Kaplan; Mary Ellen T. Rinhardt; Edward F. Shea, Jr.
Terms expire 1994.

Sandra E. Banks; Albert D. Brault; Clayton Greene,
Jr.; Harry S. Johnson; Anne C. Ogletree; Linda M.
Schuett; Roger W. Titus. *Terms expire 1995.*

Lowell R. Bowen; Bayard Z. Hochberg; James J.
Lombardi; Melvin J. Sykes; Robert A. Zarnoch. *Terms
expire 1996.*

Ex officio: Walter M. Baker, Chairperson, Senate
Judicial Proceedings Committee; Joseph F. Vallario,
Jr., Chairperson, House Judiciary Committee.

Members emeriti: Robert R. Bowie; Kenneth C.
Proctor.

REPORTER

Sandra F. Haines (410) 514-7040

The Court of Appeals Standing Committee on
Rules of Practice and Procedure, known also as the
Rules Committee, was appointed by order of the
Court of Appeals in 1946. The Committee suc-
ceeded an ad hoc committee on rules appointed by
the Court in 1940.

The Court of Appeals is responsible for making
the rules that govern the practice and procedure of
law and judicial administration in Maryland. The
Standing Committee on Rules of Practice and Pro-
cedure assists the Court in developing these rules.

Appointed by the Court of Appeals, Committee
members serve three-year terms. They include law-
yers, judges, and others competent in judicial prac-
tice, procedure, or administration. The Chairperson
of the Judicial Proceedings Committee of the Sen-
ate and the Chairperson of the Judiciary Committee
of the House of Delegates are ex officio members
(Code Courts and Judicial Proceedings Article, sec.
13-301; Md. Rule 1225).

COURT OF APPEALS BIOGRAPHIES**CHIEF JUDGE
COURT OF APPEALS****ROBERT C. MURPHY**

ROBERT C. MURPHY. Chief Judge, Court of Appeals, 2nd Appellate Circuit, since 1972. Chairman, Maryland Judicial Conference, 1972—. Chief Judge, Court of Special Appeals, 1967-72. Born in Baltimore, Maryland, October 9, 1926. Attended Forest Park High School. Served in U.S. Navy, 1944-46. University of Maryland; University of Maryland School of Law, J.D., 1951. Law clerk to Judge William P. Cole, Jr., U.S. Court of Customs and Patent Appeals, Washington, DC, 1951-52. Admitted to Maryland Bar, 1952. Member, American and Maryland State Bar Associations. Special assistant attorney general, assistant attorney general, deputy attorney general, and Attorney General of Maryland,

1956-67. Chairman, Commission on Judicial Disabilities, 1971-72. Chairman, Hall of Records Commission; Library Committee, State Law Library. Member, Governor's Advisory Board for Justice Assistance. Member, Governing Board, Council of State Governments, 1986—. President, Conference of Chief Justices, 1986-87. Chairman, Board of Directors, National Center for State Courts, Williamsburg, Virginia, 1986-87. Former chairman and present member, Board of Trustees, University of Maryland Alumni Association-International. Honorary Doctor of Laws, University of Maryland and University of Baltimore.

ROBERT M. BELL. Judge, Court of Appeals, 6th Appellate Circuit, since 1991. Judge, Court of Special Appeals, 6th Appellate Circuit, 1984-91. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, 1980-84. Judge, District Court of Maryland, District 1, Baltimore City, 1975-80. Born in Rocky Mount, North Carolina, July 6, 1943. Dunbar High School, Baltimore City; Morgan State College, A.B., 1966; Harvard University Law School, J.D., 1969. Admitted to Maryland Bar, 1969. Member, National, Maryland State, Baltimore City and Monumental City Bar Associations.

HOWARD S. CHASANOW. Judge, Court of Appeals, 4th Appellate Circuit, since 1990. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, 1977-90. Associate Judge, District Court of Maryland, District 5, Prince George's County, 1971-77. Former member, Court of Appeals Standing Committee on Rules of Practice and Procedure (former chair, criminal law subcommittee). Born in Washington, DC, April 3, 1937. University of Maryland, B.A., 1958; University of Maryland School of Law, J.D., 1961; Harvard University Law School, LL.M., 1962. Admitted to Maryland Bar, 1961. Served in U.S. Air Force. Member, Maryland State Bar Association (former chair, judicial administration section; criminal law section). Former director, Prince George's County Bar Association (former chair, professional ethics committee, 1973-78). Chairman, Criminal Law Committee of Maryland Judicial Conference, 1976-79. Former chairman, Maryland Sentencing Guidelines Advisory Board. Assistant and Deputy State's Attorney, Prince George's County, 1963-69. Lecturer, University of Maryland School of Law, 1973—; faculty member, National Judicial College, Reno, Nevada, 1980—; American Academy of Judicial Education, Washington, DC.

JOHN C. ELDRIDGE. Judge, Court of Appeals, 5th Appellate Circuit, since 1974. Born in Baltimore, Maryland, November 13, 1933. Gilman School; Harvard College, B.A., 1955; Harvard University Law School; University of Maryland School of Law, LL.B., 1959. Admitted to Maryland Bar, 1960. Member, Maryland State, Anne Arundel County and District of Columbia Bar Associations. Member, Order of the Coif. Assistant chief, Civil Division, Appellate Section, U.S. Department of Justice, 1967-69. Chief legislative officer, Office of the Governor, 1969-74.

ROBERT L. KARWACKI. Judge, Court of Appeals, 1st Appellate Circuit, since 1990. Judge, Court of Special Appeals, At Large, 1984-90. Circuit Administrative Judge, Baltimore City Circuit Court, 8th Judicial Circuit, 1978-84 (Associate Judge, 1973-78). Born in Baltimore, Maryland, August 2, 1933. Mt. St. Joseph's High School; University of Maryland, A.B., 1954; University of Maryland School of Law, LL.B., 1956. Admitted to Maryland

Bar, 1956. Served in U.S. Army Reserve, 1955-61. Member, American and Maryland State Bar Associations. Assistant attorney general for Maryland, 1963-65. Member, Governor's Commission to Revise the Testamentary Laws of Maryland, 1965-69. President, Board of School Commissioners, Baltimore City, 1970-71. Chairman, Juvenile Justice Commission, 1975-77. Member, Advisory Board, Juvenile Services Administration, 1976-79; Commission to Study the Judicial Branch of Government, 1981-82.

IRMA S. RAKER. Judge, Court of Appeals, 3rd Appellate Circuit, since 1993. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, 1982-93. Associate Judge, District Court of Maryland, District 6, Montgomery County, 1980-82. Born in Brooklyn, New York. Midwood High School; Syracuse University, B.A., 1959; Hague Academy of International Law, 1959; Washington College of Law, American University, J.D., 1972. Admitted to Maryland Bar, 1973. Member, American Bar Association (state delegate, conference of state trial judges). Member, Maryland State Bar Association (board of governors; chair, criminal law & practice section; chair, committee to draft pattern jury instructions in criminal cases). Member, Montgomery County Bar Association; Maryland and District of Columbia Women's Bar Associations. Assistant State's Attorney, Montgomery County, 1973-79. Partner, Sachs, Greenebaum, and Tayler, 1979-80. Member, Montgomery County Advisory Commission on Environmental Law, 1979; Montgomery County Commission on Battered Spouses; Advisory Commission on Child Abuse and Neglect. Author, "The Right of the Police to Break and Enter: No-Knock," *American University Law Review* (1970-71). Adjunct professor, Washington College of Law, American University. Recipient, American Judicature Book Award for Torts, Criminal Procedure; Lura E. Turley Award, Washington College of Law. Law Review, American University. Member, Executive Committee, Maryland Judicial Conference, 1985-89.

LAWRENCE F. RODOWSKY. Judge, Court of Appeals, 6th Appellate Circuit, since 1980. Chairperson, Board of Directors, Judicial Institute of Maryland. Member, Court of Appeals Standing Committee on Rules of Practice and Procedure, 1969-80. Born in Baltimore, Maryland, November 10, 1930. St. Bernard School; Loyola High School; Loyola College, A.B., 1952; University of Maryland School of Law, LL.B., 1956. Admitted to Maryland Bar, 1956. Member, Maryland State and Baltimore City Bar Associations. Fellow, American College of Trial Lawyers; Order of the Coif. Assistant attorney general for Maryland, 1960-62. Adjunct faculty, University of Maryland School of Law, 1957-68, 1987-91. Member, Lawyers Round Table; Rule Day and Wranglers Law Clubs.

APPOINTMENTS TO COURT OF APPEALS, 1993—1994

IRMA S. RAKER, 3rd Appellate Circuit. Appointed Nov. 28, 1993. Sworn in Jan. 7, 1994, to replace John F. McAuliffe, who retired Dec. 31, 1993.



COURT OF SPECIAL APPEALS

Standing, left to right:

Joseph F. Murphy, Jr.; Glenn T. Harrell, Jr.; Diana G. Motz; Arrie W. Davis; John J. Garrity; Paul E. Alpert; Dale R. Cathell; Robert F. Fischer; William W. Wenner; Theodore G. Bloom.

Seated, left to right: Charles E. Moylan, Jr.; Alan M. Wilner, *Chief Judge*; John J. Bishop, Jr.

COURT OF SPECIAL APPEALS

Alan M. Wilner, *Chief Judge*, At Large, 1998
Dale R. Cathell, *Judge*, 1st Appellate Circuit, 2002
Paul E. Alpert, *Judge*, 2nd Appellate Circuit, 1994
William W. Wenner, *Judge*, 3rd Appellate Circuit, 1996
John J. Garrity, *Judge*, 4th Appellate Circuit, 1994
Theodore G. Bloom, *Judge*, 5th Appellate Circuit, 1994
Arrie W. Davis, *Judge*, 6th Appellate Circuit, 2002
Diana G. Motz, *Judge*, 6th Appellate Circuit, 2002
John J. Bishop, Jr., *Judge*, At Large, 2002
Robert F. Fischer, *Judge*, At Large, 2000
Glenn T. Harrell, Jr., *Judge*, At Large, 2002
Charles E. Moylan, Jr., *Judge*, At Large, 1997
Joseph F. Murphy, Jr., *Judge*, At Large, 1994

Courts of Appeal Building
361 Rowe Blvd.
Annapolis, MD 21401

(410) 974-3646

BUDGET (CODE 22.01.00.02)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$4,326,372	\$4,431,574	\$4,423,586
Total Funds	\$4,326,372	\$4,431,574	\$4,423,586
Staff			
Authorized Positions	72	72	72
Contractual Positions (FTE)	0	0	0
Total Staff	72	72	72

ORGANIZATIONAL STRUCTURE

COURT OF SPECIAL APPEALS

CHIEF JUDGE

Alan M. Wilner, *Chief Judge* (designated
by Governor) (410) 887-2677
CLERK
Leslie D. Gradet, *Clerk* (appointed
by Court of Special Appeals)
..... (410) 974-3646
CHIEF DEPUTY CLERK
Katharine M. Knight.. (410) 974-3646
DEPUTY CLERKS
..... (410) 974-3646
RECORDERS
..... (410) 974-3646

JUDGES

Paul E. Alpert, *Judge* (410) 887-3286
John J. Bishop, Jr., *Judge* (410) 887-2640
Theodore G. Bloom, *Judge* (410) 974-3745
Dale R. Cathell, *Judge* (410) 543-6014
Arrie W. Davis, *Judge* (410) 333-3200
Robert F. Fischer, *Judge* (410) 974-2495
John J. Garrity, *Judge* (410) 974-2295
Glenn T. Harrell, Jr., *Judge* (301) 952-2716
Diana G. Motz, *Judge* (410) 333-6241
Charles E. Moylan, Jr., *Judge* ... (410) 727-2470
Joseph F. Murphy, Jr., *Judge* (410) 887-3206
William W. Wenner, *Judge* (301) 694-1842

ORIGIN & FUNCTIONS

The Court of Special Appeals, Maryland's intermediate appellate court, was created in 1966 to alleviate a substantial backlog of cases in the Court of Appeals (Chapters 10, 11, Acts of 1966, ratified Nov. 8, 1966, and implemented by Chapters 11, 12, Acts of 1966; Const., Art. IV, sec. 14A). The Court of Special Appeals sits in Annapolis.

An earlier intermediate appellate court, the General Court, had been formed during the Revolutionary War by the Constitution of 1776. Hearing appeals from the county courts, the court was organized into the General Court of the Western Shore which sat in Annapolis and the General Court of the Eastern Shore which sat at Easton. After the General Court was abolished in 1806, the Court of Appeals served as the State's only appellate court until the Court of Special Appeals was established in 1966.

Except as otherwise provided by law, the Court of Special Appeals has exclusive initial appellate jurisdiction over any reviewable judgment, decree, order, or other action of a circuit court or an orphans' court and generally hears cases appealed from the circuit courts (Code Courts and Judicial Proceedings Article, sec. 12-308). Judges of the Court of Special Appeals are empowered to sit in panels of three. A hearing or rehearing of a case before the whole Court may be ordered in any case by a majority of the Court's incumbent judges. The Court also considers applications for leave to appeal in such areas as post-conviction, *habeas corpus* matters involving denial of or excessive bail, and inmate grievances (Code Courts and Judicial Proceedings Article, secs. 1-401 through 1-403).

The Court of Special Appeals is composed of thirteen judges. Initially, judges are appointed by the Governor and confirmed by the Senate. Thereafter, they run on their records without formal opposition for a ten-year term. One judge is elected from each of the first five Appellate Judicial Circuits and two are elected from the Sixth Appellate Judicial Circuit (Baltimore City).

1st Appellate Judicial Circuit: Cecil, Kent, Queen Anne's, Caroline, Talbot, Dorchester, Wicomico, Worcester and Somerset Counties.

2nd Appellate Judicial Circuit: Baltimore County and Harford County.

3rd Appellate Judicial Circuit: Allegany, Frederick, Garrett, Montgomery and Washington Counties.

4th Appellate Judicial Circuit: Prince George's, Calvert, Charles and St. Mary's Counties.

5th Appellate Judicial Circuit: Anne Arundel, Carroll and Howard Counties.

6th Appellate Judicial Circuit: Baltimore City.

The remaining six judges are elected from the State at large. The Chief Judge of the Court of Special Appeals is designated by the Governor.

The clerk is appointed by the Court of Special Appeals. The clerk maintains the docket, receives the records and briefs of all appeals filed with the Court, and maintains official custody of Court decisions.

mittee, Maryland Judicial Conference, 1989—. Board of Directors, Academy of St. James Episcopal Church.

ROBERT F. FISCHER. Judge, Court of Special Appeals, At Large, since 1988. Associate Judge, Howard County Circuit Court, 5th Judicial Circuit, 1977-88. Associate Judge, District Court of Maryland, District 10, 1973-77. Born in Baltimore County, Maryland, February 29, 1932. Southern High School, Baltimore; University of Maryland, B.A., 1954; University of Baltimore School of Law, LL.B., 1961. Admitted to Maryland Bar, 1961. Served in U.S. Air Force and Maryland Air National Guard. Member, Maryland State and Howard County Bar Associations. County Solicitor, Howard County, 1972-73.

JOHN J. GARRITY. Judge, 4th Appellate Circuit, Court of Special Appeals, since 1982. Born in New Haven, Connecticut, December 3, 1933. St. Joseph's Orphanage, Burlington, Vermont; St. Michael's parochial schools, Brattleboro, Vermont; Montgomery Junior College; University of North Carolina; American University, B.A., 1961; American University School of Law, J.D., 1963. Admitted to Maryland Bar, 1964. Served in U.S. Navy, 1955-59. Member, American, Maryland State and Prince George's County Bar Associations; Association of Trial Lawyers of America; Delta Theta Phi law fraternity. Assistant State's Attorney, Prince George's County, 1967-69. Assistant Attorney General of Maryland, 1969-71. Member, Prince George's County Council, 1971-74 (chairman, 1973). Member, House of Delegates, 1975-78 (vice-chairman, Prince George's County delegation, 1975-78). Member, State Senate, 1978-82. Outstanding Legislator of the Year, Maryland State's Attorneys' Association, 1981; Legislator of the Year, Maryland Association of Counties, 1975 and 1979. Founder, Breakfast of Champions, Prince George's County; member, Ancient Order of Hibernians, Emerald Isle Division; charter member, Friendly Sons of St. Patrick. Author, Appellate Writing, Practice and Procedure (Montgomery-Prince George's County Continuing Education Program); "A History of the Irish in Maryland," National Hibernian Digest (June 1981).

GLENN T. HARRELL, JR. Judge, At Large, Court of Special Appeals, since 1991. Born in Ashland, Kentucky, June 27, 1945. University of Maryland, B.A., 1967; University of Maryland School of Law, J.D., 1970. Admitted to Maryland Bar, 1970. Member, American, Maryland State and Prince George's County Bar Associations. Associate County Attorney, Prince George's County, 1971-73. Hearing Examiner, State Board of Education, 1977-84. Member, Maryland Bar Foundation; Law Foundation of Prince George's County Bar Association.

DIANA GRIBBON MOTZ. Judge, 6th Appellate Circuit, Court of Special Appeals, since 1991. Born in Washington, DC. Stone Ridge High School, Bethesda, Maryland; Vassar College, B.A., 1965; University of Virginia School of Law, LL.B., 1968. Admitted to Maryland Bar, 1969. Member, American and Maryland State Bar Associations. Chief of Litigation, Office of Attorney General, 1982-86. Member, Federal Courts Study Committee,

1989-90. Member, American Law Institute; American Bar Foundation; Maryland Bar Foundation.

CHARLES E. MOYLAN, JR. Judge, At Large, Court of Special Appeals, since 1970. Born in Baltimore, Maryland, December 14, 1930. Baltimore City College; The Johns Hopkins University, B.A., 1952; University of Maryland School of Law, J.D., 1955. Admitted to Maryland Bar, 1958. Served as a special agent in Counter Intelligence Corps. Member, American, Maryland State and Baltimore City Bar Associations; The Selden Society. Assistant State's Attorney, Baltimore City, 1959-62; Deputy State's Attorney, Baltimore City, 1963; State's Attorney, Baltimore City, 1964-70. Lecturer on constitutional/criminal law for American Academy of Judicial Education, National Judicial College, National College of District Attorneys, and other organizations. Distinguished Service Award, National District Attorneys Association, 1968.

JOSEPH F. MURPHY, JR. Judge, At Large, Court of Special Appeals, since 1993. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, 1984-93. Born in Fitchburg, Massachusetts, January 9, 1944. Boston College, 1965; University of Maryland School of Law, J.D., 1969. Admitted to Maryland Bar, 1969. Member, Maryland State Bar Association (chair, criminal law section council, 1987-88; member, criminal pattern jury instructions committee, 1980—; committee on laws, 1988—). Member, Baltimore County Bar Association; Maryland State's Attorneys' Association; Maryland Criminal Defense Attorneys Association (president, 1984). Assistant State's Attorney, Baltimore City, 1970-75; Deputy State's Attorney, Baltimore City, 1975-76. Instructor, University of Baltimore School of Law, 1974—; University of Maryland School of Law, 1979—. Recipient, *U.S. Law Week Award*, 1969; Outstanding Part-Time Instructor Award, University of Baltimore, 1976, 1977; Robert C. Heeney Memorial Award, 1990. Fellow, Maryland Bar Foundation, Inc., 1984. Officer and trustee, Maryland Institute for the Continuing Professional Education of Lawyers (MICPEL), 1984—. Board of Directors, Maryland Judicial Institute, 1985—. President, J. Dudley Digges Inn of Court, 1989-90. Author, "Oral Motions in Limine," *Litigation* (vol. 14, no. 3) Spring 1988; *Maryland Evidence Handbook*, 1989 (cumulative supplements, 1990, 1991, 1992).

WILLIAM W. WENNER. Judge, 3rd Appellate Circuit, Court of Special Appeals, since 1985. Associate Judge, Frederick County Circuit Court, 6th Judicial Circuit, 1980-85. Judge, District Court of Maryland, District 11, 1978-80. Born in Brunswick, Maryland, September 24, 1930. Brunswick High School and St. James School; Kenyon College, A.B., 1952; University of Maryland School of Law, LL.B., 1958. Admitted to Maryland Bar, 1958. Served in U.S. Army. Member, Maryland State and Frederick County Bar Associations; American Judicature Society. Fellow, Maryland Bar Foundation. Deputy State's Attorney, Frederick County, 1960-64. Member, Judicial Ethics Committee, 1988— (chairman, 1990—).

APPOINTMENTS TO COURT OF SPECIAL APPEALS, 1993

JOSEPH F. MURPHY, JR. At Large. Appointed June 28, 1993. Sworn in July 22, 1993, to replace Rosalyn B. Bell, who retired April 22, 1993.

COURT OF SPECIAL APPEALS BIOGRAPHIES

CHIEF JUDGE

ALAN M. WILNER. Chief Judge, Court of Special Appeals, At Large, since 1990 (Judge, 1977-90). Born in Baltimore, Maryland, January 26, 1937. Baltimore City College; The Johns Hopkins University, A.B., 1958, M.L.A., 1966; University of Maryland School of Law, J.D., 1962. Admitted to Maryland Bar, 1962. Member, Maryland State Bar Association; Order of the Coif. Assistant attorney general of Maryland, 1965-68. Chief legislative officer, Office of the Governor, 1974-77. Chairperson, Commission on the Evaluation and Coordination of Aggressive Offender Treatment, 1976-78. Member, Task Force to Study Circuit Court Unification, 1975-77; Task Force on the Board of Public Works, 1976-77; Task Force on Crime, 1976-77; Commission to Study Domestic Relations Laws, 1976-77; Commission on Funding the Education of Handicapped Children, 1976-77. Chairman, Court of Appeals Standing Committee on Rules of Practice and Procedure, 1985—. Chairman, Code Revision Committee, 1990—. Author, *The Maryland Board of Public Works: A History* (1984).



PAUL E. ALPERT. Judge, Court of Special Appeals, 2nd Appellate Circuit, since 1982. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, 1977-82. Associate Judge, District Court of Maryland, District 8, Baltimore County, 1972-77. Born in Baltimore, Maryland, September 1, 1935. Baltimore City College; University of Baltimore, A.A., 1954; University of Baltimore School of Law, LL.B., J.D. (magna cum laude), 1957. Admitted to Maryland Bar, 1957. Served in U.S. Army, 1957; Maryland National Guard, 1958-63. Member, Maryland State Bar Association (member, standing committee on Maryland civil pattern jury instructions). Member, House of Delegates, 1967-72 (vice-chair, judiciary committee). Associate Professor (business law), Towson State University, 1980-90. Board member, Jewish Big Brother League; member, Center Lodge AF & AM, 1978-91.

JOHN J. BISHOP, JR. Judge, Court of Special Appeals, At Large, since 1981. Born in Baltimore, Maryland, December 6, 1927. Baltimore parochial schools; Loyola College; Towson State College; University of Baltimore; University of Baltimore School of Law, J.D., 1951. Admitted to Maryland Bar, 1954. Served in U.S. Coast Guard. Member, Maryland State and Baltimore County Bar Associations. Past member, Board of Governors, Maryland State Bar Association; Third Judicial Circuit Committee on Judicial Appointments. Member, State Senate, 1967-81 (minority whip; member, judicial proceedings committee, executive nominations committee; chair, special committee to study the mental health laws). Delegate, Eagleton Institute of Politics, Rutgers University, 1968. Instructor (political science), University of Baltimore, 1980. Instructor (state & local government), University of Maryland School of Law, 1982-87. Member, Executive Committee, Maryland Judicial Conference, 1985-88 (chair, 1987-88). Received numerous distinguished service awards and citations.

THEODORE G. BLOOM. Judge, Court of Special Appeals, 5th Appellate Circuit, since 1983. Born in Baltimore, Maryland, July 18, 1926. Baltimore, Maryland, and Durham, North Carolina, public schools. Served in U.S. Navy, 1944-46,

1950-51. University of Maryland, B.A., 1949; University of Maryland School of Law, J.D., 1953. Scholastic honors: Phi Eta Sigma (national freshman honor society); Phi Kappa Phi (national scholastic honor society); Order of the Coif (national law school honor society). Admitted to Maryland Bar, 1952. Member, Maryland State Bar Association (board of governors, 1971-72); Anne Arundel County Bar Association (president, 1975-76). Member, Anne Arundel County Charter Commission, 1971-72; Attorney Grievance Commission, 1982-83. Chairman, Commission on Judicial Disabilities, 1990—.

DALE R. CATHELL. Judge, Court of Special Appeals, 1st Appellate Circuit, since 1989. Associate Judge, Worcester County Circuit Court, 1st Judicial Circuit, 1981-89. Judge, District Court of Maryland, District 2, 1980-81. Born in Berlin, Maryland, July 30, 1937. Stephen Decatur High School. Served in U.S. Air Force, 1955-59. University of Maryland, 1962-64; University of Baltimore School of Law, LL.B., 1967. Admitted to Maryland Bar, 1967. Member, Maryland State and Worcester County Bar Associations. City Attorney for Ocean City. Member, Worcester County Shoreline Commission; Charter Revision Committee. Organizer, Legal Intern Program.

ARRIE W. DAVIS. Judge, Court of Special Appeals, 6th Appellate Circuit, since 1990. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, 1983-90. Judge, District Court of Maryland, District 1, 1981-83. Born in Baltimore, Maryland, July 21, 1940. Frederick Douglass Senior High School; Morgan State College, B.A., 1963; New York University, M.A., 1966; University of Baltimore School of Law, J.D., 1969. Admitted to Maryland Bar, 1969. Member, Maryland State, Baltimore City and Monumental City Bar Associations. Bailiff to Supreme Bench of Baltimore, 1968-69. Assistant State's Attorney, Baltimore City, 1970-71. Assistant attorney general, Criminal Appeals Division, 1971-79, counsel to Division of Correction, 1979-81. Member, Committee to Study Sentencing and Correctional Alternatives for Women Convicted of Crime, 1987-88. Member, Legislative Subcom-

CIRCUIT COURTS

Alfred T. Truitt, Jr., *Chairperson, Conference of Circuit Judges*

c/6 Wicomico County Circuit Court
Courthouse
North Division St. & Main St.
Salisbury, MD 21801

(410) 548-4822
fax: (410) 548-4826

BUDGET (CODE 22.01.00.03)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$57,145,544	\$58,102,699	\$58,837,462
Federal Funds	\$ 1,517,544	\$ 2,249,173	\$ 2,698,630
Total Funds	\$58,662,565	\$60,351,872	\$61,536,092
Staff			
Authorized Positions	1,263.5	1,236	1,217.5
Contractual Positions (FTE)	0	0	0
Total Staff	1,263.5	1,236	1,217.5

ORGANIZATIONAL STRUCTURE

CONFERENCE OF CIRCUIT JUDGES
Alfred T. Truitt, Jr., *Chairperson* (410) 548-4822

IST JUDICIAL CIRCUIT
(Dorchester, Somerset, Wicomico & Worcester Counties)

DORCHESTER COUNTY CIRCUIT COURT
(1 Judge)
Donald F. Johnson, *County Administrative Judge*, 2001
Cambridge, MD 21613 (410) 228-6300

SOMERSET COUNTY CIRCUIT COURT
(1 Judge)
Daniel M. Long, *County Administrative Judge*, 2007
Princess Anne, MD 21853 (410) 651-1630

WICOMICO COUNTY CIRCUIT COURT
(3 Judges)
Alfred T. Truitt, Jr., *Circuit Administrative Judge & Chief Judge*, 1994
D. William Simpson, *County Administrative Judge*, 2003
Richard D. Warren, *Associate Judge*, 2005
Salisbury, MD 21801 (410) 548-4822

WORCESTER COUNTY CIRCUIT COURT
(2 Judges)
Theodore R. Eschenburg, Sr., *County Administrative Judge*, 1999
Thomas C. Groton III, *Associate Judge*, 2005
Snow Hill, MD 21863 (410) 632-0700

2ND JUDICIAL CIRCUIT
(Caroline, Cecil, Kent, Queen Anne's & Talbot Counties)

CAROLINE COUNTY CIRCUIT COURT
(1 Judge)
J. Owen Wise, *Circuit Administrative Judge & County Administrative Judge*, 1999
Denton, MD 21629 (410) 479-2303

CECIL COUNTY CIRCUIT COURT
(2 Judges)
Donaldson C. Cole, Jr., *County Administrative Judge & Chief Judge*, 1995
Edward D. E. Rollins, Jr., *Associate Judge*, 1999
Elkton, MD 21921 (410) 996-5373

KENT COUNTY CIRCUIT COURT
(1 Judge)
J. Frederick Price, *County Administrative Judge*, 2007
Chestertown, MD 21620—1511 . . . (410) 778-7440

QUEEN ANNE'S COUNTY CIRCUIT COURT
(1 Judge)
John W. Sause, Jr., *County Administrative Judge*, 2005
Centreville, MD 21617 (410) 758-0216

TALBOT COUNTY CIRCUIT COURT
(1 Judge)
William S. Horne, *County Administrative Judge*, 2005
Easton, MD 21601 (410) 822-4444

3RD JUDICIAL CIRCUIT

(Baltimore County & Harford County)

BALTIMORE COUNTY CIRCUIT COURT

(15 Judges)

Edward A. DeWaters, Jr., *Circuit Administrative Judge & Chief Judge*, 2007Barbara Kerr Howe, *County Administrative Judge*, 2005Thomas J. Bollinger, Sr., *Associate Judge*, 2007Alfred L. Brennan, Sr., *Associate Judge*, 2005J. Norris Byrnes, *Associate Judge*, 2007Robert E. Cahill, Sr., *Associate Judge*, 2007Lawrence R. Daniels, *Associate Judge*, 1994John F. Fader II, *Associate Judge*, 1997John O. Hennegan, *Associate Judge*, 1994J. William Hinkel, *Associate Judge*, 1997Christian M. Kahl, *Associate Judge*, 2007Dana M. Levitz, *Associate Judge*, 2003James T. Smith, Jr., *Associate Judge*, 2001John G. Turnbull II, *Associate Judge*, 2003

one vacancy

Towson, MD 21204 (410) 887-2642

HARFORD COUNTY CIRCUIT COURT

(4 Judges)

William O. Carr, *County Administrative Judge*, 2001Maurice W. Baldwin, Jr., *Associate Judge*, 2003Stephen M. Waldron, *Associate Judge*, 2005Cypert O. Whitfill, *Associate Judge*, 1999

Bel Air, MD 21014 (410) 838-3262

4TH JUDICIAL CIRCUIT

(Allegany, Garrett & Washington Counties)

ALLEGANY COUNTY CIRCUIT COURT

(2 Judges)

J. Frederick Sharer, *County Administrative Judge*, 1997Gary G. Leasure, *Associate Judge*, 1999

Cumberland, MD 21502 (301) 777-5929

GARRETT COUNTY CIRCUIT COURT

(1 Judge)

Frederick A. Thayer III, *County Administrative Judge & Chief Judge*, 1994

Oakland, MD 21550 (301) 334-1934

WASHINGTON COUNTY CIRCUIT COURT

(4 Judges)

Frederick C. Wright III, *Circuit Administrative Judge & County Administrative Judge*, 1995Darrow Glaser, *Associate Judge*, 1994John H. McDowell, *Associate Judge*, 1994Daniel W. Moylan, *Associate Judge*, 1997

Hagerstown, MD 21740 (301) 733-8655

5TH JUDICIAL CIRCUIT

(Anne Arundel, Carroll & Howard Counties)

ANNE ARUNDEL COUNTY CIRCUIT COURT

(9 Judges)

Raymond G. Thieme, Jr., *Circuit Administrative Judge*, 1994Bruce C. Williams, *County Administrative Judge & Chief Judge*, 2007James C. Cawood, Jr., *Associate Judge*, 1999Warren B. Duckett, Jr., *Associate Judge*, 2005H. Chester Goudy, Jr., *Associate Judge*, 1994Robert H. Heller, Jr., *Associate Judge*, 2001Eugene M. Lerner, *Associate Judge*, 1995Lawrence H. Rushworth, *Associate Judge*, 2005Martin A. Wolff, *Associate Judge*, 1995

Annapolis, MD 21401 (410) 222-1290

CARROLL COUNTY CIRCUIT COURT

(3 Judges)

Raymond E. Beck, Sr., *County Administrative Judge*, 2005Francis M. Arnold, *Associate Judge*, 2007Luke K. Burns, Jr., *Associate Judge*, 1995

Westminster, MD 21157 (410) 857-2085

HOWARD COUNTY CIRCUIT COURT

(4 Judges)

Raymond J. Kane, Jr., *County Administrative Judge*, 1997James B. Dudley, *Associate Judge*, 2005Dennis M. Sweeney, *Associate Judge*, 2007Cornelius F. Sybert, Jr., *Associate Judge*, 2003

Ellicott City, MD 21043 (410) 333-2083

6TH JUDICIAL CIRCUIT

(Frederick & Montgomery Counties)

FREDERICK COUNTY CIRCUIT COURT

(3 Judges)

G. Edward Dwyer, Jr., *County Administrative Judge*, 2001Herbert L. Rollins, *Associate Judge*, 2007Mary Ann Stepler, *Associate Judge*, 2003

Frederick, MD 21701 (301) 694-2018

MONTGOMERY COUNTY CIRCUIT COURT

(15 Judges)

William M. Cave, *Circuit Administrative Judge & Chief Judge*, 1995Paul H. Weinstein, *County Administrative Judge*, 2003DeLawrence Beard, *Associate Judge*, 2001D. Warren Donohue, *Associate Judge*, 1994Vincent E. Ferretti, Jr., *Associate Judge*, 2005Ann S. Harrington, *Associate Judge*, 1994Michael D. Mason, *Associate Judge*, 1996Paul A. McGuckian, *Associate Judge*, 2005J. James McKenna, *Associate Judge*, 2001William C. Miller, *Associate Judge*, 1997S. Michael Pincus, *Associate Judge*, 1994L. Leonard Ruben, *Associate Judge*, 1999James L. Ryan, *Associate Judge*, 2007William P. Turner, *Associate Judge*, 1994

one vacancy

Rockville, MD 20850 (301) 217-7580

7TH JUDICIAL CIRCUIT

(Calvert, Charles, Prince George's & St. Mary's Counties)

CALVERT COUNTY CIRCUIT COURT

(2 Judges)

Thomas A. Rymer, *County Administrative Judge*, 2005Warren J. Krug, *Associate Judge*, 1994

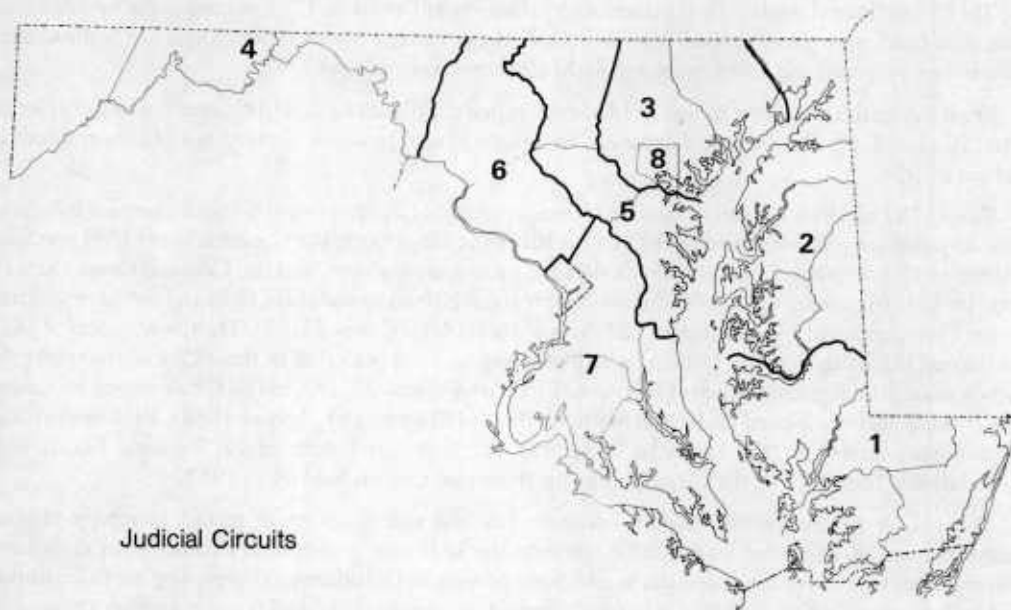
Prince Frederick, MD 20678 (410) 535-1600

CHARLES COUNTY CIRCUIT COURT

(3 Judges)

George W. Bowling, *County Administrative Judge*, 2007Richard J. Clark, *Associate Judge*, 1995Robert C. Nalley, *Associate Judge*, 2005

La Plata, MD 20646 (301) 932-3250



Judicial Circuits

*Map of Maryland Judicial Circuits,
the eight regions by which the Circuit Courts are organized*

7TH JUDICIAL CIRCUIT (continued)**PRINCE GEORGE'S COUNTY CIRCUIT COURT**
(19 Judges)

Graydon S. McKee III, *Circuit Administrative Judge*, 2003
 William D. Missouri, *County Administrative Judge*, 2003
 William H. McCullough, *Chief Judge*, 2001
 Arthur M. Ahalt, *Associate Judge*, 1999
 Joseph S. Casula, *Associate Judge*, 2001
 Vincent J. Femia, *Associate Judge*, 1994
 G. R. Hovey Johnson, *Associate Judge*, 1999
 Larnzell Martin, Jr., *Associate Judge*, 2007
 Robert H. Mason, *Associate Judge*, 1994
 Audrey E. Melbourne, *Associate Judge*, 1995
 C. Philip Nichols, Jr., *Associate Judge*, 1994
 Darlene G. Perry, *Associate Judge*, 2001
 Steven I. Platt, *Associate Judge*, 2007
 James P. Salmon, *Associate Judge*, 2005
 Richard H. Sothoron, Jr., *Associate Judge*, 2007
 William B. Spellbring, Jr., *Associate Judge*, 1994
 Robert J. Woods, *Associate Judge*, 1994
 Sylvania W. Woods, *Associate Judge*, 1994
 one vacancy

Upper Marlboro, MD 20773 (301) 952-4093

ST. MARY'S COUNTY CIRCUIT COURT

(2 Judges)

John H. Briscoe, *County Administrative Judge*, 2003
 Marvin S. Kaminetz, *Associate Judge*, 2005

Leonardtown, MD 20650 (301) 475-4585

8TH JUDICIAL CIRCUIT

(Baltimore City)

BALTIMORE CITY CIRCUIT COURT

(26 Judges)

Joseph H. H. Kaplan, *Circuit Administrative Judge*, 1994
 Robert I. H. Hammerman, *Chief Judge*, 1999
 Edward J. Angeletti, *Associate Judge*, 1999
 Elsbeth Levy Bothe, *Associate Judge*, 1995
 Roger W. Brown, *Associate Judge*, 2003
 John Carroll Byrnes, *Associate Judge*, 1997
 Hilary D. Caplan, *Associate Judge*, 2001
 Andre M. Davis, *Associate Judge*, 2007
 Kathleen O'Ferrall Friedman, *Associate Judge*, 2001
 Clifton J. Gordy, Jr., *Associate Judge*, 2001
 Ellen M. Heller, *Associate Judge*, 2003
 Ellen L. Hollander, *Associate Judge*, 2005
 Mabel H. Hubbard, *Associate Judge*, 2001
 Kenneth Lavon Johnson, *Associate Judge*, 1997
 Joseph P. McCurdy, Jr., *Associate Judge*, 2007
 David B. Mitchell, *Associate Judge*, 2001
 Thomas E. Noel, *Associate Judge*, 1999
 John N. Prevas, *Associate Judge*, 2003
 Richard T. Rombro, *Associate Judge*, 2005
 David Ross, *Associate Judge*, 2001
 Carol E. Smith, *Associate Judge*, 1994
 Paul A. Smith, *Associate Judge*, 2007
 Marvin B. Steinberg, *Associate Judge*, 2001
 John C. Themelis, *Associate Judge*, 2005
 Thomas Ward, *Associate Judge*, 1997
 Martin P. Welch, Sr., *Associate Judge*, 1994

Clarence M. Mitchell, Jr., Courthouse
 100 North Calvert St.

Baltimore, MD 21202 (410) 396-5080

ORIGIN & FUNCTIONS

The Circuit Courts originated in the colonial period as County Courts. In 1775, just before the Revolutionary War, their functions were suspended. After Maryland adopted its first State Constitution in 1776, the County Courts were reopened and justices were appointed for every county in April 1777.

For the counties, the Constitution of 1851 established the Circuit Courts to succeed the County Courts (Art. IV, secs. 8, 9). The present Baltimore City Circuit Court, however, evolved out of a more complex judicial system.

From 1789 to 1816, a court of oyer and terminer and gaol delivery heard criminal cases for Baltimore City. Its jurisdiction was assumed in 1817 by the Baltimore City Court. The Constitution of 1851 provided Baltimore City with the Court of Common Pleas, the Superior Court, and the Criminal Court (Art. IV, secs. 10-13). The Circuit Court of Baltimore City was established by statute in 1853 and further mandated by the Constitution of 1864 (Chapter 122, Acts of 1853; Art. IV, secs. 31, 35). The Constitution of 1867 authorized the Baltimore City Court (for civil proceedings) and placed all of these City courts under the jurisdiction of the Supreme Bench of Baltimore City (Art. IV, secs. 27, 28). In 1888, Baltimore City Circuit Court no. 2 also was placed under the Supreme Bench (Chapter 194, Acts of 1888). By constitutional amendments ratified by the voters in November 1980, the six courts of the Supreme Bench were consolidated. They became the Circuit Court for Baltimore City on January 1, 1983.

The Circuit Courts are the highest common law and equity courts of record exercising original jurisdiction within Maryland. Each has full common law and equity powers and jurisdiction in all civil and criminal cases within its county, and all the additional powers and jurisdiction conferred by the Constitution and by law, except where jurisdiction has been limited or conferred exclusively upon another tribunal by law (Code Courts and Judicial Proceedings Article, sec. 1-501).

The Circuit Court is a trial court of general jurisdiction. Its jurisdiction is very broad but generally covers major civil cases and more serious criminal matters. Circuit Courts also may decide appeals from the District Court and certain administrative agencies. These courts are grouped into eight geographical circuits. The first seven circuits each contain two or more counties; the eighth consists of Baltimore City (Const., Art. IV, sec. 19).

1st Judicial Circuit: Dorchester, Somerset, Wicomico and Worcester counties.

2nd Judicial Circuit: Caroline, Cecil, Kent, Queen Anne's and Talbot counties.

3rd Judicial Circuit: Baltimore County and Harford County.

4th Judicial Circuit: Allegany, Garrett and Washington counties.

5th Judicial Circuit: Anne Arundel, Carroll and Howard counties.

6th Judicial Circuit: Frederick and Montgomery counties.

7th Judicial Circuit: Calvert, Charles, Prince George's and St. Mary's counties.

8th Judicial Circuit: Baltimore City.

Presently, there are 125 Circuit Court judges, with at least one judge for each county and at least four judges for each judicial circuit. Unlike other Maryland courts, the Circuit Court has no chief judge. Instead, eight circuit administrative judges perform administrative duties in each of their respective circuits. Appointed by the Chief Judge of the Court of Appeals, circuit administrative judges are aided by county administrative judges. Within each circuit, the judge who has served longest on the court is designated chief judge of the circuit (Const., Art. IV, sec. 21).

Each Circuit Court judge is appointed by the Governor and then must stand for election. The judge's name is placed on the ballot in the first general election that occurs at least one year following the vacancy the judge was appointed to fill. The judge may be opposed formally by one or more qualified members of the bar, with the successful candidate being elected to a fifteen-year term (Const., Art. IV, secs. 19-26).

CONFERENCE OF CIRCUIT JUDGES

Alfred T. Truitt, Jr., *Chairperson*

c/o Administrative Office of the Courts
Courts of Appeal Building
361 Rowe Blvd.
Annapolis, MD 21401 (410) 974-2141

ORGANIZATIONAL STRUCTURE

CONFERENCE OF CIRCUIT JUDGES

Alfred T. Truitt, Jr., *Chairperson*
..... (410) 548-4822

MEMBERS FROM 1ST JUDICIAL CIRCUIT:
Circuit Administrative Judge: Alfred T. Truitt, Jr.
..... (410) 548-4822
Circuit Representative: Theodore R. Eschenburg, Sr.
..... (410) 632-0700

MEMBERS FROM 2ND JUDICIAL CIRCUIT:
Circuit Administrative Judge: J. Owen Wise
..... (410) 479-2303
Circuit Representative: John W. Sause, Jr.
..... (410) 758-0216

MEMBERS FROM 3RD JUDICIAL CIRCUIT:
Circuit Administrative Judge: Edward A. DeWaters, Jr.
..... (410) 887-2642
Circuit Representative: John G. Turnbull II
..... (410) 887-2647

MEMBERS FROM 4TH JUDICIAL CIRCUIT:
Circuit Administrative Judge: Frederick C. Wright III
..... (301) 791-3111
Circuit Representative: Frederick A. Thayer III
..... (301) 334-1934

MEMBERS FROM 5TH JUDICIAL CIRCUIT:
Circuit Administrative Judge: Raymond G. Thieme, Jr.
..... (410) 222-1290
Circuit Representative: Cornelius F. Sybert, Jr.
..... (410) 313-2143

MEMBERS FROM 6TH JUDICIAL CIRCUIT:
Circuit Administrative Judge: William M. Cave
..... (301) 217-7580
Circuit Representative: Paul H. Weinstein
..... (301) 217-7455

MEMBERS FROM 7TH JUDICIAL CIRCUIT:
Circuit Administrative Judge: Graydon S. McKee III
..... (301) 952-3227
Circuit Representative: George W. Bowling
..... (301) 932-3250

MEMBERS FROM 8TH JUDICIAL CIRCUIT:
Circuit Administrative Judge: Joseph H. H. Kaplan
..... (410) 396-5080
Circuit Representative: Clifton J. Gordy, Jr.
..... (410) 396-5062

The Conference of Circuit Judges originated as the Conference of Circuit Administrative Judges, which was formed on March 14, 1972 by rule of the Court of Appeals (Maryland Rules, Rule 1207). At that time, the Conference was composed solely of the eight administrative judges of the judicial circuits. On November 28, 1978, the Conference was reorganized as the Conference of Circuit Judges.

The Conference of Circuit Judges meets periodically to consider and make recommendations concerning the administration of justice and the circuit courts. The Conference also may initiate complaints to the Commission on Judicial Disabilities concerning alleged judicial misconduct or disability.

The Conference consists of sixteen members. Eight are the administrative judges of the eight judicial circuits. From each of the eight judicial circuits, the judges of each circuit elect a fellow judge to represent them at the Conference. The chairperson is elected by the Conference for a two-year term. The Administrative Office of the Courts serves as secretariat to the Conference.

CIRCUIT COURT BIOGRAPHIES

CHAIRMAN
CONFERENCE OF CIRCUIT JUDGES

ALFRED T. TRUITT, JR. Chairman, Conference of Circuit Judges, since 1992. Chief Judge and Circuit Administrative Judge, Wicomico County Circuit Court, 1st Judicial Circuit, since 1990 (Associate Judge, 1977-90). Born in Salisbury, Maryland, April 5, 1927. Wicomico High School. Served in U.S. Army Signal Corps, 1945-46. Western Maryland College, A.B., 1950. Admitted to Maryland Bar, 1952. University of Maryland School of Law, J.D., 1953. Member, Wicomico County Bar Association; Maryland State's Attorneys' Association. State's Attorney, Wicomico County, 1959-71. District Public Defender, District 2 (Dorchester, Wicomico, Somerset and Worcester Counties), 1972-77. Chairman, Executive Committee, Maryland Judicial Conference, 1985-86. Member, Governor's Advisory Board for Justice Administration, 1993—. Member, Veterans of Foreign Wars; Lions Club; Green Hill Yacht and Country Club.



ARTHUR M. MONTY AHALT. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1982. Born in Washington, DC, April 27, 1942. Northwestern High School; University of Maryland, B.S., 1964; American University Law School, J.D., 1967. Admitted to Maryland Bar, 1967. Member, American Bar Association (House of Delegates). Board of Governors, Maryland State Bar Association. President, Prince George's County Bar Association. Member, Maryland Trial Lawyers Association, Inc. Past member, District 5 Advisory Board, Public Defender System. Distinguished Service Award, Maryland State Bar Association; Outstanding Service Award, Citizens Advisory Committee to Pilot Law-Related Education Project for the Schools of Maryland. Author, Domestic Relations Section of *Maryland Law Practice Manual*; *Law Related Education—A Ten Year Experience*, and *Understanding the Judicial Branch of the Government* (1990).

EDWARD J. ANGELETTI. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1983. Associate Judge, District Court of Maryland, District 1, Baltimore City, 1981-83. Born in Pittsburgh, Pennsylvania, January 26, 1937. Served in U.S. Army, 1955-57. University of Maryland, B.A., 1962; University of Maryland School of Law, LL.B., J.D., 1963. Admitted to Maryland Bar, 1963. Member, Maryland State and Baltimore City Bar Associations. Assistant State's Attorney, Baltimore City, 1963-67. Assistant Public Defender, Baltimore City, 1971-79. Chairman, District 1 Advisory Board, Public Defender System. Member, Archdiocesan Pastoral Council, Baltimore; Maryland State Lodge, Order of Sons of Italy in America; NAACP (life member).

FRANCIS M. ARNOLD. Associate Judge, Carroll County Circuit Court, 5th Judicial Circuit, since 1990. District Administrative Judge, District Court of Maryland, District 10, Carroll County, 1982-90 (Associate Judge, 1980-82). Born in Westminster, Maryland, June 13, 1929. Westminster High School. Served in U.S. Marine Corps, 1946-48, 1950-51. University of Baltimore, 1959-64; University of Baltimore School of Law, J.D., cum laude, 1967. Admitted to Maryland Bar, 1967. Member, Maryland State and Carroll County Bar Associations. Past

Director of Employee Relations—American Operations, Black and Decker Manufacturing Company.

MAURICE W. BALDWIN, JR. Associate Judge, Harford County Circuit Court, 3rd Judicial Circuit, since 1986. Born in Baltimore, Maryland, April 7, 1945. University of Maryland; Mt. Vernon School of Law, J.D., 1969. Admitted to Maryland Bar, 1970. Member, Maryland State Bar Association (board of governors & insurance committee, 1977-78; fee dispute committee, 1979-80; board of governors, 1983-85; trial skills committee, litigation section, 1984-85; ethics committee, 1985—). Member, Harford County Bar Association (chair, young lawyers committee, 1975-76, & bench bar committee, 1978-79; library committee, 1984; president, 1987-88). Assistant Baltimore County Attorney, 1970-74. Deputy Harford County Attorney, 1975-78. Aberdeen Town Attorney, 1981-86. Member, Jarrettsville Lions Club (president, 1981); Harford County Historical Society.

DeLAWRENCE BEARD. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1984. Associate Judge, District Court of Maryland, District 6, Montgomery County, 1982-84. Born in Okalona, Arkansas, December 26, 1937. Sumner High School, St. Louis, Missouri. Served in U.S. Navy, 1957-59. University of Missouri, B.A., 1964; University of Baltimore School of Law, J.D., 1970; Georgetown University Law Center, LL.M., 1977. Admitted to Maryland Bar, 1974. Member, National and Montgomery County Bar Associations; National Association of Criminal Defense Lawyers. Senior Assistant State's Attorney, Montgomery County, 1974-79. District Public Defender, Montgomery County, 1979-82. Member, Montgomery County Criminal Justice Commission, 1979-82. Chairman, District 6 Advisory Board, Public Defender System, 1984—. Member, Maryland Coordinating Committee for Martin Luther King, Jr. Holiday, 1984-86. Board of Directors, Children's Hospital National Medical Center, 1973-81; Suburban Maryland Fair Housing, 1973-75. Life member, NAACP. Member, Country Place Citizens Association Covenants Committee (vice-chair, 1977; chair, 1978; board of directors, 1981-84). Board of Regents, Morgan State University, 1981-82. As-

sistant professorial lecturer, George Washington University College of General Studies, Graduate School of Forensic Science, 1978-80; guest lecturer, Street Law Program, Montgomery County Detention Center, 1979—. Lecturer, University of Maryland University College, 1989—. Adjunct Faculty, Washington College of Law, The American University, 1991. Member, J. Franklin Bourne Law Club; Alpha Phi Alpha Fraternity, Inc., IUL Chapter. Outstanding Citizen of the Year, 1982, Omega Psi Phi Fraternity, Mu Nu Chapter; Montgomery County NAACP Award, 1984.

RAYMOND E. BECK, SR. County Administrative Judge, Carroll County Circuit Court, 5th Judicial Circuit, since 1991 (Associate Judge, 1989-91). Born in Baltimore, Maryland, March 5, 1939. Baltimore City and Baltimore County public schools. Served in U.S. Marine Corps, 1956-59. University of Baltimore, A.A., 1964; University of Baltimore School of Law, LL.B., 1967. Admitted to Maryland Bar, 1967. Member, American, Maryland State and Carroll County Bar Associations. Colonel, Maryland Army National Guard. Judge Advocate Generals School (basic & advanced courses), 1986, 1988; U.S. Army Command and General Staff College, 1988. Member, House of Delegates, 1972-82. Member, State Senate, 1983-89 (budget & taxation committee; joint budget & audit committee; spending affordability committee; special joint committee on pensions; joint committee on State government revision; special joint oversight committee on juvenile services initiative). Honorary Doctor of Law, Western Maryland College, 1988.

THOMAS J. BOLLINGER, SR. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1990. Associate Judge, District Court of Maryland, District 8, Baltimore County, 1989-90. Born in Baltimore, Maryland, June 6, 1941. Served in U.S. Army. Loyola College, B.S., 1963; University of Baltimore School of Law, LL.B., 1968. Admitted to Maryland Bar, 1969. Member, Maryland State and Baltimore County Bar Associations. Assistant State's Attorney, Baltimore City, 1970-76. Assistant County Attorney, Baltimore County, 1977-85. Member, Board of Appeals, Baltimore County, 1986-89.

ELSBETH LEVY BOTHE. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1978. Born in Baltimore, Maryland, October 17, 1927. Park School; University of Chicago, A.B., 1947; University of Zurich; University of Maryland School of Law, LL.B., 1952. Admitted to Maryland Bar, 1952. Member, American, Maryland State, Baltimore City and Women's Bar Associations. Elected to American Law Institute, 1976. Member, Constitutional Convention Commission, 1965-67. Delegate, Constitutional Convention of Maryland, 1967. Member, Board of Patuxent Institution, 1965-72. Assistant Public Defender, Baltimore City, 1972-78. President, American Civil Liberties Union of Maryland; member, National Board of American Civil Liberties Union (resigned 1978). Vice-President, Citizens Planning and Housing Association (resigned 1978).

GEORGE W. BOWLING. County Administrative Judge, Charles County Circuit Court, 7th Judicial Circuit, since 1975 (Associate Judge, 1975—). Associate Judge, District Court of Maryland, District 4, Charles County, 1971-75. Born in Charles County, Maryland, November 6, 1925. Attended Charles County public schools. Served in U.S. Army, 1944-46. University of Maryland; University of Maryland School of Law, LL.B., 1950. Admitted to Maryland Bar, 1949. Member, American, Maryland

State and Charles County Bar Associations. State's Attorney, Charles County, 1954-60. Past member, Commission to Revise the Annotated Code of Maryland.

ALFRED L. BRENNAN, SR. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1988. Associate Judge, District Court of Maryland, District 8, Baltimore County, 1984-88. Judge, Baltimore County People's Court, 1967. Substitute magistrate, Baltimore County, 1965-66. Born in Baltimore, Maryland, December 10, 1928. Served in U.S. Naval Reserve. Loyola College, 1948-50; University of Baltimore School of Law, LL.B., 1954. Admitted to Maryland Bar, 1955. Member, Maryland State Bar Association (board of governors, 1984); Baltimore County Bar Association (president, 1982-83). Chairman, Boy Scout Troop 750, 1966-76. Board of Trustees, Franklin Square Hospital, 1966-80. President, Middle River Optimist Club, 1967-68. Member, Dissenters Law Club.

JOHN HANSON BRISCOE. County Administrative Judge, St. Mary's County Circuit Court, 7th Judicial Circuit, since 1986 (Associate Judge, 1986—). Born in Leonardtown, Maryland, April 10, 1934. Mt. St. Mary's College, A.B., 1956; University of Baltimore School of Law, LL.B., 1960. Admitted to Maryland Bar, 1960. Member, House of Delegates, 1962-79 (chair, natural resources committee, 1967; chair, environmental matters committee, 1969; chair, ways & means committee, 1971-73). Speaker of House of Delegates, 1973-79. Chairman, Southern Legislative Conference, 1971-72.

ROGER W. BROWN. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1987. Associate Judge, District Court of Maryland, District 1, Baltimore City, 1985-87. Member, Commissioner Education Committee, 1985-87; Committee on Mental Health and Alcoholism, 1986-87; Juvenile and Family Law Committee, 1987—. Board of Directors, Judicial Institute of Maryland, 1988-89. Born in Baltimore, Maryland, October 12, 1940. Baltimore City public schools; Morgan State College, B.A., 1965; University of Baltimore School of Law, J.D., 1973. Admitted to Maryland Bar, 1974. Caseworker, 1965-70, and personnel officer, 1970-74, Baltimore City Department of Social Services. Assistant State's Attorney, Baltimore City, 1974-75. Assistant Public Defender, Baltimore City, 1978-85. President, Social Services Employees Union, 1968-71. Chairman, St. Ann's Parish Council, 1978-81. Board of Directors, X-Cell, Inc., 1978-85. Child Care Mediation, 1988-89; Ft. Smallwood Marine Institute, 1990. Board of Directors, Franciscan Youth Center, 1990—.

LUKE K. BURNS, JR. Associate Judge, Carroll County Circuit Court, 5th Judicial Circuit, since 1979. Associate Judge, District Court of Maryland, District 10, Carroll County, 1978-79. Born in Baltimore, Maryland, January 27, 1934. Loyola High School; Fordham University, B.A., 1957; University of Baltimore School of Law, LL.B., 1964. Admitted to Maryland Bar, 1964. Member, Maryland State Bar Association.

J. NORRIS BYRNES. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1990. Born in Baltimore, Maryland, April 5, 1938. Served in U.S. Marine Corps, 1956-58. Loyola College, A.B., 1962; University of Baltimore School of Law, LL.B., 1969. Law clerk to Judge Walter M. Jenifer, Baltimore County Circuit Court, 1968-69. Admitted to Maryland Bar, 1969. Member, American Bar Association. Member, Maryland State Bar Association (chair, section on economics of law, 1976-78; member, board of governors, 1979-80; chair, judicial ap-

pointments committee, 1981-83). Member, Baltimore County Bar Association (executive council, 1988—). Board member, Hannah More Center School, 1988—.

JOHN CARROLL BYRNES. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1982. Born in Baltimore, Maryland, September 1, 1939. Baltimore City parochial schools. Served in U.S. Army. Loyola College, B.S., 1961; University of Georgia; The Johns Hopkins University; University of Maryland School of Law, J.D., 1966. President, Student Bar Association, 1965-66. Admitted to Maryland Bar, 1966. Private practice, 1966-82. Member, Maryland State and Baltimore City Bar Associations. Delegate, Constitutional Convention of Maryland, 1967-68. Member, State Senate, 1971-82 (chair, legislative council special committee on real estate practices; member, Maryland port advisory committee; chair, higher education evaluation committee, 1979-80; chair & co-chair, Maryland commission on intergovernmental cooperation, 1975-82; vice-chair, finance committee, 1975-82). Chairman, Herring Run Public Watershed Association Commission. Member, Commission to Revise Landlord-Tenant Laws, 1972-75; governing body, Central Maryland Health Systems Agency, 1975-77. Past member, Citizens' Commission on Maryland Government. Advisory Board, Baltimore Neighborhoods, Inc.; Baltimore Choral Arts Society. Past vice-president, Loyola College Alumni Assoc. Adjunct faculty, Morgan State University, College of Notre Dame of Maryland, Loyola College of Maryland, University of Baltimore. Secretary and board member, The Baltimore Courthouse and Law Museum Foundation, Inc. Board member, Glenwood Life Counseling, Alternative Directions, Juvenile Reading Project (chair), and Good Shepherd Center. Member, Wednesday Law Club. Outstanding Young Man of the Year, Baltimore Jaycees; St. Thomas More Man For All Seasons Award.

ROBERT E. CAHILL, SR. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1990. Born in St. Louis, Missouri, January 20, 1932. Loyola High School, 1949; Holy Cross College, Worcester, Massachusetts, B.S., cum laude, 1953; Georgetown University School of Law, J.D., 1956. Admitted to Maryland Bar, 1956. Law clerk to Judge Hall Hammond, Court of Appeals, 1956-57. Assistant U.S. Attorney, 1958-61. Trial Attorney, Tax Division, U.S. Dept. of Justice, 1961-63. Principal in Melnicove, Kaufman, Weiner & Smouse, P.A., 1964-89; Nolan, Plunhoff & Williams, Chtd., 1989-90. Member, American Bar Association. Member, Maryland State Bar Association (board of governors, 1981-83, 1985-87; chair, litigation section council, 1986-87, & judicial selection & tenure committee, 1980-81; member, committee on civil pattern jury instructions, 1984—). President, Baltimore City Bar Association, 1980-81 (ABA delegate, 1981-82). Member, Baltimore County Bar Association (chair, alternate dispute resolutions committee, 1990-91, bench and bar committee, 1989-90, & continuing legal education committee, 1985-86). Member, Character Committee for 8th Judicial Circuit, 1971-89; Board of Patuxent Institution, 1974-89. Fellow, American College of Trial Lawyers, 1978-90 (state chair, 1987-89); Judicial Fellow, 1990—.

HILARY D. CAPLAN. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1984. Associate Judge, District Court of Maryland, District 1, Baltimore City, 1976-84. Chairman, Judicial Education Committee of District Court of Maryland, 1982-84; Judicial Institute of Maryland, 1982-84. Chair, Special Joint Committee on Gender Bias in the Courts. Born in Baltimore, Maryland,

July 7, 1935. Forest Park High School. Served in U.S. Army, 1956-58. The Johns Hopkins University; University of Maryland School of Law, J.D., 1961. Admitted to Maryland Bar, 1962; District of Columbia Bar, 1963. Member, American, Maryland State and Baltimore City Bar Associations. Assistant State's Attorney, Baltimore City, 1967-72. Past member, Parents Board of Directors, Gilman School, 1976-78; Bryn Mawr Parents Board of Directors.

WILLIAM O. CARR. Associate Judge, Harford County Circuit Court, 3rd Judicial Circuit, since 1984. Master-Examiner in Chancery, 1979-84. Born in Havre de Grace, Maryland, October 27, 1948. Towson State College, B.S., 1970; University of Maryland School of Law, 1973; The Johns Hopkins University, M.L.A., 1987. Admitted to Maryland Bar, 1973. Member, American Bar Association; Maryland State Bar Association (board of governors, 1980-81); Harford County Bar Association (secretary, 1974-75). Member, Bar of the U.S. District Court for Maryland; Bar of the Fourth Federal Judicial Circuit; Bar of the U.S. Supreme Court. Executive Committee, Maryland Judicial Conference, 1988-92. Counsel, Harford County Board of Education, 1979-84; counsel, Board of Trustees, Harford Community College, 1979-84. Commissioner, Town of Bel Air, 1977-84 (chair and mayor, 1981-82). Member, Commission to Revise the Annotated Code of Maryland, 1980-86. Board of Directors, Judicial Institute of Maryland, 1991—; Northeast Region, American Red Cross, 1992—. Member, Harford County Criminal Justice Coordinating Council. Member, Harford County Historical Society; Maryland Historical Society; Sons of the American Revolution; Susquehannock Environmental Center (board of directors, 1982-88); St. Matthew Lutheran Church. University of Maryland School of Law Alumni Association (life member); Susquehanna Law Club. Fellow, Maryland Bar Foundation.

JOSEPH S. CASULA. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1985. Associate Judge, District Court of Maryland, District 5, Prince George's County, 1980-85. Born in Shenandoah, Pennsylvania, December 15, 1933. J. W. Cooper High School; Mount St. Mary's College, B.S., 1955; Catholic University Law School, LL.B., 1959. Associate Editor, *Catholic University Law Review*. Served in U.S. Army, 1959-61. Law clerk to Judge Charles C. Marbury, Court of Appeals, 1961-62. Admitted to Maryland Bar, 1962. Member, American, Maryland State and Prince George's County Bar Associations; Phi Alpha Delta Law Fraternity; National Association of Criminal Defense Lawyers. Legislative officer, Prince George's County, 1967-68. Attorney for Maryland Municipal League, 1969-70. Attorney for City of Bowie, 1969-72; Town of Landover Hills, 1969-73; Town of Capitol Heights, 1969-73. Prince George's County Attorney, 1973-75. Attorney for Prince George's County Housing Authority, 1975-80. Attorney for Town of Morningside, 1978-80.

WILLIAM MacKENZIE CAVE. Chief Judge and Circuit Administrative Judge, 6th Judicial Circuit, Montgomery and Frederick Counties, since 1992. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, 1978-92. Associate Judge, District Court of Maryland, District 6, Montgomery County, 1971-78. Born in Cambridge, Massachusetts, February 4, 1934. Attended Montgomery County public schools. Served in U.S. Army, 1954-56. University of Maryland, B.A., 1958; University of Maryland School of Law, LL.B., 1961, J.D., 1969. Admitted to Maryland Bar, 1961. Member, Maryland State Bar Association. Assistant State's Attorney, Montgomery County, 1967-

71. Deputy State's Attorney, Montgomery County, 1971. Adjunct Professor, Washington College of Law, American University, 1990—.

JAMES C. CAWOOD, JR. Associate Judge, Anne Arundel County Circuit Court, 5th Judicial Circuit, since 1982. Primary Judge for domestic cases, Anne Arundel County, 1988—. Born in Washington, DC, June 4, 1936. St. Anselm's Priory High School. Served in U.S. Marine Corps Reserve, 1953-64. Georgetown University, A.B., magna cum laude, 1958; Georgetown University Law School, LL.B., 1961. Admitted to Maryland and District of Columbia Bars, 1961. Member, American and District of Columbia Bar Associations. Member, Maryland State Bar Association (chair, litigation section, 1990-91; chair, alternative resolution of disputes committee, 1988—; chair, subcommittee on mediation & evaluation). Board member, Association of Family and Conciliation Courts (AFCC), 1987—. Member, Attorney General's Low-Income Domestic Committee. Co-Chair, Civil Settlement Week, 1989—. Member, Power Plant Siting Program, 1971-82 (chair, 1978-82). Member, Londontowne Public House Commission, 1981-92. President, William Paca Inn of Court, 1987-91; Margaret Brent Inn of Court, 1989-91.

RICHARD JOHN CLARK. Associate Judge, Charles County Circuit Court, 7th Judicial Circuit, since 1980. Associate Judge, District Court of Maryland, District 4, Charles County, 1976-80. Master for Juvenile Causes, Charles County. Born in Washington, DC, June 20, 1942. Gonzaga College High School, Washington, DC; Catholic University of America; University of Maryland, B.A., 1965; University of Maryland School of Law, LL.B., 1969. Admitted to Maryland Bar, 1969. District Public Defender, District 4, Charles, Calvert & St. Mary's counties. Member, Knights of Columbus.

DONALDSON CRAIG COLE, JR. Associate Judge, Cecil County Circuit Court, 2nd Judicial Circuit, since 1980 (Chief Judge). Born in Perryville, Maryland, September 4, 1934. Dickinson College, B.A., 1956. Served in U.S. Army, 1956-58. University of Maryland School of Law, J.D., 1961; City of London College, London, England, course in international law. Admitted to Maryland Bar, 1961. Member, Cecil County Bar Association (past president); Maryland State's Attorneys' Association (past vice-president); National District Attorneys Association. State's Attorney, Cecil County, 1967-80.

LAWRENCE ROBERT DANIELS. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1993. Associate Judge, District Court of Maryland, District 8, Baltimore County, 1989-93. Born in New Haven, Connecticut, August 27, 1947. The Johns Hopkins University, B.A., 1969; University of Connecticut School of Law, J.D., 1972. Served in U.S. Army, 1973-77; U.S. Army Reserves, 1977—. Admitted to Maryland Bar, 1978. Member, Maryland State and Baltimore County Bar Associations. Member, Justinian Society; OSIA.

ANDRE M. DAVIS. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1990. Associate Judge, District Court of Maryland, District 1, Baltimore City, 1987-90. Member, Commissioner Education Committee, District Court of Maryland, 1987-91. Director, Judicial Institute of Maryland, 1987—. Born in Baltimore, Maryland, February 11, 1949. University of Pennsylvania, B.A., 1971; University of Maryland School of Law, J.D., cum laude, 1978. Law clerk to Judge Frank A. Kaufman, U.S. District Court, 1978-79, and to Judge Francis D.

Murnaghan, Jr., U.S. Court of Appeals for the 4th Circuit, 1979-80. Admitted to Maryland Bar, 1979. Member, American, Maryland State, Baltimore City and Monumental City Bar Associations. Director, Baltimore Urban League, Inc., 1975-78. Assistant U.S. Attorney for Maryland, 1981-83. Assistant Professor, University of Maryland School of Law, 1984-87. President, Legal Aid Bureau, Inc., 1985-87. Trustee, Goucher College, 1985—. Member, Inquiry Committee, Attorney Grievance Commission, 1986-87; Special Joint Committee on Minorities in the Legal Profession, 1987; Judicial Conference of U.S. Court of Appeals for the 4th Circuit; Governor's Task Force on Black and Minority Health, 1987. Director, Big Brothers and Big Sisters of Central Maryland, Inc., 1989—. American Jurisprudence Award; Myerowitz Moot Court Award; Roger Howell Award, University of Maryland; Marshal-Wythe Moot Court Award. Member, Phi Alpha Delta Legal Fraternity; Serjeants' Inn Law Club.

EDWARD A. DeWATERS, JR. Chief Judge and Circuit Administrative Judge, 3rd Judicial Circuit, Baltimore County and Harford County, since 1990; Baltimore County Administrative Judge, 1982-90; Associate Judge, 1975-82. Associate Judge, District Court of Maryland, District 8, Baltimore County, 1972-75. Born in Havre de Grace, Maryland, October 28, 1938. Georgetown Prep; Fordham University, B.S.S., 1960; University of Maryland School of Law, J.D., 1964; National Judicial College, University of Nevada, graduate, 1977. Admitted to Maryland Bar, 1964. Member, Maryland State Bar Association; Baltimore County Bar Association (past member, library committee; ethics committee). Former Assistant State's Attorney, Baltimore County; Executive Assistant State's Attorney, Baltimore County; Deputy State's Attorney, Baltimore County. Former part-time professor, Towson State University. Past president, Gunpowder and Kingsville Optimist Club. Past chairman, public relations committee, St. Stephen's Catholic Church; Young Lawyers Committee.

D. WARREN DONOHUE. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1993. Born in Boston, Massachusetts, January 12, 1939. The Johns Hopkins University, B.A., 1960. Served in U.S. Army Intelligence Corps, 1960-62. Law clerk to Judge Walter H. Moorman, Montgomery County Circuit Court, 1964-65. Georgetown University Law School, J.D., 1965. Admitted to Maryland Bar, 1965. Member, American and Maryland State Bar Associations. Member, Montgomery County Bar Association (president, 1983-84). Associate general counsel, Maryland-National Capital Park and Planning Commission, 1966-67. Assistant State's Attorney, Montgomery County, 1967-69. Private practice of law, 1969-93. Secretary, 6th Judicial Circuit Judicial Nominating Commission, 1970-78. Chair, Montgomery County Cable TV Citizens Advisory Committee, 1980. Member, Court of Appeals Standing Committee on Rules of Practice and Procedure, 1985-93.

WARREN B. DUCKETT, JR. Associate Judge, Anne Arundel County Circuit Court, 5th Judicial Circuit, since 1988. Born in Annapolis, Maryland, August 28, 1939. University of Maryland, B.A., 1962; University of Maryland School of Law, J.D., 1966. Admitted to Maryland Bar, 1967. Member, Maryland State and Anne Arundel County Bar Associations. Special agent, National Security Agency, 1962-67. Assistant State's Attorney, Anne Arundel County, 1967-69. Member, Anne Arundel County Council, 1970-73. State's Attorney, Anne Arundel County, 1973-88. President, Maryland State's Attorneys' Association, 1976-77,

1984-85. Board of Directors, National District Attorneys Association, 1976-77, 1984-85. Executive Committee, Maryland Chiefs of Police Association, 1986-88. Adjunct Professor of Law, Anne Arundel Community College, 1975—. Member, Jaycees; YMCA; Annapolis Touch-down Club; Annapolis Rotary Club. American Council of Young Political Leaders, 1974-79 (delegate, Soviet Union, 1974; delegate, NATO Conference, Paris, 1976). Counsel to Board of Directors, Opportunities Industrialization Center, 1984-88. Board member, Scholarships for Scholars, Inc., 1985—. Board of Directors, Ginger Cove Life Care Facility, 1992—. Outstanding Prosecutor in Washington Metropolitan Area, Metropolitan Board of Trade, 1979. Human Relations Award, Frontiers Club of Annapolis, 1981. Life Membership Award for Outstanding Service, Annapolis Jaycees, 1985. Exceptional Service Award, U.S. Dept. of Health and Human Services, 1986. Distinguished Service Award, Southern District Police Community Relations Association, 1986. MS Champion, Multiple Sclerosis Society, 1992.

JAMES B. DUDLEY. Associate Judge, Howard County Circuit Court, 5th Judicial Circuit, since 1990. Associate Judge, District Court of Maryland, District 10, Howard County, 1988-90. Born in Escanaba, Michigan, February 1, 1937. Beloit College, B.A., 1958; University of Maryland, M.A., 1960; University of Maryland School of Law, J.D., 1965. Admitted to Maryland Bar, 1965. Member, Maryland State Bar Association (judicial nominating committee, 1976-80); Howard County Bar Association. Member, Appellate Judicial Nominating Commission, 5th Judicial Circuit, 1980-86.

G. EDWARD DWYER, JR. Associate Judge, Frederick County Circuit Court, 6th Judicial Circuit, since 1985. Born in Baltimore, Maryland, March 20, 1946. Loyola College, B.A., 1968; University of Maryland School of Law, J.D., 1971. Admitted to Maryland Bar, 1972. Member, Maryland State and Frederick County Bar Associations; American and Maryland Trial Lawyers Associations. Past president and general chairman, United Way of Frederick County. Past member, Board of Directors, Red Cross.

THEODORE R. ESCHENBURG, SR. Associate Judge, Worcester County Circuit Court, 1st Judicial Circuit, since 1983. Associate Judge, District Court of Maryland, District 2, Worcester County, 1981-83. Born in Pittsburgh, Pennsylvania, June 30, 1940. Steven Decatur High School; University of Baltimore, A.A., 1962; University of Baltimore School of Law, LL.B., 1965. Sigma Delta Kappa Award for highest scholastic average. Admitted to Maryland Bar, 1965. Past member, American and Maryland State Bar Associations. Member, Worcester County Bar Association; National District Attorneys Association. Deputy State's Attorney, Worcester County, 1966-70. Assistant Public Defender, Worcester County, 1971-77. Past member, Jaycees; Lions Club.

JOHN F. FADER II. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1982. Associate Judge, District Court of Maryland, District 8, Baltimore County, 1977-82. Born in Baltimore, Maryland, February 12, 1941. Attended Baltimore County schools; University of Maryland Pharmacy School, B.S., 1963; University of Maryland School of Law, LL.B., 1968. Admitted to Maryland Bar, 1968.

VINCENT J. FEMIA. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1977. Associate Judge, District Court of Maryland, District 5,

Prince George's County, 1972-77. Born in Philadelphia, Pennsylvania, July 26, 1936. Haverford High School, Haverford, Pennsylvania. Served in U.S. Air Force. George Washington University, B.A., 1959; George Washington University Law School, J.D., 1961. Admitted to Maryland Bar, 1961. Member, Prince George's County Bar Association. Certified public accountant. Deputy State's Attorney, Prince George's County, 1969-72 (Assistant State's Attorney, 1963-69).

VINCENT E. FERRETTI, JR. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1988. Representative, 6th Judicial Circuit, Conference of Circuit Judges. Executive Committee, Maryland Judicial Conference, 1990—. Born in New York, New York, June 7, 1937. Georgetown University, B.S., 1959; Georgetown University Law School, LL.B., 1963. Law clerk to Judge Joseph M. F. Ryan, Jr., Superior Court of the District of Columbia, 1963-64. Admitted to District of Columbia Bar, 1964. Admitted to Maryland Bar, 1970. Member, American Bar Association (house of delegates, 1985-88). Member, Maryland State Bar Association (president, 1986-87; board of governors, 1980-82, 1983-88). Member, Montgomery County Bar Association (treasurer, 1972-73; executive committee, 1977-78). Assistant Corporation Counsel, District of Columbia, 1964-69. Assistant City Attorney, City of Rockville, 1969-79. Fellow, American Bar Foundation; Maryland Bar Foundation. Member, American Inns of Court; Montgomery County Inn of Court (president, 1991-92). Trustee, Maryland Institute for the Continuing Professional Education of Lawyers (MICPEL), 1985-88. President, Rockville Jaycees, 1969-70.

KATHLEEN O'FERRALL FRIEDMAN. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1985. Born in Baltimore, Maryland, January 19, 1941. Baltimore parochial schools; College of Notre Dame of Maryland, B.A., 1962; University of Maryland School of Law, LL.B., 1966; University of Pennsylvania School of Social Work, M.S.W., 1969. Admitted to Maryland Bar, 1967. Member, Maryland State Bar Association (board of governors, 1982-84); Baltimore City Bar Association (treasurer, 1984-85). Member, American and Women's Bar Associations. Founding member and past president, Women's Law Center, 1972-74 (board of directors, 1974-76). Chair, Governor's Commission to Study Implementation of the Equal Rights Amendment, 1975-78. Delegate to National Women's Conference, Houston, Texas, 1977. Member, Mayor's Committee on the Disposition of Fells Point Properties, Baltimore City, 1977-81. Member, Governor's Commission on Domestic Relations Laws, 1979-83. Vice-Chair, Child Support Enforcement Advisory Council, 1983-87. Founding member and advisory board member, House of Ruth, Inc., 1981-85.

DARROW GLASER. Associate Judge, Washington County Circuit Court, 4th Judicial Circuit since 1993. Associate Judge, Washington County, District 11, District Court of Maryland, 1982-93. Born in Hancock, Maryland, November 6, 1930. Hancock High School. Served in U.S. Army, 1952-54. University of Maryland, B.A., 1957; George Washington University School of Law, LL.B., 1960. Admitted to Maryland Bar, 1960. Member, House of Delegates, 1971-74. Deputy State's Attorney, Washington County, 1975-78. Special counsel, Office of Attorney General, 1978-82. Conservation Legislator of the Year, National Wildlife Federation (Maryland), 1973. Member, American Legion; Elks; Tonoloway Rod and Gun Club.

CLIFTON J. GORDY. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1985. Member, Conference of Circuit Judges, 1989—. Born in Delmar, Maryland, November 6, 1946. Maryland State College, B.A., 1968; University of Maryland School of Law, J.D., 1973. Admitted to Maryland Bar, 1973. Member, Maryland State and Monumental City Bar Associations. Assistant State's Attorney, Baltimore City, 1973-75, 1977-85. Member, Baltimore City Board of Bail Bond Licensing Commissioners, 1982-85. Member, Maryland State's Attorneys' Association, 1983-85; Maryland Institute for Continuing Professional Education of Lawyers (MICPEL) Faculty, 1984—; Committee, Baltimore Museum of Art. Member, NAACP; Urban League; American-Israel Society. Board of Directors, West Baltimore Community Health Care Corp. Honorary Doctor of Laws, University of Maryland, 1990.

HARRY CHESTER GOUDY, JR. Associate Judge, Anne Arundel County Circuit Court, 5th Judicial Circuit, since 1977. Born in Baltimore, Maryland, July 29, 1934. Towson High School; Severn School; University of Maryland, B.S., 1957; University of Maryland School of Law, J.D., 1961. Admitted to Maryland Bar, 1961. Member, American, Maryland State and Anne Arundel County Bar Associations; American Arbitration Association. Board of Governors, Maryland State Bar Association. Deputy State's Attorney, Anne Arundel County, 1965-70. Maryland Institute for Continuing Professional Education of Lawyers (MICPEL), 1978-81. Board of Governors, Severn School. Member, Woods Memorial Church.

THOMAS CLAY GROTON III. Associate Judge, Worcester County Circuit Court, 1st Judicial Circuit, since 1990. Administrative Judge, District Court of Maryland, District 2, Worcester County, 1985-90 (Associate Judge, 1983-85). Born in Baltimore, Maryland, August 6, 1947. St. Paul's Preparatory School; Washington and Lee University, B.A., 1970; University of Baltimore School of Law, J.D., 1974. Admitted to Maryland Bar, 1974. Past member, American, Maryland State and Worcester County Bar Associations; Association of Trial Lawyers of America; National District Attorneys Association. Deputy City Solicitor, Ocean City, 1978-82. Attorney, Ocean City Board of Zoning Appeals and Ocean City Planning and Zoning Commission, 1978-83. Assistant State's Attorney, Worcester County, 1979-82. Attorney for Planning Commission, Town of Snow Hill, 1981-83. Assistant District Public Defender, Worcester County, 1982-83.

ROBERT I. H. HAMMERMAN. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1967 (Chief Judge). Associate Judge, Municipal Court of Baltimore City, 1961-66. Born in Baltimore, Maryland, July 17, 1928. Baltimore City College; The Johns Hopkins University, B.A., 1950; Harvard University Law School, J.D., 1953. Admitted to Maryland Bar, 1953. Member, American, Maryland State and Baltimore City Bar Associations; American Judicature Society. Member, Governor's Commission on Law Enforcement and the Administration of Justice, 1967. Past member, Board of Directors, Better Business Bureau; Jewish Community Center; Johns Hopkins Club. Advisor, Lancers Boys Club; president, Har Sinai Congregation Brotherhood. Past president, City College Alumni Association; Greater Baltimore Chapter March of Dimes. Baltimore City College Hall of Fame; Golden Deeds Award, Exchange Club; Man of the Year, Hebrew Noble Ladies; *Afro-American* Honor Role for Superior Public Service; Annual Award for Humanitarian Service, National Council of Jewish Women.

ANN S. HARRINGTON. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1992. Associate Judge, District Court of Maryland, District 6, Montgomery County, 1989-92. Born in Newark, New Jersey, August 17, 1949. University of Maryland, B.A., cum laude, 1971; University of Maryland School of Law, J.D., 1974. Law clerk to Judge John F. McAuliffe, Montgomery County Circuit Court, 1974-75. Admitted to Maryland Bar, 1974. Member, Maryland State, Montgomery County and Women's Bar Associations. Assistant State's Attorney, Montgomery County, 1975-89. Member, Inns of Court; National Association of Women Judges Inns of Court (chancellor, Montgomery County chapter, 1992—). Certificate of appreciation, Maryland State's Attorneys' Association, 1986. Committee Chair of the Year, Montgomery County Bar Association, 1989.

ELLEN M. HELLER. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1986. Born in Baltimore, Maryland, May 16, 1941. The Johns Hopkins University, B.S., 1972; University of Maryland School of Law, J.D., cum laude, 1977. Admitted to Maryland Bar, 1977. Member, American Bar Association. Member, Maryland State Bar Association (chair, committee on continuing legal education, 1986; chair, special committee on law practice quality, 1989; member, section council of state & local government). Member, Baltimore City Bar Association (vice-chair, ethics committee, 1986; member, publications committee). Office of Attorney General, 1977-86 (deputy chief, educational affairs division; principal counsel to State Dept. of Education). Instructor, University of Maryland School of Law. First woman president, National Association of State Boards of Education Attorneys, 1984. Member, Commission for Students at Risk, 1988-89. Past member and president, Cross Country Improvement Association. Executive Committee, Baltimore Jewish Council, 1981-84. Board member, Maryland School for the Blind, 1987-89. Member, Maryland Bar Foundation; American Bar Foundation; American Law Institute.

ROBERT H. HELLER, JR. Associate Judge, Anne Arundel County Circuit Court, 5th Judicial Circuit, since 1984. Born in Baltimore, Maryland, March 8, 1942. Attended Anne Arundel County public schools; University of Maryland, B.S., 1964. Served in U.S. Navy, 1964-68; U.S. Naval Reserve, 1968-73. University of Maryland School of Law, J.D., cum laude, 1972. Admitted to Maryland Bar, 1972. Member, American, Maryland State and Anne Arundel County Bar Associations; American Judicature Society; American Judges Association. Past director, Board of Directors, Judicial Institute of Maryland. Member, State Advisory Board for Juvenile Services. Member, Paralegal Advisory Committee, Anne Arundel Community College. Past secretary, Character Committee, 5th Judicial Circuit. Past chair, Inquiry Committee, Attorney Grievance Commission. Instructor, Judicial Institute of Maryland; Maryland Institute for Continuing Professional Education of Lawyers (MICPEL); Maryland Trial Lawyers Association; Anne Arundel County Bar Association. Past member, Board of Trustees, Severn School. Past member and chairperson, Gibson Island Country School; past member and president, Board of Directors, Woods Adult Day Care Center.

JOHN OWEN HENNEGAN. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1992. Born in Baltimore, Maryland, April 22, 1947. Loyola College, B.S., 1969; University of Baltimore School of Law, J.D., 1974. Admitted to Maryland Bar, 1974. Partner, Ro-

madka, Gontrum & Hennegan, 1982—. Member, Baltimore County Bar Association (executive council); American Trial Lawyers Association; Maryland Trial Lawyers Association. Health Claims Arbitrator, 1980-92. Member, Baltimore County Substance Abuse Committee for Dist. 6, 1986-92; inquiry panel, Attorney Grievance Commission, 1987-92. Chairman, Judicial Nominating Commission, 3rd Judicial Circuit, 1987-90. Baltimore County Ethics Commission, 1989-92. Member, Loyola College Greyhound Club (board of directors, 1985-90; president, 1987-88); Loyola College Hall of Fame (president, 1988-90); Loyola College Athletic Fund Committee, 1988-91. Outstanding Service Awards, Loyola College.

J. WILLIAM HINKEL. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1981. Associate Judge, District Court of Maryland, District 8, Baltimore County, 1971-81. Born in Baltimore, Maryland, April 4, 1932. Attended Baltimore City public schools; University of Baltimore, A.A., 1956; University of Baltimore School of Law, LL.B., 1959. Admitted to Maryland Bar, 1959. Member, Maryland State and Baltimore County Bar Associations. Member, House of Delegates, 1967-70. People's Counsel, Public Service Commission, 1970-71.

ELLEN LIPTON HOLLANDER. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1989. Born in New York, New York, May 24, 1949. Mt. Vernon High School, Mt. Vernon, N.Y.; Goucher College, B.A., 1971; Hofstra University Law School, 1971-72; Georgetown University Law Center, J.D., 1974. Editor, *The American Criminal Law Review*, 1973-74 (associate editor, 1972-73); contributing author, *Res Ipsa Loquitur: The Georgetown Review of Law and Public Interest* (1974). Admitted to Maryland Bar, 1974. Law Clerk to Judge James R. Miller, Jr., U.S. District Court, 1974-75. Member, Maryland State Bar Association; Baltimore City Bar Association (special committee on fee abuse, 1988-89); Federal Bar Association, Maryland Chapter (executive board, 1987-91). Partner, Frank, Bernstein, Conaway & Goldman, 1985-89 (associate, 1974-79, 1983-85). Assistant attorney general, Civil Division, Office of Attorney General, 1979. Assistant U.S. Attorney, District of Maryland, 1979-83. Member, U.S. Magistrate Merit Selection Panel, District of Maryland; Committee to Revise the Local Rules of the U.S. District Court, District of Maryland, 1989. Lecturer on health law and trial practice at continuing legal education programs. Executive Committee, Baltimore Jewish Council, 1987— (chair, holocaust remembrance committee, 1988-92; chair, world jewelry & international human rights committee, 1992—). Member, Beth El Congregation. Member, Wranglers Law Club; Rule Day Law Club; J. Dudley Digges Inn of Court.

WILLIAM S. HORNE. Associate Judge, Talbot County Circuit Court, 2nd Judicial Circuit, since 1989. Member, Executive Committee, Maryland Judicial Conference, 1990—. Member, Court of Appeals Standing Committee on Rules of Practice and Procedure, 1987-89. Born in Easton, Maryland, June 23, 1936. Attended Easton public schools; The Bolles School, Jacksonville, Florida; University of Maryland. Served in U.S. Army, 1956-58. Virginia Polytechnic Institute, B.S., 1964; Tulane University School of Law, LL.B., 1965. Admitted to Maryland Bar, 1966. Member, American, Maryland State and Talbot County Bar Associations. Assistant State's Attorney, Talbot County, 1968-71. State's Attorney, Talbot County, 1971-73. Member, House of Delegates, 1973-89 (chair, Eastern Shore Delegation, 1983-87; chair, judiciary committee, 1987-89; member, legislative policy committee;

rules committee; chair, joint oversight committee on juvenile services initiatives; co-chair, task force on drunk and drugged driving). Member, Law and Justice Committee, National Conference of State Legislatures. Member, Atlantic States Marine Fisheries Commission, 1987-89. Member, Judicial Ethics Committee, 1990—.

BARBARA KERR HOWE. County Administrative Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1992 (Associate Judge, 1988-92). Associate Judge, District Court of Maryland, District 8, Baltimore County, 1985-88. Born in Baltimore, Maryland, December 25, 1938. Randolph-Macon Women's College, A.B., 1959; University of Maryland School of Law, J.D., 1969. Admitted to Maryland Bar, 1969. Member, Maryland State and Baltimore County Bar Associations. Zoning hearing examiner, Harford County, 1974-85. President, University of Maryland School of Law Alumni Association, 1984-85.

MABEL HOUZE HUBBARD. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1985. Associate Judge, District Court of Maryland, District 1, Baltimore City, 1981-85. Master in Chancery, Supreme Bench of Baltimore City, 1978-81. Mt. Clemens High School, Mt. Clemens, Michigan; University of Michigan, B.A., 1958; University of Pittsburgh, 1962; University of Pennsylvania, 1969; University of Maryland School of Law, J.D., 1975; National College of Juvenile Justice, University of Nevada, 1979; National Judicial College, 1982. Research assistant for Chief Judge Robert F. Sweeney of District Court of Maryland, 1974; law clerk to Benjamin L. Brown, City Solicitor of Baltimore City, 1976-77. Admitted to Maryland Bar, 1977. Member, Maryland State, Baltimore City and Monumental City Bar Associations. Former English teacher and vice-principal. Assistant City Solicitor, Baltimore City, 1977-78.

DONALD F. JOHNSON. Associate Judge, Dorchester County Circuit Court, 1st Judicial Circuit, since 1984. Executive Committee, Maryland Judicial Conference, 1987-90. Born in Cambridge, Maryland, December 6, 1942. Salisbury State College, B.S., 1964; University of Baltimore School of Law, J.D., 1969; Northwestern University, Prosecutors' course, 1970. Admitted to Maryland Bar, 1969. Member, American Bar Association; Maryland State Bar Association (board of governors, 1976-77); Dorchester County Bar Association (past president). Assistant State's Attorney, Anne Arundel County, 1969-71, and Dorchester County, 1971-74. Past panel chairperson, Health Claims Arbitration Board. Past member, Inquiry Committee of Attorney Grievance Commission. Board of Directors, Dorchester General Hospital, 1976-79. Past president, Rotary Club. Distinguished Service Award, Cambridge Jaycees.

G. R. HOVEY JOHNSON. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1982. Born in Richmond, Virginia, November 13, 1930. Richmond public schools; Prairie View A & M College, Prairie View, Texas, B.S., 1951. Served in U.S. Army, 1951-74, retiring as colonel (Legion of Merit (2), Distinguished Flying Cross, Bronze Star (3), Meritorious Service Medal (2), Air Medal (6), Joint Services Commendation Medal (2); Army Commendation Medal). George Washington University, M.S., 1974; Georgetown University Law School, J.D., 1977. Admitted to Maryland Bar, 1978. Member, American and Maryland State Bar Associations; director, Prince George's County Bar Association. Member, Court of Appeals Standing Committee on Rules of

Practice & Procedure; Commission on Judicial Disabilities. Member, NAACP.

KENNETH LAVON JOHNSON. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1982. Born in Columbia, Mississippi, July 26, 1937. Globe Academy; Southern University, B.A., 1959; Howard University Law School, J.D., 1962. Member of editorial staff and notes editor, *Howard Law Journal*, 1961-62. Served as a captain in U.S. Army Judge Advocate General's Corps, 1962-66 (National Defense Service Medal for foreign service in Pacific area, 1963-66). Admitted to Maryland Bar, 1970. Member, American, Maryland State, District of Columbia, Louisiana and Monumental City Bar Associations. Maryland 7th Congressional District Award for Community Service; Public Spirit Award for Outstanding Leadership; J. S. Clark Memorial Award for high academic achievement.

CHRISTIAN M. KAHL. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1990. Associate Judge, District Court of Maryland, District 8, Baltimore County, 1984-90. Master in Juvenile Causes, Baltimore County Circuit Court, 1969-84. Born in Baltimore, Maryland, December 21, 1935. The Johns Hopkins University, A.B., 1958; Mt. Vernon School of Law, LL.B., 1963. Admitted to Maryland Bar, 1963; U.S. Supreme Court, 1968. Member, Baltimore County Bar Association; Maryland State Bar Association (council member, family & juvenile law section, 1972-78, 1981-87). Assistant County Solicitor, Baltimore County, 1965-68. Member, Governor's Commission on Juvenile Justice, 1975-76.

MARVIN S. KAMINETZ. Associate Judge, St. Mary's County Circuit Court, 7th Judicial Circuit, since 1989. Member, Committee on Juvenile Law, Maryland Judicial Conference, 1990—. Master for Juvenile Causes, St. Mary's County Circuit Court, 1974-89. Born in Baltimore, Maryland, August 11, 1943. Served in U.S. Army Reserve, 1960-68. University of Maryland, B.S., 1965; University of Maryland School of Law, J.D., 1968; National College of Juvenile Justice, University of Nevada-Reno, 1979. Admitted to Maryland Bar, 1968. Member, American and Maryland State Bar Associations; St. Mary's County Bar Association (president, 1970-71); American Trial Lawyers Association, 1973-89; National Council of Juvenile Court Judges, 1975—; American Judicature Society, 1975; Maryland Masters Association, 1985-89; Maryland Trial Lawyers Association, 1988-89. Member, Appellate Judicial Selection Commission, 1970-75; Governor's Commission on Law Enforcement and the Administration of Justice, 1975-79; Member, St. Mary's County Commission for Women, 1981-89. Chair, St. Mary's County Rape Crisis Prevention Committee, 1986-87. Chair, St. Mary's County Task Force on Child Abuse and Child Sexual Prevention, 1986-87. St. Mary's County Domestic Violence and Sexual Assault Board (chair, rape crisis prevention committee, 1987-88). Co-Chair, St. Mary's County Child Abuse Task Force, 1985-86. St. Mary's County Alliance for Alcohol and Drug Abuse, 1989-90; St. Mary's County School Health Council, 1989-90; St. Mary's County Public Schools Crisis Management Consultants Group, 1987-90. President's Leadership Cabinet, St. Mary's College of Maryland, 1987—; Institution Review Board, St. Mary's College of Maryland, 1986—. Representative of Maryland Coalition Against Sexual Assault, 1983-85. Patuxent River Council Navy League of the U.S., 1986— (elected Judge Advocate, 1987—). Board of Directors, St. Mary's Hospital, 1977-78. Lexington Park Rotary Club (president, 1975-76); St. Mary's County Chamber of Commerce, 1974-89.

RAYMOND J. KANE, JR. Associate Judge, Howard County Circuit Court, 5th Judicial Circuit, since 1982. Associate Judge, District Court of Maryland, District 10, Howard County, 1977-82. Born in Baltimore, Maryland, June 9, 1938. Calvert Hall High School; Loyola College; University of Maryland School of Law, LL.B., 1963. Admitted to Maryland Bar, 1964. Served in U.S. Army Reserve. Member, Maryland State Bar Association; Howard County Bar Association (president, 1976-77). Assistant State's Attorney, Howard County, 1966. Counsel to Howard County Welfare Board, 1967; counsel to Howard County Park Board. Past president, Ellicott City Junior Chamber of Commerce. Co-editor, *Howard County Code*, 1970 and 1972 editions.

JOSEPH H. H. KAPLAN. Circuit Administrative Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1984 (Associate Judge, 1977-84). Chair, State-Federal Judicial Council, 1989—. Member, Conference of Circuit Judges, 1984—. Executive Committee, Maryland Judicial Conference, 1983-87. Member, Sentencing Guidelines Committee, Maryland Judicial Conference, 1981— (chair, 1990—). Born in Brooklyn, New York, January 2, 1937. The Johns Hopkins University, A.B., 1957; University of Chicago Law School, J.D., 1960. Admitted to Maryland Bar, 1961. Served in U.S. Army, U.S. Army National Guard, U.S. Air Force Reserve, and U.S. Navy Reserve. Member, American and Baltimore City Bar Associations. Member, Maryland State Bar Association (co-chair, alternative dispute resolution committee, 1985-88). Member, Court of Appeals Standing Committee on Rules of Practice and Procedure, 1982—. Assistant U.S. Attorney, District of Maryland, 1963-65. Past executive secretary, Mayor's Advisory Commission on Crime, Baltimore City. Member, Maryland Commission on Human Relations, 1969-71. President, Civil Service Commission of Baltimore City, 1972-77. Member, Baltimore City Expenditure Control Committee and Board of Ethics, 1972-77. Chair, Baltimore City Executive Pay Plan Committee, 1975-77. President, Library Company of the Baltimore Bar, 1979-83 (board member, 1977—). Chair, Alcoholism Services Advisory Committee of Alcohol and Drug Abuse Program, University of Maryland School of Medicine, 1979-85. President, Quarter Way House, Inc., 1977-79; trustee, Woodbourne Center, 1967-82; honorary board member, Asthma & Allergy Foundation of America, Maryland Chapter. Past officer, Big Brothers and Big Sisters of Central Maryland, Inc.; Dismas House. Member, Sergeants' Inn Law Club; Barristers' Law Club; Lawyers Round Table Law Club. President, J. Dudley Digges Inn, American Inns of Court, 1990-91.

WARREN J. KRUG. Associate Judge, Calvert County Circuit Court, 7th Judicial Circuit, since 1993. Standing Examiner, Calvert County Circuit Court, 1972-93. Born in Washington, DC, March 28, 1942. George Washington University, B.A., 1964; University of Maryland School of Law, J.D., 1969. Admitted to Maryland Bar, 1969; U.S. District Court of Maryland, 1973; U.S. Supreme Court, 1973. Member, American, Maryland State and Calvert County Bar Associations (past member, Federal Bar Association). Member, Delta Theta Phi legal fraternity. Director, Calvert County Chapter, American Cancer Society. Director, past president, German Orphan Home Association, Inc. Teacher, Calvert County Adult Education Program. Estate Tax Attorney, Internal Revenue Service, 1969-71. Attorney, Handen and Krug, P.A. (formerly, Handen & Singerman), 1971-93.

GARY G. LEASURE. Associate Judge, Allegany County Circuit Court, 4th Judicial Circuit, since 1983. Born in

Cumberland, Maryland, July 7, 1946. Allegany High School; Frostburg State College, B.S., 1968. Served in U.S. Army Reserve, 1969-75. University of Maryland School of Law, J.D., 1972. Admitted to Maryland Bar, 1972. Member, American, Maryland State and Allegany County Bar Associations. Frostburg City Attorney, 1975-78. Assistant County Attorney for Allegany County, 1977-82. County Attorney for Allegany County, 1982-83.

EUGENE M. LERNER. Associate Judge, Anne Arundel County Circuit Court, 5th Judicial Circuit, since 1979. Born in Annapolis, Maryland, December 18, 1931. Annapolis High School; University of Maryland, 1948-50; University of Baltimore School of Law, J.D., 1954. Admitted to Maryland Bar, 1954. Served in U.S. Army, 1954-56. Member, Anne Arundel County Bar Association (president, 1976-77; treasurer, 1962-63); Maryland State Bar Association (board of governors, 1979-80); American Bar Association; District of Columbia Bar Association; Maryland Municipal Attorneys Association (president, 1977-79). Attorney for Anne Arundel County Electrical Board, 1957-58. Maryland Trial Magistrate, 1958-59. Member, Annapolis Planning and Zoning Commission, 1961-63. Alderman, City of Annapolis, 1961-65. Attorney for City of Annapolis, 1969-79. Member, Jewish War Veterans; B'nai B'rith; Amos Lodge-Masons; American Judicature Society.

DANA M. LEVITZ. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1985. Born in Baltimore, Maryland, December 8, 1948. University of Maryland Baltimore County, B.A., 1970; University of Baltimore School of Law, J.D., 1973. Admitted to Maryland Bar, 1973. Member, American and Maryland State Bar Associations. Member, Baltimore County Bar Association (chair, continuing legal education committee, 1983; pro bono legal services committee, 1984-85; membership committee, 1986). Member, American Trial Lawyers Association; National District Attorneys Association; Maryland State's Attorneys' Association (board of directors, 1980-85). Assistant State's Attorney, Baltimore City, 1973-75. Assistant State's Attorney, Baltimore County, 1975-84; Deputy State's Attorney, 1984-85. Board of Directors, Baltimore County Sexual Assault and Domestic Violence Center, 1980-82; Maryland Institute for the Continuing Professional Education of Lawyers (MICPEL), 1982-84; Jewish Big Brother and Big Sister League of Baltimore, 1982—. Instructor, University of Baltimore School of Law, 1985—.

DANIEL M. LONG. Associate Judge, Somerset County Circuit Court, 1st Judicial Circuit, since 1990. Born in Somerset County, Maryland, July 29, 1947. Washington High School, Princess Anne; Salisbury State College, B.A., 1970; University of Baltimore School of Law, J.D., 1974. Admitted to Maryland Bar, 1974. Member, Maryland State and Somerset County Bar Associations; Worcester County Bar Association (past president). Past president, Rehoboth Ruritan Club; Eastern Shore Chapter, University of Baltimore Alumni Association. Member, Somerset County Historical Society; Somerset County Farm Bureau. Member, Manokin Presbyterian Church. Member, House of Delegates, 1983-90 (vice-chair, rules & executive nominations committee; house chair, joint committee on administrative, executive & legislative review; chair, house facilities committee; member, ways & means committee, spending affordability committee, joint subcommittee on death taxes, joint oversight committee on Chesapeake Bay critical areas; chair, judiciary committee, 1989-90; member, legislative policy committee, 1989-90). Co-Chairman, Task Force on Drunk and Drugged

Driving, 1989-90. Member, Court of Appeals Standing Committee on Rules of Practice and Procedure, 1989-90; Committee to Revise Article 27, 1991—.

LARNZELL MARTIN, JR. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1990. Associate Judge, District Court of Maryland, District 5, Prince George's County, 1988-90. Born in Dallas, Texas, October 4, 1950. Carleton College, B.A., magna cum laude, 1972; Georgetown University Law Center, J.D., 1975. Admitted to Maryland Bar, 1976. Member, Maryland State, Prince George's County and J. Franklyn Bourne Bar Associations. Member, Prince George's County Personnel Board, 1983-84. Chairman, Process Committee, Prince George's County Minority Business Enterprise Task Force, 1984. Board of Trustees, Public Defender System, 1986-88. Member, Character Committee, Seventh Judicial Circuit, 1986-88. County Attorney, Prince George's County, 1986-88.

MICHAEL D. MASON. Associate Judge, Montgomery County Circuit Court, since 1994.

ROBERT H. MASON. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1978. Born in Washington, DC, July 9, 1938. Served in U.S. Marine Corps, 1955-59. University of Maryland, B.A., 1963; University of Maryland School of Law, J.D., 1969. Admitted to Maryland Bar, 1969. Member, Maryland State and Prince George's County Bar Associations; National Council of Juvenile Court Judges; Metropolitan Council of Family and Juvenile Court Judges.

WILLIAM H. McCULLOUGH. Chief Judge, 7th Judicial Circuit, 1992—; County Administrative Judge, Prince George's County Circuit Court, 1975-92 (Associate Judge, 1969-75). Member, Conference of Circuit Judges, 1975-92. Judge, People's Court, Prince George's County, 1965-69. Born in Washington, DC, January 22, 1926. Woodrow Wilson High School, Washington, DC. Served in U.S. Navy, 1944-46. George Washington University, A.A., 1947; George Washington University Law School, LL.B., 1950. Admitted to Maryland Bar, 1950. Member, Maryland State, Prince George's County and District of Columbia Bar Associations. Attorney for Prince George's County Board of License Commissioners.

JOSEPH PATRICK McCURDY, JR. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1991. Associate Judge, District Court of Maryland, District 1, Baltimore City, 1988-91. Born in Baltimore, Maryland, November 1, 1940. Loyola High School; Loyola College, A.B., 1962; Villanova University School of Law, LL.B., 1965. Admitted to Maryland Bar, 1966. Member, American, Maryland State and Baltimore City Bar Associations. Assistant attorney general for Maryland, 1982-88.

JOHN HANKINS McDOWELL. Associate Judge, Washington County Circuit Court, 4th Judicial Circuit, since 1993. Appointed U.S. Magistrate Judge for Western Maryland, Feb. 1989; Northern Judicial District of West Virginia, Oct. 1989; Middle District of Pennsylvania, Dec. 1989. Born in Camden, New Jersey, June 6, 1952. Fairleigh Dickinson University, B.A., summa cum laude, 1974; University of Tennessee School of Law, J.D., December 1976. Admitted to Maryland Bar, 1977. Member, Maryland State Bar Association. Member, Washington County Bar Association (secretary, 1982-84). Director, Washington County Criminal Defense Bar Association, 1988—. Member, Maryland Trial Lawyers Association; Maryland

Criminal Trial Lawyers Association; National Council of United States Magistrate Judges; Federal Magistrate Judges Association. Co-Chair, Governor's Citizens Advisory Board for Western Maryland.

PAUL A. MCGUCKIAN. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1989. Associate Judge, District Court of Maryland, District 6, Montgomery County, 1987-89. Born in Norwood, Massachusetts, May 3, 1938. Dickinson College, B.A., 1960; George Washington University Law School, LL.B., 1964. Admitted to Maryland Bar, 1965. Served in U.S. Army. Member, American Bar Association; Maryland State Bar Association (board of governors, 1987-88; long-range planning committee); Montgomery County Bar Association (chair, long-range planning committee; juvenile law committee; administrative law committee). Board of Directors, Montgomery County Bar Foundation. Former Town Attorney, Town of Somerset. Legal consultant to Maryland-National Capital Park and Planning Commission (citizens advisory committee-blue ribbon committee). Counsel, Housing Opportunities Commission, Montgomery County. Assistant County Attorney, Montgomery County, 1966-71. Counsel, Montgomery County Delegation to General Assembly, 1974-78. County Attorney, Montgomery County, 1979-87. Member, Rockville Charter Review Commission; Montgomery County Council Task Force on Real Property Assessment Practices. President, West End Citizens Association, Rockville.

GRAYDON S. MCKEE III. Circuit Administrative Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1992 (Associate Judge, 1987-92). District Administrative Judge, District Court of Maryland, District 5, Prince George's County, 1981-87 (Associate Judge, 1977-81). Master of Juvenile Causes, Prince George's County, 1970-75. Born in New Brighton, Pennsylvania, November 8, 1937. McGuffey High School, Claysville, Pennsylvania; Baldwin-Wallace College, Berea, Ohio; University of Maryland School of Law, J.D., 1967; University of Virginia (international law); College of Juvenile Justice; National Judicial College on Court Administration, 1980. Served in U.S. Marine Corps. Admitted to Maryland Bar, 1967. Member, American and Maryland State Bar Associations; Prince George's County Bar Association (past chair, mental health committee). Member, National Council of Juvenile Court Judges. Member, Prince George's County Board of Education, 1972-73. Member, Prince George's County Joint Committee on Mental Health. Chairman, Prince George's County Corrections Advisory Board, 1982-92. Past president, New Carrollton Recreation Club.

J. JAMES MCKENNA. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1986. Born in East Orange, New Jersey, December 17, 1935. Seton Hall University, B.A., 1958. Served in U.S. Army, 1958-60. Georgetown University Law Center, LL.B., 1963. Law clerk to Judge Edward A. Tamm, U.S. District Court for District of Columbia, 1962-63. Admitted to Maryland Bar, 1970. Member, American Bar Association; Maryland State Bar Association (ethics committee, 1981-83; special committee on professional responsibility, 1982-83); Montgomery County Bar Association (judicial selections committee, 1975-77; ethics committee, 1976-80, chair, 1979-80; executive committee, 1980-81). Member, Association of Trial Lawyers of America; Maryland Trial Lawyers Association (board of governors, 1981-83); National Association of Criminal Defense Attorneys; Maryland Criminal Defense Attorneys Association

(chair, education committee, 1984-85; president, 1985-86). Founder, Trial Lawyers for Public Justice. Member, The Barristers. Assistant corporation counsel, District of Columbia, 1965-66. Assistant U.S. Attorney, District of Maryland, 1966-69. Assistant State's Attorney, Montgomery County, 1970-72; Deputy State's Attorney, 1972-73. District Public Defender, District 6, Montgomery County, 1973-79. District Advisory Board, Public Defender System, Montgomery County, 1979-86. Board of Trustees, Public Defender System of Maryland, 1983-86.

AUDREY EARNSHAW MELBOURNE. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1978. Born in Chicago, Illinois, December 20, 1930. Drake Academy, New York, New York; Roanoke College; George Washington University, B.A., 1955; University of Maryland School of Law, LL.B., 1962. Admitted to Maryland Bar, 1962. Member, Maryland State and Prince George's County Bar Associations. Woman of the Year (BPW), 1969; Ten Most Outstanding Women of Laurel, 1971; Outstanding Citizen, Soroptimists International, Laurel, 1976.

WILLIAM C. MILLER. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1982. Associate Judge, District Court of Maryland, District 6, Montgomery County, 1980-82. Born in Kokomo, Indiana, June 15, 1930. Coolidge High School, Washington, DC; University of Maryland, B.A., 1953. Served in U.S. Air Force, 1953-55. George Washington Law School, LL.B., J.D., 1957. Admitted to Maryland Bar, 1958. Member, Montgomery County Bar Association. Legislative counsel to Montgomery County Delegation, 1961, 1967. Member, Judicial Nominating Commission of Sixth Judicial Circuit, 1971-75.

WILLIAM D. MISSOURI. County Administrative Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1992 (Associate Judge, 1987-92). Administrative Judge, District Court of Maryland, 5th District, Prince George's County, 1987 (Associate Judge, 1985-87). Member, Special Joint Committee on Gender Bias in the Courts, 1987-89. Board of Directors, Judicial Institute of Maryland, 1991—. Born in Washington, DC, September 4, 1940. Attended elementary and high school, Dalzell, South Carolina; Bowie State College, B.S., 1975; University of Maryland School of Law, J.D., 1978. Served in U.S. Air Force. Member, American and J. Franklyn Bourne Bar Associations. Member, Maryland State Bar Association (board of governors, 1990-92; judicial administration section; pattern jury instruction subcommittee). Member, Prince George's County Bar Association (chair, continuing legal education committee, 1986-87; chair, special committee to review bar association committee structure, 1987-88; board of directors, 1983-88). State's Attorney's Office, Prince George's County, 1978-85. Member, Executive Committee, University of Maryland Law School Alumni Association, 1986—. Member, Phi Alpha Delta International Law Fraternity; National District Attorneys Association; Association of Criminal Defense Lawyers. Instructor, Paralegal Studies, Prince George's Community College, 1985—. American Inns of Court, Marlborough Chapter (master of the bench, 1988-90; president, 1990-91). Prince Hall Masons, Prudent Lodge no. 27 (worshipful master, 1971, 1972). Jonathan Davis Consistory no. One, 33 degree, Mecca Temple, no. Ten Shriners. Member, parish council, St. Joseph's Church, Landover.

DAVID B. MITCHELL. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1984. Chair, Committee on Juvenile and Family Law and Procedure, Maryland Judicial Conference, 1986-88. Member, Court of Appeals Standing Committee on Rules of Practice and Procedure, 1983-84. Born in Bronx, New York, May 25, 1945. The Peddie School, Hightstown, New Jersey; Fisk University, B.A., 1967; Columbia University School of Law, J.D., 1970. Admitted to Maryland Bar, 1970. Member, National Bar Association (committees on professional ethics & commercial law); Maryland State Bar Association (council of juvenile & family law; committees on professional responsibility & fee disputes); Monumental City Bar Association (past vice-pres.; chair, judicial selections committee); National Council of Juvenile and Family Court Judges (chair, metropolitan court judges committee, 1988-89; board of trustees, 1988—). Associate, Brown, Allen & Joscy, 1970-72. Assistant chief, Case Preparation Unit, State's Attorney's Office, Baltimore City, 1972-73. Assistant Public Defender, Baltimore City, 1973. Founding partner, Mitchell & Lee, 1973-84. Board of Directors, Federal Pretrial Release Program, 1975-84. Board of Advisors, Dundalk Community College Paralegal Program. Member, Attorney Grievance Commission, 1979-83; Character Committee, 8th Judicial Circuit, 1979-84; Maryland Juvenile Justice Advisory Council, 1985-89. Lecturer and faculty, National College of Juvenile and Family Law. Past member, Board of Trustees, Visiting Nurse Association of Baltimore, Inc.; American Society of Hospital Attorneys. Chair, Board of Trustees, Associated Marine Institutes. President, Board of Trustees, Fort Smallwood Marine Institutes, Inc. Member, Church of the Holy Trinity. President, Baltimore Fisk Club. Member, Inter-Alumni Council of Maryland; Intergovernmental Relations Committee, United Way of Central Maryland. Lawrence S. Greenbaum Prize for Appellate Advocacy, Columbia University School of Law.

DANIEL W. MOYLAN. Associate Judge, Washington County Circuit Court, 4th Judicial Circuit, since 1982. Associate Judge, District Court of Maryland, District 11, Washington County, 1979-82. Trial Magistrate, Washington County, 1965-67. Born in Baltimore, Maryland, February 21, 1934. Western Maryland College, A.B., 1956. Served in U.S. Army, 1956-58. University of Maryland School of Law, LL.B., J.D., 1961. Law clerk to Judge William L. Henderson, Court of Appeals, 1961. Admitted to Maryland Bar, 1961. Member, American Bar Association (advisory commission on youth alcohol & drug problems, 1986); Maryland State Bar Association (chair, special committee on adolescent alcoholism, addiction, & alcohol & drug abuse, 1985-86); Washington County Bar Association; National Council of Juvenile and Family Court Judges (committee on alcohol & substance abuse, 1986). Assistant U.S. Attorney, District of Maryland, 1962-64. State's Attorney, Washington County, 1971-75. Part-time instructor (business law), Frostburg State College, 1972-76; participant, American Academy for Judicial Education television series for continuing legal education, 1973-74; part-time instructor, Maryland Police Academy, 1973-85. Board of Visitors, Maryland School for the Deaf, 1965-84 (president, 1983-84). Member, Washington County Council on Alcoholism. Member, Review Board, Attorney Grievance Commission, 1975-79.

ROBERT C. NALLEY. Associate Judge, Charles County Circuit Court, 7th Judicial Circuit, 1980, and since 1988. Administrative Judge, District Court of Maryland, District 4, Charles County, 1983-88 (Associate Judge, 1981-83). Born in Washington, DC, September 18, 1943. Attended

parochial schools in Charles and St. Mary's Counties; Gonzaga High School; Spring Hill College, Mobile, Alabama, B.S., 1965; Georgetown University School of Law, J.D., 1969. Admitted to Maryland Bar, 1969; District of Columbia Bar, 1970. Served in U.S. Army, 1969-71. Member, American, Maryland State and Charles County Bar Associations. Assistant State's Attorney, Deputy State's Attorney, Charles County, 1971-75. State's Attorney, Charles County, 1975-80. Chairperson, District Advisory Board, District 4, Public Defender System, 1983—.

C. PHILIP NICHOLS, JR. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1992. Chair, Civil Law and Procedure Committee, Maryland Judicial Conference, 1990-91. Member, Administrative Judges Committee, District Court of Maryland, 1986-91. Associate Judge, Prince George's County, District 5, District Court of Maryland, 1985-92. Chief Judge, Orphans' Court, Prince George's County, 1982-85 (Associate Judge, 1977-82). Born in Cheverly, Maryland, June 23, 1947. Laurel public and parochial schools; LaSalle Military Academy, Oakdale, New York, 1965; Georgetown University, A.B., 1969; University of Baltimore School of Law, J.D., 1973. Admitted to Maryland Bar, 1973. Member, Maryland State Bar Association (board of governors, 1985); Prince George's County Bar Association (board of directors, 1982—; treasurer, 1986-87; secretary, 1987-88; president, 1989-90); Maryland Association of Judges of the Orphans' Court (president, 1981-85). Commander, U.S. Naval Reserve. Member, Rotary Club of Laurel (president, 1980). Board of Directors, St. Vincent Palotti High School, 1988-91; Greater Laurel Beltsville Hospital, 1989-91. Honorary life member, Laurel Volunteer Fire Department. Fellow, Maryland Bar Foundation.

THOMAS E. NOEL. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1983. Born in Baltimore, Maryland, August 17, 1948. Baltimore Polytechnic Institute; Morgan State College, B.S., 1971; University of Maryland School of Law, J.D., 1975. Admitted to Maryland Bar, 1975. Member, Maryland State, Monumental City and Baltimore City Bar Associations. Attorney, Office of Public Defender, 1975-81. Assistant attorney general, 1981-83. Distinguished Alumnus Award, Black Law Students Association, University of Maryland School of Law.

DARLENE G. PERRY. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1985. Born in Virginia, 1939. Eastern College of Commerce; University of Baltimore School of Law, J.D., 1972. Admitted to Maryland Bar, 1972. Member, Maryland State Bar Association (board of governors, 1983-84); Prince George's County Bar Association (executive secretary, 1966-71; board of directors, 1972-86); Women's Bar Association; J. Franklyn Boume Bar Association. Associate Public Defender, Prince George's County, 1972-85 (chief, felony trial section, 1978-85). Member, inquiry committee, Attorney Grievance Commission, 1975-82. Partner, Camus & Perry, 1978-85. Founder, Law Foundation of Prince George's County, 1983. Master of the Bench, Prince George's Inn of American Inns of Court.

S. MICHAEL PINCUS. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1993. Associate Judge, District Court of Maryland, District 6, Montgomery County, 1991-93. Domestic Relations Master, Montgomery County Circuit Court, 1988-91. Born in Washington, DC, February 25, 1939. Bladensburg High School; University of Maryland, B.A., 1961; George Wash-

ington University Law School, J.D., 1965. Admitted to Maryland Bar, 1967. Member, Montgomery County Bar Association. Founding partner, Perlis and Pincus.

STEVEN I. PLATT. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1990. Associate Judge, District Court of Maryland, District 5, Prince George's County, 1986-90 (Administrative Judge, cross-designated to Prince George's County Circuit Court, 7th Judicial Circuit, 1988-90). Judge, Orphans' Court, Prince George's County, 1978-86 (Chief Judge, 1985-86). Born in Woodstock, Virginia, January 1, 1947. Massanutten Military Academy; University of Virginia, B.A., 1969. Served in Maryland National Guard, 1969-75. American University Law School, J.D., 1974; National Judicial College and National Center for State Courts (court administration), 1988. Admitted to Maryland Bar, 1975. Member, American and Maryland State Bar Associations. President, Prince George's County Bar Association. Member, Prince George's County Human Relations Commission, 1976-77 (chair, 1977-78). Chairman, Labor Law Revision Task Force, Prince George's County Council, 1981. Member, Adoption Advisory Committee, Prince George's County Dept. of Social Services. Regional Board of Directors, Prince George's County United Way. Instructor, Paralegal Institute, University of Maryland, 1982—; faculty, Prince George's Community College. Chairman, Board of Trustees, Henson Valley Montessori School, 1985-87. President, Marlborough Inn of Court. Member, Delta Theta Phi Legal Fraternity.

JOHN N. PREVAS. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1986. Born in Baltimore, Maryland, September 16, 1947. Baltimore City College; Syracuse University, B.A., 1968; University of Maryland School of Law, J.D., 1971. Admitted to Maryland Bar, 1972. Member, Maryland State Bar Association (criminal law section council; judicial administration section, judicial evaluations project). Member, Baltimore City Bar Association. Assistant State's Attorney, Baltimore City, 1972-86 (past chief, Narcotics Division). Executive assistant to U.S. Senator Paul S. Sarbanes, 1975-86. Member, National District Attorneys Association; Maryland State's Attorneys' Association. Member, TKE Fraternity.

J. FREDERICK PRICE. Associate Judge, Kent County Circuit Court, 2nd Judicial Circuit, since 1990. Born in Chestertown, Maryland, June 2, 1948. Chestertown High School; University of Delaware; Washington College, B.A., 1972; University of Baltimore School of Law, J.D., 1980. Admitted to Maryland Bar, 1980. Member, American, Maryland State and 2nd Judicial Circuit Bar Associations. Member, Kent County Bar Association (past president). Member, National District Attorneys' Association, 1983-90; Maryland State's Attorneys' Association (past treasurer & secretary), 1983-90. State's Attorney, Kent County, 1983-90. Former trust clerk for Kent County and counsel to Kent County Planning Commission. Past President, Chestertown Lions Club.

EDWARD D. E. ROLLINS, JR. Associate Judge, Cecil County Circuit Court, 2nd Judicial Circuit, since 1983. Born in Baltimore, Maryland, March 29, 1932. Archmere Academy; attended Loyola College, 1950-53; University of Maryland School of Law, LL.B., 1956. Admitted to Maryland Bar, 1956. Member, American Bar Association. Member, Maryland State Bar Association (past member, character committee & grievance committee). Member, Cecil County Bar Association (past president). Member, Constitutional Convention of Maryland, 1967-68.

HERBERT L. ROLLINS. Associate Judge, Frederick County Circuit Court, 6th Judicial Circuit, since 1991. District Administrative Judge, District Court of Maryland, District 11, Frederick County, 1986-91 (Associate Judge, 1985-86). Born in Brunswick, Maryland, November 15, 1928. Frederick High School. Served in U.S. Army (8th Army, Korea). University of Maryland, A.B., 1958; University of Maryland School of Law, LL.B., 1959. Admitted to Maryland Bar, 1959. Member, Maryland State Bar Association (board of governors, 1982-83); Frederick County Bar Association (president, 1972). Member, Sixth Circuit Trial Courts Judicial Nominating Commission, 1980-84. Board of Trustees, Maryland Institute for the Continuing Professional Education of Lawyers (MICPEL), 1984-85. Fellow, Maryland Bar Foundation. Member, Frederick Rotary Club; Calvary United Methodist Church.

RICHARD T. ROMBRO. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1989. Born in Brooklyn, New York, January 13, 1929. Lycoming College, Williamsport, Pennsylvania; University of Maryland School of Law, LL.B., 1953. Student editor, *Maryland Law Review*. Admitted to Maryland Bar, 1953. Member, American, Maryland State and Baltimore City Bar Associations. Served in U.S. Army. Member, House of Delegates, 1958-62 (legislative council, 1961-62). Member, Governor's Commission on Provident Hospital, 1960; Legislative Council Committee to Study Capital Punishment, 1962.

DAVID ROSS. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1968. Born in Washington, DC, April 11, 1929. Attended public schools in Anne Arundel County; Washington, DC; Chesterfield County, Virginia; and Petersburg, Virginia. Served in U.S. Marine Corps, 1946-48. University of Maryland School of Law, LL.B., 1953. Admitted to Maryland Bar, 1953. Member, American, Maryland State and Baltimore City Bar Associations; National Conference of State Trial Judges; Maryland Conference of Circuit Judges, 1978-88 (chair, 1978-80). Fellow, Maryland Bar Foundation; American Bar Foundation; American College of Trust and Estate Counsel. Member, Court of Appeals Standing Committee on Rules of Practice and Procedure, 1975-82 (chair, 1978-82). Member, Select Committee on Gender Equality. Participant, 1969, and faculty advisor, 1972, National Judicial College. Member, Board of Appeals, Department of Employment Security, 1957-59. Member, Order of the Coif; Lawyers Round Table.

L. LEONARD RUBEN. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1983. Associate Judge, District Court of Maryland, District 6, Montgomery County, 1974-83. Born in Brooklyn, New York, March 24, 1925. McKinley High School, Washington, DC. Served in U.S. Navy, 1943-46. George Washington University, A.B., 1951; George Washington University School of Law, LL.B., J.D., 1954. Admitted to Maryland Bar, 1965. Member, Maryland State Bar Association (public awareness committee); American Arbitration Association. Member, Montgomery County Ethics Commission. Member, House of Delegates, 1970-74. Member, Maryland Commission on Intergovernmental Cooperation, 1971-74.

LAWRENCE H. RUSHWORTH. Associate Judge, Anne Arundel County Circuit Court, 5th Judicial Circuit, since 1989. Associate Judge, District Court of Maryland, District 7, Anne Arundel County, 1985-89. Born in Baltimore, Maryland, December 23, 1933. Graduated from Baltimore Polytechnic Institute. Served in U.S. Navy, Korean War. University of Baltimore School of Law,

LL.B., J.D., 1960; graduate studies, George Washington University. Admitted to Maryland Bar, 1961, U.S. Court of Military Appeals and U.S. Tax Court, 1970. Member, District of Columbia Bar Association. Assistant Public Defender, Anne Arundel County, 1972-82; Deputy Public Defender, 1982-85. Board of Directors, Methodist Church Council; Sigma Delta Kappa; American Legion.

JAMES L. RYAN. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1991. Associate Judge, District Court of Maryland, District 6, Montgomery County, 1987-91. Master for Domestic Relations, Montgomery County Circuit Court, 1982-87. Born in Washington, DC, January 5, 1941. Montgomery College, A.A., 1962; University of Maryland, B.A., 1964; Catholic University School of Law, J.D., 1969. Admitted to Maryland Bar, 1969. Member, Maryland State and Montgomery County Bar Associations.

THOMAS A. RYMER. Associate Judge, Calvert County Circuit Court, 7th Judicial Circuit, since 1987. Born in Asheville, North Carolina, February 10, 1925. Served in U.S. Navy, World War II. University of Maryland; Cornell University, B.C.E., 1948; George Washington University School of Law, J.D., 1955. Admitted to Maryland Bar, 1958. Town attorney for North Beach. Attorney for Calvert County Board of Education. State's Attorney, Calvert County, 1966-70. Member, House of Delegates, 1971-87 (majority whip, 1978-86; chair, environmental matters committee; member, legislative policy committee, rules and executive nominations committee; chair, Calvert County delegation). Past member, Tri-County Council for Southern Maryland (chair, 1979-82).

JAMES PATRICK SALMON. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1988. Born in Easton, Maryland, February 9, 1940. St. Vincent College, B.S. (economics), 1962; University of Maryland School of Law, J.D., magna cum laude, 1965. Law clerk to Judge Charles C. Marbury, Court of Appeals, 1965-66. Admitted to Maryland Bar, 1965. Member, American, District of Columbia, Maryland State and Prince George's County Bar Associations. Associate, Duckett, Orem, Christie & Beckett, 1966-69. Partner, Sasscer, Claggett, Channing and Bucher, 1970-88 (associate, 1969-70). Member, Order of the Coif, 1965—; Maryland Bar Foundation, 1982—; American College of Trial Lawyers, 1985—.

JOHN W. SAUSE, JR. Associate Judge, Queen Anne's County Circuit Court, 2nd Judicial Circuit, since 1988. Member, Conference of Circuit Judges, 1989—. Born in Baltimore, Maryland, October 14, 1933. Williams College, B.A., with honors, 1955; University of Virginia School of Law, J.D., 1958. Law clerk to Judge William L. Henderson, Court of Appeals, 1958-59. Admitted to Maryland Bar, 1958. Member, American, 2nd Circuit and Queen Anne's County Bar Associations. Member, Maryland State Bar Association (chair, young lawyers committee, 1964-65; local member, judicial nominations committee, 1966-67, 1977-83; member, grievance committee, 1970-72; council, criminal law section, 1985-89; committee to revise pattern criminal jury instructions, 1988). Assistant State's Attorney, Baltimore City, 1959-62. Associate, Mylander & Atwater, 1962-65. Assistant attorney general, 1964-66. Reporter, Commission to Revise the Testamentary Laws of Maryland, 1967-68. Trial Magistrate, Queen Anne's County, 1967-71. Legislative officer to Governor, 1968-69. District Public Defender, District 3, Caroline, Cecil, Kent, Queen Anne's and Talbot counties, 1971-83. Trust Clerk, Queen Anne's County Circuit Court, 1981-84 (auditor, 1981-

88). Member, State Board of Law Examiners, 1983-88. Attorney to Queen Anne's County Planning Commission and Department of Planning and Zoning, 1987-88. Member, Business Regulations Article Review Committee, 1988-89. Member, Commission on Artistic Property, 1969-75 (chair, 1973-75); State House Trust, 1973-75. Member, Queen Anne's County Historical Society (founding director, 1960). President, Queen Anne's County Jaycees, 1965-66. Trustee, The Gunston School, 1972-85 (president, 1974-75; chair, finance committee, 1979-85). Chairman, Centreville Heritage Commission, 1983-91.

J. FREDERICK SHARER. Associate Judge, Allegany County Circuit Court, 4th Judicial Circuit, since 1980. Chairman, Executive Committee, Maryland Judicial Conference, 1988-89. Born in Cumberland, Maryland, April 12, 1938. Allegany County public schools; Washington and Jefferson College, A.B., 1960; University of Maryland School of Law, LL.B., 1963. Editorial board, *Maryland Law Review*, 1962-63. Admitted to Maryland Bar, 1963. Member, Maryland State Bar Association; Allegany County Bar Association (president, 1990). Former partner, Wilson and Sharer. Deputy State's Attorney, Allegany County, 1965-66. City Solicitor, City of Cumberland, 1966-80. State Board of Law Examiners, 1978-80; Bar Admissions Conference, 1981. Board of Trustees, Allegany Community College, 1970-80 (chair, 1970-77); Development Council, Washington and Jefferson College, 1977-80. School Board, Bishop Walsh High School, 1986— (chair, 1991—). Lecturer, Frostburg State University, and Allegany Community College. President, Greater Cumberland Jaycees, 1966-67.

D. WILLIAM SIMPSON. Associate Judge, Wicomico County Circuit Court, 1st Judicial Circuit, since 1986. Associate Judge, District Court of Maryland, District 2, Wicomico County, 1978-86. Master of Juvenile Causes, Wicomico County Circuit Court, 1976-78. Born in Camden, New Jersey, August 27, 1937. Attended Penns Grove, New Jersey, public schools; University of Delaware, B.A., 1959; University of Maryland School of Law, J.D., 1963. Admitted to Maryland Bar, 1963. Member, American, Maryland State and Wicomico County Bar Associations. Member, Optimist Club of Maryland; Elks Club.

CAROL E. SMITH. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1993. Associate Judge, Baltimore City, District 1, District Court of Maryland, 1985-93. Born in Baltimore, Maryland, July 30, 1946. Mercy High School; College of Notre Dame of Maryland, B.A., 1970; Catholic University School of Law, J.D., 1975. Admitted to Maryland Bar, 1975. Member, Maryland State, Baltimore City and Women's Bar Associations. Member, Women's Law Center. Board of Directors, Library Company of the Baltimore Bar. Legal Aid Bureau, Inc., 1975-80 (staff attorney, Domestic Law Center; chief attorney, Mental Health Law Project; chief attorney, Housing Law Center).

JAMES T. SMITH, JR. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1985. Chair, Steering Committee, Maryland Circuit Judges' Association, 1992. Born in Baltimore, Maryland, February 8, 1942. Wheeling Jesuit College, B.A., 1964; University of Maryland School of Law, J.D., 1968. Admitted to Maryland Bar, 1968. Law practice, Smith, Johns & Smith, P.A., 1968-85. Former Deputy Public Defender, District 8, Baltimore County. Member, Baltimore County Council, 1978-85 (chair, 1982, 1985). Chair, Baltimore County Charter Re-

view Commission, 1989-90. Former member, Reisterstown Revitalization Study Task Force; Baltimore County Community College Task Force; Employment Steering Committee, National Association of Counties; Reisterstown-Owings Mills-Glyndon (R.O.G.) Coordinating Council; Hathaway Improvement Association; Reisterstown Jaycees; Reisterstown Area Recreation Council. Outstanding Young Man of Reisterstown, 1974. Chosen one of five Outstanding Young Marylanders by Maryland Jaycees, 1973 (JCI Senator, 1979). Distinguished Alumni of the Year, Wheeling Jesuit College, 1987. Member, J. Dudley Digges Inn of Court, 1986-92 (president, 1992-93).

PAUL A. SMITH. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1990. Associate Judge, District Court of Maryland, District 1, Baltimore City, 1983-90. Master in Chancery, Baltimore City Circuit Court, 1971-83. Born in Baltimore, Maryland, January 14, 1936. Dunbar Sr. High School; Morgan State College, B.A., 1963; University of Maryland School of Law, J.D., 1967; National College of Juvenile Justice, University of Nevada, 1974. Admitted to Maryland Bar, 1967. Member, Monumental City Bar Association. Assistant interim public defender, Legal Aid Bureau, Inc., 1970-71. Member, Mayor's Task Force on Child Abuse and Neglect, Baltimore City. Member, Baltimore Alumni Senate, Delta Theta Phi Law Fraternity; Masons; Elks.

RICHARD H. SOTHORON, JR. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1991. Born in Cheverly, Maryland, November 25, 1944. University of Maryland, B.S., 1966; University of Baltimore School of Law, J.D., 1969. Member, Maryland State Bar Association (board of governors, 1991-93); Prince George's County Bar Association (president, 1990). Member, Trial Court Judicial Nominating Commission, 7th Judicial Circuit, 1979-83, 1988-90. Member, Personnel Board, Prince George's County, 1982-86; Correctional Advisory Board, Prince George's County, 1982-87, 1990—. Chairman, Citizens' Advisory Committee, Prince George's County Public Master Plan, 1986-89. Secretary, Industrial Development Authority, Prince George's County, 1987-91. Counsel, Board of Ethics, Prince George's County, 1988-91. Member, Blue Ribbon Commission for Public Safety and Community Relations, Prince George's County, 1989. Member, Workers' Compensation Benefit and Insurance Oversight Committee, 1991. Fellow, Maryland Bar Foundation. Distinguished Service Award, Prince George's County Bar Association, 1988, 1989, 1990. Distinguished Service Award, Maryland-National Capital Park and Planning Commission, 1989. Member, University of Maryland Alumni Association; Terrapin Club; Marlboro Boys and Girls Club; Trinity Episcopal Church. Board of Overseers, Queen Anne School, 1992—.

WILLIAM B. SPELLBRING, JR. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1992. Born in Washington, DC, November 5, 1942. University of Scranton, B.A., 1965; Villanova University Law School, J.D., 1968. Served in U.S. Army, 1968-70 (Americal Division, Republic of Vietnam, 1969-70). Assistant State's Attorney, Prince George's County, 1971-76. Associate, then partner, O'Malley & Miles, 1976-92. Member, Maryland State Bar Association (alternative dispute resolution subcommittee, 1990—); Prince George's County Bar Association (bd. of directors, 1990-96; treasurer, 1992-93). Member, American and District of Colum-

bia Bar Associations; Maryland Defense Trial Lawyers Association; Marlborough Inn of Court. Fellow, Maryland Bar Foundation, 1989—.

MARVIN B. STEINBERG. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1985. Born in Baltimore, Maryland, September 10, 1929. University of Baltimore, A.A., 1949; University of Baltimore School of Law, LL.B., cum laude, 1952. Admitted to Maryland Bar, 1952. Served in U.S. Air Force, 1953-54. Member, American Bar Association; Baltimore City Bar Association (past chair, workmen's compensation committee); Maryland State Bar Association (board of governors, 1971-72; past chair, section on legal education & admissions to the bar; past chair, section on judicial administration). Member, American and Maryland Trial Lawyers Associations. Member, Judicial Nominating Committee, 8th Judicial Circuit, 1974-78. Chairman of panels for Health Claims Arbitration Office. Past chairman, Maryland Retardate Trust. Arbitrator for Better Business Bureau. Member, Remington Improvement Association. Board member, International Association of Jewish Lawyers and Jurists, 1991—.

MARY ANN STEPLER. Associate Judge, Frederick County Circuit Court, 6th Judicial Circuit, since 1986. Administrative Judge, District Court of Maryland, District 11, Frederick County, 1982-86 (Associate Judge, 1980-82). Born in York, Pennsylvania, November 7, 1942. American University, B.A., 1967; University of Baltimore School of Law, LL.B., cum laude, 1974. Member, Heusler Honor Society. Admitted to Maryland Bar, 1974. Member, American, Maryland State and Frederick County Bar Associations; American Judges Association; National Association of Women Judges. Former newspaper reporter and editor, 1967-70. Diplomate, National Institute for Trial Advocacy. Partner, Stepler and Stepler, 1974-80. Panel Attorney, Frederick County Public Defender's Office, 1974-75. Assistant State's Attorney, Frederick County, 1975-80 (chief prosecuting attorney, 1977-80).

DENNIS M. SWEENEY. Associate Judge, Howard County Circuit Court, 5th Judicial Circuit, since 1991. Born in Louisville, Kentucky, July 23, 1945. Loyola College, B.A., 1967; Georgetown University Law Center, J.D., 1971. Admitted to Maryland Bar, 1971. Member, American Bar Association (vice-chair, committee on health & human services, 1978-82); Maryland State Bar Association (chair, administrative law section, 1984); Howard County Bar Association. Staff attorney, Baltimore Legal Aid Bureau, Inc., 1971-75. Assistant Federal Public Defender, 1975. Chief Attorney, Baltimore Legal Aid Bureau, Inc., 1975-79. Assistant attorney general and Special Assistant to Attorney General, 1979-81. Chief, Civil Division and Chief, General Counsel, Office of Attorney General, 1981-84. Deputy Attorney General, 1984-91. Member, U.S. District Court Trial Experience Committee, 1984-88. Member, Governor's Task Force on Administrative Hearing Officers, 1987-88; Advisory Council to Maryland Legal Services Corporation, 1987-89; Special Ad Hoc Committee to Implement Maryland's New Domestic Violence Law, 1992. President, Public Lawyers Legal Services Program, Inc., 1989-91. Chairman, State Advisory Council on Administrative Hearings, 1989-91; General Assembly's Task Force on Uninsured Employers, 1990. Vice-Chairman, Governor's Prescription Drug Commission, 1990-91.

CORNELIUS F. SYBERT, JR. Associate Judge, Howard County Circuit Court, 5th Judicial Circuit, since 1987. Born in Elkridge, Maryland, June 4, 1928. Loyola College, B.A., 1949. Served in U.S. Army, 1950-53. University of Maryland School of Law, LL.B., 1956. Admitted to Maryland Bar, 1956. Member, Maryland State Bar Association; Howard County Bar Association (president, 1967-68). Assistant State's Attorney, Howard County, 1958-62. State's Attorney, Howard County, 1962-66. Senior partner, Sybert, Sybert & Nippard, 1966-83. Senior partner, Sybert & Adams, P.A., 1983-87.

FREDERICK AUGUSTUS THAYER III. County Administrative Judge and Chief Judge, Garrett County Circuit Court, 4th Judicial Circuit, since 1983 (Associate Judge, 1977-83). Born in Cumberland, Maryland, April 29, 1933. Attended Oakland public schools. Served in Maryland National Guard, 1950-55. College of Wooster, B.A., 1955; Duke University Law School, J.D., 1958. Editor, *Duke Law Journal*, 1957-58. Member, American and Maryland State Bar Associations; American Judicature Society. President, Garrett County Bar Association, 1960-61. State's Attorney, Garrett County, 1962-74. Secretary, Maryland State's Attorneys' Association, 1968-74. Oakland Volunteer Fire Department (ret.). Graduate, North American College of Piping. Instructor, Pipes and Drums, Garrett Community College. Past Master, Oakland Lodge No. 192, AF & AM; Ali Ghan Shrine; Court 117 Jesters. Member, St. John's Episcopal Church.

JOHN C. THEMELIS. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1988. Member, Civil Law and Procedure Committee, Maryland Judicial Conference, 1992—. Member, Sentencing Guidelines Board, Maryland Judicial Conference, 1987-92. Associate Judge, District Court of Maryland, District 1, Baltimore City, 1984-88. Member, Judicial Education Committee, 1985-87, and Criminal and Motor Vehicle Matters Standing Committee, 1987-88, District Court of Maryland. Vice-Chair, DWI Sentencing Guidelines Subcommittee, 1987-89. Born in Baltimore, Maryland, September 23, 1947. University of Maryland, B.S., 1970; University of Baltimore School of Law, J.D., cum laude, 1975. Admitted to Maryland Bar, 1975. Member, Maryland State and District of Columbia Bar Associations. Member, Baltimore City Bar Association (domestic violence committee, 1985-86; judicial administration committee, 1986-87; District Court subcommittee, 1986-88; judicial awareness committee, 1986-88; historical committee, 1986-91; standing committee on criminal law, 1986—). Assistant State's Attorney, Baltimore City, 1976-83. Contract Assistant Public Defender, Baltimore City, 1983-84. Panel chair, Health Claims Arbitration Board, 1976—. Board of Trustees, St. Nicholas Greek Orthodox Church, 1983-87 (treas., 1983-84; vice-pres., 1984-87). President, Greek School Board of St. Nicholas Greek Orthodox Church, 1984-86. Member, AF & AM; Bouni Shrine, Baltimore; York Rite; Scottish Rite; Order of AHEPA. Board of Directors, Druid Hill YMCA, 1988-91. Board of Directors, Jentry McDonald Group Home, 1989-91. Life sustaining member, NAACP. Member, Southern Christian Leadership Conference, 1989—. Member, Heusler Honor Society; listed in *American Hellenic Who's Who in Business and the Professions*. Adjunct faculty, University of Baltimore School of Law, 1986-89; Loyola College, 1987-89. Instructor, Maryland Institute for Continuing Professional Education for Lawyers (MICPEL), 1986-89. Member, Baltimore Polytechnic Institute Alumni Association, 1990—.

RAYMOND G. THIEME, JR. Chairman, Conference of Circuit Judges, 1987-92. Circuit Administrative Judge, Anne Arundel County Circuit Court, 5th Judicial Circuit, since 1982 (Associate Judge, 1977-82). Associate Judge, District Court of Maryland, District 7, Anne Arundel County, 1973-77. Born in Baltimore, Maryland, November 17, 1930. Attended Loyola High School; Loyola College, A.B., 1952; University of Maryland School of Law, J.D., 1956. Admitted to Maryland Bar, 1956. Member, American, Maryland State and Anne Arundel County Bar Associations. Assistant State's Attorney and Deputy State's Attorney, Anne Arundel County, 1967-70. State's Attorney, Anne Arundel County, 1970-73.

JOHN GRASON TURNBULL II. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, since 1986. Born in Baltimore, Maryland, August 28, 1943. McDonogh School, 1961; University of Baltimore, A.A., 1963. Law clerk to Judge John E. Raine, Jr., Baltimore County Circuit Court, 1963-66. University of Baltimore School of Law, J.D., 1966. Served in U.S. Army Special Forces, Airborne (2nd Lieutenant), 1967-68. Trial Magistrate, Baltimore County, 1968-71. Admitted to Maryland Bar, 1969. Member, American, Maryland State and Baltimore County Bar Associations. Member, Maryland Criminal Defense Lawyers Association; Dissenter's Law Club; Gamma Eta Gamma Law Fraternity; St. Andrews Society of Baltimore.

WILLIAM P. TURNER. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1993. Domestic Relations Master, Montgomery County Circuit Court, 1979-93. Born in Washington, DC, March 19, 1940. University of Maryland, B.A., 1962; University of Maryland School of Law, LL.B., 1965. Admitted to Maryland Bar, 1966. Public Defender's Office, 1971-72.

STEPHEN M. WALDRON. Associate Judge, Harford County Circuit Court, 3rd Judicial Circuit, since 1988. Born in Baltimore, Maryland, November 4, 1951. Loyola College, B.A., 1973, member, Alpha Sigma Nu (National Jesuit Honor Society), Scabbard and Blade (National Military Honor Society); University of Maryland School of Law, J.D., 1976. Law clerk to Judge Edward D. Higinbotham, Harford County Circuit Court, 1976-77. Admitted to Maryland Bar, 1976. Member, Maryland State and Harford County Bar Associations. Ushers' Society, St. Margaret Church, 1981-88. St. Margaret School Board, 1982-87 (president, 1985-87). Board of Directors, Colonial Acres Community Association, 1982-87. Board of Directors, Bel Air Amateur Sports Association, 1986-91 (president, 1989). Commissioner and coach, Bel Air Parks and Recreation, 1985-91. Coach, Greater Harford Soccer Club, 1990-91.

THOMAS WARD. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1982. Born in Baltimore, Maryland, February 28, 1927. Valley Forge Military Academy; Georgetown University School of Foreign Service, B.S., 1950; University of Maryland School of Law, J.D., 1953; four years, The Johns Hopkins University Graduate School. Admitted to Maryland Bar, 1953. Member, Maryland State Bar Association. Served in U.S. Army, 1945-47, 1949-51, 1952 (parachute infantry; graduate of infantry school & airborne & glider school). Reporter for Baltimore *Sun*, 1951-54. Active in Baltimore City civic and political life since 1953. Member, Baltimore City Council, 1963-67. Member, Mayor's Committee to Determine the Feasibility of Buying Maryland Transit Company, Baltimore City, 1966; Commission for Histori-

cal and Architectural Preservation, 1966-68; Redistricting Commission, Baltimore City, 1967; Joint Legislative Committee to Determine the Feasibility of a Department of Transportation, 1968; Metropolitan Transit Authority, 1970-72. Author of numerous conservation articles published in newspapers and magazines throughout the U.S.

RICHARD DEXTER WARREN. Associate Judge, Wicomico County Circuit Court, 1st Judicial Circuit, since 1988. Associate Judge, District Court of Maryland, District 2, Wicomico County, 1987-88. Born in Washington, DC, August 15, 1941. Bethesda-Chevy Chase High School; University of the South, B.A., 1963; George Washington University Law School, J.D., cum laude, 1966. Captain, U.S. Air Force, 1966-71. Admitted to Maryland Bar, 1967. Member, American and Wicomico County Bar Associations; Maryland State's Attorneys' Association; National District Attorneys Association; NITA Advocates Association. Assistant State's Attorney, Prince George's County, 1971-72. Assistant State's Attorney, Wicomico County, 1972-73. State's Attorney, Wicomico County, 1975-87. Member, State's Attorneys' Coordination Council, 1979-81.

PAUL H. WEINSTEIN. County Administrative Judge, Montgomery County Circuit Court, 6th Judicial Circuit, since 1992 (Associate Judge, 1986-92). Member, Judicial Selections Committee, Conference of Circuit Judges; Criminal Law and Procedure Committee, Maryland Judicial Conference. Associate Judge, District Court of Maryland, District 6, Montgomery County, 1983-86. Born in Washington, DC, April 20, 1933. Washington and Lee University, B.S., 1955; George Washington University School of Law, LL.B., 1959. Admitted to Maryland Bar, 1965. Member, Maryland State, District of Columbia and Montgomery County Bar Associations. Chairperson, Unauthorized Practice of Law Committee. Member, Big Brothers Club of Georgetown; Bethesda Boys Club.

MARTIN P. WELCH, SR. Associate Judge, Baltimore City Circuit Court, 8th Judicial Circuit, since 1992. Born in Baltimore, Maryland, September 17, 1953. Catonsville Sr. High School; Frostburg State College, B.S., 1974; University of Maryland School of Law, J.D., 1977. Admitted to Maryland Bar, 1980. Member, Monumental Bar Association. Former Chief, Corporate Division, Baltimore City Department of Law. Board of Advisors, Frostburg State University. Past president, Citizens Planning and Housing Association.

CYPERT O. WHITFILL. Associate Judge, Harford County Circuit Court, 3rd Judicial Circuit, since 1982. Born in Floyd County, Texas, January 25, 1937. Floydada, Texas, public schools; Texas Technological College, 1955-57; St. Mary's College of Maryland, 1957-59; University of Maryland School of Law, LL.B., cum laude, 1965. Admitted to Maryland Bar, 1965. Served three years in U.S. Army; attended U.S. Army Language School. Assistant and City Attorney, Havre de Grace, 1965-79. Member, Harford County Charter Board, 1971. Chairman, Harford County Police Needs Study Commission, 1973. Member, Criminal Justice Coordinating Council, 1984. Member, State Advisory Board for Juvenile Services, 1988-91.

BRUCE C. WILLIAMS. County Administrative Judge, Anne Arundel County Circuit Court, 5th Judicial Circuit, since 1981 (Associate Judge, 1976-81; Chief Judge, since 1988). Associate Judge, District Court of Maryland, District 7, Anne Arundel County, 1971-76. Judge, People's Court of Anne Arundel County, 1964-71. Born in Springfield, Massachusetts, February 11, 1931. Loomis School, Windsor, Connecticut; Princeton University, A.B., 1952.

Served in U.S. Marine Corps, 1953-55. University of Virginia Law School, LL.B., 1958. Admitted to Maryland Bar, 1958.

JAMES OWEN WISE. Circuit Administrative Judge, Caroline County Circuit Court, 2nd Judicial Circuit, since 1987 (Associate Judge, 1982-87). Born in Easton, Maryland, July 8, 1938. Caroline High School; Washington and Lee University, B.A., 1960. Served in U.S. Army, 1961; U.S. Army Reserves, 1961-69. University of Maryland School of Law, LL.B., 1965. Admitted to Maryland Bar, 1965. State's Attorney, Caroline County, 1970-78. Legal officer, Potomac River Fisheries Commission, 1976-82. Chairman, Caroline County Government Study Commission, 1981. President, Denton Volunteer Fire Company, 1970-73; Rotary Club of Denton, 1981-82. Member, Temple Lodge 128, AF & AM. President, Board of Trustees, Peninsula Conference, United Methodist Church, 1985-88.

MARTIN A. WOLFF. Associate Judge, Anne Arundel County Circuit Court, 5th Judicial Circuit, since 1979. Associate Judge, District Court of Maryland, District 7, Anne Arundel County, 1977-79. Born in Nashville, Tennessee, May 11, 1938. Baltimore City schools; University of Maryland, B.A., 1961; University of Baltimore School of Law, LL.B., 1964. Admitted to Maryland Bar, 1964. Assistant State's Attorney, Anne Arundel County, 1969-71. Deputy State's Attorney, Anne Arundel County, 1971-77.

ROBERT J. WOODS. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1976. Associate Judge, District Court of Maryland, District 5, Prince George's County, 1971-76. Born in Washington, DC, February 16, 1933. Gonzaga High School, Washington, DC; Georgetown University, B.S.S., 1956; Catholic University Law School, J.D., 1962. Admitted to Maryland Bar, 1963. Member, Maryland State and Prince George's County Bar Associations. Assistant State's Attorney, Prince George's County, 1966-69.

SYLVANIA W. WOODS. Associate Judge, Prince George's County Circuit Court, 7th Judicial Circuit, since 1994. Associate Judge, Prince George's County, District 5, District Court of Maryland, 1976-94. Born in Fort Gaines, Georgia, August 4, 1927. Attended public schools in Fort Gaines. Served in U.S. Navy, 1943-45. Morris Brown College, Atlanta, B.A., 1949; Atlanta University; American University School of Law, J.D., 1960. Admitted to Maryland Bar, 1969. Member, Washington, District of Columbia and Prince George's County Bar Associations. Vice-Chairman, Prince George's County Democratic Party; regional vice-chairman, Maryland State Democratic Party, 1974-76. Judge advocate, American Legion, Department of Maryland, 1975.

FREDERICK C. WRIGHT III. Circuit Administrative Judge since 1985 and County Administrative Judge, Washington County Circuit Court, 4th Judicial Circuit (Associate Judge, 1979-85). Executive Committee, Maryland Judicial Conference, 1975-78, 1980-82. Member, Sentencing Guidelines Board, Maryland Judicial Conference. Associate Judge, District Court of Maryland, District 11, Washington County, 1971-79. Born in Hagerstown, Maryland, September 4, 1938. Episcopal High School, Alexandria, Virginia; University of Virginia, B.S., 1960; University of Virginia Law School, LL.B., 1963. Admitted to Maryland Bar, 1963. Served in U.S. Army. Member, American, Maryland State and Washington County Bar Associations; North American Trial Judges Association; Judicature Society. Member, House of Delegates, 1966-71 (speaker pro tem, 1971; chair, rules committee, 1969-71; member, judiciary committee,

committee on constitutional & administrative law). Chairman, Public Defender District Advisory Board, District 11 (Frederick & Washington Counties). Chairman, Board of Trustees, Washington County Free Library. President, Mason-Dixon Council of Boy Scouts of America. Board of Directors, Boys Club of Washington County; Big Brothers

for Washington County. Trustee, Washington County Hospital. Member, Kiwanis Club of Hagerstown; Elks. Vestry, St. John's Episcopal Church. Outstanding Young Man Award, Hagerstown Jaycees. Outstanding Contribution to Community Award, Kiwanis International, 1977.

APPOINTMENTS TO CIRCUIT COURT, 1991-1994

JOSEPH P. McCURDY, JR., Baltimore City Circuit Court, 8th Judicial Circuit. Appointed April 2, 1991. Sworn in May 3, 1991, to replace Arrie W. Davis, who was elevated to Court of Special Appeals, Dec. 15, 1990.

HERBERT L. ROLLINS, Frederick County Circuit Court, 6th Judicial Circuit. Appointed May 29, 1991. Sworn in June 19, 1991, to replace Clater W. Smith, Jr., who retired March 1, 1991. Judge Smith died March 13, 1991.

RICHARD H. SOTHORON, JR., Prince George's County Circuit Court, 7th Judicial Circuit. Appointed Dec. 10, 1991. Sworn in Jan. 8, 1992, to replace Jacob S. Levin, who retired Oct. 31, 1991.

GEORGE W. BOWLING, Charles County Circuit Court, 7th Judicial Circuit. Reappointed Dec. 19, 1991.

EDWARD A. DeWATERS, JR., Baltimore County Circuit Court, 3rd Judicial Circuit. Reappointed Dec. 19, 1991.

BRUCE C. WILLIAMS, Anne Arundel County Circuit Court, 5th Judicial Circuit. Reappointed Dec. 19, 1991.

JOHN O. HENNEGAN, Baltimore County Circuit Court, 3rd Judicial Circuit. Appointed Jan. 1, 1992. Sworn in Jan. 17, 1992, to replace William R. Buchanan, Sr., who retired Jan. 1, 1992.

MARTIN P. WELCH, SR., Baltimore City Circuit Court, 8th Judicial Circuit. Appointed June 29, 1992. Sworn in July 28, 1992, to replace Joseph I. Pines, who retired Feb. 16, 1992.

ANN S. HARRINGTON, Montgomery County Circuit Court, 6th Judicial Circuit. Appointed Aug. 10, 1992. Sworn in Sept. 4, 1992, to replace Jerry H. Hyatt, who died May 1, 1992.

C. PHILIP NICHOLS, JR., Prince George's County Circuit Court, 7th Judicial Circuit. Appointed Nov. 30, 1992. Sworn in Dec. 16, 1992, to replace Ernest A. Loveless, Jr., who retired Nov. 28, 1992.

WILLIAM B. SPELLBRING, JR., Prince George's County Circuit Court, 7th Judicial Circuit. Appointed Nov. 30, 1992. Sworn in Dec. 29, 1992, to new judgeship created by Chapter 414, Acts of 1991.

S. MICHAEL PINCUS, Montgomery County Circuit Court, 6th Judicial Circuit. Appointed Jan. 26, 1993. Sworn in Feb. 12, 1993, to new judgeship created by Chapter 414, Acts of 1991.

D. WARREN DONOHUE, Montgomery County Circuit Court, 6th Judicial Circuit. Appointed Jan. 26, 1993. Sworn in Feb. 19, 1993, to replace James S. McAuliffe, Jr., who retired Sept. 30, 1992.

WILLIAM P. TURNER, Montgomery County Circuit Court, 6th Judicial Circuit. Appointed Jan. 26, 1993. Sworn in Feb. 26, 1993, to replace John J. Mitchell, who retired Oct. 31, 1992.

DARROW GLASER, Washington County Circuit Court, 4th Judicial Circuit. Appointed May 7, 1993. Sworn in May 21, 1993, to new judgeship created by Chapter 414, Acts of 1991.

JOHN H. McDOWELL, Washington County Circuit Court, 4th Judicial Circuit. Appointed May 7, 1993. Sworn in May 28, 1993, to replace John P. Corderman, who retired March 1, 1993.

CAROL E. SMITH, Baltimore City Circuit Court, 8th Judicial Circuit. Appointed Aug. 24, 1993. Sworn in Sept. 23, 1993, to new judgeship created by Chapter 125, Acts of 1993.

WARREN J. KRUG, Calvert County Circuit Court, 7th Judicial Circuit. Appointed Sept. 10, 1993. Sworn in Oct. 8, 1993, to new judgeship created by Chapter 125, Acts of 1993.

VINCENT J. FEMIA, Prince George's County Circuit Court, 7th Judicial Circuit. Reappointed Nov. 7, 1993.

H. CHESTER GOUDY, JR., Anne Arundel County Circuit Court, 5th Judicial Circuit. Reappointed Nov. 7, 1993.

JOSEPH H. H. KAPLAN, Baltimore City Circuit Court, 8th Judicial Circuit. Reappointed Nov. 7, 1993.

ROBERT H. MASON, Prince George's County Circuit Court, 7th Judicial Circuit. Reappointed Nov. 7, 1993.

FREDERICK A. THAYER III, Garrett County Circuit Court, 4th Judicial Circuit. Reappointed Nov. 7, 1993.

RAYMOND G. THIEME, JR., Anne Arundel County Circuit Court, 5th Judicial Circuit. Reappointed Nov. 7, 1993.

ALFRED T. TRUITT, JR., Wicomico County Circuit Court, 1st Judicial Circuit. Reappointed Nov. 7, 1993.

ROBERT J. WOODS, Prince George's County Circuit Court, 7th Judicial Circuit. Reappointed Nov. 7, 1993.

LAWRENCE R. DANIELS, Baltimore County Circuit Court, 3rd Judicial Circuit. Appointed Nov. 26, 1993. Sworn in Dec. 21, 1993, to replace Joseph F. Murphy, Jr., who was elevated to Court of Special Appeals, July 22, 1993.

SYLVANIA W. WOODS, Prince George's County Circuit Court, 7th Judicial Circuit. Appointed Jan. 14, 1994. Sworn in Feb. 7, 1994, to replace James M. Rea, who retired Sept. 1, 1993.

MICHAEL D. MASON, Montgomery County Circuit Court, 6th Judicial Circuit. Appointed Feb. 11, 1994. Sworn in March 18, 1994, to replace Peter J. Messitte, who retired Nov. 15, 1993.

No appointment yet made to Montgomery County Circuit Court, 6th Judicial Circuit, to replace Irma S. Raker, who was elevated to Court of Appeals, Nov. 28, 1993.

No appointment yet made to Prince George's County Circuit Court, 7th Judicial Circuit, to replace David Gray Ross, who resigned Jan. 11, 1994.

No appointment yet made to Baltimore County Circuit Court, 3rd Judicial Circuit, to replace Leonard S. Jacobson, who retired Feb. 1, 1994.

DISTRICT COURT OF MARYLAND

Robert F. Sweeney, *Chief Judge*

Courts of Appeal Building

361 Rowe Blvd.

Annapolis, MD 21401—2395

(410) 974-2412

Office of Chief Clerk

District Court Building, A-2

580 Taylor Ave.

Annapolis, MD 21401—2395

(410) 974-3486

fax: (410) 974-2166

BUDGET (CODE 22.01.00.04)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$59,735,678	\$60,402,772	\$63,338,800
Total Funds	\$59,735,678	\$60,402,772	\$63,338,800

Staff

Authorized Positions	1,059	1,053.0	1,054.00
Contractual Positions (FTE)	207	231.5	223.75
Total Staff	1,266	1,284.5	1,277.75

ORGANIZATIONAL STRUCTURE

CHIEF JUDGE

Robert F. Sweeney, *Chief Judge*, 2001 . (410) 974-2412

CHIEF CLERK

Edward L. Utz (410) 974-3488

ADMINISTRATIVE JUDGES COMMITTEE

Robert F. Sweeney, *Chairperson* (410) 974-2412

District Administrative Judges:

Dist. 1: Mary Ellen T. Rinehardt

Dist. 2: John L. Norton III

Dist. 3: James C. McKinney

Dist. 4: Larry R. Holtz

Dist. 5: Frank M. Kratovil

Dist. 6: Cornelius J. Vaughney

Dist. 7: Clayton Greene, Jr.

Dist. 8: John H. Garmer

Dist. 9: John S. Landbeck, Jr.

Dist. 10: James N. Vaughan

Dist. 11: Frederick J. Bower

Dist. 12: Paul J. Stakem

At Large members elected by District Court Judges:

Sherrie L. Krauser; Michael L. McCampbell;

Henry J. Monahan; Alan M. Resnick; H. Thomas

Sisk, Jr. *Terms expire 1994.*

COMMISSIONER EDUCATION COMMITTEE

L. Edgar Brown, *Chairperson* . . (410) 479-5800

COMMITTEE ON CIVIL PROCEDURES

Alan J. Karlin, *Chairperson* . . . (410) 764-8714

COMMITTEE ON CRIMINAL & MOTOR

VEHICLE MATTERS

Cornelius J. Vaughney, *Chairperson* (301) 279-1551

JUDICIAL EDUCATION COMMITTEE

John L. Dunnigan, *Chairperson* (410) 836-4510

DISTRICT COURT—DISTRICT 1

(Baltimore City: 23 Judges)

DISTRICT ADMINISTRATIVE JUDGE

Mary Ellen T. Rinehardt, *District Administrative Judge*,
2002

Borgerding District Court Building

5800 Wabash Ave.

Baltimore, MD 21215 (410) 764-8969

ADMINISTRATIVE CLERK

Lonnie P. Ferguson (410) 764-8951

DISTRICT COURT COMMISSIONERS

Jimmie L. Foxworth, *Supervising Commissioner*
..... (410) 764-8935

BALTIMORE CITY—ASSOCIATE JUDGES

..... (410) 764-8714

H. Gary Bass, *Associate Judge*, 2003

Gale R. Caplan, *Associate Judge*, 2002

Charlotte M. Cooksey, *Associate Judge*, 2003

Askew W. Gatewood, Jr., *Associate Judge*, 1994

John M. Glynn, *Associate Judge*, 2004

George J. Helinski, *Associate Judge*, 2002

C. Yvonne Holt-Stone, *Associate Judge*, 2001

Norman E. Johnson, Jr., *Associate Judge*, 2003

Alan J. Karlin, *Associate Judge*, 1995

Martin A. Kircher, *Associate Judge*, 2003

Alan B. Lipson, *Associate Judge*, 2001

Keith E. Mathews, *Associate Judge*, 2003

Richard O. Motsay, *Associate Judge*, 1998

Theodore B. Oshrine, *Associate Judge*, 1995

Teaette S. Price, *Associate Judge*, 2000

Alan M. Resnick, *Associate Judge*, 1994

Nancy B. Shuger, *Associate Judge*, 2003

Kathleen M. Sweeney, *Associate Judge*, 1999
 Barbara B. Waxman, *Associate Judge*, 2001
 Jamey H. Weitzman, *Associate Judge*, 2001
 David W. Young, *Associate Judge*, 1995
 one vacancy

DISTRICT COURT—DISTRICT 2

(Dorchester, Somerset, Wicomico & Worcester
 Counties: 5 Judges)

DISTRICT ADMINISTRATIVE JUDGE

John L. Norton III, *District Administrative Judge*,
 Dorchester County, 1995

Cambridge, MD 21613 (410) 221-2585

ADMINISTRATIVE CLERK

Mary E. Kinnamon (410) 221-2585

DISTRICT COURT COMMISSIONERS

Carol Hauser-Haynes, *Supervising
 Commissioner*. (410) 548-7030

SOMERSET COUNTY—ASSOCIATE JUDGE

Robert D. Horsey, *Associate Judge*, 1996

Princess Anne, MD 21853 (410) 651-0955

WICOMICO COUNTY—ASSOCIATE JUDGES

R. Scott Davis, *Associate Judge*, 1999

Lloyd O. Whitehead, *Associate Judge*, 2000

Salisbury, MD 21801 (410) 543-6600

WORCESTER COUNTY—ASSOCIATE JUDGE

Richard R. Bloxom, *Associate Judge*, 2000

Snow Hill, MD 21863—1007 . . (410) 632-2525

DISTRICT COURT—DISTRICT 3

(Caroline, Cecil, Kent, Queen Anne's & Talbot
 Counties: 6 Judges)

DISTRICT ADMINISTRATIVE JUDGE

James C. McKinney, *District Administrative Judge*,
 Cecil County, 1996

Elkton, MD 21921 (410) 996-0704

ADMINISTRATIVE CLERK

Grace D. Achuff (410) 996-0720

DISTRICT COURT COMMISSIONERS

Thomas N. McIntire, *Supervising Commissioner*
 (410) 996-0728

CAROLINE COUNTY—ASSOCIATE JUDGE

L. Edgar Brown, *Associate Judge*, 1996

Denton, MD 21629 (410) 479-5800

CECIL COUNTY—ASSOCIATE JUDGE

Harry J. Goodrick, Sr., *Associate Judge*, 1998

Elkton, MD 21921 (410) 997-0724

KENT COUNTY—ASSOCIATE JUDGE

H. Thomas Sisk, Jr., *Associate Judge*, 2001

Chestertown, MD 21620 (410) 778-1830

QUEEN ANNE'S COUNTY—ASSOCIATE JUDGE

John T. Clark III, *Associate Judge*, 1998

Centreville, MD 21617 (410) 758-5200

TALBOT COUNTY—ASSOCIATE JUDGE

William H. Adkins III, *Associate Judge*, 2004

Easton, MD 21601 (410) 822-2750

DISTRICT COURT—DISTRICT 4

(Calvert, Charles & St. Mary's Counties: 4 Judges)

DISTRICT ADMINISTRATIVE JUDGE

Larry R. Holtz, *District Administrative Judge*,
 Charles County, 1998

La Plata, MD 20646 (301) 932-3277

ADMINISTRATIVE CLERK

Dennis T. Fean (301) 932-3278

DISTRICT COURT COMMISSIONERS

Richard A. Parker, *Supervising Commissioner*
 (410) 535-0141

CALVERT COUNTY—ASSOCIATE JUDGE

Stephen L. Clagett, *Associate Judge*, 2000

Prince Frederick, MD 20678 . . . (410) 535-8804

CHARLES COUNTY—ASSOCIATE JUDGE

Gary S. Gasparovic, *Associate Judge*, 1998

La Plata, MD 20646 (301) 932-3277

ST. MARY'S COUNTY—ASSOCIATE JUDGE

C. Clarke Raley, *Associate Judge*, 2003

Leonardtown, MD 20650 (301) 475-4530

DISTRICT COURT—DISTRICT 5

(Prince George's County: 11 Judges)

DISTRICT ADMINISTRATIVE JUDGE

Frank M. Kratovil, *District Administrative Judge*, 1998

Upper Marlboro, MD 20772 (301) 952-5292

ADMINISTRATIVE CLERK

Patricia L. Platt (301) 952-4240

DISTRICT COURT COMMISSIONERS

Derrick K. Wooten, *Supervising Commissioner*
 (301) 952-3145

PRINCE GEORGE'S COUNTY—ASSOCIATE JUDGES

Gerard F. Devlin, *Associate Judge*, 1996

. (301) 952-4011

John F. Kelly, Sr., *Associate Judge*, 1997

. (301) 952-4021

Sherrie L. Krauser, *Associate Judge*, 1999

. (301) 952-4021

Patrice E. Lewis, *Associate Judge*, 2000

. (301) 952-4020

Theresa A. Nolan, *Associate Judge*, 1995

. (301) 952-4011

Thurman H. Rhodes, *Associate Judge*, 1998

. (301) 699-2777

E. Allen Shepherd, *Associate Judge*, 2001

. (301) 952-4020

Sheila R. Tillerson, *Associate Judge*, 2003

. (301) 699-2777

two vacancies

DISTRICT COURT—DISTRICT 6

(Montgomery County: 11 Judges)

DISTRICT ADMINISTRATIVE JUDGE

Cornelius J. Vaughney, *District Administrative Judge*, 1994

Rockville, MD 20850 (301) 279-1551

ADMINISTRATIVE CLERK

Jeffrey L. Ward (301) 279-1520

DISTRICT COURT COMMISSIONERS

Michael S. Johnson, *Supervising Commissioner*
 (301) 279-1526

MONTGOMERY COUNTY—ASSOCIATE JUDGES

Thomas L. Craven, *Associate Judge*, 2004

. (301) 279-1551

Louis D. Harrington, *Associate Judge*, 2002

. (301) 279-1551

- Martha G. Kavanaugh, *Associate Judge*, 2002
 (301) 279-1551
 Dennis M. McHugh, *Associate Judge*, 2001
 (301) 279-1551
 Henry J. Monahan, *Associate Judge*, 2001
 (301) 279-1551
 Douglas H. Moore, Jr., *Associate Judge*, 1997
 (301) 279-1373
 Nelson W. Rupp, Jr., *Associate Judge*, 2003
 (301) 279-1551
 Louise G. Scrivener, *Associate Judge*, 2002
 (301) 279-1551
 Lee M. Sislen, *Associate Judge*, 2002
 (301) 279-1369
 Patrick L. Woodward, *Associate Judge*, 2001
 (301) 279-1551

DISTRICT COURT—DISTRICT 7

(Anne Arundel County: 7 Judges)

DISTRICT ADMINISTRATIVE JUDGE

- Clayton Greene, Jr., *District Administrative Judge*, 1998
 Annapolis, MD 21401 (410) 974-2734

ADMINISTRATIVE CLERK

- Rebecca A. Hoppa (410) 974-3977

DISTRICT COURT COMMISSIONERS

- Linda Crist-Cooper, *Supervising Commissioner*
 (410) 974-2029

ANNE ARUNDEL COUNTY—ASSOCIATE JUDGES

- James W. Dryden, *Associate Judge*, 2001
 Michael E. Loney, *Associate Judge*, 2000
 Vincent A. Mulieri, *Associate Judge*, 2001
 one vacancy
 Glen Burnie, MD 21061 (410) 508-2359

- Joseph P. Manck, *Associate Judge*, 1999

- Martha F. Rasin, *Associate Judge*, 1999

- Annapolis, MD 21401 (410) 974-2734

DISTRICT COURT—DISTRICT 8

(Baltimore County: 12 Judges)

DISTRICT ADMINISTRATIVE JUDGE

- John H. Garmar, *District Administrative Judge*, 2000
 Towson, MD 21204 (410) 321-3355

ADMINISTRATIVE CLERK

- Joseph T. O'Melia (410) 321-3361

DISTRICT COURT COMMISSIONERS

- Salvatore N. Butta, *Supervising Commissioner*
 (410) 321-3370

BALTIMORE COUNTY—ASSOCIATE JUDGES

- (410) 321-3884

- A. Gordon Boone, Jr., *Associate Judge*, 2002

- Robert N. Dugan, *Associate Judge*, 2003

- Charles E. Foos III, *Associate Judge*, 1997

- Barbara Rae Jung, *Associate Judge*, 2000

- Michael L. McCampbell, *Associate Judge*, 2000

- Patricia S. Pytash, *Associate Judge*, 2002

- G. Darrell Russell, *Associate Judge*, 2000

- I. Marshall Seidler, *Associate Judge*, 1999

- Alexander Wright, Jr., *Associate Judge*, 2003

two vacancies

DISTRICT COURT—DISTRICT 9

(Harford County: 4 Judges)

DISTRICT ADMINISTRATIVE JUDGE

- John S. Landbeck, Jr., *District Administrative Judge*, 1995

- Bel Air, MD 21014 (410) 836-4510

ADMINISTRATIVE CLERK

- E. Carol Sweet (410) 836-4525

DISTRICT COURT COMMISSIONERS

- Noretha Washington, *Supervising Commissioner* (410) 638-0338

HARFORD COUNTY—ASSOCIATE JUDGES

- (410) 836-4510

- John L. Dunningan, *Associate Judge*, 1999

- Lawrence S. Lanahan, Jr., *Associate Judge*, 1995

- Emory A. Plitt, Jr., *Associate Judge*, 2003

DISTRICT COURT—DISTRICT 10

(Carroll & Howard Counties: 6 Judges)

DISTRICT ADMINISTRATIVE JUDGE

- James N. Vaughan, *District Administrative Judge*,
 Howard County, 2002

- Ellicott City, MD 21043 (410) 461-0220

ADMINISTRATIVE CLERK

- Nancy E. Mueller (410) 461-0217

DISTRICT COURT COMMISSIONERS

- Heather B. Bader, *Supervising Commissioner*
 (410) 848-7090

CARROLL COUNTY—ASSOCIATE JUDGES

- JoAnn M. Ellinghaus-Jones, *Associate Judge*, 2001

- Donald M. Smith, *Associate Judge*, 2001

- Westminster, MD 21157 (410) 876-1033

HOWARD COUNTY—ASSOCIATE JUDGES

- Louis A. Becker III, *Associate Judge*, 1999

- Lenore R. Gelfman, *Associate Judge*, 1999

- R. Russell Sadler, *Associate Judge*, 2000

- Ellicott City, MD 21043 (410) 461-0220

DISTRICT COURT—DISTRICT 11

(Frederick & Washington Counties: 4 Judges)

DISTRICT ADMINISTRATIVE JUDGE

- Frederick J. Bower, *District Administrative Judge*,
 Frederick County, 1996

- Frederick, MD 21701 (301) 694-2005

ADMINISTRATIVE CLERK

- Dixie L. Scholtes (301) 694-2006

DISTRICT COURT COMMISSIONERS

- Gerry L. Ponton, *Supervising Commissioner*
 (301) 694-2009

FREDERICK COUNTY—ASSOCIATE JUDGE

- W. Milnor Roberts, *Associate Judge*, 2001

- Frederick, MD 21701 (301) 694-2005

WASHINGTON COUNTY—ASSOCIATE JUDGES

- James F. Strine, *Associate Judge*, 2002

- R. Noel Spence, *Associate Judge*, 2003

- Hagerstown, MD 21740 (301) 791-4740

DISTRICT COURT—DISTRICT 12

(Allegany & Garrett Counties: 3 Judges)

DISTRICT ADMINISTRATIVE JUDGE

- Paul J. Stakem, *District Administrative Judge*,
 Allegany County, 2001

- Cumberland, MD 21502—3043 .. (301) 777-2105

ADMINISTRATIVE CLERK

- Kathleen M. Stafford (301) 777-2105

DISTRICT COURT COMMISSIONERS

- Alan A. Dougherty, *Supervising Commissioner*
 (301) 777-2112

ALLEGANY COUNTY—ASSOCIATE JUDGE

- W. Timothy Finan, *Associate Judge*, 1997

- Cumberland, MD 21502—3043. (301) 777-2105

GARRETT COUNTY—ASSOCIATE JUDGE

- Ralph M. Burnett, *Associate Judge*, 2003

- Oakland, MD 21550 (301) 334-8164

ORIGIN & FUNCTIONS

The District Court of Maryland was created by constitutional amendment ratified in 1970 (Chapter 789, Acts of 1969; Const., Art. IV, secs. 41A through 41-1). The Court began operating in July 1971 as a court of record. With statewide jurisdiction, the Court functions in every county and Baltimore City. It replaced the theretofore existing justices of the peace, the county trial magistrates, the People's Courts in certain counties, the People's Court of Baltimore City, and the Municipal Court of Baltimore City.

The District Court has jurisdiction in both criminal (including motor vehicle) and civil areas. It has little equity jurisdiction and has jurisdiction over juvenile cases only in Montgomery County. The exclusive jurisdiction of the District Court generally includes all landlord/tenant cases; replevin actions; motor vehicle violations; criminal cases if the penalty is less than three years imprisonment or does not exceed a fine of \$2,500, or both; and civil cases involving amounts not exceeding \$2,500. It has concurrent jurisdiction with the circuit courts in civil cases over \$2,500 (but not exceeding \$10,000) and concurrent jurisdiction in misdemeanors and certain enumerated felonies. Since the District Court provides no juries, a person entitled to and electing a jury trial must proceed to the circuit court (Code 1957, Art. 27, secs. 586, 594D, 616 1/2, 643A; Code Courts and Judicial Proceedings Article, secs. 1-601 through 1-608, 2-601 through 2-607, 4-101 through 4-405, 6-403, 7-301, 7-302, 9-201, 11-402, 11-701 through 11-703, 12-401 through 12-404; Code Family Law Article, secs. 4-501 through 4-510).

The District Court is divided into twelve geographical districts, each containing one or more political subdivisions, with at least one judge in each subdivision.

District 1: Baltimore City.

District 2: Dorchester, Somerset, Wicomico and Worcester counties.

District 3: Caroline, Cecil, Kent, Queen Anne's and Talbot counties.

District 4: Calvert, Charles and St. Mary's counties.

District 5: Prince George's County.

District 6: Montgomery County.

District 7: Anne Arundel County.

District 8: Baltimore County.

District 9: Harford County.

District 10: Carroll and Howard counties

District 11: Frederick and Washington counties.

District 12: Allegany and Garrett counties.

The District Court of Maryland is administered centrally and is funded fully by the State. Presently, there are 97 judges on the Court, including the Chief Judge. The Chief Judge is the administrative head of the Court and appoints administrative judges for each of the twelve districts, subject to the approval of the Chief Judge of the Court of Appeals. A chief clerk of the Court is appointed by the Chief Judge as are administrative clerks for each district, and district commissioners who issue arrest warrants and set bail or collateral.

District Court judges are appointed by the Governor to ten-year terms, subject to Senate confirmation. They do not stand for election. The Chief Judge is appointed by the Chief Judge of the Court of Appeals.

**ADMINISTRATIVE JUDGES
COMMITTEE**

Chairperson: Robert F. Sweeney, Chief Judge,
District Court of Maryland
(410) 974-2412

The Administrative Judges Committee of the District Court of Maryland was formed by the Chief Judge of the District Court of Maryland when the Court began in 1971. At that time, the Committee

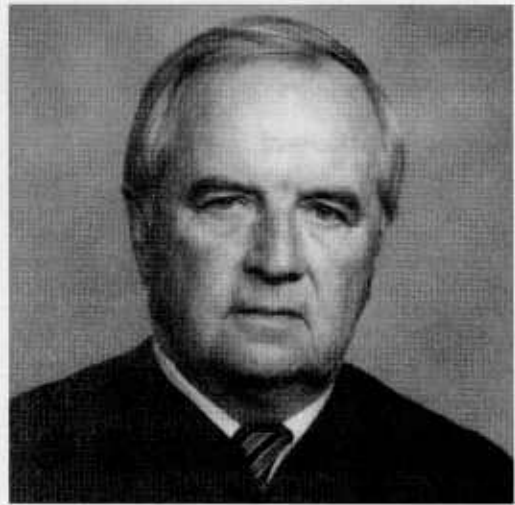
included the Chief Judge, as chairperson, and the twelve district administrative judges. In 1978, the Chief Judge extended membership to add five trial judges of the District Court elected at large biennially by written ballot of the administrative and trial judges of the District Court.

Meeting quarterly, the Committee considers matters that affect the administration, operation, and maintenance of the District Court of Maryland.

DISTRICT COURT OF MARYLAND BIOGRAPHIES

CHIEF JUDGE

ROBERT F. SWEENEY. Chief Judge, District Court of Maryland, since 1971. Member, Executive Committee, Maryland Judicial Conference. Born in Baltimore, Maryland, September 17, 1926. Loyola High School. Served in U.S. Navy, 1944-46. Loyola College; University of Baltimore School of Law, J.D., 1957. Admitted to Maryland Bar, 1957. Member, Maryland State Bar Association (vice-president, 1969-70). Admitted to practice, U.S. Supreme Court, 1963. Magistrate, Housing Court of Baltimore City, 1959-61. Assistant attorney general of Maryland, 1961-64. Chief of Criminal Division, Office of Attorney General, 1964-66. Deputy attorney general of Maryland, 1966-71. Member, Governor's Commission on Law Enforcement and the Administration of Justice, 1971-82; Task Force on Violence and Extremism, 1981-87; Maryland Criminal Justice Coordinating Council, 1982-87; Task Force on Mentally Ill Offenders, 1985-86; Governor's Advisory Board for Juvenile Assistance, 1987-; Drunk and Drugged Driving Task Force, 1988. Board of Trustees, Villa Julie College. Co-founder, Advocate Club of Baltimore (president, 1960).



WILLIAM H. ADKINS III. Associate Judge, Talbot County, District 3, District Court of Maryland, since 1984. Born in North Adams, Massachusetts, November 10, 1947. St. James School, St. James, Maryland; Hartwick College, Oneonta, New York, B.A., 1970; Catholic University School of Law, J.D., 1973. Admitted to Maryland Bar, 1973. Member, Maryland State and Talbot County Bar Associations. Office of Public Defender, State of Maryland, 1981.

H. GARY BASS. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1983. Born in Baltimore, Maryland, November 7, 1942. Baltimore City College High School; Loyola College, B.S., 1964; University of Maryland School of Law, J.D., 1967. Admitted to Maryland Bar, 1967. Member, American, Maryland State and Baltimore City Bar Associations. Assistant State's Attorney, Baltimore City, 1970-82. Deputy State's Attorney, Baltimore City, 1983. President, University of Maryland Law School Alumni Association, 1982.

LOUIS A. BECKER III. Associate Judge, Howard County, District 10, District Court of Maryland, since 1989. Born in Baltimore, Maryland, January 28, 1944. Loyola High School; Loyola College, B.S., 1965; University of Baltimore School of Law, J.D., 1970. Admitted to Maryland Bar, 1970. Served in U.S. Army, 1965-67; U.S. Army Reserves, 1967-92 (graduated from Air War College, 1990; Commandant's list, U.S. Army Command and General Staff College, 1979). Member, American Bar Association. Member, Maryland State Bar Association (board of governors, 1982-84; ethics committee, 1982-; judicial selection committee, 1987-89). Member, Howard County Bar Association (president & director, 1980-82). Member, Inquiry Panel, Attorney Grievance Commission, 1975-80. Board of Trustees, Howard County Library System, 1988-89. Master of the Bench, American Inns of Court. President-elect, Magill Inn of Court. Tribute for

outstanding service, Maryland State Bar Association, 1982-83.

RICHARD R. BLOXOM. Associate Judge, Worcester County, District 2, District Court of Maryland, since 1990. Born in Chincoteague, Virginia, September 22, 1947. University of Maryland, B.S., 1969. Served in U.S. Navy, 1969-79 (Achievement Medal; Commendation Medal). University of Virginia Law School, J.D., 1976. Special Court-Martial Military Judge, 1977-79. Admitted to Maryland Bar, 1980. Member, Maryland State, Virginia State and Worcester County Bar Associations. Member, Maryland Trial Lawyers Association. Attorney, Worcester County Board of Education, 1981-90. Assistant Public Defender, Worcester County, 1983-88.

A. GORDON BOONE, JR. Associate Judge, Baltimore County, District 8, District Court of Maryland, since 1982. Born in Baltimore, Maryland, August 21, 1933. Georgetown Preparatory School; University of Maryland; University of Baltimore School of Law, LL.B., 1963. Served in U.S. Air Force, four years. Member, Baltimore County Bar Association; Dissenters Law Club. Assistant State's Attorney, Baltimore County, 1963-68. Assistant Public Defender, Baltimore County, 1972-74. Assistant State's Attorney, Baltimore City, 1975-82. Three-term member of Democratic State Central Committee, Baltimore County. Member, B.P.O.E.; Advisory Board, St. Joseph Hospital; Navy League; American Legion; National Rifle Association.

FREDERICK J. BOWER. Associate Judge, Frederick County, District 11, District Court of Maryland, since 1986. Born in Gettysburg, Pennsylvania, March 18, 1935. Served in U.S. Army, 1954-56. University of Maryland, B.S., 1959; American University Law School, J.D., 1962. Admitted to Maryland Bar, 1963. Member, Maryland State and Frederick County Bar Associations. Deputy State's Attorney, Frederick County, 1965-71. Assistant State's Attorney, Frederick County, 1981-86.

L. EDGAR BROWN. Associate Judge, Caroline County, District 3, District Court of Maryland, since 1976. Born in Easton, Maryland, November 3, 1935. Attended Easton public schools; University of Maryland, B.A., 1957. Served in U.S. Army, 1958-60. University of Maryland School of Law, LL.B., 1965. Admitted to Maryland Bar, 1965. Member, Maryland State, Second Judicial Circuit and Caroline County Bar Associations.

RALPH M. BURNETT. Associate Judge, Garrett County, District 12, District Court of Maryland, since 1993. Born in Seneca Falls, New York, January 5, 1943. St. Paul's School for Boys, Brooklandville, Maryland; Dickinson College, B.A., 1965. Served in U.S. Army, 1966-68. University of Baltimore School of Law, J.D., 1972. Admitted to Maryland Bar, 1972. Member, Federal, Maryland State, Arizona State and Garrett County Bar Associations. State's Attorney, Garrett County, 1974-78.

GALE RASIN CAPLAN. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1992. Born in Baltimore, Maryland, August 9, 1952. Kent County public schools; National Cathedral School for Girls; Duke University, B.A., 1973; Georgetown University Law Center, J.D., 1976. Admitted to Maryland Bar, 1976. Member, Maryland State, Baltimore City, Kent County and Women's Bar Associations.

STEPHEN LANSDALE CLAGETT. Associate Judge, Calvert County, District 4, District Court of Maryland, since 1990. Born in Washington, DC, September 3, 1947. Severn School; Washington College, B.A., 1969; University of Maryland School of Law, LL.B., 1973. Admitted to Maryland Bar, 1973. Served in Maryland Army National Guard. Member, Maryland State and Calvert County Bar Associations; Maryland State's Attorneys' Association. Deputy State's Attorney, Calvert County, 1975-88. Court Auditor, Calvert County, 1976-90.

JOHN T. CLARK III. Associate Judge, Queen Anne's County, District 3, District Court of Maryland, since 1979. Born in Baltimore, Maryland, September 15, 1943. Centreville High School; University of the South, B.A., 1965; University of Maryland School of Law, J.D., 1969. Admitted to Maryland Bar, 1969. Served in Army National Guard. Member, American, Maryland State and Queen Anne's County Bar Associations. State's Attorney, Queen Anne's County, 1975-79.

CHARLOTTE M. COOKSEY. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1983. Member, Executive Committee and Child Support Enforcement Committee, Maryland Judicial Conference. Master in Chancery, Division of Juvenile Causes, Circuit Court for Baltimore City, 1979-83. Born in Baltimore, Maryland, October 30, 1947. Louise S. McGehee School; Newcomb College of Tulane University, B.A., 1968; Loyola University School of Law, J.D., 1971; Institute of Juvenile Justice, University of Cambridge, 1980; National College of Juvenile and Family Court Judges, 1980; National College of Judges, 1985. Admitted to Maryland Bar, 1976. Member, American, Maryland State, Louisiana, District of Columbia, Baltimore City and Women's Bar Associations. Member, Women's Law Center. VISTA attorney, New Orleans Legal Assistance Corporation, 1971-72. Staff attorney, Legal Aid Bureau, Inc., 1972-74. Trial attorney, Civil Rights Division, U.S. Department of Justice, 1974-75. Managing attorney, child advocacy project, 1975-79. Member, National Association of Women Judges; Judicial Ethics Committee; P.L. 99-660 Planning Council of Maryland Advisory Committee on Mental Hygiene; Trial Table Law Club.

THOMAS LEWIS CRAVEN. Associate Judge, Montgomery County, District 6, District Court of Maryland, since 1994.

ROBERT SCOTT DAVIS. Associate Judge, Wicomico County, District 2, District Court of Maryland, since 1989. Born in Salisbury, Maryland, July 16, 1950. University of Maryland, B.S., 1972; University of Baltimore School of Law, J.D., 1977. Admitted to Maryland Bar, 1977. Member, Maryland State and Wicomico County Bar Associations. Former counsel to Somerset County Board of Supervisors of Elections and Somerset County Board of Liquor License Commissioners. Member, Crisfield Chamber of Commerce, 1977-84; Crisfield Kiwanis Club, 1977-84; Masons. General Co-Chairman, Crisfield National Hard Crab Derby, 1978, 1979. Member, Salisbury Rotary, 1991—.

GERARD F. DEVLIN. Associate Judge, Prince George's County, District 5, District Court of Maryland, since 1986. Born in Dorchester, Massachusetts, May 29, 1933. Served in U.S. Marine Corps, 1955-57. Boston College; Suffolk University, A.B., cum laude, 1959; University of Baltimore School of Law, J.D., 1969; University of Maryland, M.A., 1970. Admitted to Maryland Bar, 1971. Member, American, Maryland State and Prince George's County Bar Associations. Instructor, Gonzaga High School, Bowie State University, and Prince George's Community College. Professional staff member, U.S. House of Representatives and U.S. Senate. Maryland National Relations Officer, 1969-72. Delegate, White House Conference on Food and Nutrition and Health, 1969. Founder, Maryland Commission on the Concerns of Spanish-Speaking People, 1970. Member, House of Delegates, 1975-86 (vice-chair, ways & means committee, 1979-86). Chair, Committee on Environmental and Natural Resources, Southern Legislative Conference. Freshman Legislator of the Year, Maryland Young Democrats, 1975; Legislator of the Year, Prince George's Municipal Association, 1983, 1985, 1986.

JAMES W. (JACK) DRYDEN. Associate Judge, Anne Arundel County, District 7, District Court of Maryland, since 1991. Master in Chancery, Anne Arundel County Circuit Court, 1982-91. Born in Salisbury, Maryland, July 21, 1947. Pocomoke High School; University of Maryland College Park, B.A., 1969; University of Texas Law School, J.D., 1972. Admitted to Maryland Bar, 1973. Member, Anne Arundel County Bar Association. Assistant State's Attorney, Anne Arundel County, 1973-82. Member, Maryland State's Attorneys' Association, 1974-82; Maryland Council of Masters, 1986-91 (president, 1989-91); Margaret Brent Inn of Court, 1989-90. One of Outstanding Young Men of America, U.S. Jaycees, 1978.

ROBERT N. DUGAN. Associate Judge, Baltimore County, District 8, District Court of Maryland, since 1993. Master in Chancery, Baltimore County Circuit Court, 1984-93. Born in Baltimore, Maryland, December 14, 1941. Washington College, B.A., 1965; University of Maryland School of Law, J.D., 1966. Admitted to Maryland Bar, 1968. Member, Maryland State and Baltimore County Bar Associations.

JOHN L. DUNNIGAN. Associate Judge, Harford County, District 9, District Court of Maryland, since 1989. Born in Baltimore, Maryland, August 20, 1943. Served in U.S. Navy, 1961-65. University of Baltimore School of Law, J.D., 1970. Admitted to Maryland Bar, 1971. Member, Harford County Bar Association. Assistant State's Attorney, Baltimore City, 1971-78. Assistant State's Attorney, Harford County, 1978-86.

JOANN ELLINGHAUS-JONES. Associate Judge, Carroll County, District 10, District Court of Maryland, since 1991. Born in Baltimore, Maryland, August 11, 1956. University of Baltimore, B.S., 1978; University of Baltimore School of Law, J.D., 1981. Admitted to Maryland Bar, 1981. Member, Maryland State and Carroll County Bar Associations; National Association of Women Judges. Attorney for Town of Manchester, 1983-90.

W. TIMOTHY FINAN. Associate Judge, Allegany County, District 12, District Court of Maryland, since 1987. Born in Cumberland, Maryland, August 29, 1950. Georgetown University, B.S., 1972; University of Baltimore School of Law, J.D., 1975. Admitted to Maryland Bar, 1975. Member, Governor's Juvenile Justice Advisory Commission, 1975-76. Assistant attorney general, 1976-79. Member, Citizen's Advisory Board, Thomas B. Finan Center, 1978-82. Member, House of Delegates, 1983-87. Former member, Maryland Criminal Justice Coordinating Council. Board of Directors, Legal Services Bureau, Inc.; Cumberland Area Health Education Center, Inc.; Archway Station, Inc.; Sacred Heart Hospital.

CHARLES E. FOOS III. Associate Judge, Baltimore County, District 8, District Court of Maryland, since 1987. Born in Baltimore, Maryland, January 1, 1939. University of Maryland, 1957-62. Served in Maryland Army National Guard, 1959-78. University of Baltimore School of Law, J.D., 1965. Admitted to Maryland Bar, 1966. Member, Baltimore County Bar Association (executive council). Deputy Clerk, Baltimore County Circuit Court, 1963-66. Assistant State's Attorney, Baltimore County, 1967-71. Member, District 8 Advisory Board of Public Defender System, 1972-87. Partner, Romadka, Gontum, Hennegan & Foos, 1983-87. Member, Inquiry Committee of Attorney Grievance Commission, 1986-87.

JOHN H. GARMER. District Administrative Judge, Baltimore County, District 8, District Court of Maryland, since 1982 (Associate Judge, 1980—). Born in Baltimore, Maryland, June 23, 1934. College of the Holy Cross, B.S., 1956. Served in U.S. Air Force, 1st Lieutenant, 1956-59. University of Maryland School of Law, LL.B., 1964. Admitted to Maryland Bar, 1965. Member, Maryland State and Baltimore County Bar Associations. Assistant State's Attorney, Baltimore County, 1970-80.

GARY STEPHEN GASPAREVIC. Associate Judge, Charles County, District 4, District Court of Maryland, since 1989. Born in Baltimore, Maryland, June 5, 1944. Served in U.S. Army, 1966-69. University of Maryland, B.A., 1970; University of Maryland School of Law, J.D., 1973. Admitted to Maryland Bar, 1973. Member, American, Maryland State and Charles County Bar Associations; American Trial Lawyers' Association. Assistant State's Attorney, Charles County, 1975-81. Briefed and argued *Grinder v. Bryans Road Building & Supply*, 290 Md. 687 (1981), which changed Maryland law on the doctrine of election.

ASKEW W. GATEWOOD, JR. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1984. Judge, Orphans' Court of Baltimore City, 1981-84. Born in Baltimore, Maryland, December 10, 1950. Morgan State College, B.S., 1972; Howard University, graduate degree in finance, 1973; University of Maryland School of Law, J.D., 1976. Admitted to Maryland Bar, 1976; District of Columbia Bar, 1980. Admitted to practice, Supreme Bench of Baltimore City, 1977; Federal Bar, 1977; U.S. Supreme Court, 1980. Member, American, Maryland State and District of Columbia Bar Associations.

Member, Monumental City Bar Association (past treasurer). Partner, Foster, Gatewood, Mathews & Stokes, 1976-77; associate, Mitchell, Mitchell & Mitchell, 1981-84. Assistant attorney general, 1977-81. Director, Legal Aid Bureau. Spokesman for National Association of Business Development Specialists, 1972. Inventor and patent holder of inventory control device.

LENORE ROSALIE GELFMAN. Associate Judge, Howard County, District 10, District Court of Maryland, since 1989. Born in Providence, Rhode Island, September 30, 1948. Boston University, B.A., 1969 (Delta Honor Society); University of Baltimore School of Law, J.D., 1973. Admitted to Maryland Bar, 1974; admitted to practice before U.S. District Court for District of Maryland, 1979, District of Columbia Court of Appeals, 1980. Member, American, Maryland State, and Women's Bar Associations. Member, Howard County Bar Association (vice-president, 1990-91). Member, National Association of Women Judges. Past member, National District Attorneys' Association; Baltimore City Bar Association; Maryland Trial Lawyers' Association. Baltimore City State's Attorney's Office, 1973-75. Partner, Gelfman & Gelfman, P.A., 1975-89. Board of Directors, United Cerebral Palsy of Central Maryland. Past president, Hadassah. Past lecturer (real estate law & contracts), Howard County Community College. Former guest speaker, 9th Welfare Advocate Conference; MICPEL faculty speaker at trial advocacy course. Pro Bono Award for outstanding legal services to the poor of Maryland, Maryland Volunteer Legal Services, Inc., and Maryland State Bar Association.

JOHN MARTIN GLYNN. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1994.

HARRY JOSEPH GOODRICK, SR. Associate Judge, Cecil County, District 3, District Court of Maryland, since 1988. Trial Magistrate, Elkton, 1969-72. Born in Euclid, Ohio, February 10, 1928. Served in U.S. Marine Corps, 1945-52. Ohio State University, B.A., 1955; Georgetown University Law School, LL.B., J.D., 1959. Admitted to Maryland Bar, 1960. Member, American, District of Columbia, Maryland State and Cecil County Bar Associations. Past member, Maryland Trial Lawyers Association. Teacher, Board of Education, Prince George's County, 1955-59. Teacher, Board of Education, Cecil County, 1959-60. Assistant State's Attorney, Cecil County, 1962-66. Assistant Public Defender, District 3 (Caroline, Cecil, Kent, Queen Anne's and Talbot Counties), 1972-88. Member, Phi Alpha Delta Law Fraternity. President, Elkton Optimist Club, 1972-73. Commander, Fair Hill VFW Post # 8799, 1985-88. Fellow, Maryland Bar Foundation.

CLAYTON GREENE, JR. District Administrative Judge, Anne Arundel County, District 7, District Court of Maryland, since 1990 (Associate Judge, 1988-90). Member, Commissioner Education Committee, 1988; Gender Equality Committee, 1989. Born in Glen Burnie, Maryland, January 22, 1951. Northeast High School; University of Maryland, B.A., 1973; University of Maryland School of Law, J.D., 1976. Admitted to Maryland Bar, 1977. Member, Maryland State, District of Columbia and Anne Arundel County Bar Associations. Sole practitioner, 1977-88. Admitted to practice: Supreme Bench, Baltimore City; U.S. Bankruptcy Court; U.S. District Court for the District of Maryland; Court of Appeals for the District of Columbia; Court of Appeals of Maryland. Assistant County Solicitor, Anne Arundel County, 1977-78. Assistant Public Defender, District 7, Anne Arundel County,

1978-85. Deputy Public Defender, District 7, Anne Arundel County, 1985-88. Member, Court of Appeals Standing Committee on Rules of Practice and Procedure, 1990—. Part-time faculty member, Anne Arundel Community College, 1989. Public Service Award, University of Maryland, 1987; Governor's Citation, 1988.

LOUIS D. HARRINGTON. Associate Judge, Montgomery County, District 6, District Court of Maryland, since 1982. Member, Executive Committee, Maryland Judicial Conference. Born in Philadelphia, Pennsylvania, October 16, 1939. Swarthmore College; Earlham College, B.A., 1961; University of Pennsylvania, M.A., 1963; George Washington University School of Law, LL.B., 1966. Admitted to Maryland Bar, 1966; District of Columbia Bar, 1966; U.S. Supreme Court, 1969. Member, American, Maryland State, Montgomery County and District of Columbia Bar Associations. Member, Board of Examiners of Maryland Pilots, 1981-82. Montgomery County Volunteer of the Year Award, 1976. Board of Trustees, Sidwell Friends School, Washington, DC. Chair, Board of Trustees, Catocin Quaker Camp.

GEORGE J. HELINSKI. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1982. Born in Baltimore, Maryland, March 10, 1928. Mt. St. Joseph's High School. Served in U.S. Coast Guard, 1946-47. University of Baltimore, A.A., 1950; University of Baltimore School of Law, J.D., 1953. Admitted to Maryland Bar, 1954. Member, Maryland State and Baltimore City Bar Associations. Assistant State's Attorney, Baltimore City, 1961-64. Deputy State's Attorney, Baltimore City, 1964-70. Member, Trial Table Law Club.

C. YVONNE HOLT-STONE. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1991. Master in Chancery, Division for Juvenile Causes, Baltimore City Circuit Court, 1981-91. Born in Washington, DC, February 26, 1950. Forest Park Sr. High School, Baltimore; Morgan State College, B.A., cum laude, 1971; University of Pennsylvania, M.C.P. (city planning), 1973; University of Maryland School of Law, J.D., 1979. Admitted to Maryland Bar, 1979. Member, Maryland State, Baltimore City and Monumental City Bar Associations; Alliance of Black Women Attorneys. Past member, American Bar Association. Hearing officer (part-time), Baltimore City, 1980-81. Assistant State's Attorney, Howard County, 1980-81. Instructor, University of Maryland School of Law, 1985-90. Board member, Health and Welfare Council of Central Maryland, 1981-87 (vice-president, 1984-87). Advisory Board, Black American Law Students Association, University of Maryland School of Law, 1982-87. Board member, Baltimore Regional Chapter, American Red Cross, 1982-88; University of Maryland School of Law Alumni Association, 1986-90; Maryland Institute for Continuing Professional Education of Lawyers (MICPEL), 1986-87, 1988-89. Secretary, Black-Jewish Forum of Baltimore (BL-EWS) 1989-91 (leadership task force, 1988). Board member, Maryland Chapter, National Association of Women Judges, 1991—; Rho Xi Omega Charities, 1991—; The Leadership, Greater Baltimore Committee, 1992—.

LARRY R. HOLTZ. District Administrative Judge, Charles County, District 4, District Court of Maryland, since 1990 (Associate Judge, 1988-90). Born in Albert Lea, Minnesota, August 21, 1945. Chaminade University, Honolulu, Hawaii, B.A., 1967; University of Hawaii, B.S., 1967. Served in U.S. Air Force, 1967-71. University of Baltimore School of Law, J.D., 1973. Admitted to

Maryland Bar, 1973. Member/past member, American, Calvert County and St. Mary's County Bar Associations. Member, Maryland State Bar Association, (board of governors, 1985-86, 1988-89). Associate County Attorney, Prince George's County Office of Law, 1974-76. Police legal advisor, Prince George's County, 1975-76. Assistant Public Defender, District 4 (Charles, Calvert and St. Mary's Counties), 1976-86. Deputy District Public Defender, District 4, 1986-88. Past member, American Judicature Society; Maryland Trial Lawyers Association; Attorney Grievance Commission.

ROBERT D. HORSEY. Associate Judge, Somerset County, District 2, District Court of Maryland, since 1976. Born in Marion, Maryland, August 19, 1933. Crisfield High School. Served in U.S. Army. University of North Carolina; University of Baltimore, A.A., 1959; University of Baltimore School of Law, LL.B., 1961. Admitted to Maryland Bar, 1961. State's Attorney, Somerset County, 1967-76.

NORMAN ELWOOD JOHNSON, JR. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1993. Born in Baltimore, Maryland, November 4, 1945. Morgan State College, B.S., 1969. Served in U.S. Army, 1969-71. University of Baltimore School of Law, J.D., 1977. Admitted to Pennsylvania Bar, 1979; Maryland Bar, 1980; U.S. Supreme Court, 1985; District of Columbia Bar, 1988. Member, American, Maryland State, Baltimore City and Monumental City Bar Associations. Assistant Federal Public Defender, 1980-83. Board of Trustees, Maryland Environmental Trust, 1980-85. Assistant attorney general with Department of Licensing and Regulation, 1983-84. Supervising Attorney, Central Collection Unit, Department of Budget and Fiscal Planning, 1984-93.

BARBARA RAE JUNG. Associate Judge, Baltimore County, District 8, District Court of Maryland, since 1990. Born in High Point, North Carolina, June 23, 1953. Towson State College, B.S., 1975; University of Baltimore School of Law, J.D., 1978. Admitted to Maryland Bar, 1979. Member, Maryland State, Baltimore County and Women's Bar Associations. Member, Maryland State's Attorneys' Association.

ALAN J. KARLIN. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1985. Born in Baltimore, Maryland, April 5, 1937. Forest Park High School; University of Maryland, B.A., 1959. Served in Maryland Army National Guard, 1959-65. University of Maryland School of Law, J.D., 1964. Admitted to Maryland Bar, 1965. Member, American, Maryland State and Baltimore City Bar Associations. Social worker, Department of Social Services, Baltimore City, 1961-62. Probation officer and supervisor, Adoptions and Custody Division, Probation Department, Circuit Court for Baltimore City, 1962-65. Member, Commercial Law League of America. Member, Inquiry Committee, Attorney Grievance Commission, 1978-85.

MARTHA G. KAVANAUGH. Associate Judge, Montgomery County, District 6, District Court of Maryland, since 1993. Born in Newark, New Jersey, September 23, 1941. Trinity College, B.A., 1963, M.A.T., 1968; Washington College of Law, The American University, J.D., cum laude, 1978. Admitted to Maryland Bar, 1978. Member, Maryland State, District of Columbia, Montgomery County and Women's Bar Associations. Assistant State's Attorney, Montgomery County, 1978-84. Member, Montgomery County Spouse Abuse Commission, 1982—. Member, Character Committee of Court of

Appeals, 1990—. Adjunct professor (trial practice), Washington College of Law, The American University, 1990-92.

JOHN F. KELLY, SR. Associate Judge, Prince George's County, District 5, District Court of Maryland, since 1987. Born in Pawtucket, Rhode Island, November 4, 1932. Providence College, B.A., 1955; Georgetown University School of Law, LL.B., 1960. Admitted to Maryland Bar, 1961. Member, American and Maryland State Bar Associations. Member, Prince George's County Bar Association (past president).

MARTIN A. KIRCHER. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1973. Born in Baltimore, Maryland, June 25, 1930. Baltimore City College. Served in U.S. Air Force, 1951-55. University of Baltimore, A.A., 1956; University of Baltimore School of Law, J.D., 1958. Admitted to Maryland Bar, 1958. Member, House of Delegates, 1963-73 (chair, judiciary committee, 1969-73; member, legislative council, 1969-73). National College of the Judiciary, 1975 (faculty advisor, 1978).

FRANK M. KRATOVIL. District Administrative Judge, Prince George's County, District 5, District Court of Maryland, since 1990 (Associate Judge, 1988-90). Judge, Orphans' Court, Prince George's County, 1966-70. Born in Detroit, Michigan, July 25, 1933. Served in U.S. Army, 1954-56. University of Maryland, B.A., 1959; University of Maryland School of Law, LL.B., 1963. Admitted to Maryland Bar, 1965. Member, American and Maryland State Bar Associations. Parole officer, 1960-65. Associate County Attorney, Prince George's County, 1965-66. Attorney, Prince George's County Charter Board, 1968-70. Legislative Officer, Prince George's County, 1970-72. Deputy People's Zoning Counsel, Prince George's County, 1972-74. Attorney for City of Fairmont Heights, 1973-75. Recipient of service awards, Prince George's County Charter Board, 1970; Volunteer Parole Committee, American Bar Association, 1973; Pro Bono Committee, Maryland State Bar Association, 1985. Member, Civitan, 1984. Tutor, Literacy Council, 1992.

SHERRIE L. KRAUSER. Associate Judge, Prince George's County, District 5, District Court of Maryland, since 1989. Born in Washington, DC, September 11, 1950. University of Maryland, B.A., cum laude, 1970; Duke University Law School, J.D., 1973. Admitted to Maryland Bar, 1973. Member, Maryland State, Prince George's County and Women's Bar Associations. Member, Prince George's County Women Lawyers' Caucus. Editorial board, *Duke Law Journal*. President's award for extraordinary service, Prince George's County Bar Association.

LAWRENCE S. LANAHAN, JR. Associate Judge, Harford County, District 9, District Court of Maryland, since 1985. Born in Baltimore, Maryland, November 19, 1934. Loyola College, B.S., 1956. Served in U.S. Navy, 1956-59. University of Maryland School of Law, LL.B., 1963. Admitted to Maryland Bar, 1963. Member, American and Maryland State Bar Associations. Member, Harford County Bar Association (president, 1984-85).

JOHN S. LANDBECK, JR. District Administrative Judge, Harford County, District 9, District Court of Maryland, since 1989 (Associate Judge, 1985—). Born in Baltimore, Maryland, May 28, 1941. Aberdeen public schools; Harford Community College; Eastern College of Commerce and Law; University of Baltimore School of Law, J.D., 1965. FBI agent, 1965-70. Realtor, 1970-84. Civilian employee, Aberdeen Proving Ground, 1972-73.

Admitted to Maryland Bar, 1972. Member, American, Maryland State and Harford County Bar Associations.

PATRICE E. LEWIS. Associate Judge, Prince George's County, District 5, District Court of Maryland, since 1990. Born in Baltimore, Maryland, May 4, 1956. University of Maryland, B.A., 1977; Rollins College, M.S., 1978; Howard University School of Law, J.D., 1981. Admitted to Maryland Bar, 1982. Member, Maryland State Bar Association (board of governors, 1990-92). Member, Prince George's County Bar Association (president, 1992-93). Member, American and Women's Bar Associations; National Association of Women Judges; American Trial Lawyers Association; Maryland Trial Lawyers Association; Maryland Criminal Defense Lawyers Association. Member, Judicial Institute of Maryland, 1992—.

ALAN B. LIPSON. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1981. Born in Providence, Rhode Island, October 10, 1930. University of New Hampshire, B.A., 1952. Served in U.S. Air Force, 1952-54 (achieved rank of Captain). University of Maryland School of Law, LL.B., 1962. Admitted to Maryland Bar, 1962. Member, Maryland State and Baltimore City Bar Associations (active on several committees). Assistant State's Attorney, Baltimore City, 1965-67. Assistant U.S. Attorney for Maryland, 1967-70. Associate, Sherbow, Shea and Doyle, 1970-75 (partner, 1976-79). Assistant attorney general of Maryland, 1979-81.

MICHAEL E. LONEY. Associate Judge, Anne Arundel County, District 7, District Court of Maryland, since 1990. Master and examiner, Anne Arundel County Circuit Court, 1976-90. Born in Baltimore, Maryland, July 17, 1939. Baltimore College of Commerce, A.A., 1963; Mt. Vernon School of Law, LL.B., 1966. Admitted to Maryland Bar, 1966. Member, American and Maryland State Bar Associations. Member, Anne Arundel County Bar Association (past president). Member, American Trial Lawyers Association. Past member, Judicial Selection Commission. Hearing officer, Anne Arundel County Board of Education, 1984-90. Member, William Paca Inn of Court.

JOSEPH P. MANCK. Associate Judge, Anne Arundel County, District 7, District Court of Maryland, since 1989. Born in Baltimore, Maryland, April 3, 1947. Gettysburg College, B.A., 1969; University of Baltimore School of Law, J.D., cum laude, 1972. Law clerk to Judge E. Mackall Childs, Anne Arundel County Circuit Court, 1971-72. Admitted to Maryland Bar, 1972. Member, American, Maryland State and Anne Arundel County Bar Associations; District of Columbia Bar. Member, American Trial Lawyers Association; Maryland Trial Lawyers Association. Counsel to Anne Arundel County Board of Appeals, 1975-78. Chairman, Annapolis Zoning Board of Appeals, 1976-77. Member, Character Committee of State Board of Law Examiners, 1982—. Lecturer, University of Maryland Paralegal Studies (evidence for paralegals), 1982-83; Anne Arundel Community College (criminal law), 1992. Member, Heuveler Honor Society; Nu Beta Epsilon.

KEITH E. MATHEWS. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1983. Born in Steubenville, Ohio, March 2, 1944. Morgan State College, B.S., 1966. Served in U.S. Air Force, 1966-68. University of Baltimore School of Law, J.D., 1972. Admitted to Maryland Bar, 1972. Staff attorney, Legal Aid Bureau, Inc., 1972-73. Legislative assistant and special counsel to U.S. Representative Parren J. Mitchell, 1973-74. Attorney, Antitrust Division, U.S. Dept. of Justice,

1974-75. Partner, Foster, Mathews & Hill, 1975-82. Assistant State's Attorney, Baltimore City, 1978-83.

MICHAEL L. McCAMPBELL. Associate Judge, Baltimore County, District 8, District Court of Maryland, since 1990. Born in Detroit, Michigan, January 3, 1939. Served in U.S. Navy. University of Baltimore, B.A., 1978; University of Baltimore School of Law, J.D., 1982. Admitted to Maryland Bar, 1982. Member, Baltimore County Bar Association. Police Department, Howard County, 1972-77. Assistant State's Attorney, Baltimore County, 1983-84. Office of Public Defender, Baltimore County, 1984-90.

DENNIS M. McHUGH. Associate Judge, Montgomery County, District 6, District Court of Maryland, since 1991. Born in Washington, DC, February 7, 1943. Gonzaga College High School; University of Scranton, B.S., 1965; Georgetown University Law Center, J.D., 1968. Served in U.S. Naval Reserve (captain, active duty aboard U.S.S. *Turner Joy*, 1968-71). Law clerk to Judge Kenneth C. Proctor, Baltimore County Circuit Court, 1972. Assistant Corporation Counsel, District of Columbia Government, 1972-76. Admitted to Maryland Bar, 1973. Member, Maryland State, Montgomery County and District of Columbia Bar Associations.

JAMES CHARLES McKINNEY. District Administrative Judge, Cecil County, District 3, District Court of Maryland, since 1988 (Associate Judge, 1986—). Born in Wilmington, Delaware, January 7, 1946. Attended Cecil County public schools; Washington College, B.A., 1968; University of Baltimore School of Law, J.D., 1975. Admitted to Maryland Bar, 1975. Member, Maryland State and Cecil County Bar Associations. Assistant State's Attorney, Cecil County, 1977-81. Deputy State's Attorney, Cecil County, 1982-86.

HENRY J. MONAHAN. Associate Judge, Montgomery County, District 6, District Court of Maryland, since 1981. Born in New York, New York, November 15, 1932. St. Thomas Seminary, Hartford, Connecticut, A.A., 1952; Fairfield University and Walsh School of Foreign Service, Georgetown University, B.S., 1955. Served in U.S. Army Counter-Intelligence Corps, 1955-57. Georgetown University School of Law, LL.B., 1963. Admitted to District of Columbia Bar, 1964, Maryland Bar, 1969. Member, American, Maryland State, Montgomery County and District of Columbia Bar Associations. Member, numerous committees of Maryland Judicial Conference, Maryland State and Montgomery County Bar Associations. Assistant U.S. Attorney for District of Columbia, 1964-69. Member, Montgomery County Task Force on Spousal Abuse, 1988—. Past president, Orchardale Citizen Association; past chair, Little Flower Parish Council. Member, Friendly Sons of St. Patrick. Board of Directors, Catholic Youth Organization; Immaculata College High School, Rockville, Md., 1985-86. Member, Catholic War Veterans; Disabled American Veterans. Moot Court Judge, Georgetown and American University Law Schools. Member, Montgomery County Bar Foundation; Montgomery County Chapter, American Inns of Court.

DOUGLAS H. MOORE, JR. Associate Judge, Montgomery County, District 6, District Court of Maryland, since 1967. Judge, People's Court for Juvenile Causes, Montgomery County, 1967-71. Judge-in-charge, Juvenile Division, District 6, District Court of Maryland. Member, Committee on Juvenile and Family Law and Procedure, Maryland Judicial Conference, 1978. Born in Washington, DC, January 30, 1926. Bethesda-Chevy

Chase High School. Served in U.S. Army Air Corps, 1944-46. George Washington University, B.S., 1950; George Washington University Law School, J.D., 1953. Admitted to Maryland and District of Columbia Bars, 1954, to U.S. Supreme Court, 1962. Member, Maryland State, Montgomery County and District of Columbia Bar Associations; National Council of Juvenile Court Judges; Maryland Council of Juvenile Court Judges; Maryland Juvenile Justice Advisory Council; Metro Area Council of Juvenile Court Judges. Assistant corporation counsel, District of Columbia, 1956-58. Assistant county attorney, Montgomery County, 1958-60. Deputy county attorney, Montgomery County, 1960-67. Chairman, State Advisory Board of Juvenile Services, 1975-81; Member, Benchmark Committee for Maryland Courts. Washingtonian of the Year Award, *Washingtonian Magazine*, President's Award for Service to the Youth of Montgomery County, Bethesda-Chevy Chase Chamber of Commerce.

RICHARD O. MOTSAI. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1978. Born in Carbondale, Pennsylvania, May 26, 1925. Benjamin Franklin High School. Served in U.S. Army Air Corps. University of Baltimore, B.A., 1949; University of Baltimore School of Law, J.D., 1952; Boston College; fellow, Institute for Court Management. Admitted to Maryland Bar, 1952. Member, American, Maryland State and Baltimore City Bar Associations. Former appeals counsel, Board of Liquor License Commissioners, Baltimore City. Assistant State's Attorney, Baltimore City. Director, Pre-Trial Release Division, Supreme Bench of Baltimore City. Author of journal articles for American and Maryland State Bar Associations, and study on civil, criminal and grand jury system in 8th Judicial Circuit of Maryland. Heuveler Honor Key, University of Baltimore School of Law; Award of Merit, *Afro-American*. Consultant on pre-trial release with LEAA, American University, and American Corrections Association. Secretary, Archdiocesan Holy Name Society. American Legion judge advocate for the Department of Maryland.

VINCENT A. MULIERI. Associate Judge, Anne Arundel County, District 7, District Court of Maryland, since 1991. Born in Augusta, Georgia, July 15, 1938. Served in U.S. Army (6 months active duty, 5 years reserve). University of North Carolina, B.A., 1960; University of Maryland School of Law, LL.B., 1963. Admitted to Maryland Bar, 1963. Member, Maryland State and Anne Arundel County Bar Associations. Assistant county solicitor, Anne Arundel County, 1965-66. Assistant State's Attorney, Anne Arundel County, 1967-72. Board of Trustees, Anne Arundel Community College, 1978-83. Member, Human Relations Commission, 1989-91; Inquiry Panel, Attorney Grievance Commission, 1989-91. Member, Margaret Brent Inn of Court.

THERESA A. NOLAN. Associate Judge, Prince George's County, District 5, District Court of Maryland, since 1985. Chair, Executive Committee, Maryland Judicial Conference, 1992. Master for Domestic Relations, Prince George's County Circuit Court, 1980-85. Born in Washington, DC, December 10, 1930. University of Baltimore, B.A., 1972; University of Baltimore School of Law, J.D., 1975. Admitted to Maryland Bar, 1976. Member, Maryland State Bar Association (board of governors, 1985-87, 1989-91); Prince George's County Bar Association (president, 1985); Women's Bar Association. Chair, Prince George's County Cable Television Commission, 1978. Judicial College, Reno, Nevada, 1982, 1990. Mem-

ber, Child Support Enforcement Advisory Council, 1983-86. Member, District Advisory Board for Public Defender System, District 5, 1984—. Instructor (paralegal program), University of Maryland University College, and Prince George's Community College.

JOHN L. NORTON III. District Administrative Judge, Dorchester County, District 2, District Court of Maryland, since 1990 (Associate Judge, 1985—). Born in Boston, Massachusetts, January 18, 1951. Yale University, B.A., 1972; Boston University School of Law, J.D., 1975. Admitted to Maryland Bar, 1975. Member, Maryland State and Dorchester County Bar Associations. State's Attorney, Dorchester County, 1979-83. Past president, Cambridge Lions Club. Board of Trustees, Dorchester County Public Library.

THEODORE B. OSHRINE. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1985. Member, Civil Law and Procedure Committee, Maryland Judicial Conference, 1986-89 (chair, 1988-89). Member, Judicial Education Committee, 1987-89 (chair, 1988-89), and Commissioner Education Committee, 1991—, District Court of Maryland. Board of Directors, Judicial Institute, 1988—. Born in Baltimore, Maryland, March 18, 1949. University of Virginia, B.A., 1970; University of Maryland School of Law, J.D., 1973. Law clerk to Judge Wilson K. Barnes, Court of Appeals, 1973-74. Admitted to Maryland Bar, 1973. Member, Maryland State and Baltimore City Bar Associations. Allen, Thieblot & Alexander, 1974-85 (partner, 1978-85). Member, Character Committee of Court of Appeals for 8th Judicial Circuit, 1980-85. Instructor, New Trial Judges Orientation Program, 1986-91.

EMORY A. PLITT, JR. Associate Judge, Harford County, District 9, District Court of Maryland, since 1993. Born in Baltimore, Maryland, February 9, 1943. Mt. St. Joseph High School; University of Maryland; University of Baltimore, J.D., 1967. Admitted to Maryland Bar, 1968. Member, American, Maryland State and Harford County Bar Associations. Assistant attorney general, 1971-91 (principal counsel, 1980-91). County Attorney, Harford County, 1991-93. Member, Criminal Justice Information Advisory Board, 1976-91; Maryland Police Training Commission, 1980-91; Maryland Correctional Training Commission, 1980-91. Professor of Law (part-time), Villa Julie College. Distinguished service awards from International Association of Chiefs of Police, Maryland Chiefs of Police Association, Maryland State Sheriffs Association, Maryland Law Enforcement Officers Association, Americans for Effective Law Enforcement.

TEAETTE SHELTON PRICE. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1990. Juvenile Master, Baltimore City, 1983-90. Born in Gastonia, North Carolina, June 2, 1942. Allegany High School, Cumberland, Maryland; University of Baltimore, B.A., 1974; University of Baltimore School of Law, J.D., 1977. Admitted to Maryland Bar, 1979. Member, Maryland State, Baltimore City and Women's Bar Associations; National Council of Juvenile and Family Court Judges. Assistant State's Attorney, Baltimore City, 1979-83.

PATRICIA SHIMANEK PYTASH. Associate Judge, Baltimore County, District 8, District Court of Maryland, since 1982. Born in Baltimore, Maryland, April 5, 1941. Maryvale School; Hollins College, B.A., 1962; University of Baltimore School of Law, J.D., 1967. Admitted to Maryland Bar, 1972. Member, Baltimore County and Women's Bar Associations.

C. CLARKE RALEY. Associate Judge, St. Mary's County, District 4, District Court of Maryland, since 1983. Born in Washington, DC, January 9, 1943. Ryken High School; University of Maryland, B.A., 1964; University of Maryland School of Law, J.D., 1968. Admitted to Maryland Bar, 1968. Associate of Ober, Grimes and Shriver, 1968-69. Private practice in St. Mary's County, 1969-74, 1978-81. Assistant State's Attorney, St. Mary's County, 1974-78. State's Attorney, St. Mary's County, 1981-82. Member, Annapolis Yacht Club.

MARTHA F. RASIN. Associate Judge, Anne Arundel County, District 7, District Court of Maryland, since 1989. Member, Mental Health, Alcoholism and Addiction Committee, Maryland Judicial Conference. Born in Chestertown, Maryland, June 25, 1947. Mary Baldwin College, B.A., 1969; University of Baltimore School of Law, J.D., 1981. Admitted to Maryland Bar, 1981. Member, Maryland State and Women's Bar Associations; Anne Arundel County Bar Association (board of trustees, 1991—). Member, Committee to Implement Domestic Violence Law, 1992. Member, Women's Law Center; American Inns of Court; Heusler Honor Society.

ALAN M. RESNICK. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1974. Born in Baltimore, Maryland, May 14, 1928. Baltimore City College; University of Maryland, A.B., 1949; University of Maryland School of Law, LL.B., 1952. Admitted to Maryland Bar, 1952. Served in U.S. Army, 1952-54. Member, House of Delegates, 1959-74 (chair, banking-insurance committee, 1967; insurance subcommittee 1969-74). Executive board, Conference of Insurance Legislators of the United States, 1972-74.

THURMAN H. RHODES. Associate Judge, Prince George's County, District 5, District Court of Maryland, since 1988. Born in Baltimore, Maryland, August 18, 1949. Morgan State College, B.A., 1972; Catholic University School of Law, J.D., 1975. Admitted to Maryland Bar, 1976. Member, American, Maryland State, Prince George's County and J. Franklin Boume Bar Associations. Member, Inquiry Committee of Attorney Grievance Commission. Associate General Counsel to Maryland-National Capital Park and Planning Commission, 1975-88. Assistant attorney general, 1988. Instructor (paralegal program), Prince George's Community College. Board of Trustees, Henson Valley Montessori School.

MARY ELLEN T. RINEHARDT. District Administrative Judge, Baltimore City, District 1, District Court of Maryland, since 1991 (Associate Judge, 1982—). Born in Plainfield, New Jersey, August 6, 1929. Laurel, Maryland, primary and secondary schools; University of Maryland, B.A., 1950; University of Baltimore School of Law, LL.B., 1968. Admitted to Maryland Bar, 1968. Member, Maryland State, Baltimore City and Women's Bar Associations. Member, Women's Law Center; National Association of Women Judges. Member, Court of Appeals Standing Committee on Rules of Practice and Procedure. Chief of Litigation, Legal Aid Bureau, Inc., 1979-82. Member, Governor's Commission on Workmen's Compensation Laws, 1981-82. Member, National Organization for Women; Church of the Holy Nativity; Heusler Honor Society.

W. MILNOR ROBERTS. Associate Judge, Frederick County, District 11, District Court of Maryland, since 1991. Born in Cumberland, Maryland, October 19, 1945. University of Maryland, B.A., 1969; University of Maryland School

of Law, J.D., 1972. Admitted to Maryland Bar, 1972. Member, American, Maryland State and Frederick County Bar Associations. Attorney for City of Frederick, 1974-90. Member, Inquiry Committee, 1980-88, and Review Board, 1989-91, of Attorney Grievance Commission.

NELSON W. RUPP, JR. Associate Judge, Montgomery County, District 6, District Court of Maryland since 1993.

G. DARRELL RUSSELL, JR. Associate Judge, Baltimore County, District 8, District Court of Maryland, since 1990. Born in Annapolis, Maryland, December 18, 1941. Loyola College, B.S., 1964; University of Baltimore School of Law, J.D., 1967; Towson State University, M.A., 1988. Admitted to Maryland Bar, 1969. Member, Maryland State and Baltimore County Bar Associations. Assistant attorney general, 1970-74. Member, Democratic State Central Committee, 1978-82. Member, St. Thomas More Society; Trial Table Law Club; Hibernians; Towson YMCA; Greyhound Club; Safety First Club; Baltimore Bike Club. Board member, Loyola High School (1972-77) and Loyola College (1977-82) Alumni Associations. Adjunct Faculty, Loyola College, 1974-79; Towson State University, 1979-84. Board member, Center for Teaching and Study of Writing, Towson State University. Member, Cathedral of Mary Our Queen. Author, *Lincoln and Kennedy Looked at Kindly Together* (1972); *Hotbed for Hybrids: Lacrosse and Soccer in Baltimore* (1978).

R. RUSSELL SADLER. Associate Judge, Howard County, District 10, District Court of Maryland, since 1980. Born in Baltimore, Maryland, October 16, 1926. Baltimore City public schools. Served in U.S. Navy, 1943-46. University of Baltimore, A.A., 1953; University of Baltimore School of Law, LL.B., magna cum laude, 1955. Admitted to Maryland Bar, 1955. Member, Howard County Bar Association. Appeals Tax Court, Howard County, 1970-72. Assistant county solicitor, Howard County, 1972-74. Deputy county solicitor, Howard County, 1974-79. Executive secretary, Howard County Council, 1979-80. Member, Heuveler Honor Society.

LOUISE G. SCRIVENER. Associate Judge, Montgomery County, District 6, District Court of Maryland, since 1992. Born in Baltimore, Maryland, June 16, 1951. Notre Dame Preparatory School; University of Pennsylvania, B.A., 1972; Catholic University School of Law, J.D., 1975. Admitted to Maryland Bar, 1975. Member, Maryland State, Montgomery County and Women's Bar Associations. Member, National Association of Women Judges; American Trial Lawyers Association. Dorothy Beatty Memorial Award. Fellow, Maryland Bar Foundation.

I. MARSHALL SEIDLER. Associate Judge, Baltimore County, District 8, District Court of Maryland, since 1989. Born in Baltimore, Maryland, December 23, 1934. University of Maryland, B.S., 1957; University of Maryland School of Law, J.D., 1959. Admitted to Maryland Bar, 1959. Member, American, Maryland State and Baltimore County Bar Associations. Attorney, Legal Aid Bureau, 1959-60. Served in Maryland Air National Guard, 1959-65.

E. ALLEN SHEPHERD. Associate Judge, Prince George's County, District 5, District Court of Maryland, since 1991. Born in Bridgeport, Connecticut, March 26, 1937. Served in U.S. Naval Air Reserve, 1954-62. University of Maryland, B.S., 1960; George Washington University Law School, J.D., 1963. Admitted to Maryland Bar, 1964. Member, Maryland State and Prince George's County Bar Associations; Maryland Criminal Defense Attorneys' Association;

Maryland State's Attorneys' Association. Assistant State's Attorney, Prince George's County, 1967-71. District Public Defender, District 5, Prince George's County, 1985-91. James R. White Award for Outstanding and Distinguished Service in Criminal Defense, Maryland Criminal Defense Attorneys' Association, 1990.

NANCY B. SHUGER. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1993. Born in Baltimore, Maryland, May 10, 1949. Cornell University, B.A. (history), cum laude, 1971; University of Maryland School of Law, J.D., 1974. Admitted to Maryland Bar, 1975. Member, Maryland State and Baltimore City Bar Associations; The Women's Law Center, Inc. Member, J. Dudley Digges Inn of Court. Former assistant attorney general. Jennifer L. Robbins Award from Maryland Attorney General in recognition of special achievement in field of human services, 1991.

H. THOMAS SISK, JR. Associate Judge, Kent County, District 3, District Court of Maryland, since 1981. Born in Washington, DC, August 29, 1926. Served in U.S. Navy, 1943-46. Vets High School Center, Washington, DC; University of Maryland, B.S., 1952; George Washington University School of Law, J.D., 1956. Admitted to Maryland Bar, 1962. Member, Maryland State and Kent County Bar Associations.

LEE MATOTAN SISLEN. Associate Judge, Montgomery County, District 6, District Court of Maryland, since 1992. Born in Albuquerque, New Mexico, September 14, 1953. Newcomb College, Tulane University, B.A., 1975; University of New Mexico School of Law, J.D., 1979. Admitted to Maryland Bar, 1980. Member, Maryland State, Montgomery County and Women's Bar Associations. Seminar lecturer, University of Maryland School of Social Work, 1988—. Volunteer lecturer, tutor, and translator, Montgomery County Public Schools, 1988—.

DONALD M. SMITH. Associate Judge, Carroll County, District 10, District Court of Maryland, since 1971. Born in York, Pennsylvania, May 21, 1931. Attended public schools in Taneytown, Maryland; Western Maryland College, A.B., 1952. Served in U.S. Army, 1952-54. George Washington University Law School, J.D., cum laude, 1957. Admitted to Maryland Bar, 1957. Member, American Legion; Taneytown Rod and Gun Club; Lutheran Church.

R. NOEL SPENCE. Associate Judge, Washington County, District 11, District Court of Maryland, since 1993. Trial Magistrate, Hagerstown, 1967-69. Born in Hagerstown, Maryland, February 19, 1934. Washington and Lee University, B.A., 1956; University of Maryland School of Law, LL.B., 1958. Admitted to Maryland Bar, 1958. Member, Maryland State and Washington County Bar Associations; National District Attorneys Association. Special Agent, Federal Bureau of Investigation, 1959-60. Member, House of Delegates, 1963-67. Deputy State's Attorney, Washington County, 1988-93 (Assistant State's Attorney, 1984-88).

PAUL J. STAKEM. District Administrative Judge, Allegany County, District 12, District Court of Maryland, since 1983 (Associate Judge, 1981—). Born in Cumberland, Maryland, October 10, 1939. Attended La Salle High School, Cumberland; St. Vincent College, B.A., 1961; University of Maryland School of Law, LL.B., 1964. Order of the Coif, University of Maryland, 1964. Admitted to Maryland Bar, 1964. Member, Maryland

State Bar Association; Allegany County Bar Association (president, 1991). Deputy State's Attorney, Allegany County, 1967-71. District Public Defender, Allegany and Garrett counties, 1972-81. Instructor (law enforcement & criminal justice), Allegany Community College, 1969-81. Chairman, District Advisory Board, Public Defender System, District 12, 1982—.

JAMES F. STRINE. Associate Judge, Washington County, District 11, District Court of Maryland, since 1982. Trial Magistrate for Hagerstown, 1963-66. Past chair, Criminal Law and Procedure Committee, Maryland Judicial Conference. Born in Frederick, Maryland, September 12, 1926. Hagerstown High School. Served in U.S. Navy Air Force. Norwich University; University of Maryland School of Law, LL.B., J.D., 1950. Admitted to Maryland Bar, 1950. Member, American and Maryland State Bar Associations. Member, Washington County Bar Association (president). Past president, Maryland Association of County Attorneys; State's Attorneys' Association. State's Attorney, Washington County, 1959-63. County Attorney, Washington County, 1966-74. Town Attorney for Funkstown, 12 years. Past president, life member, Hagerstown Jaycees; A.F. of M. Past presiding justice, Hagerstown Elks. Past judge advocate, American Legion Post 42.

KATHLEEN MARIE SWEENEY. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1989. Born in Baltimore, Maryland, October 22, 1950. Dunbarton College of Holy Cross, B.A., 1972; University of Baltimore School of Law, J.D., 1975. Admitted to Maryland Bar, 1976. Member, Maryland State and Baltimore City Bar Associations. Assistant attorney general, Criminal Division, Office of Attorney General, 1976-80. Counsel to State Insurance Commissioner, 1984-89. Exceptional Service Award, Office of Attorney General.

SHEILA R. TILLERSON. Associate Judge, Prince George's County, District 5, District Court of Maryland, since 1993. Born in Washington, DC, December 16, 1957. Morgan State University, B.S., 1979; Howard University School of Law, J.D., 1982; Georgetown University School of Law, Master of Laws Taxation, 1987. Admitted to Maryland Bar, 1983. Member, Federal, National, Maryland State, J. Franklin Bourne and Prince George's County Bar Associations. Member, National Forum of Black Public Administrators. Outstanding Regional Award, National Bar Association. Outstanding Achievements in Government and Politics, Washington, DC, Chapter, National Urban League.

JAMES N. VAUGHAN. District Administrative Judge, Howard County, District 10, District Court of Maryland, since 1990 (Associate Judge, 1982—). Examiner, Howard County Circuit Court, 1967-70. Born in Wilmington, Delaware, December 29, 1934. University of Baltimore, A.A., 1954. Served in U.S. Army, 1957; Maryland National Guard, 1957-63. Mt. Vernon School of Law, LL.B., 1960. Admitted to Maryland Bar, 1960. Member, American, Maryland State and Howard County Bar Associations. Deputy State's Attorney, Howard County, 1966. Assistant county solicitor, Howard County, 1967-73. Member, Democratic State Central Committee, Howard County, 1970-74.

CORNELIUS J. VAUGHEY. Associate Judge, Montgomery County, District 6, District Court of Maryland, since 1984. Domestic Relations Master, Montgomery County Circuit Court, 1980-84. Born in Far Rockaway, New York, August 16, 1938. Villanova Uni-

versity, B.S. (economics), 1961; University of Maryland School of Law, LL.B., 1965. Admitted to Maryland Bar, 1968. Law clerk for Judge Walter H. Moorman, Montgomery County Circuit Court, 1968-69. Member, Montgomery County Bar Association. Member, Board of Appeals, City of Rockville, 1973-76 (chair, 1974).

BARBARA BAER WAXMAN. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1991. Born in Baltimore, Maryland, November 28, 1953. University of Maryland, B.S., 1975; University of Baltimore School of Law, J.D., 1980. Admitted to Maryland Bar, 1981. Member, Maryland State, Baltimore City and Women's Bar Associations. Member, Women's Law Center; National Association of Women Judges; Trial Table Law Club. Member, Mayor's Domestic Violence Coordinating Committee, Baltimore City. Assistant State's Attorney, Baltimore City, 1981-86. Chief, District Court Division, State's Attorney's Office, Baltimore City, 1986-91.

JAMEY H. WEITZMAN. Associate Judge, Baltimore City, District 1, District Court of Maryland, since 1991. Born in Baltimore, Maryland, January 10, 1954. University of Maryland, B.A., 1975; University of Baltimore School of Law, J.D., 1978. Admitted to Maryland Bar, 1978. Member, Maryland State, Baltimore City and Women's Bar Associations. Member, Women's Law Center; National Association of Women Judges. Assistant State's Attorney and Chief, Narcotics and Forfeiture Unit, Baltimore City, 1979-91. Member, Governor's Executive Advisory Council Examining Dangerous (Illicit) Substance Abuse; Governor's Drug and Alcohol Abuse Commission (legislative subcommittee; rental housing subcommittee). Member, Public School Advisory Board, Baltimore City. Board of Directors, People Encouraging People, 1980-88; Community Law Center, 1990-91; Associated Jewish Charities, 1992—. Member, Baltimore City Community Coalition Against Drug Abuse, 1992—.

LLOYD O. WHITEHEAD. Associate Judge, Wicomico County, District 2, District Court of Maryland, since 1990. Born in Salisbury, Maryland, December 23, 1939. Attended Pittsville High School; University of Maryland, A.B., 1961; Washington College of Law, American University, J.D., 1964. Admitted to Maryland Bar, 1964. Served in Maryland Army National Guard, 1964-70. Member, Maryland State and American Bar Associations; Wicomico County Bar Association (vice-president, 1977; president, 1978). Trustee in Bankruptcy in Maryland, 1964-90. Member, American Bankruptcy Institute, 1983-90; National Association of Bankruptcy Trustees, 1985-90. Association of Trial Lawyers of America; Maryland Trial Lawyers Association; Commercial Law League of America (member, bankruptcy & insolvency section, 1982-90).

PATRICK L. WOODWARD. Associate Judge, Montgomery County, District 6, District Court of Maryland, since 1991. Born in Bethesda, Maryland, November 28, 1948. Princeton University, B.A., 1970; Vanderbilt University School of Law, J.D., 1973. Admitted to Maryland Bar, 1973. Law clerk to Chief Judge Edward S. Northrop, U.S. District Court for the District of Maryland, 1973-74. Served in U.S. Army Reserve (captain), 1974-75. Member, Maryland State Bar Association. Member, Montgomery County Bar Association (executive committee, 1981-82, 1988-90). Board of Appeals, City of Rockville, 1982-91 (chair, 1984, 1987). Chair, Neighborhood Planning Advisory Group, Planning Area 4,

Rockville, 1986-88. Chair, Goals Task Force, City of Rockville, 1988-89. Member, Sensitivity Awareness Day Task Force of Montgomery County Council, 1988-91 (vice-chair, 1991). Member, American Inns of Court; Montgomery Inn of Court. President's Citation, Montgomery County, Maryland Bar Foundation, 1986.

ALEXANDER WRIGHT, JR. Associate Judge, Baltimore County, District 8, District Court of Maryland, since 1993. Born in Baltimore, Maryland, November 5, 1949. Morgan State College, B.A., 1971. Served in U.S. Army Reserve, 1971-74, 1975-79, active duty 1975. University of Maryland School of Law, J.D., 1974. Admitted to Maryland Bar, 1974. Member, Maryland State, Baltimore County and Monumental Bar Associations. Assistant Public Defender, Baltimore County, 1975-79. Assistant attorney general, 1979-93. Member, Labor and Employment Article Review Committee, 1988-91. Member, Phi Beta Sigma Fraternity, Inc.; NAACP, Baltimore County (executive board, 1982); Maryland State Bar Foundation. Distinguished Service Award, Office of Attorney General, 1982.

DAVID W. YOUNG. Associate Judge, Baltimore County, District 1, District Court of Maryland, since 1985.

Born in Hagerstown, Maryland, August 26, 1951. North Hagerstown High School; Hagerstown Junior College, A.A., 1971; University of Maryland Baltimore County, B.A., 1974; University of Maryland School of Law, J.D., 1977. Admitted to Maryland Bar, 1980. Member, American, Baltimore City and Monumental City Bar Associations. Legal Reporter, Baltimore County Commission on Charter Revision, 1977. Law clerk to Judge David T. Mason, Court of Special Appeals, 1978-80. Assistant City Solicitor, Baltimore City, 1980-85. Member, Selective Service System Local Board, 1980—. President, Board of Managers, Druid Hill Family YMCA, 1990—. Board of Directors, Family and Children's Services of Central Maryland; Baltimore Reads, Inc. Steering committee, Second Generation Scholarship Fund (UMBC); advisory committee, Chesapeake Bay Outward Bound Program. Named outstanding young man of America by National Jaycees, 1979. Commendation, Baltimore City Police Dept., 1981; certificate of appreciation, Baltimore Chapter, American Red Cross, 1984; commendation, Baltimore City Board of Estimates, 1985. Named Outstanding Alumnus, UMBC, 1992.

APPOINTMENTS TO DISTRICT COURT OF MARYLAND, 1991—1994

DENNIS M. McHUGH, Dist. 6, Montgomery County. Appointed Sept. 9, 1991. Sworn in Oct. 4, 1991, to replace James L. Ryan, who was elevated to Circuit Court, April 4, 1991.

W. MILNOR ROBERTS, Dist. 11, Frederick County. Appointed Sept. 23, 1991. Sworn in Oct. 18, 1991, to replace Herbert L. Rollins, who was elevated to Circuit Court, May 29, 1991.

DARROW GLASER, Dist. 11, Washington County. Reappointed Feb. 25, 1992.

DONALD M. LOWMAN, Dist. 7, Anne Arundel County. Reappointed March 3, 1992.

JAMES F. STRINE, Dist. 11, Washington County. Reappointed March 31, 1992.

GALE RASIN CAPLAN, Dist. 1, Baltimore City. Appointed April 7, 1992. Sworn in April 16, 1992, to replace Joseph P. McCurdy, Jr., who was elevated to Circuit Court, April 2, 1991.

LEE MATOTAN SISLEN, Dist. 6, Montgomery County. Appointed April 29, 1992. Sworn in May 8, 1992, to replace John C. Tracey, who retired March 9, 1992.

GEORGE J. HELINSKI, Dist. 1, Baltimore City. Reappointed May 7, 1992.

A. GORDON BOONE, JR., Dist. 8, Baltimore County. Reappointed May 14, 1992.

PATRICIA S. PYTASH, Dist. 8, Baltimore County. Reappointed May 14, 1992.

JACK R. TURNEY, Dist. 12, Garrett County. Reappointed June 10, 1992.

JAMES N. VAUGHAN, Dist. 10, Howard County. Reappointed June 18, 1992.

LOUISE G. SCRIVENER, Dist. 6, Montgomery County. Appointed Aug. 10, 1992. Sworn in Sept. 2, 1992, to replace Thomas A. Lohm, who retired June 20, 1992.

MARY ELLEN T. RINEHARDT, Dist. 1, Baltimore City. Reappointed Nov. 12, 1992.

EMORY A. PLITT, JR., Dist. 9, Harford County. Appointed Nov. 30, 1992. Sworn in Feb. 5, 1993, to new judgeship created by Chapter 407, Acts of 1990.

ALEXANDER WRIGHT, JR., Dist. 8, Baltimore County. Appointed Dec. 30, 1992. Sworn in Jan. 22, 1993, to replace John P. Rellas, who retired Feb. 1, 1992.

JOHN S. ARNICK, Dist. 8, Baltimore County. Appointed Dec. 30, 1992. Sworn in Jan. 27, 1993, to replace Gerard W. Wittstadt, who retired Aug. 31, 1992.

MARTHA G. KAVANAUGH, Dist. 6, Montgomery County. Appointed Dec. 30, 1992. Sworn in Jan. 28, 1993, to replace Ann S. Harrington, who was elevated to Circuit Court, Sept. 4, 1992.

NORMAN E. JOHNSON, JR., Dist. 1, Baltimore City. Appointed April 2, 1993. Sworn in April 20, 1993, to replace Joseph A. Ciotola, who retired July 10, 1991.

NANCY B. SHUGER, Dist. 1, Baltimore City. Appointed April 2, 1993. Sworn in April 23, 1993, to replace Sol J. Friedman, who retired July 10, 1991.

C. CLARKE RALEY, Dist. 4, St. Mary's County. Reappointed April 2, 1993.

ROBERT N. DUGAN, Dist. 8, Baltimore County. Appointed April 13, 1993. Sworn in April 13, 1993, to replace John S. Arnick, who resigned March 29, 1993.

SHEILA R. TILLERSON, Dist. 5, Prince George's County. Appointed May 24, 1993. Sworn in June 18, 1993, to replace C. Philip Nichols, Jr., who was elevated to Circuit Court, Dec. 16, 1992.

NELSON W. RUPP, JR., Dist. 6, Montgomery County. Appointed Aug. 26, 1993. Sworn in Sept. 23, 1993, to replace S. Michael Pincus, who was elevated to Circuit Court, Jan. 26, 1993.

R. NOEL SPENCE, Dist. 11, Washington County. Appointed Sept. 10, 1993. Sworn in Oct. 1, 1993, to replace Darrow Glaser, who was elevated to Circuit Court, May 7, 1993.

KEITH E. MATHEWS, Dist. 1, Baltimore City. Reappointed Nov. 22, 1993.

RALPH M. BURNETT, Dist. 12, Garrett County. Appointed Nov. 26, 1993. Sworn in Dec. 13, 1993, to replace Jack R. Turney, who retired Sept. 30, 1993.

WILLIAM H. ADKINS III, Dist. 3, Talbot County. Reappointed Jan. 9, 1994.

JOHN M. GLYNN, Dist. 1, Baltimore City. Appointed Jan. 14, 1994. Sworn in March 11, 1994, to replace Carol E. Smith, who was elevated to Circuit Court, Aug. 24, 1993.

THOMAS L. CRAVEN, Dist. 6, Montgomery County. Appointed Feb. 11, 1994. Sworn in March 14, 1994, to replace Edwin Collier, who retired Dec. 23, 1993.

In Dist. 8, Baltimore County, no appointment yet made to replace Lawrence R. Daniels, who was elevated to Circuit Court, Nov. 26, 1993.

In Dist. 5, Prince George's County, no appointment yet made to replace Sylvania W. Woods, who was elevated to Circuit Court, Jan. 14, 1994.

In Dist. 5, Prince George's County, no appointment yet made to replace Francis A. Borelli, who retired Feb. 1, 1994.

In Dist. 7, Anne Arundel County, no appointment yet made to replace Donald M. Lowman who retired April 1, 1994.

In Dist. 1, Baltimore City, no appointment yet made to replace Robert J. Gerstung, who died April 4, 1994.

In Dist. 8, Baltimore County, no appointment yet made to replace John C. Coolahan, who retired May 9, 1994.

JUDICIAL OFFICES & AGENCIES

MARYLAND JUDICIAL CONFERENCE

Chairperson: Robert C. Murphy, Chief Judge,
Court of Appeals

Executive Secretary: George B. Riffin, Jr., State
Court Administrator

Courts of Appeal Building
361 Rowe Blvd.

Annapolis, MD 21401 (410) 974-2141

BUDGET (CODE 22.01.00.05)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$7,658	\$19,908	\$29,900
Total Funds	\$7,658	\$19,908	\$29,900

Staff

Authorized	0	0	0
Contractual (FTE)	0	0	0
Total Staff	0	0	0

ORGANIZATIONAL STRUCTURE

MARYLAND JUDICIAL CONFERENCE

Chairperson:

Robert C. Murphy, Chief Judge, Court of Appeals
..... (410) 974-3923

EXECUTIVE SECRETARY

George B. Riffin, Jr., *State Court
Administrator* (410) 974-2141

EXECUTIVE COMMITTEE

Andre M. Davis, *Chairperson*, 1995
(elected by Executive Committee)
..... (410) 396-5076

Elected by Court of Special Appeals: Diana G. Motz, 1995

Elected by Circuit Courts: Thomas C. Groton III; G. R.
Hovey Johnson; Eugene M. Lerner; James T. Smith,
Jr. *Terms expire 1994.*

Andre M. Davis; Gary G. Leasure; Paul A. McGuckian;
J. Frederick Price. *Terms expire 1995.*

Elected by District Court of Maryland: Charlotte M.
Cooksey; Louis D. Harrington; H. Thomas Sisk; Paul
J. Stakem. *Terms expire 1994.*

R. Scott Davis; Gerard F. Devlin; Joseph P. Manck; G.
Darrell Russell. *Terms expire 1995.*

Ex officio (non-voting): Robert C. Murphy, Chief Judge,
Court of Appeals; Alfred T. Truitt, Jr., Chairperson,
Conference of Circuit Judges; Robert F. Sweeney,
Chief Judge, District Court of Maryland.

CHILD SUPPORT ENFORCEMENT COMMITTEE

Kathleen O'Ferrall Friedman, *Chairperson*
..... (410) 396-5060

*Appointed by Chairperson, Executive Committee, in
consultation with Chief Judge, Court of Appeals:* Francis M. Arnold; Alfred L. Brennan, Sr.; John
Carroll Byrnes; Glenn T. Harrell, Jr.; Barbara Kerr
Howe; Mabel H. Hubbard; William D. Missouri;
James L. Ryan; Joel D. Worshtil, Esq.

Ex officio: Eugene M. Lerner, member, Executive
Committee

CIVIL LAW & PROCEDURE COMMITTEE

Ellen M. Heller, *Chairperson*. . . (410) 396-4916

*Appointed by Chairperson, Executive Committee, in
consultation with Chief Judge, Court of Appeals:* Robert E. Cahill, Sr.; Gary S. Gasparovic; Kenneth
Lavon Johnson; Henry J. Monahan; Theresa A.
Nolan; R. Russell Sadler; James P. Salmon;
William B. Spellbring, Jr.; Dennis M. Sweeney;
John C. Themelis.

Ex officio: G. Darrell Russell, Jr., member,
Executive Committee

CRIMINAL LAW & PROCEDURE COMMITTEE

Sherrie L. Krauser, *Chairperson*. . (301) 952-4021

*Appointed by Chairperson, Executive Committee, in
consultation with Chief Judge, Court of Appeals:* Roger W. Brown; William M. Cave; Ann S.
Harrington; Martha G. Kavanaugh; Graydon S.
McKee III; Steven I. Platt; Lawrence H.
Rushworth; I. Marshall Seidler; Barbara B.
Waxman; Jamey H. Weitzman.

Ex officio: G. R. Hovey Johnson, member,
Executive Committee

FAMILY & DOMESTIC RELATIONS LAW COMMITTEE

William P. Turner, *Chairperson*. . (301) 217-7580

*Appointed by Chairperson, Executive Committee, in
consultation with Chief Judge, Court of Appeals:* Theodore G. Bloom; Gale R. Caplan; William O.
Carr; James C. Cawood, Jr.; John F. Fader II;
Vincent E. Ferretti; E. Allen Shephard; Nancy B.
Shuger; Richard H. Sothoron, Jr.; Patrick L.
Woodward; Arnold L. Yochelson, Esq.

Ex officio: Gerard F. Devlin, member, Executive
Committee

JUDICIAL COMPENSATION COMMITTEE

Staff: George B. Riffin, Jr. . . . (410) 974-2141
Robert M. Bell, *Chairperson*

Paul E. Alpert; Gerard F. Devlin; Robert C.
Murphy; David Ross; Thomas A. Rymer; James T.
Smith, Jr.; Robert F. Sweeney; James N. Vaughan.

JUVENILE LAW COMMITTEE

Cypert O. Whitfill, *Chairperson*. . (410) 838-6000

*Appointed by Chairperson, Executive Committee, in
consultation with Chief Judge, Court of Appeals:* James W. Dryden; John O. Hennegan; Ellen L.
Hollander; Marvin S. Kaminetz; Robert H.
Mason; David B. Mitchell; Robert C. Nalley; J.
Frederick Price; Teatette S. Price; Lee M. Sislen;
Erica J. Wolfe, Esq.

Ex officio: Joseph P. Manck, member, Executive
Committee

MENTAL HEALTH, ALCOHOLISM & ADDICTION COMMITTEE

Martha F. Rasin, *Chairperson*. . . (410) 974-2736

*Appointed by Chairperson, Executive Committee, in
consultation with Chief Judge, Court of Appeals:* Louis
A. Becker III; John J. Bishop, Jr.; Stephen L.
Claggett; Charles E. Foos III; George J. Helinski;
C. Yvonne Holt-Stone; John N. Prevas; W. Milnor
Roberts; Louise G. Scrivener; R. Noel Spence.

Ex officio: Charlotte M. Cooksey, member, Executive Committee

PUBLIC AWARENESS COMMITTEE

L. Leonard Ruben, *Chairperson*. (301) 217-7610

Appointed by Chairperson, Executive Committee, in consultation with Chief Judge, Court of Appeals: Richard R. Bloxom; Lawrence R. Daniels; JoAnn M. Ellinghaus-Jones; Askew W. Gatewood, Jr.; Norman E. Johnson, Jr.; Patrice E. Lewis; Michael L. McCampbell; Joseph P. McCurdy, Jr.; J. James McKenna; Sheila R. Tillerson.

Ex officio: Paul A. McGuckian, member, Executive Committee

SENTENCING GUIDELINES COMMITTEE

Joseph H. H. Kaplan, *Chairperson*
..... (410) 396-5080

JUDICIAL INSTITUTE OF MARYLAND BOARD OF DIRECTORS

Staff: Deborah A. Unitus (410) 974-2475
Lawrence F. Rodowsky, *Chairperson*, 1995

Appointed by Chief Judge, Court of Appeals: John L. Dunnigan; Robert H. Dyer, Jr.; Steven Grossman; Ann S. Harrington; Dana M. Levitz; Patrice E. Lewis; Charles E. Moylan, Jr.; William L. Reynolds II. *Terms expire 1994.*

William O. Carr; William D. Missouri; Theodore B. Oshrine; Teatette S. Price. *Terms expire 1995.*

The Maryland Judicial Conference was organized in 1945 and presently operates under the provisions of Maryland Rule 1226. The Conference considers the status of judicial business in the various courts, devises means for relieving congestion of dockets, and considers improvements of practice and procedure in the courts. It also considers and recommends legislation and discusses proposals for improving the administration of justice and the judicial system in Maryland. Annually, the Conference meets in plenary session.

The Conference consists of all judges of the Court of Appeals, the Court of Special Appeals, the Circuit Courts, and the District Court of Maryland. The Chief Judge of the Court of Appeals serves as chairperson, and the State Court Administrator as executive secretary.

EXECUTIVE COMMITTEE

Andre M. Davis, *Chairperson*, 1995
(410) 396-5076

Between annual sessions, the work of the Maryland Judicial Conference is conducted by an Executive Committee and by a number of other committees, as established by the Executive Committee in consultation with the Chief Judge of the Court of Appeals. Committees of the Conference receive staff support from the Administrative Office of the Courts.

The Executive Committee consists of seventeen judges elected by their peers from all court levels in the State. Serving as ex officio nonvoting members are the Chief Judge of the Court of Appeals, the Chairperson of the Conference of Circuit Judges, and the Chief Judge of the District Court of Maryland.

JUDICIAL INSTITUTE OF MARYLAND

BOARD OF DIRECTORS

Lawrence F. Rodowsky, *Chairperson*, 1995

Staff: Deborah A. Unitus (410) 974-2475

In 1981, the Judicial Institute of Maryland was formed by administrative order of the Chief Judge of the Court of Appeals. The Institute was established to provide comprehensive, relevant, diverse and cost-effective continuing legal education to the judges of Maryland. A program of in-State continuing education for all Maryland judges is developed, implemented, and evaluated by the Institute, which is responsible to the Maryland Judicial Conference for all judicial education and training.

The Institute is governed by the thirteen-member Board of Directors, whose chairperson and judicial members are appointed by the Chairperson of the Executive Committee of the Maryland Judicial Conference in consultation with the Chairperson of the Maryland Judicial Conference. Judicial members of the Board include one judge from each of the appellate courts; four judges from the circuit courts; and four judges from the District Court of Maryland. In addition, the dean of the University of Maryland School of Law, the dean of the University of Baltimore School of Law, and the Board of Directors of the Maryland Institute for Continuing Education for Lawyers (MICPEL) each select a representative to serve on the Board.

ADMINISTRATIVE OFFICE OF THE COURTS

George B. Riggan, Jr., *State Court Administrator*
Frank Broccolina, *Deputy State Court Administrator*

Courts of Appeal Building
361 Rowe Blvd.

Annapolis, MD 21401 (410) 974-2141

BUDGET (CODE 22.01.00.06)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$10,720,895 . .	\$11,071,353 . . .	\$11,223,518
Special	\$ 907,053 . .	\$ 2,457,091 . . .	\$ 2,500,000
Federal		\$ 4,286 . . .	\$ 4,350
Total Funds* . .	\$11,627,948 . .	\$13,532,730 . . .	\$13,727,868

Staff

Authorized	153.5	153.5	154
Contractual (FTE)	6.0	6.0	6
Total Staff	159.5	159.5	160

*Includes Administrative Office of the Courts (22.01.00.06) and judicial information systems (22.01.00.09).

MANDATED REPORTS

Annual Report published.

Annual Report to Chief Judge of Court of Appeals & General Assembly on Court-Appointed Special Advocate Program.

ORGANIZATIONAL STRUCTURE**STATE COURT ADMINISTRATOR**

George B. Riffin, Jr. (appointed by Chief Judge,
Court of Appeals) (410) 974-2141

DEPUTY STATE COURT ADMINISTRATOR

Frank Broccolina (410) 974-2186

LEGAL OFFICER

Elizabeth B. Veronis (410) 974-2141

PLANNING & FACILITIES

Roxanne P. McKagan, *Assistant State Court
Administrator* (410) 974-2141

FISCAL MANAGEMENT

J. Allen Hines, *Assistant State Court Administrator*
..... (410) 974-2141

INFORMATION SYSTEMS (22.01.00.09)

James M. Vaseleck, *Assistant State Court
Administrator* (410) 841-1000

PERSONNEL SERVICES

Sally W. Rankin, *Assistant State Court
Administrator* (410) 974-2998

In 1944, administrative direction for the courts became the responsibility of the Chief Judge of the Court of Appeals as "the administrative head of the judicial system of the State" (Const., present Art. IV, sec. 18(b)). Not until 1955, however, did the General Assembly take steps to provide professional administrative staff to assist the Chief Judge in carrying out administrative duties. In that year, the General Assembly created the Administrative Office of the Courts (Chapter 343, Acts of 1955).

The Administrative Office is headed by the State Court Administrator appointed by and serving at the pleasure of the Chief Judge of the Court of Appeals. The State Court Administrator and the Administrative Office provide the Chief Judge with advice, information, facilities, and staff to facilitate administration and implement court administrative policies established by the Chief Judge, the Court of Appeals, and the General Assembly.

The Administrative Office engages in planning and research; provides staff support for the education and training of judges and nonjudicial personnel; and prepares and administers the Judiciary budget. The Office serves as liaison with the legislative and executive branches; provides staff support for the Maryland Judicial Conference and the Conference of Circuit Judges; operates information systems; and gathers and analyzes statistics and other management information. The Office also assists the Chief Judge in the assignment of judges to cope with temporary backlogs or to address shortages of judicial personnel (Code Courts and Judicial Proceedings Article, sec. 13-101).

The staffs of the circuit administrators in the First, Second and Fourth Judicial Circuits are also attached to the Administrative Office.

THE STATE REPORTER

Alexander L. Cummings, *State Reporter*

Courts of Appeal Building

361 Rowe Blvd.

Annapolis, MD 21401

(410) 974-3539

BUDGET (CODE 22.01.00.07)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$125,486	\$202,468	\$155,967
Total Funds	\$125,486	\$202,468	\$155,967
Staff			
Authorized	1	1	1
Contractual (FTE)	0	0	0
Total Staff	1	1	1

Appointed by the Court of Appeals, the State Reporter is responsible for the publication of the *Maryland Reports* and the *Maryland Appellate Reports*. *Maryland Reports* contains the official opinions of the Court of Appeals (Const., Art. IV, secs. 14-18A). *Maryland Appellate Reports* contains the official opinions of the Court of Special Appeals (Code Courts and Judicial Proceedings Article, secs. 13-201 through 13-204).

JUDICIAL NOMINATING COMMISSIONS

Contact:

George B. Riffin, Jr., *State Court Administrator*

Courts of Appeal Building

361 Rowe Blvd.

Annapolis, MD 21401

(410) 974-2141

ORGANIZATIONAL STRUCTURE**JUDICIAL NOMINATING COMMISSIONS****APPELLATE JUDICIAL NOMINATING COMMISSION**

Albert D. Brault, Esq., *Chairperson*

Appointed by Governor (who names chair):

1st Appellate Circuit: Shirley Phillips

2nd Appellate Circuit: Harry Ratrie

3rd Appellate Circuit: David G. Borenstein, M.D.

4th Appellate Circuit: Charles W. Pinkney

5th Appellate Circuit: Sylvia G. Garrison

6th Appellate Circuit: Kenneth R. Taylor, Jr.

At Large: R. Kathleen Perini

Terms expire 1995.

Elected by lawyers in Circuit:

1st Appellate Circuit: Peter Ayers Wimbrow III, Esq.

2nd Appellate Circuit: Augustus F. Brown, Esq.

3rd Appellate Circuit: Judith R. Catterton, Esq.

4th Appellate Circuit: Clarence L. Fossett, Jr., Esq.

5th Appellate Circuit: Ronald A. Baradel, Esq.

6th Appellate Circuit: Albert J. Matriciani, Jr., Esq.

At Large: Roger W. Titus, Esq.

TRIAL COURT JUDICIAL NOMINATING COMMISSIONS

1ST COMMISSION DISTRICT

(Dorchester, Somerset, Wicomico, & Worcester Counties)
Gordon David Gladden, *Chairperson*

Appointed by Governor (who names chair): Constantine A. Anthony; Harland I. Cottman; Elmer T. Myers; Audrey Stewart; Kathleen O'Mara Tieder; Richard S. Wootten, Sr. *Terms expire 1995.*

Elected by lawyers in 1st Commission District: Walter C. Anderson, Esq.; Kathleen L. Beckstead, Esq.; Connie L. Godfrey, Esq.; Joseph G. Harrison, Jr., Esq.; John P. Houlihan, Esq.; James Harrison Phillips III, Esq.

2ND COMMISSION DISTRICT

(Caroline, Cecil, Kent, Queen Anne's, & Talbot Counties)
Vacancy, *Chairperson*

Appointed by Governor (who names chair): six vacancies.

Elected by lawyers in 2nd Commission District: J. Donald Braden, Esq.; Ernest S. Cookerly, Esq.; Patricia A. Dart, Esq.; Waller S. Hairston, Esq.; John F. Hall, Esq.; Eugene F. Herman, Esq.

3RD COMMISSION DISTRICT

(Baltimore County)
James R. DeJuliis, *Chairperson*

Appointed by Governor (who names chair): Wayne R. Gioioso, Sr.; Adrienne A. Jones; Mary Carol Miller; Beverly Penn; Paul H. Reincke; Vincent P. Rosso, Sr. *Terms expire 1995.*

Elected by lawyers in 3rd Commission District: Richard F. Cadigan, Esq.; Paul J. Feeley, Sr., Esq.; Richard A. McAllister, Jr., Esq.; John J. Nagle III, Esq.; Stephen J. Nolan, Esq.; Herbert R. O'Connor III, Esq.

4TH COMMISSION DISTRICT

(Harford County)
R. Lee Mitchell, *Chairperson*

Appointed by Governor (who names chair): James Bogarty; Veronica L. Chenowith; T. Scott Cushing; John J. Hostetter, Jr.; Anne Z. Schilling; Marjorie E. Warfield. *Terms expire 1995.*

Elected by lawyers in 4th Commission District: Judith C. H. Cline, Esq.; John J. Gessner, Esq.; John B. Kane, Esq.; Michael E. Leaf, Esq.; J. Richard Moore III, Esq.; Mara D. Pais, Esq.

5TH COMMISSION DISTRICT

(Allegany & Garrett Counties)
Hugh A. McMullen, Esq., *Chairperson*

Appointed by Governor (who names chair): Anne L. Gormer; Frederick J. Hill; C. Earl Humbertson; Dorothy R. Leuba; Phyllis R. MacVeigh; James F. Scarpelli, Sr. *Terms expire 1995.*

Elected by lawyers in 5th Commission District: William S. Hidey, Esq.; John J. McMullen, Jr., Esq.; Dixie Lee Pownall, Esq.; W. Dwight Stover, Esq.; Paul Christian Sullivan, Esq.; Dane Edward Taylor, Esq.; Robert E. Watson, Esq.; Stephen C. Wilkinson, Esq.

6TH COMMISSION DISTRICT

(Washington County)
Robert L. Wetzel, *Chairperson*

Appointed by Governor (who names chair): Gerald I. Falke, D.P.M.; Jane L. Hershey; William L. Huff; Charlotte C. Lubbert; Harrison L. Lushbaugh; Philip Lee Rohrer; Susan T. Tuckwell. *Terms expire 1995.*

Elected by lawyers in 6th Commission District: Gregory C. Bannon, Esq.; Daniel P. Dwyer, Esq.; Christopher Joliet, Esq.; Kenneth J. Mackley, Esq.; Roger Schlossberg, Esq.; George E. Snyder, Jr., Esq.

7TH COMMISSION DISTRICT

(Anne Arundel County)
H. Logan Holtgrewe, M.D., *Chairperson*

Appointed by Governor (who names chair): Marita Carroll; Janet L. Hardesty; Richard I. Hochman, M.D.; Verena Voll Linthicum; Lewin S. Maddox; George E. Surgeon. *Terms expire 1995.*

Elected by lawyers in 7th Commission District: Christopher L. Beard, Esq.; Nancy Davis-Loomis, Esq.; George S. Lantzas, Esq.; Alan H. Legum, Esq.; Timothy E. Meredith, Esq.; Michael D. Steinhart, Esq.

8TH COMMISSION DISTRICT

(Carroll County)
M. Peggy Holniker, *Chairperson*

Appointed by Governor (who names chair): Rev. Mary D. Carter-Cross; Martha M. Makosky; James Nicholas Purman; John Salony III; Jack G. Serio, Jr.; Gerald F. Zoller. *Terms expire 1995.*

Elected by lawyers in 8th Commission District: Sandra F. Haines, Esq.; Charles D. Hollman, Esq.; Robert H. Lennon, Esq.; T. Byran McIntire, Esq.; Robert K. Parker, Esq.; Clark R. Shaffer, Esq.

9TH COMMISSION DISTRICT

(Howard County)
Edward J. Moore, *Chairperson*

Appointed by Governor (who names chair): Vivian C. Bailey; J. P. Blase Cooke; Althea O'Connor; Earl H. Saunders; David L. Tripp; Eva M. Walsh. *Terms expire 1995.*

Elected by lawyers in 9th Commission District: David A. Carney, Esq.; Jerome S. Colt, Esq.; Carol A. Hanson, Esq.; Jason A. Shapiro, Esq.; Barry Silber, Esq.; Fred H. Silverstein, Esq.; Jonathan S. Smith, Esq.

10TH COMMISSION DISTRICT

(Frederick County)
George E. Dredde, Jr., *Chairperson*

Appointed by Governor (who names chair): Richard C. Brady; Ferne Naomi Moler; Mary V. Schneider; George M. Seaton; Donald C. Whitworth, Sr.; Rebecca H. Windsor. *Terms expire 1995.*

Elected by lawyers in 10th Commission District: Clifford R. Bridgford, Esq.; Cleopatra Campbell, Esq.; James H. Clapp, Esq.; Karen J. Krask, Esq.; Lucien T. Winegar, Esq.

11TH COMMISSION DISTRICT

(Montgomery County)

Devin J. Doolan, Esq., *Chairperson*

Appointed by Governor (who names chair): Mary Lou Fox; Esther Kominers; Aris Mardirossian; Carmen D. Votaw; Charles F. Wilding. *Terms expire 1995.*

Elected by lawyers in 11th Commission District: Paul T. Glasgow, Esq.; Thomas L. Heeney, Esq.; Robert R. Michael, Esq.; William H. Rowan III, Esq.; Harry C. Storm, Esq.; Charles E. Wilson, Jr., Esq.

12TH COMMISSION DISTRICT

(Calvert & St. Mary's Counties)

James M. Banagan, *Chairperson*

Appointed by Governor (who names chair): Samuel A. Bergin; William T. Bowen; Shirley E. Colclary; Robert Jeffries; Albertine Thomas Lancaster; John K. Parlett, Jr. *Terms expire 1995.*

Elected by lawyers in 12th Commission District: Janice Briscoe Baldwin, Esq.; David S. Bruce, Esq.; Laurence W. B. Cumberland, Esq.; Julian J. Izydore, Esq.; Michael G. Kent, Esq.; Renee J. LaFayette, Esq.

13TH COMMISSION DISTRICT

(Prince George's County)

James H. Taylor, Jr., Esq., *Chairperson*

Appointed by Governor (who names chair): Annette Funn; Emory A. Harman; William J. Jefferson, Jr.; Ricardo C. Mitchell; Goldi Ziff Nussbaum; Georgia J. Perry. *Terms expire 1995.*

Elected by lawyers in 13th Commission District: Robert C. Bonsib, Esq.; Edward P. Camus, Esq.; G. Richard Collins, Jr., Esq.; Joseph A. Dugan, Jr., Esq.; Bruce L. Marcus, Esq.; Ralph W. Powers, Jr., Esq.

14TH COMMISSION DISTRICT

(Baltimore City)

Nelson I. Fishman, Esq., *Chairperson*

Appointed by Governor (who names chair): Evelyn T. Beasley; John B. Ferron; Michael M. Hart; Sally J. Michel; Rosetta Stith; William H. C. Wilson. *Terms expire 1995.*

Elected by lawyers in 14th Commission District: Peter F. Axelrad, Esq.; Paul D. Bekman, Esq.; Paula M. Junghans, Esq.; Theodore S. Miller, Esq.; Sheila K. Sachs, Esq.; Kenneth L. Thompson, Esq.

15TH COMMISSION DISTRICT

(Charles County)

John M. Sine, *Chairperson*

Appointed by Governor (who names chair): H. Cecil Deihl; H. Celeste Downs; James O. Drummond; Salome F. Howard; Julie T. Mitchell; Sanford H. Wilson, Ph.D. *Terms expire 1995.*

Elected by lawyers in 15th Commission District: Amy J. Bragunier, Esq.; Michael A. Genz, Esq.; Thomas C. Hayden, Jr., Esq.; Gordon R. Moreland, Esq.; Carolyn C. Woodside, Esq.; George F. Zverina, Esq.

In 1970, the Governor by executive order established a statewide judicial nominating commission to propose nominees for appointment to the appellate courts, and regional trial court nominating commissions to perform the same function for trial court vacancies. The commissions began operation in 1971. The commissions were reconstituted by

the Governor in 1991 (Executive Order 01.01.1991.05). Each judicial vacancy filled pursuant to the Governor's appointing power must be filled from a list of nominees submitted by one of these nominating commissions.

When a judicial vacancy occurs or is about to occur, the Administrative Office of the Courts notifies the appropriate commission and then solicits applications from interested persons through announcements in the press and by contacting interested bar associations. Applications received are distributed to the commission members.

After the filing deadline for a vacancy has passed, the commission meets to consider applications and relevant information, such as recommendations from bar associations or individual citizens. Each candidate is interviewed by the full commission or by commission panels. The commission then prepares a list of those candidates deemed legally and professionally most fully qualified for judicial office. This list is prepared by secret written ballot. No applicant may be added to the list unless that applicant has the affirmative vote of a majority of the commission members present at a voting session. The list is forwarded to the Governor, who must make an appointment from the commission list.

APPELLATE JUDICIAL NOMINATING COMMISSIONAlbert D. Brault, Esq., *Chairperson*

361 Rowe Blvd.

Annapolis, MD 21401

(410) 974-2141

The Appellate Judicial Nominating Commission nominates candidates for the Court of Appeals and the Court of Special Appeals.

The Commission is composed of fifteen members. The Governor, who chooses the chairperson, appoints one member from each of the six appellate judicial circuits, and one at large member. The remaining seven members are lawyers elected by the Maryland State Bar Association.

TRIAL COURT JUDICIAL NOMINATING COMMISSIONS

Courts of Appeal Bldg.

361 Rowe Blvd.

Annapolis, MD 21401

(410) 974-2141

Fifteen Trial Courts Judicial Nominating Commissions recommend nominees for Circuit Courts and District Courts. Each commission consists of thirteen members. Six are lawyers elected by members of the Maryland State Bar Association within designated geographical areas. Six are lay members appointed by the Governor. The chairperson, who may be either a lawyer or a lay person, also is appointed by the Governor. The terms of members extend to the date of qualification of the Governor

elected at each quadrennial election, and until their successors are duly chosen. The Administrative Office of the Courts is the secretariat to all commissions.

COMMISSION ON JUDICIAL DISABILITIES

Chairperson: Theodore G. Bloom, Judge, Court of Special Appeals, 1995

Appointed by Governor: Martha Eleanor Church, Ph.D., 1993; Nathan Patz, Esq., 1993; Charles O. Fisher, Sr., Esq., 1995; G. R. Hovey Johnson, 1995; George J. Helinski, 1996; Barbara Kerr Howe, 1996.

Howard E. Wallin, *Executive Secretary*

University of Baltimore School of Law
1420 North Charles St.
Baltimore, MD 21201 (410) 837-4628

BUDGET CODE 22.01.00.07)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$12,200	\$12,200	\$12,200
Total Funds	\$12,200	\$12,200	\$12,200
Staff			
Authorized.....	0	0	0
Contractual (FTE).....	0	0	0
Total Staff	0	0	0

The Commission on Judicial Disabilities was established in 1966 by constitutional amendment (Chapter 773, Acts of 1965; Const., Art. IV, sec. 4A). The Commission is empowered to investigate complaints against members of the Maryland Judiciary. It conducts hearings or takes informal action as it deems necessary, provided that the judge involved has been properly notified.

To determine whether to initiate formal proceedings, the Commission conducts a preliminary investigation after which a hearing may be held regarding the judge's alleged misconduct or disability. If, as a result of these hearings, the Commission, by majority vote, decides that a judge should be retired, removed, censured, or publicly reprimanded, it recommends that course of action to the Court of Appeals. The Court of Appeals may order a more severe discipline of the judge than the Commission recommends. The Commission also has the power, in limited situations, to issue a private reprimand.

The Commission's primary function is to receive, investigate, and hear complaints against Maryland judges. Formal complaints must be in writing and notarized, but no particular form is required. Individuals also may write or call the Commission to express dissatisfaction concerning the outcome of a case or some judicial ruling.

The Commission also supplies judicial nominating commissions with confidential information con-

cerning reprimands to or pending charges against those judges seeking nomination to judicial offices (Md. Rule 1227).

The Commission consists of seven members appointed by the Governor. Members include four judges presently serving on the bench, two members of the bar who have been engaged in legal practice for at least fifteen years, and one lay person representing the public (Code Courts and Judicial Proceedings Article, secs. 13-401 through 13-403; Md. Rule 1227).

STATE BOARD OF LAW EXAMINERS

Charles H. Dorsey, Jr., Esq., *Chairperson*, 1993
Bedford T. Bentley, Jr., *Secretary*

People's Resource Center, Room 1.210
100 Community Place
Crownsville, MD 21032—2026 (410) 514-7044

BUDGET (CODE 22.01.00.07)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$469,917	\$529,386	\$601,010
Total Funds	\$469,917	\$529,386	\$601,010
Staff			
Authorized.....	5	7	5
Contractual (FTE).....	0	0	0
Total Staff	5	7	5

ORGANIZATIONAL STRUCTURE

COURT OF APPEALS

STATE BOARD OF LAW EXAMINERS

Charles H. Dorsey, Jr., Esq., *Chairperson*, 1993

Appointed by Court of Appeals: Christopher B. Kehoe, Esq., 1994; Robert H. Reinhart, Esq., 1995; Pamela J. White, Esq., 1995; William F. Abell, Jr., Esq., 1996; Jonathan A. Azrael, Esq., 1996; John F. Mudd, Esq., 1997.

SECRETARY

Bedford T. Bentley, Jr. (410) 514-7044

CLERK

Joanne G. Dowgwillo. (410) 514-7044

Originally, the various local courts were authorized to examine persons seeking to be admitted to the practice of law in Maryland. Examination of attorneys remained a function of local courts until 1898, when the State Board of Law Examiners was created (Chapter 139, Laws of 1898).

The Board and its staff administer bar examinations twice annually in February and July. Each is a two-day examination of between nine and twelve hours of writing time.

Since 1972, the Board has used the Multistate Bar Examination (MBE) as part of the overall examination. The MBE is the nationally recognized law examination consisting of multiple-choice questions, prepared and graded under the direction of the National Conference of Bar Examiners. The MBE test covers six subjects: contracts, criminal

law, evidence, real property, torts, and constitutional law. The MBE test usually is given on the second day of the examination. The first day usually is devoted to the traditional essay examination, prepared and graded by the Board.

Pursuant to the Rules Governing Admission to the Bar, adopted by the Court of Appeals, June 28, 1990 (effective August 1, 1990) and Rules of the Board adopted October 8, 1990, the subjects covered by the Board's essay examination encompass but need not include all of the following subject areas: agency, business associations, commercial transactions, constitutional law, contracts, criminal law and procedure, evidence, Maryland civil procedure, property, professional conduct, and torts. Single questions may encompass more than one subject area and subjects are not specifically labeled on the examination paper.

The Board also processes applications for admission filed under Rule 13, which permits out-of-State attorneys who have practiced law for a total of ten years or at least five years of the ten years preceding application to apply for admission to the Maryland bar. The lawyers' examination is an essay test limited in scope and subject matter to Maryland's Rules of Practice and Procedure and Rules of Professional Conduct. The test is three hours long and is administered on the first day of the regularly scheduled bar examination.

The requirement that all applicants to practice law in Maryland be domiciled in the State when admitted to the bar was abolished in 1982.

The Board is composed of seven lawyers appointed to five-year terms by the Court of Appeals. Authorization for the Board continues until July 1, 1999 (Code Business Occupations and Professions Article, secs. 10-201 through 10-218).

ATTORNEY GRIEVANCE COMMISSION

James J. Cromwell, Esq., *Chairperson*, 1995

Appointed by Court of Appeals (which names chair): Barry P. Gossett, 1994; Alfred Nance, Esq., 1994; Nancy L. Slepicka, Esq., 1994; Darryl G. Fletcher, Esq., 1995; Donna H. Staton, Esq., 1995; C. Daniel Saunders, Esq., 1996; Martin P. Lessans, Esq., 1997; Seymour B. Stern, Esq., 1997; Leonard P. Steuart, 1997.

Melvin Hirshman, Esq., *Bar Counsel*

100 Community Place, S-3301
Crownsville, MD 21032 (410) 514-7051
toll free: 1-800-492-1660

By Rule of the Court of Appeals, the Attorney Grievance Commission was created in 1975 to administer discipline and supervise the inactive status of lawyers. The Commission appoints, subject to

approval of the Court of Appeals, a lawyer to serve as bar counsel and principal executive officer of the disciplinary system. The bar counsel and staff investigate all matters involving possible misconduct, prosecute disciplinary proceedings, and investigate petitions for reinstatement (Md. Rules, Chapter 1100, subtitle BV). By the same Rule of Court, the Court of Appeals also established a disciplinary fund to cover expenses of the Commission and provided for an Inquiry Committee and a Review Board to act upon disciplinary cases.

The Commission consists of eight lawyers and two lay persons appointed by the Court of Appeals for four-year terms. The chairperson is designated by the Court.

INQUIRY COMMITTEE

Harry Wolpoff, *Chairperson*

(301) 951-6230

Appointed by the Attorney Grievance Commission, the Inquiry Committee consists of attorneys selected by the Bar Associations of the appropriate county or Baltimore City, and lay members.

REVIEW BOARD

James V. Anthenelli, Esq., *Chairperson*, 1994
Lucien T. Winegar, Esq., *Vice-Chairperson*, 1994

Selected by Board of Governors, Maryland State Bar Association, & appointed by Attorney Grievance Commission:

1st Appellate Circuit: James V. Anthenelli, Esq., 1994

2nd Appellate Circuit: Anne T. Brennan, Esq., 1994; William M. Hesson, Jr., Esq., 1996.

3rd Appellate Circuit: Gary Everngam, Esq., 1994; Joseph Truhe, Esq., 1995; Lucian T. Winegar, Esq., 1996.

4th Appellate Circuit: Midgett S. Parker, Jr., Esq., 1995; Stephen A. Markey, Jr., Esq., 1996.

5th Appellate Circuit: Elliott I. Siskind, Esq., 1994; Charles M. Preston, Jr., Esq., 1995.

6th Appellate Circuit: Kerry D. Staton, Esq., 1994; Mary N. Humphries, Esq., 1995; Paula M. Junghans, Esq., 1995; Harry S. Johnson, Esq., 1996; Susan M. Souder, Esq., 1996.

Appointed by Attorney Grievance Commission: Thomas V. Clagett, 1995; William J. Schwindt, 1995; Rosalynde K. Soble, Ph.D., 1995.

(410) 514-7051

The Review Board consists of eighteen persons appointed to three-year terms by the Commission. Fifteen are attorneys selected by the Board of Governors of the Maryland State Bar Association. Three are lay members from the State at large. Judges are not permitted as members of the Board.

TRUSTEES OF THE CLIENTS' SECURITY TRUST FUND OF THE BAR OF MARYLAND

Victor H. Laws, Esq., *Chairperson*, 1994

Appointed by Court of Appeals: Richard A. Reid, Esq., 1995; Isaac Hecht, Esq., 1996; Charles O. Fisher, Esq., 1998; Vincent L. Gingerich, Esq., 1998; Barbara Ann Spicer, Esq., 1999; Theodore W. Beaulieu, 2000; William V. Meyers, Esq., 2000.

208 Calvert St.
Salisbury, MD 21801—2804 (410) 543-8410

MANDATED REPORTS

Annual Report to Court of Appeals.

The Clients' Security Trust Fund of the Bar of Maryland was established in 1965 to reimburse clients for losses caused by defalcations of members of the Bar of the State of Maryland, acting either as attorneys or fiduciaries (except to the extent to which they are bonded). The Fund is supported by annual assessments upon members of the Bar as a condition precedent to the practice of law.

Appointed to seven-year terms by the Court of Appeals, eight trustees oversee the Fund (Md. Rule 1228).

STATE LAW LIBRARY

Michael S. Miller, *Director*

Courts of Appeal Building
361 Rowe Blvd.
Annapolis, MD 21401

(410) 974-3395
1-800-735-2258
fax: (410) 974-2063

*Monday, Wednesday, Friday, 8:30 a.m.—4:30 p.m.;
Tuesday & Thursday, 8:30 a.m.—9:00 p.m.;
Saturday, 9:00 a.m.—4:00 p.m.*

BUDGET (CODE 22.01.00.08)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General	\$674,292	\$671,206	\$696,324
Special	\$ 6,225	\$ 4,762	\$ 16,155
Total Funds	\$680,517	\$675,968	\$712,479
Staff			
Authorized	10.0	10.0	10.0
Contractual (FTE)	0.4	0.4	0.4
Total Staff	10.4	10.4	10.4

ORGANIZATIONAL STRUCTURE

LIBRARY COMMITTEE

Chairperson:

Robert C. Murphy, Chief Judge, Court of Appeals
..... (410) 974-3923

Appointed by Court of Appeals: John C. Eldridge, Judge, Court of Appeals; Robert L. Karwacki, Judge, Court of Appeals; Alan M. Wilner, Chief Judge, Court of Special Appeals; George B. Riggan, Jr., State Court Administrator; Alexander L. Cummings, Clerk, Court of Appeals.

DIRECTOR

Michael S. Miller (appointed by Library Committee)
..... (410) 974-3395

ADMINISTRATIVE ASSISTANT

Ruth Henderson (410) 974-3395

SERIALS CONTROL

Bernice Bernstein (410) 974-3395

REFERENCE & STATE PUBLICATIONS

Ruth Hodgson (410) 974-3395

LAW REFERENCE

Dee T. Van Nest (410) 974-3395

U.S. DOCUMENTS & INTERLIBRARY LOAN

Shirley C. Aronson (410) 974-3395

LIBRARY ASSISTANT

Cindy Terry (410) 974-3395

CATALOGING

Shirley Rittenhouse (410) 974-3395

The State Law Library originally was established as the State Library in 1827. At that time, the Library was an agency of the executive branch (Chapter 53, Acts of 1827). Its primary purpose was to serve the legal and general reference needs of the legislative and judicial branches of State government. The Library operated under this organizational structure until 1978, when it was placed under the Judiciary and renamed the State Law Library (Chapter 128, Laws of 1978).

Besides meeting the legal information needs of the State's appellate courts and other branches of State government and serving as a resource center for circuit court libraries throughout the State, the Library is open to the public and encourages the use of its extremely valuable reference resources, including laws, general reference materials, State and federal government documents, and State and local histories and genealogies. With a total collection of close to 300,000 volumes, the Library offers the researcher access to a unique information resource. The collection, basically composed of reference material, does not circulate, except to State agency personnel. Much of the collection, however, is available on interlibrary loan and photocopy facilities are available to patrons.

Legal materials constitute the major part of the collection. They include reported court decisions from all appellate jurisdictions across the country and Great Britain. Legislative enactments, both in session law form and as statutory compilations, also are filed in the Library from almost every state, as are all federal and some foreign statutes. The Library's legal periodical holdings include 500 current subscriptions from all major law schools and many bar associations and commercial publishers. In addition, there is a strong and growing collection of legal texts and topical loose-leaf reporting services, briefs and record extracts from the U.S. Supreme Court and Maryland's appellate courts, along with the other legal reference materials found in most law libraries.

The State and federal government document collection is a vast trove of valuable information. The Library has been a select U.S. government depository for federal agency and congressional publications for many years. As a result, it has collected and indexed thousands of reference publications in the areas of social sciences, economics, law enforcement, legislative histories, and numerous other disciplines. The Library also is a depository for all Maryland State agency publications and contains one of the most complete retrospective collections of State government information in Maryland. In addition, all county governments must file copies of their codes with the State Law Library.

A third distinct subject collection and a much used resource is the local history and genealogy

collection. This resource, developed over two centuries, complements much of the original source material available for research at the State Archives and Maryland Historical Society. Included in the collection are Maryland census schedules from 1776 through 1920 with name indexes through 1850; a complete run of the *Baltimore Sun* (1837 to date); and numerous county histories, family genealogies, and research guides.

Additional items of interest are the Library's holdings of rare books and early Maryland maps and documents, including the subscription edition of James Audubon's four-volume elephant folio, *Birds of America*. Also on display in the Library are the classic lithograph prints of each of the official state birds for thirty-five states and the American Bald Eagle, commissioned by the Nature Society and painted by Richard Sloane. The State Law Library was designated as the official depository for these prints by the Governor in 1970.

The Library publishes a monthly list entitled *Recent Acquisitions*, as well as miscellaneous bibliographies and a descriptive brochure on the Library.

The Library Committee, which acts as the governing board of the Library, is composed of at least three members, appointed by the Court of Appeals. The Committee's powers include appointment of a director of the Library, appropriate rule-making, and purchase authorization for new titles (Code Courts and Judicial Proceedings Article, secs. 13-502, 13-503).

BUDGET OF STATE GOVERNMENT

APPROPRIATIONS FOR OPERATING PURPOSES FISCAL YEAR ENDING JUNE 30, 1992

	GENERAL FUNDS	SPECIAL FUNDS	FEDERAL FUNDS	TOTAL FUNDS
Payments of Revenue to Civil Divisions . . .	\$108,750,125	\$40,674,600		\$149,424,725
Public Debt	41,000,000	196,219,401		237,424,725
Legislative	39,789,299	220,000		40,009,299
Judicial Review & Legal	206,112,836	1,571,850	\$3,374,887	211,059,573
Executive & Administrative Control	63,826,152	24,360,195	44,581,016	132,767,363
Financial & Revenue Administration	136,178,809	43,848,475		180,027,284
Agriculture	20,970,070	13,756,674	2,875,880	37,602,424
Budget & Fiscal Planning	9,326,940	153,213		9,480,153
Economic & Employment Development . . .	34,775,896	16,722,795	78,046,463	129,545,154
Education (Public)	2,788,154,422	31,753,205	278,465,409	3,098,373,036
Environment	34,155,335	8,786,071	70,733,491	113,674,897
General Services	41,627,254	736,468	160,000	42,523,722
Health & Mental Hygiene	1,574,877,626	49,945,469	834,764,737	2,459,587,832
Housing & Community Development	27,792,316	41,321,976	50,200,258	119,314,550
Human Resources	502,522,704	46,539,424	380,664,152	929,726,280
Juvenile Services	90,875,553	54,650	3,352,152	94,282,355
Licensing & Regulation	26,425,198	3,735,442	3,365,074	33,525,714
Natural Resources	62,561,373	62,704,820	13,485,389	139,851,582
Personnel Administration	13,199,476	8,628,564		21,828,040
Public Safety & Correctional Services	611,941,114	59,607,250	3,023,140	674,571,504
State Reserve Fund	15,000,000			15,000,000
Transportation		1,173,174,286	454,589,373	1,627,763,659
TOTALS*:	\$6,458,866,108	\$1,831,840,351	\$2,237,012,717	\$10,527,719,176

*For Grand Total see below.

HIGHER EDUCATION

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS
University of Maryland System:			
Baltimore City Campus	\$186,166,714	\$102,083,152	\$288,249,866
College Park Campus	459,618,074	107,664,189	567,282,263
Bowie State University	29,162,117	2,779,410	31,941,527
Towson State University	106,424,444	3,569,250	109,993,694
Eastern Shore Campus	25,469,316	6,108,734	31,578,050
Frostburg State University	41,128,065	1,999,483	43,127,548
Coppin State College	19,130,542	5,058,562	24,189,104
University of Baltimore	30,891,856	2,053,536	32,945,392
Salisbury State University	42,843,773	1,174,261	44,018,034
University College	91,259,527	5,288,494	96,548,021
Baltimore County Campus	88,754,897	14,720,943	103,475,840
Agricultural Experiment Station	8,113,241	2,507,771	10,621,012
Cooperative Extension Service	17,902,637	8,026,023	25,928,660
Center for Environmental & Estuarine Studies	10,674,197	7,500,000	18,174,197
Md. Biotechnology Institute & Sea Grant College	8,937,040		8,937,040
System Administration	14,098,499		14,098,499
New Community College of Baltimore	22,528,958	6,656,007	29,184,965
St. Mary's College of Maryland	19,439,380	291,900	19,731,280
Morgan State University	49,212,584	6,781,354	55,993,938
TOTALS:	\$1,271,755,861	\$284,263,069	\$1,556,018,930
Less General Funds in Higher Education			(628,234,405)
GRAND TOTAL STATE BUDGET APPROPRIATIONS:			\$11,455,503,701

APPROPRIATIONS FOR OPERATING PURPOSES FISCAL YEAR ENDING JUNE 30, 1993

FUNDS	GENERAL	SPECIAL	FEDERAL REIMBURSABLE	TOTAL
Payments of Revenue to Civil Divisions	\$30,000,000 ..	\$1,411,000 ..		\$31,411,000
Public Debt	23,500,000 ..	213,188,169 ..	\$92,985,577 ..	329,673,746
Legislative	37,553,303 ..	200,000 ..		37,753,303
Judicial Review & Legal	205,566,682 ..	4,201,517 ..	\$4,037,379 ..	215,029,974
Executive & Administrative Control	53,120,400 ..	29,975,114 ..	45,055,933 ..	136,408,968
Financial & Revenue Administration	138,775,183 ..	43,500,504 ..	29,001,572 ..	211,277,259
Agriculture	19,388,086 ..	9,318,003 ..	2,503,765 ..	32,827,119
Budget & Fiscal Planning	9,464,575 ..	1,928,447 ..	169,585 ..	11,562,607
Economic & Employment Development	35,952,500 ..	29,976,785 ..	99,941,012 ..	166,321,461
Education (Public)	2,911,437,166 ..	45,725,958 ..	317,468,985 ..	3,274,717,917
Environment	26,564,417 ..	14,563,668 ..	70,205,725 ..	112,843,536
General Services	40,910,697 ..	10,932,383 ..	320,000 ..	73,439,363
Health & Mental Hygiene ..	1,748,927,056 ..	48,378,409 ..	1,041,927,773 ..	2,857,508,908
Housing & Community Development	21,009,895 ..	37,492,243 ..	58,078,457 ..	116,580,595
Human Resources	512,657,159 ..	48,861,762 ..	424,113,339 ..	988,911,948
Juvenile Services	85,824,076 ..	78,791 ..	3,759,731 ..	89,983,667
Licensing & Regulation	26,680,706 ..	3,763,568 ..	3,214,125 ..	33,658,399
Natural Resources	52,994,438 ..	60,762,247 ..	14,254,094 ..	138,220,948
Personnel Administration	12,232,181 ..	9,767,633 ..	1,130,090,926 ..	1,152,090,740
Public Safety & Correctional Services	607,351,833 ..	74,456,163 ..	4,821,285 ..	705,178,225
State Reserve Fund				
Transportation		1,277,525,784 ..	424,008,326 ..	1,701,779,237
TOTALS**:	\$6,601,910,353	\$1,966,008,148	\$2,513,709,929	\$1,337,550,490

**For Grand Total see below.

HIGHER EDUCATION

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS
University of Maryland:			
Baltimore City Campus	\$193,492,325 ..	\$125,465,728 ..	\$318,958,053
College Park Campus	470,765,251 ..	110,750,908 ..	581,516,159
Bowie State University	28,146,548 ..	4,058,034 ..	32,204,582
Towson State University	109,799,708 ..	4,735,500 ..	114,535,208
Eastern Shore Campus	28,090,830 ..	9,212,426 ..	37,303,256
Frostburg State University	41,480,385 ..	2,205,457 ..	43,685,842
Coppin State College	19,056,387 ..	6,203,560 ..	25,259,947
University of Baltimore	33,872,984 ..	4,663,208 ..	38,536,192
Salisbury State University	44,463,599 ..	1,424,261 ..	45,887,860
University College	81,351,049 ..	5,285,146 ..	86,636,195
Baltimore County Campus	94,313,327 ..	16,185,714 ..	110,499,041
Agricultural Experiment Station	14,086,474 ..	3,808,000 ..	17,894,474
Cooperative Extension Service	16,797,574 ..	9,351,820 ..	26,149,394
Center for Environmental & Estuarine Studies	10,485,947 ..	8,500,000 ..	18,985,947
Md. Biotechnology Institute & Sea Grant College ..	10,227,901 ..	5,860,067 ..	16,087,968
System Administration	8,938,339 ..		8,938,339
Baltimore City Community College	23,488,448 ..	6,769,000 ..	30,257,448
St. Mary's College of Maryland	19,223,232 ..	481,517 ..	19,704,749
Morgan State University	55,122,466 ..	7,101,000 ..	62,223,466
TOTALS:	\$1,303,202,774	\$332,061,346	\$1,635,264,120
Less General Funds in Higher Education			606,263,814
Less Special Funds in Higher Education			10,036,719
GRAND TOTAL STATE BUDGET APPROPRIATIONS:			\$13,487,580,933

Source: Department of Budget and Fiscal Planning, *Fiscal Digest of the State of Maryland for the Fiscal Year 1993*

STATE TAXES ON PROPERTY, 1916—1994

Year	State Tax Rates Per \$100	Taxable Base	Revenue
1916	.32333	\$ 966,017,000	\$ 3,123,000
1917	.36417	1,005,384,000	3,661,000
1918	.36750	1,151,142,000	4,230,000
1919	.36431	1,186,529,000	4,323,000
1920	.36431	1,277,958,000	4,656,000
1921	.35333	1,365,638,000	4,825,000
1922	.35000	1,452,168,000	5,083,000
1923	.30333	1,622,679,000	4,922,000
1924	.30154	1,741,322,000	5,251,000
1925	.27343	1,871,967,000	5,119,000
1926	.27343	1,993,278,000	5,450,000
1927	.27393	2,117,303,000	5,800,000
1928	.25640	2,294,479,000	5,883,000
1929	.25740	2,402,649,000	6,184,000
1930	.25000	2,421,678,000	6,054,000
1931	.25000	2,423,169,000	6,030,000
1932	.25000	2,337,928,000	5,845,000
1933	.25000	2,251,171,000	5,628,000
1934	.22000	2,203,209,000	4,847,000
1935	.22000	2,213,785,000	4,870,000
1936	.22000	2,238,610,000	4,925,000
1937	.22250	2,293,233,000	5,102,000
1938	.23010	2,317,787,000	5,333,000
1939	.23350	2,343,512,000	5,472,000
1940	.23350	2,474,362,000	5,778,000
1941	.23350	2,562,416,000	5,983,000
1942	.14000	2,709,985,000	3,794,000
1943	.12750	2,865,080,000	3,653,000
1944	.12000	2,882,310,000	3,459,000
1945	.12000	2,939,666,000	3,528,000
1946	.10000	3,000,375,000	3,001,000
1947	.10000	3,153,231,000	3,153,000
1948	.11130	3,481,527,000	3,875,000
1949	.11150	3,897,478,000	4,346,000
1950	.12390	4,162,584,000	5,157,000
1951	.06000	4,585,556,000	2,751,000
1952	.06250	5,129,252,000	3,206,000
1953	.06040	5,769,236,000	3,485,000
1954	.05670	6,189,987,000	3,510,000
1955	.11100	6,489,209,000	7,138,000

*Personal property became exempt from the State property tax effective July 1, 1984.

Source: State Department of Assessments and Taxation.

Year	State Tax Rates Per \$100	Taxable Base	Revenue
1956	.10900	7,206,941,000	7,856,000
1957	.14250	7,896,128,000	11,252,000
1958	.14250	8,451,024,000	12,043,000
1959	.13420	8,863,525,000	11,895,000
1960	.13750	9,496,504,000	13,058,000
1961	.15000	10,010,774,000	15,016,000
1962	.15000	10,663,297,000	15,995,000
1963	.15000	11,403,801,000	17,106,000
1964	.15000	12,218,409,000	18,328,000
1965	.18000	13,032,553,000	23,459,000
1966	.15000	14,181,962,000	21,272,000
1967	.17000	15,352,428,000	26,099,000
1968	.17000	15,948,343,000	27,112,000
1969	.20000	17,105,010,000	34,210,000
1970	.18000	18,498,303,000	33,297,000
1971	.18000	19,930,830,000	35,875,000
1972	.21000	21,664,958,000	45,496,000
1973	.21000	23,941,491,000	50,277,000
1974	.21000	25,117,906,000	52,748,000
1975	.21000	28,518,793,000	59,889,000
1976	.23000	31,649,860,000	72,795,000
1977	.23000	34,539,778,000	79,441,000
1978	.20000	36,386,387,000	72,773,000
1979	.20000	41,586,107,000	83,172,000
1980	.20000	44,365,633,000	88,731,000
1981	.21000	47,764,406,000	100,305,000
1982	.21000	52,350,608,000	109,936,000
1983/ 84	.21000	56,724,813,000	119,122,000
1984/ 85*	.21000	60,832,522,000	100,734,000
1985/ 86	.21000	66,403,158,000	110,862,000
1986/ 87	.21000	73,093,131,000	121,151,000
1987/ 88	.21000	80,570,558,000	133,644,000
1988/ 89	.21000	87,955,838,000	147,036,000
1989/ 90	.21000	96,653,555,000	161,524,000
1990/ 91	.21000	105,124,067,000	175,269,000
1991/ 92	.21000	114,456,820,000	191,962,000
1992/ 93	.21000	124,025,338,000	210,298,000
1993/ 94	.21000	128,921,107,000	220,360,000

TAXABLE BASIS, 1989—1993

FOR COUNTY PURPOSES

COUNTY	FY1989	FY1990	FY1991	FY1992	FY1993
Allegany	\$852,530,000	\$901,390,000	\$991,313,000	\$1,131,196,000	\$1,167,759,000
Anne Arundel	7,438,984,000	8,220,928,000	9,040,740,000	9,930,872,000	11,346,254,000
Baltimore City	7,035,041,000	7,581,837,000	7,891,585,000	8,217,450,000	8,309,872,000
Baltimore County	11,272,826,000	12,290,802,000	13,186,273,000	14,130,657,000	15,206,711,000
Calvert	1,508,319,000	1,641,829,000	1,583,514,000	1,882,308,000	2,131,653,000
Caroline	264,540,000	302,563,000	319,577,000	350,744,000	382,340,000
Carroll	1,708,292,000	1,920,493,000	2,124,456,000	2,354,508,000	2,607,446,000
Cecil	871,086,000	984,169,000	1,098,540,000	1,238,279,000	1,403,477,000
Charles	1,645,741,000	1,805,620,000	1,941,410,000	2,110,555,000	2,309,786,000
Dorchester	417,743,000	444,517,000	483,322,000	520,414,000	563,486,000
Frederick	2,153,165,000	2,418,372,000	2,707,785,000	3,018,482,000	3,394,437,000
Garrett	436,840,000	480,365,000	514,638,000	563,134,000	614,938,000
Harford	2,300,459,000	2,562,764,000	2,822,214,000	3,135,746,000	3,479,290,000
Howard	3,979,394,000	4,482,377,000	4,930,171,000	5,343,861,000	5,907,383,000
Kent	281,475,000	315,769,000	346,114,000	389,416,000	434,206,000
Montgomery	19,574,044,000	21,505,450,000	23,766,395,000	25,961,994,000	28,433,423,000
Prince George's	10,841,731,000	11,835,022,000	12,877,804,000	13,892,206,000	15,079,660,000
Queen Anne's	582,698,000	659,915,000	712,416,000	788,347,000	883,179,000
St. Mary's	949,753,000	1,052,914,000	1,139,930,000	1,255,166,000	1,390,998,000
Somerset	216,192,000	227,776,000	233,752,000	243,874,000	257,623,000
Talbot	755,345,000	837,644,000	925,469,000	1,030,857,000	1,137,465,000
Washington	1,383,026,000	1,522,292,000	1,619,816,000	1,785,180,000	1,915,956,000
Wicomico	1,025,542,000	1,116,780,000	1,177,806,000	1,259,535,000	1,328,895,000
Worcester	1,743,733,000	1,881,277,000	1,962,131,000	2,047,613,000	2,111,090,000
TOTALS:	\$79,238,499,000	\$86,992,865,000	\$94,397,171,000	\$102,582,394,000	\$111,797,327,000

FOR STATE PURPOSES

COUNTY	FY1989	FY1990	FY1991	FY1992	FY1993
Allegany	\$733,915,000	\$810,294,000	\$832,846,000	\$872,834,000	\$890,295,000
Anne Arundel	8,175,569,000	9,197,803,000	9,997,121,000	11,056,594,000	12,378,727,000
Baltimore City	8,529,520,000	8,995,560,000	9,440,067,000	9,880,342,000	9,925,026,000
Baltimore County	13,072,029,000	14,368,125,000	15,525,990,000	16,488,384,000	17,794,972,000
Calvert	1,530,899,000	1,664,207,000	1,615,398,000	1,925,128,000	2,179,274,000
Caroline	319,195,000	352,610,000	376,700,000	423,479,000	431,776,000
Carroll	1,996,287,000	2,245,935,000	2,489,743,000	2,766,586,000	3,001,784,000
Cecil	967,901,000	1,097,031,000	1,243,525,000	1,431,789,000	1,575,347,000
Charles	1,730,168,000	1,912,588,000	2,045,675,000	2,252,951,000	2,453,731,000
Dorchester	452,930,000	488,333,000	533,998,000	569,020,000	605,091,000
Frederick	2,567,259,000	2,896,556,000	3,299,990,000	3,682,828,000	4,091,682,000
Garrett	446,654,000	492,857,000	527,715,000	573,383,000	605,193,000
Harford	2,494,591,000	2,799,200,000	3,082,954,000	3,413,358,000	3,814,754,000
Howard	4,683,237,000	5,200,643,000	5,786,388,000	6,221,015,000	6,884,013,000
Kent	332,405,000	368,609,000	415,849,000	463,772,000	508,925,000
Montgomery	20,498,541,000	22,592,424,000	25,038,057,000	27,752,242,000	30,592,431,000
Prince George's	12,072,552,000	13,135,787,000	14,223,830,000	15,321,629,000	16,437,795,000
Queen Anne's	645,411,000	733,776,000	807,224,000	890,745,000	974,490,000
St. Mary's	986,880,000	1,095,451,000	1,198,255,000	1,314,657,000	1,472,374,000
Somerset	223,602,000	237,013,000	247,432,000	269,510,000	277,626,000
Talbot	871,056,000	971,873,000	1,070,848,000	1,180,143,000	1,274,385,000
Washington	1,673,637,000	1,841,465,000	1,949,802,000	2,184,762,000	2,311,409,000
Wicomico	1,113,205,000	1,218,689,000	1,349,871,000	1,402,371,000	1,457,916,000
Worcester	1,798,395,000	1,936,726,000	2,024,789,000	2,119,297,000	2,170,079,000
TOTALS:	\$87,955,838,000	\$96,653,555,000	\$105,124,067,000	\$114,456,819,000	\$124,109,095,000

Source: State Department of Assessments and Taxation

INTERCOUNTY AGENCIES

For much of Maryland, local government most typically is county government. Intercounty agencies enable governments of the counties to join together in solving regional problems.

BALTIMORE METROPOLITAN COUNCIL

Chairperson: Robert R. Neall, Anne Arundel County Executive

Ex officio: Kurt L. Schmoke, Mayor of Baltimore; Roger B. Hayden, Baltimore County Executive; Donald I. Dell, President, Carroll County Board of Commissioners; Eileen M. Rehrmann, Harford County Executive; Charles I. Ecker, Howard County Executive.

Charles Krautler, *Executive Director*

600 North Howard St.
Baltimore, MD 21201—4585 (410) 333-1750

The Baltimore Metropolitan Council was created in 1992 as the regional planning agency for metropolitan Baltimore (Chapter 201, Acts of 1992). Replacing the Baltimore Regional Council of Governments, the Council promotes cooperation among local governments in the Baltimore metropolitan area to share information, collect data, and solve common problems. It also anticipates future needs in infrastructure, the environment, and economic development. Under formal agreements among its members, the Council provides regional planning for solid waste management and transportation.

The Council is composed of the chief elected officials of Baltimore City and Anne Arundel, Baltimore, Carroll, Harford and Howard counties.

ADVISORY BOARD

Chairperson: Melvin G. Mintz, Baltimore County Council

David G. Boschert, Anne Arundel County Council; Anthony J. Ambridge, Baltimore City Council; Julia W. Gauge, Carroll County Board of Commissioners; Jeffrey D. Wilson, Harford County Council; Paul R. Farragut, Howard County Council.

(410) 333-1750

Representatives of the legislative bodies of each county form a six-member Advisory Board to the Baltimore Metropolitan Council. The Board meets three times a year to provide a legislative perspective on budget issues, programs, and policy.

TRANSPORTATION STEERING COMMITTEE

Chairperson: Carl Balser, Howard County

Jon Arason, designee of Mayor of Annapolis; Robert J. Dvorak, Anne Arundel County; Victor Bonaparte, Baltimore City; J. Craig Forrest, Baltimore County; Steven C. Horn, Carroll County; Stoney E. Fraley, Harford County; Frederick P. Rappe, Jr., designee of Secretary of Transportation.

Nonvoting members: Diane Franks, designee of Secretary of the Environment; Christine Wells, Office of Planning.

Staff: Harvey S. Bloom (410) 333-4743

The Transportation Steering Committee of the Baltimore Metropolitan Council was established by a May 1992 memorandum of understanding among the member local governments, the Department of Transportation, and the Governor. The Committee serves as the metropolitan planning organization for federal transportation certification and funding. The Committee is composed of representatives of the six member governments; the Mayor of Annapolis; the Secretary of the Environment; the Secretary of Transportation; and a representative of the Office of Planning.

REGIONAL INFORMATION CENTER

Mary Logan, *Coordinator*

(410) 333-4881

The Baltimore Metropolitan Council operates the Regional Information Center, an urban planning and regional library associated with the Enoch Pratt Free Library. The Center provides data on demographic and economic trends, transportation issues, environmental management, waste management, and water quality.

MARYLAND LOWER EASTERN SHORE TOURISM CENTER ADVISORY COMMITTEE

Chairperson: David Bryant, Worcester County

Appointed by Somerset County Board of County Commissioners: Elizabeth Butler; Lorraine Dryden; Edwin R. McGee.

Appointed by Wicomico County Council: Betty K. Gardner; Jim Jackson; Virginia Sillers.

Appointed by Worcester County Board of County Commissioners: David Bryant; Mark Lusby; Shirley W. Pilchard.

Oceanfront at 13th St., Boardwalk
Ocean City, MD 21842 (410) 289-9121

The Maryland Lower Eastern Shore Tourism Center Advisory Committee was created in 1984 (Chapter 716, Acts of 1984). The Committee advises the Department of Economic and Employment Development on the development and operations of the Maryland Lower Eastern Shore Tourism Center. Located on U.S. 13 North, the Center opened in December 1985.

The Committee consists of nine members. The Somerset County and Worcester County Boards of County Commissioners and the Wicomico County Council each appoint three members from their respective counties. Members serve five-year terms (Code 1957, Art. 83A, sec. 4-201).

MARYLAND—NATIONAL CAPITAL PARK & PLANNING COMMISSION

Chairperson: John W. Rhoads, Prince George's County
Vice-Chairperson: William Hussman, Montgomery County

Montgomery County Planning Board: Nancy M. Floreen, 1994; Patricia S. Baptiste, 1995; Davis M. Richardson, 1995; Ruthann Aron, 1996; William Hussman, 1997.

Prince George's County Planning Board: Zola E. Boone, 1994; Roy I. Dabney, 1995; Regina J. McNeill, 1995; James M. Brown, 1996; John W. Rhoads, 1997.

Ex officio: Fern V. Piret, Prince George's County Planning Director; Robert W. Marriott, Montgomery County Planning Director; Mary H. Godfrey, Prince George's County Parks & Recreation Director; Donald K. Cochran, Montgomery County Parks Director.

LeRoy J. Hedgepeth, *Executive Director*

6611 Kenilworth Ave., Suite 402
Riverdale, MD 20737 (301) 454-1740

Montgomery Regional Office
8787 Georgia Ave.
Silver Spring, MD 20910 (301) 495-4605

County Administration Building
Prince George's County
14741 Governor Oden Bowie Drive
Upper Marlboro, MD 20772 (301) 952-3560

MANDATED REPORTS

Certified Annual Financial Report to be made available for distribution to public.

Created in 1927, the Maryland-National Capital Park and Planning Commission has jurisdiction over parks and planning in Montgomery and Prince George's counties (Chapter 448, Acts of 1927). This authority covers all of the two counties except for certain incorporated municipalities.

Within the Maryland-Washington Metropolitan District, the Commission is empowered to acquire, develop, maintain, and operate parks systems. In all areas except Laurel, the Commission may spend public funds to acquire park land. Subject to county government approval, it also may sell general obligation bonds to fund park acquisition and development. All other expenses, including debt service, are paid from a separate park tax levied within the District. Since 1970, the Commission also has operated the Prince George's County recreation program, funded by a separate countywide recreation tax. The Commission provides services and educational programs relating to conservation and nature, recreation classes, local history, and the arts. Informational brochures and publications are available upon request.

Taking into account all factors of urban, suburban, rural and regional planning, the Commission prepares and administers a General Plan for the physical development of the Maryland-Washington Regional District. The District includes all of Prince George's County (except Laurel) and all of Montgomery County (except Rockville, Gaithersburg, and several small municipalities). For the portion of the District within their county, each planning board makes zoning recommendations to its county council. To enact zoning ordinances and change the zoning map, the planning boards have exclusive responsibility for subdivision approval, location and grades of streets, location of public buildings and utilities, and street naming and house numbering. Administration and operating expenses of the Commission are financed by property taxes levied by the two counties.

The Commission is composed of ten members. Five are residents of Montgomery County, and five are from Prince George's. The five members from each county make up the county's planning board.

Commission members serve four-year terms. In Montgomery County, three members are appointed by the County Council and confirmed by the County Executive, and two members are appointed by the County Executive and confirmed by the County Council. In Prince George's County, the County Executive appoints all five members subject to County Council confirmation. No more than three members from each county's planning board may be members of the same political party. The

appointing authority designates the chairperson of the Planning Board. Chairing of the Commission alternates each calendar year between the two planning board chairpersons. The alternate becomes vice-chairperson.

The Commission appoints the executive director, general counsel, and secretary-treasurer. The parks director and planning director for each county are appointed by the planning boards (Code 1957, Art. 28, secs. 1-101 through 8-125).

NORTHEAST MARYLAND WASTE DISPOSAL AUTHORITY

George G. Balog, Esq., *Chairperson*

Appointed by Governor: William T. Baker, Jr.; John M. Brusnighan; Edward U. Graham, Ph.D.; Frederick J. Homan. *Terms expire 1996.*

Ex officio: George G. Perdikakis, Director, Maryland Environmental Service

Michael A. Gagliardo, *Executive Director*

25 South Charles St., Suite 2105
Baltimore, MD 21201—3330 (410) 333-2730

MANDATED REPORTS

Annual Report to Governor & to chief executive officer & legislative body of each participating county due within first 90 days of fiscal year.

The Northeast Maryland Waste Disposal Authority was established as a public corporation in 1980 (Chapter 871, Acts of 1980). It assists participating political subdivisions of Maryland, other public entities, and the private sector in providing adequate waste disposal facilities by coordinating efforts and finding financing. The Authority also helps with facilities to generate energy from fuels that are derived from or are otherwise related to waste disposal. Participating jurisdictions are Anne Arundel County, Baltimore City, Baltimore County, Harford County, and Montgomery County.

The Authority consists of six members. From each participating jurisdiction, one member is appointed by the Governor for a four-year term. The Director of the Maryland Environmental Service serves *ex officio* as a voting member (Code Natural Resources Article, secs. 3-901 through 3-929).

Basically, the Authority is self-supporting, receiving minor appropriations from participating counties, but no State funds.

REGIONAL EDUCATION SERVICE AGENCY OF APPALACHIAN MARYLAND

BOARD OF DIRECTORS

Chairperson: Donald L. Alexander, Ed.D.,
President, Allegany Community College

Ex officio: Robert E. Terrill, Ed.D., Superintendent of Schools, Allegany County; Jerome J. Ryscavage, Ph.D., Superintendent of Schools, Garrett County; Wayne F. Gersen, Ed.D., Superintendent of Schools, Washington County; Norman P. Shea, Ph.D., President, Hagerstown Junior College; Stephen J. Herman, Ph.D., President, Garrett Community College; Catherine R. Gira, Ph.D., President, Frostburg State University; Donald N. Langenberg, Ph.D., Chancellor, University of Maryland System (George L. Marx, Ph.D., alternate).

Frank C. Peto, *Executive Director, Executive Secretary-Treasurer of Board*

153 Baltimore St.
Cumberland, MD 21502 (301) 777-3525
MARCOM: (301) 777-5982

The Regional Education Service Agency of Appalachian Maryland (RESA) works to raise the educational level of residents in Appalachian Maryland (Allegany, Garrett, and Washington counties). The Agency originated in 1967 as the Educational Subcommittee of the Appalachian Regional Commission. A formal organization by 1970, it became a separate administrative unit of government in 1973, authorized by statute and by the Attorney General's approval of a joint agreement by the eight member institutions (Chapter 533, Acts of 1973).

The Agency fosters cooperation among educational institutions and organizations and establishes goals, policies, and procedures for regional education projects, which it plans, coordinates, and implements. It also promotes the improvement of educational, scientific, and literary facilities and programs at and among participating schools.

The Agency helps member institutions identify needs that could be met by regional programs or services. Agency staff provides direct support and leadership for interagency and institutional liaison, project development and implementation, and project review and evaluation.

The Agency also provides technical assistance and recommendations to the Governor concerning education's role in the development of the region. These recommendations are the basis for education programs funded by the Appalachian Regional Commission through the Department of Housing and Community Development.

In Allegany County, member institutions include Allegany Community College, Frostburg

State University, and the Allegany County Board of Education. In Garrett County, they include Garrett Community College and the Garrett County Board of Education. In Washington County, Hagerstown Junior College and the Washington County Board of Education are member institutions. The University of Maryland System also is a member. Operations and programs of the Agency are supported by budget allocations of the member institutions and from grants and contracts with local, State and federal agencies.

Chief executives of the signatory members serve ex officio as voting members of the Agency's Board of Directors. The Board establishes policies for programs, operations, and fiscal affairs. The chair rotates each July 1st.

TRI-COUNTY COUNCIL FOR SOUTHERN MARYLAND

Thomas (Mac) Middleton, *Chairperson*

Southern Maryland Legislative Delegation: J. Ernest Bell II; Stephen J. Braun; C. Bernard Fowler; George W. Owings III; James C. Simpson; John F. Slade III; Michael J. Sprague; John F. Wood, Jr.

Calvert County Commissioners: Patrick M. Buehler; Mary M. Krug; Hagner R. Mister; Michael J. Moore; Joyce L. Terhes.

Charles County Commissioners: Robert I. Fuller; Murray D. Levy; Thomas M. Middleton; Dale E. Speake; Chriss A. Winston.

St. Mary's County Commissioners: W. Edward Bailey; Robert T. Jarboe; John G. Lancaster; Carl M. Loffler, Jr.; Barbara R. Thompson.

Appointed by Southern Maryland Municipal Association: Ruth W. Proffitt

Members at Large: F. Elliott Burch, Jr.; John T. Parran, Jr.; John C. Smith, Jr.

Nonvoting members: Gordon Remsik, Charlotte Vass, William E. Curtis (County Economic Development Commissions); Joseph F. Anderson, Warren A. Bowie, Maurice Lusby (County Planning Commissions); Ronald M. Kreitner, Director of Planning; James R. Gatto, Dept. of Economic & Employment Development; Tara B. Clifford, Dept. of Housing & Community Development; Anna Johnson, Dept. of Natural Resources.

Gary V. Hodge, *Executive Director*

P. O. Box 1634
Charlotte Hall, MD 20622 (301) 884-2144
DC area: (301) 870-2520

Formed on December 6, 1964, the Tri-County Council for Southern Maryland fosters the economic and social development of the southern Maryland

counties (Calvert, Charles, and St. Mary's). In 1965, the Governor recognized the Council as the cooperative planning and development agency for Southern Maryland. The Council was established by statute in 1966 and became a tax-exempt corporation in 1970 (Chapter 586, Acts of 1966; Chapter 573, Acts of 1970). The Council's enabling law was reenacted as State general legislation in 1976 (Chapter 708, Acts of 1976). In 1984, the status of the Council as an independent agency was confirmed (Chapter 373, Acts of 1984).

The Council brings together local, State and federal resources to address issues in economic development; environmental protection; and regional resource management, which includes transportation, utilities, urban growth and development, housing, and public facilities and services. The Council, in 1979, was empowered to reevaluate the General Development Plan for Southern Maryland at least every four years, following the election of State and local officials (Chapter 36, Acts of 1979).

Annually, the Council submits its proposed work programs and operating budget for the next fiscal year to the Department of Economic and Employment Development.

The Council consists of thirty-seven members. Twenty-seven are voting members. They include the State senators and delegates representing Calvert, Charles and St. Mary's counties; the county commissioners from those counties; one member appointed by the Southern Maryland Municipal Association; and one member at large from each county. The ten nonvoting members represent each county planning commission and economic development commission; the Office of Planning; the Department of Economic and Employment Development; the Department of Housing and Community Development; and the Department of Natural Resources (Code 1957, Art. 20).

TRI-COUNTY COUNCIL FOR WESTERN MARYLAND

Elwood L. Groves II, *Chairperson*

Allegany County members: Edward Athey; David Edgerley; Bernard Loar; Leontyne Peck; John Stotler; Karen Thayer.

Garrett County members: Elwood L. Groves II; Stephen Herman; Tom Jones; Spencer Schlossnagle; Richard Towers; one vacancy.

Washington County members: Leroy Burtner; William McLean, Sr.; Fred Papa; Steven Sager; Earl Smith; Barry Teach.

State Senators from Tri-County area: John J. Hafer; Donald F. Munson.

House of Delegates members representing Allegany, Garrett and Washington counties: Peter G. Callas; John P. Donoghue; George C. Edwards; Kevin Kelly; D. Bruce Poole; Casper R. Taylor, Jr.; Betty Workman.

Michael J. Wagoner, *Director*

111 South George St.
Cumberland, MD 21502 (301) 777-2158

Functions of the Tri-County Council for Western Maryland originated with the formation of the Governor's Council for Appalachian Maryland in 1968. The Governor's Council was replaced in 1971, when the Tri-County Council for Western Maryland was chartered as a nonprofit corporation to serve Maryland's western counties of Allegany, Garrett, and Washington. Formerly under the Department of Economic and Community Development, the Council became an independent agency in 1986 (Chapter 861, Acts of 1986).

An association of the governments of Allegany, Garrett and Washington counties, the Council serves as a regional planning and development agency for the tri-county area. Using State aid, the Council fosters the physical, economic and social development of Western Maryland.

The Council receives planning assistance funds from the federal Economic Development Administration and the Appalachian Regional Commission. The Council uses these funds for administrative expenses to support regional economic development programs. These programs create or retain full-time permanent jobs and improve income characteristics, particularly for the unemployed and underemployed in the most distressed areas of the region. To facilitate planning, the Council may prepare studies of the region's resources; gather and analyze social and economic data; and join with other government agencies, educational institutions, and private organizations in coordinating research. The Council's work program enhances the quality of economic development activities in the region and strengthens relationships among the various local units of government.

The Council's program for direct business assistance and enterprise development includes a Revolving Loan Fund program, Procurement and Export Assistance, and Data Center Services. The program for local government assistance focuses on grantsmanship and data base resource capabilities as well as facilitating intergovernmental cooperation.

Annually, the Council submits its proposed work program and operating budget for the next fiscal year to the Department of Economic and Employment Development.

The Council is comprised of twenty-seven members. Twenty-three are voting members and four are nonvoting. From each county, the Council has three representatives of county government appointed by the county commissioners; one elected municipal official chosen by the respective municipal governments of the county; the county economic develop-

ment director; and a private sector representative. The House of Delegates members who represent Allegany, Garrett and Washington counties and the two State Senators for the tri-county area also serve on the Council (Code 1957, Art. 20A, secs. 1-101 through 3-102).

UPPER POTOMAC RIVER COMMISSION

John J. McMullen, Jr., *Chairperson*, 1995

Appointed by Allegany County Board of County Commissioners: R. Neil Williams, 1995

Appointed by Garrett County Board of County Commissioners: Wendell R. Beitzel, 1995

Maryland Avenue Extended
Westernport, MD 21562 (301) 777-1515

The Upper Potomac River Commission was established in 1935 (Chapter 409, Acts of 1935). It supervises the Savage River Dam, which regulates the flow of the Potomac River. The Commission has jurisdiction over the water resources of Allegany County and Election District 4 (Bloomington) in Garrett County.

The Commission consists of three members appointed for six-year terms. The Governor appoints the chairperson; and the Allegany County and Garrett County Boards of County Commissioners each appoint one member.

WASHINGTON SUBURBAN SANITARY COMMISSION

Chairperson: Lewis M. Helm, Montgomery County, 1995

Vice-Chairperson: Robert M. Potter, Prince George's County, 1995

Appointed by Montgomery County Executive with County Council consent: Waymond D. Bray, 1995; Robert G. Berger, 1997.

Appointed by Prince George's County Executive with County Council consent: Henry T. Arrington, 1995; Elizabeth Buck, 1997.

Cortez A. White, *General Manager*

14501 Sweitzer Lane
Laurel, MD 20707 (301) 206-8000
customer services: (301) 206-4001
1-800-634-8400

Office of Communications: (301) 206-8100
24-hour emergency service: (301) 206-4002

The Washington Suburban Sanitary Commission, the governing body of the Washington Suburban Sanitary District, was created in 1918 (Chapter 122, Acts of 1918). It provides for the

construction, maintenance, and operation of water supply and sewerage systems in Prince George's and Montgomery counties and regulates and inspects plumbing and gas-fitting installations in both counties. The Commission also administers, maintains, and operates the Anacostia River Flood Control and Navigation Project.

The two major sources of water supply for the Commission system are the Patuxent River, through the Patuxent Filtration Plant, and the Potomac River, through the Potomac River Filtration Plant. The Commission also stores about 12 billion gallons of raw water at Rocky Gorge Reservoir, in Prince George's and Montgomery counties, and at Triadelphia Lake, in Montgomery County. Little Seneca Lake, in Montgomery County, and the Jennings-Randolph Reservoir, in West Virginia, provide storage for an additional 17 billion gallons of water.

Much of the sewage from the Commission service area is transported through trunk sewers into the District of Columbia and is treated at the regional Blue Plains Pollution Control Plant in Washington, DC. Other sewage disposal plants operated by the Commission are near Laurel, at Piscataway Bay; on the western branch of the Patuxent River, at Seneca Creek Basin; and in northern Montgomery County. The Commission also runs several smaller waste water plants and, in eastern Montgomery County, a 116-acre composting facility that processes the Commission's proportionate share of Blue Plains sludge.

Ten-Year Water and Sewer Plans for Montgomery and Prince George's counties, formerly drafted by the Washington Suburban Sanitary Commission, now are prepared by the respective county governments. The Commission's annual budget is subject to joint approval by the governing bodies of the two counties. The Commission sets customer rates for its suburban Maryland service area.

Through its Office of Communications, the Commission distributes free information on all facets of its operation. The Plumbing and Gas-Fitting Regulations are available for a fee. An active speakers' bureau also is managed by the Office.

The Commission consists of six members: three from Montgomery County and three from Prince George's County. Each county's members are appointed to four-year terms by the County Executive with County Council consent. The Chairperson and Vice-Chairperson are chosen annually by the Commission (Code 1957, Art. 29).

WASHINGTON SUBURBAN TRANSIT COMMISSION

Chairperson: Carlton R. Sickles, Montgomery County

Appointed by Montgomery County Executive: Cleatus E. Barnett; Graham J. Norton; Carlton R. Sickles.

Appointed by Prince George's County Executive: John P. Davey; Hilda R. Pemberton; one vacancy.

Ex officio: Alexander J. Eckmann, designee of Secretary of Transportation

Louis W. Farber, *Executive Secretary-Treasurer*

8720 Georgia Ave., Suite 904
Silver Spring, MD 20910 (301) 565-9665

The Washington Suburban Transit Commission was created in 1965 (Chapter 870, Acts of 1965). The Commission administers the Washington Suburban Transit District and has powers to develop, on a bi-county basis, a transportation system, including mass transit facilities, for Montgomery and Prince George's counties.

The Commission acts as the financial conduit for funding of mass transportation projects within Montgomery and Prince George's counties. It coordinates mass transit programs for the two counties with the two county governments, the Washington Metropolitan Area Transit Authority, and the Maryland Department of Transportation.

The Commission and the Washington Metropolitan Area Transit Authority (WMATA), work together to develop a regional rapid rail transit system. The Commission appoints two of its members and two alternates to the Authority's Board of Directors. The Authority is the interstate agency that plans, finances, and operates the regional rapid rail and bus transit systems for the Washington metropolitan area.

The Commission consists of seven members. Three are appointed by the Montgomery County Executive, and three by the Prince George's County Executive. The Secretary of Transportation (or designee) serves *ex officio*. Commissioners who are appointed from among the members of the elected governing bodies serve at the pleasure of the County Executive, while others serve three-year terms. The position of chairperson alternates annually between Montgomery and Prince George's counties.

DEFUNCT INTERCOUNTY AGENCIES

BALTIMORE REGIONAL COUNCIL OF GOVERNMENTS

When the Council was abolished in 1992, some of its functions were assumed by the Baltimore Metropolitan Council (Chapter 201, Acts of 1992).

ALLEGANY COUNTY

Allegany County was formed in 1789 from Washington County (Chapter 29, Acts of 1789). Allegany comes from the Indian word, *oolikhanna*, meaning “beautiful stream.”



Form of Government: Code Home Rule since 1974

COUNTY BUDGET			
Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County			\$72,302,285
State			\$ 3,610,159
Federal			\$ 9,796,874
Total Funds			\$85,709,318
Staff			
Authorized			460
Contractual (FTE)			38
Total Staff			498

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

John W. Stotler (D), *President*, 1994
Bernard L. Loar (R) 1994
Adrienne L. Ottaviani (D) 1994

Meetings: Wednesdays, 10:30 a.m.

County Office Building
701 Kelly Road, Suite 214
Cumberland, MD 21502—3401
(301) 777-5911
fax: (301) 777-2001

COUNTY ADMINISTRATOR

Appointed by Board of County Commissioners:
Daniel F. McMullen III
(301) 777-5911

COMMUNITY SERVICES

SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

Cumberland Senior Citizens’ Center
19 Frederick St.
Cumberland, MD 21502 (301) 777-5970

SOCIAL SERVICES BOARD

Appointed by Board of County Commissioners:
Jan Lander, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

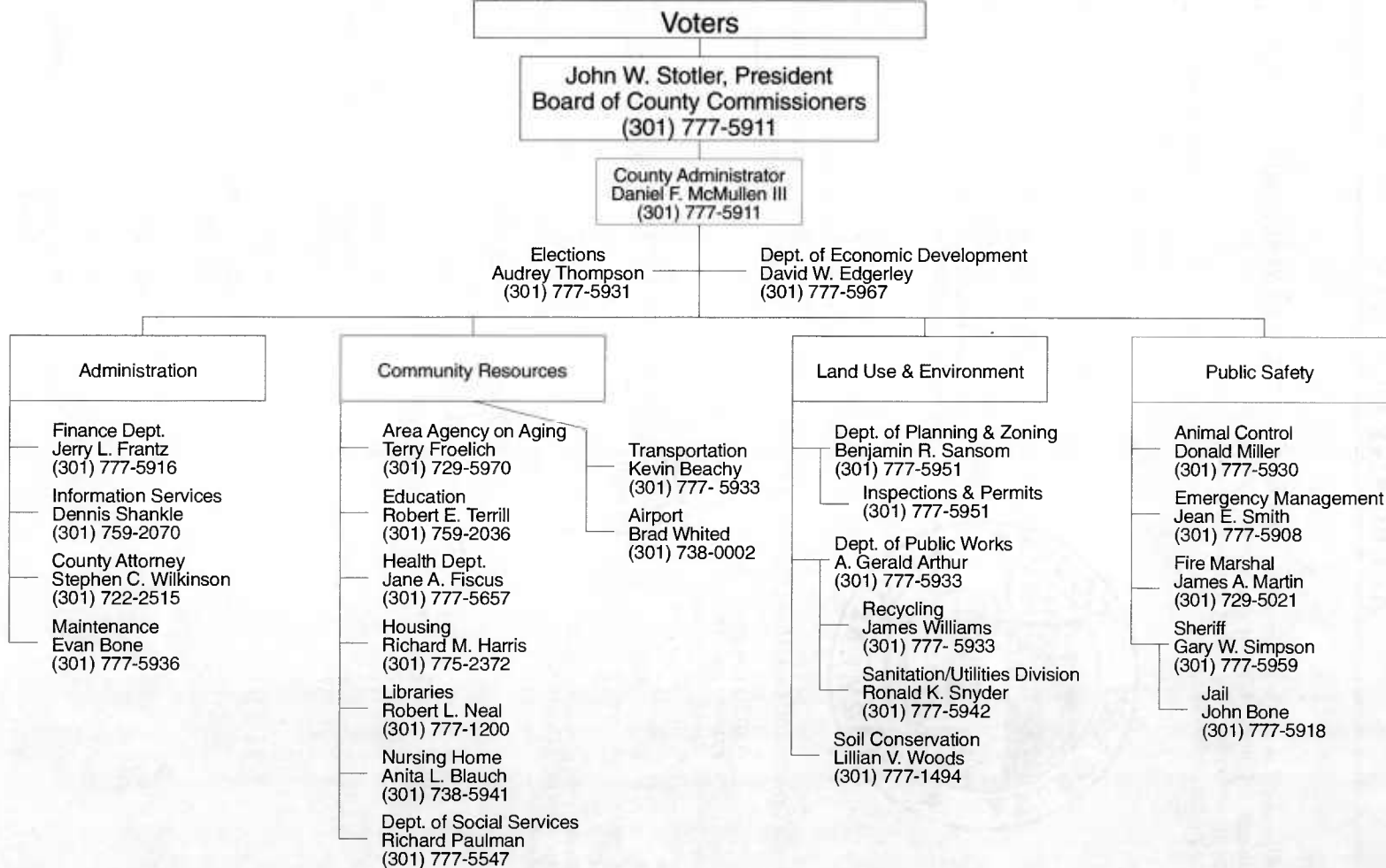
Appointed by Social Services Board:
Richard Paulman, *Director*

218 Paca St.
Cumberland, MD 21502 (301) 777-5547

CHILDREN’S COUNCIL

Appointed by President, Board of County Commissioners:
Florine Taylor, *Chairperson*
(301) 724-2524

ALLEGANY COUNTY GOVERNMENT—EXECUTIVE BRANCH



FOSTER CARE REVIEW BOARD (Allegany & Garrett Counties)

Allegany County members appointed by Governor:
Carmen Bryant Jackson, *Chairperson*, 1994

John D. Kelly, 1994; one vacancy. *Alternate:* Doris M. Maier, 1996.

OFFICE OF EMPLOYMENT SERVICES Robert Ruppencamp, *Manager*

P. O. Box 1717
239 North Mechanic St.
Cumberland, MD 21502 (301) 777-2124/2

EDUCATION

BOARD OF EDUCATION

Elected by Voters:

Charles E. Lattimer, *President*, 1994

F. James Glass, *Vice-President*, 1994

Enordo R. Arnone 1994

Brenda S. Ferguson 1996

Dale R. Lewis 1996

SUPERINTENDENT OF SCHOOLS

*Appointed by Board of Education with approval of
State Superintendent of Schools:*

Robert E. Terrill, Ed.D.

108 Washington St.
Cumberland, MD 21502 (301) 759-2036

ALLEGANY COMMUNITY COLLEGE BOARD OF TRUSTEES

Appointed by Governor with Senate advice & consent:
Ivan A. Hall, *Chairperson*, 1994

James A. Ortiz, 1994; Thomas B. Finan, Jr., 1995;
Bernice F. Friedland, 1996; Gary L. Wagoner,
M.D., 1997; David L. Young, 1998; Jane A. Belt,
1999.

PRESIDENT

Appointed by Board of Trustees:
Donald L. Alexander, Ed.D.

Willowbrook Road
Cumberland, MD 21502
(301) 724-7700, ext. 270

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:
Audrey Thompson, *President*

Amel Muir; Eugene E. Turano. *Substitutes:* Marie A. Bowers; Thomas J. Dunn. *Terms expire 1995.*

County Office Building
701 Kelly Road, Suite 100
Cumberland, MD 21502—3401
(301) 777-5931

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene:
Jane A. Fiscus, M.D., *Health Officer*

P. O. Box 1745
Willowbrook Road
Cumberland, MD 21502 (301) 777-5600

PHYSICAL FITNESS COMMISSION

Appointed by Governor:
Ora Mae Lewis, *Chairperson*

Lenore Auker; Kenneth Babcock; Jean Bibby;
Karen Bundy; Michael C. Burke; Bernard D.
Cordial; Dr. Harold J. Cordts; Albert D. Darby,
Jr.; Graydon S. Dunlap; M. Ray Kiddy; Charles E.
Lattimer; John J. Long; Wally Mahle; C. Eugene
Mason; Donald C. Rhoads; Rita Schoenadel; Judy
Snyder; Joseph (Jay) Steger; J. Stephen
Vandenburg.

(301) 777-1660

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
approval for retention (2 Judges):*

J. Frederick Sharer, *County Administrative Judge*, 1997
Gary G. Leasure, *Associate Judge*, 1999

P. O. Box 1731
30 Washington St.
Cumberland, MD 21502 (301) 777-5929

Elected by Voters:

Raymond W. Walker (R), *Clerk*, 1994
(301) 777-5922

COURT EXAMINERS

Appointed by Circuit Court:

Dixie Pownall, Esq. (301) 777-8474
Michael Shay, Esq. (301) 759-1232

COURT AUDITOR*Appointed by Circuit Court:*

Gregory H. Getty, Esq. (301) 777-1515

DISTRICT COURT*Appointed by Governor with Senate consent (2 Judges):*Paul J. Stakem, *District Administrative Judge*, 2001W. Timothy Finan, *Associate Judge*, 1997

3 Pershing St.

Cumberland, MD 21502—3401

(301) 777-2105

ORPHANS' COURT*Elected by Voters:*Thomas Stakem (D), *Chief Judge*, 1994Susan M. Jones (D), *Judge*, 1994Donna F. May (R), *Judge*, 1994William F. Lashbaugh, Jr. (R), *Register of Wills*, 1994

30 Washington St.

Cumberland, MD 21502

(301) 724-3760

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Lawrence V. Kelly, Esq. (R), 1994

30 Washington St. (rear)

Cumberland, MD 21502

(301) 777-5962

DISTRICT PUBLIC DEFENDER*Appointed by Public Defender:*

Michael R. Burkey, Esq.

59 Prospect Square

Cumberland, MD 21502

(301) 777-2142

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*Appointed by Governor (who names chair):*Howard D. Taylor, *Chairperson*, 1999

Clayton C. Oster, 1995; Thomas C. Stakem, 1997.

County Office Building

701 Kelly Road

Cumberland, MD 21502—3401

(301) 724-6485

PLANNING

DEPARTMENT OF ECONOMIC DEVELOPMENT*Appointed by Board of County Commissioners:*David W. Edgerley, *Director*

One Commerce Drive

Cumberland, MD 21502

(301) 777-5967

DEPARTMENT OF PLANNING & ZONING*Appointed by Board of County Commissioners:*Benjamin R. Sansom, *Director*

County Office Building

701 Kelly Road

Cumberland, MD 21502—3401

(301) 777-5951

DEPARTMENT OF PUBLIC WORKS*Appointed by Board of County Commissioners:*A. Gerald Arthur, *Director*

County Office Building

701 Kelly Road

Cumberland, MD 21502—3401

(301) 777-5933

PUBLIC SAFETY

ANIMAL CONTROLDonald Miller, *Manager*

(301) 777-5930

EMERGENCY MANAGEMENT & CIVIL DEFENSE AGENCY*Appointed by Governor:*Jean E. Smith, *Director*

(301) 777-5908

FIRE MARSHAL*Appointed by State Fire Marshal:*James A. Martin, *Deputy Fire Marshal*

1125 National Highway

Cumberland, MD 21502

(301) 729-5021

SHERIFF*Elected by Voters:*

Gary W. Simpson (R), 1994

708 Furnace St.

Cumberland, MD 21502

(301) 777-5959

ANNE ARUNDEL COUNTY

Anne Arundel County was created in 1650 (Chapter 8, Acts of 1650, April Session). The County was named for Lady Anne Arundell (1615-1649), daughter of Thomas Arundell of Wardour, and wife of Cecilius Calvert, Second Lord Baltimore and founder of the Maryland colony.



Form of Government: Charter since 1964

ADMINISTRATIVE OFFICES

COUNTY EXECUTIVE

Elected by Voters:

Robert R. Neall (Republican), 1994

Arundel Center
44 Calvert St.

Annapolis, MD 21404—1831 (410) 222-1821
fax: (410) 222-1155

COUNTY COUNCIL

Elected by Voters:

Virginia P. Claggett (D), *Dist. 7, Chairperson*, 1994
David G. Boschert (D), *Dist. 4, Vice-Chairperson*, 1994
George F. Bachman (D), *Dist. 1* 1994
Edward Middlebrooks (D), *Dist. 2* 1994
Carl G. (Dutch) Holland (R), *Dist. 3* 1994
Diane Evans (R), *Dist. 5* 1994
Maureen Lamb (D), *Dist. 6* 1994

Meetings: 1st & 3rd Mondays, 7:00 p.m.

Arundel Center
44 Calvert St.

Annapolis, MD 21404—1831 (410) 222-1401
fax: (410) 222-1755

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County . . .	\$453,039,908 .	\$488,578,201 .	\$494,966,800
State	\$133,720,907 .	\$127,261,164 .	\$151,086,970
Federal	\$ 18,354,133 .	\$ 15,837,220 .	\$ 16,758,710
Total Funds .	\$605,114,948 .	\$631,676,585 .	\$662,812,480
Staff			
Authorized	11,413.8	11,579.1	
Contractual (FTE)	298.0	15.0	
Total Staff	11,711.8	11,594.1	

COMMUNITY SERVICES

SENIOR CITIZEN INFORMATION & ASSISTANCE OFFICE

Carol R. Baker, *Director*

Arundel Center North
101 Crain Highway, N.W., Room 411
Glen Burnie, MD 21061 (410) 222-6825
toll free (Annapolis): 1-800-492-2499
TDD: (410) 222-6825

SOCIAL SERVICES BOARD

Appointed by County Executive:
William E. Radcliffe, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
Edward R. Bloom, *Director*

80 West St.
Annapolis, MD 21401 (410) 974-8500

CHILDREN'S COUNCIL

Appointed by County Executive:
Isobel Pelham, *Chairperson* (410) 647-9274

FOSTER CARE REVIEW BOARD NO. 1

Appointed by Governor:
Jean McCracken, *Chairperson*, 1994

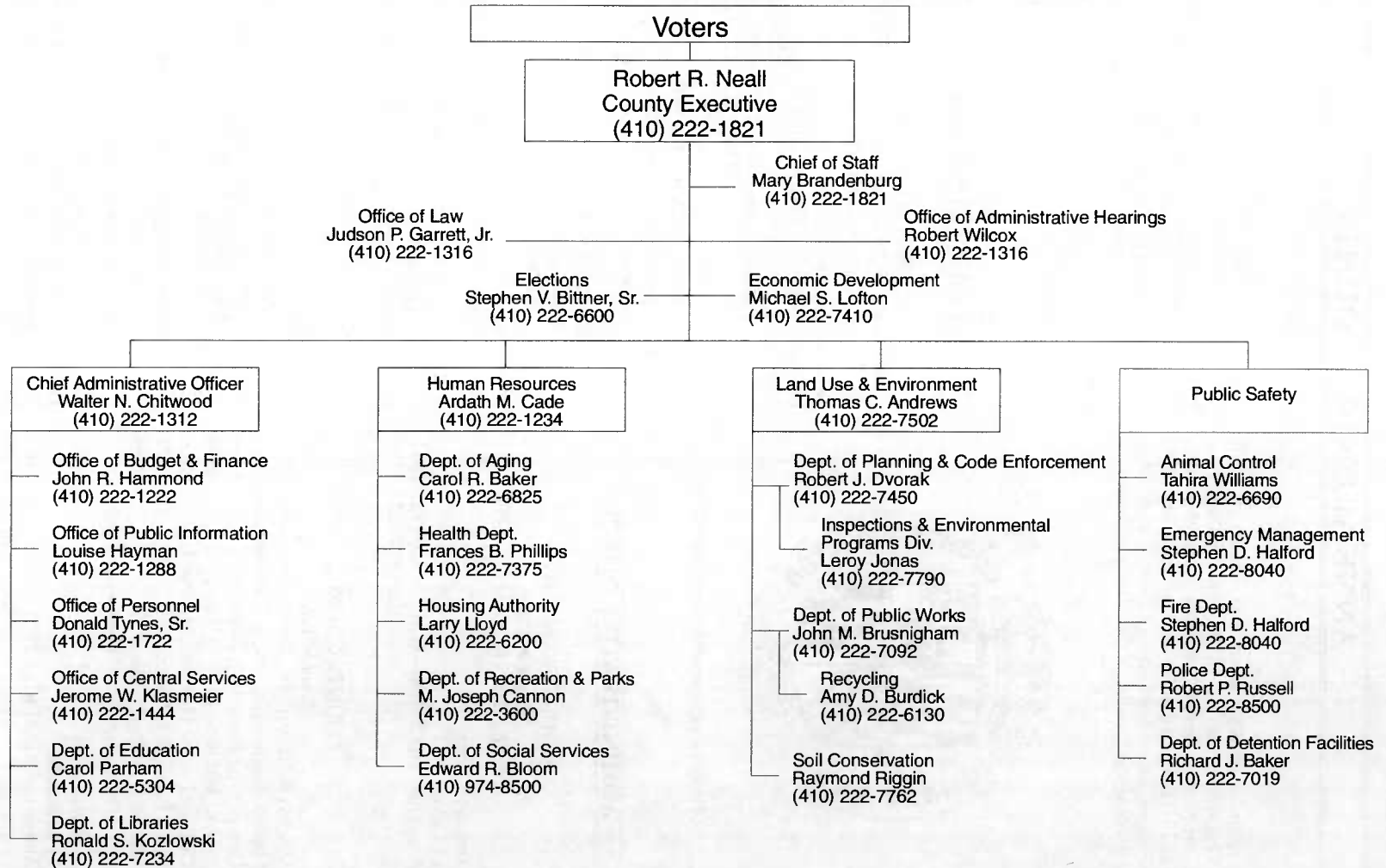
Alva Y. Sheppard-Johnson, 1994; Joyce W. Cramer, 1996; Betty M. Shelton, 1996; one vacancy. *Alternates:* C. Frederick Eichner, 1994; Laurie E. Ortel-Daniels, 1994.

FOSTER CARE REVIEW BOARD NO. 3

Appointed by Governor:
Patricia McFadden, *Chairperson*, 1997

Barbara K. Holtermann, 1995; Helene A. Ross, 1995; Pearl E. Spruill, 1995; Maureen Porzillo, 1996. *Alternates:* Margaret F. Holmes, 1995; Diane Y. Jones, 1997.

ANNE ARUNDEL COUNTY GOVERNMENT—EXECUTIVE BRANCH



OFFICES OF EMPLOYMENT SERVICES

S. E. Tingle, *Manager*
2016 Industrial Drive
Annapolis, MD 21401 (410) 974-7920/42

J. B. Basford, *Manager*
7500 Ritchie Highway
Glen Burnie, MD 21061 (410) 508-2330/40

Robert L. Bethke, *Manager*
Professional Outplacement Assistance Center
901 Airport Square 9, Suite 100
Elkridge Landing Road
Linthicum, MD 21090 (410) 859-3499

EDUCATION

BOARD OF EDUCATION

Appointed by Governor:

Thomas R. Twombly, *President*, 1995

Desira St. Pierre, *student* 1994
Thomas E. Florestano, Ed.D., *At-Large* . . . 1994
Dorothy Chaney, *Legislative Dist. 29, 30* . . . 1995
Maureen Carr York, *Legislative Dist. 33* . . . 1996
Joseph H. Foster, *Legislative Dist. 32* 1997
Michael A. Pace, *At-Large* 1997
Carlesa R. Finney, *At-Large* 1998
(410) 222-5311

SUPERINTENDENT OF SCHOOLS

*Appointed by Board of Education with approval of
State Superintendent of Schools:*

Carol Parham, Ed.D., *Superintendent of Schools*

2644 Riva Road
Annapolis, MD 21401 (410) 222-5304

ANNE ARUNDEL COMMUNITY COLLEGE
BOARD OF TRUSTEES

Appointed by Governor with Senate advice & consent:
Robert J. DiAiso, *Chairperson*, 1998

Jennifer Behn, *student*, 1994; Richard A. Gillespie,
1994; Donald C. Roane, M.D., 1994; Robert P.
DeStefano, 1995; Gene E. Floyd, 1996; Katherine
McGuirk, 1997; Walter J. Hall, 1999.

PRESIDENT

Appointed by Board of Trustees:

Thomas E. Florestano, Ed.D.

College Parkway
Arnold, MD 21012 (410) 541-2223

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:
Stephen V. Bittner, Sr., *President*

Richard Bernhardt; Edward W. Chojnowski, Sr.
Substitutes: Leone S. Phillips; John A. Sullivan.
Terms expire 1995.

Arundel Center North
101 Crain Highway
Glen Burnie, MD 21061—0004 (410) 222-6600

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene
Frances B. Phillips, R.N., *Health Officer*

Health Services Building
3 Harry S Truman Parkway
Annapolis, MD 21401 (410) 222-7095

PHYSICAL FITNESS ADVISORY COUNCIL

*Appointed by Governor with advice of Secretary of
Health & Mental Hygiene:*
Francis E. Creamer, *Chairperson*

Daniel Andrews; Thomas C. Andrews; Jan Bennett;
Thomas L. Burden; Michael E. Busch; Gloria Day;
Ned Delaney; Dr. Arnold Galiano; Dr. Thomas
Harries; Debbie Hutchinson; Linda Phillips Jablin;
Steven C. Kerstetter; Heinz Lenz; Garret J. Lynch,
M.D.; Brien McMurray; Benjamin Moore; Russell
Moore; Dr. Richard S. Murray; Susan Rash; Bonnie
Ulrich; Ann Wallace; Dr. James York.

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
approval for retention (9 Judges):*

Raymond G. Thieme, Jr., *Circuit Administrative
Judge*, 1994

Bruce C. Williams, *County Administrative Judge
& Chief Judge*, 2007

James C. Cawood, Jr., *Associate Judge*, 1999

Warren B. Duckett, Jr., *Associate Judge*, 2005

H. Chester Goudy, Jr., *Associate Judge*, 1994

Robert H. Heller, Jr., *Associate Judge*, 2001

Eugene M. Lerner, *Associate Judge*, 1995

Lawrence H. Rushworth, *Associate Judge*, 2005

Martin A. Wolff, *Associate Judge*, 1995

Courthouse
Church Circle
Annapolis, MD 21401 (410) 222-1290

Elected by Voters:

Mary McNally Rose (R), *Clerk*, 1994
(410) 222-1397/8

Robert G. Peppersack, Sr. (R), *Sheriff*, 1994
(410) 222-1189

MASTERS IN CHANCERY*Appointed by Circuit Court:*

Philip Caroom, Esq. (410) 222-1382
 Essom V. Ricks, Jr., Esq. (410) 222-1284
 Erica J. Wolfe, Esq. (410) 222-1725

COURT EXAMINERS*Appointed by Circuit Court:*

Edwin A. Lechowicz, Esq. (410) 766-0090
 Martin B. Lessans, Esq. (410) 760-5000
 Ronald M. Naditch, Esq. (410) 268-3434
 Paula J. Peters, Esq. (410) 266-0626

COURT AUDITORS*Appointed by Circuit Court:*

John D. Newell, Esq. (410) 573-2992
 Eliot I. Siskind, Esq. (410) 766-3750

DISTRICT COURT*Appointed by Governor with Senate consent (7 Judges):*

Clayton Greene, Jr., *District Administrative Judge*, 1998
 James W. Dryden, *Associate Judge*, 2001
 Michael E. Loney, *Associate Judge*, 2000
 Joseph P. Manck, *Associate Judge*, 1999
 Vincent A. Mulieri, *Associate Judge*, 2001
 Martha F. Rasin, *Associate Judge*, 1999
 one vacancy

District Court Building, A-2
 580 Taylor Ave.
 Annapolis, MD 21401 (410) 974-2734

District Court Building
 7500 Ritchie Highway
 Glen Burnie, MD 21061 (410) 508-2359

ORPHANS' COURT*Elected by Voters:*

Marie Angel Durner (D), *Chief Judge*, 1994
 Judith L. Duckett (D), *Judge*, 1994
 Janet S. Owens (D), *Judge*, 1994
 George M. Nutwell, Jr. (R), *Register of Wills*, 1994

Courthouse Annex
 50 Cathedral St.
 Annapolis, MD 21401 (410) 222-1430

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Frank R. Weathersbee, Esq. (D), 1994

Courthouse
 Church Circle
 Annapolis, MD 21401 (410) 222-1740

DISTRICT PUBLIC DEFENDER*Appointed by Public Defender:*

Alan R. Friedman, Esq.

60 West St.
 Annapolis, MD 21401 (410) 974-2201

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS

Appointed by Governor (who names chair): Thomas E. Riggan, *Chairperson*; Richard C. Bittner; Walter L. Sexton, Jr. *Terms expire 1995.*

94 Franklin St.
 Annapolis, MD 21401 (410) 222-1148

PLANNING

ECONOMIC DEVELOPMENT CORP.*Appointed by County Executive:*

Michael S. Lofton, *Executive Vice-President*

2660 Riva Road, Suite 200
 Annapolis, MD 21401 (410) 222-7410

**DEPARTMENT OF PLANNING &
CODE ENFORCEMENT**

Appointed by County Executive: Robert J. Dvorak, *Director*

Heritage Office Center
 2664 Riva Road
 Annapolis, MD 21401 (410) 222-7450

DEPARTMENT OF PUBLIC WORKS

Appointed by County Executive: John M. Brusnigham

1 Harry S Truman Parkway
 Annapolis, MD 21401 (410) 222-7092

PUBLIC SAFETY

ANIMAL CONTROL

Tahira Williams, *Administrator*. . (410) 222-6690

**EMERGENCY MANAGEMENT
& CIVIL DEFENSE***Appointed by Governor:*

Stephen D. Halford, *Director*. . . (410) 222-8040

FIRE DEPARTMENT*Appointed by County Executive:*

Stephen D. Halford, *Chief*. . . . (410) 222-8040

POLICE DEPARTMENT*Appointed by County Executive:*

Robert P. Russell, *Chief*

8495 Veterans' Highway
 Millersville, MD 21108 (410) 222-8500

BALTIMORE CITY

Baltimore City was incorporated in 1796 (Chapter 68, Acts of 1796). As a governmental unit, the City separated from Baltimore County in 1851. The City name was derived from the Proprietary's Irish Barony.



ADMINISTRATIVE OFFICES

MAYOR

Elected by Voters:

Kurt L. Schmoke (Democrat), 1995

City Hall, Room 250
100 North Holliday St.

Baltimore, MD 21202 (410) 396-3100
fax: (410) 539-6501

CITY COUNCIL

Elected by Voters:

Mary Pat Clarke (D), *President*, 1995

John Cain (D), *Dist. 1* 1995
Nicholas C. D'Adamo, Jr. (D), *Dist. 1* 1995
Perry Sfikas (D), *Dist. 1* 1995
Anthony J. Ambridge (D), *Dist. 2* 1995
Paula Johnson Branch (D), *Dist. 2* 1995
Carl Stokes (D), *Dist. 2* 1995
Wilbur E. (Bill) Cunningham (D), *Dist. 3* .. 1995
Martin E. (Mike) Curran (D), *Dist. 3* 1995
Martin O'Malley (D), *Dist. 3* 1995
Lawrence A. Bell (D), *Dist. 4* 1995
Sheila Dixon (D), *Dist. 4* 1995
Agnes B. Welch (D), *Dist. 4* 1995
Vera P. Hall (D), *Dist. 5* 1995
Iris G. Reeves (D), *Dist. 5* 1995
Rochelle (Rikki) Spector (D), *Dist. 5* 1995
Joseph J. DiBlasi (D), *Dist. 6* 1995
Timothy D. Murphy (D), *Dist. 6* 1995
Melvin L. Stukes (D), *Dist. 6* 1995

Meetings: Mondays, 5:00 p.m.

City Hall, Room 409
100 North Holliday St.
Baltimore, MD 21202

(410) 396-4800
fax: (410) 539-0647

COMPTROLLER

Elected by Voters:

Shirley A. Williams, ¹*Acting Comptroller*
(410) 396-4755

CITY BUDGET

Funds*	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
City	\$ 738,518,000	\$ 756,075,000	\$ 774,433,000
State	\$ 463,386,000	\$ 501,918,000	\$ 563,579,000
Federal... ..	\$ 222,937,000	\$ 237,880,000	\$ 251,944,000
Total Funds	\$1,424,841,000	\$1,495,873,000	\$1,589,956,000

Staff

Authorized.....	23,900	23,480	23,410
Contractual (FTE).....	39	92	103
Total Staff	23,939	23,572	23,513

*Excludes public service enterprise, capital, trust & internal service funds.

BOARD OF ESTIMATES

President: Mary Pat Clarke, President, City Council

Ex officio: Kurt L. Schmoke, Mayor; Shirley A. Williams, Acting Comptroller; Neal M. Janey, City Solicitor; George G. Balog, Director, Dept. of Public Works.

Meetings: Wednesdays, 9:00 a.m.

City Hall, Room 204
100 North Holliday St.
Baltimore, MD 21202

(410) 396-4755

COMMUNITY SERVICES

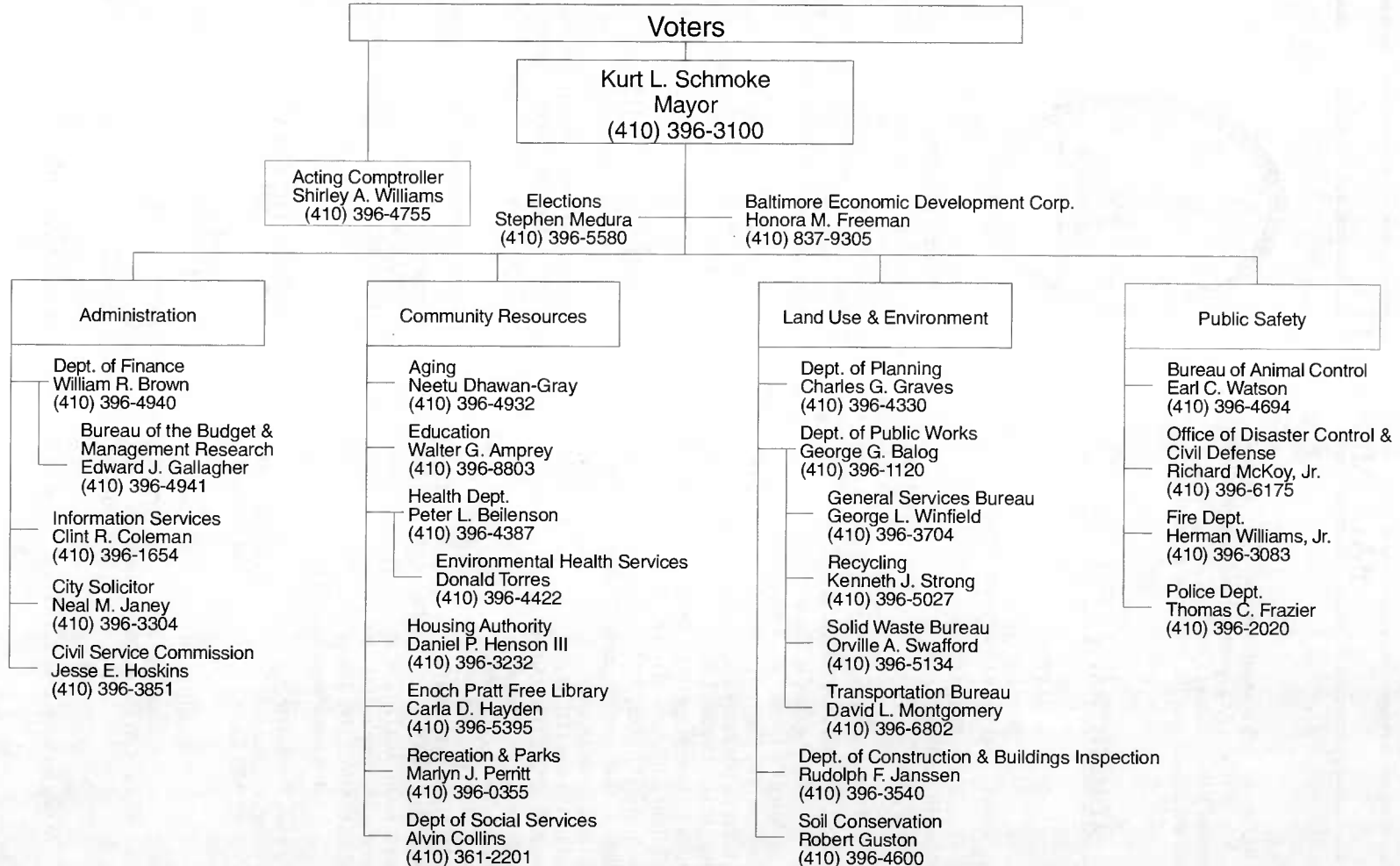
SENIOR CITIZEN INFORMATION & ASSISTANCE OFFICE

Waxter Center for Senior Citizens
861 Park Ave.
Baltimore, MD 21201

(410) 396-1341

¹ Acting for Jacqueline F. McLean (D), on leave of absence since Dec. 20, 1993.

BALTIMORE CITY GOVERNMENT—EXECUTIVE BRANCH



SOCIAL SERVICES BOARD

Appointed by Mayor:

Enlo F. Rountree, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Mayor with approval of Secretary of

Human Resources:

Alvin Collins, *Director*

1510 Guilford Ave.

Baltimore, MD 21202

(410) 361-2201

CHILDREN'S COUNCIL

Appointed by Mayor:

Nancy Cooper-Morgan, *Chairperson* (410) 728-5820

FOSTER CARE REVIEW BOARD

NORTHWEST REGION NO. 1

Appointed by Governor:

Vacancy, *Chairperson*

Corde Carter, 1994; Mannie Ellison, Jr., 1994; Beatrice O. Scott, 1994; Brenda Hammonds, 1996; Hilda Stevan, 1996. *Alternates:* two vacancies.

FOSTER CARE REVIEW BOARD

NORTHWEST REGION NO. 2

Appointed by Governor:

Vacancy, *Chairperson*

Anne Addison, 1994; Inez Carrington, 1994; Edith H. Furstenburg, 1994; William Crenshaw, 1996; one vacancy. *Alternates:* two vacancies.

FOSTER CARE REVIEW BOARD

NORTHWEST REGION NO. 3

Appointed by Governor:

Ruth Braxton, *Chairperson*, 1994

Delores Burley, 1994; Richard P. Davis, 1994; Eleanor Solomon, 1994; one vacancy. *Alternates:* two vacancies.

FOSTER CARE REVIEW BOARD

NORTHWEST REGION NO. 5

Appointed by Governor:

Vacancy, *Chairperson*

Ann Barbul, 1995; Wayne M. Dornbier II, 1995; Buzz Hellman, 1995; Bennett Gold, 1997; one vacancy. *Alternates:* two vacancies.

FOSTER CARE REVIEW BOARD

NORTHWEST REGION NO. 6

Appointed by Governor:

Lettie T. Price, *Chairperson*, 1995

Carol M. Dugan, 1995; Rosalie B. Johnson, 1997; Charles E. Simms, 1997; one vacancy. *Alternates:* two vacancies.

FOSTER CARE REVIEW BOARD

NORTHWEST REGION NO. 7

Appointed by Governor:

Michael Smith, Esq., *Chairperson*, 1997

Carol E. Burke, 1995; Frances D. Ford, 1995; Pamela C. Brown, 1997; one vacancy. *Alternates:* Juanita S. Bellamy, 1995; one vacancy.

FOSTER CARE REVIEW BOARD

NORTHWEST REGION NO. 8

Appointed by Governor:

Pat Rencher, *Chairperson*, 1995

Walter N. Gantt, 1995; Marilyn K. Ogburn, 1995; Robert E. Greenfield, 1997; Margaret Randol, 1997. *Alternates:* Emma Davis, 1995; Karen A. Forget, 1995.

FOSTER CARE REVIEW BOARD

NORTHWEST REGION NO. 9

Appointed by Governor:

Vacancy, *Chairperson*

Cynthia S. Howard, 1997; Ethel Morris, 1997; three vacancies. *Alternates:* two vacancies.

FOSTER CARE REVIEW BOARD

EASTERN REGION NO. 1

Appointed by Governor:

Iris Anne Gordon, *Chairperson*, 1996

John Taylor, 1994; Linda Jo Clough, 1996; Bernice Dutton, 1996; one vacancy. *Alternates:* Dina L. Armeni, 1994; one vacancy.

FOSTER CARE REVIEW BOARD

EASTERN REGION NO. 2

Appointed by Governor:

Eileen S. Yoffe, *Chairperson*, 1994

Sabree K. Akinyele, 1994; Cynthia J. Callum, 1994; Gloristeen A. Green, 1994; Patricia Whitmore-Kendall, 1994. *Alternates:* two vacancies.

FOSTER CARE REVIEW BOARD

EASTERN REGION NO. 3

Appointed by Governor:

Deanna L. Miles-Brown, *Chairperson*, 1995

Francine L. Mittelman, 1995; Elizabeth C. Prior, 1995; two vacancies. *Alternates:* Jack R. M. Pierce, 1995; Genevieve H. Wilson, 1995.

FOSTER CARE REVIEW BOARD

EASTERN REGION NO. 4

Appointed by Governor:

Tanya M. DeShields, *Chairperson*, 1995

Edward A. Chance, 1995; Patricia M. Bertorelli, 1997; Bessie R. Peacock, 1997; one vacancy. *Alternates:* Emmanuel S. Holmes, 1995; Karen J. Bachler, 1995.

FOSTER CARE REVIEW BOARD

EASTERN REGION NO. 5

Appointed by Governor:

Vacancy, *Chairperson*

Pauletta Bratcher, 1995; Julia B. Rauch, Ph.D., 1995; Steven Warren, 1995; Patricia L. Wick-Huber, Ph.D., 1995; Guinette B. Sims-El, 1997. *Alternates:* Teresa A. Tamargo, R.N., 1995; Monica Knights, R.N., 1997.

FOSTER CARE REVIEW BOARD

EASTERN REGION NO. 6

Appointed by Governor:

Ardith Addison, *Chairperson*, 1995

Anita L. Feith, 1995; Carol Carson, 1997; two vacancies. *Alternates:* Dorothy W. Phipps, 1995; Evelyn M. Simmons-McCoy, 1995.

**FOSTER CARE REVIEW BOARD
EASTERN REGION NO. 7**

Appointed by Governor:

Michael E. Jones, Sr., *Chairperson*, 1995

Dorothy S. Adams, 1995; Mary M. Gunning, 1995; Dr. Lois T. Nixon, 1995; Audrey R. Ford, 1997. *Alternates:* Laura L. Thomas, 1995; Sylvia C. Rumer, 1997.

**FOSTER CARE REVIEW BOARD
EASTERN REGION NO. 8**

Appointed by Governor:

Ellen Johnson, *Chairperson*, 1995

Orpha Armstrong Brown, 1989; Frances W. Lee, 1995; Bernard Stokes, Jr., 1995; Lisa P. Holden, 1997. *Alternates:* Sylven D. Goldberg, M.D., 1995; Rose Anne Thomas, 1995.

**FOSTER CARE REVIEW BOARD
EASTERN REGION NO. 9**

Appointed by Governor:

Vacancy, *Chairperson*

Frank H. Dearden, Jr., 1995; Vonzella C. Perry, 1995; Patricia J. Briggs, 1997; Wactina A. Coles, 1997; Jane Sellman, 1997. *Alternates:* Antoinette O'Dell, 1997; one vacancy.

**FOSTER CARE REVIEW BOARD
SOUTHWEST REGION NO. 1**

Appointed by Governor:

Stanlee Lipkin, *Chairperson*, 1996

Ronald R. Harris, 1992; Frederick C. Ruof, 1994; Karen Kemp, 1996; Pearl Moulton, 1996. *Alternates:* Margaret N. Kromah, D.D.S., 1994; one vacancy.

**FOSTER CARE REVIEW BOARD
SOUTHWEST REGION NO. 2**

Appointed by Governor:

Ardena S. Dixon, *Chairperson*, 1996

Franklin Parker, 1994; Gayle Z. Herskovitz-Stevens, 1996; Lillian Sapperstein, 1996; Wilhemenia M. Walton, 1996. *Alternates:* two vacancies.

**FOSTER CARE REVIEW BOARD
SOUTHWEST REGION NO. 3**

Appointed by Governor:

Sharon Guertler, *Chairperson*, 1994

Margret F. Bivins, 1994; Dorothy M. Finch, 1994; Wesley Hordge, 1994; Susan Saunders, 1994. *Alternates:* Cynthia Braxton-Ligon, 1996; one vacancy.

**FOSTER CARE REVIEW BOARD
SOUTHWEST REGION NO. 4**

Appointed by Governor:

Alice Denise Ike, Esq., *Chairperson*, 1997

Marc Burford, 1995; Vera B. Flint, 1995; Thelma L. Wright, 1995; William Gladney, Jr., 1997. *Alternates:* Lavinia Haupt, 1995; one vacancy.

**FOSTER CARE REVIEW BOARD
SOUTHWEST REGION NO. 5**

Appointed by Governor:

Evelyn Davis, *Chairperson*, 1995

Marcia L. Conlin, Esq., 1995; Joseph L. Miller, 1995; Dorothy M. Whittaker, 1995; one vacancy. *Alternates:* E. Reid Curley, 1993; one vacancy.

**FOSTER CARE REVIEW BOARD
SOUTHWEST REGION NO. 6**

Appointed by Governor:

Vacancy, *Chairperson*

Joanna A. Budrecki, 1995; Catherine D. Dickey, 1995; Desiree R. Hamm, 1995; Andrea M. Jones, 1995; Jennifer L. Grenshaw, 1997. *Alternates:* two vacancies.

**FOSTER CARE REVIEW BOARD
SOUTHWEST REGION NO. 7**

Appointed by Governor:

Robin Cooney, *Chairperson*, 1995

Ruth E. Horsey, 1995; Ernestine Slaughter, 1995; Nora Frenkiel, 1997; one vacancy. *Alternates:* Delores A. Long-Coleman, 1995; Jean McHugh, 1997.

**FOSTER CARE REVIEW BOARD
SOUTHWEST REGION NO. 8**

Appointed by Governor:

Freida Morgan Little, *Chairperson*, 1995

Richard W. Friedman, 1993; Richard C. Barbee, 1995; LaNae P. Johnson, 1995; E. Marguerite Bomgardner, 1997. *Alternates:* Vivian P. W. Murray, 1993; one vacancy.

**FOSTER CARE REVIEW BOARD
SOUTHWEST REGION NO. 9**

Appointed by Governor:

Vacancy, *Chairperson*

Geralyn A. Chambliss, 1997; Jane Whitehouse Cohen, Ph.D., 1997; Francis G. Dixon, 1997; LaTanya Fulton, 1997; Jacqueline H. Thompson, 1997. *Alternates:* two vacancies.

OFFICES OF EMPLOYMENT SERVICES

Dennis Lanahan, *Manager, Job Services*

Ralph Pye, *Acting Manager, Unemployment Insurance*
1100 North Eutaw St.

Baltimore, MD 21201 (410) 333-5187/6465

Ann Coleman, *Manager*

2700 Spelman Road
Baltimore, MD 21215 (410) 355-5721

Ann Matter, *Manager*

4025 Mortimer Ave.
Baltimore, MD 21215 (410) 358-6673/90

EDUCATION

BOARD OF SCHOOL COMMISSIONERS

Appointed by Mayor:

Philip H. Farfel, Sc.D., *President*, 1994

Redmond C. S. Finney 1994
Kathleen T. Shapiro 1994
Lloyd T. Bowser, Sr. 1995
Mary E. Robinson 1995
Rosalind D. Wilson 1995
Donald Gaither 1997
Charles L. Maker 1997
Arnita Hicks McArthur 1997

(410) 396-8709

SUPERINTENDENT OF PUBLIC INSTRUCTION

*Appointed by Board of School Commissioners with
approval of State Superintendent of Schools:*

Walter G. Amprey, Ed.D.

200 East North Ave.
Baltimore, MD 21201 (410) 396-8804

**BALTIMORE CITY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Appointed by Governor:

David F. Johnson, *Chairperson*, 1997

Beverly Cole, 1994; George Reason, *student*, 1994;
Jeanette L. Cole, 1995; Sara W. Taylor, 1996; Marion W.
Pines, 1998; Roger I. Lyons, 1999; Bishop L. Robinson,
1999.

PRESIDENT

Appointed by Board of Trustees:

James D. Tschechtelin, Ed.D.

2901 Liberty Heights Ave.
Baltimore, MD 21215 (410) 333-5800

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:

Stephen Medura, *President*

Doris M. Johnson; Linda Bowler Pierson. *Substitutes:*
Curtis L. Chapman, Sr.; Armstead B. C. Jones, Sr.
Terms expire 1995.

417 East Fayette St., Room 129
Baltimore, MD 21202 (410) 396-5580

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene:

Peter L. Beilenson, M.D., *Commissioner of Health*

303 East Fayette St., 8th floor
Baltimore, MD 21202 (410) 396-4387

PHYSICAL FITNESS ADVISORY COUNCIL

*Appointed by Governor with advice of Secretary of
Health & Mental Hygiene:*

Lewis Eliasberg, Jr., *Chairperson*

Dennis Bauernschub; Brian Beddow; Hal
Hollister; David E. Thompson; Isaac Warranch.

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
approval for retention (26 Judges):*

Joseph H. H. Kaplan, *Circuit Administrative Judge*, 1994

Robert I. H. Hammerman, *Chief Judge*, 1999

Edward J. Angeletti, *Associate Judge*, 1999

Elsbeth Levy Bothe, *Associate Judge*, 1995

Roger W. Brown, *Associate Judge*, 2003

John Carroll Byrnes, *Associate Judge*, 1997

Hilary D. Caplan, *Associate Judge*, 2001

Andre M. Davis, *Associate Judge*, 2007

Kathleen O'Ferrall Friedman, *Associate Judge*, 2001

Clifton J. Gordy, Jr., *Associate Judge*, 2001

Ellen M. Heller, *Associate Judge*, 2003

Ellen L. Hollander, *Associate Judge*, 2005

Mabel H. Hubbard, *Associate Judge*, 2001

Kenneth Lavon Johnson, *Associate Judge*, 1997

Joseph P. McCurdy, Jr., *Associate Judge*, 2007

David B. Mitchell, *Associate Judge*, 2001

Thomas E. Noel, *Associate Judge*, 1999

John N. Prevas, *Associate Judge*, 2003

Richard T. Rombro, *Associate Judge*, 2005

David Ross, *Associate Judge*, 2001

Carol E. Smith, *Associate Judge*, 1994

Paul A. Smith, *Associate Judge*, 2007

Marvin B. Steinberg, *Associate Judge*, 2001

John C. Themelis, *Associate Judge*, 2005

Thomas Ward, *Associate Judge*, 1997

Martin P. Welch, Sr., *Associate Judge*, 1994

Clarence M. Mitchell, Jr. Building
Courthouse West
100 North Calvert St.
Baltimore, MD 21202 (410) 396-5080

Elected by Voters:

John W. Anderson (D), *Sheriff*, 1994

104 Criminal Courts Building
Calvert & Fayette Sts.
Baltimore, MD 21202 (410) 396-1155

DOMESTIC EQUITY MASTER

Appointed by Circuit Court:

Bonita J. Dancy, Esq., (410) 396-1919

Miriam B. Hutchins, Esq., (410) 396-5110

GENERAL EQUITY MASTER

Appointed by Circuit Court:

Susan M. Marzetta, Esq. (410) 396-5006

MASTERS FOR JUVENILE CAUSES

Appointed by Circuit Court:

Bradley O. Bailey, Esq. (410) 396-1381

James P. Casey, Esq. (410) 396-5085

Kathryn E. Koshel, Esq. (410) 396-5137

Richard D. Lawlor, Esq. (410) 396-5195

Joyce T. Mitchell, Esq. (410) 396-5097

Gregory Sampson, Esq. (410) 396-5050

Bright K. Walker, Esq. (410) 396-5087

MASTER/EXAMINERS

Appointed by Circuit Court:

Abraham L. Adler, Esq. (410) 539-6967

Joanne L. Suder, Esq. (410) 727-8177

Robert B. Watts, Esq. (410) 539-2530

COURT AUDITORS

Appointed by Circuit Court:

Samuel S. Field III, Esq. (410) 752-2280

George V. Parkhurst, Esq. (410) 539-1845

Alice G. Pinderhughes, Esq. (410) 625-0100

ADMINISTRATIVE DIVISION

*Elected by Voters:*Saundra E. Banks (D), *Clerk*, 1994

Clerk's Office

Courthouse East, Room 412

111 North Calvert St.

Baltimore, MD 21202 (410) 333-3733

Personnel Office

Courthouse East, Room 403 (410) 333-3800

ASSIGNMENT DIVISION

Civil Assignment

Courthouse West, Room 219 (410) 333-3755

Criminal Assignment

Courthouse West, Room 220 (410) 333-3811

CIVIL DIVISION

Equity

Courthouse East, Room 462 (410) 333-3722

Law

Courthouse East, Room 462 (410) 333-3711

CRIMINAL DIVISION

Courthouse West, Room 200 (410) 333-3750

DOMESTIC RELATIONS DIVISION

Courthouse West, Room 419 (410) 333-3799

JURY DIVISION

Jury Commissioner's Office

Courthouse West, Room 241 (410) 333-3775

JUVENILE DIVISION

Courthouse West, Room 119 (410) 333-4274

LICENSING & LAND RECORDS DIVISION

Land Records Bureau

Courthouse West, Room 610 (410) 333-3770

Marriage License Bureau

Courthouse West, Room 142 (410) 333-3780

Traders' License Bureau

Courthouse West, Room 142 (410) 333-3790

PATERNITY DIVISION

Courthouse West, Room 419 (410) 333-3738

DISTRICT COURT

*Appointed by Governor with Senate consent (23 Judges):*Mary Ellen T. Rinehardt, *District Administrative Judge*, 2002H. Gary Bass, *Associate Judge*, 2003Gale R. Caplan, *Associate Judge*, 2002Charlotte M. Cooksey, *Associate Judge*, 2003Askew W. Gatewood, Jr., *Associate Judge*, 1994John M. Glynn, *Associate Judge*, 2004George J. Helinski, *Associate Judge*, 2002C. Yvonne Holt-Stone, *Associate Judge*, 2001Norman E. Johnson, Jr., *Associate Judge*, 2003Alan J. Karlin, *Associate Judge*, 1995Martin A. Kircher, *Associate Judge*, 2003Alan B. Lipson, *Associate Judge*, 2001Keith E. Mathews, *Associate Judge*, 2003Richard O. Motsay, *Associate Judge*, 1998Theodore B. Oshrine, *Associate Judge*, 1995Teaette S. Price, *Associate Judge*, 2000Alan M. Resnick, *Associate Judge*, 1994Nancy B. Shuger, *Associate Judge*, 2003Kathleen M. Sweeney, *Associate Judge*, 1999Barbara B. Waxman, *Associate Judge*, 2001Jamey H. Weitzman, *Associate Judge*, 2001David W. Young, *Associate Judge*, 1995

one vacancy

Borgerding District Court Building

5800 Wabash Ave.

Baltimore, MD 21215 (410) 764-8899

(410) 764-8700

ORPHANS' COURT

*Elected by Voters:*Michael Waring Lee (D), *Chief Judge*, 1994Joyce M. Thompson² (D), *Judge*, 1994² Appointed by Governor March 22, 1994, to replace David B. Allen who resigned Jan. 14, 1994.

Howard I. Golden (D), *Judge*, 1994
 Mary W. Conaway (D), *Register of Wills*, 1994
 Courthouse East, Room 311
 III North Calvert St.
 Baltimore, MD 21202 (410) 396-5034

LEGAL OFFICES

STATE'S ATTORNEY

Elected by Voters:
 Stuart O. Simms, Esq. (D), 1994

Courthouse West, Room 206
 100 North Calvert St.
 Baltimore, MD 21202 (410) 396-4987

DISTRICT PUBLIC DEFENDER

Appointed by Public Defender:
 Joy L. Phillips, Esq.

201 St. Paul Place
 Baltimore, MD 21202 (410) 333-4900

DISTRICT COURT DIVISION

Ira Fine, Esq., *Chief* (410) 333-4827

JUVENILE COURTS DIVISION

David Fishkin, Esq., *Chief* (410) 333-4410

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS

Appointed by Governor:
 George G. Brown, *Chairperson*

Curtis H. Baer, Esq.; Charles E. Thompson. *Terms expire 1995.*

10 South St.
 Baltimore, MD 21202 (410) 396-4381

PLANNING

BALTIMORE ECONOMIC DEVELOPMENT CORPORATION

Appointed by Mayor:
 Honora M. Freeman, *President*

36 South Charles St., Suite 2400
 Baltimore, MD 21201 (410) 837-9305

PLANNING COMMISSION

Appointed by Mayor:
 Stelios S. Spiliadis, *Chairperson*, 1995

Juanita Nicholson, 1993; Samuel H. Adams, 1994;
 Samuel Hopkins, 1994; Lester Salamon, 1995;
 Gwendolyn Bullock, 1996.

Ex officio: Kurt L. Schmoke, Mayor; George G. Balog, Director, Dept. of Public Works; Lawrence A. Bell, member, City Council.

DEPARTMENT OF PLANNING

Appointed by Planning Commission:
 Charles G. Graves, *Director*

417 East Fayette St., 8th floor
 Baltimore, MD 21202 (410) 396-4330

DEPARTMENT OF PUBLIC WORKS

Appointed by Mayor:
 George G. Balog, *Director*

600 Abel Wolman Municipal Building
 200 North Holliday St.
 Baltimore, MD 21202 (410) 396-1122

PUBLIC SAFETY

BUREAU OF ANIMAL CONTROL

Earl C. Watson, *Director*

301 Stockholm St.
 Baltimore, MD 21230 (410) 396-4694

OFFICE OF DISASTER CONTROL & CIVIL DEFENSE

Appointed by Governor:
 Richard McKoy, Jr., *Director*

1201 East Cold Spring Lane
 Baltimore, MD 21239 (410) 396-6175

BOARD OF FIRE COMMISSIONERS

Appointed by Mayor:
 Harry X. Peaker, *President*

J. Hollis Albert III; Delaphine S. Henson. *Terms expire 1995.*

FIRE DEPARTMENT

Appointed by Board of Fire Commissioners:
 Herman Williams, Jr., *Chief*

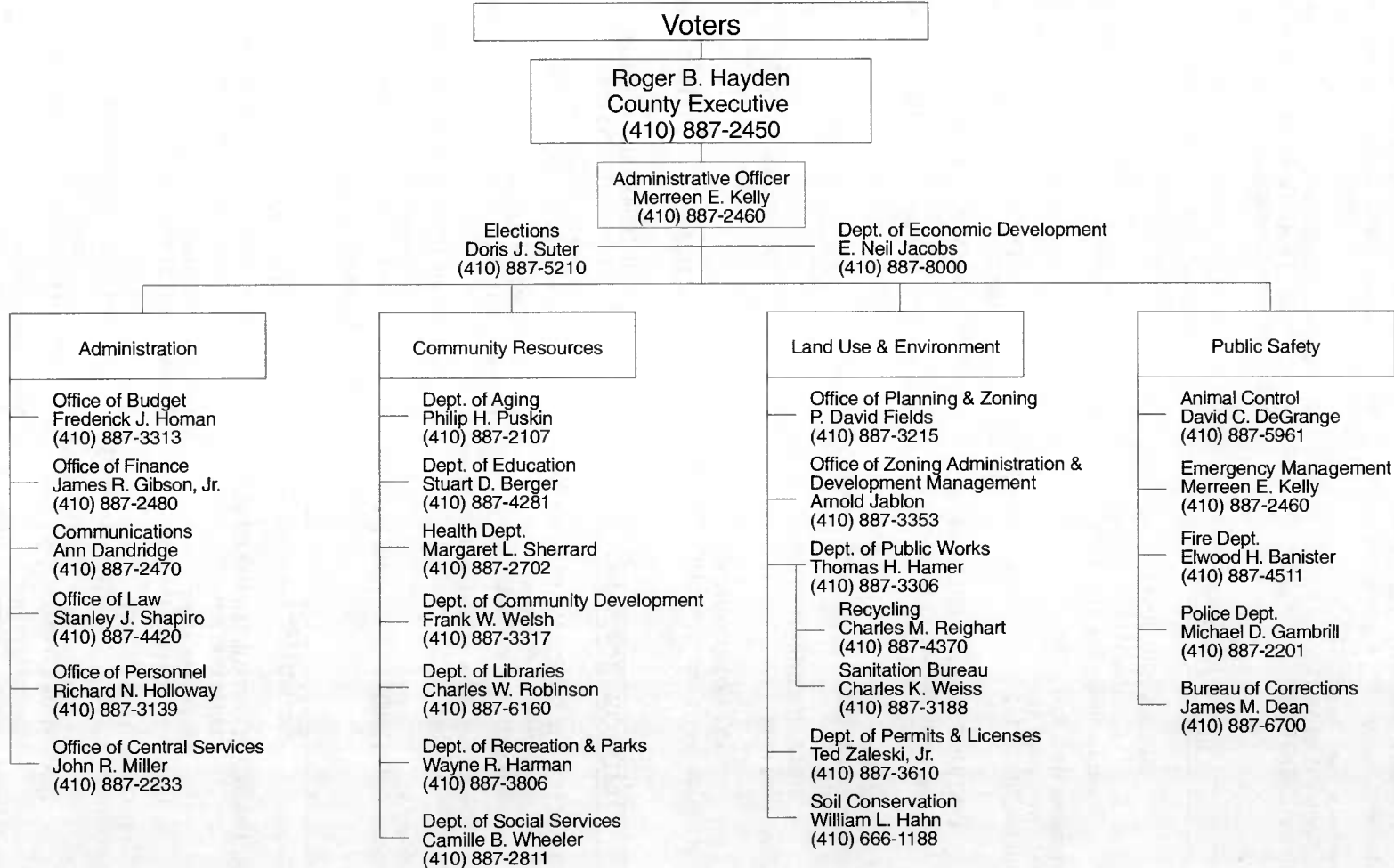
410 East Lexington St.
 Baltimore, MD 21202 (410) 396-3083

POLICE DEPARTMENT

Appointed by Mayor:
 Thomas C. Frazier, *Police Commissioner*

601 East Fayette St.
 Baltimore, MD 21202 (410) 396-2020

BALTIMORE COUNTY GOVERNMENT—EXECUTIVE BRANCH



BALTIMORE COUNTY

The legal origin of Baltimore County is not known, but it was in existence by January 12, 1659/60 when a writ was issued to the sheriff of the county. The County name was derived from the name of the Proprietary's Barony in Ireland in the county of Longford.



Form of Government: Charter since 1956

COUNTY BUDGET			
Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County . . .	\$ 901,499,287	\$ 904,257,939	\$ 938,532,615
State	\$ 190,871,700	\$ 208,652,121	\$ 234,304,705
Federal . . .	\$ 21,927,077	\$ 18,151,100	\$ 23,195,159
Total Funds	\$1,114,298,145	\$1,134,837,137	\$1,196,032,479
Staff			
Authorized	19,713.72	19,354.85	18,960.68
Contractual (FTE)			
Total Staff	19,713.72	19,354.85	18,960.68

ADMINISTRATIVE OFFICES

COUNTY EXECUTIVE

Elected by Voters:
Roger B. Hayden (Republican), 1994

Old Courthouse, Mezzanine
400 Washington Ave.
Towson, MD 21204 (410) 887-2450
fax: (410) 887-5781

COUNTY COUNCIL

Elected by Voters:
Douglas B. Riley (R), Dist. 4, Chairperson, 1994
Berchie Lee Manley (R), Dist. 1 1994
Melvin G. Mintz (D), Dist. 2 1994
C. A. (Dutch) Ruppertsberger III (D), Dist. 3 1994
Vincent R. Gardina (D), Dist. 5 1994
William A. Howard IV (R), Dist. 6 1994
Donald C. Mason (D), Dist. 7 1994
Meetings: 1st & 3rd Mondays, 7:30 p.m.

Old Courthouse, 2nd floor
400 Washington Ave.
Towson, MD 21204 (410) 887-3196
fax: (410) 887-5791

ADMINISTRATIVE OFFICER

Appointed by County Executive:
Merreen E. Kelly (410) 887-2460

COMMUNITY SERVICES

SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

Dept. of Aging
611 Central Ave.
Towson, MD 21204 (410) 887-2594

SOCIAL SERVICES BOARD

Appointed by County Executive:
Saul Sitzler, Chairperson

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
Camille B. Wheeler, Director

620 York Road
Towson, MD 21204 (410) 887-2811

CHILDREN'S COUNCIL

*Appointed by County Executive:*Elaine Born, *Chairperson*

(410) 561-1672

FOSTER CARE REVIEW BOARD NO. 1

*Appointed by Governor:*Vacancy, *Chairperson*

Ruth Ann Cullison, 1994; K. Michael Jeffrey, 1994; Nanette E. Strauss, 1994; Angela Hawkes, 1996; Yun K. Kim, Ph.D., 1996. *Alternates:* William A. Lawrence, 1994; Romaine N. Williams, Esq., 1994.

FOSTER CARE REVIEW BOARD NO. 2

*Appointed by Governor:*Vacancy, *Chairperson*

Ann S. Phillips, 1994; Max Baumann, 1996; Elizabeth Gohn, 1996; Donette E. Green, 1996; Pierre Vernard Mooney, 1996. *Alternates:* Archie D. Williams, Jr., 1996; one vacancy.

FOSTER CARE REVIEW BOARD NO. 3

*Appointed by Governor:*J. Kevin Mueller, *Chairperson*, 1994

Phyllis N. Cooper, 1994; Kathleen Richardson Bernstein, 1996; Shawan Patterson-Gregory, 1996; Richard C. Hall, 1996. *Alternates:* John R. Bashaar, 1996; Sabrina C. Lewis, 1996.

FOSTER CARE REVIEW BOARD NO. 4

*Appointed by Governor:*Vacancy, *Chairperson*

James H. Ashby, Jr., 1997; Hattie C. Harris, 1997; Rebecca P. Hartman, 1997; Paige H. Nixon, 1997; Nelle C. Stull, 1997. *Alternate:* Sara S. Teiger, 1997.

OFFICES OF EMPLOYMENT SERVICES

Rebecca Tucker, *Manager*

7930 Eastern Blvd. at Rolling Mill Road
Baltimore, MD 21224 (410) 288-9050
(410) 288-9181

D. L. Yeagle, *Manager*

1228 East Joppa Road
Towson, MD 21286 (410) 321-4063/55

EDUCATION

BOARD OF EDUCATION

*Appointed by Governor:*Alan M. Leberknight, *Legislative Dist. 10, President*, 1995

Rosalie Hellman, *Legislative Dist. 5B* 1995
Ronald L. Jacoby, *Legislative Dist. 6* 1996
Dunbar Brooks, *Legislative Dist. 7* 1994
Calvin D. Disney, *Legislative Dist. 8* 1997
Mary K. Scheeler, Esq., *Legislative Dist. 9* . . . 1998
Sanford V. Teplitzky, Esq., *Legislative Dist. 11* 1998
Paul S. Cunningham, *Legislative Dist. 12* . . . 1994
Georgia H. Baublitz, *At Large* 1996
Julia E. Grossman, *student* 1994

(410) 887-4126

SUPERINTENDENT OF SCHOOLS

Appointed by Board of Education with approval of State Superintendent of Schools:

Stuart D. Berger, Ph.D.

6901 North Charles St.
Towson, MD 21204

(410) 887-4281

BALTIMORE COUNTY COMMUNITY COLLEGES BOARD OF TRUSTEES

Appointed by Governor with Senate advice & consent:
Nancy M. Hubers, *Chairperson*, 1995

Ronald Garland Abe, 1997; Sina M. Reid, 1997; Henry H. Stansbury, 1997; Thomas E. Booth, 1998; Bruce J. Chaillou, 1998; Robert J. Kemmery, Jr., 1999; Gustav C. Klausmeier, 1999; Timothy M. Kotroco, 1999.

CATONSVILLE COMMUNITY COLLEGE

*Appointed by Board of Trustees:*Fred Walsh, Ph.D., *President*

800 South Rolling Road
Catonville, MD 21228

(410) 455-4100

DUNDALK COMMUNITY COLLEGE

*Appointed by Board of Trustees:*Martha A. Smith, Ph.D., *President*

7200 Sollers Point Road
Baltimore, MD 21222

(410) 285-9680

ESSEX COMMUNITY COLLEGE

*Appointed by Board of Trustees:*Donald J. Slowinski, Ed.D., *President*

701 Rossville Blvd.
Baltimore, MD 21237

(410) 780-6322

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS*Appointed by Governor with Senate consent:*Robert J. Seidel, Sr., *President*Jacqueline K. McDaniel; Marjorie J. Neuman.
Substitute: William J. Frank. Terms expire 1995.

300I Hiss Ave.

Baltimore, MD 21234—4798 (410) 887-5210

HEALTH

HEALTH DEPARTMENT*Appointed by Secretary of Health & Mental Hygiene:*Margaret L. Sherrard, M.D., M.P.H., *Health Officer*

One Investment Place

Towson, MD 21204 (410) 887-2702

PHYSICAL FITNESS ADVISORY COUNCIL*Appointed by Governor with advice of Secretary of
Health & Mental Hygiene:*Fred Neimeyer, *Acting Chairperson*Fred Bianco; Kathy Campbell; Arline Ford; Martin
Friedman; Fred Hendricks; Larry Herrold; Randy
Jarvis; Wilbur Jensen; Diane Kane; Nathan
Kantor; Stan Morstein; Allan Ragow; Murray
Saurbin; Paul S. Sewell; J. Bruce Turner; Austin
Twigg; Hyman Weiss.

JUDICIAL OFFICES

CIRCUIT COURT*Appointed by Governor with Senate consent & voter
approval for retention (15 Judges):*Edward A. DeWaters, Jr., *Circuit Administrative
Judge & Chief Judge, 2007*Barbara Kerr Howe, *County Administrative Judge,
2005*Thomas J. Bollinger, Sr., *Associate Judge, 2007*Alfred L. Brennan, Sr., *Associate Judge, 2005*J. Norris Byrnes, *Associate Judge, 2007*Robert E. Cahill, Sr., *Associate Judge, 2007*Lawrence R. Daniels, *Associate Judge, 1994*John F. Fader II, *Associate Judge, 1997*John O. Hennegan, *Associate Judge, 1994*J. William Hinkel, *Associate Judge, 1997*Christian M. Kahl, *Associate Judge, 2007*Dana M. Levitz, *Associate Judge, 2003*James T. Smith, Jr., *Associate Judge, 2001*John G. Turnbull II, *Associate Judge, 2003*

one vacancy

County Courts Building

401 Bosley Ave.

Towson, MD 21204

(410) 887-2642

*Elected by Voters:*Suzanne Mensh (D), *Clerk, 1994*

(410) 887-2601

Norman Peppersack (D), *Sheriff, 1994*

(410) 887-3151

MASTERS & EXAMINERS IN CHANCERY*Appointed by Circuit Court:*

C. Theresa Beck, Esq. (410) 296-7780

Richard A. McAllister, Jr., Esq. . (410) 823-0013

Richard D. Payne, Esq. (410) 828-8990

Jacqueline D. Wyman, Esq. . . . (410) 296-5444

MASTER IN JUVENILE & DOMESTIC MATTERS*Appointed by Circuit Court:*

Richard J. Gilbert, Esq. (410) 887-5564

COURT AUDITORS*Appointed by Circuit Court:*

Robert E. Carney, Jr., Esq. . . . (410) 529-4600

John E. Mudd, Esq. (410) 828-1335

DISTRICT COURT*Appointed by Governor with Senate consent (12 Judges):*John H. Garmer, *District Administrative Judge,
2000*A. Gordon Boone, Jr., *Associate Judge, 2002*Robert N. Dugan, *Associate Judge, 2003*Charles E. Foos III, *Associate Judge, 1997*Barbara Rae Jung, *Associate Judge, 2000*Michael L. McCampbell, *Associate Judge, 2000*Patricia S. Pytash, *Associate Judge, 2002*G. Darrell Russell, Jr., *Associate Judge, 2000*I. Marshall Seidler, *Associate Judge, 1999*Alexander Wright, Jr., *Associate Judge, 2003*

two vacancies

111 Allegheny Ave.

Towson, MD 21204

(410) 321-3355

(410) 321-3300

ORPHANS' COURT*Elected by Voters:*Grace G. Connolly (D), *Chief Judge, 1994*John E. Ensor (D), *Judge, 1994*Sandra L. O'Connell-Hughes (R), *Judge, 1994*Peter J. Basilone (D), *Register of Wills, 1994*

County Courts Building

401 Bosley Ave

Towson, MD 21204

(410) 887-6516

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Sandra Ann O'Connor, Esq. (R), 1994

County Courts Building

401 Bosley Ave.

Towson, MD 21204

(410) 887-6600

DISTRICT PUBLIC DEFENDER*Appointed by Public Defender:*Thelma S. Thompson, Esq., *District Public Defender*Rolf A. Quisgard, Esq., *Deputy District Public Defender*

Virginia Towers

500 Virginia Ave.

Towson, MD 21204

(410) 321-2961

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*Appointed by County Executive:*Charles E. Norton, Jr., *Chairperson*Philip P. Leyhe, Jr.; Frank J. Wesolowski. *Terms expire 1995.*

County Office Building

111 West Chesapeake Ave.

Towson, MD 21204

(410) 887-3191

PLANNING

DEPARTMENT OF ECONOMIC DEVELOPMENT*Appointed by Administrative Officer:*E. Neil Jacobs, *Director*

County Courts Building

401 Bosley Ave.

Towson, MD 21204

(410) 887-8000

OFFICE OF PLANNING & ZONING*Appointed by Administrative Officer:*P. David Fields, *Director*

County Courts Building

401 Bosley Ave.

Towson, MD 21204

(410) 887-3215

DEPARTMENT OF PUBLIC WORKS*Appointed by Administrative Officer:*Thomas H. Hamer, *Acting Director*

County Office Building

111 West Chesapeake Ave.

Towson, MD 21204

(410) 887-3306

PUBLIC SAFETY

ANIMAL CONTROLDavid C. DeGrange, *Supervisor*

13800 Manor Road

Baldwin, MD 21013

(410) 887-5961

EMERGENCY MANAGEMENT & CIVIL DEFENSE BUREAU*Appointed by Governor:*Merreen E. Kelly, *Director*

(410) 887-2460

FIRE DEPARTMENT*Appointed by County Executive:*Elwood H. Banister, *Chief*

700 East Joppa Road, Suite 901

Towson, MD 21204—5500

(410) 887-4511

POLICE DEPARTMENT*Appointed by County Executive:*Michael D. Gambrell, *Chief*

400 Kenilworth Drive

Towson, MD 21204

(410) 887-2201

CALVERT COUNTY

Calvert County was established by an Order in Council of 1654 and called Patuxent County until 1658. The County name derives from the family name of Lord Baltimore, the Proprietary of the Maryland colony.



Form of Government: County Commissioners

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

Hagner R. Mister (D), *At Large, President*, 1994
Patrick M. Buehler (D), *Dist. 1, Vice-President*, 1994
Michael J. Moore (D), *Dist. 2*, 1994
Joyce Lyons Terhes (R), *Dist. 3*, 1994
Mary M. Krug (D), *At Large*, 1994

Meetings: Tuesdays, 10:00 a.m. to 4:30 p.m.
& 2nd Tuesday, 7:30 p.m.

Courthouse
175 Main St.
Prince Frederick, MD 20678
(410) 535-1600, ext. 202
fax: (410) 535-1787

COUNTY ADMINISTRATOR

Appointed by Board of County Commissioners:
Richard L. Holler
(410) 535-1600, ext. 200

COUNTY TREASURER

Elected by Voters:
Jesse Jo Bowen (D), 1994
(410) 535-1600, ext. 272

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County	\$62,075,000 ..	\$74,587,000. . .	\$79,462,000
State	\$ 4,022,000 ..	\$ 4,110,000. . .	\$ 3,944,000
Federal	\$ 463,000 ..	\$ 423,000. . .	\$ 732,000
Total Funds ..	\$66,560,000 ..	\$78,697,000. .	\$84,138,000
Staff			
Authorized	688.	688.	694
Contractual (FTE)	15.	15.	15
Total Staff	703.	703.	709

COMMUNITY SERVICES

SENIOR CITIZEN INFORMATION & ASSISTANCE OFFICE

Calvert Pines Senior Center
450 West Dares Beach Road
Prince Frederick, MD 20678 (410) 535-4606
DC area: (301) 855-1170

SOCIAL SERVICES BOARD

Appointed by Board of County Commissioners:
Robert Jeffries, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
Olin A. Dovel, Jr., *Director*

Goldstein Building
200 Duke St.
Prince Frederick, MD 20678 (410) 535-8700

FOSTER CARE REVIEW BOARD

Appointed by Governor:
Ann M. Polz, *Chairperson*, 1996

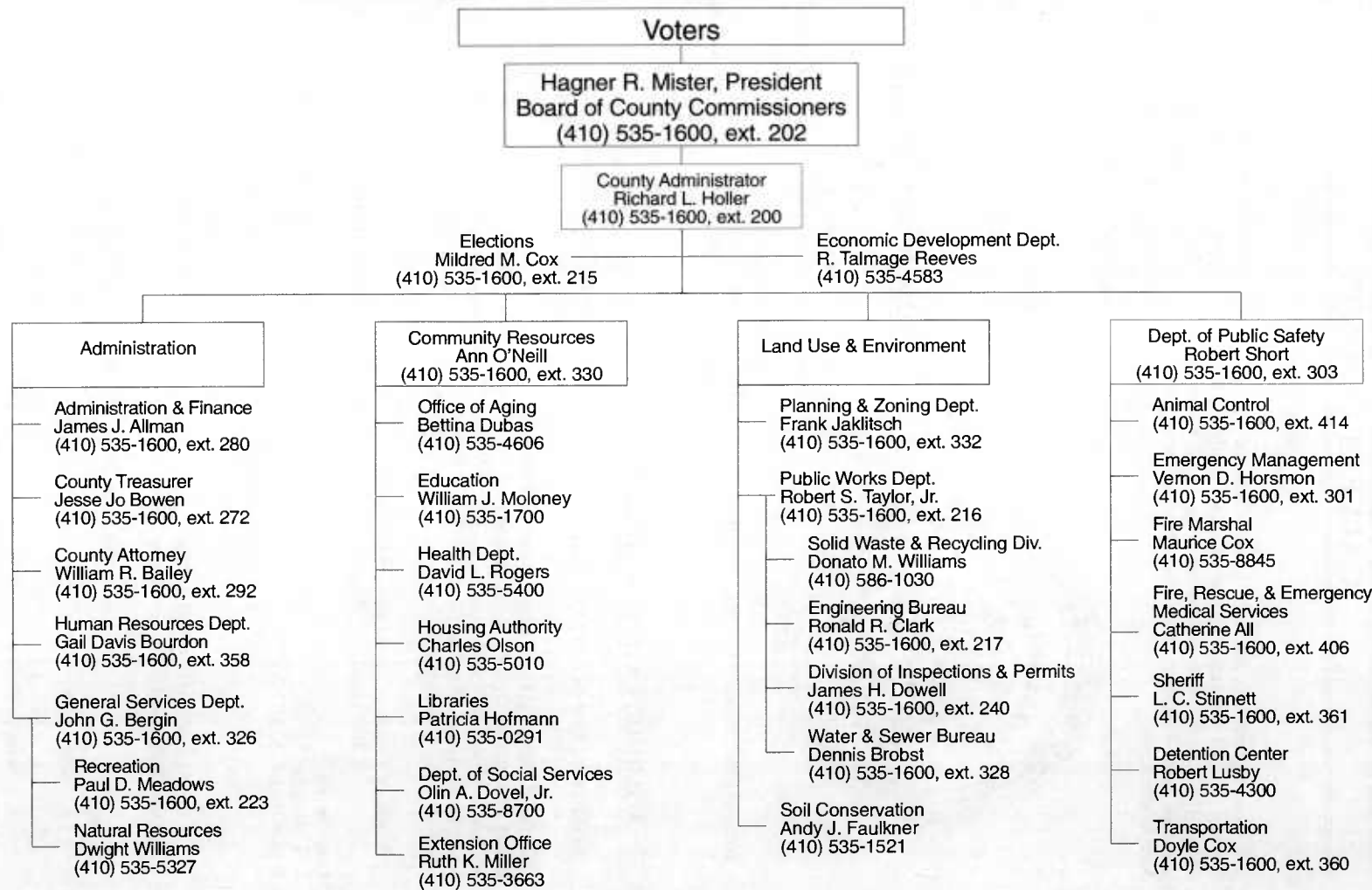
Bonita A. Zook, 1994; Dagmar M. Taylor, 1996;
two vacancies. *Alternates:* two vacancies.

OFFICE OF EMPLOYMENT SERVICES

Levon Roane, *Manager*

Goldstein Building
200 Duke St., Suite 2201
Prince Frederick, MD 20678 (410) 535-8815/7

CALVERT COUNTY GOVERNMENT—EXECUTIVE BRANCH



EDUCATION

BOARD OF EDUCATION*Appointed by Governor:*JoAnn N. Kushner, *President*, 1995

Aaron McGowan, *student*, 1994; Dana Jones, 1995; Harold J. R. Kahl, 1996; Gail Hoerauf-Bennett, 1997; William J. Phalen, Sr., 1998.

SUPERINTENDENT OF SCHOOLS*Appointed by Board of Education with approval of State Superintendent of Schools:*William J. Moloney, *Ed.D.*

1305 Dares Beach Road
Prince Frederick, MD 20678 (410) 535-1700

COMMUNITY COLLEGE AT CALVERT COUNTY ADVISORY BOARD*Appointed by Board of County Commissioners:*Michael J. Reber, *Chairperson*, 1994

Joseph America, 1994; Patricia Meagher, 1994; Richard Eisenman, 1995; John S. Andrews, 1996; Judith A. MacWilliams, 1996; Michael J. McCarthy, 1996; Guffie M. Smith, 1996; William O. MacArthur, Jr., 1997; Gordon Remsik, 1997.

Ex officio: Hagner R. Mister, *President*, Board of County Commissioners; Eugene Uhlan, *designee of Superintendent of Schools*.

Priscilla W. Helm, *Assistant Dean*

3205 Broomes Island Road
Port Republic, MD 20676 (410) 586-3056

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS*Appointed by Governor with Senate consent:*Mildred M. Cox, *President*

Earl A. Bourne; Edwin F. King. *Substitutes:* Doris Ann Cochran; Alice E. Jones. *Terms expire 1995.*

89 Duke St.
Prince Frederick, MD 20678
(410) 535-1600, ext. 215

HEALTH

HEALTH DEPARTMENT*Appointed by Secretary of Health & Mental Hygiene:*David L. Rogers, *M.D., M.P.H., Health Officer*

P. O. Box 980
975 Solomon's Island Road North
Prince Frederick, MD 20678 (410) 535-5400

JUDICIAL OFFICES

CIRCUIT COURT*Appointed by Governor with Senate consent & voter approval for retention (2 Judges):*Thomas A. Rymer, *County Administrative Judge*, 2005Warren J. Krug, *Associate Judge*, 1994

Courthouse
175 Main St.
Prince Frederick, MD 20678
(410) 535-1600, ext. 260

Elected by Voters:

Audrey B. Evans (D), *Clerk*, 1994
(410) 535-1660

STANDING EXAMINER IN CHANCERY*Appointed by Circuit Court:*Robert B. Riddle, *Esq.* (410) 535-2464**MASTER IN DOMESTIC RELATIONS***Appointed by Circuit Court:*

Marjorie L. Claggett, *Esq.*
. (410) 535-1600, ext. 424

COURT AUDITORS*Appointed by Circuit Court:*

Emanuel Demedis, *Esq.* (410) 535-5300
Robert Crum, *Esq.* (410) 535-3500

DISTRICT COURT*Appointed by Governor with Senate consent (1 Judge):*Stephen L. Claggett, *Associate Judge*, 2000

Goldstein Building
200 Duke St.
Prince Frederick, MD 20678 (410) 535-8800
(301) 855-9660

ORPHANS' COURT*Elected by Voters:*

Lonnie H. Frank (D), *Chief Judge*, 1994
Barbara B. Elliott (D), *Judge*, 1994
Charles W. Pitcher (D), *Judge*, 1994
Margaret H. Phipps (D), *Register of Wills*, 1994

Courthouse
175 Main St.
Prince Frederick, MD 20678
(410) 535-1600, ext. 256
(301) 855-1243

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Warren F. Sengstack, Esq. (D), 1994

Courthouse

175 Main St.

Prince Frederick, MD 20678

(410) 535-1600, ext. 369

ASSISTANT PUBLIC DEFENDER*Appointed by Public Defender:*

Carl Buchheister, Esq.

Goldstein Building

200 Duke St., Room 3301

Prince Frederick, MD 20678 (410) 535-8810

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*Appointed by Governor (who names chair):*Marshall S. Gibson, Jr., *Chairperson*Robert L. Freeland; J. Allen Swann. *Alternate:*
George Greene, Sr. *Terms expire 1995.*

(410) 535-1600, ext. 306

**BOARD OF ELECTRICAL EXAMINERS
& SUPERVISORS***Appointed by Governor:*William L. Bowen, *President*Daniel O. Baker, Jr.; Norman O. Bowen. *Terms
expire 1995.*

(410) 535-1600, ext. 240

PLUMBING BOARD*Appointed by Governor:*William E. Rausch, *President*Samuel J. Hammett; Burley B. Maggard. *Terms
expire 1995.*

(410) 535-1600, ext. 240

PLANNING

**DEPARTMENT OF ECONOMIC
DEVELOPMENT***Appointed by Board of County Commissioners:*R. Talmage Reeves, *Director*

Courthouse

175 Main St.

Prince Frederick, MD 20678 (410) 535-4583

DEPARTMENT OF PLANNING & ZONING*Appointed by Board of County Commissioners:*Frank Jaklitsch, *Director*

Courthouse Annex

176 Main St.

Prince Frederick, MD 20678

(410) 535-1600, ext. 332

DEPARTMENT OF PUBLIC WORKS*Appointed by Board of County Commissioners:*Robert S. Taylor, Jr., *Director*

Courthouse Annex

176 Main St.

Prince Frederick, MD 20678

(410) 535-1600, ext. 216

PUBLIC SAFETY

ANIMAL CONTROLPatrick Nutter III, *Animal Warden*Linda Roberts, *Animal Warden*Ronald Wathen, *Animal Warden*

(410) 535-1600, ext. 414

EMERGENCY MANAGEMENT*Appointed by Governor:*Vernon D. Horsmon, *Director*

(410) 535-1600, ext. 301

FIRE MARSHAL*Appointed by State Fire Marshal:*Maurice Cox, *Deputy Fire Marshal*

Goldstein Building

200 Duke St.

Prince Frederick, MD 20678 (410) 535-8845

**FIRE, RESCUE & EMERGENCY MEDICAL
SERVICES***Appointed by Board of County Commissioners:*Catherine All, *Director*

Courthouse

175 Main St.

Prince Frederick, MD 20678

(410) 535-1600, ext. 406

SHERIFF*Elected by Voters:*

L. C. Stinnett (D), 1994

Courthouse

175 Main St.

Prince Frederick, MD 20678

(410) 535-1600, ext. 361

CAROLINE COUNTY

Caroline County was created in 1773 from Dorchester and Queen Anne's counties (Chapter 10, Acts of 1773). Lady Caroline Eden gave her name to the county. She was the wife of Maryland's last colonial governor, Robert Eden (1741-1784); the daughter of Charles Calvert, Fifth Lord Baltimore; and the sister of Frederick Calvert, Sixth Lord Baltimore.



Form of Government: Code Home Rule

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County	\$14,773,380 ..	\$15,570,460 . . .	\$16,755,550
State	\$ 2,589,927 ..	\$ 2,593,923 . . .	\$ 2,940,414
Federal	\$ 60,114 ..	\$ 43,598 . . .	\$ 49,390
Total Funds ..	\$17,423,421 ..	\$18,207,981 . . .	\$19,695,964
Staff			
Authorized	217	233	243
Contractual (FTE)	3	2	3
Total Staff	220	235	246

ADMINISTRATIVE OFFICES

COUNTY COMMISSIONERS OF
CAROLINE COUNTY

Elected by Voters:

Margaret R. Myers (D), *President*, 1994
E. Dee Merriken (R), *Vice-President* 1994
Charles O. Davis, Jr. (D) 1994

Meetings: Tuesdays, 9:30 a.m. (4th Tuesday &
Tuesday after Monday holiday, 7:30 p.m.)

P. O. Box 207
Courthouse, Room 109
Market St.
Denton, MD 21629 (410) 479-0660/1
fax: (410) 479-4060

COUNTY ADMINISTRATOR

Appointed by County Commissioners:

Edwin G. Richards
(410) 479-0660

COUNTY TREASURER

Elected by Voters:

Dorsey L. Wooters (D), 1994

P. O. Box 459
Courthouse
Market St.
Denton, MD 21629 (410) 479-0410

COMMUNITY SERVICES

SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

Caroline County Senior Center
107B South Fourth St.
Denton, MD 21629 (410) 479-2535
(410) 479-2093

SOCIAL SERVICES BOARD

Appointed by County Commissioners:

Gregory Injeian, *Chairperson*

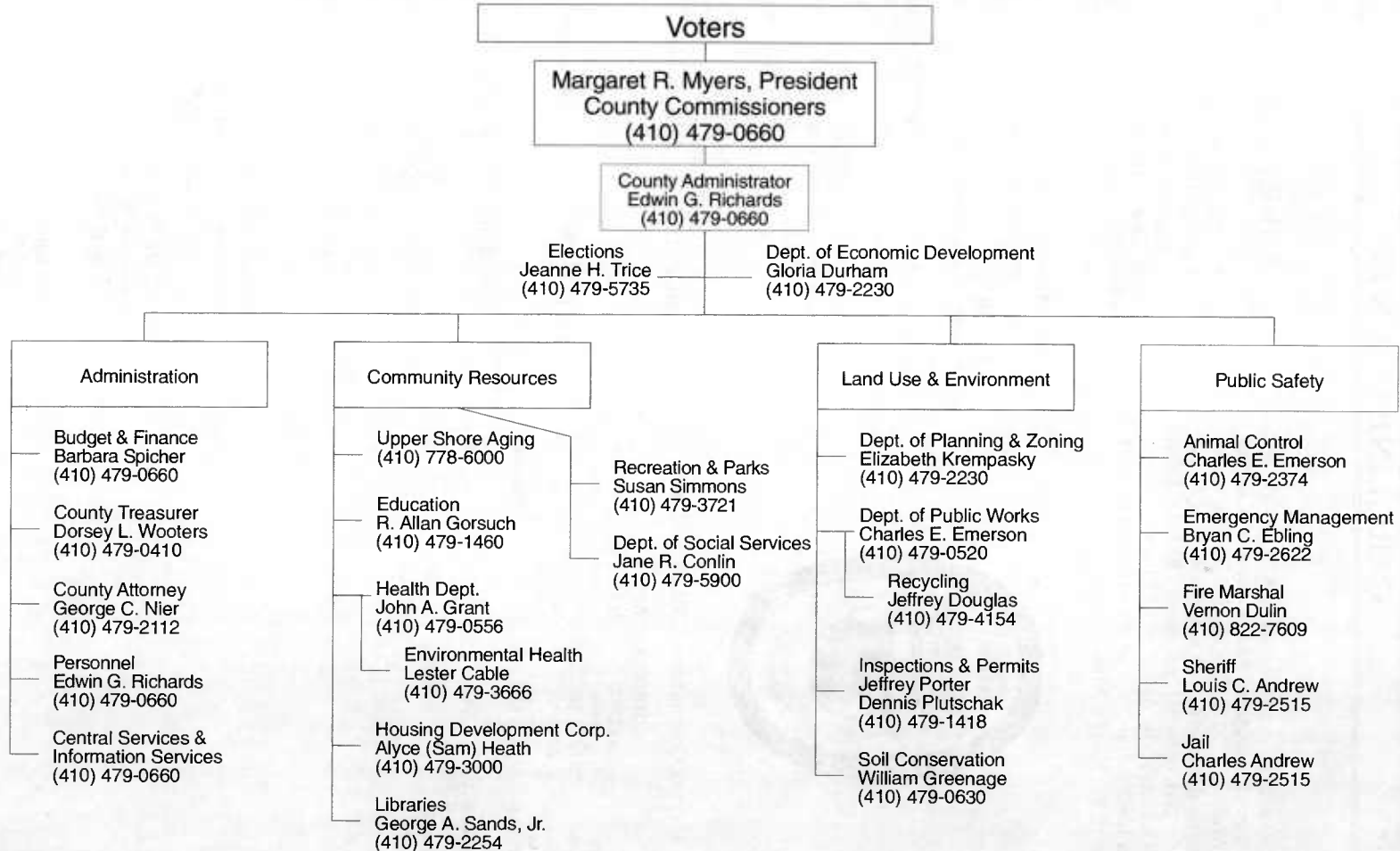
DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:

Jane R. Conlin, *Director*

P. O. Box 100
Multi-Service Center
207 South Third St.
Denton, MD 21629 (410) 479-5900

CAROLINE COUNTY GOVERNMENT—EXECUTIVE BRANCH



FOSTER CARE REVIEW BOARD
(Caroline & Talbot Counties)

Caroline County members appointed by Governor:
Ronald G. Papineau; Samuel S. Scott, Sr.; Artis V. Truxon. *Terms expire 1994.*

OFFICE OF EMPLOYMENT SERVICES

Lillie Magee, *Supervisor*

Old Armory Building
107 South Fourth St.
Denton, MD 21629 (410) 479-1160

EDUCATION

BOARD OF EDUCATION

Appointed by Governor:

Clarence W. Phillips, Jr., *President*, 1995

G. Albert Turner 1994
William H. Eaton 1996
Victoria C. Buesgens 1997
Dane A. Coleman 1998

SUPERINTENDENT OF SCHOOLS

*Appointed by Board of Education with approval of
State Superintendent of Schools:*
R. Allan Gorsuch, Ed.D.

112 Market St.
Denton, MD 21629 (410) 479-1460

**CHESAPEAKE COLLEGE
BOARD OF TRUSTEES**

*Caroline County members appointed by
Governor with House of Delegates advice &
consent:* Paul S. Wise, 1994; Dennis J. Farina,
Esq., 1996.

PRESIDENT

Appointed by Board of Trustees:
John R. Kotula, Ph.D.

P. O. Box 8
Wye Mills, MD 21679 (410) 758-1537
(410) 822-5400

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:
Jeanne H. Trice, *President*

Hazel J. McArtor; Richard L. Wilson. *Substitutes:*
B. Conway Gregory, Jr.; R. Allen Reichlin. *Terms
expire 1995.*

Multi-Service Center
207 South Third St.
Denton, MD 21629—1229 (410) 479-5735

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene:
John A. Grant, M.D., M.P.H., *Health Officer*

411 Franklin St., Box 10
Denton, MD 21629 (410) 479-0556

CHILDREN'S COUNCIL

Appointed by County Commissioners

Contact: Barbara Vandevisser (410) 479-0556

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
approval for retention (1 Judge):*
J. Owen Wise, *Circuit Administrative Judge
& County Administrative Judge*, 1999

P. O. Box 356
Courthouse
Market St.
Denton, MD 21629 (410) 479-2303

Elected by Voters:

F. Dale Minner (R), *Clerk*, 1994

P. O. Box 458
Courthouse, Room 104
Market St.
Denton, MD 21629 (410) 479-1811

EXAMINERS IN CIVIL CASES

Appointed by Circuit Court:

Robert E. Jarrell, Esq. (410) 479-1000
Anne C. Ogletree, Esq. (410) 479-2573
Robert A. Thornton, Jr., Esq. . . (410) 479-2570

COURT & TRUST AUDITOR

Appointed by Circuit Court:

Roland C. Kent, Esq. (410) 479-2800

DISTRICT COURT*Appointed by Governor with Senate consent (1 Judge):*L. Edgar Brown, *Associate Judge*, 1996

P. O. Box 429

District Court/Multi-Service Center

207 South Third St.

Denton, MD 21629 (410) 479-5800

ORPHANS' COURT*Elected by Voters:*Frank D. Zeigler, Jr. (D), *Chief Judge*, 1994Beverly S. Blades (D), *Judge*, 1994Robert F. Schreiber (D), *Judge*, 1994Charles V. Moore (R), *Register of Wills*, 1994

P. O. Box 416

Courthouse

Market St.

Denton, MD 21629 (410) 479-0717

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Christian J. Jensen, Esq. (D), 1994

P. O. Box 59

Courthouse

Market St.

Denton, MD 21629 (410) 479-0255

ASSISTANT PUBLIC DEFENDER*Appointed by Public Defender:*

W. Porter Ellington, Esq.

P. O. Box 159

Franklin Square Building, Room 110

Denton, MD 21629 (410) 479-5756

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*Appointed by Governor (who names chair):*William W. Satterfield, *Chairperson*, 1996Ralph W. Elrick, 1994; Adelaide C. Warfield, 1995. *Alternate:* T. Robert Gray, 1996.

P. O. Box 207

Courthouse

Market St.

Denton, MD 21629 (410) 479-1418

PLANNING

DEPARTMENT OF ECONOMIC DEVELOPMENT*Appointed by County Commissioners:*Gloria Durham, *Administrator*

P. O. Box 207

Courthouse

Market St.

Denton, MD 21629 (410) 479-2230

DEPARTMENT OF PLANNING*Appointed by County Commissioners:*Elizabeth Krempasky, *Administrator*

P. O. Box 207

Courthouse

Market St.

Denton, MD 21629 (410) 479-2230

DEPARTMENT OF PUBLIC WORKS*Appointed by County Commissioners:*Charles E. Emerson, *Director*

P. O. Box 386

Wilmuth St.

Denton, MD 21629 (410) 479-0520

PUBLIC SAFETY

ANIMAL CONTROLCharles E. Emerson, *Director*

(410) 479-2374

**EMERGENCY MANAGEMENT
& CIVIL DEFENSE AGENCY***Appointed by Governor:*Bryan C. Ebling, *Director*

(410) 479-2622

FIRE MARSHAL*Appointed by State Fire Marshal:*Vernon Dulin, *Deputy Fire Marshal*

(410) 822-7609

SHERIFF*Elected by Voters:*

Louis C. Andrew (D), 1994

101 Gay St.

Denton, MD 21629

(410) 479-2515

CARROLL COUNTY

Carroll County was formed in 1837 from Baltimore and Frederick Counties (Chapter 256, Acts of 1835; confirmed by Chapter 19, Acts of 1836, which was passed January 19, 1837). The County was named for Charles Carroll of Carrollton (1737-1832), Revolutionary War statesman and a Maryland signer of Declaration of Independence.



Form of Government: County Commissioners

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

Donald I. Dell (R), *President*, 1994
 Elmer Lippy (D), *Vice-President* 1994
 Julia W. Gouge (R), *Secretary* 1994

Meetings: Mondays, 10:00 a.m. to 4:30 p.m.;
 Tuesdays & Thursdays, 9:00 a.m. to 4:30 p.m.

County Office Building
 225 North Center St.
 Westminster, MD 21157 (410) 857-2044
 from Baltimore: (410) 876-2085
 fax: (410) 848-0003

COUNTY BUDGET*

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County	\$103,384,202 .	\$117,333,110 .	\$124,322,555
State	\$ 6,500,835 .	\$ 6,822,893 .	\$ 5,923,750
Federal			
Total Funds .	\$109,885,037 .	\$124,156,003 .	\$130,246,305

Staff

Authorized	694	692	700
Contractual (FTE)			92
Total Staff	694	692	792

*General Fund operating budget.

COMMUNITY SERVICES

SENIOR CITIZEN INFORMATION & ASSISTANCE OFFICE

Westminster Senior Center
 7 Schoolhouse Ave.
 Westminster, MD 21157 (410) 848-4049
 Baltimore: (410) 876-3363, ext. 49
 Mt. Airy: (410) 875-3342

SOCIAL SERVICES BOARD

Appointed by Board of County Commissioners:
 Richard Wilson, *Chairperson*
 (410) 848-8880

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
 Alexander Jones, *Director*

10 Distillery Drive
 Westminster, MD 21157 (410) 848-8880

CHILDREN'S COUNCIL

Appointed by President, Board of County Commissioners:
 Linda Ebersole, *Chairperson*
 (410) 848-6360

FOSTER CARE REVIEW BOARD

Appointed by Governor:
 Vacancy, *Chairperson*

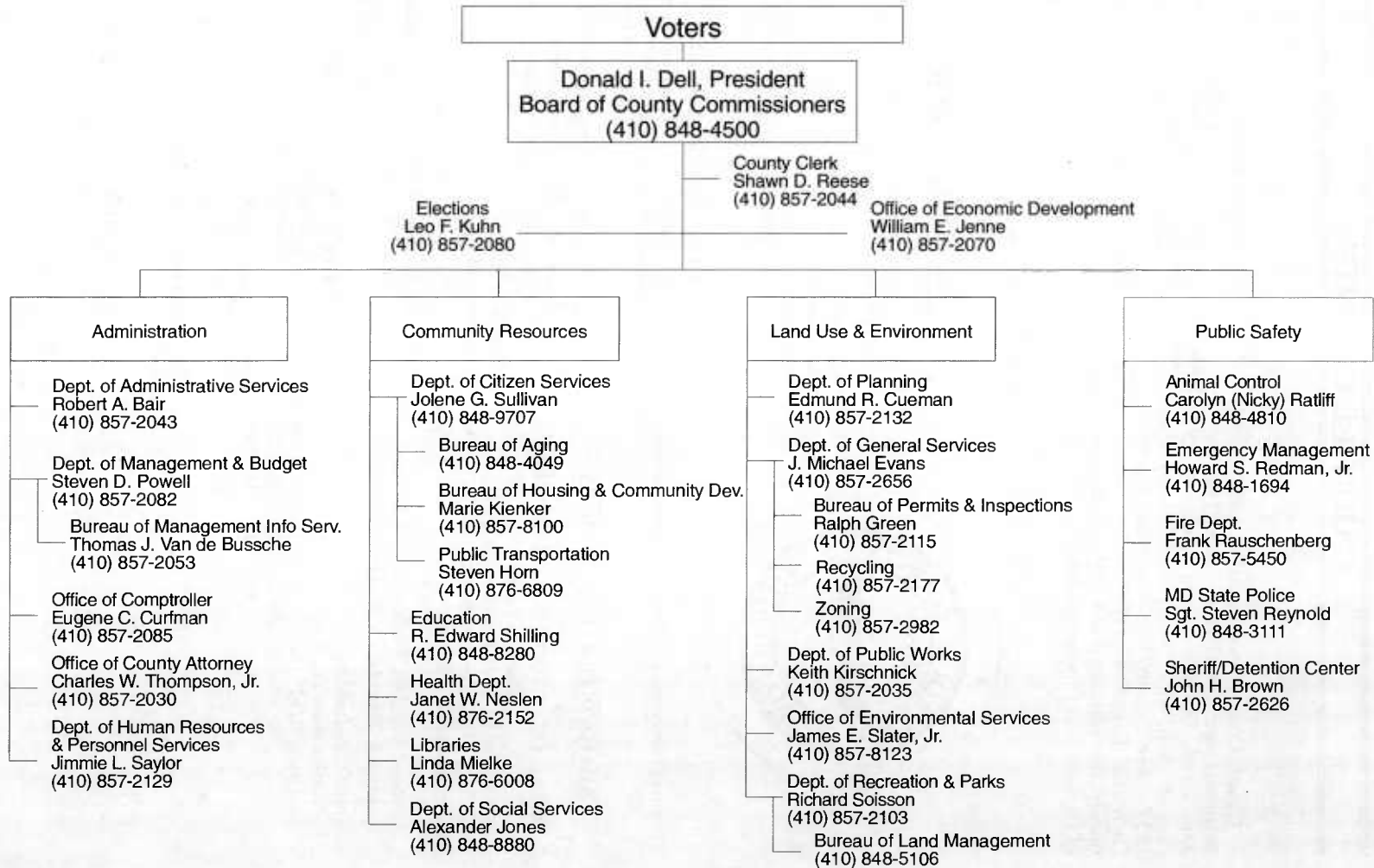
Roger A. Alston, 1994; Patricia Lee Buckland, 1994; Celia D. Dokas, 1994; Elaine Ermer, 1994; Victor E. Harner, 1994; Latanya P. Marshall, 1994. *Alternates:* Alison Malachowski, 1996; one vacancy.

OFFICE OF EMPLOYMENT SERVICES

T. A. Stephens, *Manager*

125 Airport Drive, Suite 10
 Westminster, MD 21157 (410) 876-2244
 (410) 848-9440

CARROLL COUNTY GOVERNMENT—EXECUTIVE BRANCH



EDUCATION

BOARD OF EDUCATION

Elected by Voters:

John D. Myers, Jr., *President*, 1994
Cheryl A. McFalls, *Vice-President*, 1992
Caroline L. Scott 1994
Ann M. Ballard 1996
Joseph D. Mish, Jr. 1996

SUPERINTENDENT OF SCHOOLS

*Appointed by Board of Education with approval of
State Superintendent of Schools:*

R. Edward Shilling

Courthouse Annex
55 North Court St.
Westminster, MD 21157 (410) 848-8280

**CARROLL COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Appointed by Governor with Senate advice & consent:
Barbara Charnock, *Chairperson*, 1999

Michael L. Mason, 1994; Neal W. Powell, 1995;
Betty Smith Dotson, 1996; R. Delaine Hobbs, Jr.,
1997; Janet R. Colburn, 1998; William J. Collins,
Jr., 1999.

PRESIDENT

Appointed by Board of Trustees:
Joseph Shields, Ed.D.

1601 Washington Road
Westminster, MD 21157 (410) 876-9635

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:
Leo F. Kuhn, *President*, 1995

Elmer Lee Martin, *Secretary*, 1995; Jerry L.
Toadvine, 1995. *Substitutes:* Janet B. Jump, 1995;
Florence B. Kersey, 1995.

Winchester Building
125 North Court St.
Westminster, MD 21157 (410) 857-2080

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene:
Janet W. Neslen, M.D., M.P.H., *Health Officer*

P. O. Box 845
540 Washington Road
Westminster, MD 21157 (410) 876-2152

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
approval for retention (3 Judges):*

Raymond E. Beck, Sr., *County Administrative
Judge*, 2005
Francis M. Arnold, *Associate Judge*, 2007
Luke K. Burns, Jr., *Associate Judge*, 1995

Courthouse
Court St.
Westminster, MD 21157 (410) 857-2085

Elected by Voters:

Larry W. Shipley (R), *Clerk*, 1994

P. O. Box 190
Courthouse Annex
55 North Court St.
Westminster, MD 21157 (410) 857-2985

Elected by Voters:

John H. Brown (R), *Sheriff*, 1994

Detention Center
100 North Court St.
Westminster, MD 21157 (410) 857-2626

EXAMINER IN CHANCERY

Appointed by Circuit Court
Stacy P. Shaffer, Esq. (410) 848-4208

JUVENILE & STANDING MASTER

Appointed by Circuit Court:
Peter M. Tabatsko, Esq. (410) 857-2652

STANDING EQUITY MASTERS

Appointed by Circuit Court:
T. Bryan McIntire, Esq. (410) 848-8888
Thomas F. Stansfield, Esq. (410) 848-1444

SUPPORT ENFORCEMENT MASTER

Appointed by Circuit Court:
William T. Fitzgerald, Esq. (410) 857-2672

COURT AUDITORS

Appointed by Circuit Court:
Larue Lennon, Esq. (410) 848-5298
Stacy P. Shaffer, Esq. (410) 848-4208

TRUST CLERK

Appointed by Circuit Court:
William L. Marquat, Esq. (410) 876-2996

DISTRICT COURT*Appointed by Governor with Senate consent (2 Judges):*JoAnn M. Ellinghaus-Jones, *Associate Judge*, 2001Donald M. Smith, *Associate Judge*, 2001

P. O. Box 566

Courthouse Annex

55 North Court St.

Westminster, MD 21157

(410) 876-1033

(410) 848-2146

ORPHANS' COURT*Elected by Voters:*Walter T. Haines, Jr. (R), *Chief Judge*, 1994Albert Selby (R), *Judge*, 1994Harrison E. Utz (R), *Judge*, 1994Reese Leppo Starner (R), *Register of Wills*, 1994

Courthouse Annex

55 North Court St.

Westminster, MD 21157

(410) 857-2086

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Thomas E. Hickman, Esq. (R), 1994

P. O. Box 530

Winchester Building

125 North Court St., Suite 303

Westminster, MD 21157

(410) 857-2671

ASSISTANT PUBLIC DEFENDER*Appointed by Public Defender:*

Barbara Kreinar, Esq.

Courthouse Annex

55 North Court St., Room 106

Westminster, MD 21157

(410) 876-2788

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*Appointed by Governor:*H. Russell Mayer, *Chairperson*, 1994

John Buchheister, Jr., 1995; Romeo Valianti, 1996.

County Office Building

225 North Center St.

Westminster, MD 21157

(410) 857-2094

PLANNING

DEPARTMENT OF ECONOMIC DEVELOPMENT*Appointed by Board of County Commissioners:*William E. Jenne, *Administrator*

Winchester Building

125 North Court St.

Westminster, MD 21157

(410) 857-2070

DEPARTMENT OF PLANNING*Appointed by Board of County Commissioners:*Edmund R. Cushman, *Director*

County Office Building

225 North Center St.

Westminster, MD 21157

(410) 857-2132

DEPARTMENT OF PUBLIC WORKS*Appointed by Board of County Commissioners:*Keith Kirschnick, *Director*

Winchester Building

125 North Court St.

Westminster, MD 21157

(410) 857-2035

PUBLIC SAFETY

ANIMAL CONTROLCarolyn (Nicky) Ratliff, *Director*

(410) 848-4810

EMERGENCY MANAGEMENT & CIVIL DEFENSE AGENCY*Appointed by Governor:*Howard S. Redman, Jr., *Director*

(410) 848-1694

FIRE MARSHAL*Appointed by State Fire Marshal:*

Frank Raushenberg

1007 Littlestown Pike, Suite 300

Westminster, MD 21157

(410) 857-5450

POLICESgt. Steven Reynolds, *Coordinator*

Maryland State Police

Resident Trooper Program

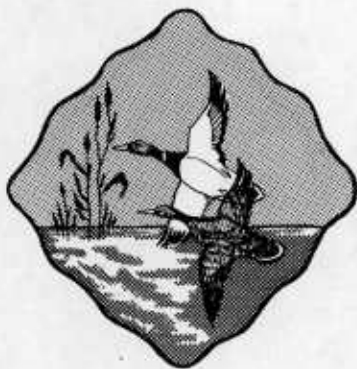
1100 Baltimore Blvd.

Westminster, MD 21157

(410) 848-3111

CECIL COUNTY

Cecil County was erected in 1674 from Baltimore and Kent counties by proclamation of the Governor. The County was named for Cecilius Calvert (1605-1675), Second Lord Baltimore, and founder of the Maryland colony. Although he never lived in Maryland, Cecilius Calvert was Proprietor of the colony from 1632 until his death in Middlesex, England in 1675.



Form of Government: County Commissioners

COUNTY BUDGET			
Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County			
State			
Federal			
Total Funds	\$54,501,638	\$53,222,424	\$60,458,970
Staff			
Authorized			
Contractual (FTE)			
Total Staff	404.5	395	397.75

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

W. Edwin Cole, Jr. (D), Dist. 1, President, 1994
A. Marie Cleek (R), Dist. 2 1994
Grayson L. Abbott, Jr. (D), Dist. 3 1994

Meetings: Tuesdays, 10:00 a.m.

County Office Building, Room 101
129 East Main St.
Elkton, MD 21921 (410) 996-5201
Rising Sun area: (410) 658-4041, ext. 100
fax: (410) 996-5210

COUNTY ADMINISTRATOR

Appointed by Board of County Commissioners:
Edward L. Sealover
(410) 996-5203

COUNTY TREASURER

Elected by Voters:
Lewis R. Jackson, Jr. (R), 1994
(410) 996-5385

COMMUNITY SERVICES

SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

Buckworth Senior Center
214 North St.
Elkton, MD 21921 (410) 996-5295

SOCIAL SERVICES BOARD

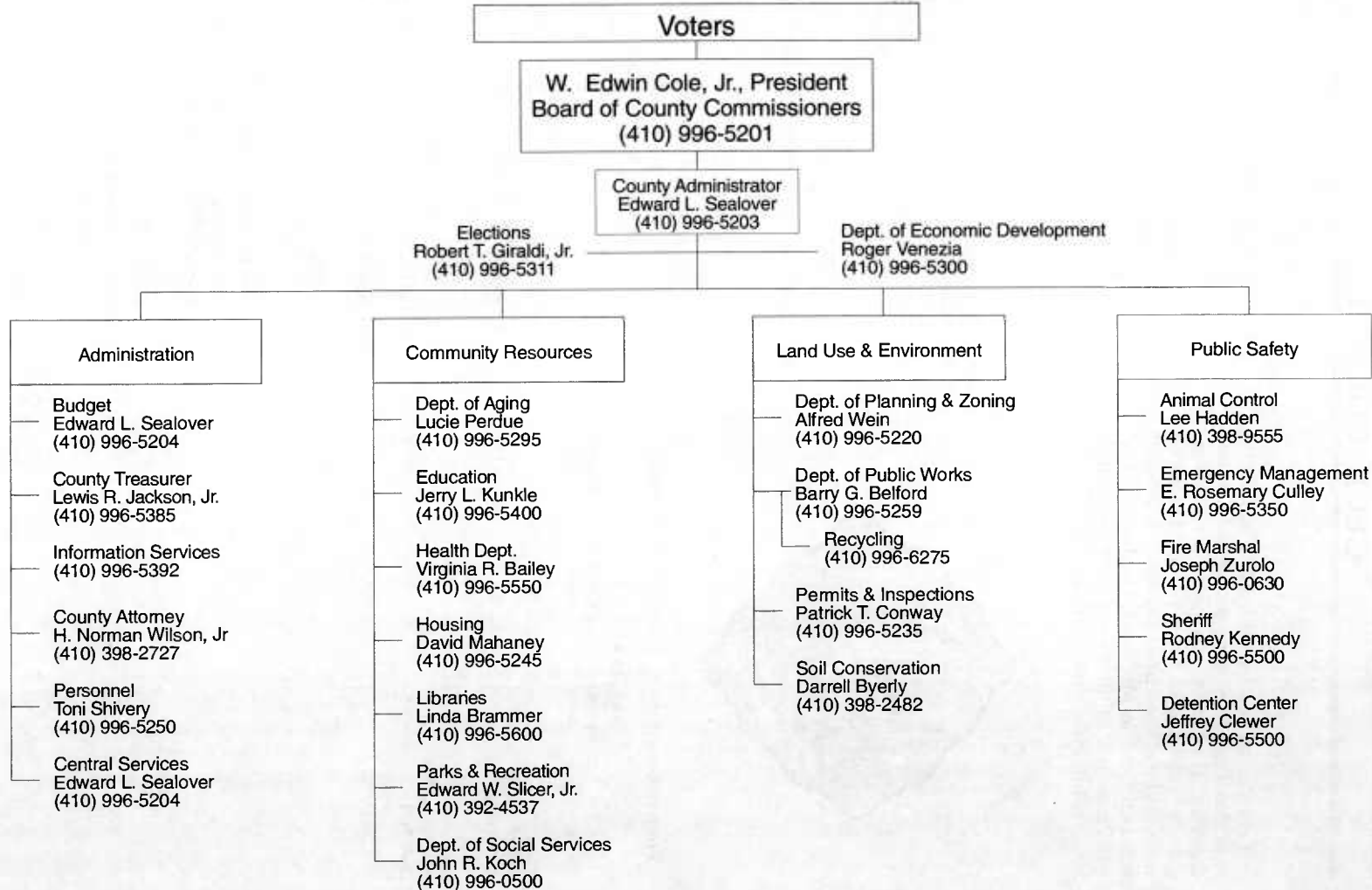
Appointed by Board of County Commissioners:
Peter Williams, Chairperson

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
John R. Koch, Director

District Court/Multi-Service Center
170 East Main St.
Elkton, MD21921 (410) 996-0500

CECIL COUNTY GOVERNMENT—EXECUTIVE BRANCH



CHILDREN'S COUNCIL

Appointed by President, Board of County Commissioners:
Robert Mika, *Chairperson*
(410) 996-5400

FOSTER CARE REVIEW BOARD

Appointed by Governor:
Henry J. Jordan, *Chairperson*, 1994

Diane Fox, 1994; Lauren H. Kermode, 1994;
Doris B. Asti, 1996; Bryant T. Wilson, 1996.
Alternates: Hazel N. Magaziner, 1994; Theresa
Wood, 1994.

OFFICE OF EMPLOYMENT SERVICES

Steve Dorezas, *Manager*

District Court/Multi-Service Center
170 East Main St.
Elkton, MD 21921 (410) 996-0550/60

EDUCATION

BOARD OF EDUCATION

Appointed by Governor:
Dwight E. Thomey, *President*, 1994

Johnny Lough, 1995; Helen M. Brown, 1996;
Roxanne J. Barger, 1997; Glen A. Jensen, 1998.

SUPERINTENDENT OF SCHOOLS

*Appointed by Board of Education with approval of
State Superintendent of Schools:*
Jerry L. Kunkle

Booth Street Center
201 Booth St.
Elkton, MD 21921 (410) 996-5400

**CECIL COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Appointed by Governor with Senate advice & consent:
Daniel A. Hall, *Chairperson*, 1995

James K. Buckley, 1994; S. Dell Fox, 1996; Harry
E. Hammond, 1997; Mary A. Maloney, 1999;
Patrick John Ulrich, 1998; Timothy J. Gommol,
1999.

PRESIDENT

Appointed by Board of Trustees:
Robert Gell, Ph.D.

1000 North East Road
North East, MD 21901 (410) 287-6060

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:
Robert T. Giraldi, Jr., *Chairperson*

Mary A. Maloney; Alfred G. Miller. *Substitutes:*
Howard P. Logan, Jr.; Mary H. Williams. *Terms
expire 1995.*

County Office Building, Room 115
129 East Main St.
Elkton, MD 21921 (410) 996-5311

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene:
Virginia R. Bailey, M.D., M.P.H., *Health Officer*

401 Bow St.
Elkton, MD 21921 (410) 996-5550

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
approval for retention (2 Judges):*

Donaldson C. Cole, Jr., *County Administrative Judge
& Chief Judge*, 1995
Edward D. E. Rollins, Jr., *Associate Judge*, 1999

County Office Building, 2nd floor
129 East Main St.
Elkton, MD 21921 (410) 996-5317

Elected by Voters:

Nelson D. Stubbs (D), *Clerk*, 1994
(410) 996-5370

COURT EXAMINERS

Appointed by Circuit Court:

William G. Kemp. (410) 398-0910
Paul S. Podolak. (410) 398-5656

COURT AUDITOR

Appointed by Circuit Court:

Frank T. Howard. (410) 885-5243

DISTRICT COURT

Appointed by Governor with Senate consent (2 Judges):
James C. McKinney, *District Administrative Judge*,
1996

Harry J. Goodrick, Sr., *Associate Judge*, 1998

District Court/Multi-Service Center
170 East Main St.
Elkton, MD 21921 (410) 996-0700

ORPHANS' COURT

Elected by Voters:

A. Rebecca Smith (D), *Chief Judge*, 1994

Margaret M. Finger (D), *Judge*, 1994

J. Ewing Lort (D), *Judge*, 1994

Sandy Tamargo (D), *Register of Wills*, 1994

County Office Building, Room 307
129 East Main St.
Elkton, MD 21921 (410) 996-5330

LEGAL OFFICES**STATE'S ATTORNEY**

Elected by Voters:

John L. Scarborough, Esq. (D), 1994

County Office Building, Room 210
129 East Main St.
Elkton, MD 21921 (410) 996-5338

ASSISTANT PUBLIC DEFENDER

Appointed by Public Defender:

Dexter M. Thompson, Esq.

District Court/Multi-Service Center
170 East Main St.
Elkton, MD 21921 (410) 996-0640

LIQUOR LICENSING**BOARD OF LICENSE COMMISSIONERS**

Appointed by Board of County Commissioners:

Virginia Davidson, *Chairperson*, 1997

Ingo Ceise, 1996; Samuel Orr, 1996.

County Office Building, Room 334
129 East Main St.
Elkton, MD 21921 (410) 996-5215

PLANNING**DEPARTMENT OF ECONOMIC DEVELOPMENT**

Appointed by Board of County Commissioners:
Roger Venezia, *Director*

County Office Building, Room 324
129 East Main St.
Elkton, MD 21921 (410) 996-5300

DEPARTMENT OF PLANNING & ZONING

Appointed by Board of County Commissioners:
Alfred Wein, *Director*

County Office Building, Room 300
129 East Main St.
Elkton, MD 21921 (410) 996-5220

DEPARTMENT OF PUBLIC WORKS

Appointed by Board of County Commissioners:
Barry G. Belford, *Director*

County Office Building, Room 308
129 East Main St.
Elkton, MD 21921 (410) 996-5259

PUBLIC SAFETY**ANIMAL CONTROL**

Lee Hadden, *Animal Control Officer*
(410) 398-9555

EMERGENCY MANAGEMENT & CIVIL DEFENSE AGENCY

Appointed by Governor:
E. Rosemary Culley, *Director*
(410) 996-5350

FIRE MARSHAL

Appointed by State Fire Marshal:
Joseph Zurolo, *Deputy Fire Marshal*
(410) 996-0630

SHERIFF

Elected by Voters:
Rodney Kennedy (D), 1994

500 Landing Drive
Elkton, MD 21921 (410) 996-5500

CHARLES COUNTY

Charles County was created in 1658 by an Order in Council. It is not to be confused with an earlier Charles County (1650-1653) known as Old Charles County. The County was named for Charles Calvert (1637-1715), 3rd Lord Baltimore. Calvert lived in Maryland from 1661 until he returned to England in 1684. He was Proprietor of the Maryland colony from 1675 to 1689, when he lost his right to govern. From 1692 until Calvert's death in 1715, Maryland was governed as a royal colony.



Form of Government: County Commissioners

ADMINISTRATIVE OFFICES

COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND

Elected by Voters:

- Thomas Mac Middleton (D), *President*, 1994
Robert J. Fuller (D) 1994
Murray D. Levy (D) 1994
Dale E. Speake (D) 1994
Chriss A. Winston³ (R) 1994

Meetings: Mondays & Tuesdays 9:00 a.m.

P. O. Box B
200 Baltimore St.
La Plata, MD 20646 (301) 645-0550
from DC: (301) 870-3000
fax: (301) 645-0560

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (est.)	FY1994 (approp.)
County	\$86,757,011 ..	\$89,877,746... \$	\$ 99,509,300
State	\$ 2,013,488 ..	\$ 788,802... \$	\$ 1,402,000
Federal.....	\$ 98,725 ..	\$ 132,752... \$	\$ 88,700
Total Funds ..	\$88,869,224 ..	\$90,799,300..	\$101,000,000
Staff			
Authorized.....	557	625.....	651
Contractual (FTE).....			
Total Staff	557	625.....	651

COUNTY ADMINISTRATOR

Appointed by County Commissioners:

Thomas W. Fritz ... (301) 645-0554, 870-3000

COUNTY TREASURER

Elected by Voters:

Thelma Bowie (R), 1994 (301) 645-0685

COMMUNITY SERVICES

DEPARTMENT OF COMMUNITY SERVICES

Appointed by County Commissioners:

Margaret E. Cheseldine, *Deputy County Administrator*

Box 1144
Star Route 1
Port Tobacco, MD 20677 (301) 934-9305

SENIOR CITIZEN INFORMATION & ASSISTANCE OFFICE

Richard R. Clark Senior Center
1210 East Charles St.
La Plata, MD 20646 (301) 934-5423
(301) 870-2015

SOCIAL SERVICES BOARD

Appointed by County Commissioners:

Thomas Young, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

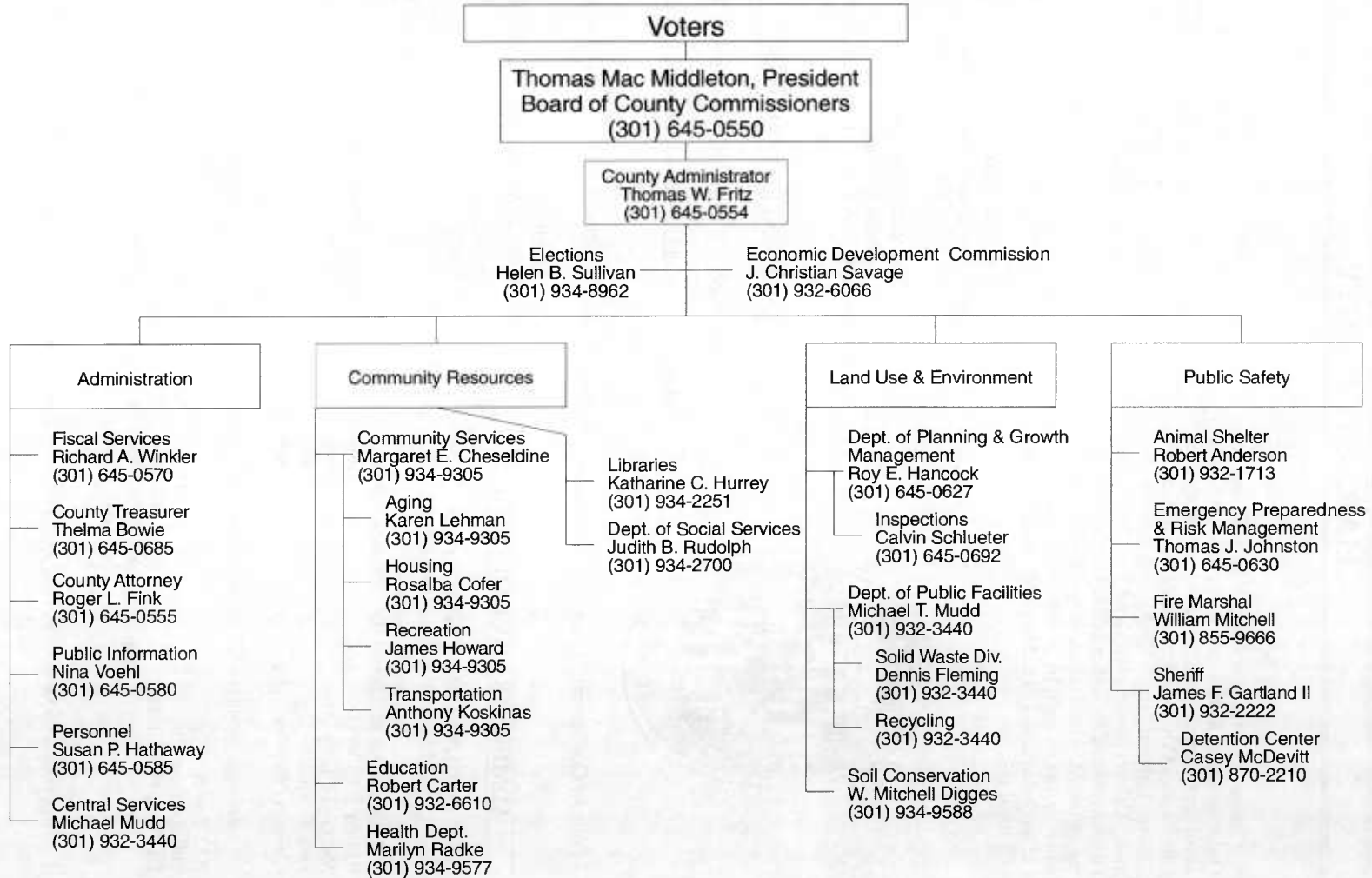
Appointed by Social Services Board:

Judith B. Rudolph, *Director*

P. O. Box 1010
101 Catalpa Drive
La Plata, MD 20646 (301) 934-2700
(301) 870-3665

3 Appointed by Governor, June 29, 1993, to replace Nancy J. Sefton, who resigned June 1, 1993.

CHARLES COUNTY GOVERNMENT—EXECUTIVE BRANCH



FOSTER CARE REVIEW BOARD*Appointed by Governor:*Peter F. Murphy, *Chairperson*, 1994Lynn Anderson, 1994; Brenda J. Cox, 1994; Lucy H. Richmond, 1994. *Alternates:* Robert L. Foster, 1996; Edward L. Jackson, 1996; one vacancy.**OFFICE OF EMPLOYMENT SERVICES**William Greene, *Manager*

P. O. Box 9

Annapolis Federal Savings & Loan Bldg., 2nd floor
Route 301 & Route 5

Waldorf, MD 20604

(301) 645-8710

(301) 645-8714

EDUCATION

BOARD OF EDUCATION*Elected by Voters:*Edith J. Patterson, Ed.D., *Chairperson*, 1994James Gesl, D.D.S., *Vice-Chairperson*, 1996

Sharon Caniglia 1994

Jeffrey F. Clark, Ph.D. 1994

Norman J. Saunders 1994

Mary Haff 1996

William Runyon 1996

SUPERINTENDENT OF SCHOOLS*Appointed by Board of Education with approval of
State Superintendent of Schools:*

Robert Carter, Ed.D.

P. O. Box D

2001 Radio Station Road

La Plata, MD 20646

(301) 932-6610

(301) 870-3814

**CHARLES COUNTY COMMUNITY
COLLEGE BOARD OF TRUSTEES***Appointed by Governor with Senate advice & consent:*William Daniel Mayer, *Chairperson*, 1994Michael A. Besche, *Vice-Chairperson*, 1998

Dianne McWilliams, 1995; John E. Havenner, 1996; Verna Posey, 1997; Delores C. Datcher, 1998; Van T. Mitchell, 1998.

PRESIDENT*Appointed by Board of Trustees:*

John M. Sine, Ph.D.

P. O. Box 910

Mitchell Road

La Plata, MD 20646

(301) 934-2251

(301) 870-3008

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS*Appointed by Governor with Senate consent:*Helen B. Sullivan, *President*William E. Highby; John C. Johnson, *Secretary*.
Substitutes: Margaret T. Marshall; Richard L. Stone.
Terms expire 1995.

P. O. Box 681

100 Kent Ave.

(301) 934-8962

La Plata, MD 20646—0681

(301) 870-3167

HEALTH

HEALTH DEPARTMENT*Appointed by Secretary of Health & Mental Hygiene:*
Marilyn Radke, M.D., M.P.H., *Health Officer*

P. O. Box 640

Garrett Ave.

La Plata, MD 20646

(301) 934-9577

JUDICIAL OFFICES

CIRCUIT COURT*Appointed by Governor with Senate consent & voter
approval for retention (3 Judges):*George W. Bowling, *County Administrative Judge*, 2007Richard J. Clark, *Associate Judge*, 1995Robert C. Nalley, *Associate Judge*, 2005

P. O. Box 3060

Courthouse

Charles St. & Washington Ave.

La Plata, MD 20646

(301) 932-3250

(301) 870-2453

*Elected by Voters:*Donna G. Burch (D), *Clerk*, 1994

(301) 932-3202

(301) 870-2510

STANDING EXAMINERS*Appointed by Circuit Court:*

Gordon R. Moreland, Esq. (301) 645-3491

H. A. Turner IV, Esq. (301) 934-9531

MASTER FOR DOMESTIC RELATIONS*Appointed by Circuit Court:*

Helen Ina Harrington, Esq. (301) 932-3422

COURT AUDITOR*Appointed by Circuit Court:*

Thomas C. Hayden, Jr., Esq. (301) 934-9531

DISTRICT COURT*Appointed by Governor with Senate consent (2 Judges):*Larry R. Holtz, *District Administrative Judge*, 1998

Gary S. Gasparovic, *Associate Judge*, 1998

P. O. Box 3070
Courthouse
Charles St. & Washington Ave.
La Plata, MD 20646 (301) 932-3276
from DC: (301) 870-3000

ORPHANS' COURT

Elected by Voters:

Lillian A. Clark (D), *Chief Judge*, 1994

Elizabeth L. Garner (R), *Judge*, 1994

John L. Sullivan (D), *Judge*, 1994

Susie Bowles (R), *Register of Wills*, 1994

P. O. Box 3080
Courthouse
Charles St. & Washington Ave.
La Plata, MD 20646 (301) 932-3345

LEGAL OFFICES

STATE'S ATTORNEY

Elected by Voters:

Leonard C. Collins, Jr., Esq. (D), 1994

P. O. Box 3065
La Plata, MD 20646 (301) 932-3350
(301) 870-3232

DISTRICT PUBLIC DEFENDER

Appointed by Public Defender:

William R. Walter, Esq.

P. O. Box 3075
Courthouse, Room 237
Charles St. & Washington Ave.
La Plata, MD 20646 (301) 932-3380
(301) 870-3884

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS

Appointed by County Commissioners:

Allen F. Mitchell, *Chairperson*

Beverly Hinds; Herbert Howard.

P. O. Box B
200 Baltimore St.
La Plata, MD 20646 (301) 932-0555
(301) 870-2260

PLANNING

ECONOMIC DEVELOPMENT COMMISSION

Appointed by County Commissioners:

J. Christian Savage, *Director*

P. O. Box V
9 Washington Ave.
La Plata, MD 20646 (301) 932-6066

DEPARTMENT OF PLANNING & GROWTH MANAGEMENT

Appointed by County Commissioners:

Roy E. Hancock, *Deputy County Administrator*

P. O. Box B
200 Baltimore St.
La Plata, MD 20646 (301) 645-0627

DEPARTMENT OF PUBLIC FACILITIES

Appointed by County Commissioners:

Michael T. Mudd, *Deputy County Administrator*

P. O. Box B
200 Baltimore St.
La Plata, MD 20646 (301) 932-3440

PUBLIC SAFETY

ANIMAL SHELTER

Robert Anderson, *Manager* (301) 932-1713

EMERGENCY PREPAREDNESS & RISK MANAGEMENT

Appointed by Governor:

Thomas J. Johnston, *Director*

(301) 645-0630, 870-3000

BOARD OF FIRE & RESCUE COMMISSIONERS

Gary Echols, *Chairperson*, 1996

Appointed by Governor with County Commissioners' approval: Rudolf A. Carrico, Jr., 1995; Charles W. Wills, 1995.

Appointed by County Commissioners: Samuel Bowling, 1994; Harold Jackson, 1994; Keith Hettel, 1996.

200 Baltimore St.
La Plata, MD 20646 (301) 645-0552

FIRE MARSHAL

Appointed by State Fire Marshal:

William Mitchell, *Deputy Chief* (301) 855-9666

SHERIFF

Elected by Voters:

James F. Gartland II (R), 1994

P. O. Box 189
Route 301
La Plata, MD 20646 (301) 932-2222
(301) 870-3232

DORCHESTER COUNTY

The exact date and legal origin of Dorchester County are unknown, but it was in existence by February 16, 1668/69, when a writ was issued to the county sheriff by the Lord Proprietary. The County was named for the Earl of Dorset, a family friend of the Calverts.



Form of Government: County Commissioners

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County,	\$20,473,701 ..	\$21,080,086	\$21,068,134
State,	\$ 718,920 ..	\$ 509,245	\$ 775,000
Federal,	\$ 185,249 ..	\$ 52,160	\$ 45,000
Total Funds ..	\$21,377,870 ..	\$21,641,491 . . .	\$21,888,134
Staff			
Authorized,	113	112	123
Contractual (FTE)	9	12	10
Total Staff	122	124	133

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

- Shirley G. McWilliams (D), *Dist. 3, President*, 1994
- W. Thomas Ruark (D), *Dist. 1, Vice-President*, 1994
- Lemuel D. Chester II (D), *Dist. 2* 1994
- Jack C. Colbourne (D), *Dist. 4* 1994
- Robert A. Murphy (D), *Dist. 5* 1994

Meetings: Tuesdays, 6:30 p.m.

P. O. Box 26
County Office Building
501 Court Lane
Cambridge, MD 21613—0414
(410) 228-1700
fax: (410) 228-9641

COUNTY TREASURER

Elected by Voters:

- Gerald J. Grindle (D), 1994
(410) 228-4345

COMMUNITY SERVICES

SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

Dorchester County Developmental Unit
300 Shepherd Ave.
Cambridge, MD 21613 (410) 221-1930

SOCIAL SERVICES BOARD

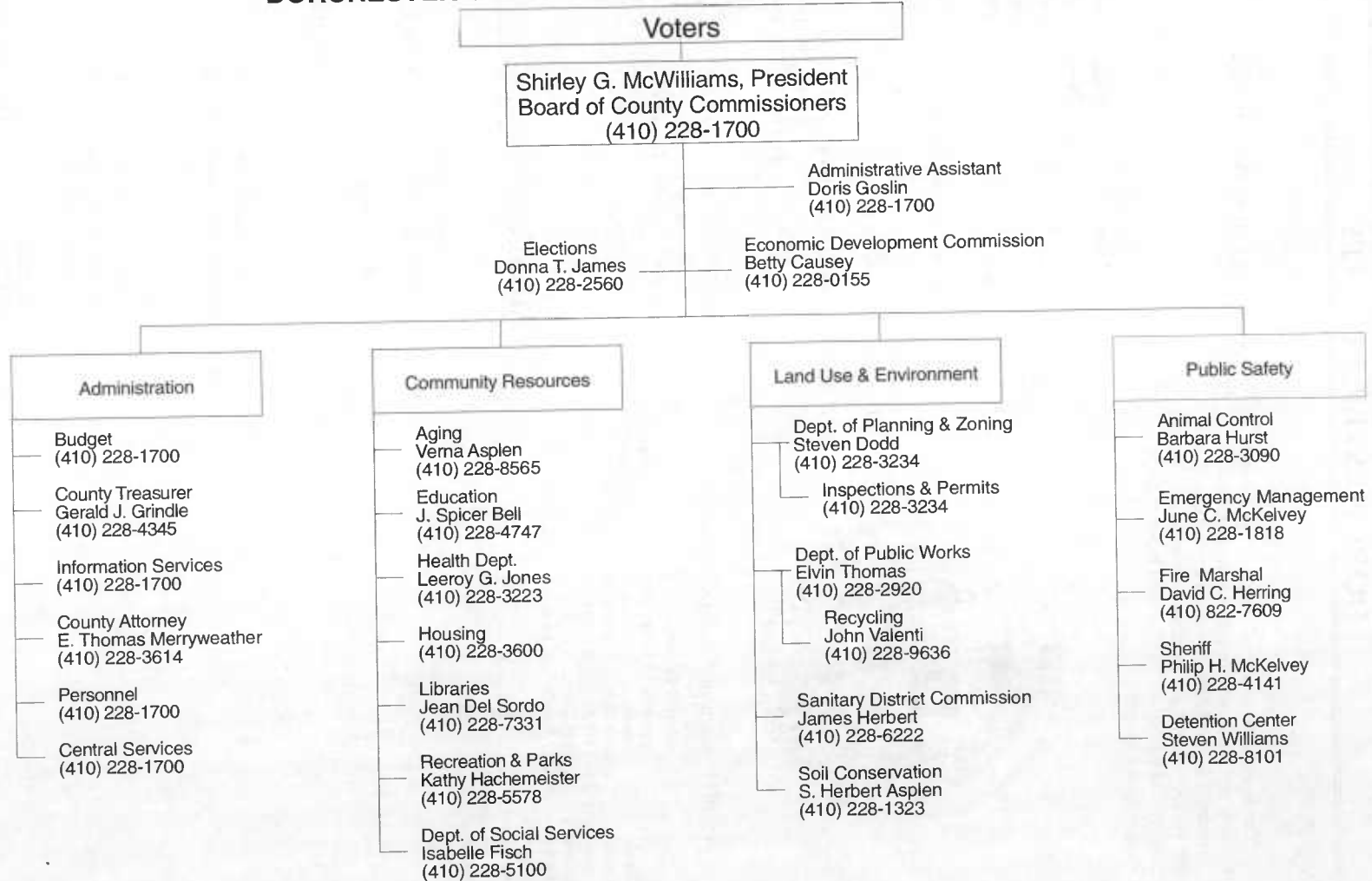
Appointed by Board of County Commissioners:
William George, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
Isabelle Fisch, *Director*

774 Cambridge Plaza
Cambridge, MD 21613 (410) 228-5100

DORCHESTER COUNTY GOVERNMENT—EXECUTIVE BRANCH



DORCHESTER COUNTY

The exact date and legal origin of Dorchester County are unknown, but it was in existence by February 16, 1668/69, when a writ was issued to the county sheriff by the Lord Proprietary. The County was named for the Earl of Dorset, a family friend of the Calverts.



Form of Government: County Commissioners

COUNTY BUDGET			
Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County.....	\$20,473,701 ..	\$21,080,086	\$21,068,134
State.....	\$ 718,920 ..	\$ 509,245.....	\$ 775,000
Federal.....	\$ 185,249 ..	\$ 52,160.....	\$ 45,000
Total Funds ..	\$21,377,870 ..	\$21,641,491...	\$21,888,134
Staff			
Authorized.....	113	112.....	123
Contractual (FTE).....	9	12.....	10
Total Staff	122	124.....	133

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

Shirley G. McWilliams (D), *Dist. 3, President*, 1994
W. Thomas Ruark (D), *Dist. 1, Vice-President*, 1994
Lemuel D. Chester II (D), *Dist. 2.....* 1994
Jack C. Colbourne (D), *Dist. 4.....* 1994
Robert A. Murphy (D), *Dist. 5.....* 1994

Meetings: Tuesdays, 6:30 p.m.

P. O. Box 26
County Office Building
501 Court Lane
Cambridge, MD 21613—0414
(410) 228-1700
fax: (410) 228-9641

COUNTY TREASURER

Elected by Voters:

Gerald J. Grindle (D), 1994
(410) 228-4345

COMMUNITY SERVICES

SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

Dorchester County Developmental Unit
300 Shepherd Ave.
Cambridge, MD 21613 (410) 221-1930

SOCIAL SERVICES BOARD

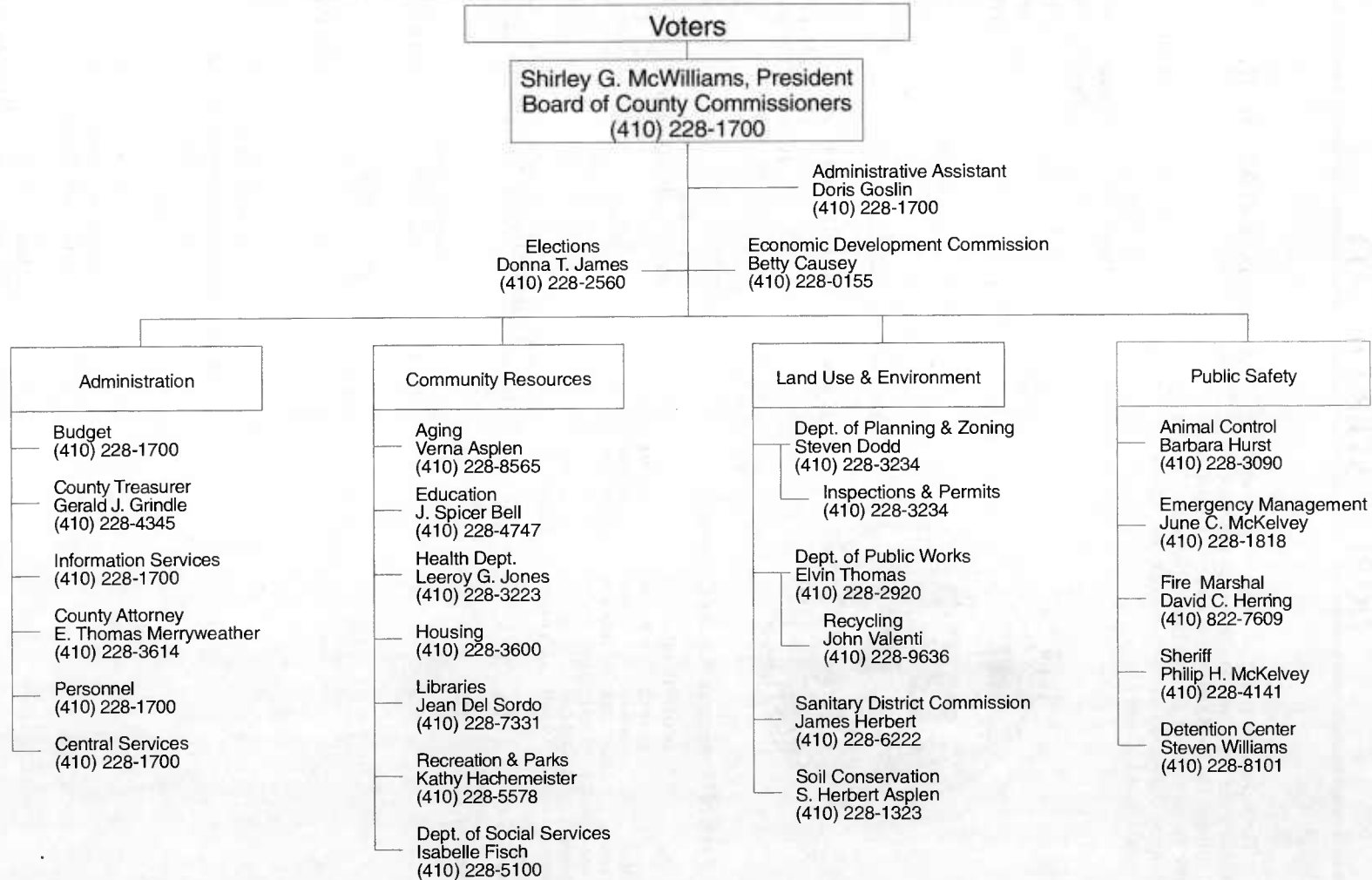
Appointed by Board of County Commissioners:
William George, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
Isabelle Fisch, *Director*

774 Cambridge Plaza
Cambridge, MD 21613 (410) 228-5100

DORCHESTER COUNTY GOVERNMENT—EXECUTIVE BRANCH



CHILDREN'S COUNCIL

Appointed by President, Board of County Commissioners:
Contact: Madeline F. Moore (410) 228-9100

FOSTER CARE REVIEW BOARD

Appointed by Governor:
Vacancy, *Chairperson*

Harry Hyser, 1995; Jackie Hyser, 1995; Lehman R. Tomlin, Jr., 1995; Deborah Christopher Weber, 1995; Beulah Dickinson, 1997. *Alternates:* Mildred T. Griffin, 1995; Margaret A. Sewell, 1997.

OFFICE OF EMPLOYMENT SERVICES

J. D. Pyle, *Manager*

503 Race St.
Cambridge, MD 21613 (410) 228-0700

EDUCATION

BOARD OF EDUCATION

Appointed by Governor:
Joseph H. Layton, Jr., *President*, 1997

Brett W. Wilson, *Vice-President*, 1994; S. Hubert Applegarth, Jr., 1995; Marlene K. Feldman, 1995; Corinda S. Waters, 1996; Linda M. Nabb, 1998.

SUPERINTENDENT OF SCHOOLS

Appointed by Board of Education with approval of State Superintendent of Schools:
J. Spicer Bell, *Ed.D.*

P. O. Box 619
Glasgow St.
Cambridge, MD 21613 (410) 228-4747

**CHESAPEAKE COLLEGE
BOARD OF TRUSTEES**

Dorchester County members appointed by Governor with House of Delegates advice & consent:
Dewey E. Blades, 1995
W. Clifton Pritchett, 1997

PRESIDENT

Appointed by Board of Trustees:
John R. Kotula, Ph.D., *President*

P. O. Box 8
Wye Mills, MD 21679 (410) 822-5400

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:
Donna T. James, *Chairperson*

Barbara L. Harris; D. Jennings Rickwood.
Substitutes: Jay L. Newcomb; George P. Reed.
Terms expire 1995.

County Office Building, Room 105
501 Court Lane
Cambridge, MD 21613—0414
(410) 228-2560

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene:
Leeroy G. Jones, M.D., M.P.H., *Health Officer*

751 Woods Road
Cambridge, MD 21613 (410) 228-3223

JUDICIAL OFFICES

CIRCUIT COURT

Appointed by Governor with Senate consent & voter approval for retention (1 Judge):

Donald F. Johnson, *County Administrative Judge*,
2001

P. O. Box 583
Courthouse
206 High St.
Cambridge, MD 21613 (410) 228-6300

Elected by Voters:

Philip L. Cannon (D), *Clerk*, 1994

P. O. Box 150
Courthouse
206 High St.
Cambridge, MD 21613 (410) 228-0480

EXAMINER IN CHANCERY

Appointed by Circuit Court:
Walter B. Gunby, Esq. (410) 228-6111

COURT AUDITOR

Appointed by Circuit Court:
Thomas H. Adams, Jr., Esq. . . (410) 228-0565

TRUST CLERK

Appointed by Circuit Court:
Robert J. Greenleaf, Esq. (410) 228-0208

DISTRICT COURT

Appointed by Governor with Senate consent (1 Judge):
John L. Norton III, *District Administrative Judge*,
1995

P. O. Box 547
310 Gay St.
Cambridge, MD 21613 (410) 221-2585

ORPHANS' COURT

Elected by Voters:

Samuel A. Adkins (D), *Chief Judge*, 1994
Mary Lee R. Kincaid (D), *Judge*, 1994
Calvin Travers (D), *Judge*, 1994
Doris K. Lewis (D), *Register of Wills*, 1994

Courthouse
206 High St.
Cambridge, MD 21613 (410) 228-4181

LEGAL OFFICES**STATE'S ATTORNEY**

Elected by Voters:

Michael C. Maloney, Esq. (D), 1994

403 High St.
Cambridge, MD 21613 (410) 228-3611

ASSISTANT PUBLIC DEFENDER

Appointed by Public Defender:
Connie Godfrey, Esq.

310 Gay St.
Cambridge, MD 21613 (410) 221-2570

LIQUOR LICENSING**LIQUOR CONTROL BOARD**

Appointed by Governor:

C. Rutledge Turner, *Chairperson*, 1995
Earl Abey, *Vice-Chairperson*, 1994
Charles E. Payne, 1996

1203 Hambrooks Blvd.
Cambridge, MD 21613 (410) 228-4836

PLANNING**ECONOMIC DEVELOPMENT COMMISSION**

Appointed by Board of County Commissioners:
Thomas Kimmel, *Chairperson*
Betty Causey, *Coordinator*

County Office Building
501 Court Lane
Cambridge, MD 21613—0414 (410) 228-0155

DEPARTMENT OF PLANNING & ZONING

Appointed by Board of County Commissioners:
Steven Dodd, *Director*

County Office Building
501 Court Lane
Cambridge, MD 21613—0414 (410) 228-3234

DEPARTMENT OF PUBLIC WORKS

Appointed by Board of County Commissioners:
Elvin Thomas, *Director*

5435 Handley Road
Cambridge, MD 21613 (410) 228-2920

PUBLIC SAFETY**ANIMAL CONTROL**

Barbara Hurst, *Director*
(410) 228-3090

**EMERGENCY MANAGEMENT
& CIVIL DEFENSE AGENCY**

Appointed by Governor:
June C. McKelvey, *Director*
(410) 228-1818

FIRE MARSHAL

Appointed by State Fire Marshal:
David C. Herring, *Deputy Chief Fire Marshal*

Aurora Park Drive
Easton, MD 21601 (410) 822-7609

SHERIFF

Elected by Voters:
Philip H. McKelvey (D), 1994

500 Court Lane
Cambridge, MD 21613 (410) 228-4141

FREDERICK COUNTY

Frederick County was created in 1748 from Baltimore and Prince George's counties (Chapter 15, Acts of 1748). The County probably was named after Frederick Calvert (1731-1771), sixth and last Lord Baltimore, who was the Proprietor of Maryland from 1751 until his death in 1771, in Naples, Italy.



Form of Government: County Commissioners

COUNTY BUDGET			
Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County	\$124,661,520	\$135,221,132	\$151,564,244
State	\$ 9,258,567	\$ 9,001,924	\$ 8,805,000
Federal	\$ 34,647	\$ 12,824	\$ 35,000
Total Funds .	\$133,954,734	\$144,235,880	\$160,404,244
Staff			
Authorized	1,125	1,156	1,209
Contractual (FTE)			
Total Staff	1,125	1,156	1,209

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

- Ronald L. Sundergill (D), *President*, 1994
- Gail T. Bowerman (D), *Vice-President*, 1994
- David P. Gray (R) 1994
- Bruce L. Reeder (D) 1994
- Sue Ann Yingling (D) 1994

Meetings: 1st & 3rd Tuesdays, 7:00 p.m.

Winchester Hall
12 East Church St.
Frederick, MD 21701—5447 (301) 694-1100
general information: (301) 694-9000
fax: (301) 694-6850

ADMINISTRATIVE OFFICER

Appointed by Board of County Commissioners:
Dawn D. Hatzler (301) 694-1103

COUNTY TREASURER

Elected by Voters:
Martha Ann Brittain (D), 1994
(301) 694-1111

COMMUNITY SERVICES

SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

Commission on Aging
520 North Market St.
Frederick, MD 21701 (301) 694-1604

SOCIAL SERVICES BOARD

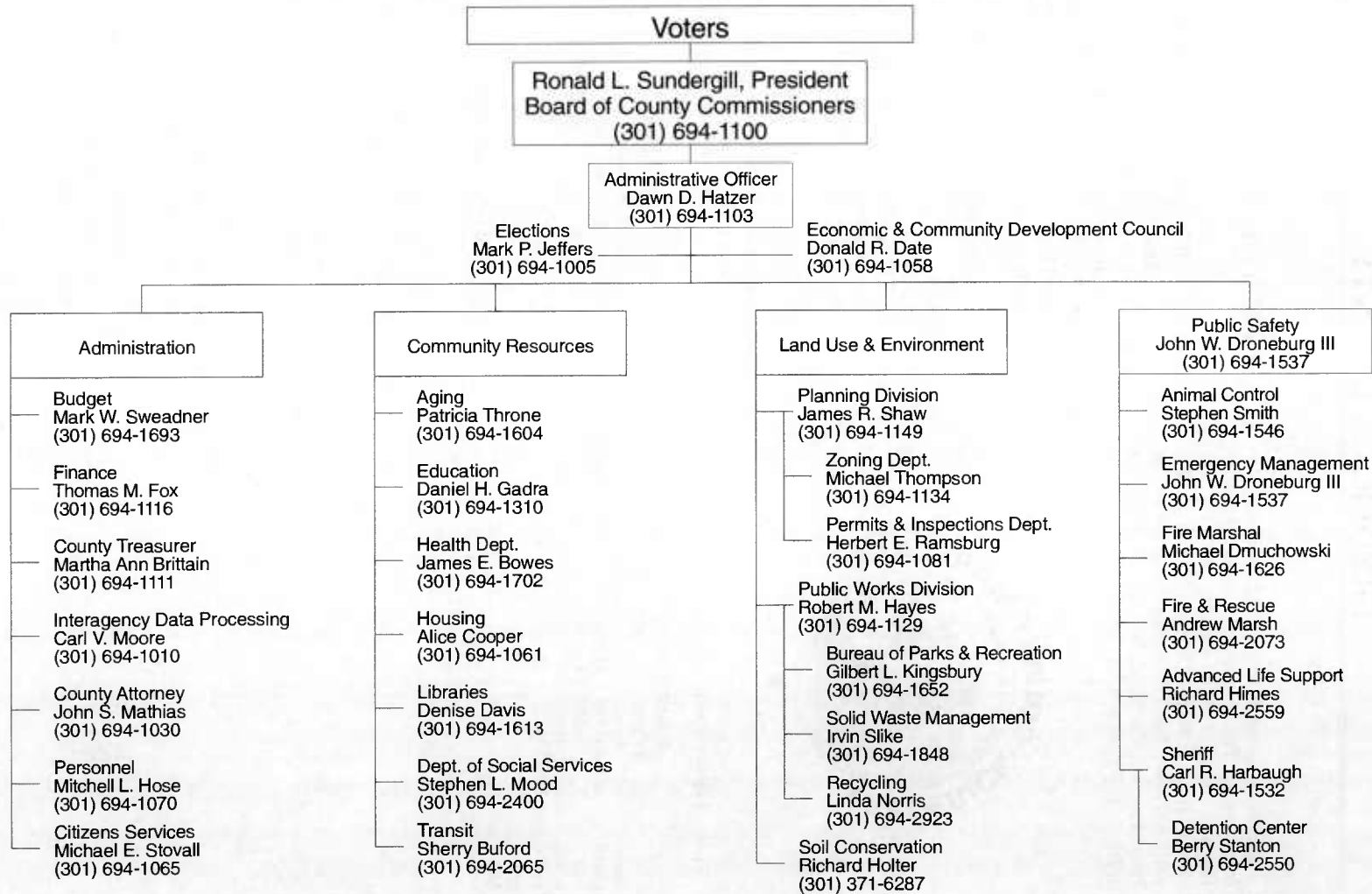
Appointed by Board of County Commissioners:
Candace Goebel, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
Stephen L. Mood, *Director*

118 North Market St.
Frederick, MD 21701 (301) 694-2400

FREDERICK COUNTY GOVERNMENT—EXECUTIVE BRANCH



CHILDREN'S COUNCIL

Appointed by President, Board of County Commissioners:
 Terry Kitchen, *Chairperson*
 (301) 662-4549

FOSTER CARE REVIEW BOARD

Appointed by Governor:
 Frances A. Wenner, *Chairperson*, 1994

Robin Leone Calfo, 1994; Pat Latkovski, 1994;
 James J. McCue, Jr., 1994; Edith L. Wars, 1994.
Alternates: Suzanne Knopf, 1996; June Rippeon, 1996.

OFFICE OF EMPLOYMENT SERVICES

Alexis Allenback-Cissel, *Manager*

67 Thomas Johnson Drive
 Frederick, MD 21701—0697 (301) 694-2183/8

EDUCATION

BOARD OF EDUCATION

Appointed by Governor:
 Earl H. Robbins, Jr., *President*, 1997

Edgar W. Larson, 1994; Harry T. deMoll, 1995;
 Susan L. Rovin, 1995; Norman Quist, Ph.D., 1996;
 James A. Cartlidge, 1997; A. Samuel Koski, 1998.

SUPERINTENDENT OF SCHOOLS

*Appointed by Board of Education with approval of
 State Superintendent of Schools:*
 Daniel H. Gadra, Ed.D.

115 East Church St.
 Frederick, MD 21701 (301) 694-1310

**FREDERICK COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Appointed by Governor with Senate advice & consent:
 John H. Tisdale, *Chairperson*, 1995

Kenneth W. Rice, *Vice-Chairperson*, 1997; Ann L. Abeles, Ph.D., 1994; Guy A. Baker, Jr., 1996;
 George I. Smith, Jr., M.D., 1998; Ava Maria Whittemore, 1998; Brad Young, 1998.

PRESIDENT

Appointed by Board of Trustees:
 Lee J. Betts, Ph.D.

Opossumtown Pike
 Frederick, MD 21701 (301) 846-2442

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:
 Mark P. Jeffers, *President*

Bertha J. Kennedy, *Vice-President*; Elizabeth L. Sulcer. *Substitutes:* A. Delmar Rippeon, Jr.; Franklin C. Smith, Jr. *Terms expire 1995.*

Winchester Hall
 12 East Church St.
 Frederick, MD 21701—5447 (301) 694-1005

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene:
 James E. Bowes, M.D., M.P.H., *Health Officer*

350 Montevue Lane
 Frederick, MD 21702 (301) 694-1703

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
 approval for retention (3 Judges):*

G. Edward Dwyer, Jr., *County Administrative Judge*, 2001

Herbert L. Rollins, *Associate Judge*, 2007
 Mary Ann Stepler, *Associate Judge*, 2003

Elected by Voters:

Charles C. Keller (R), *Clerk*, 1994

Courthouse
 100 West Patrick St.
 Frederick, MD 21701 (301) 694-2018

EXAMINERS IN CIVIL CASES

Appointed by Circuit Court:

David E. Aldridge, Esq. (301) 662-9588
 Janice R. Ambrose, Esq. (301) 662-8811
 Charles B. Frey, Esq. (301) 662-8248

COURT AUDITOR

Appointed by Circuit Court:
 Murray H. Fout, Esq. (301) 663-4222

TRUST CLERK

Appointed by Circuit Court:
 David E. Aldridge, Esq. (301) 663-9588

DISTRICT COURT

Appointed by Governor with Senate consent (2 Judges):
 Frederick J. Bower, *District Administrative Judge*, 1996
 W. Milnor Roberts, 2001

Courthouse
 100 West Patrick St.
 Frederick, MD 21701 (301) 694-2005

ORPHANS' COURT

Elected by Voters:
 Laura J. Lake (D), *Chief Judge*, 1994
 John M. Crum (D), *Judge*, 1994
 Dorsey F. Shipley, Jr. (D), *Judge*, 1994
 Virginia P. Fifer (R), *Register of Wills*, 1994

Courthouse
 100 West Patrick St.
 Frederick, MD 21701 (301) 694-1535

LEGAL OFFICES**STATE'S ATTORNEY**

Elected by Voters:
 Lawrence A. Dorsey, Jr., Esq. (D), 1994

Courthouse
 100 West Patrick St.
 Frederick, MD 21701 (301) 694-1515

DISTRICT PUBLIC DEFENDER

Appointed by Public Defender:
 Franklin D. Stillrich, Esq.

Courthouse
 100 West Patrick St.
 Frederick, MD 21701 (301) 694-1991

LIQUOR LICENSING**BOARD OF LICENSE COMMISSIONERS**

Appointed by Governor:
 Louis V. Myers, Jr., *Chairperson*, 1998
 Robert C. Snyder, 1996; Charles R. Cline, 1997.

ALCOHOLIC BEVERAGES INSPECTOR

Appointed by Governor:
 Leo M. Boyle, 1997
 20 North Court St.
 Frederick, MD 21701 (301) 694-1156

PLANNING**ECONOMIC & COMMUNITY DEVELOPMENT COUNCIL**

Appointed by Board of County Commissioners:
 Donald R. Date, *Director*

Winchester Hall
 12 East Church St.
 Frederick, MD 21701—5447 (301) 694-1058

PLANNING DIVISION

Appointed by Board of County Commissioners:
 James R. Shaw, *Director*

Winchester Hall
 12 East Church St.
 Frederick, MD 21701—5447 (301) 694-1149

PUBLIC WORKS DIVISION

Appointed by Board of County Commissioners:
 Robert M. Hayes, *Director*

Winchester Hall
 12 East Church St.
 Frederick, MD 21701—5447 (301) 694-1129

PUBLIC SAFETY**ANIMAL CONTROL**

Stephen Smith, *Director*
 (301) 694-1546

EMERGENCY MANAGEMENT & CIVIL DEFENSE AGENCY

Appointed by Governor:
 John W. Droneburg III, *Director*
 190 Montevue Lane
 Frederick, MD 21701 (301) 694-1537

FIRE MARSHAL

Appointed by State Fire Marshal:
 Michael Dmuchowski

340 Montevue Lane
 Frederick, MD 21702 (301) 694-1626

SHERIFF

Elected by Voters:
 Carl R. Harbaugh (D), 1994

Courthouse
 100 West Patrick St.
 Frederick, MD 21701 (301) 694-1532

GARRETT COUNTY

Garrett County was created from Allegany County in 1872 (Chapter 212, Acts of 1872). It was the last county to be formed in Maryland. The County was named for John Work Garrett (1820-1884), railroad executive, industrialist, and financier. Garrett served as president of the Baltimore and Ohio Railroad from 1858 until his death in 1884.



Form of Government: County Commissioners

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County.....	\$18,092,316 ..	\$18,425,185....	\$19,095,000
State.....	\$ 3,404,328 ..	\$ 1,922,585....	\$ 4,484,000
Federal.....	\$ 2,934,209 ..	\$ 1,244,886....	\$ 685,159
Total Funds ..	\$24,430,853 ..	\$21,592,656...	\$24,264,159
Staff			
Authorized.....	100	95.....	98
Contractual (FTE).....	1	1.....	1
Total Staff	101	96.....	99

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

Elwood L. Groves II (R), *Dist. 1, Chairperson*,
1994

John G. Braskey (D), *Dist. 2*..... 1994

Brenda J. Butscher (R), *Dist. 3*..... 1994

Meetings: Tuesdays, 9:00 a.m. to 4:30 p.m.

Courthouse

203 South 4th St.

Oakland, MD 21550

(301) 334-8970

fax: (301) 334-5000

COUNTY CLERK

Appointed by Board of County Commissioners:

Robert J. Fousek, Sr.

(301) 334-8970

COUNTY TREASURER

Elected by Voters:

Patty L. Glover (R), 1994

(301) 334-1965

COMMUNITY SERVICES

**SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICES**

Oakland Senior Center

G St. & Route 135

Oakland, MD 21550

(301) 334-1330

Flowery Vale Senior Center

P. O. Box 248

Accident, MD 21520

(301) 746-8824

SOCIAL SERVICES BOARD

Appointed by Board of County Commissioners:

Robert E. Lee, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:

Robert Shaffer, *Director*

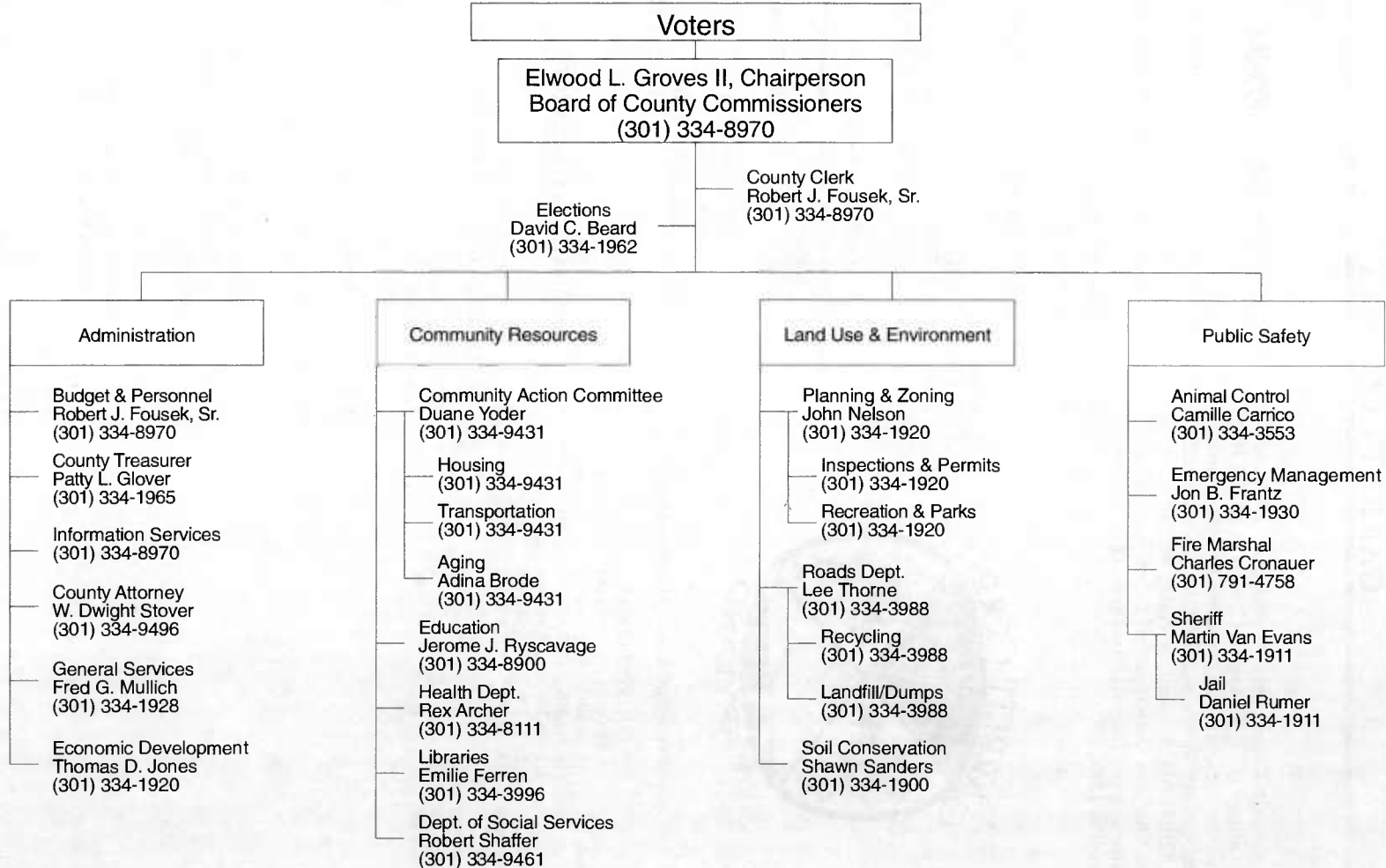
P. O. Box 556

603 North 3rd St.

Oakland, MD 21550

(301) 334-9461

GARRETT COUNTY GOVERNMENT—EXECUTIVE BRANCH



CHILDREN'S COUNCIL*Appointed by President, Board of County Commissioners:*Robert T. Stephens, *Chairperson*
(301) 334-5030**FOSTER CARE REVIEW BOARD**
(Allegany & Garrett Counties)*Garrett County members appointed by Governor:*Leona S. Beckman, 1994; John B. Willetts, 1994.
Alternate: William E. Fintzell, 1996.**OFFICE OF EMPLOYMENT SERVICES**G. M. Anderson, *Manager*216 East Alder St.
Oakland, MD 21550 (301) 334-3972

EDUCATION

BOARD OF EDUCATION*Elected by Voters:*Beverly Ann Sines Murphy, *President*, 1994
Mikal M. Moomau 1994
Byran Paugh 1994
Charlotte Seabold 1996
Hannah Sincell 1996**SUPERINTENDENT OF SCHOOLS***Appointed by Board of Education:*
Jerome J. Ryscavage, Ph.D.40 South 4th St.
Oakland, MD 21550 (301) 334-8900**GARRETT COMMUNITY COLLEGE
BOARD OF TRUSTEES***Appointed by Governor with Senate advice & consent:*Charles C. Bender, *Chairperson*, 1999
Douglas L. Sites, *Vice-Chairperson*, 1996Suzanne C. Beachy, 1994; Alan D. Tuomisto,
1994; Robert W. Michael, 1997; Earl J. Clark, Sr.,
1998.**PRESIDENT***Appointed by Board of Trustees:*
Stephen J. Herman, Ph.D.Mosser Road
McHenry, MD 21541 (301) 387-3000

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS*Appointed by Governor:*
David C. Beard, *President*James C. Brady; Roscoe H. Swiger. *Substitutes:* Paul
L. Kolb; Alice A. Ridder. *Terms expire 1995.*Courthouse
203 South 4th St., Room 226
Oakland, MD 21550—1584 (301) 334-1962

HEALTH

HEALTH DEPARTMENT*Appointed by Secretary of Health & Mental Hygiene:*
Rex Archer, M.D., M.P.H., *Health Officer*253 North 4th St.
Oakland, MD 21550 (301) 334-8116

JUDICIAL OFFICES

CIRCUIT COURT*Appointed by Governor with Senate consent & voter
approval for retention (1 Judge):*Frederick A. Thayer III, *County Administrative Judge
& Chief Judge*, 1994Courthouse
203 South 4th St.
Oakland, MD 21550 (301) 334-1934*Elected by Voters:*David K. Martin (R), *Clerk*, 1994P. O. Box 447
Courthouse
203 South 4th St.
Oakland, MD 21550 (301) 334-1937**STANDING MASTER***Appointed by Circuit Court:*

Lisa C. Thayer, Esq. (301) 334-1974

COURT AUDITORS*Appointed by Circuit Court:*Leonard J. Eiswert, Esq. (310) 334-9480
Craig M. Ingram, Esq. (301) 334-3724**TRUST CLERK***Appointed by Circuit Court:*

Craig M. Ingram, Esq. (301) 334-3724

DISTRICT COURT*Appointed by Governor with Senate consent (1 Judge):*Ralph M. Burnett, *Associate Judge*, 2003

205 South 3rd St.

Oakland, MD 21550

(301) 334-8164

ORPHANS' COURT*Elected by Voters:*Wilmer W. Margraff (R), *Chief Judge*, 1994

Clifford C. DeWitt (R), 1994

Joseph A. Peck (R), 1994

Joseph F. DiSimone (R), *Register of Wills*, 1994

Courthouse

203 South 4th St.

Oakland, MD 21550

(301) 334-1999

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

James L. Sherbin, Esq. (R), 1994

Courthouse

203 South 4th St.

Oakland, MD 21550

(301) 334-1973

ASSISTANT PUBLIC DEFENDER*Appointed by Public Defender:*

Daryl T. Walters, Esq.

105 South 2nd St.

Oakland, MD 21550

(301) 334-9196

LIQUOR LICENSING

**BOARD OF LICENSE COMMISSIONERS
& LIQUOR CONTROL BOARD***Appointed by Governor (who names chair):*Bruce B. Opel, *Chairperson*, 1996

Thomas A. Gearhart, 1994; Bea J. Crasco, 1998.

Joseph Howe, *Administrator*

Old Courthouse

313 East Alder St.

Oakland, MD 21550

(301) 334-1925

PLANNING

**DEPARTMENT OF ECONOMIC
DEVELOPMENT***Appointed by Board of County Commissioners:*Thomas D. Jones, *Director*

Old Courthouse

313 East Alder St.

Oakland, MD 21550

(301) 334-1920

DEPARTMENT OF PLANNING & ZONING*Appointed by Board of County Commissioners:*John Nelson, *Administrator*

Old Courthouse

313 East Alder St.

Oakland, MD 21550

(301) 334-1920

ROADS DEPARTMENT*Appointed by Board of County Commissioners:*Lee Thorne, *Engineer*

P. O. Box 476

Route 219 North

Oakland, MD 21550

(301) 334-3988

PUBLIC SAFETY

ANIMAL SHELTERCamille Carrico, *Manager*

(301) 334-3553

**EMERGENCY MANAGEMENT
& CIVIL DEFENSE AGENCY***Appointed by Governor:*Jon B. Frantz, *Director*

Courthouse

203 South 4th St.

Oakland, MD 21550

(301) 334-1930

FIRE MARSHAL*Appointed by State Fire Marshal:*Charles Cronauer, *Deputy Chief*

(301) 791-4758

SHERIFF*Elected by Voters:*Martin Van Evans (R), *Sheriff*, 1994

Courthouse

203 South 4th St.

Oakland, MD 21550

(301) 334-1911

HARFORD COUNTY

Harford County was erected from Baltimore County in 1773 (Chapter 6, Acts of 1773). The County was named for Henry Harford (c. 1759-1834), last Proprietary of Maryland. He was a son of Frederick Calvert, 6th Lord Baltimore, but because of his illegitimate birth did not inherit his father's title.



Form of Government: Charter since 1972

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County.....	\$148,131,860	\$159,750,023	\$181,020,532
State.....	\$ 5,907,747	\$ 7,154,379	\$ 7,571,071
Federal.....			
Total Funds	\$154,039,607	\$166,904,402	\$188,591,603
Staff			
Authorized.....	877	938	995
Contractual (FTE).....	300	315	330
Total Staff.....	1,177	1,253	1,325

ADMINISTRATIVE OFFICES

COUNTY EXECUTIVE

Elected by Voters:

Eileen M. Rehrmann (Democrat), 1994

220 South Main St.
Bel Air, MD 21014

(410) 638-3350
fax: (410) 638-1387

ADMINISTRATIVE DIRECTOR

Appointed by County Executive:

Larry W. Klimovitz

(410) 638-3210

COUNTY COUNCIL

Elected by Voters:

Jeffrey D. Wilson (R), *President*, 1994
Susan B. Heselton (R), *Dist. A*..... 1994
Joanne S. Parrott (R), *Dist. B*..... 1994
Theresa M. Pierno (D), *Dist. C*..... 1994
Barry Glassman (R), *Dist. D*..... 1994
Robert S. Wagner (R), *Dist. E*..... 1994
Philip J. Barker (D), *Dist. F*..... 1994

Meetings: Tuesdays, 8:00 p.m.

Courthouse, Level A
20 West Courtland St.
Bel Air, MD 21014

(410) 638-3343
fax: (410) 893-4972

COMMUNITY SERVICES

SENIOR CITIZEN INFORMATION & ASSISTANCE OFFICE

Senior Center
145 North Hickory Ave.
Bel Air, MD 21014

(410) 638-3025
Baltimore: (410) 879-2000, ext. 3331

SOCIAL SERVICES CITIZENS' ADVISORY BOARD

Appointed by County Council:
Deborah Mancini, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Citizens' Advisory Board:
Lawrence J. Berardelli, *Director*

Mary Risteau Service Center
2 South Bond St.
Bel Air, MD 21014

(410) 836-4700

CHILDREN'S COUNCIL

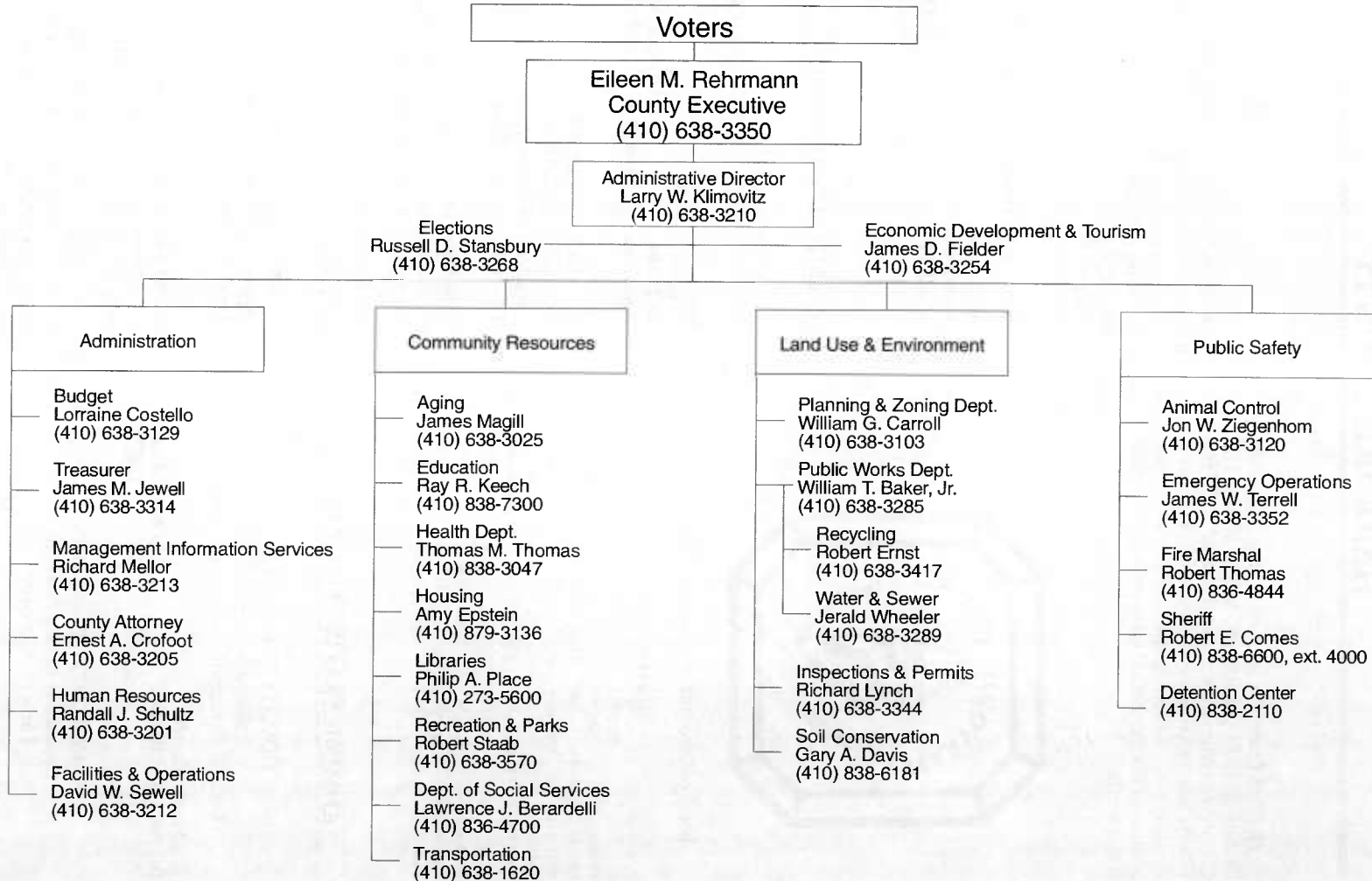
Appointed by County Executive:
Guido P. Torsani, *Chairperson*
(410) 671-6484

FOSTER CARE REVIEW BOARD NO. 1

Appointed by Governor:
Judith L. Ingold, *Chairperson*, 1994

Virginia B. Heidenreich, 1994; Mary C. Oberender, R.N., 1994; Mildred L. Stansbury, 1994; Clarence E. Vaughn, 1994. *Alternates:* Daniel M. Sheffield, 1996; one vacancy.

HARFORD COUNTY GOVERNMENT—EXECUTIVE BRANCH



FOSTER CARE REVIEW BOARD NO. 2

Appointed by Governor:
Catherine M. Young, *Chairperson*, 1995

John D. Bolosky, 1997; Wallace E. Brengle, Jr., 1997; Virginia O. Rothwell, 1997; Rev. Daniel M. Sheffield, 1997.

OFFICE OF EMPLOYMENT SERVICES

G. R. Worthington, *Manager*

Mary Risteau Service Center
2 South Bond St.
Bel Air, MD 21014 (410) 836-4600/2

EDUCATION

BOARD OF EDUCATION

Appointed by Governor:
Percy V. Williams, *President*, 1994

Helen Thompson, *student*, 1994; Keith A. Williams, 1995; Ronald R. Eaton, 1996; Thomas D. Hess, 1997; Anne H. Ober, 1997; George D. Lisby, 1998; Anne Sterling, 1998.

SUPERINTENDENT OF SCHOOLS

*Appointed by Board of Education with approval of
State Superintendent of Schools:*
Ray R. Keech, Ph.D.

45 East Gordon St.
Bel Air, MD 21014 (410) 838-7300

HARFORD COMMUNITY COLLEGE
BOARD OF TRUSTEES

Appointed by Governor with Senate advice & consent:
Leland C. Sanborn, *Chairperson*, 1996
Patricia Perluk, *Vice-Chairperson*, 1993

Paul C. Sands, 1993; Alan W. Benton, Ph.D., 1994; Nicholas L. Gounaris, 1995; Ann Ramsey, 1995; Rev. Charles E. Copeland, Sr., 1997.

*Appointed by Board of Education from Board of
Education membership:* Ronald R. Eaton, 1994; Keith A. Williams, 1994.

PRESIDENT

Appointed by Board of Trustees:
Richard J. Pappas, Ed.D.

401 Thomas Run Road
Bel Air, MD 21014 (410) 836-4200

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:
Russell D. Stansbury, *President*

Katherine E. Anderson; Edward D. Yoder.
Substitutes: Nancy Lee Ertwine; James E. Massey, Jr. *Terms expire 1995.*

18 Office St.
Bel Air, MD 21014—3778 (410) 638-3268

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene:
Thomas M. Thomas, *Health Officer*

P. O. Box 191
119 Hays St.
Bel Air, MD 21014—0191 (410) 838-3047

PHYSICAL FITNESS ADVISORY COUNCIL

*Appointed by Governor with advice of Secretary of
Health & Mental Hygiene:*
James B. Dryden, *Chairperson*

Duyen P. Brisker; Christine Collier; Ronald Hill;
Sandra L. Long; R. Raymond Mitchell; Dante W. Monakil, M.D.; Margaret K. Peterson, R.N.;
Freeman M. Williams; Paul Yaney.

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
approval for retention (4 Judges):*

William O. Carr, *County Administrative Judge*, 2001
Maurice W. Baldwin, Jr., *Associate Judge*, 2003
Stephen M. Waldron, *Associate Judge*, 2005
Cypert O. Whitfill, *Associate Judge*, 1999

Elected by Voters:

Charles G. Hiob III (D), *Clerk*, 1994

Courthouse
20 West Courtland St.
Bel Air, MD 21014 (410) 638-3246

MASTERS IN CHANCERY

Appointed by Circuit Court:

Florio N. Franetovich, Esq. . . . (410) 838-8186
Theodore M. Hart, Esq. (410) 838-5210
Cornelius D. Helfrich, Esq. . . . (410) 838-8338

MASTER IN JUVENILE CAUSES

Appointed by Circuit Court:

Vacancy (410) 879-2000, ext. 3469

COURT AUDITOR & TRUST CLERK*Appointed by Circuit Court:*

Richard R. Jones, Esq. (410) 838-4245

DISTRICT COURT*Appointed by Governor with Senate consent (4 Judges):*John S. Landbeck, Jr., *District Administrative Judge*,
1995John L. Dunnigan, *Associate Judge*, 1999Lawrence S. Lanahan, Jr., *Associate Judge*, 1995Emory A. Plitt, Jr., *Associate Judge*, 2003

Mary Risteau Service Center

2 South Bond St.

Bel Air, MD 21014

(410) 838-2300

(410) 836-4510

REGISTER OF WILLS*Elected by Voters:*

Harry L. W. Hopkins, Jr. (D), 1994

Courthouse

20 West Courtland St.

Bel Air, MD 21014

(410) 638-3275

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Joseph I. Cassilly, Esq. (R), 1994

Courthouse

20 West Courtland St.

Bel Air, MD 21014

(410) 638-3231

DISTRICT PUBLIC DEFENDER*Appointed by Public Defender:*Lloyd G. Merriam, Esq., *District Public Defender*

Mary Risteau Service Center

2 South Bond St.

Bel Air, MD 21014

(410) 836-4880, ext. 231

LIQUOR LICENSING

LIQUOR CONTROL BOARD*Appointed by Governor:*William O. Whiteford, *Chairperson*, 1994

Michael Martino, 1995; Charles Riley, 1995;

Cynthia Laurie, 1996; Josephine Rush, 1996.

29 West Courtland St.

Bel Air, MD 21014

(410) 638-3028

PLANNING

**DEPARTMENT OF ECONOMIC
DEVELOPMENT & TOURISM***Appointed by County Executive:*James D. Fielder, Ph.D., *Director*

220 South Main St.

Bel Air, MD 21014

(410) 638-3254

DEPARTMENT OF PLANNING & ZONING*Appointed by County Executive:*William G. Carroll, *Director*

220 South Main St.

Bel Air, MD 21014

(410) 638-3103

DEPARTMENT OF PUBLIC WORKS*Appointed by County Executive:*William T. Baker, Jr., *Director*

220 South Main St.

Bel Air, MD 21014

(410) 638-3285

PUBLIC SAFETY

ANIMAL CONTROLJon W. Ziegenhorn, *Chief*

(410) 638-3120

DIVISION OF EMERGENCY OPERATIONS*Appointed by Governor:*James W. Terrell, *Chief*

2220 Ady Road

Forest Hill, MD 21050

(410) 638-3352

FIRE MARSHAL*Appointed by State Fire Marshal:*Robert Thomas, *Deputy Chief Fire Marshal*

Mary Risteau Service Center

2 South Bond St.

Bel Air, MD 21014

(410) 836-4844

SHERIFF*Elected by Voters:*

Robert E. Comes (D), 1994

45 South Main St.

Bel Air, MD 21014

(410) 838-6600, ext. 4000

HOWARD COUNTY

Howard District was created from Anne Arundel County by Chapter 22, Acts of 1838 (confirmed by Chapter 50, Acts of 1839). Although unrepresented in the General Assembly, the District enjoyed the status of a county. It officially was formed as a county in 1851 (Const. 1851, Art. VIII, sec. 1). The County was named for John Eager Howard (1752-1827), Revolutionary War officer, Maryland governor, and statesman.



Form of Government: Charter since 1968

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County.....	\$249,969,998	\$261,458,686	\$280,734,390
State.....	\$ 6,139,286	\$ 203,903	\$ 8,120,500
Federal.....	\$ 220,347	\$ 271,694	\$ 260,000
Total Funds	\$256,329,631	\$261,934,283	\$289,114,890
Staff*			
Authorized.....	1,725	1,752	1,814
Contractual (FTE).....			
Total Staff.....	1,725	1,752	1,814

*Staff figures do not include Board of Education, Libraries, and Health Dept.

ADMINISTRATIVE OFFICES

COUNTY EXECUTIVE

Elected by Voters:
Charles I. Ecker (Republican), 1994

The George Howard Building
3430 Courthouse Drive
Ellicott City, MD 21043 (410) 313-2013
general information: (410) 313-3000
from suburban DC area: (301) 621-4300
fax: (410) 313-3051

ADMINISTRATIVE OFFICER

Appointed by County Executive:
Raquel Sanudo (410) 313-2020

COUNTY COUNCIL

Elected by Voters:
C. Vernon Gray (D), Dist. 3, Chairperson, 1994
Shane Pendergrass (D), Dist. 1, Vice-Chairperson
..... 1994
Darrel Drown (R), Dist. 2. 1994
Paul R. Farragut (D), Dist. 4. 1994
Charles C. Feaga (R), Dist. 5. 1994

Meetings: 1st, 2nd & 3rd Mondays, 8:00 p.m.

The George Howard Building
3430 Courthouse Drive
Ellicott City, MD 21043 (410) 313-2001
fax: (410) 313-3297

COMMUNITY SERVICES

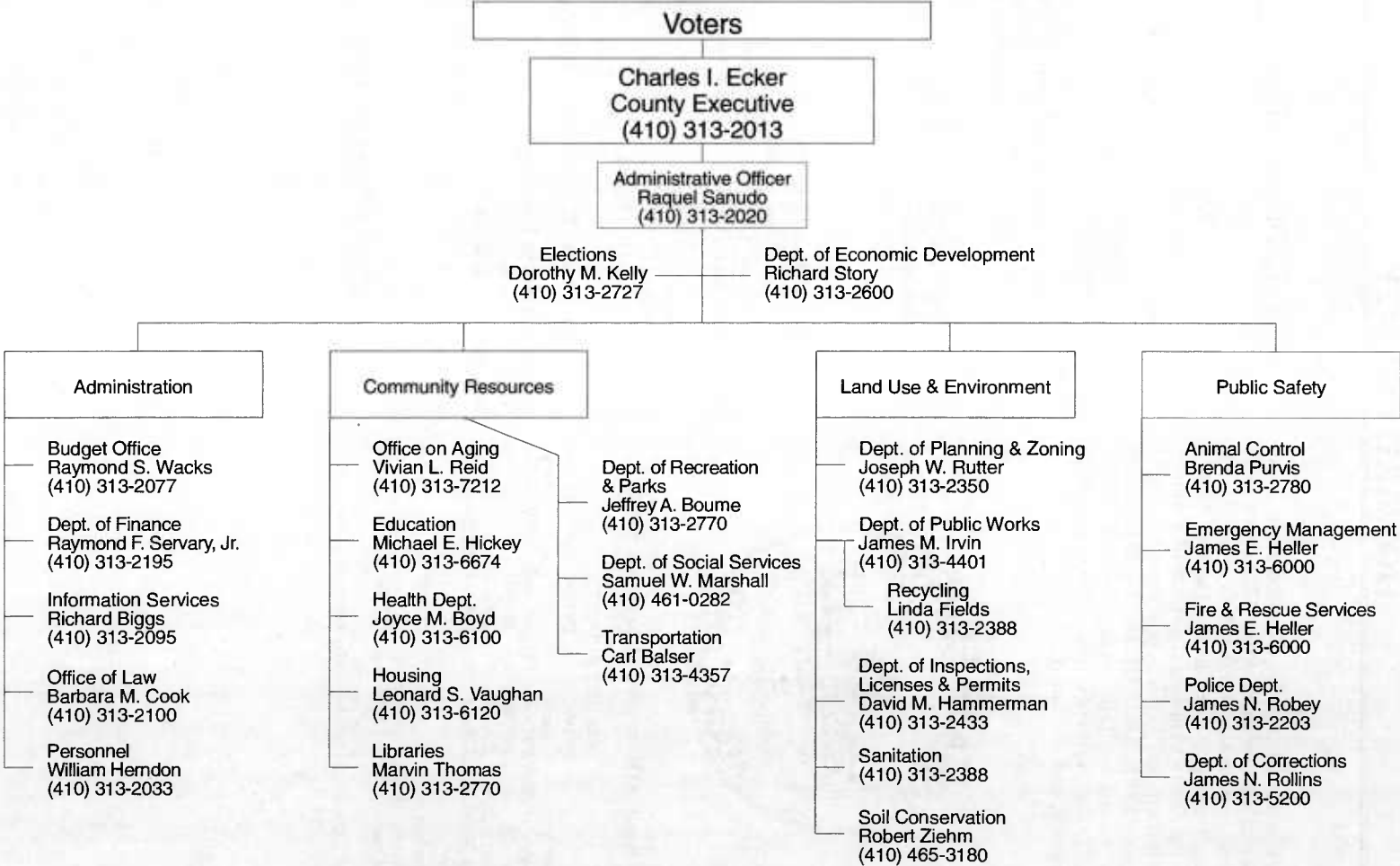
SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

Florence Bain Senior Center
5470 Beaverkill Road
Columbia, MD 21044 (410) 313-7212
TDD: (410) 313-7214

SOCIAL SERVICES BOARD

Appointed by County Executive with
approval of County Council:
Robert McCaw, Chairperson
(410) 597-3835

HOWARD COUNTY GOVERNMENT—EXECUTIVE BRANCH



DEPARTMENT OF SOCIAL SERVICES

*Appointed by Social Services Board:*Samuel W. Marshall, *Director*

District Court/Multi-Service Center
3451 Courthouse Drive
Ellicott City, MD 21043 (410) 461-0282

CHILDREN'S COUNCIL

Appointed by County Executive:

Randi S. Seiger, *Chairperson*
(410) 539-5340

FOSTER CARE REVIEW BOARD

*Appointed by Governor:*Vacancy, *Chairperson*

LaDean D. Barksdale, 1994; Amandalores B. Everett, 1994; Kay Klein, 1994; Mildred Lockhart-Boyd, 1994. *Alternates:* Charles H. Owens, 1994; Carol C. Stretmater, 1996.

OFFICE OF EMPLOYMENT SERVICES

Margaret Askew, *Manager*

7060 Oakland Mills Road
Columbia, MD 21046 (410) 312-5760

EDUCATION

BOARD OF EDUCATION

*Elected by Voters:*Dana Hanna, *Chairperson*, 1994Susan Cook, *Vice-Chairperson*, 1996

Deborah D. Kendig 1994
Sandra French 1998
Linda Johnston 1998

SUPERINTENDENT OF SCHOOLS

Appointed by Board of Education with approval of State Superintendent of Schools:

Michael E. Hickey, Ph.D.

10910 Route 108
Ellicott City, MD 21043 (410) 313-6674

HOWARD COMMUNITY COLLEGE

BOARD OF TRUSTEES

*Appointed by Governor with Senate advice & consent:*Ronald H. Carlson, *Chairperson*, 1998Donald L. Campbell, *Vice-Chairperson*, 1994

Anabel Fishman, 1995; Andrea M. Gruhl, 1995; Frederick A. Schoenbrodt, D.D.S., 1996; Gerald E. Brock, 1997; Steven W. Sachs, 1999.

PRESIDENT

Appointed by Board of Trustees:

Dwight A. Burrill, Ph.D.

10901 Little Patuxent Parkway
Columbia, MD 21044 (410) 992-4820

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

*Appointed by Governor with Senate consent:*Dorothy M. Kelly, *President*

Mary B. Force-Zeigler; Frank T. Lupashunski.
Alternates: Roland Howard; Charles G. Raymond.
Terms expire 1995.

8659 Baltimore National Pike
Ellicott City, MD 21043 (410) 313-2727

HEALTH

HEALTH DEPARTMENT

*Appointed by Secretary of Health & Mental Hygiene:*Joyce M. Boyd, M.D., M.P.H., *Health Officer*

10650 Hickory Ridge Road
Columbia, MD 21044 (410) 313-6100

PHYSICAL FITNESS ADVISORY COUNCIL

*Appointed by Governor with advice of Secretary of Health & Mental Hygiene:*Jo MacLaughlin, *Chairperson*

Stan Ber; Esther Hill; Carolyn Kelemen; Michael Keleman, M.D.; Judy E. Snyder.

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter approval for retention (4 Judges):*Raymond J. Kane, Jr., *County Administrative Judge*, 1997James B. Dudley, *Associate Judge*, 2005Dennis M. Sweeney, *Associate Judge*, 2007Cornelius F. Sybert, Jr., *Associate Judge*, 2003

Courthouse
8360 Court Ave.
Ellicott City, MD 21043 (410) 333-2083

Elected by Voters:

Margaret D. Rappaport (R), *Clerk*, 1994
(410) 313-2111

Michael A. Chiuchiolo (D), *Sheriff*, 1994
(410) 313-2150

MASTERS FOR DOMESTIC RELATIONS

Appointed by Circuit Court:

Nancy L. Haslinger, Esq. (410) 313-4857

Bernard A. Raum, Esq. (410) 313-4857

COURT AUDITOR

Appointed by Circuit Court:

Charles A. Reese, Esq. (410) 740-4600

DISTRICT COURT*Appointed by Governor with Senate consent (4 Judges):*James N. Vaughan, *District Administrative Judge*,
2002Louis A. Becker III, *Associate Judge*, 1999Lenore R. Gelfman, *Associate Judge*, 1999R. Russell Sadler, *Associate Judge*, 2000

District Court/Multi-Service Center

3451 Courthouse Drive

Ellicott City, MD 21043 (410) 461-0220

ORPHANS' COURT*Elected by Voters:*Rosemary M. Ford (D), *Chief Judge*, 1994Charles M. Coles, Jr. (R), *Judge*, 1994Catherine Walters (R), *Judge*, 1994Kay K. Hartleb (D), *Register of Wills*, 1994

Courthouse

8360 Court Ave.

Ellicott City, MD 21043 (410) 313-2133

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

William R. Hymes, Esq. (D), 1994

Courthouse

8360 Court Ave.

Ellicott City, MD 21043 (410) 313-2108

DISTRICT PUBLIC DEFENDER*Appointed by Public Defender:*

Carol A. Hanson, Esq.

District Court/Multi-Service Center

3451 Courthouse Drive

Ellicott City, MD 21043 (410) 461-0155

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*County Council, ex officio, constitutes the Board of
License Commissioners*Denise King, *Administrative Assistant*

The George Howard Building

3430 Courthouse Drive

Ellicott City, MD 21043 (410) 313-2008

PLANNING

**DEPARTMENT OF ECONOMIC
DEVELOPMENT***Appointed by County Executive:*Richard Story, *Director*

3427 Rogers Ave.

Ellicott City, MD 21043

(410) 313-2600

DEPARTMENT OF PLANNING & ZONING*Appointed by County Executive:*Joseph W. Rutter, *Director*

The George Howard Building

3430 Courthouse Drive

Ellicott City, MD 21043 (410) 313-2350

DEPARTMENT OF PUBLIC WORKS*Appointed by County Executive:*James M. Irvin, *Director*

The George Howard Building

3430 Courthouse Drive

Ellicott City, MD 21043 (410) 313-4401

PUBLIC SAFETY

ANIMAL CONTROLBrenda Purvis, *Administrator*

(410) 313-2780

**EMERGENCY MANAGEMENT
& CIVIL DEFENSE AGENCY***Appointed by Governor:*James E. Heller, *Director*

(410) 313-6000

**DEPARTMENT OF FIRE & RESCUE
SERVICES***Appointed by County Executive:*James E. Heller, *Chief*

10650 Hickory Ridge Road

Columbia, MD 21044

(410) 313-6000

POLICE DEPARTMENT*Appointed by County Executive:*James N. Robey, *Chief*

3410 Courthouse Drive

Ellicott City, MD 21043

(410) 313-2203

KENT COUNTY

Kent was first mentioned as a county in 1642, when the Governor and Council appointed commissioners for the Isle and County of Kent. The County was named for the county of the same name bordering the English Channel in the southeast of England.



Form of Government: Code Home Rule since 1970

COUNTY BUDGET

	FY1992	FY1993	FY1994
Funds	(actual)	(actual)	(approp.)
County.....	\$13,884,776 ..	\$14,398,633 ..	\$15,736,669
State.....	\$ 1,890,608 ..	\$ 1,346,366 ..	\$ 1,485,899
Federal.....	\$ 473,298 ..	\$ 409,163 ..	\$ 561,775
Total Funds ..	\$16,248,682 ..	\$16,154,162 ..	\$17,784,343
Staff			
Authorized.....	197	201	210
Contractual (FTE).....	2	2	2
Total Staff	199	203	212

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

William S. Sutton (D), *President*, 1994
Larry B. Beck (R) 1994
Clarence A. Hawkins (D) 1994

Meetings: Tuesdays, 8:30 a.m.

Courthouse
103 North Cross St.
Chestertown, MD 21620 (410) 778-7435
fax: (410) 778-7482

COUNTY ADMINISTRATOR

Appointed by Board of County Commissioners:

Charles MacLeod
(410) 778-7428

COUNTY TREASURER

Elected by Voters:

W. Roger Williams (D), 1994
(410) 778-7444

COMMUNITY SERVICES

SENIOR CITIZEN INFORMATION & ASSISTANCE OFFICE

Senior Center
118 North Cross St.
Chestertown, MD 21620 (410) 778-2564

SOCIAL SERVICES BOARD

Appointed by Board of County Commissioners:

Charles Startt, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:

Patrick Carney, *Director*

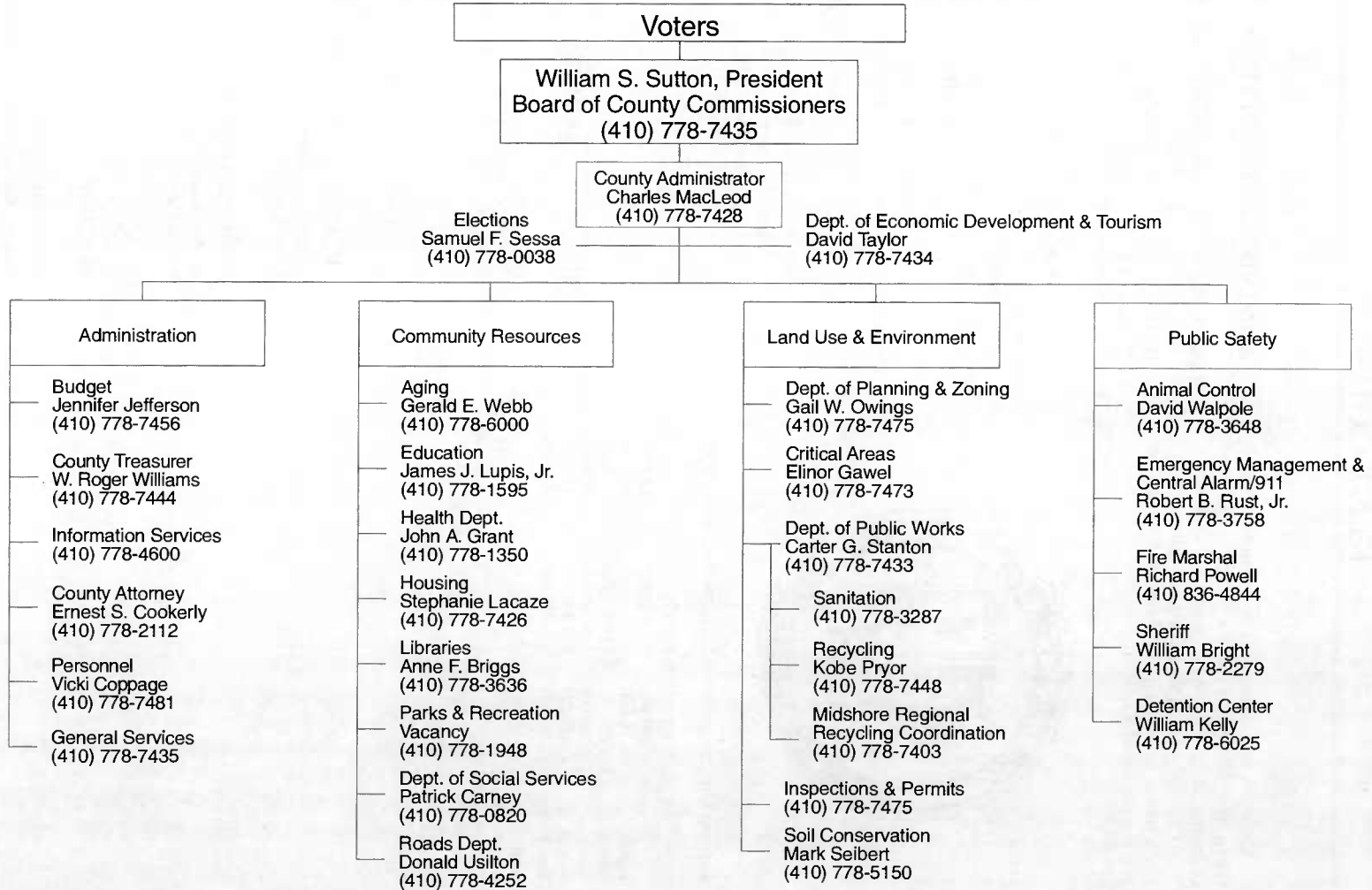
P. O. Box 670
350 High St.
Chestertown, MD 21620 (410) 778-0820

CHILDREN'S COUNCIL

Appointed by President, Board of County Commissioners

Contact: Maryland Massey (410) 778-7049

KENT COUNTY GOVERNMENT—EXECUTIVE BRANCH



FOSTER CARE REVIEW BOARD
(Kent & Queen Anne's Counties)

Kent County members appointed by Governor: Solistine
Briscoe, 1994; William J. Taylor, 1994.
Alternate: Clarence A. Hawkins, 1996.

OFFICE OF EMPLOYMENT SERVICES

Eileen Brice, *Acting Manager*

126 Philosopher's Terrace
Chestertown, MD 21620 (410) 778-3525

EDUCATION

BOARD OF EDUCATION

Elected by Voters:

Ann H. Dwyer, *Chairperson*, 1996
Terrence H. Scout, Ph.D. *Vice-Chairperson*, 1998
LaMonte E. Cooke, 1994
Sarah L. Brown, 1996
James R. Siemen, Ph.D., 1998

SUPERINTENDENT OF SCHOOLS

*Appointed by Board of Education with approval of
State Superintendent of Schools:*

James J. Lupis, Jr.

215 Washington Ave.
Chestertown, MD 21620 (410) 778-1595

**CHESAPEAKE COLLEGE
BOARD OF TRUSTEES**

*Kent County members appointed by Governor with
House of Delegates advice & consent:* John C.
Huntington, Jr., 1994; Scott D. Livie, 1996.

PRESIDENT

Appointed by Board of Trustees:
John R. Kotula, Ph.D.

P. O. Box 8
Wye Mills, MD 21679 (410) 758-1537

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

*Appointed by Governor with House of Delegates
consent:*

Samuel F. Sessa, *President*

George D. Parsons, Jr.; John L. Wright. *Substitutes:*
Franklin R. Murray; Lola L. Price. *Terms expire*
1995.

400 High St.
Chestertown, MD 21620—1312
(410) 778-0038

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene:
John A. Grant, M.D., M.P.H., *Health Officer*

P. O. Box 359
125 Lynchburg St.
Chestertown, MD 21620 (410) 778-1350

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
approval for retention (1 Judge):*

J. Frederick Price, *County Administrative Judge*, 2007

Courthouse
103 North Cross St.
Chestertown, MD 21620 (410) 778-7440

Elected by Voters:

Mark L. Mumford (D), *Clerk*, 1994
(410) 778-7460

EXAMINERS IN CIVIL CASES

Appointed by Circuit Court:

Paul M. Bowman, Esq., 1994 (410) 778-5171
Ernest S. Cookerly, Esq., 1994 (410) 778-2112
Basil Wadkovsky, Esq., 1994 (410) 778-1630

COURT AUDITOR

Appointed by Circuit Court:

C. Daniel Saunders, Esq., 1994 (410) 778-4510

TRUST CLERK

Appointed by Circuit Court:

Samuel L. Heck, Esq., 1994 (410) 778-9190

DISTRICT COURT

Appointed by Governor with Senate consent (1 Judge):
H. Thomas Sisk, Jr., *Associate Judge*, 2001

Courthouse, 2nd floor
103 North Cross St.
Chestertown, MD 21620 (410) 778-1830

ORPHANS' COURT

Elected by Voters:

Harry T. Williams (R), *Chief Judge*, 1994
Elroy G. Boyer, Jr. (D), *Judge*, 1994
Scott Bramble (D), *Judge*, 1994
Janet Lee Ashley (D), *Register of Wills*, 1994

Courthouse
103 North Cross St.
Chestertown, MD 21620 (410) 778-7466

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Susanne Hayman, Esq. (R), 1994

103 Church Alley
 Chestertown, MD 21620 (410) 778-7450

ASSISTANT DISTRICT PUBLIC DEFENDER*Appointed by Public Defender:*

John Nunn, Esq.

115 Court St.
 Chestertown, MD 21620 (410) 778-0809
 (410) 758-5275

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*Board of County Commissioners, ex officio, serves as Board of License Commissioners.*

Courthouse
 103 North Cross St.
 Chestertown, MD 21620 (410) 778-7429

PLANNING

DEPARTMENT OF ECONOMIC DEVELOPMENT & TOURISM*Appointed by Board of County Commissioners:*David Taylor, *Executive Director*

Courthouse
 103 North Cross St.
 Chestertown, MD 21620 (410) 778-7434

DEPARTMENT OF PLANNING & ZONING*Appointed by Board of County Commissioners:*Gail W. Owings, *Director*

Courthouse
 103 North Cross St.
 Chestertown, MD 21620 (410) 778-7475

DEPARTMENT OF PUBLIC WORKS*Appointed by Board of County Commissioners:*Carter G. Stanton, *Director*

100 Gibson Ave.
 Chestertown, MD 21620 (410) 778-7433

PUBLIC SAFETY

ANIMAL CONTROLDavid Walpole, *Dog Warden*

(410) 778-3648

EMERGENCY MANAGEMENT OFFICE & CENTRAL ALARM/911*Appointed by Governor:*Robert B. Rust, Jr., *Director*

(410) 778-3758

FIRE MARSHAL*Appointed by State Fire Marshal:*Richard Powell, *Deputy Fire Marshal*

(410) 836-4844

SHERIFF*Elected by Voters:*

William Bright (D), 1994

104 Vickers Drive, Unit B
 Chestertown, MD 21620 (410) 778-2279

MONTGOMERY COUNTY

Created from Frederick County by resolve of the Constitutional Convention of 1776, Montgomery County was named for Revolutionary War General Richard Montgomery (1738-1775). Born in Swords, County Dublin, Ireland, General Montgomery died leading Continental forces against Quebec.



Form of Government: Charter since 1948

COUNTY BUDGET			
Funds	FY1992 (actual)	FY1993 (unaudited)	FY1994 (approp.)
County...	\$1,408,827,095	\$1,495,513,700.	\$1,565,281,265
State....	\$ 111,615,000	\$ 121,009,000.	\$ 127,393,490
Federal.....			
Total Funds	\$1,520,442,095	\$1,616,522,700.	\$1,692,674,755
Staff			
Authorized.....	6,015	6,700.....	6,591
Contractual (FTE) ..	3,723	3,661.....	1,583
Total Staff	9,738	10,361.....	8,174

ADMINISTRATIVE OFFICES

COUNTY EXECUTIVE

Elected by Voters:
Neal Potter (Democrat), 1994

Executive Office Building, 2nd floor
101 Monroe St.
Rockville, MD 20850 (301) 217-2500
fax: (301) 217-2517

COUNTY COUNCIL

Elected by Voters:
William E. Hanna, Jr. (D), *Dist. 3, President*, 1994
Derick P. Berlage (D), *Dist. 5, Vice-President*, 1994
Betty Ann Krahne (R), *Dist. 1.*..... 1994
Nancy H. Dacek (R), *Dist. 2.*..... 1994
Marilyn J. Praisner (D), *Dist. 4*..... 1994
Bruce T. Adams (D), *At Large*..... 1994
Gail H. Ewing (D), *At Large*..... 1994
Isiah Leggett (D), *At Large*..... 1994
Michael L. Subin (D), *At Large*..... 1994

Meetings: Tuesdays, 9:00 a.m.

Council Office Building
100 Maryland Ave.
Rockville, MD 20850 (301) 217-7900
fax: (301) 217-7989

CHIEF ADMINISTRATIVE OFFICER

Appointed by County Executive:
Gene Lynch (301) 217-2500

COMMUNITY SERVICES

SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

Holiday Park Senior Center
3950 Ferrara Drive
Wheaton, MD 20906 (301) 468-4443

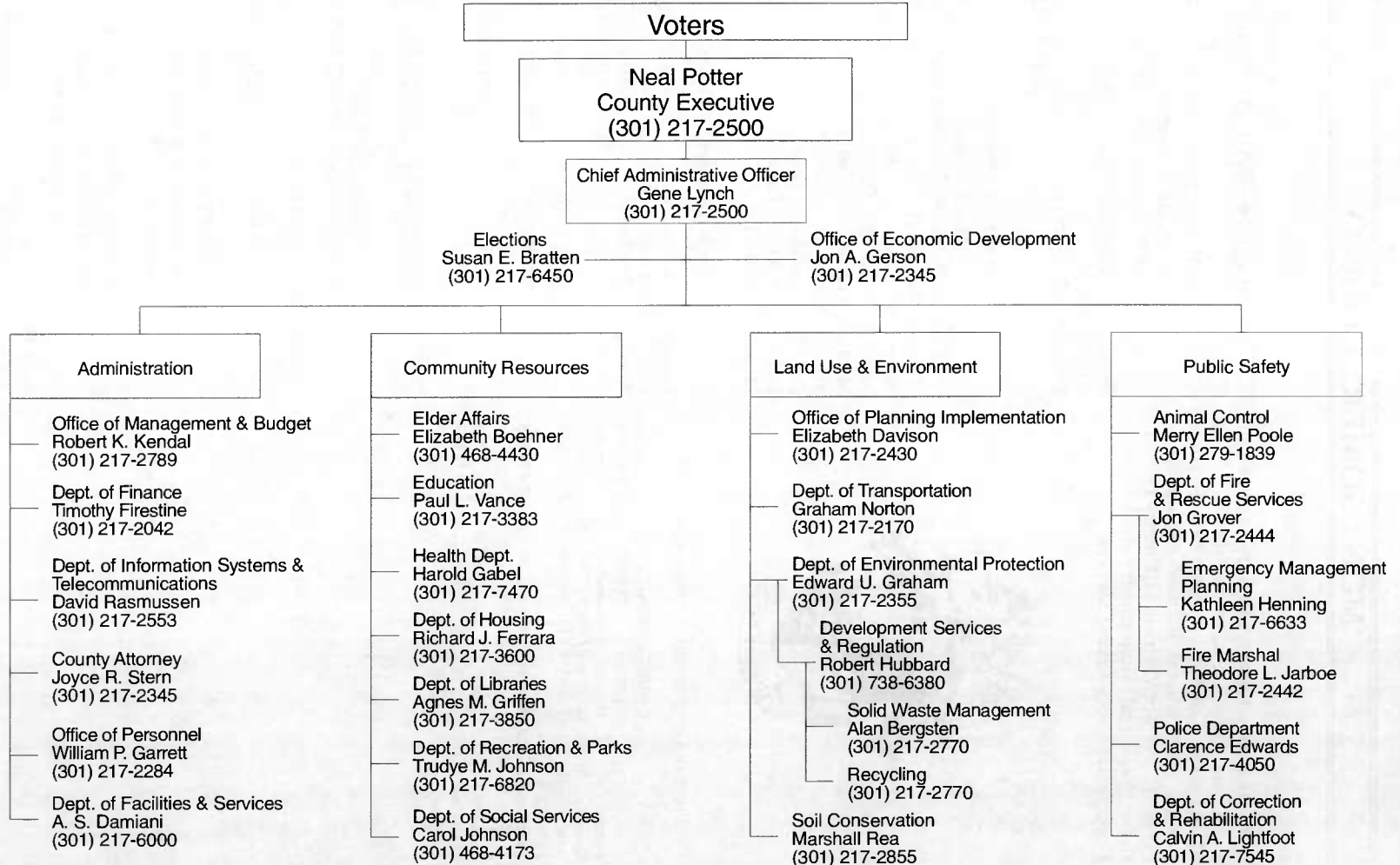
SOCIAL SERVICES BOARD

Appointed by County Executive:
Carolyn Post, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
Carol Johnson, *Director*
5630 Fishers Lane
Rockville, MD 20852 (301) 468-4173

MONTGOMERY COUNTY GOVERNMENT—EXECUTIVE BRANCH



CHILDREN'S COUNCIL

Appointed by County Executive:

Harriet Guttenberg, *Chairperson*
(301) 424-0656

FOSTER CARE REVIEW BOARD NO. 1

Appointed by Governor:

John C. Fisher, *Chairperson*, 1994

Helen H. Clark, 1994; Lee Hoilman Fisher, 1994;
Eugenia P. Broumas, 1996; Ruth E. Elkin, 1996.
Alternates: Christine A. Bartlett, Esq., 1994; one
vacancy.

FOSTER CARE REVIEW BOARD NO. 2

Appointed by Governor:

Dr. Miriam S. Raskin, *Chairperson*, 1995

Dr. Kenneth D. Fisher, 1995; Kenneth C. Jackson,
Sr., 1995; Ellen L. Nickens, 1995; Margie
Chalofsky, 1997. *Alternates:* Nate Bentson, 1995;
Carrie P. Grady, 1997.

FOSTER CARE REVIEW BOARD NO. 3

Appointed by Governor:

Gloria Sherman, *Chairperson*, 1997

Beulah R. Jackson, 1995; Jack Katz, 1995; Erskine
L. Martin, 1995; Mary D. Ryan, 1995. *Alternates:*
Sharon E. Gottlieb, 1995; Brenya Twumasi-Haile,
Esq., 1997.

FOSTER CARE REVIEW BOARD NO. 4

Appointed by Governor:

Dr. Albert Roberts, *Chairperson*, 1995

Dale H. Deitmeyer, 1995; Donna Mae Murphy,
1995; Jean E. Ratti, 1997; Kurt Schneidmiller,
1997. *Alternates:* Pamela K. Palmer, 1995; Mariam
S. Raff, 1995.

OFFICES OF EMPLOYMENT SERVICES

Robert Moody, *Manager*

P. O. Box 1317
Wheaton Plaza Shopping Center
South Office Building
11160 Viers Mill Road
Wheaton, MD 20915 (301) 929-4377

Alberta Graham, *Person-in-Charge*

12900 Middlebrook Road
Germantown, MD 20874 (301) 217-3400
(open Tuesdays & Thursdays)

EDUCATION

BOARD OF EDUCATION

Elected by Voters:

Alan Cheung, *At Large, President*, 1994
Carol Fanconi, *Dist. 1, Vice-President*, 1994
Stephen N. Abrams, *Dist. 2* 1996
Ana Sol Gutierrez, *Dist. 3* 1994
Blair G. Ewing, *Dist. 4* 1996
Frances Brenneman, *Dist. 5* 1994
Beatrice B. Gordon, *At Large* 1996
Carrie Baker, *student* 1994

SUPERINTENDENT OF SCHOOLS

*Appointed by Board of Education with approval of
State Superintendent of Schools:*

Paul L. Vance, Ed.D.

850 Hungerford Drive
Rockville, MD 20850 (301) 279-3383

MONTGOMERY COLLEGE
BOARD OF TRUSTEES

Appointed by Governor with Senate advice & consent:
Hamid Seyedin, *Chairperson*, 1994

Cathleen A. Zilles, *student*, 1994; John W. Diggs,
Ph.D., 1995; Michael W. Gildea, 1996; Edward R.
Lehman, 1997; Joseph A. Reyes, 1998; Norman
Locksley, Ph.D., 1999; Leslie R. Wolfe, 1999.

PRESIDENT

Appointed by Board of Trustees:
Robert E. Parilla, Ph.D.

900 Hungerford Drive
Rockville, MD 20850 (301) 279-5264

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:
Susan E. Bratten, *President*

Melvin R. Banks; Hilma R. Blair. *Substitutes:*
Thomas Gikas; Lorraine Rooks Hollen. *Terms
expire 1995.*

751 Twinbrook Parkway
Rockville, MD 20851 (301) 217-6450

HEALTH

HEALTH DEPARTMENT

*Appointed by Secretary of Health & Mental Hygiene
[upon recommendation of County Executive]:*
Harold Gabel, M.D., M.P.H., *Health Officer*

Council Office Building
100 Maryland Ave.
Rockville, MD 20850 (301) 217-7470

PHYSICAL FITNESS ADVISORY COUNCIL

*Appointed by Governor with advice of Secretary of
Health & Mental Hygiene:*
Vacancy, Chairperson

Cynthia Asimow; Langston Curl; John Davenport;
Rodney C. Fry; Pamela Kelly; William Kyle; Carol
Leadbetter; Dr. Wayne Leadbetter; Dr. Gabe
Mirkin; John Organ; Dr. Gerald Robin; Susan Sall;
Cindy Schechtman; Judy Serlin; Jill Williamson;
Ray Wrenn.

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
approval for retention (15 Judges):*
William M. Cave, *Circuit Administrative Judge &
Chief Judge*, 1995

Paul H. Weinstein, *County Administrative Judge*,
2003

DeLawrence Beard, *Associate Judge*, 2001
D. Warren Donohue, *Associate Judge*, 1994
Vincent E. Ferretti, Jr., *Associate Judge*, 2005
Ann S. Harrington, *Associate Judge*, 1994
Michael D. Mason, *Associate Judge*, 1996
Paul A. McGuckian, *Associate Judge*, 2005
J. James McKenna, *Associate Judge*, 2001
William C. Miller, *Associate Judge*, 1997
S. Michael Pincus, *Associate Judge*, 1994
L. Leonard Ruben, *Associate Judge*, 1999
James L. Ryan, *Associate Judge*, 2007
William P. Turner, *Associate Judge*, 1994
one vacancy

Judicial Center
50 Courthouse Square
Rockville, MD 20850 (301) 217-7580

Elected by Voters:

Bettie Skelton (D), *Clerk*, 1994
(301) 217-7778

Raymond M. Kight (D), *Sheriff*, 1994
(301) 217-7063

DOMESTIC RELATIONS MASTERS

Appointed by Circuit Court:

Rita R. Rosenkrantz, Esq., *Administrative Master*
..... (301) 217-7142
Sue Ann Mahaffey, Esq..... (301) 217-7142
Ann N. Sundt, Esq..... (301) 217-7142
James R. Trimm, Esq. (301) 217-7142

MASTER & EXAMINER

Appointed by Circuit Court:

John C. Keating, Esq. (301) 340-1133

COURT AUDITOR

Appointed by Circuit Court:

T. Robert Romero, Esq. (301) 424-1320

DISTRICT COURT

Appointed by Governor with Senate consent (11 Judges):
Cornelius J. Vaughey, *District Administrative
Judge*, 1994

Thomas L. Craven, *Associate Judge*, 2004
Louis D. Harrington, *Associate Judge*, 2002
Martha G. Kavanaugh, *Associate Judge*, 2002
Dennis M. McHugh, *Associate Judge*, 2001
Henry J. Monahan, *Associate Judge*, 2001
Douglas H. Moore, Jr., *Associate Judge*, 1997
Nelson W. Rupp, Jr., *Associate Judge*, 2003
Louise G. Scrivener, *Associate Judge*, 2002
Lee M. Sislen, *Associate Judge*, 2002
Patrick L. Woodward, *Associate Judge*, 2001

District Court Building
27 Courthouse Square
Rockville, MD 20850 (301) 279-1551
Civil Div.: (301) 279-1500
Criminal & Traffic Div.: (301) 279-1403
Juvenile Div.: (301) 279-1447

REGISTER OF WILLS

Elected by Voters:

Patricia Dauenhauer (D), 1994

Judicial Center
50 Courthouse Square
Rockville, MD 20850 (301) 217-7150

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Andrew L. Sonner, Esq. (D), 1994

Judicial Center

50 Courthouse Square

Rockville, MD 20850

(301) 217-7300

DISTRICT PUBLIC DEFENDER*Appointed by Public Defender:*

J. Theodore Wieseman, Esq.

District Court Building

27 Courthouse Square

Rockville, MD 20850

(301) 279-1660

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*Appointed by County Executive with County Council consent:*Howard Cook, *Chairperson*, 1995Hershel Burrus, 1994; Carol Gordon, 1995;
William Duvall, 1996; Norman Rabineau, 1997.

16650 Crabbs Branch Way

Rockville, MD 20855

(301) 217-1999

PLANNING

OFFICE OF ECONOMIC DEVELOPMENT*Appointed by County Executive:*Jon A. Gerson, *Director*

Executive Office Building

101 Monroe St.

Rockville, MD 20850

(301) 217-2345

OFFICE OF PLANNING IMPLEMENTATION*Appointed by County Executive:*Elizabeth Davison, *Director*

Executive Office Building

101 Monroe St.

Rockville, MD 20850

(301) 217-2430

DEPARTMENT OF TRANSPORTATION*Appointed by County Executive:*Graham Norton, *Director*

Executive Office Building

101 Monroe St.

Rockville, MD 20850

(301) 217-2170

PUBLIC SAFETY

DEPARTMENT OF ANIMAL CONTROLMerry Ellen Poole, *Director*

(301) 217-1839

DEPARTMENT OF FIRE & RESCUE SERVICES*Appointed by County Executive:*Jon Grover, *Director & Chief*

Executive Office Building, 12th floor

101 Monroe St.

Rockville, MD 20850

(301) 217-2444

DIVISION OF EMERGENCY MANAGEMENT & HAZARDOUS MATERIALS PLANNING*Appointed by Director:*Kathleen Henning, *Coordinator*

(301) 217-6633

FIRE MARSHAL*Appointed by Director:*

Theodore L. Jarboe

(301) 217-2442

EMERGENCY MANAGEMENT*Appointed by Governor:*Gene Lynch, *Director*

(301) 217-2500

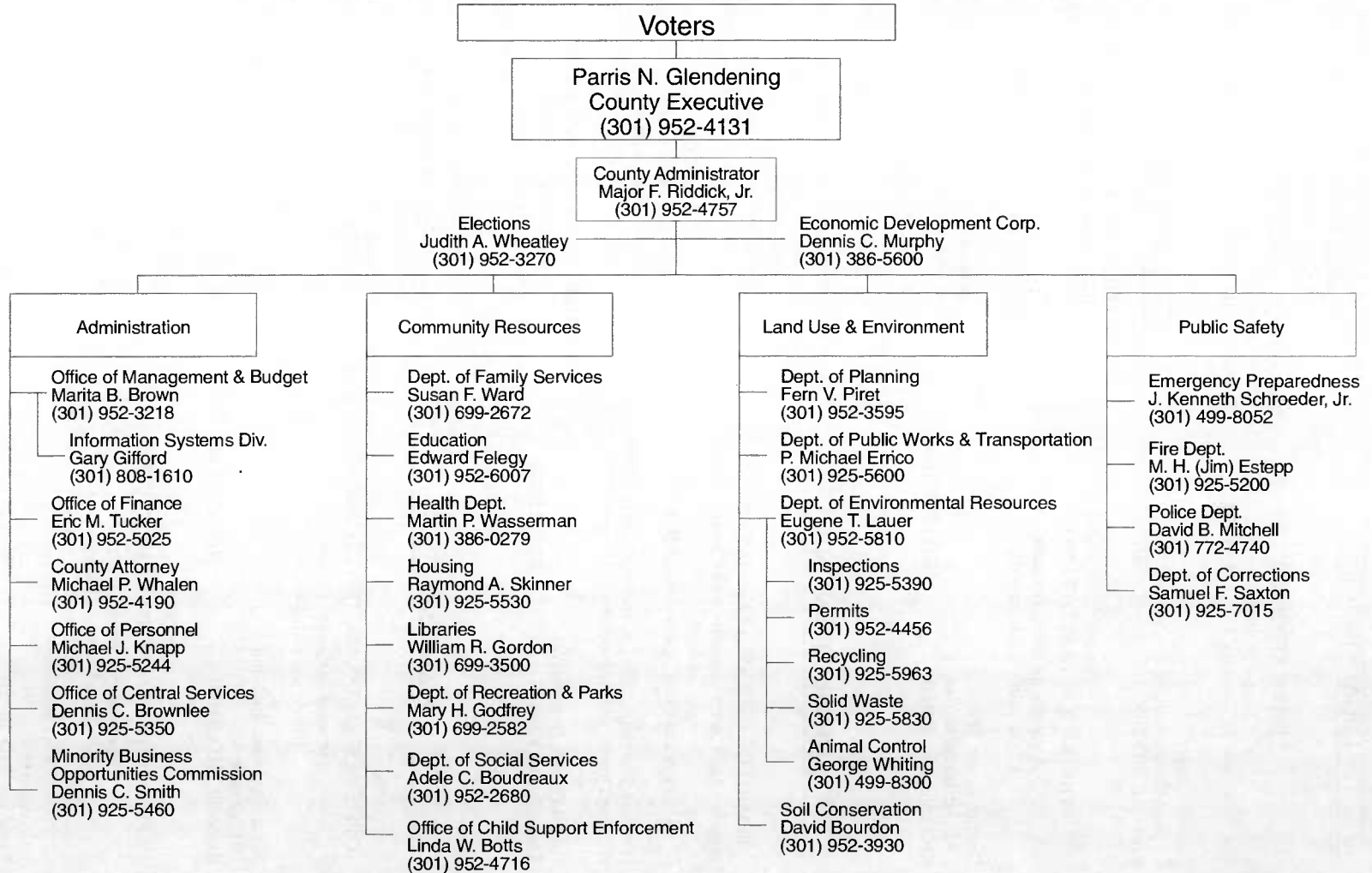
POLICE DEPARTMENT*Appointed by County Executive:*Clarence Edwards, *Director & Chief*

2350 Research Blvd.

Rockville, MD 20850

(301) 217-4050

PRINCE GEORGE'S COUNTY GOVERNMENT—EXECUTIVE BRANCH



PRINCE GEORGE'S COUNTY

Prince George's was erected from Calvert and Charles counties in 1695 (Chapter 13, Acts of 1695, May Session). The County was named for Prince George of Denmark (1653-1708), who was the brother of Christian V (1646-1699), king of Denmark and Norway. Prince George was the husband of Queen Anne (1665-1714), who ruled Great Britain and Ireland from 1702 to 1714.



Form of Government: Charter since 1970

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (unaudited)	FY1994 (approp.)
County.....			
State.....			
Federal.....			
Total Funds .	\$921,374,269	\$980,187,604	\$1,081,334,447
Staff			
Authorized.....	18,207	18,139	18,450
Contractual (FTE).....			
Total Staff*	18,207	18,139	18,450

* Includes Board of Education, College & Library staff.

ADMINISTRATIVE OFFICES

COUNTY EXECUTIVE

Elected by Voters:

Parris N. Glendening (Democrat), 1994

County Administration Building, Room 5032
14741 Gov. Oden Bowie Drive

Upper Marlboro, MD 20772 (301) 952-4131
fax: (301) 952-3784

COUNTY COUNCIL

Elected by Voters:

Hilda R. Pemberton (D), *Dist. 7, Chairperson*,
1994

Stephen J. DelGiudice (D), *Dist. 2*,
Vice-Chairperson, 1994

Frank P. Casula (D), *Dist. 1*..... 1994
Anne MacKinnon (D), *Dist. 3*..... 1994
Richard J. Castaldi (D), *Dist. 4*..... 1994
James C. Fletcher, Jr. (D), *Dist. 5*..... 1994
Jo Ann T. Bell (D), *Dist. 6*..... 1994
Sue V. Mills (D), *Dist. 8*..... 1994
F. Kirwan Wineland (D), *Dist. 9*..... 1994

Meetings: Tuesdays, 10:00 a.m.

County Administration Building, 2nd floor
14741 Gov. Oden Bowie Drive

Upper Marlboro, MD 20772 (301) 952-3700
fax: (301) 952-3238

COUNTY ADMINISTRATOR

Appointed by County Executive:

Major F. Riddick, Jr.

(301) 952-4757

COMMUNITY SERVICES

**SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE**

5012 Rhode Island Ave.
Hyattsville, MD 20781 (301) 699-2696

SOCIAL SERVICES BOARD

Appointed by County Executive:

Benjamin Singleton, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:

Adele C. Boudreaux, *Director*

6111 Ager Road
Hyattsville, MD 20782 (301) 952-2681

CHILDREN'S COUNCIL*Appointed by County Executive:*Parthenia Pruden, *Chairperson*
(410) 332-3057**FOSTER CARE REVIEW BOARD NO. 1***Appointed by Governor:*Margaret McQuarrie, *Chairperson*, 1996Gloria Brown, 1994; Leslie E. Dickey, 1994; Jean E. Shapiro, 1994; Sadie Clark Wheeler, 1994.
Alternates: Stanley Williams, 1994; Rose Mary O'Neill, 1996.**FOSTER CARE REVIEW BOARD NO. 2***Appointed by Governor:*Wendy Ann Wexler, *Chairperson*, 1996Gwendolyn W. Hoover, 1994; Mary C. Norton, 1994; Martha D. Dickey, 1996; Patricia C. Wallace, 1996. *Alternates:* Herbert Cohen, 1996; Laurence E. Jackson, Ph.D., 1996.**FOSTER CARE REVIEW BOARD NO. 3***Appointed by Governor:*Vacancy, *Chairperson*Mary C. Norton, 1994; Kathleen Worthington, 1994; Asenith D. Mayberry, 1996; Betty L. Newell, 1996; Joyce R. Tesoriero, Esq., 1996.
Alternates: two vacancies.**FOSTER CARE REVIEW BOARD NO. 4***Appointed by Governor:*Golder S. Brown, *Chairperson*, 1997Diane Huntley Grooms, 1995; Joseph A. Nagel, 1995; Robert Pitts, 1995; Jackie L. Plumley, 1995.
Alternates: Jeanne K. Aelion, 1995; Carole A. Jones, 1995.**FOSTER CARE REVIEW BOARD NO. 5***Appointed by Governor:*Vacancy, *Chairperson*Janet Barbour-Pugh, 1995; Jacqueline Mitchell, 1995; L. Diane Savoy, 1995; Anthony Young, 1995; Charles W. Matthews, 1997. *Alternates:* Alyce J. Boyd-Stewart, 1995; Beth G. Betman, 1997.**FOSTER CARE REVIEW BOARD NO. 6***Appointed by Governor:*Lawrence H. Lyons II, *Chairperson*, 1995Leroy Hodges, 1995; Janice R. Holland, 1995; Patricia McKendree, 1995; Vertania P. Wingfield, 1997. *Alternates:* Patricia F. L. Faison, Esq., 1995; Juanita D. Miller, Ed.D., 1995.**OFFICES OF EMPLOYMENT SERVICES**Maria Williams, *Acting Manager*6321 Greenbelt Road
College Park, MD 20740 (301) 441-2137
(301) 441-2110Francis Nordahl, *Manager*Corridor Employment Center
614 Main St.
Laurel, MD 20707 (301) 206-2020Richard McClain, *Lead Worker*Landover Itinerant Office
1802 Brightseat Road, Suite 20
Landover, MD 20785 (301) 386-5522E. Paulette Brown, *Pilot Office Leader*Landover Reemployment Resource Center
2121 Brightseat Road, Suite 20
Landover, MD 20785 (301) 386-0701

EDUCATION

BOARD OF EDUCATION*Elected by Voters:*Alvin Thornton, Ph.D., *Dist. 7, Chairperson*, 1996
Marcy C. Canavan, *Dist. 9, Vice-Chairperson*, 1996
Beverly Beander, *Dist. 1* 1996
Suzanne Plogman, *Dist. 2* 1994
Catherine M. Burch, *Dist. 3* 1996
Thomas R. Hendershot, *Dist. 4* 1996
Verna Teasdale, *Dist. 5* 1994
Kenneth E. Johnson, *Dist. 6* 1996
Frederick Hutchinson, *Dist. 8* 1994
(301) 952-6117**SUPERINTENDENT OF SCHOOLS***Appointed by Board of Education with approval of
State Superintendent of Schools:*
Edward Felegy14201 School Lane
Upper Marlboro, MD 20772 (301) 952-6007**PRINCE GEORGE'S COMMUNITY COLLEGE
BOARD OF TRUSTEES***Appointed by Governor with Senate advice & consent:*
F. Anthony McCarthy, *Chairperson*, 1994
Joseph C. Fenrick, Jr., *Vice-Chairperson*, 1995

Rev. Harry Lee Seawright, 1996; John R. Bailer, 1997; Clare M. Ferguson, 1997; Beverly J. Anderson, Ph.D., 1998; Mary Lou McDonough, 1998.

Elected by Student Body:

Henry A. Jackson, Jr., 1994

PRESIDENT*Appointed by Board of Trustees:*
Robert I. Bickford, Ph.D.301 Largo Road
Largo, MD 20772 (301) 322-0400

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS*Appointed by Governor with Senate consent:*Judith A. Wheatley, *President*Jacqueline Campbell White, *Vice-President*

Donna Y. Calcote; Charles C. Deegan; Bobbie S. Mack. *Substitutes:* Lester W. Jones; Maude C. Newman; William C. Singleton. *Terms expire 1995.*

14701 Gov. Oden Bowie Drive, Suite 101

Upper Marlboro, MD 20772—3086

(301) 952-3270

HEALTH

HEALTH DEPARTMENT*Appointed by Secretary of Health & Mental Hygiene:*Martin P. Wasserman, M.D., *Health Officer*

3003 Hospital Road

Cheverly, MD 20785

(301) 386-0279

JUDICIAL OFFICES

CIRCUIT COURT*Appointed by Governor with Senate consent & voter approval for retention (19 Judges):*Graydon S. McKee III, *Circuit Administrative Judge, 2003*William D. Missouri, *County Administrative Judge, 2003*William H. McCullough, *Chief Judge, 2001*Arthur M. Ahalt, *Associate Judge, 1999*Joseph S. Casula, *Associate Judge, 2001*Vincent J. Femia, *Associate Judge, 1994*G. R. Hovey Johnson, *Associate Judge, 1999*Larnzell Martin, Jr., *Associate Judge, 2007*Robert H. Mason, *Associate Judge, 1994*Audrey E. Melbourne, *Associate Judge, 1995*C. Philip Nichols, Jr., *Associate Judge, 1994*Darlene G. Perry, *Associate Judge, 2001*Steven I. Platt, *Associate Judge, 2007*James P. Salmon, *Associate Judge, 2005*Richard H. Sothoron, Jr., *Associate Judge, 2007*William B. Spellbring, Jr., *Associate Judge, 1994*Robert J. Woods, *Associate Judge, 1994*Sylvania W. Woods, *Associate Judge, 1994*

one vacancy

P. O. Box 1600

Courthouse

14735 Main St.

Upper Marlboro, MD 20773 (301) 952-3708

*Elected by Voters:*Vivian Jenkins (D), *Clerk, 1994*James V. Aluisi (D), *Sheriff, 1994*

Courthouse

14735 Main St.

Upper Marlboro, MD 20772 (301) 952-3655

MASTERS FOR DOMESTIC RELATIONS*Appointed by Circuit Court:*

David K. Rumsey, Esq. (301) 952-3793

Julia B. Weatherly, Esq. (301) 952-4438

Sherman W. West, Esq. (301) 952-3806

Joel D. Worshtil, Esq. (301) 952-4646

Arnold L. Yochelson, Esq. (301) 952-3844

MASTER FOR JUVENILE CAUSES*Appointed by Circuit Court:*

Ann R. Sparrough, Esq. (301) 952-4411

EXAMINERS IN CHANCERY*Appointed by Circuit Court:*

William Haskell, Esq. (301) 345-5006

Michelle D. Hotten, Esq. (301) 627-0223

Donald P. McLaughlin, Esq. . . . (301) 474-2810

Howard L. Stern, Esq. (301) 899-0660

Ronald Willoner, Esq. (301) 699-1400

COURT AUDITOR*Appointed by Circuit Court:*

John W. Middleton, Esq. (301) 952-3399

TRUST ATTORNEY*Appointed by Circuit Court:*

Catherine Bouchard, Esq. (301) 952-5001

DISTRICT COURT*Appointed by Governor with Senate consent (11 Judges):*Frank M. Kratovil, *District Administrative Judge, 1998*Gerard F. Devlin, *Associate Judge, 1996*John F. Kelly, Sr., *Associate Judge, 1997*Sherrie L. Krauser, *Associate Judge, 1999*Patrice E. Lewis, *Associate Judge, 2000*Theresa A. Nolan, *Associate Judge, 1995*Thurman H. Rhodes, *Associate Judge, 1998*E. Allen Shepherd, *Associate Judge, 2001*Sheila R. Tillerson, *Associate Judge, 2003*

two vacancies

14757 Main St.

Upper Marlboro, MD 20772 (301) 952-4020

Civil Div.: (301) 952-4070

Criminal & Traffic Div.: (301) 952-4080

Motor Vehicle Div.: (301) 952-4300

ORPHANS' COURT*Elected by Voters:*Lucy B. Warr (D), *Chief Judge*, 1994Angelo I. Castelli (D), *Judge*, 1994Albert W. Northrop (D), *Judge*, 1994Callie Mae Heffron (D), *Register of Wills*, 1994

Courthouse

14735 Main St.

Upper Marlboro, MD 20772 (301) 952-3790

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Alexander Williams, Jr., Esq. (D), 1994

Courthouse, Room 349M

14735 Main St.

Upper Marlboro, MD 20772 (301) 952-3583

DISTRICT PUBLIC DEFENDER*Appointed by Public Defender:*

Maureen Lamasney, Esq.

Courthouse, Suite 272B

14735 Main St.

Upper Marlboro, MD 20772 (301) 952-2557

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*Appointed by Governor:*Robert S. Miller, *Chairperson*, 1995Frank J. Komenda, 1994; Henry A. Davis, 1995;
Gerard F. Holcomb, 1996; Muriel Weidenfeld,
1996.

County Service Building

5012 Rhode Island Ave.

Hyattsville, MD 20781 (301) 699-2770

PLANNING

ECONOMIC DEVELOPMENT CORP.*Appointed by Board of Directors:*Dennis C. Murphy, *Chief Executive Officer*

9200 Basil Court, Suite 200

Landover, MD 20785 (301) 386-5600

DEPARTMENT OF PLANNING*Appointed by County Executive:*Fern V. Piret, *Director*

County Administration Building, Room 4114

14741 Governor Oden Bowie Drive

Upper Marlboro, MD 20772 (301) 952-3595

**DEPARTMENT OF PUBLIC WORKS &
TRANSPORTATION***Appointed by County Executive:*P. Michael Errico, *Director*

Inglewood Center III

9400 Peppercorn Place, Suite 300

Landover, MD 20785 (301) 925-5600

PUBLIC SAFETY

ANIMAL CONTROLGeorge Whiting, *Director*

(301) 499-8300

OFFICE OF EMERGENCY PREPAREDNESS*Appointed by Governor:*J. Kenneth Shroeder, Jr., *Director*

(301) 499-8052

FIRE DEPARTMENT*Appointed by County Executive:*M. H. (Jim) Estepp, *Public Safety Coordinator &
Chief*

Largo Government Center, Room 452

9201 Basil Court

Landover, MD 20785 (301) 925-5200

POLICE DEPARTMENT*Appointed by County Executive:*David B. Mitchell, *Chief*

7600 Barlowe Road

Landover, MD 20785 (301) 772-4740

QUEEN ANNE'S COUNTY

Queen Anne's was erected in 1706 (Chapter 3, Acts of 1706). The County was named for Queen Anne (1665-1714), who ruled Great Britain and Ireland from 1702 to 1714. During Queen Anne's reign, Maryland was governed as a royal colony rather than as a proprietary province.



Form of Government: County Commissioners

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

William V. Riggs III (R), *President*, 1994
 A. A. MacGlashon III (D) 1994
 Oscar A. Schulz (D) 1994
Meetings: Tuesdays, 8:00 a.m.

Liberty Building
 107 North Liberty St.
 Centreville, MD 21617

(410) 758-4098
 fax: (410) 758-1170

COUNTY ADMINISTRATOR

Appointed by Board of County Commissioners:
 Robert D. Sallitt

(410) 758-4098

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County	\$28,812,770 ..	\$31,882,292.	\$33,805,082
State	\$ 1,021,866 ..	\$ 581,413.	\$ 575,169
Federal.....			
Total Funds ..	\$29,834,636 ..	\$32,469,705.	\$34,380,251

Staff

Authorized.....	182	199.....	209
Contractual (FTE).....			
Total Staff	182	199.....	209

COMMUNITY SERVICES

SENIOR CITIZEN INFORMATION & ASSISTANCE OFFICE

Department of Aging
 104 Powell St.

Centreville, MD 21617

(410) 758-0848

(410) 778-9399

SOCIAL SERVICES BOARD

Appointed by Board of County Commissioners:
 Alice M. Gates, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
 Virginia Ingling, *Director*

District Court/Multi-Service Center
 120 Broadway

Centreville, MD 21617

(410) 758-5100

CHILDREN'S COUNCIL

Appointed by President, Board of County Commissioners:
 Cheryl Washington, *Chairperson*
 (410) 643-4079

FOSTER CARE REVIEW BOARD

(Kent & Queen Anne's Counties)

Queen Anne's County members appointed by Governor:
 F. Karen Bodani; Gail Malle; two vacancies. *Terms expire 1994.*

OFFICE OF EMPLOYMENT SERVICES

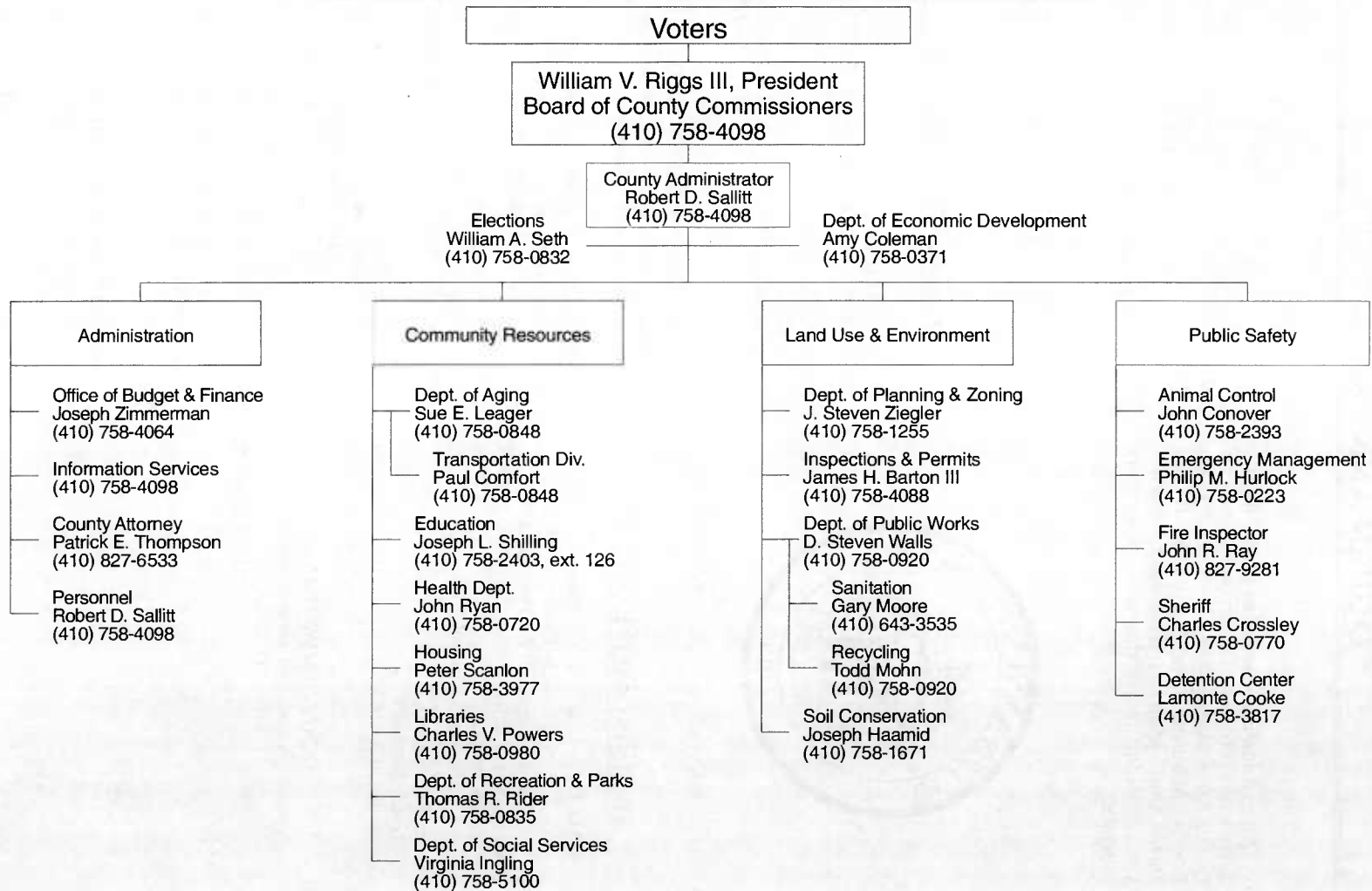
C. Brooks, *Supervisor*

170 Main St.

Grasonville, MD 21638

(410) 827-6116

QUEEN ANNE'S COUNTY GOVERNMENT—EXECUTIVE BRANCH



EDUCATION

BOARD OF EDUCATION

Appointed by Governor:
Mildred B. Casey, *President*, 1996

Madelyn M. Hollis, 1995; Mary Elizabeth Broderick, 1996; Mark J. Belton, 1997; Rebecca F. Burner, 1998.

SUPERINTENDENT OF SCHOOLS

*Appointed by Board of Education with approval of
State Superintendent of Schools:*
Joseph L. Shilling, Ph.D.

Chesterfield Ave.
Centreville, MD 21617
(410) 758-2403, ext. 126

**CHESAPEAKE COLLEGE
BOARD OF TRUSTEES**

*Queen Anne's County members appointed by Governor
with House of Delegates advice & consent:* Betty P.
Sylvester, 1994; Elizabeth C. Draper Brice, 1996.

PRESIDENT

Appointed by Board of Trustees:
John R. Kotula, Ph.D.

P. O. Box 8
Wye Mills, MD 21679
(410) 758-1537

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:
William A. Seth, *President*

Faye C. Lister; Archibald A. MacGlashan IV;
Substitutes: William J. Rankin, Jr.; Eva C. White
Thompson. *Terms expire 1995.*

County Office Building
208 North Commerce St.
Centreville, MD 21617—0274
(410) 758-0832

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene:
John Ryan, M.D., *Acting Health Officer*

206 North Commerce St.
Centreville, MD 21617
(410) 758-0720

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
approval for retention (1 Judge):*
John W. Sause, Jr., *County Administrative Judge*,
2005

Courthouse
Commerce St.
Centreville, MD 21617
(410) 758-0216

Elected by Voters:

Marguerite W. Mankin (D), *Clerk*, 1994
(410) 758-1773

EXAMINERS IN CHANCERY

Appointed by Circuit Court:
Catherine R. Copper, Esq. (410) 758-0639
Edward Turner, Esq. (410) 758-1795

COURT AUDITOR

Appointed by Circuit Court:
Mariann McKennan, Esq. (410) 758-2964

TRUST CLERK

Appointed by Circuit Court:
Mariann McKennan, Esq. (410) 758-2964

DISTRICT COURT

Appointed by Governor with Senate consent (1 Judge):
John T. Clark III, *Associate Judge*, 1998

District Court/Multi-Service Center
120 Broadway
Centreville, MD 21617
(410) 758-2005

ORPHANS' COURT*Elected by Voters:*

Catherine J. Clevenger (D), *Chief Judge*, 1994
David M. Clark, Sr. (D), *Judge*, 1994
J. Fred Connolly (D), *Judge*, 1994
Winsie A. Cannon (D), *Register of Wills*, 1994

Liberty Building
107 North Liberty St.
Centreville, MD 21617
(410) 758- 0585

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

David W. Gregory, Esq. (D), 1994

Liberty Building
 107 North Liberty St.
 Centreville, MD 21617 (410) 758-2264

DISTRICT PUBLIC DEFENDER*Appointed by Public Defender:*

Stefan R. Skipp, Esq.

District Court/Multi-Service Center
 120 Broadway
 Centreville, MD 21617 (410) 758-5275

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*Appointed by Board of County Commissioners
 (which names chair):*Al Helfenbein, *Chairperson*, 1997

Margaret Graham, 1994; Ruth Ann Walls, 1994;
 Richard Smith, 1996; Dr. James Foor, 1997.

County Office Building
 208 North Commerce St.
 Centreville, MD 21617 (410) 758-3133

PLANNING

**DEPARTMENT OF ECONOMIC
 DEVELOPMENT***Appointed by Board of County Commissioners:*
 Amy Coleman, *Director*

Liberty Building
 107 North Liberty St.
 Centreville, MD 21617 (410) 758-0371

DEPARTMENT OF PLANNING & ZONING*Appointed by Board of County Commissioners:*J. Steven Ziegler, *Director*

Liberty Building
 107 North Liberty St.
 Centreville, MD 21617 (410) 758-1255

DEPARTMENT OF PUBLIC WORKS*Appointed by Board of County Commissioners:*D. Steven Walls, *Director*

P. O. Box 56
 312 Safety Drive
 Centreville, MD 21617 (410) 758-0920

PUBLIC SAFETY

ANIMAL CONTROLJohn Conover, *Manager*

(410) 758-2393

**EMERGENCY MANAGEMENT
 & CIVIL DEFENSE AGENCY***Appointed by Governor:*Philip M. Hurlock, *Director*

308 Safety Drive
 Centreville, MD 21617 (410) 758-0223

FIRE INSPECTOR*Appointed by Board of County Commissioners:*

John R. Ray

(410) 827-9281

SHERIFF*Elected by Voters:*

Charles Crossley (R), 1994

314 Safety Drive
 Centreville, MD 21617 (410) 758-0770

ST. MARY'S COUNTY

What was to become St. Mary's County was land where the Conoy Indians lived. Here, the English settlement of Lord Baltimore's Maryland began with the arrival of the passengers who had set sail on the *Ark* and the *Dove* from the Isle of Wight on November 22, 1633. They landed at St. Clement's Island in the Potomac River on the southwestern side of present-day St. Mary's County on March 25, 1634. Now, the date of their landing is commemorated annually as Maryland Day.

St. Mary's, the first Maryland county, was established in 1637, probably by an order of the Governor. The County was named in honor of Mary, the mother of Jesus.



Form of Government: County Commissioners

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County.....	\$61,736,276 ..	\$65,831,032....	\$68,319,777
State.....	\$ 2,835,243 ..	\$ 2,639,679....	\$ 1,983,894
Federal.....	\$ 638,590 ..	\$ 421,055....	\$ 36,851
Total Funds ..	\$65,210,109 ..	\$68,891,766...	\$70,340,522
Staff			
Authorized.....	446	457.....	457
Contractual (FTE).....	10	11.....	11
Total Staff	456	468.....	468

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

- Carl M. Loffler, Jr. (R), *At Large, President*, 1994
Robert T. Jarboe (D), *Dist. 1*..... 1994
Barbara R. Thompson (R), *Dist. 2*..... 1994
William Edward Bailey (D), *Dist. 3*..... 1994
John G. Lancaster (D), *Dist. 4*..... 1994

Meetings: Tuesdays, 8:55 a.m.,
1st Tuesday, 8:55 a.m. & 7:00 p.m.

COUNTY ADMINISTRATOR

Appointed by Board of County Commissioners:
Edward V. Cox

P. O. Box 653
Governmental Center
Route 245
Leonardtown, MD 20650 (301) 475-4461
fax: (301) 475-4489

COUNTY TREASURER

Elected by Voters:
Katherine N. D'Esposito, 1994
(301) 475- 4473

COMMUNITY SERVICES

SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

P. O. Box 653
Garvey Senior Center
Route 245
Leonardtown, MD 20650 (301) 475-5100

SOCIAL SERVICES BOARD

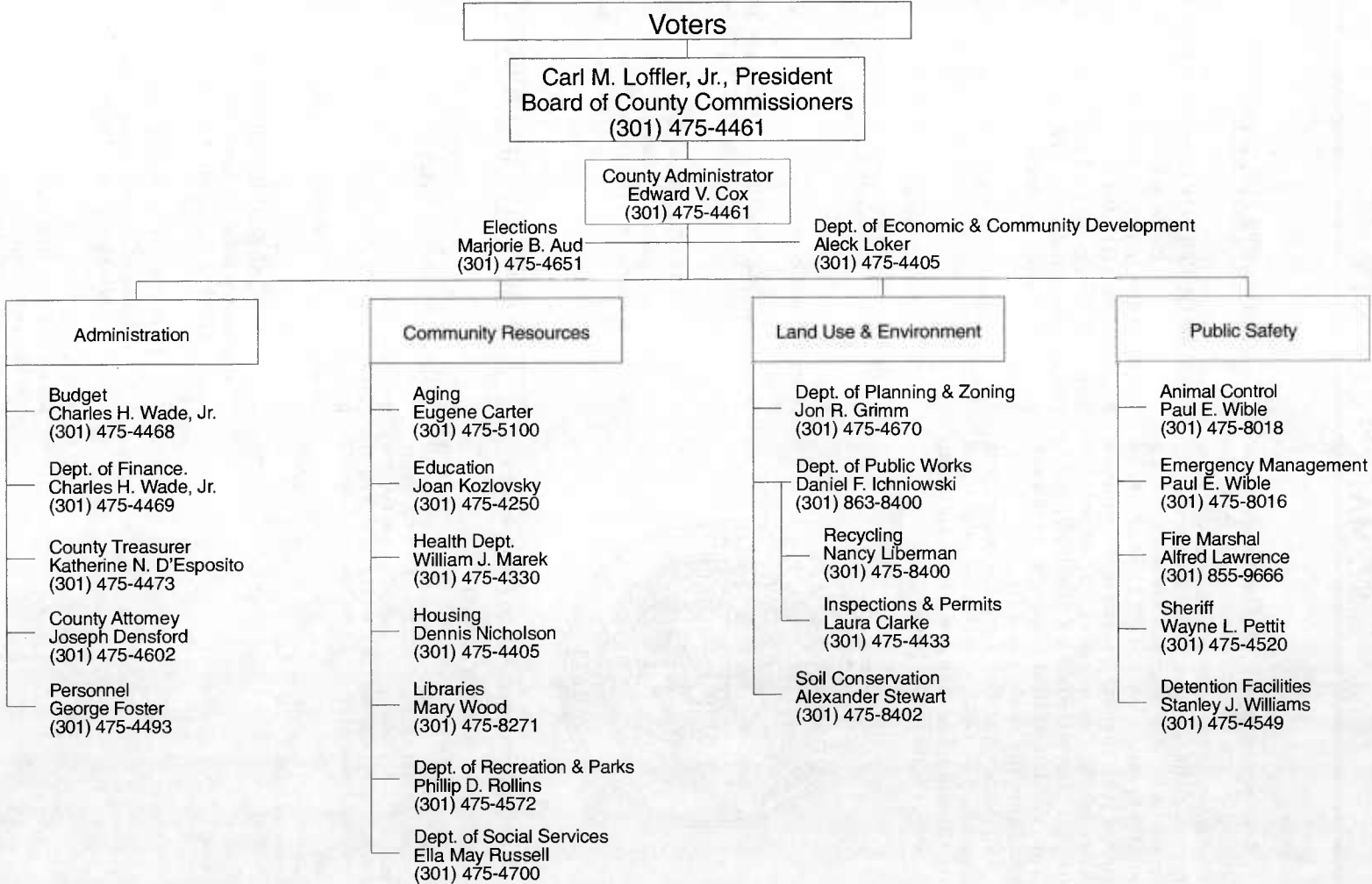
Appointed by Board of County Commissioners:
Helen G. Daugherty, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
Ella May Russell, *Director*

P. O. Box 317
Joseph D. Carter Building
180 Washington St.
Leonardtown, MD 20650 (301) 475-4700

ST. MARY'S COUNTY GOVERNMENT—EXECUTIVE BRANCH



CHILDREN'S COUNCIL

Appointed by President, Board of County Commissioners:
 Mary Fletcher, *Chairperson*
 (301) 863-9026

FOSTER CARE REVIEW BOARD

Appointed by Governor:
 Sherry Gee Lloyd, *Chairperson*, 1995

Frank A. Clinton, 1997; Mary F. Fletcher, 1997;
 Mary Mattingly, 1997; Edward R. O'Connor,
 1997. *Alternates:* Faith M. Hughes, 1995; Nellie
 Ruth Winston, 1997.

OFFICE OF EMPLOYMENT SERVICES

Alice Young, *Manager*

Joseph D. Carter Building, Room 1037
 180 Washington St.
 Leonardtown, MD 20650 (301) 475-8300
 (301) 475-5595

EDUCATION**BOARD OF EDUCATION**

Appointed by Governor:
 Jonathan C. Nelson, Ph.D., *President*, 1998

Alfred A. Lacer, 1994; Christopher S. Servello,
student, 1994; Jean T. Campbell, 1995; Frederick
 J. Wallace, 1996; Rev. Robert G. Kirkley, 1997.

(301) 475-8271

SUPERINTENDENT OF SCHOOLS

Appointed by Board of Education:
 Joan Kozlovsky, Ph.D.

P. O. Box 343
 Leonardtown-Hollywood Road
 Leonardtown, MD 20650 (301) 475-4250

**SOUTHERN MARYLAND
HIGHER EDUCATION CENTER****BOARD OF GOVERNORS**

Appointed by Governor:
 Lawrence M. Schadeegg, *Chairperson*, 1997

Edward V. Cox, 1994; James A. Kenney, Esq.,
 1994; Eugene Pitrof, Esq., 1995; John M. Sine,
 Ph.D., 1995; Joseph G. Hoeg, Ph.D., 1996;
 Edward T. Lewis, Ph.D., 1996; John F. Lynch,
 1997; Donald P. McErlean, Ph.D., 1997; Robert
 I. Randall, 1997.

Ex officio: George J. Funaro, Ph.D., designee of
 Secretary of Higher Education; Jon R. Grimm,
 member, St. Mary's County Building Authority;
 Gary V. Hodge, representative of Tri-County
 Council for Southern Maryland.

Contact: Edward V. Cox (301) 475-4461

ELECTIONS**BOARD OF SUPERVISORS OF ELECTIONS**

Appointed by Governor:
 Marjorie B. Aud, *President*

Charles Z. Latham, Sr.; Michael S. Sirk. *Substitutes:*
 Beatrice M. Gardiner; Robert H. Goldsmith. *Terms*
expire 1995.

P. O. Box 197
 Governmental Center
 Route 245
 Leonardtown, MD 20650—0197
 (301) 475-4651

HEALTH**HEALTH DEPARTMENT**

Appointed by Secretary of Health & Mental Hygiene:
 William J. Marek, M.D., M.P.H., *Health Officer*

P. O. Box 316
 Peabody St.
 Leonardtown, MD 20650 (301) 475-4330

JUDICIAL OFFICES**CIRCUIT COURT**

Appointed by Governor with Senate consent & voter
approval for retention (2 Judges):

John H. Briscoe, *County Administrative Judge*, 2003
 Marvin S. Kaminetz, *Associate Judge*, 2005

P. O. Box 859
 Courthouse
 1 Courthouse Drive
 Leonardtown, MD 20650 (301) 475-4585

Elected by Voters:
 Evelyn W. Arnold (D), *Clerk*, 1994

P. O. Box 676
 Courthouse
 1 Courthouse Drive
 Leonardtown, MD 20650 (301) 475-4567

JUVENILE MASTER

Appointed by Circuit Court:
 F. Michael Harris, Esq. (301) 475-4683

COURT AUDITOR

Appointed by Circuit Court:
 J. Ernest Bell II, Esq. (301) 475-8421

DISTRICT COURT*Appointed by Governor with Senate consent (1 Judge):*C. Clarke Raley, *Associate Judge*, 2003

Joseph D. Carter Building
180 Washington St.
Leonardtown, MD 20650 (301) 475-4530

ORPHANS' COURT*Elected by Voters:*Dorothy R. Raley (D), *Chief Judge*, 1994John L. Alvey (D), *Judge*, 1994William Russell Cullins (D), *Judge*, 1994Norma I. Dawson (D), *Register of Wills*, 1994.

P. O. Box 602
Courthouse
1 Courthouse Drive
Leonardtown, MD 20650 (301) 475-5566

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Walter B. Dorsey, Esq. (D), 1994

P. O. Box 328
Courthouse
1 Courthouse Drive
Leonardtown, MD 20650 (301) 475-4590

ASSISTANT PUBLIC DEFENDER*Appointed by Public Defender:*

John Bailey, Jr., Esq.

P. O. Box 19
Joseph D. Carter Building
180 Washington St.
Leonardtown, MD 20650 (301) 475-3024

LIQUOR LICENSING

ALCOHOLIC BEVERAGE BOARD*Appointed by Governor:*Stanley L. Buckler, *Chairperson*, 1996

Harold T. Herndon, 1996; Alice Taylor, 1996;
William R. Cullins III, 1998; Dalton Wood, 1998.

P. O. Box 653
Governmental Center
Route 245
Leonardtown, MD 20650 (301) 475-4543

PLANNING

DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT*Appointed by Board of County Commissioners:*
Aleck Loker, *Director*

P. O. Box 653
Governmental Center
Route 245
Leonardtown, MD 20650 (301) 475-4405

DEPARTMENT OF PLANNING & ZONING*Appointed by Board of County Commissioners:*
Jon R. Grimm, *Director*

P. O. Box 3000
328 Washington St.
Leonardtown, MD 20650 (301) 475-4670

DEPARTMENT OF PUBLIC WORKS*Appointed by Board of County Commissioners:*
Daniel F. Ichniowski, *Director*

P. O. Box 508
Route 4
California, MD 20619 (301) 863-8400

PUBLIC SAFETY

ANIMAL CONTROLPaul E. Wible, *Director*

P. O. Box 709
35 Courthouse Drive
Leonardtown, MD 20650 (301) 475-8018

EMERGENCY MANAGEMENT AGENCY*Appointed by Governor:*
Paul E. Wible, *Director*

P. O. Box 709
35 Courthouse Drive
Leonardtown, MD 20650 (301) 475-8016

FIRE MARSHAL*Appointed by State Fire Marshal:*
Alfred Lawrence, *Deputy Fire Marshal*

200 Duke St.
Prince Frederick, MD 20678 (301) 855-9666

SHERIFF*Elected by Voters:*Wayne L. Pettit (D), *Sheriff*, 1994

P. O. Box 426
118 Tudor Hall Drive
Leonardtown, MD 20650 (301) 475-4520

SOMERSET COUNTY

Somerset County was created by an Order in Council in 1666 and named for Lady Mary Somerset, daughter of Thomas Arundell of Wardour, and wife of Sir John Somerset. Lady Somerset was the sister of Lady Anne Arundell, who was the wife of Cecilius Calvert, Second Lord Baltimore.



Form of Government: County Commissioners

COUNTY BUDGET			
Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County	\$8,876,140 . . .	\$ 9,485,497 . . .	\$10,236,828
State	\$1,098,581 . . .	\$ 1,436,698 . . .	\$ 2,496,175
Federal			\$ 10,000
Total Funds . . .	\$9,974,721 . .	\$10,922,195 . .	\$12,743,003
Staff			
Authorized	124	128	132
Contractual (FTE)	21	35	27
Total Staff	145	163	159

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

Phillip L. Gerald, *Dist. 5, President, 1994*

James N. Ring (D), *Dist. 1 1994*

Charles Fisher (R), *Dist. 2 1994*

Clarence I. Laird (D), *Dist. 3 1994*

M. William Ward (D), *Dist. 4 1994*

Meetings: Tuesdays, 2:00 p.m.

P. O. Box 37
30513 Prince William St.
Princess Anne, MD 21853 (410) 651-0320
fax: (410) 651-0366

COUNTY ADMINISTRATOR & CLERK

Appointed by Board of County Commissioners:

Charles E. Massey
(410) 651-0320

COUNTY TREASURER

Elected by Voters:

Charles Muir (D), 1994
(410) 651-1440

COMMUNITY SERVICES

SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

Commission on Aging
Maintenance of the Aged in the Community
(MAC), Inc.
Somerset Office Complex
11916 Somerset Ave.
Princess Anne, MD 21853 (410) 651-0020

SOCIAL SERVICES BOARD

Appointed by Board of County Commissioners:

Frances Whitelock, *Chairperson*

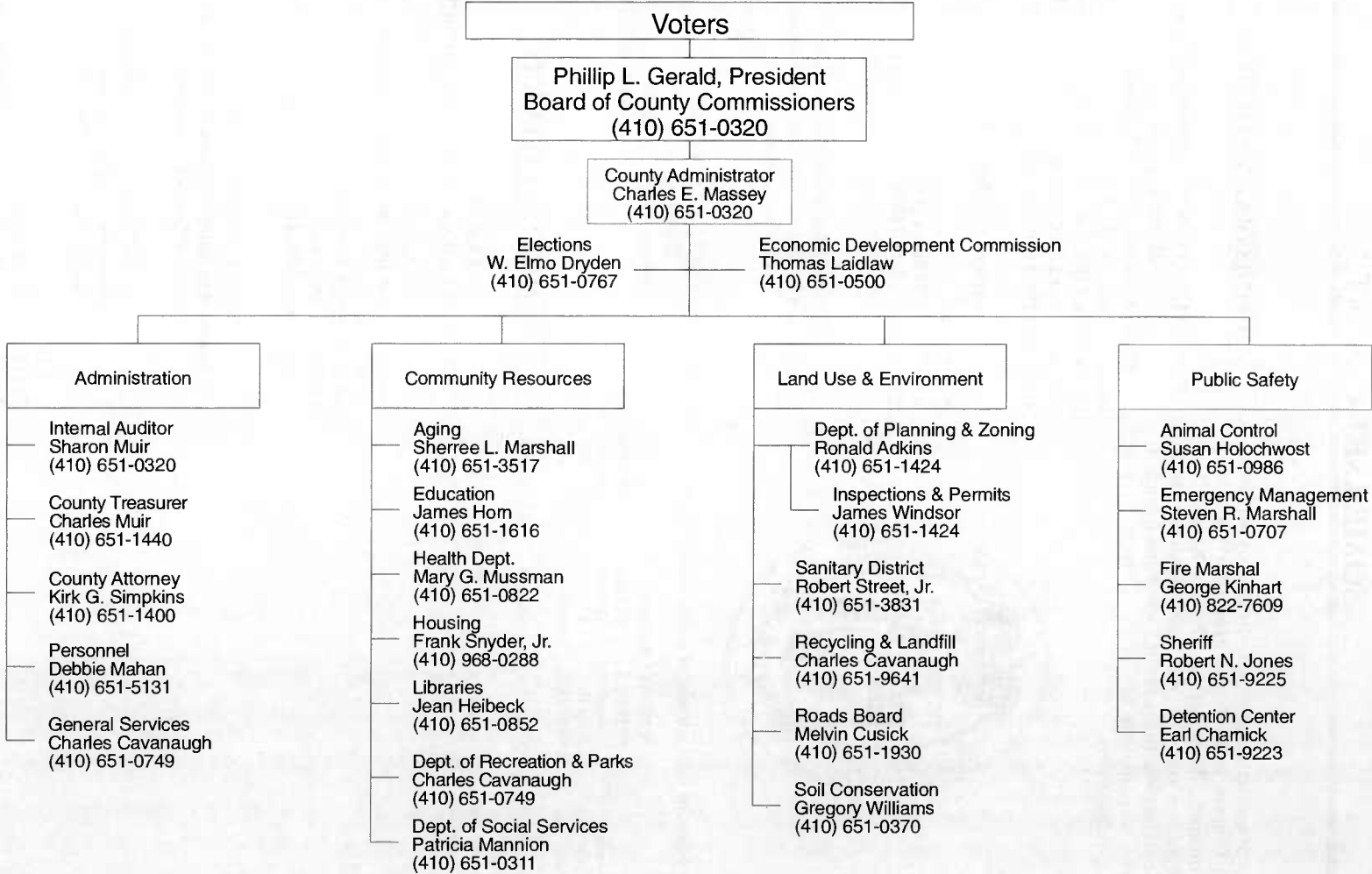
DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:

Patricia Mannion, *Director*

P. O. Box 369
30411 Mt. Vernon Road
Princess Anne, MD 21853 (410) 651-0311

SOMERSET COUNTY GOVERNMENT—EXECUTIVE BRANCH



CHILDREN'S COUNCIL*Appointed by President, Board of County Commissioners*

Contact: Edwin Riggins (410) 651-1485

FOSTER CARE REVIEW BOARD
(Somerset & Worcester Counties)*Somerset County members appointed by Governor:*
Frank L. Cornish, Jr., 1995; Gertrude Stevenson,
1995. *Alternate:* Deborah C. Abplanalp, 1997.**OFFICES OF EMPLOYMENT SERVICES**Richard Matthews, *Manager*930 West Main St.
Crisfield, MD 21817 (410) 968-0440Brian Veditz, *Manager*P. O. Box 448
11781 Somerset Ave.
Princess Anne, MD 21853 (410) 651-0801

EDUCATION

BOARD OF EDUCATION*Elected by Voters:*John L. Ent, Jr., *Chairperson*, 1994Ted Abbott 1994
Dorothy L. Purnell. 1994
Ann M. Taylor 1994
Thomas E. Ward 1994**SUPERINTENDENT OF SCHOOLS***Appointed by Board of Education:*
James Horn, Ph.D.30500 Prince William St.
Princess Anne, MD 21853 (410) 651-1616

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS*Appointed by Governor with Senate consent:*
W. Elmo Dryden, *President*Dorothy W. Smith; J. Owen Webster. *Substitutes:*
Harland I. Cottman; Elton P. Maddox. *Terms expire*
1995.Somerset Office Complex
11916 Somerset Ave.
Princess Anne, MD 21853—0096
(410) 651-0767

HEALTH

HEALTH DEPARTMENT*Appointed by Secretary of Health & Mental Hygiene:*
Mary G. Mussman, M.D., *Acting Health Officer*7920 Crisfield Highway
Westover, MD 21871 (410) 651-0822**PHYSICAL FITNESS ADVISORY COUNCIL***Appointed by Governor with advice of Secretary of*
Health & Mental Hygiene:
Connell Turner, *Chairperson*Sherry Haberlein; Brian Laird; Donnie Price;
Robert Purnell; Steven Sides; Larry Sterling;
Walter Thurston; Deborah Weinrich.

JUDICIAL OFFICES

CIRCUIT COURT*Appointed by Governor with Senate consent & voter*
*approval for retention (1 Judge):*Daniel M. Long, *County Administrative Judge*, 2007*Elected by Voters:*I. Theodore Phoebus (R), *Clerk*, 1994Courthouse
30512 Prince William St.
Princess Anne, MD 21853 (410) 651-1555**STANDING EXAMINERS***Appointed by Circuit Court:*Gladys Jane Bishop (410) 651-3800
Kirk G. Simpkins, Esq. (410) 651-1400**COURT AUDITOR***Appointed by Circuit Court:*

Logan C. Widdowson, Esq. . . . (410) 651-3333

DISTRICT COURT*Appointed by Governor with Senate consent (1 Judge):*
Robert D. Horsey, *Associate Judge*, 1996P. O. Box 10
26 North Somerset Ave.
Princess Anne, MD 21853 (410) 651-0955

ORPHANS' COURT*Elected by Voters:*Betsy Simpkins Schrock (D), *Chief Judge*, 1994Dennett L. Butler (D), *Judge*, 1994Anna C. Coulbourne (D), *Judge*, 1994Gary W. Miller (D), *Register of Wills*, 1994

Courthouse

30512 Prince William St.

Princess Anne, MD 21853 (410) 651-1696

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

Logan C. Widdowson, Esq. (R), 1994

Courthouse

30512 Prince William St.

Princess Anne, MD 21853 (410) 651-3333

ASSISTANT PUBLIC DEFENDER*Appointed by Public Defender:*

Patrick R. Hayman, Esq.

30509 Prince William St.

Princess Anne, MD 21853 (410) 651-3271

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*Appointed by Governor:*O. Floyd Corbin, *Chairperson*Van B. Muir, Jr.; Howard L. Riggan. *Terms expire 1995.*

11754 Somerset Ave.

Princess Anne, MD 21817 (410) 651-3857

LIQUOR CONTROL BOARD*Appointed by Governor:*David W. Tawes, *Chairperson*Edward J. Price; Russell Ward. *Terms expire 1995.*

11754 Somerset Ave.

Princess Anne, MD 21853 (410) 651-3857

PLANNING

ECONOMIC DEVELOPMENT COMMISSION*Appointed by Board of County Commissioners:*Thomas Laidlaw, *Director*

Somerset Office Complex

11916 Somerset Ave.

Princess Anne, MD 21853 (410) 651-0500

DEPARTMENT OF PLANNING & ZONING*Appointed by Board of County Commissioners:*Ronald Adkins, *Director*

Somerset Office Complex

11916 Somerset Ave.

Princess Anne, MD 21853 (410) 651-1424

SANITARY DISTRICT*Appointed by Board of County Commissioners:*Robert Street, Jr., *Director*

Somerset Office Complex

11916 Somerset Ave.

Princess Anne, MD 21853 (410) 651-3831

ROADS BOARD*Appointed by Board of County Commissioners:*Melvin Cusick, *Engineer*

P. O. Box 219

8981 Signpost Road

Westover, MD 21871 (410) 651-1930

PUBLIC SAFETY

ANIMAL CONTROLSusan Holochwost, *Dog Control Officer*

(410) 651-0986

**EMERGENCY MANAGEMENT
& CIVIL DEFENSE AGENCY***Appointed by Governor:*Steven R. Marshall, *Director*

(410) 651-0707

FIRE MARSHAL*Appointed by State Fire Marshal:*George Kinhart, *Deputy Fire Marshal*

(410) 822-7609

SHERIFF*Elected by Voters:*

Robert N. Jones (D), 1994

30474 Revell's Neck Road

Westover, MD 21871 (410) 651-9225

TALBOT COUNTY

The form of Talbot County's creation though not known was probably by virtue of an order of the Governor in Council. The County was in existence by February 18, 1661/62, when a writ was issued to the sheriff. The County was named after Lady Grace Talbot, sister of Cecilius Calvert, Second Lord Baltimore, and wife of Sir Robert Talbot, Irish statesman.



Form of Government: Charter since 1973

COUNTY BUDGET			
Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County.....	\$20,346,406 ..	\$24,162,355....	\$26,451,150
State.....	\$ 1,535,899 ..	\$ 1,028,837....	\$ 2,101,850
Federal.....	\$ 54,651 ..	\$ 29,012....	\$ 42,000
Total Funds ..	\$21,936,956 ..	\$25,220,204....	\$28,595,000
Staff			
Authorized.....	143	143.....	148
Contractual (FTE).....	28	23.....	22
Total Staff	171	166.....	170

ADMINISTRATIVE OFFICES

COUNTY COUNCIL

Elected by Voters:

Robert D. Higgins (R), *President*, 1994
Andrew H. Anderson (R), *Vice-President*, 1994
Clinton S. Bradley III (R)..... 1994
Nancy J. Clem (D) 1994
Jane B. Lowe (D)⁴ 1994

Meetings: Tuesdays, 1:30 p.m.

Courthouse
11 North Washington St.
Easton, MD 21601 (410) 822-2401
fax: (410) 822-8297

COUNTY MANAGER

Appointed by Board of County Commissioners:
Blenda W. Armistead
(410) 822-2807

COMMUNITY SERVICES

SENIOR CITIZEN
INFORMATION & ASSISTANCE OFFICE

Health Dept.
100 South Hanson St.
Easton, MD 21601 (410) 822-6828

SOCIAL SERVICES BOARD

Appointed by County Council:
Howard M. Moore, Jr., *Chairperson*

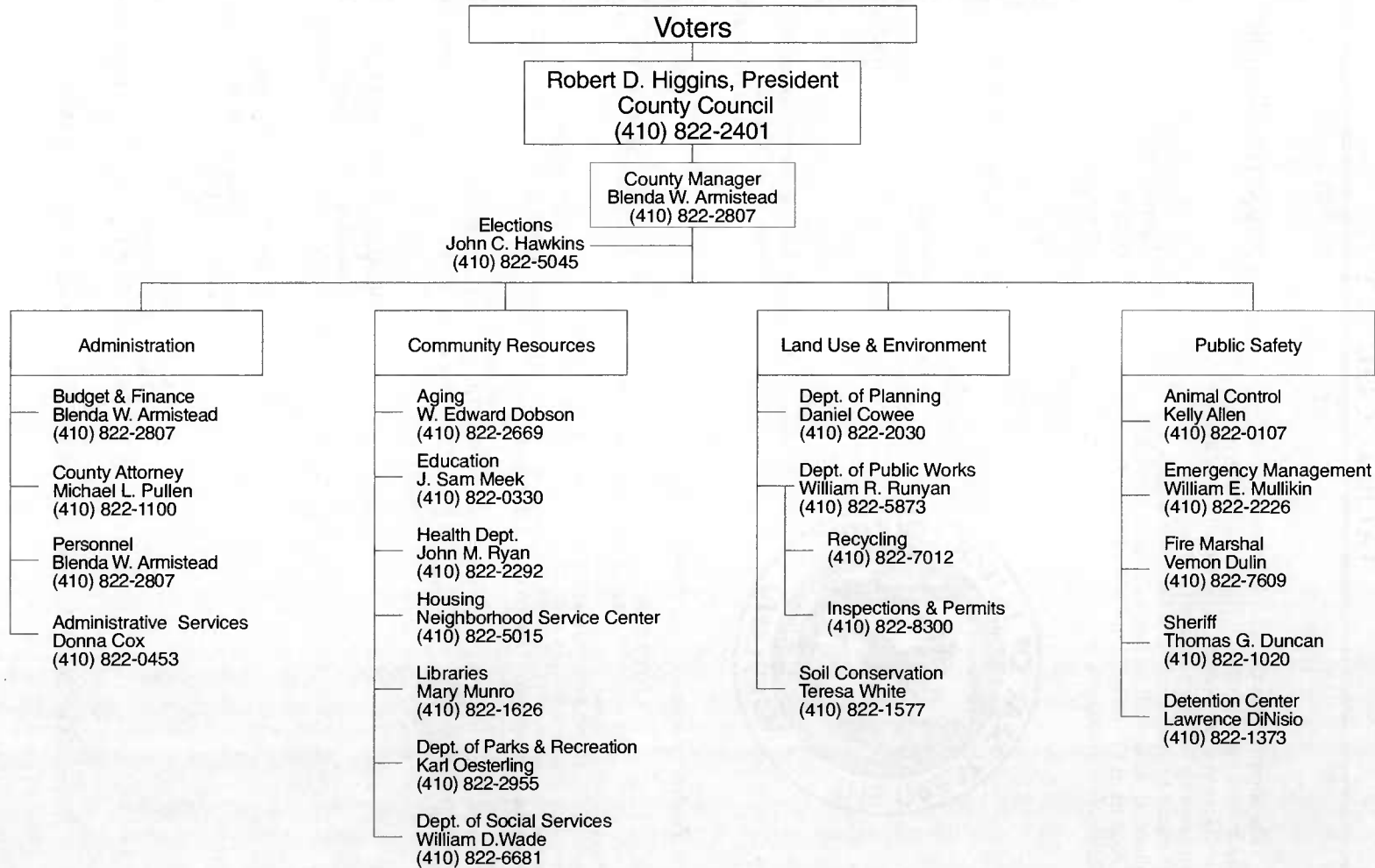
DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
William D. Wade, *Director*

P. O. Box 1479
10 South Hanson St.
Easton, MD 21601 (410) 820-6681

⁴ Appointed Oct. 26, 1993, to replace Thomas G. Duncan, who resigned Oct. 5, 1993.

TALBOT COUNTY GOVERNMENT—EXECUTIVE BRANCH



CHILDREN'S COUNCIL*Appointed by President, County Council*

Contact: Sherry Sutton (410) 745-5017

FOSTER CARE REVIEW BOARD
(Caroline & Talbot Counties)*Talbot County members appointed by Governor:* Oneal A. Fields, 1994; Dale R. Zinn, 1994. *Alternates:* Dorothy A. Kenny, 1996; Yvonne Wright, 1996.**OFFICE OF EMPLOYMENT SERVICES**Vernon Brown, *Manager*7847 Ocean Gateway
Easton, MD 21601 (410) 822-3030

EDUCATION

BOARD OF EDUCATION*Appointed by Governor:*G. Allen Whiteley, *President*, 1995

James H. Graves, 1994; Laura S. Harrison, 1995; Martha M. Perry, 1995; Tracy W. Smith, 1996; Susan C. Dillon, 1997; Hope R. Harrington, 1998.

SUPERINTENDENT OF SCHOOLS*Appointed by Board of Education with approval of State Superintendent of Schools:*
J. Sam Meek, Ed.D.P. O. Box 1029
Courthouse
11 North Washington St.
Easton, MD 21601 (410) 822-0330**CHESAPEAKE COLLEGE**
BOARD OF TRUSTEES*Talbot County members appointed by Governor with House of Delegates advice & consent:* J. Thomas Craighead, M.D., 1994; E. Leo Walter, Jr., 1996.**PRESIDENT***Appointed by Board of Trustees:*
John R. Kotula, Ph.D.P. O. Box 8
Wye Mills, MD 21679 (410) 822-5400

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS*Appointed by Governor with House of Delegates consent:*John Clifton Hawkins, *Chairperson*, 1995Eleanor B. Lockwood, 1995; Constance E. Pardoe, 1995. *Substitutes:* Herman Eberhard; Frank C. Jump, 1995.P. O. Box 353
2 West St.
Easton, MD 21601—0353 (410) 822-5045

HEALTH

HEALTH DEPARTMENT*Appointed by Secretary of Health & Mental Hygiene:*
John M. Ryan, M.D., *Health Officer*P. O. Box 480
100 South Hanson St.
Easton, MD 21601 (410) 822-2292

JUDICIAL OFFICES

CIRCUIT COURT*Appointed by Governor with Senate consent & voter approval for retention (1 Judge):*
William S. Horne, *County Administrative Judge*, 2005Courthouse
11 North Washington St.
Easton, MD 21601 (410) 822-4444*Elected by Voters:*Mary Ann Shortall (D), *Clerk*, 1994P. O. Box 723
Courthouse
11 North Washington St.
Easton, MD 21601 (410) 822-2611**EXAMINERS***Appointed by Circuit Court:*Betty W. Crothers, Esq. (410) 820-7970
Glenn D. Klakring, Esq. (410) 822-4490
W. Ben Wilson, Esq. (410) 745-3294**COURT AUDITOR***Appointed by Circuit Court:*

Dorothy H. Thompson, Esq. . . (410) 822-1122

DISTRICT COURT

Appointed by Governor with Senate consent (1 Judge):
William H. Adkins III, *Associate Judge*, 2004

Courthouse, south wing
11 North Washington St.
Easton, MD 21601 (410) 822-2750

ORPHANS' COURT

Elected by Voters:

Norman J. Moore (D), *Chief Judge*, 1994
Carlton N. Callahan (D), *Judge*, 1994
Herman F. Mielke (D), *Judge*, 1994
Alice W. Anderson (D), *Register of Wills*, 1994

Courthouse
11 North Washington St.
Easton, MD 21601 (410) 822-2470

LEGAL OFFICES**STATE'S ATTORNEY**

Elected by Voters:

Scott G. Patterson, Esq. (D), 1994

Courthouse, south wing
11 North Washington St.
Easton, MD 21601 (410) 822-6050

ASSISTANT PUBLIC DEFENDER

Appointed by Public Defender:
Michael O'Connor, Esq.

19 Federal St., Suite 2D
Easton, MD 21601 (410) 820-6100

LIQUOR LICENSING**BOARD OF LICENSE COMMISSIONERS**

Appointed by Governor:

Robert W. Gerlock, *Chairperson*, 1997

James L. Daffin, 1995; Robert M. Valliant, 1997.

P. O. Box 661
Easton, MD 21601 (410) 822-1700

PLANNING**DEPARTMENT OF PLANNING**

Appointed by County Council:
Daniel Cowee, *Planning Officer*

Courthouse
11 North Washington St.
Easton, MD 21601 (410) 822-2030

DEPARTMENT OF PUBLIC WORKS

Appointed by County Council:
William R. Runyan, *Director*

Courthouse
11 North Washington St.
Easton, MD 21601 (410) 822-5873

PUBLIC SAFETY**ANIMAL CONTROL**

Kelly Allen, *Animal Control Officer*
(410) 822-0107

**EMERGENCY MANAGEMENT
& CIVIL DEFENSE AGENCY**

Appointed by Governor:
William E. Mullikin, *Director*
(410) 822-2226

FIRE MARSHAL

Appointed by State Fire Marshal:
Vernon Dulin, *Deputy Fire Marshal*
(410) 822-7609

SHERIFF

Elected by Voters:

Thomas G. Duncan (D),⁵ *Acting Sheriff*, 1994

115 West Dover St.
Easton, MD 21601 (410) 822-1020

⁵ Appointed by Governor Oct. 5, 1993, to replace John J. Ellerbusch (Const. 1867, Art. XV, sec. 2).

WASHINGTON COUNTY

Washington County was created from Frederick County by resolve of the Constitutional Convention of 1776. The County was named for George Washington (1732-1799), commander of the Continental forces during the Revolutionary War, and first president of the United States.



Form of Government: County Commissioners

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County.	\$68,112,858 ..	\$74,207,700....	\$78,403,600
State.	\$ 2,085,379 ..	\$ 1,734,395....	\$ 1,457,200
Federal.	\$ 271,081 ..	\$ 224,678....	\$ 160,500
Total Funds ..	\$70,469,318 ..	\$76,166,773....	\$80,021,300
Staff			
Authorized.	477	499.....	499
Contractual (FTE)			
Total Staff			

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

Richard E. Roulette (D), *President*, 1994
 Ronald L. Bowers (D), *Vice-President*, 1994
 Linda C. Irvin-Craig (D)..... 1994
 John S. Shank (R)..... 1994
 Gregory I. Snook (R)..... 1994

Meetings: Tuesdays, 9:00 a.m.

County Administration Building
 100 West Washington St.
 Hagerstown, MD 21740 (301) 791-3090
 fax: (301) 791-3193

COUNTY ADMINISTRATOR

Appointed by Board of County Commissioners:
 Barry A. Teach
 (301) 791-3090

COUNTY TREASURER

Elected by Voters:
 Todd L. Hershey (D), 1994
 (301) 791-3170

COMMUNITY SERVICES

SENIOR CITIZEN INFORMATION & ASSISTANCE OFFICE

Commission on Aging
 Alexander House
 9 Public Square
 Hagerstown, MD 21740 (301) 790-0275

SOCIAL SERVICES BOARD

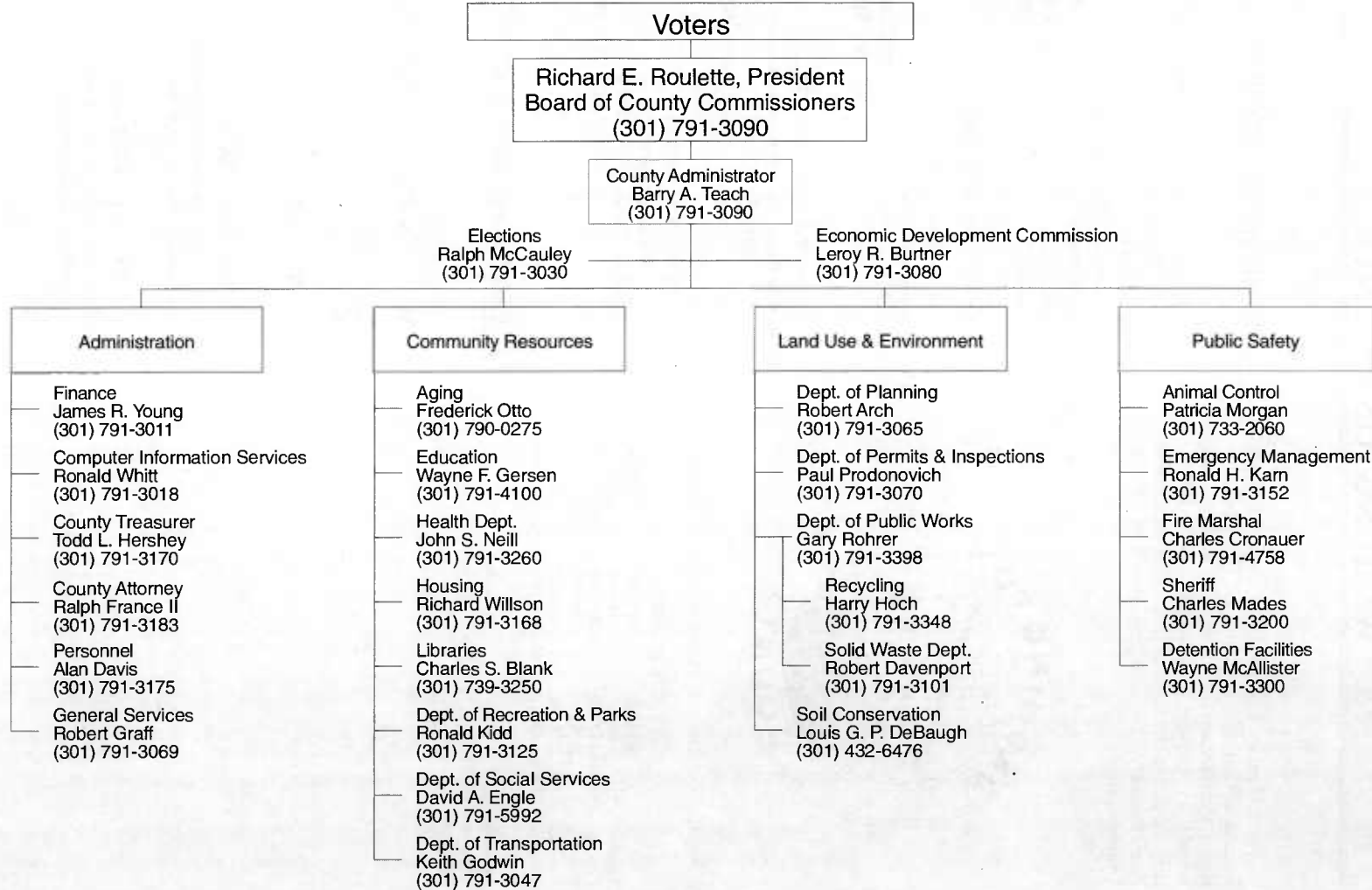
Appointed by Board of County Commissioners:
 Suzanne Perez, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
 David A. Engle, *Director*

122 North Potomac St.
 Hagerstown, MD 21740 (301) 791-5992

WASHINGTON COUNTY GOVERNMENT—EXECUTIVE BRANCH



CHILDREN'S COUNCIL

Appointed by President, Board of County Commissioners:
James Cannon, *Chairperson*
(301) 791-2988

FOSTER CARE REVIEW BOARD

Appointed by Governor:
Sara Jane Hoyle, *Chairperson*, 1995

William L. Mason, 1995; Robert Allen McKee, 1995; Janet K. Cole, 1997. *Alternates:* Kristie L. Palmer, 1995; Elizabeth L. Breeden, 1997.

OFFICE OF EMPLOYMENT SERVICES

Shanon Wolf, *Manager*

401 East Antietam St.
Hagerstown, MD 21740 (301) 791-4700

EDUCATION

BOARD OF EDUCATION

Elected by Voters:
Janice Cirincione, *President*, 1994
B. Marie Byers 1994
E. Kenneth Grove, Jr. 1994
Boyd Michael, Jr. 1994
Barbara Stansberry 1994

SUPERINTENDENT OF SCHOOLS

*Appointed by Board of Education with approval of
State Superintendent of Schools:*
Wayne F. Gersen, Ed.D.

P. O. Box 730
820 Commonwealth Ave.
Hagerstown, MD 21740 (301) 791-4100

**HAGERSTOWN JUNIOR COLLEGE
BOARD OF TRUSTEES**

Appointed by Governor with Senate advice & consent:
Florence M. Murdock, *Chairperson*, 1997
Merle S. Elliott, *Vice-Chairperson*, 1998

Roger L. Fiery, Jr., 1994; Edward N. Henson, Jr., 1994; Wayne E. Alter, Jr., 1995; Donald R. Harsh, Jr., 1996; Carolyn Williams Brooks, 1999.

PRESIDENT

Appointed by Board of Trustees:
Norman Shea, Ph.D.

751 Robinwood Drive
Hagerstown, MD 21740 (301) 790-2800

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS

Appointed by Governor with Senate consent:
Richard L. Coss, *Chairperson*

Walter F. Bell, Jr.; Daris A. Phillips. *Substitutes:*
Jason A. Malott; Charles L. Mobley, Jr. *Terms expire*
1995.

County Office Building
33 West Washington St.
Hagerstown, MD 21740—5605

(301) 791-3030

HEALTH

HEALTH DEPARTMENT

Appointed by Secretary of Health & Mental Hygiene:
John S. Neill, M.D., M.P.H., *Health Officer*

P. O. Box 2067
1302 Pennsylvania Ave.
Hagerstown, MD 21740 (301) 791-3200

PHYSICAL FITNESS COMMISSION

Appointed by Governor:
Marie Byers, *Chairperson*

David W. Barnhart; Barry L. Brown; Douglas C. Cochran; Patricia Ann Conrad; John P. Corderman; Frederick Downs; Todd Harrison; Robert E. Johnson; Anita Kay; Ann G. Kaylor; Terry M. Marshall; Eugene Martin; Robert O'Connor; Rome F. Schwagel; Arthur F. B. Shanklin; Kevin Smoot.

JUDICIAL OFFICES

CIRCUIT COURT

*Appointed by Governor with Senate consent & voter
approval for retention (4 Judges):*
Frederick C. Wright III, *Circuit Administrative
Judge & County Administrative Judge*, 1995
Darrow Glaser, *Associate Judge*, 1994
John H. McDowell, *Associate Judge*, 1994
Daniel W. Moylan, *Associate Judge*, 1997

Courthouse
95 West Washington St.
Hagerstown, MD 21740 (301) 791-8655

Elected by Voters:
Dennis J. Weaver (D), *Clerk*, 1994
(301) 791-3085

EQUITY EXAMINERS

Appointed by Circuit Court:
William F. Dunham, Esq. (301) 739-8270
J. Russell Robinson II, Esq. ... (301) 797-0100

Robert C. Veil, Jr., Esq. (301) 733-0402
 John B. Wolfkill, Esq. (301) 790-1181

COURT AUDITORS

Appointed by Circuit Court:

William P. Nairn, Esq. (301) 739-3030
 J. Russell Robinson II, Esq. (301) 797-0100

DISTRICT COURT

Appointed by Governor with Senate consent (2 Judges):

R. Noel Spence, *Associate Judge*, 2003
 James F. Strine, *Associate Judge*, 2002

County Office Building
 35 West Washington St.
 Hagerstown, MD 21740 (301) 791-4740

ORPHANS' COURT

Elected by Voters:

Mary A. Baker (D), *Chief Judge*, 1994
 Roy A. Keefauver, Sr. (D), *Judge*, 1994
 Richard M. Long (R), *Judge*, 1994
 John R. Bloyer (D), *Register of Wills*, 1994

Courthouse
 95 West Washington St.
 Hagerstown, MD 21740 (301) 739-3612

LEGAL OFFICES

STATE'S ATTORNEY

Elected by Voters:

M. Kenneth Long, Jr., Esq. (R), 1994

41 Summit Ave.
 Hagerstown, MD 21740 (301) 791-3120

ASSISTANT PUBLIC DEFENDER

Appointed by Public Defender:

Elwood E. Hauver, Esq.

Franklin Center
 100 West Franklin St.
 Hagerstown, MD 21740 (301) 791-4735

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS

Appointed by Governor (who names chair):

Donald L. Mellott, *Chairperson*, 1995

Kathryn D. Desenberg, 1997; William F. Dunham, Esq., 1999.

148 West Washington St.
 Hagerstown, MD 21740 (301) 797-4591

PLANNING

ECONOMIC DEVELOPMENT COMMISSION

Appointed by Board of County Commissioners:

Leroy R. Burtner, *Director*

County Administration Building
 100 West Washington St.
 Hagerstown, MD 21740 (301) 791-3080

DEPARTMENT OF PLANNING

Appointed by Board of County Commissioners:

Robert Arch, *Director*

County Administration Building
 100 West Washington St.
 Hagerstown, MD 21740 (301) 791-3065

DEPARTMENT OF PUBLIC WORKS

Appointed by Board of County Commissioners:

Gary Rohrer, *Director*

County Administration Building
 100 West Washington St.
 Hagerstown, MD 21740 (301) 791-3398

PUBLIC SAFETY

ANIMAL CONTROL

Patricia Morgan, *Director*

(301) 733-2060

EMERGENCY MANAGEMENT & CIVIL DEFENSE AGENCY

Appointed by Governor:

Ronald H. Karn, *Director*

County Office Building
 33 West Washington St.
 Hagerstown, MD 21740 (301) 791-3152

FIRE MARSHAL

Appointed by State Fire Marshal:

Charles Cronauer, *Deputy Chief*

(301) 791-4758

SHERIFF

Elected by Voters:

Charles Mades (D), 1994

500 Western Maryland Parkway
 Hagerstown, MD 21740 (301) 791-3200

WICOMICO COUNTY

Wicomico was created from Somerset and Worcester counties in 1867 (Const., Art. XIII, secs. 2-6). The County was named after the Wicomico River from the Indian words "wicko" and "mekee" meaning "a place where houses are built," apparently referring to an Indian town on the river banks.



Form of Government: Charter since 1964

ADMINISTRATIVE OFFICES

COUNTY COUNCIL

Elected by Voters:

Henry S. Parker (D), *President*, 1994

Philip L. Tilghman (D), *Vice-President*, 1994

Rudolph C. Cane (D), *Dist. 1* 1994

Julia Foxwell (D), *Dist. 2* 1994

Edgar G. Morris (R), *Dist. 3* 1994

William G. Carey (R), *Dist. 4* 1994

Kenneth T. Matthews (D), *Dist. 5* 1994

Meetings: 1st & 3rd Tuesdays, 10:00 a.m.

P. O. Box 870
Government Office Building
125 North Division St.
Salisbury, MD 21803—0870 (410) 548-4801
fax: (410) 548-4803

ADMINISTRATIVE DIRECTOR

Appointed by County Council:

Matthew E. Creamer
(410) 548-4801

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County	\$49,480,000 ..	\$54,554,000...	\$56,834,000
State	\$ 4,378,000 ..	\$ 4,323,000...	\$ 4,441,000
Federal.....	\$ 2,227,000 ..	\$ 2,051,000...	\$ 850,000
Total Funds ..	\$56,445,000 ..	\$60,928,000...	\$62,125,000

Staff

Authorized.....	509	510.....	520
Contractual (FTE).....	5	8.....	9
Total Staff	514	518.....	529

COMMUNITY SERVICES

SENIOR CITIZEN INFORMATION & ASSISTANCE OFFICE

Pine Bluff
Maintenance of the Aged in the Community
(MAC), Inc.
1504 Riverside Drive
Salisbury, MD 21801 (410) 543-0388

SOCIAL SERVICES BOARD

Appointed by County Council:
Shirley Dashiell, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:
G. Peter Karras, *Director*

Route 50 & Cypress St.
Salisbury, MD 21801 (410) 543-6900

CHILDREN'S COUNCIL

Appointed by President, County Council:

Michael McMahan, *Chairperson*
(410) 749-0101

FOSTER CARE REVIEW BOARD

Appointed by Governor:
Margaret C. Yow, *Chairperson*, 1994

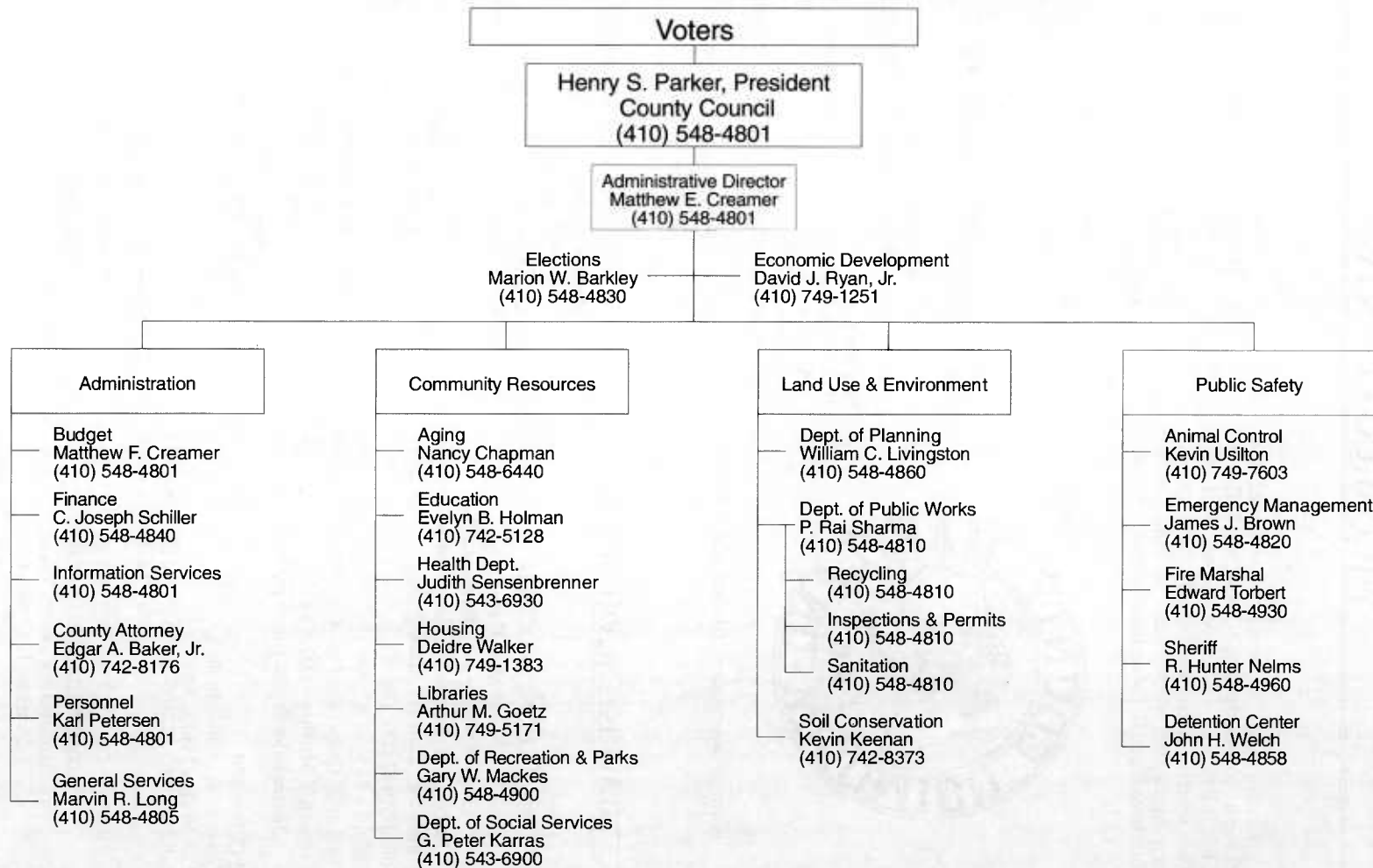
Levinia Shockley Hearn, 1994; Mac J. Peart, 1994;
Patricia W. Snyder, 1994; Gary W. Frye, 1996.
Alternates: Mildred W. Davis, 1994; Robert W.
Horsey, 1996.

OFFICE OF EMPLOYMENT SERVICES

J. R. Matthews, *Manager*

District Court/Multi-Service Center
201 Baptist St.
Salisbury, MD 21801 (410) 543-6657
(410) 543-6640

WICOMICO COUNTY GOVERNMENT—EXECUTIVE BRANCH



EDUCATION

BOARD OF EDUCATION*Appointed by Governor:*William J. Nagel, M.D., *President*, 1995Charles R. Smith III, *Vice-President*, 1997

Grant E. Powell, 1994; Marie Calafiura, 1996;
John Charles Seip, 1996; Arthur M. Cooley, 1997;
Edward E. Henry, Jr., 1998.

SUPERINTENDENT OF SCHOOLS*Appointed by Board of Education with approval of
State Superintendent of Schools:*

Evelyn B. Holman, Ph.D.

Mount Herman Road

Salisbury, MD 21801

(410) 742-5128

**WOR-WIC TECH COMMUNITY COLLEGE
BOARD OF TRUSTEES**D. Gary Boggs, *Chairperson*, 1999

*Wicomico County members appointed by Governor with
Senate advice & consent:* David Stein, 1994; Gertrude
W. Shockley, 1996; Robert M. Lawrence, 1998.

PRESIDENT*Appointed by Board of Trustees:*

Arnold H. Manor, Ph.D.

34 Wesley Drive

Salisbury, MD 21801

(410) 749-8181

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS*Appointed by Governor with Senate consent:*Marion W. Barkley, *Chairperson*, 1995

C. Edward Hayes, Jr., 1995; Susan H. West, 1995.
Substitutes: A. W. Marine, 1995; Edward J. Pazourek,
1995.

P. O. Box 4091

Courthouse, Room 1

North Division St. & Main St.

Salisbury, MD 21803-4091

(410) 548-4830

HEALTH

HEALTH DEPARTMENT*Appointed by Secretary of Health & Mental Hygiene:*Judith Sensenbrenner, M.D., M.P.H., *Health Officer*

300 West Carroll St.

Salisbury, MD 21801

(410) 543-6930

JUDICIAL OFFICES

CIRCUIT COURT*Appointed by Governor with Senate consent & voter
approval for retention (3 Judges):*Alfred T. Truitt, Jr., *Circuit Administrative Judge
& Chief Judge*, 1994D. William Simpson, *County Administrative Judge*,
2003Richard D. Warren, *Associate Judge*, 2005

P. O. Box 806

Courthouse

North Division St. & Main St.

Salisbury, MD 21803

(410) 548-4822

*Elected by Voters:*Mark S. Bowen (D), *Clerk*, 1994

(410) 543-6551

MASTERS & EXAMINERS IN CIVIL CASES*Appointed by Circuit Court:*

Edgar A. Baker, Jr., Esq. (410) 742-8176

Sheila Brooks-Tahir, Esq. (410) 543-4335

W. Newton Jackson III, Esq. (410) 742-3176

Henry L. Vinyard, Esq. (410) 543-2131

L. Bruce Wade, Esq. (410) 749-3791

COURT AUDITORS*Appointed by Circuit Court:*

Herman E. Perdue, Esq. (410) 749-2211

Lester A. Simpson, Esq. (410) 546-5600

DISTRICT COURT*Appointed by Governor with Senate consent (2 Judges):*R. Scott Davis, *Associate Judge*, 1999Lloyd O. Whitehead, *Associate Judge*, 2000

P. O. Box 629

District Court/Multi-Service Center

201 Baptist St.

Salisbury, MD 21801-4971

(410) 543-6600

ORPHANS' COURT*Elected by Voters:*Norma Lee Barkley (D), *Chief Judge*, 1994June P. Dukes (D), *Judge*, 1994Larry Q. Taylor⁶ (D), *Judge*, 1994Dorothy W. Williams (D), *Register of Wills*, 1994

⁶ Appointed by Governor Sept. 27, 1993, to replace Severn H. Cooper, who died June 13, 1993.

P. O. Box 787
 Courthouse
 North Division St. & Main St.
 Salisbury, MD 21803 (410) 543-6635

LEGAL OFFICES

STATE'S ATTORNEY

Elected by Voters:
 Davis R. Ruark, Esq. (D), 1994

P. O. Box 1006
 Courthouse
 North Division St. & Main St.
 Salisbury, MD 21803 (410) 548-4880

DISTRICT PUBLIC DEFENDER

Appointed by Public Defender:
 John P. Rue II, Esq.

District Court/Multiservice Center
 201 Baptist St.
 Salisbury, MD 21801 (410) 543-6916

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS

Appointed by Governor (who names chair):
 Darley T. Travers, *Chairperson*, 1994

Leo McNeil, 1994; Peter E. Richardson, 1995.

P. O. Box 78
 209 East Market St.
 Salisbury, MD 21803 (410) 548-4835

LIQUOR CONTROL BOARD

Appointed by Governor with Senate advice & consent:
 R. Paul Hall, *Chairperson*

Cecelia G. Dennis; Mark S. Holloway. *Terms expire 1995.*

809 South Salisbury Blvd.
 Salisbury, MD 21801 (410) 749-4060

PLANNING

SALISBURY—WICOMICO ECONOMIC DEVELOPMENT, INC.

Appointed by Board of Trustees:
 David J. Ryan, Jr., *Executive Director*

P. O. Box 4700
 One Plaza East
 Salisbury, MD 21803 (410) 749-1251

DEPARTMENT OF PLANNING

Appointed by Administrative Director with County Council approval:
 William C. Livingston, *Director*

P. O. Box 968
 Government Office Building
 125 North Division St.
 Salisbury, MD 21803—0870 (410) 548-4860

DEPARTMENT OF PUBLIC WORKS

Appointed by Administrative Director with County Council approval:
 P. Rai Sharma, *Director*

Government Office Building, Room 201
 125 North Division St.
 Salisbury, MD 21803—0870 (410) 548-4810

PUBLIC SAFETY

ANIMAL CONTROL

Kevin Usilton (410) 749-7603

EMERGENCY MANAGEMENT & CIVIL DEFENSE AGENCY

Appointed by Governor:
 James J. Brown, *Director* (410) 548-4820

FIRE MARSHAL

Appointed by Administrative Director with County Council approval:
 Edward Torbert

Public Safety Building, Suite 100
 401 Naylor Mill Road
 Salisbury, MD 21801 (410) 548-4930

SHERIFF

Elected by Voters:
 R. Hunter Nelms (D), 1994

P. O. Box 967
 Public Safety Building
 401 Naylor Mill Road
 Salisbury, MD 21803 (410) 548-4960

WORCESTER COUNTY

Worcester County was created from Somerset County in 1742 (Chapter 19, Acts of 1742). The County was named after the Earl of Worcester.



Form of Government: Code Home Rule since 1976

COUNTY BUDGET

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
County.....			
State.....			
Federal.....			
Total Funds ..	\$49,014,407 ..	\$51,305,937...	\$55,592,000
Staff			
Authorized.....	350	350.....	470
Contractual (FTE).....	1	1.....	2
Total Staff	351	351.....	472

ADMINISTRATIVE OFFICES

BOARD OF COUNTY COMMISSIONERS

Elected by Voters:

John E. Bloxum (R), *Dist. 1, President*, 1994
 Jeanne Lynch (R), *Dist. 3, Vice-President*, 1994
 Reginald T. Hancock (R), *Dist. 2* 1994
 George M. Hurley (R), *Dist. 4* 1994
 Floyd F. Bassett, Jr. (R), *At Large* 1994

Meetings: Alternate Tuesdays, 10:00 a.m.

Courthouse, Room 112

Market St.

Snow Hill, MD 21863

(410) 632-1194/5

fax: (410) 632-3131

CHIEF ADMINISTRATIVE OFFICER

Appointed by Board of County Commissioners:

John A. Yankus

(410) 632-1194

COMMUNITY SERVICES

SENIOR CITIZEN INFORMATION & ASSISTANCE OFFICE

Snow Hill Maintenance of the Aged in the
 Community (MAC) Center
 107 East Market St.

Snow Hill, MD 21863

(410) 632-1289

SOCIAL SERVICES BOARD

Appointed by Board of County Commissioners:

Eric Rauch, *Chairperson*

DEPARTMENT OF SOCIAL SERVICES

Appointed by Social Services Board:

W. Blaine Yates, *Director*

424 West Market St.

Snow Hill, MD 21863

(410) 632-2705

FOSTER CARE REVIEW BOARD

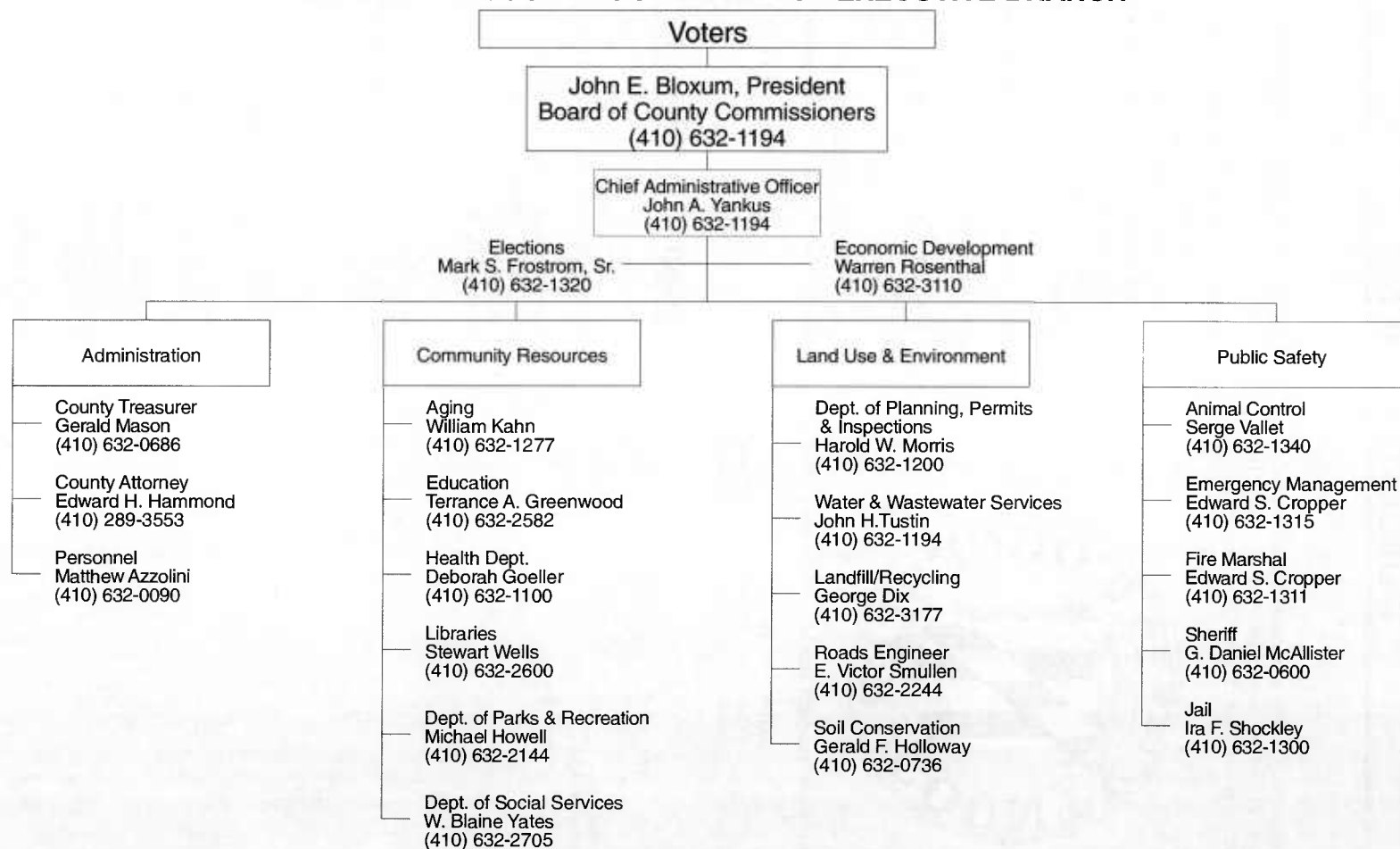
(Somerset & Worcester Counties)

Worcester County members appointed by Governor:

Jennifer Owen, *Chairperson*, 1995

Barbara G. Passwater, 1995; Jacqueline Young,
 1997. *Alternate:* George J. Germershausen, 1995.

WORCESTER COUNTY GOVERNMENT—EXECUTIVE BRANCH



OFFICES OF EMPLOYMENT SERVICESGene A. Theroux, *Manager*422 West Market St.
Snow Hill, MD 21863 (410) 632-1886Rebecca Cathell, *Supervisor*702 North Philadelphia Ave.
Ocean City, MD 21842 (410) 289-6177

EDUCATION

BOARD OF EDUCATION*Appointed by Governor:*Howard W. Taylor, *President*, 1994Ernestine J. Bailey, 1994; Karen Barnes Hitch,
1995; G. Ray Nordstrom, 1996; James G. Barrett,
1997; Marion L. Butler, Jr., 1998; Carolyn C.
Dorman, 1998.**SUPERINTENDENT OF SCHOOLS***Appointed by Board of Education with approval of
State Superintendent of Schools:*

Terrance A. Greenwood, Ed.D.

6270 Worcester Highway
Newark, MD 21841 (410) 632-2582**WOR-WIC TECH COMMUNITY COLLEGE
BOARD OF TRUSTEES**D. Gary Boggs, *Chairperson*, 1999*Worcester County members appointed by Governor with
Senate advice & consent:* William H. Kerbin, 1995;
Dr. Marvin McGoogan, 1997; Thelma Conner,
1999.*Ex officio:* Terrance A. Greenwood, Ed.D.,
Superintendent of Schools**PRESIDENT***Appointed by Board of Trustees:*

Arnold H. Manor, Ph.D.

30 Wesley Drive
Salisbury, MD 21801 (410) 749-8181

ELECTIONS

BOARD OF SUPERVISORS OF ELECTIONS*Appointed by Governor with Senate consent:*Mark S. Frostrom, Sr., *President*Wayne P. Benson; Hinson F. Finney. *Substitutes:*
James F. Hudson; John F. Layo. *Terms expire 1995.*Courthouse, Room 114
Market St.
Snow Hill, MD 21863—1290
(410) 632-1320

HEALTH

HEALTH DEPARTMENT*Appointed by Secretary of Health & Mental Hygiene:*
Deborah Goeller, M.D., M.P.H., *Health Officer*P. O. Box 249
6040 Public Landing Road
Snow Hill, MD 21863 (410) 632-1100

JUDICIAL OFFICES

CIRCUIT COURT*Appointed by Governor with Senate consent & voter
approval for retention (2 Judges):*Theodore R. Eschenburg, Sr., *County**Administrative Judge*, 1999Thomas C. Groton III, *Associate Judge*, 2005Courthouse
Market St.
Snow Hill, MD 21863 (410) 632-0700*Elected by Voters:*Richard Outten (D), *Clerk*, 1994Courthouse, Room 104
Market St.
Snow Hill, MD 21863 (410) 632-0600**EXAMINERS IN CHANCERY***Appointed by Circuit Court:*Albert Berger. (410) 289-7781
Reese F. Cropper. (410) 641-1700
Robert I. Givens, Jr. (410) 957-2568
William G. Kerbin, Jr., Esq. (410) 632-2501
Curt Lippoldt. (410) 957-1333
Delores Ann Rigsby. (410) 723-1300
Roxanne D. Williams. (410) 641-2331**COURT AUDITORS***Appointed by Circuit Court:*Thomas K. Coates, Esq. (410) 289-2095
Marcus J. Williams, Esq. (410) 289-3553**TRUST CLERKS***Appointed by Circuit Court:*James R. Bergey, Jr. (410) 524-8700
Thomas K. Coates, Esq. (410) 289-2095
Warne C. Littleton. (410) 632-2759**DISTRICT COURT***Appointed by Governor with Senate consent (1 Judge):*Richard R. Bloxom, *Associate Judge*, 2000301 Commerce St.
Snow Hill, MD 21863 (410) 632-2525

ORPHANS' COURT*Elected by Voters:*William D. Shockley (D), *Chief Judge*, 1994James L. Bowden (D), *Judge*, 1994Klein G. Leister (D), *Judge*, 1994Stephen V. Hales (D), *Register of Wills*, 1994

Courthouse, Room 102

Market St.

Snow Hill, MD 21863

(410) 632-1529

LEGAL OFFICES

STATE'S ATTORNEY*Elected by Voters:*

B. Randall Coates, Esq. (D), 1994

Courthouse, Room 208

Market St.

Snow Hill, MD 21863

(410) 632-2166

ASSISTANT PUBLIC DEFENDER*Appointed by Public Defender:*

Scott Collins, Esq.

106 West Market St.

Snow Hill, MD 21863

(410) 632-1933

LIQUOR LICENSING

BOARD OF LICENSE COMMISSIONERS*Appointed by Governor:*Charles R. Jenkins, *Chairperson*, 1997William E. Esham, Jr., 1995; David W. Bruning, Sr., 1996. *Alternate:* Paul C. Ewell, 1997.

Courthouse, Room 116

Market St.

Snow Hill, MD 21863

(410) 632-1200

LIQUOR CONTROL BOARD*Appointed by Governor:*Michael D. Ward, *Chairperson*, 1997

James S. Onley, Jr., 1994; James F. Hudson, 1995.

433 West Market St.

Snow Hill, MD 21863

(410) 632-1250

MISCELLANEOUS

WORCESTER COUNTY BINGO BOARD*Appointed by Governor with Senate advice & consent:*Donald L. Malloy, *Chairperson*, 1999

James H. Dryden, 1995; Richard A. Riley, 1997.

Courthouse, Room 116

Market St.

Snow Hill, MD 21863

(410) 632-1200

PLANNING

DEPARTMENT OF ECONOMIC DEVELOPMENT*Appointed by Board of County Commissioners:*Warren Rosenthal, *Director*

105 Pearl St.

Snow Hill, MD 21863

(410) 632-3110

DEPARTMENT OF PLANNING, PERMITS & INSPECTIONS*Appointed by Board of County Commissioners:*Harold W. Morris, *Director*

Courthouse, Room 116

Market St.

Snow Hill, MD 21863

(410) 632-1200

DEPARTMENT OF ROADS*Appointed by Board of County Commissioners:*E. Victor Smullen, *Roads Engineer*

P. O. Box 7

Snow Hill, MD 21863

(410) 632-2244

PUBLIC SAFETY

ANIMAL CONTROLSerge Vallet, *Chief Animal Control Officer*

(410) 632-1340

EMERGENCY SERVICES*Appointed by Governor:*Edward S. Cropper, *Director*

Courthouse, Room L14

Market St.

Snow Hill, MD 21863

(410) 632-1315

FIRE MARSHAL*Appointed by Board of County Commissioners:*

Edward S. Cropper

(410) 632-1311

SHERIFF*Elected by Voters:*

G. Daniel McAllister, 1994

Courthouse, Room L16

Market St.

Snow Hill, MD 21863

(410) 632-0600

MUNICIPAL GOVERNMENT

Incorporated cities and towns have their own government and defined municipal boundaries. In Maryland, most are governed by a mayor and council, though many elect town commissioners instead, and a few choose a council that appoints a city or town manager. The executive officer's term and date of election are specified in each municipal charter and differ from town to town. Many provide that the mayor shall be elected in May of every second odd-numbered year.

For each municipality, we note: the original incorporation date (by chapter and year of Act of General Assembly or by referendum); 1990 population; executive officer; street address; ZIP code; and telephone number. The list was compiled in part from information furnished by the Maryland Municipal League.

ABERDEEN (Harford County); orig. incorp. Ch. 136, Acts of 1892; pop. 13,087; Ruth E. Elliott (mayor); P.O. Box 70, 3 West Bel Air Ave., 21001; tel. (410) 272-1600, 272-2222, or 575-6569.

ACCIDENT (Garrett County); orig. incorp. Ch. 514, Acts of 1916; pop. 349; E. Wayne Fratz (mayor); P.O. Box 190, 104 S. North St., 21520; tel. (301) 746-6346.

ANNAPOLIS (Anne Arundel County); orig. incorp. Ch. 7, Acts of 1708; pop. 33,187; Alfred A. Hopkins (mayor); Municipal Bldg., 160 Duke of Gloucester St., 21401; tel. (410) 263-7940.

BALTIMORE; orig. incorp. Ch. 68, Acts of 1796; pop. 736,014; Kurt L. Schmoke (mayor); City Hall, 100 N. Holliday St., 21202; tel. (410) 396-3100.

BARCLAY (Queen Anne's County); orig. incorp. Ch. 483, Acts of 1931; pop. 170; Sharon B. Darling (commission president); P.O. Box 144, 21607; tel. (410) 438-3450.

BARNESVILLE (Montgomery County); orig. incorp. Ch. 254, Acts of 1888; pop. 170; Elizabeth H. Tolbert (commission president); P.O. Box 90, 20838; tel. (301) 972-8460.

BARTON (Allegany County); orig. incorp. Ch. 729, Acts of 1900; pop. 530; John F. Bean, Sr. (mayor); P.O. Box 153, Main St., 21521; tel. (301) 463-6347.

BEL AIR (Harford County); orig. incorp. Ch. 273, Acts of 1874; pop. 8,860; W. Eugene Graybeal (commission chair); 39 Hickory Ave., 21014; tel. (410) 638-4561 or 879-2711.

BERLIN (Worcester County); orig. incorp. Ch. 424, Acts of 1868; pop. 2,616; Chinita McAllister (mayor); 10 Williams St., 21811; tel. (410) 641-2770.

BERWYN HEIGHTS (Prince George's County); orig. incorp. Ch. 267, Acts of 1896; pop. 2,952; Thomas J. Love (mayor); 5700 Berwyn Rd., 20740; tel. (301) 474-5000.

BETTERTON (Kent County); orig. incorp. Ch. 227, Acts of 1906; pop. 360; Carolyn C. Sorge (mayor); P.O. Box 339, Third Ave., 21610; tel. (410) 348-5522.

BLADENSBURG (Prince George's County); orig. incorp. Ch. 137, Acts of 1854; pop. 8,064; H. Susanna C. Yatman (mayor); P.O. Box 39, 4229 Edmonston Ave., 20710; tel. (301) 927-7962 or 7048.

BOONSBORO (Washington County); orig. incorp. Ch. 139, Acts of 1831; pop. 2,445; Charles F. Kauffman, Jr. (mayor); 11 St. Paul St., 21713; tel. (301) 432-5141.

BOWIE (Prince George's County), formerly Huntington; orig. incorp. Ch. 488, Acts of 1882; pop. 37,589; Gary G. Allen (mayor); 2614 Kenhill Dr., 20715; tel. (301) 262-6200.

BRENTWOOD (Prince George's County); orig. incorp. Ch. 153, Acts of 1922; pop. 3,005; George D. Denny, Jr. (mayor); 4300 39th Place, 20722; tel. (301) 927-7395.

BROOKEVILLE (Montgomery County); orig. incorp. Ch. 90, Acts of 1808; pop. 54; Richard S. Allan (commission president); P.O. Box 67, 20833; tel. (301) 774-5577.

BROOKVIEW (Dorchester County); orig. incorp. Ch. 704, Acts of 1953; pop. 64; Doris M. Collins (mayor); 5633 Indian Town Rd., Rhodesdale 21659; tel. (410) 943-4285.

BRUNSWICK (Frederick County), formerly Berlin; orig. incorp. Ch. 577, Acts of 1890; pop. 5,117; Richard E. Goodrich (mayor); City Hall, 20 A St., 21716; tel. (301) 834-7500.

BURKITTSVILLE (Frederick County); orig. incorp. Ch. 652, Acts of 1894; pop. 194; Deborah Ann Aughenbaugh (mayor); P.O. Box 485, 21718; tel. (301) 834-7534.

CAMBRIDGE (Dorchester County); orig. incorp. Ch. 66, Acts of 1793; pop. 11,514; David J. Wooten, Jr. (mayor); P.O. Box 255, 307 Gay St., 21613; tel. (410) 228-4020 or 3820.

CAPITOL HEIGHTS (Prince George's County); orig. incorp. Ch. 513, Acts of 1910; pop. 3,633; Vivian M. Dodson (mayor); One Capitol Heights Blvd., 20743; tel. (301) 336-0626.

CECILTON (Cecil County); orig. incorp. Ch. 353, Acts of 1864; pop. 489; Robert B. McLennan (mayor); P.O. Box 317, 117 W. Main St., 21913; tel. (410) 275-2692.

CENTREVILLE (Queen Anne's County); orig. incorp. Ch. 23, Acts of 1794; pop. 2,097; Sara Jane Davidson (council president); P.O. Box 100, 101 Lawyer's Row, 21617; tel. (410) 758-1180.

CHARLESTOWN (Cecil County); orig. incorp. Ch. 23, Acts of 1742; pop. 578; David A. Jarinko (commission president); P.O. Box 154, 241 Market St., 21914; tel. (410) 287-6173.

CHESAPEAKE BEACH (Calvert County); orig. incorp. Ch. 203, Acts of 1886, repealed by Ch. 554, Acts of 1888, re-incorp. Ch. 245, Acts of 1894; pop. 2,403; Gerald W. Donovan (mayor); P.O. Box 400, 8200 Bayside Rd., 20732; tel. (410) 257-2230 or (301) 855-8398.

CHESAPEAKE CITY (Cecil County); orig. incorp. Ch. 271, Acts of 1849; pop. 735; Findlay McCool (mayor); P.O. Box 205, 109 Bohemia Ave., 21915; tel. (410) 885-5298.

CHESTERTOWN (Kent County); orig. incorp. Ch. 101, Acts of 1805; pop. 4,005; Margo G. Bailey (mayor); 118 N. Cross St., 21620; tel. (410) 778-0500.

CHEVERLY (Prince George's County); orig. incorp. Ch. 200, Acts of 1931; pop. 6,023; Larry S. Beyna (mayor); 6401 Forest Rd., 20785; tel. (301) 773-8360.

CHEVY CHASE, TOWN OF (Montgomery County); orig. incorp. Ch. 177, Acts of 1918; pop. 2,675; Mier Wolf (council chair); 4301 Willow La., 20815; tel. (301) 654-7144.

CHEVY CHASE, VILLAGE OF, SECTION 3 (Montgomery County); orig. incorp. June 24, 1982, by referendum; pop. 749; Walter Pennington (council chair); P.O. Box 15281, 20815; tel. (301) 656-9117.

CHEVY CHASE, VILLAGE OF, SECTION 5 (Montgomery County); orig. incorp. June 25, 1982, by referendum; pop. 632; Judy DeLuca (council chair); P.O. Box 15140, 20815; tel. (301) 986-5481.

CHEVY CHASE VIEW (Montgomery County); orig. incorp. Sept. 1993, by referendum; pop. 900 (est.); David J. English (council chair); P.O. Box 136, Kensington 20895; tel. (301) 933-8996.

CHEVY CHASE VILLAGE (Montgomery County); orig. incorp. Ch. 382, Acts of 1910; pop. 2,078; Margot W. Anderson (bd. of managers chair); 5906 Connecticut Ave., 20815; tel. (301) 654-7300.

CHURCH CREEK (Dorchester County); orig. incorp. Ch. 53, Acts of 1867; pop. 113; R. Quinn Robinson (mayor); P.O. Box 52, 21622; tel. (410) 228-9261.

CHURCH HILL (Queen Anne's County); orig. incorp. Ch. 201, Acts of 1876; pop. 481; John P. Griffin, Sr. (commission president); P.O. Box 85, Main & Walnut Sts., 21623; tel. (410) 758-3740.

CLEAR SPRING (Washington County); orig. incorp. Ch. 141, Acts of 1836; pop. 415; Paul D. Hose, Jr. (mayor); P.O. Box 104, 146 Cumberland St., 21722; tel. (301) 842-2252.

COLLEGE PARK (Prince George's County); orig. incorp. Ch. 1,051, Acts of 1945; pop. 21,927; Joseph E. Page (mayor); 4500 Knox Rd., 20740; tel. (301) 864-8666.

COLMAR MANOR (Prince George's County); orig. incorp. Ch. 178, Acts of 1927; pop. 1,249; Michael L. Garrett (mayor); 3701 Lawrence St., 20722—2099; tel. (301) 277-4920.

COTTAGE CITY (Prince George's County); orig. incorp. Ch. 390, Acts of 1924; pop. 1,236; Deanna J. Bartlett (commission chair); 3820 40th Ave., 20722; tel. (301) 779-2161.

CRISFIELD (Somerset County); orig. incorp. Ch. 151, Acts of 1872; pop. 2,880; Richard D. Scott (mayor); P.O. Box 270, City Hall, 319 Main St., 21817; tel. (410) 968-1333.

CUMBERLAND (Allegany County); orig. incorp. Ch. 136, Acts of 1815; pop. 23,706; Edward Athey (mayor); P.O. Box 1702, 57 N. Liberty St., 21502—1702; tel. (301) 722-2000.

DEER PARK (Garrett County); orig. incorp. Ch. 519, Acts of 1884; pop. 419; Jack E. Hinebaugh (mayor); Rt. 4, Box 655, 21550; tel. (301) 334-2037.

DELMAR (Wicomico County); orig. incorp. Ch. 167, Acts of 1888; pop. 1,430; P. Douglas Niblett (mayor); 100 S. Pennsylvania Ave., 21875; tel. (410) 896-2777.

DENTON (Caroline County); orig. incorp. Ch. 25, Acts of 1802; pop. 2,977; William H. Eaton (mayor); 13 N. Third St., 21629; tel. (410) 479-2050.

DISTRICT HEIGHTS (Prince George's County); orig. incorp. Ch. 61, Acts of 1936 Special Session; pop. 6,704; Mary A. Pumphrey (mayor); 2000 Marbury Dr., 20747—2399; tel. (301) 336-1402.

EAGLE HARBOR (Prince George's County); orig. incorp. Ch. 397, Acts of 1929; pop. 38; Mary E. Coleman (commission chair); P.O. Box 28, Aquasco 20608; tel. (301) 888-1276.

EAST NEW MARKET (Dorchester County); orig. incorp. Ch. 167, Acts of 1832; pop. 153; John Warner (mayor); P.O. Box 24, 21631; tel. (410) 943-8112.

EASTON (Talbot County), formerly Talbot Town; orig. incorp. Ch. 14, Acts of 1790; pop. 9,372; George P. Murphy (mayor); P.O. Box 520, 14 S. Harrison St., 21601; tel. (410) 822-2525.

EDMONSTON (Prince George's County); orig. incorp. Ch. 154, Acts of 1924; pop. 851; Paulette G. Horan (mayor); 5005 52nd Ave., 20781; tel. (301) 699-8806.

ELDORADO (Dorchester County); orig. incorp. Ch. 313, Acts of 1947; pop. 49; Helen A. McAllister (mayor); Rhodesdale 21659; tel. (410) 943-4187.

ELKTON (Cecil County); orig. incorp. Ch. 31, Acts of 1787; pop. 9,073; James G. Crouse (mayor); P.O. Box 157, 107 North St., 21922; tel. (410) 398-0970.

EMMITSBURG (Frederick County); orig. incorp. Ch. 29, Acts of 1824; pop. 1,688; William H. Carr (mayor); P.O. Box 380, 22 E. Main St., 21727; tel. (410) 447-2313, 6116, or 3380.

FAIRMOUNT HEIGHTS (Prince George's County); orig. incorp. Ch. 199, Acts of 1935; pop. 1,238; Jerome T. Countee (mayor); 719 60th Place, 20743; tel. (301) 925-8585.

FEDERALSBURG (Caroline County); orig. incorp. Ch. 174, Acts of 1823; pop. 2,365; John W. Phillips, Jr. (mayor); P.O. Box 471, 118 N. Main St., 21632; tel. (410) 754-8173.

FOREST HEIGHTS (Prince George's County); orig. incorp. Ch. 142, Acts of 1949; pop. 2,859; Warren F. Adams (mayor); Municipal Bldg., 5508 Arapahoe Dr., 20745; tel. (301) 839-1030.

FREDERICK (Frederick County); orig. incorp. Ch. 74, Acts of 1816; pop. 40,148; James S. Grimes (mayor); 101 N. Court St., 21701; tel. (301) 694-1440.

FRIENDSVILLE (Garrett County); orig. incorp. Ch. 477, Acts of 1902; pop. 577; Spencer R. Schlosnagle (mayor); P.O. Box 9, 313 Chestnut St., 21531; tel. (301) 746-5919.

FROSTBURG (Allegany County); orig. incorp. Ch. 179, Acts of 1839; pop. 8,075; Harry G. Bowman (mayor); P.O. Box 440, Municipal Bldg., 37 Broadway, 21532; tel. (301) 689-6000.

FRUITLAND (Wicomico County), formerly Forktown; orig. incorp. Ch. 662, Acts of 1947; pop. 3,511; Valerie J. Mann (council president); P.O. Box F, 401 E. Main St., 21826; tel. (410) 548-2800.

FUNKSTOWN (Washington County), formerly Jerusalem; orig. incorp. Ch. 78, Acts of 1840; pop. 1,136; Robert L. Kline (mayor); P.O. Box 235, 30 E. Baltimore St., 21734; tel. (301) 791-0948.

GAITHERSBURG (Montgomery County); orig. incorp. Ch. 397, Acts of 1878; pop. 39,524; W. Edward Bohrer, Jr. (mayor); 31 S. Summit Ave., 20877; tel. (301) 258-6300.

GALENA (Kent County) formerly Georgetown Cross Roads; orig. incorp. Ch. 373, Acts of 1858; pop. 342; Harry J. Pisapia (mayor); P.O. Box 279, S. Main St., 21635; tel. (410) 648-5151.

GALESTOWN (Dorchester County); orig. incorp. Ch. 92, Acts of 1951; pop. 123; Eudine Vickers (commission president); P.O. Box 190, Sharptown 21861; tel. (410) 883-3156.

GARRETT PARK (Montgomery County); orig. incorp. Ch. 453, Acts of 1898; pop. 884; Paul E. Edlund (mayor); P.O. Box 84, 4600 Waverly Ave., 20896; tel. (301) 933-7488.

GLEN ECHO (Montgomery County); orig. incorp. Ch. 436, Acts of 1904; pop. 234; Deborah Beers (mayor); P.O. Box 598, 6106 Harvard Ave., 20812; tel. (301) 320-4041.

GLENARDEN (Prince George's County); orig. incorp. Ch. 650, Acts of 1939; pop. 5,025; Marvin F. Wilson (mayor); 8600 Glenarden Pkwy., 20706; tel. (301) 773-2100.

GOLDSBORO (Caroline County), formerly Oldtown; orig. incorp. Ch. 87, Acts of 1906; pop. 185; Elwyn Steele (mayor); P.O. Box 132, 21636; tel. (410) 482-8805.

GRANTSVILLE (Garrett County); orig. incorp. Ch. 99, Acts of 1864; pop. 505; Fred A. Holliday (mayor); P.O. Box 296, 21536; tel. (301) 895-3144.

GREENBELT (Prince George's County); orig. incorp. Ch. 532, Acts of 1937; pop. 21,096; Antoinette M. Bram (mayor); 25 Crescent Rd., 20770; tel. (301) 474-8000.

GREENSBORO (Caroline County); orig. incorp. Ch. 97, Acts of 1826; pop. 1,441; Charles H. Kinnamon, Jr. (mayor); P.O. Box 340, 104 E. Sunset Ave., 21639; tel. (410) 482-6222.

HAGERSTOWN (Washington County), formerly Elizabethtown; orig. incorp. Ch. 121, Acts of 1813, Dec. Session; pop. 35,445; Steven T. Sager (mayor); City Hall, 1 E. Franklin St., 21740—4817; tel. (301) 790-3200.

HAMPSTEAD (Carroll County); orig. incorp. Ch. 295, Acts of 1888; pop. 2,608; C. Clinton Becker (mayor); 1034 S. Carroll St., 21074; tel. (410) 374-2761 or 239-7408.

HANCOCK (Washington County); orig. incorp. Ch. 319, Acts of 1853; pop. 1,926; Ralph E. Wachter (mayor); 116 W. High St., 21750; tel. (301) 678-5622.

HAVRE DE GRACE (Harford County); orig. incorp. Ch. 55, Acts of 1785; pop. 8,952; Gunther D. Hirsch (mayor); 711 Pennington Ave., 21078; tel. (410) 939-1800.

HEBRON (Wicomico County); orig. incorp. Ch. 90, Acts of 1931; pop. 665; James E. Ware (commission president); P.O. Box 299, 21830; tel. (410) 742-5555.

HENDERSON (Caroline County); orig. incorp. Ch. 498, Acts of 1949; pop. 66; Sandy Cook (mayor); Box 10, 21640; tel. (410) 482-2282.

HIGHLAND BEACH (Anne Arundel County); orig. incorp. Ch. 213, Acts of 1922; pop. 102; Daniel R. Nelson (mayor); P.O. Box 4206, Annapolis 21403; tel. (410) 268-2956.

HILLSBORO (Caroline County); orig. incorp. Ch. 161, Acts of 1853; pop. 164; Ronald A. Stafford (commission president); P.O. Box 128, 21641; tel. (410) 822-8678.

HURLOCK (Dorchester County); orig. incorp. Ch. 249, Acts of 1892; pop. 1,706; Don Wm. Bradley (mayor); P.O. Box 327, 311 Charles St., 21643; tel. (410) 943-4181.

HYATTSVILLE (Prince George's County); orig. incorp. Ch. 424, Acts of 1886; pop. 13,864; Thomas L. Bass (mayor); 4310 Gallatin St., 20781; tel. (301) 985-5000.

INDIAN HEAD (Charles County); orig. incorp. Ch. 590, Acts of 1920; pop. 3,531; Dennis J. Scheesele (mayor); 1107 Strauss Ave., 20640; tel. (301) 743-5511 or 6633.

KEEDYSVILLE (Washington County), formerly Centerville; orig. incorp. Ch. 251, Acts of 1872; pop. 464; Ralph B. Taylor (mayor); P.O. Box 1, 21756; tel. (301) 432-5795.

KENSINGTON (Montgomery County); orig. incorp. Ch. 621, Acts of 1894; pop. 1,713; John (Jack) Jones (mayor); 3710 Mitchell St., 20895; tel. (301) 949-2424.

KITZMILLER (Garrett County); orig. incorp. Ch. 285, Acts of 1906; pop. 275; James E. Barrick (mayor); Box 607, 104 W. Centre, 21538; tel. (301) 453-3449.

LANDOVER HILLS (Prince George's County); orig. incorp. Ch. 465, Acts of 1945; pop. 2,074; Andrew P. Gravatt (mayor); 6904 Taylor St., 20784; tel. (301) 773-6401.

LA PLATA (Charles County); orig. incorp. Ch. 325, Acts of 1888; pop. 5,841; William F. Eckman (mayor); P.O. Box 1038, 5 Garrett Ave., 20646; tel. (301) 934-8421 or 870-3377.

LAUREL (Prince George's County); orig. incorp. Ch. 260, Acts of 1870; pop. 19,438; Frank P. Casula (mayor); 8103 Sandy Spring Rd., 20707; tel. (301) 725-5300 or (410) 792-9047.

LAYTONSVILLE (Montgomery County); orig. incorp. Ch. 497, Acts of 1892; pop. 248; Charles T. White (mayor); P.O. Box 5148, 20882; tel. (301) 258-9173.

LEONARDTOWN (St. Mary's County), formerly Seymour Town; orig. incorp. Ch. 73, Acts of 1858; pop. 1,475; James W. Densford III (mayor); P.O. Box 1, 206 Tudor Place, 20650; tel. (301) 475-9791.

LOCH LYNN HEIGHTS (Garrett County); orig. incorp. Ch. 450, Acts of 1896; pop. 461; Charles H. Tressler (mayor); P.O. Box 2215, Mt. Lake Park 21550—0215; tel. (301) 334-1219.

LONACONING (Allegany County); orig. incorp. Ch. 132, Acts of 1890; pop. 1,122; Joseph J. Krumpach (mayor); P.O. Box 239, 21539; tel. (301) 463-6233.

LUKE (Allegany County); orig. incorp. Ch. 73, Acts of 1922; pop. 184; James T. Warnick (mayor); P.O. Box 9, City Bldg., Grant St., 21540; tel. (301) 359-3074.

MANCHESTER (Carroll County); orig. incorp. Ch. 193, Acts of 1833; pop. 2,810; Earl A. J. Warehime, Jr. (mayor); P.O. Box 830, 3208 York St., 21102; tel. (410) 239-3200.

MARDELA SPRINGS (Wicomico County); orig. incorp. Ch. 325, Acts of 1906; pop. 360; Wallace G. Catlin (commission president); P.O. Box 81, 21837; tel. (410) 749-5820.

MARTIN'S ADDITIONS (Montgomery County); orig. incorp. March 19, 1985, by referendum; pop. 846; Stephen M. Schmal (council chair); P.O. Box 15267, Chevy Chase 20825; tel. (301) 656-4112.

MARYDEL (Caroline County); orig. incorp. Ch. 38, Acts of 1929; pop. 143; Elizabeth Fueller (commission president); P.O. Box 81, 21649; tel. (410) 482-2196 or 6673.

MIDDLETOWN (Frederick County); orig. incorp. Ch. 143, Acts of 1833; pop. 1,834; Louise V. Snodgrass (commission burgess); P.O. Box 291, 301 W. Main St., 21769; tel. (301) 371-6171.

MIDLAND (Allegany County); orig. incorp. Ch. 681, Acts of 1900; pop. 574; Richard M. Blair (mayor); P.O. Box 306, 21542; tel. (301) 463-5737.

MILLINGTON (Kent & Queen Anne's Counties); orig. incorp. Ch. 386, Acts of 1890; pop. 409; R. Dennis Hager (mayor); P.O. Box 222, 21651; tel. (410) 928-3880.

MORNINGSIDE (Prince George's County); orig. incorp. Ch. 589, Acts of 1949; pop. 930; Gerald A. Glaubitz (mayor); 6901 Ames St., 20746; tel. (301) 736-2300.

MOUNT AIRY (Carroll & Frederick Counties); orig. incorp. Ch. 91, Acts of 1894; pop. 3,730; Gerald R. Johnson (mayor); P.O. Box 48, 2 Park Ave., 21771; tel. (301) 829-1424, (301) 831-5768 or (410) 795-6012.

MOUNT RAINIER (Prince George's County); orig. incorp. Ch. 514, Acts of 1910; pop. 7,954; Fred J. Sissine (mayor); One Municipal Square, 20712; tel. (301) 985-6585.

MOUNTAIN LAKE PARK (Garrett County); orig. incorp. Ch. 507, Acts of 1931; pop. 1,938; David M. Turney (mayor); P.O. Box 2182, 1007 Allegheny Dr., 21550; tel. (301) 334-2250.

MYERSVILLE (Frederick County); orig. incorp. Ch. 94, Acts of 1904; pop. 464; Billy L. Eckstine (mayor); P.O. Box 295, Harp Place, 21773; tel. (301) 293-4281.

NEW CARROLLTON (Prince George's County); orig. incorp. Ch. 441, Acts of 1953; pop. 12,002; Andrew C. Hanko (mayor); 6016 Princess Garden Pkwy., 20784; tel. (301) 459-6100.

NEW MARKET (Frederick County); orig. incorp. Ch. 90, Acts of 1878; pop. 328; Franklin M. Shaw (mayor); P.O. Box 77, 21774; tel. (301) 831-6010 or 865-5544.

NEW WINDSOR (Carroll County), formerly Sulphur Springs; orig. incorp. Ch. 47, Acts of 1843; pop. 757; Jack Gullo, Jr. (mayor); 211 High St., 21776; tel. (410) 635-6575 or 875-5344.

NORTH BEACH (Calvert County); orig. incorp. Ch. 395, Acts of 1910; pop. 1,173; W. Alan (Buck) Gott (mayor); P.O. Box 99, 8916 Chesapeake Ave., 20714; tel. (301) 855-6681 or (410) 257-9618.

NORTH BRENTWOOD (Prince George's County); orig. incorp. Ch. 508, Acts of 1924; pop. 512; Arthur J. Dock (mayor); P.O. Box 196, 4507 Church St., 20722; tel. (301) 699-9699.

NORTH EAST (Cecil County); orig. incorp. Ch. 339, Acts of 1849; pop. 1,913; Larry L. Truslow, Jr. (mayor); P.O. Box 528, 300 Cherry St., 21901; tel. (410) 287-5801/2.

OAKLAND (Garrett County); orig. incorp. Ch. 250, Acts of 1862; pop. 1,741; Asa M. McCain, Jr. (mayor); 15 S. Third St., 21550; tel. (301) 334-2691.

OCEAN CITY (Worcester County); orig. incorp. Ch. 209, Acts of 1880; pop. 5,146; Roland E. Powell (mayor); P.O. Box 158, Third St. & Baltimore Ave., 21842; tel. (410) 289-8221.

OXFORD (Talbot County); orig. incorp. Ch. 367, Acts of 1852; pop. 699; William J. Bradley, Jr. (commission president); P.O. Box 339, 100 N. Morris St., 21654; tel. (410) 226-5122.

PERRYVILLE (Cecil County); orig. incorp. Ch. 212, Acts of 1882; pop. 2,456; Oakley A. Sumpter, Jr. (mayor); P.O. Box 773, 515 Broad St., 21903; tel. (410) 642-6066.

PITTSVILLE (Wicomico County); orig. incorp. Ch. 499, Acts of 1906; pop. 602; E. James Jones (commission president); Drawer A, Route 353, 21850; tel. (410) 835-8872.

POCOMOKE CITY (Worcester County); orig. incorp. Ch. 151, Acts of 1865 as New Town; incorp. Ch. 253, Acts of 1878 as Pocomoke City; pop. 3,922; Curt Lippoldt (mayor); P.O. Box 29, Clark Ave. at Vine St., 21851; tel. (410) 957-1333.

POOLESVILLE (Montgomery County); orig. incorp. Ch. 174, Acts of 1867; pop. 3,796; Darryl M. Kuka (commission president); P.O. Box 158, 19933 Fisher Ave., 20837; tel. (301) 428-8927.

PORT DEPOSIT (Cecil County), formerly Charlestown; orig. incorp. Ch. 33, Acts of 1824; pop. 685; Erma M. Keetley (mayor); P.O. Box 95, 64 S. Main St., 21904; tel. (410) 378-2121/2.

PORT TOBACCO (Charles County), formerly Charlestown; orig. incorp. Ch. 297, Acts of 1888; pop. 36; Robert Barbour (commission president); P.O. Box 366, 20677; tel. (301) 934-8025.

PRESTON (Caroline County), formerly Snow Hill; orig. incorp. Ch. 689, Acts of 1892; pop. 437; Joanne Patchett (commission president); P.O. Box 91, Main St., 21655; tel. (410) 673-7929.

PRINCESS ANNE (Somerset County); orig. incorp. Ch. 543, Acts of 1894; pop. 1,666; Garland R. Hayward (commission president); 11786 Beckford Ave., 21853; tel. (410) 651-1818.

QUEEN ANNE (Queen Anne's and Talbot Counties); orig. incorp. Ch. 17, Acts of 1953; pop. 250; Randolph Esty (mayor); P.O. Box 365, 21657; tel. (410) 364-5667.

QUEENSTOWN (Queen Anne's County); orig. incorp. Ch. 542, Acts of 1892; pop. 453; Eugene W. Roberts (commission president); P.O. Box 4, Main St., 21658; tel. (410) 827-7646.

RIDGELY (Caroline County); orig. incorp. Ch. 178, Acts of 1896; pop. 1,034; Murray A. Bauer (commission

president); P.O. Box 710, 1 W. Railroad St., 21660; tel. (410) 634-2177.

RISING SUN (Cecil County); orig. incorp. Ch. 383, Acts of 1860; pop. 1,263; Sallie B. Teague (mayor); P.O. Box 456, 114 S. Queen St., 21911; tel. (410) 658-5353.

RIVERDALE (Prince George's County); orig. incorp. Ch. 731, Acts of 1920; pop. 5,185; Ann M. Ferguson (mayor); 5008 Queensbury Rd., 20737; tel. (301) 927-6381.

ROCK HALL (Kent County); orig. incorp. Ch. 171, Acts of 1908; pop. 1,584; Rosalie Kuechler (mayor); P.O. Box 367, 21661; tel. (410) 639-7611.

ROCKVILLE (Montgomery County); orig. incorp. Ch. 373, Acts of 1860; pop. 44,835; James F. Coyle (mayor); 111 Maryland Ave., 20850; tel. (301) 309-3000.

ROSEMONT (Frederick County); orig. incorp. Ch. 262, Acts of 1953; pop. 256; John Votipka (commission burgess); 3623 Petersville Rd., Knoxville 21758—9108; tel. (301) 834-7110.

ST. MICHAELS (Talbot County); orig. incorp. Ch. 82, Acts of 1804; pop. 1,301; Gerald L. Edmondson (commission president); P.O. Box 206, 109 S. Talbot, 21663; tel. (410) 745-9535.

SALISBURY (Wicomico County); orig. incorp. Ch. 287, Acts of 1854; pop. 20,592; W. Paul Martin (mayor); P.O. Box 4118, 21803; tel. (410) 548-3100.

SEAT PLEASANT (Prince George's County); orig. incorp. Ch. 197, Acts of 1931; pop. 5,359; Eugene F. Kennedy (mayor); 6301 Addison Rd., 20743; tel. (301) 336-2600.

SECRETARY (Dorchester County); orig. incorp. Ch. 555, Acts of 1900; pop. 528; Walter R. Collins (mayor); P.O. Box 248, 21664; tel. (410) 943-3113.

SHARPSBURG (Washington County); orig. incorp. Ch. 28, Acts of 1832; pop. 659; Christopher Yeager (mayor); P.O. Box 368, 21782; tel. (301) 432-2329.

SHARPTOWN (Wicomico County); orig. incorp. Ch. 465, Acts of 1874; pop. 609; Herman D. Wheatley (commission president); P.O. Box 338, 104 State St., 21861; tel. (410) 883-3767.

SMITHSBURG (Washington County); orig. incorp. Ch. 284, Acts of 1841; pop. 1,221; John C. O'Neal (mayor); Box 237, 21783; tel. (301) 824-7234.

SNOW HILL (Worcester County); orig. incorp. Ch. 72, Acts of 1812; pop. 2,217; Raymond A. Warren (mayor); P.O. Box 348, 103 Bank St., 21863; tel. (410) 632-2080.

SOMERSET (Montgomery County); orig. incorp. Ch. 795, Acts of 1906; pop. 993; Walter J. Behr (mayor); 4510 Cumberland Ave., Chevy Chase 20815; tel. (301) 657-3211.

SUDLERSVILLE (Queen Anne's County); orig. incorp. Ch. 313, Acts of 1870; pop. 428; Gayland Clark (commission president); P.O. Box 116, 111 E. Main St., 21668; tel. (410) 438-3465.

SYKESVILLE (Carroll County); orig. incorp. Ch. 256, Acts of 1904; pop. 2,303; Kenneth W. Clark (mayor); 7547 Main St., 21784; tel. (410) 795-8959 or 6390.

TAKOMA PARK (Montgomery and Prince George's Counties); orig. incorp. Ch. 480, Acts of 1890; pop. 16,700; Edward F. Sharp (mayor); 7500 Maple Ave., 20912; tel. (301) 270-1700.

TANEYTOWN (Carroll County); orig. incorp. Ch. 309, Acts of 1836; pop. 3,695; Henry I. Reindollar, Jr. (mayor); 17 East Baltimore St., 21787; tel. (410) 756-2677 or 751-1100.

TEMPLEVILLE (Queen Anne's and Caroline Counties), formerly Bullock Town; orig. incorp. Ch. 86, Acts of 1865; pop. 66; Harry D. Knotts (commission president); P.O. Box 5, 21670; tel. (410) 482-6827.

THURMONT (Frederick County); orig. incorp. Ch. 111, Acts of 1831 as Mechanicstown; incorp. Ch. 16, Acts of 1894 as Thurmont; pop. 3,398; Terrence R. Best (commission president); P.O. Box 17, 10 Frederick Rd., 21788; tel. (301) 271-7313.

TRAPPE (Talbot County); orig. incorp. Ch. 103, Acts of 1827; pop. 974; Robert Quidas (commission president); P.O. Box 162, 4011 Powell Ave., 21673; tel. (410) 476-3170.

UNION BRIDGE (Carroll County); orig. incorp. Ch. 174, Acts of 1872; pop. 910; Perry L. Jones, Jr. (mayor); P.O. Box 350, 104 W. Locust St., 21791; tel. (410) 775-2711.

UNIVERSITY PARK (Prince George's County); orig. incorp. Ch. 132, Acts of 1936 Special Session; pop. 2,243; Robert W. Werge (mayor); 6724 Baltimore Ave., 20782; tel. (301) 927-2997.

UPPER MARLBORO (Prince George's County); orig. incorp. Ch. 363, Acts of 1870; pop. 745; Helen Ford (commission president); P.O. Box 280, 14211 School Lane, 20772; tel. (301) 627-6905.

VIENNA (Dorchester County); orig. incorp. Ch. 216, Acts of 1833; pop. 264; Dewey E. Blades (commission president); P.O. Box 86, 21869; tel. (410) 376-3442.

WALKERSVILLE (Frederick County); orig. incorp. Ch. 351, Acts of 1892; pop. 4,145; Orley R. Bourland, Jr. (commission burgess); Box 249, 21 W. Frederick St., 21793; tel. (301) 845-4500 or 898-0200.

WASHINGTON GROVE (Montgomery County); orig. incorp. Ch. 372, Acts of 1937; pop. 434; Carol P. Uhlendorf (mayor); Box 216, 20880—0216; tel. (301) 926-2256.

WESTERNPORT (Allegany County); orig. incorp. Ch. 54, Acts of 1858; pop. 2,454; Jerome D. Laffey (mayor); P.O. Box 266, Washington St., 21562; tel. (301) 359-3932.

WESTMINSTER (Carroll County); orig. incorp. Ch. 128, Acts of 1818; pop. 13,068; W. Benjamin Brown (mayor); P.O. Box 010, City Hall, 100 Longwell Ave., 21157; tel. (410) 848-9000.

WILLARDS (Wicomico County); orig. incorp. Ch. 195, Acts of 1906; pop. 708; Joan E. Calloway (council president); P.O. Box 98, Main & Reginault, 21874; tel. (410) 835-8192.

WILLIAMSPORT (Washington County); orig. incorp. Ch. 125, Acts of 1823; pop. 2,103; John W. Slayman (mayor); Town Hall, Conococheague & Salisbury Sts., 21795; tel. (301) 223-7711.

WOODSBORO (Frederick County); orig. incorp. Ch. 299, Acts of 1836; pop. 513; Donald L. Trimmer (commission burgess); P.O. Box 88, 21798; tel. (301) 898-3800.

INTERSTATE AGENCIES

Interstate agencies enable states to work together for common purposes. Often, these agencies are created from interstate compacts approved by the U.S. Congress. The authority for interstate compacts is found in the U.S. Constitution (Article I, sec. 10).

APPALACHIAN REGIONAL COMMISSION

Federal Co-Chairperson: Jesse L. White, Jr.
States' Co-Chairperson: Zell B. Miller, Governor of Georgia

Maryland member appointed by Secretary of Housing & Community Development with Governor's approval:
 William Donald Schaefer, Governor (Ronald M. Kreitner, Director of Planning, alternate).

Francis E. Moravitz, *Executive Director*

1666 Connecticut Ave., N.W.
 Washington, DC 20235 (202) 884-7799

The Appalachian Regional Commission was created by the federal Appalachian Regional Development Act of 1965 (P.L. 89-4). The Commission supports economic development of the Appalachian region through allocation of federal funds to member states. The Commission can act only on proposals submitted to it by state members.

The thirteen-state Appalachian region includes the Western Maryland counties of Washington, Allegany, and Garrett. To develop the region, the Commission plans and coordinates programs to construct a highway system, access roads, health centers, vocational schools, and sewage treatment works. The Commission also works to develop land, timber and water resources; rehabilitate areas damaged by strip and surface mining; and establish local development districts to support local economic development.

With the approval of the Governor, the Secretary of Housing and Community Development appoints the Maryland member and alternate (Code 1957, Art. 83B, secs. 4-501 through 4-505).

APPALACHIAN STATES LOW-LEVEL RADIOACTIVE WASTE COMMISSION

Maryland members appointed by Governor: David A. C. Carroll, Secretary of the Environment, 1995 (Ronald Nelson, alternate); Nelson J. Sabatini, Secretary of Health & Mental Hygiene, 1995 (Robert W. Eastridge, alternate).

Contact: Richard W. Collins

c/o Waste Management Administration
 Dept. of the Environment
 2500 Broening Highway
 Baltimore, MD 21224 (410) 631-3304

In 1986, Maryland ratified the Appalachian States Low-Level Radioactive Waste Compact (Chapter 33, Acts of 1986). Delaware, Pennsylvania, and West Virginia also have ratified the Compact. The Compact established the Appalachian States Low-Level Radioactive Waste Commission to assure interstate cooperation for the proper packaging and transportation of low-level radioactive wastes. The Commission identifies a host state (based on the volume and curie content of radioactive waste generated) to receive and dispose of radioactive waste from party states. Costs and benefits are distributed equitably among party states. After establishment of a regional facility, the Commission may ban wastes generated outside the region.

The Commission designates as a host state any party state that generates 25 percent or more of Pennsylvania's volume or total curie content of low-level radioactive waste, based on a comparison of averages over three successive years. A host state must begin immediate development of a regional facility designed to serve at least thirty years. Party states exempt from host state responsibilities continue as party states provided they generate less than the threshold amount of low-level radioactive waste over successive three-year periods.

The Commission conducts research and establishes regulations to reduce the volume of low-level radioactive waste. The Commission also prepares contingency plans in the event the regional facility is closed; collects fees from party states until the regional facility becomes available; and enters into temporary agreements for emergency disposal.

Appointed by the governor, two members from each party state serve on the Commission, as do four members from each host state. After the host state has selected a site for a regional facility, the governor from that state appoints to the Commission an additional member who is a resident of the county or municipality where the facility will be located. Based in Harrisburg, Pennsylvania, the Commission provides for its own organization and

procedures, by-laws, rules, and regulations (Code Environment Article, secs. 7-301 through 7-306).

ATLANTIC STATES MARINE FISHERIES COMMISSION

Chairperson: William Hogarth, North Carolina

Maryland representatives: W. Peter Jensen, Director, Tidal Fisheries Division, Department of Natural Resources; James E. McClellan, House of Delegates; Frederick W. Meers, Governor's appointee, 1995.

John H. Dunnigan, *Executive Director*

1776 Massachusetts Ave., N.W., Suite 600
Washington, DC 20036 (202) 452-8700

The Atlantic States Marine Fisheries Commission is an outgrowth of the Eastern Conservation Conference begun in 1937. Seven states, including Maryland, ratified a compact in 1941 (Chapter 435, Acts of 1941). This compact, approved by the U.S. Congress and signed by the President in 1942, is the legal basis of the Atlantic States Marine Fisheries Commission.

The Commission develops joint fishery management programs which may lead to uniform laws or varying but coordinated measures. It also adopts cooperative interstate management plans for particular species of fish or bodies of water common to two or more states. Each state must implement the management plan or the Commission may recommend to the Secretary of Commerce that a federal moratorium on fishing be imposed on the noncomplying state. Each participating state pays dues for the support of the Commission in proportion to the value of its marine fisheries catch.

The Commission issues annual reports and minutes of meetings which are on file with the Department of Natural Resources. The Commission also publishes and distributes several other fisheries-related reports, as well as fishery management plans for Atlantic coast species, which are available from the Commission.

The Commission has a membership of fifteen Atlantic seaboard states. Each state is represented by three commissioners. One commissioner represents the state agency charged with conservation of fisheries resources, one is a legislator, and one is selected by the governor for a three-year term (Code Natural Resources Article, secs. 4-301 through 4-305).

CHESAPEAKE BAY COMMISSION

Chairperson: Jeffrey W. Coy, Pennsylvania

Vice-Chairperson: C. Bernard Fowler, Maryland

Vice-Chairperson: S. Wallace Stieffen, Virginia

Maryland members: Torrey C. Brown, M.D., Secretary of Natural Resources; Jack F. Witten, citizen member; Gerald W. Winegrad, State Senate; James E. McClellan, Michael H. Weir, John F. Wood, Jr., House of Delegates.

Ann Pesiri Swanson, *Executive Director*

60 West St., Suite 200
Annapolis, MD 21401 (410) 263-3420

Originally founded on a bi-state agreement between Maryland and Virginia, the Chesapeake Bay Commission was created in 1980 (Chapter 674, Acts of 1980). Its formation stemmed from recommendations of the Chesapeake Bay Legislative Advisory Commission on the need for improved interstate coordination of Bay-wide management. In 1985, Pennsylvania became a member of the Commission.

The Commission helps the legislatures of Maryland, Virginia, and Pennsylvania evaluate and respond to problems relating to Chesapeake Bay. The Commission also encourages coordinated resource planning and action among the executive agencies of the three member states.

The Commission publishes an annual report, occasional issue papers, and an annual legislative progress report that summarizes Bay-related legislative concerns of the member states. These publications are available upon request.

The Commission consists of twenty-one members, seven from each signatory state. Five members from each state are state legislators. Of the five Maryland legislative members, two are senators designated by the Senate President and three are delegates designated by the Speaker of the House of Delegates. The Governor or designee serves as a member. Another member, who is neither a legislator nor a member of the Executive branch, is selected jointly by the Senate President and the House Speaker. Legislative members serve terms coterminous with their current terms of office. Nonlegislative members serve at the pleasure of their respective appointing authorities, but no longer than four years unless reappointed. The chairperson and vice-chairperson are selected by the members, with each position alternating annually among the delegations from the three states. Each state contributes equally to the annual budget which is \$330,000 for Fiscal Year 1994 (Code Natural Resources Article, secs. 8-302 through 8-304).

CHESAPEAKE EXECUTIVE COUNCIL

Chairperson: William Donald Schaefer, Governor of Maryland

Carol M. Browner, Administrator, U.S. Environmental Protection Agency; Robert P. Casey, Governor of Pennsylvania; George Allen, Governor of Virginia; Sharon Pratt Kelly, Mayor, District of Columbia; Jeffrey W. Coy, Chairperson, Chesapeake Bay Commission.

c/o Chesapeake Bay Commission
60 West St., Suite 200
Annapolis, MD 21401 (410) 263-3420

The Chesapeake Executive Council was established by the Chesapeake Bay Agreement of 1983 to coordinate the work of restoring and protecting Chesapeake Bay. In accordance with the 1987 Chesapeake Bay Agreement, the Council is the governing body for these efforts. Parties to the 1987 Agreement are the State of Maryland; the Commonwealths of Pennsylvania and Virginia; the District of Columbia; the U.S. Environmental Protection Agency, representing the federal government; and the Chesapeake Bay Commission.

The Council is comprised of the governors of Maryland, Pennsylvania, and Virginia; the Mayor of the District of Columbia; the Administrator of the U.S. Environmental Protection Agency; and the Chairperson of the Chesapeake Bay Commission.

IMPLEMENTATION COMMITTEE

Chairperson: Dr. Alvin R. Morris, Pennsylvania

Maryland members appointed by Governor: Cecily M. Majerus, Office of Governor; Verna E. Harrison, Dept. of Natural Resources; David A. C. Carroll, Dept. of the Environment; Rosemary Roswell, Dept. of Agriculture.

c/o Water Management Division, Region III
U.S. Environmental Protection Agency
841 Chestnut St. Building, 13th floor
Philadelphia, PA 19107 (215) 597-9410

The Implementation Committee was established in 1984 by the Chesapeake Bay Agreement of 1983. The Committee advises the Chesapeake Executive Council on implementing the Chesapeake Bay Program.

The Committee consists of twenty-nine members, appointed by the governors of participating states and the Mayor of the District of Columbia.

LOCAL GOVERNMENT ADVISORY COMMITTEE ON THE CHESAPEAKE BAY PROGRAM

Chairperson: C. Flippo Hicks, Virginia

Maryland members appointed by Governor: Gary G. Allen; Robert T. Jarboe; Isaiah Leggett; Anna M. Long; Jeanne Lynch; George P. Murphy.

Anthony Redman, *Executive Director*

416 Goldsborough St.
Easton, MD 21601 (410) 822-9630

In accordance with the 1987 Chesapeake Bay Agreement, the Governor appointed the Local Government Advisory Committee on the Chesapeake Bay Program in April 1988. The Committee presents to the Chesapeake Executive Council the concerns and opinions of the local governments in the Chesapeake Bay watershed. It also informs local governments about the Chesapeake Bay Program.

The Committee has twenty-four members. Maryland, Pennsylvania, and Virginia are each represented by six members appointed by their respective governors. The District of Columbia is represented by six members appointed by the Mayor.

COASTAL STATES ORGANIZATION

Chairperson: David Keeley, Maine

Maryland member appointed by Governor: Robert L. Beckett (Sarah J. Taylor, Ph.D., alternate)

444 North Capitol St., N.W., Suite 322
Washington, DC 20001 (202) 508-3860

c/o Coastal Watershed & Resources Division
Dept. of Natural Resources
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-2784

Formed in 1970, the Coastal States Organization was created to represent state governors in oceanic and coastal affairs. The Organization expresses the states' shared interests and concerns in interstate and federal marine resource programs and policies. It helps coastal states develop and implement national coastal policy and resolve national coastal issues without interfering in other state objectives. The Organization provides a non-partisan forum for debate, discussion, and resolution of national coastal issues and problems. As an information clearinghouse, it also supplies coastal research and data analysis to Congress, member states, the media, and the general public.

Presently, the Organization consists of delegates appointed by the governors of thirty coastal states and five territories. Maryland has been a member since 1970.

DELMARVA ADVISORY COUNCIL

President: Francis X. Raskauskas, Delaware, 1995

1st Vice-President: Carol D. Stockley, Maryland, 1993

2nd Vice-President: H. J. Lambertson, Jr., Virginia, 1996

Treasurer: James W. Taylor, Maryland, 1994

Maryland members appointed by Governor: Lewis R. Riley, 1993; Albert B. Atkinson, 1994; one vacancy.

Dale A. Maginnis, *Acting Executive Director & Secretary*

P. O. Box 4277

Salisbury, MD 21803—4277 (410) 742-9271

The Delmarva Advisory Council was formed in 1964 as a voluntary association by the governors of Delaware, Maryland, and Virginia within the region known as the Delmarva Peninsula. In 1984, Maryland joined her neighbor states in establishing the Council by statute (Chapter 671, Acts of 1984).

To advance the economic and cultural welfare of the people of the Delmarva Peninsula, the Council advises, counsels, and assists government agencies and private organizations concerned with developing the resources and economy of the region. The Council helps governments work together and resolve inter-jurisdictional disputes in a public forum.

The Council is composed of five gubernatorial appointees from each state, as well as county officials, designated municipal officials, and citizens. Maryland financial support for the Council comes from participating Maryland counties and from the State through the budget for the Department of Economic and Employment Development (Code 1957, Art. 32B, secs. 1-101 through 1-111).

EDUCATION COMMISSION OF THE STATES

Frank Newman, *Executive Director*

707 17th St., Suite 2700

Denver, CO 80202 (303) 299-3600

The Education Commission of the States operates under the Compact for Education, which Maryland ratified in 1966 (Chapter 128, Acts of 1966). The Commission links state and local executive, legislative, professional, educational and lay leaders to a national network. The Commission informs political and educational leaders of current trends and ideas in education and provides a forum for public education policy.

The Commission is a national clearinghouse for information on educational problems and their solutions. This information is available to state and local governments, and lay and professional groups. Maryland pays an annual state membership assessment. The members of the Maryland Education Council represent Maryland on the Commission.

MARYLAND EDUCATION COUNCIL

Appointed by Governor: Shaila R. Aery, Ed.D., Secretary of Higher Education; Martha Eleanor Church; Mary L. Nock.

Appointed by Senate President: Clarence W. Blount

Appointed by House Speaker: Howard P. Rawlings

Ex officio: William Donald Schaefer, Governor; Nancy S. Grasmick, Ph.D., State Superintendent of Schools.

The Maryland Education Council was created in 1966 to represent Maryland on the Education Commission of the States (Chapter 128, Acts of 1966).

The Council consists of seven members. The Governor appoints three members who are interested in educational matters and who reflect the interests of State government, higher education, the State educational system, and local education agencies. Their terms coincide with those of the appointing Governor. The President of the Senate and the Speaker of the House of Delegates each appoint one member. The Governor and the State Superintendent of Schools serve *ex officio* (Code Education Article, secs. 25-101 through 25-104).

METROPOLITAN WASHINGTON AIRPORTS AUTHORITY

BOARD OF DIRECTORS

Chairperson: Ron M. Linton, District of Columbia

Maryland members appointed by Governor: Robert F. Tardio, 1996; Norman M. Glasgow, Jr., Esq., 1998.

44 Canal Center Plaza

Alexandria, VA 22314 (703) 739-8600

The Metropolitan Washington Airports Authority was created in 1986 by District of Columbia and Virginia laws. As an independent regional body, the Authority operates Washington National and Washington Dulles International Airports, formerly run by the federal government. The airports are operated under a 50-year lease between the U.S. Department of Transportation and the Metropolitan Washington Airports Authority. As an airport operator, the Authority can issue tax-exempt bonds to finance major capital improvements.

The Authority's Board of Directors has eleven members who serve six-year terms. Five are appointed by the Governor of Virginia, three by the Mayor of the District of Columbia, two by the Governor of Maryland, and one by the President of the United States.

METROPOLITAN WASHINGTON AIRPORTS AUTHORITY BOARD OF REVIEW

Chairperson: Norman Y. Mineta, California, 1998

Appointed by Board of Directors: Lawrence Coughlin, Pennsylvania, 1998; J. James Exon, Nebraska,

The Mid-Atlantic Poultry Health Council was established in 1987 in accordance with a July 22, 1987, memorandum of understanding, signed by the governors of Delaware, Maryland, Pennsylvania, and Virginia. The Council coordinates policy for poultry disease management. Annually, the chair of the Council rotates among the member states.

MARYLAND POULTRY HEALTH ADVISORY COMMITTEE

Appointed by Governor: Edward H. Covell; Dr. Frank Craig; Raymond J. Miller, Ph.D.; Archibald B. Park, D.V.M.

Appointed by the Governor in 1987, the Maryland Poultry Health Advisory Committee advises the Maryland Secretary of Agriculture on poultry health management. In the event of an outbreak of poultry disease in Maryland, the Committee advises and assists the Secretary of Agriculture on implementing control measures.

The Committee also represents Maryland on the Mid-Atlantic Poultry Health Council.

INTERSTATE MINING COMMISSION

Maryland member: William Donald Schaefer, Governor (Anthony F. Abar, Director, Bureau of Mines, alternate)

Gregory E. Conrad, *Executive Director*

459-B Carlisle Drive
Herndon, VA 22070 (703) 709-8654

The Interstate Mining Commission was created by the Interstate Mining Compact initiated by the Council of State Governments. To date, seventeen states have ratified the Compact; Maryland ratified in 1973 (Chapter 297, Acts of 1973).

The purpose of the Compact is to protect and restore land, water, and other resources affected by mining. The Commission assists in reducing the deterioration of land, water, and air attributable to mining and encourages programs to protect, conserve, and improve the usefulness of natural resources. The Commission also recommends techniques to improve, restore, or protect land and other resources affected by mining and helps support and maintain an efficient, productive mining industry.

The Compact's annual budget is \$182,615. The first half of the budget is assessed to each state on an equal basis. The other half is pro-rated on the basis of the value of mineral production in the party states.

The Commission is composed of the seventeen governors of the states that have ratified the Interstate Mining Compact. Each governor may designate an alternate (Code Natural Resources Article, secs. 7-701 through 7-703).

NORTHEAST OZONE TRANSPORT COMMISSION

Maryland members appointed by Governor: David A. C. Carroll, Secretary of the Environment; Merrylin Zaw-Mon, Director, Air & Radiation Management Administration, Department of the Environment.

Bruce S. Carhart, *Executive Director*

444 North Capitol St., NW, Suite 604
Washington DC 20001 (202) 508-3840

Contact: Merrylin Zaw-Mon

c/o Air & Radiation Management Administration
Department of the Environment
2500 Broening Highway
Baltimore, MD 21224 (410) 631-3255

The Northeast Ozone Transport Commission was created in 1991 in accordance with the federal Clean Air Act amendments of 1990 to address the region-wide spread of ozone and its precursor gases from state to state (P.L. 101-549, sec. 184).

The Commission is comprised of government leaders and environmental officials from twelve northeast and mid-Atlantic states, the District of Columbia, and the U.S. Environmental Protection Agency. The Commission assesses the degree of interstate transport of ozone and its precursors in the northeastern United States; develops strategies for mitigating interstate pollution; and recommends to the Administrator of the U.S. Environmental Protection Agency measures to ensure that states in the region attain and maintain the National Ambient Air Quality Standard for ozone.

INTERSTATE OIL COMPACT COMMISSION

Chairperson: Joan Finney, Governor of Kansas

Maryland representative: William Donald Schaefer, Governor

Assistant representative: C. Edmon Larrimore, Chief, Mineral Oil & Gas Division, Water Resources Administration, Department of Natural Resources

P. O. Box 53127
900 Northeast 23 St.
Oklahoma City, OK 73152 (405) 525-3556

In 1935, the Interstate Oil Compact was executed in Dallas, Texas. Maryland ratified the Compact in 1959 (Chapter 390, Acts of 1959). The Compact established the Interstate Oil Compact Commission. Through the Commission, thirty-five member states work to conserve oil and gas resources.

Members of the Commission include the governor of each signatory state and an assistant representative who may act in the governor's stead (Code Natural Resources Article, secs. 6-401 through 6-404).

OUTER CONTINENTAL SHELF POLICY COMMITTEE

Chairperson: Robert R. Jordan, Delaware
Vice-Chairperson: Thomas W. Rollins, Texas

Maryland representative appointed by Secretary of Interior upon nomination of Governor: Emery T. Cleaves, Ph.D., Director, Maryland Geological Survey

c/o Minerals Management Service
 U.S. Dept. of the Interior
 381 Elden St.
 Herndon, VA 22070 (703) 787-1211

The Outer Continental Shelf Policy Committee is a committee of the Outer Continental Shelf Advisory Board, created in 1975 by the Outer Continental Shelf Lands Act (43 U.S.C. 1331, et seq.). Through the Board, the U.S. Department of the Interior receives comments and recommendations from coastal state officials. The Board also provides a forum for coastal states and federal agencies involved in development of the shelf.

The Policy Committee advises the Secretary of the Interior on national policy implications of managing federal resources. This includes leasing, exploration, development, and protection of natural and mineral resources of the outer continental shelf. Committee meetings provide a formal mechanism for public interaction. Representatives include senior officials from the offices of the coastal state governors, fourteen discretionary members from public and private sectors, and eleven federal members who serve ex officio.

INTERSTATE COMMISSION ON THE POTOMAC RIVER BASIN

Phyllis M. Cole, *Chairperson*

Maryland members appointed by Governor: George H. Shoemaker; Richard L. Stanton.

Alternates appointed by Governor: Minny Pohlmann; George B. Reeves; Catherine Pieper Stevenson.
Terms expire 1995.

Ex officio: William Donald Schaefer, Governor

Herbert M. Sachs, *Executive Director*

6110 Executive Blvd., Suite 300
 Rockville, MD 20852—3903 (301) 984-1908

The Interstate Commission on the Potomac River Basin is an agency of those jurisdictions comprising the Potomac River drainage basin. Established by federal law in 1940 (amended in 1970; P.L. 91-407), the Commission operates under the Potomac Valley Conservancy District Compact. Maryland ratified the Compact in 1939 (Chapter 320, Acts of 1939; Chapter 29, Acts of 1960).

The Commission has jurisdiction over the Potomac Valley Conservancy District, created by the enabling act. A nonregulatory agency, the Commission makes recommendations concerning stream pollution and the use and conservation of water and associated land resources in the District. The Commission's Cooperative Water Supply Operations Section provides technical and managerial services to coordinate drought-related operations of the major public water supply utilities of Maryland, Virginia, and the District of Columbia in the Washington Metropolitan Area (Water Supply Coordination Agreement of July 22, 1982).

The Commission issues a newsletter, *The Potomac Basin Reporter*. Other technical and general information reports and publications also are available on request.

The Commission is composed of representatives of the five signatory jurisdictions: Maryland, Pennsylvania, Virginia, West Virginia, and the District of Columbia. While the United States government participates in the Commission, it is not a signatory member. The representatives from Maryland include the Governor and two residents of the Potomac Valley Conservancy District, who are appointed by the Governor for two-year terms (Code Natural Resources Article, secs. 8-303, 8-304). The Commission is financed by appropriations from each member jurisdiction as well as by grants and contracts.

POTOMAC RIVER FISHERIES COMMISSION

Maryland members appointed by Governor: John T. Parran, 1997; William L. Rice, Sr., 1997.

Ex officio: James W. Peck, designee of Secretary of Natural Resources, 1996

Kirby A. Carpenter, *Executive Secretary*

P. O. Box 9
 222 Taylor St.
 Colonial Beach, VA 22443 (804) 224-7148

The Potomac River Fisheries Commission operates under the Maryland-Virginia Compact of 1958, authorized by Congress. Maryland ratified the Compact in 1959 (Chapter 269, Acts of 1959). The Commission is a semi-autonomous agency, but its work and policies are coordinated closely with the Tidewater Administration of the Maryland Department of Natural Resources and the Marine Resources Commission of Virginia. Fishery agencies of both states provide law enforcement on the Potomac River for the Commission.

The Potomac River Fisheries Commission works to conserve and improve seafood resources of the Potomac River. The Commission regulates and licenses fisheries and the dredging of soft-shell clams

in the Potomac River. The Commission receives proceeds from the sale of crab, oyster, fish and clam licenses, and an oyster inspection tax. Annually, each state appropriates \$150,000 to Commission work.

The Commission's six members include three from each state. Maryland members are the Secretary of Natural Resources or designee and two persons appointed to four-year terms by the Governor. For chairperson, the Commission elects a Maryland representative in odd-numbered years and a Virginia representative in even-numbered years (Code Natural Resources Article, sec. 4-306).

SOUTHERN REGIONAL EDUCATION BOARD

Maryland members appointed by Governor: Arthur Dorman, 1994; Nancy K. Kopp, 1995; Shaila R. Aery, Ed.D., 1997; Donald N. Langenberg, Ph.D., 2000.

Ex officio: William Donald Schaefer, Governor

Mark D. Musick, *President*

592 Tenth St., N.W.
Atlanta, GA 30318—5790 (404) 875-9211
c/o Maryland Higher Education Commission
16 Francis St.
Annapolis, MD 21401 (410) 974-2971

The Southern Regional Education Board is the nation's oldest interstate compact for higher education. The Board plans for the use of educational programs and facilities by its members states. The Board operates under the Southern Regional Education Compact of 1949, which Maryland ratified in 1949 (Chapter 282, Acts of 1949). Fourteen other states have ratified the Compact: Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia.

Created at the request of southern governors, the Board brings together educators, government officials, and other regional leaders to advance education and thereby improve the social and economic life of the South. Working directly with state governments, academic institutions, and other agencies, the Board conducts research and reports on needs, problems, and developments in education; coordinates cooperative programs to upgrade training in undergraduate, graduate, professional and technical education; and serves as fiscal agent and administrator in interstate arrangements for regional educational services and institutions. These reciprocal agreements provide quality education while lessening the need to develop expensive specialized programs in each state.

Board publications, including a wide variety of research reports, are available to the public.

The Board's governing body consists of the governor of each member state and four other individuals from the state, one of whom must be a state legislator and one an educator. All are appointed by the governor for four-year terms (Code Education Article, secs. 25-201 through 25-205).

SOUTHERN STATES ENERGY BOARD

Chairperson: Jim Guy Tucker, Governor of Arkansas

Maryland members: William Donald Schaefer, Governor (Gerald L. Thorpe, alternate); Leo E. Green, State Senate; Thomas H. Hattery, House of Delegates.

3091 Governor's Lakes Drive, Suite 400
Norcross, GA 30071 (404) 242-7712

P. O. Box 34606
1325 13th St., N.W.
Washington, DC 20043—606 (202) 667-7303

The Southern States Energy Board originated as the Southern Interstate Nuclear Board, created in 1962 by the Southern Interstate Nuclear Compact. The Compact has been approved by sixteen southern states, the Commonwealth of Puerto Rico, and Congress (P.L. 87-563). Maryland ratified the Compact in 1963 (Chapter 680, Acts of 1963). The Board adopted its present name in 1977.

The Southern States Energy Board seeks to improve the economy of the South and the welfare of its people by cooperative efforts to ensure proper use and conservation of energy, and energy-related facilities, materials, and products with due regard for the environment.

Member jurisdictions include Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, Missouri, North Carolina, Oklahoma, Puerto Rico, South Carolina, Tennessee, Texas, Virginia, and West Virginia. Each supports the Board through an annual appropriation based on a formula outlined in the Compact.

Each member state is represented on the Board by three members. For Maryland, the Director of the Maryland Energy Administration appoints one member with the Governor's approval; the Senate President appoints a senator; and the House Speaker chooses a delegate (Code 1957, Art. 41, secs. 16-101 through 16-114).

SUSQUEHANNA RIVER BASIN COMMISSION

Chairperson: Peter J. Bush, New York (alternate)

William Donald Schaefer, Governor of Maryland; Mario Como, Governor of New York; Robert P. Casey, Governor of Pennsylvania; vacancy (federal member).

Maryland alternates: Torrey C. Brown, M.D.; Catherine Pieper Stevenson.

Paul O. Swartz, *Executive Director*

1721 North Front St.
Harrisburg, PA 17102—2391 (717) 238-0422
public information: (717) 238-0423

Contact: Catherine Pieper Stevenson

c/o Resource Management
Dept. of Natural Resources
Tawes State Office Building
580 Taylor Ave.
Annapolis, MD 21401 (410) 974-3705

The Susquehanna River Basin Commission was created upon enactment of the Susquehanna River Basin Compact by the Commonwealth of Pennsylvania, the states of New York and Maryland, and Congress. Maryland ratified the Compact in 1967 (Chapter 391, Acts of 1967). The Commission superseded the Interstate Advisory Committee on the Susquehanna River Basin.

The Commission formulates plans, policies, and projects for water resources development, conservation, and management of the Basin. The annual report of the Commission is available on request.

The Commission consists of the governor from each signatory state and one member appointed by the President of the United States (Code Natural Resources Article, sec. 8-301).

NATIONAL CONFERENCE OF COMMISSIONERS ON UNIFORM STATE LAWS

676 North St. Clair St., Suite 1700
Chicago, IL 60611 (312) 915-0195

The National Conference of Commissioners on Uniform State Laws was created by interstate compact in 1892. The Conference promotes uniform legislation designed to solve problems common to all states. Commissioners representing state government and the legal profession draft proposals, then work for their adoption by the states. When uniformity is neither practical nor necessary, the Conference also designs model acts to provide states with a concisely structured legislative framework adaptable to particular needs and problems.

STATE COMMISSION ON UNIFORM STATE LAWS

M. Michael Cramer, *Chairperson*, 1995

Appointed by Governor: K. King Burnett, 1995; M. King Hill, Jr., 1995.

William G. Somerville, *Associate Commissioner*
(410) 841-3870

216 North Adams St.
Rockville, MD 20850 (301) 424-0677

The General Assembly, in 1896, established the Commissioners for the Promotion of Uniformity of Legislation in the United States (Chapter 264, Acts of 1896). In 1984, the Commissioners were renamed the State Commission on Uniform State Laws (Code State Government Article, secs. 9-201 through 9-206).

Every four years, the Governor appoints three Commissioners who represent Maryland in the National Conference of Commissioners on Uniform State Laws. The Commissioners serve on committees that draft laws for submission to state legislatures and recommend measures to promote uniform laws.

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

BOARD OF DIRECTORS

Chairperson: Joseph Alexander, Virginia

1st Vice-Chairperson: Jack Evans, District of Columbia

2nd Vice-Chairperson: Hilda R. Pemberton, Maryland

Appointed by Washington Suburban Transit Commission: Cleatus E. Barnett; John P. Davey (alternate); Carlton R. Sickles (alternate).

Appointed by Northern Virginia Transportation Commission: Mary Margaret Whipple; Katherine K. Hanley (alternate); T. Michael Jackson (alternate).

Appointed by District of Columbia City Council: Anthony M. Rachal III; Hilda H. M. Mason (alternate); Deborah Price (alternate).

David L. Gunn, *General Manager*

600 Fifth St., N.W.
Washington, DC 20001 (202) 962-1047
TTY for deaf: (202) 638-3780
bus & rail information: (202) 637-7000
public information: (202) 962-1051

The Washington Metropolitan Area Transit Authority was created by interstate compact of the State of Maryland, the Commonwealth of Virginia, and the District of Columbia with the consent of Congress. Maryland ratified the Compact in 1965 (Chapter 869, Acts of 1965). The Authority was formed to plan, finance, and develop a regional

rapid transit system for the national capital area. That metrorail system, known as Metro, opened in 1976 with a single line less than five miles long. In December 1993, a new four-station segment opened to Greenbelt, Maryland. Now, Metro is an 89.5-mile rail system of five lines, serving 74 stations linking Maryland, Washington, DC, and Virginia. Upon completion, the system will be 103 miles long.

Congress, the General Assemblies of Maryland and Virginia, and the City Council of the District of Columbia have authorized the Authority to acquire and operate all mass transit bus facilities in the Washington, DC, region. The Authority also maintains a regular police force to protect patrons, personnel, and property.

The Authority is governed by a six-member Board of Directors (and six alternate directors). Each Compact signatory appoints two members. Board members and alternates serve terms coterminous with their service as members of their appointing bodies. The Authority's chief administrative officer is the General Manager (Code Transportation Article, secs. 10-202 through 10-204).

WASHINGTON METROPOLITAN AREA TRANSIT COMMISSION

Chairperson: Howard C. Davenport, District of Columbia

Appointed by Governor of Maryland: Lilo K. Schifter

Appointed by Governor of Virginia: Preston C. Shannon

William H. McGilvery, *Executive Director*

1828 L Street, N.W., Suite 703

Washington, DC 20036—5104 (202) 331-1671

The Washington Metropolitan Area Transit Commission was established in 1961 to regulate the commercial transportation of passengers in the Washington, DC, Metropolitan District. The Commission was created by the Washington Metropolitan Area Transit Regulation Compact, an agreement among Maryland, the District of Columbia, and Virginia. Maryland ratified the Compact in 1959 (Chapter 613, Acts of 1959). Amended by Maryland in its entirety in 1988, the revised compact became effective in February 1991 after ratification by Virginia and the District of Columbia (Chapter 273, Acts of 1988).

The Commission prescribes fares, regulations, and practices of transportation companies and interstate taxicabs in the Washington Metropolitan Area Transit District. The District, created by the Compact, embraces the District of Columbia; the cities of Alexandria and Falls Church, Virginia; Arlington and Fairfax counties, Virginia; and Montgomery and Prince George's counties, Maryland.

Expenses of the Commission are allocated annually in proportion to the population of each signatory in the Metropolitan District. Maryland's share in Fiscal Year 1994 is 46.11 percent.

The Commission has three members. One is appointed by the Governor of Maryland from the Maryland Public Service Commission. The Governor of Virginia appoints one from the Virginia State Corporation Commission. One is appointed by the Mayor of the District of Columbia from the District Public Service Commission. Each member's term coincides with the term of office in the agency from which the member is selected (Code Transportation Article, sec. 10-203).

MARYLAND & THE FEDERAL GOVERNMENT

UNITED STATES SENATE

The 100-member U.S. Senate consists of two members from each state. U.S. Senators are elected to serve six-year terms (U.S. Constitution, Art. 1, sec. 3).

From 1789 to 1913, U.S. Senators from Maryland were chosen by the General Assembly. Since 1913, they have been elected by the voters of Maryland (U.S. Constitution, Amendment 17).

BARBARA A. MIKULSKI, U.S. Senator from Maryland. Democrat. Member, U.S. House of Representatives, 1977-87. Member, Energy and Commerce Committee, 1977-87; Merchant Marine and Fisheries Committee, 1977-87. Executive committee, Congresswomen's Caucus. Member of U.S. Senate since 1987. Member, Appropriations Committee (chair, subcommittee on Veterans Affairs, Dept. of Housing & Urban Development & Independent Agencies); Ethics Committee; Labor and Human Resources Committee (chair, subcommittee on aging). *Born in Baltimore, Maryland, July 20, 1936. Mount Saint Agnes College, B.A., 1958; University of Maryland School of Social Work, M.S.W., 1965. Author, lecturer, teacher, social worker. Honorary degrees from Hood College, Goucher College, and Pratt Institute, New York. Member, Baltimore City Council, 1971-76. Former adjunct professor, Department of Sociology, Loyola College. Chair, Democratic Party Commission on Delegate Selection and Party Structure, 1973. Democratic nominee for U.S. Senate seat in Maryland, 1974. Consultant, National Center for Urban Ethnic Affairs. Delegate, International Women's Year Conference, 1980; member, National Organization for Women and National Women's Political Caucus. District offices: World Trade Center, Suite 253, Baltimore 21202-3041, tel. (410) 962-4510; 3 Church Circle, Annapolis 21401, tel. (410) 263-1805; 9658 Baltimore Ave., Suite 103, College Park 20740, tel. (301) 345-5517; 82 W. Washington St., Suite 402, Hagerstown 21740-4804, tel. (301) 797-2826; 213-219 W. Main St., Salisbury 21801, tel. (410) 546-7711. Washington office: 709 Hart Senate Office Bldg., Washington, DC 20510—3502; tel. (202) 224-4654.*



PAUL S. SARBANES, U.S. Senator from Maryland. Democrat. Member, U.S. House of Representatives, 1971-77. Member, Judiciary Committee; Merchant Marine and Fisheries Committee; Select Committee on House Reorganization. Member of U.S. Senate since 1977. Member, Foreign Relations Committee (chair, subcommittee on international economic policy, trade, oceans & environment); Banking, Housing and Urban Affairs Committee (chair, subcommittee on housing & urban affairs). Vice-Chairman, Joint Economic Committee. *Born in Salisbury, Maryland, February 3, 1933. Wicomico County Sr High School; Princeton University, A.B., magna cum laude, Phi Beta Kappa, 1954; Rhodes Scholar at Balliol College, Oxford University, first class B.A., honours in School of Philosophy, Politics, and Economics, 1957; Harvard University School of Law, LL.B., cum laude, 1960. Law clerk to Judge Morris A. Soper, U.S. Court of Appeals for the Fourth Circuit, 1960-61. Attorney; in private practice, 1961-62, 1965-70. Member, Maryland State Bar Association. Legislative draftsman, Department of Legislative Reference, 1961 session of Maryland General Assembly. Administrative assistant to Walter W. Hellex, chairman of Council of Economic Advisers, 1962-63. Executive director, Charter Revision Commission of Baltimore City, 1963-64. Member, Maryland House of Delegates, 1966-70; Judiciary Committee; Ways and Means Committee; vice-chairman, Baltimore City Delegation, 1968. Married to Christine Dunbar Sarbanes; three children. District offices: 1518 Federal Office Bldg., 31 Hopkins Plaza, Baltimore 21201, tel. (410) 962-4436; 1110 Bonifant St., Suite 450, Silver Spring 20910, tel. (301) 589-0797. Eastern Shore: tel. (410) 860-2131. Western Maryland: tel. (301) 722-5369. Washington office: 309 Hart Senate Office Bldg., Washington, DC 20510; tel. (202) 224-4524.*



UNITED STATES HOUSE OF REPRESENTATIVES

The United States House of Representatives consists of 435 members. The number of members for each state is determined by the state's population in the federal census. Based on the 1990 federal census, Maryland has eight U.S. Representatives elected to serve two-year terms.

The legislature of each state prescribes when elections are to be held for U.S. Representatives (U.S. Constitution, Art. 1, sec. 4). Since 1868, Maryland has elected its U.S. Representatives on the first Tuesday in November of each even-numbered year.

1st CONGRESSIONAL DISTRICT

WAYNE T. GILCHREST, U.S. Representative. Republican. Member of U.S. House of Representatives since 1991. Member, Merchant Marine and Fisheries Committee; Public Works Committee. *Born in Rahway, New Jersey, April 15, 1946. Served in U.S. Marine Corps, 1964-67; Vietnam, 1966-67 (Purple Heart Medal, Bronze Star Medal). Wesley College, A.A., 1971; Union College (Appalachian Semester studying rural poverty); Delaware State College, B.A., 1973; Loyola College. Teacher (American history, government, civics), 1973-90. Member, Kent County Teachers' Association. Member, American Legion; Veterans of Foreign Wars; Order of the Purple Heart. Married; three children. District office: 335 High St., Chestertown 21620; tel. (410) 778-9407. Washington office: 412 Cannon House Office Bldg., Washington, DC 20515; tel. (202) 225-5311.*

**2nd CONGRESSIONAL DISTRICT**

HELEN DELICH BENTLEY, U.S. Representative. Republican. Member of U.S. House of Representatives since 1985. Member, Appropriations Committee (subcommittees on labor, health, human services & education; military construction); Merchant Marine and Fisheries Committee. Former member, Committee on the Budget; Committee on Public Works and Transportation; Select Committee on Aging (subcommittee on health & long-term care); Task Force on Women and Social Security. *Born in Ruth, Nevada, November 28, 1923. University of Missouri, B.A. (journalism), 1943; George Washington University. Chairman, Federal Maritime Commission, 1969-75. Reporter and maritime editor, Baltimore Sun; former TV producer and syndicated columnist. International business consultant. Board of Trustees, Church Hospital Corp.; Villa Julie College. Board of Visitors, U.S. Naval Academy. Member and former chairman, Maritime Committee, Md. Historical Society. Honorary degrees from University of Michigan; University of Maryland; University of Alaska; Long Island University; Goucher College. Maritime Industry Salute to Congress Award, 1987. Minute Man Award, Reserve Officers Assoc., 1988. Free State Award of Excellence, AMVETS Dept. of Maryland, 1989. Distinguished Citizen of the Year, Baltimore Area Council, Boy Scouts of America, 1989. Medal of St. Andrew for outstanding service to church and community, Greek Orthodox Archdiocese of North and South America, 1990. Married to William R. Bentley. District offices: 200 East Joppa Rd., Suite 400, Towson 21204; tel. (410) 337-7222; 7458 German Hill Rd., Dundalk 21222, tel. (410) 285-2747; 6 North Main St., Bel Air 21014, tel. (410) 879-2517. Washington office: 1610 Longworth House Office Bldg., Washington, DC 20515; tel. (202) 225-3061.*

**3rd CONGRESSIONAL DISTRICT**

BENJAMIN L. CARDIN, U.S. Representative. Democrat. Member of U.S. House of Representatives since 1987. Assistant Majority Whip. Member, Ways and Means Committee (subcommittees on human resources & health); Ethics Committee; Committee on House Administration. *Born in Baltimore, Maryland, October 5, 1943. Baltimore public schools; University of Pittsburgh, B.A., cum laude, 1964; University of Maryland School of Law, LL.B., J.D., 1967 (1st in class). Attorney. Maryland House of Delegates, 1967-86 (speaker, 1979-86; chair, ways & means committee, 1974-78). Chair, State Federal Assembly (NCSL), 1980-81. Member, Presidential Advisory Committee on Federalism, 1981. Member, Governor's Commission on Excellence in Higher Education, 1985. Chair, Maryland Legal Services Corp., 1988—. Trustee, Baltimore Council on Foreign Relations, 1980—; St. Mary's College of Maryland, 1988-93; Baltimore Museum of Art, 1988—. Board of Trustees, University of Maryland Alumni Assoc.-International, 1982-88. Board of Directors, Associated Jewish Charities & Welfare Fund, 1985-89. Director, Re-Visions Foundation Inc., 1988—. Ann Hogan Memorial Award, Common Cause of Maryland, 1987. Friend of Psychiatry Award, Maryland Psychiatric Society, 1988. Israel Freedom Award, 1992. Representative of the Year, National Multiple Sclerosis Society, 1993. Congressional award, Small Business Council of America, 1993. Married to Myrna Edelman; two children. District office: 540 E. Belvedere Ave., Suite 201, Baltimore 21212; tel. (410) 433-8886. Washington office: 227 Cannon House Office Bldg., Washington, DC 20515; tel. (202) 225-4016.*



4th CONGRESSIONAL DISTRICT

ALBERT R. WYNN, U.S. Representative. Democrat. Member of U.S. House of Representatives since 1993. Member, Banking, Finance and Urban Affairs Committee; Foreign Affairs Committee; Post Office and Civil Service Committee. *Born in Philadelphia, Pennsylvania, September 10, 1951. Du Val High School, Glendale; University of Pittsburgh, B.S., 1973. Intern, U.S. State Department, African Regional Affairs, summer 1972, 1973. Georgetown University School of Law, J.D., 1977 (chair Black American Law Student Assoc.); Howard University Graduate School of Political Science. Attorney. Member, Maryland State Bar Association since 1979. Former executive director, Prince George's County Consumer Protection Commission. President, Metropolitan Washington Council of Consumer Agencies; NAACP legal assistance program. Board, Consumer Credit Counseling Service. Coalition on Black Affairs (COBA); Ford Motor Co. Consumer Appeals Board; Voter Registration & Education Coalition. Delegate, Democratic Party National Convention, 1984, 1988. Franklin Bourne Law Club; Kappa Alpha Psi Fraternity. Member of House of Delegates, 1983-87; Ways and Means Committee. Member of State Senate, 1987-93. Deputy Majority Whip. Member, Budget and Taxation Committee; Joint Budget and Audit Committee; Joint Committee on Federal Relations; Special Joint Committee on Economic Development Strategy; Drink and Drugged Driving Task Force; Governor's Task Force on Violence and Extremism. First Vice-Chair, Md. Legislative Black Caucus, 1988. Married. District office: 8700 Central Ave., Suite 306, Landover 20785; tel. (301) 350-5055. Washington office: 423 Cannon House Office Bldg., Washington, DC 20515—2004; tel. (202) 225-8699.*



5th CONGRESSIONAL DISTRICT

STENY H. HOYER, U.S. Representative. Democrat. Member of U.S. House of Representatives since 1981. Chairman, House Democratic Caucus. Chairman, Commission on Security and Cooperation in Europe (Helsinki Commission). Member, Appropriations Committee (chair, treasury, postal service & general government subcommittee; member, subcommittees on labor, health, human services & education; military construction). Co-Chair, Federal Government Service Task Force. *Born in New York, New York, June 14, 1939. Suitland High School; University of Maryland, B.S., 1963; Georgetown University Law Center, J.D., 1966. Admitted to Maryland Bar, 1966. Attorney. Member of Maryland Senate, 1966-79 (president, 1975-79). Member, Maryland State Board for Higher Education, 1978-81. Outstanding Young Marylander, Md. Jaycees, 1975; Distinguished Alumnus Award, University of Md. Alumni Assoc., 1976; Legislator of the Year Md. State's Attorneys' Assoc., 1977; Congressman of the Year, National Multiple Sclerosis Assoc.; Congressional Advocate of the Year, Child Welfare League, 1986; Policy Maker of the Year, National Assoc. of Homebuilders, 1988. Named "Rising Star in Congress," National Journal, 1990. Member, Baltimore Council of Foreign Relations; Omicron Delta Kappa; Sigma Chi Fraternity; Kappa Theta Society. Board of Visitors, College of Public Affairs, University of Maryland. Married; three children. District office: 4201 Northview Dr., Suite 403, Bowie 20715. Washington office: 1705 Longworth House Office Bldg., Washington, DC 20515; tel. (202) 225-4131.*



6th CONGRESSIONAL DISTRICT

ROSCOE G. BARTLETT, U.S. Representative. Republican. Member of U.S. House of Representatives since 1993. Member, Science, Space and Technology Committee; Armed Services Committee. *Born in Moreland, Kentucky, June 3, 1926. Mt. Vernon Academy, Ohio; Columbia Union College, Takoma Park, B.A. (science), B.A. (theology); University of Maryland College Park, M.S., Ph.D., (physiology). Instructor, University of Maryland, 1948-52. Instructor/Assistant professor, Loma Linda Medical School, California, 1952-54. Assistant professor, Howard University Medical School, 1954-56. Scientist, National Institutes of Health, 1956-59; U.S. Naval School of Aviation Medicine, 1959-61. Scientist/engineer manager, The Johns Hopkins University, 1961-66. District office: 8267 Main St., Ellicott City 21043—9998; tel. 1-800-705-2385. Washington office: 312 Cannon House Office Bldg., Washington, DC 20515; tel. (202) 225-2721.*



7th CONGRESSIONAL DISTRICT

KWEISI MFUME, U.S. Representative. Democrat. Member of U.S. House of Representatives since 1987. Member, Banking, Finance and Urban Affairs Committee (subcommittees on housing & community development; financial institutions supervision); Small Business Committee (chair, subcommittee on minority business enterprise, finance & urban development; member, subcommittee on procurement, taxation & tourism). Member, Congressional Arts Caucus; Caucus for Women's Issues. Chairman, Congressional Black Caucus. Member, Federal Government Service Task Force. *Born in Baltimore, Maryland, October 24, 1948. Morgan State University, Bachelor of Urban Planning, magna cum laude, 1976; The Johns Hopkins University, M.A., 1984. Member, Baltimore City Council, 1979-87 (chair, health subcommittee of Baltimore City) Member, Maryland Democratic State Central Committee for 40th Legislative District (taxation & finance committee; policy & planning committee; education committee). Delegate to Democratic Party National Conventions, 1980, 1984, 1988. Co-Chair, Baltimore "Kennedy for President" Campaign, 1980. Co-Chair, Maryland "Jackson for President" Campaign, 1984, 1988. District offices: 3000 Druid Park Dr., Baltimore 21215, tel. (410) 367-1900; 2203 N. Charles St., Baltimore 21218, tel. (410) 235-2700; 1825 Woodlawn Dr., Suite 106, Baltimore 21207, tel. (410) 298-5997/8. Washington office: 2419 Rayburn House Office Bldg., Washington, DC 20515; tel. (202) 225-4741.*

**8th CONGRESSIONAL DISTRICT**

CONSTANCE A. MORELLA, U.S. Representative. Republican. Member of U.S. House of Representatives since 1987. Member, Committee on Post Office and Civil Service (subcommittee on compensation); Committee on Science, Space, and Technology (investigations & oversight subcommittee). Member, Congressional Human Rights Caucus; Arms Control and Foreign Policy Caucus; Federal Government Service Task Force; Congressional Arts Caucus. *Born in Somerville, Massachusetts, February 12, 1931. Boston University, A.B., 1954; The American University, M.A., 1967. Professor of English, Montgomery College, Rockville, MD, 1970-86. Member, National Advisory Board of The American University, Washington, DC. Trustee, Capitol College, Laurel, MD. Member, Montgomery County United Way Council. Member, Advisory Council of Montgomery County Hospice Society. Member, Honorary Board of National Kidney Foundation. Married; three children, six wards. Member, Maryland House of Delegates, 1979-86 (appropriations committee). District office: 11141 Georgia Ave., Suite 302, Wheaton 20902; tel. (301) 946-6801. Washington office: 1024 Longworth House Office Bldg., Washington DC 20515; tel. (202) 225-5341.*



CONGRESSIONAL ELECTION DISTRICTS

After each federal census, Congress determines the number of representatives for each state based on population (U.S. Constitution, Art. 1, sec. 2). Maryland retained eight seats in the U.S. House of Representatives following the 1990 federal census. Every two years, voters elect one representative from each of Maryland's eight congressional districts.

Boundaries of Maryland's congressional districts are defined by legislation enacted by the General Assembly. These boundaries have changed over time, and they continue to change. Local boards of election supervisors are empowered to redefine precinct boundaries but cannot alter the election districts or wards designated by the legislature. Consequently, boundaries defined by law for some congressional districts may have undergone changes at the precinct level between enactments of the General Assembly (Code 1957, Art. 33, sec. 2-12).

In the description of congressional district boundaries, all references to election districts, wards, and precincts are to the geographical boundaries as they existed on April 1, 1990. Precinct boundaries are dynamic. Changes are made to reflect population shifts and to ensure convenient polling places for all voters. Local boards of supervisors of elections can provide current information on precincts encompassed within each congressional district. Maryland's present congressional districts were enacted by the General Assembly in 1991 (Chapter 4, Acts of 2nd Special Session of 1991).



Map of Congressional Election Districts for Maryland

1ST CONGRESSIONAL DISTRICT

1990 Population: 597, 684

Cecil, Kent, Queen Anne's, Caroline, Talbot, Dorchester, Wicomico, Worcester & Somerset Counties, & parts of Anne Arundel County & Baltimore City, including:

Anne Arundel County Election District 1, precincts 3, 9, 13 (part), 15-18; Election District 2, precincts 2-17; Election District 3, precincts 2-9, 14; Election District 4, precincts 3, 4, 6; Election District 5, precincts 1-8, 11-13, 14 (part), 15, 17-24; Election District 6; Election District 7, precincts 18, 20.
Baltimore City Ward 25, precincts 14-21.

2ND CONGRESSIONAL DISTRICT

1990 Population: 597, 683

Harford County; & parts of Anne Arundel & Baltimore Counties, including:

Anne Arundel County Election District 3, precincts 1, 10-13, 15-18; Election District 5, precincts 9, 10, 14 (part), 16.
Baltimore County Election Districts 5-8, 10-12, 15; Election District 4, precinct 6; Election District 9, precincts 2 (part), 3-5, 7-11, 15-19, 23, 24; Election District 11, precincts 1-7, 9; Election District 14, precincts 3, 5, 8, 9.

3RD CONGRESSIONAL DISTRICT

1990 Population: 597, 680

Parts of Anne Arundel County, Baltimore City, Baltimore County & Howard County, including:

Anne Arundel County Election District 1, precincts 1, 2, 4-8, 10-12, 13 (part), 14, 19; Election District 2, precinct 1; Election District 4, precincts 2 (part), 5 (part), 7, 10.
Baltimore City Wards 1, 2, 21-24; Ward 3, precincts 1 (part), 3; Ward 4, precinct 1; Ward 6, precincts 5, 6; Ward 8, precincts 1, 2; Ward 13, precincts 2-5, 23, 24; Ward 25, precincts 3-13; Ward 26, precincts 1-24, 32-35, 39-45, 47-51; Ward 27, precincts 1-29, 31, 33-36, 59-62, 67-91, 102-108; Ward 28, precinct 1.
Baltimore County Election District 2, precincts 8, 9, 13-16; Election District 3, precincts 2-11; Election District 4, precincts 1, 2, 4, 5; Election District 9, precincts 1, 2 (part), 6, 12-14, 20-22; Election District 11, precinct 8; Election District 13; Election District 14, precincts 1, 2, 4, 6, 7.
Howard County Election District 1, precincts 1-4, 5 (part), 6; Election District 5, precincts 2-4, 8, 9, 12, 14-17; Election District 6, precincts 4-6, 8-14, 16-23, 26.

4TH CONGRESSIONAL DISTRICT

1990 Population: 597, 690

Parts of Prince George's & Montgomery Counties, including:

Prince George's County Election District 2; Election District 3, precinct 3; Election District 5, precincts

2-6; Election District 6; Election District 7, precinct 9; Election District 9, precincts 3, 5; Election District 13; Election District 15, precinct 2; Election District 17, precincts 1-10, 12-15; Election District 18; Election District 19, precinct 5; Election District 20, precincts 3-5, 8, 9 (part).
Montgomery County Election District 5, precincts 1-14, 16, 17; Election District 13, precincts 4-10, 12-16, 18, 21-23, 41, 47, 48 (part), 49, 50, 55, 56, 64.

5TH CONGRESSIONAL DISTRICT

1990 Population: 597, 681

Calvert, Charles & St. Mary's Counties; & parts of Anne Arundel & Prince George's Counties, including:

Anne Arundel County Election District 4, precincts 1, 2 (part), 5 (part), 8, 9, 11; Election District 7, precincts 1-17, 19.
Prince George's County Election District 1; Election District 3, precincts 1, 2; Election District 4; Election District 5, precinct 1; Election District 7, precincts 1-8; Election District 8; Election District 9, precincts 1, 2, 4, 6-9; Election Districts 10, 11, 14; Election District 15, precincts 1, 3; Election District 16; Election District 17, precinct 11; Election District 19, precincts 1-4; Election District 20, precincts 1, 2, 6, 7, 9 (part).

6TH CONGRESSIONAL DISTRICT

1990 Population: 597, 688

Allegany, Carroll, Frederick, Garrett & Washington Counties; & part of Howard County, including:

Howard County Election District 1, precinct 5 (part); Election Districts 2-4; Election District 5, precincts 1, 5-7, 10, 11, 13; Election District 6, precincts 1-3, 7, 15, 24, 25.

7TH CONGRESSIONAL DISTRICT

1990 Population: 597, 680

Parts of Baltimore City & Baltimore County, including:

Baltimore City Wards 5, 7, 9-12, 14-20; Ward 3, precincts 1 (part), 2; Ward 4, precincts 2-3; Ward 6, precincts 1-4; Ward 8, precincts 3-13; Ward 13, precincts 1, 6-22, 25; Ward 25, precincts 1, 2; Ward 26, precincts 25-31, 36-38, 46; Ward 27, precincts 30, 32, 37-58, 63-66, 92-101; Ward 28, precincts 2-20.

Baltimore County Election District 1; Election District 2, precincts 1-7, 10-12, 17-19; Election District 3, precinct 1; Election District 4, precinct 3.

8TH CONGRESSIONAL DISTRICT

1990 Population: 597, 682

Parts of Montgomery County, including:

Montgomery County Election Districts 1-4; Election District 5, precincts 15, 18-20; Election Districts 6, 7-12; Election District 13, precincts 1-3, 11, 17, 19, 20, 24-40, 42-46, 48 (part), 51-54, 57-60, 62, 63.

FEDERAL COURTS IN MARYLAND

UNITED STATES COURT OF APPEALS FOR THE FOURTH CIRCUIT

Sam Ervin III, *North Carolina, Chief Judge*

Maryland Judges on U.S. Court of Appeals:
Francis D. Murnaghan, Jr.
Paul V. Niemeyer

Bert M. Montague, *Clerk*

U.S. Courthouse Annex
1100 East Main St., 5th floor
Richmond, Virginia 23219

(804) 771-2213

Maryland Judges' Chambers:

Edward J. Garmatz Federal Courthouse
101 West Lombard St.
Baltimore, MD 21201

Judge Murnaghan: (410) 962-3607
Judge Niemeyer: (410) 962-4210

The United States Courts of Appeals are intermediate appellate courts created in 1891 to relieve overcrowding of the U.S. Supreme Court docket. The appeals courts are empowered to review all decisions of federal district courts, certain special courts, and administrative bodies, except in those few instances where direct review by the U.S. Supreme Court is mandated. Judges of the United States Courts of Appeals are appointed by the President of the United States with the advice and consent of the U.S. Senate.

The United States is divided into thirteen judicial circuits. Maryland is in the fourth circuit, which also includes Virginia, West Virginia, North Carolina, and South Carolina. The United States Court of Appeals for the Fourth Circuit has thirteen judges. Two judges are from Maryland, three from Virginia, two from West Virginia, two from North Carolina, and four from South Carolina. Maryland's two members of the Court maintain chambers at the Federal Courthouse in Baltimore.

U.S. COURT OF APPEALS BIOGRAPHIES OF MARYLAND JUDGES

FRANCIS D. MURNAGHAN, JR. Associate Judge, U.S. Court of Appeals for the Fourth Circuit, since 1979. Born in Baltimore, Maryland, June 20, 1920. The Johns Hopkins University, A.B., 1941; Harvard University Law School, LL.B., 1948. Admitted to Maryland Bar, 1949. Served on active duty in U.S. Naval Reserve, 1942-46 (inactive service as lieutenant, 1946-50). Member, American and Maryland State Bar Associations; American College of Trial Lawyers. Chairman, Baltimore City Charter Revision Commission, 1963-64. President, Board of School Commissioners, Baltimore City, 1967-70. Board of Trustees, The Johns Hopkins University, 1976—. Chairman, Walters Art Gallery, 1979— (president, 1964-79). Author, "From Figgment to Fiction to Philosophy—The Requirement of Proof of Damage in Libel Actions," 22 *Catholic University Law Review* 1 (1972).

PAUL V. NIEMEYER. Associate Judge, U.S. Court of Appeals for the Fourth Circuit, since 1990. Associate Judge, U.S. District Court for the District of Maryland, 1988-90. Born in Princeton, New Jersey, April 5, 1941. Kenyon College, A.B., 1962; University of Notre Dame Law School, J.D., 1966. Admitted to Maryland Bar, 1966. In private practice, Piper & Marbury, 1966-88. Lecturer (advanced business law), The Johns Hopkins University, 1971-75. Member, Court of Appeals Standing Committee on Rules of Practice and Procedure, 1973-88. Member, hearing panel, Attorney Grievance Commission, 1978-81. Co-author, *Maryland Rules Commentary*. Special Merit Citation, American Judicature Society, 1987. Fellow, American College of Trial Lawyers; American Law Institute; American Bar Foundation; Maryland Bar Foundation.

UNITED STATES DISTRICT COURT FOR THE DISTRICT OF MARYLAND

Walter E. Black, Jr., *Chief Judge*

Associate Judges: Deborah K. Chasanow; Marvin J. Garbis; Benson E. Legg; Peter J. Messitte; J. Frederick Motz; William M. Nickerson; Frederic N. Smalkin.

Senior Judges: John Raymond Hargrove, Sr.; Alexander Harvey II; Joseph C. Howard; Frank A. Kaufman; Herbert F. Murray; Edward S. Northrop; Joseph H. Young.

Joseph A. Haas, *Clerk*

Edward J. Garmatz Federal Courthouse
101 West Lombard St.
Baltimore, MD 21201

(410) 962-2600

The United States District Courts are trial courts with general federal jurisdiction. Each state has at least one federal district court.

The United States District Court for the District of Maryland was established in 1789 by the federal Judiciary Act of 1789. The Court convened for the first time in 1790 at Baltimore and alternated sessions between Baltimore and Easton until 1822, when the Court moved to the New Masonic Hall on St. Paul Street, Baltimore. The Court moved to its present site in 1976.

Under the jurisdiction of the U.S. District Court are the U.S. Bankruptcy Judges, the U.S. Magistrate Judges, probation officers, court reporters, and their staffs.

Judges of the U.S. District Court are appointed by the President of the United States with the advice and consent of the U.S. Senate. Presently, sixteen judges sit on the Court. The Chief Judge and nine associate judges serve full-time. Seven senior judges still hear cases but no longer assume full-time duties.

U.S. DISTRICT COURT BIOGRAPHIES CHIEF JUDGE

WALTER E. BLACK, JR. Chief Judge, U.S. District Court for the District of Maryland, since 1991 (Associate Judge, 1982-91). Born in Baltimore, Maryland, July 7, 1926. Harvard University, A.B., 1946; Harvard University Law School, LL.B., 1949. Admitted to Maryland Bar, 1949. Member, American, Maryland State and Baltimore City Bar Associations. Assistant U.S. Attorney for District of Maryland, 1953-55. U.S. Attorney for District of Maryland, 1956-57. Chairman, Board of Municipal and Zoning Appeals, Baltimore City, 1963-67. Member, Mayor's Advisory Committee for Workable Program for

Community Improvement, Baltimore City, 1963-67. Chairman, Subcommittee on Community Planning Program, Mayor's Task Force on Civil Rights, Baltimore City, 1965-67. Member, Jail Board, Baltimore City, 1971-73. Member, Governor's Commission to Revise the Annotated Code, 1975-82. Member, Attorney Grievance Commission, 1978-82. Member, Lawyers' Round Table; Rule Day Club; Harvard/Radcliffe Club of Maryland; Harvard Law School Association of Maryland. Office telephone: (410) 962-0107.

ASSOCIATE JUDGES

DEBORAH K. CHASANOW. Associate Judge, U.S. District Court for the District of Maryland, since 1993. U.S. Magistrate Judge, 1987-93. Born in Washington, DC, April 23, 1948. Douglass College, Rutgers University, B.A., 1970, Phi Beta Kappa; Stanford University, J.D., 1974. Admitted to Maryland Bar, 1974; District of Columbia Bar, 1975. Law clerk to Judge David L. Cahoon, Montgomery County Circuit Court, 1974-75. Member, Maryland State Bar Association (committee on pattern jury instructions—criminal; past chair, section on criminal law & practice; council member, section on litigation). Member, Prince George's County and Women's Bar Associations. Private practice of law, Cole and Groner, Washington, DC, Aug.-Dec. 1975. Chief, Criminal Appeals Division, Office of Attorney General, 1979-87. Member, Court of Appeals Standing

Committee on Rules of Practice and Procedure (consultant to criminal & appellate rules subcommittees). Member, Governor's Advisory Board on Rape and Sexual Offenses, 1982-84; Governor's Task Force to Review the Defense of Insanity, 1982-84. Past lecturer (constitutional criminal procedure), University of Maryland School of Law and University of Baltimore School of Law. Faculty member, Maryland Institute for Continuing Professional Education of Lawyers (MICPEL). Member, Marlborough American Inn of Court (past president); Wrangler's Law Club; National Association of Women Judges. Office telephone: (410) 962-4953.

MARVIN J. GARBIS. Associate Judge, U.S. District Court for the District of Maryland, since 1989. Born in Baltimore, Maryland, June 14, 1936. The Johns Hopkins

University, B.E.S., 1958; Harvard University Law School, J.D., 1961; Georgetown University Law School, LL.M., 1962. Admitted to District of Columbia Bar, 1961; Maryland Bar, 1962. Public Defender on E. Barrett Prettyman Fellowship Program, Washington, DC, 1961-62. Trial attorney, Tax Division, U.S. Department of Justice, 1963-67. Private practice of law in Baltimore, 1971-88, as sole practitioner and, primarily, with Garbis, Marvel & Junghans (formerly Garbis and Schwait); private practice of law in Washington, DC, 1988-89 as member of firm of Johnson and Gibbs. President, Maryland Chapter, Federal Bar Association. Council member, Tax Section, American Bar Association. Member, Special Joint Committee on Gender Bias in the Courts. Past president, Maryland Institute for Continuing Professional Education of Lawyers (MICPEL). Author of books and journal articles on tax litigation and related matters. Adjunct Faculty, University of Baltimore School of Law, and University of Maryland School of Law. Office telephone: (410) 962-9090.

BENSON EVERETT LEGG. Associate Judge, U.S. District Court for the District of Maryland, since 1991. Born in Baltimore, Maryland, June 8, 1947. Gilman School; Princeton University, B.A., 1970; University of Virginia School of Law, J.D., 1973. Admitted to Maryland Bar, 1973. Law clerk to Judge Frank A. Kaufman, U.S. District Court for District of Maryland, 1973-74. Member, American, Maryland State and Baltimore City Bar Associations. Associate attorney, Venable, Bactjer and Howard, 1975-81 (partner, 1982-91). Member, Serjeants Inn. Office telephone: (410) 962-0723.

PETER J. MESSITTE. Associate Judge, U.S. District Court for the District of Maryland, since 1993. Associate Judge, Montgomery County Circuit Court, 6th Judicial Circuit, 1985-93. Born in Washington, DC, July 17, 1941. Bethesda-Chevy Chase High School; Amherst College, B.A., cum laude, 1963; University of Chicago Law School, J.D., 1966 (1st prize, Karl Llewellyn Moot Court Competition, 1965). Peace Corps Volunteer, Sao Paulo, Brazil, 1967-68. Admitted to Maryland Bar, 1969. Member, Inter-American, American, District of Columbia, Maryland State and Montgomery County Bar Associations. Member, American Law Institute. Benchler and past president, Montgomery County Inn of Court. Vice-President and General Counsel, Community Psychiatric Clinic, 1975-85. Delegate, Democratic Party National Convention (chair of uncommitted delegate caucus), 1980. Distinguished Alumnus Award,

Bethesda-Chevy Chase High School, 1984. Office telephone: (410) 962-4396.

J. FREDERICK MOTZ. Associate Judge, U.S. District Court for the District of Maryland, since 1985. Born in Baltimore, Maryland, December 30, 1942. Wesleyan University, A.B., 1964; University of Virginia School of Law, LL.B., 1967. Law clerk to Judge Harrison L. Winter, U.S. Court of Appeals for the Fourth Circuit, 1967-68. Admitted to Maryland Bar, 1968. Member, American, Maryland State and Baltimore City Bar Associations; American College of Trial Lawyers. Venable, Bactjer and Howard, 1968-69. Assistant U.S. Attorney, District of Maryland, 1969-71. Venable, Bactjer and Howard, 1971-81 (partner, 1976-81). Advisory Board, Baltimore City Department of Social Services, 1973-81. U.S. Attorney, District of Maryland, 1981-85. Board of Trustees, Friends School of Baltimore, 1970-77, 1981-88; Sheppard and Enoch Pratt Hospital, 1987—. Member, Serjeants' Inn; Wednesday Law Club. Office telephone: (410) 962-0782.

WILLIAM M. NICKERSON. Associate Judge, U.S. District Court for the District of Maryland, since 1990. Associate Judge, Baltimore County Circuit Court, 3rd Judicial Circuit, 1985-90. Born in Baltimore, Maryland, December 6, 1933. Friends School of Baltimore; University of Virginia, B.A., 1955. Served in U.S. Coast Guard, 1955-59. University of Maryland School of Law, LL.B., 1962. Admitted to Maryland Bar, 1962. Member, Maryland State Bar Association (chair, committee on ethics, 1984-85). Member, Baltimore County Bar Association. Member, Review Board, Attorney Grievance Commission, 1984-85. Member, Wednesday Law Club. Office telephone: (410) 962-9810.

FREDERIC N. SMALKIN. Associate Judge, U.S. District Court for the District of Maryland, since 1986. U.S. Magistrate, District of Maryland, 1976-86. Born in Baltimore, Maryland, May 21, 1946. The Johns Hopkins University, B.A., 1968; University of Maryland School of Law, J.D., 1971. Member, Phi Beta Kappa; Order of the Coif. Admitted to Maryland Bar, 1972. Served in U.S. Army as Captain, Judge Advocate General's Corps, and Assistant to General Counsel of the Army (Meritorious Service Medal, Oak Leaf Cluster). Member, Federal Bar Association. Lecturer (commercial law), University of Maryland School of Law, 1978—. Faculty member, Maryland Institute for the Continuing Professional Education of Lawyers (MICPEL); University of Virginia Trial Advocacy Institute. Member, Wednesday Law Club. Office telephone: (410) 962-3840.

U.S. DISTRICT COURT — SENIOR JUDGES

JOHN RAYMOND HARGROVE, SR. Senior Judge, U.S. District Court for the District of Maryland, since 1994 (Associate Judge, 1984-94). Associate Judge, Supreme Bench of Baltimore City (Circuit Court for Baltimore City), 1974-84. Administrative Judge, District Court of Maryland, District 1, Baltimore City, 1971-74. Associate Judge, Municipal Court, Baltimore City, 1968-71. Associate Judge, People's Court, Baltimore City, 1962-63. Born in Atlantic City, New Jersey, October 25, 1923. St. Catherine's Academy; Frederick Douglass High School; Morgan State College; Howard University, B.A., 1947; University of Maryland School of Law, LL.B., 1950. Admitted to Maryland Bar, 1950. Served in U.S. Army. Member, National, Maryland State, Baltimore City and Monumental City Bar Associations. Member, Character Committee, Court of Appeals. Assistant U.S. Attorney for

District of Maryland, 1955. Deputy U.S. Attorney, 1957-62. Office telephone: (410) 962-0950.

ALEXANDER HARVEY II. Senior Judge, U.S. District Court for the District of Maryland, since 1991 (Chief Judge, 1986-91; Associate Judge, 1966-86). Born in Baltimore, Maryland, May 3, 1923. Served in U.S. Army, 1943-46, achieving rank of 1st Lieutenant (Air Medal, Oak Leaf Cluster, 1945 European Theater of Operations). Yale University, B.A., 1947; Columbia University Law School, LL.B., 1950. Admitted to Maryland Bar, 1950. Member, American, Maryland State and Baltimore City Bar Associations; American Judicature Society; Maritime Law Association. Assistant attorney general for Maryland, 1955-57. Member, Coordinating Committee for Multiple Litigation, 1968-73; Maryland

Judicial Conference Committee on the Administration of the Criminal Law, 1975-83 (chair, 1978-83); Speedy Trial Planning Group for Maryland. Member, Maryland Club; Elkridge Club; Lawyers' Round Table; The Wranglers. Office telephone: (410) 962-4655.

JOSEPH C. HOWARD. Senior Judge, U.S. District Court for the District of Maryland, since 1991 (Associate Judge, 1979-91). Associate Judge, Supreme Bench of Baltimore City, 1968-79. Born in Des Moines, Iowa, December 9, 1922. Served in U.S. Army, 1944-47, achieving rank of 1st Lieutenant. University of Iowa, B.A., 1950; Drake University Law School, LL.B., 1955, M.A., 1957. Admitted to Maryland Bar, 1959. Member, American, National and Monumental City Bar Associations; Judicial Council; World Association of Judges. Assistant State's Attorney, Baltimore City, 1964-68 (chief, trial section, 1966-67). Assistant City Solicitor, Baltimore City, 1968. Advisory Board, University of Baltimore School of Law, 1982—. Board of Visitors, University of Maryland School of Law, 1985—. National Commission on the Future of Drake University, 1987. Board of Trustees, Drake University, 1989—. Honorary law degree, Morgan State College, 1972. First African American in U.S. admitted to Phi Alpha Delta National Legal Fraternity. Author, "Administration of Rape Cases in the City of Baltimore and the State of Maryland" (1968); "Why We Organize," *Journal of Public Law* (1971); "Employment Practices in the Administration of Justice Under the Supreme Bench of Baltimore City," (1975); "Racial Discrimination in Sentencing," *Judicature* (1975). Kappa Alpha Psi Achievement Award, 1973; Man of the Year Award, National Association of Negro Business and Professional Women's Clubs, 1979; Baltimore City Council resolution in recognition of accomplishments, 1979; The Lawyers' Wives Award, 1980; Outstanding Alumni Award, Drake University, 1988; Drake Alumni of the Year Award, Black Law Students Association, 1988; Certificate of Appreciation, Phi Alpha Delta Law Fraternity, 1988; Baltimore's Black Living Legends, Junior Black Academy of Arts and Letters, 1989. Office telephone: (410) 962-7724.

FRANK A. KAUFMAN. Senior Judge, U.S. District Court for the District of Maryland, since 1986 (Chief Judge, 1981-86; Associate Judge, 1966-81). Born in Baltimore, Maryland, March 4, 1916. Dartmouth College, A.B., 1937; Harvard University Law School, LL.B., 1940. Admitted to Maryland Bar, 1940. Member, Federal, Maryland State and Baltimore City Bar Associations. Member, American Bar Association (board of governors, 1982-85; chair, judicial administration division, 1990-91). Former partner, Frank, Bernstein, Conaway and Goldman. Member, Judicial Conference of the United States, 1985-91 (security committee, 1987-91). Board of Directors, American Judicature Society, 1985—. Past lecturer (administrative law), University of Baltimore School of Law, and (contracts), University of Maryland School of Law. Author, "The Maryland Ground Rent System," *Maryland Law Review* (1940). Office telephone: (410) 962-4360.

HERBERT F. MURRAY. Senior Judge, U.S. District Court for the District of Maryland, since 1988 (Associate Judge, 1971-88). Born in Waltham, Massachusetts, December 29, 1923. Served in U.S. Air Force as navigator, 1943-45, achieving rank of captain (Mediterranean Theater Ribbon with four stars; Air Medal with three oak leaf clusters; Distinguished Flying Cross). Yale University, B.A., 1947; Harvard University Law School; University of Maryland School of Law, LL.B., 1951. Admitted to Maryland Bar, 1951. Law clerk to Judge W. Calvin Chesnut, U.S. District Court for District of Maryland,

1951-52. Member, American, Maryland State and Baltimore City Bar Associations; honorary member, Federal Bar Association; permanent member, Fourth Circuit Judicial Conference. Assistant U.S. Attorney for District of Maryland, 1954-56. Associate, then partner, Smith, Somerville and Case, 1956-71. Member, Baltimore Museum of Art; Walters Art Gallery; Maryland Historical Society; Yale University and University of Maryland Alumni Associations. Member, Wednesday Law Club. Office telephone: (410) 962-2505.

EDWARD S. NORTHPROP. Senior Judge, U.S. District Court for the District of Maryland, since 1981 (Chief Judge, 1970-81; Associate Judge, 1961-70). Born in Chevy Chase, Maryland, June 12, 1911. George Washington University Law School, LL.B., 1937. Private practice of law in Chevy Chase until 1941. Served in U.S. Navy, 1941-45, in all theatres, achieving rank of commander (decorated by both Army and Navy). Later associated with Lambert, Hart, and Northrop. Member, Maryland Senate, 1955-61; majority leader (first chair, committee on taxation and fiscal affairs; chair, finance committee). Organizer of Council of Governments in metropolitan area of Washington, DC, and instrumental in establishing areawide mass transit commission. Member, Committee on Administration of the Probation System, Judicial Conference of the United States; U.S. District Court Metropolitan Chief Judges' Conference (past member, steering committee); Advisory Corrections Council of the U.S., 1977—; Judicial Panel on Multidistrict Litigation, 1979—; State-Federal Judicial Council of Maryland (chair, 1973-74); U.S. Foreign Intelligence Surveillance Court of Review. Distinguished Service Award, George Washington University Law School, 1975; Distinguished Citizen Award, State of Maryland, 1981; Service Award, Federal Bar Association; Special Merit Citation in recognition of outstanding service for improvement of the administration of justice, American Judicature Society, 1982; Distinguished Service Award, Maryland State Bar Association, Mayor and City Council of Baltimore, Maryland Senate. Office telephone: (410) 962-4674.

JOSEPH H. YOUNG. Senior Judge, U.S. District Court for the District of Maryland, since 1987 (Associate Judge, 1971-87). Born in Hagerstown, Maryland, July 18, 1922. Served in U.S. Army Infantry, 1942-46 (Bronze Star, Purple Heart). Dartmouth College, A.B., 1948; University of Virginia School of Law, LL.B., 1951. Admitted to Maryland Bar, 1951. Member, Federal, American, Maryland State and Baltimore City Bar Associations; Fourth Circuit Judicial Conference. Formerly associated with Marbury, Miller, and Evans; Piper and Marbury (partner, 1958-71). Instructor, The Johns Hopkins University; McCoy College, 1954-62. Board of Directors, Legal Aid Society, 1958-71; CCHA (Health Appeal), 1964-71. Board of Directors, Maryland Division, American Cancer Society, 1958— (chair, 1969-71). Director, American Cancer Society, New York, 1968—. Chairman, Board of Directors, American Cancer Society, 1978-81. Member, Oncology Advisory Council, The Johns Hopkins University; Executive Committee, International Union Against Cancer, 1981—. Member, Dartmouth College Alumni Council; Rule Day Club; Lawyers Round Table; 14 Hamilton Street Club; honorary member, National Lawyers Club of Washington. Annual Layman's Award, Society of Surgical Oncology, 1982; Distinguished Service Award, American Cancer Society, 1983; Alumni Award, Dartmouth College, 1983. Office telephone: (410) 962-2457.

APPOINTMENTS TO U.S. DISTRICT COURT
FOR THE DISTRICT OF MARYLAND, 1991—1994

BENSON EVERETT LEGG. Appointed Sept. 17, 1991. Sworn in Sept. 18, 1991, to replace Paul V. Niemeyer, who was appointed to U.S. Court of Appeals for the Fourth Circuit, Aug. 7, 1990.

DEBORAH K. CHASANOW. Appointed Oct. 20, 1993. Sworn in Nov. 1, 1993, to replace Alexander Harvey II, who elected to take senior status March 8, 1991.

PETER J. MESSITTE. Appointed Oct. 20, 1993. Sworn in Nov. 15, 1993, to replace Joseph C. Howard, who elected to take senior status Nov. 15, 1991.

No appointment yet made to replace Norman P. Ramsey, who elected to take senior status Nov. 1, 1991, retired Sept. 30, 1992, and died June 15, 1993.

No appointment yet made to replace John Raymond Hargrove, Sr., who elected to take senior status Feb. 21, 1994.

UNITED STATES
BANKRUPTCY COURT

Paul Mannes, *Chief Judge*

Associate Judges: E. Stephen Derby; Duncan W. Keir; James F. Schneider.

Frank L. Monge, *Clerk*

Garmatz Federal Courthouse, Room 919
101 West Lombard St.
Baltimore, MD 21201 (410) 962-2688

451 Hungerford Drive
Rockville, MD 20850 (301) 344-8047

The United States Bankruptcy Court for the District of Maryland is part of the United States District Court for the District of Maryland. With separate clerks' offices and court dockets, the judges administer debtors' estates and decide controversies between debtors and creditors.

Although Congress enacted emergency bankruptcy laws in 1800, 1841, and 1867, the National Bankruptcy Act of 1898 was the first comprehensive statute and governed bankruptcy cases for almost 80 years. Under the act, the U.S. District Court appointed "referees in bankruptcy" to handle these cases. The federal Bankruptcy Reform Act of 1978 established independent bankruptcy courts and judges, a move declared unconstitutional in 1982 by the U.S. Supreme Court. The Bankruptcy Amendments and Federal Judgeship Act of 1984 (P. L. 98-353) remedied the jurisdictional problems of the 1978 act by designating bankruptcy courts as units of the federal district courts.

The U.S. Court of Appeals for the Fourth Circuit appoints the bankruptcy judges to fourteen-year terms. The bankruptcy judges appoint the bankruptcy clerk.

UNITED STATES
MAGISTRATE JUDGES

Clarence E. Goetz, *Chief Magistrate Judge*

Associate Magistrate Judges: Catherine C. Blake; James E. Kenkel; Daniel E. Klein, Jr.; Paul M. Rosenberg; one vacancy.

Part-time Associate Magistrate Judges: Donald E. Beachley; Victor H. Laws; James J. Lombardi.

Garmatz Federal Courthouse
101 West Lombard St.
Baltimore, MD 21201 (410) 962-4560

400 Presidential Building
6565 Bellcrest Road
Hyattsville, MD 20782 (301) 436-8175

United States Magistrate Judges for the District of Maryland may conduct initial proceedings in criminal cases, that is, issue search warrants, arrest warrants, and summonses; review bail; and set initial appearances. Upon written consent of the defendant, they may try and dispose of federal criminal misdemeanor cases, with or without a jury. With consent of the litigants, they also may try any civil case pending in their U.S. District Court. The U.S. Magistrate Judges oversee pretrial matters and procedures such as motions, pretrial conferences, prisoner cases, Social Security cases, and evidentiary hearings.

U.S. Magistrate Judges trace their origins to the federal Judiciary Act of 1789 which authorized magistrates to set bail in federal criminal cases. In 1812, federal circuit courts were authorized to appoint such persons to take affidavits, set bail, and receive fees for those services. As their duties expanded, these court officials became known as commissioners by 1817. Commissioners could try petty offenses committed in certain national parks in 1894, and, in 1896, a system of U.S. Commissioners was formally established. Appointed to four-year terms by the

U.S. District Courts, commissioners exercised the same powers and duties of their predecessors but were compensated according to a uniform fee schedule. After 1940, commissioners could try all petty offenses committed on federal property if so designated by the appointing U.S. District Court and with written consent of the defendant.

The Federal Magistrates Act of 1968 replaced the commissioner system with federal magistrates overseen by the Judicial Conference of the United States. The act required magistrates to be attorneys. Magistrates retained all the powers and duties of commissioners, could try and dispose of minor criminal offenses, and could be assigned additional duties to expedite the work of U.S. District Court judges. Since 1968, the pretrial, civil and criminal jurisdiction of federal magistrates expanded. On December 1, 1990, magistrates were designated U.S. Magistrate Judges.

For Maryland, the U.S. Magistrate Judges are appointed to eight-year terms by the U.S. District Court for the District of Maryland.

UNITED STATES MARSHAL

Scott A. Sewell, *U.S. Marshal*
for the District of Maryland

William Kammer, *Chief Deputy U.S. Marshal*

Garmatz Federal Courthouse, Room 605
101 West Lombard St.
Baltimore, MD 21201 (410) 962-2220

Under the U.S. Department of Justice, the United States Marshals Service is the nation's oldest federal law enforcement agency. It is responsible for the custody, care, and transportation of federal offenders; apprehension of federal criminals who jump bail, violate parole or escape from prison; and protection of the federal courts, judges, attorneys, and witnesses. The Service enforces court orders and manages assets seized or forfeited as a result of their having been acquired from the profits of certain crimes.

The office of U.S. Marshal was established in each federal judicial district by the federal Judiciary Act of 1789. As Presidential appointees, Marshals functioned independently within their districts until 1969, when the U.S. Marshals Service was formed. By 1972, a headquarters in Washington, DC, supervised budgets and the hiring and training of deputies nationwide. The federal Marshals Service Act of 1988 further defined the role of U.S. Marshals.

The U.S. Marshal for each district still is appointed to a four-year term by the President of the United States with the advice and consent of the U.S. Senate.

UNITED STATES ATTORNEY

Lynne A. Battaglia, *U.S. Attorney*
for the District of Maryland

Gary P. Jordan, *First Assistant U.S. Attorney*

Assistant U.S. Attorneys: Larry D. Adams; Kaye A. Allison; James R. Alsup; Katherine J. Armentrout; Jane F. Barrett; Ethan L. Bauman; Jamie M. Bennett; Stuart A. Berman; Judith Bollinger; Raymond A. Bonner; Thomas M. DiBiaggio; Harvey E. Eisenberg; Maury S. Epner; Juliet A. Eurich; Joseph L. Evans; Virginia B. Evans; Douglas B. Farquhar; Kathleen O. Gavin; John V. Geise; John P. Gephart; Beth P. Gesner; Jefferson M. Gray; Bonnie S. Greenberg; Lisa M. Griffin; Brent J. Gurney; William W. Hamel; Robert R. Harding; Carmina S. Hughes; Philip S. Jackson; Richard C. Kay; Dale P. Kelberman; Amy LeCocq; Christine Manuclian; Kathleen McDermott; Joyce K. McDonald; Christopher B. Mead; Jan P. Miller; Jane F. Nathan; Roann Nichols; Andrew G. W. Norman; Ira L. Oring; Jeanette F. Plante; John F. Purcell; Wayne Rich; Susan M. Ringler; E. Thomas Roberts; Barbara S. Sale; David Salem; Donna Sanger; Peter M. Semel; Robert E. Sims; Barbara S. Skalla; Andrea Smith; Robert Thomas, Jr.; James G. Warwick; Hollis R. Weisman; Gregory Welsh; Andrew White; Joseph H. Young; Stephen Zimmerman.

Garmatz Federal Courthouse, Room 820
101 West Lombard St.
Baltimore, MD 21201 (410) 962-2458

The Office of the United States Attorney for the District of Maryland was established by the federal Judiciary Act of 1789. Under the U.S. Department of Justice, the U.S. Attorney and Assistant Attorneys are the federal government's principal trial lawyers. Duties of the U.S. Attorney's Office include prosecuting all federal criminal cases and representing the federal government in civil litigation.

The U.S. Attorney is appointed to a four-year term by the President of the United States with the advice and consent of the U.S. Senate. The U.S. Attorney serves at the pleasure of the President. Assistant U.S. Attorneys are appointed by the U.S. Attorney General for indefinite terms.

FEDERAL PUBLIC DEFENDER

James K. Bredar, *Federal Public Defender*
for the District of Maryland

Larry A. Nathans, *Chief Assistant Federal Public Defender*

Supervisory Assistant Federal Public Defenders: Joseph A. Balter; Shirley M. Watts.

Assistant Federal Public Defenders: Denise Barrett; Susan M. Bauer; Michael T. Citaramanis; Donna D'Alessio; Beth M. Farber; Mary French; Kathryn

Frey; Carmen Hernandez; Tyler Johnston; Jeffrey Risberg; Mark Wagner; Ricardo Zwaig.

Equitable Bank Center Tower II, Suite 401
100 South Charles St.
Baltimore, MD 21201 (410) 962-3962

Presidential Building
6525 Belcrest Road
Hyattsville, MD 20872 (301) 436-8289

The Office of the Federal Public Defender for the District of Maryland was created in 1974 according to the Criminal Justice Act of 1964 (18 U.S.C., sec. 3006A). That law allows a federal district court to establish a defender organization in a district in which at least two hundred persons annually require the appointment of counsel.

The Office of the Federal Public Defender for the District of Maryland provides representation to any person financially unable to obtain adequate representation in actions within the jurisdiction of the U.S. District Court for the District of Maryland. Representation includes counsel and investigative, expert and other services necessary for an adequate defense.

The Office includes the Federal Public Defender, the Chief Assistant Federal Public Defender, two Supervisory Assistant Federal Public Defenders, and twelve staff attorneys known as Assistant Federal Public Defenders. They handle caseloads composed of federal misdemeanors, felonies, parole and probation violations, habeas corpus, grand jury representation, direct appeals to the U.S. Court of Appeals for the Fourth Circuit, and petitions for a writ of certiorari to the U.S. Supreme Court.

Annually, a report covering activities, financial position, and proposed budget is submitted by the Maryland Federal Public Defender to the Director of the Administrative Office of the U.S. Courts.

The Federal Public Defender for the District of Maryland is appointed to a four-year term by the U.S. Court of Appeals for the Fourth Circuit, after consideration of recommendations made by the U.S. District Court for the District of Maryland. The Federal Public Defender appoints as many attorneys as the U.S. Court of Appeals for the Fourth Circuit approves and other personnel as approved by the Director of the Administrative Office of the U.S. Courts.

U.S. GOVERNMENT AGENCIES IN MARYLAND

ANNE ARUNDEL COUNTY

National Aeronautics & Space Administration
Scientific & Technical Information Facility
BW1 Airport, MD 21240 (410) 621-0100

Smithsonian Environmental Research Center
P. O. Box 28
647 Contee's Wharf
Edgewater, MD 21037 (301) 261-4190
(410) 269-1412

U.S. Dept. of Defense
Dept. of the Army
Fort George G. Meade
Fort Meade, MD 20755 (410) 677-6261

Dept. of the Navy
Carderock Division
Naval Surface Warfare Center
Annapolis Detachment
Annapolis, MD 21402—5067
(410) 293-3253

Dept. of the Navy
U.S. Naval Academy
Annapolis, MD 21402 (410) 293-1000

National Security Agency
9800 Savage Road
Fort Meade, MD 20755 (301) 688-6311

U.S. Dept. of the Interior
Fish & Wildlife Service
Chesapeake Bay Field Office
180 Admiral Cochrane Drive, Suite 535
Annapolis, MD 21401 (410) 224-2732

U.S. Dept. of Transportation
U.S. Coast Guard
Annapolis Station
3425 Thomas Point Road
Annapolis, MD 21403 (410) 267-8107

BALTIMORE CITY

Federal Reserve Bank
502 South Sharp St.
Baltimore, MD 21201 (410) 576-3300

U.S. Dept. of Defense
Army Corps of Engineers
Baltimore District
10 South Howard St.
Baltimore, MD 21203 (410) 962-2792

U.S. Dept. of Health & Human Services
Social Security Administration
National Headquarters
6401 Security Blvd.
Baltimore, MD 21235 (410) 965-8882
1-800-772-1213

U.S. Dept. of Labor
Occupational Safety & Health Administration
Baltimore Area Office
Fallon Federal Building
31 Hopkins Plaza
Baltimore, MD 21201 (410) 962-2840

U.S. Dept. of the Interior
National Park Service
Fort McHenry National Park
2400 East Fort Ave.
Baltimore, MD 21230 (410) 962-4290

U.S. Dept. of Transportation
U.S. Coast Guard
Yard 2401
Hawkins Point Road
Baltimore, MD 21226 (410) 789-1600

U.S. Dept. of the Treasury
Customs Service
Baltimore Office of Investigations
40 South Gay St.
Baltimore, MD 21202 (410) 962-2620

U.S. Dept. of Veterans Affairs
Baltimore Medical Center
10 North Greene St.
Baltimore, MD 21201 (410) 605-7000

U.S. District Court for District of Maryland
Garmatz Federal Courthouse
101 West Lombard St.
Baltimore, MD 21201 (410) 962-2600

BALTIMORE COUNTY

U.S. Dept. of Veterans Affairs
Fort Howard Medical Center
9600 North Point Road
Fort Howard, MD 21052 (410) 477-1800

CALVERT COUNTY

U.S. Dept. of Defense
Dept. of the Navy
Naval Research Laboratory
Chesapeake Bay Detachment
5813 Bayside Road
Chesapeake Beach, MD 20732 (410) 257-4002

CECIL COUNTY

U.S. Dept. of Veterans Affairs
Perry Point Medical Center
Circle Drive, Building 68
Perry Point, MD 21902 (410) 642-2411

CHARLES COUNTY

U.S. Dept. of Defense
Dept. of the Navy
Naval Surface Warfare Center
Indian Head Division
101 Strauss Ave.
Indian Head, MD 20640 (301) 743-4000

FREDERICK COUNTY

Federal Emergency Management Agency
National Emergency Training Center
16825 South Seton Ave.
Emmitsburg, MD 21727 (301) 447-1030
toll free: 1-800-638-1821

U.S. Dept. of Defense
Dept. of the Army
Fort Detrick
Frederick, MD 21702 (301) 619-2018

GARRETT COUNTY

U.S. Dept. of Agriculture
Farmer's Home Administration
County Courthouse
203 South 4th St.
Oakland, MD 21550 (301) 334-1978

U.S. Dept. of Labor
Mine Safety & Health Administration
Coal Mine Safety & Health
1000 Thayer Center, Route 219
North Oakland, MD 21550 (301) 334-3831

HARFORD COUNTY

U.S. Dept. of Defense
Dept. of the Army
Edgewood Arsenal
Edgewood, MD 21040 (410) 676-1322

Dept. of the Army
Test & Evaluation Command
Aberdeen Proving Ground, MD 21005 (410) 278-4006

MONTGOMERY COUNTY

Consumer Product Safety Commission
5401 Westbard Ave.
Bethesda, MD 20816 (301) 492-6580

National Commission on Migrant Education
8120 Woodmount Ave.
Bethesda, MD 20814 (301) 492-5336

Nuclear Regulatory Commission
11555 Rockville Pike
Rockville, MD 20852 (301) 492-7000

U.S. Dept. of Commerce
National Institute of Standards & Technology
Gaithersburg, MD 20877 (301) 975-2000

National Oceanic & Atmospheric Admin.
8060 13th St.
Silver Spring, MD 20910 (301) 443-8910

U.S. Dept. of Defense
Armed Forces Radiobiology Research Institute
8901 Wisconsin Ave.
Bethesda, MD 20889 (301) 295-0530

Defense Contract Administration Services
8757 Georgia Ave.
Silver Spring, MD 20910 (301) 427-5544

Defense Mapping Agency
Hydrographic & Topographic Center
4600 Sangamore Road
Bethesda, MD 20816 (301) 227-2000

Dept. of the Navy
Bethesda National Naval Medical Center
8901 Wisconsin Ave.
Bethesda, MD 20814 (301) 295-5385

Dept. of the Navy
Dahlgren Division
Naval Surface Warfare Center
White Oak Detachment
White Oak, MD 20904 (301) 394-1796

U.S. Dept. of Energy
29902 Germantown Road
Germantown, MD 20874 (301) 903-3000

U.S. Dept. of Health & Human Services
Public Health Service
5600 Fishers Lane
Rockville, MD 20857 (301) 443-2403

Alcohol, Drug Abuse & Mental Health Admin.
5600 Fishers Lane
Rockville, MD 20857 (301) 468-2600

Centers for Disease Control
5600 Fishers Lane
Rockville, MD 20857 (301) 443-2610

Food & Drug Administration
5600 Fishers Lane
Rockville, MD 20857 (301) 443-1544

Indian Health Service
5600 Fishers Lane
Rockville, MD 20857 (301) 443-1083

National Institutes of Health
9000 Rockville Pike
Bethesda, MD 20814 (301) 496-4000

U.S. Dept. of Justice
Community Relations Services
5550 Friendship Blvd., Room 330
Chevy Chase, MD 20815 (301) 492-5929

U.S. Parole Commission
5550 Friendship Blvd., Room 420
Chevy Chase, MD 20815 (301) 492-5990

U.S. District Court for District of Maryland
451 Hungerford Drive
Rockville, MD 20850 (301) 443-7010

PRINCE GEORGE'S COUNTY

National Aeronautics & Space Administration
Goddard Space Flight Center
Greenbelt Road
Greenbelt, MD 20770 (301) 344-7000

National Archives & Records Administration
National Archives at College Park
(Archives II)
8601 Adelphi Road
College Park, MD 20740 (301) 713-6800

National Audiovisual Center
Multimedia & Publications
8700 Edgeworth Drive
Capitol Heights, MD 20743—3701 (301) 763-1896

Washington National Records Center
4205 Suitland Road
Suitland, MD 20746 (301) 763-7000

U.S. Dept. of Agriculture
National Agricultural Library
10301 Baltimore Blvd.
Beltsville, MD 20705 (301) 344-3755

National Agricultural Research Center
Beltsville Area Office
Beltsville, MD 20750 (301) 504-6078

U.S. Dept. of Commerce

Bureau of the Census
Federal Office Building # 3
Suitland & Silver Hill Roads
Suitland, MD 20746 (301) 763-4051

National Oceanic & Atmospheric Admin.
National Weather Service
1325 East West Highway
Suitland, MD 20910 (301) 443-8910

U.S. Dept. of Defense

Dept. of the Air Force
Andrews Air Force Base
Camp Springs, MD 20748
(301) 981-1110

Dept. of the Army
U.S. Army Research Laboratory
2800 Powdermill Road
Adelphi, MD 20783 (301) 394-3590

U.S. Dept. of the Interior

Fish & Wildlife Service
Patuxent Wildlife Refuge
12100 Beech Forest Road
Laurel, MD 20708—4039
(301) 497-5590

National Biological Survey
Patuxent Wildlife Research Center
12100 Beech Forest Road
Laurel, MD 20708—4039
(301) 497-5590

National Park Service
Fort Washington National Park
Fort Washington Road
Fort Washington, MD 20744
(301) 763-4600

National Park Service
National Colonial Farm
Bryan's Point Road
Accokeek, MD 20607 (301) 283-2113

National Park Service
Oxon Hill Farm
Bald Eagle Road
Oxon Hill, MD 20745 (301) 839-1177

U.S. District Court for District of Maryland

400 Presidential Building
6525 Belcrest Road
Hyattsville, MD 20782 (301) 436-8175

ST. MARY'S COUNTY

U.S. Dept. of Defense

Dept. of the Navy
Patuxent Naval Air Station
Lexington Park, MD 20653
(301) 826-7512

Dept. of the Navy
Naval Command Control & Ocean
Surveillance Center in Surface
Engineering—East Detachment
Villa Road
St. Inigoes, MD 20684 (301) 862-8004

TALBOT COUNTY

U.S. Dept. of Commerce

National Oceanic & Atmospheric Administration
Cooperative Oxford Laboratory
904 South Morris St.
Oxford, MD 21654

WASHINGTON COUNTY

U.S. Dept. of Defense

Dept. of the Army
Fort Ritchie
Cascade, MD 21719 (301) 733-7100

U.S. Dept. of the Interior

National Park Service
Antietam National Battlefield
5831 Dunker Church Road
Sharpsburg, MD 21782 (301) 432-5124

National Park Service
C & O Canal National Historical Park
P. O. Box 4
16500 Shepherdstown Pike
Sharpsburg, MD 21782 (301) 739-4200

WORCESTER COUNTY

U.S. Dept. of the Interior

National Park Service
Assateague Island National Park Seashore
Route 611
Berlin, MD 21811 (410) 641-1441

STATE CENTRAL COMMITTEES

Each of the two main political parties in Maryland is governed by a state central committee. The state central committee is composed of the members of the party's local central committees for the counties and Baltimore City. Each political party functions under its own constitution and bylaws (Code 1957, Art. 33, secs. 11-1 through 11-3).

DEMOCRATIC STATE CENTRAL COMMITTEE OF MARYLAND

EXECUTIVE COMMITTEE

Vera P. Hall, *Chairperson*
 Michael D. Barnes, *Vice-Chairperson*
 Isabelle C. Lynch, *Secretary*
 Thomas T. Koch, *Treasurer*

National Committee members: Clarence W. Blount;
 Susan Turnbull; Beatrice P. Tignor.

Regional Chairpersons & Vice-Chairpersons selected by local central committees:

Anne Arundel County: Daniel D. Nataf, *Chairperson*;
 Kenneth Pippin, *Vice-Chairperson*. *Alternates:*
 Sylvia Jennings; Daryl Jones; Kimberly McCoy.

Baltimore City: Timothy J. O'Malley, *Chairperson*;
 Michele L. Rosenberg, *Vice-Chairperson*.
Alternates: Pamela Carter-Goodwin; Thomas
 Driscoll; James C. Dugent; Tyrone Johnson;
 Shirley Pulliam; T. Michael Scales

Baltimore County: Edmund C. Dotterweich, Jr.,
Chairperson. *Alternates:* John J. Appel, Jr.;
 Diane DeCarlo; Dianne Madoni; James
 F. McKenney; Daniel Morhaim.

Central Maryland: Dennis E. Beard, *Chairperson*;
 Kathryn Mann, *Vice-Chairperson*. *Alternate:*
 Pearlina Atkinson-Stewart.

Eastern Shore: James Brown, *Chairperson*

Montgomery County: Kenneth P. Reichard,
Chairperson; Myrna B. Rosen Byer,
Vice-Chairperson. *Alternate:* Susan Turnbull.

Prince George's County: Joyce A. Beck, *Chairperson*;
 Donald G. Beach, *Vice-Chairperson*. *Alternates:*
 Virginia C. Burnette; Joel D. Rozner.

Southern Maryland: Vacancy, *Chairperson*.
Alternate: A. Shane Mattingly.

Western Maryland: Richard L. Hemphill,
Chairperson; Mary Jane Stakem, *Vice-Chairperson*.
 Jennifer Barron, *Young Democrats of Maryland*
 Shirley Hill, *United Democratic Women's Clubs of*
Maryland

Frank Gorman, *General Counsel*

Terms expire 1994.

Shannon Mouton, *Executive Director*

224 Main St.

Annapolis, MD 21401

(410) 280-2300

The governing body of the Maryland Democratic Party is the Democratic State Central Committee. Committee members are elected from their respective county or legislative district or are honorary (nonvoting) members designated by the Committee. Honorary members may include elected Democratic officials such as the Governor, Lieutenant Governor, Attorney General, Comptroller of the Treasury, U.S. Senator, or U.S. Representative. Honorary memberships also may be extended to former Democratic governors and representatives of the Young Democrats of Maryland, the United Democratic Women's Clubs of Maryland, Maryland members of the Democratic National Committee, and any others designated by the State Central Committee.

In each gubernatorial primary election, Democratic central committees are elected locally by voters in each county and Baltimore City. Members serve four-year terms. A member of a local Democratic central committee must be a registered Democratic voter and a bona fide resident of the county or legislative district represented. Any qualified person may run for the office by filing a candidacy with the local Board of Supervisors of Elections.

LOCAL DEMOCRATIC CENTRAL COMMITTEES

ALLEGANY COUNTY DEMOCRATIC CENTRAL COMMITTEE

James J. Ortiz, *Chairperson*

Jean Carolan; Delores Cifala; Dianna Denham-Parks; Clarence Fansler; David A. Goad; John McGreevy; Mary Jane Stakem.

ANNE ARUNDEL COUNTY DEMOCRATIC CENTRAL COMMITTEE

William C. Waldecker, Jr., Dist. 31, *Chairperson*

Dist. 30: John Eldridge, Jr.; Susie Jablinske; Madeleine Winegrad.

Dist. 31: Grant Acker; Elmer Dunn.

Dist. 32: Daryl Jones; Mary Ann Love; Kenneth Pippin.

Dist. 33: William Burlison; Sylvia Jennings; Kimberly McCoy.

**BALTIMORE CITY DEMOCRATIC
CENTRAL COMMITTEE**Agnes B. Welch, Dist. 41, *Chairperson*

- Dist. 39:** Elaine R. McCloud; Clarence M. Mitchell IV; Jeffrey Paige; Mary R. Parrish; T. Michael Scales.
- Dist. 40:** Mary B. Adams; Helen Bradford; Mary Conaway; Tyrone Johnson; Stephanie Rawlings.
- Dist. 41:** Clarence W. Blount; Vera P. Hall; Barbara Logan; Margaret H. Murphy.
- Dist. 42:** Alan A. Abramowitz; Barbara A. Hoffman; Shirley Pulliam; Michele L. Rosenberg; David B. Shapiro.
- Dist. 43:** Robert Birrane; Thomas Driscoll; Mildred Jones; John Nolan; Eileen Sweeney.
- Dist. 44:** Robert W. Curran; Charles Kelly; Maggie I. McIntosh; Andrew J. O'Brien; Maegertha Whitaker.
- Dist. 45:** Pamela Carter-Goodwin; Robert Douglass; Paula D. Johnson; Nathaniel McFadden; Carl Stokes.
- Dist. 46:** John Devlin; James C. Dugent; Grason Eckel; John Linz; Anthony Trotta.
- Dist. 47:** Michael Hart; Gwendolyn Johnson; Rosa McCoy; Julia N. Montgomery; Timothy J. O'Malley.

**BALTIMORE COUNTY DEMOCRATIC
CENTRAL COMMITTEE**Kevin B. Kamenetz, Dist. 11, *Chairperson*

- Dist. 5:** Daniel Morhaim.
- Dist. 6:** Randall Cogar, William Comotto, Jr.; Diane DeCarlo; Edmund C. Dotterweich, Jr.; Linda G. Woodard-Hart.
- Dist. 7:** Joan Ammon; Janet Wood; Anthony Narutowicz; Marlene Pianowski; William Zybell.
- Dist. 8:** David E. Evans; Joseph Ferraracci; Charles B. Kropfelder; Carol McEvoy; Edward G. Schafer, Jr.
- Dist. 9:** Carol Ann Allen; John J. Appel, Jr.; John Disney; Emory F. Gross, Jr.; Steven M. Lebowitz.
- Dist. 10:** Robert Barrett; Vicki Almond; Dianne Madoni; Arlene Novak; Barbara Seabolt.
- Dist. 11:** Faye S. Adler; Barbara Goldberg; Richmond Manigault; Selma Rynd.
- Dist. 12:** Frances Burton; Dolores C. Calo; James F. McKenney; Stephen G. Moxley; Mary Jo Neville.

**CALVERT COUNTY DEMOCRATIC
CENTRAL COMMITTEE**Gerald Donovan, *Chairperson*

J. Arthur Bowen; Jesse Jo Bowen; Pauline Denton; Vaughn Evans; Lorena Mister; J. Dennis Murray; Carla V. Rose; April Sepulveda; Jackson Upton; George Weems.

**CAROLINE COUNTY DEMOCRATIC
CENTRAL COMMITTEE**Nancy C. Voss, *Chairperson*

Kelly Allen; James Brown; William H. Eaton; Carol D. Stockley; Robert VandeVisser.

**CARROLL COUNTY DEMOCRATIC
CENTRAL COMMITTEE**Gregory Pecoraro, *Chairperson*

Sharon Baker; Dennis E. Beard; Philip S. Benzil; Corynne B. Courpas; Cynthia H. Cummings; Damian L. Halstad; James Earl Kraft; Phillip Miller; Ellen Willis.

**CECIL COUNTY DEMOCRATIC
CENTRAL COMMITTEE**Christopher Eastridge, *Chairperson*

William Baker; Patricia Doyle; Susan Hasson; Isabelle C. Lynch; Timothy Snelling.

**CHARLES COUNTY DEMOCRATIC
CENTRAL COMMITTEE**W. Cecil Short, *Chairperson*

Elvira Barnes; Virginia Benedict; Curvin L. Harbold; Bonnie Hart; Patricia Padgett; Gary Simpson.

**DORCHESTER COUNTY DEMOCRATIC
CENTRAL COMMITTEE**Otto Cheesman, *Chairperson*

Carol Asplen; Verna D. Asplen; Alfred Banks; William Brohawn; Vicki Corkran-Willey; Charlotte Hughes; Carlton Jones; Janet Rubelmann; Calvin S. Stack, Jr.; Lori Tindall; Beverly Travers.

**FREDERICK COUNTY DEMOCRATIC
CENTRAL COMMITTEE**Thomas G. Slater, *Chairperson*

William B. Abrecht; Janice Ambrose; Goodloe E. Byron, Jr.; Marcie Clagett; Laura Offutt; Kitty Smith; Belinda Teague-Levy; Charles Wisner; Brad Young.

**GARRETT COUNTY DEMOCRATIC
CENTRAL COMMITTEE**Donald H. Fratz, *Chairperson*

George E. Brady, Jr.; Nancy Fratz; Sharon Friend; Doris J. Goldsborough; Charles Nolan; Bruce B. Opel; Joan Raynovich; Theodore Raynovich, Sr.; Jann Swiger; Harold D. Trickett; Phyllis Trickett.

**HARFORD COUNTY DEMOCRATIC
CENTRAL COMMITTEE**Ann M. Hughes, *Chairperson*

Michael E. Adams; Patricia Birth; Ruth Frank; Clara W. Hopkins; William E. Miller; K. Mark Puente; Kristine Rehrmann; David Shrodes; James Williams.

**HOWARD COUNTY DEMOCRATIC
CENTRAL COMMITTEE**

Carole Fisher, *Chairperson*

Charles A. Aquard; Pearline Atkinson-Stewart;
Dennis R. D'Adamo; Rosemary Davis; Heidi F.
Gerzowski; Sue-Ellen Hantman; William A. Lauer;
George L. Layman; Kathryn Mann; James R.
Moxley III; Karen L. Russo; Kenneth Stevens.

**KENT COUNTY DEMOCRATIC
CENTRAL COMMITTEE**

H. Daniel Loller, Jr., *Chairperson*

Patricia Clarke; Philip Hoon; Arthur Kendall;
Dierker Shriver; Lawrence W. Simms; Christine
Sparks Hill; Donald Unruh; Patsy Whiteley.

**MONTGOMERY COUNTY DEMOCRATIC
CENTRAL COMMITTEE**

Susan Turnbull, *Chairperson*

Michael D. Barnes; Donald Gish; Dorothy M.
Gish; Elizabeth Hepburn; Mary Ann Keefe;
Louise W. Marsh; Maurice Miles; Mary Law Miller;
David Naimon; Diane Nixon; James C. Offord;
Philip Olivetti; Merry Ellen Poole; Kenneth P.
Reichard; David M. Rosenblatt; Myrna B.
RosenByer; Marjorie Stanley; Constance Tonat;
James R. Yankauer.

**PRINCE GEORGE'S COUNTY DEMOCRATIC
CENTRAL COMMITTEE**

Gerard E. Evans, Dist. 27, *Chairperson*

Dist. 13: George I. Kapanoske.

Dist. 21: Matthew Dorman; Maxine Gross; Joel
D. Rozner.

Dist. 22: Gwendolyn Britt; Mary Dougherty;
Ann Ferguson.

Dist. 23: Donald G. Beach; Virginia C.
Burnette; Thomas X. White.

Dist. 24: Mary R. Davis; Alice A. Mahan;
Rosetta Parker.

Dist. 25: William Frazier; Joanne T. Goldsmith;
Howard Stone, Jr.

Dist. 26: Joyce A. Beck; Severino Benzon;
Charles Lindsay.

Dist. 27: William B. Addison, Jr.; Patricia A.
Williamson.

**QUEEN ANNE'S COUNTY DEMOCRATIC
CENTRAL COMMITTEE**

Irving Pinder, *Chairperson*

Frances A. Ashley; Mary Elizabeth Covington;
James Dudley; Elizabeth Ford; Alvin L.
Helfenbein; Morris Jones; Linda Simpson.

**ST. MARY'S COUNTY DEMOCRATIC
CENTRAL COMMITTEE**

Salvatore Raspa, *Chairperson*

William R. Buckler, Jr.; Mary Ann Chasen; James
Hodges, Jr.; Betty Koskowski; A. Shane Mattingly;

Virginia Newkirk; Charles Raley; Patricia
Russavage; Patricia Woodburn.

**SOMERSET COUNTY DEMOCRATIC
CENTRAL COMMITTEE**

Kirk Gates Simpkins, *Chairperson*

Francis Ballard; Joy Becoate; Robert Kelly;
Michael Milbourne; Anita Miller; Robert Price; Pat
Roper; Patsy Ellen Sommers; Rochelle Tawes.

**TALBOT COUNTY DEMOCRATIC
CENTRAL COMMITTEE**

George Wilson, Jr., *Chairperson*

McKenny W. Anderson; Jo Ann Asparagus;
Kathryn B. Corbin; Ronald Shortall; Robert
Valliant.

**WASHINGTON COUNTY DEMOCRATIC
CENTRAL COMMITTEE**

David Poole, Jr., *Chairperson*

Willie Conyers; Albert E. Davis, Jr.; Melissa Doyle;
Richard Ebersole; Richard L. Hemphill; Diane
Morgan; Edythe Rickard; John R. Salvatore; Terry
Smith; Belva I. Snyder; June Vance; Judy Lyons
Wolf.

**WICOMICO COUNTY DEMOCRATIC
CENTRAL COMMITTEE**

Richard C. Insley, Jr., *Chairperson*

Patricia Albright; Barbara Davis; Josh Farlow;
Renzilo Foxwell; Loudell Insley; Karen A. Lemon;
Arthur Webster.

**WORCESTER COUNTY DEMOCRATIC
CENTRAL COMMITTEE**

Ames Byrd, *Chairperson*

Marion Butler, Sr.; Donna M. Byrd; Patricia Ann
Compton; Barbara C. Derrickson; Thomas Hood;
Ronald E. Horn; Ethel G. Schafer; Delours Scott;
Milton H. Warren.

**MARYLAND DELEGATES TO
DEMOCRATIC PARTY NATIONAL
CONVENTION, NEW YORK CITY,
JULY 13-16, 1992**

Nathan Landow, *Delegation Chairperson*

Maryland was allocated seventy-nine delegates
and eleven alternates for the 1992 Democratic Na-
tional Convention. In addition, six members of
Congress were chosen by the U.S. House of Rep-
resentatives Democratic Caucus and the U.S. Sen-
ate Democratic Conference as delegates from
Maryland. The delegation was composed of equal
numbers of men and women with consideration
also given to minority representation. Four cate-
gories of delegates were selected: delegates elected by
voters; unpledged party and elected officials;

pledged party and elected officials; and pledged at-large delegates.

Delegates Elected by Voters. Forty-four delegates and eight alternates were elected directly by the registered Democratic voters in the March 3, 1992 primary election. The delegates and alternates were apportioned among Maryland's eight congressional districts according to a formula based on population and the average of the Democratic vote in the last two presidential elections. In the selection process, any registered Democratic voter who is a bona fide resident of a congressional district is eligible to run for election as a convention delegate. Pledged delegates to the convention were allocated in proportion to the percentage of the primary vote in the district won by each candidate.

Unpledged Party & Elected Officials. In 1992, ten persons were designated as delegates by virtue of their office. They included the Governor and nine members of the Democratic National Committee residing in Maryland (state party chairperson, vice-chairperson, four state party representatives, and three at-large members). Two additional delegates were selected by the State Central Committee at its May 14, 1992 meeting.

Pledged Party & Elected Officials. Nine pledged party leader and elected official delegates were chosen by the Democratic State Central Committee on May 14, 1992. In this selection, priority was given to city mayors, State legislative leaders and legislators, members of Congress not previously selected, and other State, county and local elected officials and party leaders.

Pledged At-Large Delegates. Also selected by the Democratic State Central Committee on May 14, 1992, were fourteen at-large delegates and three at-large alternates. Here, priority was given to minority groups, political subdivisions not represented, and an equitable balance of men and women. Delegates selected by the State Central Committee were allocated to presidential candidates according to the percentage of the vote a candidate received in the statewide presidential primary.

PLEDGED DELEGATES ELECTED BY VOTERS AT 1992 PRIMARY ELECTION

C = pledged to Bill Clinton

T = pledged to Paul E. Tsongas

1st Congressional District: Christina M. Alfonsi (T); Francis A. Ashley (C); Michelle Barnes (T); William H. Bolander (C); Robert S. Collison (T). *Alternate:* Gregory Kamenetz (T).

2nd Congressional District: George P. Abbott (T); Vacis Afentoulis (T); Donald C. Fry (C); Kathleen Kennedy-Townsend (C); Susan A. Wood (T). *Alternate:* Ina Taylor (T).

3rd Congressional District: Thomas L. Bromwell (C); Dedrick Dunbar (T); Barbara A. Hoffman (C);

Ann-Marie Laney (T); David A. Lessner (T); Sofia A. Paragios (T). *Alternate:* Michael Stefanaras (T).

4th Congressional District: Rosa Lee Blumenthal (C); Rita Cavanagh (T); Ulysses Currie (C); James C. Fletcher (C); Constance Johnson (T); James C. Owings (T). *Alternate:* Christopher J. Gearon (C).

5th Congressional District: Mary A. Conroy (C); Scott B. Douglas (T); Vera A. Harper (T); Mary M. Krug (T); Thomas V. Mike Miller, Jr. (C). *Alternate:* Thomas X. White (T).

6th Congressional District: Gail Reilly Cross (C); Heather N. Donaldson (T); Raymond T. Donaldson (T); William Hudson (C). *Alternate:* Steven D. Chamberlain (T).

7th Congressional District: Curtis S. Anderson (C); George M. Drakos (T); Jennifer E. Mann (T); Howard P. Rawlings (C); Iris G. Reeves (C); John T. Stuben (T); Agnes Welch (C). *Alternate:* Paula Johnson-Branch (C).

8th Congressional District: Mary H. Boergers (C); Gene W. Counihan (C); Daphne L. Hallas (T); Karen Kuhlke (T); Alfred M. Mamlet (T); Anthony N. Mikalis (T). *Alternate:* Joan E. Stalder (T).

PLEDGED DELEGATES SELECTED BY STATE CENTRAL COMMITTEE

Party & Elected Officials: J. Joseph Curran, Jr. (T); Patricia Dauenhauer (T); Parris N. Glendening (T); Louis L. Goldstein (C); Anne M. Hughes (T); Gloria G. Lawlah (C); Lucille Maurer (C); Kurt L. Schmoke (C); Perry Sfikas (T).

At-Large Delegates: Stewart Bainum (T); Joanne C. Benson (T); Brenda Brisbon (T); Mary W. Conaway (T); Larry S. Gibson (C); Marilyn R. Goldwater (C); Barbara Ann Green (C); Loretta Johnson (C); Katherine M. Jones (T); Glenard S. Middleton (C); Hilda R. Pemberton (T); Ida G. Ruben (C); Patrick J. Smith (T); Jane Stern (C).

Alternates: Frank M. Conaway (T); Irving Pinder (C); Betty Rowan Pitt (T).

UNPLEDGED DELEGATES

Party & Elected Officials: Clarence W. Blount; Lanny J. Davis; Vera P. Hall; Gloria Johnson; George Kourpias; Nathan Landow; Juanita Miller; Mary Jo Neville; William Donald Schaefer; John Sweeney.

Selected by Caucuses of U.S. Senate & House of Representatives: Benjamin L. Cardin; Steny H. Hoyer; Tom McMillen; Kweisi Mfume; Barbara A. Mikulski; Paul Sarbanes.

Selected by State Central Committee: Kathryn A. Mann; Cecil Short.

REPUBLICAN STATE CENTRAL COMMITTEE OF MARYLAND

EXECUTIVE COMMITTEE

Joyce Lyons Terhes, *Chairperson*
 Norman R. Bunting, Sr., *1st Vice-Chairperson*
 Victor Clark, Jr., *2nd Vice-Chairperson*
 David Winstead, *3rd Vice-Chairperson*
 Timothy Woodford, *Secretary*
 Helen Chamberlain, *Treasurer*

National Committee members: Helen Delich Bentley; Richard P. Taylor.

Nonvoting members:

Vacancy, *Parliamentarian*
 Christopher R. West, *Legal Counsel*
 Barbara Powell, *Maryland Federation of Republican Women*
 Gregory K. Washington, *Maryland Black Republican Council*
 David Marks, *Maryland Federation of College Republicans*
 Teresa diStefano Seifert, *Maryland Federation of Young Republicans*
 Stephen Basarab, *Maryland State Republican Heritage Groups Council*
 Robert E. Redding, *Senior Citizen Republican Coordinator for Maryland*
 Douglas B. Arnold, *Teenage Republicans of Maryland*
Terms expire 1994.

Kevin Igoe, *Executive Director*

1623 Forest Drive, Suite 400
 Annapolis, MD 21403 (410) 263-2125

The Republican State Central Committee is the governing body for the Republican Party of Maryland. The State Central Committee consists of the members of the local Republican central committees in each county and Baltimore City.

Members of local Republican central committees are elected by the qualified Republican voters of each county and Baltimore City in primary elections held in years of gubernatorial selection in the State. Any person who is a bona fide county or Baltimore City resident and a registered Republican voter may file a candidacy with the local Board of Supervisors of Elections.

LOCAL REPUBLICAN CENTRAL COMMITTEES

ALLEGANY COUNTY REPUBLICAN CENTRAL COMMITTEE

Dale R. Lewis, *Chairperson*

John Bone; Glenn B. Crabtree, Jr.; Thomas Garland; Charles R. Johnson; Karen Lancaster; JoAnn Spiker.

ANNE ARUNDEL COUNTY REPUBLICAN CENTRAL COMMITTEE

Helen Fister, Dist. 33, *Chairperson*

Dist. 27B: Christine A. Kennedy.

Dist. 30: Joan Beck; Laura Green; Stuart G. Morris.

Dist. 31: Douglas B. Arnold; Cliff Roop; Patricia L. Snyder.

Dist. 32: Gerald Starr; Charles R. Serio; Julia N. Snyder.

Dist. 33: Robert C. Baldwin; Mary Sellman Jackson.

BALTIMORE CITY REPUBLICAN CENTRAL COMMITTEE

David R. Blumberg, Dist. 42, *Chairperson*

Dist. 39: Lillian Alexander; Victor Clark, Jr.; Madie E. Mitchell.

Dist. 40: Cheryl A. Scott; Cedralia C. Small.

Dist. 41: Eddie J. Adair, Jr.; Verdell Adair; Marie Cobb.

Dist. 42: Eleanor Holliday Cross; W. Michel Pierson.

Dist. 43: Norman F. Anderson; Carmen Catalfamo; C. C. Moss.

Dist. 44: Kathleen B. Buffington; Samuel M. Logan; Ann Taylor.

Dist. 45: Gloria Jones; Reba Jones; Marshall W. Jones, Jr.

Dist. 46: Diane M. Baker; Leo Wayne Dymowski; Don Carver.

Dist. 47: Michael Luther Burgess; Charles Howe; Gilda L. Johnson.

BALTIMORE COUNTY REPUBLICAN CENTRAL COMMITTEE

Kent P. Swanson, At-Large, *Chairperson*

Dist. 5B: Vacancy.

Dist. 6: Michael J. Davis; John Hillstrom; Thomas J. Kuegler, Jr.

Dist. 7: Judith Kotula; Jacqueline Madison; Robert Ridgely.

Dist. 8: Paul C. Ergler, Jr.; Michelle Duffy; Robert J. Kilpatrick.

Dist. 9: Susan Aumann; G. Terry Minton; Elizabeth Swarm-Buchanan.

Dist. 10: Michael Buchanan; Helen Chamberlain; Evelyn B. Kach.

Dist. 11: Mark Bilby; Beverly E. Goldstein; Robert A. Hoffman.

Dist. 12: Steve Cumby; Dennis Lanahan; Donald Murphy.

CALVERT COUNTY REPUBLICAN CENTRAL COMMITTEE

David King, *Chairperson*

Emily Allen; Bianca Goosman; Margaret L. Hoefler; Katharine C. Hurrey; Roger Tracy; Ron Tracy.

**CAROLINE COUNTY REPUBLICAN
CENTRAL COMMITTEE**Bruce McArtor, *Chairperson*

Shirley Gelletly; Stuart Wayne Hopkins; C. Tolbert Rowe; John T. Schmick; Joanne Smith; Joanna W. Taylor.

**CARROLL COUNTY REPUBLICAN
CENTRAL COMMITTEE**Thomas W. Bowen, *Chairperson*

Gary Bauer; John Buchheister; Ragan Cherney; Koreen L. Hughes; Griffith B. Manahan, Jr.; Nancy Stocksdales.

**CECIL COUNTY REPUBLICAN
CENTRAL COMMITTEE**Charles L. Scott, Jr., *Chairperson*

Eleanor M. Balsley; Keith A. Baynes; John McCarley; J. Lloyd Sanders, Jr.; John W. Spencer; John B. Upp.

**CHARLES COUNTY REPUBLICAN
CENTRAL COMMITTEE**Vivian H. Castello, *Chairperson*

G. Wade Compton; Marie L. Duffield; William I. Gaither, Jr.; Beverly Ann Hampton; Kathie Parsons; Craig J. Renner.

**DORCHESTER COUNTY REPUBLICAN
CENTRAL COMMITTEE**Adelaide C. Eckardt, *Chairperson*

Effie Mae Elzey; Lewis O. Gullette; Jeffrey Powell; Louis Prah; William A. Ray; George Sherman.

**FREDERICK COUNTY REPUBLICAN
CENTRAL COMMITTEE**Paul S. Stull, *Chairperson*

David R. Brinkley; Melvin L. Castle; Merhle H. Duvall; Scott L. Rolle; Louise V. Snodgrass; Howard Whims.

**GARRETT COUNTY REPUBLICAN
CENTRAL COMMITTEE**H. Wayne Wilt, *Chairperson*

William E. Crawford, Jr.; R. Ann Groves; John E. Hinebaugh; Arzella Parsons; Sandra K. Shockey; Patricia S. White.

**HARFORD COUNTY REPUBLICAN
CENTRAL COMMITTEE**Ruth James, *Chairperson*

Glenn Brown; Robert G. Cassilly; Gwen Corkran; Katherine Hoernig; Lois Nagle; Joseph N. Price; E. Mitchell Shank; Fulton Stone, Jr.; Kimberly L. Williams.

**HOWARD COUNTY REPUBLICAN
CENTRAL COMMITTEE**Allan Kittleman, *Chairperson*

Carol A. Arscott; Joan I. Athen; Jane Emery; Nelson Fenwick; Richmond Laney; LaRue F. Poyer.

**KENT COUNTY REPUBLICAN
CENTRAL COMMITTEE**Alice K. Wright, *Chairperson*

Larry Beck; Lori Campbell; Susan F. Davis; William B. Seitzer; Deloris Maxine Younger.

**MONTGOMERY COUNTY REPUBLICAN
CENTRAL COMMITTEE**Robert L. Clark, Jr., Dist. 19, *Chairperson*

Dist. 14: Richard C. LaSota

Dist. 15: Brenda Ajamian; Michael J. Baker.

Dist. 16: Timothy J. French; Robert McCarthy.

Dist. 17: Kent D. Hollen; Maurice S. Ward.

Dist. 18: Judith Clark; David Winstead.

Dist. 19: Melissa Martin Cartano

Dist. 20: Steven W. Bolen; John P. Hewitt.

At-Large: James G. Bennett; Patricia S. Broderick; Barbara M. Mayle; George E. Sauer; Graham B. Weaver; Robert N. Weiss.

**PRINCE GEORGE'S COUNTY REPUBLICAN
CENTRAL COMMITTEE**Barbara Dorney, Dist. 13B, *Chairperson*

Dist. 21: Roberta Buell Deegan; Kirk Murray.

Dist. 22: Andrew C. Arnold; Linda McKenzie.

Dist. 23: Teresa diStefanoSiefert; John J. Scott.

Dist. 24: Sylvester Vaughns; Edward J. Turner.

Dist. 25: Katharine M. Garnett; Michael Steele.

Dist. 26: Roger Curtis Ault; Mary Bell Shepherd.

Dist. 27: Kevin Lee Hall; Edmund M. Jaskiewicz.

**QUEEN ANNE'S COUNTY REPUBLICAN
CENTRAL COMMITTEE**Richard A. Sossi, *Chairperson*

Mark Belton; Barbara A. Foor; Betty B. McCullough; Charles E. Nesbitt, Sr.; Robert Schleiger; Bettye B. Speed.

**ST. MARY'S COUNTY REPUBLICAN
CENTRAL COMMITTEE**Donald L. O'Neal, *Chairperson*

Fred Bishopp; Donald L. Brown; Paul W. Chesser; John G. Evans, Jr.; Rebecca Shelor; Richard J. Voorhaar.

**SOMERSET COUNTY REPUBLICAN
CENTRAL COMMITTEE**Frank Stone, *Chairperson*

Emily Boston Ent; Ann Haffner; Richard E. Maddox; Thomas L. Meeks; John Phoebe; Jack Willing, Jr.

**TALBOT COUNTY REPUBLICAN
CENTRAL COMMITTEE**

J. Thomas Craighead, *Chairperson*

Richard L. Andrews; Arlene E. Baybutt; Steve Kinlock; Richard L. Kleen; Patricia B. O'Hanlon; William U. Roulette III.

**WASHINGTON COUNTY REPUBLICAN
CENTRAL COMMITTEE**

Susan K. Saum-Wicklein, *Chairperson*

Delancy L. Catlett; Vincent Dellaposta; Barbara Summers Hendrickson; John M. Shriver; David Lee Smith; Gloria D. Smith.

**WICOMICO COUNTY REPUBLICAN
CENTRAL COMMITTEE**

Gregg B. Holland, *Chairperson*

Ronald G. Alessi, Sr.; Robert M. Caldwell; John Cannon; W. Blan Harcum, Sr.; S. Norman Holland III; Ann B. Suthowski.

**WORCESTER COUNTY REPUBLICAN
CENTRAL COMMITTEE**

Ann Horner Granados, *Chairperson*

Donna Raye Bloxom; Ellen H. Bunting; Patricia Dennis; Charles E. Jones, Jr.; Thomas I. McCabe; Raymond A. Warren.

**MARYLAND DELEGATES TO
REPUBLICAN PARTY NATIONAL
CONVENTION, HOUSTON, TEXAS,
AUGUST 17-20, 1992**

The Maryland Delegation to the 1992 Republican National Convention included 42 delegates and 42 alternates. Three delegates and three alternates were elected from each of the eight congressional districts by the registered Republican voters in the March 3, 1992 primary election. Eighteen at-large delegates and eighteen alternates were selected by the Republi-

can State Central Committee of Maryland at its spring 1992 convention.

At the National Convention, elected delegates must vote for whichever Presidential candidate carries their congressional district. At-Large delegates must vote for whichever candidate carries the state as a whole. Delegates are released from this commitment after the second ballot unless their candidate withdraws or receives less than 35 percent of the vote.

**DELEGATES ELECTED BY VOTERS AT 1992
PRIMARY ELECTION (24)**

1st Congressional District: John G. Gary; Kenneth D. Schisler; Alice K. Wright.

2nd Congressional District: Barbara H. Chinn; David R. Craig; Lois E. Nagle.

3rd Congressional District: Joan Athen; David R. Blumberg; Douglas B. Riley.

4th Congressional District: Leroy C. Bell; Rosemary Jaskiewicz; Clinton West.

5th Congressional District: Barbara S. Anderson; Phillip D. Bissett; Carl (Buddy) Loffler.

6th Congressional District: Brenda Butscher; Robert H. Kittleman; Donald F. Munson.

7th Congressional District: Kathleen B. Buffington; Victor Clark, Jr.; Beverly E. Goldstein.

8th Congressional District: Howard A. Denis; Betty Ann Krahnke; Barbara H. Taylor.

**AT-LARGE DELEGATES ELECTED BY REPUBLICAN
STATE CONVENTION (18)**

Carol A. Arscott; Helen Delich Bentley; Norman R. Bunting; Teresa A. di Stefano; Mark R. Frazer; Ruthanne Gary; Janet H. Greenip; George L. Jenkins; John Leopold; Constance A. Morella; C. C. Moss; Robert R. Neall; Ellen R. Sauerbrey; Audrey Scott; William S. Shepard; Richard P. Taylor; Joyce Lyons Terhes; Susan Saum-Wicklein.

FORTHCOMING ELECTIONS

**STATEWIDE
PRIMARY ELECTIONS**

In Presidential Election years: held the 1st Tuesday in March (1996, 2000).

In Gubernatorial Election years: held the 2nd Tuesday after the 1st Monday in September (1994, 1998).

**STATEWIDE
GENERAL ELECTIONS**

Held on the 1st Tuesday after the 1st Monday in November in even-numbered years (1994, 1996).

**BALTIMORE CITY MUNICIPAL
PRIMARY ELECTIONS**

Held in the year after the Gubernatorial Election year (1995, 1999) on the 2nd Tuesday after the 1st Monday in September.

**BALTIMORE CITY MUNICIPAL
GENERAL ELECTIONS**

Held in the year after the Gubernatorial Election year (1995, 1999) on the 1st Tuesday after the 1st Monday in November.

PRIMARY ELECTION RETURNS—MARCH 3, 1992

FOR PRESIDENT OF THE UNITED STATES—VOTE BY COUNTY

DEMOCRATIC PARTY

	Edmund G. Brown, Jr. San Francisco, CA	Bill Clinton Little Rock, AR	Tom Harkin Cumming, IA	Bob Kerrey Omaha, NE	Lyndon H. LaRouche, Jr. Round Hill, VA	Paul E. Tsongas Lowell, MA		
	Brown	Clinton	Harkin	Kerrey	LaRouche	Tsongas	Uncommitted	
Allegany County	674	2,581	605	431	128	2,482	473	
Anne Arundel County	3,976	14,205	2,502	2,460	288	19,745	4,715	
Baltimore City	7,974	42,803	5,542	3,006	1,041	32,466	3,179	
Baltimore County	9,389	30,203	5,667	5,066	865	44,355	5,928	
Calvert County	447	2,060	249	341	54	1,862	243	
Caroline County	183	916	91	101	29	618	134	
Carroll County	1,065	3,197	612	596	74	5,236	859	
Cecil County	576	2,618	301	239	79	1,896	378	
Charles County	598	2,796	324	405	94	2,601	524	
Dorchester County	205	1,289	199	168	53	838	262	
Frederick County	1,247	4,317	958	900	85	5,397	1,046	
Garrett County	156	642	121	81	21	529	171	
Harford County	2,023	6,237	946	960	132	8,233	1,552	
Howard County	2,028	5,674	1,137	1,217	74	12,540	1,457	
Kent County	217	845	89	87	11	828	179	
Montgomery County	7,217	24,277	6,748	5,637	298	51,880	7,052	
Prince George's County	5,323	31,275	4,827	3,352	562	26,179	4,503	
Queen Anne's County	330	1,405	148	168	31	1,336	248	
St. Mary's County	544	2,504	275	399	58	2,500	440	
Somerset County	168	980	86	95	36	559	217	
Talbot County	245	992	87	147	23	1,176	194	
Washington County	862	3,914	766	691	116	3,630	932	
Wicomico County	665	2,677	430	288	78	2,315	900	
Worcester County	368	1,498	189	200	29	1,289	569	
Total	46,480	189,905	32,899	27,035	4,259	230,490	36,155	
% of Total Votes	8%	33%	6%	5%	1%	41%	6%	

REPUBLICAN PARTY

	Patrick J. Buchanan Vienna, VA	George Bush Houston, TX
	Buchanan	Bush
Allegany County	2,264	5,017
Anne Arundel County	8,720	20,792
Baltimore City	2,795	5,708
Baltimore County	9,353	24,472
Calvert County	1,162	2,392
Caroline County	375	893
Carroll County	3,196	7,554
Cecil County	953	2,415
Charles County	1,664	3,328
Dorchester County	396	1,116
Frederick County	3,498	8,414
Garrett County	864	2,201
Harford County	3,325	8,511
Howard County	3,905	9,083
Kent County	339	1,010
Montgomery County	14,974	34,288
Prince George's County	6,558	13,713
Queen Anne's County	673	1,653
St. Mary's County	942	2,009
Somerset County	356	829
Talbot County	730	2,108
Washington County	2,398	5,751
Wicomico County	1,469	3,479
Worcester County	738	1,638
Total	71,647	168,374
% of Total Votes	30%	70%

PRESIDENT OF THE UNITED STATES—VOTE BY CONGRESSIONAL DISTRICT**DEMOCRATIC PARTY**

	Brown	Clinton	Harkin	Kerrey	LaRouche	Tsongas	Uncommitted
1ST CONGRESSIONAL DISTRICT							
Anne Arundel County . . .	2,439	7,893	1,536	1,458	158	12,058	2,811
Baltimore City	93	476	46	47	20	383	41
Caroline County	183	916	91	101	29	618	134
Cecil County	576	2,618	301	239	79	1,896	378
Dorchester County	205	1,289	199	168	53	838	262
Kent County	217	845	89	87	11	828	179
Queen Anne's County . . .	330	1,405	148	168	31	1,336	248
Somerset County	168	980	86	95	36	559	217
Talbot County	245	992	87	147	23	1,176	194
Wicomico County	665	2,677	430	288	78	2,315	900
Worcester County	368	1,498	189	200	29	1,289	569
Total	5,513	21,589	3,202	2,998	547	23,296	5,933
2ND CONGRESSIONAL DISTRICT							
Anne Arundel County . . .	483	2,134	306	293	36	2,268	571
Baltimore County	4,948	14,626	3,066	2,927	537	21,357	3,234
Harford County	2,023	6,237	946	960	132	8,233	1,552
Total	7,454	22,997	4,318	4,180	705	31,858	5,357
3RD CONGRESSIONAL DISTRICT							
Anne Arundel County . . .	490	2,034	292	239	49	2,185	562
Baltimore City	3,346	12,836	1,993	1,586	304	16,341	1,325
Baltimore County	2,691	9,120	1,590	1,488	171	15,458	1,767
Howard County	1,058	3,073	590	594	29	6,372	616
Total	7,585	27,063	4,465	3,907	553	40,356	4,270
4TH CONGRESSIONAL DISTRICT							
Montgomery County . . .	1,751	6,105	1,725	1,219	73	10,202	1,525
Prince George's County . .	2,645	20,580	2,760	1,362	377	12,916	2,437
Total	4,396	26,685	4,485	2,581	450	23,118	3,962
5TH CONGRESSIONAL DISTRICT							
Anne Arundel County . . .	564	2,144	368	470	45	3,234	771
Calvert County	447	2,060	249	341	54	1,862	243
Charles County	598	2,796	324	405	94	2,601	524
Prince George's County . .	2,678	10,695	2,067	1,990	185	13,263	2,066
St. Mary's County	544	2,504	275	399	58	2,500	440
Total	4,831	20,199	3,283	3,605	436	23,460	4,044
6TH CONGRESSIONAL DISTRICT							
Allegany County	674	2,581	605	431	128	2,482	473
Carroll County	1,065	3,197	612	596	74	5,236	859
Frederick County	1,247	4,317	958	900	85	5,397	1,046
Garrett County	156	642	121	81	21	529	171
Howard County	970	2,601	547	623	45	6,168	841
Washington County	862	3,914	766	691	116	3,630	932
Total	4,974	17,252	3,609	3,322	469	23,442	4,322
7TH CONGRESSIONAL DISTRICT							
Baltimore City	4,535	29,491	3,503	1,373	717	15,742	1,813
Baltimore County	1,750	6,457	1,011	651	157	7,540	927
Total	6,285	35,948	4,514	2,024	874	23,282	2,740
8TH CONGRESSIONAL DISTRICT							
Montgomery County . . .	5,466	18,172	5,023	4,418	225	41,678	5,527
Grand Total	46,480	189,905	32,899	27,035	4,259	230,490	36,155

REPUBLICAN PARTY

	Buchanan	Bush
1ST CONGRESSIONAL DISTRICT		
Anne Arundel County . . .	5,118 . . .	12,823
Baltimore City	65	125
Caroline County	375	893
Cecil County	953	2,415
Dorchester County	396	1,116
Kent County	339	1,010
Queen Anne's County . . .	673	1,653
Somerset County	356	829
Talbot County	730	2,108
Wicomico County	1,469	3,479
Worcester County	738	1,638
Total	11,212	28,089
2ND CONGRESSIONAL DISTRICT		
Anne Arundel County . . .	1,070	2,510
Baltimore County	5,673	14,801
Harford County	3,325	8,511
Total	10,068	25,822
3RD CONGRESSIONAL DISTRICT		
Anne Arundel County . . .	836	1,785
Baltimore City	1,476	3,363
Baltimore County	2,246	6,032
Howard County	1,552	3,486
Total	6,110	14,666
4TH CONGRESSIONAL DISTRICT		
Montgomery County	2,106	4,771
Prince George's County . .	2,018	4,544
Total	4,124	9,315
5TH CONGRESSIONAL DISTRICT		
Anne Arundel County . . .	1,696	3,674
Calvert County	1,162	2,392
Charles County	1,664	3,328
Prince George's County . .	4,540	9,169
St. Mary's County	942	2,009
Total	10,004	20,572
6TH CONGRESSIONAL DISTRICT		
Allegany County	2,264	5,017
Carroll County	3,196	7,554
Frederick County	3,498	8,414
Garrett County	864	2,201
Howard County	2,353	5,597
Washington County	2,398	5,751
Total	14,573	34,534
7TH CONGRESSIONAL DISTRICT		
Baltimore City	1,254	2,220
Baltimore County	1,434	3,639
Total	2,688	5,859
8TH CONGRESSIONAL DISTRICT		
Montgomery County	12,868 . . .	29,517
Grand Total	71,647	168,374

FOR UNITED STATES SENATOR

DEMOCRATIC PARTY

Don Allensworth Washington Co.	B. Emerson Sweatt Charles Co.	Walter Boyd Baltimore Co.	Thomas M. Wheatley Montgomery Co.	Scott David Britt Prince George's Co.	James Leonard White Baltimore Co.	Barbara A. Mikulski Baltimore City	
Allensworth	Boyd	Britt	Mikulski	Sweatt	Wheatley	White	
Allegany County	873	273	133	4,244	127	319	83
Anne Arundel County	2,440	1,860	1,293	34,737	1,430	2,256	1,433
Baltimore City	2,257	4,550	991	67,922	1,298	1,903	1,631
Baltimore County	2,404	12,282	1,244	59,712	1,232	2,075	5,289
Calvert County	163	128	153	2,796	499	146	46
Caroline County	128	77	101	970	98	117	21
Carroll County	1,157	1,150	212	7,119	255	622	426
Cecil County	277	310	185	3,004	206	300	92
Charles County	139	139	274	3,303	1,445	123	26
Dorchester County	135	94	97	1,631	132	154	68
Frederick County	2,074	250	153	9,243	138	828	158
Garrett County	242	69	31	755	67	124	35
Harford County	892	1,528	338	13,797	300	818	1,339
Howard County	958	805	421	18,574	318	1,460	419
Kent County	95	81	60	1,230	98	106	27
Montgomery County	1,241	544	665	77,938	504	15,844	450
Prince George's County	1,227	1,288	5,723	49,489	1,404	2,219	502
Queen Anne's County	177	148	120	1,821	192	189	51
St. Mary's County	167	184	176	3,628	732	116	46
Somerset County	100	79	95	1,006	100	140	41
Talbot County	118	82	68	1,498	124	163	33
Washington County	2,007	218	97	5,150	95	451	59
Wicomico County	286	213	259	3,810	243	479	115
Worcester County	174	115	112	3,067	113	262	80
Total	19,731	26,467	13,001	376,444	11,150	31,214	12,470
% of Total Votes	4%	5%	3%	77%	2%	6%	3%

REPUBLICAN PARTY

James Henry Berry Montgomery Co.	Herman J. Hannan Baltimore Co.	John J. Bishop Baltimore Co.	Stuart Hopkins Caroline Co.	Joseph I. Cassilly Harford Co.	Alan L. Keyes Montgomery Co.	Joyce Friend-Nalepki Montgomery Co.	
	Berry	Bishop	Cassilly	Friend-Nalepki	Hannan	Hopkins	Keyes
Allegany County	201	170	437	220	129	100	1,816
Anne Arundel County . . .	137	334	692	289	91	244	12,647
Baltimore City	260	577	535	115	143	106	3,598
Baltimore County	440	3,860	1,845	225	831	164	12,344
Calvert County	66	102	107	68	62	59	1,406
Caroline County	15	29	40	8	20	263	446
Carroll County	202	500	511	143	215	236	5,512
Cecil County	73	118	677	76	36	53	848
Charles County	130	135	202	115	48	105	1,522
Dorchester County	17	28	56	7	8	256	442
Frederick County	366	304	462	296	177	231	5,605
Garrett County	100	100	80	332	58	77	581
Harford County	56	195	6,982	49	45	61	3,141
Howard County	248	411	975	296	258	193	6,423
Kent County	32	28	108	15	12	58	418
Montgomery County	2,869	1,085	1,110	2,715	192	221	21,774
Prince George's County . .	639	868	511	507	223	235	6,960
Queen Anne's County . . .	32	57	86	23	19	91	816
St. Mary's County	75	140	137	65	33	74	985
Somerset County	11	27	13	21	10	58	450
Talbot County	48	92	165	31	31	243	878
Washington County	136	126	140	87	54	109	4,167
Wicomico County	77	108	149	74	53	315	2,139
Worcester County	52	57	71	58	23	165	913
Total	6,282	9,451	16,091	5,835	2,771	3,717	95,831
% of Total Votes	3%	5%	8%	3%	1%	2%	46%

3RD CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

Benjamin L. Cardin
Baltimore CityCarl A. Mueller
Baltimore City

	Cardin	Mueller
Anne Arundel County	3,575	1,501
Baltimore City	27,697	4,569
Baltimore County	22,922	4,166
Howard County	9,599	1,471
Total	63,793	11,707
% of Total Votes	84%	16%

REPUBLICAN PARTY

Christopher Eric Bouchat
Howard Co.William T. S. Bricker
Baltimore Co.Edward Lerp
Baltimore Co.Frederic M. Parker
Howard Co.Wyatt A. Rogers
Baltimore CityJoseph M. Werner, Jr.
Harford Co.Mark Kevin White
Baltimore Co.

	Bouchat	Bricker	Lerp	Parker	Rogers	Werner	White
Anne Arundel County	484	317	118	309	183	239	374
Baltimore City	232	654	101	184	1,088	296	562
Baltimore County	388	2,248	544	177	388	316	1,666
Howard County	1,555	448	127	1,215	55	162	705
Total	2,659	3,667	890	1,885	1,714	1,013	3,307
% of Total Votes	18%	24%	6%	12%	11%	7%	22%

4TH CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

Francis J. Aluisi
Prince George's Co.Robert Bates
Montgomery Co.Tommie Broadwater, Jr.
Prince George's Co.Dana Lee Dembrow
Montgomery Co.Michael B. Dupuy
Montgomery Co.Horris J. Hillsman
Prince George's Co.Linda A. Kelly
Montgomery Co.

	Aluisi	Bates	Broadwater	Dembrow	Dupuy	Hillsman	Kelly
Montgomery County	201	546	287	8,122	494	35	1,199
Prince George's County	3,573	362	2,277	1,806	192	149	249
Total	3,774	908	2,564	9,928	686	184	1,448
% of Total Votes	6%	1%	4%	15%	1%	0%	2%

Claudio B. Pedery, Jr.
Prince George's Co.
E. George Post
Montgomery Co.Maria Turner
Prince George's Co.Hilda R. Pemberton
Prince George's Co.
Alexander Williams, Jr.
Prince George's Co.Albert R. Wynn
Prince George's Co.

	Pedery	Pemberton	Post	Turner	Williams	Wynn
Montgomery County	22	2,225	171	222	3,019	4,713
Prince George's County	417	6,255	304	1,103	14,048	13,640
Total	439	8,480	475	1,325	17,067	18,353
% of Total Votes	1%	13%	1%	2%	26%	28%

REPUBLICAN PARTY

Andrew Arnold
Prince George's Co.John Mitchell Brown
Prince George's Co.Roy L. Chambers
Prince George's Co.William R. Diamond
Prince George's Co.Michele Dyson
Montgomery Co.Herbert Stone Rosenberg
Montgomery Co.Claude William Roxborough
Prince George's Co.

	Arnold	Brown	Chambers	Diamond	Dyson	Rosenberg	Roxborough
Montgomery County	193	387	200	72	3,923	1,137	57
Prince George's County	681	1,154	745	385	1,355	405	412
Total	874	1,541	945	457	5,278	1,542	469
% of Total Votes	8%	14%	9%	4%	48%	14%	4%

5TH CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

	Steny H. Hoyer Prince George's Co. Hoyer	Ricardo V. Johnson Prince George's Co. Johnson
Anne Arundel County	5,550	1,366
Calvert County	3,867	740
Charles County	5,489	1,182
Prince George's County	26,853	4,284
St. Mary's County	4,641	1,230
Total	46,400	8,802
% of Total Votes	84%	16%

REPUBLICAN PARTY

	John Michael Fleig Baltimore Co. Fleig	John Douglas Parran Calvert Co. Henderson	Gerald Schuster Charles Co. Parran	Theodore Henderson Prince George's Co. Schuster	Michael Swetnam Prince George's Co. Swetnam
Anne Arundel County	182	198	2,669	816	654
Calvert County	71	117	1,324	1,197	347
Charles County	75	118	1,210	461	2,492
Prince George's County	263	1,727	6,610	739	1,036
St. Mary's County	42	115	848	807	438
Total	633	2,275	12,661	4,020	4,967
% of Total Votes	2%	9%	49%	15%	19%

6TH CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

	Beverly B. Byron Frederick Co. Byron	Thomas H. Hattery Frederick Co. Hattery
Allegany County	3,202	3,943
Carroll County	4,036	4,565
Frederick County	6,016	8,031
Garrett County	833	883
Howard County	5,028	6,049
Washington County	4,319	6,488
Total	23,434	29,959
% of Total Votes	44%	56%

REPUBLICAN PARTY

	Roscoe G. Bartlett Frederick Co. Bartlett	Michael Downey Frederick Co. Downey	Frank K. Nethken Allegany Co. Nethken
Allegany County	1,197	1,103	2,357
Carroll County	3,252	2,914	771
Frederick County	6,089	3,923	656
Garrett County	683	296	982
Howard County	2,597	2,739	671
Washington Co.	1,556	3,753	764
Total	15,374	14,728	6,201
% of Total Votes	42%	41%	17%

7TH CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

	Michael Vernon Dobson Baltimore City Dobson	Kweisi Mfume Baltimore City Mfume
Baltimore City	6,567	44,737
Baltimore County	3,743	11,105
Total	10,310	55,842
% of Total Votes	16%	84%

REPUBLICAN PARTY

	Kenneth Kondner Baltimore County Kondner
Baltimore City	1,470
Baltimore County	2,548
Total	4,018
% of Total Votes	100%

8TH CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

	Sidney Altman Montgomery Co. Altman	John Edward Boehm Montgomery Co. Boehm	Anthony Patrick Puca Montgomery Co. Heffernan	Edward J. Heffernan Montgomery Co. Incarnato	Shelton Skolnick Montgomery Co. Ketterer	James Walker, Jr. Montgomery Co. Puca	Joseph S. Incarnato Montgomery Co. Skolnick	Walker
Montgomery County	8,217	2,665	10,927	3,582	6,506	10,383	6,878	6,394
% of Total Votes	15%	5%	20%	6%	12%	19%	12%	12%

REPUBLICAN PARTY

	Constance A. Morella Montgomery Co. Morella
Montgomery County	32,211
% of Total Votes	100%

CIRCUIT COURT JUDGE

1ST JUDICIAL CIRCUIT
Somerset County—Elect One

DEMOCRATIC PARTY

	Daniel M. Long Somerset County
	Long
Somerset County	<u>1,299</u>
% of Total Votes	100%

REPUBLICAN PARTY

	Daniel M. Long Somerset County
	Long
Somerset County	<u>711</u>
% of Total Votes	100%

2ND JUDICIAL CIRCUIT
Kent County—Elect One

DEMOCRATIC PARTY

	J. Frederick Price Kent County	David M. Williams Kent County
	Price	Williams
Kent County	<u>1,519</u>	<u>419</u>
% of Total Votes	78%	22%

REPUBLICAN PARTY

	J. Frederick Price Kent County	David M. Williams Kent County
	Price	Williams
Kent County	<u>754</u>	<u>318</u>
% of Total Votes	70%	30%

3RD JUDICIAL CIRCUIT
Baltimore County—Elect Five

DEMOCRATIC PARTY

Thomas J. Bollinger, Sr. Baltimore Co.	A. Gordon Boone, Jr. Baltimore Co.	Albert G. Boyce Baltimore Co.	J. Norris Byrnes Baltimore Co.	Robert E. Cahill, Sr. Baltimore Co.	
	Bollinger	Boone	Boyce	Byrnes	Cahill
Baltimore County	<u>49,790</u>	<u>30,506</u>	<u>14,676</u>	<u>43,781</u>	<u>45,592</u>
% of Total Votes	15%	9%	5%	14%	14%
	Louis L. DePazzo Baltimore Co.	Edward A. DeWaters, Jr. Baltimore Co.	Christian M. Kahl Baltimore Co.	Joseph S. Lyons Baltimore Co.	
	DePazzo	DeWaters	Kahl	Lyons	
Baltimore County	<u>34,599</u>	<u>42,377</u>	<u>43,229</u>	<u>19,360</u>	
% of Total Votes	11%	13%	13%	6%	

REPUBLICAN PARTY

Thomas J. Bollinger, Sr. Baltimore Co.	A. Gordon Boone, Jr. Baltimore Co.	Albert G. Boyce Baltimore Co.	J. Norris Byrnes Baltimore Co.	Robert E. Cahill, Sr. Baltimore Co.	
	Bollinger	Boone	Boyce	Byrnes	Cahill
Baltimore County	<u>15,229</u>	<u>11,705</u>	<u>6,472</u>	<u>13,294</u>	<u>15,197</u>
% of Total Votes	14%	11%	6%	12%	14%
	Louis L. DePazzo Baltimore Co.	Edward A. DeWaters, Jr. Baltimore Co.	Christian M. Kahl Baltimore Co.	Joseph S. Lyons Baltimore Co.	
	DePazzo	DeWaters	Kahl	Lyons	
Baltimore County	<u>11,781</u>	<u>12,939</u>	<u>13,741</u>	<u>7,988</u>	
% of Total Votes	11%	12%	13%	7%	

FOR UNITED STATES SENATOR

DEMOCRATIC PARTY

Don Allensworth Washington Co.	B. Emerson Sweatt Charles Co.	Walter Boyd Baltimore Co.	Thomas M. Wheatley Montgomery Co.	Scott David Britt Prince George's Co.	James Leonard White Baltimore Co.	Barbara A. Mikulski Baltimore City
Allensworth	Boyd	Britt	Mikulski	Sweatt	Wheatley	White
Allegany County	873	273	133	4,244	127	319
Anne Arundel County	2,440	1,860	1,293	34,737	1,430	2,256
Baltimore City	2,257	4,550	991	67,922	1,298	1,903
Baltimore County	2,404	12,282	1,244	59,712	1,232	2,075
Calvert County	163	128	153	2,796	499	146
Caroline County	128	77	101	970	98	117
Carroll County	1,157	1,150	212	7,119	255	622
Cecil County	277	310	185	3,004	206	300
Charles County	139	139	274	3,303	1,445	123
Dorchester County	135	94	97	1,631	132	154
Frederick County	2,074	250	153	9,243	138	828
Garrett County	242	69	31	755	67	124
Harford County	892	1,528	338	13,797	300	818
Howard County	958	805	421	18,574	318	1,460
Kent County	95	81	60	1,230	98	106
Montgomery County	1,241	544	665	77,938	504	15,844
Prince George's County	1,227	1,288	5,723	49,489	1,404	2,219
Queen Anne's County	177	148	120	1,821	192	189
St. Mary's County	167	184	176	3,628	732	116
Somerset County	100	79	95	1,006	100	140
Talbot County	118	82	68	1,498	124	163
Washington County	2,007	218	97	5,150	95	451
Wicomico County	286	213	259	3,810	243	479
Worcester County	174	115	112	3,067	113	262
Total	19,731	26,467	13,001	376,444	11,150	31,214
% of Total Votes	4%	5%	3%	77%	2%	3%

REPUBLICAN PARTY

James Henry Berry Montgomery Co.	Herman J. Hannan Baltimore Co.	John J. Bishop Baltimore Co.	Stuart Hopkins Caroline Co.	Joseph I. Cassilly Harford Co.	Alan L. Keyes Montgomery Co.	Joyce Friend-Nalepi Montgomery Co.
Berry	Bishop	Cassilly	Friend-Nalepi	Hannan	Hopkins	Keyes
Allegany County	201	170	437	220	129	100
Anne Arundel County	137	334	692	289	91	244
Baltimore City	260	577	535	115	143	106
Baltimore County	440	3,860	1,845	225	831	164
Calvert County	66	102	107	68	62	59
Caroline County	15	29	40	8	20	263
Carroll County	202	500	511	143	215	236
Cecil County	73	118	677	76	36	53
Charles County	130	135	202	115	48	105
Dorchester County	17	28	56	7	8	256
Frederick County	366	304	462	296	177	231
Garrett County	100	100	80	332	58	77
Harford County	56	195	6,982	49	45	61
Howard County	248	411	975	296	258	193
Kent County	32	28	108	15	12	58
Montgomery County	2,869	1,085	1,110	2,715	192	221
Prince George's County	639	868	511	507	223	235
Queen Anne's County	32	57	86	23	19	91
St. Mary's County	75	140	137	65	33	74
Somerset County	11	27	13	21	10	58
Talbot County	48	92	165	31	31	243
Washington County	136	126	140	87	54	109
Wicomico County	77	108	149	74	53	315
Worcester County	52	57	71	58	23	165
Total	6,282	9,451	16,091	5,835	2,771	3,717
% of Total Votes	3%	5%	8%	3%	1%	2%

FOR UNITED STATES SENATOR

REPUBLICAN PARTY

	Martha Scanlan Klima Baltimore Co.	William H. Krehnbrink Baltimore Co.	Scott L. Meredith Queen Anne's Co.	Ross Z. Pierpont Baltimore City
	Klima	Krehnbrink	Meredith	Pierpont
Allegany County	537	37	160	761
Anne Arundel County	2,865	48	381	796
Baltimore City	827	53	113	1,345
Baltimore County	7,446	615	222	1,919
Calvert County	226	15	100	79
Caroline County	65	6	72	54
Carroll County	1,110	48	150	824
Cecil County	146	13	185	211
Charles County	275	17	182	113
Dorchester County	92	5	95	92
Frederick County	257	42	194	1,198
Garrett County	316	29	71	348
Harford County	621	16	16	324
Howard County	1,094	69	167	924
Kent County	161	14	185	40
Montgomery County	1,960	54	164	1,717
Prince George's County	1,358	99	485	564
Queen Anne's County	141	10	506	68
St. Mary's County	126	5	96	76
Somerset County	89	2	69	51
Talbot County	254	7	231	176
Washington County	341	18	141	580
Wicomico County	196	20	262	232
Worcester County	255	16	125	166
Total	20,758	1,258	4,372	12,658
% of Total Votes	10%	1%	2%	6%

	Edward Robert Shannon Montgomery Co.	S. Rob Sobhani Montgomery Co.	Romie Allen Songer Anne Arundel Co.	Eugene R. Zarwell Anne Arundel Co.
	Shannon	Sobhani	Songer	Zarwell
Allegany County	102	201	97	50
Anne Arundel County	157	268	3,536	5,141
Baltimore City	54	86	81	39
Baltimore County	104	183	147	50
Calvert County	35	97	256	102
Caroline County	4	11	11	4
Carroll County	93	122	56	42
Cecil County	13	30	60	11
Charles County	75	107	214	136
Dorchester County	9	18	25	7
Frederick County	257	706	77	97
Garrett County	54	91	56	24
Harford County	9	38	19	19
Howard County	233	299	102	116
Kent County	6	10	17	8
Montgomery County	2,673	9,044	105	133
Prince George's County	480	593	771	357
Queen Anne's County	10	21	29	14
St. Mary's County	47	51	146	63
Somerset County	13	30	20	2
Talbot County	10	34	36	22
Washington County	90	211	67	47
Wicomico County	21	109	74	21
Worcester County	29	63	28	30
Total	4,578	12,423	6,030	6,535
% of Total Votes	2%	6%	3%	3%

FOR U.S. REPRESENTATIVE IN 103rd CONGRESS

1ST CONGRESSIONAL DISTRICT*DEMOCRATIC PARTY*

	John C. Astle Anne Arundel Co.	James Brown Caroline Co.	Samuel Q. Johnson III Wicomico Co.	Herbert Anthony Mamet Worcester Co.	Thomas McMillen Anne Arundel Co.
	Astle	Brown	Johnson	Mamet	McMillen
Anne Arundel County	6,575	375	541	178	20,588
Baltimore City	75	23	19	13	899
Caroline County	72	498	735	59	630
Cecil County	1,100	347	798	141	3,108
Dorchester County	49	98	1,916	54	931
Kent County	97	254	311	61	1,005
Queen Anne's County	331	384	783	103	1,708
Somerset County	35	66	1,398	99	529
Talbot County	105	328	1,023	57	1,061
Wicomico County	83	199	5,474	206	1,609
Worcester County	64	73	1,966	457	1,559
Total	8,586	2,645	14,964	1,428	33,627
% of Total Votes	14%	4%	24%	2%	55%

REPUBLICAN PARTY

	Robert P. Duckworth Anne Arundel Co.	Wayne T. Gilchrest Kent County	Michael P. Jackson Anne Arundel Co.	Lisa G. Renshaw Anne Arundel Co.	Edward F. Taylor Anne Arundel Co.
	Duckworth	Gilchrest	Jackson	Renshaw	Taylor
Anne Arundel County	5,971	4,810	326	5,094	962
Baltimore City	12	59	10	52	10
Caroline County	67	739	4	309	23
Cecil County	225	1,690	37	1,117	56
Dorchester County	34	924	18	359	27
Kent County	25	1,094	6	190	17
Queen Anne's County	134	1,411	17	486	45
Somerset County	64	606	6	437	19
Talbot County	88	2,007	15	494	26
Wicomico County	196	2,723	28	1,609	56
Worcester County	99	1,406	15	786	20
Total	6,915	17,469	482	10,933	1,261
% of Total Votes	19%	47%	1%	30%	3%

2ND CONGRESSIONAL DISTRICT*DEMOCRATIC PARTY*

	Joseph John Bish, Jr. Harford Co.	James Edward DeLoach, Jr. Baltimore Co.	Michael C. Hickey, Jr. Harford Co.	Cornelius U. Morgan Baltimore Co.	Paul D. Raschke Harford Co.
	Bish	DeLoach	Hickey	Morgan	Raschke
Anne Arundel County	637	699	1,195	565	656
Baltimore County	3,746	10,347	8,394	6,894	2,761
Harford County	4,430	322	7,380	379	3,705
Total	8,813	11,368	16,969	7,838	7,122
% of Total Votes	17%	22%	33%	15%	14%

REPUBLICAN PARTY

	Helen Delich Bentley Baltimore Co. Bentley	Robert T. Petr Baltimore Co. Petr
Anne Arundel County	2,929	530
Baltimore County	16,617	2,252
Harford County	10,268	1,653
Total	29,814	4,435
% of Total Votes	87%	13%

3RD CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

Benjamin L. Cardin
Baltimore CityCarl A. Mueller
Baltimore City

	Cardin	Mueller
Anne Arundel County	3,575	1,501
Baltimore City	27,697	4,569
Baltimore County	22,922	4,166
Howard County	9,599	1,471
Total	63,793	11,707
% of Total Votes	84%	16%

REPUBLICAN PARTY

Christopher Eric Bouchat
Howard Co.William T. S. Bricker
Baltimore Co.Edward Lerp
Baltimore Co.Frederic M. Parker
Howard Co.Wyatt A. Rogers
Baltimore CityJoseph M. Werner, Jr.
Harford Co.Mark Kevin White
Baltimore Co.

	Bouchat	Bricker	Lerp	Parker	Rogers	Werner	White
Anne Arundel County ...	484	317	118	309	183	239	374
Baltimore City	232	654	101	184	1,088	296	562
Baltimore County	388	2,248	544	177	388	316	1,666
Howard County	1,555	448	127	1,215	55	162	705
Total	2,659	3,667	890	1,885	1,714	1,013	3,307
% of Total Votes	18%	24%	6%	12%	11%	7%	22%

4TH CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

Francis J. Aluisi
Prince George's Co.Robert Bates
Montgomery Co.Tommie Broadwater, Jr.
Prince George's Co.Dana Lee Dembrow
Montgomery Co.Michael B. Dupuy
Montgomery Co.Horris J. Hillsman
Prince George's Co.Linda A. Kelly
Montgomery Co.

	Aluisi	Bates	Broadwater	Dembrow	Dupuy	Hillsman	Kelly
Montgomery County ...	201	546	287	8,122	494	35	1,199
Prince George's County ..	3,573	362	2,277	1,806	192	149	249
Total	3,774	908	2,564	9,928	686	184	1,448
% of Total Votes	6%	1%	4%	15%	1%	0%	2%

Claudio B. Pedery, Jr.
Prince George's Co.
E. George Post
Montgomery Co.Maria Turner
Prince George's Co.Hilda R. Pemberton
Prince George's Co.
Alexander Williams, Jr.
Prince George's Co.Albert R. Wynn
Prince George's Co.

	Pedery	Pemberton	Post	Turner	Williams	Wynn
Montgomery County	22	2,225	171	222	3,019	4,713
Prince George's County ..	417	6,255	304	1,103	14,048	13,640
Total	439	8,480	475	1,325	17,067	18,353
% of Total Votes	1%	13%	1%	2%	26%	28%

REPUBLICAN PARTY

Andrew Arnold
Prince George's Co.John Mitchell Brown
Prince George's Co.Roy L. Chambers
Prince George's Co.William R. Diamond
Prince George's Co.Michele Dyson
Montgomery Co.Herbert Stone Rosenberg
Montgomery Co.Claude William Roxborough
Prince George's Co.

	Arnold	Brown	Chambers	Diamond	Dyson	Rosenberg	Roxborough
Montgomery County ...	193	387	200	72	3,923	1,137	57
Prince George's County ..	681	1,154	745	385	1,355	405	412
Total	874	1,541	945	457	5,278	1,542	469
% of Total Votes	8%	14%	9%	4%	48%	14%	4%

5TH CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

	Steny H. Hoyer Prince George's Co. Hoyer	Ricardo V. Johnson Prince George's Co. Johnson
Anne Arundel County	5,550	1,366
Calvert County	3,867	740
Charles County	5,489	1,182
Prince George's County	26,853	4,284
St. Mary's County	4,641	1,230
Total	46,400	8,802
% of Total Votes	84%	16%

REPUBLICAN PARTY

John Michael Fleig Baltimore Co.			Theodore Henderson Prince George's Co.			
Lawrence J. Hogan, Jr. Prince George's Co.	John Douglas Parran Calvert Co.		Gerald Schuster Charles Co.		Michael Swetnam Prince George's Co.	
Fleig	Henderson	Hogan	Parran	Schuster	Swetnam	
Anne Arundel County	182.....	198.....	2,669.....	816.....	654.....	171.....
Calvert County	71.....	117.....	1,324.....	1,197.....	347.....	59.....
Charles County	75.....	118.....	1,210.....	461.....	2,492.....	101.....
Prince George's County	263.....	1,727.....	6,610.....	739.....	1,036.....	1,065.....
St. Mary's County	42.....	115.....	848.....	807.....	438.....	99.....
Total	633	2,275	12,661	4,020	4,967	1,495
% of Total Votes	2%	9%	49%	15%	19%	6%

6TH CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

	Beverly B. Byron Frederick Co.	Thomas H. Hattery Frederick Co.
	Byron	Hattery
Allegany County	3,202	3,943
Carroll County	4,036	4,565
Frederick County	6,016	8,031
Garrett County	833	883
Howard County	5,028	6,049
Washington County	4,319	6,488
Total	23,434	29,952
% of Total Votes	44%	56%

REPUBLICAN PARTY

	Roscoe G. Bartlett Frederick Co.	Michael Downey Frederick Co.	Frank K. Nethken Allegany Co.
	Bartlett	Downey	Nethken
Allegany County	1,197	1,103	2,357
Carroll County	3,252	2,914	771
Frederick County	6,089	3,923	656
Garrett County	683	296	982
Howard County	2,597	2,739	671
Washington Co.	1,556	3,753	764
Total	15,374	14,728	6,201
% of Total Votes	42%	41%	17%

7TH CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

	Michael Vernon Dobson Baltimore City	Kweisi Mfume Baltimore City
	Dobson	Mfume
Baltimore City	6,567	44,737
Baltimore County	3,743	11,105
Total	10,310	55,842
% of Total Votes	16%	84%

REPUBLICAN PARTY

	Kenneth Kondner Baltimore County
	Kondner
Baltimore City	1,470
Baltimore County	2,548
Total	4,018
% of Total Votes	100%

8TH CONGRESSIONAL DISTRICT

DEMOCRATIC PARTY

Sidney Altman Montgomery Co.	John Edward Boehm Montgomery Co.	Edward J. Heffernan Montgomery Co.	Joseph S. Incarnato Montgomery Co.					
Dennis Ketterer Prince George's Co.	Anthony Patrick Puca Montgomery Co.	Shelton Skolnick Montgomery Co.	James Walker, Jr. Montgomery Co.					
Altman	Boehm	Heffernan	Incarnato	Ketterer	Puca	Skolnick	Walker	
Montgomery County . .	8,217	2,665	10,927	3,582	6,506	10,383	6,878	6,394
% of Total Votes	15%	5%	20%	6%	12%	19%	12%	12%

REPUBLICAN PARTY

	Constance A. Morella Montgomery Co.
	Morella
Montgomery County	32,211
% of Total Votes	100%

CIRCUIT COURT JUDGE

1ST JUDICIAL CIRCUIT
Somerset County—Elect One
DEMOCRATIC PARTY

	Daniel M. Long Somerset County
	Long
Somerset County	<u>1,299</u>
% of Total Votes	100%

REPUBLICAN PARTY

	Daniel M. Long Somerset County
	Long
Somerset County	<u>711</u>
% of Total Votes	100%

2ND JUDICIAL CIRCUIT
Kent County—Elect One
DEMOCRATIC PARTY

	J. Frederick Price Kent County	David M. Williams Kent County
	Price	Williams
Kent County	<u>1,519</u>	<u>419</u>
% of Total Votes	78%	22%

REPUBLICAN PARTY

	J. Frederick Price Kent County	David M. Williams Kent County
	Price	Williams
Kent County	<u>754</u>	<u>318</u>
% of Total Votes	70%	30%

3RD JUDICIAL CIRCUIT
Baltimore County—Elect Five
DEMOCRATIC PARTY

Thomas J. Bollinger, Sr. Baltimore Co.	A. Gordon Boone, Jr. Baltimore Co.	Albert G. Boyce Baltimore Co.	J. Norris Byrnes Baltimore Co.	Robert E. Cahill, Sr. Baltimore Co.	
	Bollinger	Boone	Boyce	Byrnes	Cahill
Baltimore County	49,790	30,506	14,676	43,781	45,592
% of Total Votes	15%	9%	5%	14%	14%
	Louis L. DePazzo Baltimore Co.	Edward A. DeWaters, Jr. Baltimore Co.	Christian M. Kahl Baltimore Co.	Joseph S. Lyons Baltimore Co.	
	DePazzo	DeWaters	Kahl	Lyons	
Baltimore County	34,599	42,377	43,229	19,360	
% of Total Votes	11%	13%	13%	6%	

REPUBLICAN PARTY

Thomas J. Bollinger, Sr. Baltimore Co.	A. Gordon Boone, Jr. Baltimore Co.	Albert G. Boyce Baltimore Co.	J. Norris Byrnes Baltimore Co.	Robert E. Cahill, Sr. Baltimore Co.	
	Bollinger	Boone	Boyce	Byrnes	Cahill
Baltimore County	15,229	11,705	6,472	13,294	15,197
% of Total Votes	14%	11%	6%	12%	14%
	Louis L. DePazzo Baltimore Co.	Edward A. DeWaters, Jr. Baltimore Co.	Christian M. Kahl Baltimore Co.	Joseph S. Lyons Baltimore Co.	
	DePazzo	DeWaters	Kahl	Lyons	
Baltimore County	11,781	12,939	13,741	7,988	
% of Total Votes	11%	12%	13%	7%	

5TH JUDICIAL CIRCUIT
Anne Arundel County—Elect One

DEMOCRATIC PARTY

Bruce C. Williams
Anne Arundel County

REPUBLICAN PARTY

Bruce C. Williams
Anne Arundel County

	Williams
Anne Arundel County	<u>27,027</u>
% of Total Votes	100%

	Williams
Anne Arundel County	<u>19,829</u>
% of Total Votes	100%

5TH JUDICIAL CIRCUIT
Carroll County—Elect One

DEMOCRATIC PARTY

Francis Miller Arnold
Carroll County

REPUBLICAN PARTY

Francis Miller Arnold
Carroll County

	Arnold
Carroll County	<u>8,614</u>
% of Total Votes	100%

	Arnold
Carroll County	<u>8,077</u>
% of Total Votes	100%

5TH JUDICIAL CIRCUIT
Howard County—Elect One

DEMOCRATIC PARTY

Donald B. W. Messenger Dennis M. Sweeney Charles E. Wehland
Howard Co. Howard Co. Howard Co.

REPUBLICAN PARTY

Donald B. W. Messenger Dennis M. Sweeney Charles E. Wehland
Howard Co. Howard Co. Howard Co.

	Messenger	Sweeney	Wehland
Howard County ..	<u>1,413</u> ...	<u>15,144</u>	<u>3,407</u>
% of Total Votes	7%	76%	17%

	Messenger	Sweeney	Wehland
Howard County ..	<u>1,440</u>	<u>7,664</u>	<u>2,148</u>
% of Total Votes	13%	68%	19%

6TH JUDICIAL CIRCUIT
Frederick County—Elect One

DEMOCRATIC PARTY

Herbert L. Rollins
Frederick County

REPUBLICAN PARTY

Herbert L. Rollins
Frederick County

	Rollins
Frederick County	<u>10,017</u>
% of Total Votes	100%

	Rollins
Frederick County	<u>7,852</u>
% of Total Votes	100%

6TH JUDICIAL CIRCUIT
Montgomery County—Elect Two

DEMOCRATIC PARTY

Jerry H. Hyatt James L. Ryan
Montgomery Co. Montgomery Co.

REPUBLICAN PARTY

Jerry H. Hyatt James L. Ryan
Montgomery Co. Montgomery Co.

	Hyatt	Ryan
Montgomery County . . .	<u>49,674</u>	<u>49,308</u>
% of Total Votes	50%	50%

	Hyatt	Ryan
Montgomery County . . .	<u>27,621</u>	<u>27,774</u>
% of Total Votes	50%	50%

7TH JUDICIAL CIRCUIT
Charles County—Elect One

DEMOCRATIC PARTY

George W. Bowling
Charles County

REPUBLICAN PARTY

George W. Bowling
Charles County

	Bowling		Bowling
Charles County	<u>4,798</u>	Charles County	<u>2,861</u>
% of Total Votes	100%	% of Total Votes	100%

7TH JUDICIAL CIRCUIT
Prince George's County—Elect Three

DEMOCRATIC PARTY

Larnzell Martin, Jr. Steven I. Platt Richard H. Sothoron, Jr.
Prince George's Co. Prince George's Co. Prince George's Co.

REPUBLICAN PARTY

Larnzell Martin, Jr. Steven I. Platt Richard H. Sothoron, Jr.
Prince George's Co. Prince George's Co. Prince George's Co.

	Martin	Platt	Sothoron		Martin	Platt	Sothoron
Prince George's Co.	<u>23,200</u>	<u>23,822</u>	<u>20,677</u>	Prince George's Co.	<u>7,828</u>	<u>9,057</u>	<u>7,433</u>
% of Total Votes	34%	35%	31%	% of Total Votes	32%	37%	31%

8TH JUDICIAL CIRCUIT
Baltimore City—Elect Three

DEMOCRATIC PARTY

Andre M. Davis Joseph P. McCurdy, Jr. Paul A. Smith
Baltimore City Baltimore City Baltimore City

REPUBLICAN PARTY

Andre M. Davis Joseph P. McCurdy, Jr. Paul A. Smith
Baltimore City Baltimore City Baltimore City

	Davis	McCurdy	Smith		Davis	McCurdy	Smith
Baltimore City	<u>37,012</u>	<u>36,533</u>	<u>35,292</u>	Baltimore City	<u>3,293</u>	<u>3,467</u>	<u>3,224</u>
% of Total Votes	34%	34%	32%	% of Total Votes	33%	35%	32%

GENERAL ELECTION RETURNS—NOVEMBER 3, 1992

FOR PRESIDENT & VICE-PRESIDENT OF THE UNITED STATES

DEMOCRATIC	REPUBLICAN	LIBERTARIAN	ALLIANCE	INDEPENDENT	
Bill Clinton Little Rock, AR & Albert Gore, Jr. Carthage, TN	George Bush Houston, TX & Dan Quayle Huntington, IN	Andre Marrou Las Vegas, NV & Nancy Lord Atlanta, GA	Lenora B. Fulani New York, NY & Maria Elizabeth Munoz Los Angeles, CA	Ross Perot Dallas, TX & James Stockdale Coronado, CA	
	Clinton & Gore	Bush & Quayle	Marrou & Lord	Fulani & Munoz	Perot & Stockdale
Allegany County	11,501	13,862	123	28	5,081
Anne Arundel County	68,629	81,467	232	92	35,191
Baltimore City	185,753	40,725	593	597	17,381
Baltimore County	143,498	126,728	999	231	51,757
Calvert County	8,619	10,026	47	58	4,499
Caroline County	2,822	3,856	16	34	1,729
Carroll County	15,447	28,405	69	23	10,965
Cecil County	10,232	10,784	117	65	6,115
Charles County	14,498	17,293	46	111	6,501
Dorchester County	3,933	4,934	71	9	2,010
Frederick County	21,848	31,290	131	34	11,373
Garrett County	2,856	5,714	18	5	1,987
Harford County	27,164	36,350	116	45	17,002
Howard County	44,763	38,594	146	86	16,182
Kent County	3,093	3,094	19	11	1,411
Montgomery County	199,757	119,705	702	276	41,971
Prince George's County	168,691	62,955	913	853	23,355
Queen Anne's County	4,668	6,829	26	33	2,958
St. Mary's County	8,931	11,485	49	66	4,550
Somerset County	3,210	3,450	15	30	1,230
Talbot County	4,642	6,774	27	30	2,233
Washington County	16,495	21,977	178	17	7,537
Wicomico County	11,481	13,560	43	48	5,140
Worcester County	6,040	7,237	19	4	3,256
Total	988,571	707,094	4,715	2,786	281,414
% of Total	50%	36%	0	0	14%

Filed Write-Ins

Don Allensworth Hagerstown, MD & John E. Aschenbach Long Beach, CA	David M. Borkenhagen West Burke, VT	Willie Felix Carter Fort Worth, TX	Thomas L. Chapman Lakeland, FL	Ron Daniels Youngstown, OH
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	Allensworth	Borkenhagen	Carter	Chapman	Daniels
Allegany County	0	0	0	0	0
Anne Arundel County	0	0	0	0	5
Baltimore City	0	0	0	0	13
Baltimore County	0	0	0	0	2
Calvert County	0	0	0	0	0
Caroline County	0	0	0	0	2
Carroll County	0	0	0	0	0
Cecil County	0	0	0	0	0
Charles County	0	0	0	0	0
Dorchester County	0	0	0	0	1
Frederick County	0	0	0	0	0
Garrett County	0	0	0	0	4
Harford County	0	0	0	0	0
Howard County	0	0	0	0	1
Kent County	0	0	0	0	9
Montgomery County	0	0	0	0	0
Prince George's County	0	0	0	0	56
Queen Anne's County	0	0	0	0	74
St. Mary's County	0	0	0	0	0
Somerset County	0	0	0	0	0
Talbot County	0	0	0	0	0
Washington County	1	0	0	0	0
Wicomico County	0	0	0	0	0
Worcester County	0	0	0	0	0
Total	1	0	0	0	167

FOR PRESIDENT & VICE-PRESIDENT OF THE UNITED STATES

Filed Write-Ins

Stephen Falcone North Flushing, NY	Bo Gritz Sandy Valley, NV & Cy Minett Kerrville, TX	John Hagelin Fairfield, IA & Vinton Tompkins Fairfield, IA	Robert Edward Haines Lakewood, CO	Lyndon H. LaRouche, Jr. Round Hill, VA
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	Falcone	Gritz	Hagelin	Haines	LaRouche
Allegany County	0	0	0	0	0
Anne Arundel County	0	0	13	0	4
Baltimore City	0	4	8	0	3
Baltimore County	0	4	1	0	0
Calvert County	0	0	0	0	0
Caroline County	0	0	0	0	0
Carroll County	0	8	3	0	1
Cecil County	0	6	0	0	0
Charles County	0	0	1	0	1
Dorchester County	0	0	0	0	0
Frederick County	0	5	2	0	0
Garrett County	0	0	0	0	0
Harford County	0	3	5	0	1
Howard County	0	2	9	0	3
Kent County	0	0	0	0	0
Montgomery County	0	2	130	0	5
Prince George's County	0	1	13	0	0
Queen Anne's County	0	0	0	0	0
St. Mary's County	0	3	1	0	0
Somerset County	0	0	0	0	0
Talbot County	0	0	2	0	0
Washington County	0	1	2	0	0
Wicomico County	0	0	0	0	0
Worcester County	0	2	1	0	0
Total	0	41	191	0	18

Americus Liberator Valentine, NE	George Muzyk Germantown, MD	Howard Phillips Vienna, VA & Albion W. Knight Bethesda, MD	Roy Wayne Tyree Chicago, IL	James A. Warren Chicago, IL
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	Liberator	Muzyk	Phillips	Tyree	Warren
Allegany County	0	0	0	0	0
Anne Arundel County	0	0	0	0	1
Baltimore City	0	0	1	0	13
Baltimore County	0	0	0	0	0
Calvert County	0	0	0	0	0
Caroline County	0	0	0	0	0
Carroll County	0	0	8	0	1
Cecil County	0	0	0	0	0
Charles County	0	0	2	0	0
Dorchester County	0	0	0	0	0
Frederick County	0	0	4	0	0
Garrett County	0	0	0	0	0
Harford County	0	0	0	0	0
Howard County	0	0	1	0	3
Kent County	0	0	0	0	0
Montgomery County	0	1	4	0	4
Prince George's County	0	0	1	0	3
Queen Anne's County	0	0	0	0	0
St. Mary's County	0	0	0	0	0
Somerset County	0	0	1	0	0
Talbot County	0	0	0	0	0
Washington County	0	0	0	0	0
Wicomico County	0	0	0	0	0
Worcester County	0	0	0	0	0
Total	0	1	22	0	25

**FOR PRESIDENT & VICE-PRESIDENT OF THE UNITED STATES
BY CONGRESSIONAL DISTRICT**

	Clinton & Gore	Bush & Quayle	Marrou & Lord	Fulani & Munoz	Perot & Stockdale
1ST CONGRESSIONAL DISTRICT					
Anne Arundel County	41,548	47,560	143	59	20,544
Baltimore City	1,496	961	7	4	562
Caroline County	2,822	3,856	16	34	1,729
Cecil County	10,232	10,784	117	65	6,115
Dorchester County	3,933	4,934	71	9	2,010
Kent County	3,093	3,094	19	11	1,411
Queen Anne's County	4,668	6,829	26	33	2,958
Somerset County	3,210	3,450	15	30	1,230
Talbot County	4,642	6,774	27	30	2,233
Wicomico County	11,481	13,560	43	48	5,140
Worcester County	6,040	7,237	19	4	3,256
Total	93,165	109,039	503	327	47,188
2ND CONGRESSIONAL DISTRICT					
Anne Arundel County	6,607	10,515	13	6	4,609
Baltimore County	64,496	74,222	585	83	31,057
Harford County	27,164	36,350	116	45	17,002
Total	98,267	121,087	714	134	52,668
3RD CONGRESSIONAL DISTRICT					
Anne Arundel County	8,047	8,307	24	15	3,714
Baltimore City	56,181	25,801	258	102	10,923
Baltimore County	47,887	34,038	255	57	13,587
Howard County	24,714	14,348	65	58	6,749
Total	136,829	82,494	602	232	34,973
4TH CONGRESSIONAL DISTRICT					
Montgomery County	43,714	16,228	120	117	6,372
Prince George's County	105,548	21,488	372	651	7,788
Total	149,262	37,716	492	768	14,160
5TH CONGRESSIONAL DISTRICT					
Anne Arundel County	12,427	15,085	52	12	6,324
Calvert County	8,619	10,026	47	58	4,499
Charles County	14,498	17,293	46	111	6,501
Prince George's County	63,143	41,467	541	202	15,567
St. Mary's County	8,931	11,485	49	66	4,550
Total	107,618	95,356	735	449	37,441
6TH CONGRESSIONAL DISTRICT					
Allegany County	11,501	13,862	123	28	5,081
Carroll County	15,447	28,405	69	23	10,965
Frederick County	21,848	31,290	131	34	11,373
Garrett County	2,856	5,714	18	5	1,987
Howard County	20,049	24,246	81	28	9,433
Washington County	16,495	21,977	178	17	7,537
Total	88,196	125,494	600	135	46,376
7TH CONGRESSIONAL DISTRICT					
Baltimore City	128,076	13,963	328	491	5,896
Baltimore County	31,115	18,468	159	91	7,113
Total	159,191	32,431	487	582	13,009
8TH CONGRESSIONAL DISTRICT					
Montgomery County	156,043	103,477	582	159	35,599
Grand Total	988,571	707,094	4,715	2,786	281,414

FOR UNITED STATES SENATOR

	DEMOCRATIC Barbara A. Mikulski Baltimore City	REPUBLICAN Alan L. Keyes Montgomery Co.	WRITE-IN Tomas Estrada-Palma Montgomery Co.	WRITE-IN Joan Bowman Baltimore Co.
	Mikulski	Keyes	Estrada-Palma	Bowman
Allegany County	16,872	9,199	1	0
Anne Arundel County	121,290	59,512	59	5
Baltimore City	196,086	29,834	9	0
Baltimore County	208,164	85,374	0	0
Calvert County	11,980	7,781	0	0
Caroline County	4,622	2,531	0	0
Carroll County	30,495	23,293	5	2
Cecil County	14,744	8,374	2	0
Charles County	20,053	12,439	1	0
Dorchester County	6,346	2,765	0	0
Frederick County	36,788	26,055	10	1
Garrett County	3,473	5,028	0	0
Harford County	51,096	27,966	3	0
Howard County	65,681	31,664	4	0
Kent County	4,550	1,732	0	0
Montgomery County	247,505	105,997	74	3
Prince George's County	180,129	48,093	21	0
Queen Anne's County	8,079	4,414	0	0
St. Mary's County	13,943	7,541	0	9
Somerset County	4,565	1,970	0	0
Talbot County	7,437	3,966	2	0
Washington County	24,499	15,240	5	0
Wicomico County	17,713	8,651	0	0
Worcester County	11,500	4,269	0	0
Total	1,307,610	533,688	196	20
% of Total Votes	71%	29%		

	WRITE-IN John Gaige Baltimore City	WRITE-IN Gene Zarwell Anne Arundel Co.	WRITE-IN Jon Thompson Baltimore Co.	WRITE-IN John Clapp Montgomery Co.
	Gaige	Zarwell	Thompson	Clapp
Allegany County	0	0	0	0
Anne Arundel County	62	62	0	7
Baltimore City	14	0	0	0
Baltimore County	0	0	1	0
Calvert County	0	0	0	0
Caroline County	1	0	0	0
Carroll County	3	1	0	0
Cecil County	0	0	0	0
Charles County	1	0	0	0
Dorchester County	0	0	0	0
Frederick County	0	0	0	0
Garrett County	0	0	0	0
Harford County	0	0	0	1
Howard County	2	0	0	3
Kent County	0	0	0	0
Montgomery County	0	0	0	49
Prince George's County	1	1	1	3
Queen Anne's County	0	0	0	0
St. Mary's County	0	0	0	0
Somerset County	0	0	0	0
Talbot County	0	2	0	0
Washington County	0	6	0	0
Wicomico County	0	0	0	0
Worcester County	0	0	0	0
Total	84	72	2	63

FOR U.S. REPRESENTATIVE IN 103rd CONGRESS

1ST CONGRESSIONAL DISTRICT

DEMOCRATIC Thomas McMillen Anne Arundel Co.	REPUBLICAN Wayne T. Gilchrest Kent Co.	WRITE-IN Ralph Gies Anne Arundel Co.	WRITE-IN William Stephens Talbot Co.	WRITE-IN Louise Meyers Beauregard Anne Arundel Co.	
	McMillen	Gilchrest	Gies	Stephens	Beauregard
Anne Arundel County . . .	61,411	44,516	1,241	3	24
Baltimore City	1,876	676	3	0	0
Caroline County	2,560	4,988	16	0	0
Cecil County	11,705	12,412	2	0	0
Dorchester County	4,135	5,735	39	0	0
Kent County	1,959	4,975	11	0	0
Queen Anne's County	4,212	9,048	0	0	0
Somerset County	3,259	3,794	0	0	0
Talbot County	3,152	9,108	8	1	0
Wicomico County	11,094	16,121	0	0	0
Worcester County	7,408	8,711	0	0	0
Total	112,771	120,084	1,320	4	24
% of Total Votes	48%	52%			

2ND CONGRESSIONAL DISTRICT

	DEMOCRATIC Michael C. Hickey, Jr. Harford Co.	REPUBLICAN Helen Delich Bentley Baltimore Co.	WRITE-IN James Godfrey Montgomery Co.
	Hickey	Bentley	Godfrey
Anne Arundel County	7,031	13,894	4
Baltimore County	51,074	104,148	0
Harford County.	30,553	47,401	1
Total	88,658	<u>165,443</u>	5
% of Total Votes	35%	65%	

3RD CONGRESSIONAL DISTRICT

	DEMOCRATIC Benjamin L. Cardin Baltimore City	REPUBLICAN William T. S. Bricker Baltimore Co.	WRITE-IN James G. Fitzgerald Howard Co.	WRITE-IN Eric Ashelman Montgomery Co.
	Cardin	Bricker	Fitzgerald	E. Ashelman
Anne Arundel County . . .	11,273	7,120	19	2
Baltimore City	64,427	13,645	0	0
Baltimore County	59,147	24,080	0	0
Howard County	28,507	14,024	10	1
Total	163,354	58,869	29	3
% of Total Votes	74%	26%		

4TH CONGRESSIONAL DISTRICT

DEMOCRATIC Albert R. Wynn Prince George's Co.	REPUBLICAN Michele Dyson Montgomery Co.	WRITE-IN Steve Kramer Montgomery Co.	WRITE-IN R. Chinelo Haney Prince George's Co.	WRITE-IN Maria Turner Prince George's Co.	
	Wynn	Dyson	Kramer	Haney	Turner
Montgomery County	37,024	25,836	0	42	13
Prince George's County . .	99,878	19,330	2	5	55
Total	136,902	45,166	2	47	68
% of Total Votes	75%	25%			

5TH CONGRESSIONAL DISTRICT

DEMOCRATIC Steny H. Hoyer Prince George's Co.	REPUBLICAN Lawrence J. Hogan, Jr. Prince George's Co.	INDEPENDENT William D. Johnston III Calvert Co.	WRITE-IN James McLaughlin Prince George's Co.	WRITE-IN Lisa Ashelman Montgomery Co.
Hoyer	Hogan	Johnston	McLaughlin	L. Ashelman
Anne Arundel County	14,754	15,605	2,038	15
Calvert County	9,011	10,798	1,421	0
Charles County	16,035	17,116	980	1
Prince George's County	68,147	42,558	1,957	22
St. Mary's County	10,365	11,905	594	2
Total	118,312	97,982	6,990	40
% of Total Votes	53%	44%	3%	2

6TH CONGRESSIONAL DISTRICT

DEMOCRATIC Thomas H. Hatterry Frederick Co.	REPUBLICAN Roscoe G. Bartlett Frederick Co.	WRITE-IN Wayne Dougherty Frederick Co.	WRITE-IN Kevin P. Condon Howard Co.	WRITE-IN Edward K. Miller Washington Co.
Hatterry	Bartlett	Dougherty	Condon	Miller
Allegany County	11,970	11,888	0	0
Carroll County	22,979	27,544	15	0
Frederick County	25,578	36,206	36	6
Garrett County	3,132	5,431	0	0
Howard County	26,409	22,800	4	3
Washington County	16,156	21,695	5	0
Total	106,224	125,564	60	9
% of Total Votes	46%	54%		102

7TH CONGRESSIONAL DISTRICT

DEMOCRATIC Kweisi Mfume Baltimore City	REPUBLICAN Kenneth Kondner Baltimore Co.	WRITE-IN Gloya E. Scott Baltimore City	WRITE-IN Margaret Ashelman Montgomery Co.
Mfume	Kondner	Scott	M. Ashelman
Baltimore City	121,743	8,866	4
Baltimore County	30,946	17,438	0
Total	152,689	26,304	4
% of Total Votes	85%	15%	1

8TH CONGRESSIONAL DISTRICT

DEMOCRATIC Edward J. Heffernan Montgomery Co.	REPUBLICAN Constance A. Morella Montgomery Co.	WRITE-IN David Lonsdorf Montgomery Co.
Heffernan	Morella	Lonsdorf
Montgomery County	77,042	203,377
% of Total Votes	27%	73%
		56

FOR CIRCUIT COURT JUDGES

1ST JUDICIAL CIRCUIT
Somerset County—Elect One

	Daniel M. Long
Somerset County	<u>5,087</u>
% of Total Votes	100%

2ND JUDICIAL CIRCUIT
Kent County—Elect One

	J. Frederick Price
Kent County	<u>4,810</u>
% of Total Votes	100%

3RD JUDICIAL CIRCUIT
Baltimore County—Elect Five

Thomas J. Bollinger, Sr. Baltimore Co.	J. Norris Byrnes Baltimore Co.	Robert E. Cahill, Sr. Baltimore Co.	Edward A. DeWaters, Jr. Baltimore Co.	Christian M. Kahl Baltimore Co.	
	Bollinger	Byrnes	Cahill	DeWaters	Kahl
Baltimore County	<u>128,070</u>	<u>121,001</u>	<u>124,834</u>	<u>115,242</u>	<u>119,714</u>
% of Total Votes	21%	20%	21%	19%	20%

5TH JUDICIAL CIRCUIT
Anne Arundel County—Elect One

	Bruce C. Williams
Anne Arundel County	<u>121,417</u>
% of Total Votes	100%

6TH JUDICIAL CIRCUIT
Montgomery County—Elect One

	James L. Ryan
Montgomery County	<u>229,281</u>
% of Total Votes	100%

Carroll County—Elect One

	Francis Miller Arnold
Carroll County	<u>35,329</u>
% of Total Votes	100%

Frederick County—Elect One

	Herbert L. Rollins
Frederick County	<u>45,818</u>
% of Total Votes	100%

Howard County—Elect One

	Dennis M. Sweeney
Howard County	<u>68,264</u>
% of Total Votes	100%

7TH JUDICIAL CIRCUIT
Prince George's County—Elect Three

	Larnzell Martin, Jr. Prince George's Co.	Steven I. Platt Prince George's Co	Richard H. Sothoron, Jr. Prince George's Co.
	Martin	Platt	Sothoron
Prince George's County	<u>129,862</u>	<u>131,320</u>	<u>118,384</u>
% of Total Votes	34%	35%	31%

7TH JUDICIAL CIRCUIT
Charles County
Elect One

	George W. Bowling
Charles County	<u>20,036</u>
% of Total Votes	100%

8TH JUDICIAL CIRCUIT
Baltimore City
Elect Three

Andre M. Davis	Joseph P. McCurdy, Jr.	Paul A. Smith	
	Davis	McCurdy	Smith
Baltimore City	<u>93,178</u>	<u>78,223</u>	<u>77,621</u>
% of Total Votes	37%	31%	31%

FOR COURT OF APPEALS JUDGES

For Continuance In Office 1ST APPELLATE CIRCUIT

Robert L. Karwacki, Queen Anne's County

	Yes	No
Caroline County	3,127	976
Cecil County	8,972	3,405
Dorchester County	3,146	1,271
Kent County	2,990	706
Queen Anne's County	5,838	1,444
Somerset County	2,225	678
Talbot County	5,080	1,201
Wicomico County	9,884	3,289
Worcester County	8,522	2,693
Total	<u>49,784</u>	15,663

4TH APPELLATE CIRCUIT

Howard S. Chasanow, Prince George's County

	Yes	No
Calvert County	8,798	2,937
Charles County	16,320	4,360
Prince George's County	139,028	25,132
St. Mary's County	9,288	3,309
Total	<u>173,434</u>	35,738

5TH APPELLATE CIRCUIT

John C. Eldridge, Anne Arundel County

	Yes	No
Anne Arundel County	104,060	31,024
Carroll County	27,766	8,390
Howard County	59,468	12,808
Total	<u>191,294</u>	52,222

6TH APPELLATE CIRCUIT

Robert M. Bell
Baltimore CityLawrence F. Rodowsky
Baltimore City

	Bell	Rodowsky
	Yes	No
Baltimore City	<u>121,870</u>	<u>19,473</u>
	98,867	21,506

FOR COURT OF SPECIAL APPEALS JUDGES

For Continuance In Office

6TH APPELLATE CIRCUIT

Arrie W. Davis
Baltimore CityDiana Gribbon Motz
Baltimore City

	Davis		Motz	
	Yes	No	Yes	No
Baltimore City	<u>101,272</u>	<u>19,084</u>	<u>101,127</u>	<u>8,066</u>

AT LARGE

John J. Bishop, Jr.
Baltimore CountyGlenn T. Harrell, Jr.
Prince George's County

	Bishop		Harrell	
	Yes	No	Yes	No
Allegany Co.	11,249	4,453	10,622	4,494
Anne Arundel Co.	103,122	30,952	100,557	31,294
Baltimore City	104,095	17,983	98,100	18,919
Baltimore Co.	136,064	33,333	125,579	35,279
Calvert Co.	8,955	2,727	8,582	2,908
Caroline Co.	3,157	930	3,058	987
Carroll Co.	27,487	8,473	27,445	8,365
Cecil Co.	9,022	3,373	8,812	3,465
Charles Co.	16,444	4,061	15,418	4,245
Dorchester Co.	3,162	1,190	3,017	1,216
Frederick Co.	37,184	7,356	35,714	7,673
Garrett Co.	3,810	1,854	3,601	1,879
Harford Co.	48,883	15,295	46,586	15,777
Howard Co.	59,336	13,048	57,385	13,025
Kent Co.	2,961	697	2,761	709
Montgomery Co.	221,776	35,442	217,564	35,377
Prince George's Co.	137,475	23,498	135,312	23,855
Queen Anne's Co.	5,617	1,452	5,445	1,515
St. Mary's Co.	9,526	3,093	9,192	3,246
Somerset Co.	2,345	640	2,178	649
Talbot Co.	5,146	1,142	4,987	1,220
Washington Co.	16,915	5,056	16,132	5,253
Wicomico Co.	10,051	3,122	9,793	3,261
Worcester Co.	8,450	2,644	8,052	2,698
Total	<u>992,232</u>	<u>221,814</u>	<u>955,892</u>	<u>227,309</u>

CONSTITUTIONAL AMENDMENTS

Question 1

CIVIL JURY SIZE
(CHAPTER 203, ACTS OF 1992)

Provides that in any civil proceeding in which the right to a jury trial is preserved the parties are entitled to a trial by jury of at least 6 jurors, and the Constitution of Maryland does not prohibit a trial by jury of less than 12 jurors.

	For	Against
Allegany County	11,757	5,023
Anne Arundel County	125,588	36,996
Baltimore City	116,766	27,562
Baltimore County	169,309	49,200
Calvert County	11,856	3,862
Caroline County	3,885	1,455
Carroll County	33,268	13,382
Cecil County	12,519	5,740
Charles County	18,762	5,987
Dorchester County	4,668	1,543
Frederick County	40,538	13,670
Garrett County	4,034	2,613
Harford County	53,098	19,409
Howard County	69,647	17,783
Kent County	3,440	1,099
Montgomery County	264,050	55,642
Prince George's County	167,779	29,768
Queen Anne's County	7,381	2,517
St. Mary's County	12,063	4,905
Somerset County	2,720	1,093
Talbot County	7,677	2,154
Washington County	19,217	7,835
Wicomico County	14,394	4,812
Worcester County	9,896	3,091
Total	1,184,312	317,141

Question 2

CIVIL JURY SIZE
(CHAPTER 204, ACTS OF 1992)

Provides that in any civil proceeding in which the right to a jury trial is preserved the parties are entitled to a trial by jury of at least 6 jurors, and the Constitution of Maryland does not prohibit a trial by jury of less than 12 jurors.

	For	Against
Allegany County	10,911	5,015
Anne Arundel County	117,865	36,698
Baltimore City	107,760	26,642
Baltimore County	157,171	48,788
Calvert County	11,743	3,895
Caroline County	3,521	1,501
Carroll County	30,928	12,693

Cecil County	11,247	5,731
Charles County	16,317	6,079
Dorchester County	4,223	1,528
Frederick County	36,712	13,069
Garrett County	3,703	2,571
Harford County	49,958	18,727
Howard County	65,599	17,516
Kent County	3,061	1,100
Montgomery County	253,738	52,094
Prince George's County	158,892	29,227
Queen Anne's County	6,712	2,555
St. Mary's County	10,901	4,862
Somerset County	2,440	1,083
Talbot County	7,145	2,100
Washington County	17,427	7,604
Wicomico County	12,838	4,845
Worcester County	8,910	2,918
Total	1,109,722	308,841

Question 3

CIVIL JURY AMOUNT
(CHAPTER 205, ACTS OF 1992)

Provides that the right to a jury trial in civil proceedings preserved by Article 23 of the Declaration of Rights applies only when the amount in controversy exceeds \$5,000.

	For	Against
Allegany County	9,092	6,746
Anne Arundel County	110,534	45,249
Baltimore City	97,443	35,567
Baltimore County	151,347	55,979
Calvert County	9,771	5,781
Caroline County	3,331	1,847
Carroll County	29,152	14,786
Cecil County	10,383	7,359
Charles County	14,624	9,756
Dorchester County	4,097	1,728
Frederick County	33,249	16,589
Garrett County	3,384	2,915
Harford County	48,813	20,734
Howard County	63,044	21,333
Kent County	2,925	1,495
Montgomery County	218,046	77,309
Prince George's County	149,952	39,446
Queen Anne's County	6,323	3,285
St. Mary's County	9,885	7,057
Somerset County	2,190	1,650
Talbot County	6,891	2,425
Washington County	15,731	9,461
Wicomico County	12,107	6,576
Worcester County	8,523	3,532
Total	1,020,837	398,605

Question 4

CIVIL JURY AMOUNT
(CHAPTER 206, ACTS OF 1992)

Provides that the right to a jury trial in civil proceedings preserved by Article 23 of the Declaration of Rights applies only when the amount in controversy exceeds \$5,000.

	For	Against
Allegany County	8,850	6,668
Anne Arundel County . .	106,374	44,803
Baltimore City	94,291	34,404
Baltimore County	145,298	54,528
Calvert County	9,538	4,686
Caroline County	3,234	1,521
Carroll County	27,148	15,155
Cecil County	9,999	6,294
Charles County	14,125	7,322
Dorchester County	3,859	1,703
Frederick County	32,198	16,264
Garrett County	3,274	2,859
Harford County	46,632	20,230
Howard County	60,351	20,817
Kent County	2,801	1,244
Montgomery County . . .	208,749	77,697
Prince George's County .	145,509	38,328
Queen Anne's County . .	6,207	2,784
St. Mary's County	9,596	5,611
Somerset County	2,063	1,245
Talbot County	6,559	2,086
Washington County . . .	15,128	9,238
Wicomico County	11,611	5,353
Worcester County	8,104	3,398
Total	981,498	384,238

Question 5

CHARTER HOME RULE
(CHAPTER 207, ACTS OF 1992)

Amends the Constitution of Maryland to increase from 12 to 18 months the time that a charter board created after November 3, 1992 has to prepare a charter.

	For	Against
Allegany County	7,041	7,955
Anne Arundel County . .	73,092	77,855
Baltimore City	86,311	37,930
Baltimore County	109,885	79,698
Calvert County	7,379	6,356
Caroline County	2,487	2,127
Carroll County	18,983	24,424
Cecil County	7,402	8,966
Charles County	10,998	10,273
Dorchester County	3,041	2,382
Frederick County	24,721	24,546
Garrett County	2,263	4,432
Harford County	32,202	34,021
Howard County	42,851	36,548
Kent County	2,089	1,862

Montgomery County . . .	152,952	123,951
Prince George's County .	129,208	52,364
Queen Anne's County . .	4,733	3,983
St. Mary's County	7,855	7,249
Somerset County	1,737	1,485
Talbot County	4,553	3,700
Washington County . . .	12,546	11,913
Wicomico County	8,963	7,323
Worcester County	6,441	5,113
Total	759,733	576,456

STATEWIDE REFERENDUM

Question 6

ABORTION LAW REVISION
(CHAPTER 1, ACTS OF 1992)

Revises Maryland's abortion law to prohibit State interference with woman's abortion decision before fetus is viable, or, under certain conditions, at any time and to provide certain exceptions to the requirement that a physician notify an unmarried minor's parent or guardian prior to minor's abortion; repeals pre-abortion information requirements about abortion alternatives; repeals some, and clarifies other, provisions related to abortion referral; requires that abortions be performed by licensed physicians; provides good-faith immunity under certain conditions to physicians performing abortions; authorizes State to adopt abortion regulations; repeals certain penalty and disciplinary provisions related to the performance of abortions.

	For	Against
Allegany County	9,478	15,079
Anne Arundel County . .	108,394	71,077
Baltimore City	132,697	67,237
Baltimore County	180,818	113,755
Calvert County	10,944	8,385
Caroline County	3,482	3,550
Carroll County	26,362	25,328
Cecil County	11,015	11,590
Charles County	14,994	14,804
Dorchester County	4,789	4,037
Frederick County	32,721	29,042
Garrett County	2,683	6,223
Harford County	41,125	36,360
Howard County	63,141	34,305
Kent County	4,026	2,167
Montgomery County . . .	246,361	104,982
Prince George's County .	153,741	78,328
Queen Anne's County . .	7,542	4,948
St. Mary's County	9,852	11,166
Somerset County	2,350	3,260
Talbot County	7,643	4,342
Washington County . . .	19,187	21,473
Wicomico County	12,975	11,861
Worcester County	8,057	7,243
Total	1,114,377	690,542

CONSTITUTION OF MARYLAND

ADOPTED BY THE CONVENTION

Which Assembled at the City of Annapolis on the Eighth Day of May, Eighteen Hundred and Sixty-seven, and Adjourned on the Seventeenth Day of August, Eighteen Hundred and Sixty-seven, and was Ratified by the People on the Eighteenth Day of September, Eighteen Hundred and Sixty-seven, with Amendments through Nineteen Hundred and Ninety-two.¹

DECLARATION OF RIGHTS.

We, the People of the State of Maryland, grateful to Almighty God for our civil and religious liberty, and taking into our serious consideration the best means of establishing a good Constitution in this State for the sure foundation and more permanent security thereof, declare:

Article 1. That all Government of right originates from the People, is founded in compact only, and instituted solely for the good of the whole; and they have, at all times, the inalienable right to alter, reform or abolish their Form of Government in such manner as they may deem expedient.

Art. 2. The Constitution of the United States, and the Laws made, or which shall be made, in pursuance thereof, and all Treaties made, or which shall be made, under the authority of the United States, are, and shall be the Supreme Law of the State; and the Judges of this State, and all the People of this State, are, and shall be bound thereby; anything in the Constitution or Law of this State to the contrary notwithstanding.

Art. 3. The powers not delegated to the United States by the Constitution thereof, nor prohibited by it to the States, are reserved to the States respectively, or to the people thereof.

Art. 4. That the People of this State have the sole and exclusive right of regulating the internal government and police thereof, as a free, sovereign and independent State.

Art. 5.²(a) That the Inhabitants of Maryland are entitled to the Common Law of England, and the trial by Jury, according to the course of that Law, and to the benefit of such of the English statutes as existed on the Fourth day of July, seventeen hundred and seventy-six; and which, by experience, have been found applicable to their local and other circumstances, and have been introduced, used and practiced by the Courts of Law or Equity; and also of all Acts of Assembly in force on the first day of June, eighteen hundred and sixty-seven; except such as may have since expired, or may be inconsistent with the provisions of this Constitution; subject, nevertheless, to the revision of, and amendment or repeal by, the Legislature of this State. And the Inhabitants of Maryland are also entitled to all property derived to them from, or under the Charter granted by His Majesty Charles the First to Cæcilius Calvert, Baron of Baltimore.

(b) The parties to any civil proceeding in which the right to a jury trial is preserved are entitled to a trial by jury of at least 6 jurors.

(c) That notwithstanding the Common Law of England, nothing in this Constitution prohibits trial by jury of less than 12 jurors in any civil proceeding in which the right to a jury trial is preserved.

Art. 6. That all persons invested with the Legislative or Executive powers of Government are the Trustees of the Public, and, as such, accountable for their conduct: Wherefore, whenever the ends of Government are perverted, and public liberty manifestly endangered, and all other means of redress are ineffectual, the People may, and of right ought, to reform the old, or establish a new Government; the doctrine of non-resistance against arbitrary power and oppression is absurd, slavish and destructive of the good and happiness of mankind.

Art. 7.³ That the right of the People to participate in the Legislature is the best security of liberty and the foundation of all free Government; for this purpose, elections ought to be free and frequent; and every citizen having the qualifications prescribed by the Constitution, ought to have the right of suffrage.

Art. 8. That the Legislative, Executive and Judicial powers of Government ought to be forever separate and distinct from each other; and no person exercising the functions of one of said Departments shall assume or discharge the duties of any other.

Art. 9. That no power of suspending Laws or the execution of Laws, unless by, or derived from the Legislature, ought to be exercised, or allowed.

Art. 10. That freedom of speech and debate, or proceedings in the Legislature, ought not to be impeached in any Court of Judicature.

Art. 11. That Annapolis be the place of meeting of the Legislature; and the Legislature ought not to be convened, or held at any other place but from evident necessity.

Art. 12. That for redress of grievances, and for amending, strengthening and preserving the Laws, the Legislature ought to be frequently convened.

Art. 13. That every man hath a right to petition the Legislature for the redress of grievances in a peaceable and orderly manner.

Art. 14. That no aid, charge, tax, burthen or fees ought to be rated or levied, under any pretense, without the consent of the Legislature.

Art. 15.⁴ That the levying of taxes by the poll is grievous and oppressive, and ought to be prohibited; that paupers ought not to be assessed for the support of the government;

1 Including amendments proposed by the General Assembly and ratified by the voters through Nov. 3, 1992.

2 Amended by Chapters 203, 204, Acts of 1992, ratified Nov. 3, 1992.

3 Amended by Chapter 357, Acts of 1971, ratified Nov. 7, 1972.

that the General Assembly shall, by uniform rules, provide for the separate assessment, classification and sub-classification of land, improvements on land and personal property, as it may deem proper; and all taxes thereafter provided to be levied by the State for the support of the general State Government, and by the Counties and by the City of Baltimore for their respective purposes, shall be uniform within each class or sub-class of land, improvements on land and personal property which the respective taxing powers may have directed to be subjected to the tax levy; yet fines, duties or taxes may properly and justly be imposed, or laid with a political view for the good government and benefit of the community.

Art. 16. That sanguinary Laws ought to be avoided as far as it is consistent with the safety of the State; and no Law to inflict cruel and unusual pains and penalties ought to be made in any case, or at any time, hereafter.

Art. 17. That retrospective Laws, punishing acts committed before the existence of such Laws, and by them only declared criminal are oppressive, unjust and incompatible with liberty; wherefore, no *ex post facto* Law ought to be made; nor any retrospective oath or restriction be imposed, or required.

Art. 18. That no Law to attain particular persons of treason or felony, ought to be made in any case, or at any time, hereafter.

Art. 19. That every man, for any injury done to him in his person or property, ought to have remedy by the course of the Law of the Land, and ought to have justice and right, freely without sale, fully without any denial, and speedily without delay, according to the Law of the Land.

Art. 20. That the trial of facts, where they arise, is one of the greatest securities of the lives, liberties and estate of the People.

Art. 21. That in all criminal prosecutions, every man hath a right to be informed of the accusation against him; to have a copy of the Indictment, or charge, in due time (if required) to prepare for his defence; to be allowed counsel; to be confronted with the witnesses against him; to have process for his witnesses; to examine the witnesses for and against him on oath; and to a speedy trial by an impartial jury, without whose unanimous consent he ought not to be found guilty.

Art. 22. That no man ought to be compelled to give evidence against himself in a criminal case.

Art. 23.⁵ In the trial of all criminal cases, the Jury shall be the Judges of Law, as well as of fact, except that the Court may pass upon the sufficiency of the evidence to sustain a conviction.

The right of trial by Jury of all issues of fact in civil proceedings in the several Courts of Law in this State, where the amount in controversy exceeds the sum of five thousand dollars, shall be inviolably preserved.

Art. 24.⁶ That no man ought to be taken or imprisoned or disseized of his freehold, liberties or privileges, or out-

lawed, or exiled, or, in any manner, destroyed, or deprived of his life, liberty or property, but by the judgment of his peers, or by the Law of the land.

Art. 25. That excessive bail ought not to be required, nor excessive fines imposed, nor cruel or unusual punishment inflicted, by the Courts of Law.

Art. 26. That all warrants, without oath or affirmation, to search suspected places, or to seize any person or property, are grievous and oppressive; and all general warrants to search suspected places, or to apprehend suspected persons, without naming or describing the place, or the person in special, are illegal, and ought not to be granted.

Art. 27. That no conviction shall work corruption of blood or forfeiture of estate.

Art. 28. That a well regulated Militia is the proper and natural defence of a free Government.

Art. 29. That Standing Armies are dangerous to liberty, and ought not to be raised, or kept up, without the consent of the Legislature.

Art. 30. That in all cases, and at all times, the military ought to be under strict subordination to, and control of, the civil power.

Art. 31. That no soldier shall, in time of peace, be quartered in any house, without the consent of the owner, nor in time of war, except in the manner prescribed by Law.

Art. 32. That no person except regular soldiers, marines, and mariners in the service of this State, or militia, when in actual service, ought, in any case, to be subject to, or punishable by Martial Law.

Art. 33.⁷ That the independency and uprightness of Judges are essential to the impartial administration of Justice, and a great security to the rights and liberties of the People: Wherefore, the Judges shall not be removed, except in the manner, and for the causes provided in this Constitution. No Judge shall hold any other office, civil, or military or political trust, or employment of any kind, whatsoever, under the Constitution or Laws of this State, or of the United States, or any of them; except that a judge may be a member of a reserve component of the armed forces of the United States or a member of the militia of the United States or this State; or receive fees, or perquisites of any kind, for the discharge of his official duties.

Art. 34.⁸ That a long continuance in the Executive Departments of power or trust is dangerous to liberty; a rotation, therefore, in those departments is one of the best securities of permanent freedom.

Art. 35.⁹ That no person shall hold, at the same time, more than one office of profit, created by the Constitution or Laws of this State; nor shall any person in public trust receive any present from any foreign Prince or State, or from the United States, or any of them, without the approbation of this State. The position of Notary Public shall not be considered an office of profit within the meaning of this Article. Membership in the militia of this State shall not be considered an office of profit within the

4 Amended by Chapter 390, Acts of 1914, ratified Nov. 2, 1915; Chapter 64, Acts of 1960, ratified Nov. 8, 1960.

5 Amended by Chapter 407, Acts of 1949, ratified Nov. 7, 1950; Chapter 789, Acts of 1969, ratified Nov. 3, 1970. Transferred from Article XV, secs. 5 and 6, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978. Amended by Chapters 205, 206, Acts of 1992, ratified Nov. 3, 1992.

6 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

7 Amended by Chapter 61, Acts of 1990, ratified Nov. 6, 1990.

8 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

9 Amended by Chapter 129, Acts of 1964, ratified Nov. 8, 1964; Chapter 61, Acts of 1991, ratified Nov. 6, 1990.

meaning of this article: nor shall any remuneration received as a consequence of membership in a reserve component of the armed forces of the United States or of membership in the militia of the United States or of this State be considered a present within the meaning of this article.

Art. 36.¹⁰ That as it is the duty of every man to worship God in such manner as he thinks most acceptable to Him, all persons are equally entitled to protection in their religious liberty; wherefore, no person ought by any law to be molested in his person or estate, on account of his religious persuasion, or profession, or for his religious practice, unless, under the color of religion, he shall disturb the good order, peace or safety of the State, or shall infringe the laws of morality, or injure others in their natural, civil or religious rights; nor ought any person to be compelled to frequent, or maintain, or contribute, unless on contract, to maintain, any place of worship, or any ministry; nor shall any person, otherwise competent, be deemed incompetent as a witness, or juror, on account of his religious belief; provided, he believes in the existence of God, and that under His dispensation such person will be held morally accountable for his acts, and be rewarded or punished therefor either in this world or in the world to come.

Nothing shall prohibit or require the making reference to belief in, reliance upon, or invoking the aid of God or a Supreme Being in any governmental or public document, proceeding, activity, ceremony, school, institution, or place.

Nothing in this article shall constitute an establishment of religion.

Art. 37. That no religious test ought ever to be required as a qualification for any office of profit or trust in this State, other than a declaration of belief in the existence of God; nor shall the Legislature prescribe any other oath of office than the oath prescribed by this Constitution.

Art. 38.¹¹ Vacant.

Art. 39. That the manner of administering an oath or affirmation to any person, ought to be such as those of the religious persuasion, profession, or denomination, of which he is a member, generally esteem the most effectual confirmation by the attestation of the Divine Being.

Art. 40. That the liberty of the press ought to be inviolably preserved; that every citizen of the State ought to be allowed to speak, write and publish his sentiments on all subjects, being responsible for the abuse of that privilege.

Art. 41. That monopolies are odious, contrary to the spirit of a free government and the principles of commerce, and ought not to be suffered.

Art. 42. That no title of nobility or hereditary honors ought to be granted in this State.

Art. 43.¹² That the Legislature ought to encourage the diffusion of knowledge and virtue, the extension of a judicious system of general education, the promotion of literature, the arts, sciences, agriculture, commerce and manufactures, and the general melioration of the condition of the People. The Legislature may provide that land actively devoted to farm or agricultural use shall be assessed on the basis of such use and shall not be assessed as if sub-divided.

Art. 44. That the provisions of the Constitution of the United States, and of this State, apply, as well in time of war, as in time of peace; and any departure therefrom, or violation thereof, under the plea of necessity, or any other plea, is subversive of good Government, and tends to anarchy and despotism.

Art. 45. This enumeration of Rights shall not be construed to impair or deny others retained by the People.

Art. 46.¹³ Equality of rights under the law shall not be abridged or denied because of sex.

CONSTITUTION

ARTICLE I.

ELECTIVE FRANCHISE.

SECTION 1.¹⁴ All elections shall be by ballot. Every citizen of the United States, of the age of 18 years or upwards, who is a resident of the State as of the time for the closing of registration next preceding the election, shall be entitled to vote in the ward or election district in which he resides at all elections to be held in this State. A person once entitled to vote in any election district, shall be entitled to vote there until he shall have acquired a residence in another election district or ward in this State.

SEC. 1A.¹⁵ Vacant.

SEC. 2.¹⁶ The General Assembly shall provide by law for a uniform registration of the names of all voters in this State, who possess the qualifications prescribed in this Article, which Registration shall be conclusive evidence to the Judges of Election of the right of every person, thus registered, to vote at any election thereafter held in this State; but no person shall vote, at any election, Federal or State, hereafter to be held in this State, or at any municipal election in the City of Baltimore, unless his name appears in the list of registered voters; the names of all persons shall be added to the list of qualified voters by the officers of Registration, who have the qualifications prescribed in the first section of this Article, and who are not disqualified under the provisions of the second and third sections thereof.

10 Amended by Chapter 558, Acts of 1970, ratified Nov. 3, 1970.

11 Amended by Chapter 623, Acts of 1947, ratified Nov. 2, 1948. Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

12 Amended by Chapter 65, Acts of 1960, ratified Nov. 8, 1960.

13 Added by Chapter 366, Acts of 1972, ratified Nov. 7, 1972. Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

14 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 784, Acts of 1969, ratified Nov. 3, 1970; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

15 Added by Chapter 20, Acts of 1918, ratified Nov. 5, 1918. Amended by Chapter 480, Acts of 1953, ratified Nov. 2, 1954; Chapter 100, Acts of 1956, ratified Nov. 6, 1956; Chapter 881, Acts of 1974, ratified Nov. 5, 1974. Renumbered as Art. 1, sec. 3, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

16 Originally Article I, sec. 5, thus renumbered by Chapter 681, Acts of 1977, ratified Nov. 7, 1978. As sec. 5 it was amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

SEC. 3.¹⁷ The General Assembly of Maryland shall have power to provide by suitable enactment for voting by qualified voters of the State of Maryland who are absent at the time of any election in which they are entitled to vote and for voting by other qualified voters who are unable to vote personally and for the manner in which and the time and place at which such absent voters may vote, and for the canvass and return of their votes.

SEC. 4.¹⁸ The General Assembly by law may regulate or prohibit the right to vote of a person convicted of infamous or other serious crime or under care or guardianship for mental disability.

SEC. 5.¹⁹ It shall be the duty of the General Assembly to pass Laws to punish, with fine and imprisonment, any person, who shall remove into any election district, or precinct of any ward of the City of Baltimore, not for the purpose of acquiring a bona fide residence therein, but for the purpose of voting at an approaching election, or, who shall vote in any election district, or ward, in which he does not reside (except in the case provided for in this Article), or shall, at the same election, vote in more than one election district, or precinct, or shall vote, or offer to vote, in any name not his own, or in place of any other person of the same name, or shall vote in any county in which he does not reside.

SEC. 6.²⁰ If any person shall give, or offer to give, directly or indirectly, any bribe, present or reward, or any promise, or any security, for the payment or delivery of money, or any other thing, to induce any voter to refrain from casting his vote, or to prevent him in any way from voting, or to procure a vote for any candidate or person proposed, or voted for as the elector of President, and Vice President of the United States, or Representative in Congress or for any office of profit or trust, created by the Constitution or Laws of this State, or by the Ordinances, or Authority of the Mayor and City Council of Baltimore, the person giving, or offering to give and the person receiving the same, and any person who gives or causes to be given, an illegal vote, knowing it to be such, at any election to be hereafter held in this State, shall, on conviction in a Court of Law, in addition to the penalties now or hereafter to be imposed by law, be forever disqualified to hold any office of profit or trust, or to vote at any election thereafter. But the General Assembly may in its discretion remove the above penalty and all other penalties upon the vote seller so as to place the penalties for the purchase of votes on the vote buyer alone.

SEC. 7.²¹ The General Assembly shall pass Laws necessary for the preservation of the purity of Elections.

SEC. 8.²² The General Assembly, shall make provisions for all cases of contested elections of any of the officers, not herein provided for.

SEC. 9.²³ Every person elected, or appointed, to any office of profit or trust, under this Constitution, or under the Laws, made pursuant thereto, shall, before he enters upon the duties of such office, take and subscribe the following oath, or affirmation: I, _____, do swear, (or affirm, as the case may be), that I will support the Constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and Laws thereof; and that I will, to the best of my skill and judgment, diligently and faithfully, without partiality or prejudice, execute the office of _____, according to the Constitution and Laws of this State, (and, if a Governor, Senator, Member of the House of Delegates, or Judge,) that I will not directly or indirectly, receive the profits or any part of the profits of any other office during the term of my acting as _____.

SEC. 10.²⁴ Any officer elected or appointed in pursuance of the provisions of this Constitution, may qualify, either according to the existing provisions of law, in relation to officers under the present Constitution, or before the Governor of the State, or before any Clerk of any Court of Record in any part of the State; but in case an officer shall qualify out of the County in which he resides, an official copy of his oath shall be filed and recorded in the Clerk's office of the Circuit Court of the County in which he may reside, or in the Clerk's office of the Superior Court of the City of Baltimore, if he shall reside therein. All words or phrases, used in creating public offices and positions under the Constitution and laws of this State, which denote the masculine gender shall be construed to include the feminine gender, unless the contrary intention is specifically expressed.

SEC. 11.²⁵ Every person, hereafter elected, or appointed, to office, in this State, who shall refuse, or neglect, to take the oath, or affirmation of office, provided for in the ninth section of this Article, shall be considered as having refused to accept the said office; and a new election, or appointment, shall be made, as in case of refusal to accept, or resignation of an office; and any person violating said oath, shall, on conviction thereof, in a Court of Law, in addition to the penalties now, or hereafter, to be imposed by Law, be thereafter incapable of holding any office of profit or trust in this State.

SEC. 12.²⁶ Except as otherwise specifically provided herein, a person is ineligible to enter upon the duties of, or to continue to serve in, an elective office created by or pursuant to the provisions of this Constitution if the person was not a registered voter in this State on the date of the person's election or appointment to that term or if, at any time thereafter and prior to completion of the term, the person ceases to be a registered voter.

17 Originally Article I, sec. 1A, thus renumbered by Chapter 68I, Acts of 1977, ratified Nov. 7, 1978.

18 Originally Article I, sec. 2, thus renumbered by Chapter 68I, Acts of 1977, ratified Nov. 7, 1978. As sec. 2 it was amended by Chapter 368, Acts of 1972, ratified Nov. 7, 1972.

19 Originally Article I, sec. 4, thus renumbered by Chapter 68I, Acts of 1977, ratified Nov. 7, 1978.

20 Originally Article I, sec. 3, thus renumbered by Chapter 68I, Acts of 1977, ratified Nov. 7, 1978. As sec. 3 it was amended by Chapter 602, Acts of 1912, ratified Nov. 4, 1913.

21 Transferred from Article III, sec. 42, by Chapter 68I, Acts of 1977, ratified Nov. 7, 1978. Previous sec. 7 renumbered as Art. I, sec. II, by same act and ratification.

22 Transferred from Article III, sec. 47, by Chapter 68I, Acts of 1977, ratified Nov. 7, 1978.

23 Originally Article I, sec. 6, renumbered by Chapter 68I, Acts of 1977, ratified Nov. 7, 1978.

24 Transferred from Article XV, sec. 10, by Chapter 68I, Acts of 1977, ratified Nov. 7, 1978. As Art. XV, sec. 10, it was amended by Chapter 275, Acts of 1922, ratified Nov. 7, 1922.

25 Originally Article I, sec. 7, thus renumbered and amended by Chapter 68I, Acts of 1977, ratified Nov. 7, 1978.

26 Added by Chapter 788, Acts of 1984, ratified Nov. 6, 1984.

ARTICLE II.

EXECUTIVE DEPARTMENT.

SECTION 1.²⁷ The executive power of the State shall be vested in a Governor, whose term of office shall commence on the third Wednesday of January next ensuing his election, and continue for four years, and until his successor shall have qualified; and a person who has served two consecutive popular elective terms of office as Governor shall be ineligible to succeed himself as Governor for the term immediately following the second of said two consecutive popular elective terms.

SEC. 1A.²⁸ There shall be a Lieutenant Governor, who shall have only the duties delegated to him by the Governor and shall have such compensation as the General Assembly shall provide by law, except that beginning in the year 1978 the salary of the Lieutenant Governor shall be as provided under Section 21A of this Article. No person who is ineligible under this Constitution to be elected Governor shall be eligible to hold the office of Lieutenant Governor.

SEC. 1B.²⁹ Each candidate who shall seek a nomination for Governor, under any method provided by law for such nomination, including primary elections, shall at the time of filing for said office designate a candidate for Lieutenant Governor, and the names of the said candidate for Governor and Lieutenant Governor shall be listed on the primary election ballot, or otherwise considered for nomination jointly with each other. No candidate for Governor may designate a candidate for Lieutenant Governor to contest for the said offices jointly with him without the consent of the said candidate for Lieutenant Governor, and no candidate for Lieutenant Governor may designate a candidate for Governor, to contest jointly for said offices with him without the consent of the said candidate for Governor, said consent to be in writing on a form provided for such purpose and filed at the time the said candidates shall file their certificates of candidacy, or other documents by which they seek nomination. In any election, including a primary election, candidates for Governor and Lieutenant Governor shall be listed jointly on the ballot, and a vote cast for the candidate for Governor shall also be cast for Lieutenant Governor jointly listed on the ballot with him, and the election of Governor, or the nomination of a candidate for Governor, also shall constitute the election for the same term, or the nomination, of the Lieutenant Governor who was listed on the ballot or was being considered jointly with him.

SEC. 2.³⁰ An election for Governor and Lieutenant Governor, under this Constitution, shall be held on the Tuesday next after the first Monday of November, in the year nineteen hundred and seventy-four, and on the same day and month in every fourth year thereafter, at the places of voting for Delegates to the General Assembly; and every person qualified to vote for Delegates, shall be qualified and entitled to vote for Governor and Lieutenant Governor; the election to be held in the same manner as the election of Delegates, and the returns thereof, under seal, to be addressed to the Speaker of the House of Delegates,

and enclosed and transmitted to the Secretary of State, and delivered to said Speaker, at the commencement of the session of the General Assembly, next ensuing said election.

SEC. 3.³¹ The Speaker of the House of Delegates shall then open the said Returns, in the presence of both Houses; and the persons having the highest number of votes for these offices, and being Constitutionally eligible, shall be the Governor and Lieutenant Governor, and shall qualify, in the manner herein prescribed, on the third Wednesday of January next ensuing his election, or as soon thereafter as may be practicable.

SEC. 4.³² If two or more sets of persons shall have the highest and an equal number of votes for Governor and Lieutenant Governor, one set of them shall be chosen Governor and Lieutenant Governor, by the Senate and House of Delegates; and all questions in relation to the eligibility of Governor and Lieutenant Governor, and to the Returns of said election, and to the number and legality of votes therein given, shall be determined by the House of Delegates; and if the person having the highest number of votes for Governor or for Lieutenant Governor or both of them, be ineligible, a person or persons shall be chosen by the Senate and House of Delegates in place of the ineligible person or persons. Every election of Governor or of Lieutenant Governor, or both, by the General Assembly shall be determined by a joint majority of the Senate and House of Delegates; and the vote shall be taken viva voce. But if two or more sets of persons shall have the highest and an equal number of votes, then, a second vote shall be taken, which shall be confined to the sets of persons having an equal number; and if the vote should again be equal, then the election of Governor and Lieutenant Governor shall be determined by lot between those sets, who shall have the highest and an equal number on the first vote.

SEC. 5.³³ A person to be eligible for the office of Governor or Lieutenant Governor must have attained the age of thirty years, and must have been a resident and registered voter of the State for five years next immediately preceding his election.

SEC. 6.³⁴ (a) If the Governor-elect is disqualified, resigns, or dies, the Lieutenant Governor-elect shall become Governor for the full term. If the Governor-elect fails to assume office for any other reason, the newly elected Lieutenant Governor shall become Lieutenant Governor and shall serve as acting Governor until the Governor-elect assumes office or until the office becomes vacant.

(b) The Lieutenant Governor shall serve as acting Governor when notified in writing by the Governor that the Governor will be temporarily unable to perform the duties of his office. The Lieutenant Governor also shall serve as acting Governor when the Governor is disabled but is unable to communicate to the Lieutenant Governor the fact of his inability to perform the duties of his office. In either event the Lieutenant Governor shall serve as acting Governor until notified in writing by the Governor that he is able to resume the duties of his office or until the office becomes vacant.

27 Amended by Chapter 109, Acts of 1947, ratified Nov. 2, 1948; Chapter 161, Acts of 1964, ratified Nov. 3, 1964; Chapter 576, Acts of 1970, ratified Nov. 3, 1970.

28 Amended by Chapter 532, Acts of 1970, ratified Nov. 3, 1970; Chapter 543, Acts of 1976, ratified Nov. 2, 1976.

29 Added by Chapter 532, Acts of 1970, ratified Nov. 3, 1970.

30 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 532, Acts of 1970, ratified Nov. 3, 1970.

31 Amended by Chapter 161, Acts of 1964, ratified Nov. 3, 1964; Chapters 532 and 576, Acts of 1970, ratified Nov. 3, 1970.

32 Amended by Chapter 532, Acts of 1970, ratified Nov. 3, 1970.

33 Amended by Chapter 532, Acts of 1970, ratified Nov. 3, 1970.

34 Amended by Chapter 743, Acts of 1959, ratified Nov. 8, 1960; Chapter 532, Acts of 1970, ratified Nov. 3, 1970.

(c) The General Assembly, by the affirmative vote of three-fifths of all its members in joint session, may adopt a resolution declaring that the Governor or Lieutenant Governor is unable by reason of physical or mental disability to perform the duties of his office. When action is undertaken pursuant to this subsection of the Constitution, the officer who concludes that the other officer is unable, by reason of disability to perform the duties of his office shall have the power to call the General Assembly into Joint Session. The resolution, if adopted, shall be delivered to the Court of Appeals, which then shall have exclusive jurisdiction to determine whether that officer is unable by reason of the disability to perform the duties of his office. If the Court of Appeals determines that such officer is unable to discharge the duties of his office by reason of a permanent disability, the office shall be vacant. If the Court of Appeals determines that such officer is unable to discharge the duties of his office by reason of a temporary disability, it shall declare the office to be vacant during the time of the disability and the Court shall have continuing jurisdiction to determine when the disability has terminated. If the General Assembly and the Court of Appeals, acting in the same manner as described above, determine that the Governor-elect or Lieutenant Governor-elect is unable by reason of physical or mental disability to perform the duties of the office to which he has been elected, he shall be disqualified to assume office.

(d) When a vacancy occurs in the office of Governor, the Lieutenant Governor shall succeed to that office for the remainder of the term. When a vacancy occurs in the office of Lieutenant Governor, the Governor shall nominate a person who shall succeed to that office upon confirmation by the affirmative vote of a majority of all members of the General Assembly in joint session.

(e) If vacancies in the offices of Governor and Lieutenant Governor exist at the same time, the General Assembly shall convene forthwith, and the office of Governor shall be filled for the remainder of the term by the affirmative vote of a majority of all members of the General Assembly in joint session. The person so chosen as Governor by the General Assembly shall then nominate a person to succeed to the office of Lieutenant Governor, upon confirmation by the affirmative vote of a majority of all members of the General Assembly in the same joint session. The President of the Senate shall serve as acting Governor until the newly elected Governor has qualified. If a vacancy exists in the office of Lieutenant Governor, at a time when the Lieutenant Governor is authorized to serve as acting Governor, the President of the Senate shall serve as acting Governor. If there is a vacancy in the office of the President of the Senate at a time when he is authorized to serve as acting Governor, the Senate shall forthwith convene and fill the vacancy.

(f) When the Lieutenant Governor or a person elected by the General Assembly succeeds to the office of Governor, he shall have the title, powers, duties, and emoluments of that office; but when the Lieutenant Governor or the president of the Senate serves as acting Governor, he shall have only the powers and duties of that office. When the President of the Senate serves as acting Governor, he shall continue to be President of the Senate, but his duties as president shall be performed by such other person as the Senate shall select.

(g) The Court of Appeals shall have original and exclusive jurisdiction to adjudicate disputes or questions arising from the failure of the Governor-elect to take office, or the service of the Lieutenant Governor or President of the Senate as acting Governor, or the creation of a vacancy in the office of Governor or Lieutenant Governor by reason of disability, or the succession to the office of Governor or Lieutenant Governor, or the exercise of the powers and duties of a successor to the office of Governor.

SEC. 7.³⁵ The Legislature may provide by law, not inconsistent with Section 26 of Article III of this Constitution, for the impeachment of the Governor and Lieutenant Governor.

SEC. 7A.³⁶ Vacant.

SEC. 8. The Governor shall be the Commander-in-Chief of the land and naval forces of the State; and may call out the Militia to repel invasions, suppress insurrections, and enforce the execution of the Laws; but shall not take the command in person, without the consent of the Legislature.

SEC. 9. He shall take care that the Laws are faithfully executed.

SEC. 10. He shall nominate, and, by and with the advice and consent of the Senate, appoint all civil and military officers of the State, whose appointment, or election, is not otherwise herein provided for, unless a different mode of appointment be prescribed by the Law creating the office.

SEC. 11.³⁷ In case of any vacancy, during the recess of the Senate, in any office which the Governor has power to fill, he shall appoint some suitable person to said office, whose commission shall continue in force until the end of the next session of the Legislature, or until some other person is appointed to the same office, whichever shall first occur; and the nomination of the person thus appointed, during the recess, or, of some other person in his place, shall be made to the Senate on the first day of the next regular meeting of the Senate.

SEC. 12. No person, after being rejected by the Senate, shall be again nominated for the same office at the same session, unless at the request of the Senate; or, be appointed to the same office during the recess of the Legislature.

SEC. 13.³⁸ All civil officers nominated by the Governor and subject to confirmation by the Senate, shall be nominated to the Senate within forty days from the commencement of each regular session of the Legislature; and their term of office, except in cases otherwise provided for in this Constitution, shall commence on the first Monday of May next ensuing their appointment, and continue for two years, (unless removed from office), and until their successors, respectively, qualify according to Law.

SEC. 14. If a vacancy shall occur, during the session of the Senate, in any office which the Governor and the Senate have the power to fill, the Governor shall nominate to the Senate before its final adjournment, a proper person to fill said vacancy, unless such vacancy occurs within ten days before said final adjournment.

SEC. 15. The Governor may suspend or arrest any military officer of the State for disobedience of orders, or other military offense; and may remove him in pursuance

35 Amended by Chapter 743, Acts of 1959, ratified Nov. 8, 1960; Chapter 532, Acts of 1970, ratified Nov. 3, 1970.

36 Added by Chapter 532, Acts of 1970, ratified Nov. 3, 1970. Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

37 Amended by Chapter 626, Acts of 1955, ratified Nov. 6, 1956.

38 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 161, Acts of 1964, ratified Nov. 3, 1964; Chapter 576, Acts of 1970, ratified Nov. 3, 1970.

of the sentence of a Court-Martial; and may remove for incompetency, or misconduct, all civil officers who received appointment from the Executive for a term of years.

SEC. 16. The Governor shall convene the Legislature, or the Senate alone, on extraordinary occasions; and whenever from the presence of an enemy, or from any other cause, the Seat of Government shall become an unsafe place for the meeting of the Legislature, he may direct their sessions to be held at some other convenient place.

SEC. 17.³⁹ (a) To guard against hasty or partial legislation and encroachment of the Legislative Department upon the co-ordinate Executive and Judicial Departments, every Bill passed by the House of Delegates and the Senate, before it becomes a law, shall be presented to the Governor of the State. If the Governor approves he shall sign it, but if not he shall return it with his objections to the House in which it originated, which House shall enter the objections at large on its Journal and proceed to reconsider the Bill. Each House may adopt by rule a veto calendar procedure that permits bills that are to be reconsidered to be read and voted upon as a single group. The members of each House shall be afforded reasonable notice of the bills to be placed on each veto calendar. Upon the objection of a member, any bill shall be removed from the veto calendar. If, after such reconsideration, three-fifths of the members elected to that House pass the Bill, it shall be sent with the objections to the other House, by which it shall likewise be reconsidered, and if it passes by three-fifths of the members elected to that House it shall become a law. The votes of both Houses shall be determined by yeas and nays, and the names of the persons voting for and against the Bill shall be entered on the Journal of each House respectively.

(b) If any Bill presented to the Governor while the General Assembly is in session is not returned by him with his objections within six days (Sundays excepted), the bill shall be a law in like manner as if he signed it, unless the General Assembly, by adjournment, prevents its return, in which case it shall not be a law.

(c) Any Bill presented to the Governor within six days (Sundays excepted), prior to adjournment of any session of the General Assembly, or after such adjournment, shall become law without the Governor's signature unless it is vetoed by the Governor within 30 days after its presentment.

(d) Any Bill vetoed by the Governor shall be returned to the House in which it originated immediately after the House has organized at the next regular or special session of the General Assembly. The Bill may then be reconsidered according to the procedure specified in this section. Any Bill enacted over the veto of the Governor, or any Bill which shall become law as the result of the failure of the Governor to act within the time specified, shall take effect 30 days after the Governor's veto is over-ridden, or on the date specified in the Bill, whichever is later. If the Bill is an emergency measure, it shall take effect when enacted. No such vetoed Bill shall be returned to the Legislature when a new General Assembly of Maryland has been elected and sworn since the passage of the vetoed Bill.

(e) The Governor shall have power to disapprove of any item or items of any Bills making appropriations of

money embracing distinct items, and the part or parts of the Bill approved shall be the law, and the item or items of appropriations disapproved shall be void unless repassed according to the rules or limitations prescribed for the passage of other Bills over the Executive veto.

SEC. 18. It shall be the duty of the Governor, semi-annually (and oftener, if he deem it expedient) to examine under oath the Treasurer and Comptroller of the State on all matters pertaining to their respective offices; and inspect and review their Bank and other Account Books.

SEC. 19. He shall, from time to time, inform the Legislature of the conditions of the State and recommend to their consideration such measures as he may judge necessary and expedient.

SEC. 20. He shall have power to grant reprieves and pardons, except in cases of impeachment, and in cases, in which he is prohibited by other Articles of this Constitution; and to remit fines and forfeitures for offences against the State; but shall not remit the principal or interest of any debt due the State, except in cases of fines and forfeitures; and before granting a *nolle prosequi*, or pardon, he shall give notice, in one or more newspapers, of the application made for it, and of the day on, or after which, his decision will be given; and in every case, in which he exercises this power, he shall report to either Branch of the Legislature, whenever required, the petitions, recommendations and reasons, which influenced his decision.

SEC. 21.⁴⁰ The Governor shall reside at the seat of government, and, from and after the fourth Wednesday in January 1967, shall receive for his services an annual salary of Twenty-five Thousand Dollars, except that beginning in the year 1978 the salary of the Governor shall be as provided in Section 21A of this Article.

SEC. 21A.⁴¹ (a) The salaries of the Governor and Lieutenant Governor shall be as provided in this section.

(b) The Governor's Salary Commission is created. It consists of seven members: The State Treasurer; three appointed by the President of the Senate; and three appointed by the Speaker of the House of Delegates. Members of the General Assembly and officers and employees of the State or a political subdivision of the State are not eligible for appointment to the Commission. The members of the Commission shall elect a member to be chairman, and the concurrence of at least five members is required for any formal Commission action. The terms of members shall be for 4 years, except that the persons first appointed to the Commission shall serve from June 1, 1977 until May 31, 1980. The members of the Commission are eligible for reappointment. Members shall serve without compensation but shall be reimbursed for expenses incurred in carrying out responsibilities under this section.

(c) Within ten days after the commencement of the regular session of the General Assembly in 1978, and within ten days after the commencement of the regular session of the General Assembly each fourth year thereafter, the Commission shall make a written recommendation to the Governor, Lieutenant Governor, and other members of the General Assembly as to the salary of the Governor and Lieutenant Governor.

³⁹ Amended by Chapter 194, Acts of 1890, ratified Nov. 3, 1891; Chapter 714, Acts of 1949, ratified Nov. 7, 1950; Chapter 664, Acts of 1959, ratified Nov. 8, 1960; Chapter 883, Acts of 1974, ratified Nov. 5, 1974; Chapter 793, Acts of 1988, ratified Nov. 8, 1988.

⁴⁰ Amended by Chapter 315, Acts of 1953, ratified Nov. 2, 1954; Chapter 641, Acts of 1965, ratified Nov. 8, 1966; Chapter 543, Acts of 1976, ratified Nov. 2, 1976.

⁴¹ Added by Chapter 543, Acts of 1976, ratified Nov. 2, 1976.

(d) The recommendation shall be introduced as a joint resolution in each house of the General Assembly not later than the fifteenth day of the session. The General Assembly may amend the joint resolution to decrease the recommended salaries, but may not amend the joint resolution to increase the recommended salaries. If the General Assembly fails to adopt a joint resolution in accordance with this section within 50 days after its introduction, the salaries recommended by the Commission shall apply. If the General Assembly amends the joint resolution in accordance with this section, the salaries specified in the joint resolution, as amended, shall apply. If the Commission recommends no salary change, a joint resolution shall not be introduced.

(e) The Commission may not recommend salaries lower than that received by the incumbent Governor at the time the recommendation is made; and the General Assembly may not amend the joint resolution to provide for salaries lower than that received by the incumbent Governor and Lieutenant Governor.

(f) A change in salary resulting from either Commission recommendation or amended joint resolution under this section shall take effect at the beginning of the next ensuing term of the Governor and Lieutenant Governor.

(g) Commission inaction or failure of the Commission to meet the requirements of this section with respect to proposing a change in salary for the Governor and Lieutenant Governor shall result in no change in salary.

SEC. 22.⁴² A Secretary of State shall be appointed by the Governor, by and with the advice and consent of the Senate, who shall continue in office, unless sooner removed by the Governor, till the end of the official term of the Governor from whom he received his appointment, and receive such annual salary as the General Assembly may from time to time by law prescribe.

SEC. 23. The Secretary of State shall carefully keep and preserve a Record of all official acts and proceedings, which may at all times be inspected by a committee of either Branch of the Legislature; and he shall perform such other duties as may be prescribed by Law, or as may properly belong to his office, together with all clerical duty belonging to the Executive Department.

SEC. 24.⁴³ The Governor may make changes in the organization of the Executive Branch of the State Government, including the establishment or abolition of departments, offices, agencies, and instrumentalities, and the reallocation or reassignment of functions, powers, and duties among the departments, offices, agencies, and instrumentalities of the Executive Branch. Where these changes are inconsistent with existing law, or create new governmental programs they shall be set forth in executive orders in statutory form which shall be submitted to the General Assembly within the first ten days of a regular session. An executive order that has been submitted shall

become effective and have the force of law on the date designated in the Order unless specifically disapproved, within fifty days after submission, by a resolution of disapproval concurred in by a majority vote of all members of either House of the General Assembly. No executive order reorganizing the Executive Branch shall abolish any office established by this Constitution or shall change the powers and duties delegated to particular officers or departments by this Constitution.

ARTICLE III.

LEGISLATIVE DEPARTMENT.

SECTION 1. The Legislature shall consist of two distinct branches; a Senate, and a House of Delegates; and shall be styled the General Assembly of Maryland.

SEC. 2.⁴⁴ The membership of the Senate shall consist of forty-seven (47) Senators. The membership of the House of Delegates shall consist of one hundred forty-one (141) Delegates.

SEC. 3.⁴⁵ The State shall be divided by law into legislative districts for the election of members of the Senate and the House of Delegates. Each legislative district shall contain one (1) Senator and three (3) Delegates. Nothing herein shall prohibit the subdivision of any one or more of the legislative districts for the purpose of electing members of the House of Delegates into three (3) single-member delegate districts or one (1) single-member delegate district and one (1) multi-member delegate district.

SEC. 4.⁴⁶ Each legislative district shall consist of adjoining territory, be compact in form, and of substantially equal population. Due regard shall be given to natural boundaries and the boundaries of political subdivisions.

SEC. 5.⁴⁷ Following each decennial census of the United States and after public hearings, the Governor shall prepare a plan setting forth the boundaries of the legislative districts for electing of the members of the Senate and the House of Delegates.

The Governor shall present the plan to the President of the Senate and Speaker of the House of Delegates who shall introduce the Governor's plan as a joint resolution to the General Assembly, not later than the first day of its regular session in the second year following every census, and the Governor may call a special session for the presentation of his plan prior to the regular session. The plan shall conform to Sections 2, 3 and 4 of this Article. Following each decennial census the General Assembly may by joint resolution adopt a plan setting forth the boundaries of the legislative districts for the election of members of the Senate and the House of Delegates, which plan shall conform to Sections 2, 3 and 4 of this Article. If a plan has been adopted by the General Assembly by the 45th day after the opening of the regular session of the General

⁴² Amended by Chapter 42, Acts of 1954, ratified Nov. 2, 1954.

⁴³ Added by Chapter 790, Acts of 1969, ratified Nov. 3, 1970.

⁴⁴ Amended by Chapter 469, Acts of 1900, ratified Nov. 5, 1901; Chapter 7, Acts of 1922, ratified Nov. 7, 1922; Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 785, Acts of 1969, ratified Nov. 3, 1970; Chapter 363, Acts of 1972, ratified Nov. 7, 1972.

⁴⁵ Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 785, Acts of 1969, ratified Nov. 3, 1970; Chapter 363, Acts of 1972, ratified Nov. 7, 1972.

⁴⁶ Amended by Chapter 432, Acts of 1900, ratified Nov. 5, 1901; Chapter 20, Acts of 1922, ratified Nov. 7, 1922; Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 785, Acts of 1969, ratified Nov. 3, 1970; Chapter 363, Acts of 1972, ratified Nov. 7, 1972.

⁴⁷ Amended by Chapter 226, Acts of 1949, ratified Nov. 7, 1950; Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 785, Acts of 1969, ratified Nov. 3, 1970; Chapter 363, Acts of 1972, ratified Nov. 7, 1972; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

Assembly in the second year following every census, the plan adopted by the General Assembly shall become law. If no plan has been adopted by the General Assembly for these purposes by the 45th day after the opening of the regular session of the General Assembly in the second year following every census, the Governor's plan presented to the General Assembly shall become law.

Upon petition of any registered voter, the Court of Appeals shall have original jurisdiction to review the legislative districting of the State and may grant appropriate relief, if it finds that the districting of the State is not consistent with requirements of either the Constitution of the United States of America, or the Constitution of Maryland.

SEC. 6.⁴⁸ A member of the General Assembly shall be elected by the registered voters of the legislative or delegate district from which he seeks election, to serve for a term of four years beginning on the second Wednesday of January following his election.

SEC. 7.⁴⁹ The election for Senators and Delegates shall take place on the Tuesday next, after the first Monday in the month of November, nineteen hundred and fifty-eight, and in every fourth year thereafter.

SEC. 8.⁵⁰ Vacant.

SEC. 9.⁵¹ A person is eligible to serve as a Senator or Delegate, who on the date of his election, (1) is a citizen of the State of Maryland, (2) has resided therein for at least one year next preceding that date, and (3) if the district which he has been chosen to represent has been established for at least six months prior to the date of his election, has resided in that district for six months next preceding that date.

If the district which the person has been chosen to represent has been established less than six months prior to the date of his election, then in addition to (1) and (2) above, he shall have resided in the district for as long as it has been established.

A person is eligible to serve as a Senator, if he has attained the age of twenty-five years, or as a Delegate, if he has attained the age of twenty-one years, on the date of his election.

SEC. 10.⁵² No member of Congress, or person holding any civil, or military office under the United States, shall be eligible as a Senator, or Delegate; and if any person shall after his election as Senator, or Delegate, be elected to Congress, or be appointed to any office, civil, or military, under the Government of the United States, his acceptance thereof, shall vacate his seat; except that a Senator or Delegate may be a member of a reserve component of the armed forces of the United States or a member of the militia of the United States or this State.

SEC. 11.⁵³ No person holding any civil office of profit, or trust, under this State shall be eligible as Senator or Delegate.

SEC. 12. No Collector, Receiver, or Holder of public money shall be eligible as Senator or Delegate, or to any office of profit, or trust, under this State, until he shall have accounted for, and paid into the Treasury all sums on the books thereof, charged to, and due by him.

SEC. 13.⁵⁴ (a) (1) In case of death, disqualification, resignation, refusal to act, expulsion, or removal from the county or city for which he shall have been elected, of any person who shall have been chosen as a Delegate or Senator, or in case of a tie between two or more such qualified persons, the Governor shall appoint a person to fill such vacancy from a person whose name shall be submitted to him in writing, within thirty days after the occurrence of the vacancy, by the Central Committee of the political party, if any, with which the Delegate or Senator, so vacating, had been affiliated, at the time of the last election or appointment of the vacating Senator or Delegate, in the County or District from which he or she was appointed or elected, provided that the appointee shall be of the same political party, if any, as was that of the Delegate or Senator, whose office is to be filled, at the time of the last election or appointment of the vacating Delegate or Senator, and it shall be the duty of the Governor to make said appointment within fifteen days after the submission thereof to him.

(2) If a name is not submitted by the Central Committee within thirty days after the occurrence of the vacancy, the Governor within another period of fifteen days shall appoint a person, who shall be affiliated with the same political party, if any as was that of the Delegate or Senator, whose office is to be filled, at the time of the last election or appointment of the vacating Delegate or Senator, and who is otherwise properly qualified to hold the office of Delegate or Senator in the District or County.

(3) In the event there is no Central Committee in the County or District from which said vacancy is to be filled, the Governor shall within fifteen days after the occurrence of such vacancy appoint a person, from the same political party, if any, as that of the vacating Delegate or Senator, at the time of the last election or appointment of the vacating Senator or Delegate, who is otherwise properly qualified to hold the office of Delegate or Senator in such District or County.

(4) In every case when any person is so appointed by the Governor, his appointment shall be deemed to be for the unexpired term of the person whose office has become vacant.

(b) In addition, and in submitting a name to the Governor to fill a vacancy in a legislative or delegate district, as the case may be, in any of the twenty-three counties of Maryland, the Central Committee or committees shall follow these provisions:

(1) If the vacancy occurs in a district having the same boundaries as a county, the Central Committee of the county shall submit the name of a resident of the district.

(2) If the vacancy occurs in a district which has boundaries comprising a portion of one county, the Central Committee of that county shall submit the name of a resident of the district.

48 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 785, Acts of 1969, ratified Nov. 3, 1970; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

49 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

50 Repealed by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

51 Amended by Chapter 880, Acts of 1974, ratified Nov. 5, 1974; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

52 Amended by Chapter 61, Acts of 1990, ratified Nov. 6, 1990.

53 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

54 Amended by Chapter 584, Acts of 1935, ratified Nov. 3, 1936; Chapter 162, Acts of 1966, ratified Nov. 8, 1966; Chapter 681, Acts of 1977, ratified Nov. 7, 1978; Chapter 649, Acts of 1986, ratified Nov. 4, 1986.

(3) If the vacancy occurs in a district which has boundaries comprising a portion or all of two or more counties, the Central Committee of each county involved shall have one vote for submitting the name of a resident of the district; and if there is a tie vote between or among the Central Committees, the list of names there proposed shall be submitted to the Governor, and he shall make the appointment from the list.

SEC. 14.⁵⁵ The General Assembly shall meet on the second Wednesday of January, nineteen hundred and seventy-one, and on the same day in every year thereafter, and at no other time, unless convened by Proclamation of the Governor. A Proclamation convening the General Assembly in extraordinary session must be issued by the Governor if a majority of the members elected to the Senate and a majority of the members elected to the House of Delegates join in a petition to the Governor requesting that he convene the General Assembly in extraordinary session, and the Governor shall convene the General Assembly on the date specified in the petition. This section does not affect the Governor's power to convene the General Assembly in extraordinary session pursuant to Section 16 of Article II of this Constitution.

SEC. 15.⁵⁶ (1) The General Assembly may continue its session so long as in its judgment the public interest may require, for a period not longer than ninety days in each year. The ninety days shall be consecutive unless otherwise provided by law. The General Assembly may extend its session beyond ninety days, but not exceeding an additional thirty days, by resolution concurred in by a three-fifths vote of the membership in each House. When the General Assembly is convened by Proclamation of the Governor, the session shall not continue longer than thirty days, but no additional compensation other than mileage and other allowances provided by law shall be paid members of the General Assembly for special session.

(2) Any compensation and allowances paid to members of the General Assembly shall be as established by a commission known as the General Assembly Compensation Commission. The Commission shall consist of nine members, five of whom shall be appointed by the Governor, two of whom shall be appointed by the President of the Senate, and two of whom shall be appointed by the Speaker of the House of Delegates. Members of the General Assembly and officers and employees of the Government of the State of Maryland or of any county, city, or other governmental unit of the State shall not be eligible for appointment to the Commission. Members of the Commission shall be appointed for terms of four years commencing on June 1 of each gubernatorial election year. Members of the Commission are eligible for re-appointment. Any member of the Commission may be removed by the Governor prior to the expiration of his term for official misconduct, incompetence, or neglect of duty. The members shall serve without compensation but shall be reimbursed for expenses incurred in carrying out their responsibilities under this section. Decisions of the Commission must be concurred in by at least five members.

(3) Within 15 days after the beginning of the regular session of the General Assembly in 1974 and within 15 days after the beginning of the regular session in each fourth year thereafter, the Commission by formal resolution shall submit its determinations for compensation and allowances to the

General Assembly. The General Assembly may reduce or reject, but shall not increase any item in the resolution. The resolution, with any reductions that shall have been concurred in by joint resolution of the General Assembly, shall take effect and have the force of law as of the beginning of the term of office of the next General Assembly. Rates of compensation and pensions shall be uniform for all members of the General Assembly, except that the officers of the Senate and the House of Delegates may receive higher compensation as determined by the General Assembly Compensation Commission. The provisions of the Compensation Commission resolution shall continue in force until superseded by any succeeding resolution.

(4) In no event shall the compensation and allowances be less than they were prior to the establishment of the Compensation Commission.

SEC. 16. No book, or other printed matter not appertaining to the business of the session, shall be purchased, or subscribed for, for the use of the members of the General Assembly, or be distributed among them, at the public expense.

SEC. 17. No Senator or Delegate, after qualifying as such, notwithstanding he may thereafter resign, shall during the whole period of time, for which he was elected, be eligible to any office, which shall have been created, or the salary, or profits of which shall have been increased, during such term.

SEC. 18. No Senator or Delegate shall be liable in any civil action, or criminal prosecution, whatever, for words spoken in debate.

SEC. 19.⁵⁷ Each House shall be judge of the qualifications and elections of its members, as prescribed by the Constitution and Laws of the State, and shall appoint its own officers, determine the rules of its own proceedings, punish a member for disorderly or disrespectful behaviour and with the consent of two-thirds of its whole number of members elected, expel a member; but no member shall be expelled a second time for the same offence.

SEC. 20. A majority of the whole number of members elected to each House shall constitute a quorum for the transaction of business; but a smaller number may adjourn from day to day, and compel the attendance of absent members, in such manner, and under such penalties, as each House may prescribe.

SEC. 21. The doors of each House, and of the Committee of the Whole, shall be open, except when the business is such as ought to be kept secret.

SEC. 22. Each House shall keep a Journal of its proceedings, and cause the same to be published. The yeas and nays of members on any question, shall at the call of any five of them in the House of Delegates, or one in the Senate, be entered on the Journal.

SEC. 23. Each House may punish by imprisonment, during the session of the General Assembly, any person, not a member, for disrespectful, or disorderly behavior in its presence, or for obstructing any of its proceedings, or any of its officers in the execution of their duties; provided, such imprisonment shall not, at any one time, exceed ten days.

55 Amended by Chapter 497, Acts of 1947, ratified Nov. 2, 1948; Chapter 161, Acts of 1964, ratified Nov. 3, 1964; Chapter 576, Acts of 1970, ratified Nov. 3, 1970.

56 Amended by Chapter 695, Acts of 1941, ratified Nov. 3, 1942; Chapter 497, Acts of 1947, ratified Nov. 2, 1948; Chapter 161, Acts of 1964, ratified Nov. 3, 1964; Chapter 576, Acts of 1970, ratified Nov. 3, 1970; Chapter 541, Acts of 1976, ratified Nov. 2, 1976; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

57 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

SEC. 24. The House of Delegates may inquire, on the oath of witnesses, into all complaints, grievances and offences, as the grand inquest of the State, and may commit any person, for any crime, to the public jail, there to remain, until discharged by due course of Law. They may examine and pass all accounts of the State, relating either to the collection or expenditure of the revenue, and appoint auditors to state and adjust the same. They may call for all public, or official papers and records, and send for persons, whom they may judge necessary in the course of their inquiries, concerning affairs relating to the public interest, and may direct all office bonds which shall be made payable to the State, to be sued for any breach thereof; and with a view to the more certain prevention, or correction of the abuses in the expenditures of the money of the State, the General Assembly shall create, at every session thereof, a Joint Standing Committee of the Senate and House of Delegates, who shall have power to send for persons, and examine them on oath, and call for Public, or Official Papers and Records, and whose duty it shall be to examine and report upon all contracts made for printing stationery, and purchases for the Public offices, and the Library, and all expenditures therein, and upon all matters of alleged abuse in expenditures, to which their attention may be called by Resolution of either House of the General Assembly.

SEC. 25. Neither House shall, without the consent of the other, adjourn for more than three days, at any one time, nor adjourn to any other place, than that in which the House shall be sitting, without the concurrent vote of two-thirds of the members present.

SEC. 26. The House of Delegates shall have the sole power of impeachment in all cases; but a majority of all the members elected must concur in the impeachment. All impeachments shall be tried by the Senate, and when sitting for that purpose, the Senators shall be on oath, or affirmation, to do justice according to the law and evidence; but no person shall be convicted without the concurrence of two-thirds of all the Senators elected.

SEC. 27.⁵⁸ (a) Any bill may originate in either House of the General Assembly and be altered, amended or rejected by the other. No bill shall originate in either House during the last thirty-five calendar days of a regular session, unless two-thirds of the members elected thereto shall so determine by yeas and nays, and in addition the two Houses by joint and similar rule may further regulate the right to introduce bills during this period. A Bill may not become a law until it is read on three different days of the session in each House, unless two-thirds of the members elected to the House where such bill is pending determine by yeas and nays, and no bill shall be read a third time until it shall have been actually engrossed or printed for a third reading.

(b) Each House may adopt by rule a "consent calendar" procedure permitting bills to be read and voted upon as a single group on first, second and third readings, provided that the members of each House are afforded reasonable notice of the bills to be placed upon each "consent calendar." Upon the objection of any member, any bill in question shall be removed from the "consent calendar."

SEC. 28.⁵⁹ No bill, nor single group of bills placed on the "consent calendar," shall become a Law unless it be

passed in each House by a majority of the whole number of members elected, and on its final passage, the yeas and nays be recorded, and on final passage of the bills placed on the "consent calendar" the yeas and nays on the entire group of bills be recorded. A resolution requiring the action of both Houses shall be passed in the same manner.

SEC. 29. The style of all Laws of this State shall be, "Be it enacted by the General Assembly of Maryland:" and all Laws shall be passed by original bill; and every Law enacted by the General Assembly shall embrace but one subject, and that shall be described in its title; and no Law, nor section of Law, shall be revived, or amended by reference to its title, or section only; nor shall any Law be construed by reason of its title, to grant powers, or confer rights which are not expressly contained in the body of the Act; and it shall be the duty of the General Assembly, in amending any article, or section of the Code of Laws of this State, to enact the same, as the said article, or section would read when amended. And whenever the General Assembly shall enact any Public General Law, not amendatory of any section, or article in the said Code, it shall be the duty of the General Assembly to enact the same, in articles and sections, in the same manner, as the Code is arranged, and to provide for the publication of all additions and alterations, which may be made to the said Code.

SEC. 30.⁶⁰ Every bill, when passed by the General Assembly, and sealed with the Great Seal, shall be presented by the presiding officer of the House in which it originated to the Governor for his approval. All bills passed during a regular or special session shall be presented to the Governor for his approval no later than 20 days after adjournment. Within 30 days after presentment, if the Governor approves the bill, he shall sign the same in the presence of the presiding officers and Chief Clerks of the Senate and House of Delegates. Every Law shall be recorded in the office of the Court of Appeals, and in due time, be printed, published and certified under the Great Seal, to the several Courts, in the same manner as has been heretofore usual in this State.

SEC. 31.⁶¹ A Law passed by the General Assembly shall take effect the first day of June next after the session at which it may be passed, unless it be otherwise expressly declared therein or provided for in this Constitution.

SEC. 32. No money shall be drawn from the Treasury of the State, by any order or resolution, nor except in accordance with an appropriation by Law; and every such Law shall distinctly specify the sum appropriated, and the object, to which it shall be applied; provided, that nothing herein contained, shall prevent the General Assembly from placing a contingent fund at the disposal of the Executive, who shall report to the General Assembly, at each Session, the amount expended, and the purposes to which it was applied. An accurate statement of the receipts and expenditures of the public money, shall be attached to, and published with the Laws, after each regular Session of the General Assembly.

SEC. 33. The General Assembly shall not pass local, or special Laws, in any of the following enumerated cases, viz.: For extending the time for the collection of taxes; granting divorces; changing the name of any person; pro-

58 Amended by Chapter 497, Acts of 1912, ratified Nov. 4, 1913; Chapter 616, Acts of 1955, ratified Nov. 6, 1956; Chapter 161, Acts of 1964, ratified Nov. 3, 1964; Chapter 576, Acts of 1970, ratified Nov. 3, 1970; Chapter 369, Acts of 1972, ratified Nov. 7, 1972; Chapter 793, Acts of 1988, ratified Nov. 8, 1988.

59 Amended by Chapter 369, Acts of 1972, ratified Nov. 7, 1972.

60 Amended by Chapter 883, Acts of 1974, ratified Nov. 5, 1974.

61 Amended by Chapter 883, Acts of 1974, ratified Nov. 5, 1974.

viding for the sale of real estate, belonging to minors, or other persons laboring under legal disabilities, by executors, administrators, guardians or trustees; giving effect to informal, or invalid deeds or wills; refunding money paid into the State Treasury, or releasing persons from their debts, or obligations to the State, unless recommended by the Governor, or officers of the Treasury Department. And the General Assembly shall pass no special Law, for any case, for which provision has been made, by an existing General Law. The General Assembly, at its first Session after the adoption of this Constitution, shall pass General Laws, providing for the cases enumerated in this section, which are not already adequately provided for, and for all other cases, where a General Law can be made applicable.

SEC. 34.⁶² No debt shall be hereafter contracted by the General Assembly unless such debt shall be authorized by a law providing for the collection of an annual tax or taxes sufficient to pay the interest on such debt as it falls due, and also to discharge the principal thereof within fifteen years from the time of contracting the same; and the taxes laid for this purpose shall not be repealed or applied to any other object until the said debt and interest thereon shall be fully discharged. The annual tax or taxes required to be collected shall not be collected in the event that sufficient funds to pay the principal and interest on the debt are appropriated for this purpose in the annual State budget. The credit of the State shall not in any manner be given, or loaned to, or in aid of any individual association or corporation; nor shall the General Assembly have the power to involve the State in the construction of works of internal improvement which shall involve the faith or credit of the State, except in aid of the construction of works of internal improvement in the counties of St. Mary's, Charles and Calvert, which have had no direct advantage from such works as have been heretofore aided by the State; and provided that such aid, advances or appropriations shall not exceed in the aggregate the sum of five hundred thousand dollars. And they shall not use or appropriate the proceeds of the internal improvement companies, or of the State tax, now levied, or which may hereafter be levied, to pay off the public debt or to any other purpose until the interest and debt are fully paid or the sinking fund shall be equal to the amount of the outstanding debt; but the General Assembly may authorize the Board of Public Works to direct the State Treasurer to borrow in the name of the State, in anticipation of the collection of taxes or other revenues, including proceeds from the sale of bonds, such sum or sums as may be necessary to meet temporary deficiencies in the treasury, to preserve the best interest of the State in the conduct of the various State institutions, departments, bureaus, and agencies during each fiscal year. Subject to the approval of the Board of Public Works and as provided by law, the State Treasurer is authorized to make and sell short-term notes—in the name of the State, in anticipation of the collection of taxes or other revenues, including proceeds from the sale of bonds to meet temporary deficiencies in the Treasury, but such notes must only

be made to provide for appropriations already made by the General Assembly. Any revenues anticipated for the purpose of short-term notes, made and sold under the authority of this section, must be so certain as to be readily estimable as to the time of receipt of the revenues and as to the amount of the revenues. The General Assembly may contract debts to any amount that may be necessary for the defense of the State, and provided further that nothing in this section shall be construed to prohibit the raising of funds for the purpose of aiding or compensating in such manner or way as the General Assembly of the State shall deem proper, those citizens of the State who have served, with honor, their Country and State in time of War; provided, however, that such action of the General Assembly shall be effective only when submitted to and approved by a vote of the people of the State at the General Election next following the enactment of such legislation.

SEC. 35.⁶³ Extra compensation may not be granted or allowed by the General Assembly to any public Officer, Agent, Servant or Contractor, after the service has been rendered, or the contract entered into; nor may the salary or compensation of any public officer be increased or diminished during his term of office except those whose full term of office is fixed by law in excess of 4 years. However, after January 1, 1956, for services rendered after that date, the salary or compensation of any appointed public officer of the Mayor and City Council of Baltimore may be increased or diminished at any time during his term of office; except that as to officers in the Classified City Service, when the salary of any appointed public officer of the Mayor and City Council of Baltimore however, increased or decreased, it may not again be increased or decreased, as the case may be, during the term of such public officer.

SEC. 35A.⁶⁴ Nothing in this Constitution shall exempt the salary or compensation of any judge or other public officer from the imposition by the General Assembly of a non-discriminatory tax upon income.

SEC. 36.⁶⁵ No Lottery grant shall ever hereafter be authorized by the General Assembly, unless it is a lottery to be operated by and for the benefit of the State.

SEC. 37.⁶⁶ Vacant.

SEC. 38.⁶⁷ No person shall be imprisoned for debt, but a valid decree of a court of competent jurisdiction or agreement approved by decree of said court for the support of a spouse or dependent children, or for the support of an illegitimate child or children, or for alimony (either common law or as defined by statute), shall not constitute a debt within the meaning of this section.

SEC. 39.⁶⁸ The books, papers and accounts of all banks shall be open to inspection under such regulations as may be prescribed by law.

SEC. 40. The General Assembly shall enact no Law authorizing private property to be taken for public use without just compensation, as agreed upon between the

62 Amended by Chapter 327, Acts of 1924, ratified Nov. 4, 1924; Chapter 234, Acts of 1959, ratified Nov. 8, 1960; Chapter 372, Acts of 1972, ratified Nov. 7, 1972; Chapter 551, Acts of 1976, ratified Nov. 2, 1976; Chapter 600, Acts of 1982, ratified Nov. 2, 1982.

63 Amended by Chapter 416, Acts of 1957, ratified Nov. 4, 1958; Chapter 547, Acts of 1976, ratified Nov. 2, 1976; Chapter 976, Acts of 1978, ratified Nov. 7, 1978.

64 Added by Chapter 771, Acts of 1939, ratified Nov. 5, 1940.

65 Amended by Chapter 364, Acts of 1972, ratified Nov. 7, 1972.

66 Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

67 Amended by Chapter 14, Acts of 1950, ratified Nov. 7, 1950; Chapter 121, Acts of 1962, ratified Nov. 6, 1962; Chapter 321, Acts of 1982, ratified Nov. 2, 1982.

68 Amended by Chapter 151, Acts of Sp. Sess. of 1936, ratified Nov. 3, 1936.

parties, or awarded by a jury, being first paid or tendered to the party entitled to such compensation.

SEC. 40A.⁶⁹ The General Assembly shall enact no law authorizing private property to be taken for public use without just compensation, to be agreed upon between the parties, or awarded by a jury, being first paid or tendered to the party entitled to such compensation, but where such property is situated in Baltimore City and is desired by this State or by the Mayor and City Council of Baltimore, the General Assembly may provide that such property may be taken immediately upon payment therefor to the owner or owners thereof by the State or by the Mayor and City Council of Baltimore, or into court, such amount as the State or the Mayor and City Council of Baltimore, as the case may be, shall estimate to be the fair value of said property, provided such legislation also requires the payment of any further sum that may subsequently be added by a jury; and further provided that the authority and procedure for the immediate taking of property as it applies to the Mayor and City Council of Baltimore on June 1, 1961, shall remain in force and effect to and including June 1, 1963, and where such property is situated in Baltimore County and is desired by Baltimore County, Maryland, the County Council of Baltimore County, Maryland, may provide for the appointment of an appraiser or appraisers by a Court of Record to value such property and that upon payment of the amount of such evaluation, to the party entitled to compensation, or into Court, and securing the payment of any further sum that may be awarded by a jury, such property may be taken; and where such property is situated in Montgomery County and in the judgment of and upon a finding by the County Council of said County that there is immediate need therefor for right of way for County roads or streets, the County Council may provide that such property may be taken immediately upon payment therefor to the owner or owners thereof, or into court, such amount as a licensed real estate broker appointed by the County Council shall estimate to be the fair market value of such property, provided that the Council shall secure the payment of any further sum that may subsequently be awarded by a jury. In the various municipal corporations within Cecil County, where in the judgment of and upon a finding by the governing body of said municipal corporation that there is immediate need therefor for right of way for municipal roads, streets and extension of municipal water and sewage facilities, the governing body may provide that such property may be taken immediately upon payment therefor to the owner or owners thereof, or into court, such amount as a licensed real estate broker appointed by the particular governing body shall estimate to be a fair market value of such property, provided that the municipal corporation shall secure the payment of any further sum that subsequently may be awarded by a jury. This Section 40A shall not apply in Montgomery County or any of the various municipal corporations within Cecil County, if the property actually to be taken includes a building or buildings.

SEC. 40B.⁷⁰ The General Assembly shall enact no law authorizing private property to be taken for public use without just compensation, to be agreed upon between the

parties or awarded by a jury, being first paid or tendered to the party entitled to such compensation, except that where such property in the judgment of the State Roads Commission is needed by the State for highway purposes, the General Assembly may provide that such property may be taken immediately upon payment therefor to the owner or owners thereof by said State Roads Commission, or into Court, such amount as said State Roads Commission shall estimate to be of the fair value of said property, provided such legislation also requires the payment of any further sum that may subsequently be awarded by a jury.

SEC. 40C.⁷¹ The General Assembly shall enact no law authorizing private property to be taken for public use without just compensation, to be agreed upon between the parties or awarded by a jury, being first paid or tendered to the party entitled to such compensation, except that where such property, located in Prince George's County in this State, is in the judgment of the Washington Suburban Sanitary Commission needed for water supply, sewerage and drainage systems to be extended or constructed by the said Commission, the General Assembly may provide that such property, except any building or buildings may be taken immediately upon payment therefor by the condemning authority to the owner or owners thereof or into the Court to the use of the person or persons entitled thereto, such amount as the condemning authority shall estimate to be the fair value of said property, provided such legislation requires that the condemning authority's estimate be not less than the appraised value of the property being taken as evaluated by at least one qualified appraiser, whose qualifications have been accepted by a Court of Record of this State, and also requires the payment of any further sum that may subsequently be awarded by a jury, and provided such legislation limits the condemning authority's utilization of the acquisition procedures specified in this section to occasions where it has acquired or is acquiring by purchase or other procedures one-half or more of the several takings of land or interests in land necessary for any given water supply, sewerage or drainage extension or construction project.

SEC. 40D.⁷² Vacant.

SEC. 41.⁷³ Vacant.

SEC. 42.⁷⁴ Vacant.

SEC. 43. The property of the wife shall be protected from the debts of her husband.

SEC. 44.⁷⁵ Laws shall be passed by the General Assembly, to protect from execution a reasonable amount of the property of the debtor.

SEC. 45.⁷⁶ The General Assembly shall provide a simple and uniform system of charges in the offices of Clerks of Courts and Registers of Wills, in the Counties of this State and the City of Baltimore, and for the collection thereof; provided, the amount of compensation to any of the said officers in the various Counties and in the City of Baltimore shall be such as may be prescribed by law.

69 Amended by Chapter 402, Acts of 1912, ratified Nov. 4, 1913; Chapters 224 and 604, Acts of 1959, ratified Nov. 8, 1960; Chapter 329, Acts of 1961, ratified Nov. 6, 1962; Chapter 100, Acts of 1962, ratified Nov. 6, 1962; Chapter 304, Acts of 1966, ratified Nov. 8, 1966.

70 Added by Chapter 607, Acts of 1941, ratified Nov. 3, 1942.

71 Added by Chapter 781, Acts of 1965, ratified Nov. 8, 1966.

72 Repealed by Chapter 683, Acts of 1977, ratified Nov. 7, 1978.

73 Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

74 Transferred to Article I, sec. 7, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

75 Amended by Chapter 549, Acts of 1976, ratified Nov. 2, 1976.

76 Amended by Chapter 509, Acts of 1941, ratified Nov. 3, 1942.

(13) The General Assembly may, from time to time, enact such laws not inconsistent with this section, as may be necessary and proper to carry out its provisions.

(14) In the event of any inconsistency between any of the provisions of this Section and any of the other provisions of the Constitution, the provisions of this Section shall prevail. But nothing herein shall in any manner affect the provisions of Section 34 of Article 3 of the Constitution or of any laws heretofore or hereafter passed in pursuance thereof, or be construed as preventing the Governor from calling extraordinary sessions of the General Assembly, as provided by Section 16 of Article 2, or as preventing the General Assembly at such extraordinary sessions from considering any emergency appropriation or appropriations.

(15) If any item of any appropriation bill passed under the provisions of this Section shall be held invalid upon any ground, such invalidity shall not affect the legality of the bill or of any other item of such bill or bills.

SEC. 53.⁹⁰ Vacant.

SEC. 54.⁹¹ No County of this State shall contract any debt, or obligation, in the construction of any Railroad, Canal, or other Work of Internal Improvement, nor give, or loan its credit to, or in aid of any association, or corporation, unless authorized by an Act of the General Assembly.

SEC. 55. The General Assembly shall pass no Law suspending the privilege of the Writ of *Habeas Corpus*.

SEC. 56. The General Assembly shall have power to pass all such Laws as may be necessary and proper for carrying into execution the powers vested, by this Constitution, in any Department, or office of the Government, and the duties imposed upon them thereby.

SEC. 57. The Legal Rate of Interest shall be Six per cent per annum, unless otherwise provided by the General Assembly.

SEC. 58.⁹² The Legislature shall provide by Law for State and municipal taxation upon the revenues accruing from business done in the State by all foreign corporations.

SEC. 59.⁹³ The Legislature shall pass no law creating the office of "State Pension Commissioner", or establishing any general pension system within this State.

SEC. 60.⁹⁴ The General Assembly of Maryland shall have the power to provide by suitable general enactment (a) for the suspension of sentence by the Court in criminal cases; (b) for any form of the indeterminate sentence in criminal cases, and (c) for the release upon parole in whatever manner the General Assembly may prescribe, of convicts imprisoned under sentence for crimes.

SEC. 61.⁹⁵ (a) The General Assembly may authorize and empower any county or any municipal corporation, by public local law:

(1) To carry out urban renewal projects which shall be limited to slum clearance in slum or blighted areas and redevelopment or the rehabilitation of slum or blighted areas, and to include the acquisition, within the boundary lines of such county or municipal corporation, of land and property of every kind and any right, interest, franchise,

casement or privilege therein, by purchase, lease, gift, condemnation or any other legal means. The term "slum area" shall mean any area where dwellings predominate which, by reason of depreciation, overcrowding, faulty arrangement or design, lack of ventilation, light or sanitary facilities, or any combination of these factors, are detrimental to the public safety, health or morals. The term "blighted area" shall mean an area in which a majority of buildings have declined in productivity by reason of obsolescence, depreciation or other causes to an extent they no longer justify fundamental repairs and adequate maintenance.

(2) To sell, lease, convey, transfer or otherwise dispose of any of said land or property, regardless of whether or not it has been developed, redeveloped, altered or improved and irrespective of the manner or means in or by which it may have been acquired, to any private, public or quasi public corporation, partnership, association, person or other legal entity.

No land or property taken by any county or any municipal corporation for any of the aforementioned purposes or in connection with the exercise of any of the powers which may be granted to such county or municipal corporation pursuant to this section by exercising the power of eminent domain shall be taken without just compensation, as agreed upon between the parties, or awarded by a jury, being first paid or tendered to the party entitled to such compensation.

All land or property needed, or taken by the exercise of the power of eminent domain, by any county or any municipal corporation for any of the aforementioned purposes or in connection with the exercise of any of the powers which may be granted pursuant to this Section is hereby declared to be needed or taken for public uses and purposes. Any or all of the activities authorized pursuant to this section shall constitute governmental functions undertaken for public uses and purposes and the power of taxation may be exercised, public funds expended and public credit extended in furtherance thereof.

(b) The General Assembly may grant to any county or any municipal corporation, by public local law, any and all additional power and authority necessary or proper to carry into full force and effect any and all of the specific powers authorized by this section and to fully accomplish any and all of the purposes and objects contemplated by the provisions of this section, provided such additional power or authority is not inconsistent with the terms and provisions of this section or with any other provision or provisions of the Constitution of Maryland.

(c) The General Assembly of Maryland, by public local law, may establish or authorize the establishment of a public body or agency to undertake in a county or municipal corporation (other than Baltimore City) the activities authorized by this section, and may provide that any or all of the powers, except the power of taxation, herein authorized to be granted to such county or municipal corporation shall be vested in such public body or agency or in any existing public body or agency.

(d) The General Assembly may place such other and further restrictions or limitations on the exercise of any of

90 Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

91 Amended by Chapter 71, Acts of 1960, ratified Nov. 8, 1960.

92 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

93 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

94 Added by Chapter 453, Acts of 1914, ratified Nov. 2, 1915.

95 Added by Chapter 444, Acts of 1959, ratified Nov. 8, 1960.

the powers provided for in this section, as it may deem proper and expedient.

(e) The provisions of this section are independent of, and shall in no way affect, the powers granted under Article XIB of the Constitution of Maryland, title "City of Baltimore—Land Development and Redevelopment." Also, the power provided in this section for the General Assembly to enact public local laws authorizing any municipal corporation or any county to carry out urban renewal projects prevails over the restrictions contained in Article XI-A "Local Legislation" and in Article XI-E "Municipal Corporations" of this Constitution.

ARTICLE IV.

JUDICIARY DEPARTMENT.

Part I—General Provisions.

SECTION 1.⁹⁶ The Judicial power of this State is vested in a Court of Appeals, such intermediate courts of appeal as the General Assembly may create by law, Circuit Courts, Orphans' Courts, and a District Court. These Courts shall be Courts of Record, and each shall have a seal to be used in the authentication of all process issuing from it.

SEC. 1A.⁹⁷ The several Courts existing in this State at the time of the adoption of this Constitution shall, until superseded under its provisions, continue with like powers and jurisdiction, and in the exercise thereof, both at Law and in Equity, in all respects, as if this Constitution had not been adopted; and when said Courts shall be so superseded, all causes, then depending in said Courts shall pass into the jurisdiction of the several Courts, by which they may, respectively, be superseded.

SEC. 2.⁹⁸ The Judges of all of the said Courts shall be citizens of the State of Maryland, and qualified voters under this Constitution, and shall have resided therein not less than five years, and not less than six months next preceding their election, or appointment, as the case may be, in the city, county, district, judicial circuit, intermediate appellate judicial circuit or appellate judicial circuit for which they may be, respectively, elected, or appointed. They shall be not less than thirty years of age at the time of their election, or appointment, and shall be selected from those who have been admitted to practice Law in this State, and who are most distinguished for integrity, wisdom and sound legal knowledge.

SEC. 3.⁹⁹ Except for Judges of the District Court, the Judges of the several Courts other than the Court of Appeals or any intermediate courts of appeal shall, subject to the provisions of Section 5 of this Article of the Constitution, be elected in Baltimore City and in each county, by the qualified voters of the city and of each county, respectively, all of the said Judges to be elected at the general election to be held on the Tuesday after the first Monday in November, as now provided for in the Constitution. Each of the said Judges shall

hold his office for the term of fifteen years from the time of his election, and until his successor is elected and qualified, or until he shall have attained the age of seventy years, whichever may first happen, and be re-eligible thereto until he shall have attained the age of seventy years, and not after. In case of the inability of any of said Judges to discharge his duties with efficiency, by reason of continued sickness, or of physical or mental infirmity, it shall be in the power of the General Assembly, two-thirds of the members of each House concurring, with the approval of the Governor to retire said Judge from office.

SEC. 3A.¹⁰⁰ (a) Any former judge, except a former judge of the Orphans' Court, may be assigned by the Chief Judge of the Court of Appeals, upon approval of a majority of the court, to sit temporarily in any court of this State, except an Orphans' Court, as provided by law.

(b) The provisions of this section apply, notwithstanding provisions appearing elsewhere in this Article pertaining to retirement of judges upon attaining age 70.

SEC. 4. Any Judge shall be removed from office by the Governor, on conviction in a Court of Law, of incompetency, of wilful neglect of duty, misbehavior in office, or any other crime, or on impeachment, according to this Constitution, or the Laws of the State; or on the address of the General Assembly, two-thirds of each House concurring in such address, and the accused having been notified of the charges against him, and having had opportunity of making his defence.

SEC. 4A.¹⁰¹ There is created a Commission on Judicial Disabilities composed of seven persons appointed by the Governor of Maryland. The members of the Commission shall be citizens and residents of this State. Four members of the Commission shall be appointed from among the judges of the appellate courts, the Circuit Courts, and the District Court; two members shall be appointed from among those persons who are admitted to practice of law in the State, who have been so engaged for at least fifteen years, and who are not judges of any court; and one member shall represent the public, who shall not be a judge, active or retired, and who is not admitted to the practice of law in this State. The term of office of each member shall be for four years commencing on January 1 following the expiration of his predecessor's term. Whenever any member of the Commission appointed from among judges in the State ceases to be a judge, when any member appointed from among those admitted to practice law becomes a judge, when any member representing the public becomes a judge or is admitted to the practice of law in this State, or when any member ceases to be a resident of the State, in such case the membership of this member shall forthwith terminate. Any vacancies on the Commission shall be filled for the unexpired term by the Governor in the same manner as for making of appointments to the Commission and subject to the same qualifications which were applicable to the person causing the vacancy. No member of the Commission shall receive any compensation for his services as such but shall

⁹⁶ Amended by Chapter 10, Acts of 1966, ratified Nov. 8, 1966; Chapter 789, Acts of 1969, ratified Nov. 3, 1970; Chapter 681, Acts of 1977, ratified Nov. 7, 1978; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

⁹⁷ Transferred from Article XV, sec. 2, and amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

⁹⁸ Amended by Chapter 10, Acts of 1966, ratified Nov. 8, 1966; Chapter 789, Acts of 1969, ratified Nov. 3, 1970; Chapter 542, Acts of 1976, ratified Nov. 2, 1976.

⁹⁹ Amended by Chapter 479, Acts of 1931, ratified Nov. 8, 1932; Chapter 607, Acts of 1953, ratified Nov. 2, 1954; Chapter 10, Acts of 1966, ratified Nov. 8, 1966; Chapter 542, Acts of 1976, ratified Nov. 2, 1976; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

¹⁰⁰ Added by Chapter 546, Acts of 1976, ratified Nov. 2, 1976.

¹⁰¹ Amended by Chapter 773, Acts of 1965, ratified Nov. 8, 1966; Chapter 789, Acts of 1969, ratified Nov. 3, 1970; Chapter 681, Acts of 1977, ratified Nov. 7, 1978; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

be allowed any expenses necessarily incurred in the performance of his duties as such member.

SEC. 4B.¹⁰² (a) The Commission on Judicial Disabilities has the power to investigate complaints against any judge of the Court of Appeals, any intermediate courts of appeal, the Circuit Courts, the District Court of Maryland, or the Orphans' Court; and to conduct hearings concerning such complaints, administer oaths and affirmations, issue process to compel the attendance of witnesses and the production of evidence, and require persons to testify and produce evidence by granting them immunity from prosecution or from penalty or forfeiture. The Commission has the power to issue a reprimand and the power to recommend to the Court of Appeals the removal, censure or other appropriate disciplining of a judge or, in an appropriate case, retirement. All proceedings, testimony, and evidence before the Commission shall be confidential and privileged, except as provided by rule of the Court of Appeals; the record and any proceeding filed with the Court of Appeals shall lose its confidential character, except as ordered by the Court of Appeals. No judge shall participate as a member of the Commission in any proceedings involving his own conduct, and the Governor shall appoint another judge as a substitute member of the Commission for those proceedings. The Court of Appeals shall prescribe by rule the means to implement and enforce the powers of the Commission and the practice and procedure before the Commission.

(b) Upon any recommendation of the Commission, the Court of Appeals, after a hearing and upon a finding of misconduct while in office, or of persistent failure to perform the duties of his office, or of conduct prejudicial to the proper administration of justice, may remove the judge from office or may censure or otherwise discipline him, or the Court of Appeals, after hearing and upon a finding of disability which is or is likely to become permanent and which seriously interferes with the performance of his duties, may retire the judge from office. A judge removed under this section, and his surviving spouse, shall have the rights and privileges accruing from his judicial service only to the extent prescribed by the order of removal. A judge retired under this section shall have the rights and privileges prescribed by law for other retired judges. No judge of the Court of Appeals shall sit in judgment in any hearing involving his own conduct.

(c) This section is alternative to, and cumulative with, the methods of retirement and removal provided in Sections 3 and 4 of this Article, and in Section 26 of Article III of this Constitution.

SEC. 5.¹⁰³ Upon every occurrence or recurrence of a vacancy through death, resignation, removal, disqualification by reason of age or otherwise, or expiration of the term of fifteen years of any judge of a circuit court, or creation of the office of any such judge, or in any other way, the Governor shall appoint a person duly qualified to fill said office, who shall hold the same until the election and qualification of his successor. His successor shall be elected at the first biennial general election for Representatives in Congress after the expiration of the term of fifteen years (if the vacancy occurred in that way) or the first such general

election after one year after the occurrence of the vacancy in any other way than through expiration of such term. Except in case of reappointment of a judge upon expiration of his term of fifteen years, no person shall be appointed who will become disqualified by reason of age and thereby unable to continue to hold office until the prescribed time when his successor would have been elected.

SEC. 5A.¹⁰⁴ (a) A vacancy in the office of a judge of an appellate court, whether occasioned by the death, resignation, removal, retirement, disqualification by reason of age, or rejection by the voters of an incumbent, the creation of the office of a judge, or otherwise, shall be filled as provided in this section.

(b) Upon the occurrence of a vacancy the Governor shall appoint, by and with the advice and consent of the Senate, a person duly qualified to fill said office who shall hold the same until the election for continuance in office as provided in subsections (c) and (d).

(c) The continuance in office of a judge of the Court of Appeals is subject to approval or rejection by the registered voters of the appellate judicial circuit from which he was appointed at the next general election following the expiration of one year from the date of the occurrence of the vacancy which he was appointed to fill, and at the general election next occurring every ten years thereafter.

(d) The continuance in office of a judge of the Court of Special Appeals is subject to approval or rejection by the registered voters of the geographical area prescribed by law at the next general election following the expiration of one year from the date of the occurrence of the vacancy which he was appointed to fill, and at the general election next occurring every ten years thereafter.

(e) The approval or rejection by the registered voters of a judge as provided for in subsections (c) and (d) shall be a vote for the judge's retention in office for a term of ten years or his removal. The judge's name shall be on the appropriate ballot, without opposition, and the voters shall vote yes or no for his retention in office. If the voters reject the retention in office of a judge, or if the vote is tied, the office becomes vacant ten days after certification of the election returns.

(f) An appellate court judge shall retire when he attains his seventieth birthday.

(g) A member of the General Assembly who is otherwise qualified for appointment to judicial office is not disqualified by reason of his membership in a General Assembly which proposed or enacted any constitutional amendment or statute affecting the method of selection. Continuance in office, or retirement or removal of a judge, the creation or abolition of a court, an increase or decrease in the number of judges of any court, or an increase or decrease in the salary, pension or other allowances of any judge.

SEC. 6.¹⁰⁵ All Judges shall, by virtue of their offices, be Conservators of the Peace throughout the State; and no fees, or perquisites, commission, or reward of any kind shall be allowed to any Judge in this State, besides his annual salary, for the discharge of any Judicial duty.

102 Amended by Chapter 773, Acts of 1965, ratified Nov. 8, 1966; Chapter 789, Acts of 1969, ratified Nov. 3, 1970; Chapter 886, Acts of 1974, ratified Nov. 5, 1974; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

103 Amended by Chapter 417, Acts of 1880, ratified Nov. 8, 1881; Chapter 772, Acts of 1943, ratified Nov. 7, 1944; Chapter 703, Acts of 1945, ratified Nov. 5, 1946; Chapter 551, Acts of 1975, ratified Nov. 2, 1976; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

104 Added by Chapter 551, Acts of 1975, ratified Nov. 2, 1976.

105 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

parties, or awarded by a jury, being first paid or tendered to the party entitled to such compensation.

SEC. 40A.⁶⁹ The General Assembly shall enact no law authorizing private property to be taken for public use without just compensation, to be agreed upon between the parties, or awarded by a jury, being first paid or tendered to the party entitled to such compensation, but where such property is situated in Baltimore City and is desired by this State or by the Mayor and City Council of Baltimore, the General Assembly may provide that such property may be taken immediately upon payment therefor to the owner or owners thereof by the State or by the Mayor and City Council of Baltimore, or into court, such amount as the State or the Mayor and City Council of Baltimore, as the case may be, shall estimate to be the fair value of said property, provided such legislation also requires the payment of any further sum that may subsequently be added by a jury; and further provided that the authority and procedure for the immediate taking of property as it applies to the Mayor and City Council of Baltimore on June 1, 1961, shall remain in force and effect to and including June 1, 1963, and where such property is situated in Baltimore County and is desired by Baltimore County, Maryland, the County Council of Baltimore County, Maryland, may provide for the appointment of an appraiser or appraisers by a Court of Record to value such property and that upon payment of the amount of such evaluation, to the party entitled to compensation, or into Court, and securing the payment of any further sum that may be awarded by a jury, such property may be taken; and where such property is situated in Montgomery County and in the judgment of and upon a finding by the County Council of said County that there is immediate need therefor for right of way for County roads or streets, the County Council may provide that such property may be taken immediately upon payment therefor to the owner or owners thereof, or into court, such amount as a licensed real estate broker appointed by the County Council shall estimate to be the fair market value of such property, provided that the Council shall secure the payment of any further sum that may subsequently be awarded by a jury. In the various municipal corporations within Cecil County, where in the judgment of and upon a finding by the governing body of said municipal corporation that there is immediate need therefor for right of way for municipal roads, streets and extension of municipal water and sewage facilities, the governing body may provide that such property may be taken immediately upon payment therefor to the owner or owners thereof, or into court, such amount as a licensed real estate broker appointed by the particular governing body shall estimate to be a fair market value of such property, provided that the municipal corporation shall secure the payment of any further sum that subsequently may be awarded by a jury. This Section 40A shall not apply in Montgomery County or any of the various municipal corporations within Cecil County, if the property actually to be taken includes a building or buildings.

SEC. 40B.⁷⁰ The General Assembly shall enact no law authorizing private property to be taken for public use without just compensation, to be agreed upon between the

parties or awarded by a jury, being first paid or tendered to the party entitled to such compensation, except that where such property in the judgment of the State Roads Commission is needed by the State for highway purposes, the General Assembly may provide that such property may be taken immediately upon payment therefor to the owner or owners thereof by said State Roads Commission, or into Court, such amount as said State Roads Commission shall estimate to be of the fair value of said property, provided such legislation also requires the payment of any further sum that may subsequently be awarded by a jury.

SEC. 40C.⁷¹ The General Assembly shall enact no law authorizing private property to be taken for public use without just compensation, to be agreed upon between the parties or awarded by a jury, being first paid or tendered to the party entitled to such compensation, except that where such property, located in Prince George's County in this State, is in the judgment of the Washington Suburban Sanitary Commission needed for water supply, sewerage and drainage systems to be extended or constructed by the said Commission, the General Assembly may provide that such property, except any building or buildings may be taken immediately upon payment therefor by the condemning authority to the owner or owners thereof or into the Court to the use of the person or persons entitled thereto, such amount as the condemning authority shall estimate to be the fair value of said property, provided such legislation requires that the condemning authority's estimate be not less than the appraised value of the property being taken as evaluated by at least one qualified appraiser, whose qualifications have been accepted by a Court of Record of this State, and also requires the payment of any further sum that may subsequently be awarded by a jury, and provided such legislation limits the condemning authority's utilization of the acquisition procedures specified in this section to occasions where it has acquired or is acquiring by purchase or other procedures one-half or more of the several takings of land or interests in land necessary for any given water supply, sewerage or drainage extension or construction project.

SEC. 40D.⁷² Vacant.

SEC. 41.⁷³ Vacant.

SEC. 42.⁷⁴ Vacant.

SEC. 43. The property of the wife shall be protected from the debts of her husband.

SEC. 44.⁷⁵ Laws shall be passed by the General Assembly, to protect from execution a reasonable amount of the property of the debtor.

SEC. 45.⁷⁶ The General Assembly shall provide a simple and uniform system of charges in the offices of Clerks of Courts and Registers of Wills, in the Counties of this State and the City of Baltimore, and for the collection thereof; provided, the amount of compensation to any of the said officers in the various Counties and in the City of Baltimore shall be such as may be prescribed by law.

69 Amended by Chapter 402, Acts of 1912, ratified Nov. 4, 1913; Chapters 224 and 604, Acts of 1959, ratified Nov. 8, 1960; Chapter 329, Acts of 1961, ratified Nov. 6, 1962; Chapter 100, Acts of 1962, ratified Nov. 6, 1962; Chapter 304, Acts of 1966, ratified Nov. 8, 1966.

70 Added by Chapter 607, Acts of 1941, ratified Nov. 3, 1942.

71 Added by Chapter 781, Acts of 1965, ratified Nov. 8, 1966.

72 Repealed by Chapter 683, Acts of 1977, ratified Nov. 7, 1978.

73 Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

74 Transferred to Article I, sec. 7, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

75 Amended by Chapter 549, Acts of 1976, ratified Nov. 2, 1976.

76 Amended by Chapter 509, Acts of 1941, ratified Nov. 3, 1942.

SEC. 46. The General Assembly shall have power to receive from the United States, any grant, or donation of land, money, or securities for any purpose designated by the United States, and shall administer, or distribute the same according to the conditions of the said grant.

SEC. 47.⁷⁷ Vacant.

SEC. 48.⁷⁸ Corporations may be formed under general laws, but shall not be created by Special Act, except for municipal purposes and except in cases where no general laws exist, providing for the creation of corporations of the same general character, as the corporation proposed to be created; and any act of incorporation passed in violation of this section shall be void. All charters granted, or adopted in pursuance of this section, and all charters heretofore granted and created, subject to repeal or modification, may be altered, from time to time, or be repealed; Provided, nothing herein contained shall be construed to extend to Banks, or the incorporation thereof. The General Assembly shall not alter or amend the charter, of any corporation existing at the time of the adoption of this Article, or pass any other general or special law for the benefit of such corporation, except upon the condition that such corporation shall surrender all claim to exemption from taxation or from the repeal or modification of its charter, and that such corporation shall thereafter hold its charter subject to the provisions of this Constitution; and any corporation chartered by this State which shall accept, use, enjoy, or in any wise avail itself of any rights, privileges, or advantages that may hereafter be granted or conferred by any general or special Act, shall be conclusively presumed to have thereby surrendered any exemption from taxation to which it may be entitled under its charter, and shall be thereafter subject to taxation as if no such exemption has been granted by its charter.

SEC. 49. The General Assembly shall have power to regulate by Law, not inconsistent with this Constitution, all matters which relate to the Judges of election, time, place and manner of holding elections in this State, and of making returns thereof.

SEC. 50. It shall be the duty of the General Assembly, at its first session, held after the adoption of this Constitution, to provide by Law for the punishment, by fine, or imprisonment in the Penitentiary, or both, in the discretion of the Court, of any person, who shall bribe, or attempt to bribe, any Executive, or Judicial officer of the State of Maryland, or any member, or officer, of the General Assembly of the State of Maryland, or of any Municipal corporation in the State of Maryland, or any Executive officer of such corporation, in order to influence him in the performance of any of his official duties; and, also, to provide by Law for the punishment, by fine, or imprisonment in the Penitentiary, or both, in the discretion of the Court, of any of said officers, or members, who shall demand, or receive any bribe, fee, reward, or testimonial, for the performance of his official duties, or for neglecting, or failing to perform the same; and, also, to provide by Law for compelling any person, so bribing, or attempting to bribe, or so demanding, or receiving a bribe, fee, reward, or testimonial, to testify against any person, or persons, who may have committed any of said offenses; provided,

that any person, so compelled to testify, shall be exempted from trial and punishment for the offense, of which he may have been guilty; and any person, convicted of such offense, shall, as part of the punishment thereof, be forever disfranchised and disqualified from holding any office of trust, or profit, in this State.

SEC. 51.⁷⁹ The personal property of residents of this State, shall be subject to taxation in the County or City where the resident *bona fide* resides for the greater part of the year for which the tax may or shall be levied, and not elsewhere, except goods and chattels permanently located, which shall be taxed in the City or County where they are so located, but the General Assembly may by law provide for the taxation of mortgages upon property in this State and the debts secured thereby, in the County or City where such property is situated.

SEC. 52.⁸⁰ (1) The General Assembly shall not appropriate any money out of the Treasury except in accordance with the provisions of this section.

(2) Every appropriation bill shall be either a Budget Bill, or a Supplementary Appropriation Bill, as hereinafter provided.

(3)⁸¹ On the third Wednesday in January in each year, (except in the case of a newly elected Governor, and then not later than ten days after the convening of the General Assembly), unless such time shall be extended by the General Assembly, the Governor shall submit to the General Assembly a Budget for the next ensuing fiscal year. Each Budget shall contain a complete plan of proposed expenditures and estimated revenues for said fiscal year and shall show the estimated surplus or deficit of revenues at the end of the preceding fiscal year. Accompanying each Budget shall be a statement showing: (a) the revenues and expenditures for the preceding fiscal year; (b) the current assets, liabilities, reserves and surplus or deficit of the State; (c) the debts and funds of the State; (d) an estimate of the State's financial condition as of the beginning and end of the preceding fiscal year; (e) any explanation the Governor may desire to make as to the important features of the Budget and any suggestions as to methods for reduction or increase of the State's revenue.

(4)⁸² Each Budget shall embrace an estimate of all appropriations in such form and detail as the Governor shall determine or as may be prescribed by law, as follows: (a) for the General Assembly as certified to the Governor in the manner hereinafter provided; (b) for the Executive Department; (c) for the Judiciary Department, as provided by law, as certified to the Governor; (d) to pay and discharge the principal and interest of the debt of the State in conformity with Section 34 of Article 3 of the Constitution, and all laws enacted in pursuance thereof; (e) for the salaries payable by the State and under the Constitution and laws of the State; (f) for the establishment and maintenance throughout the State of a thorough and efficient system of public schools in conformity with Article 8 of the Constitution and with the laws of the State; and (g) for such other purposes as are set forth in the Constitution or laws of the State.

(5)⁸³ The Governor shall deliver to the presiding officer of each House the Budget and a bill for all the proposed appropriations of the Budget classified and in such form

77 Transferred to Article 1, sec. 8, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

78 Amended by Chapter 195, Acts of 1890, ratified Nov. 3, 1891.

79 Amended by Chapter 426, Acts of 1890, ratified Nov. 3, 1891.

80 Amended by Chapter 159, Acts of 1916, ratified Nov. 7, 1916; Chapter 497, Acts of 1947, ratified Nov. 2, 1948.

81 Amended by Chapter 725, Acts of 1955, ratified Nov. 6, 1956; Chapter 161, Acts of 1964, ratified Nov. 3, 1964.

82 Amended by Chapter 20, Acts of 1952, ratified Nov. 4, 1952; Chapter 62, Acts of 1990, ratified Nov. 6, 1990.

and detail as he shall determine or as may be prescribed by law; and the presiding officer of each House shall promptly cause said bill to be introduced therein, and such bill shall be known as the "Budget Bill." The Governor may, with the consent of the General Assembly, before final action thereon by the General Assembly, amend or supplement said Budget to correct an oversight, provide funds contingent on passage of pending legislation or, in case of an emergency, by delivering such an amendment or supplement to the presiding officers of both Houses; and such amendment or supplement shall thereby become a part of said Budget Bill as an addition to the items of said bill or as a modification of or a substitute for any item of said bill such amendment or supplement may affect.

(5a)⁸⁴ The Budget and the Budget Bill as submitted by the Governor to the General Assembly shall have a figure for the total of all proposed appropriations and a figure for the total of all estimated revenues available to pay the appropriations, and the figure for total proposed appropriations shall not exceed the figure for total estimated revenues. Neither the Governor in submitting an amendment or supplement to the Budget Bill nor the General Assembly in amending the Budget Bill shall thereby cause the figure for total proposed appropriations to exceed the figure for total estimated revenues, including any revisions, and in the Budget Bill as enacted the figure for total estimated revenues always shall be equal to or exceed the figure for total appropriations.

(6)⁸⁵ The General Assembly shall not amend the Budget Bill so as to affect either the obligations of the State under Section 34 of Article 3 of the Constitution, or the provisions made by the laws of the State for the establishment and maintenance of a system of public schools or the payment of any salaries required to be paid by the State of Maryland by the Constitution thereof; and the General Assembly may amend the bill by increasing or diminishing the items therein relating to the General Assembly, and by increasing or diminishing the items therein relating to the judiciary, but except as hereinbefore specified, may not alter the said bill except to strike out or reduce items therein, provided, however, that the salary or compensation of any public officer shall not be decreased during his term of office; and such bill, when and as passed by both Houses, shall be a law immediately without further action by the Governor.

(7) The Governor and such representatives of the executive departments, boards, officers and commissions of the State expending or applying for State's moneys, as have been designated by the Governor for this purpose, shall have the right, and when requested by either House of the General Assembly, it shall be their duty to appear and be heard with respect to any Budget Bill during the consideration thereof, and to answer inquiries relative thereto.

(8)⁸⁶ Supplementary Appropriation Bill. Either House may consider other appropriations but both Houses shall not finally act upon such appropriations until after the Budget Bill has been finally acted upon by both Houses, and no such other appropriation shall be valid except in accordance with the provisions following: (a) Every such appropriation shall be embodied in a separate bill limited

to some single work, object or purpose therein stated and called herein a Supplementary Appropriation Bill; (b) Each Supplementary Appropriation Bill shall provide the revenue necessary to pay the appropriation thereby made by a tax, direct or indirect, to be levied and collected as shall be directed in said bill; (c) No Supplementary Appropriation Bill shall become a law unless it be passed in each House by a vote of a majority of the whole number of the members elected, and the yeas and nays recorded on its final passage; (d) Each Supplementary Appropriation Bill shall be presented to the Governor of the State as provided in Section 17 of Article 2 of the Constitution and thereafter all the provisions of said section shall apply.

(9) Nothing in this section shall be construed as preventing the General Assembly from passing at any time, in accordance with the provisions of Section 28 of Article 3 of the Constitution and subject to the Governor's power of approval as provided in Section 17 of Article 2 of the Constitution, an appropriation bill to provide for the payment of any obligation of the State within the protection of Section 10 of Article 1 of the Constitution of the United States.

(10)⁸⁷ If the Budget Bill shall not have been finally acted upon by the Legislature seven days before the expiration of the regular session, the Governor shall issue a proclamation extending the session for some further period as may, in his judgment, be necessary for the passage of such bill; but no other matter than such bill shall be considered during such extended session except a provision for the cost thereof.

(11)⁸⁸ For the purpose of making up the Budget, the Governor shall require from the proper State officials (including all executive departments, all executive and administrative offices, bureaus, boards, commissions and agencies that expend or supervise the expenditure of, and all institutions applying for State moneys and appropriations) such itemized estimates and other information, in such form and at such times as directed by the Governor. An estimate for a program required to be funded by a law which will be in effect during the fiscal year covered by the Budget and which was enacted before July 1 of the fiscal year prior to that date shall provide a level of funding not less than that prescribed in the law. The estimates for the Legislative Department, certified by the presiding officer of each House, of the Judiciary, as provided by law, certified by the Chief Judge of the Court of Appeals, and for the public schools, as provided by law, shall be transmitted to the Governor, in such form and at such times as directed by the Governor, and shall be included in the Budget without revision.

(12)⁸⁹ The Governor may provide for public hearings on all estimates and may require the attendance at such hearings of representatives of all agencies, and for all institutions applying for State moneys. After such public hearings he may, in his discretion, revise all estimates except those for the legislative and judiciary departments, and for the public schools, as provided by law, and except that he may not reduce an estimate for a program below a level of funding prescribed by a law which will be in effect during the fiscal year covered by the Budget, and which was enacted before July 1 of the fiscal year prior thereto.

83 Amended by Chapter 20, Acts of 1952, ratified Nov. 4, 1952.

84 Added by Chapter 745, Acts of 1973, ratified Nov. 5, 1974.

85 Amended by Chapter 373, Acts of 1972, ratified Nov. 7, 1972.

86 Amended by Chapter 416, Acts of 1966, ratified Nov. 8, 1966.

87 Amended by Chapter 576, Acts of 1970, ratified Nov. 3, 1970.

88 Amended by Chapter 971, Acts of 1978, ratified Nov. 7, 1978; Chapter 62, Acts of 1990, ratified Nov. 6, 1990.

89 Amended by Chapter 971, Acts of 1978, ratified Nov. 7, 1978.

(13) The General Assembly may, from time to time, enact such laws not inconsistent with this section, as may be necessary and proper to carry out its provisions.

(14) In the event of any inconsistency between any of the provisions of this Section and any of the other provisions of the Constitution, the provisions of this Section shall prevail. But nothing herein shall in any manner affect the provisions of Section 34 of Article 3 of the Constitution or of any laws heretofore or hereafter passed in pursuance thereof, or be construed as preventing the Governor from calling extraordinary sessions of the General Assembly, as provided by Section 16 of Article 2, or as preventing the General Assembly at such extraordinary sessions from considering any emergency appropriation or appropriations.

(15) If any item of any appropriation bill passed under the provisions of this Section shall be held invalid upon any ground, such invalidity shall not affect the legality of the bill or of any other item of such bill or bills.

SEC. 53.⁹⁰ Vacant.

SEC. 54.⁹¹ No County of this State shall contract any debt, or obligation, in the construction of any Railroad, Canal, or other Work of Internal Improvement, nor give, or loan its credit to, or in aid of any association, or corporation, unless authorized by an Act of the General Assembly.

SEC. 55. The General Assembly shall pass no Law suspending the privilege of the Writ of *Habeas Corpus*.

SEC. 56. The General Assembly shall have power to pass all such Laws as may be necessary and proper for carrying into execution the powers vested, by this Constitution, in any Department, or office of the Government, and the duties imposed upon them thereby.

SEC. 57. The Legal Rate of Interest shall be Six per cent per annum, unless otherwise provided by the General Assembly.

SEC. 58.⁹² The Legislature shall provide by Law for State and municipal taxation upon the revenues accruing from business done in the State by all foreign corporations.

SEC. 59.⁹³ The Legislature shall pass no law creating the office of "State Pension Commissioner", or establishing any general pension system within this State.

SEC. 60.⁹⁴ The General Assembly of Maryland shall have the power to provide by suitable general enactment (a) for the suspension of sentence by the Court in criminal cases; (b) for any form of the indeterminate sentence in criminal cases, and (c) for the release upon parole in whatever manner the General Assembly may prescribe, of convicts imprisoned under sentence for crimes.

SEC. 61.⁹⁵ (a) The General Assembly may authorize and empower any county or any municipal corporation, by public local law:

(1) To carry out urban renewal projects which shall be limited to slum clearance in slum or blighted areas and redevelopment or the rehabilitation of slum or blighted areas, and to include the acquisition, within the boundary lines of such county or municipal corporation, of land and property of every kind and any right, interest, franchise,

case or privilege therein, by purchase, lease, gift, condemnation or any other legal means. The term "slum area" shall mean any area where dwellings predominate which, by reason of depreciation, overcrowding, faulty arrangement or design, lack of ventilation, light or sanitary facilities, or any combination of these factors, are detrimental to the public safety, health or morals. The term "blighted area" shall mean an area in which a majority of buildings have declined in productivity by reason of obsolescence, depreciation or other causes to an extent they no longer justify fundamental repairs and adequate maintenance.

(2) To sell, lease, convey, transfer or otherwise dispose of any of said land or property, regardless of whether or not it has been developed, redeveloped, altered or improved and irrespective of the manner or means in or by which it may have been acquired, to any private, public or quasi public corporation, partnership, association, person or other legal entity.

No land or property taken by any county or any municipal corporation for any of the aforementioned purposes or in connection with the exercise of any of the powers which may be granted to such county or municipal corporation pursuant to this section by exercising the power of eminent domain shall be taken without just compensation, as agreed upon between the parties, or awarded by a jury, being first paid or tendered to the party entitled to such compensation.

All land or property needed, or taken by the exercise of the power of eminent domain, by any county or any municipal corporation for any of the aforementioned purposes or in connection with the exercise of any of the powers which may be granted pursuant to this Section is hereby declared to be needed or taken for public uses and purposes. Any or all of the activities authorized pursuant to this section shall constitute governmental functions undertaken for public uses and purposes and the power of taxation may be exercised, public funds expended and public credit extended in furtherance thereof.

(b) The General Assembly may grant to any county or any municipal corporation, by public local law, any and all additional power and authority necessary or proper to carry into full force and effect any and all of the specific powers authorized by this section and to fully accomplish any and all of the purposes and objects contemplated by the provisions of this section, provided such additional power or authority is not inconsistent with the terms and provisions of this section or with any other provision or provisions of the Constitution of Maryland.

(c) The General Assembly of Maryland, by public local law, may establish or authorize the establishment of a public body or agency to undertake in a county or municipal corporation (other than Baltimore City) the activities authorized by this section, and may provide that any or all of the powers, except the power of taxation, herein authorized to be granted to such county or municipal corporation shall be vested in such public body or agency or in any existing public body or agency.

(d) The General Assembly may place such other and further restrictions or limitations on the exercise of any of

90 Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

91 Amended by Chapter 71, Acts of 1960, ratified Nov. 8, 1960.

92 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

93 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

94 Added by Chapter 453, Acts of 1914, ratified Nov. 2, 1915.

95 Added by Chapter 444, Acts of 1959, ratified Nov. 8, 1960.

the powers provided for in this section, as it may deem proper and expedient.

(e) The provisions of this section are independent of, and shall in no way affect, the powers granted under Article XIB of the Constitution of Maryland, title "City of Baltimore—Land Development and Redevelopment." Also, the power provided in this section for the General Assembly to enact public local laws authorizing any municipal corporation or any county to carry out urban renewal projects prevails over the restrictions contained in Article XI-A "Local Legislation" and in Article XI-E "Municipal Corporations" of this Constitution.

ARTICLE IV.

JUDICIARY DEPARTMENT.

Part I—General Provisions.

SECTION 1.⁹⁶ The Judicial power of this State is vested in a Court of Appeals, such intermediate courts of appeal as the General Assembly may create by law, Circuit Courts, Orphans' Courts, and a District Court. These Courts shall be Courts of Record, and each shall have a seal to be used in the authentication of all process issuing from it.

SEC. 1A.⁹⁷ The several Courts existing in this State at the time of the adoption of this Constitution shall, until superseded under its provisions, continue with like powers and jurisdiction, and in the exercise thereof, both at Law and in Equity, in all respects, as if this Constitution had not been adopted; and when said Courts shall be so superseded, all causes, then depending in said Courts shall pass into the jurisdiction of the several Courts, by which they may, respectively, be superseded.

SEC. 2.⁹⁸ The Judges of all of the said Courts shall be citizens of the State of Maryland, and qualified voters under this Constitution, and shall have resided therein not less than five years, and not less than six months next preceding their election, or appointment, as the case may be, in the city, county, district, judicial circuit, intermediate appellate judicial circuit or appellate judicial circuit for which they may be, respectively, elected, or appointed. They shall be not less than thirty years of age at the time of their election, or appointment, and shall be selected from those who have been admitted to practice Law in this State, and who are most distinguished for integrity, wisdom and sound legal knowledge.

SEC. 3.⁹⁹ Except for Judges of the District Court, the Judges of the several Courts other than the Court of Appeals or any intermediate courts of appeal shall, subject to the provisions of Section 5 of this Article of the Constitution, be elected in Baltimore City and in each county, by the qualified voters of the city and of each county, respectively, all of the said Judges to be elected at the general election to be held on the Tuesday after the first Monday in November, as now provided for in the Constitution. Each of the said Judges shall

hold his office for the term of fifteen years from the time of his election, and until his successor is elected and qualified, or until he shall have attained the age of seventy years, whichever may first happen, and be re-eligible thereto until he shall have attained the age of seventy years, and not after. In case of the inability of any of said Judges to discharge his duties with efficiency, by reason of continued sickness, or of physical or mental infirmity, it shall be in the power of the General Assembly, two-thirds of the members of each House concurring, with the approval of the Governor to retire said Judge from office.

SEC. 3A.¹⁰⁰ (a) Any former judge, except a former judge of the Orphans' Court, may be assigned by the Chief Judge of the Court of Appeals, upon approval of a majority of the court, to sit temporarily in any court of this State, except an Orphans' Court, as provided by law.

(b) The provisions of this section apply, notwithstanding provisions appearing elsewhere in this Article pertaining to retirement of judges upon attaining age 70.

SEC. 4. Any Judge shall be removed from office by the Governor, on conviction in a Court of Law, of incompetency, of wilful neglect of duty, misbehavior in office, or any other crime, or on impeachment, according to this Constitution, or the Laws of the State; or on the address of the General Assembly, two-thirds of each House concurring in such address, and the accused having been notified of the charges against him, and having had opportunity of making his defence.

SEC. 4A.¹⁰¹ There is created a Commission on Judicial Disabilities composed of seven persons appointed by the Governor of Maryland. The members of the Commission shall be citizens and residents of this State. Four members of the Commission shall be appointed from among the judges of the appellate courts, the Circuit Courts, and the District Court; two members shall be appointed from among those persons who are admitted to practice of law in the State, who have been so engaged for at least fifteen years, and who are not judges of any court; and one member shall represent the public, who shall not be a judge, active or retired, and who is not admitted to the practice of law in this State. The term of office of each member shall be for four years commencing on January 1 following the expiration of his predecessor's term. Whenever any member of the Commission appointed from among judges in the State ceases to be a judge, when any member appointed from among those admitted to practice law becomes a judge, when any member representing the public becomes a judge or is admitted to the practice of law in this State, or when any member ceases to be a resident of the State, in such case the membership of this member shall forthwith terminate. Any vacancies on the Commission shall be filled for the unexpired term by the Governor in the same manner as for making of appointments to the Commission and subject to the same qualifications which were applicable to the person causing the vacancy. No member of the Commission shall receive any compensation for his services as such but shall

⁹⁶ Amended by Chapter 10, Acts of 1966, ratified Nov. 8, 1966; Chapter 789, Acts of 1969, ratified Nov. 3, 1970; Chapter 681, Acts of 1977, ratified Nov. 7, 1978; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

⁹⁷ Transferred from Article XV, sec. 2, and amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

⁹⁸ Amended by Chapter 10, Acts of 1966, ratified Nov. 8, 1966; Chapter 789, Acts of 1969, ratified Nov. 3, 1970; Chapter 542, Acts of 1976, ratified Nov. 2, 1976.

⁹⁹ Amended by Chapter 479, Acts of 1931, ratified Nov. 8, 1932; Chapter 607, Acts of 1953, ratified Nov. 2, 1954; Chapter 10, Acts of 1966, ratified Nov. 8, 1966; Chapter 542, Acts of 1976, ratified Nov. 2, 1976; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

¹⁰⁰ Added by Chapter 546, Acts of 1976, ratified Nov. 2, 1976.

¹⁰¹ Amended by Chapter 773, Acts of 1965, ratified Nov. 8, 1966; Chapter 789, Acts of 1969, ratified Nov. 3, 1970; Chapter 681, Acts of 1977, ratified Nov. 7, 1978; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

be allowed any expenses necessarily incurred in the performance of his duties as such member.

SEC. 4B.¹⁰² (a) The Commission on Judicial Disabilities has the power to investigate complaints against any judge of the Court of Appeals, any intermediate courts of appeal, the Circuit Courts, the District Court of Maryland, or the Orphans' Court; and to conduct hearings concerning such complaints, administer oaths and affirmations, issue process to compel the attendance of witnesses and the production of evidence, and require persons to testify and produce evidence by granting them immunity from prosecution or from penalty or forfeiture. The Commission has the power to issue a reprimand and the power to recommend to the Court of Appeals the removal, censure or other appropriate disciplining of a judge or, in an appropriate case, retirement. All proceedings, testimony, and evidence before the Commission shall be confidential and privileged, except as provided by rule of the Court of Appeals; the record and any proceeding filed with the Court of Appeals shall lose its confidential character, except as ordered by the Court of Appeals. No judge shall participate as a member of the Commission in any proceedings involving his own conduct, and the Governor shall appoint another judge as a substitute member of the Commission for those proceedings. The Court of Appeals shall prescribe by rule the means to implement and enforce the powers of the Commission and the practice and procedure before the Commission.

(b) Upon any recommendation of the Commission, the Court of Appeals, after a hearing and upon a finding of misconduct while in office, or of persistent failure to perform the duties of his office, or of conduct prejudicial to the proper administration of justice, may remove the judge from office or may censure or otherwise discipline him, or the Court of Appeals, after hearing and upon a finding of disability which is or is likely to become permanent and which seriously interferes with the performance of his duties, may retire the judge from office. A judge removed under this section, and his surviving spouse, shall have the rights and privileges accruing from his judicial service only to the extent prescribed by the order of removal. A judge retired under this section shall have the rights and privileges prescribed by law for other retired judges. No judge of the Court of Appeals shall sit in judgment in any hearing involving his own conduct.

(c) This section is alternative to, and cumulative with, the methods of retirement and removal provided in Sections 3 and 4 of this Article, and in Section 26 of Article III of this Constitution.

SEC. 5.¹⁰³ Upon every occurrence or recurrence of a vacancy through death, resignation, removal, disqualification by reason of age or otherwise, or expiration of the term of fifteen years of any judge of a circuit court, or creation of the office of any such judge, or in any other way, the Governor shall appoint a person duly qualified to fill said office, who shall hold the same until the election and qualification of his successor. His successor shall be elected at the first biennial general election for Representatives in Congress after the expiration of the term of fifteen years (if the vacancy occurred in that way) or the first such general

election after one year after the occurrence of the vacancy in any other way than through expiration of such term. Except in case of reappointment of a judge upon expiration of his term of fifteen years, no person shall be appointed who will become disqualified by reason of age and thereby unable to continue to hold office until the prescribed time when his successor would have been elected.

SEC. 5A.¹⁰⁴ (a) A vacancy in the office of a judge of an appellate court, whether occasioned by the death, resignation, removal, retirement, disqualification by reason of age, or rejection by the voters of an incumbent, the creation of the office of a judge, or otherwise, shall be filled as provided in this section.

(b) Upon the occurrence of a vacancy the Governor shall appoint, by and with the advice and consent of the Senate, a person duly qualified to fill said office who shall hold the same until the election for continuance in office as provided in subsections (c) and (d).

(c) The continuance in office of a judge of the Court of Appeals is subject to approval or rejection by the registered voters of the appellate judicial circuit from which he was appointed at the next general election following the expiration of one year from the date of the occurrence of the vacancy which he was appointed to fill, and at the general election next occurring every ten years thereafter.

(d) The continuance in office of a judge of the Court of Special Appeals is subject to approval or rejection by the registered voters of the geographical area prescribed by law at the next general election following the expiration of one year from the date of the occurrence of the vacancy which he was appointed to fill, and at the general election next occurring every ten years thereafter.

(e) The approval or rejection by the registered voters of a judge as provided for in subsections (c) and (d) shall be a vote for the judge's retention in office for a term of ten years or his removal. The judge's name shall be on the appropriate ballot, without opposition, and the voters shall vote yes or no for his retention in office. If the voters reject the retention in office of a judge, or if the vote is tied, the office becomes vacant ten days after certification of the election returns.

(f) An appellate court judge shall retire when he attains his seventieth birthday.

(g) A member of the General Assembly who is otherwise qualified for appointment to judicial office is not disqualified by reason of his membership in a General Assembly which proposed or enacted any constitutional amendment or statute affecting the method of selection. Continuance in office, or retirement or removal of a judge, the creation or abolition of a court, an increase or decrease in the number of judges of any court, or an increase or decrease in the salary, pension or other allowances of any judge.

SEC. 6.¹⁰⁵ All Judges shall, by virtue of their offices, be Conservators of the Peace throughout the State; and no fees, or perquisites, commission, or reward of any kind shall be allowed to any Judge in this State, besides his annual salary, for the discharge of any Judicial duty.

¹⁰² Amended by Chapter 773, Acts of 1965, ratified Nov. 8, 1966; Chapter 789, Acts of 1969, ratified Nov. 3, 1970; Chapter 886, Acts of 1974, ratified Nov. 5, 1974; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

¹⁰³ Amended by Chapter 417, Acts of 1880, ratified Nov. 8, 1881; Chapter 772, Acts of 1943, ratified Nov. 7, 1944; Chapter 703, Acts of 1945, ratified Nov. 5, 1946; Chapter 551, Acts of 1975, ratified Nov. 2, 1976; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

¹⁰⁴ Added by Chapter 551, Acts of 1975, ratified Nov. 2, 1976.

¹⁰⁵ Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

SEC. 7. No Judge shall sit in any case wherein he may be interested, or where either of the parties may be connected with him, by affinity or consanguinity, within such degrees as now are, or may hereafter be prescribed by Law, or where he shall have been of counsel in the case.

SEC. 8.¹⁰⁶ (a) The parties to any cause may submit the same to the Court for determination without the aid of a jury.

(b) In all cases of presentments or indictments for offenses that are punishable by death, on suggestion in writing under oath of either of the parties to the proceedings that the party cannot have a fair and impartial trial in the court in which the proceedings may be pending, the court shall order and direct the record of proceedings in the presentment or indictment to be transmitted to some other court having jurisdiction in such case for trial.

(c) In all other cases of presentment or indictment, and in all suits or actions at law or issues from the Orphans' Court pending in any of the courts of law in this State which have jurisdiction over the cause or case, in addition to the suggestion in writing of either of the parties to the cause or case that the party cannot have a fair and impartial trial in the court in which the cause or case may be pending, it shall be necessary for the party making the suggestion to make it satisfactorily appear to the court that the suggestion is true, or that there is reasonable ground for the same; and thereupon the court shall order and direct the record of the proceedings in the cause or case to be transmitted to some other court, having jurisdiction in the cause or case, for trial. The right of removal also shall exist on suggestion in a cause or case in which all the judges of the court may be disqualified under the provisions of this Constitution to sit. The court to which the record of proceedings in such suit or action, issue, presentment or indictment is transmitted, shall hear and determine that cause or case in the same manner as if it had been originally instituted in that court. The General Assembly shall modify the existing law as may be necessary to regulate and give force to this provision.

SEC. 9.¹⁰⁷ The Judge, or Judges of any Court, may appoint such officers for their respective Courts as may be found necessary. The General Assembly may provide, by Law, for compensation for all such officers; and the said Judge or Judges shall, from time to time, investigate the expenses, costs and charges of their respective courts, with a view to a change or reduction thereof, and report the result of such investigation to the General Assembly for its action.

SEC. 10.¹⁰⁸ (a) (1) The Clerks of the Courts shall have charge and custody of records and other papers and shall perform all the duties which appertain to their offices, as are regulated by Law. (2) The office and business of the Clerks, in all their departments, shall be subject to and governed in accordance with rules adopted by the Court of Appeals pursuant to Section 18 of this article.

(b) The offices of the Clerks shall be funded through the State budget. All fees, commissions, or other revenues

established by Law for these offices shall be State revenues, unless provided otherwise by the General Assembly.

SEC. 11.¹⁰⁹ The election for Judges, herein before provided, and all elections for Clerks, Registers of Wills, and other officers, provided in this Constitution, except State's Attorneys, shall be certified, and the returns made, by the Clerks of the Circuit Courts of the Counties, and the Clerk of the Superior Court of Baltimore City, respectively, to the Governor, who shall issue commissions to the different persons for the offices to which they shall have been, respectively, elected; and in all such elections for offices other than judges of an appellate court, the person having the greatest number of votes, shall be declared to be elected.

SEC. 12.¹¹⁰ In case of any contested election for Judges, Clerks of the Courts of Law, and Registers of Wills, the Governor shall send the returns to the House of Delegates, which shall judge of the election and qualification of the candidates at such election; and if the judgment shall be against the one who has been returned elected, or the one who has been commissioned by the Governor, the House of Delegates shall order a new election within thirty days.

SEC. 13. All Public Commissions and Grants shall run thus: "The State of Maryland, etc.," and shall be signed by the Governor, with the Seal of the State annexed; all writs and process shall run in the same style, and be tested, sealed and signed, as heretofore, or as may hereafter be, provided by Law; and all indictments shall conclude, "against the peace, government and dignity of the State."

SEC. 13A.¹¹¹ Vacant.

Part II—Courts of Appeal.

SEC. 14.¹¹² The Court of Appeals shall be composed of seven judges, one from the First Appellate Judicial Circuit consisting of Cecil, Kent, Queen Anne's, Caroline, Talbot, Dorchester, Wicomico, Worcester and Somerset counties; one from the Second Appellate Judicial Circuit consisting of Baltimore and Harford counties; one from the Third Appellate Judicial Circuit, consisting of Allegany, Frederick, Garrett, Montgomery and Washington counties; one from the Fourth Appellate Judicial Circuit, consisting of Prince George's, Calvert, Charles and St. Mary's counties; one from the Fifth Appellate Judicial Circuit, consisting of Anne Arundel, Carroll and Howard counties; and two from the Sixth Appellate Judicial Circuit, consisting of Baltimore City. The Judges of the Court of Appeals shall be residents of their respective Appellate Judicial Circuits. The term of each Judge of the Court of Appeals shall begin on the date of his qualification. One of the Judges of the Court of Appeals shall be designated by the Governor as the Chief Judge. The jurisdiction of the Court of Appeals shall be co-extensive with the limits of the State and such as now is or may hereafter be prescribed by law. It shall hold its sessions in the City of Annapolis at such time or times as it shall from time to time by rule prescribe. Its session or sessions shall continue not less than ten months in each year, if the business before it shall so require, and it shall be competent for the judges temporarily to transfer

¹⁰⁶ Amended by Chapter 364, Acts of 1874, ratified Nov. 2, 1875; Chapter 524, Acts of 1980, ratified Nov. 4, 1980.

¹⁰⁷ Amended by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

¹⁰⁸ Amended by Chapter 722, Acts of 1986, ratified Nov. 4, 1986; Chapter 62, Acts of 1990, ratified Nov. 6, 1990.

¹⁰⁹ Amended by Chapter 551, Acts of 1975, ratified Nov. 2, 1976.

¹¹⁰ Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

¹¹¹ Added by Chapter 796, Acts of 1943, ratified Nov. 7, 1944. Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

¹¹² Amended by Chapter 772, Acts of 1943, ratified Nov. 7, 1944; Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 11, Acts of 1960, ratified Nov. 8, 1960; Chapter 551, Acts of 1976, ratified Nov. 2, 1976; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

their sittings elsewhere upon sufficient cause. The salary of each Judge of the Court of Appeals shall be that now or hereafter prescribed by the General Assembly and shall not be diminished during his continuance in office. Five of the judges shall constitute a quorum, and five judges shall sit in each case unless the Court shall direct that an additional judge or judges sit for any case. The concurrence of a majority of those sitting shall be sufficient for the decision of any cause, and an equal division of those sitting in a case has the effect of affirming the decision appealed from if there is no application for reargument as hereinafter provided. In any case where there is an equal division or a three to two division of the Court a reargument before the full Court of seven judges shall be granted to the losing party upon application as a matter of right.

SEC. 14A.¹¹³ The General Assembly may by law create such intermediate courts of appeal as may be necessary. The General Assembly may prescribe the intermediate appellate jurisdiction of these courts of appeal, and all other powers necessary for the operation of such courts.

SEC. 14B.¹¹⁴ No member of the General Assembly at which the addition of Section 14A was proposed, if otherwise qualified, shall be ineligible for appointment or election as a judge of any intermediate court of appeal, established by law by the General Assembly pursuant to said Section 14A, by reason of his membership in such General Assembly.

SEC. 15.¹¹⁵ Any Judge of the Court of Appeals or of an intermediate court of appeal who heard the cause below either as a trial Judge or as a Judge of any intermediate court of appeal as the case may be, shall not participate in the decision. In every case an opinion, in writing, shall be filed within three months after the argument or submission of the cause; and the judgment of the Court of Appeals shall be final and conclusive.

SEC. 16.¹¹⁶ Provision shall be made by Law for publishing Reports of all causes, argued and determined in the Court of Appeals and in the intermediate courts of appeal, which the Judges thereof, respectively, shall designate as proper for publication.

SEC. 17.¹¹⁷ There shall be a Clerk of the Court of Appeals, who shall be appointed by and shall hold his office at the pleasure of said Court of Appeals.

SEC. 18.¹¹⁸ (a) The Court of Appeals from time to time shall adopt rules and regulations concerning the practice and procedure in and the administration of the appellate courts and in the other courts of this State, which shall have the force of law until rescinded, changed or modified by the Court of Appeals or otherwise by law. The power of courts other than the Court of Appeals to make rules of practice and procedure, or administrative rules, shall be subject to the rules and regulations adopted by the Court of Appeals or otherwise by law.

(b)¹¹⁹ The Chief Judge of the Court of Appeals shall be the administrative head of the Judicial system of the State. He shall from time to time require, from each of the judges of the Circuit Courts, of the District Court and of any intermediate courts of appeal, reports as to the judicial work and business of each of the judges and their respective courts. He may, in case of a vacancy, or of the illness, disqualification or other absence of a judge or for the purpose of relieving an accumulation of business in any court assign any judge except a judge of the Orphans' Court to sit temporarily in any court except an Orphans' Court. Any judge assigned by the Chief Judge of the Court of Appeals pursuant to this section has all the power and authority pertaining to a judge of the court to which he is so assigned; and his power and authority shall continue with respect to all cases (including any motion, or other matters incidental thereto) which may come before him by virtue of such assignment until his action thereon shall be completed. In the absence of the Chief Judge of the Court of Appeals, the provisions of this section shall be applicable to the senior judge present in the Court of Appeals. The powers of the Chief Judge set forth in this section shall be subject to any rule or regulation adopted by the Court of Appeals.

SEC. 18A.¹²⁰ Vacant.

Part IIA—Interim Provisions.

SEC. 18B.¹²¹ (a) For the purpose of implementing the amendments to this article, dealing with the selection and tenure of appellate court judges, the following provisions shall govern.

(b) Each judge of an appellate court who is in office for an elected term on the effective date of these amendments, unless he dies, resigns, retires, or is otherwise lawfully removed, shall continue in office until the general election next after the end of his elected term, or until his seventieth birthday, whichever first occurs. His continuance in office is then subject to the provisions of section 5A (c) and (d) of this article, applicable to judges of that court, but in no event shall any judge continue in office after his seventieth birthday.

(c) Each judge of a court specified in subsection (b) who is in office on the effective date of these amendments, but who has not been elected to that office by the voters, shall, within fifteen days after the effective date of these amendments, be reappointed to that office. His continuance in office is then subject to the provisions of section 5A (c) and (d) of this article, applicable to judges of that court, but in no event shall any judge continue in office after his seventieth birthday.

Part III—Circuit Courts.

SEC. 19.¹²² The State shall be divided into eight Judicial Circuits, in manner following, viz.: The Counties of Worcester, Wicomico, Somerset, and Dorchester, shall constitute the First Circuit; the Counties of Caroline, Talbot, Queen Anne's, Kent and Cecil, the Second; the Coun-

113 Added by Chapter 10, Acts of 1966, ratified Nov. 8, 1966.

114 Added by Chapter 10, Acts of 1966, ratified Nov. 8, 1966.

115 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 10, Acts of 1966, ratified Nov. 8, 1966.

116 Amended by Chapter 10, Acts of 1966, ratified Nov. 8, 1966.

117 Amended by Chapter 40, Acts of 1939, ratified Nov. 5, 1940; Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

118 Amended by Chapter 772, Acts of 1943, ratified Nov. 7, 1944; Chapter 10, Acts of 1966, ratified Nov. 8, 1966; Chapter 789, Acts of 1969, ratified Nov. 3, 1970; Chapter 681, Acts of 1977, ratified Nov. 7, 1978; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

119 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

120 Renumbered as sec. 18 by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

121 Added by Chapter 551, Acts of 1975, ratified Nov. 2, 1976.

122 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

ties of Baltimore and Harford, the Third; the Counties of Allegany, Garrett, and Washington, the Fourth; the Counties of Carroll, Howard and Anne Arundel, the Fifth; the Counties of Montgomery and Frederick, the Sixth; the Counties of Prince George's, Charles, Calvert, and St. Mary's, the Seventh; and Baltimore City, the Eighth.

SEC. 20.¹²³ (a) There shall be a Circuit Court for each county and for Baltimore City. The Circuit Courts shall have and exercise, in the respective counties, and Baltimore City, all the power, authority and jurisdiction, original and appellate, which the Circuit Courts of the counties exercised on the effective date of these amendments, and the greater or lesser jurisdiction hereafter prescribed by law.

(b) The judges of the Circuit Courts for Montgomery and Harford counties shall each, alternately and in rotation and on schedules to be established by those judges, sit as an Orphans' Court for their County, and shall have and exercise all the power, authority and jurisdiction which the present Orphans' Courts now have and exercise, or which may hereafter be provided by law.

SEC. 21.¹²⁴ (a) Subject to the provisions of subsection (b) the General Assembly shall determine by law the number of judges of the circuit court in each county and circuit. These judges shall be selected in accordance with Sections 3 and 5 of this Article.

(b) There shall be at least four circuit court judges resident in each circuit, and at least one circuit court judge shall be resident in each county. There shall be at least two such judges resident in Anne Arundel County, at least three resident in Baltimore County, at least four resident in Prince George's County, and at least five resident in Montgomery County.

(c) The senior judge in length of service in each circuit shall be the chief judge of the circuit. The other judges shall be associate judges.

(d) Except as otherwise provided by law, one judge shall constitute a quorum for the transaction of any business.

(e) The terms of the circuit courts shall be determined by law.

(f) A person is not ineligible for appointment or election as a judge because he was a member of the General Assembly at a time when the number or salary of judges were increased or decreased.

SEC. 21A.¹²⁵ If the amendments to sections 3 and 21 of Article IV proposed by House Bill 972, Senate Bill 390 (1976) and the amendments to those sections proposed by House Bill 1048 (1976) are ratified by the voters at the election in Nov. 1976, the amendments to those sections proposed in House Bill 972, Senate Bill 390 (1976) shall take effect.

SEC. 22.¹²⁶ Where any Term is held, or trial conducted by less than the whole number of said Circuit Judges, upon the decision or determination of any point, or question, by the Court, it shall be competent to the party, against whom the ruling or decision is made, upon motion, to have the point, or question reserved for the consideration of the three Judges of the Circuit, who shall constitute a court in *banc* for such purpose; and the motion for such reservation shall be entered of record, during the sitting, at which such decision may be made; and the several Circuit Courts shall regulate, by rules, the mode and manner of presenting such points, or questions to the court in *banc*, and the decision of the said Court in *banc* shall be the effective decision in the premises, and conclusive, as against the party, at whose motion said points, or questions were reserved; but such decision in *banc* shall not preclude the right of Appeal, or writ of error to the adverse party, in those cases, civil or criminal, in which appeal, or writ of error to the Court of Appeals may be allowed by Law. The right of having questions reserved shall not, however, apply to trials of Appeals from judgments of the District Court, nor to criminal cases below the grade of felony, except when the punishment is confinement in the Penitentiary; and this Section shall be subject to such provisions as may hereafter be made by Law.

SEC. 23.¹²⁷ The Judges of the respective Circuit Courts of this State shall render their decisions, in all cases argued before them, or submitted for their judgment, within two months after the same shall have been so argued or submitted.

SEC. 24.¹²⁸ The salary of each Chief Judge and of each Associate Judge of the Circuit Court shall not be diminished during his continuance in office.

SEC. 25.¹²⁹ There shall be a Clerk of the Circuit Court for each County and Baltimore City, who shall be elected by a plurality of the qualified voters of said County or City, and shall hold this office for four years from the time of his election, and until his successor is elected and qualified, and be re-eligible, subject to be removed for wilful neglect of duty or other misdemeanor in office, on conviction in a Court of Law. In case of a vacancy in the office of Clerk of a Circuit Court, the Judges of that Court may fill the vacancy until the general election for Delegates to the General Assembly, to be held next thereafter, when a successor shall be elected for the term of four years.

SEC. 26.¹³⁰ Deputy clerks and other employees of the office of the Clerk shall be appointed and removed according to procedures set by law.

Part IV—Courts of Baltimore City.

SEC. 27.¹³¹ Vacant.

SEC. 28.¹³² Vacant.

123 Amended by Chapter 744, Acts of 1963, ratified Nov. 3, 1964; Chapter 374, Acts of 1972, ratified Nov. 7, 1972; Chapter 681, Acts of 1977, ratified Nov. 7, 1978; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

124 Amended by Chapter 515, Acts of 1912, ratified Nov. 4, 1913; Chapter 426, Acts of 1935, ratified Nov. 3, 1936; Chapter 494, Acts of 1937, ratified Nov. 8, 1938; Chapter 200, Acts of 1939, ratified Nov. 5, 1940; Chapter 494, Acts of 1941, ratified Nov. 3, 1942; Chapter 772, Acts of 1943, ratified Nov. 7, 1944; Chapter 607, Acts of 1953, ratified Nov. 2, 1954; Chapters 65 and 68, Acts of 1954, ratified Nov. 2, 1954; Chapters 642 and 761, Acts of 1959, ratified Nov. 8, 1960; Chapter 372, Acts of 1966, ratified Nov. 8, 1966; Chapter 542, Acts of 1976, ratified Nov. 2, 1976.

125 Added by Chapter 542, Acts of 1976, ratified Nov. 2, 1976.

126 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

127 Amended by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

128 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

129 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

130 Amended by Chapter 376, Acts of 1972, ratified Nov. 7, 1972; Chapter 889, Acts of 1974, ratified Nov. 5, 1974; Chapter 523, Acts of 1980, ratified Nov. 4, 1980; Chapter 62, Acts of 1990, ratified Nov. 6, 1990.

131 Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

SEC. 29.¹³³ Vacant.

SEC. 30.¹³⁴ Vacant.

SEC. 31.¹³⁵ Vacant.

SEC. 31A.¹³⁶ Vacant.

SEC. 32.¹³⁷ Vacant.

SEC. 33.¹³⁸ Vacant.

SEC. 34.¹³⁹ Vacant.

SEC. 35.¹⁴⁰ Vacant.

SEC. 36.¹⁴¹ Vacant.

SEC. 37.¹⁴² Vacant.

SEC. 38.¹⁴³ Vacant.

SEC. 39.¹⁴⁴ Vacant.

Part V—Orphans' Court.

SEC. 40.¹⁴⁵ The qualified voters of the City of Baltimore, and of the several Counties, except Montgomery County and Harford County, shall elect three Judges of the Orphans' Courts of City and Counties, respectively, who shall be citizens of the State and residents for the twelve months preceding, in the City or County for which they may be elected. They shall have all the powers now vested in the Orphans' Courts of the State, subject to such changes as the Legislature may prescribe. Each of the Judges shall be paid such compensation as may be regulated by Law, to be paid by the City or Counties, respectively. In case of a vacancy in the office of Judge of the Orphans' Court, the Governor shall appoint, subject to confirmation or rejection by the Senate, some suitable person to fill the vacancy for the residue of the term.

SEC. 41.¹⁴⁶ There shall be a Register of Wills in each county of the State, and the City of Baltimore, to be elected by the legal and qualified voters of said counties and city, respectively, who shall hold his office for four years from the time of his election and until his successor is elected and qualified; he shall be re-eligible, and subject at all times to

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removal for willful neglect of duty, or misdemeanor in office in the same manner that the Clerks of the Courts are removable. In the event of any vacancy in the office of the Register of Wills, said vacancy shall be filled by the Judges of the Orphans' Court, in which such vacancy occurs, until the next general election for Delegates to the General Assembly when a Register shall be elected to serve for four years thereafter.

Part VI—District Court.

SEC. 41A.¹⁴⁷ The District Court shall have the original jurisdiction prescribed by law. Jurisdiction of the District Court shall be uniform throughout the State; except that in Montgomery County and other counties and the City of Baltimore, the Court may have such jurisdiction over juvenile causes as is provided by law.

SEC. 41B.¹⁴⁸ The District Court shall consist of the number of judges prescribed by law. The State shall be divided by law into districts. Each district shall consist of one county or two or more entire and adjoining counties. The number of judges shall be allocated among the districts by law, and there shall be at least one District Court judge resident in each district. In any district containing more than one county, there shall be at least one District Court judge resident in each county in the district. Functional divisions of the District Court may be established in any district.

SEC. 41C.¹⁴⁹ Each District Court judge shall devote full time to his judicial duties, shall have the qualifications prescribed by Section 2 of this Article, and shall be a resident of the district in which he holds office. The number of judges for any district may be increased or decreased by the General Assembly from time to time, subject to the requirements of Section 41B of this Article, and any vacancy so created shall be filled as provided in Section 41D of this Article.

SEC. 41D.¹⁵⁰ The Governor, by and with the advice and consent of the Senate, shall appoint each judge of the District Court whenever for any reason a vacancy shall exist in the office. All hearings, deliberations, and debate on the confirmation of appointees of the Governor shall be public, and no hearings, deliberations or debate thereon shall be

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- 132 Amended by Chapter 889, Acts of 1974, ratified Nov. 5, 1974. Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.
 - 133 Amended by Chapter 889, Acts of 1974, ratified Nov. 5, 1974. Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.
 - 134 Amended by Chapter 889, Acts of 1974, ratified Nov. 5, 1974. Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.
 - 135 Amended by Chapter 889, Acts of 1974, ratified Nov. 5, 1974. Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.
 - 136 Added by Chapter 116, Acts of 1924, ratified Nov. 2, 1926. Repealed by Chapter 617, Acts of 1968, ratified Nov. 5, 1968.
 - 137 Amended by Chapter 889, Acts of 1974, ratified Nov. 5, 1974. Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.
 - 138 Amended by Chapter 889, Acts of 1974, ratified Nov. 5, 1974. Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.
 - 139 Amended by Chapter 889, Acts of 1974, ratified Nov. 5, 1974. Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.
 - 140 Amended by Chapter 889, Acts of 1974, ratified Nov. 5, 1974. Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.
 - 141 Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.
 - 142 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 889, Acts of 1974, ratified Nov. 5, 1974. Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.
 - 143 Amended by Chapter 889, Acts of 1974, Nov. 5, 1974. Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.
 - 144 Added by Chapter 313, Acts of 1892, ratified Nov. 7, 1893. Amended by Chapter 889, Acts of 1974, ratified Nov. 5, 1974. Repealed by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.
 - 145 Amended by Chapters 99 and 124, Acts of 1956, ratified Nov. 6, 1956; Chapter 744, Acts of 1963, ratified Nov. 3, 1964; Chapter 374, Acts of 1972, ratified Nov. 7, 1972; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.
 - 146 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.
 - 147 Referring to the People's Courts, this section originally was added by Chapter 163, Acts of 1939, ratified Nov. 5, 1940, and amended by Chapter 575, Acts of 1959, ratified Nov. 8, 1960. It was repealed and a new section concerning the District Court was enacted by Chapter 789, Acts of 1969, ratified Nov. 3, 1970, and amended by Chapter 544, Acts of 1976, ratified Nov. 2, 1976.
 - 148 Added by Chapter 163, Acts of 1939, ratified Nov. 5, 1940. Repealed and a new section enacted by Chapter 789, Acts of 1969, ratified Nov. 3, 1970.
 - 149 Added by Chapter 373, Acts of 1959, ratified Nov. 8, 1960. Repealed and a new section enacted by Chapter 789, Acts of 1969, ratified Nov. 3, 1970.
 - 150 Sections 41D through 41I added by Chapter 789, Acts of 1969, ratified Nov. 3, 1970.

conducted by the Senate or any committee or subcommittee thereof in secret or executive session. Confirmation by the Senate shall be made upon a majority vote of all members of the Senate. A judge appointed by the Governor may take office upon qualification and before confirmation by the Senate, but shall cease to hold office at the close of the regular annual session of the General Assembly next following his appointment or during which he shall have been appointed by the Governor, if the Senate shall not have confirmed his appointment before then. Each judge appointed by the Governor and confirmed by the Senate shall hold the office for a term of ten years or until he shall have attained the age of seventy years whichever may first occur. If the ten year term of a judge shall expire before that judge shall have attained the age of seventy years, that judge shall be reappointed by the Governor, with the Senate's consent, for another ten year term or until he shall have attained the age of seventy years, whichever may first occur. To the extent inconsistent herewith, the provisions of Section 3 and 5 of this Article shall not apply to judges of the District Court.

SEC. 41E. The Chief Judge of the Court of Appeals shall designate one judge of the District Court as Chief Judge of that Court, to serve as Chief Judge at his pleasure. The Chief Judge of the District Court may assign administrative duties to other judges of the District Court and shall perform such other duties in the administration of the District Court as may be prescribed by rule or by law.

SEC. 41F. The Chief Judge of the District Court shall appoint, to serve at his pleasure, a Chief Clerk of that Court. He shall also appoint, to serve at his pleasure, and upon the recommendation of the administrative judge of the district, a chief administrative clerk for each district. The chief clerk shall perform such duties in the administration of the District Court as may be assigned him by the chief judge or as may be prescribed by rule or by law. Each chief administrative clerk shall perform such duties in the administration of the District Court as may be assigned him by the administrative judge of his district or as may be prescribed by rule of law. There shall be in each County a clerk of the District Court whose appointment, term, and compensation shall be prescribed by law. The Chief Judge of the District Court, upon recommendation of the respective administrative judges, shall appoint such deputy clerks, constables, and other officers of the District Court as may be necessary. It shall be the duty of the General Assembly to prescribe by law a fixed compensation for all such officers.

SEC. 41G. There shall be district court commissioners in the number and with the qualifications and compensation prescribed by law. Commissioners in a district shall be appointed by and serve at the pleasure of the Administrative Judge of the district, subject to the approval of the Chief Judge of the District Court. Commissioners may exercise power only with respect to warrants of arrest, or bail or collateral or other terms of pre-trial release pending hearing, or incarceration pending hearing, and then only as prescribed by law or by rule.

SEC. 41H. The salary of a judge of the District Court shall not be reduced during his continuance in office.

SEC. 41-I.¹⁵¹ For the purpose of implementing the amendments to Articles IV, XV and XVII of this Constitu-

tion, establishing the District Court, the following provisions shall govern.

(a) The provisions of Section 41D of this Article shall govern initial vacancies in the office of judge of the District Court. Each full-time judge of the People's Court of Baltimore City, the Municipal Court of Baltimore City, and of the People's Courts of Anne Arundel, Montgomery, Prince George's, Wicomico Counties and Baltimore County who is in office on the effective date of these amendments shall continue in office as a judge of the District Court in his district and county of residence (or in Baltimore City) for the remainder of the term for which he was elected or appointed, and if his term expires prior to January 1, 1971, such judge shall be re-appointed by the Governor, if the Senate consents, in accordance with the provisions of Section 41D of this Article, subject to the Provisions of the Constitution respecting age, removal and retirement; provided that the term of any such judge of a People's Court who would be ineligible for appointment as a judge of the District Court under this Article shall expire on the effective date of these amendments. Thereafter, retention of any judge who is retained in office pursuant to the preceding provisions of this subsection shall be pursuant to Section 41D of this Article. No People's Court judge, judge of the Housing Court of Baltimore County, or Justice of the Peace shall be appointed or elected or exercise any power or jurisdiction.

(b) Each full-time clerk of a justice of the peace designated as trial magistrate of a People's Court, of the Municipal Court of Baltimore City, and the chief constable of the People's Court of Baltimore City who is in office on the day before the first Monday in July, 1970, shall become a deputy clerk of the District Court on the first Monday in July 1970. The taking effect of the foregoing amendments shall not of itself affect the tenure, term, status, retirement, or compensation of any person then holding public office, position, or employment in this State, except as provided in the amendments.

(c) All statutory references to justices of the peace designated as trial magistrates, to People's Courts, to the Municipal Court of Baltimore City or to the Housing Court of Baltimore County, shall be deemed to refer to the District Court in the appropriate district, county or Baltimore City, to the extent not inconsistent with this Constitution.

(d) No member of the General Assembly at which these amendments were proposed, or at which the number of or salary of any such judges may have been increased or decreased by the General Assembly from time to time, if otherwise qualified, is ineligible for appointment or election as a judge of the District Court by reason of his membership in the General Assembly.

SEC. 42.¹⁵² Vacant.

SEC. 43.¹⁵³ Vacant.

Part VII—Sheriffs.

SEC. 44.¹⁵⁴ There shall be elected in each county and in Baltimore City one person, resident in said county or City, above the age of twenty-five years and for at least five years preceding his election a citizen of the State, to the office of Sheriff. He shall hold office for four years, until his successor is duly elected and qualified, give such bond,

151 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

152 Repealed by Chapter 789, Acts of 1969, ratified Nov. 3, 1970.

153 Repealed by Chapter 789, Acts of 1969, ratified Nov. 3, 1970.

154 Amended by Chapter 845, Acts of 1914, ratified Nov. 3, 1914; Chapter 786, Acts of 1945, ratified Nov. 5, 1946; Chapter 55, Acts of 1953, ratified Nov. 2, 1954; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

exercise such powers and perform such duties as now are or may hereafter be fixed by law.

In case of vacancy by death, resignation, refusal to serve, or neglect to qualify or give bond, or by disqualification or removal from the County or City, the Governor shall appoint a person to be Sheriff for the remainder of the official term.

The Sheriff in each county and in Baltimore City shall receive such salary or compensation and such expenses necessary to the conduct of his office as may be fixed by law. All fees collected by the Sheriff shall be accounted for and paid to the Treasury of the several counties and of Baltimore City, respectively.

SEC. 45.¹⁵⁵ Notaries Public may be appointed for each county and the city of Baltimore, in the manner, for the purpose, and with the powers now fixed, or which may hereafter be prescribed by Law.

ARTICLE V.

ATTORNEY-GENERAL AND STATE'S ATTORNEYS.

Attorney-General.

SEC. 1.¹⁵⁶ There shall be an Attorney-General elected by the qualified voters of the State, on general ticket, on the Tuesday next after the first Monday in the month of November, nineteen hundred and fifty-eight, and on the same day, in every fourth year thereafter, who shall hold his office for four years from the time of his election and qualification, and until his successor is elected and qualified, and shall be re-eligible thereto, and shall be subject to removal for incompetency, willful neglect of duty or misdemeanor in office, on conviction in a Court of Law.

SEC. 2. All elections for Attorney-General shall be certified to, and returns made thereof by the Clerks of the Circuit Courts for the several counties, and the Clerk of the Superior Court of Baltimore City, to the Governor of the State, whose duty it shall be to decide on the election and qualification of the person returned; and in case of a tie between two or more persons, to designate which of said persons shall qualify as Attorney-General, and to administer the oath of office to the person elected.

SEC. 3.¹⁵⁷ (a) The Attorney General shall:

(1) Prosecute and defend on the part of the State all cases pending in the Appellate Courts of the State, in the Supreme Court of the United States or the inferior Federal Courts, by or against the State, or in which the State may be interested, except those criminal appeals otherwise prescribed by the General Assembly.

(2) Investigate, commence, and prosecute or defend any civil or criminal suit or action or category of such suits or actions in any of the Federal Courts or in any Court of this State, or before administrative agencies and quasi legislative bodies, on the part of the State or in which the State may be interested, which the General Assembly by law or joint resolution, or the Governor, shall have directed or shall direct to be investigated, commenced and prosecuted or defended.

(3) When required by the General Assembly by law or joint resolution, or by the Governor, aid any State's Attor-

ney or other authorized prosecuting officer in investigating, commencing, and prosecuting any criminal suit or action or category of such suits or actions brought by the State in any Court of this State.

(4) Give his opinion in writing whenever required by the General Assembly or either branch thereof, the Governor, the Comptroller, the Treasurer or any State's Attorney on any legal matter or subject.

(b) The Attorney General shall have and perform any other duties and possess any other powers, and appoint the number of deputies or assistants, as the General Assembly from time to time may prescribe by law.

(c) The Attorney General shall receive for his services the annual salary as the General Assembly from time to time may prescribe by law, but he may not receive any fees, perquisites or rewards whatever, in addition to his salary, for the performance of any official duty.

(d) The Governor may not employ any additional counsel, in any case whatever, unless authorized by the General Assembly.

SEC. 4. No person shall be eligible to the office of Attorney General, who is not a citizen of this State, and a qualified voter therein, and has not resided and practiced Law in this State for at least ten years.

SEC. 5.¹⁵⁸ In case of vacancy in the office of Attorney General, occasioned by death, resignation, removal from the State, or from office, or other disqualification, the Governor shall appoint a person to fill the vacancy for the residue of the term.

SEC. 6.¹⁵⁹ It shall be the duty of the Clerk of the Court of Appeals and the Clerks of any intermediate courts of appeal, respectively, whenever a case shall be brought into said Courts, in which the State is a party or has interest, immediately to notify the Attorney General thereof.

The State's Attorneys.

SEC. 7.¹⁶⁰ There shall be an Attorney for the State in each county and the City of Baltimore, to be styled "The State's Attorney", who shall be elected by the voters thereof, respectively, and shall hold his office for four years from the first Monday in January next ensuing his election, and until his successor shall be elected and qualified; and shall be re-eligible thereto, and be subject to removal therefrom, for incompetency, willful neglect of duty, or misdemeanor in office, on conviction in a Court of Law, or by a vote of two-thirds of the Senate, on the recommendation of the Attorney-General.

SEC. 8. All elections for the State's Attorney shall be certified to, and Returns made thereof, by the Clerks of the said Counties and City, to the Judges thereof, having criminal jurisdiction, respectively, whose duty it shall be to decide upon the elections and qualifications of the Persons returned; and, in case of a tie between two or more persons, to designate which of said persons shall qualify as State's Attorney, and to administer the oaths of office to the Person elected.

SEC. 9.¹⁶¹ The State's Attorney shall perform such duties and receive such salary as shall be prescribed by the General Assembly. If any State's Attorney shall receive any

¹⁵⁵ Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

¹⁵⁶ Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

¹⁵⁷ Amended by Chapter 663, Acts of 1912, ratified Nov. 4, 1913; Chapter 10, Acts of 1966, ratified Nov. 8, 1966; Chapter 545, Acts of 1976, ratified Nov. 2, 1976.

¹⁵⁸ Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

¹⁵⁹ Amended by Chapter 10, Acts of 1966, ratified Nov. 8, 1966; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

¹⁶⁰ Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

other fee or reward than such as is or may be allowed by law, he shall, on conviction thereof, be removed from office; provided, that the State's Attorney for Baltimore City shall have the power to appoint a Deputy and such other assistants as the Supreme Bench of Baltimore City may authorize or approve and until otherwise provided by the General Assembly, the said State's Attorney, Deputy and Assistants shall receive the following annual salaries: State's Attorney, seven thousand five hundred dollars; Deputy State's Attorney, five thousand dollars; Assistant State's Attorneys, four thousand dollars each; said salaries, or such salaries as the General Assembly may subsequently provide and such expenses for conducting the office of the State's Attorney as the Supreme Bench of Baltimore City may authorize or approve shall be paid by the Mayor and City Council of Baltimore to the extent that the total of them exceeds the fees of his office, or as the General Assembly shall otherwise provide, and the Mayor and City Council of Baltimore shall not be liable for appearance fees to the State's Attorney.

SEC. 10. No person shall be eligible to the office of State's Attorney, who has not been admitted to practice Law in this State, and who has not resided, for at least two years, in the county, or city, in which he may be elected.

SEC. 11.¹⁶² In case of a vacancy in the office of State's Attorney, or of his removal from the county or city in which he shall have been elected, or on his conviction as herein specified, the Judge or Judges resident in the county or, if there be no resident Judge, the Judge or Judges having jurisdiction in the Circuit Court of the county in which the vacancy occurs, or by the Supreme Bench of Baltimore City for a vacancy occurring in Baltimore City, shall appoint a person to fill the vacancy for the residue of the term.

SEC. 12.¹⁶³ The State's Attorney in each County, and the City of Baltimore, shall have authority to collect, and give receipt, in the name of the State, for such sums of money as may be collected by him, and forthwith make return of and pay over the same to the proper accounting officer. And the State's Attorney of each county, and the City of Baltimore, before he shall enter on the discharge of his duties, and from time to time thereafter, shall give such corporate surety bond as may hereafter be prescribed by Act of the General Assembly.

ARTICLE VI.

TREASURY DEPARTMENT.

SECTION 1.¹⁶⁴ There shall be a Treasury Department, consisting of a Comptroller chosen by the qualified electors of the State, who shall receive such salary as may be fixed by law; and a Treasurer, to be appointed on joint ballot by the two Houses of the Legislature at each regular session in which begins the term of the Governor, who shall receive such salary as may be fixed by law. The terms of office of the Comptroller and Treasurer shall be for four years, and until their successors shall qualify; and neither of the officers shall be allowed, or receive any fees, com-

missions or perquisites of any kind in addition to his salary for the performance of any duty or services whatsoever. In case of a vacancy in the office of the Comptroller by death or otherwise, the Governor, by and with the advice and consent of the Senate, shall fill such vacancy by appointment, to continue until another election and until the qualification of the successor. In case of a vacancy in the office of the Treasurer by death or otherwise, the Deputy Treasurer shall act as Treasurer until the next regular or extraordinary session of the Legislature following the creation of the vacancy, whereupon the Legislature shall choose a successor to serve for the duration of the unexpired term of office. The Comptroller and the Treasurer shall keep their offices at the seat of government, and shall take such oaths and enter into such bonds for the faithful discharge of their duties as are now or may hereafter be prescribed by law.

SEC. 2.¹⁶⁵ The Comptroller shall have the general superintendence of the fiscal affairs of the State; he shall digest and prepare plans for the improvement and management of the revenue, and for the support of the public credit; prepare and report estimates of the revenue and expenditures of the State; superintend and enforce the prompt collection of all taxes and revenues; adjust and settle, on terms prescribed by law, with delinquent collectors and receivers of taxes and State revenue; preserve all public accounts; and decide on the forms of keeping and stating accounts. He, or such of his deputies as may be authorized to do so by the Legislature, shall grant, under regulations prescribed by Law, all warrants for money to be paid out of the Treasury, in pursuance of appropriations by law, and countersign all checks drawn by the Treasurer upon any bank or banks in which the moneys of the State, may, from time to time, be deposited. He shall prescribe the formalities of the transfer of stock, or other evidence of the State debt, and countersign the same, without which such evidence shall not be valid; he shall make to the General Assembly full reports of all his proceedings, and of the state of the Treasury Department within ten days after the commencement of each session; and perform such other duties as shall be prescribed by law.

SEC. 3.¹⁶⁶ The Treasurer shall receive the moneys of the State, and, until otherwise prescribed by law, deposit them, as soon as received, to the credit of the State, in such bank or banks as he may, from time to time, with the approval of the Governor, select (the said bank or banks giving security, satisfactory to the Governor, for the safe-keeping and forthcoming, when required of said deposits), and he or such of his deputies as may be authorized to do so by the Legislature shall disburse the same for the purposes of the State according to law, upon warrants drawn by the Comptroller, or his duly authorized deputy, and on checks countersigned by the Comptroller, or his duly authorized deputy. The Legislature may prescribe, by law, for the Treasurer to disburse the moneys of the State, by a system other than by the use of checks. The Treasurer or such of his deputies as may be authorized to do so by the Legislature shall take receipts for all moneys paid from the

¹⁶¹ Amended by Chapter 185, Acts of 1900, ratified Nov. 5, 1901; Chapter 624, Acts of 1912, ratified Nov. 4, 1913; Chapter 177, Acts of 1924, ratified Nov. 4, 1924; Chapter 490, Acts of 1943, ratified Nov. 7, 1944; Chapter 545, Acts of 1976, ratified Nov. 2, 1976.

¹⁶² Amended by Chapter 522, Acts of 1957, ratified Nov. 4, 1958; Chapter 14, Acts of 1959, ratified Nov. 8, 1960; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

¹⁶³ Amended by Chapter 529, Acts of 1945, ratified Nov. 5, 1946.

¹⁶⁴ Amended by Chapter 141, Acts of 1922, ratified Nov. 7, 1922; Chapter 428, Acts of 1966, ratified Nov. 8, 1966; Chapter 640, Acts of 1976, ratified Nov. 2, 1976; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

¹⁶⁵ Amended by Chapter 632, Acts of 1973, ratified Nov. 5, 1974.

¹⁶⁶ Amended by Chapter 133, Acts of 1929, ratified Nov. 4, 1930; Chapter 56, Acts of 1950, ratified Nov. 7, 1950; Chapter 7, Acts of 1965, ratified Nov. 8, 1966; Chapter 632, Acts of 1973, ratified Nov. 5, 1974.

Treasury Department; and receipt for moneys received by him shall be endorsed upon warrants signed, by the Comptroller, or such deputy as may be authorized to do so by law, without which warrants, so signed, no acknowledgment of money received into the Treasury shall be valid; and upon warrants issued by the Comptroller, or his duly authorized deputy, the Treasurer shall make arrangements for the payment of the interest of the public debt, and for the purchase thereof, on account of the sinking fund. Every bond, certificate, or other evidence of the debt of the State shall be signed by the Treasurer, Chief Deputy Treasurer, or a Deputy Treasurer, and countersigned by the Comptroller, Chief Deputy Comptroller, or a Deputy Comptroller; and no new certificate or other evidence intended to replace another shall be issued until the old one shall be delivered to the Treasurer, and authority executed in due form for the transfer of the same filed in his office, and the transfer accordingly made on the books thereof, and the certificate or other evidence cancelled; but the Legislature may make provisions for the loss of certificates, or other evidences of the debt; and may prescribe, by law, the manner in which the Treasurer shall receive and keep the moneys of the State.

SEC. 4. The Treasurer shall ender his Accounts, quarterly, to the Comptroller; and shall publish, monthly, in such newspapers as the Governor may direct, an abstract thereof, showing the amount of cash on hand, and the place, or places of deposit thereof; and on the third day of each regular session of the Legislature, he shall submit to the Senate and House of Delegates fair and accurate copies of all Accounts by him, from time to time, rendered and settled with the Comptroller. He shall, at all times, submit to the Comptroller the inspection of the money in his hands, and perform all other duties that shall be prescribed by Law.

SEC. 5. The Comptroller shall qualify, and enter on the duties of his office, on the third Monday of January next succeeding the time of his election, or as soon thereafter as practicable. And the Treasurer shall qualify within one month after his appointment by the Legislature.

SEC. 6.¹⁶⁷ Whenever during the recess of the Legislature charges shall be preferred to the Governor against the Comptroller or Treasurer, for incompetency, malfeasance in office, willful neglect of duty, or misappropriation of the funds of the State, it shall be the duty of the Governor forthwith to notify the party so charged, and fix a day for a hearing of said charges; and if, in the case of the Comptroller, from the evidence taken, under oath, on said hearing before the Governor, the said allegations shall be sustained, it shall be the duty of the Governor to remove the Comptroller and appoint another in his place, who shall hold the office for the unexpired term of the Comptroller so removed. However, if, in the case of the Treasurer, from the evidence taken under oath in the hearing before the Governor, the allegations are sustained, it is the duty of the Governor to remove the Treasurer, and the Deputy Treasurer shall act as Treasurer until the next regular or extraordinary session of the Legislature following the appointment, whereupon a successor shall be chosen by

the Legislature who shall serve for the unexpired term of the Treasurer so removed.

ARTICLE VII.

SUNDRY OFFICERS.

SECTION 1.¹⁶⁸ The County Commissioners of each county not governed by Article XI-A of this Constitution may be elected by the voters of commissioner districts established therein, or by the voters of the entire county, or by a combination of these methods of election, as provided by the General Assembly by law.

SEC. 2.¹⁶⁹ The number, compensation, and powers and duties of the County Commissioners of each county not governed by Article XI-A of this Constitution shall be such as now are or may be hereafter prescribed by law.

SEC. 3.¹⁷⁰ Vacant.

SEC. 4.¹⁷¹ Vacant.

SEC. 5.¹⁷² Vacant.

SEC. 6.¹⁷³ Vacant.

ARTICLE VIII.

EDUCATION.

SECTION 1. The General Assembly, at its First Session after the adoption of this Constitution, shall by Law establish throughout the State a thorough and efficient System of Free Public Schools; and shall provide by taxation, or otherwise, for their maintenance.

SEC. 2. The System of Public Schools, as now constituted, shall remain in force until the end of the said First Session of the General Assembly, and shall then expire; except so far as adopted, or continued by the General Assembly.

SEC. 3. The School Fund of the State shall be kept inviolate, and appropriated only to the purposes of Education.

ARTICLE IX.

MILITIA AND MILITARY AFFAIRS.

SECTION 1. The General Assembly shall make, from time to time, such provisions for organizing, equipping and disciplining the Militia, as the exigency may require, and pass such Laws to promote Volunteer Militia organizations as may afford them effectual encouragement.

SEC. 2. There shall be an Adjutant-General, appointed by the Governor, by and with the advice and consent of the Senate. He shall hold his office until the appointment and qualification of his successor, or until removed in pursuance of the sentence of a Court Martial. He shall perform such duties, and receive such compensation, or emoluments, as are now, or may be prescribed by Law. He shall discharge the duties of his office at the seat of Government, unless absent, under orders, on duty; and no other officer of the

167 Amended by Chapter 640, Acts of 1975, ratified Nov. 2, 1976.

168 Amended by Chapter 255, Acts of 1890, ratified Nov. 3, 1891; Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 681, Acts of 1977, ratified Nov. 7, 1978; Chapter 707, Acts of 1986, ratified Nov. 4, 1986.

169 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956. Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978. Added by Chapter 707, Acts of 1986, ratified Nov. 4, 1986.

170 Amended by Chapter 97, Acts of 1958, ratified Nov. 4, 1958. Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

171 Amended by Chapter 489, Acts of 1966, ratified Nov. 8, 1966. Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

172 Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

173 Repealed by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

General Staff of the Militia shall receive salary or pay, except when on service, and mustered in with troops.

SEC. 3.¹⁷⁴ Vacant.

ARTICLE X.¹⁷⁵

Vacant.

ARTICLE XI.¹⁷⁶

CITY OF BALTIMORE.

SECTION 1. The Inhabitants of the City of Baltimore, qualified by Law to vote in said city for members of the House of Delegates, shall on the Tuesday after the first Monday of November, eighteen hundred and eighty-nine, and on the same day and month in every second year thereafter, elect a person to be Mayor of the City of Baltimore, who shall have such qualifications, receive such compensation, discharge such duties, and have such powers as are now, or may hereafter be prescribed by Law; and the term of whose office shall commence on the third Wednesday in the November of the year of his election, and shall continue for two years, and until his successor shall have qualified.

SEC. 2. The City Council of Baltimore shall consist of two branches, one of which shall be called the First Branch, and the other the Second Branch, and each shall consist of such number of members, having such qualification, receiving such compensation, performing such duties, possessing such powers, holding such terms of office, and elected in such manner, as are now, or may hereafter be prescribed by Law.

SEC. 3. An election for members of the First Branch of the City Council of Baltimore shall be held in the City of Baltimore on the Tuesday after the first Monday of November, eighteen hundred and eighty-nine, and on the same day in every year thereafter; and for members of the Second Branch on the Tuesday after the first Monday of November, eighteen hundred and eighty-nine, and on the same day in every second year thereafter; and the qualification for electors of the members of the City Council shall be the same as those prescribed for the electors of Mayor.

SEC. 4 The regular sessions of the City Council of Baltimore (which shall be annual), shall commence on the third Monday of January of each year, and shall not continue more than ninety days, exclusive of Sundays; but the Mayor may convene the City Council in extra session whenever, and as often as it may appear to him that the public good may require, but no called or extra session shall last longer than twenty days, exclusive of Sundays.

SEC. 5. No person elected and qualified as Mayor, or as a member of the City Council, shall during the term for which he was elected, hold any other office of profit or trust, created, or to be created, by the Mayor and City Council of Baltimore, or by any Law relating to the Corporation of Baltimore, or hold any employment, or position, the compensation of which shall be paid, directly or indirectly, out of the City Treasury; nor shall any such person be interested, directly or indirectly, in any contract, to which the City is a party; nor shall it be lawful for any person, holding any office, under the City, to be interested, while holding such office, in any contract, to which the City is a party.

SEC. 6. The Mayor shall, on conviction in a Court of Law, of wilful neglect of duty, or misbehavior in office, be removed from office by the Governor of the State, and a successor shall thereafter be elected, as in a case of vacancy.

SEC. 7.¹⁷⁷ From and after the adoption of this Constitution, no debt except as hereinafter provided in this section, shall be created by the Mayor and City Council of Baltimore; nor shall the credit of the Mayor and City Council of Baltimore be given, or loaned to, or in aid of any individual, association, or corporation; nor shall the Mayor and City Council of Baltimore have the power to involve the City of Baltimore in the construction of works of internal improvement, nor in granting any aid thereto, which shall involve the faith and credit of the City, nor make any appropriation therefor, unless the debt or credit is authorized by an ordinance of the Mayor and City Council of Baltimore, submitted to the legal voters of the City of Baltimore, at such time and place as may be fixed by the ordinance, and approved by a majority of the votes cast at that time and place. An ordinance for the authorization of debt or credit as aforesaid may not be submitted to the legal voters of Baltimore City unless the proposed creation of debt or extension of credit is either (1) presented to and approved by a majority of the members of the General Assembly representing Baltimore City no later than the 30th day of the regular session of the General Assembly immediately preceding its submission to the voters, or (2) authorized by an Act of the General Assembly. The ordinance shall provide for the discharge of any such debt or credit within the period of 40 years from the time of contracting the same. The Mayor and City Council may, temporarily, borrow any amount of money to meet any deficiency in the City treasury, and may borrow any amount at any time to provide for any emergency arising from the necessity of maintaining the police, or preserving the health, safety and sanitary condition of the City, and may make due and proper arrangements and agreements for the renewal and extension, in whole or in part, of any and all debts and obligations created according to law before the adoption of this Constitution.

The General Assembly may, from time to time, fix a limit upon the aggregate amount of bonds and other evidences of indebtedness of the City outstanding at any one time to the same extent as it fixes such a limit upon the indebtedness of the chartered counties.

SEC. 8. All Laws and Ordinances, now in force, applicable to the City of Baltimore, not inconsistent with this Article, shall be, and they are hereby continued until changed in due course of Law.

SEC. 9. The General Assembly may make such changes in this Article, except in Section seventh thereof, as it may deem best; and this Article shall not be so construed, or taken as to make the political corporation of Baltimore independent of, or free from the control, which the General Assembly of Maryland has over all such Corporations in this State.

ARTICLE XI-A.¹⁷⁸

LOCAL LEGISLATION.

SECTION 1.¹⁷⁹ On demand of the Mayor of Baltimore and City Council of the City of Baltimore, or on

¹⁷⁴ Repealed by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

¹⁷⁵ Repealed by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

¹⁷⁶ Amended by Chapter 397, Acts of 1888. See Section 9, Article XI, and Charter of Baltimore City (1964 Edition), for changes in this Article made under authority of Article 11A of the Constitution.

¹⁷⁷ Amended by Chapter 456, Acts of 1933, ratified Nov. 6, 1934; Chapter 739, Acts of 1982, ratified Nov. 2, 1982.

¹⁷⁸ Added by Chapter 416, Acts of 1914, ratified Nov. 2, 1915.

petition bearing the signatures of not less than 20% of the registered voters of said City or any County (Provided, however, that in any case 10,000 signatures shall be sufficient to complete a petition), the Board of Election Supervisors of said City or County shall provide at the next general or congressional election, occurring after such demand or the filing of such petition, for the election of a charter board of eleven registered voters of said City or five registered voters in any such Counties. Nominations for members for said charter board may be made not less than forty days prior to said election by the Mayor of Baltimore and City Council of the City of Baltimore or the County Commissioners of such County, or not less than twenty days prior to said election by petition bearing the signatures written in their own handwriting (and not by their mark) of not less than 5% of the registered voters of the said City of Baltimore or said County; provided, that in any case two thousand signatures of registered voters shall be sufficient to complete any such nominating petition, and if not more than eleven registered voters of the City of Baltimore or not more than five registered voters in any such County are so nominated their names shall not be printed on the ballot, but said eleven registered voters in the City of Baltimore or five in such County shall constitute said charter board from and after the date of said election. At said election the ballot shall contain the names of said nominees in alphabetical order without any indication of the source of their nomination, and shall also be so arranged as to permit the voter to vote for or against the creation of said charter board, but the vote cast against said creation shall not be held to bar the voter from expressing his choice among the nominees for said board, and if the majority of the votes cast for and against the creation of said charter board shall be against said creation the election of the members of said charter board shall be void; but if such majority shall be in favor of the creation of said charter board, then and in that event the eleven nominees of the City of Baltimore or five nominees in the County receiving the largest number of votes shall constitute the charter board, and said charter board, or a majority thereof, shall prepare within twelve months from the date of said election a charter or form of government for said city or such county and present the same to the Mayor of Baltimore or President of the Board of County Commissioners of such county, who shall publish the same in at least two newspapers of general circulation published in the City of Baltimore or County within thirty days after it shall be reported to him. Such charter shall be submitted to the voters of said City or County at the next general or Congressional election after the report of said charter to said Mayor of Baltimore or President of the Board of County Commissioners; and if a majority of the votes cast for and against the adoption of said charter shall be in favor of such adoption, the said charter from and after the thirtieth day from the date of such election shall become the law of said City or County, subject only to the Constitution and Public General Laws of this State, and any public local laws inconsistent with the provisions of said charter and any former charter of the City of Baltimore or County shall be thereby repealed.

SEC. 1A.¹⁸⁰ The procedure provided in this section for adoption of a charter may be used in any county in lieu of the procedures provided in Section 1 of this Article, and a charter adopted pursuant to this section has the effect of a charter adopted in accordance with the provisions of Section 1. The board of county commissioners of any county at any time may appoint a charter board. Said

charter board shall be registered voters and shall consist of an uneven number of members, not fewer than five or more than nine. The board of county commissioners shall appoint a charter board within thirty days after receiving a petition signed by five percent of the registered voters of the county or by ten thousand voters of the county, whichever is the lesser number. If additional charter board members are nominated by petitions signed by three percent of the registered voters of the county or by two thousand registered voters, whichever is the lesser number, delivered to the board of county commissioners within sixty days after the charter board is appointed, the board of county commissioners shall call a special election not less than thirty or more than ninety days after receiving petitions, unless a regular election falls within the designated period. The appointees of the board of county commissioners and those nominated by petitions shall be placed on the ballot in alphabetical order without party designation. The voters may cast votes for, and elect a number of nominees equal to the number of charter board members originally selected by the board of county commissioners, and those so elected are the charter board. The charter board, within 18 months from the date of its appointment, or if there was an election for some of its members, within 18 months from the date of the election, shall present a proposed charter for the county to the board of county commissioners, which shall publish it at least twice in one or more newspapers of general circulation in the county within thirty days after it is presented. The charter shall be submitted to the voters of the county at a special or regular election held not earlier than thirty days or later than ninety days after publication of the charter. If a majority of the votes cast for and against the adoption of the charter are in favor of its adoption, the charter shall become effective as the charter of the county on the thirtieth day after the election or such later date as shall be specified in the charter.

SEC. 2.¹⁸¹ The General Assembly shall by public general law provide a grant of express powers for such County or Counties as may thereafter form a charter under the provisions of this Article. Such express powers granted to the Counties and the powers heretofore granted to the City of Baltimore, as set forth in Article 4, Section 6, Public Local Laws of Maryland, shall not be enlarged or extended by any charter formed under the provisions of this Article, but such powers may be extended, modified, amended or repealed by the General Assembly.

SEC. 3.¹⁸² Every charter so formed shall provide for an elective legislative body in which shall be vested the lawmaking power of said City or County. Such legislative body in the City of Baltimore shall be known as the City Council of the City of Baltimore, and in any county shall be known as the County Council of the County. The chief executive officer, if any such charter shall provide for the election of such executive officer, or the presiding officer of said legislative body, if such charter shall not provide for the election of a chief executive officer, shall be known in the City of Baltimore as Mayor of Baltimore, and in any County as the President or Chairman of the County Council of the County, and all references in the Constitution and laws of this State to the Mayor of Baltimore and City Council of the City of Baltimore or to the County Commissioners of the Counties, shall be construed to refer to the Mayor of Baltimore and City Council of the City of

179 Amended by Chapter 192, Acts of 1963, ratified Nov. 3, 1964.

180 Added by Chapter 786, Acts of 1969, ratified Nov. 3, 1970. Amended by Chapter 207, Acts of 1992, ratified Nov. 3, 1992.

181 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

182 Amended by Chapter 557, Acts of 1955, ratified Nov. 6, 1956; Chapter 371, Acts of 1972, ratified Nov. 7, 1972.

Baltimore and to the President or Chairman and County Council herein provided for whenever such construction would be reasonable. From and after the adoption of a charter by the City of Baltimore, or any County of this State, as hereinbefore provided, the Mayor of Baltimore and City Council of the City of Baltimore or the County Council of said County, subject to the Constitution and Public General Laws of this State, shall have full power to enact local laws of said City or County including the power to repeal or amend local laws of said City or County enacted by the General Assembly, upon all matters covered by the express powers granted as above provided; provided that nothing herein contained shall be construed to authorize or empower the County Council of any County in this State to enact laws or regulations for any incorporated town, village, or municipality in said County, on any matter covered by the powers granted to said town, village, or municipality by the Act incorporating it, or any subsequent Act or Acts amendatory thereto. Provided, however, that the charters for the various Counties shall specify the number of days, not to exceed forty-five, which may but need not be consecutive, that the County Council of the Counties may sit in each year for the purpose of enacting legislation for such Counties, and all legislation shall be enacted at the times so designated for that purpose in the charter, and the title or a summary of all laws and ordinances proposed shall be published once a week for two successive weeks prior to enactment followed by publication once after enactment in at least one newspaper of general circulation in the county, so that the taxpayers and citizens may have notice thereof. The validity of emergency legislation shall not be affected if enacted prior to the completion of advertising thereof. These provisions concerning publication shall not apply to Baltimore City. All such local laws enacted by the Mayor of Baltimore and City Council of the City of Baltimore or the Council of the Counties as hereinbefore provided, shall be subject to the same rules of interpretation as those now applicable to the Public Local Laws of this State, except that in case of any conflict between said local law and any Public General Law now or hereafter enacted the Public General Law shall control.

SEC. 3A.¹⁸³ (a) The charter for the government of any county governed by the provisions of this Article may provide for the election of members of the county council by the voters of councilmanic districts therein established, or by the voters of the entire county, or by a combination of these methods of election.

(b) Repealed.¹⁸⁴

(c) Repealed.¹⁸⁵

(d) Notwithstanding any other provision of this Constitution, the Charter for the government of Harford County under the provisions of this Article, either as adopted, or by amendment, shall provide for the election of members of the County Council by the voters of the entire county.

SEC. 4. From and after the adoption of a charter under the provisions of this Article by the City of Baltimore or any County of this State, no public local law shall be

enacted by the General Assembly for said City or County on any subject covered by the express powers granted as above provided. Any law so drawn as to apply to two or more of the geographical sub-divisions of this State shall not be deemed a Local Law, within the meaning of this Act. The term "geographical sub-division" herein used shall be taken to mean the City of Baltimore or any of the Counties of this State.

SEC. 5.¹⁸⁶ Amendments to any charter adopted by the City of Baltimore or by any County of this State under the provisions of this Article may be proposed by a resolution of the Mayor of Baltimore and the City Council of the City of Baltimore, or the Council of the County, or by a petition signed by not less than 20% of the registered voters of the City or County, provided, however, that in any case 10,000 signatures shall be sufficient to complete a petition. A petition shall be filed with the Mayor of Baltimore or the President of the County Council. An amendment so proposed shall be submitted to the voters of the City or County at the next general or congressional election occurring after the passage of the resolution or the filing of the petition. If at the election the majority of the votes cast for and against the amendment shall be in favor thereof, the amendment shall be adopted and become a part of the charter of the City or County from and after the thirtieth day after said election. The amendments shall be published by the Mayor of Baltimore or President of the County Council once a week for five successive weeks prior to the election in at least one newspaper published in said City or County.

SEC. 6. The power heretofore conferred upon the General Assembly to prescribe the number, compensation, powers and duties of the County Commissioners in each county, and the power to make changes in Sections 1 to 6 inclusive, Article XI of this Constitution, when expressly granted as hereinbefore provided, are hereby transferred to the voters of each County and the voters of City of Baltimore, respectively, provided that said powers so transferred shall be exercised only by the adoption or amendment of a charter as hereinbefore provided; and provided further that this Article shall not be construed to authorize the exercise of any powers in excess of those conferred by the Legislature upon said Counties or City as this Article sets forth.

SEC. 7.¹⁸⁷ The word "Petition" as used in this Article means one or more sheets written or printed, or partly written and partly printed. There shall be attached to each paper of signatures filed with a petition an affidavit of the person procuring those signatures that the signatures were affixed in his presence and that, based upon the person's best knowledge and belief, every signature on the paper is genuine and bona fide and that the signers are registered voters at the address set opposite or below their names. The General Assembly shall prescribe by law the form of the petition, the manner for verifying its authenticity, and other administrative procedures which facilitate the petition process and which are not in conflict with this Article. The false signing of any name, or the signing of any fictitious name to said petition shall be forgery, and the making of any false affidavit in connection with said petition shall be perjury.

¹⁸³ Amended by Chapter 358, Acts of 1971, ratified Nov. 7, 1972; Chapter 785, Acts of 1975, ratified Nov. 2, 1976; Chapter 682, Acts of 1977, ratified Nov. 7, 1978; Chapter 136, Acts of 1980, ratified Nov. 4, 1980; Chapter 729, Acts of 1982, ratified Nov. 2, 1982; Chapters 694, 707, Acts of 1986, ratified Nov. 4, 1986.

¹⁸⁴ Repealed by Chapter 707, Acts of 1986, ratified Nov. 4, 1986.

¹⁸⁵ Repealed by Chapter 707, Acts of 1986, ratified Nov. 4, 1986.

¹⁸⁶ Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

¹⁸⁷ Amended by Chapter 849, Acts of 1982, ratified Nov. 2, 1982.

ARTICLE XI-B.¹⁸⁸CITY OF BALTIMORE—LAND DEVELOPMENT
AND REDEVELOPMENT.

SECTION 1.¹⁸⁹ The General Assembly of Maryland, by public local law, may authorize and empower the Mayor and City Council of Baltimore:

(a) To acquire, within the boundary lines of Baltimore City, land and property of every kind, and any right, interest, franchise, easement or privilege therein, by purchase, lease, gift, condemnation or any other legal means, for development or redevelopment, including, but not limited to, the comprehensive renovation or rehabilitation thereof; and

(b) To sell, lease, convey, transfer or otherwise dispose of any of said land or property, regardless of whether or not it has been developed, redeveloped, altered or improved and irrespective of the manner or means in or by which it may have been acquired, to any private, public or quasi public corporation, partnership, association, person or other legal entity.

No land or property taken by the Mayor and City Council of Baltimore for any of the aforementioned purposes or in connection with the exercise of any of the powers which may be granted to the Mayor and City Council of Baltimore pursuant to this Article by exercising the power of eminent domain, shall be taken without just compensation, as agreed upon between the parties, or awarded by a jury, being first paid or tendered to the party entitled to such compensation.

All land or property needed, or taken by the exercise of the power of eminent domain, by the Mayor and City Council of Baltimore for any of the aforementioned purposes or in connection with the exercise of any of the powers which may be granted to the Mayor and City Council of Baltimore pursuant to this Article is hereby declared to be needed or taken for a public use.

SEC. 2.¹⁹⁰ The General Assembly of Maryland may grant to the Mayor and City Council of Baltimore any and all additional power and authority necessary or proper to carry into full force and effect any and all of the specific powers which the General Assembly is authorized to grant to the Mayor and City Council of Baltimore pursuant to this Article and to fully accomplish any and all of the purposes and objects contemplated by the provisions of this Article, provided such additional power or authority is not inconsistent with the terms and provisions of this Article or with any other provision or provisions of the Constitution of Maryland. The General Assembly may place such other and further restrictions or limitations on the exercise of any of the powers which it may grant to the Mayor and City Council of Baltimore under the provisions of this Article as it may deem proper and expedient.

SEC. 3.¹⁹¹ Vacant.

ARTICLE XI-C.¹⁹²

OFF-STREET PARKING.

SECTION 1. The General Assembly of Maryland, by public local law, may authorize the Mayor and City Council of Baltimore:

(a) Within the City of Baltimore to acquire land and property of every kind, and any right, interest, franchise, easement or privilege therein, by purchase, lease, gift, condemnation or any other legal means, for storing, parking and servicing self-propelled vehicles, provided, that no petroleum products shall be sold or offered for sale at any entrance to or exit from, any land so acquired or at any entrance to, or exit from, any structure erected thereon, when any entrance to, or exit from, any such land or structure faces on a street or highway which is more than 25 feet wide from curb to curb; and

(b) To sell, lease, convey, transfer or otherwise dispose of any of said land or property, regardless of whether or not it has been developed, redeveloped, altered, or improved and irrespective of the manner or means in or by which it may have been acquired, to any private, public or quasi public corporation, partnership, association, person or other legal entity.

No land or property taken by the Mayor and City Council of Baltimore for any of the aforementioned purposes or in connection with the exercise of any of the powers which may be granted to the Mayor and City Council of Baltimore pursuant to this Article by exercising the power of eminent domain, shall be taken without just compensation, as agreed upon between the parties, or awarded by a jury, being first paid or tendered to the party entitled to such compensation.

All land or property needed, or taken by the exercise of the power of eminent domain, by the Mayor and City Council of Baltimore for any of the aforementioned purposes or in connection with the exercise of any of the powers which may be granted to the Mayor and City Council of Baltimore pursuant to this Article is hereby declared to be needed or taken for a public use.

SEC. 2. The General Assembly of Maryland may grant to the Mayor and City Council of Baltimore any and all additional power and authority necessary or proper to carry into full force and effect any and all of the specific powers which the General Assembly is authorized to grant to the Mayor and City Council of Baltimore pursuant to this Article and to fully accomplish any and all of the purposes and objects contemplated by the provisions of this Article, provided such additional power or authority is not inconsistent with the terms and provisions of this Article or with any other provision or provisions of the Constitution of Maryland. The General Assembly may place such other and further restrictions or limitations on the exercise of any of the powers which it may grant to the Mayor and City Council of Baltimore under the provisions of this Article as it may deem proper and expedient.

SEC. 3.¹⁹³ In addition to the powers granted and exercised under Sections 1 and 2, the Mayor and City Council of Baltimore may, by ordinance, borrow money to

188 Added by Chapter 649, Acts of 1943, ratified Nov. 7, 1944.

189 Amended by Chapter 659, Acts of 1945, ratified Nov. 5, 1946; Chapter 162, Acts of 1947, ratified Nov. 2, 1948.

190 Amended by Chapter 162, Acts of 1947, ratified Nov. 2, 1948.

191 Repealed by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

192 Added by Chapter 505, Acts of 1947, ratified Nov. 2, 1948.

193 Added by Chapter 552, Acts of 1976, ratified Nov. 2, 1976.

finance the establishment, construction, erection, alteration, expansion, enlarging, improving, equipping, repairing, maintaining, operating, controlling, and regulating of off-street parking facilities owned or to be owned by the Mayor and City Council of Baltimore, and evidence such borrowing by the issuance of revenue bonds, notes or other obligations to be secured by a pledge of the revenues derived from such facilities, and may further pledge revenues collected from parking taxes, parking fees or charges, parking fines or any other revenue derived from the parking of motor vehicles in the City of Baltimore to or for the payment of such revenue bonds, notes or other obligations; and for such purposes the Commissioners of Finance are empowered to maintain a fund consisting of the revenue pledged herein. The bonds, notes or other obligations issued hereunder and the pledge of revenues, taxes, fees, charges or fines provided for herein shall not constitute a general obligation of nor a pledge of the faith and credit or taxing power of the Mayor and City Council of Baltimore and shall not constitute a debt of the Mayor and City Council of Baltimore within the meaning of Section 7 of Article XI of the Constitution of Maryland. The ordinance may prescribe the form and terms of the bonds, notes or other obligations, the time and manner of public or private sale thereof, and the method and terms of payment therefor, and may authorize the Commissioners of Finance by resolution to determine any matters hereinabove recited and to do any and all things necessary or appropriate in connection with the issuance and sale thereof.

ARTICLE XI-D.¹⁹⁴

PORT DEVELOPMENT.

SECTION 1.¹⁹⁵ The General Assembly of Maryland, by public local law, may authorize the Mayor and City Council of Baltimore:

(a) To acquire land and property of every kind, and any right, interest, franchise, easement or privilege therein, in adjoining or in the vicinity of the Patapsco River or its tributaries, by purchase, lease, gift, condemnation or any other legal means, for or in connection with extending, developing or improving the harbor or port of Baltimore and its facilities and the highways and approaches thereto; and providing, further, that the Mayor and City Council of Baltimore shall not acquire any such land or property, or any such right, interest, franchise, easement or privilege therein, for any of said purposes, in any of the counties of this State without the prior consent and approval by resolution duly passed after a public hearing, by the governing body of the county in which such land or property, or such right, interest, franchise, easement or privilege therein, is situate; and provided, further, that Anne Arundel County shall retain jurisdiction and power to tax any land so acquired by the Mayor and City Council of Baltimore under the provisions of this Act.

(b) To sell, lease, convey, transfer or otherwise dispose of any of said land or property, regardless of whether or not it is undeveloped or has been developed, redeveloped, altered, or improved and irrespective of the manner or means in or by which it may have been acquired, to any private, public or quasi public corporation, partnership, association, person or other legal entity.

No land or property taken by the Mayor and City Council of Baltimore for any of the aforementioned purposes or in connection with the exercise of any of the powers which may be granted to the Mayor and City Council of Baltimore pursuant to this Article by exercising the power of eminent domain, shall be taken without just compensation, as agreed upon between the parties, or awarded by a jury, being first paid or tendered to the party entitled to such compensation.

All land or property needed, or taken by the exercise of the power of eminent domain, by the Mayor and City Council of Baltimore for any of the aforementioned purposes or in connection with the exercise of any of the powers which may be granted to the Mayor and City Council of Baltimore pursuant to this Article is hereby declared to be needed or taken for a public use.

SEC. 2.¹⁹⁶ The General Assembly of Maryland may grant to the Mayor and City Council of Baltimore any and all additional power and authority necessary or proper to carry into full force and effect any and all of the specified powers which the General Assembly is authorized to grant to the Mayor and City Council of Baltimore pursuant to this Article and to fully accomplish any and all of the purposes and objects contemplated by the provisions of this Article, provided such additional power or authority is not inconsistent with the terms and provisions of this Article or with any other provision or provisions of the Constitution of Maryland. The General Assembly may place such other and further restrictions or limitations on the exercise of any of the powers which it may grant to the Mayor and City Council of Baltimore under the provisions of this Article as it may deem proper and expedient.

SEC. 3.¹⁹⁷ Provided, however, that no public local law enacted under the provisions and authority of this Article shall be enacted or construed to authorize the Mayor and City Council of Baltimore to exercise or apply any of the powers or authority in this Article enumerated within the territorial limits of Howard County.

ARTICLE XI-E.¹⁹⁸

MUNICIPAL CORPORATIONS.

SECTION 1. Except as provided elsewhere in this Article, the General Assembly shall not pass any law relating to the incorporation, organization, government, or affairs of those municipal corporations which are not authorized by Article 11-A of the Constitution to have a charter form of government which will be special or local in its terms or in its effect, but the General Assembly shall act in relation to the incorporation, organization, government, or affairs of any such municipal corporation only by general laws which shall in their terms and in their effect apply alike to all municipal corporations in one or more of the classes provided for in Section 2 of this Article. It shall be the duty of the General Assembly to provide by law the method by which new municipal corporations shall be formed.

SEC. 2. The General Assembly, by law, shall classify all such municipal corporations by grouping them into not more than four classes based on populations as determined by the most recent census made under the authority of the United States or the State of Maryland. No more than one

¹⁹⁴ Added by Chapter 199, Acts of 1951, ratified Nov. 4, 1952.

¹⁹⁵ Amended by Chapter 754, Acts of 1953, ratified Nov. 2, 1954; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

¹⁹⁶ Amended by Chapter 754, Acts of 1953, ratified Nov. 2, 1954.

¹⁹⁷ Added by Chapter 754, Acts of 1953, ratified Nov. 2, 1954.

¹⁹⁸ Added by Chapter 53, Acts of 1954, ratified Nov. 2, 1954.

such grouping of municipal corporations into four (or fewer) classes shall be in effect at any time, and the enactment of any such grouping of municipal corporations into four (or fewer) classes shall repeal any such grouping of municipal corporations into four (or fewer) classes then in effect. Municipal corporations shall be classified only as provided in this section and not otherwise.

SEC. 3. Any such municipal corporation, now existing or hereafter created, shall have the power and authority, (a) to amend or repeal an existing charter or local laws relating to the incorporation, organization, government, or affairs of said municipal corporation heretofore enacted by the General Assembly of Maryland, and (b) to adopt a new charter, and to amend or repeal any charter adopted under the provisions of this Article.

SEC. 4. The adoption of a new charter, the amendment of any charter or local laws, or the repeal of any part of a charter or local laws shall be proposed either by a resolution of the legislative body of any such municipal corporation or by a petition containing the signatures of at least five per cent of the registered voters of a municipal corporation and filed with the legislative body of said municipal corporation. The General Assembly shall amplify the provisions of this section by general law in any manner not inconsistent with this Article.

SEC. 5. Notwithstanding any other provision in this Article, the General Assembly may enact, amend, or repeal local laws placing a maximum limit on the rate at which property taxes may be imposed by any such municipal corporation and regulating the maximum amount of debt which may be incurred by any municipal corporation. However, no such local law shall become effective in regard to a municipal corporation until and unless it shall have been approved at a regular or special municipal election by a majority of the voters of that municipal corporation voting on the question. No such municipal corporation shall levy any type of tax, license fee, franchise tax or fee which was not in effect in such municipal corporation on January 1, 1954, unless it shall receive the express authorization of the General Assembly for such purpose, by a general law which in its terms and its effect applies alike to all municipal corporations in one or more of the classes provided for in Section 2 of this Article. All charter provisions enacted under the authority of Section 3 of this Article shall be subject to any local laws enacted by the General Assembly and approved by the municipal voters under the provisions of this section.

SEC. 6. All charter provisions, or amendments thereto, adopted under the provisions of this Article, shall be subject to all applicable laws enacted by the General Assembly; except that any local laws, or amendments thereto, relating to the incorporation, organization, government, or affairs of any municipal corporation and enacted before this Article becomes effective, shall be subject to any charter provisions, or amendments thereto, adopted under the provisions of this Article. Any local law, or amendments thereto, relating to the incorporation, organization, government, or affairs of any municipal corporation and in effect at the time this Article becomes effective, shall be subject to any applicable State law enacted after this Article becomes effective. All laws enacted by the General Assembly and in effect at the time this Article becomes effective, shall remain in effect until amended or repealed in accordance with the provisions of this Constitution. Nothing in this Article shall be construed to authorize any municipal corporation by any amendment or addition to its charter, to permit any act which is prohibited by the laws of this

State concerning the observance of the Sabbath Day or the manufacture, licensing or sale of alcoholic beverages.

ARTICLE XI-E¹⁹⁹

HOME RULE FOR CODE COUNTIES.

SECTION 1. For the purposes of this Article, (1) "code county" means a county which is not a charter county under Article 11A of this Constitution and has adopted the optional powers of home rule provided under this Article; and (2) "public local law" means a law applicable to the incorporation, organization, or government of a code county and contained in the county's code of public local laws; but this latter term specifically does not include (i) the charters of municipal corporations under Article 11E of this Constitution, (ii) the laws or charters of counties under Article 11A of this Constitution, (iii) laws, whether or not Statewide in application, in the code of public general laws, (iv) laws which apply to more than one county, and (v) ordinances and resolutions of the county government enacted under public local laws.

SEC. 2. The governing body of any county, by a vote of at least two-thirds of the members elected thereto, may propose by resolution that the county become a code county and be governed by the provisions of this Article. Upon the adoption of such a resolution, it shall be certified to the Board of Supervisors of Elections in the county, which Board (pursuant to the election laws of the State) shall submit to the voters of the county at the next ensuing general election the question whether the resolution shall be approved or rejected. If in the referendum a majority of those persons voting on this question vote for the resolution, the resolution is approved, and the county shall become a code county under the provisions of this Article, on the thirtieth day after the election. If in the referendum a majority of those persons voting on this question vote against the resolution, the resolution is rejected, and of no further effect.

Provided that if at the next ensuing general election there shall be submitted to the voters of the county a proposed charter under Article 11A of this Constitution, the proposed charter only shall be submitted to the voters at that next ensuing general election. If the proposed charter is adopted by the voters, this particular resolution to become a code county shall not be submitted to the voters and shall have no further effect. If the proposed charter is rejected by the voters, the code question under this Article shall be submitted to the voters at the general election two years later, and no charter question under Article 11A shall be submitted to the voters at that general election.

SEC. 3. Except as otherwise provided in this Article, a code county may enact, amend, or repeal a public local law of that county, following the procedure in this Article.

SEC. 4. Except as otherwise provided in this Article, the General Assembly shall not enact, amend, or repeal a public local law which is special or local in its terms or effect within a code county. The General Assembly may enact, amend, or repeal public local laws applicable to code counties only by general enactments which in term and effect apply alike to all code counties in one or more of the classes provided for in Section 5 of this Article.

SEC. 5. The General Assembly, by law, shall classify all code counties by grouping them into not more than four classes based either upon population as determined in the most recent Federal or State census or upon such other criteria as determined by the General Assembly to be

appropriate. Not more than one such grouping of code counties into four (or fewer) classes may be in effect at any one time, and the enactment of any grouping of code counties into four (or fewer) classes repeals any other such grouping then in effect. Code counties may be classified only as provided in this section.

SEC. 6. A code county may enact, amend, or repeal a public local law of that county by a resolution of the board of county commissioners. The General Assembly may amplify the provisions of this section by general law in any manner not inconsistent with this Article.

SEC. 7. Any action of a code county in the enactment, amendment, or repeal of a public local law is subject to a referendum of the voters in the county, as in this section provided. The enactment, amendment, or repeal shall be effective unless a petition of the registered voters of the county requires that it be submitted to a referendum of the voters in the county. The General Assembly shall amplify the provisions of this section by general law in any manner not inconsistent with this Article, except that in any event the number of signatures required on such a petition shall not be fewer than five percentum (5%) of the voters in a county registered for county and State elections.

SEC. 8. Notwithstanding any other provisions of this Article, the General Assembly has exclusive power to enact, amend, or repeal any local law for a code county which (1) authorizes or places a maximum limit upon the rate of property taxes which may be imposed by the code county; or (2) authorizes or regulates the maximum amount of indebtedness which may be incurred by the code county. Public local laws enacted by the General Assembly under this section prevail over any public local laws enacted by the code county under other sections in this Article.

SEC. 9. A code county shall not levy any type of tax, license fee, franchise tax, or fee which was not in effect or authorized in the code county at the time it came under the provisions of this Article, until an express authorization of the General Assembly has been enacted for this purpose by a general law which in its terms and effect applies alike to all code counties in one or more of the classes provided for in Section 5 of this Article.

SEC. 10. All laws enacted by the General Assembly and in effect when this Article was added to the Constitution shall remain in effect until amended or repealed under this Constitution. Every public local law enacted, amended, or repealed by a county under the provisions of this Article prevails over the previous public local law, except to the extent it is subject to an applicable law enacted by the General Assembly.

ARTICLE XI-G.²⁰⁰

CITY OF BALTIMORE—RESIDENTIAL REHABILITATION AND COMMERCIAL FINANCING LOANS.²⁰¹

1.²⁰² The General Assembly of Maryland, by public local law, may authorize the Mayor and City Council of Baltimore:

(a) To make or contract to make financial loans to any person or other legal entity to be used for redevelopment or improvement of buildings or structures located within

the boundaries of Baltimore City, which buildings or structures are to be used or occupied for residential purposes.

(b) To guarantee or insure financial loans made by third parties to any person or other legal entity to be used for or in connection with the rehabilitation, renovation or improvement of buildings or structures located within the boundaries of Baltimore City, which buildings or structures are to be used or occupied for residential purposes.

(c) To make or contract to make financial loans to any person or other legal entity to be used for or in connection with the purchase or acquisition of leasehold or fee simple interests in buildings or structures, and for construction, reconstruction, erection, development, rehabilitation, renovation, redevelopment or improvement of buildings or structures, located within the boundaries of Baltimore City, which buildings or structures are to be used or occupied for commercial purposes.

(d) To guarantee or insure financial loans made by third parties to any person or other legal entity to be used for or in connection with the purchase or acquisition of leasehold or fee simple interests in buildings or structures, and for construction, reconstruction, erection, development, rehabilitation, renovation, redevelopment or improvement of buildings or structures, located within the boundaries of Baltimore City, which buildings or structures are to be used or occupied for commercial purposes.

(e) Any and all financial loans made by the Mayor and City Council of Baltimore; any and all guarantees or insurance commitments made by the Mayor and City Council of Baltimore in connection with any of said loans; and any and all money used or expended by the Mayor and City Council of Baltimore in connection with said loans, guarantees, or insurance commitments, pursuant to the power and authority hereinabove vested in the municipality, and any and all acts performed by the Mayor and City Council of Baltimore in connection with any powers which may be granted to the Mayor and City Council of Baltimore pursuant to this Article, are all hereby declared to be needed, contracted for, expended or exercised for a public use.

(f) In the event of any conflict between the provisions of this Article and those of Article XI, Section 7, of the Constitution of Maryland, or any other provisions of said Constitution, then the provisions of this Article shall control.

2. The General Assembly of Maryland may grant to the Mayor and City Council of Baltimore any and all additional power and authority necessary or proper to carry into full force and effect any and all of the specific powers which the General Assembly is authorized to grant to the Mayor and City Council of Baltimore pursuant to this Article, and to fully accomplish any and all of the purposes and objects contemplated by the provisions of this Article, provided such additional power or authority is not inconsistent with the terms and provisions of this Article or with any other provision or provisions of the Constitution of Maryland, except as provided in this Article. The General Assembly may place such other and further restrictions or limitations on the exercise of any of the powers which it may grant to the Mayor and City Council of Baltimore under the provisions of this Article as it may deem proper and expedient.

²⁰⁰ Added by Chapter 375, Acts of 1972, ratified Nov. 7, 1972.

²⁰¹ Article heading amended by Chapter 610, Acts of 1980, ratified Nov. 4, 1980.

²⁰² Amended by Chapter 133, Acts of 1974, ratified Nov. 5, 1974; Chapter 610, Acts of 1980, ratified Nov. 4, 1980.

ARTICLE XI-H.²⁰³CITY OF BALTIMORE—RESIDENTIAL
FINANCING LOANS.

1. The General Assembly of Maryland, by public local law, may authorize the Mayor and City Council of Baltimore:

(a) To make or contract to make financial loans to any person or other legal entity to be used for or in connection with the purchase, acquisition, construction, erection or development of buildings or structures, including any land necessary therefor, within the boundaries of Baltimore City, which buildings or structures are to be used or occupied for residential purposes.

(b) To guarantee or insure financial loans made by third parties to any person or other legal entity which are to be used for or in connection with the purchase, acquisition, construction, erection or development of buildings or structures, including any land necessary therefor, within the boundaries of Baltimore City, which buildings or structures are to be used or occupied for residential purposes.

(c) Any and all financial loans made by the Mayor and City Council of Baltimore; any and all guarantees or insurance commitments made by the Mayor and City Council of Baltimore in connection with any of the loans; and any and all money used or expended by the Mayor and City Council of Baltimore in connection with the loans, guarantees, or insurance commitments, pursuant to the power and authority hereinabove vested in the municipality, and any and all acts performed by the Mayor and City Council of Baltimore in connection with any powers which may be granted to the Mayor and City Council of Baltimore pursuant to this Article, are all declared to be needed, contracted for, expended or exercised for a public use.

(d) In the event of any conflict between the provisions of this Article and those of Article XI, Section 7, of the Constitution of Maryland, or any other provisions of the Constitution, then the provisions of this Article shall control.

2. The General Assembly of Maryland may grant to the Mayor and City Council of Baltimore any and all additional power and authority necessary or proper to carry into full force and effect any and all of the specific powers which the General Assembly of Maryland is authorized to grant to the Mayor and City Council of Baltimore pursuant to this Article, and to fully accomplish any and all of the purposes and objects contemplated by the provisions of this Article, provided such additional power or authority is not inconsistent with the terms and provisions of this Article or with any other provision or provisions of the Constitution of Maryland, except as provided in this Article. The General Assembly may place such other and further restrictions or limitations on the exercise of any of the powers which it may grant to the Mayor and City Council of Baltimore under the provisions of this Article as it may deem proper and expedient.

ARTICLE XI-I.²⁰⁴CITY OF BALTIMORE—INDUSTRIAL
FINANCING LOANS.

1. The General Assembly of Maryland, by Public Local Law, may authorize the Mayor and City Council of Baltimore:

(a) To make or contract to make financial loans to any person or other legal entity to be used for or in connection with the purchase, acquisition, construction, reconstruction, erection, development, redevelopment, rehabilitation, renovation, modernization or improvement of buildings or structures, including any land necessary therefor, within the boundaries of Baltimore City, which buildings or structures are to be used or occupied for industrial purposes.

(b) To guarantee or insure financial loans made by third parties to any person or other legal entity which are to be used for or in connection with the purchase, acquisition, construction, reconstruction, erection, development, redevelopment, rehabilitation, renovation, modernization, or improvement of buildings or structures, including any land necessary therefor, within the boundaries of Baltimore City, which buildings or structures are to be used or occupied for industrial purposes.

(c) Any and all financial loans made by the Mayor and City Council of Baltimore; any and all guarantees or insurance commitments made by the Mayor and City Council of Baltimore in connection with any of the loans; and any and all money used or expended by the Mayor and City Council of Baltimore in connection with the loans, guarantees, or insurance commitments, pursuant to the power and authority hereinabove vested in the municipality, and any and all acts performed by the Mayor and City Council of Baltimore in connection with any powers which may be granted to the Mayor and City Council of Baltimore pursuant to this Article, are all declared to be needed, contracted for, expended or exercised for a public use.

(d) In the event of any conflict between the provisions of this Article and those of Article XI, Section 7, of the Constitution of Maryland, or any other provisions of the Constitution, then the provisions of this Article shall control.

2. The General Assembly of Maryland may grant to the Mayor and City Council of Baltimore any and all additional power and authority necessary or proper to carry into full force and effect any and all of the specific powers which the General Assembly of Maryland is authorized to grant to the Mayor and City Council of Baltimore pursuant to this Article, and to fully accomplish any and all of the purposes and objects contemplated by the provisions of this Article, provided such additional power or authority is not inconsistent with the terms and provisions of this Article or with any other provision or provisions of the Constitution of Maryland, except as provided in this Article. The General Assembly may place such other and further restrictions or limitations on the exercise of any of the powers which it may grant to the Mayor and City Council of Baltimore under the provisions of this Article as it may deem proper and expedient.

203 Added by Chapter 888, Acts of 1974, ratified Nov. 5, 1974.

204 Added by Chapter 553, Acts of 1976, ratified Nov. 2, 1976.

ARTICLE XII.

PUBLIC WORKS.

SECTION 1. The Governor, the Comptroller of the Treasury and the Treasurer, shall constitute the Board of Public Works in this State. They shall keep a journal of their proceedings, and shall hold regular sessions in the City of Annapolis, on the first Wednesday in January, April, July and October, in each year, and oftener, if necessary; at which sessions they shall hear and determine such matters as affect the Public Works of the State, and as the General Assembly may confer upon them the power to decide.

SEC. 2.²⁰⁵ They shall exercise a diligent and faithful supervision of all Public Works in which the State may be interested as Stockholder or Creditor, and shall appoint the Directors in every Railroad and Canal Company, in which the State has the legal power to appoint Directors, which said Directors shall represent the State in all meetings of the Stockholders of the respective Companies for which they are appointed or elected. They shall require the Directors of all said Public Works to guard the public interest, and prevent the establishment of tolls which shall discriminate against the interest of the citizens or products of this State, and from time to time, and as often as there shall be any change in the rates of toll on any of the said Works, to furnish the said Board of Public Works a schedule of such modified rates of toll, and so adjust them as to promote the agricultural interests of the State; they shall report to the General Assembly at each regular session, and recommend such legislation as they may deem necessary and requisite to promote or protect the interests of the State in the said Public Works; they shall perform such other duties as may be hereafter prescribed by Law, and a majority of them shall be competent to act. The Governor, Comptroller and Treasurer shall receive no additional salary for services rendered by them as members of the Board of Public Works.

SEC. 3.²⁰⁶ The Board of Public Works is hereby authorized, subject to such regulations and conditions as the General Assembly may from time to time prescribe, to sell the State's interest in all works of Internal Improvement, whether as a stockholder or a creditor, and also the State's interest in any banking corporation, receiving in payment the bonds and registered debt now owing by the State, equal in amount to the price obtained for the State's said interest.

ARTICLE XIII.

NEW COUNTIES.

SECTION 1.²⁰⁷ The General Assembly may provide, by Law, for organizing new Counties, locating and removing county seats, and changing county lines; but no new county shall be organized without the consent of the majority of the legal voters residing within the limits proposed to be formed into said new county; and whenever a new county shall be proposed to be formed out of portions of two or more counties, the consent of a majority of the legal voters of such part of each of said counties, respectively, shall be required; nor shall the lines of any county nor of Baltimore City be changed without the

consent of a majority of the legal voters residing within the district, which under said proposed change, would form a part of a county or of Baltimore City different from that to which it belonged prior to said change; and no new county shall contain less than four hundred square miles, nor less than ten thousand inhabitants; nor shall any change be made in the limits of any county, whereby the population of said county would be reduced to less than ten thousand inhabitants, or its territory reduced to less than four hundred square miles. No county lines heretofore validly established shall be changed except in accordance with this section.

SEC. 2.²⁰⁸ The General Assembly shall pass all such Laws as may be necessary more fully to carry into effect the provisions of this Article.

ARTICLE XIV.

AMENDMENTS TO THE CONSTITUTION.

SEC. 1.²⁰⁹ The General Assembly may propose amendments to this Constitution; provided that each amendment shall be embraced in a separate bill, embodying the Article or Section, as the same will stand when amended and passed by three-fifths of all the members elected to each of the two Houses, by yeas and nays, to be entered on the Journals with the proposed amendment. The requirement in this section that an amendment proposed by the General Assembly shall be embraced in a separate bill shall not be construed or applied to prevent the General Assembly from (1) proposing in one bill a series of amendments to the Constitution of Maryland for the general purpose of removing or correcting constitutional provisions which are obsolete, inaccurate, invalid, unconstitutional, or duplicative; or (2) embodying in a single Constitutional amendment one or more Articles of the Constitution so long as that Constitutional amendment embraces only a single subject. The bill or bills proposing amendment or amendments shall be publicized, either by publishing, by order of the Governor, in at least two newspapers, in each County, where so many may be published, and where not more than one may be published, then in that newspaper, and in three newspapers published in the City of Baltimore, once a week for four weeks, or as otherwise ordered by the Governor in a manner provided by law, immediately preceding the next ensuing general election, at which the proposed amendment or amendments shall be submitted, in a form to be prescribed by the General Assembly, to the qualified voters of the State for adoption or rejection. The votes cast for and against said proposed amendment or amendments, severally, shall be returned to the Governor, in the manner prescribed in other cases, and if it shall appear to the Governor that a majority of the votes cast at said election on said amendment or amendments, severally, were cast in favor thereof, the Governor shall, by his proclamation, declare the said amendment or amendments having received said majority of votes, to have been adopted by the people of Maryland as part of the Constitution thereof, and thenceforth said amendment or amendments shall be part of the said Constitution. If the General Assembly determines that a proposed Constitutional amendment affects only one county or the City of Baltimore,

205 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

206 Amended by Chapter 362, Acts of 1890, ratified Nov. 3, 1891.

207 Amended by Chapter 618, Acts of 1947, ratified Nov. 2, 1948; Chapter 550, Acts of 1976, ratified Nov. 2, 1976; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

208 Originally Article XIII, sec. 6, this section was renumbered with the repeal of sections 2 through 5 by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

209 Amended by Chapter 476, Acts of 1943, ratified Nov. 7, 1944; Chapter 367, Acts of 1972, ratified Nov. 7, 1972; Chapter 679, Acts of 1977, and Chapter 975, Acts of 1978, ratified Nov. 7, 1978.

the proposed amendment shall be part of the Constitution if it receives a majority of the votes cast in the State and in the affected county or City of Baltimore, as the case may be. When two or more amendments shall be submitted to the voters of this State at the same election, they shall be so submitted as that each amendment shall be voted on separately.

SEC. 1A.²¹⁰ A proposed Constitutional amendment which, by provisions that are of limited duration, provides for a period of transition, or a unique schedule under which the terms of the amendment are to become effective, shall set forth those provisions in the amendment as a section or sections of a separate article, to be known as "provisions of limited duration", and state the date upon which or the circumstances under which those provisions shall expire. If the Constitutional amendment is adopted, those provisions of limited duration shall have the same force and effect as any other part of the Constitution, except that they shall remain a part of the Constitution only so long as their terms require. Each new section of the article known as "provisions of limited duration" shall refer to the title and section of the other article of the Constitution of which it, temporarily, is a part.

SEC. 2.²¹¹ It shall be the duty of the General Assembly to provide by Law for taking, at the general election to be held in the year nineteen hundred and seventy, and every twenty years thereafter, the sense of the People in regard to calling a Convention for altering this Constitution; and if a majority of voters at such election or elections shall vote for a Convention, the General Assembly, at its next session, shall provide by Law for the assembling of such convention, and for the election of Delegates thereto. Each County, and Legislative District of the City of Baltimore, shall have in such Convention a number of Delegates equal to its representation in both Houses at the time at which the Convention is called. But any Constitution, or change, or amendment of the existing Constitution, which may be adopted by such Convention, shall be submitted to the voters of this State, and shall have no effect unless the same shall have been adopted by a majority of the voters voting thereon.

ARTICLE XV.

MISCELLANEOUS.

SECTION 1.²¹² Every person holding any office created by, or existing under the Constitution, or Laws of the State, or holding any appointment under any Court of this State, whose pay, or compensation is derived from fees, or moneys coming into his hands for the discharge of his official duties, or, in any way, growing out of, or connected with his office, shall keep a book in which shall be entered every sum, or sums of money, received by him, or on his account, as a payment or compensation for his performance of official duties, a copy of which entries in said book, verified by the oath of the officer, by whom it is directed to be kept, shall be returned yearly to the Comptroller of the State for his

inspection, and that of the General Assembly of the State, to which the Comptroller shall, at each regular session thereof, make a report showing what officers have complied with this Section; and each of the said officers, when the amount received by him for the year shall exceed the sum which he is by Law entitled to retain, as his salary or compensation for the discharge of his duties, and for the expenses of his office, shall yearly pay over to the Treasurer of the State the amount of such excess, subject to such disposition thereof as the General Assembly may direct; if any of such officers shall fail to comply with the requisitions of this section for the period of thirty days after the expiration of each and every year of his office, such officer shall be deemed to have vacated his office, and the Governor shall declare the same vacant, and the vacancy therein shall be filled as in the case of vacancy for any other cause, and such officer shall be subject to suit by the State for the amount that ought to be paid into the Treasury.

SEC. 2.²¹³ Any elected official of the State, or of a county or of a municipal corporation who during his term of office is convicted of or enters a plea of *nolo contendere* to any crime which is a felony, or which is a misdemeanor related to his public duties and responsibilities and involves moral turpitude for which the penalty may be incarceration in any penal institution, shall be suspended by operation of law without pay or benefits from the elective office. During and for the period of suspension of the elected official, the appropriate governing body and/or official authorized by law to fill any vacancy in the elective office shall appoint a person to temporarily fill the elective office, provided that if the elective office is one for which automatic succession is provided by law, then in such event the person entitled to succeed to the office shall temporarily fill the elective office. If the conviction becomes final, after judicial review or otherwise, such elected official shall be removed from the elective office by operation of Law and the office shall be deemed vacant. If the conviction of the elected official is reversed or overturned, the elected official shall be reinstated by operation of Law to the elective office for the remainder, if any, of the elective term of office during which he was so suspended or removed, and all pay and benefits shall be restored.

SEC. 3.²¹⁴ No person who is a member of an organization that advocates the overthrow of the Government of the United States or of the State of Maryland through force or violence shall be eligible to hold any office, be it elective or appointive, or any other position of profit or trust in the Government of or in the administration of the business of this State or of any county, municipality or other political subdivision of this State.

SEC. 4.²¹⁵ Vacant.

SEC. 5.²¹⁶ Except as the Constitution provides otherwise for any office, the General Assembly may provide by law for a person to act in place of any elected or appointed officer of the State who is unavailable to perform the duties of his office because he has become unable or is or will be absent.

210 Added by Chapter 680, Acts of 1977, ratified Nov. 7, 1978.

211 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

212 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956; Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

213 Originally Article XV, sec. 3, renumbered by Chapter 681, Acts of 1977, ratified Nov. 7, 1978. As sec. 3 it was amended by Chapter 879, Acts of 1974, ratified Nov. 5, 1974.

214 Originally Article XV, sec. 11, renumbered by Chapter 681, Acts of 1977, ratified Nov. 7, 1978. As sec. 11 it was added by Chapter 721, Acts of 1947, ratified Nov. 2, 1948.

215 Transferred to Article XVII, sec. 8, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

216 Added by Chapter 974, Acts of 1978, ratified Nov. 7, 1978. The previous sec. 5 was transferred to Article 23 of the Declaration of Rights by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

SEC. 6.²¹⁷ Vacant.

SEC. 7.²¹⁸ All general elections in this State shall be held on the Tuesday next after the first Monday in the month of Nov., in the year in which they shall occur.

SEC. 8.²¹⁹ Vacant.

SEC. 9.²²⁰ Vacant.

SEC. 10.²²¹ Vacant.

SEC. 11.²²² Vacant.

ARTICLE XVI.²²³

THE REFERENDUM.

SECTION 1. (a) The people reserve to themselves power known as The Referendum, by petition to have submitted to the registered voters of the State, to approve or reject at the polls, any Act, or part of any Act of the General Assembly, if approved by the Governor, or, if passed by the General Assembly over the veto of the Governor;

(b) The provisions of this Article shall be self-executing; provided that additional legislation in furtherance thereof and not in conflict therewith may be enacted.

SEC. 2.²²⁴ No law enacted by the General Assembly shall take effect until the first day of June next after the session at which it may be passed, unless it contains a Section declaring such law an emergency law and necessary for the immediate preservation of the public health or safety and is passed upon a ye and nay vote supported by three-fifths of all the members elected to each of the two Houses of the General Assembly. The effective date of a law other than an emergency law may be extended as provided in Section 3 (b) hereof. If before said first day of June there shall have been filed with the Secretary of the State a petition to refer to a vote of the people any law or part of a law capable of referendum, as in this Article provided, the same shall be referred by the Secretary of State to such vote, and shall not become a law or take effect until thirty days after its approval by a majority of the electors voting thereon at the next ensuing election held throughout the State for Members of the House of Representatives of the United States. An emergency law shall remain in force notwithstanding such petition, but shall stand repealed thirty days after having been rejected by a majority of the qualified electors voting thereon. No measure creating or abolishing any office, or changing the salary, term or duty of any officer, or granting any franchise or special privilege, or creating any vested right or interest, shall be enacted as an emergency law. No law making any appropriation for maintaining the State Government, or for maintaining or aiding any public institution, not exceeding the next previous appropriation for the same purpose, shall be subject to rejection or repeal under this Section. The increase in any such appropriation for maintaining or aiding any public institution shall only take effect as in the case of other laws, and such increase or any part

thereof specified in the petition, may be referred to a vote of the people upon petition.

SEC. 3.²²⁵ (a) The referendum petition against an Act or part of an Act passed by the General Assembly, shall be sufficient if signed by three percent of the qualified voters of the State of Maryland, calculated upon the whole number of votes cast for Governor at the last preceding Gubernatorial election, of whom not more than half are residents of Baltimore City, or of any one County. However, any Public Local Law for any one County or the City of Baltimore, shall be referred by the Secretary of State only to the people of the County or City of Baltimore, upon a referendum petition of ten percent of the qualified voters of the County or City of Baltimore, as the case may be, calculated upon the whole number of votes cast respectively for Governor at the last preceding Gubernatorial election.

(b) If more than one-third, but less than the full number of signatures required to complete any referendum petition against any law passed by the General Assembly, be filed with the Secretary of State before the first day of June, the time for the law to take effect and for filing the remainder of signatures to complete the petition shall be extended to the thirtieth day of the same month, with like effect.

If an Act is passed less than 45 days prior to June 1, it may not become effective sooner than 31 days after its passage. To bring this Act to referendum, the first one-third of the required number of signatures to a petition shall be submitted within 30 days after its passage. If the first one-third of the required number of signatures is submitted to the Secretary of State within 30 days after its passage, the time for the Act to take effect and for filing the remainder of the signatures to complete the petition shall be extended for an additional 30 days.

(c) In this Article, "pass" or "passed" means any final action upon any Act or part of an Act by both Houses of the General Assembly; and "enact" or "enacted" means approval of an Act or part of an Act by the Governor.

(d) Signatures on a petition for referendum on an Act or part of an Act may be signed at any time after the Act or part of an Act is passed.

SEC. 4.²²⁶ A petition may consist of several papers, but each paper shall contain the full text, or an accurate summary approved by the Attorney General, of the Act or part of Act petitioned. There shall be attached to each paper of signatures filed with a petition an affidavit of the person procuring those signatures that the signatures were affixed in his presence and that, based upon the person's best knowledge and belief, every signature on the paper is genuine and bona fide and that the signers are registered voters at the address set opposite or below their names. The General Assembly shall prescribe by law the form of the petition, the manner for verifying its authenticity, and other administrative procedures which facilitate the petition process and which are not in conflict with this Article.

217 Transferred to Article 23 of the Declaration of Rights by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

218 Amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

219 Repealed by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

220 Transferred to Article XVII, sec. 4, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

221 Transferred to Article I, sec. 10, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

222 Transferred to Article XV, sec. 3, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

223 Added by Chapter 673, Acts of 1914, ratified Nov. 2, 1915.

224 Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

225 Amended by Chapter 548, Acts of 1976, ratified Nov. 2, 1976. Sec. 3(a) previously amended by Chapter 6, Acts of 1962, ratified Nov. 6, 1962.

226 Amended by Chapter 548, Acts of 1976, ratified Nov. 2, 1976; Chapter 849, Acts of 1982, ratified Nov. 2, 1982.

SEC. 5. (a) The General Assembly shall provide for furnishing the voters of the State the text of all measures to be voted upon by the people; provided, that until otherwise provided by law the same shall be published in the manner prescribed by Article XIV of the Constitution for the publication of proposed Constitutional Amendments.

(b) All laws referred under the provisions of this Article shall be submitted separately on the ballots to the voters of the people, but if containing more than two hundred words, the full text shall not be printed on the official ballots, but the Secretary of State shall prepare and submit a ballot title of each such measure in such form as to present the purpose of said measure concisely and intelligently. The ballot title may be distinct from the legislative title, but in any case the legislative title shall be sufficient. Upon each of the ballots, following the ballot title or text, as the case may be, of each such measure, there shall be printed the words "For the referred law" and "Against the referred law," as the case may be. The votes cast for and against any such referred law shall be returned to the Governor in the manner prescribed with respect to proposed amendments to the Constitution under Article XIV of this Constitution, and the Governor shall proclaim the result of the election, and, if it shall appear that the majority of the votes cast on any such measure were cast in favor thereof, the Governor shall by his proclamation declare the same having received a majority of the votes to have been adopted by the people of Maryland as a part of the laws of the State, to take effect thirty days after such election, and in like manner and with like effect the Governor shall proclaim the result of the local election as to any Public Local Law which shall have been submitted to the voters of any County or of the City of Baltimore.

SEC. 6.²²⁷ No law, licensing, regulating, prohibiting, or submitting to local option, the manufacture or sale of malt or spirituous liquors, shall be referred or repealed under the provisions of this Article.

ARTICLE XVII.²²⁸

QUADRENNIAL ELECTIONS.

SEC. 1.²²⁹ The purpose of this Article is to reduce the number of elections by providing that all State and county elections shall be held only in every fourth year, and at the time provided by law for holding congressional elections, and to bring the terms of appointive officers into harmony with the changes effected in the time of the beginning of the terms of elective officers. The administrative and judicial officers of the State shall construe the provisions of this Article so as to effectuate that purpose. For the purpose of this Article only the word "officers" shall be construed to

include those holding positions and other places of employment in the State and county governments whose terms are fixed by law, but it shall not include any appointments made by the Board of Public Works, nor appointments by the Governor for terms of three years.

SEC. 2.²³⁰ Vacant.

SEC. 3.²³¹ All State and county officers elected by qualified voters (except judges of the Circuit Courts, judges of the Supreme Bench of Baltimore City, judges of the Court of Appeals and judges of any intermediate courts of appeal) shall hold office for terms of four years, and until their successors shall qualify.

SEC. 4.²³² The term of office of all Judges and other officers, for whose election provision is made by this Constitution, shall, except in cases otherwise expressly provided herein, commence from the time of their Election. All such officers shall qualify as soon after their election as practicable, and shall enter upon the duties of their respective offices immediately upon their qualification.

SEC. 5.²³³ All officers to be appointed by the Governor shall hold office for the terms fixed by law. All officers appointed by County Commissioners shall hold office for terms of four years, unless otherwise duly changed by law.

SEC. 6.²³⁴ The terms of the members of the Board of Supervisors of Elections of Baltimore City and of the several counties shall commence on the first Monday of June next ensuing their appointment.

SEC. 7.²³⁵ Sections 1, 2, 3, and 5 of this Article do not apply or refer to members of any elective local board of education.

SEC. 8.²³⁶ If at any election directed by this Constitution, any two or more candidates shall have the highest and an equal number of votes, a new election shall be ordered by the Governor, except in cases specially provided for by this Constitution.

SEC. 9.²³⁷ In the event of any inconsistency between the provisions of this Article and any of the other provisions of the Constitution, the provisions of this Article shall prevail, and all other provisions shall be repealed or abrogated to the extent of such inconsistency.

SEC. 10.²³⁸ Vacant.

SEC. 11.²³⁹ Vacant.

SEC. 12.²⁴⁰ Vacant.

SEC. 13.²⁴¹ Vacant.

²²⁷ Amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

²²⁸ Added by Chapter 227, Acts of 1922, ratified Nov. 7, 1922.

²²⁹ Originally Article XVII, sec. 11, transferred and amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

²³⁰ Left vacant by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

²³¹ Originally Article XVII, sec. 1(a), transferred and amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978. As sec. 1(a) it was amended by Chapter 10, Acts of 1966, ratified Nov. 8, 1966; Chapter 370, Acts of 1972, ratified Nov. 7, 1972.

²³² Originally Article XV, sec. 9, transferred and amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

²³³ Originally Article XVII, sec. 4, transferred by Chapter 681, Acts of 1977, ratified Nov. 7, 1978. As sec. 4 it was amended by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

²³⁴ Originally Article XVII, sec. 8, transferred by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

²³⁵ Originally Article XVII, sec. 1(b), transferred and amended by Chapter 681, Acts of 1977, ratified Nov. 7, 1978. As sec. 1(b) it was amended by Chapter 10, Acts of 1966, ratified Nov. 8, 1966; Chapter 370, Acts of 1972, ratified Nov. 7, 1972.

²³⁶ Transferred from Article XV, sec. 4, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

²³⁷ Transferred from Article XVII, sec. 13, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

²³⁸ Repealed by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

²³⁹ Amended and transferred to Article XVII, sec. 1, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

²⁴⁰ Repealed by Chapter 99, Acts of 1956, ratified Nov. 6, 1956.

²⁴¹ Transferred to Article XVII, sec. 9, by Chapter 681, Acts of 1977, ratified Nov. 7, 1978.

ARTICLE XVIII.²⁴²

PROVISIONS OF LIMITED DURATION.

SEC. 1. Any provision of limited duration adopted pursuant to Article XIV is set forth below. As each expires, it shall stand repealed, and no further action shall be required to remove it from the Constitution.

SEC. 2.²⁴³ (a) For the purpose of implementing the amendments, proposed by Chapter 523 of the Acts of 1980 (H.B. 1729) (OLR3623) or (S.B. 784) (OLR0746), concerning the creation of a consolidated Circuit Court of Baltimore City, this section temporarily is a part of Article IV—Judiciary Department, secs. 5, 25, and 26 of the Constitution. This section shall expire (in accordance with Article XIV, sec. 1A of the Constitution), when, under the provisions of subsection (b) of this section, all of the judges of the Supreme Bench of Baltimore City who are serving on December 31, 1982 have completed their then existing terms, or have otherwise vacated their offices without completing those terms.

(b) Each judge of the Supreme Bench of Baltimore City, who is in office on December 31, 1982, shall continue in office as a judge of the Circuit Court for Baltimore City, for the remainder of the term to which he was appointed or elected, subject to the provisions of Article IV, sections 3, 4, 4A, 4B, and 5 of the Constitution.

(c) Each clerk and each deputy clerk of a court of the Supreme Bench of Baltimore City who is in office on December 31, 1982 shall become a deputy clerk of the Circuit Court for Baltimore City with no diminution of salary and as such shall occupy a position in the personnel

merit system for the office of the clerk of the Circuit Court for Baltimore City. These persons shall serve subject to the provisions of Article IV, section 26 of the Constitution. Each person who otherwise has been employed in the office of a clerk of a court of the Supreme Bench of Baltimore City in a position authorized prior to June 30, 1982, shall become an employee of the office of the clerk of the Circuit Court for Baltimore City and occupy a position in the personnel merit system for that office, with no diminution in salary, subject to the provisions of Article IV, section 26 of the Constitution.

(d) At the primary and general elections occurring in 1982 in Baltimore City, there shall be nominated and elected one clerk who shall be designated as clerk of the Circuit Court for Baltimore City as created under the amendments proposed in section 2 of said Chapter 523, Acts of 1980. A clerk of one of the courts of the Supreme Bench of Baltimore City is eligible to run in this election.

(e) The amendments to Article IV and this Article XVIII of the Constitution (proposed by the above referenced Chapter 523 of the Acts of 1980) if approved by the voters at the general election in Nov., 1980, shall take effect on January 1, 1983.

SEC. 3²⁴⁴ Of the methods of election of county commissioners authorized by Section 1 of Article VII, and of members of county councils authorized by Section 3A(a) of Article XI-A, of this Act, that method in effect in each county immediately preceding the effective date of this Act shall remain in effect unless changed on or after that date pursuant to this Constitution.

²⁴² Added by Chapter 680, Acts of 1977, ratified Nov. 7, 1978.

²⁴³ Added by Chapter 523, Acts of 1980, ratified Nov. 4, 1980.

²⁴⁴ Added by Chapter 707, Acts of 1986, ratified Nov. 4, 1986.

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